DRAFT

2009 – 2010
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2009-2010

Budget

Larry D. Hansen, Mayor
Phil Katzakian, Mayor Pro-Tempore
Susan Hitchcock, Council Member
Bob Johnson, Council Member
JoAnne L. Mounce, Council Member

Blair King, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

2009-2010
FINANCIAL PLAN AND BUDGET

TABLE OF CONTENTS

	Page
City Manager's Message	1-6
City of Lodi Organization Chart/Staffing Plan	
City Organization Chart	7
Staffing Summary	9-13
Position Changes	15
Two Years Service Credit	16
All Fund Summaries	17-26
All Fund Revenues by Fund	19
All Fund Expenditures by Fund	20
Expenditure Summary City-wide	21-26
General Fund Budgets and Expenditure Detail	27-190
Fund Balance Analysis	29
General Fund Revenues	30-34
General Fund Expenditures	35-39
Police Department	41-60
Fire Department	61-80
Public Works Department - General Fund	81-100
Parks Division	101-120
Administration	121-151
City Clerk	124-137
City Attorney	139-143
City Manager	145-149
Economic Development	150-151
Internal Services Department	153-179
Budget and Treasury Division	159-162
Financial Services Division	163-166
Human Resources Division	167-176
Information Systems Division	177-179
Non-Departmental	181-190
Enterprise Fund Budgets and Expenditure Detail	191-304
Electric Utility Department	193-232
Water Utility	233-257
Wastewater Utility	259-285
Transit	287-304

2009-2010
FINANCIAL PLAN AND BUDGET

TABLE OF CONTENTS (continued)

Special Revenue Fund Budgets and Expenditure Detail	305-428
Streets and Drainage	307-335
Community Development	337-356
Recreation Division	357-388
Community Center	389-412
Library	413-428
Other Fund Budgets and Expenditure Detail	429-512
Transportation Development Act Fund	429-433
Community Development Block Grant Fund	435-440
Public Safety Special Revenue Fund	441-449
Capital Outlay Fund	451-461
Vehicle and Equipment Fund	463-470
Debt Service Fund	471-475
Benefits Fund	477-482
Self-Insurance Fund	483-489
Trust and Agency Fund	491-501
Fleet Services Fund	503-512
Supplemental Information	
Personnel and Cost Comparison Charts	513-525
Public Safety vs. Property & Sales Tax	513
Personnel Costs as Percentage of General Fund Expenses	514
Service Level Comparisons with Neighboring Communities	515-525
2009-10 Personnel Salary Schedule by Job Title	527-530
2009-10 Personnel Salary Schedule by Salary	531-534
Memorandum of Understanding Term Dates	535
Annual Debt Service Payments Schedules	537-538
Grant Funded Positions	539
Transfers In and Out	541
Vehicle Schedule	543-551

Larry D. Hansen
MAYOR
Phil Katzakian
MAYOR PRO TEMPORE
Susan Hitchcock
COUNCIL MEMBER
Bob Johnson
COUNCIL MEMBER
JoAnne L. Mounce
COUNCIL MEMBER

City of Lodi

CITY HALL, 221 WEST PINE STREET
LODI, CA 95240
(209) 333-6700
FAX (209) 333-6807

Blair King
CITY MANAGER

Randi Johl
CITY CLERK

D. Stephen Schwabauer
CITY ATTORNEY

May 15, 2009

Dear Mayor and Council Members:

I am pleased to present for approval, a proposed balanced budget for Fiscal Year (FY) 2009/10.

We are in the midst of a difficult recession. When last year's budget message was prepared, economic indicators pointed to a slowing economy, one that made the process of developing a balanced budget difficult. However, even the majority of the most pessimistic economists did not predict the degree of the economic slide or the magnitude of the recession we find ourselves in as we prepare the FY 2009/10 budget. Consequently, the task of managing the budget, services, and expectations are more difficult and balancing the budget more complicated than several months ago.

The real estate market and the banking industry collapse have been severe. The consequences of the faltering economy is manifested in growing unemployment and the loss of personal wealth. Unemployment is high across the country and no region is safe. Not only is unemployment increasing, but the speed of job loss exceeds all recent recessions. The current recession has gone from the peak job market to the current unemployment rate in approximately 12 months, about double the speed of more recent recessions. Lodi's unemployment rate as of March 2009 was 12.5%, the City of Stockton's 19.7%, and the State of California 11.2%. One would need to reach back to the 1982-83 recession or earlier to find unemployment this high. In March of 2009, 50,800 unemployed people were looking for work in San Joaquin County.

People purchase less when they are fearful and wonder if they will keep their jobs. We see the results in lower sales tax. Car sales have been an important cornerstone of Lodi's retail tax base. That cornerstone has been knocked loose with the closure of automobile dealerships. The auto industry is dramatically shrinking and changing sales tax bases throughout the state.

The overall decline in auto sales reflects the downturn in general retail activity. Just two years ago, sales tax was the City's largest General Fund revenue source. It has now declined from $9.3 million in 07/08 to a projected $8.4 million in upcoming FY 09/10, a one million dollar decrease.

Building and construction has also slowed. According to the League of California Cities, building permit applications statewide are at a 30-year low. In Lodi, development fee revenue is down 40% from the previous year, which was already depressed from the prior year.

The financial condition of the State of California and the lack of leadership in Sacramento continue to be a problem, not only for Lodi but for local government in general throughout the state. It is reported that the State is considering transferring $2 billion of property tax revenue from local government. It is assumed that this action, if taken, will be post-adoption of the Lodi budget. According to the League of California Cities, Lodi could lose an amount equal to 8% of its property tax, including secured and unsecured property tax, the Vehicle License Fee (VLF) adjustment, and property tax taken in lieu of sales tax (the triple flip). The League of California Cities consultant has estimated that the City of Lodi's share could be in the neighborhood of $1.4 million.

Some might say why should the City Council consider adopting its budget in view of the threat from the State? The answer is: the City, unlike the State, needs the stability of a plan to work from and the adoption of a budget allows for planning and progress to be made, even in this difficult time.

Despite the economy and circumstances, Lodi continues to employ best management practices. Although it is not the intention to build up Lodi's substandard General Fund reserves (9.6%) this year, management continues to be focused on creating a financially sustainable city with appropriate reserves and expenditure controls. Although cities are not required to have emergency reserves, a recent poll of 72 California cities by fiscal officers showed that on average, reserves are nearly 30% with 50% the most commonly reported reserve figure. In Lodi, we need to be continually mindful that our General Fund reserve needs to be restored to the minimum City Council-approved level.

Lodi has not been passive as the recession has unfolded. We have been quick to react. When Lodi realized that the revenue estimates calculated in early 2008 were too optimistic, Lodi revised and readopted its budget in November. During mid-year adjustments, Lodi sought the assistance of labor groups to lower costs. Furloughs have been implemented. Positions previously approved remain vacant. Travel has been reduced. It should be noted that on the other hand, the State of California went, for all-practical purposes, five months without a budget, with the result a deeper deficit. It took a record-setting 45.5 hour marathon legislative session to even adopt a budget that is still dependent upon voter approval.

Lodi began preparing for an economic downturn prior to this last year. The City has been working to streamline operations and improve efficiency. The total number of department heads has been reduced by three over the past four years. Community Development, Recreation, and the Community Center have evolved to Special Revenue funds, thus allowing these activities to keep revenue generated from programs and providing a clearer picture of revenues and expenses and the precise amount of General Fund support. Non-performing assets have been sold. A new budget division was created to focus on the budget and investigate improving efficiencies. The number of employees have been reduced despite population growth.

While every effort has been made to preserve service levels, the reality is the public should expect that some services will decline in response to less revenue.

This is a difficult budget, but as an economist has pointed out, the United States has previously suffered through 32 recessions and all 32 ended. Recession 33 will end too, we just don't know when. Tough times never last, but tough people do.

Approach and Budget Theme

In broad terms, this budget deals with the following issues and approach:

- Manage declining General Fund revenues while maintaining the broad range of services;
- Reduce staff and/or personnel expenses;
- Streamline functions;
- Avoid using one-time revenues or relying on future revenue that may not materialize;
- Maintain balance among services;
- Complete the General Plan and address Wastewater Fund and Water Resource issues.

The budget was crafted to reduce all discretionary activities in a generally equal manner. Over a two-year span, General Fund revenues have declined approximately 14.2%. The resulting consequence is the need to reduce expenditures by a like amount. Using the FY 08/09 budget as a base, percentages of General Fund expenditures were assigned to all departments. Revenue was then projected for the upcoming Fiscal Year and an expenditure allowance was provided to the departments and/or divisions which equaled the percentages assigned.

The majority of operational costs are due to personnel. In terms of reducing costs, personnel costs are too large to ignore and need to be cut to deal with declining revenues. Management has sought, and thankfully has received, cooperation from various employee organizations that have agreed to a mix of reductions in work hours, benefits, and compensation to avoid large-scale layoffs. Managing the reduction in expenditures without employee cooperation would have required much deeper reductions in service levels than what is expected now. Earlier calculations indicated that layoffs would have been numerous with the most coming from the biggest departments in the General Fund, Police and Fire.

It should be noted that at the time this draft budget was prepared, it was assumed that employee groups will contribute based upon set figures. If agreement is not reached, it is anticipated that expenditure figures will not change, but the number of employees will.

At this time, this budget anticipates that one employee will be laid off from the Community Development Department. The Senior Planner position is proposed to be eliminated. The retreat rights of the Senior Planner will allow the Senior Planner to bump the Assistant Planner.

Again, depending upon current and ongoing negotiations, if resolution has not been reached prior to the adoption of the budget, additional personnel layoffs may occur.

Of note, there are organizational changes in this budget. It is proposed that development-related inspection services be consolidated within the Community Development Department. Additionally, the lack of staffing at the Animal Shelter office is proposed to be resolved via a services contract with Lodi PALS.

Also, the Council may be interested to note that the budget maintains the downtown cleaning service that was initiated this past year, Streets Division tree maintenance, and a small increase ($20,000) in the Electric Utility budget for the Lodi Care program. This is to provide more funding for households in need of assistance with the City's utility bill.

The effect of the Federal Recovery and Reinvestment Act of 2009, the Stimulus Act, is unknown. This budget does not rely upon stimulus funding. Most of the stimulus funds are one-time money. One-time money can't be counted on for ongoing personnel costs. For those programs that are intended for personnel, the awards have not yet been made and the status of the funds is unknown.

All Funds

The City uses fund accounting to track expenses and revenues for different purposes. Funds are a self-balancing set of accounts, or can be thought of as various businesses under the control of the City Council. For the purpose of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the all funds budget.

The all funds budget for FY 2009/10 is $171,592,000. This is approximately an overall decrease of $14 million, or 7 1/2 % from the previous year, and a two-year decline of approximately $42.1 million.

The single largest fund of the city is the Electric Utility Fund that represents 43% of all funds, the General Fund represents 23%, Water and Wastewater both represent 8%. Other funds of note include the Community Development Fund ($1,478,900 in revenue), Community Center Fund ($1,859,700 in revenue), Recreation Fund ($1,844,300 in revenue), Library Fund ($1,453,900 in revenue), the Street Fund ($3,563,000 in revenue), and the Transit Fund ($4,232,800 in revenue). The Community Development Fund has been operating in a deficit for several years; although projections for FY 09/10 indicate a positive ratio of revenue vs. expenses. The Community Center and Recreation funds were recently created in FY 08/09.

Overall staffing levels for all funds include 427 full-time funded positions. This is 35 less than FY 2008/09, a 7% reduction. It is anticipated that the number of reductions will grow. As employees naturally depart City employment, many positions will remain unfilled to achieve cost savings.

To reduce costs, Lodi offered certain positions an additional retirement service credit of two years in exchange for retiring now. As of the date of the preparation of this correspondence, seven employees have accepted the early retirement offer for a savings of approximately $800,000. When a position is opened up in this manner, the City must be committed to a vacancy for a period of time. The early retirement vacancies are reflected throughout the organization.

General Fund

The General Fund's primary source of revenue is taxes. It is the discretionary fund for basic government services such as public safety, parks, economic development, and provides financial support via transfers for recreation, arts, library, and cultural programs. The FY 2009/10 budget provides funding for the full-range of municipal services with the greatest emphasis on public safety.

The General Fund makes debt payments for the 2002 General Fund Certificates of Participation bond. The annual payment for FY 09/10 is $1,676,931 and is broken down as follows:

Police Station	$760,071 (45%)
Hutchins Street Square	$663,329 (40%)
Downtown Improvements	$253,531 (15%)

General Fund revenues have decreased this past year. The year-to-year decrease is $2.4 million and the two-year decrease is $5.8 million. This has forced the City to deal with the allocation of financial resources to various city services. Prior to the preparation of the FY 09/10 budget, the City Council was informed of the continuing decline in revenues and was asked if it desired to retain the same percentage of General Fund expenditures per department as it was in 2008/09. The Council responded in the affirmative, four members saying yes and one maybe. The budget was then prepared trying to retain the proportionate percentage as the previous year, this has occurred with a few exceptions.

General Fund expenditures consist primarily of personnel costs. Assuming that bargaining groups contribute according to requested amounts, personnel costs will make up 70.6% of General Fund expenditures.

The Police and Fire departments comprise 59.32% of the General Fund budget. Expressed in another manner, these two departments represent 147.78% of all property and sales tax revenues. In other words, if 100% of all property and sales tax revenues were dedicated to Police and Fire, another $7.6 million in revenue would still be required to meet the departments' demands.

Public service activities such as Public Works, Community Development, and Streets maintenance represent 7.56% of the General Fund; Culture and Recreation represent 13.2%; Administration and Economic Development represent 5.09%; and support services and Non-Departmental represent 14.82%.

Other issues of note: the General Fund contains funding for minor arts grants and support for the Enterprise Zone program. Fireworks will occur on the 4th of July, but at a reduced amount ($16,000, down from $22,000). The General Fund, via a new proposed services agreement, will provide for Animal Shelter staffing.

Again, although there is a significant amount of discussion concerning the Federal Stimulus Program, the General Fund has only factored in a few minor grants for equipment expenditures.

Utilities and Other Funds

The Electric Fund is the City's largest fund. FY 09/10 projected revenue is $73,752,410 and expenses are $72,634,564. Electric Utility will bring forward a balance of $13 million into the year and the June 30, 2010 projected balance is $14.1 million. This is an improvement from Fiscal Year 2005/06 when the reserve was in the neighborhood of $3.5 million.

The largest single line item for Electric Utility is bulk power purchase budgeted at $43,969,873.

Although a certain degree of pleasure can be taken from the improved financial condition of the Electric Utility, it must be noted that as of March 2, 2009, based upon a survey of Northern California Power Agency (NCPA) member agencies, Lodi's 76 days of cash was the lowest of all NCPA member agencies. Other agencies such as Alameda had 477 days cash, Santa Clara 305 days cash, Roseville 260 days cash, and Palo Alto 833 days cash.

The improvement in Electric Utility's financial condition is connected with the reduction of the Payment In-lieu of Taxes (PILOT). Historically, Lodi transferred an amount equal to 12% or more of Electric Utility revenue to the General Fund. In Fiscal Year 2005/06, the City began reducing the percentage for the Electric Fund transfer. In 2007, the City Council formally changed the transfer policy, limiting the transfer to a fixed amount plus an increase based on the number of new customers rather than revenue. This has reduced the transfer by almost 3%.

The Water Utility is sound with a positive balance of $15 million being brought forward from the previous year. However, there are a number of unknowns with regard to future water expenses including the public's reaction to meters and the expected reduction in consumption and the impact upon the utility. With the exception of the Woodbridge Irrigation District water, Lodi is not charged for wholesale water. Therefore, the cost of the system is in maintaining the distribution system. Operational costs will not significantly vary even if water consumption declines and, typically, water consumption declines when water meters are introduced. The water utility will need to maintain adequate reserves to smooth out the anticipated reduction in revenues that is expected to occur as meters come online.

The Wastewater Fund is projected to take in $13,821,930 in revenue and spend $16,230,611 for a total annual deficit of $2,408,681. The large Flag City payment of $6 million in 2006 allowed the Wastewater Fund to operate at an annual deficit for the past several years and was used to absorb the lack of development fees needed to cover debt service for the $31 million 2007 Wastewater bond. Now, however, this revenue has been consumed.

Another fund that is operating in a deficit is the Community Development Fund. The Community Development Fund covers the activities of Planning, Building, and Neighborhood Services. It was established as a Special Revenue Fund in 2005/06 in order to set appropriate fees for planning and building activities. That was the only year that the fund operated in the black. It has operated in a deficit for the last two years. However, this fund is now projected to have a positive cash flow for FY 09/10, but a deficit fund balance will remain from that being carried forward from the previous fiscal year. As a cost-cutting move and in response to the lack of development, it is proposed to eliminate the Senior Planner position. In short, planning activities will then consist of one position. Both the Planning Manager and Senior Planner positions are proposed to be vacant.

In order to provide a streamlined permit system, development-related fire inspection services will be consolidated in Community Development. Community Development already provides fire-related plan-check services. This consolidation will also make better use of existing personnel and allow the Fire Inspector position, a position that will be vacant due to an early retirement, to remain unfilled.

The Special Revenue funds of Recreation, Community Center and Library are projected to break even during the year. Streets fund balance contains funds set-aside for Lodi Avenue. Transit's fund balance is projected to grow by about $160,000.

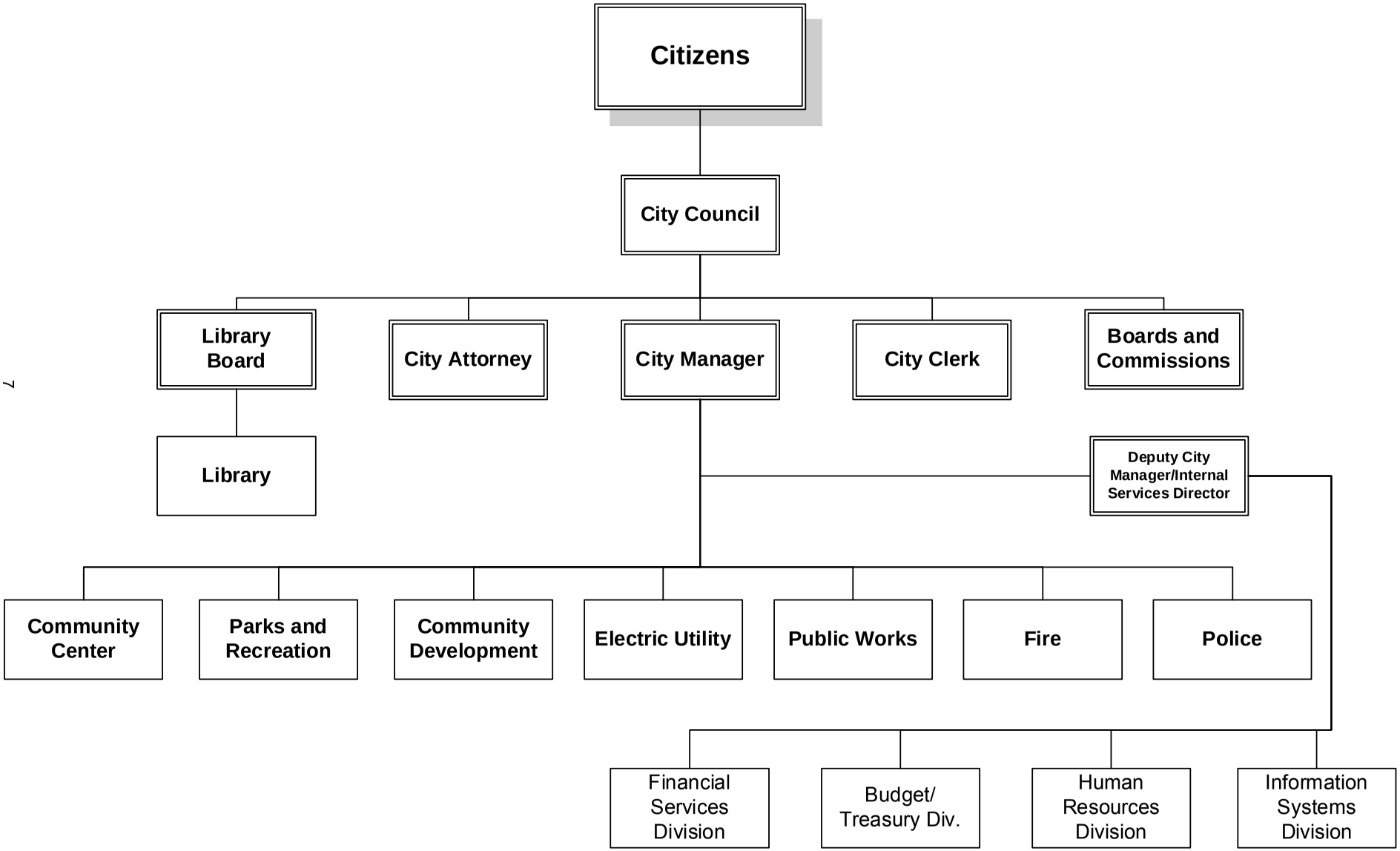
The largest capital project for FY 09/10 is anticipated to be Lodi Avenue Reconstruction Project with an estimated cost of $3 million. Other significant capital projects include work on the Grape Bowl, possible Roget Park, alley drainage improvements, Central Plume remediation work, and construction of Biosolids Dewatering facilities at While Slough.

Acknowledgements

My appreciation is extended to the staff team involved in preparing the 2009/10 budget: Deputy City Manager/Internal Services Director Jordan Ayers, (this is his first Lodi budget), Management Analysts Kirk Evans and Susan Bjork, and Senior Programmer Analyst Tyson Mordhorst. Thank you to the departments' staff who worked on the budget. Appreciation is extended to each labor group. Human Resources Manager Dean Gualco worked very hard to meet and discuss options with all of the City's bargaining units. He was joined by City Attorney Stephen Schwabauer. Also, special thanks are extended to Financial Services Manager Ruby Paiste, Susan Seward-Lake, Management Analyst Janet Hamilton and Communication Specialist Jeff Hood. Many hours go into preparing a budget. This is a tool and this tool's principle reason for existing is to help improve the quality of life for Lodi residents.

Blair King
City Manager

City of Lodi


Citizens
City Council
Library Board
City Attorney
City Manager
City Clerk
Boards and Commissions
Library
Deputy City Manager/Internal Services Director
Community Center
Parks and Recreation
Community Development
Electric Utility
Public Works
Fire
Police
Financial Services Division
Budget/ Treasury Div.
Human Resources Division
Information Systems Division

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst I/II	1	1	1	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	0	0	0	1	1
City Manager Total	**4**	**4**	**4**	**6**	**6**
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney I/II	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**
CITY CLERK					
City Clerk	1	1	1	1	1
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	0	1	1	1	1
Assistant City Clerk	0	0	0	1	1
Deputy City Clerk	2	1	1	0	0
City Clerk Total	**4**	**4**	**4**	**4**	**4**
COMMUNITY CENTER					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	1	0	0	0
Aquatics Coordinator	1	1	1	0	0
Art & Events Coordinator	0	0	1	0	0
Art & Events Manager	0	0	0	1	1
Community Center Director	1	1	0.5	0.5	0.5
Building Services/Event Coordinator	0	1	0	0	0
Facilities Maintenance Worker	2	1	0	0	0
Program Coordinator	0	0	1	1	1
Senior Services Coordinator	1	1	1	0	0
Senior Services Manager	0	0	0	1	1
Senior Facilities Maintenance Worker	1	1	2	2	2
Stage Technician	1	1	1	1	1
Community Center Total	**9**	**9**	**8.5**	**7.5**	**7.5**
COMMUNITY DEVELOPMENT					
Administrative Clerk	2	1	1	1	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	3	3	4	3	3
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	1
Community Improvement Manager	1	1	1	0	0
Community Improvement Officer I/II	2	0	0	0	0
Junior/Assistant/Associate Planner	2	2	1	1	1
Junior Plans Examiner/Engineer	0	0	0	1	1
Neighborhood Services Manager	0	0	0	1	1
Permit Technician	2	2	2	2	2
Plan Check Engineer	0	1	0	0	0
Planning Manager	1	1	1	1	0
Senior Building Inspector	1	0	0	0	0
Senior Planner	1	1	1	0	0
Community Development Total	**18**	**15**	**14**	**13**	**11**
ELECTRIC UTILITY					
Administrative Clerk	2	2	2	2	2
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	0	0	2	2	2
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	0	0	3	3	3
Distribution Planning Supervisor	0	0	1	1	1

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
Electric Apparatus Mechanic	1	1	1	1	1
Electric Foreman/Forewoman	4	3	3	3	3
Electric Line Apprentice	0	2	2	2	2
Electric Lineman/Linewoman	4	3	3	5	5
Electric Systems Supervisor	0	1	1	1	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	1	2	2	2	2
Electrical Estimator	4	3	0	0	0
Electrical Technician	2	1	2	2	2
Energy Specialist	1	1	1	1	1
Field Services Representative	2	2	2	3	3
Field Services Supervisor	1	1	1	1	1
Manager, Business Plan & Marketing	1	0	0	0	0
Manager, Customer Services & Programs	1	1	1	1	1
Manager, Electric Services	1	1	0	0	0
Manager, Engineering & Operations	1	1	0	0	0
Manager, Rates & Resources	1	0	0	0	0
Meter Reader	3	4	4	3	3
Metering Electrician	0	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	1	1	0
Senior Electrical Estimator	1	1	0	0	0
Senior Power Engineer	1	1	1	1	1
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	0	1	1	1	1
Utility Service Operator I/II	4	3	3	3	3
Utility Service Operator I/II - Relief	1	1	1	1	1
Electric Utility Total	**47**	**47**	**48**	**50**	**48**
INTERNAL SERVICES DEPARTMENT					
Management Analyst I/II	0	0	1	0	0
Sr. Programmer/Analyst	0	0	1	0	0
BUDGET DIVISION					
Administrative Clerk	0	1	0	0	0
Budget Manager	1	1	1	1	0
Buyer	0	1	1	1	1
Management Analyst I/II	1	2	2	2	2
Purchasing Officer	1	0	0	0	0
Purchasing Technician	1	1	1	1	1
Senior Storekeeper	1	1	1	1	1
Storekeeper	1	1	0	0	0
	6	8	6	6	5
FINANCIAL SERVICES DIVISION					
Accountant I/II	1	1	1	1	1
Accounting Clerk I/II	3	3	3	3	2
Administrative Clerk	0	0	1	1	0
Customer Service Representative I/II	8	8	8	8	8
Customer Service Supervisor	1	0	0	0	0
Finance Technician	2	2	2	2	2
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	1	2	2	2	2
Supervising Accountant	1	1	1	1	1
Utility Billing & Collections Supervisor	1	1	1	1	1
	19	19	20	20	18
HUMAN RESOURCES DIVISION					
Administrative Secretary - (C)	1	0	0	0	0
Human Resources Manager	0	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst I/II	1	3	2	2	1

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
Risk Manager	1	0	0	0	0
	4	5	4	4	3
INFORMATION SYSTEMS DIVISION					
Data Processing Manager	1	1	1	0	0
Information Systems Analyst	1	1	1	0	0
Information Systems Coordinator	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	1	1
Senior Programmer Analyst	1	1	0	2	1
	8	8	7	7	6
Internal Services Total	**37**	**40**	**39**	**37**	**32**
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	2	1
Fire Inspector	1	1	1	1	0
Fire Engineer	21	21	21	21	21
Firefighter I/II	18	18	18	18	18
Permit Technician	1	0	0	0	0
Senior Administrative Clerk	0	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**64**	**62**
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian I/II	3	3	3	3	3
Library Assistant	4	4	4	4	3
Library Services Director	1	1	1	1	1
Literacy Services Coordinator	1	1	1	1	0
Senior Library Assistant	0	0	0	3	3
Supervising Librarian	1	1	1	1	1
Supervising Library Assistant	3	3	3	0	0
Library Total	**14**	**14**	**14**	**14**	**12**
PARKS & RECREATION DEPARTMENT					
Administrative Clerk	1	1	1	2	2
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	0	0	0	1	1
Park Maintenance Worker I/II	11	11	11	11	11
Management Analyst I/II	1	0	0	0	0
Park Maintenance Worker III	5	5	5	5	4
Parks Project Coordinator	1	1	1	1	1
Parks & Recreation Director	1	1	0.5	0.5	0.5
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	2
Recreation Supervisor	4	4	4	4	4
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1	1
Welder-Mechanic	1	1	1	1	0
Parks & Recreation Total	**31**	**30**	**29.5**	**31.5**	**29.5**
POLICE DEPARTMENT					
Administrative Clerk	0	1	1	1	1
Administrative Secretary	1	1	1	1	1
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	2
Community Improvement Officer I/II	0	2	2	2	2
Community Service Officer	1	1	1	1	1
Dispatcher/Jailer	17	18	21	21	19

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
Dispatcher Supervisor	2	2	2	2	2
Lead Dispatcher/Jailer	2	2	3	3	3
Management Analyst I/II	1	1	1	2	1
Parking Enforcement Assistant	2	2	2	2	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	8	8
Police Lieutenant	6	6	6	6	4
Police Officer (Includes 1 grant position)	52	52	52	52	48
Police Records Clerk I/II	4	5	5	5	4
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	9
Special Services Manager	1	1	1	0	0
Supervising Code/Community Imp. Off.	0	0	1	1	1
Senior Police Administrative Clerk	2	2	2	2	2
Police Department Total	**115**	**120**	**125**	**125**	**114**
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst I/II	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	2	2	2	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	0
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	2	2	3	2
Public Works Inspector I/II	3	2	2	2	1
Senior Civil Engineer	3	3	3	3	2
Senior Engineering Technician	4	4	4	3	2
Senior Traffic Engineer	1	1	1	0	0
	19	18	18	16	11
FLEET & FACILITIES					
Equipment Service Worker	1	1	1	1	1
Facilities Maintenance Worker	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	1	1
Fleets Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	3	4	4	4	4
Lead Equipment Mechanic	2	2	2	2	2
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
	14	15	15	15	15
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	0	0	0	1	1
Assistant Streets & Drainage Manager	1	1	1	1	1
Maintenance Worker I/II	12	12	12	10	10
Office Supervisor	1	1	1	0	0
Senior Administrative Clerk	1	1	1	1	1
Street Maintenance Worker III	8	8	8	8	8
Streets & Drainage Manager	1	1	1	1	0
Street Supervisor	3	3	3	3	3
Tree Operations Supervisor	1	1	1	1	1
	29	29	29	27	26
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Electrician	2	2	2	2	2

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
Environmental Compliance Inspector	2	2	2	2	2
Laboratory Services Supervisor	1	1	1	1	1
Laboratory Technician I/II	2	2	2	2	2
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	4	4	4	4
Senior Plant & Equipment Mechanic	3	3	2	2	2
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	1	1	1	1
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	3	3	3	3
	41	41	40	40	40
TRANSPORTATION & COMMUNICATIONS					
Administrative Clerk	0	0	0	1	1
Jr/Asst/Assoc Planner	0	0	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Technician	0	1	0	0	0
	1	2	2	3	3
Total Public Works	**107**	**108**	**107**	**104**	**98**
ALL CITY DEPARTMENTS TOTAL	**453**	**458**	**460**	**459**	**427**

Proposed Position Changes				
	FY 08/09	FY 09/10		
Dept/Division	**Current Title**	**Proposed Title/Position**	**Comment**	**Barg. Unit**
Community Center	Art/Events Coordinator	Art & Events Manager	Title change	Mid-Management
Community Center	Senior Services Coordinator	Senior Services Manager	Title change	Mid-Management
Community Development	Administrative Clerk		Unfunded	General Services
Community Development	Building Inspector I/II	Junior Plan Check Engineer	Title change	General Services
Community Development	Community Improvement Manager	Neighborhood Services Manager	Title change	Mid-Management
Community Development	Planning Manager		Unfunded	Mid-Management
Community Development	Senior Planner		Eliminated	Mid-Management
Electric Utility	Electric Systems Supervisor		Unfunded	Mid-Management
Electric Utility	Senior Electric Utility Rate Analyst		Unfunded	Mid-Management
Internal Services - Budget	Budget Manager		Unfunded	Mid-Management
Internal Services - Financial Services	Accounting Clerk I/II		Unfunded	General Services
Internal Services - Financial Services	Administrative Clerk		Unfunded	General Services
Internal Services - Human Resources	Management Analyst I/II		Unfunded	Mid-Management
Internal Services - Information Systems	Senior Programmer/Analyst		Unfunded	Mid-Management
Fire	Fire Division Chief		Unfunded	Fire Mid-Mgmt
Fire	Fire Inspector		Unfunded	Firefighters
Library	Library Assistant		Unfunded	General Services
Library	Literacy Services Coordinator		Unfunded	Mid-Management
Library	Supervising Library Assistant	Senior Library Assistant	Title change	General Services
Parks & Recreation		Administrative Clerk	New Position	General Services
Parks & Recreation	Park Maintenance Worker III		Unfunded	Maintenance & Operators
Parks & Recreation	Welder-Mechanic		Unfunded	Maintenance & Operators
Police	Dispatcher/Jailer		Unfunded	Dispatchers
Police	Dispatcher/Jailer		Unfunded	Dispatchers
Police	Management Analyst I/II		Unfunded	Mid-Management
Police	Parking Enforcement Assistant		Unfunded	General Services
Police	Police Lieutenant		Unfunded	Police Mid-Mgmt
Police	Police Lieutenant		Unfunded	Police Mid-Mgmt
Police	Police Officer		Unfunded	Police
Police	Police Officer		Unfunded	Police
Police	Police Officer		Unfunded	Police
Police	Police Officer		Unfunded	Police
Police	Police Records Clerk i/II		Unfunded	General Services
Police	Special Services Manager	Management Analyst I/II	Re-class	Mid-Management
PW - Engineering	City Engineer/Deputy PW Director		Unfunded	Mid-Management
PW - Engineering	Junior/Assistant/Associate Engineer		Unfunded	General Services
PW - Engineering	Public Works Inspector I/II		Unfunded	General Services
PW - Engineering	Senior Civil Engineer		Unfunded	Mid-Management
PW - Engineering	Senior Engineering Technician	Assistant Engineer	Re-class	General Services
PW - Engineering	Senior Engineering Technician		Unfunded	General Services
PW - Engineering	Senior Traffic Engineer		Eliminated	Mid-Management
PW - Streets	Streets and Drainage Manager		Unfunded	Mid-Management
PW - Streets	Maintenance Worker I/II		Eliminated	Maintenance & Operators
PW - Streets	Maintenance Worker I/II		Eliminated	Maintenance & Operators

Two Years Additional Service Credit

Postions That Have Accepted
Associate Civil Engineer (1)
Dispatcher-Jailer (1)
Fire Chief (1)
Fire Inspector (1)
Parks Maintenance Worker III (1)
Public Works Inspector (1)
Senior Civil Engineer (1)
Senior Programmer/Analyst (1)
Streets & Drainage Manager (1)

ALL FUNDS

All City of Lodi funds project total revenues of $171,592,353 in the fiscal year beginning July 1, 2009, and expenditures of $170,270,688.

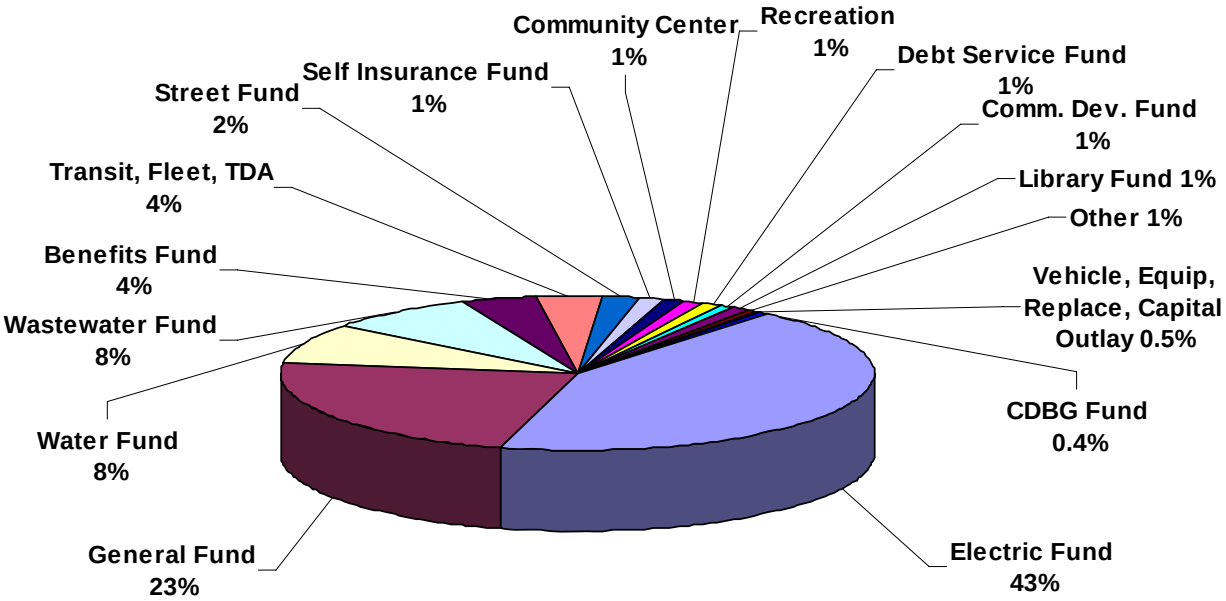
The Electric Fund is the City's largest, with $73,752,410 in projected revenue and $72,634,564 in expenditures. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues and expenditures of $39,870,901 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire, park maintenance and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

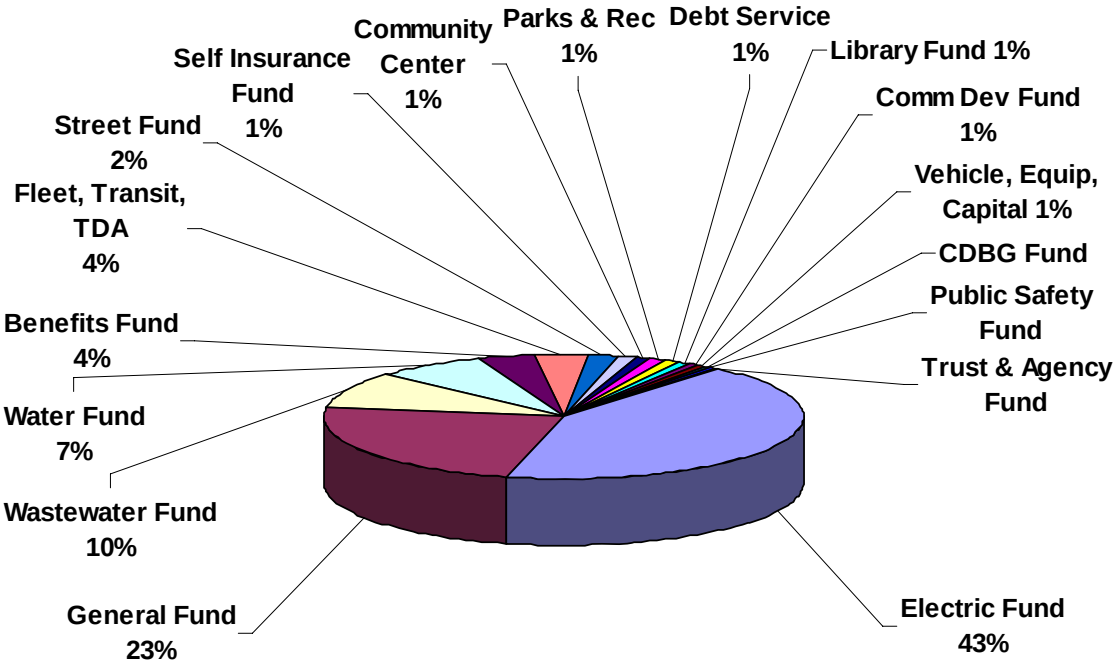
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities, and financial tables.

All Funds Revenues



Fund	Budget 2009-10
Electric Fund	73,752,410
General Fund	39,870,901
Water Fund	14,186,738
Wastewater Fund	13,821,930
Benefits Fund	6,909,090
Transit, Fleet, TDA	6,162,551
Street Fund	3,563,013
Self Insurance Fund	2,483,520
Community Center	1,859,673
Recreation	1,844,318
Debt Service Fund	1,676,931
Comm. Dev. Fund	1,478,891
Library Fund	1,453,901
Other	975,215
Vehicle, Equip, Replace, Capital Outlay	802,015
CDBG Fund	751,256
Grand Total	171,592,353

All Funds Expenditures



Fund	Budget 2009-10
Electric Fund	72,634,564
General Fund	39,870,901
Wastewater Fund	16,230,611
Water Fund	12,500,365
Benefits Fund	6,909,955
Fleet, Transit, TDA	6,050,165
Street Fund	3,120,826
Self Insurance Fund	2,340,000
Community Center	1,859,673
Parks & Recreation	1,844,318
Debt Service Fund	1,676,931
Library Fund	1,419,910
Comm Dev Fund	1,210,238
Vehicle, Equip, Capital Outlay	882,760
CDBG Fund	751,256
Public Safety Fund	580,151
Trust & Agency Fund	388,064
Grand Total	170,270,688

City Wide Expenditures	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	21,524,333	19,013,406	12,073,608	11,649,938	12,345,675	Details in Supplemental Information Section
090: Operating Transfers Out	**21,524,333**	**19,013,406**	**12,073,608**	**11,649,938**	**12,345,675**	
7100 Personnel Services	0	0	-214,996	-854,575	-271,034	
7101 Regular emp salary	25,433,142	27,540,532	29,446,600	27,745,710	27,877,530	Employee contributions, retirements
7102 Overtime	1,569,772	1,974,638	1,215,766	1,512,535	671,185	Reductions in Police and Fire
7103 Part time salary	1,422,099	1,690,820	1,224,454	1,678,494	1,600,894	Supported by actuals
7104 Contract emp salary	83,772	132,028	300,684	112,618	0	Converted contractors to staff in Electric Utility
7106 Uniform allowance	154,557	152,584	161,423	154,493	64,555	Reductions in Police and Fire
7108 Meal allowance	915	2,940	381	1,381	469	
7109 Incentive pay	675,698	841,828	786,949	811,548	829,850	
7110 Admin leave pay	66,306	90,424	132,023	71,039	139,562	
7111 Workers comp	1,578,952	1,872,206	1,514,800	1,405,800	1,559,710	
7112 Medical insurance	3,868,606	4,401,771	4,962,742	4,303,772	4,927,748	
7113 Dental insurance	372,142	374,200	458,590	387,961	431,170	
7114 Vision care	98,970	99,783	114,689	102,109	107,810	
7115 Medicare insurance	350,264	397,108	387,972	373,970	367,498	
7121 Service contribution-PERS	6,433,311	6,808,989	7,207,735	6,986,176	6,647,285	Payroll reductions
7122 Social security payments	30,390	0	347	347	0	
7123 Deferred comp	607,493	666,662	706,309	673,032	285,965	Employee contributions
7124 LI & AD & D	84,071	84,183	121,828	127,833	99,578	
7125 Unemployment insurance	72,605	78,560	86,561	81,238	100,695	
7128 LTD	217,608	235,675	258,224	221,762	223,565	
7129 Chiropractic	19,175	20,692	22,884	21,593	23,845	
7130 Insurance refund	94,818	126,402	149,088	205,632	261,620	Policy change
7131 Other benefits	614,086	735,462	779,615	735,834	784,567	
7131 Other benefits	7,284	9,510	9,218	9,220	15,040	
7135 VTO Program	-668	0	0	0	0	
7188 Transfer In	56,889	-4,688,955	-4,935,770	-2,272,919	-6,248,438	
7189 Transfer Out	-56,889	4,380,685	3,834,003	4,621,821	5,634,320	
100: Personnel Services	**43,855,368**	**48,028,727**	**48,732,119**	**49,218,424**	**46,134,989**	
7201 Postage	235,635	259,073	271,310	257,105	266,275	
7202 Telephone	216,449	232,646	211,732	208,352	219,906	
7203 Cellular phone charges	95,870	110,173	87,180	102,572	108,394	
7204 Pagers	5,684	4,823	4,379	4,654	4,132	
7211 Electricity	1,984,092	2,184,557	2,376,620	2,392,457	2,591,900	
7212 Gas	207,237	229,746	162,720	147,720	158,680	
7213 Water	194,456	221,100	226,225	251,225	242,100	
7214 Sewer	42,459	43,942	45,100	41,100	56,200	
7215 Refuse	131,914	137,919	94,160	67,355	50,000	New Waste Management contract
200: Utility Comm. & Transportation	**3,113,796**	**3,423,979**	**3,479,426**	**3,472,540**	**3,697,587**	
7300 Supplies, Materials & Serv	0	0	145,095	-17,620	0	
7301 Printing,binding,duplication	107,609	137,514	138,605	156,842	137,692	

City Wide Expenditures	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7302 Photocopying	39,723	40,296	34,544	34,448	35,465	
7303 Advertising	75,457	136,864	92,450	84,448	81,780	
7304 Laundry & dry cleaning	24,825	18,004	23,760	19,800	20,650	
7305 Uniforms	39,435	41,891	45,625	52,383	56,213	
7306 Safety Equipment	157,842	194,581	212,625	199,386	222,625	
7307 Office supplies	127,347	156,146	122,668	115,186	112,115	
7308 Books & periodicals	209,691	213,746	207,050	197,225	93,540	
7309 Membership & dues	120,395	78,322	108,925	106,335	105,830	
7310 Uncollectible acct expense	516,357	571,280	294,000	294,000	299,000	
7311 Collection agency fees	15,870	6,940	17,900	17,900	20,500	
7312 Bank service charges	94,264	126,266	90,650	93,975	87,750	
7313 Information systems software	87,839	73,728	189,390	187,559	191,100	
7314 Business expense	39,156	42,967	73,420	55,024	40,510	
7315 Conference expense	102,341	130,172	202,850	171,774	134,805	Reduced city-wide
7318 Microfilming	0	24,832	10,800	11,000	2,200	
7321 Rent of Land, facilities	205,039	227,111	212,990	221,825	97,590	Elimination of Finance lease
7322 Rental of equipment	377,922	392,316	250,930	251,236	242,053	
7323 Professional services	10,264,383	10,514,700	14,780,000	13,471,507	7,975,898	
7323.1 Negotiations	1,314	374	0	0	0	
7323.2 Grievances/Arbitration	0	2,716	0	0	0	
7323.3 Investigations	0	5,662	0	0	0	
7324 Purchased transp	1,614,085	1,641,854	2,100,000	2,100,000	2,219,000	
7328 Hepatitis shots	0	0	1,400	1,400	0	
7330 Repairs to comm equip	38,892	50,624	33,370	25,190	33,700	
7331 Repairs to Mach & equip	301,175	623,489	637,194	794,759	691,550	
7332 Repairs to office equip	51,047	61,450	51,636	55,514	43,900	
7333 Repairs to vehicles	733,410	1,470,788	1,656,431	1,693,128	1,938,274	Aging fleet
7334 Repairs to buildings	88,796	123,774	113,109	110,180	99,350	
7335 Sublet service contracts	1,590,046	1,476,765	1,682,247	1,639,017	1,678,112	
7336 Car wash	8,068	16,538	16,778	17,221	19,592	
7337 Employee moving expenses	5,852	0	0	0	0	
7338 Sponsorships	0	0	0	0	10,000	Youth Energy Summit
7340 Representation expense	0	159	0	0	2,725	Council expenses when representing E.U.
7343 PL & PD insurance	1,996,363	1,679,286	526,350	238,875	1,084,815	General Fund contribution eliminated mid-year
7345 City rental insurance	0	200	200	200	200	
7346 K-9 supplies	18,132	5,481	7,500	4,200	3,640	
7351 Motor veh fuel, lube	499,116	607,556	1,109,542	1,096,454	1,009,140	
7352 Special dept materials	623,368	663,789	940,186	935,161	686,152	
7353 Janitorial supplies	44,079	41,600	39,750	43,260	40,896	
7354 Photo supplies	8,085	12,365	11,700	8,450	8,250	
7355 General supplies	253,518	241,570	421,473	502,105	396,490	
7356 Medical supplies	39,624	48,744	40,900	28,300	44,726	

City Wide Expenditures	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7357 Care of prisoners	34,229	39,011	38,000	40,000	38,666	
7358 Training & education	97,409	84,142	176,880	144,761	138,390	
7359 Small tools and equip	166,136	225,736	208,094	206,851	203,634	
7360 Overtime meals	1,749	2,783	4,007	4,765	500	
7361 Employee relations	466	313	500	500	500	
7362 Laboratory supplies	32,616	25,573	28,962	27,462	32,050	
7363 Employees physical exams	44,954	55,754	51,030	44,650	49,580	
7365 POST training	75,061	124,738	90,000	90,000	90,000	
7366 Tuition Reimbursement	37,059	32,376	23,500	34,500	25,199	
7367 Transport of materials	1,628	3,529	1,800	1,800	6,000	
7369 Software Licensing Cost	32,966	-342	30,825	45,053	27,000	
7398 Reimbursable Expense	54,320	61,876	36,010	62,809	44,000	
7399 Supplies, mat & services	147,530	255,025	493,475	133,608	508,850	
300: Supplies, Materials & Services	**21,246,588**	**22,812,974**	**27,827,126**	**25,854,406**	**21,132,197**	
7601 Work for others	390,965	316,692	411,360	407,360	419,850	
400: Work for Others	**390,965**	**316,692**	**411,360**	**407,360**	**419,850**	
7700 Equipment, Land & Structures	0	0	4,819,061	2,299,402	981,256	Fewer Streets and Transit projects
7700.1050 Equipment, Land & Structu	0	0	24,000	0	0	
7701 Office equip	33,241	182,015	100,442	59,778	21,300	
7702 Household equipment	2,587	689	0	0	0	
7706 Traffic signal equip	18,881	25,568	8,900	8,900	8,900	
7706 Traffic Signal Equipment	0	0	10,000	5,000	5,000	
7707 Street lighting equip	60,048	64,656	50,000	50,000	50,000	
7709 Shop equipment	4,401	0	117,361	260,000	0	Transit's MSC shop project
7711 Transformers	0	11,578	178,000	178,000	200,000	
7712 Meters	35,228	119,204	50,000	50,000	50,000	
7713 Wire	24,148	296,245	131,855	131,855	135,000	
7714 Poles and pole line hrdware	68,436	100,942	95,500	95,500	96,000	
7715 Data Processing hrdware	158,050	161,341	52,475	46,475	19,600	
7717 Communication equip	26,088	90,085	58,926	173,556	3,300	One time monies for Public Safety
7718 Grant equip	319,961	83,082	3,211	0	480,151	Radio equipment - grant funded
7719 Other equip	90,299	312,047	175,191	267,175	217,600	
7720 Other contracts	2,574,553	2,026,952	875,765	1,099,653	127,000	Transit's MSC Shop project
7722 Right of way	0	615	0	0	0	
7724 Buildings	1,010	0	0	0	0	
7725 Other Structures	729	0	0	0	0	
7726 Streets	13,759	0	65,844	0	0	
7727 Curb, gutter & sidewalks	49,799	66,403	25,000	25,000	5,000	
7730 Underground lines & hrdware	0	42,476	165,605	165,605	0	
7731 Storm drains	37,406	26,785	72,670	60,000	11,500	
7789 Transfer Out	1,329,038	1,583,495	1,516,490	1,517,076	386,235	
7797 Bus shelters	0	6,258	0	0	0	

City Wide Expenditures	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7798 Bus benches	0	0	0	15,000	0	
500: Equipment, Land & Structures	**4,847,662**	**5,200,436**	**8,596,296**	**6,507,975**	**2,797,842**	
7850 Fleet	0	0	1,140,000	0	150,000	Fewer capital purchases
7851 Vehicles & Equipment	854,350	1,389,253	1,019,257	586,223	535,000	Fewer capital purchases
7852 Heavy equipment	0	285,398	0	0	0	
550: Fleet	**854,350**	**1,674,651**	**2,159,257**	**586,223**	**685,000**	
7636 Amortization	4,997,210	4,701,037	0	0	0	
7900 Debt service	0	0	8,338,835	96,106	9,074,220	
7924 Bond interest	7,185,938	7,492,332	0	0	0	
7925 Bond principal	771,232	777,829	0	0	0	
7927 Loan interest	15,794	14,197	0	0	0	
7927 Water loan interest	68,132	31,309	0	0	0	
8000 Special payments	0	0	-927,359	-1,012,359	-938,602	
8021 Donations	45,300	50,000	47,348	50,000	42,500	Arts Grants
8021.1 Donations - LCVB	0	0	93,500	90,848	78,070	19% of TOT
8021.2 Donations - LDBP	0	0	35,000	35,000	0	
8021.3 Donations - SJ Partnership	0	0	35,000	35,000	29,750	15% reduction
8021.4 Donations - Lodi Dist. Cham	0	0	1,424	1,424	1,500	
8021.5 Donations - Fireworks	0	0	22,000	22,000	16,000	
8021.6 Donations - SJC Ent Zone A	0	0	23,000	23,000	21,776	
8022 Taxes	116,714	112,674	125,600	123,720	121,100	
8023 Refunds/Rebates	1,574	874	3,000	3,000	3,000	
8026 Property tax admin fee	221,461	209,216	225,000	225,000	225,000	
8031 ISF Workers comp	303,934	314,181	318,200	300,000	300,000	
8032 ISF Temp disability-WC	86,796	250,052	0	260,000	0	
8033 ISF Perm disability WC	324,673	116,692	0	350,000	0	
8041 Retiree's Medical Reimb.	448,667	551,076	698,752	670,403	600,000	
8050 Employee Assistance program	10,340	5,829	2,400	1,936	2,400	
8051 Life Insurance	65,232	67,564	94,656	70,359	72,125	
8052 Accidental Death Ins	12,624	13,012	29,694	14,180	26,690	
8053 Unemployment Ins	47,021	67,492	84,543	80,000	97,055	
8054 Long-term Disability	152,286	211,368	262,062	195,311	233,430	
8055 Employee Recognition	25,876	22,851	26,500	26,500	14,025	
8056 Flexible Spending	4,964	5,379	3,950	5,100	5,100	
8057 Boiler Insurance	11,334	0	14,000	14,661	15,000	
8058 Property Insurance	90,987	0	103,500	114,718	115,000	
8059 Surety Bonds	7,606	5,425	8,280	29,400	0	
8065 WC-Medical Services	314,344	398,129	0	462,000	0	
8066 WC-Vocational Rehab	8,165	8,170	0	5,000	0	
8067 WC-Legal Counsel	41,628	44,615	0	57,000	0	
8097 Lodi CARE Program	36,218	7,083	0	25,000	43,000	
8098 Public Benefits Program	135,847	313,176	351,599	325,000	375,000	

City Wide Expenditures		2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
8099 Special payments		9,797,089	10,267,027	14,498,427	21,173,655	15,003,776	Tax pmts, debt service pmts, wkrs comp
600: Special Payments		**25,348,986**	**26,058,589**	**24,518,911**	**23,872,962**	**25,576,915**	
7788 Transfer In		-1,329,038	-969,440	-950,940	-950,940	0	
8198 Transfer In		-879,178	0	0	0	0	
8199 Transfer Out		879,178	5,138	-66,903	-66,903	0	
700: Interfund Transfers		**-1,329,038**	**-964,302**	**-1,017,843**	**-1,017,843**	**0**	
8201 Power purchase		43,362,499	44,557,595	46,870,976	46,871,711	43,969,873	
8202 NCPA - GOR adjustments		0	-1,696,044	0	0	0	
8301 WID Water Purchase		1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	
800: Bulk Power Purchase		**44,562,499**	**44,061,551**	**48,070,976**	**48,071,711**	**45,169,873**	
1820 Construction in Progress-CY		-8,921,508	-28,883,666	24,048,508	11,457,149	12,310,760	Fewer capital projects
1825.1050	Contracts	92,819	37,859	70	0	0	
1825.1200	Contracts	10,000	-3,038	0	0	0	
1825.1300	Contracts	56,460	41,367	2,850	0	0	
1825.1700	Contracts	0	3,079,133	194,464	0	0	
1825.1800	Contracts	268,146	255,478	81,968	0	0	
1825.1850	Contracts	4,511,221	16,003,222	3,833,212	0	0	
1825.2000	Contracts	510,073	0	0	0	0	
1825.2100	Contracts	91,521	81,807	698	0	0	
1825.2150	Contracts	16,775	28,461	2,479	0	0	
1825.2200	Contracts	1,310,690	749,214	501,564	1,991,586	0	
1825.2250	Contracts	0	264,286	2,609,268	0	0	
1825.2275	Contracts	12,298	46,721	0	0	0	
1825.2300	Contracts	748,059	499,932	666,468	0	0	
1825.2400	Contracts	232,575	434,997	1,344	0	0	
1827.1700	Force Account	409,162	338,722	0	0	0	
1827.1800	Force Account	0	502	0	0	0	
1827.1850	Force Account	0	178,949	0	0	0	
1827.2000	Force Account	0	24,429	0	0	0	
1827.2100	Force Account	0	2,026	0	0	0	
1827.2150	Force Account	0	53,440	0	0	0	
1827.2300	Force Account	0	48,596	0	0	0	
1827.2400	Force Account	0	331	0	0	0	
1829.1700	Equipment	35,059	1,203,789	0	0	0	
1829.1800	Equipment	17,404	974	0	0	0	
1829.2000	Equipment	51,396	0	0	0	0	
1829.2275	Machinery & equipment	0	627,203	0	0	0	
1829.2300	Equipment	5,649	14,947	0	0	0	
1829.2400	Equipment	101,473	287	350	0	0	
1831.1600	Materials	0	331	0	0	0	
1831.1700	Materials	7,786	23,710	1,613	0	0	
1831.1800	Materials	1,567	2,775,425	0	0	0	

City Wide Expenditures		2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
1831.1850	Materials	0	1,011	0	0	0	
1831.1900	Materials	9,837	13,351	0	0	0	
1831.2000	Materials	1,067	832	0	0	0	
1831.2100	Materials	32,808	33,702	0	0	0	
1831.2150	Materials	25,993	27,215	0	0	0	
1831.2300	Materials	151	0	0	0	0	
1831.2400	Materials	514	20,527	0	0	0	
1833.1700	Labor	1,895	76,232	12,750	0	0	
1833.2100	Labor	0	1,336	0	0	0	
1835.1700	Acquisition	0	203,116	0	0	0	
1835.2225	Acquisition	12,250	14,730	0	0	0	
1836.1050	Other	29,328	0	0	0	0	
1836.1200	Other	12,200	0	0	0	0	
1836.1300	Other	0	6	0	0	0	
1836.1400	Other	20,000	0	0	0	0	
1836.1700	Other	39,741	339,666	0	0	0	
1836.1800	Other	19,206	447	0	0	0	
1836.1850	Other	3,648	2,773	0	0	0	
1836.2000	Other	18,062	650	0	0	0	
1836.2100	Other	217	289	0	0	0	
1836.2150	Other	21,140	55,603	0	0	0	
1836.2200	Other	2,141	1,080	0	0	0	
1836.2250	Other	38,157	0	0	0	0	
1836.2300	Other	44,032	166,833	0	0	0	
1836.2400	Other	1,749	33,884	0	0	0	
1841.1700	Transformers	0	113,801	0	0	0	
1842.1700	Meters	0	654,864	0	0	0	
1842.2150	Meters	0	108,552	0	0	0	
1843.1700	Wires	31,622	108,638	0	0	0	
1844.1700	Poles & Pole Line Hardwar	65,619	91,432	0	0	0	
900: Capital Projects		2	4	31,957,606	13,448,735	12,310,760	
City Wide Expenditures Total		164,415,511	169,626,707	206,808,842	182,072,431	170,270,688	

GENERAL FUND

The City of Lodi General Fund projects revenue and spending of $39,870,901 in Fiscal Year 2009/10.

Sales tax, property tax and and Electric Utility in-lieu payments account for nearly 58 percent of General Fund revenue, and the Police and Fire departments consume nearly 60 percent of all General Fund revenue.

General Fund revenue is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, the Parks Division, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Community Development Department, the Recreation Division and the Hutchins Street Square Community Center to support their operations. Funding for the Library is transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables.

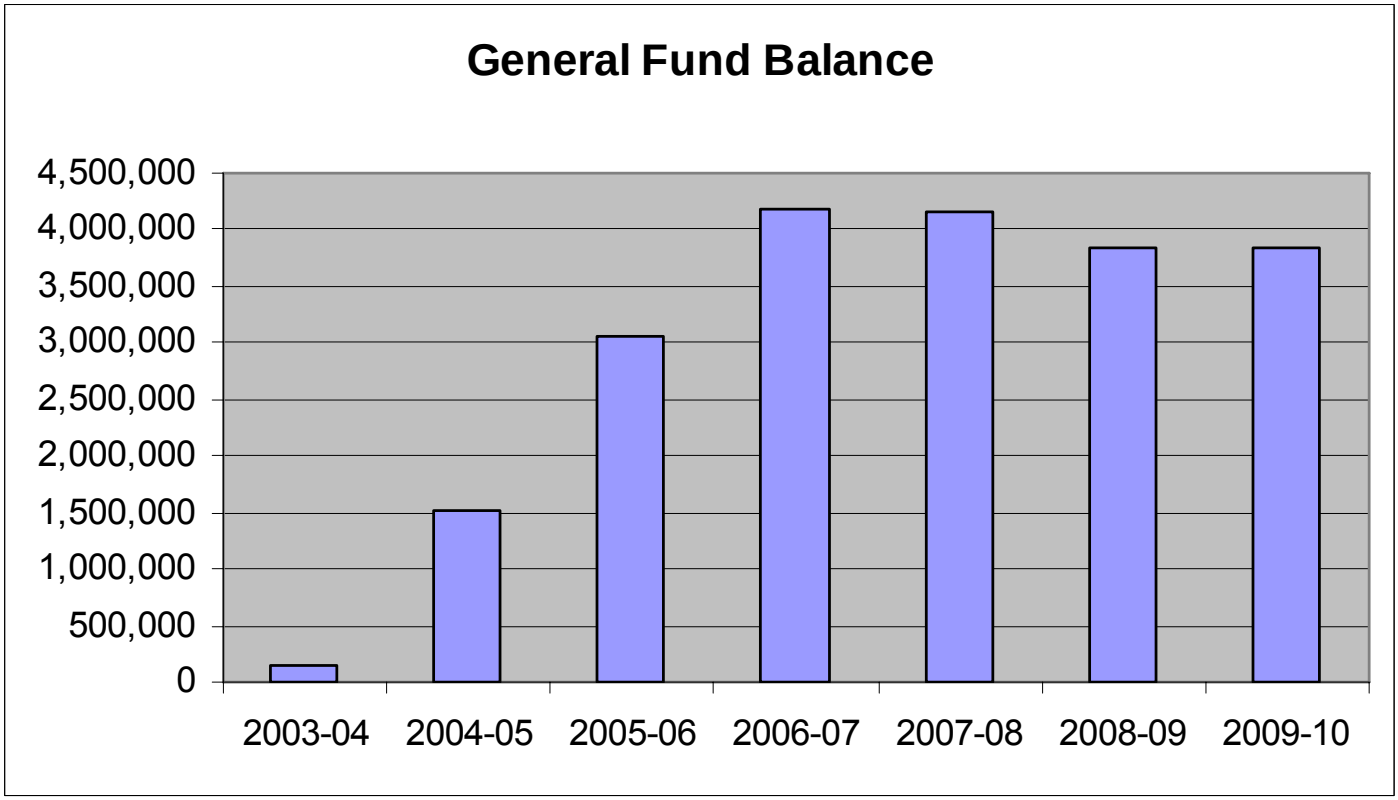
General Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

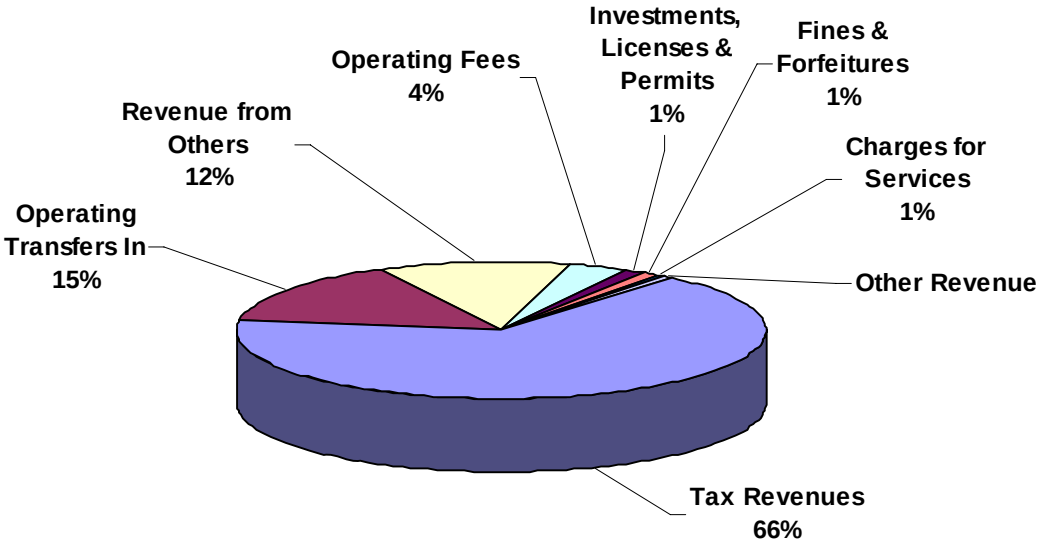
For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
General Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	3,048,435	4,175,522	4,534,293	4,159,007	3,831,962
Revenues	43,728,599	44,487,632	42,229,193	42,083,695	39,870,901
Expenditures	42,601,512	44,504,147	42,709,952	42,410,740	39,870,901
Net Difference (Revenues Less Expenditures)	1,127,087	(16,515)	(480,759)	(327,045)	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	4,175,522	4,159,007	4,053,534	3,831,962	3,831,962



General Fund Revenues



General Fund Revenues	Budget 2009-10
Tax Revenues	26,478,675
Operating Transfers In	5,932,983
Revenue from Others	4,681,271
Operating Fees	1,432,032
Investments, Licenses & Permits	520,550
Fines & Forfeitures	384,000
Charges for Services	246,940
Other Revenue	194,450
Grand Total	39,870,901

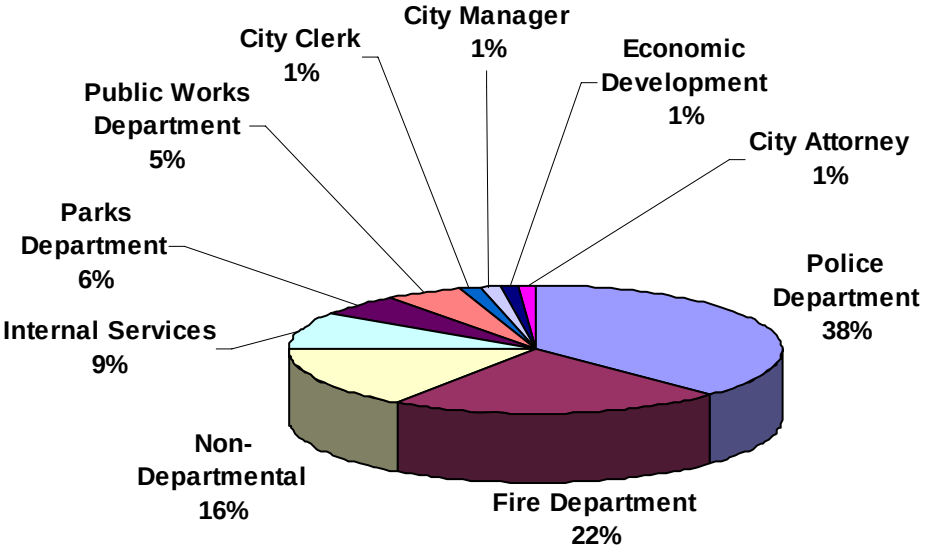
General Fund Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
100: General Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,002,314	5,159,122	5,932,983	5,932,983	5,932,983	Cost of services from other funds
090: Operating Transfers In Total	**5,002,314**	**5,159,122**	**5,932,983**	**5,932,983**	**5,932,983**	
100: General Fund B/S Total	**5,002,314**	**5,159,122**	**5,932,983**	**5,932,983**	**5,932,983**	
1001: General Fund Rev						
100: Tax Revenues						
5011 Property Taxes-CY Secured	9,288,762	9,210,180	9,016,000	9,115,768	8,475,000	Assessed value rollbacks
5031 Sales & Use Tax	7,503,193	6,899,219	8,956,000	8,439,000	7,479,255	Business closures, sales declines
5032 Public Safety -Prop 172	390,417	338,205	320,000	290,000	266,000	
5034 Transient Occupancy Tax	380,337	395,947	495,300	476,000	411,000	Fewer travelers
5035 Real Prop. Transfer Tax	234,922	125,035	158,100	140,000	140,000	
5036 Business License Tax	1,069,401	1,040,830	1,039,000	1,040,830	975,000	Business closures
5039 In-lieu Sales Tax	2,633,765	2,399,886	0	0	0	
5040 Card Room Tax	12,290	98,823	100,000	114,750	114,750	
5051 Waste Removal Franchise	401,266	397,530	416,000	416,000	941,500	Full year revenue
5052 Industrial Waste Franchise	44,583	54,021	45,000	50,000	45,000	
5053 Gas Franchise	205,378	201,850	250,000	205,400	205,000	
5054 Cable TV Franchise	258,166	299,639	375,000	425,000	425,000	
5055 Electric Franchise	19,703	22,506	20,700	24,500	24,500	
5081 In-lieu Franchise-Electric	6,779,000	6,873,228	6,941,960	6,976,670	6,976,670	Per formula
5082 In-lieu Franchise-Sewer	892,500	830,000	0	0	0	
5083 In-lieu Franchise-Water	767,040	418,699	0	0	0	
100: Tax Revenues Total	**30,880,723**	**29,605,598**	**28,133,060**	**27,713,918**	**26,478,675**	
200: Licenses & Permits						
5113 Animal Licenses	30,654	26,090	31,000	15,100	25,000	
5114 Bicycle Licenses	2,534	2,958	2,600	2,600	2,600	
5141 Street & Lot Permits	11,979	10,274	10,700	8,600	9,000	
5142 Industrial Refuse Collection	1,000	2,000	1,000	2,000	2,000	
5143 Alarm Permits	30,610	31,400	26,000	26,000	26,000	
5144 Transportation Permit	7,188	8,203	8,000	3,200	3,350	
200: Licenses & Permits Total	**83,965**	**80,925**	**79,300**	**57,500**	**67,950**	
300: Fines & Forfeitures						
5201 Veh Code-Moving Violation	262,488	293,499	280,000	300,000	290,000	
5202 Court Fines	12,141	25,699	13,200	20,000	10,000	
5203 Overparking	68,387	61,190	75,000	60,000	46,000	Vacant parking enforcement position
5204 Parking Fees-DMV Hold	29,530	21,730	23,000	23,000	18,000	
5205 False Alarm Penalty	16,125	16,650	18,000	19,000	16,000	
5211 Code Enforcement Fine	0	1,200	200	1,000	4,000	Increased activity
300: Fines & Forfeitures Total	**388,671**	**419,968**	**409,400**	**423,000**	**384,000**	
400: Investment/Property Revenues						

General Fund Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
5332 Investment earnings	48,300	25,134	20,000	0	0	
5361 Rent	50,397	273,563	236,700	238,073	449,100	Court, NCPA, Agriculture leases
5391 Sale of City Property	44,261	6,774	3,500	344,000	3,500	
400: Investment/Property Revenues Tota	**142,958**	**305,471**	**260,200**	**582,073**	**452,600**	
500: Revenue from Others						
5494 State Motor Veh In-Lieu	368,998	293,926	300,000	160,000	138,000	State admin fees consuming most revenue
5499 In-lieu - VLF	4,265,591	4,503,172	4,640,000	4,562,795	4,197,771	
5567 Police Other Grants	13,255	3,876	25,000	2,000	0	
5602 Sch Drug Suppression Reimb	204,152	204,152	214,000	214,000	238,000	
5604 State Special Grants	0	217	0	0	0	
5654 HSS Senior Grant	7,500	0	0	0	0	
5691 Police Training-POST	56,120	32,221	35,000	90,000	90,000	
5696 State Mandates SB90	264,638	75,866	0	24,700	0	
5713 After School Programs	271,160	(46,605)	0	0	0	
5940 Lodi Grape Festival Reimb	15,000	15,000	20,000	15,000	17,500	Actual contract value
500: Revenue from Others Total	**5,466,414**	**5,081,825**	**5,234,000**	**5,068,495**	**4,681,271**	
600: Charges for Services						
5084 Admin fees-CVW	240,945	240,945	345,675	511,695	246,940	Previously included some franchise fee rev
600: Charges for Services Total	**240,945**	**240,945**	**345,675**	**511,695**	**246,940**	
610: Public Safety Fees						
5206 Nuisance Fines	0	2,500	0	2,000	1,000	
5399 Repairs & Demolition Reimb.	0	2,028	0	1,000	25,000	Code Enforcement activity
5706 Vehicle Abatement	0	38,352	0	48,000	25,000	
5932 Fingerprinting	30,106	23,713	25,000	25,000	20,000	
5933 Vehicle Towing	0	96,940	50,000	80,000	80,000	Prior actuals support increase
5935 Animal Shelter Fees	26,495	28,348	33,000	22,500	25,000	
5936 Police Record Fees	81	185	200	200	100	
5939 Fix Ticket/Vin Verification	3,515	2,415	2,800	2,800	2,400	
5971 Fire Dept.Services-Other	25,075	67,628	0	135,000	100,000	
5973 Site Planning	5,475	5,400	5,000	9,000	10,000	
5974 Fire Permit Review & Insp.	56,035	107,070	75,000	60,000	3,000	
5975 Fire Protect'n Eqpt Revw & Ins	42,384	32,872	40,000	10,000	10,000	
5976 Fire Misc.Development	673	933	500	1,000	0	
5979 Misc. Charges & Fees	225	0	375	0	0	
6123 Code Permit Inspections	0	6,709	0	3,500	3,500	
610: Public Safety Fees Total	**190,064**	**415,093**	**231,875**	**400,000**	**305,000**	
740: Park & Recreation Fees						
5362 Rent Parks & Rec	76,493	95,653	0	0	0	
5413.7 Wrk for City-Pks & Rec	62,903	71,555	67,000	67,000	67,000	Lighting and Landscape assessments
6031 Youth/Teen Sports	159,649	152,650	0	0	0	
6033 Adult Sports	64,582	51,620	0	0	0	
6034 Playgrounds	450,312	268,968	0	0	0	

General Fund Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
6035 LUSD After School Services	0	350,657	0	0	0	
6036 Aquatics	96,688	94,487	0	0	0	
6037 BOBS Reimbursement	32,062	36,134	0	0	0	
6038 Indoor/Outdoor Activities	8,125	17,595	0	0	0	
6041 Lodi Lake Park	111,167	103,629	0	0	0	
6043 Admin.Services-Parks/Rec.	1,697	2,220	0	480	0	
740: Park & Recreation Fees Total	**1,063,678**	**1,245,168**	**67,000**	**67,480**	**67,000**	
760: Community Center Fees						
5363 Rent Hutchins Street	183,932	238,518	0	0	0	
6039 Lodi Youth Commission	20,092	51,625	0	0	0	
6071 Comm Ctr-Specialty Class	166,052	177,777	0	0	0	
6072 Comm Ctr-Swimming	69,560	74,138	0	0	0	
6074 Comm Ctr-Advertising fee	4,875	4,437	0	0	0	
6075 Comm Ctr-Sr. Program fees	0	175	0	0	0	
6076 PAC-Box office	84,319	112,174	0	0	0	
6077 Gift Boxes	294	0	0	0	0	
760: Community Center Fees Total	**529,124**	**658,844**	**0**	**0**	**0**	
800: Public Works Fees						
6104 Engineering Inspect. Fees	61,535	219,677	117,000	52,000	54,000	Fewer projects
6121 Engineering Fees	131,746	379,897	470,010	165,926	148,282	
6124 Plans and Specs	3,167	2,700	1,500	5,000	2,500	
6125 Encroachment Fees	15,132	45,685	13,390	35,000	11,250	
800: Public Works Fees Total	**211,580**	**647,959**	**601,900**	**257,926**	**216,032**	
820: Administrative Fees						
5207 Late Pmt-Utilities	754,527	774,222	750,000	765,000	780,000	
5208 Utility Connections	24,321	48,901	30,000	35,000	40,000	
5209 Returned Check Charge	20,385	19,160	20,000	20,000	24,000	Reflects recent fee increase
820: Administrative Fees Total	**799,233**	**842,283**	**800,000**	**820,000**	**844,000**	
900: Other Revenue						
5394 Revenue-Other	49,789	22,064	15,000	15,000	15,000	
5395 Revenue Over/Short	(559)	(1,000)	0	(250)	0	
5398 Reimbursable Charges	48,379	203,309	47,000	98,000	47,000	
5400 Admin Fee-LTBID	7,782	7,169	7,000	7,000	11,000	
5411.3 Wrk for Others-Comm Dev	2,105	24,186	0	0	0	
5411.4 Wrk for Others-PW	109,988	198,516	38,900	100,000	56,150	
5411.7 Wrk for Others-Pks & Rec	0	710	0	0	0	
6129 Admin Fee-RTIF	0	(320)	300	300	0	
6151 Other Service Charges	620	155	300	300	0	
6152 Damage to Property	9,456	36,842	10,000	10,000	0	
6153 Donations	38,900	0	0	0	0	
6156 Photocopy	356	119	300	500	300	
6157 Outside city services	16,348	314,267	15,000	17,775	65,000	PW charges to Flag City, Sunnyside Estates

General Fund Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
900: Other Revenue Total	283,164	806,017	133,800	248,625	194,450	
1001: General Fund Rev Total	40,280,519	40,350,096	36,296,210	36,150,712	33,937,918	
General Fund Revenue Total	45,282,833	45,509,218	42,229,193	42,083,695	39,870,901	

General Fund	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	4,802,126	4,345,471	4,880,793	4,457,123	5,146,624
100: Personnel Services	30,224,331	32,729,619	30,368,246	30,516,849	28,163,406
200: Utility Comm. & Transportation	1,576,174	1,662,192	1,600,915	1,544,475	1,667,188
300: Supplies, Materials & Services	4,291,050	5,605,735	3,680,062	3,572,939	3,952,507
400: Work for Others	1,372	394	7,400	3,400	0
500: Equipment, Land & Structures	1,354,833	1,648,770	1,571,664	1,685,283	361,480
600: Special Payments	532,206	521,558	600,872	630,671	579,696
700: Interfund Transfers	562,476	5,138	0	0	0
General Fund Total	**43,344,568**	**46,518,877**	**42,709,952**	**42,410,740**	**39,870,901**



Department	Budget 2009-10
Police Department	14,955,058
Fire Department	8,696,662
Non-Departmental	6,309,962
Internal Services	3,667,493
Parks Department	2,251,918
Public Works Department	1,962,141
City Clerk	548,540
City Manager	538,610
Economic Development	477,627
City Attorney	462,890
Grand Total	39,870,901

2009/10 Proposed General Fund Budget by Department

Department	2008/09 Ratio	2009/10 Proposed Budget	2009/10 Ratio	Change 2008/09 vs. 2009/10	Ratio Change
City Clerk	1.35%	$548,540	1.38%	($29,271)	0.03%
City Manager	1.39%	$538,610	1.35%	($9,404)	-0.04%
City Attorney	1.22%	$462,890	1.16%	($40,252)	-0.06%
Internal Services Department	9.44%	$3,667,493	9.20%	($71,060)	-0.24%
Non-Departmental	4.50%	$2,241,933	5.62%	$21,893	1.12%
Economic Development	1.24%	$477,627	1.20%	($43,865)	-0.04%
Police	36.84%	$14,955,058	37.51%	($766,418)	0.67%
Fire	21.99%	$8,696,662	21.81%	($803,812)	-0.18%
Public Works	5.82%	$1,962,141	4.92%	($280,284)	-0.90%
Parks	5.74%	$2,251,918	5.65%	($144,189)	-0.09%
Library	3.45%	$1,352,031	3.39%	($111,043)	-0.06%
Community Development	0.54%	$213,100	0.53%	($17,503)	-0.01%
Community Center	2.98%	$1,166,095	2.92%	($95,777)	-0.05%
Recreation	1.26%	$494,132	1.24%	($40,583)	-0.02%
Streets MOE	2.24%	$842,671	2.11%	($108,267)	-0.13%
Total	100.00%	$39,870,901	100.00%	($2,539,835)	

General Fund	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	4,802,126	4,345,471	4,880,793	4,457,123	5,146,624	Details in Supplemental Information section
090: Operating Transfers Out	**4,802,126**	**4,345,471**	**4,880,793**	**4,457,123**	**5,146,624**	
7100 Personnel Services	0	0	(694,297)	(738,392)	(371,034)	
7101 Regular emp salary	17,204,879	18,548,903	18,815,205	18,704,763	17,636,935	Employee contributions, retirements
7102 Overtime	1,229,144	1,468,434	766,558	1,026,136	245,625	Reductions in Police and Fire
7103 Part time salary	985,681	1,249,406	251,930	285,815	260,754	
7106 Uniform allowance	148,606	147,913	154,750	148,215	58,865	
7109 Incentive pay	569,570	617,104	595,769	665,495	608,830	
7110 Admin leave pay	50,850	65,068	90,131	41,350	93,260	
7111 Workers comp	985,687	1,228,871	940,500	940,500	946,110	
7112 Medical insurance	2,598,578	2,948,121	3,086,711	2,827,720	2,910,813	
7113 Dental insurance	246,034	247,931	287,590	260,595	263,500	
7114 Vision care	65,265	66,035	71,939	67,175	65,880	
7115 Medicare insurance	241,795	272,047	245,914	252,345	227,002	
7121 Service contribution-PERS	4,821,493	5,057,083	5,177,750	5,290,729	4,732,475	Payroll reductions
7122 Social security payments	20,917	0	0	0	0	
7123 Deferred comp	400,039	438,952	458,319	465,895	137,190	Employee contributions
7124 LI & AD & D	44,551	43,999	54,849	53,275	44,393	
7125 Unemployment insurance	48,960	52,502	53,690	54,825	61,585	
7128 LTD	111,804	121,239	122,740	108,515	93,445	
7129 Chiropractic	12,717	13,787	14,334	14,561	14,555	
7130 Insurance refund	57,154	87,979	100,738	160,419	185,165	Policy change
7131 Other benefits	285,125	368,907	406,247	406,250	382,580	
7131 Other benefits	95,482	119,421	99,709	99,720	103,637	
7188 Transfer In	56,889	(459,735)	(365,430)	(646,143)	(1,073,592)	
7189 Transfer Out	(56,889)	25,652	(367,400)	27,086	535,433	
100: Personnel Services	**30,224,331**	**32,729,619**	**30,368,246**	**30,516,849**	**28,163,406**	
7201 Postage	222,309	232,907	243,485	232,815	242,795	
7202 Telephone	150,053	166,755	143,530	142,270	155,331	
7203 Cellular phone charges	56,338	62,753	38,900	53,760	55,770	
7204 Pagers	4,359	3,534	3,000	3,275	3,292	
7211 Electricity	620,018	634,425	680,000	650,000	750,000	10% over prior year budget
7212 Gas	169,189	176,268	145,000	125,000	135,000	
7213 Water	182,220	207,292	215,000	240,000	230,000	
7214 Sewer	41,064	42,499	44,000	40,000	55,000	
7215 Refuse	130,624	135,759	88,000	57,355	40,000	New Waste Management contract reduction
200: Utility Comm. & Transportation	**1,576,174**	**1,662,192**	**1,600,915**	**1,544,475**	**1,667,188**	
7300 Supplies, Materials & Serv	0	0	74,095	(30,000)	0	
7301 Printing,binding,duplication	80,991	101,853	67,195	68,840	66,792	
7302 Photocopying	30,201	31,331	20,644	20,900	25,531	
7303 Advertising	37,504	72,651	27,500	22,048	19,950	
7304 Laundry & dry cleaning	22,574	15,987	19,950	15,970	16,200	
7305 Uniforms	21,716	21,396	11,925	17,470	13,700	

General Fund	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7306 Safety Equipment	119,689	129,893	135,525	122,025	158,875	
7307 Office supplies	73,793	95,572	65,073	59,330	56,150	
7308 Books & periodicals	24,209	24,877	21,475	19,350	19,565	
7309 Membership & dues	70,572	37,613	47,445	48,415	46,590	
7310 Uncollectible acct expense	41,820	47,143	0	0	0	
7311 Collection agency fees	222	0	0	0	0	
7312 Bank service charges	32,449	36,760	20,000	23,325	15,000	
7313 Information systems software	70,033	52,855	98,390	99,480	92,350	
7314 Business expense	16,455	17,712	11,820	12,459	9,995	
7315 Conference expense	51,676	73,103	62,260	54,455	41,150	City-wide reductions
7318 Microfilming	0	24,832	9,500	9,500	1,000	Conversion to scanning
7321 Rent of Land, facilities	166,771	195,487	118,190	132,025	9,790	Elimination of Finance lease
7322 Rental of equipment	288,865	323,431	191,100	187,510	190,203	
7323.1 Negotiations	1,314	374	0	0	0	
7323.2 Grievances/Arbitration	0	2,716	0	0	0	
7323.3 Investigations	0	5,662	0	0	0	
7323 Professional services	678,555	931,176	451,692	581,008	469,018	
7328 Hepatitis shots	0	0	1,400	1,400	0	
7330 Repairs to comm equip	34,273	44,764	23,900	15,400	27,900	
7331 Repairs to Mach & equip	128,501	152,769	227,926	237,800	142,000	
7332 Repairs to office equip	45,732	52,447	47,426	47,500	38,650	
7333 Repairs to vehicles	42,273	517,225	365,251	349,665	485,119	
7334 Repairs to buildings	74,963	119,177	88,209	90,280	80,450	
7335 Sublet service contracts	697,532	565,567	550,639	464,009	575,786	
7336 Car wash	0	6,630	6,476	5,756	7,862	
7337 Employee moving expenses	5,852	0	0	0	0	
7340 Representation expense	0	159	0	0	0	
7343 PL & PD insurance	684,350	758,243	0	0	484,475	General Fund contribution eliminated mid-year
7345 City rental insurance	0	200	0	0	0	
7346 K-9 supplies	7,490	5,481	7,500	4,200	3,640	
7351 Motor veh fuel, lube	36,320	309,711	263,018	269,222	259,490	
7352 Special dept materials	140,326	202,354	144,125	142,758	146,502	
7353 Janitorial supplies	41,595	40,004	28,600	32,900	30,546	
7354 Photo supplies	7,953	11,938	3,250	950	400	
7355 General supplies	120,379	117,845	42,150	36,900	30,750	
7356 Medical supplies	39,624	48,725	40,500	27,900	42,426	
7357 Care of prisoners	34,229	39,011	38,000	40,000	38,666	
7358 Training & education	64,706	66,289	80,750	62,121	60,750	City-wide reductions
7359 Small tools and equip	62,374	87,208	64,900	70,650	54,737	
7360 Overtime meals	627	883	657	1,015	0	
7361 Employee relations	466	84	0	0	0	
7362 Laboratory supplies	5,586	6,093	6,000	4,500	6,000	
7363 Employees physical exams	44,629	55,229	49,300	43,100	47,800	

General Fund	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7365 POST training	75,061	124,738	90,000	90,000	90,000	
7366 Tuition Reimbursement	37,059	32,376	22,000	33,000	23,699	
7367 Transport of materials	1,628	3,529	1,800	1,800	6,000	
7369 Software Licensing Cost	24,216	(9,221)	29,931	35,053	16,500	
7398 Reimbursable Expense	23	0	0	0	0	
7399 Supplies, mat & services	3,874	3,853	2,575	950	500	
300: Supplies, Materials & Services	**4,291,050**	**5,605,735**	**3,680,062**	**3,572,939**	**3,952,507**	
7601 Work for others	1,372	394	7,400	3,400	0	
400: Work for Others	**1,372**	**394**	**7,400**	**3,400**	**0**	
7701 Office equip	12,046	18,319	2,500	6,000	0	
7702 Household equipment	2,587	689	0	0	0	
7706 Traffic Signal Equipment	0	0	10,000	5,000	5,000	
7715 Data Processing hardware	6,872	38,873	22,875	18,875	0	
7717 Communication equip	0	3,022	55,626	107,056	0	One time monies for Public Safety
7719 Other equip	9,726	8,182	0	27,830	0	
7720 Other contracts	0	15,200	0	39,856	0	
7789 Transfer Out	1,323,602	1,564,485	1,480,663	1,480,666	356,480	Vehicle replacements
500: Equipment, Land & Structures	**1,354,833**	**1,648,770**	**1,571,664**	**1,685,283**	**361,480**	
8000 Special payments	0	0	(952,359)	(1,012,359)	(938,602)	Debt Service offset
8021.1 Donations - LCVB	10,000	0	90,848	90,848	78,070	New formula - 19% of TOT
8021.2 Donations - LDBP	0	0	35,000	35,000	0	
8021.3 Donations - SJ Partnership	0	0	35,000	35,000	29,750	15% reduction
8021.4 Donations - Lodi Dist. Chamber	0	0	1,424	1,424	1,500	
8021.5 Donations - Fireworks	0	0	22,000	22,000	16,000	Per Council action 04/01/09
8021.6 Donations - SJC Ent Zone Adm	0	0	23,000	23,000	21,776	
8021 Donations	35,300	50,000	0	0	42,500	
8022 Taxes	11,388	11,509	11,500	9,620	0	
8026 Property tax admin fee	221,461	209,216	225,000	225,000	225,000	
8099 Special payments	254,057	250,833	1,109,459	1,201,138	1,103,702	Debt Service payment
600: Special Payments	**532,206**	**521,558**	**600,872**	**630,671**	**579,696**	
8199 Transfer Out	562,476	5,138	0	0	0	
700: Interfund Transfers	**562,476**	**5,138**	**0**	**0**	**0**	
General Fund Total	**43,344,568**	**46,518,877**	**42,709,952**	**42,410,740**	**39,870,901**	

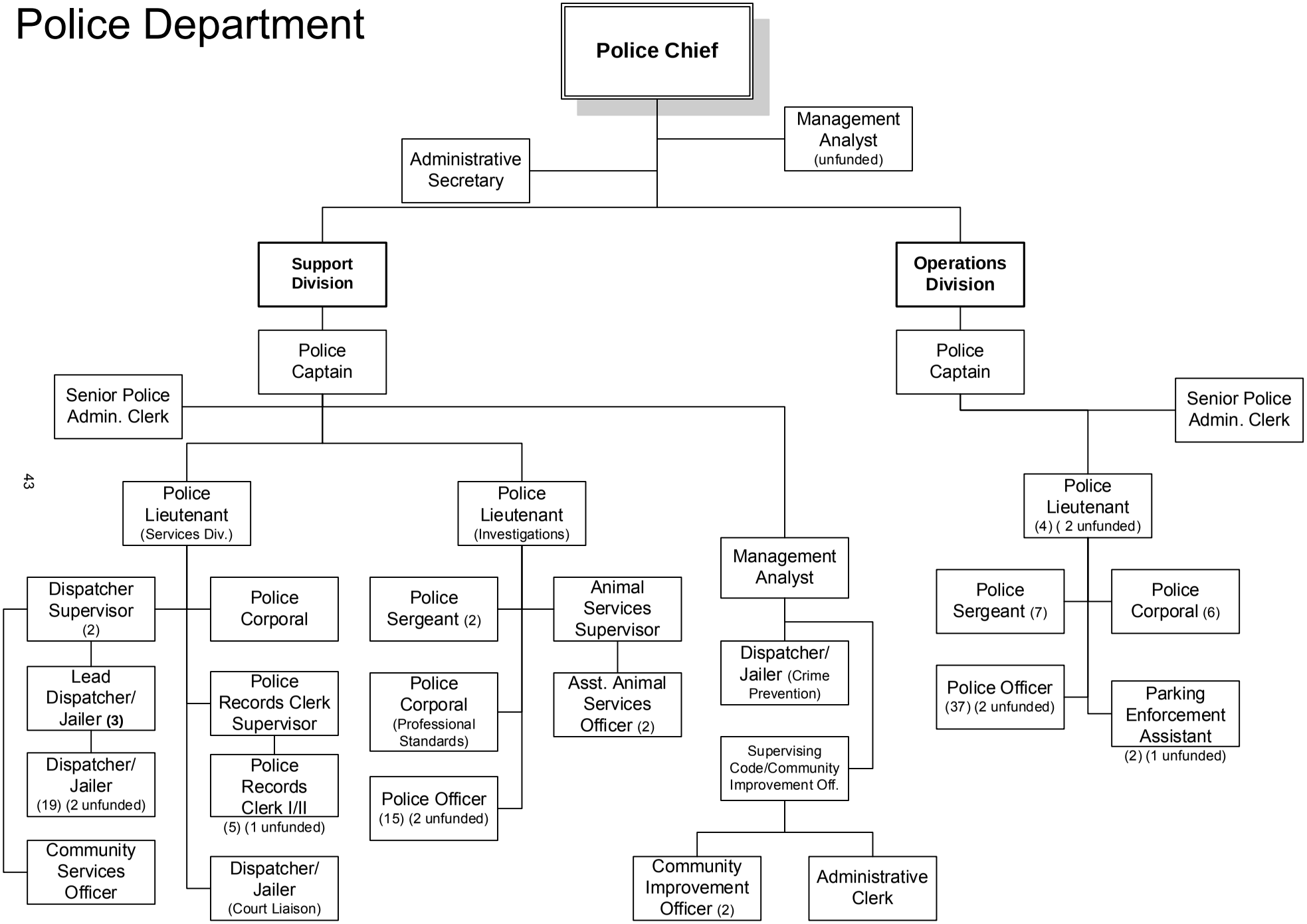
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a budget of $14,955,058, most of which is spent on Administration, Operations, Support Services and the Animal Shelter. The Department's budget is being reduced by nearly $1 million in FY 2009/10.

The Department has 114 positions budgeted in FY 2009/10, down from 125 in FY 2008/09.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2009-2010

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	12,151,174	13,043,291	14,080,838	13,900,960	12,698,595
200: Utility Comm. & Transportation	39,395	48,186	30,930	45,600	42,498
300: Supplies, Materials & Services	884,973	1,429,893	943,567	836,907	1,346,664
500: Equipment, Land & Structures	253,543	400,085	178,868	178,870	107,230
600: Special Payments	153	1,421	759,139	759,139	760,071
700: Interfund Transfers	364,067	5,138	0	0	0
Police Department Total	**13,693,305**	**14,928,014**	**15,993,342**	**15,721,476**	**14,955,058**

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
POLICE DEPARTMENT					
Administrative Clerk	0	1	1	1	1
Administrative Secretary	1	1	1	1	1
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	2
Community Improvement Officer I/II	0	2	2	2	2
Community Service Officer	1	1	1	1	1
Dispatcher/Jailer	17	18	21	21	19
Dispatcher Supervisor	2	2	2	2	2
Lead Dispatcher/Jailer	2	2	3	3	3
Management Analyst I/II	1	1	1	2	1
Parking Enforcement Assistant	2	2	2	2	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	8	8
Police Lieutenant	6	6	6	6	4
Police Officer (Includes 1 grant position)	52	52	52	52	48
Police Records Clerk I/II	4	5	5	5	4
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	9
Special Services Manager	1	1	1	0	0
Supervising Code/Community Imp. Off.	0	0	1	1	1
Senior Police Administrative Clerk	2	2	2	2	2
Police Department Total	**115**	**120**	**125**	**125**	**114**

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	(61,769)	(336,522)	0	
7101 Regular emp salary	6,936,600	7,421,860	8,210,965	8,199,195	7,773,815	Employee contributions, retirements
7102 Overtime	575,200	557,745	498,432	603,500	8,500	Employee contributions
7103 Part time salary	41,901	47,278	25,000	45,500	25,000	
7106 Uniform allowance	101,691	101,016	104,450	98,465	9,815	
7109 Incentive pay	294,860	299,954	303,445	361,775	328,415	
7110 Admin leave pay	21,703	18,924	38,599	16,575	31,650	
7111 Workers comp	390,582	493,146	412,500	412,500	413,580	
7112 Medical insurance	1,017,532	1,157,049	1,321,438	1,179,965	1,210,950	
7113 Dental insurance	90,638	94,629	122,590	111,805	113,000	
7114 Vision care	25,445	26,354	30,689	27,425	28,250	
7115 Medicare insurance	91,127	99,770	103,335	109,980	99,170	
7121 Service contribution-PERS	2,167,392	2,235,248	2,406,533	2,493,500	2,260,505	Reduced payroll
7122 Social security payments	910	0	0	0	0	
7123 Deferred comp	157,834	178,455	193,519	203,605	2,725	Employee contributions
7124 LI & AD & D	10,815	10,141	17,041	13,680	14,465	
7125 Unemployment insurance	18,720	19,918	23,065	24,145	27,220	
7128 LTD	24,112	28,597	36,859	26,275	28,065	
7129 Chiropractic	4,992	5,468	6,134	5,575	6,220	
7130 Insurance refund	25,683	53,313	71,638	87,642	104,810	Policy change
7131 Other benefits	153,437	194,426	216,375	216,375	212,440	
100: Personnel Services	**12,151,174**	**13,043,291**	**14,080,838**	**13,900,960**	**12,698,595**	
7201 Postage	562	993	600	700	1,010	
7202 Telephone	12,065	12,971	10,430	9,900	9,531	
7203 Cellular phone charges	24,985	32,535	18,900	33,200	30,090	Reflects actuals
7204 Pagers	1,783	1,687	1,000	1,800	1,867	
200: Utility Comm. & Transportation	**39,395**	**48,186**	**30,930**	**45,600**	**42,498**	
7301 Printing,binding,duplication	7,753	12,528	7,300	8,250	8,262	
7302 Photocopying	18,674	18,411	11,716	13,050	15,781	
7303 Advertising	0	239	0	100	0	
7304 Laundry & dry cleaning	7,309	1,060	4,000	0	1,500	
7305 Uniforms	6,315	6,295	7,000	9,290	5,450	
7306 Safety Equipment	55,502	53,200	67,000	55,500	75,750	
7307 Office supplies	16,126	29,131	23,900	20,900	23,900	
7308 Books & periodicals	1,569	1,297	1,200	600	1,075	
7309 Membership & dues	3,233	3,731	3,050	4,250	3,540	
7312 Bank service charges	58	47	0	300	0	
7313 Information systems software	966	1,240	2,000	1,000	2,000	
7314 Business expense	2,566	1,759	2,500	2,400	2,000	
7315 Conference expense	11,311	18,414	22,000	17,000	7,000	City-wide reductions
7321 Rent of Land, facilities	524	6,361	5,590	5,725	5,590	
7322 Rental of equipment	295	676	0	0	0	
7323 Professional services	27,936	146,645	39,700	50,000	127,615	Includes PALS contract, increased board-ups

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7330 Repairs to comm equip	27,056	27,456	12,000	3,500	12,000	
7331 Repairs to Mach & equip	1,991	2,926	1,500	3,100	3,000	
7332 Repairs to office equip	1,783	533	500	1,350	500	
7333 Repairs to vehicles	6,287	235,679	185,859	182,340	242,660	
7334 Repairs to buildings	1,361	28,228	10,700	14,700	15,500	
7335 Sublet service contracts	175,144	41,336	124,225	40,648	197,000	Increased software licensing
7336 Car wash	0	5,954	6,075	5,300	7,260	
7340 Representation expense	0	159	0	0	0	
7343 PL & PD insurance	274,883	298,947	0	0	211,880	
7346 K-9 supplies	7,490	5,481	7,500	4,200	3,640	
7351 Motor veh fuel, lube	6,635	185,728	159,152	159,154	140,800	
7352 Special dept materials	33,948	41,298	32,500	27,500	36,082	
7353 Janitorial supplies	1,255	1,398	900	1,800	1,946	
7354 Photo supplies	1,613	3,151	3,000	500	200	
7355 General supplies	4,128	1,805	4,300	1,100	1,100	
7356 Medical supplies	24,801	24,707	24,300	27,300	26,226	
7357 Care of prisoners	34,229	39,011	38,000	40,000	38,666	
7358 Training & education	16,143	9,020	17,000	12,500	12,000	
7359 Small tools and equip	1,218	15,016	6,300	2,250	2,741	
7362 Laboratory supplies	5,586	6,093	6,000	4,500	6,000	
7365 POST training	75,061	124,738	90,000	90,000	90,000	
7366 Tuition Reimbursement	21,522	25,634	14,000	25,000	12,000	
7367 Transport of materials	1,628	3,529	1,800	1,800	6,000	
7399 Supplies, mat & services	1,074	1,032	1,000	0	0	
300: Supplies, Materials & Services	**884,973**	**1,429,893**	**943,567**	**836,907**	**1,346,664**	
7701 Office equip	0	14,890	0	0	0	
7789 Transfer Out	253,543	385,195	178,868	178,870	107,230	
500: Equipment, Land & Structures	**253,543**	**400,085**	**178,868**	**178,870**	**107,230**	
8099 Special payments	153	1,421	759,139	759,139	760,071	
600: Special Payments	**153**	**1,421**	**759,139**	**759,139**	**760,071**	
8199 Transfer Out	364,067	5,138	0	0	0	
700: Interfund Transfers	**364,067**	**5,138**	**0**	**0**	**0**	
Police Department Total	**13,693,305**	**14,928,014**	**15,993,342**	**15,721,476**	**14,955,058**	

ACTIVITY: Police Administration **DIVISION:** Administration
DEPARTMENT: Police **FUND:** General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance. Administrative efforts in a variety of areas are also handled in this section. This activity has seven major elements:

- Direction and vision on law-enforcement issues.
- Budget preparation and fiscal management of the department's operating budget and grant funds.
- Statistical analysis of crimes, grant-related objectives, staffing, productivity and administrative matters.
- Purchasing of police equipment and support merchandise.
- Coordination and administration of personnel policies and programs.
- Processing of employee personnel and payroll matters.
- Administration of Worker's Compensation Claims.

SERVICE LEVEL ADJUSTMENTS

- Reduction in administrative support and services due to budgetary vacancy of one Management Analyst.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed team-building workshop, public survey and created a departmental strategic plan.
- Implemented Fire dispatch services.
- Secured $193,000 in State and federal funding.

MAJOR 2009-10 OBJECTIVES

Complete implementation of:

- Strategic plan and reinforce Department culture on organization members.
- OSSI Sunguard Computer Aided Dispatch and Records Management System.
- Improved/expanded communications and cooperation with Neighborhood Watch and other community groups.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Allocated department staffing	115	125	125
Crime levels (Part 1 crimes)	3,096	2,993	2,135
Calls for service	53,463	55,911	55,383
Cases investigated	12,151	13,181	11,339

RELATED COST CENTER(S)

- 101031

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
101031: Police Administration					
100: Personnel Services					
7101 Regular emp salary	244,735	234,194	255,137	220,810	178,300
7106 Uniform allowance	0	950	0	0	1,190
7110 Admin leave pay	2,535	1,021	3,977	1,340	2,640
7111 Workers comp	13,473	19,964	9,900	9,900	7,320
7112 Medical insurance	31,147	30,625	37,211	33,005	32,110
7113 Dental insurance	2,850	2,601	3,000	2,565	2,000
7114 Vision care	728	667	750	630	500
7115 Medicare insurance	947	1,009	2,998	525	0
7121 Service contribution-PERS	65,471	52,951	67,917	61,380	51,850
7123 Deferred comp	6,734	6,289	7,654	6,555	0
7124 LI & AD & D	1,767	1,296	2,050	1,795	930
7125 Unemployment insurance	683	585	714	625	625
7128 LTD	1,421	1,480	3,250	1,070	2,275
7129 Chiropractic	142	142	150	135	110
7130 Insurance refund	650	653	650	325	0
7131 Other benefits	5,293	6,564	6,787	6,785	3,760
100: Personnel Services Total	**378,576**	**360,991**	**402,145**	**347,445**	**283,610**
200: Utility Comm. & Transportation					
7201 Postage	562	993	600	700	1,010
7202 Telephone	12,065	12,971	10,380	9,900	9,531
7203 Cellular phone charges	22,936	30,072	17,000	31,000	27,290
7204 Pagers	1,783	1,687	1,000	1,800	1,867
200: Utility Comm. & Transportation Total	**37,346**	**45,723**	**28,980**	**43,400**	**39,698**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	7,220	10,306	7,000	8,000	8,012
7302 Photocopying	18,620	18,383	9,816	13,000	15,781
7305 Uniforms	4,220	4,023	4,500	6,300	3,000
7306 Safety Equipment	52,311	51,510	65,000	55,000	75,000
7307 Office supplies	16,083	23,392	23,000	20,000	23,000
7308 Books & periodicals	1,569	733	1,000	600	1,000
7309 Membership & dues	2,793	3,178	2,800	3,400	2,500
7312 Bank service charges	58	47	0	300	0
7313 Information systems software	966	1,240	2,000	1,000	2,000
7314 Business expense	2,566	1,759	2,500	2,400	2,000
7315 Conference expense	11,311	18,189	22,000	17,000	7,000
7321 Rent of Land, facilities	524	100	0	0	0
7322 Rental of equipment	295	0	0	0	0
7323 Professional services	10,513	13,432	12,000	12,000	11,200
7330 Repairs to comm equip	27,056	22,111	12,000	3,500	12,000
7331 Repairs to Mach & equip	1,991	2,926	1,500	3,100	3,000
7332 Repairs to office equip	1,783	428	500	1,350	500
7333 Repairs to vehicles	6,287	229,885	180,338	180,340	236,705
7334 Repairs to buildings	1,277	27,855	10,000	14,000	15,000
7335 Sublet service contracts	175,144	41,336	124,225	40,648	197,000
7336 Car wash	0	5,954	6,075	5,300	7,260
7340 Representation expense	0	159	0	0	0
7343 PL & PD insurance	9,482	10,093	0	0	3,750
7346 K-9 supplies	7,490	5,481	7,500	4,200	3,640
7351 Motor veh fuel, lube	6,635	181,707	155,639	155,639	137,620
7352 Special dept materials	19,578	16,883	10,000	13,000	14,082
7353 Janitorial supplies	217	200	200	600	200
7354 Photo supplies	1,613	3,151	3,000	500	200
7355 General supplies	3,051	1,539	4,000	1,100	1,100
7356 Medical supplies	23,059	22,741	23,000	26,500	25,465
7357 Care of prisoners	34,229	39,011	38,000	40,000	38,666
7358 Training & education	16,143	8,955	17,000	12,000	12,000
7359 Small tools and equip	1,043	13,913	2,000	2,000	2,641
7362 Laboratory supplies	5,586	6,093	6,000	4,500	6,000

7365 POST training	75,061	124,738	90,000	90,000	90,000
7366 Tuition Reimbursement	21,522	25,634	14,000	25,000	12,000
7367 Transport of materials	1,628	3,529	1,800	1,800	6,000
7399 Supplies, mat & services	74	32	0	0	0
300: Supplies, Materials & Services Total	**568,998**	**940,646**	**858,393**	**764,077**	**975,322**
500: Equipment, Land & Structures					
7701 Office equip	0	412	0	0	0
7789 Transfer Out	253,543	382,445	178,868	178,870	107,230
500: Equipment, Land & Structures Total	**253,543**	**382,857**	**178,868**	**178,870**	**107,230**
600: Special Payments					
8099 Special payments	153	1,421	759,139	759,139	760,071
600: Special Payments Total	**153**	**1,421**	**759,139**	**759,139**	**760,071**
700: Interfund Transfers					
8199 Transfer Out	364,067	5,138	0	0	0
700: Interfund Transfers Total	**364,067**	**5,138**	**0**	**0**	**0**
101031: Police Administration Total	**1,602,683**	**1,736,776**	**2,227,525**	**2,092,931**	**2,165,931**
Administration Total	**1,602,683**	**1,736,776**	**2,227,525**	**2,092,931**	**2,165,931**

ACTIVITY:	**Operations**	**DIVISION:**	**Operations**
DEPARTMENT:	**Police**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Maintains open communications through community oriented policing practices; focuses on problem areas and initiates strategies for resolution. Officers respond and work to create a safe and secure environment, maintain public trust, and provide great customer service. This activity consists of six main elements:

- General Patrol – Provide area patrols (vehicular, bicycle) for suppression and detection of criminal activity; provide general assistance to citizens; respond to calls for service, investigate crimes and apprehend violators of the law. Participate in community-oriented policing activities to resolve neighborhood problems.
- COP/POP – Participate in community-oriented and problem-oriented policing strategies with both neighborhood and business communities. Provide education and direction to empower the citizenry to assist in resolving their unique problems and issues. Provide specialized enforcement details to address crime trends and focus on repeat offenders.
- Traffic Patrol – Provide safe patrols to enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- Special Events – Provide security, traffic control, staffing and work with other City departments to ensure safe and enjoyable events.
- Extraordinary Police Response – Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team (MAIT) and the Critical Incident Negotiations Team (CINT), respond to major disturbances and high-risk situations, arrests and searches.
- Cadet/Intern Program – Recruit, mentor and train cadets/interns to provide a positive law enforcement experience. Develop participants to assist police operations and services.

SERVICE LEVEL ADJUSTMENTS

The current vacancies will impact as follows:

- Reduce bike patrol by 50 percent, limiting the ability to proactively deal with crime and quality of life issues in the downtown area.
- Reduction in traffic services by 28 percent, limiting effectiveness in proactive traffic and parking enforcement as well as collision investigations.
- Reduction in patrol supervision at Lieutenant level by 50 percent. Impacts service by limiting the ability to effectively manage and lead patrol operations, including community oriented policing, crime prevention and problematic call locations.

MAJOR 2008-09 ACCOMPLISHMENTS

- Conducted eight special enforcement operations with investigative personnel focusing on repeat offenders and problem locations.
- Trained four new police officers.
- Successfully integrated Community Improvement with police operations.

MAJOR 2009-10 OBJECTIVES

- Continue to focus on our vision of a safe and secure community, promoting public trust and confidence, improving customer service and encouraging employee development.
- Improve interaction with established Neighborhood Watch communities and focus on forming new groups throughout the city.
- Continue to address problem locations and focus on repeat offenders.

ACTIVITY: Operations
DIVISION: Operations
DEPARTMENT: Police
FUND: General Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Arrests	4,873	5,219	4,623
Traffic citations	5,750	6,534	6,740
Drunk driving arrests	338	371	339
Vehicle thefts	215	323	130

RELATED COST CENTER(S)

- 101032

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
101032: Police Operations					
100: Personnel Services					
7100 Personnel Services	0	0	0	(219,525)	0
7101 Regular emp salary	4,071,159	4,270,553	4,635,939	4,657,260	4,430,705
7102 Overtime	352,922	314,754	323,142	399,500	0
7103 Part time salary	0	(1,086)	0	0	0
7106 Uniform allowance	57,868	60,823	61,450	54,615	600
7109 Incentive pay	195,521	180,240	182,286	204,005	180,615
7110 Admin leave pay	17,139	13,541	26,075	13,895	21,300
7111 Workers comp	225,000	287,630	214,500	214,500	212,280
7112 Medical insurance	551,957	640,453	658,725	594,940	617,400
7113 Dental insurance	51,285	50,738	63,255	56,035	58,000
7114 Vision care	14,156	14,237	15,841	13,635	14,500
7115 Medicare insurance	55,186	61,041	61,888	65,855	57,625
7121 Service contribution-PERS	1,383,698	1,413,901	1,509,965	1,544,684	1,442,930
7123 Deferred comp	90,989	96,458	108,911	109,110	0
7124 LI & AD & D	4,858	4,603	7,498	4,515	6,150
7125 Unemployment insurance	10,837	11,492	13,041	13,680	15,510
7128 LTD	5,983	7,428	7,576	1,085	1,090
7129 Chiropractic	2,864	2,980	3,166	2,845	3,190
7130 Insurance refund	14,199	30,017	43,559	48,485	56,280
7131 Other benefits	88,389	114,190	125,880	125,880	109,040
100: Personnel Services Total	**7,194,010**	**7,573,993**	**8,062,697**	**7,904,999**	**7,227,215**
300: Supplies, Materials & Services					
7323 Professional services	7,114	6,030	0	0	7,575
7343 PL & PD insurance	158,350	175,580	0	0	108,750
300: Supplies, Materials & Services Total	**165,464**	**181,610**	**0**	**0**	**116,325**
101032: Police Operations Total	**7,359,474**	**7,755,603**	**8,062,697**	**7,904,999**	**7,343,540**
Operations Total	**7,359,474**	**7,755,603**	**8,062,697**	**7,904,999**	**7,343,540**

ACTIVITY:	**Support Services**	**DIVISION:**	**Support Services**
DEPARTMENT:	**Police**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Supoprt Services Division contains the following units: Investigations Bureau, Office of Professional Standards, Records, Comunication Center, Jail, Information Systems, Community Improvement, Property and Evidence, Crime Prevention and Partners. This activity consists of 10 major elements:

- Investigations Bureau – This includes the General Investigations and Special Investigations units, and School Resource Officers. The three units investivate felony crimes; conduct operations focusing on narcotic, gang and repeat offenders, and provide on-site service and presence at the schools.
- Office of Professional Standards – Coordinates state-mandated and other training for Department employees. Recruits applicants, facilitates the hiring process and conducts pre-employment backgrounds. Investigates internal affairs and claims.
- Records Unit – Conducts data entry; updates and maintains reports, arrest and criminal records; also provides information to the public and other agencies.
- Communications Center – Receives 911 and non-emergency police and fire calls for services; dispatches appropriate units for response.
- Jail – Receives, process and houses individuals arrested in Lodi until their arraignments. The jail also houses San Joaquin County prisoners awaiting court hearings at the Lodi Superior Court.
- Information Services – Provides maintenance and support of all computer and technological equipment at the Police Department and within our vehicles. Oversees maintenance of fleet and facility.
- Community Improvement – Investigates and enforces laws pertaining to substandard housing, dangerous buildings, nuisances, vehicle abatement and zoning.
- Property and Evidence – Maintains the chain of custody and the storage of evidence and property booked by police personnel.
- Crime Prevention – Coordinates crime prevention efforts, Neighborhood Watch and participates in special community events.
- Partners – Senior citizen volunteers who require recruitment, training, coordination and mobilization based upon the demand for service.

SERVICE LEVEL ADJUSTMENTS

- Reduced professional staff: Reduced public hours for property services, potential risks to chain-of-custody requirements, transferred Crime Prevention Officer to dispatch, limiting crime prevention activities.
- Reduced sworn staff: Reduced detectives from six to four, limiting ability to be proactive in addressing gang, narcotics and vice issues, and reduced contact with repeat offenders.
- Records: Reduced customer service, delayed data entry and response to California Public Records Act requests.

MAJOR 2008-09 ACCOMPLISHMENTS

- Successfully completed Jail inspections conducted by California Department of Corrections and San Joaquin County Public Health.
- Acquired new public safety software from Sungard OSSI replacing Data 911.
- Completed the transition of Lodi Fire dispatch to the Police Department from Stockton Fire Department.
- Implemented the Gang Resistance Education and Training program in the school district.
- Increased proactive enforcement operations between Special Investigations and allied agencies focusing on narcotic, gang and repeat offenders.

ACTIVITY: Support Services **DIVISION:** Support Services
DEPARTMENT: Police **FUND:** General Fund

- Successfully completed POST compliance audit with a 99.9-percent approval.
- Community Improvement closed 452 of 689 open cases with help from Partners.
- Partners implemented the Neighborhood Emergency Training.

MAJOR 2009-10 OBJECTIVES

- Complete transition from Data 911 to Sundgard OSSI software and train staff.
- Acquire software to provide code enforcement case management tracking.
- Community Improvement to conduct more public outreach.
- Investigations Bureau to research and implement truancy program.
- Develop training matrix for all positions with assistance of unit supervisors throughout the Department.
- Promote Neighborhood Emergency Training program.
- Cross-train Records Clerk and Community Improvement Administrative Clerk.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Community Improvement cases cleared	NA	1,086	1,543
Special Investigations Unit arrests	256	203	241
Investigations Bureau cases closed/cleared	384	300	372

RELATED COST CENTER(S)

- 101033
- 101040
- 101041
- 101056

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
101033: Support Services					
100: Personnel Services					
7100 Personnel Services	0	0	(61,769)	(116,997)	0
7101 Regular emp salary	2,502,226	2,696,767	2,991,599	2,983,630	2,826,710
7102 Overtime	209,910	225,090	164,290	193,000	0
7103 Part time salary	2,784	0	0	500	0
7106 Uniform allowance	42,023	37,443	41,200	39,600	3,825
7109 Incentive pay	99,339	119,714	121,159	156,420	146,000
7110 Admin leave pay	2,029	4,362	8,547	1,340	7,710
7111 Workers comp	145,937	177,110	165,000	165,000	168,360
7112 Medical insurance	412,617	457,108	562,847	501,580	506,520
7113 Dental insurance	33,638	36,585	49,335	46,635	46,000
7114 Vision care	9,833	10,237	12,348	11,490	11,500
7115 Medicare insurance	32,503	33,538	33,689	38,705	36,640
7121 Service contribution-PERS	694,993	725,311	766,085	822,048	702,405
7122 Social security payments	(186)	0	0	0	0
7123 Deferred comp	58,488	70,520	72,173	83,110	0
7124 LI & AD & D	3,905	3,775	6,504	6,355	6,425
7125 Unemployment insurance	6,760	7,092	8,391	8,895	9,895
7128 LTD	15,200	16,886	21,851	19,815	20,390
7129 Chiropractic	1,843	2,088	2,468	2,230	2,530
7130 Insurance refund	10,407	19,880	24,279	26,640	31,890
7131 Other benefits	57,330	70,320	80,323	80,325	86,480
100: Personnel Services Total	**4,341,579**	**4,713,826**	**5,070,319**	**5,070,321**	**4,613,280**
300: Supplies, Materials & Services					
7343 PL & PD insurance	102,707	108,120	0	0	86,250
300: Supplies, Materials & Services Total	**102,707**	**108,120**	**0**	**0**	**86,250**
500: Equipment, Land & Structures					
7701 Office equip	0	14,478	0	0	0
500: Equipment, Land & Structures Total	**0**	**14,478**	**0**	**0**	**0**
101033: Support Services Total	**4,444,286**	**4,836,424**	**5,070,319**	**5,070,321**	**4,699,530**
101040: Crime Prevention					
300: Supplies, Materials & Services					
7307 Office supplies	0	2,729	0	0	0
7352 Special dept materials	1,673	2,887	4,500	1,500	3,000
300: Supplies, Materials & Services Total	**1,673**	**5,616**	**4,500**	**1,500**	**3,000**
101040: Crime Prevention Total	**1,673**	**5,616**	**4,500**	**1,500**	**3,000**
101041: Auxiliary Police					
300: Supplies, Materials & Services					
7305 Uniforms	1,350	400	2,000	1,000	1,600
7306 Safety Equipment	3,191	1,179	2,000	500	750
7309 Membership & dues	440	248	0	250	440
7330 Repairs to comm equip	0	5,345	0	0	0
7352 Special dept materials	469	41	2,000	0	500
300: Supplies, Materials & Services Total	**5,450**	**7,213**	**6,000**	**1,750**	**3,290**
101041: Auxiliary Police Total	**5,450**	**7,213**	**6,000**	**1,750**	**3,290**
101056: Code Enforcement					
100: Personnel Services					
7101 Regular emp salary	0	94,899	201,031	208,910	211,720
7102 Overtime	0	1,032	0	0	1,500
7106 Uniform allowance	0	0	0	2,450	2,400
7109 Incentive pay	0	0	0	1,350	1,800
7111 Workers comp	0	0	13,200	13,200	14,640
7112 Medical insurance	0	11,514	43,887	31,715	34,690
7113 Dental insurance	0	1,990	4,000	3,585	4,000
7114 Vision care	0	485	1,000	935	1,000
7115 Medicare insurance	0	1,391	2,915	3,030	3,070

7121 Service contribution-PERS	0	18,251	38,313	40,538	39,650
7123 Deferred comp	0	2,705	2,295	2,350	0
7124 LI & AD & D	0	191	565	580	530
7125 Unemployment insurance	0	266	563	585	745
7128 LTD	0	1,209	2,561	2,665	2,700
7129 Chiropractic	0	103	200	210	220
7130 Insurance refund	0	906	1,300	6,560	8,320
7131 Other benefits	0	0	0	0	7,520
100: Personnel Services Total	**0**	**134,942**	**311,830**	**318,663**	**334,505**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	1,301	0	1,100	1,700
200: Utility Comm. & Transportation Total	**0**	**1,301**	**0**	**1,100**	**1,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	1,693	0	0	0
7303 Advertising	0	239	0	100	0
7305 Uniforms	0	633	0	1,740	600
7306 Safety Equipment	0	511	0	0	0
7307 Office supplies	0	1,628	0	0	0
7309 Membership & dues	0	225	250	500	500
7315 Conference expense	0	225	0	0	0
7322 Rental of equipment	0	676	0	0	0
7323 Professional services	0	119,844	18,200	30,000	51,400
7343 PL & PD insurance	0	0	0	0	7,500
7358 Training & education	0	65	0	500	0
7359 Small tools and equip	0	892	0	50	100
300: Supplies, Materials & Services Total	**0**	**126,631**	**18,450**	**32,890**	**60,100**
101056: Code Enforcement Total	**0**	**262,874**	**330,280**	**352,653**	**396,305**
Support Services Total	**4,451,409**	**5,112,127**	**5,411,099**	**5,426,224**	**5,102,125**

ACTIVITY: Animal Shelter **DIVISION:** Animal Shelter
DEPARTMENT: Police **FUND:** General Fund

ACTIVITY DESCRIPTION

The Lodi Animal Shelter is responsible for the care and control of all companion animals and wildlife; impounding loose, stray or unwanted animals; providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neutering of animals to reduce overpopulation; and euthanizing animals that are not adopted. This activity has five major elements:

- Enforcement of City animal ordinances.
- Promoting responsible pet ownership with emphasis on spay/neutering to reduce overpopulation of animals.
- Impounding stray animals and locating their owners; caring for animals while they are at the Shelter.
- Promoting the adoption of animals.
- Euthanization and disposal of animals that are deemed unadoptable or have not been adopted.

SERVICE LEVEL ADJUSTMENTS

- One Animal Service Officer continues to be off-duty for an extended absence.

MAJOR 2008-09 ACCOMPLISHMENTS

- Continued City-funded low cost spay/neuter voucher program for low income and special needs residents to reduce the population of unwanted animals.
- Worked with People Assisting Lodi Shelter, Animal Friends Connection and several other rescue groups to increase the adoption of shelter animals.
- Acquired $19,000 in CDBG funding to facilitate low-cost spay and neuter program.
- Initiated facility repairs to the Animal Shelter facility.

MAJOR 2009-10 OBJECTIVES

- Explore using nonprofit organization to manage business operations.
- Continue to make improvements to the facility.
- Pursue federal block grant funds for continuance of low-cost spay and neuter voucher options for low-income residents.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Number of adoptions and rescues	504	834	876
Animals housed	2,408	2,399	2,506
Number of calls for service	573	1,820	2,711
Number of animals euthanized	758	974	1,243

RELATED COST CENTER(S)

- 101011

Police Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
101011: Animal Services					
100: Personnel Services					
7101 Regular emp salary	118,480	125,447	127,259	128,585	126,380
7102 Overtime	12,368	16,869	11,000	11,000	7,000
7103 Part time salary	39,117	48,364	25,000	45,000	25,000
7106 Uniform allowance	1,800	1,800	1,800	1,800	1,800
7111 Workers comp	6,172	8,442	9,900	9,900	10,980
7112 Medical insurance	21,811	17,349	18,768	18,725	20,230
7113 Dental insurance	2,865	2,715	3,000	2,985	3,000
7114 Vision care	728	728	750	735	750
7115 Medicare insurance	2,491	2,791	1,845	1,865	1,835
7121 Service contribution-PERS	23,230	24,834	24,253	24,850	23,670
7122 Social security payments	1,096	0	0	0	0
7123 Deferred comp	1,623	2,483	2,486	2,480	2,725
7124 LI & AD & D	285	276	424	435	430
7125 Unemployment insurance	440	483	356	360	445
7128 LTD	1,508	1,594	1,621	1,640	1,610
7129 Chiropractic	143	155	150	155	170
7130 Insurance refund	427	1,857	1,850	5,632	8,320
7131 Other benefits	2,425	3,352	3,385	3,385	5,640
100: Personnel Services Total	**237,009**	**259,539**	**233,847**	**259,532**	**239,985**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	50	0	0
7203 Cellular phone charges	2,049	1,162	1,900	1,100	1,100
200: Utility Comm. & Transportation Total	**2,049**	**1,162**	**1,950**	**1,100**	**1,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	533	529	300	250	250
7302 Photocopying	54	28	1,900	50	0
7304 Laundry & dry cleaning	7,309	1,060	4,000	0	1,500
7305 Uniforms	745	1,239	500	250	250
7307 Office supplies	43	1,382	900	900	900
7308 Books & periodicals	0	564	200	0	75
7309 Membership & dues	0	80	0	100	100
7321 Rent of Land, facilities	0	6,261	5,590	5,725	5,590
7323 Professional services	10,309	7,339	9,500	8,000	57,440
7332 Repairs to office equip	0	105	0	0	0
7333 Repairs to vehicles	0	5,794	5,521	2,000	5,955
7334 Repairs to buildings	84	373	700	700	500
7343 PL & PD insurance	4,344	5,154	0	0	5,630
7351 Motor veh fuel, lube	0	4,021	3,513	3,515	3,180
7352 Special dept materials	12,228	21,487	16,000	13,000	18,500
7353 Janitorial supplies	1,038	1,198	700	1,200	1,746
7355 General supplies	1,077	266	300	0	0
7356 Medical supplies	1,742	1,966	1,300	800	761
7359 Small tools and equip	175	211	4,300	200	0
300: Supplies, Materials & Services Total	**39,681**	**59,057**	**55,224**	**36,690**	**102,377**
500: Equipment, Land & Structures					
7789 Transfer Out	0	2,750	0	0	0
500: Equipment, Land & Structures Total	**0**	**2,750**	**0**	**0**	**0**
101011: Animal Services Total	**278,739**	**322,508**	**291,021**	**297,322**	**343,462**
Animal Shelter Total	**278,739**	**322,508**	**291,021**	**297,322**	**343,462**

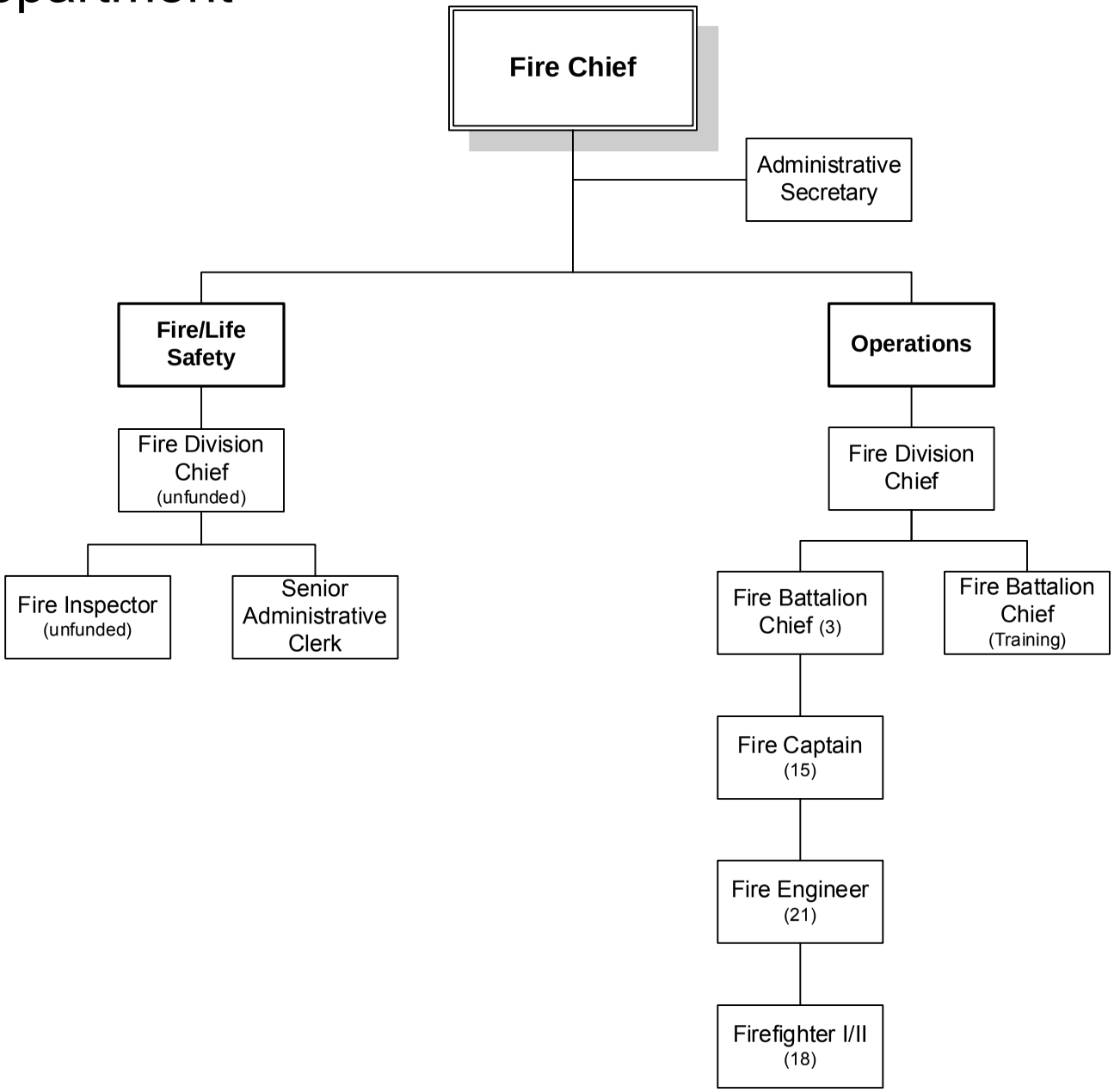
FIRE DEPARTMENT

The Fire Department has a budget of $8,696,662, which is spent on six activities, the largest of which is emergency operations. The Department's budget is being reduced from $9.3 million in FY 2008/09.

The Department has 62 positions budgeted in FY 2009/10, down from 64 in FY 2008/09.

An organizational chart, staffing summary, detailed descriptions and financial tables of the Administration, Emergency Operations, Fire and Life Safety, Training, Emergency Medical Services and Emergency Preparedness activities are included in the following pages.

Fire Department



FY 2009-2010

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	7,596,495	8,547,782	8,423,223	8,611,504	7,813,974
200: Utility Comm. & Transportation	20,652	18,252	17,900	16,125	21,925
300: Supplies, Materials & Services	890,322	1,071,883	676,429	652,343	730,073
500: Equipment, Land & Structures	69,609	166,730	220,502	220,502	130,690
700: Interfund Transfers	104,049	0	0	0	0
Fire Department Total	**8,681,127**	**9,804,647**	**9,338,054**	**9,500,474**	**8,696,662**

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	2	1
Fire Inspector	1	1	1	1	0
Fire Engineer	21	21	21	21	21
Firefighter I/II	18	18	18	18	18
Permit Technician	1	0	0	0	0
Senior Administrative Clerk	0	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**64**	**62**

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	36,610	(43,525)	(373,716)	
7101 Regular emp salary	4,105,508	4,493,673	4,856,012	4,910,335	4,819,440	
7102 Overtime	565,753	826,158	216,591	376,000	211,000	Strike Team, FLSA mandatory pmts
7103 Part time salary	32,921	52,750	0	2,250	0	
7106 Uniform allowance	45,565	45,397	48,800	48,400	48,000	
7109 Incentive pay	264,680	297,944	279,913	288,240	262,785	
7110 Admin leave pay	7,567	3,743	9,450	10,295	12,835	
7111 Workers comp	225,019	285,503	211,200	211,200	226,920	
7112 Medical insurance	558,118	628,404	701,977	653,025	694,155	
7113 Dental insurance	58,756	58,258	64,000	63,685	62,000	
7114 Vision care	14,388	14,268	16,000	15,685	15,500	
7115 Medicare insurance	64,478	74,270	66,768	71,755	61,965	
7121 Service contribution-PERS	1,445,755	1,528,918	1,634,049	1,718,744	1,516,650	
7123 Deferred comp	90,748	99,683	119,164	118,770	111,165	
7124 LI & AD & D	2,230	2,125	2,828	3,790	1,480	
7125 Unemployment insurance	10,693	11,256	13,919	14,750	16,315	
7128 LTD	9,775	9,314	10,516	10,950	1,105	
7129 Chiropractic	2,796	2,982	3,200	4,280	3,420	
7130 Insurance refund	2,276	0	0	650	6,395	
7131 Other benefits	89,469	113,136	132,226	132,225	116,560	
7188 Transfer In	0	0	307,400	0	(200,000)	
7189 Transfer Out	0	0	(307,400)	0	200,000	
100: Personnel Services	**7,596,495**	**8,547,782**	**8,423,223**	**8,611,504**	**7,813,974**	
7201 Postage	335	658	900	350	0	
7202 Telephone	13,398	13,100	11,000	11,000	12,000	
7203 Cellular phone charges	4,608	2,902	4,000	3,325	8,500	Includes MCI air cards
7204 Pagers	2,311	1,592	2,000	1,450	1,425	
200: Utility Comm. & Transportation	**20,652**	**18,252**	**17,900**	**16,125**	**21,925**	
7301 Printing,binding,duplication	1,013	1,025	1,350	1,250	1,250	
7302 Photocopying	722	849	900	900	900	
7303 Advertising	0	0	400	200	0	
7304 Laundry & dry cleaning	12,345	12,376	13,250	13,250	12,000	
7306 Safety Equipment	57,587	69,489	60,000	60,000	75,000	
7307 Office supplies	3,505	3,753	4,500	4,500	4,500	
7308 Books & periodicals	4,123	5,753	2,800	2,800	3,750	
7309 Membership & dues	2,477	1,741	2,800	2,300	2,175	
7313 Information systems software	11,044	18,210	0	0	0	
7314 Business expense	1,028	755	1,200	1,075	725	
7315 Conference expense	14,432	10,665	5,500	6,553	6,000	
7322 Rental of equipment	279,509	279,760	148,000	148,003	148,003	
7323 Professional services	17,211	36,659	14,021	20,000	16,000	
7330 Repairs to comm equip	6,400	14,566	10,000	10,000	14,000	
7331 Repairs to Mach & equip	13,785	11,785	17,500	16,000	15,000	

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7332 Repairs to office equip	811	602	0	0	0	
7333 Repairs to vehicles	18,367	181,297	121,400	119,000	153,190	
7334 Repairs to buildings	9	1,039	1,000	1,000	250	
7335 Sublet service contracts	147,084	87,801	94,612	87,000	15,500	Eliminate costs of Stockton Fire Dispatch
7336 Car wash	0	124	0	66	150	
7343 PL & PD insurance	157,404	174,280	0	0	116,260	
7351 Motor veh fuel, lube	7,730	46,043	31,165	36,600	28,420	
7352 Special dept materials	13,345	14,675	14,150	14,150	6,000	
7353 Janitorial supplies	5,479	5,589	5,000	5,000	5,000	
7354 Photo supplies	43	1,355	250	250	0	
7355 General supplies	2,482	3,085	3,750	6,000	2,500	
7356 Medical supplies	14,364	22,675	15,000	0	15,000	
7358 Training & education	32,543	36,530	32,500	21,446	24,500	
7359 Small tools and equip	21,472	20,301	21,000	21,000	21,500	
7360 Overtime meals	269	568	500	500	0	
7363 Employees physical exams	17,938	17,753	22,500	22,500	21,000	
7366 Tuition Reimbursement	7,583	5,528	7,000	7,000	7,000	
7369 Software Licensing Cost	18,218	(14,748)	24,381	24,000	14,500	
300: Supplies, Materials & Services	**890,322**	**1,071,883**	**676,429**	**652,343**	**730,073**	
7701 Office equip	1,013	661	2,500	2,500	0	
7702 Household equipment	2,587	689	0	0	0	
7789 Transfer Out	66,009	165,380	218,002	218,002	130,690	
500: Equipment, Land & Structures	**69,609**	**166,730**	**220,502**	**220,502**	**130,690**	
8199 Transfer Out	104,049	0	0	0	0	
700: Interfund Transfers	**104,049**	**0**	**0**	**0**	**0**	
Fire Department Total	**8,681,127**	**9,804,647**	**9,338,054**	**9,500,474**	**8,696,662**	

ACTIVITY: Administration **DIVISION:** Fire Safety
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Fire Department administration actively plans, directs, and evaluates all fire department programs and activities. Fire Department Administration goals are to 1) create responsive, efficient, and effective fire department programs; 2) maintain fire department facilities, develop long-term plans for future fire department programs; and 3) interact with City departments, associated agencies, and the community.

- Fire Department Leadership – Develop, implement, and maintain fire department policies; provide fiscal management, statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long Range Planning – Prepare ordinances, resolutions, and policies necessary for long-term development of the Fire Department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment, and staffing; identify special hazards within or near the City.
- Personnel Administration – Coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with Human Resources Department to develop job descriptions, review personnel action forms; develop internal personnel policies and procedures.
- External Agency Relationships – Ensure Department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in inter-agency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the Fire Department/City.
- Emergency Preparedness and EOC Management – Develop and manage the City's Emergency Plan and Emergency Operations Center.
- Community Relations – Participate in the community by involvement in a variety of civic groups, news media, and other community and interest groups.
- Council/City Manager Support – Provide necessary support to City Council and City Manager to assist in the City's management.

SERVICE LEVEL ADJUSTMENTS

- Reduced administrative staff support due to once-a-month furlough.

MAJOR 2008-09 ACCOMPLISHMENTS

- Promoted Fire Marshal
- Fire Chief served as City's negotiator in sale of property at 217 E. Lockeford St.
- Successfully obtained federal Homeland Security grant to migrate fire department radio infrastructure to UHF.

MAJOR 2009-10 OBJECTIVES

- Seek alternative funding for department programs.
- Complete work on fire department section of General Plan.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Equipment procured through alternate sources			$1,000,000

RELATED COST CENTER(S)

- 102011

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
102011: Fire Administration					
100: Personnel Services					
7101 Regular emp salary	282,351	259,142	219,846	231,640	288,215
7102 Overtime	12,650	0	0	0	0
7103 Part time salary	0	2,675	0	2,000	0
7106 Uniform allowance	800	400	800	400	1,600
7109 Incentive pay	6,946	4,444	6,353	3,480	11,055
7110 Admin leave pay	0	0	0	0	4,535
7111 Workers comp	14,965	18,923	9,900	9,900	10,980
7112 Medical insurance	19,985	24,412	30,027	24,585	28,755
7113 Dental insurance	2,828	2,518	3,000	2,490	3,000
7114 Vision care	722	647	750	615	750
7115 Medicare insurance	4,436	3,937	4,234	3,360	4,085
7121 Service contribution-PERS	89,477	78,885	89,942	71,110	85,780
7123 Deferred comp	8,581	7,252	8,761	6,950	7,025
7124 LI & AD & D	1,280	1,221	1,512	1,970	390
7125 Unemployment insurance	783	708	818	650	985
7128 LTD	3,641	3,251	3,721	2,950	605
7129 Chiropractic	141	138	150	130	165
7130 Insurance refund	1,138	0	0	0	0
7131 Other benefits	7,857	7,541	7,768	7,770	5,640
100: Personnel Services Total	**458,581**	**416,094**	**387,582**	**370,000**	**453,565**
200: Utility Comm. & Transportation					
7201 Postage	335	658	900	350	0
7203 Cellular phone charges	4,608	2,902	4,000	3,325	8,500
7204 Pagers	2,311	1,592	2,000	1,450	1,425
200: Utility Comm. & Transportation Total	**7,254**	**5,152**	**6,900**	**5,125**	**9,925**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	242	198	250	250	250
7302 Photocopying	363	462	400	400	400
7307 Office supplies	2,458	2,620	3,500	3,500	3,500
7308 Books & periodicals	341	465	300	300	750
7309 Membership & dues	1,030	823	1,400	1,400	1,425
7313 Information systems software	8,081	18,210	0	0	0
7314 Business expense	720	476	600	475	600
7315 Conference expense	2,230	3,503	3,000	3,000	3,000
7323 Professional services	0	19,400	5,000	13,000	3,000
7332 Repairs to office equip	0	226	0	0	0
7335 Sublet service contracts	8,384	7,164	19,612	13,000	6,500
7343 PL & PD insurance	4,344	11,549	0	0	3,750
7352 Special dept materials	817	837	650	650	500
7359 Small tools and equip	849	0	0	0	0
7360 Overtime meals	0	207	0	0	0
7369 Software Licensing Cost	18,210	(14,748)	13,000	13,000	10,000
300: Supplies, Materials & Services Total	**48,069**	**51,392**	**47,712**	**48,975**	**33,675**
102011: Fire Administration Total	**513,904**	**472,638**	**442,194**	**424,100**	**497,165**
Administration Total	**513,904**	**472,638**	**442,194**	**424,100**	**497,165**

ACTIVITY:	**Emergency Operations**	**DIVISION:**	**Fire Safety**
DEPARTMENT:	**Fire**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Emergency Operations plans, directs, and evaluates all fire department programs for emergency response and their related activities which includes; protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents, and other emergencies. Activity goals are: 1) safe effective, and efficient emergency response programs, 2) timely response to calls for service, 3) no loss of life from reported emergencies, and 4) minimize property damage from reported emergencies. This activity has 8 elements:

- Emergency Medical Response – Provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire Emergency Response – Respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous Material Response – Contain and mitigate hazardous material incidents.
- Rescue – Free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-Emergency Activity – Conduct fire inspections, input information for required reports, maintenance of fire apparatus and facilities.
- Training – Conduct fire company training for preparation and readiness for various emergency conditions.
- Public Education – Conduct station tours, fire safety presentations to schools, business and community groups.
- Support activites – Management and compilation of information systems. Management of radio communications, dispatch, water supply/hydrants, safety equipment and firefighter safety.

SERVICE LEVEL ADJUSTMENTS

- Reduced minimum staffing from 15 to 12, necessitating an occasional “brown-out” of one of the Department’s four engines.

MAJOR 2008-09 ACCOMPLISHMENTS

- Obtained State of California EMA engine.
- Developed and implemented new computer-aided dispatch.
- Completed transfer of fire dispatch to Lodi Police Department.
- Promoted new Division Chief of Operations.
- Expanded geographic information system (GIS).

MAJOR 2009-10 OBJECTIVES

- Complete in-service of State OES engine.
- Update Policies and Procedures.

ACTIVITY: Emergency Operations **DIVISION:** Fire Safety
DEPARTMENT: Fire **FUND:** General Fund

PERFORMANCE MEASURES	2006	2007	2008
Emergency responses	4,700	5,050	5,550
Percentage of responses under six minutes	90.8%	90.5%	88.2%

RELATED COST CENTER(S)

- 102012
- 102019

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
102012: Fire Emergency Operations					
100: Personnel Services					
7100 Personnel Services	0	0	36,610	(43,525)	(373,716)
7101 Regular emp salary	3,533,627	3,974,956	4,311,284	4,310,980	4,380,480
7102 Overtime	494,410	751,631	200,000	345,000	111,000
7106 Uniform allowance	42,765	42,997	45,600	45,600	45,600
7109 Incentive pay	244,400	280,936	262,385	268,075	247,300
7110 Admin leave pay	3,726	1,936	5,566	6,154	6,220
7111 Workers comp	193,245	246,330	188,100	188,100	208,620
7112 Medical insurance	496,832	561,360	620,785	596,310	656,210
7113 Dental insurance	52,078	52,085	57,000	57,215	57,000
7114 Vision care	12,696	12,698	14,250	14,090	14,250
7115 Medicare insurance	55,613	64,659	57,823	62,610	55,770
7121 Service contribution-PERS	1,268,702	1,368,457	1,442,387	1,525,809	1,388,680
7123 Deferred comp	74,302	84,642	100,656	103,040	100,950
7124 LI & AD & D	567	560	705	300	710
7125 Unemployment insurance	9,109	9,714	12,191	12,980	14,810
7128 LTD	3,645	3,743	3,687	4,340	0
7129 Chiropractic	2,467	2,648	2,850	3,940	3,140
7130 Insurance refund	1,104	0	0	0	0
7131 Other benefits	75,009	97,800	115,816	115,815	107,160
7188 Transfer In	0	0	0	0	(200,000)
7189 Transfer Out	0	0	(307,400)	0	0
100: Personnel Services Total	**6,564,297**	**7,557,152**	**7,170,295**	**7,616,833**	**6,824,184**
200: Utility Comm. & Transportation					
7202 Telephone	13,398	13,100	11,000	11,000	12,000
200: Utility Comm. & Transportation Total	**13,398**	**13,100**	**11,000**	**11,000**	**12,000**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	12,345	12,376	13,250	13,250	12,000
7306 Safety Equipment	57,587	69,489	60,000	60,000	75,000
7307 Office supplies	1,047	1,133	1,000	1,000	1,000
7308 Books & periodicals	486	490	0	0	0
7309 Membership & dues	100	115	0	0	0
7313 Information systems software	2,963	0	0	0	0
7315 Conference expense	0	462	500	500	0
7322 Rental of equipment	279,348	279,760	148,000	148,003	148,003
7330 Repairs to comm equip	6,400	14,566	10,000	10,000	14,000
7331 Repairs to Mach & equip	13,785	11,785	17,500	16,000	15,000
7332 Repairs to office equip	811	0	0	0	0
7333 Repairs to vehicles	18,367	181,297	121,400	119,000	153,190
7334 Repairs to buildings	9	1,039	1,000	1,000	250
7335 Sublet service contracts	138,700	80,637	75,000	74,000	9,000
7336 Car wash	0	124	0	66	150
7343 PL & PD insurance	141,229	150,370	0	0	106,880
7351 Motor veh fuel, lube	7,730	46,043	31,165	36,600	28,420
7352 Special dept materials	7,219	10,099	11,000	10,000	3,000
7353 Janitorial supplies	5,479	5,589	5,000	5,000	5,000
7355 General supplies	1,576	1,305	1,500	1,500	1,500
7359 Small tools and equip	19,443	19,854	20,000	20,000	20,000
7360 Overtime meals	269	361	500	500	0
7363 Employees physical exams	17,938	17,753	22,500	22,500	21,000
300: Supplies, Materials & Services Total	**732,831**	**904,647**	**539,315**	**538,919**	**613,393**
500: Equipment, Land & Structures					
7701 Office equip	199	0	0	0	0
7702 Household equipment	2,587	689	0	0	0
7789 Transfer Out	66,009	165,380	218,002	218,002	130,690
500: Equipment, Land & Structures Total	**68,795**	**166,069**	**218,002**	**218,002**	**130,690**
700: Interfund Transfers					
8199 Transfer Out	104,049	0	0	0	0
700: Interfund Transfers Total	**104,049**	**0**	**0**	**0**	**0**

102012: Fire Emergency Operations Total	**7,483,370**	**8,640,968**	**7,938,612**	**8,384,754**	**7,580,267**
102019: Strike Team Operations					
100: Personnel Services					
7102 Overtime	0	0	0	0	100,000
100: Personnel Services Total	**0**	**0**	**0**	**0**	**100,000**
102019: Strike Team Operations Total	**0**	**0**	**0**	**0**	**100,000**
Emergency Operations Total	**7,483,370**	**8,640,968**	**7,938,612**	**8,384,754**	**7,680,267**

ACTIVITY: Fire and Life Safety
DIVISION: Fire Prevention Bureau
DEPARTMENT: Fire
FUND: General Fund

ACTIVITY DESCRIPTION

The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics, and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education, and fire investigation. Activity goals include: 1) elimination of hazards from buildings, equipment and properties; 2) safe handling and containment of hazardous materials; 3) broaden public awareness about the dangers of fire and hazardous material; 4) thorough investigation into the cause and origin of fires; 5) documentation of area characteristics and review of response strategies. This activity has five major elements:

- Fire hazard inspection and abatement – Periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.
- Fire and arson investigation – Investigate all reported fires to determine causes and possible preventative measures.
- Public education – Present fire safety education classes in schools, hospitals, convalescent homes, commercial facilities and community events.
- Building plan review – Review development projects and building plans for conformance with fire and life safety codes.
- Risk hazard and value evaluation – Determine the risk, hazard and value evaluation of buildings to assure that the Council-approved Standards of Coverage are adequate and appropriate for the identified risk.

SERVICE LEVEL ADJUSTMENTS

- Moving the building plan review function to Community Development.
- Absorbing remaining inspection duties within existing staff.

MAJOR 2008-09 ACCOMPLISHMENTS

- Continued business inspection program development.
- Continued implementation of fees for service program as directed by Council.
- Participated in the development of fire plans checker position.
- Trained new Fire Marshal.

MAJOR 2009-10 OBJECTIVES

- Continue training and development of Fire Marshal.
- Continue to develop and expand business inspection program with fire suppression companies.
- Deploy mobile inspection program that can be utilized by field personnel.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Fires investigated			28
Investigations closed			11
Inspections			1,475

RELATED COST CENTER(S)

- 102013

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
102013: Fire & Life Safety					
100: Personnel Services					
7101 Regular emp salary	191,551	158,049	225,652	255,460	39,290
7102 Overtime	4,978	8,126	10,000	10,000	0
7103 Part time salary	32,921	50,075	0	250	0
7106 Uniform allowance	1,200	1,200	1,600	1,600	0
7109 Incentive pay	5,464	3,294	5,843	8,280	0
7110 Admin leave pay	2,095	0	1,976	2,044	0
7111 Workers comp	11,754	14,065	9,900	9,900	3,660
7112 Medical insurance	23,827	22,910	37,221	18,185	0
7113 Dental insurance	2,455	2,240	3,000	2,985	1,000
7114 Vision care	631	579	750	735	250
7115 Medicare insurance	2,165	3,236	3,272	3,850	570
7121 Service contribution-PERS	53,331	47,098	68,847	81,992	7,360
7123 Deferred comp	5,072	4,831	6,770	5,195	0
7124 LI & AD & D	192	158	376	1,420	140
7125 Unemployment insurance	545	573	632	745	140
7128 LTD	1,264	1,068	1,844	2,230	500
7129 Chiropractic	121	123	150	155	55
7130 Insurance refund	11	0	0	650	6,395
7131 Other benefits	4,617	5,340	6,002	6,000	1,880
100: Personnel Services Total	**344,194**	**322,965**	**383,835**	**411,676**	**61,240**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	771	827	1,100	1,000	1,000
7302 Photocopying	359	387	500	500	500
7303 Advertising	0	0	400	200	0
7308 Books & periodicals	1,895	3,229	1,500	1,500	1,500
7309 Membership & dues	1,347	778	1,300	800	650
7314 Business expense	94	60	400	400	125
7315 Conference expense	5,037	606	2,000	2,000	1,500
7323 Professional services	12,329	13,109	9,021	7,000	3,000
7343 PL & PD insurance	8,273	8,586	0	0	3,750
7352 Special dept materials	5,234	3,739	2,500	3,500	2,500
7354 Photo supplies	43	1,355	250	250	0
7355 General supplies	111	0	250	2,500	0
7358 Training & education	1,577	200	2,500	2,500	2,500
7359 Small tools and equip	285	330	500	500	1,000
7369 Software Licensing Cost	8	0	11,381	11,000	4,500
300: Supplies, Materials & Services Total	**37,363**	**33,206**	**33,602**	**33,650**	**22,525**
500: Equipment, Land & Structures					
7701 Office equip	814	661	2,500	2,500	0
500: Equipment, Land & Structures Total	**814**	**661**	**2,500**	**2,500**	**0**
102013: Fire & Life Safety Total	**382,371**	**356,832**	**419,937**	**447,826**	**83,765**
Fire And Life Activity Total	**382,371**	**356,832**	**419,937**	**447,826**	**83,765**

ACTIVITY: Training **DIVISION:** Training
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Training activity develops, manages, schedules and coordinates Fire Department training. It is important to the delivery of emergency services to have well-trained and knowledgeable fire employees. This activity has five major elements:

- In-service training – Conduct and/or coordinate drills, tests, joint training exercises and classroom training; to introduce new methods and sharpen skills; to maintain skills and technical knowledge; to maintain appropriate driver's license.
- Off-site training – Schedule and coordinate conferences, workshops and certification classes.
- Promotional testing – Design and administer tests for evaluating probationary firefighters and assist in the preparation and administration of entry-level probationary examinations.
- Recruit academy training.
- Safety – Coordinate Department safety program, establish policies, training and enforcement of safety, Fire Department representative to the City safety committee.

SERVICE LEVEL ADJUSTMENTS

None

MAJOR 2008-09 ACCOMPLISHMENTS

- Conducted Division Chief test establishing a promotional and active list.
- Three firefighters completed academy.
- Completed firefighter apprenticeship training manual.

MAJOR 2009-10 OBJECTIVES

- Complete Fire Officer Training Manual.
- Continue development of California Firefighter Joint Apprenticeship Committee (CFFJAC) apprenticeship program.
- Update Driver Operator training progam.
- Develop and implement in-house training programs.
- Continue training and orientation of Operations Chief.
- Complete training and in-service of State OES engine.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Training hours completed	10,665	22,014	8,467
Training sessions	1,360	1,633	1,421

RELATED COST CENTER(S)

- 102015

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
102015: Fire Training					
100: Personnel Services					
7101 Regular emp salary	97,979	101,526	99,230	112,255	111,455
7102 Overtime	52,891	65,533	6,591	21,000	0
7106 Uniform allowance	800	800	800	800	800
7109 Incentive pay	7,829	9,216	5,332	8,405	4,430
7110 Admin leave pay	1,746	1,807	1,908	2,097	2,080
7111 Workers comp	5,055	6,185	3,300	3,300	3,660
7112 Medical insurance	17,423	19,695	13,944	13,945	9,190
7113 Dental insurance	1,389	1,413	1,000	995	1,000
7114 Vision care	338	344	250	245	250
7115 Medicare insurance	2,261	2,428	1,439	1,935	1,540
7121 Service contribution-PERS	34,245	34,478	32,873	39,833	34,830
7123 Deferred comp	2,785	2,956	2,977	3,585	3,190
7124 LI & AD & D	191	186	235	100	240
7125 Unemployment insurance	256	261	278	375	380
7128 LTD	1,225	1,252	1,264	1,430	0
7129 Chiropractic	67	73	50	55	60
7130 Insurance refund	23	0	0	0	0
7131 Other benefits	1,986	2,455	2,640	2,640	1,880
100: Personnel Services Total	**228,489**	**250,608**	**174,111**	**212,995**	**174,985**
300: Supplies, Materials & Services					
7308 Books & periodicals	1,401	1,569	1,000	1,000	1,500
7309 Membership & dues	0	25	100	100	100
7314 Business expense	214	219	200	200	0
7315 Conference expense	7,165	6,094	0	1,053	1,500
7322 Rental of equipment	161	0	0	0	0
7323 Professional services	4,882	4,150	0	0	10,000
7332 Repairs to office equip	0	376	0	0	0
7343 PL & PD insurance	3,558	3,775	0	0	1,880
7352 Special dept materials	75	0	0	0	0
7355 General supplies	795	1,780	2,000	2,000	1,000
7356 Medical supplies	57	0	0	0	0
7358 Training & education	29,097	27,505	20,000	18,946	15,000
7359 Small tools and equip	895	117	500	500	500
7366 Tuition Reimbursement	7,583	5,528	7,000	7,000	7,000
300: Supplies, Materials & Services Total	**55,883**	**51,138**	**30,800**	**30,799**	**38,480**
102015: Fire Training Total	**284,372**	**301,746**	**204,911**	**243,794**	**213,465**
Training Total	**284,372**	**301,746**	**204,911**	**243,794**	**213,465**

ACTIVITY: Emergency Medical Services **DIVISION:** Fire EMS
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The EMS division included one position that was eliminated in 2005-06. Mandatory duties are currently being shared by existing staff. The program included but is not limited to policy and procedure development and implementation, evaluation of paramedic and emergency medical technicians, facilitating Quality Assurance and Quality Improvement (QA/QI) programs. This program has six elements:

- Emergency Information Systems – Compilation of emergency medical run reports, state and local statistic reports, review medical reports for accuracy and billing information, facilitate quality assurance/quality improvement for EMS activities.
- Training – Design, develop and implement EMS training program for both paramedics and emergency medical technicians, including CPR recertification, infection control, airborne and blood-borne pathogens, and EMT and Paramedic certification and recertification.
- EMS liaison – Acts as liaison to County, State and local EMS agencies.
- Vehicles and Equipment – Maintain, inspect, test and certify fire emergency medical apparatus and equipment.
- EMS policy and procedure development – Analysis of emergency medical response and operational problems, develop alternatives and resolutions.
- Safety equipment – Manage the purchase and develop specifications for department emergency medical equipment.

SERVICE LEVEL ADJUSTMENTS

- Provide Fire-based advanced life support capability.

MAJOR 2008-09 ACCOMPLISHMENTS

- Met County EMS Agency equipment mandates.
- Response time objective of less than six minutes met 93.4 percent of the time.

MAJOR 2009-10 OBJECTIVES

- Maintain EMS certifications.
- Update Automatic Electronic Defibrillator equipment.
- Arrive at calls for service under six minutes 90 percent of the time.

PERFORMANCE MEASURES	2006	2007	2008
Emergency Medical Calls	3085	3305	3373
Percentage of EMS call response time <6 min.	95.7%	95.3%	93.4%

RELATED COST CENTER(S)

- 102016

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
102016: Emergency Medical Services					
100: Personnel Services					
7102 Overtime	824	868	0	0	0
7109 Incentive pay	41	54	0	0	0
7112 Medical insurance	51	27	0	0	0
7113 Dental insurance	6	2	0	0	0
7114 Vision care	1	0	0	0	0
7115 Medicare insurance	3	10	0	0	0
7123 Deferred comp	8	2	0	0	0
100: Personnel Services Total	**934**	**963**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7356 Medical supplies	14,307	22,675	15,000	0	15,000
7358 Training & education	1,869	8,825	10,000	0	7,000
300: Supplies, Materials & Services Total	**16,176**	**31,500**	**25,000**	**0**	**22,000**
102016: Emergency Medical Services Total	**17,110**	**32,463**	**25,000**	**0**	**22,000**
Emergency Medical Services Total	**17,110**	**32,463**	**25,000**	**0**	**22,000**

ACTIVITY:	**Emergency Preparedness**	**DIVISION:**	**Fire Operations**
DEPARTMENT:	**Fire**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Manage all aspects of the City's Emergency Preparedness Program including but not limited to the City's mitigation, preparedness, response and recovery capabilities and all after-action reports and documentation. This particular activity is performed as time is available to accomplish the following elements:.

- Develop preparedness planning, management and response procedures.
- Manage and coordinate disaster and emergency preparedness programs.
- Coordinate emergency preparedness training programs.
- Supervise, train, and evaluate assigned staff or volunteers.
- Coordinate community emergency and disaster support and assistance resources.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Acknowledge departments training requirements of the National Incident Management System (NIMS).
- Secured access cards for citywide identification.

MAJOR 2009-10 OBJECTIVES

- Update city emergency evacuation plan.
- Develop and implement community-wide notification system.
- Develop mock citywide emergency and implement EOC for mitigation.
- Develop and implement agreements between other agencies for Emergency Preparedness.
- Develop and implement performance measures.

RELATED COST CENTER(S)

- 102017

Fire Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
102017: Emergency Operations Center					
100: Personnel Services					
7188 Transfer In	0	0	307,400	0	0
7189 Transfer Out	0	0	0	0	200,000
100: Personnel Services Total	**0**	**0**	**307,400**	**0**	**200,000**
102017: Emergency Operations Center Total	**0**	**0**	**307,400**	**0**	**200,000**
Emergency Preparedness Total	**0**	**0**	**307,400**	**0**	**200,000**

PUBLIC WORKS

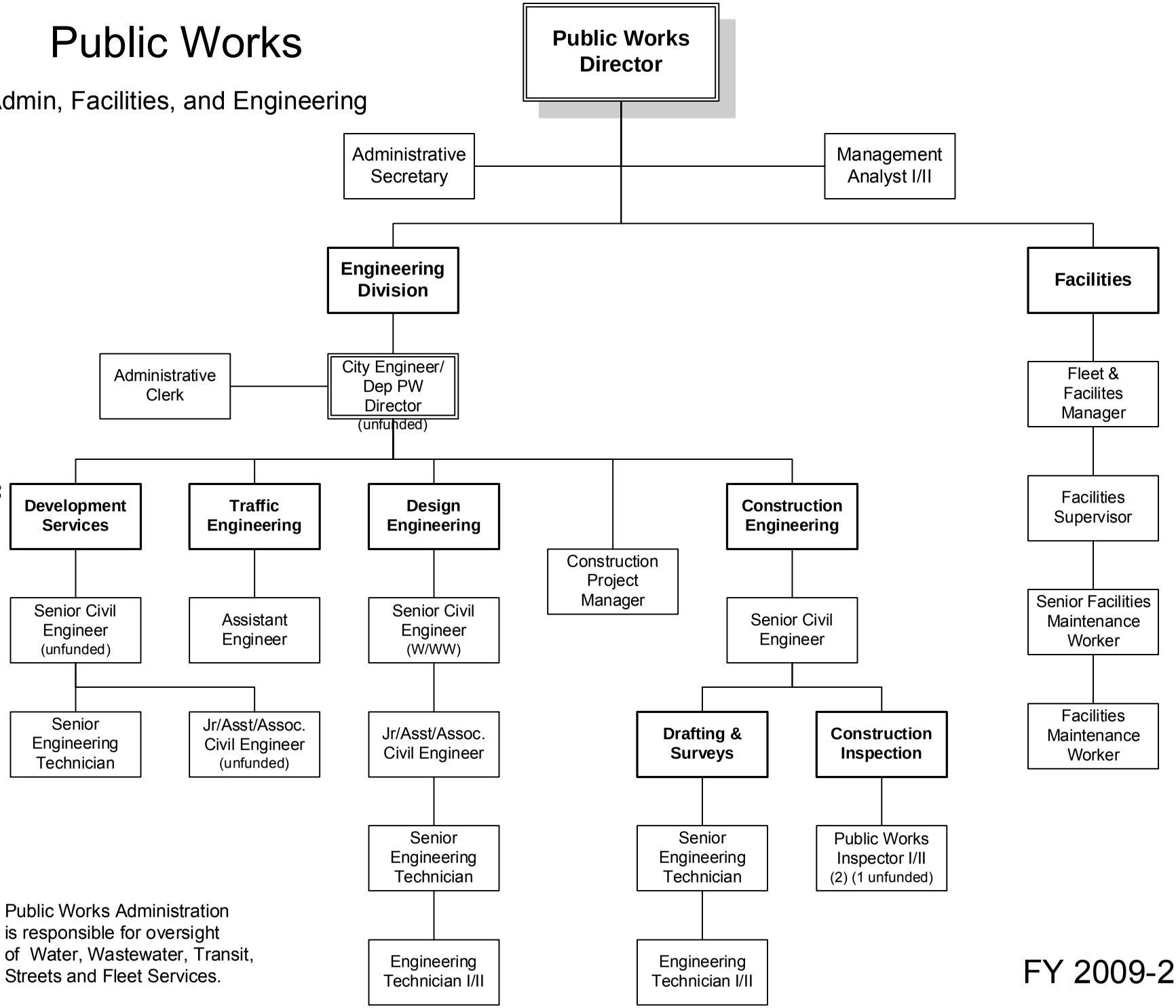
The General Fund pays for Public Works activities related to overseeing the water and wastewater utilities, engineering and public facilities, and budgeting. General Fund dollars are not used for wastewater or water operations. Public Works-General Fund has a budget of $1,962,141 in FY 2009/10.

Public Works has 18 General Fund positions budgeted in FY 2009/10, down from 25 in the previous fiscal year.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Facilities, and Engineering



Public Works Administration is responsible for oversight of Water, Wastewater, Transit, Streets and Fleet Services.

FY 2009-2010

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	2,308,136	2,245,177	1,736,954	1,510,153	1,368,036
200: Utility Comm. & Transportation	7,865	8,262	8,040	7,175	7,385
300: Supplies, Materials & Services	585,166	692,177	649,792	636,880	524,620
400: Work for Others	0	0	7,400	3,400	0
500: Equipment, Land & Structures	997,080	1,006,659	995,279	1,026,135	62,100
600: Special Payments	13,136	13,257	11,500	9,620	0
Public Works Deparment Total	**3,911,383**	**3,965,532**	**3,408,965**	**3,193,363**	**1,962,141**

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst I/II	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	2	2	2	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	0
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	2	2	3	2
Public Works Inspector I/II	3	2	2	2	1
Senior Civil Engineer	3	3	3	3	2
Senior Engineering Technician	4	4	4	3	2
Senior Traffic Engineer	1	1	1	0	0
	19	18	18	16	11
FACILITIES					
Facilities Maintenance Worker	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1	1
	4	4	4	4	4
Total Public Works - General Fund	**26**	**25**	**25**	**23**	**18**

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	0	(271,491)	0	
7101 Regular emp salary	1,526,606	1,737,693	1,523,578	1,512,415	1,253,475	Employee contributions, retirements
7102 Overtime	12,536	10,624	6,000	5,800	0	
7103 Part time salary	22,532	15,797	24,000	16,320	0	
7106 Uniform allowance	1,350	1,500	1,500	1,350	1,050	
7109 Incentive pay	1,798	9,932	3,651	3,770	2,550	
7110 Admin leave pay	4,852	10,418	10,480	1,635	11,490	
7111 Workers comp	81,317	120,559	79,200	79,200	67,710	
7112 Medical insurance	216,405	258,848	264,374	233,355	223,395	
7113 Dental insurance	19,563	20,324	24,000	19,315	18,500	
7114 Vision care	5,346	5,535	6,000	5,000	4,630	
7115 Medicare insurance	15,307	18,218	17,844	18,350	14,985	
7121 Service contribution-PERS	292,277	331,481	317,807	292,645	234,420	Reduced payroll
7122 Social security payments	602	0	0	0	0	
7123 Deferred comp	41,071	46,464	44,853	41,745	4,525	Employee contributions
7124 LI & AD & D	7,424	7,887	9,277	8,915	6,850	
7125 Unemployment insurance	4,300	4,781	4,669	4,290	4,390	
7128 LTD	19,352	21,761	21,244	19,505	15,955	
7129 Chiropractic	1,039	1,151	1,200	1,120	1,025	
7130 Insurance refund	2,514	4,728	5,750	13,217	10,140	
7131 Other benefits	31,945	47,863	44,357	44,360	34,780	
7188 Transfer In	0	(456,039)	(672,830)	(567,749)	(588,192)	
7189 Transfer Out	0	25,652	0	27,086	46,358	
100: Personnel Services	**2,308,136**	**2,245,177**	**1,736,954**	**1,510,153**	**1,368,036**	
7201 Postage	709	567	440	425	565	
7202 Telephone	4,448	4,208	3,700	4,100	4,100	
7203 Cellular phone charges	2,708	3,487	3,900	2,650	2,720	
200: Utility Comm. & Transportation	**7,865**	**8,262**	**8,040**	**7,175**	**7,385**	
7301 Printing,binding,duplication	2,486	4,122	5,950	5,800	1,800	Fewer plans and spec docs
7302 Photocopying	2,486	2,563	2,300	1,500	1,700	
7303 Advertising	1,811	(13)	1,200	1,100	1,100	
7305 Uniforms	752	1,535	1,000	1,400	1,500	
7306 Safety Equipment	2,022	1,028	3,800	1,800	1,700	
7307 Office supplies	9,343	8,887	6,300	4,300	1,250	
7308 Books & periodicals	1,075	531	1,275	0	0	
7309 Membership & dues	2,672	2,667	2,260	1,995	2,305	
7312 Bank service charges	47	0	0	50	0	
7313 Information systems software	2,176	4,381	10,750	8,500	12,500	
7314 Business expense	462	794	1,100	964	270	
7315 Conference expense	3,610	618	600	462	0	City-wide reductions
7321 Rent of Land, facilities	135,995	140,344	112,600	126,300	4,200	Eliminated Finance lease
7323 Professional services	40,534	43,051	51,913	48,313	42,800	
7330 Repairs to comm equip	110	100	200	200	200	

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7331 Repairs to Mach & equip	66,084	78,254	122,224	130,000	72,500	
7332 Repairs to office equip	636	0	1,550	1,400	0	
7333 Repairs to vehicles	17,619	33,011	29,758	25,500	35,145	
7334 Repairs to buildings	39,066	48,698	62,491	48,000	55,000	
7335 Sublet service contracts	160,366	196,426	190,445	182,100	214,820	5% increase/Janitorial, elevator contracts
7336 Car wash	0	123	134	150	150	
7343 PL & PD insurance	58,885	73,595	0	0	34,695	
7351 Motor veh fuel, lube	0	10,713	8,278	9,278	8,460	
7352 Special dept materials	2,602	4,300	6,000	4,501	5,475	
7353 Janitorial supplies	13,265	13,459	13,200	14,600	13,600	
7354 Photo supplies	229	0	0	200	200	
7355 General supplies	3,127	2,927	4,900	3,000	3,150	
7358 Training & education	3,565	1,860	700	1,200	1,200	
7359 Small tools and equip	6,240	10,246	8,564	8,564	8,800	
7363 Employees physical exams	0	0	100	0	100	
7366 Tuition Reimbursement	2,416	1,214	0	0	0	
7369 Software Licensing Cost	4,540	5,527	0	5,503	0	
7398 Reimburseable Expense	23	0	0	0	0	
7399 Supplies, mat & services	922	1,216	200	200	0	
300: Supplies, Materials & Services	**585,166**	**692,177**	**649,792**	**636,880**	**524,620**	
7601 Work for others	0	0	7,400	3,400	0	
400: Work for Others	**0**	**0**	**7,400**	**3,400**	**0**	
7701 Office equip	0	811	0	0	0	
7706 Traffic Signal Equipment	0	0	10,000	5,000	5,000	
7715 Data Processing hrdware	6,872	7,748	4,000	0	0	
7719 Other equip	6,144	0	0	0	0	
7720 Other contracts	0	15,200	0	39,856	0	
7789 Transfer Out	984,064	982,900	981,279	981,279	57,100	Moved Streets MOE to Operating Transfers
500: Equipment, Land & Structures	**997,080**	**1,006,659**	**995,279**	**1,026,135**	**62,100**	
8022 Taxes	11,388	11,509	11,500	9,620	0	
8099 Special payments	1,748	1,748	0	0	0	
600: Special Payments	**13,136**	**13,257**	**11,500**	**9,620**	**0**	
Public Works Deparment Total	**3,911,383**	**3,965,532**	**3,408,965**	**3,193,363**	**1,962,141**	

ACTIVITY: **Administration** **DIVISION:** **Administration**
DEPARTMENT: **Public Works** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet and Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the Solid Waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles property leases, right-of-way acquisition, prevailing wage requirements, water and wastewater rate analysis and budget administration. The activity has five main elements:

- Clerical support – Prepare correspondence, Council communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation – Establish Department rules, policies and procedures, monitor and evaluate Department activities, represent the City with other government agencies, private firms and organizations.
- Budget administration – Coordinate and compile the total Public Works Department operation and maintenance budget and capital improvements budget; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management – Oversee the water and wastewater utility services, White Slough WPCF upgrades and the solid waste contract and ensure conformance with federal, State and local health requirements.
- Personnel administration – Develop Department policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Water/Wastewater Utility financial model

MAJOR 2009-10 OBJECTIVES

- Complete Water utility financial model

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
N/A			

RELATED COST CENTER(S)

- 103011

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
103011: P. W. Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	(176,555)	0
7101 Regular emp salary	308,341	283,066	256,857	257,545	246,325
7110 Admin leave pay	0	5,340	0	0	4,010
7111 Workers comp	16,314	16,219	9,900	9,900	10,980
7112 Medical insurance	44,361	37,387	37,221	35,460	37,920
7113 Dental insurance	4,705	3,010	3,000	2,985	3,000
7114 Vision care	1,213	768	750	735	750
7115 Medicare insurance	2,613	2,169	1,711	3,735	3,575
7121 Service contribution-PERS	59,266	49,415	48,952	49,085	46,130
7123 Deferred comp	7,887	7,708	7,706	7,725	0
7124 LI & AD & D	1,957	1,655	2,065	2,185	1,940
7125 Unemployment insurance	856	715	719	720	865
7128 LTD	3,910	3,264	3,272	3,285	3,140
7129 Chiropractic	237	164	150	155	170
7130 Insurance refund	650	653	1,300	650	650
7131 Other benefits	6,409	6,439	6,832	6,835	5,640
7188 Transfer In	0	0	0	0	(189,105)
100: Personnel Services Total	**458,719**	**417,972**	**380,435**	**204,445**	**175,990**
200: Utility Comm. & Transportation					
7201 Postage	196	302	200	250	350
200: Utility Comm. & Transportation Total	**196**	**302**	**200**	**250**	**350**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	379	247	350	300	300
7302 Photocopying	918	1,332	800	1,000	1,200
7305 Uniforms	0	136	0	0	0
7306 Safety Equipment	6	0	0	0	0
7307 Office supplies	4,259	5,331	2,500	2,500	750
7308 Books & periodicals	312	140	200	0	0
7309 Membership & dues	1,777	1,812	1,605	1,340	1,605
7312 Bank service charges	0	0	0	50	0
7313 Information systems software	0	0	250	0	0
7314 Business expense	197	137	300	364	0
7315 Conference expense	2,103	618	600	462	0
7323 Professional services	3,266	0	0	0	0
7332 Repairs to office equip	177	0	150	0	0
7335 Sublet service contracts	1,029	2,792	750	1,200	1,920
7343 PL & PD insurance	11,482	9,901	0	0	5,630
7353 Janitorial supplies	0	11	0	0	0
7355 General supplies	29	35	500	0	0
7358 Training & education	825	0	0	0	0
7359 Small tools and equip	0	0	500	500	500
7366 Tuition Reimbursement	2,416	1,214	0	0	0
7399 Supplies, mat & services	448	404	0	0	0
300: Supplies, Materials & Services Total	**29,623**	**24,110**	**8,505**	**7,716**	**11,905**
103011: P. W. Administration Total	**488,538**	**442,384**	**389,140**	**212,411**	**188,245**
Administration Total	**488,538**	**442,384**	**389,140**	**212,411**	**188,245**

ACTIVITY: Engineering **DIVISION:** Engineering
DEPARTMENT: Public Works **FUND:** General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, Capital Improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review, and related services.
- Provides construction and inspection services through the encroachment permit program, subdivision improvement agreements, and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public comments.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance, and water maintenance.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed installation of all prepaid water meters.
- Initiated Harney Lane Specific Plan design project.
- Completed Lodi Avenue Rehabilitation Project Design and secured Smart Growth Grant.
- Continued Harney Lane/State Route 99 Interchange Reconstruction Project.
- Implemented Storm Drainage Design Standard Plans.
- Facilitated design of interim PCE/TCE remediation facilities for Central Plume.

MAJOR 2009-10 OBJECTIVES

- Initiate update to Impact Mitigation Fee Program.
- Complete utility master plans for Updated General Plan.
- Complete design of Surface Water Treatment Plant.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Capital improvement awarded (in-house design)	$2.8M	$5.4M	$4.8M
Building permits processed	419	363	200
Encroachment permits issued	220	246	200

RELATED COST CENTER(S)

- 103021

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
103021: P. W. General Engineering					
100: Personnel Services					
7100 Personnel Services	0	0	0	(94,936)	0
7101 Regular emp salary	1,006,921	1,228,861	1,030,657	1,013,760	775,205
7102 Overtime	7,527	8,487	2,500	2,500	0
7103 Part time salary	22,532	15,797	24,000	16,320	0
7106 Uniform allowance	1,350	1,500	1,500	1,350	1,050
7109 Incentive pay	1,223	9,412	3,651	3,770	2,550
7110 Admin leave pay	4,852	5,078	8,845	0	5,840
7111 Workers comp	54,770	88,222	56,100	56,100	42,090
7112 Medical insurance	139,291	180,050	181,914	152,775	136,915
7113 Dental insurance	11,389	13,964	17,000	12,350	11,500
7114 Vision care	3,210	3,860	4,250	3,285	2,880
7115 Medicare insurance	10,345	13,495	13,465	11,885	8,770
7121 Service contribution-PERS	193,089	238,443	223,866	197,610	144,850
7122 Social security payments	602	0	0	0	0
7123 Deferred comp	26,938	31,968	30,065	26,785	0
7124 LI & AD & D	4,753	5,328	5,988	5,435	3,720
7125 Unemployment insurance	2,869	3,451	3,289	2,895	2,710
7128 LTD	12,794	15,625	14,965	13,145	9,860
7129 Chiropractic	625	793	850	755	635
7130 Insurance refund	800	3,422	3,800	6,935	9,490
7131 Other benefits	21,516	35,025	31,246	31,245	21,620
7188 Transfer In	0	(397,058)	(610,258)	(502,536)	(334,470)
100: Personnel Services Total	**1,527,396**	**1,505,723**	**1,047,693**	**961,428**	**845,215**
200: Utility Comm. & Transportation					
7201 Postage	496	261	200	175	175
7203 Cellular phone charges	1,319	1,586	2,000	1,000	1,000
200: Utility Comm. & Transportation Total	**1,815**	**1,847**	**2,200**	**1,175**	**1,175**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	2,044	3,834	5,500	5,500	1,500
7302 Photocopying	1,568	1,231	1,500	500	500
7303 Advertising	1,235	(13)	1,000	1,000	1,000
7305 Uniforms	0	270	0	200	200
7306 Safety Equipment	1,216	609	1,800	300	400
7307 Office supplies	4,761	3,271	3,500	1,500	500
7308 Books & periodicals	763	391	1,075	0	0
7309 Membership & dues	895	855	655	655	700
7312 Bank service charges	47	0	0	0	0
7313 Information systems software	2,176	4,381	10,500	8,500	12,500
7314 Business expense	230	629	700	500	200
7315 Conference expense	1,507	0	0	0	0
7323 Professional services	31,009	15,472	31,413	34,413	30,000
7330 Repairs to comm equip	110	100	200	200	200
7332 Repairs to office equip	459	0	1,400	1,400	0
7333 Repairs to vehicles	0	9,880	6,499	6,500	10,250
7335 Sublet service contracts	220	385	0	100	250
7336 Car wash	0	66	84	100	80
7343 PL & PD insurance	38,634	53,855	0	0	21,565
7351 Motor veh fuel, lube	0	7,277	6,088	6,088	5,750
7352 Special dept materials	0	372	250	250	0
7354 Photo supplies	229	0	0	200	200
7355 General supplies	96	72	1,900	500	500
7358 Training & education	2,616	1,785	500	1,000	1,000
7359 Small tools and equip	4,750	9,511	6,264	6,264	6,500
7369 Software Licensing Cost	4,540	5,527	0	5,503	0
7398 Reimburseable Expense	23	0	0	0	0
7399 Supplies, mat & services	439	532	0	0	0
300: Supplies, Materials & Services Total	**99,567**	**120,292**	**80,828**	**81,173**	**93,795**
500: Equipment, Land & Structures					

7701 Office equip	0	811	0	0	0
7715 Data Processing hrdware	6,872	7,748	4,000	0	0
7789 Transfer Out	4,131	6,250	8,354	8,354	5,355
500: Equipment, Land & Structures Total	**11,003**	**14,809**	**12,354**	**8,354**	**5,355**
600: Special Payments					
8099 Special payments	1,748	1,748	0	0	0
600: Special Payments Total	**1,748**	**1,748**	**0**	**0**	**0**
103021: P. W. General Engineering Total	**1,641,529**	**1,644,419**	**1,143,075**	**1,052,130**	**945,540**
Engineering Total	**1,641,529**	**1,644,419**	**1,143,075**	**1,052,130**	**945,540**

ACTIVITY: **Facilities Services** **DIVISION:** **Facilities Services**
DEPARTMENT: **Public Works** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks and Recreation and Hutchins Street Square (Community Center) facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services.

City Hall	18,500 sq. ft.	Carnegie Forum	10,400 sq. ft.
Public Safety Building	40,100 sq. ft.	Fire Adm. Offices	2,500 sq. ft.
Fire Station #2	6,200 sq. ft.	Municipal Service Center	70,050 sq. ft.
Fire Station #3	5,300 sq. ft.	Library	30,750 sq. ft.
Lodi Station Parking Str.	134,000 sq. ft.	Facilities Services Shop/Office	2,300 sq. ft.
Animal Shelter & Office Trlr.	4,900 sq. ft.	Multimodal Station	4,000 sq. ft.
Adopt-A-Child Building	7,130 sq. ft.	Main Street Fire Station (Storage)	3,940 sq. ft.
Fire Station #4	7,110 sq. ft.	Police Facility	52,500 sq. ft.
Maple Square Fire Station	1,850 sq. ft.		

Other City Facilities maintained: Lodi Arch, Gateway Arch, and Veteran's Memorial Mall

2009-10 TOTAL SQUARE FEET SERVED: 401,530
**Public Safety Building includes Finance, Fire Station 1 and EUD meter readers.

Activity goals are to provide: 1) maximum building service life; 2) productive work environment; 3) safe and energy-efficient buildings; and 4) a positive image for the City. This activity has three major elements:

- Administration – Provide overall direction, supervision and planning.
- Maintenance and Remodeling – Perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract Administration – Coordinate and manage contracts for janitorial and other maintenance services, remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Library HVAC Project completed.
- Library Entry Ramp Project completed.
- Library Phase I Remodel Project completed.
- Public Safety Building Court and old PD Dispatch Remodeled for Finance Department and EUD Meter Readers.
- Moved Finance Department, Budget Division, and EUD Meter Reader employees.

MAJOR 2009-10 OBJECTIVES

- Minimize lost services and reduced service levels due to budget cuts.
- Maintain existing staff levels.

ACTIVITY: **Facilities Services** **DIVISION:** **Facilities Services**
DEPARTMENT: **Public Works** **FUND:** **General Fund**

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Square footage of buildings maintained	328,780	328,780	328,780
Program cost/square foot of buildings maintained	$2.23	$2.74	$2.35

RELATED COST CENTER(S)

- 103511.

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
103511: P. W. Facility services					
100: Personnel Services					
7101 Regular emp salary	189,947	225,766	236,064	241,110	231,945
7102 Overtime	4,819	2,137	3,500	3,300	0
7109 Incentive pay	244	520	0	0	0
7110 Admin leave pay	0	0	1,635	1,635	1,640
7111 Workers comp	10,233	16,118	13,200	13,200	14,640
7112 Medical insurance	27,494	41,173	45,239	45,120	48,560
7113 Dental insurance	2,994	3,333	4,000	3,980	4,000
7114 Vision care	804	903	1,000	980	1,000
7115 Medicare insurance	2,052	2,554	2,668	2,730	2,640
7121 Service contribution-PERS	35,797	43,623	44,989	45,950	43,440
7123 Deferred comp	5,609	6,788	7,082	7,235	4,525
7124 LI & AD & D	670	904	1,224	1,295	1,190
7125 Unemployment insurance	519	615	661	675	815
7128 LTD	2,375	2,872	3,007	3,075	2,955
7129 Chiropractic	156	193	200	210	220
7130 Insurance refund	925	653	650	5,632	0
7131 Other benefits	4,020	6,399	6,279	6,280	7,520
7188 Transfer In	0	(58,981)	(62,572)	(65,213)	(64,617)
7189 Transfer Out	0	2,752	0	0	2,358
100: Personnel Services Total	**288,658**	**298,322**	**308,826**	**317,194**	**302,831**
200: Utility Comm. & Transportation					
7201 Postage	17	4	40	0	40
7202 Telephone	4,448	4,208	3,700	4,100	4,100
7203 Cellular phone charges	1,389	1,644	1,500	1,350	1,600
200: Utility Comm. & Transportation Total	**5,854**	**5,856**	**5,240**	**5,450**	**5,740**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	63	15	100	0	0
7303 Advertising	576	0	200	100	100
7305 Uniforms	752	1,129	1,000	1,200	1,300
7306 Safety Equipment	789	419	2,000	1,500	1,300
7307 Office supplies	323	285	300	300	0
7314 Business expense	35	28	100	100	70
7321 Rent of Land, facilities	135,995	140,344	112,600	126,300	4,200
7323 Professional services	6,259	4,339	16,600	10,000	12,800
7331 Repairs to Mach & equip	66,084	77,540	119,724	130,000	70,000
7333 Repairs to vehicles	0	7,171	5,759	2,500	6,575
7334 Repairs to buildings	24,866	23,687	33,135	33,000	35,000
7335 Sublet service contracts	158,977	143,300	189,495	180,000	205,300
7336 Car wash	0	57	50	50	70
7343 PL & PD insurance	7,269	9,839	0	0	7,500
7351 Motor veh fuel, lube	0	2,192	2,190	2,190	1,730
7352 Special dept materials	0	0	250	250	250
7353 Janitorial supplies	13,265	13,448	13,200	14,600	13,600
7355 General supplies	2,992	2,175	2,500	2,500	2,650
7358 Training & education	124	75	200	200	200
7359 Small tools and equip	1,490	664	800	800	800
7363 Employees physical exams	0	0	100	0	100
7399 Supplies, mat & services	35	280	200	200	0
300: Supplies, Materials & Services Total	**419,894**	**426,987**	**500,503**	**505,790**	**363,545**
400: Work for Others					
7601 Work for others	0	0	7,400	3,400	0
400: Work for Others Total	**0**	**0**	**7,400**	**3,400**	**0**
500: Equipment, Land & Structures					
7719 Other equip	6,144	0	0	0	0
7789 Transfer Out	0	7,210	3,485	3,485	51,745
500: Equipment, Land & Structures Total	**6,144**	**7,210**	**3,485**	**3,485**	**51,745**
600: Special Payments					
8022 Taxes	11,388	11,509	11,500	9,620	0

600: Special Payments Total	**11,388**	**11,509**	**11,500**	**9,620**	**0**
103511: P. W. Facility services Total	**731,938**	**749,884**	**836,954**	**844,939**	**723,861**
Facilities Total	**731,938**	**749,884**	**836,954**	**844,939**	**723,861**

ACTIVITY:	**Damage to City Property**	**DIVISION:**	**Fleet and Facilities Services**
DEPARTMENT:	**Public Works**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

This activity consists of repairs to General Fund maintained facilities, vehicles, stop signs and street poles, traffic signal devices, walls and fences and other miscellaneous City facilities for all General Fund departments.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Repaired damage to Gateway Arch (responsible party's insurance reimbursed).

MAJOR 2009-10 OBJECTIVES

- Not applicable

RELATED COST CENTER(S)

- 100200

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100200: Damage To Property					
300: Supplies, Materials & Services					
7323 Professional services	0	5,765	0	0	0
7331 Repairs to Mach & equip	0	714	2,500	0	2,500
7333 Repairs to vehicles	17,619	12,398	17,500	15,000	15,000
7334 Repairs to buildings	14,200	25,011	29,356	15,000	20,000
7335 Sublet service contracts	140	20,468	0	600	600
7352 Special dept materials	0	84	0	0	0
300: Supplies, Materials & Services Total	**31,959**	**64,440**	**49,356**	**30,600**	**38,100**
500: Equipment, Land & Structures					
7706 Traffic Signal Equipment	0	0	10,000	5,000	5,000
7720 Other contracts	0	15,200	0	39,856	0
500: Equipment, Land & Structures Total	**0**	**15,200**	**10,000**	**44,856**	**5,000**
100200: Damage To Property Total	**31,959**	**79,640**	**59,356**	**75,456**	**43,100**
Damage to Property Total	**31,959**	**79,640**	**59,356**	**75,456**	**43,100**

ACTIVITY:	**Graffiti Abatement/Parking Lot Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities and from privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Additionally, the parking lot on Elm Street is maintained. Activity goals are: 1) to maintain property values; 2) to suppress gang activities; and 3) to ensure an attractive and safe community. This activity has five major elements:

- Education and promotion – Educate the public to the service provided by the City to remove gang-related graffiti from buildings, fences, and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – Identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – Inspect highly vandalized areas routinely; remove graffiti within one business day of notification or discovery; and communicate suspicious graffiti to gang task force.
- Record-keeping – Keep accurate records of all abatement actions to monitor frequencies, reoccurrence, and determine problem areas.
- Maintenance of the city parking lot on Elm Street.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Doubled abatements due to year-round staffing by City.

MAJOR 2009-10 OBJECTIVES

- Increase public awareness of the program.
- Abate graffiti within one business day of being notified.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Sites abated per year	895	582	1,045*

*As of May 6, 2009

RELATED COST CENTER(S)

- 105042
- CDBG (75 percent)
- 105043

Public Works Deparment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
105042: P. W. Parking Lot Maintenance					
300: Supplies, Materials & Services					
7323 Professional services	0	0	3,900	3,900	0
7335 Sublet service contracts	0	29,386	0	0	6,550
300: Supplies, Materials & Services Total	**0**	**29,386**	**3,900**	**3,900**	**6,550**
105042: P. W. Parking Lot Maintenance Total	**0**	**29,386**	**3,900**	**3,900**	**6,550**
105043: P.W. Graffiti Abatement					
100: Personnel Services					
7101 Regular emp salary	21,397	0	0	0	0
7102 Overtime	190	0	0	0	0
7109 Incentive pay	331	0	0	0	0
7112 Medical insurance	5,259	238	0	0	0
7113 Dental insurance	475	17	0	0	0
7114 Vision care	119	4	0	0	0
7115 Medicare insurance	297	0	0	0	0
7121 Service contribution-PERS	4,125	0	0	0	0
7123 Deferred comp	637	0	0	0	0
7124 LI & AD & D	44	0	0	0	0
7125 Unemployment insurance	56	0	0	0	0
7128 LTD	273	0	0	0	0
7129 Chiropractic	21	1	0	0	0
7130 Insurance refund	139	0	0	0	0
7189 Transfer Out	0	22,900	0	27,086	44,000
100: Personnel Services Total	**33,363**	**23,160**	**0**	**27,086**	**44,000**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	257	400	300	120
200: Utility Comm. & Transportation Total	**0**	**257**	**400**	**300**	**120**
300: Supplies, Materials & Services					
7306 Safety Equipment	11	0	0	0	0
7323 Professional services	0	17,475	0	0	0
7333 Repairs to vehicles	0	3,562	0	1,500	3,320
7335 Sublet service contracts	0	95	200	200	200
7343 PL & PD insurance	1,500	0	0	0	0
7351 Motor veh fuel, lube	0	1,244	0	1,000	980
7352 Special dept materials	2,602	3,844	5,500	4,001	5,225
7355 General supplies	10	645	0	0	0
7359 Small tools and equip	0	71	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**4,123**	**26,936**	**6,700**	**7,701**	**10,725**
105043: P.W. Graffiti Abatement Total	**37,486**	**50,353**	**7,100**	**35,087**	**54,845**
Graffiti Abatement Total	**37,486**	**79,739**	**11,000**	**38,987**	**61,395**

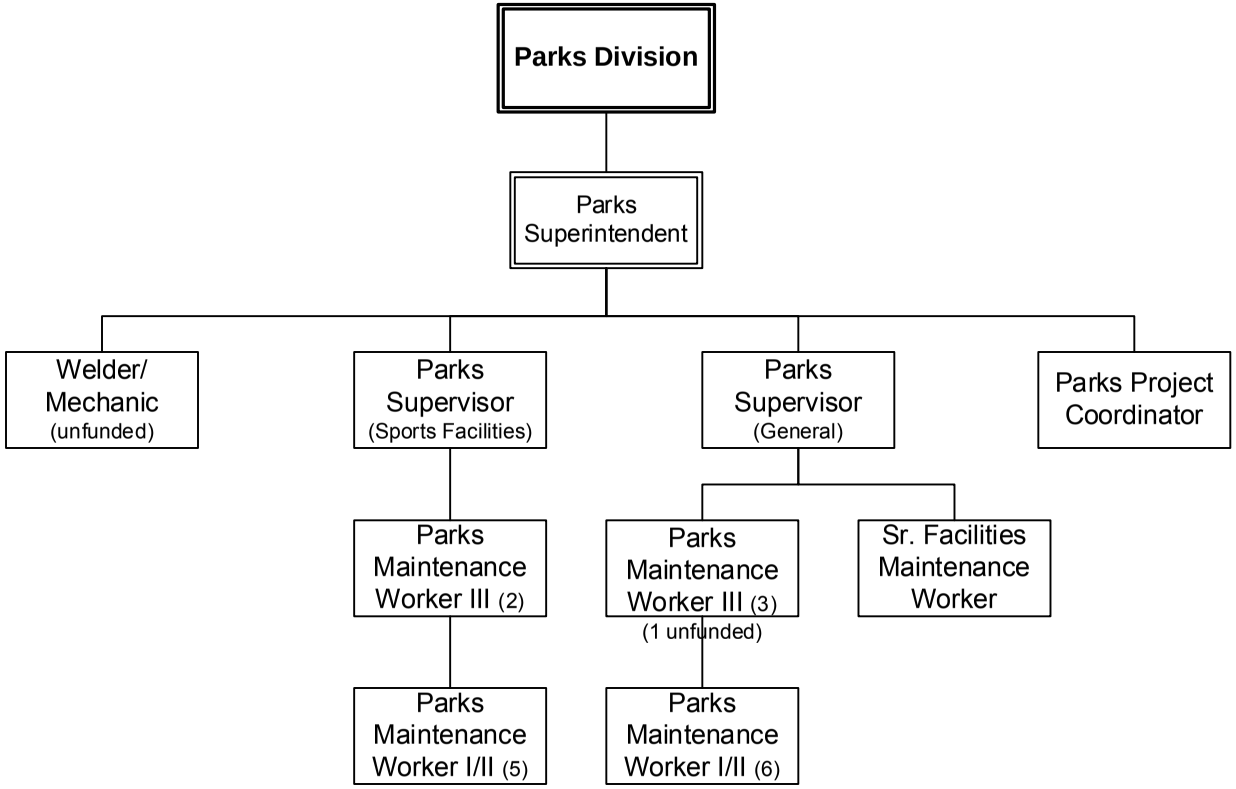
PARKS DIVISION

The Parks Division of the Parks and Recreation Department is funded solely with General Fund dollars. The division is responsible for park maintenance, coordinating park activities and long-range park planning. The Division has a budget of $2,251,918 in FY 2009/10, a decrease from $2,427,062 in FY 2008/09.

The Parks Division has 20 positions budgeted in FY 2009/10, down from 22 in FY 2008/09.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Parks and Recreation
Parks



FY 2009-2010

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	1,762,653	1,758,407	1,885,783	1,849,252	1,772,385
200: Utility Comm. & Transportation	9,915	9,497	9,200	9,330	9,200
300: Supplies, Materials & Services	280,645	449,705	435,308	409,380	412,318
400: Work for Others	1,372	394	0	0	0
500: Equipment, Land & Structures	17,281	27,778	96,771	128,100	58,015
600: Special Payments	0	0	0	45	0
700: Interfund Transfers	72,460	0	0	0	0
Parks Division Total	**2,144,326**	**2,245,781**	**2,427,062**	**2,396,107**	**2,251,918**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
PARKS DIVISION					
Park Maintenance Worker I/II	11	11	11	11	11
Park Maintenance Worker III	5	5	5	5	4
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1	1
Welder-Mechanic	1	1	1	1	0
Parks Division Total	**22**	**22**	**22**	**22**	**20**

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	70,757	31,768	2,682	
7101 Regular emp salary	981,712	930,813	1,044,124	1,028,540	924,680	Employee contributions, retirements
7102 Overtime	23,574	24,972	22,672	22,673	22,625	
7103 Part time salary	150,684	176,568	105,330	124,090	127,300	Increase for Century Meadows L&L maint
7109 Incentive pay	6,062	4,787	6,060	6,310	7,960	
7110 Admin leave pay	0	0	0	1,635	1,640	
7111 Workers comp	70,596	70,240	72,600	72,600	73,200	
7112 Medical insurance	227,180	259,782	247,004	242,800	248,513	
7113 Dental insurance	18,260	16,134	22,000	19,335	20,000	
7114 Vision care	5,101	4,790	5,500	7,620	5,000	
7115 Medicare insurance	9,924	10,484	13,078	9,110	10,752	
7121 Service contribution-PERS	197,679	188,264	198,990	196,615	173,170	Reduced payroll
7122 Social security payments	2,410	0	0	0	0	
7123 Deferred comp	25,456	22,445	25,555	23,695	18,775	Employee contributions
7124 LI & AD & D	2,599	1,894	3,764	3,765	3,538	
7125 Unemployment insurance	3,105	3,027	2,924	2,905	3,375	
7128 LTD	12,472	11,892	13,302	13,075	11,790	
7129 Chiropractic	993	1,022	1,100	1,066	1,110	
7130 Insurance refund	3,950	3,414	3,250	13,870	0	
7131 Other benfits	10,274	13,482	13,289	13,290	18,800	
7131 Other benefits	10,622	14,397	14,484	14,490	18,800	
7189 Transfer Out	0	0	0	0	78,675	Allocation of Director and Admin Clerk
100: Personnel Services	**1,762,653**	**1,758,407**	**1,885,783**	**1,849,252**	**1,772,385**	
7201 Postage	74	0	0	0	0	
7202 Telephone	2,081	2,227	1,200	1,270	1,200	
7203 Cellular phone charges	6,864	7,015	8,000	8,035	8,000	
7204 Pagers	274	255	0	25	0	
7215 Refuse	622	0	0	0	0	
200: Utility Comm. & Transportation	**9,915**	**9,497**	**9,200**	**9,330**	**9,200**	
7300 Supplies,Materials & Serv	0	0	63,270	0	0	Century Meadows L&L maint exp dispersed
7301 Printing,binding,duplication	2,005	1,204	400	425	0	
7302 Photocopying	136	220	250	250	0	
7303 Advertising	365	0	250	250	0	
7304 Laundry & dry cleaning	2,060	1,463	2,700	2,720	2,700	
7305 Uniforms	3,627	2,650	3,525	6,780	6,750	
7306 Safety Equipment	4,251	5,799	4,675	4,675	4,200	
7307 Office supplies	2,702	3,194	2,530	2,530	2,250	
7308 Books & periodicals	146	43	150	150	0	
7309 Membership & dues	750	990	1,300	1,300	1,300	
7313 Information systems software	511	614	0	2,148	1,000	
7314 Business expense	366	1,105	170	170	150	
7315 Conference expense	260	2,743	260	1,040	0	
7322 Rental of equipment	814	1,490	1,900	1,900	1,000	

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7323 Professional services	26,746	36,105	26,000	24,450	20,000	
7331 Repairs to Mach & equip	41,187	36,579	85,202	87,200	51,500	
7333 Repairs to vehicles	0	44,696	20,723	20,725	46,464	Increase due to aging fleet
7334 Repairs to buildings	9,772	21,038	14,018	26,580	9,700	
7335 Sublet service contracts	11,413	7,507	12,126	12,125	12,126	
7336 Car wash	0	207	237	240	252	
7343 PL & PD insurance	37,436	42,866	0	0	37,510	
7351 Motor veh fuel, lube	21,340	62,060	63,590	63,590	81,175	
7352 Special dept materials	72,353	129,562	91,475	96,607	98,945	
7353 Janitorial supplies	12,865	9,363	9,500	11,500	10,000	
7354 Photo supplies	215	0	0	0	0	
7355 General supplies	12,574	19,551	13,650	13,650	11,150	
7358 Training & education	1,009	1,433	1,250	1,275	750	
7359 Small tools and equip	15,742	17,159	16,000	27,000	13,396	
7360 Overtime meals	0	64	57	100	0	
7399 Supplies, mat & services	0	0	100	0	0	
300: Supplies, Materials & Services	**280,645**	**449,705**	**435,308**	**409,380**	**412,318**	
7601 Work for others	1,372	394	0	0	0	
400: Work for Others	**1,372**	**394**	**0**	**0**	**0**	
7701 Office equip	0	0	0	3,500	0	
7719 Other equip	291	4,818	0	27,830	0	
7789 Transfer Out	16,990	22,960	96,771	96,770	58,015	
500: Equipment, Land & Structures	**17,281**	**27,778**	**96,771**	**128,100**	**58,015**	
8099 Special payments	0	0	0	45	0	
600: Special Payments	**0**	**0**	**0**	**45**	**0**	
8199 Transfer Out	72,460	0	0	0	0	
700: Interfund Transfers	**72,460**	**0**	**0**	**0**	**0**	
Parks Division Total	**2,144,326**	**2,245,781**	**2,427,062**	**2,396,107**	**2,251,918**	

ACTIVITY:	**Parks and Recreation Administration**	**DIVISION:**	**Parks and Recreation**
DEPARTMENT:	**Parks and Recreation**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Parks and Recreation Administration activity plans, directs and evaluates all Park and Recreation programs and activities; plans and coordinates facility development; prepares and revises long-range plans; and, works with the Parks and Recreation Commission to review projects, fees and charges. Activity goals are: 1) responsive, cost-effective and well-organized recreation programs; 2) a cost-recovery program within budgetary guidelines; 3) a balance of programs and facilities based on age, interests, opportunity and location; 4) adequately maintained facilities; 5) coordination of parks and facilities for rental, tournament and passive uses; and 6) coordinate all Parks and Recreation capital, Community Development Block Grant and internal projects. This activity has five major elements:

- Leadership and administration – Plan, organize, coordinate and evaluate the City's Parks and Recreation activities, programs and maintenance; develop and recommend budget, cost recovery fees, grant applications, and funding through public/private partnerships; establish rules, procedures, and policies to govern the day-to-day conduct of Park and Recreation services; advise and assist the City Manager, Parks and Recreation Commission and City Council on programs, development of new parks, facilities and cost recovery goals; foster and promote a positive and efficient workplace; recognize and reward excellent performance of employees and participants; recruit, hire, and train over 300 part-time employees; set fees in accordance with the City's fee policy; and negotiate and coordinate and oversee major department contracts and agreements.
- Public relations and information – Develop and distribute brochures and advertising on recreation programs, events and activities; prepare press releases; and, represent the City at citywide functions and with other agencies or private groups.
- Commission and Board support – Provide necessary support for the Parks and Recreation Commission, Lodi Sports Foundation, Nature Area Advisory Committee, Lodi Lake Docents, and Adults Sports Board. Also advise Boosters of Boys/Girls Sports and City Council-appointed committees.
- Parks and Recreation facility planning, capital improvement and general project development – Develop current and long-range plans for new Parks and Recreation facilities for both indoor and outdoor space needs; and develop, prioritize and coordinate requests for and manage capital improvement projects and department general projects.
- Activity administration – Collect, receive and deposit Department fees and charges; receive and schedule reservations for facilities and activities; and provide over-the-counter information to customers.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Moved to a program budget operation.
- Maintained program cost recovery goals in a difficult economy.

MAJOR 2009-10 OBJECTIVES

- Complete maintenance standards for parks and facilities.
- Develop "Community Maintenance" programs for all parks and facilities.
- Establish a special events unit as part of the Recreation Division.

ACTIVITY: Parks and Recreation Administration
DIVISION: Parks and Recreation
DEPARTMENT: Parks and Recreation
FUND: General Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program attendance	400,000	395,000	410,000
Revenue produced	$1,000,675	$995,000	$1,176,900
Programs offered	65	57	65
Projects completed	7	8	4

RELATED COST CENTER(S)

- 107511

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
107511: Parks Administration					
100: Personnel Services					
7100 Personnel Services	0	0	55,757	31,768	0
7101 Regular emp salary	145,470	68,297	153,063	149,245	147,970
7102 Overtime	262	859	632	632	507
7103 Part time salary	13,121	14,234	12,875	12,875	0
7109 Incentive pay	1,208	0	960	1,130	1,150
7110 Admin leave pay	0	0	0	1,635	1,640
7111 Workers comp	7,611	10,010	6,600	6,600	7,320
7112 Medical insurance	22,302	14,747	21,494	21,240	22,400
7113 Dental insurance	1,855	943	2,000	1,990	2,000
7114 Vision care	485	263	500	490	500
7115 Medicare insurance	2,331	1,209	2,219	2,165	2,150
7121 Service contribution-PERS	29,797	14,876	29,171	28,660	27,710
7123 Deferred comp	4,400	2,049	4,592	4,480	0
7124 LI & AD & D	776	92	941	965	990
7125 Unemployment insurance	442	231	429	420	520
7128 LTD	1,861	870	1,950	1,900	1,885
7129 Chiropractic	95	56	100	105	110
7131 Other benefits	2,990	3,972	4,071	4,070	3,760
7189 Transfer Out	0	0	0	0	78,675
100: Personnel Services Total	**235,006**	**132,708**	**297,354**	**270,370**	**299,287**
200: Utility Comm. & Transportation					
7201 Postage	24	0	0	0	0
7202 Telephone	889	946	1,000	1,000	1,000
7204 Pagers	55	51	0	25	0
200: Utility Comm. & Transportation Total	**968**	**997**	**1,000**	**1,025**	**1,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	43	4	0	25	0
7302 Photocopying	136	220	250	250	0
7303 Advertising	0	0	250	250	0
7307 Office supplies	2,141	2,141	2,000	2,000	2,000
7308 Books & periodicals	0	18	0	0	0
7309 Membership & dues	530	550	650	650	650
7313 Information systems software	362	614	0	995	1,000
7314 Business expense	182	570	170	170	150
7315 Conference expense	260	1,461	260	260	0
7335 Sublet service contracts	3,764	2,488	3,226	3,225	3,226
7343 PL & PD insurance	5,357	6,108	0	0	3,750
7352 Special dept materials	372	500	500	500	500
7355 General supplies	13	100	100	100	150
7358 Training & education	110	365	150	175	150
300: Supplies, Materials & Services Total	**13,270**	**15,139**	**7,556**	**8,600**	**11,576**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	1,000	0
7789 Transfer Out	16,990	0	96,771	96,770	58,015
500: Equipment, Land & Structures Total	**16,990**	**0**	**96,771**	**97,770**	**58,015**
700: Interfund Transfers					
8199 Transfer Out	72,460	0	0	0	0
700: Interfund Transfers Total	**72,460**	**0**	**0**	**0**	**0**
107511: Parks Administration Total	**338,694**	**148,844**	**402,681**	**377,765**	**369,878**
Administration Total	**338,694**	**148,844**	**402,681**	**377,765**	**369,878**

ACTIVITY: Sports Facilities **DIVISION:** Parks Division
DEPARTMENT: Parks and Recreation **FUND:** General Fund

ACTIVITY DESCRIPTION

The Sports Facilities activity maintains and manages park facilities, landscaped areas and open park space within the City. Activity goals are: 1) support of Recreation programs; 2) safe, useful and attractive parks and facilities; 3) efficient and effective maintenance service; and 4) a positive image for the City.

- Field and court maintenance – Groom and mark playing fields and maintain basketball courts.
- Janitorial maintenance – Clean and tend park buildings, remove trash and perform minor repairs.
- Renovation and installation of sports facilities – Rebuilding fields, fencing & building soccer fields.
- Pool maintenance – Vacuum, scrub tiles maintain water temperature, maintain chemical balance and cleanliness to State and federal standards, maintain pumps, filters, automatic chemical dispensers and chemical alarms.
- Monitor, inspect, repair, maintain and replace playground equipment and areas within industry guidelines.

SERVICE LEVEL ADJUSTMENTS

- Skate Park now open to public, requiring additional maintenance/repairs.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed conversion of Blakely Park playground surfacing from poured-in-place to engineered wood fiber.
- Completed the safety repairs allowing Skate Park reopening.
- Completed the installation of a new roof on the Grape Bowl field house building.
- Installed energy-efficient lighting at three restrooms and two maintenance rooms.
- Completed Phase 1 of Induction lighting project at Salas Park.

MAJOR 2009-10 OBJECTIVES

- Installation of a new pool deck surrounding the north pool of Blakely Park aquatic complex
- Move to Phase 2 of Induction lighting at Salas Park

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Projects completed	3	4	2
Level of park standards as % of goal	80%	70%	70%

RELATED COST CENTER(S)

- 107521

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
107521: Parks - Sports Facility Mainte					
100: Personnel Services					
7101 Regular emp salary	321,015	336,883	346,551	356,985	343,970
7102 Overtime	17,759	16,985	16,046	16,046	16,045
7103 Part time salary	49,985	50,413	61,140	61,140	61,142
7109 Incentive pay	2,483	1,951	1,860	1,890	2,560
7111 Workers comp	18,541	23,960	26,400	26,400	29,280
7112 Medical insurance	80,168	93,566	72,922	85,325	92,970
7113 Dental insurance	5,618	5,384	8,000	5,970	8,000
7114 Vision care	1,691	1,712	2,000	1,715	2,000
7115 Medicare insurance	2,275	3,390	5,025	2,970	4,450
7121 Service contribution-PERS	61,898	64,989	66,046	68,395	64,415
7122 Social security payments	1,256	0	0	0	0
7123 Deferred comp	6,446	6,926	6,927	6,920	8,070
7124 LI & AD & D	670	729	1,129	1,160	1,130
7125 Unemployment insurance	1,000	1,046	970	1,000	1,250
7128 LTD	4,006	4,273	4,415	4,550	4,385
7129 Chiropractic	327	365	400	365	440
7130 Insurance refund	150	1,217	1,300	6,285	0
7131 Other benfits	7,284	9,510	9,218	9,220	15,040
100: Personnel Services Total	**582,572**	**623,299**	**630,349**	**656,336**	**655,147**
200: Utility Comm. & Transportation					
7202 Telephone	180	180	0	70	0
7203 Cellular phone charges	236	223	0	35	0
200: Utility Comm. & Transportation Total	**416**	**403**	**0**	**105**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	4,000	0	0
7301 Printing,binding,duplication	15	6	0	0	0
7304 Laundry & dry cleaning	738	663	1,100	1,100	1,100
7305 Uniforms	1,709	936	1,625	3,000	3,000
7306 Safety Equipment	2,106	1,941	2,025	2,025	2,000
7307 Office supplies	215	247	200	200	0
7308 Books & periodicals	0	25	150	150	0
7309 Membership & dues	40	200	200	200	200
7314 Business expense	82	0	0	0	0
7315 Conference expense	0	0	0	780	0
7322 Rental of equipment	602	1,051	1,000	1,000	500
7323 Professional services	9,989	13,324	9,000	7,000	7,000
7331 Repairs to Mach & equip	2,174	262	2,000	2,000	1,000
7334 Repairs to buildings	4,371	6,911	5,000	15,360	2,500
7335 Sublet service contracts	3,127	432	4,000	4,000	4,000
7343 PL & PD insurance	13,049	14,623	0	0	15,000
7352 Special dept materials	44,196	53,374	56,975	21,100	36,000
7353 Janitorial supplies	1,918	1,385	2,000	2,000	2,000
7354 Photo supplies	215	0	0	0	0
7355 General supplies	3,847	3,237	3,750	3,750	2,000
7358 Training & education	339	317	600	600	100
7359 Small tools and equip	5,003	6,198	4,000	4,000	3,000
7360 Overtime meals	0	7	0	0	0
300: Supplies, Materials & Services Total	**93,735**	**105,139**	**97,625**	**68,265**	**79,400**
400: Work for Others					
7601 Work for others	997	0	0	0	0
400: Work for Others Total	**997**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	1,500	0
7719 Other equip	0	0	0	27,830	0
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**29,330**	**0**
107521: Parks - Sports Facility Mainte Total	**677,720**	**728,841**	**727,974**	**754,036**	**734,547**
Sports Facility Maintenance Total	**677,720**	**728,841**	**727,974**	**754,036**	**734,547**

ACTIVITY: Lodi Lake Park **DIVISION:** Parks Division
DEPARTMENT: Parks and Recreation **FUND:** General Fund

ACTIVITY DESCRIPTION

The Lodi Lake Park activity maintains and manages Lodi Lake Park facilities, landscaped areas and open park space within the Park, and includes maintenance of Candy Cane Park. Activity goals are: 1) safe, useful, clean and attractive park and facilities; 2) efficient and effective maintenance service; and, 3) a positive image for the City. This activity has five major elements.

- Landscape maintenance – Control weeds, maintain irrigation, fertilize, trim and maintain shrubs and trees, replace nursery stock, aerate and mow turf. Maintain and repair irrigation systems.
- Repair and remodel – Perform carpentry, paint, plumbing, electrical and mechanical repairs, perform minor repairs with in-house or contract resources.
- Janitorial maintenance – Clean and tend park buildings, remove trash and perform minor repairs.
- Monitor and address vandalism related issues.
- Monitor, inspect, repair, maintain, and replace playground equipment and areas within industry guidelines.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Assisted with the installation of the new Lodi Lake Park Boat House.
- Continuation of phase I and phase II of geese management plan.

MAJOR 2009-10 OBJECTIVES

- Continue providing safe, clean and attractive facilities for park users at existing levels in light of budget hardships.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Projects completed	3	3	4
Level of park standards as % of goal	70%	70%	70%

RELATED COST CENTER(S)

- 107522

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
107522: Parks - Lodi Lake Park					
100: Personnel Services					
7101 Regular emp salary	77,982	93,332	90,133	91,575	86,415
7102 Overtime	2,706	4,635	2,990	2,990	2,990
7103 Part time salary	15,979	19,040	16,100	16,100	17,854
7109 Incentive pay	484	1,408	1,380	1,400	3,800
7111 Workers comp	21,481	6,070	6,600	6,600	7,320
7112 Medical insurance	13,984	26,254	28,021	27,750	22,053
7113 Dental insurance	1,884	1,222	2,000	1,990	2,000
7114 Vision care	492	459	500	490	500
7115 Medicare insurance	1,423	1,027	685	700	260
7121 Service contribution-PERS	17,060	19,922	17,177	17,720	16,185
7123 Deferred comp	2,216	1,574	1,416	1,440	1,360
7124 LI & AD & D	191	180	282	290	278
7125 Unemployment insurance	259	306	252	255	305
7128 LTD	1,010	1,235	1,148	1,170	1,105
7129 Chiropractic	96	98	100	105	110
7130 Insurance refund	1,850	427	0	0	0
7131 Other benefits	1,601	2,409	2,398	2,400	3,760
100: Personnel Services Total	**160,698**	**179,598**	**171,182**	**172,975**	**166,295**
200: Utility Comm. & Transportation					
7202 Telephone	549	741	0	0	0
200: Utility Comm. & Transportation Total	**549**	**741**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	215	0	0
7304 Laundry & dry cleaning	0	0	0	20	0
7305 Uniforms	0	0	0	30	0
7306 Safety Equipment	150	198	600	600	150
7307 Office supplies	32	39	0	0	0
7309 Membership & dues	100	40	150	150	150
7322 Rental of equipment	68	0	400	400	0
7323 Professional services	7,102	10,927	9,000	9,450	5,000
7331 Repairs to Mach & equip	1,016	1,417	1,000	1,000	0
7334 Repairs to buildings	904	627	2,000	2,000	1,000
7335 Sublet service contracts	900	528	900	900	900
7343 PL & PD insurance	2,869	3,704	0	0	3,750
7352 Special dept materials	6,109	7,081	5,000	7,000	5,000
7353 Janitorial supplies	2,878	1,053	1,000	1,000	1,500
7355 General supplies	251	790	1,000	1,000	1,000
7358 Training & education	195	0	0	0	0
7359 Small tools and equip	1,470	806	1,000	1,000	500
7360 Overtime meals	0	57	57	100	0
7399 Supplies, mat & services	0	0	100	0	0
300: Supplies, Materials & Services Total	**24,044**	**27,267**	**22,422**	**24,650**	**18,950**
400: Work for Others					
7601 Work for others	0	394	0	0	0
400: Work for Others Total	**0**	**394**	**0**	**0**	**0**
107522: Parks - Lodi Lake Park Total	**185,291**	**208,000**	**193,604**	**197,625**	**185,245**
Lodi Lake Maintenance Total	**185,291**	**208,000**	**193,604**	**197,625**	**185,245**

ACTIVITY: Other Parks **DIVISION:** Parks Division
DEPARTMENT: Parks and Recreation **FUND:** General Fund

ACTIVITY DESCRIPTION

The Parks Maintenance activity maintains and manages general park facilities, landscaped areas and open park space within the City. Activity goals are: 1) safe, useful, clean and attractive parks and facilities; 2) efficient and effective maintenance service; 3) a positive image for the City; and 4) a balanced distribution of parks and playground equipment throughout the City. This activity has eight major elements:

- Landscape maintenance - Control weeds, maintain irrigation, fertilize, aerate, mow, edge, turf, trim and maintain shrubs and trees, replace nursery stock, aerate and mow turf. Maintain and repair irrigation systems.
- Field and court maintenance – Groom and mark playing fields and maintain basketball courts.
- Repair and remodel – Perform carpentry, paint, plumbing, electrical and mechanical repairs, perform minor repairs with in-house or contract resources.
- Janitorial maintenance – Clean and tend park buildings, remove trash and perform minor repairs.
- Interdepartmental set up – Set up and breakdown of various recreation program equipment for events and rentals.
- Monitor and address vandalism related issues.
- Monitor, inspect, repair, maintain, and replace playground equipment and areas within industry guidelines.
- Renovation and installation of sports facilities – Rebuilding fields, fencing & building soccer fields.

SERVICE LEVEL ADJUSTMENTS

None

MAJOR 2008-09 ACCOMPLISHMENTS

- Assisted with installation of the new Lodi Lake Boat House.

MAJOR 2009-10 OBJECTIVES

- Continue providing safe, clean and attractive facilities for park users at existing levels despite budgetary constraints.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Projects completed	3	4	3
Level of park standards as % of goal	70%	70%	70%

RELATED COST CENTER(S)

- 107523
- 107525

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
107523: Parks - Other Parks					
100: Personnel Services					
7101 Regular emp salary	387,093	380,446	402,721	380,860	303,785
7102 Overtime	2,847	2,325	2,605	2,605	2,605
7103 Part time salary	13,297	22,227	15,215	18,975	17,854
7109 Incentive pay	1,887	1,428	1,860	1,890	450
7111 Workers comp	20,310	26,720	29,700	29,700	25,620
7112 Medical insurance	93,739	104,821	108,916	92,985	93,970
7113 Dental insurance	8,043	7,725	9,000	8,435	7,000
7114 Vision care	2,190	2,113	2,250	2,075	1,750
7115 Medicare insurance	2,320	3,078	4,400	2,490	2,830
7121 Service contribution-PERS	76,429	74,468	76,751	72,945	56,890
7123 Deferred comp	10,889	10,340	11,070	9,850	8,065
7124 LI & AD & D	867	801	1,271	1,205	990
7125 Unemployment insurance	1,103	1,106	1,128	1,065	1,065
7128 LTD	4,956	4,853	5,131	4,855	3,870
7129 Chiropractic	428	451	450	441	390
7130 Insurance refund	1,950	1,770	1,950	7,585	0
7131 Other benefits	7,979	10,607	10,712	10,715	13,160
100: Personnel Services Total	**636,327**	**655,279**	**685,130**	**648,676**	**540,294**
200: Utility Comm. & Transportation					
7202 Telephone	231	214	200	200	200
7203 Cellular phone charges	6,628	6,792	8,000	8,000	8,000
7204 Pagers	219	204	0	0	0
7215 Refuse	622	0	0	0	0
200: Utility Comm. & Transportation Total	**7,700**	**7,210**	**8,200**	**8,200**	**8,200**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	2,500	0	0
7304 Laundry & dry cleaning	1,322	800	1,600	1,600	1,600
7305 Uniforms	1,918	1,418	1,900	3,750	3,750
7306 Safety Equipment	1,845	3,047	1,850	1,850	1,850
7307 Office supplies	126	25	0	0	0
7308 Books & periodicals	146	0	0	0	0
7309 Membership & dues	80	200	300	300	300
7313 Information systems software	6	0	0	0	0
7314 Business expense	102	0	0	0	0
7322 Rental of equipment	144	262	500	500	500
7323 Professional services	7,667	10,136	8,000	8,000	8,000
7331 Repairs to Mach & equip	1,951	1,863	2,500	2,500	2,500
7334 Repairs to buildings	3,567	1,558	6,818	6,820	6,000
7335 Sublet service contracts	1,744	1,291	3,000	3,000	3,000
7343 PL & PD insurance	14,294	16,308	0	0	13,130
7352 Special dept materials	17,750	29,717	19,000	19,000	19,000
7353 Janitorial supplies	8,069	6,925	6,500	6,500	6,500
7355 General supplies	2,577	7,544	3,000	3,000	3,000
7358 Training & education	365	246	500	500	500
7359 Small tools and equip	1,074	2,121	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**64,747**	**83,461**	**59,968**	**59,320**	**71,630**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	1,000	0
7719 Other equip	0	4,818	0	0	0
500: Equipment, Land & Structures Total	**0**	**4,818**	**0**	**1,000**	**0**
600: Special Payments					
8099 Special payments	0	0	0	45	0
600: Special Payments Total	**0**	**0**	**0**	**45**	**0**
107523: Parks - Other Parks Total	**708,774**	**750,768**	**753,298**	**717,241**	**620,124**
107525: Parks Maint-L & L Districts					
100: Personnel Services					
7100 Personnel Services	0	0	15,000	0	2,682

7103 Part time salary	0	0	0	15,000	30,450
7115 Medicare insurance	0	0	0	160	442
7125 Unemployment insurance	0	0	0	35	85
100: Personnel Services Total	**0**	**0**	**15,000**	**15,195**	**33,659**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	56,555	0	0
7313 Information systems software	0	0	0	353	0
7331 Repairs to Mach & equip	0	0	0	2,000	2,000
7334 Repairs to buildings	0	0	0	2,000	0
7352 Special dept materials	0	0	0	39,007	30,445
7353 Janitorial supplies	0	0	0	2,000	0
7359 Small tools and equip	0	0	0	11,000	896
300: Supplies, Materials & Services Total	**0**	**0**	**56,555**	**56,360**	**33,341**
107525: Parks Maint-L & L Districts Total	**0**	**0**	**71,555**	**71,555**	**67,000**
General Park Maintenance Total	**708,774**	**750,768**	**824,853**	**788,796**	**687,124**

ACTIVITY: Equipment Maintenance **DIVISION:** Parks
DEPARTMENT: Parks and Recreation **FUND:** General Fund

ACTIVITY DESCRIPTION

The Equipment Maintenance activity repairs, fabricates and maintains mowers, scooters, small equipment, playgrounds and other equipment, and recommends safety standards for playground equipment. Activity goals are: 1) safe and reliable mowers, scooters and other equipment; 2) obtain maximum service life from equipment; and 3) ensure safe playgrounds. This activity has four major elements.

- Equipment maintenance – Repair, service and inspect mowers, scooters and park maintenance equipment; and, maintain inventory (including three boats) and maintenance records.
- Playground safety – Inspect, repair and service playground equipment; and, assist in the development of playground equipment safety standards.
- Other Department maintenance – Repair and service Community Center mower and scooters.
- Administrative responsibilities – Attend and represent division at Fleet Committee meeting, attend budget meetings, produce and maintain various records related to playground equipment, power vessels, power equipment and scooter assignments.

SERVICE LEVEL ADJUSTMENTS

None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Recertification of Playground Safety Inspector.
- Completed engineered wood fiber surface installations and maintained acceptable levels in all playgrounds.
- Maintained adequate parts inventory to support maintenance staff.
- Completed the repowering of small water craft.
- Located vendor to supply binder material for poured-in-place playground surface.
- Assisted employee??? in attaining a Masters Limited license for vessel operations.
- Certified several City employees to safely operate forklifts.
- Assisted in the conversion of playground safety surfacing from poured-in-place to engineered wood fiber at Blakely Park.
- Installed reversible pneumatic fan in largest park mower.

MAJOR 2009-10 OBJECTIVES

- Continue to bring playground equipment up to ADA standards.
- Top coat poured-in-place material at miscellaneous playgrounds.
- Amend Parks and Recreation Playground Safety Program to improve preventative maintenance procedures and comply with California law.
- Refurbish aging scooter fleet.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Major shop projects	5	5	3
Protective surfacing maintenance as % of goal	85%	80%	70%

RELATED COST CENTER(S)

- 107531

Parks Division	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
107531: Parks - Equipment Maintenance					
100: Personnel Services					
7101 Regular emp salary	50,152	51,855	51,656	49,875	42,540
7102 Overtime	0	168	399	400	478
7111 Workers comp	2,653	3,480	3,300	3,300	3,660
7112 Medical insurance	12,791	14,619	15,651	15,500	17,120
7113 Dental insurance	860	860	1,000	950	1,000
7114 Vision care	243	243	250	2,850	250
7115 Medicare insurance	730	755	749	625	620
7121 Service contribution-PERS	9,639	9,973	9,845	8,895	7,970
7123 Deferred comp	1,505	1,556	1,550	1,005	1,280
7124 LI & AD & D	95	92	141	145	150
7125 Unemployment insurance	140	145	145	130	150
7128 LTD	639	661	658	600	545
7129 Chiropractic	47	52	50	50	60
7131 Other benefits	1,042	1,381	1,374	1,375	1,880
100: Personnel Services Total	**80,536**	**85,840**	**86,768**	**85,700**	**77,703**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	56	287	400	400	0
7305 Uniforms	0	296	0	0	0
7306 Safety Equipment	150	613	200	200	200
7307 Office supplies	109	558	330	330	250
7313 Information systems software	143	0	0	800	0
7314 Business expense	0	535	0	0	0
7315 Conference expense	0	1,282	0	0	0
7322 Rental of equipment	0	177	0	0	0
7331 Repairs to Mach & equip	36,027	33,037	79,702	79,700	46,000
7333 Repairs to vehicles	0	44,696	20,723	20,725	46,464
7334 Repairs to buildings	706	0	200	400	200
7335 Sublet service contracts	395	1,289	1,000	1,000	1,000
7336 Car wash	0	207	237	240	252
7343 PL & PD insurance	1,867	2,123	0	0	1,880
7351 Motor veh fuel, lube	21,340	62,060	63,590	63,590	81,175
7352 Special dept materials	189	21,081	10,000	10,000	8,000
7355 General supplies	5,851	7,880	5,800	5,800	5,000
7359 Small tools and equip	8,195	8,034	9,000	9,000	7,000
300: Supplies, Materials & Services Total	**75,028**	**184,155**	**191,182**	**192,185**	**197,421**
400: Work for Others					
7601 Work for others	375	0	0	0	0
400: Work for Others Total	**375**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7789 Transfer Out	0	22,960	0	0	0
500: Equipment, Land & Structures Total	**0**	**22,960**	**0**	**0**	**0**
107531: Parks - Equipment Maintenance Total	**155,939**	**292,955**	**277,950**	**277,885**	**275,124**
Equipment Maintenance Total	**155,939**	**292,955**	**277,950**	**277,885**	**275,124**

ADMINISTRATION

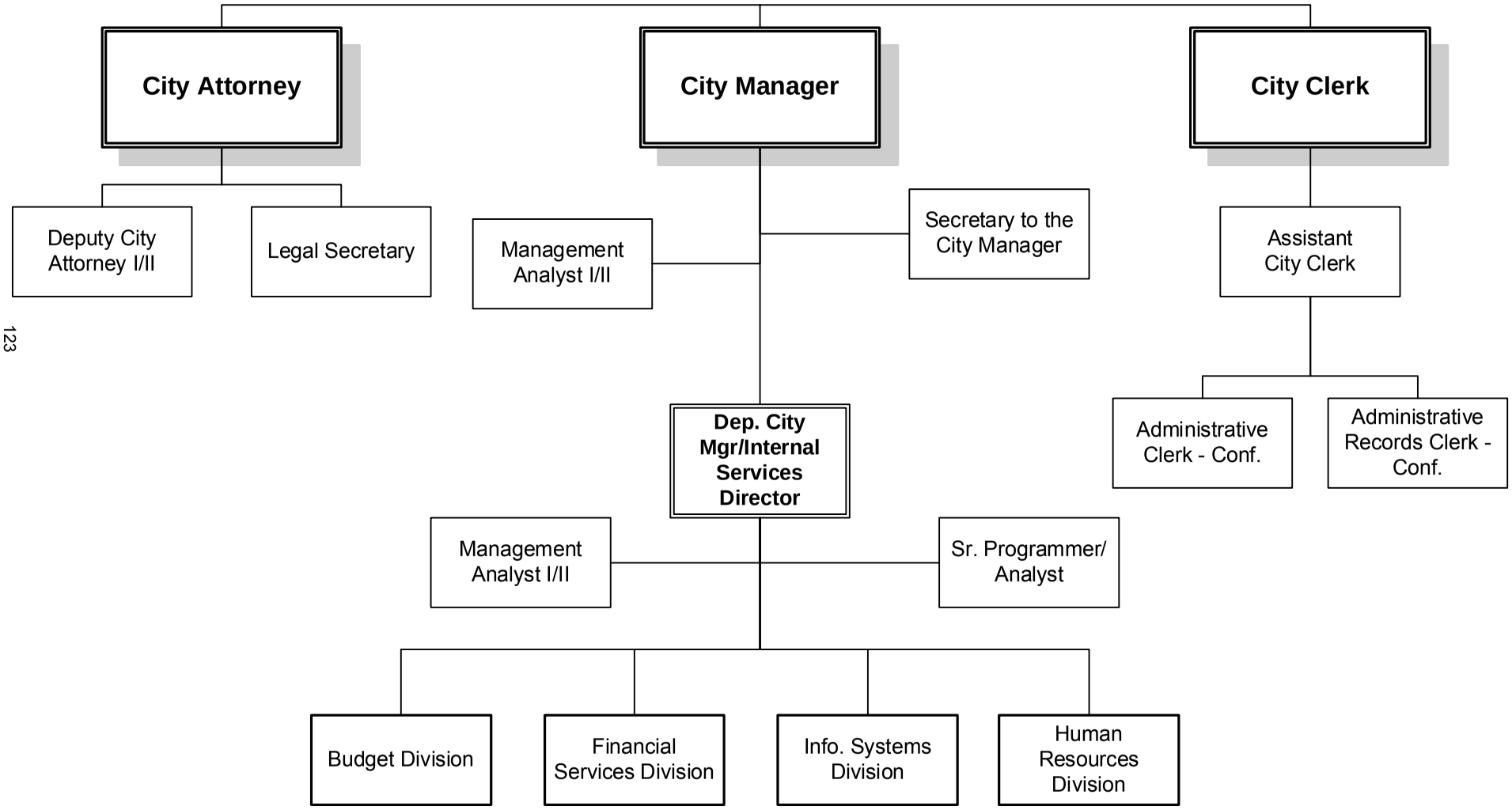
The City of Lodi's administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council, and the City Attorney provides legal services for the municipal organization.

The three departments have a combined budget of $1,550,040 in FY 2009/10, compared to $1,639,853 in FY 2008/09. Staffing is increasing from 11 to 13 with the proper assignment of two positions from the Internal Services Department.

The City Manager also is responsible for administering the Economic Development and Community Promotions activity, which has a budget of $477,627 in FY 2009/10, down from $522,692.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



FY 2009-2010

City Clerk	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	362,873	400,419	448,557	457,193	472,240
200: Utility Comm. & Transportation	0	44	50	0	0
300: Supplies, Materials & Services	102,245	54,004	123,165	120,618	76,300
City Clerk Total	**465,118**	**454,467**	**571,772**	**577,811**	**548,540**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
CITY CLERK					
City Clerk	1	1	1	1	1
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	0	1	1	1	1
Assistant City Clerk	0	0	0	1	1
Deputy City Clerk	2	1	1	0	0
City Clerk Total	**4**	**4**	**4**	**4**	**4**

City Clerk	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	0	(4,507)	0	
7101 Regular emp salary	177,056	203,468	220,716	227,000	224,480	
7102 Overtime	8,159	347	1,500	1,000	0	
7103 Part time salary	28,846	31,154	42,600	42,470	51,610	
7109 Incentive pay	0	246	0	1,350	1,800	
7110 Admin leave pay	0	1,857	2,368	1,180	3,130	
7111 Workers comp	11,165	14,087	13,200	13,200	14,640	
7112 Medical insurance	76,307	80,050	89,772	91,710	95,910	
7113 Dental insurance	7,192	6,753	9,000	8,955	9,000	
7114 Vision care	1,829	1,738	2,250	2,205	2,250	
7115 Medicare insurance	2,837	3,439	3,722	3,910	3,860	
7121 Service contribution-PERS	38,481	43,721	48,925	51,615	51,710	
7123 Deferred comp	2,007	2,746	2,686	3,885	0	
7124 LI & AD & D	873	961	1,316	1,925	1,340	
7125 Unemployment insurance	568	645	719	760	980	
7128 LTD	2,255	2,464	2,812	2,895	2,860	
7129 Chiropractic	287	297	450	470	500	
7130 Insurance refund	625	853	650	1,300	650	
7131 Other benefits	4,386	5,593	5,871	5,870	7,520	
100: Personnel Services	**362,873**	**400,419**	**448,557**	**457,193**	**472,240**	
7201 Postage	0	18	50	0	0	
7203 Cellular phone charges	0	26	0	0	0	
200: Utility Comm. & Transportation	**0**	**44**	**50**	**0**	**0**	
7301 Printing,binding,duplication	6,582	3,169	6,095	4,500	5,000	
7302 Photocopying	0	175	0	0	0	
7303 Advertising	8,230	5,908	8,300	7,098	6,500	
7307 Office supplies	2,917	6,078	5,195	2,800	2,500	
7308 Books & periodicals	733	247	700	550	200	
7309 Membership & dues	978	915	900	750	600	
7312 Bank service charges	0	38	0	0	0	
7313 Information systems software	417	0	600	300	19,500	Includes Granicus software maintenance
7314 Business expense	2,040	2,720	550	750	500	
7315 Conference expense	8,604	16,755	19,500	19,500	17,500	
7323 Professional services	50,456	0	55,000	66,120	0	No elections scheduled for 2009/10
7332 Repairs to office equip	0	105	500	500	500	
7337 Employee moving expenses	5,852	0	0	0	0	
7343 PL & PD insurance	7,858	8,599	0	0	7,500	
7355 General supplies	6,698	8,002	13,500	11,500	10,500	
7358 Training & education	128	902	10,550	5,000	5,000	
7359 Small tools and equip	372	0	500	500	0	
7399 Supplies, mat & services	380	391	1,275	750	500	
300: Supplies, Materials & Services	**102,245**	**54,004**	**123,165**	**120,618**	**76,300**	
City Clerk Total	**465,118**	**454,467**	**571,772**	**577,811**	**548,540**	

ACTIVITY:	**Operations/Records Management**	**DIVISION:**	**City Clerk**
DEPARTMENT:	**City Clerk**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Operations and Records Management activity includes both legislative administration and records management. Among other things, the City Clerk's office is responsible for preparing the legislative agenda, ensuring compliance with the open meeting requirements set forth in the Ralph M. Brown Act, and completing the necessary tasks to ensure an effective meeting. In addition, the office oversees the preservation, production, and protection of public records through a coordinated records management program. Key elements of the activity include the following:

- Legislative Documentation for Shirtsleeve Sessions, Regular Meetings, and Special Meetings - Prepare agendas, agenda packets, minutes, resolutions, ordinances, council communications, and miscellaneous legal notices pursuant to law.
- Records Management — (1) Administer contracts and general liability claims programs, (2) prepare, maintain, and oversee Citywide Records Management Program ensuring proper creation, maintenance, and destruction of City records, (3) research informational requests from Council, staff, and public and respond within time period allotted by law, (4) maintain and update various logs and publications including Municipal Code, Council Protocol Manual, City Directory, and Informational Packet, and (5) administer e-Records program and maintain correlating webpages.
- City Council Support Services — (1) Make Council travel arrangements, prepare financial documentation regarding same, and track expenditures pursuant to law, (2) schedule and confirm appointments, (3) prepare, maintain, and track event calendar, (4) prepare Council correspondence, and (5) track and respond to Council Member requests.
- Boards and Commissions — (1) Prepare, post, and process notices for boards and commissions vacancies, (2) coordinate appointments, (3) maintain and track roster of appointees and terms, and (4) prepare and post Annual Local Appointments List.
- Ministerial Duties — Statements of Economic Interest, Conflict of Interest Code, oaths of office, AB 1234 ethics training, certificates and proclamations, budget, taxicab and pedicab programs, bid openings, special city events, department and Council mail, and switchboard and reception.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Implemented Granicus Electronic Agenda and Meeting Management Program.

MAJOR 2009-10 OBJECTIVES

- Create, implement and maintain Electronic Contracts Database for contracts/agreements filed in City Clerk's office from incorporation to the present.
- Review and assess hard-copy records maintained by City Clerk's office and stored in City Hall and long-term storage facility to incorporate into Records Management Policy for destruction purposes.
- Obtain training for Administrative Clerk and acquire requisite amount points to maintain the current CMC certifications in the City Clerk's office.

ACTIVITY: **Operations/Records Management** **DIVISION:** **City Clerk**
DEPARTMENT: **City Clerk** **FUND:** **General Fund**

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Review, prepare, and process the City Council agenda, agenda packet, and minutes for all Shirtsleeve Sessions, and regular and special meetings within the allotted legal time frames of the Ralph M. Brown Act.	Approx. 95	Approx. 88	Approx. 93
Process all ordinances, resolutions, contracts, subpoenas, claims, and public records requests within the allotted legal time frames of the Government Code, 100% of the time.	100%	100%	100%
Review, prepare, and process recruitments and appointments for members of approximately 18 boards, committees, and commissions, pursuant to the Municipal Code and Government Code.	18	18	18
Process campaign disclosure filings and Statements of Economic Interest within the allotted legal time frames, pursuant to the Fair Political Practices Commission (FPPC) and Conflict of Interest Code.	100%	100%	100%

RELATED COST CENTER(S)

- 100101

City Clerk	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100101: City Clerk Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	(4,507)	0
7101 Regular emp salary	177,056	203,468	220,716	227,000	224,480
7102 Overtime	8,159	347	1,500	1,000	0
7109 Incentive pay	0	246	0	1,350	1,800
7110 Admin leave pay	0	1,857	2,368	1,180	3,130
7111 Workers comp	11,165	14,087	13,200	13,200	14,640
7112 Medical insurance	43,670	48,503	57,247	48,470	52,440
7113 Dental insurance	2,715	2,774	4,000	3,980	4,000
7114 Vision care	738	768	1,000	980	1,000
7115 Medicare insurance	2,419	2,987	3,200	3,295	3,260
7121 Service contribution-PERS	34,046	38,928	42,064	43,520	42,040
7123 Deferred comp	2,007	2,746	2,686	3,885	0
7124 LI & AD & D	873	961	1,316	1,925	1,340
7125 Unemployment insurance	487	557	618	640	790
7128 LTD	2,255	2,464	2,812	2,895	2,860
7129 Chiropractic	145	142	200	210	220
7130 Insurance refund	0	178	0	650	0
7131 Other benefits	4,386	5,593	5,871	5,870	7,520
100: Personnel Services Total	**290,121**	**326,606**	**358,798**	**355,543**	**359,520**
200: Utility Comm. & Transportation					
7201 Postage	0	18	50	0	0
7203 Cellular phone charges	0	26	0	0	0
200: Utility Comm. & Transportation Total	**0**	**44**	**50**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	6,503	3,108	6,095	4,500	5,000
7302 Photocopying	0	175	0	0	0
7303 Advertising	7,951	5,908	8,000	7,000	6,500
7307 Office supplies	2,679	1,116	2,095	1,800	1,500
7308 Books & periodicals	733	107	500	500	0
7309 Membership & dues	550	565	750	750	600
7312 Bank service charges	0	38	0	0	0
7313 Information systems software	417	0	600	300	19,500
7314 Business expense	433	319	500	750	500
7315 Conference expense	2,806	4,101	4,500	4,500	2,500
7332 Repairs to office equip	0	105	500	500	500
7337 Employee moving expenses	5,852	0	0	0	0
7343 PL & PD insurance	7,858	8,599	0	0	7,500
7358 Training & education	128	902	0	0	0
7359 Small tools and equip	372	0	500	500	0
7399 Supplies, mat & services	380	391	500	500	500
300: Supplies, Materials & Services Total	**36,662**	**25,434**	**24,540**	**21,600**	**44,600**
100101: City Clerk Administration Total	**326,783**	**352,084**	**383,388**	**377,143**	**404,120**
City Clerk Operations/Records Total	**326,783**	**352,084**	**383,388**	**377,143**	**404,120**

ACTIVITY: Elections **DIVISION:** City Clerk
DEPARTMENT: City Clerk **FUND:** General Fund

ACTIVITY DESCRIPTION

This activity includes conducting local elections for City Council officers, initiatives, referendums, and recalls, pursuant to the procedures set forth in the Elections Code. In addition, the office assists candidates with meeting their legal responsibilities before, during and after an election, as required by federal, state, and local laws. The activity has three major elements:

- Election administration – Conduct regular and special elections; process and certify nomination papers, candidate statements, and citizen-generated petitions; prepare and advertise legal notifications in compliance with election rules and regulations; review and update the City's election manual; and assist with voter registration.
- Fair Political Practices Commission reporting – Administer, process and file campaign disclosure statements, and oversee the preparation of candidate conflict of interest statements.
- Register voters and conduct voter outreach pursuant to the Voting Rights Act of 1965 in conjunction with the County Registrar of Voters.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Conducted November 4, 2008, General Municipal Election for two Council member seats.
- Conducted March 4, 2009, Special Municipal Election for Measure W.
- Assisted citizens with voter registration and procedures for the November 2008 General Municipal Election and March 2009 Special Municipal Election.

MAJOR 2009-10 OBJECTIVES

- Administer Fair Political Practices Commission (FPPC) semi-annual, pre-election, and related campaign disclosure statement filings for open Candidate Controlled Committees and Political Action Committees.
- Continue to work with the County Registrar of Voters' Office to implement a Voting Rights Act Compliance Plan for future elections, in conjunction with other local municipalities within the County.
- Assist citizens with voter registration throughout the year and in anticipation of the November 2010 General Municipal Election.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Review all candidate and committee campaign filings to ensure compliance with the Political Reform Act, 100% of the time.	100%	100%	100%
Respond to resident requests for voter information within one day of the original request, 100% of the time.	100%	100%	100%
Contact the FPPC with candidate inquiries regarding filing procedures within one day of the original request, 100% of the time.	100%	100%	100%
Seminars attended regarding new laws and current procedures pertaining to elections.	1	1	1

ACTIVITY:	**Elections**	**DIVISION:**	**City Clerk**
DEPARTMENT:	**City Clerk**	**FUND:**	**General Fund**

RELATED COST CENTER(S)

- 100102

City Clerk	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100102: Election					
300: Supplies, Materials & Services					
7303 Advertising	279	0	300	98	0
7307 Office supplies	0	0	250	0	0
7308 Books & periodicals	0	140	200	50	200
7314 Business expense	51	0	50	0	0
7323 Professional services	50,456	0	55,000	66,120	0
7399 Supplies, mat & services	0	0	200	0	0
300: Supplies, Materials & Services Total	**50,786**	**140**	**56,000**	**66,268**	**200**
100102: Election Total	**50,786**	**140**	**56,000**	**66,268**	**200**
City Clerk Elections Total	**50,786**	**140**	**56,000**	**66,268**	**200**

ACTIVITY:	**Legislation and Policy**	**DIVISION:**	**City Council**
DEPARTMENT:	**City Council**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Council governs the City of Lodi by enacting and enforcing laws, policies, and regulations concerning municipal affairs, subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Various advisory commissions and committees assist the City Council with this work. Activity goals are: (1) open, informed, and democratic public decision-making process; (2) responsive and appropriate legislation; (3) efficient and effective execution of adopted laws, policies, and regulations; and (4) to provide citizens with the best services and facilities within available resources. This activity has three major elements:

- Legislation - Enact ordinances, appropriations and resolutions while reviewing compliance with adopted laws, policies, and regulations.
- Policy - Review and adopt plans, which guide decisions and actions of the City's activities and capital investment projects.
- Supervision - Direct and evaluate the City Manager, City Attorney, and City Clerk.

RELATED COST CENTER(S)

- 100103
- 100107
- 100110
- 100115
- 100116
- 100118
- 100120

City Clerk	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100103: Council					
100: Personnel Services					
7103 Part time salary	28,846	31,154	42,600	42,470	51,610
7112 Medical insurance	32,637	31,547	32,525	43,240	43,470
7113 Dental insurance	4,477	3,979	5,000	4,975	5,000
7114 Vision care	1,091	970	1,250	1,225	1,250
7115 Medicare insurance	418	452	522	615	600
7121 Service contribution-PERS	4,435	4,793	6,861	8,095	9,670
7125 Unemployment insurance	81	88	101	120	190
7129 Chiropractic	142	155	250	260	280
7130 Insurance refund	625	675	650	650	650
100: Personnel Services Total	**72,752**	**73,813**	**89,759**	**101,650**	**112,720**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	79	61	0	0	0
7307 Office supplies	111	4,349	2,500	1,000	1,000
7314 Business expense	540	50	0	0	0
7315 Conference expense	(58)	0	0	0	0
7355 General supplies	2,951	2,584	3,000	2,500	3,000
7399 Supplies, mat & services	0	0	575	250	0
300: Supplies, Materials & Services Total	**3,623**	**7,044**	**6,075**	**3,750**	**4,000**
100103: Council Total	**76,375**	**80,857**	**95,834**	**105,400**	**116,720**
100107: Council/Mounce					
300: Supplies, Materials & Services					
7314 Business expense	450	(177)	0	0	0
7315 Conference expense	2,450	6,326	3,400	3,400	2,900
300: Supplies, Materials & Services Total	**2,900**	**6,149**	**3,400**	**3,400**	**2,900**
100107: Council/Mounce Total	**2,900**	**6,149**	**3,400**	**3,400**	**2,900**
100110: Council/Katzakian					
300: Supplies, Materials & Services					
7314 Business expense	171	175	0	0	0
7315 Conference expense	869	820	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**1,040**	**995**	**2,900**	**2,900**	**2,900**
100110: Council/Katzakian Total	**1,040**	**995**	**2,900**	**2,900**	**2,900**
100115: Council/Johnson					
300: Supplies, Materials & Services					
7314 Business expense	165	1,337	0	0	0
7315 Conference expense	1,739	2,372	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**1,904**	**3,709**	**2,900**	**2,900**	**2,900**
100115: Council/Johnson Total	**1,904**	**3,709**	**2,900**	**2,900**	**2,900**
100116: Council/Hitchcock					
300: Supplies, Materials & Services					
7314 Business expense	125	75	0	0	0
7315 Conference expense	399	1,062	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**524**	**1,137**	**2,900**	**2,900**	**2,900**
100116: Council/Hitchcock Total	**524**	**1,137**	**2,900**	**2,900**	**2,900**
100118: Council/Hansen					
300: Supplies, Materials & Services					
7314 Business expense	105	941	0	0	0
7315 Conference expense	399	2,074	2,900	2,900	3,400
300: Supplies, Materials & Services Total	**504**	**3,015**	**2,900**	**2,900**	**3,400**
100118: Council/Hansen Total	**504**	**3,015**	**2,900**	**2,900**	**3,400**
100120: City Protocol					
300: Supplies, Materials & Services					
7307 Office supplies	127	613	0	0	0

7355 General supplies	3,739	5,418	10,500	9,000	7,500
7358 Training & education	0	0	10,550	5,000	5,000
300: Supplies, Materials & Services Total	**3,866**	**6,031**	**21,050**	**14,000**	**12,500**
100120: City Protocol Total	**3,866**	**6,031**	**21,050**	**14,000**	**12,500**
City Clerk Legislation/Policy Total	**87,113**	**101,893**	**131,884**	**134,400**	**144,220**

City Attorney	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	417,825	450,229	446,542	439,317	427,530
200: Utility Comm. & Transportation	2,322	2,507	1,500	1,150	1,110
300: Supplies, Materials & Services	74,926	76,956	32,100	62,675	34,250
City Attorney Total	**495,073**	**529,692**	**480,142**	**503,142**	**462,890**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney I/II	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**

ACTIVITY:	**Legal Services**	**DIVISION:**	**City Attorney**
DEPARTMENT:	**City Attorney**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure; and 2) provide timely and complete legal advice and services. This activity has five major elements:

- Legal review and advice – Review ordinances, resolutions, contracts and provide advice on employment issues.
- Advise and assist the City Council – Orient new Council members on the services and functions of the City Attorney's Office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation ; and assist in resolving conflict.
- Legal representation – Represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and, represent the City before other government agencies.
- Document preparation – Prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement – Enforce and prosecute violations of the Municipal Code.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Finalized last PCE-related litigation.
- Drafted new Lodi Tourism Business Improvement District Expansion Ordinance, Card Room and Wastewater Pretreatment ordinances.
- Resolved AT&T litigation at no cost.
- Managed legal revisions to Wal-Mart EIR.
- Prosecuted 12 massage ordinance violations.

MAJOR 2009-10 OBJECTIVES

- Enforce code compliance through court action.
- Draft Medical Marijuana Dispensary Ordinance.
- Continue to increase in-house employment law expertise through training.
- Pursue PCE Stimulus Funding
- Develop wastewater expertise and assist with permit process.
- Implement new Proposition 218 indexing process for Enterprise funds.
- Draft revised Massage Ordinance to comply with State law taking effect July 1, 2009.

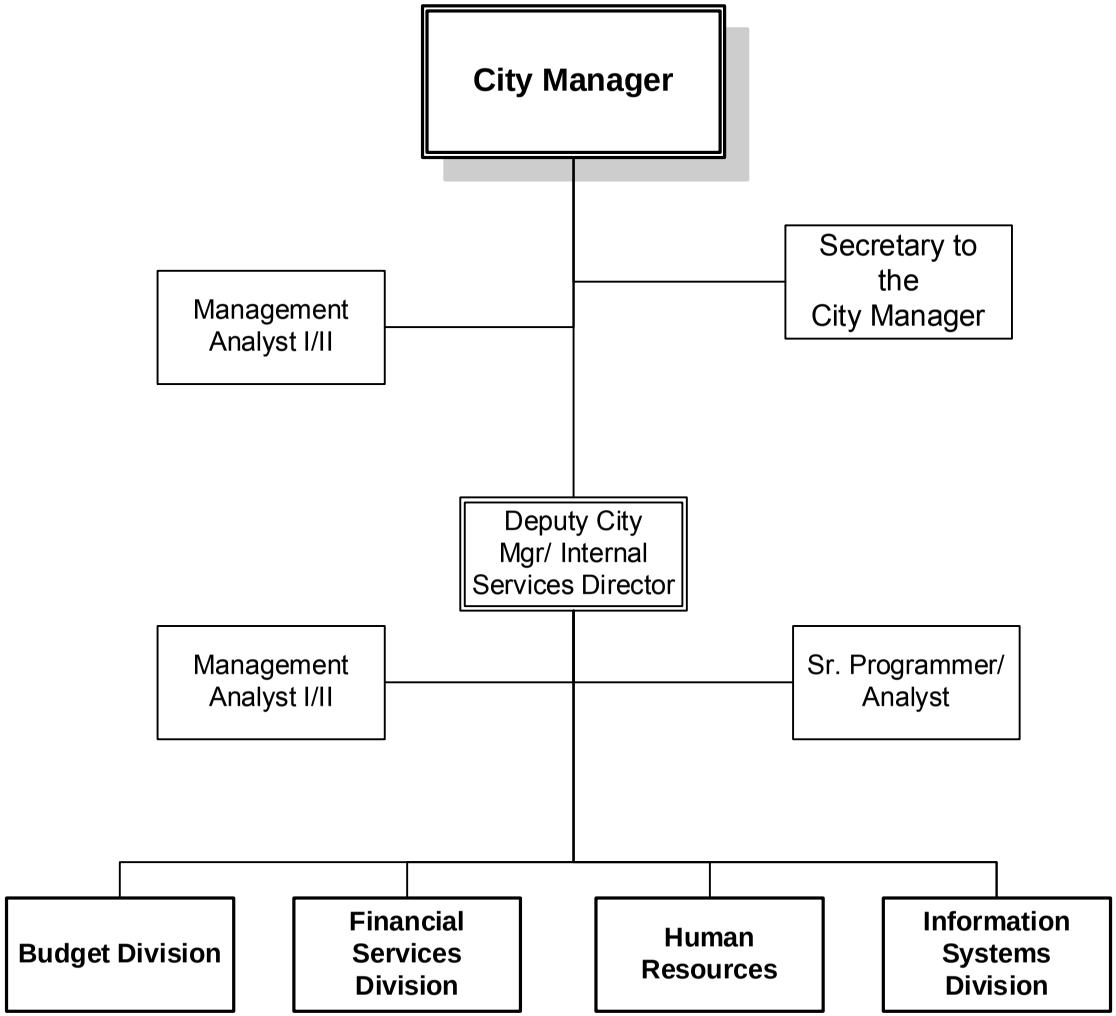
ACTIVITY: Legal Services
DEPARTMENT: City Attorney
DIVISION: City Attorney
FUND: General Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Litigation cases filed/managed (excepting PCE/TCE related cases, pitches motions, firearm petitions, Lodi Municipal Code Violations, and personnel issues	28	25	10
Cases resolved	3	9	6
Ordinances drafted	17	10	9
Liability claims filed	41	57	43

RELATED COST CENTER(S)

- 100351

City Attorney	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	0	(7,603)	0	
7101 Regular emp salary	285,236	302,893	304,269	304,555	291,870	Employee contributions
7110 Admin leave pay	0	0	0	0	4,750	
7111 Workers comp	14,610	19,059	9,900	9,900	10,980	
7112 Medical insurance	35,510	39,580	41,862	41,640	44,520	
7113 Dental insurance	2,850	2,850	3,000	2,985	3,000	
7114 Vision care	728	728	750	735	750	
7115 Medicare insurance	4,144	4,398	4,412	4,420	4,240	
7121 Service contribution-PERS	54,825	58,216	57,987	58,045	54,660	Reduced payroll
7123 Deferred comp	7,851	8,208	9,128	9,140	0	Employee contributions
7124 LI & AD & D	1,827	1,885	2,262	2,510	2,200	
7125 Unemployment insurance	786	845	852	855	1,030	
7128 LTD	3,576	3,846	3,876	3,880	3,720	
7129 Chiropractic	142	155	150	160	170	
7131 Other benefits	5,740	7,566	8,094	8,095	5,640	
100: Personnel Services	**417,825**	**450,229**	**446,542**	**439,317**	**427,530**	
7201 Postage	295	379	200	200	150	
7202 Telephone	0	64	0	0	0	
7203 Cellular phone charges	2,027	2,064	1,300	950	960	
200: Utility Comm. & Transportation	**2,322**	**2,507**	**1,500**	**1,150**	**1,110**	
7302 Photocopying	15	6	0	0	0	
7307 Office supplies	1,136	1,487	750	500	750	
7308 Books & periodicals	10,517	10,349	10,000	10,000	10,000	
7309 Membership & dues	1,085	980	1,100	1,000	1,000	
7312 Bank service charges	45	9	0	175	0	
7314 Business expense	1,847	1,133	2,000	1,000	750	
7315 Conference expense	1,847	2,693	2,000	0	250	
7322 Rental of equipment	219	0	0	0	0	
7323 Professional services	45,992	47,622	16,250	50,000	16,140	
7343 PL & PD insurance	10,283	11,634	0	0	5,360	
7355 General supplies	1,767	18	0	0	0	
7359 Small tools and equip	0	1,025	0	0	0	
7399 Supplies, mat & services	173	0	0	0	0	
300: Supplies, Materials & Services	**74,926**	**76,956**	**32,100**	**62,675**	**34,250**	
City Attorney Total	**495,073**	**529,692**	**480,142**	**503,142**	**462,890**	


City Manager
Secretary to the City Manager
Management Analyst I/II
Deputy City Mgr/ Internal Services Director
Management Analyst I/II
Sr. Programmer/ Analyst
Budget Division
Financial Services Division
Human Resources
Information Systems Division

FY 2009-2010

City Manager	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	522,684	722,256	577,989	539,219	518,360
200: Utility Comm. & Transportation	1,612	1,663	1,275	1,150	1,000
300: Supplies, Materials & Services	27,691	28,794	8,675	7,645	19,250
City Manager Total	**551,987**	**752,713**	**587,939**	**548,014**	**538,610**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst I/II	1	1	1	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	0	0	0	1	1
City Manager Total	**4**	**4**	**4**	**6**	**6**

ACTIVITY:	**Administration**	**DIVISION:**	**City Manager**
DEPARTMENT:	**City Manager**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives, and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and economic development.

The City Manager's Office is emphasizing the following areas:

- Efficiency – Seeking out entrepreneurial activities and cost-savings.
- Economic Development – Business attraction and retention, job creation.
- Land use – General Plan update.
- Finance and Administration – Proactive approach to meeting challenges of economic recession.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Made two budget adjustments within the fiscal year to meet fast-changing economic conditions.
- Refinanced 2002 Electric Utility bonds to eliminate uncertain market risk.
- Hired a Deputy City Manager/Internal Services Director.
- Negotiated with all bargaining groups to meet budget challenges.
- Moved forward with General Plan update.

MAJOR 2009-10 OBJECTIVES

- Complete General Plan update.
- Proactively respond to economic conditions to maintain financial viability.
- Use City's technology for improved communications.
- Monitor grant and federal economic stimulus opportunities.

RELATED COST CENTER(S)

100401

City Manager	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	(180,000)	(192,581)	0	
7101 Regular emp salary	399,008	482,853	554,495	545,110	557,500	
7102 Overtime	53	0	0	0	0	
7110 Admin leave pay	0	6,744	9,650	5,375	10,050	
7111 Workers comp	20,563	26,680	19,800	19,800	21,960	
7112 Medical insurance	48,140	68,158	68,381	55,235	59,940	
7113 Dental insurance	3,927	4,839	6,000	5,630	6,000	
7114 Vision care	990	1,213	1,500	1,385	1,500	
7115 Medicare insurance	5,808	7,124	8,149	7,925	8,085	
7121 Service contribution-PERS	76,693	92,864	107,104	100,845	104,405	
7123 Deferred comp	7,333	10,338	12,648	15,500	0	Employee contributions
7124 LI & AD & D	2,664	3,119	4,479	4,870	3,480	
7125 Unemployment insurance	1,103	1,347	1,574	1,485	1,955	
7128 LTD	5,019	6,128	7,160	6,745	7,105	
7129 Chiropractic	194	259	250	295	330	
7130 Insurance refund	0	0	1,850	6,650	10,170	Policy change
7131 Other benefits	8,078	10,590	14,949	14,950	11,280	
7188 Transfer In	0	0	0	(60,000)	(285,400)	Allocation of Mgt Analysts, Sr. Programmer
7189 Transfer Out	(56,889)	0	(60,000)	0	0	
100: Personnel Services	**522,684**	**722,256**	**577,989**	**539,219**	**518,360**	
7201 Postage	152	130	75	50	0	
7202 Telephone	0	57	200	0	0	
7203 Cellular phone charges	1,460	1,476	1,000	1,100	1,000	
200: Utility Comm. & Transportation	**1,612**	**1,663**	**1,275**	**1,150**	**1,000**	
7301 Printing,binding,duplication	34	0	0	15	0	
7307 Office supplies	1,173	1,089	800	800	800	
7308 Books & periodicals	575	1,694	0	100	0	
7309 Membership & dues	2,120	800	1,650	1,650	1,500	
7314 Business expense	1,664	3,378	1,500	950	1,500	
7315 Conference expense	4,852	4,605	4,000	3,000	4,000	
7335 Sublet service contracts	551	0	575	830	0	
7343 PL & PD insurance	14,472	16,300	0	0	11,250	
7353 Janitorial supplies	40	0	0	0	0	
7355 General supplies	171	471	150	300	200	
7358 Training & education	0	150	0	0	0	
7359 Small tools and equip	855	307	0	0	0	
7399 Supplies, mat & services	1,184	0	0	0	0	
300: Supplies, Materials & Services	**27,691**	**28,794**	**8,675**	**7,645**	**19,250**	
City Manager Total	**551,987**	**752,713**	**587,939**	**548,014**	**538,610**	

Economic Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7301 Printing,binding,duplication	0	905	0	0	0	
7303 Advertising	4,462	0	2,000	500	2,000	
7307 Office supplies	0	0	200	0	0	
7314 Business expense	9	0	0	500	0	
7355 General supplies	75	200	0	0	0	
300: Supplies, Materials & Services	**4,546**	**1,105**	**2,200**	**1,000**	**2,000**	
8000 Special payments	0	0	60,000	0	75,000	Allocation of Public Information Officer
8021 Donations	10,000	0	(2,652)	0	0	
8021.1 Donations - LCVB	0	0	93,500	90,848	78,070	19% of TOT
8021.2 Donations - LDBP	0	0	35,000	35,000	0	Unfunded
8021.3 Donations - SJ Partnership	0	0	35,000	35,000	29,750	15% reduction
8021.4 Donations - Lodi Dist. Chamber	0	0	1,424	1,424	1,500	
8021.5 Donations - Fireworks	0	0	22,000	22,000	16,000	Per Council action 04/01/09
8021.6 Donations - SJC Ent Zone Adm	0	0	23,000	23,000	21,776	
8099 Special payments	221,956	209,519	253,220	313,220	253,531	Debt service
600: Special Payments	**231,956**	**209,519**	**520,492**	**520,492**	**475,627**	
Economic Development Total	**236,502**	**210,624**	**522,692**	**521,492**	**477,627**	

ACTIVITY: Economic Development & Community Promotions **PROGRAM:** Economic Development
DEPARTMENT: Administration **FUND:** General Fund

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to: 1) retain and expand existing businesses; 2) market Lodi as a tourist and day visitor destination; 3) increase the number of visitor-serving facilities; 4) develop downtown as a "lifestyle" and visitor serving center; and 5) seek and attract new businesses.

For the past several years, Lodi has used "contract" outside economic development organizations to fulfill its economic development objectives. The following is the proposed funding for FY 2009-10:

ORGANIZATION	2008-09	2009-10
Lodi Conference and Visitor's Bureau	$93,500	$78,080
Lodi Downtown Business Partnership	$35,000	$0
San Joaquin Partnership	$35,000	$29,750
Lodi District Chamber of Commerce	$1,400	$1,500
Fireworks	$22,000	$16,000
SJC Enterprise Zone Administration	23,000	$21,766
TOTAL	**$209,900**	**$157,196**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2009-10
Fourth of July	$20,000
Grape Festival	$17,000
Parade of Lights	$5,000
Celebration on Central	$2,500
Miscellaneous Special Events	$5,500
TOTAL	**$50,000**

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed parcel-by-parcel analysis for expanded San Joaquin County Enterprise Zone designation and invested in EZ administrative support.
- Worked with San Joaquin County EZ marketing staff to identify Lodi businesses for one-on-one meetings.
- Strengthened ties with wineries for downtown tasting rooms.
- Blue Shield opening expanded operations in Lodi.
- Established formula for funding Lodi Conference and Visitors Bureau.

MAJOR 2009-10 OBJECTIVES

- Promote concept of "green" business incubator and work to attract alternative-energy start-ups.
- Hold downtown "summit" to explore next step in business district development.
- Hold Eastside "summit" to explore options to enhance economic vitality.
- Expand visitor opportunities downtown.
- Continue funding local economic development organizations.
- Continue to recruit additional retailers.
- Promote new development opportunities resulting from revised General Plan.

RELATED COST CENTER

- 100431
- 100245

Economic Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100431: Economic Development					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	905	0	0	0
7303 Advertising	4,462	0	2,000	500	2,000
7307 Office supplies	0	0	200	0	0
7314 Business expense	9	0	0	500	0
7355 General supplies	75	200	0	0	0
300: Supplies, Materials & Services Total	**4,546**	**1,105**	**2,200**	**1,000**	**2,000**
600: Special Payments					
8021 Donations	10,000	0	(2,652)	0	0
8021.1 Donations - LCVD	0	0	93,500	90,848	78,070
8021.2 Donations - LDBP	0	0	35,000	35,000	0
8021.3 Donations - SJ Partnership	0	0	35,000	35,000	29,750
8021.4 Donations - Lodi Dist. Chamber	0	0	1,424	1,424	1,500
8021.5 Donations - Fireworks	0	0	22,000	22,000	16,000
8021.6 Donations - SJC Ent Zone Adm	0	0	23,000	23,000	21,776
8099 Special payments	221,956	209,519	253,220	253,220	253,531
600: Special Payments Total	**231,956**	**209,519**	**460,492**	**460,492**	**400,627**
100431: Economic Development Total	**236,502**	**210,624**	**462,692**	**461,492**	**402,627**
100432: Enterprise Zone Support					
600: Special Payments					
8000 Special payments	0	0	60,000	0	75,000
8099 Special payments	0	0	0	60,000	0
600: Special Payments Total	**0**	**0**	**60,000**	**60,000**	**75,000**
100432: Enterprise Zone Support Total	**0**	**0**	**60,000**	**60,000**	**75,000**
Economic Development Total	**236,502**	**210,624**	**522,692**	**521,492**	**477,627**

INTERNAL SERVICES

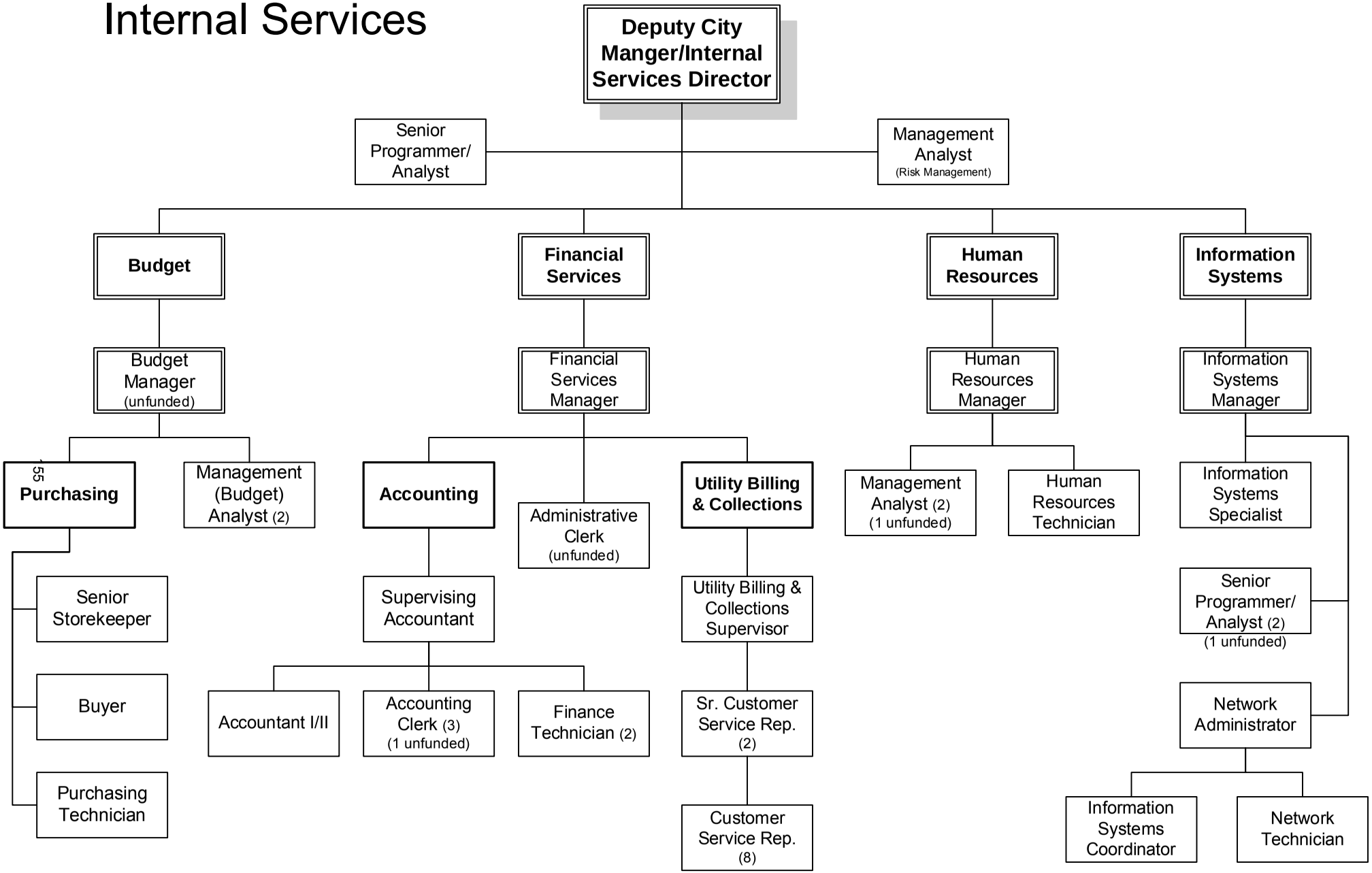
The Internal Services Department encompasses the Budget, Financial Services, Human Resources and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

The Internal Services division makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,667,493 in FY 2009/10, compared to $3,994,386 in FY 2008/09. Staffing is being reduced from 39 to 32, including the reassignment of two positions to Administration.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



FY 2009-2010

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	2,849,384	3,179,413	3,479,600	3,201,896	3,078,631
200: Utility Comm. & Transportation	29,704	29,189	25,020	26,590	26,570
300: Supplies, Materials & Services	472,404	633,095	483,923	500,588	558,747
500: Equipment, Land & Structures	17,320	3,850	5,743	5,745	3,445
600: Special Payments	635	1,126	100	3,734	100
700: Interfund Transfers	21,370	0	0	0	0
Internal Services Department Total	**3,390,817**	**3,846,673**	**3,994,386**	**3,738,553**	**3,667,493**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
INTERNAL SERVICES DEPARTMENT					
Management Analyst I/II	0	0	1	0	0
Sr. Programmer/Analyst	0	0	1	0	0
BUDGET DIVISION					
Administrative Clerk	0	1	0	0	0
Budget Manager	1	1	1	1	0
Buyer	0	1	1	1	1
Management Analyst I/II	1	2	2	2	2
Purchasing Officer	1	0	0	0	0
Purchasing Technician	1	1	1	1	1
Senior Storekeeper	1	1	1	1	1
Storekeeper	1	1	0	0	0
	6	8	6	6	5
FINANCIAL SERVICES DIVISION					
Accountant I/II	1	1	1	1	1
Accounting Clerk I/II	3	3	3	3	2
Administrative Clerk	0	0	1	1	0
Customer Service Representative I/II	8	8	8	8	8
Customer Service Supervisor	1	0	0	0	0
Finance Technician	2	2	2	2	2
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	1	2	2	2	2
Supervising Accountant	1	1	1	1	1
Utility Billing & Collections Supervisor	1	1	1	1	1
	19	19	20	20	18
HUMAN RESOURCES DIVISION					
Administrative Secretary - (C)	1	0	0	0	0
Human Resources Manager	0	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst I/II	1	3	2	2	1
Risk Manager	1	0	0	0	0
	4	5	4	4	3
INFORMATION SYSTEMS DIVISION					
Data Processing Manager	1	1	1	0	0
Information Systems Analyst	1	1	1	0	0
Information Systems Coordinator	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	1	1
Senior Programmer Analyst	1	1	0	2	1
	8	8	7	7	6
Internal Services Total	**37**	**40**	**39**	**37**	**32**

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	180,000	86,069	0	
7101 Regular emp salary	1,816,650	2,044,988	2,101,046	1,977,613	1,791,675	Employee contributions, retirements
7102 Overtime	5,943	8,858	6,363	12,163	3,500	
7103 Part time salary	34,265	35,558	43,000	54,485	44,844	
7109 Incentive pay	1,389	2,468	2,700	4,050	5,320	
7110 Admin leave pay	9,307	11,918	19,584	4,655	17,715	
7111 Workers comp	104,398	138,075	122,100	122,100	117,120	
7112 Medical insurance	274,399	313,954	351,903	329,990	333,430	
7113 Dental insurance	27,768	29,038	37,000	28,885	32,000	
7114 Vision care	7,132	7,568	9,250	7,120	8,000	
7115 Medicare insurance	24,799	28,275	28,431	26,720	23,770	
7121 Service contribution-PERS	347,931	392,381	404,915	377,280	335,515	Reduced payroll
7122 Social security payments	132	0	0	0	0	
7123 Deferred comp	44,528	51,306	50,766	49,555	0	Employee contributions
7124 LI & AD & D	10,470	10,852	13,882	13,820	11,040	
7125 Unemployment insurance	5,105	5,716	5,928	5,595	6,280	
7128 LTD	22,884	25,721	26,971	25,190	22,845	
7129 Chiropractic	1,482	1,696	1,850	1,595	1,780	
7130 Insurance refund	12,902	17,886	17,600	37,090	53,000	Policy change
7131 Other benefits	41,011	56,851	56,311	56,315	60,397	
7188 Transfer In	56,889	(3,696)	0	(18,394)	0	
7189 Transfer Out	0	0	0	0	210,400	Staff allocation
100: Personnel Services	**2,849,384**	**3,179,413**	**3,479,600**	**3,201,896**	**3,078,631**	
7201 Postage	1,192	1,303	1,220	1,090	1,070	
7202 Telephone	25,394	25,151	22,000	21,000	21,000	
7203 Cellular phone charges	3,127	2,735	1,800	4,500	4,500	Based upon actuals
7204 Pagers	(9)	0	0	0	0	
200: Utility Comm. & Transportation	**29,704**	**29,189**	**25,020**	**26,590**	**26,570**	
7300 Supplies,Materials & Serv	0	0	0	(30,000)	0	
7301 Printing,binding,duplication	46,916	44,995	46,100	48,600	49,630	
7302 Photocopying	4,386	4,952	4,278	4,000	5,950	
7303 Advertising	15,757	13,442	15,350	12,800	10,350	
7305 Uniforms	614	200	400	0	0	
7306 Safety Equipment	111	72	50	50	2,225	
7307 Office supplies	23,952	28,591	20,006	22,500	19,700	
7308 Books & periodicals	4,306	4,097	4,350	4,150	4,540	
7309 Membership & dues	3,351	3,206	3,185	3,970	4,170	
7312 Bank service charges	20,343	24,857	20,000	22,800	15,000	
7313 Information systems software	53,515	27,719	27,850	30,342	29,350	
7314 Business expense	3,070	2,368	2,800	4,650	4,100	
7315 Conference expense	6,460	4,128	8,400	6,900	6,400	City-wide reductions
7318 Microfilming	0	24,832	9,500	9,500	1,000	Conversion to scanning
7322 Rental of equipment	109	32,172	40,200	36,607	40,200	

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7323.1 Negotiations	1,314	374	0	0	0	
7323.2 Grievances/Arbitration	0	2,716	0	0	0	
7323.3 Investigations	0	5,662	0	0	0	
7323 Professional services	36,741	106,207	75,000	117,100	93,928	
7328 Hepatitis shots	0	0	1,400	1,400	0	
7330 Repairs to comm equip	150	0	500	500	500	
7331 Repairs to Mach & equip	0	0	1,500	1,500	0	
7332 Repairs to office equip	42,412	50,047	44,876	44,250	37,650	
7333 Repairs to vehicles	0	8,933	7,511	2,100	7,660	
7335 Sublet service contracts	75,108	86,237	92,800	105,450	108,340	
7336 Car wash	0	40	30	0	50	
7343 PL & PD insurance	73,472	87,962	0	0	60,020	
7351 Motor veh fuel, lube	0	802	833	600	635	
7353 Janitorial supplies	8	0	0	0	0	
7355 General supplies	3,691	909	1,900	1,350	2,150	
7356 Medical supplies	459	1,134	1,200	600	1,200	
7358 Training & education	10,683	14,678	18,750	20,700	17,300	
7359 Small tools and equip	11,675	14,227	7,354	6,154	5,300	
7360 Overtime meals	85	60	100	415	0	
7363 Employees physical exams	26,691	37,476	26,700	20,600	26,700	
7366 Tuition Reimbursement	5,538	0	1,000	1,000	4,699	
7369 Software Licensing Cost	1,458	0	0	0	0	
7399 Supplies, mat & services	29	0	0	0	0	
300: Supplies, Materials & Services	**472,404**	**633,095**	**483,923**	**500,588**	**558,747**	
7701 Office equip	11,033	0	0	0	0	
7719 Other equip	3,291	0	0	0	0	
7789 Transfer Out	2,996	3,850	5,743	5,745	3,445	
500: Equipment, Land & Structures	**17,320**	**3,850**	**5,743**	**5,745**	**3,445**	
8099 Special payments	635	1,126	100	3,734	100	
600: Special Payments	**635**	**1,126**	**100**	**3,734**	**100**	
8199 Transfer Out	21,370	0	0	0	0	
700: Interfund Transfers	**21,370**	**0**	**0**	**0**	**0**	
Internal Services Department Total	**3,390,817**	**3,846,673**	**3,994,386**	**3,738,553**	**3,667,493**	

ACTIVITY: Administration **DIVISION:** Budget and Treasury
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Budget Division is responsible for: recommending, developing and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing Division. The activity consists of the following three elements:

- Budget preparation and management – Prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; provide budget projections.
- Daily banking – Handle wire transfers as needed; monitor and report on Local Agency Investment Fund investment earnings; ensure cash availability for paying claims and payroll.
- Purchasing – Administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code.

SERVICE LEVEL ADJUSTMENTS

- Hold Budget Manager position vacant for FY 2009-10 as cost savings.

MAJOR 2008-09 ACCOMPLISHMENTS

- Published the 2008-09 City of Lodi Budget and Budget in Brief documents.
- Adjusted Budget twice in response to economic conditions.

MAJOR 2009-10 OBJECTIVES

- Maintain fund balances at acceptable levels.
- Produce a balanced budget.
- Monitor economic conditions and adjust Budget if needed.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	1	2	2
Banking transactions	780	800	800

RELATED COST CENTER(S)

- 100421

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100421: Budget and Treasury					
100: Personnel Services					
7100 Personnel Services	0	0	36,000	(17,350)	0
7101 Regular emp salary	0	196,165	214,620	200,948	143,535
7102 Overtime	0	24	0	0	0
7110 Admin leave pay	0	1,276	4,284	3,150	2,890
7111 Workers comp	0	14,294	9,900	9,900	7,320
7112 Medical insurance	0	25,758	35,278	40,025	32,520
7113 Dental insurance	0	2,363	3,000	2,650	2,000
7114 Vision care	0	576	750	655	500
7115 Medicare insurance	0	2,868	3,230	2,915	2,085
7121 Service contribution-PERS	0	37,688	42,451	38,300	26,880
7123 Deferred comp	0	5,793	5,044	5,950	0
7124 LI & AD & D	0	1,534	2,129	2,145	1,320
7125 Unemployment insurance	0	535	624	565	505
7128 LTD	0	2,471	2,838	2,560	1,830
7129 Chiropractic	0	123	150	145	110
7130 Insurance refund	0	652	650	150	0
7131 Other benefits	0	5,675	5,925	5,925	3,670
7188 Transfer In	0	(3,696)	0	(18,394)	0
7189 Transfer Out	0	0	0	0	36,000
100: Personnel Services Total	**0**	**294,099**	**366,873**	**280,239**	**261,165**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	4,580	4,000	7,000	8,000
7302 Photocopying	0	119	300	250	300
7307 Office supplies	0	733	1,000	300	750
7308 Books & periodicals	0	0	150	150	150
7309 Membership & dues	0	300	500	300	500
7312 Bank service charges	0	9,022	6,800	9,600	5,000
7313 Information systems software	0	999	350	0	350
7314 Business expense	0	19	200	0	300
7315 Conference expense	0	0	1,000	0	0
7318 Microfilming	0	0	0	0	1,000
7323 Professional services	0	0	0	0	10,540
7332 Repairs to office equip	0	557	0	0	400
7335 Sublet service contracts	0	205	0	0	1,140
7343 PL & PD insurance	0	8,725	0	0	3,750
7355 General supplies	0	134	200	100	200
7358 Training & education	0	99	250	200	800
7359 Small tools and equip	0	2,564	300	100	300
300: Supplies, Materials & Services Total	**0**	**28,056**	**15,050**	**18,000**	**33,480**
600: Special Payments					
8099 Special payments	0	0	0	3,634	0
600: Special Payments Total	**0**	**0**	**0**	**3,634**	**0**
100421: Budget and Treasury Total	**0**	**322,155**	**381,923**	**301,873**	**294,645**
Budget/Treasury Administration Total	**0**	**322,155**	**381,923**	**301,873**	**294,645**

ACTIVITY: **Purchasing** **DIVISION:** **Budget and Treasury**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Purchasing activity provides centralized purchasing and procurement services; inventory management and distribution services; disposal of surplus equipment and material; and maintains lists of suppliers, vendors and contractors. Activity goals are: 1) obtain the best value for supplies, material and equipment purchased by the City; 2) maintain essential levels of common supplies, materials and forms needed to conduct day-to-day City operations; and 3) provide responsive service to staff, vendors and suppliers. This activity has three major elements:

- Administration – Coordinate and review the City's purchasing operations; establish procedures and polices to provide for day-to-day conduct of purchasing services; advise and assist the Deputy City Manager/Internal Services Director and staff on purchasing policies and procedures.
- Purchasing services – Obtain product and pricing information; identify sources of supply; obtain bids and purchase supplies and equipment; process purchase orders and invoices; obtain and maintain warranty/maintenance information; and resolve problems.
- Inventory services – Manage City's inventory of equipment, electrical supplies, common office supplies, forms, and janitorial supplies; distribute and deliver supplies and materials to departments; inspect supplies and materials for conformance with City's specifications; and dispose of surplus material and equipment as required.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Provided goods and services to departments at lowest possible cost

MAJOR 2009-10 OBJECTIVES

- Continue working with and training all departments on the use of the JDE Purchasing system, especially with the production of purchase orders.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Formal bids developed/managed	31	28	17
Purchase orders placed	1,012	965	844

RELATED COST CENTER(S)

- 100422

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100422: Purchasing					
100: Personnel Services					
7100 Personnel Services	0	0	18,000	18,000	0
7101 Regular emp salary	0	146,090	150,796	149,440	146,870
7102 Overtime	0	150	0	0	0
7111 Workers comp	0	9,530	9,900	9,900	10,980
7112 Medical insurance	0	14,418	6,666	6,565	7,070
7113 Dental insurance	0	1,855	3,000	1,990	3,000
7114 Vision care	0	485	750	490	750
7115 Medicare insurance	0	2,120	2,187	2,170	2,130
7121 Service contribution-PERS	0	27,976	28,739	28,480	27,505
7123 Deferred comp	0	3,532	3,068	3,075	0
7124 LI & AD & D	0	276	424	435	430
7125 Unemployment insurance	0	400	422	420	515
7128 LTD	0	1,834	1,921	1,905	1,875
7129 Chiropractic	0	103	150	105	170
7130 Insurance refund	0	4,134	4,350	11,915	16,630
7131 Other benefits	0	5,817	4,011	4,010	5,640
7189 Transfer Out	0	0	0	0	18,000
100: Personnel Services Total	**0**	**218,720**	**234,384**	**238,900**	**241,565**
200: Utility Comm. & Transportation					
7201 Postage	0	246	400	250	350
200: Utility Comm. & Transportation Total	**0**	**246**	**400**	**250**	**350**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	114	300	0	300
7302 Photocopying	0	925	1,378	1,000	1,000
7303 Advertising	0	0	100	50	100
7305 Uniforms	0	200	400	0	0
7306 Safety Equipment	0	72	50	50	225
7307 Office supplies	0	1,001	750	1,000	1,250
7308 Books & periodicals	0	0	150	0	150
7322 Rental of equipment	0	0	200	0	200
7333 Repairs to vehicles	0	8,933	7,511	2,100	7,660
7335 Sublet service contracts	0	837	300	900	900
7336 Car wash	0	40	30	0	50
7343 PL & PD insurance	0	7,710	0	0	5,630
7351 Motor veh fuel, lube	0	802	833	600	635
7355 General supplies	0	349	350	500	500
7359 Small tools and equip	0	430	500	0	500
300: Supplies, Materials & Services Total	**0**	**21,413**	**12,852**	**6,200**	**19,100**
500: Equipment, Land & Structures					
7789 Transfer Out	0	3,850	5,743	5,745	3,445
500: Equipment, Land & Structures Total	**0**	**3,850**	**5,743**	**5,745**	**3,445**
100422: Purchasing Total	**0**	**244,229**	**253,379**	**251,095**	**264,460**
Purchasing Total	**0**	**244,229**	**253,379**	**251,095**	**264,460**

ACTIVITY: Accounting Services **DIVISION:** Financial Services
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and, pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records; 2) provide timely and accurate financial reports; 3) provide quality service to employees and City customers; and 4) protect the financial integrity of the City. This activity has four major elements:

- Leadership and administration – Plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace; and recognize and reward excellent performance.
- Accounting and reporting – Collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; and conduct financial analysis studies.
- Annual audits – Assist independent auditors, County, State and federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and management letter; and, prepare the City's response to recommendations made by the auditors.
- Accounting services – Provide payroll and accounts payable services; prepare and distribute reports; and respond to employee and customer inquiries.

SERVICE LEVEL ADJUSTMENTS

- One Accounting Clerk position being held vacant for cost savings.

MAJOR 2008-09 ACCOMPLISHMENTS

- Received clean audit from the independent auditors and Received the Government Finance Officers Association Awards for Excellence in Financial Reporting for the 14th year.
- Relocated from leased space to City-owned space.

MAJOR 2009-10 OBJECTIVES

- Implement the auditor-recommended software module to track fixed assets.
- Follow up and close out all audit letter comments.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Payroll checks/direct deposits	16,900	16,900	15,800
Accounts payable checks	15,120	11,500	11,530
Journal vouchers posted	4,500	4,500	5,000

RELATED COST CENTER(S)

- 100503

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100503: Finance Accounting					
100: Personnel Services					
7100 Personnel Services	0	0	60,000	60,000	0
7101 Regular emp salary	385,216	444,696	458,205	421,915	413,430
7102 Overtime	1,412	1,304	1,363	1,363	0
7103 Part time salary	0	7,280	12,000	12,000	5,000
7109 Incentive pay	0	805	900	675	0
7110 Admin leave pay	4,554	4,848	4,919	0	5,025
7111 Workers comp	23,481	29,707	26,400	26,400	25,620
7112 Medical insurance	52,457	66,827	73,561	67,285	74,370
7113 Dental insurance	5,191	6,444	8,000	5,970	7,000
7114 Vision care	1,334	1,657	2,000	1,470	1,750
7115 Medicare insurance	5,682	6,664	6,644	6,120	4,855
7121 Service contribution-PERS	73,914	85,197	87,325	80,665	77,405
7123 Deferred comp	9,820	10,400	10,079	10,125	0
7124 LI & AD & D	2,382	2,404	3,113	3,165	2,870
7125 Unemployment insurance	1,069	1,243	1,283	1,185	1,450
7128 LTD	4,864	5,605	5,838	5,375	5,270
7129 Chiropractic	302	405	400	365	390
7130 Insurance refund	2,750	3,764	3,800	5,815	7,050
7131 Other benefits	9,224	11,794	12,188	12,190	13,160
7189 Transfer Out	0	0	0	0	60,000
100: Personnel Services Total	**583,652**	**691,044**	**778,018**	**722,083**	**704,645**
200: Utility Comm. & Transportation					
7201 Postage	130	18	200	200	120
200: Utility Comm. & Transportation Total	**130**	**18**	**200**	**200**	**120**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	8,130	8,628	6,500	6,500	6,500
7302 Photocopying	56	859	1,500	1,500	1,500
7307 Office supplies	2,529	2,907	5,000	5,000	3,000
7308 Books & periodicals	1,558	1,641	2,000	2,000	1,700
7309 Membership & dues	485	819	485	1,100	1,100
7313 Information systems software	4,450	0	0	342	0
7314 Business expense	128	0	500	500	600
7315 Conference expense	1,327	0	0	0	0
7318 Microfilming	0	24,832	9,500	9,500	0
7323 Professional services	942	5,423	6,100	6,100	5,500
7331 Repairs to Mach & equip	0	0	1,000	1,000	0
7332 Repairs to office equip	1,413	1,852	1,200	1,500	1,500
7335 Sublet service contracts	0	205	0	350	1,700
7343 PL & PD insurance	16,525	18,135	0	0	13,130
7359 Small tools and equip	5,404	1,674	3,054	3,054	1,500
7360 Overtime meals	16	11	0	15	0
7369 Software Licensing Cost	1,136	0	0	0	0
300: Supplies, Materials & Services Total	**44,099**	**66,986**	**36,839**	**38,461**	**37,730**
500: Equipment, Land & Structures					
7701 Office equip	11,033	0	0	0	0
500: Equipment, Land & Structures Total	**11,033**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	1,126	100	100	100
600: Special Payments Total	**0**	**1,126**	**100**	**100**	**100**
100503: Finance Accounting Total	**638,914**	**759,174**	**815,157**	**760,844**	**742,595**
Accounting Services Total	**638,914**	**759,174**	**815,157**	**760,844**	**742,595**

ACTIVITY: Revenue Services **DIVISION:** Financial Services
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks), advises staff on tax policies, collects taxes and issues bills, issues utility and other miscellaneous bills of the City, administers and manages the parking collection contract and assists in preparing the annual budget and financial reports. Activity goals are 1) provide timely, efficient and accurate service to staff and customers; 2) ensure safety, liquidity and yield on the City's invested funds; 3) protect City funds from unauthorized use, diversion or theft; and 4) promote positive customer relations. This activity has three major elements:

- Leadership and administration – Plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and polices to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place, and recognize and reward excellent performance.
- Collection services – Prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – Develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; and, reconcile and analyze tax revenues to annual estimates.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Implemented the online payment option.
- Implemented shorter collection timeline.

MAJOR 2009-10 OBJECTIVES

- Implement pay stations offsite to enhance accessibility and reduce lobby traffic.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Utility Customers Starts/Stops	13,000	22,400	24,600
Phone calls answered	62,000	69,700	73,100
Utility Payment arrangements made	13,000	7,190	8,700
Business Licenses issued	2,600	2,600	3,600

RELATED COST CENTER(S)

- 100505

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100505: Finance Revenue Division					
100: Personnel Services					
7100 Personnel Services	0	0	0	(19,698)	0
7101 Regular emp salary	360,517	405,552	466,266	430,765	425,400
7102 Overtime	1,072	6,363	3,500	10,000	3,500
7103 Part time salary	0	14,398	19,000	12,000	19,000
7109 Incentive pay	905	940	900	2,025	3,520
7111 Workers comp	24,133	29,125	39,600	39,600	40,260
7112 Medical insurance	80,526	91,156	114,331	90,360	102,610
7113 Dental insurance	8,266	8,040	12,000	8,000	11,000
7114 Vision care	1,981	2,021	3,000	1,975	2,750
7115 Medicare insurance	5,266	6,173	6,761	6,160	6,170
7121 Service contribution-PERS	69,396	76,521	88,861	80,650	79,665
7123 Deferred comp	6,701	8,473	9,645	10,690	0
7124 LI & AD & D	875	963	1,694	1,575	1,530
7125 Unemployment insurance	989	1,141	1,306	1,205	1,490
7128 LTD	4,559	5,069	5,940	5,475	5,420
7129 Chiropractic	435	461	600	435	610
7130 Insurance refund	3,050	4,491	5,650	17,775	23,030
7131 Other benefits	9,480	11,563	12,403	12,405	20,680
7189 Transfer Out	0	0	0	0	30,400
100: Personnel Services Total	**578,151**	**672,450**	**791,457**	**711,397**	**777,035**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	(30,000)	0
7301 Printing,binding,duplication	32,166	30,679	34,000	34,000	34,000
7302 Photocopying	100	1,612	100	100	1,700
7303 Advertising	409	0	0	0	0
7307 Office supplies	3,980	9,424	5,256	7,500	6,500
7308 Books & periodicals	0	178	200	0	340
7309 Membership & dues	0	96	100	270	270
7312 Bank service charges	20,343	15,835	13,200	13,200	10,000
7313 Information systems software	210	0	0	0	0
7314 Business expense	16	18	100	350	550
7323 Professional services	183	32,050	200	18,000	0
7330 Repairs to comm equip	150	0	0	0	0
7331 Repairs to Mach & equip	0	0	500	500	0
7332 Repairs to office equip	1,581	1,190	750	750	750
7335 Sublet service contracts	7,824	8,051	8,000	8,200	8,600
7343 PL & PD insurance	16,984	17,780	0	0	20,630
7355 General supplies	72	338	0	100	100
7358 Training & education	531	490	500	500	500
7359 Small tools and equip	1,907	6,797	1,500	1,500	1,500
7360 Overtime meals	69	49	100	400	0
300: Supplies, Materials & Services Total	**86,525**	**124,587**	**64,506**	**55,370**	**85,440**
500: Equipment, Land & Structures					
7719 Other equip	3,291	0	0	0	0
500: Equipment, Land & Structures Total	**3,291**	**0**	**0**	**0**	**0**
100505: Finance Revenue Division Total	**667,967**	**797,037**	**855,963**	**766,767**	**862,475**
Revenue Services Total	**667,967**	**797,037**	**855,963**	**766,767**	**862,475**

ACTIVITY:	**Administration**	**DIVISION:**	**Human Resources**
DEPARTMENT:	**Internal Services**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Human Resources Division is committed to optimizing the potential of all its employees. To meet this commitment our resources are devoted to 1) utilizing the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development, and employer and employee relations to create a model employer in the community; 2) advising and consulting employees, City management staff and Council on personnel matters and employer/employee relations; 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic Services – Coordinate personnel support services to include: processing employment inquiries/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; and develop and maintain official personnel policies and procedures.
- Employer/employee relations – Advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (MOU's, policies, rules, etc.); counsel and assist in preparing disciplinary actions; conduct and advise in negotiation of employment, compensation and benefit agreements; conduct and analyze negotiation surveys.
- Employee recruitment and selection – Develop creative and innovative recruitment/retention strategies and conduct examinations for hiring employees. Ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotions practices; develop, maintain and monitor City's affirmative action plan; and respond to Equal Employment Opportunity Commission and Department of Fair Employment and Housing complaints of alleged violations.
- Classification and Compensation – Manage the City's benefit programs: health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits. Develop and maintain the City's position classification and pay system; evaluate and determine employee classification and pay for new and existing positions; and maintain official classification and pay plan.
- Employee Training – See Activity Description titled Citywide Training that discusses Human Resources comprehensive supervisory training academy.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Finalized negotiations with three bargaining groups.
- Restructured performance evaluation process and developed a new form.

MAJOR 2009-10 OBJECTIVES

- Finish updating all job descriptions
- Complete updates to Administrative Policy and Procedures Manual, Personnel Rules, and Employer-Employee Relations Document

ACTIVITY: **Administration** **DIVISION:** **Human Resources**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Recruitments conducted	44	79	62
Job Descriptions updated			43

RELATED COST CENTER(S)

- 100402

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100402: Human Resources					
100: Personnel Services					
7100 Personnel Services	0	0	0	(5,247)	0
7101 Regular emp salary	113,888	239,881	265,743	225,375	211,130
7102 Overtime	115	0	0	0	0
7103 Part time salary	15,961	2,657	0	14,485	12,844
7109 Incentive pay	484	723	900	1,350	1,800
7110 Admin leave pay	935	2,392	2,278	0	3,160
7111 Workers comp	5,538	10,750	13,200	13,200	10,980
7112 Medical insurance	26,599	44,411	51,020	38,995	35,210
7113 Dental insurance	1,988	3,507	4,000	3,310	3,000
7114 Vision care	505	889	1,000	815	750
7115 Medicare insurance	1,906	3,566	3,966	3,480	3,065
7121 Service contribution-PERS	21,985	46,282	52,130	43,125	39,540
7122 Social security payments	132	0	0	0	0
7123 Deferred comp	3,431	6,157	6,568	4,655	0
7124 LI & AD & D	838	1,662	2,270	1,930	1,520
7125 Unemployment insurance	358	673	766	635	740
7128 LTD	1,432	3,038	3,485	2,875	2,700
7129 Chiropractic	99	190	200	180	170
7130 Insurance refund	0	478	650	650	5,640
7131 Other benefits	2,176	4,268	7,276	7,275	5,967
100: Personnel Services Total	**198,370**	**371,524**	**415,452**	**357,088**	**338,216**
200: Utility Comm. & Transportation					
7201 Postage	511	907	500	500	400
200: Utility Comm. & Transportation Total	**511**	**907**	**500**	**500**	**400**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	518	994	1,000	1,000	800
7302 Photocopying	904	667	500	500	800
7303 Advertising	14,585	13,192	15,000	12,500	10,000
7307 Office supplies	1,595	3,062	2,000	2,000	2,000
7308 Books & periodicals	1,615	722	500	500	500
7309 Membership & dues	1,144	655	1,000	1,000	1,000
7313 Information systems software	13,607	0	500	500	0
7314 Business expense	2,210	1,775	1,500	2,000	1,500
7315 Conference expense	1,727	2,470	3,000	3,000	2,000
7323 Professional services	30,790	38,188	30,000	55,000	35,000
7335 Sublet service contracts	832	2,757	1,500	3,000	3,000
7343 PL & PD insurance	3,898	8,344	0	0	5,630
7355 General supplies	185	30	250	250	250
7358 Training & education	1,392	1,989	1,000	1,000	1,000
7359 Small tools and equip	431	2,168	1,000	500	500
7363 Employees physical exams	24,093	33,090	25,000	20,000	25,000
7366 Tuition Reimbursement	0	0	0	0	3,699
300: Supplies, Materials & Services Total	**99,526**	**110,103**	**83,750**	**102,750**	**92,679**
100402: Human Resources Total	**298,407**	**482,534**	**499,702**	**460,338**	**431,295**
100405: Labor Relations					
300: Supplies, Materials & Services					
7323 Professional services	0	23,026	30,000	30,000	30,000
7323.1 Negotiations	1,314	374	0	0	0
7323.2 Grievances/Arbitration	0	2,716	0	0	0
7323.3 Investigations	0	5,662	0	0	0
300: Supplies, Materials & Services Total	**1,314**	**31,778**	**30,000**	**30,000**	**30,000**
100405: Labor Relations Total	**1,314**	**31,778**	**30,000**	**30,000**	**30,000**
Human Resources Adminsitration Total	**299,721**	**514,312**	**529,702**	**490,338**	**461,295**

ACTIVITY:	**Risk Management**	**DIVISION:**	**Human Resources**
DEPARTMENT:	**Internal Services**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques designed to prevent or control expenditures that could result from those exposures, and monitors the effectiveness of selected loss control techniques. Activity goals are: 1) identify exposures to loss; 2) develop and manage programs to reduce the frequency and severity of loss; 3) ensure appropriate and adequate risk financing; and 4) obtain recovery or indemnification for losses that do occur. The Risk Management activity is composed of the following:

- General liability – Review all claims against the City; manage claim investigations with the City Attorney's office; determine liability and pursue appropriate action; and identify the causes of claims to develop appropriate loss prevention and control techniques.
- Property loss – Evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; and obtain indemnification and reimbursements when applicable.
- Workers' compensation – Receive and review all claims against the City; manage claim investigations with the City's third-party administrator and appropriate City staff; determine liability and pursue appropriate action; and identify the causes of claims to develop appropriate loss prevention and control techniques.
- Injury and illness prevention – Chair Safety Committee and manage its activities, including identification and mitigation of workplace risks, and review injury accidents to assess causes and recommend preventative measures. This component also ensures compliance with OSHA regulations; coordinates training in safe work practices; and conducts health and wellness education.
- Risk financing – Identify and evaluate alternatives for financing accidental losses; select, implement and monitor appropriate retentions, transfer financing and contractual risk transfer techniques; participate as a member of the boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage are provided; and review, evaluate and approve certificates of insurance as evidence of the transfer of risk and contractual risk transfers.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Reviewed and updated Drug and Alcohol testing policies, procedures, and practices
- Coordinated trainings for Reasonable Suspicion, Workers' Compensation, and forklift driving
- Reviewed and recommended changes in various practices to reduce liability exposure

MAJOR 2009-10 OBJECTIVES

- Establish standardized accident investigation procedures
- Establish wellness program for City employees

ACTIVITY: **Risk Management** **DIVISION:** **Human Resources**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Number of general liability claims processed	56	57	56
Number of Workers' Compensation claims processed	70	85	70
Number of employees receiving safety training	20	90	150

RELATED COST CENTER(S)

- 100403

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100403: Risk Management					
100: Personnel Services					
7100 Personnel Services	0	0	48,000	48,000	0
7101 Regular emp salary	37,965	0	0	0	0
7102 Overtime	1,695	0	0	0	0
7103 Part time salary	336	7,238	12,000	16,000	8,000
7111 Workers comp	6,485	4,446	0	0	0
7112 Medical insurance	5,612	0	0	0	0
7113 Dental insurance	746	0	0	0	0
7114 Vision care	182	0	0	0	0
7115 Medicare insurance	580	105	0	175	0
7121 Service contribution-PERS	7,088	885	1,464	1,400	0
7123 Deferred comp	542	0	0	0	0
7124 LI & AD & D	152	0	0	0	0
7125 Unemployment insurance	104	20	0	45	0
7128 LTD	467	0	0	0	0
7129 Chiropractic	30	0	0	0	0
7130 Insurance refund	300	0	0	0	0
7131 Other benefits	2,547	1,765	0	0	0
7188 Transfer In	56,889	0	0	0	0
7189 Transfer Out	0	0	0	0	48,000
100: Personnel Services Total	**121,720**	**14,459**	**61,464**	**65,620**	**56,000**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	40	0
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**40**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	379	0	300	100	0
7306 Safety Equipment	0	0	0	0	2,000
7307 Office supplies	0	27	0	200	200
7308 Books & periodicals	30	322	500	600	600
7309 Membership & dues	600	731	600	800	800
7314 Business expense	291	0	300	1,500	800
7315 Conference expense	480	1,259	1,400	1,400	1,400
7323 Professional services	1,989	1,682	4,000	4,000	4,000
7328 Hepatitis shots	0	0	1,400	1,400	0
7343 PL & PD insurance	4,564	2,714	0	0	0
7355 General supplies	1,541	0	1,000	300	1,000
7356 Medical supplies	459	1,134	1,200	600	1,200
7358 Training & education	110	1,219	4,000	4,000	3,000
7363 Employees physical exams	2,190	3,834	1,000	0	1,000
7366 Tuition Reimbursement	1,301	0	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**13,934**	**12,922**	**16,700**	**15,900**	**17,000**
100403: Risk Management Total	**135,654**	**27,381**	**78,164**	**81,560**	**73,000**
Risk Management Total	**135,654**	**27,381**	**78,164**	**81,560**	**73,000**

ACTIVITY: Citywide Training **DIVISION:** Human Resources
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

Employees are the City's most valuable assets. The Citywide training activity is responsible for promoting a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff. This activity has one major element:

- Employee training and development - provide programs that enhance the knowledge and abilities of City employees.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Developed and presented a wide variety of comprehensive supervisory and managerial skill-building forums.
- Expanded HR website to include resources to provide supervisors and managers with additional resources to more effectively perform their responsibilities.

MAJOR 2009-10 OBJECTIVES

- Continue to provide supervisory training workshops

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Supervisory Training workshops	n/a	12	20

RELATED COST CENTER(S)

- 100404

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100404: Training-City Wide					
300: Supplies, Materials & Services					
7307 Office supplies	35	0	0	0	0
7323 Professional services	2,777	4,230	4,700	4,000	3,888
300: Supplies, Materials & Services Total	**2,812**	**4,230**	**4,700**	**4,000**	**3,888**
100404: Training-City Wide Total	**2,812**	**4,230**	**4,700**	**4,000**	**3,888**
Citywide Training Total	**2,812**	**4,230**	**4,700**	**4,000**	**3,888**

ACTIVITY:	**Administration**	**DIVISION:**	**Information Systems**
DEPARTMENT:	**Internal Services**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Information Systems Division (ISD) activity centers on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consists of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure, and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; provides advice and assistance to staff on the use, application and operation of central computer systems; advises and assists staff in the utilization of applications and/or purchase of "canned" programs and applications; and, maintains and operates the computer that hosts core billing and business information.

Activity goals include: 1) establishing long-range policies and standards for acquiring, maintaining and replacing equipment and software; 2) providing responsive and ongoing support and training for computer equipment and software, telephones, and other miscellaneous equipment; 3) providing efficient, effective and responsive service; 4) maintaining current programs and applications at levels necessary to conduct operations; 5) assisting staff in improving productivity through data processing and information systems; and 6) maintaining operations 24 hours per day. This activity has four major elements:

- Policies and standards – Develop, implement and manage Information System policies, standards, and specifications for computer hardware and software acquisition, maintenance, and replacement.
- System development and support – Provide for system development, ongoing maintenance of equipment, and training of personnel to ensure full utilization of equipment and software. Maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments; maintain and operate peripheral equipment; maintain central computers; provide backup and recovery support; repair and replace defective equipment; monitor and analyze uses of storage and operating capacity; and, recommend and advise on expanding hardware and software capacity; enhance, design and implement systems and programs to meet user needs; correct, adjust and update defective applications; advise and assist users to update applications; and, assist and advise users with changing application technology.
- Systems and equipment – Manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems, LAN/WAN systems.
- Data and system security – Develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access, or accidental or intentional data loss. Coordinate information security measures to be taken by city employees in an effort to maximize the safeguarding of data and city systems. Develop, plan and provide training to city employees on the importance of data and system security, and the specific steps that should be taken in order to keep the enterprise secure.

SERVICE LEVEL ADJUSTMENTS

- None

ACTIVITY: Administration **DIVISION:** Information Systems
DEPARTMENT: Internal Services **FUND:** General Fund

MAJOR 2008-09 ACCOMPLISHMENTS

- Assisted with New SCADA system implementation to monitor and control electric and water systems.
- Implemented online payments.
- Developed document management system to warehouse scanned or digital documents.

MAJOR 2009-10 OBJECTIVES

- Replace Public Safety radio systems.
- Implement server "virtualization," allowing different operating systems to run simultaneously on same computer server.
- Assist LPD with new Computer Aided Dispatch/Records Management System implementation.
- Develop strategic plan.
- Maintain service levels with one fewer staff member.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Helpdesk calls responded to	3,295	3,150	3,000+
Number of PCs and servers supported	669	710	712
Number of phones and radios supported	1,170	1,178	1,170

RELATED COST CENTER(S)

- 100411

Internal Services Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100411: Information Systems					
100: Personnel Services					
7100 Personnel Services	0	0	18,000	2,364	0
7101 Regular emp salary	586,095	612,604	545,416	549,170	451,310
7102 Overtime	1,649	1,017	1,500	800	0
7103 Part time salary	0	3,985	0	0	0
7110 Admin leave pay	2,806	3,402	8,103	1,505	6,640
7111 Workers comp	30,353	40,223	23,100	23,100	21,960
7112 Medical insurance	61,723	71,384	71,047	86,760	81,650
7113 Dental insurance	6,821	6,829	7,000	6,965	6,000
7114 Vision care	1,938	1,940	1,750	1,715	1,500
7115 Medicare insurance	6,420	6,779	5,643	5,700	5,465
7121 Service contribution-PERS	112,699	117,832	103,945	104,660	84,520
7123 Deferred comp	15,492	16,951	16,362	15,060	0
7124 LI & AD & D	4,145	4,013	4,252	4,570	3,370
7125 Unemployment insurance	1,631	1,704	1,527	1,540	1,580
7128 LTD	7,420	7,704	6,949	7,000	5,750
7129 Chiropractic	379	414	350	365	330
7130 Insurance refund	4,350	4,367	2,500	785	650
7131 Other benefits	11,924	15,969	14,508	14,510	11,280
7189 Transfer Out	0	0	0	0	18,000
100: Personnel Services Total	**855,845**	**917,117**	**831,952**	**826,569**	**700,005**
200: Utility Comm. & Transportation					
7201 Postage	0	132	120	100	200
7202 Telephone	25,394	25,151	22,000	21,000	21,000
7203 Cellular phone charges	3,127	2,735	1,800	4,500	4,500
200: Utility Comm. & Transportation Total	**28,521**	**28,018**	**23,920**	**25,600**	**25,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	30
7302 Photocopying	437	770	500	650	650
7303 Advertising	250	250	250	250	250
7307 Office supplies	9,211	11,437	6,000	6,500	6,000
7308 Books & periodicals	675	1,234	850	900	1,100
7309 Membership & dues	262	605	500	500	500
7313 Information systems software	33,271	26,720	27,000	29,500	29,000
7314 Business expense	425	556	200	300	350
7315 Conference expense	2,926	399	3,000	2,500	3,000
7322 Rental of equipment	0	32,172	40,000	36,607	40,000
7323 Professional services	260	1,608	0	0	5,000
7330 Repairs to comm equip	0	0	500	500	500
7332 Repairs to office equip	39,285	46,448	42,926	42,000	35,000
7335 Sublet service contracts	65,208	74,182	83,000	93,000	93,000
7343 PL & PD insurance	21,362	24,554	0	0	11,250
7355 General supplies	0	58	100	100	100
7358 Training & education	8,650	10,881	13,000	15,000	12,000
7359 Small tools and equip	855	594	1,000	1,000	1,000
7363 Employees physical exams	408	552	700	600	700
7366 Tuition Reimbursement	4,237	0	0	0	0
300: Supplies, Materials & Services Total	**187,722**	**233,020**	**219,526**	**229,907**	**239,430**
100411: Information Systems Total	**1,072,088**	**1,178,155**	**1,075,398**	**1,082,076**	**965,135**
Information Systems Total	**1,072,088**	**1,178,155**	**1,075,398**	**1,082,076**	**965,135**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds, and payments and revenue that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $6,309,962 in FY 2009/10, compared to $5,385,598 in FY 2008/09. The difference can largely be attributed to a new method for accounting the General Fund transfer to the Streets Division.

Financial tables are included in the following pages.

Non-Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	4,802,126	4,345,471	4,880,793	4,457,123	5,146,624
100: Personnel Services	2,253,107	2,382,645	(711,240)	7,355	13,655
200: Utility Comm. & Transportation	1,464,709	1,544,592	1,507,000	1,437,355	1,557,500
300: Supplies, Materials & Services	968,132	1,168,123	324,903	344,903	248,285
500: Equipment, Land & Structures	0	43,668	74,501	125,931	0
600: Special Payments	286,326	296,235	(690,359)	(662,359)	(656,102)
700: Interfund Transfers	530	0	0	0	0
Non-Department Total	**9,774,930**	**9,780,734**	**5,385,598**	**5,710,308**	**6,309,962**

Non-Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	4,802,126	4,345,471	4,880,793	4,457,123	5,146,624	Details in Supplemental Information section
090: Operating Transfers Out	**4,802,126**	**4,345,471**	**4,880,793**	**4,457,123**	**5,146,624**	
7100 Personnel Services	0	0	(739,895)	0	0	
7101 Regular emp salary	976,503	930,662	0	0	0	
7102 Overtime	37,926	39,730	15,000	5,000	0	
7103 Part time salary	674,532	890,301	12,000	700	12,000	
7109 Incentive pay	781	1,773	0	0	0	
7110 Admin leave pay	7,421	11,464	0	0	0	
7111 Workers comp	67,437	61,522	0	0	0	
7112 Medical insurance	144,987	142,296	0	0	0	
7113 Dental insurance	17,080	15,106	0	0	0	
7114 Vision care	4,306	3,841	0	0	0	
7115 Medicare insurance	23,371	26,069	175	175	175	
7121 Service contribution-PERS	200,460	185,990	1,440	1,440	1,440	
7122 Social security payments	16,863	0	0	0	0	
7123 Deferred comp	23,211	19,307	0	0	0	
7124 LI & AD & D	5,649	5,135	0	0	0	
7125 Unemployment insurance	4,580	4,967	40	40	40	
7128 LTD	12,359	11,516	0	0	0	
7129 Chiropractic	792	757	0	0	0	
7130 Insurance refund	9,204	7,785	0	0	0	
7131 Other benefits	25,645	24,424	0	0	0	
100: Personnel Services	**2,253,107**	**2,382,645**	**(711,240)**	**7,355**	**13,655**	
7201 Postage	218,990	228,859	240,000	230,000	240,000	
7202 Telephone	92,667	108,977	95,000	95,000	107,500	
7203 Cellular phone charges	10,559	10,513	0	0	0	
7211 Electricity	620,018	634,425	680,000	650,000	750,000	10% over prior year budget
7212 Gas	169,189	176,268	145,000	125,000	135,000	
7213 Water	182,220	207,292	215,000	240,000	230,000	
7214 Sewer	41,064	42,499	44,000	40,000	55,000	
7215 Refuse	130,002	135,759	88,000	57,355	40,000	New Waste Management contract reduction
200: Utility Comm. & Transportation	**1,464,709**	**1,544,592**	**1,507,000**	**1,437,355**	**1,557,500**	
7300 Supplies,Materials & Serv	0	0	10,825	0	0	
7301 Printing,binding,duplication	14,202	33,905	0	0	850	
7302 Photocopying	3,782	4,155	1,200	1,200	1,200	
7303 Advertising	6,879	53,075	0	0	0	
7304 Laundry & dry cleaning	860	1,088	0	0	0	
7305 Uniforms	10,408	10,716	0	0	0	
7306 Safety Equipment	216	305	0	0	0	
7307 Office supplies	12,939	13,362	892	500	500	
7308 Books & periodicals	1,165	866	1,000	1,000	0	
7309 Membership & dues	53,906	22,583	31,200	31,200	30,000	
7310 Uncollectible acct expense	41,820	47,143	0	0	0	

Non-Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7311 Collection agency fees	222	0	0	0	0	
7312 Bank service charges	11,956	11,809	0	0	0	
7313 Information systems software	1,404	691	57,190	57,190	28,000	
7314 Business expense	3,403	3,700	0	0	0	
7315 Conference expense	300	12,482	0	0	0	
7321 Rent of Land, facilities	30,252	48,782	0	0	0	
7322 Rental of equipment	7,919	9,333	1,000	1,000	1,000	
7323 Professional services	432,939	514,887	173,808	205,025	152,535	
7330 Repairs to comm equip	557	2,642	1,200	1,200	1,200	
7331 Repairs to Mach & equip	5,454	23,225	0	0	0	
7332 Repairs to office equip	90	1,160	0	0	0	
7333 Repairs to vehicles	0	13,609	0	0	0	
7334 Repairs to buildings	24,755	20,174	0	0	0	
7335 Sublet service contracts	127,866	146,260	35,856	35,856	28,000	
7336 Car wash	0	182	0	0	0	
7343 PL & PD insurance	49,657	44,060	0	0	0	
7345 City rental insurance	0	200	0	0	0	
7351 Motor veh fuel, lube	615	4,365	0	0	0	
7352 Special dept materials	18,078	12,519	0	0	0	
7353 Janitorial supplies	8,683	10,195	0	0	0	
7354 Photo supplies	5,853	7,432	0	0	0	
7355 General supplies	85,666	80,877	0	0	0	
7356 Medical supplies	0	209	0	0	0	
7358 Training & education	635	1,716	0	0	0	
7359 Small tools and equip	4,800	8,927	5,182	5,182	3,000	
7360 Overtime meals	273	191	0	0	0	
7361 Employee relations	466	84	0	0	0	
7369 Software Licensing Cost	0	0	5,550	5,550	2,000	
7399 Supplies, mat & services	112	1,214	0	0	0	
300: Supplies, Materials & Services	**968,132**	**1,168,123**	**324,903**	**344,903**	**248,285**	
7701 Office equip	0	1,957	0	0	0	
7715 Data Processing hrdware	0	31,125	18,875	18,875	0	Granicus moved to City Clerk
7717 Communication equip	0	3,022	55,626	107,056	0	One time monies for Public Safety
7719 Other equip	0	3,364	0	0	0	
7789 Transfer Out	0	4,200	0	0	0	
500: Equipment, Land & Structures	**0**	**43,668**	**74,501**	**125,931**	**0**	
8000 Special payments	0	0	(1,012,359)	(1,012,359)	(1,013,602)	Debt Service offset
8021 Donations	35,300	50,000	0	0	42,500	Arts Grants
8026 Property tax admin fee	221,461	209,216	225,000	225,000	225,000	
8099 Special payments	29,565	37,019	97,000	125,000	90,000	Includes Community Events
600: Special Payments	**286,326**	**296,235**	**(690,359)**	**(662,359)**	**(656,102)**	
8199 Transfer Out	530	0	0	0	0	
700: Interfund Transfers	**530**	**0**	**0**	**0**	**0**	

Non-Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
Non-Department Total	9,774,930	9,780,734	5,385,598	5,710,308	6,309,962	

Non-Department	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: General Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,802,126	4,345,471	4,880,793	4,457,123	5,146,624
090: Operating Transfers Out Total	**4,802,126**	**4,345,471**	**4,880,793**	**4,457,123**	**5,146,624**
100: General Fund B/S Total	**4,802,126**	**4,345,471**	**4,880,793**	**4,457,123**	**5,146,624**
100205: Special Payments-Administratio					
300: Supplies, Materials & Services					
7309 Membership & dues	50,240	19,076	31,200	31,200	30,000
7310 Uncollectible acct expense	41,820	47,143	0	0	0
7311 Collection agency fees	222	0	0	0	0
7323 Professional services	148,275	117,575	110,000	130,000	121,435
300: Supplies, Materials & Services Total	**240,557**	**183,794**	**141,200**	**161,200**	**151,435**
600: Special Payments					
8000 Special payments	0	0	(1,012,359)	(1,012,359)	(1,013,602)
8021 Donations	0	0	0	0	42,500
8026 Property tax admin fee	221,461	209,216	225,000	225,000	225,000
8099 Special payments	29,565	32,073	47,000	100,000	40,000
600: Special Payments Total	**251,026**	**241,289**	**(740,359)**	**(687,359)**	**(706,102)**
100205: Special Payments-Administratio Total	**491,583**	**425,083**	**(599,159)**	**(526,159)**	**(554,667)**
100241: Non-Departmental Services					
100: Personnel Services					
7100 Personnel Services	0	0	(739,895)	0	0
7102 Overtime	0	0	15,000	5,000	0
7103 Part time salary	16,858	9,837	12,000	700	12,000
7111 Workers comp	9,300	0	0	0	0
7115 Medicare insurance	244	143	175	175	175
7121 Service contribution-PERS	2,060	1,203	1,440	1,440	1,440
7125 Unemployment insurance	47	28	40	40	40
7131 Other benefits	4,100	0	0	0	0
100: Personnel Services Total	**32,609**	**11,211**	**(711,240)**	**7,355**	**13,655**
200: Utility Comm. & Transportation					
7201 Postage	0	534	0	0	0
200: Utility Comm. & Transportation Total	**0**	**534**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	10,825	0	0
7301 Printing,binding,duplication	29	13	0	0	0
7302 Photocopying	1,495	1,419	1,200	1,200	1,200
7307 Office supplies	1,728	2,440	500	500	500
7308 Books & periodicals	0	0	1,000	1,000	0
7312 Bank service charges	0	116	0	0	0
7313 Information systems software	0	0	57,190	57,190	28,000
7323 Professional services	4,200	16,198	61,000	71,825	28,000
7332 Repairs to office equip	0	291	0	0	0
7335 Sublet service contracts	2,716	3,660	1,916	1,916	5,000
7343 PL & PD insurance	6,600	0	0	0	0
7359 Small tools and equip	0	0	5,182	5,182	3,000
7369 Software Licensing Cost	0	0	5,550	5,550	2,000
300: Supplies, Materials & Services Total	**16,768**	**24,137**	**144,363**	**144,363**	**67,700**
500: Equipment, Land & Structures					
7701 Office equip	0	1,957	0	0	0
7715 Data Processing hrdware	0	31,125	18,875	18,875	0
7717 Communication equip	0	3,022	55,626	107,056	0
500: Equipment, Land & Structures Total	**0**	**36,104**	**74,501**	**125,931**	**0**
100241: Non-Departmental Services Total	**49,377**	**71,986**	**(492,376)**	**277,649**	**81,355**
100242: Telephone Charges					
200: Utility Comm. & Transportation					
7201 Postage	11	0	0	0	0

7202 Telephone	84,405	101,346	95,000	95,000	107,500
200: Utility Comm. & Transportation Total	**84,416**	**101,346**	**95,000**	**95,000**	**107,500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,501	730	0	0	850
7323 Professional services	2,691	2,513	3,200	3,200	3,100
7330 Repairs to comm equip	347	2,358	1,200	1,200	1,200
7332 Repairs to office equip	0	250	0	0	0
7335 Sublet service contracts	29,428	22,969	33,940	33,940	23,000
300: Supplies, Materials & Services Total	**33,967**	**28,820**	**38,340**	**38,340**	**28,150**
100242: Telephone Charges Total	**118,383**	**130,166**	**133,340**	**133,340**	**135,650**
100243: City Wide Utilities-GF					
200: Utility Comm. & Transportation					
7211 Electricity	620,018	634,425	680,000	650,000	750,000
7212 Gas	169,189	176,268	145,000	125,000	135,000
7213 Water	182,220	207,292	215,000	240,000	230,000
7214 Sewer	41,064	42,499	44,000	40,000	55,000
7215 Refuse	130,002	135,759	88,000	57,355	40,000
200: Utility Comm. & Transportation Total	**1,142,493**	**1,196,243**	**1,172,000**	**1,112,355**	**1,210,000**
100243: City Wide Utilities-GF Total	**1,142,493**	**1,196,243**	**1,172,000**	**1,112,355**	**1,210,000**
100244: City Wide Postage					
200: Utility Comm. & Transportation					
7201 Postage	210,590	218,251	240,000	230,000	240,000
200: Utility Comm. & Transportation Total	**210,590**	**218,251**	**240,000**	**230,000**	**240,000**
300: Supplies, Materials & Services					
7322 Rental of equipment	868	930	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**868**	**930**	**1,000**	**1,000**	**1,000**
100244: City Wide Postage Total	**211,458**	**219,181**	**241,000**	**231,000**	**241,000**
100245: Community Events					
100: Personnel Services					
7101 Regular emp salary	301	0	0	0	0
7102 Overtime	1,054	2,555	0	0	0
7109 Incentive pay	30	40	0	0	0
7112 Medical insurance	14	0	0	0	0
7113 Dental insurance	1	0	0	0	0
7115 Medicare insurance	13	19	0	0	0
7121 Service contribution-PERS	240	192	0	0	0
7123 Deferred comp	35	20	0	0	0
7125 Unemployment insurance	1	0	0	0	0
7128 LTD	15	12	0	0	0
7130 Insurance refund	5	3	0	0	0
100: Personnel Services Total	**1,709**	**2,841**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	455	0	0	0
7323 Professional services	0	98	0	0	0
300: Supplies, Materials & Services Total	**0**	**553**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	1,820	50,000	25,000	50,000
600: Special Payments Total	**0**	**1,820**	**50,000**	**25,000**	**50,000**
100245: Community Events Total	**1,709**	**5,214**	**50,000**	**25,000**	**50,000**
Non-Departmental Total	**6,817,129**	**6,393,344**	**5,385,598**	**5,710,308**	**6,309,962**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, federal assistance, San Joaquin County's transportation sales tax (Measure K) and a small amount of State funds.

The following pages will provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. In 2010, it will celebrate its 100th anniversary as a municipal utility.

Lodi Electric has a $72.6 million budget in FY 2009/10, down from $73.1 million in FY 2008/09. The utility's ability to enter into contracts for lower-priced power is the chief reason for the decline. The utility is funded solely through service charges.

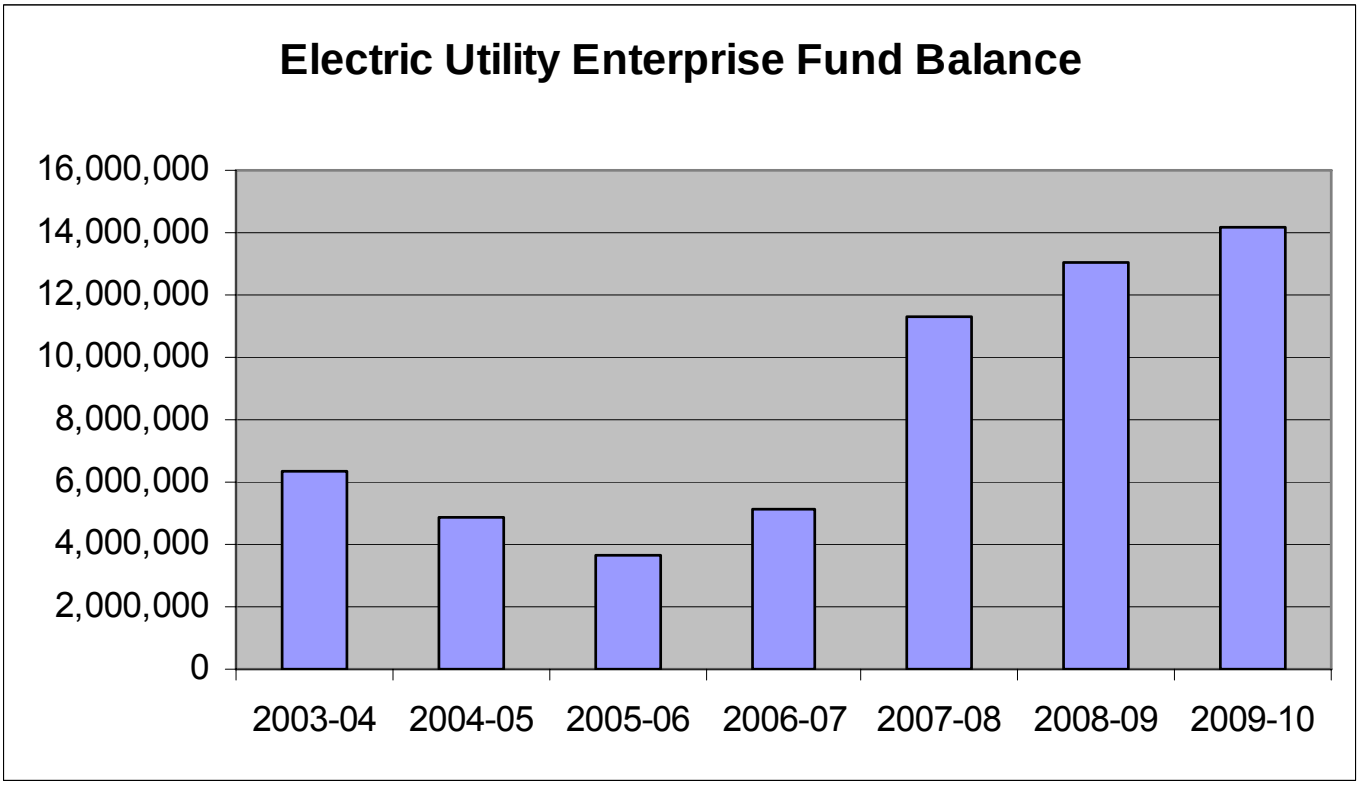
The utility's budgeted staffing levels will remain at 48 in FY 2009/10.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

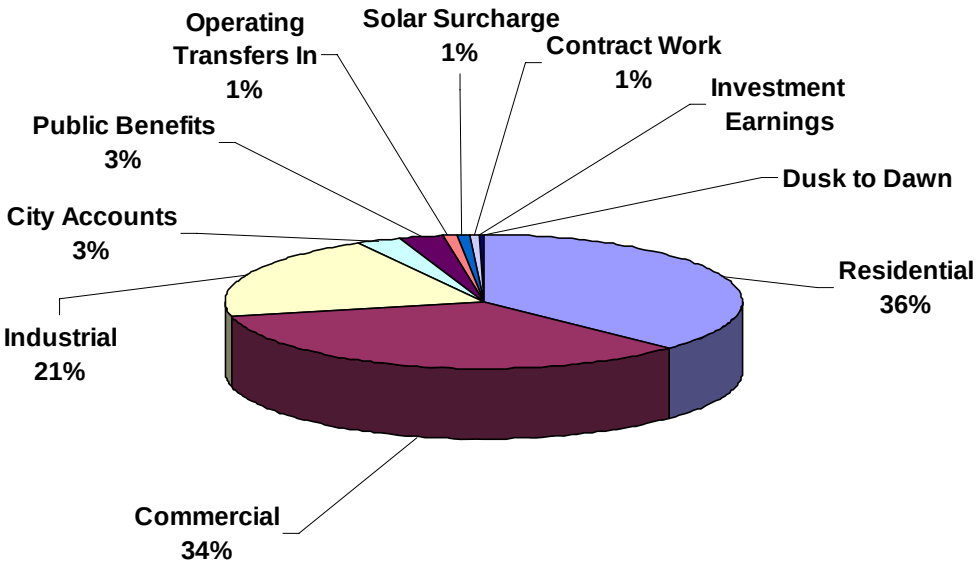
Electric Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Electric Utility Enterprise Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	3,631,402	5,162,284	10,909,302	11,339,624	13,072,819
Revenues	70,702,774	69,734,050	74,471,805	74,663,718	73,752,410
Expenditures	69,171,892	63,556,710	73,091,069	72,930,523	72,634,564
Net Difference (Revenues Less Expenditures)	1,530,882	6,177,340	1,380,736	1,733,195	1,117,846
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	5,162,284	11,339,624	12,290,038	13,072,819	14,190,665



Electric Fund Revenues



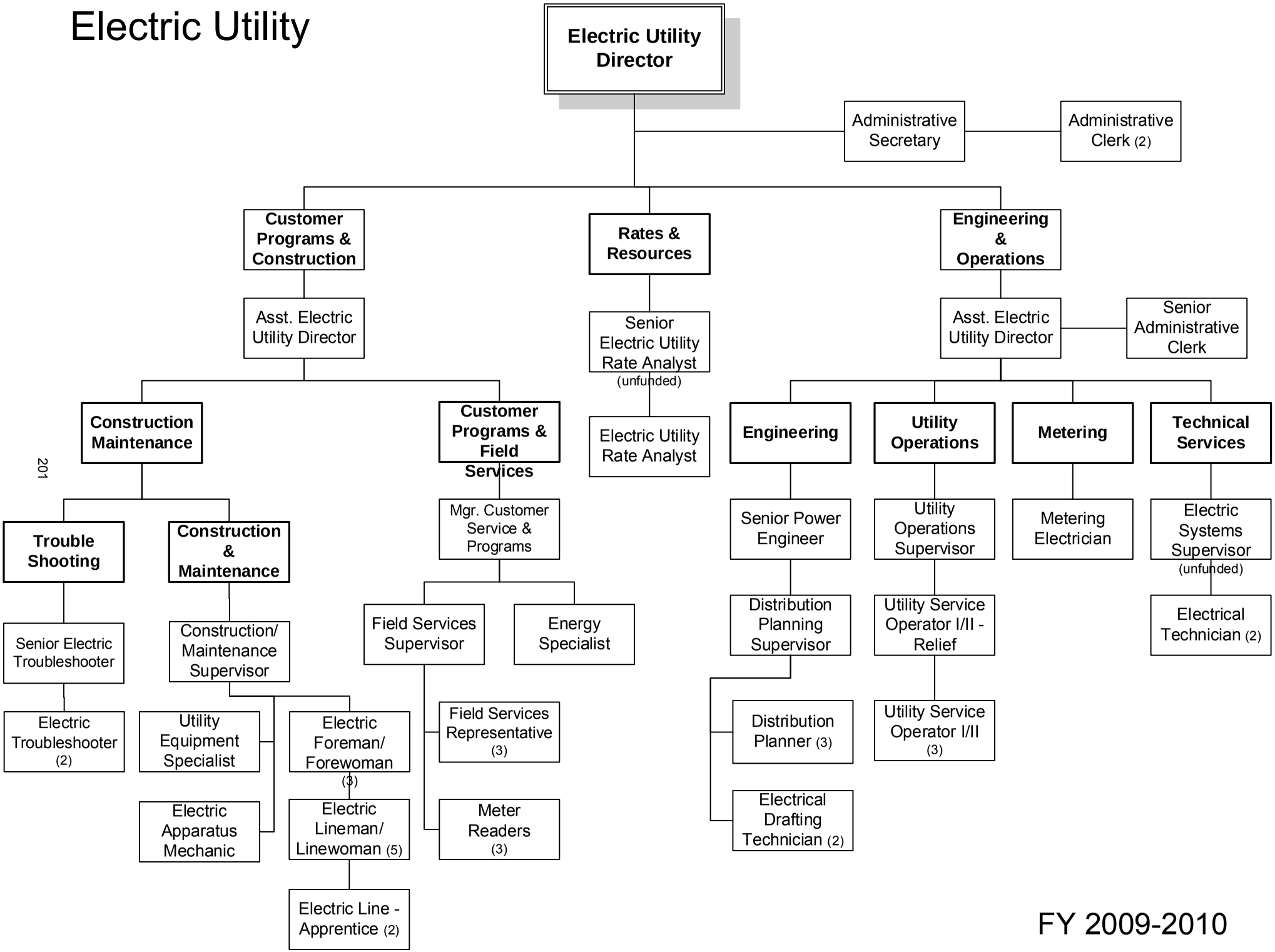
Revenue	Budget 2009-10
Residential	27,358,184
Commercial	25,200,406
Industrial	15,248,806
City Accounts	2,147,800
Public Benefits	1,984,044
Operating Transfers In	602,739
Solar Surcharge	600,000
Contract Work	425,000
Investment Earnings	154,000
Dusk to Dawn	31,431
Grand Total	73,752,410

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
160: Electric Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	2,180,419	903,078	0	0	602,739	
090: Operating Transfers In Total	**2,180,419**	**903,078**	**0**	**0**	**602,739**	
160: Electric Utility Fund B/S Total	**2,180,419**	**903,078**	**0**	**0**	**602,739**	
161: Utility Outlay Reserve Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	580,140	1,290,866	0	0	0	
090: Operating Transfers In Total	**580,140**	**1,290,866**	**0**	**0**	**0**	
900: Other Revenue						
1082.2002A COP Construction & Acq	899,201	6,562,043	0	0	0	
900: Other Revenue Total	**899,201**	**6,562,043**	**0**	**0**	**0**	
161: Utility Outlay Reserve Fund B/ Total	**1,479,341**	**7,852,909**	**0**	**0**	**0**	
1601: Electric Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	222,579	331,127	144,000	94,500	76,700	Interest rates are down
5391 Sale of City Property	189,088	46,052	0	37,548	0	
5392 Sale of Syst-Joint Pole	89,755	78,430	65,000	65,000	0	
400: Investment/Property Revenues Tota	**501,422**	**455,609**	**209,000**	**197,048**	**76,700**	
620: Electric Operating Revenue						
6420 Domestic-Residential-EA	24,640,402	23,525,901	24,277,320	23,627,678	23,791,774	Purchased power costs are down
6420.1000 EA Energy cost adjustment	0	1,291,794	2,310,058	2,512,999	1,926,148	
6421 Res. Low Income Disc ED	1,381,620	1,186,166	1,197,901	1,233,253	1,208,588	
6421.1000 ED Energy Cost adjustment	0	99,207	39,162	42,602	142,531	
6422 Domestic Mobile Home Pks-EM	211,096	245,655	253,604	261,723	256,489	
6422.1000 EM Energy Cost Adjustment	0	22,559	170,940	185,957	32,654	
6430 Small Commercial-G1	7,205,823	6,849,457	7,002,847	6,722,296	6,862,790	
6430.1000 G1 Energy Cost adjustment	0	386,812	651,608	708,852	543,317	
6431 Large Commercial-G2	15,453,728	16,149,870	15,917,204	16,688,552	16,354,781	
6431.1000 G2 Energy Cost adjustment	0	1,052,256	1,726,435	1,878,104	1,439,518	
6440 Small Industrial-G3	2,090,997	2,117,645	2,236,885	2,165,361	2,192,147	
6440.1000 G3 Energy Cost adjustment	0	143,356	260,073	282,921	216,851	
6441 Medium Industrial-G4	2,609,675	2,341,613	2,461,941	2,469,850	2,464,896	
6441.1000 G4 Energy Cost adjustment	0	167,582	279,452	304,002	233,010	
6442 Large Industrial-G5	4,056,617	4,739,148	4,785,229	4,282,098	4,689,524	
6442.1000 G5 Energy Cost adjustment	0	468,344	851,735	926,561	710,185	
6444 Large Industrial Option	2,771,174	3,727,727	3,937,221	4,193,915	4,110,037	
6444.1000 I1 Energy Cost adjustment	0	440,563	758,154	824,759	632,156	
6450 Dusk to Dawn-EL	34,283	34,194	32,072	30,380	31,431	
6460 Contract Sm Industrial	(741)	213	0	(1,874)	0	

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
6461 Contract Med Industrial	38,443	43,596	45,350	8,372	0	
6462 Contract Lg Industrial	1,478,241	(67)	0	0	0	
6470 City Accounts-ES	2,016,332	2,029,834	2,046,347	1,776,030	2,005,420	
6470.1000 ES energy Cost adjustment	0	102,286	170,759	185,760	142,380	
6490.1000 MCA-EA	41,190	(3)	0	0	0	
6490.1101 MCA-ED	2,682	0	0	0	0	
6490.1200 MCA-G1	11,491	2,491	0	0	0	
6490.1300 MCA-G2	20,667	0	0	0	0	
620: Electric Operating Revenue Total	**64,063,720**	**67,168,199**	**71,412,297**	**71,310,151**	**69,986,627**	
680: Non-Operating Utility Revenue						
5411.9 Wrk for Others-Elec Util	59,516	52,684	500,000	125,000	125,000	Billable projects reduction
5413.9 Wrk for City-Elec Util	380,769	317,188	440,000	300,000	300,000	
680: Non-Operating Utility Revenue Tota	**440,285**	**369,872**	**940,000**	**425,000**	**425,000**	
900: Other Revenue						
5394 Revenue-Other	0	3,252,090	0	0	0	
6152 Damage to Property	20,946	9,093	0	435	0	
6523 Electric Capacity Revenue	28,388	0	0	69,316	0	
6529 Line Extension	0	1,067,919	15,000	0	0	
6531.2 Meter Equipment Sale	81,335	2,729	0	1,617	0	
900: Other Revenue Total	**130,669**	**4,331,831**	**15,000**	**71,368**	**0**	
1601: Electric Utility Fund Rev Total	**65,136,096**	**72,325,511**	**72,576,297**	**72,003,567**	**70,488,327**	
1611: Utility Outlay Res Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	897,915	351,085	0	58,000	48,100	
5391 Sale of City Property	0	5,070	0	19,513	0	
400: Investment/Property Revenues Tota	**897,915**	**356,155**	**0**	**77,513**	**48,100**	
1611: Utility Outlay Res Fund Rev Total	**897,915**	**356,155**	**0**	**77,513**	**48,100**	
1621: Elec Rate Stabilization Rev						
400: Investment/Property Revenues						
5332 Investment earnings	75,417	87,201	48,500	48,500	20,200	Interest rates are down
400: Investment/Property Revenues Tota	**75,417**	**87,201**	**48,500**	**48,500**	**20,200**	
1621: Elec Rate Stabilization Rev Total	**75,417**	**87,201**	**48,500**	**48,500**	**20,200**	
1641: Public Benefits Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	10,501	39,027	6,500	39,600	9,000	
400: Investment/Property Revenues Tota	**10,501**	**39,027**	**6,500**	**39,600**	**9,000**	
620: Electric Operating Revenue						
6527 Public Benefits	1,745,144	1,856,144	1,840,508	2,024,535	1,984,044	
620: Electric Operating Revenue Total	**1,745,144**	**1,856,144**	**1,840,508**	**2,024,535**	**1,984,044**	

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
1641: Public Benefits Fund Rev Total	**1,755,645**	**1,895,171**	**1,847,008**	**2,064,135**	**1,993,044**	
1651: IMF EU Substation & Trans Rev						
810: Development Impact Fees						
6122 Development Impact Fees	0	579,994	0	2,458	0	
810: Development Impact Fees Total	**0**	**579,994**	**0**	**2,458**	**0**	
1651: IMF EU Substation & Trans Rev Total	**0**	**579,994**	**0**	**2,458**	**0**	
1661: Solar Surcharge Fund Rev						
620: Electric Operating Revenue						
6479 Solar surcharge	0	260,002	0	467,545	600,000	
620: Electric Operating Revenue Total	**0**	**260,002**	**0**	**467,545**	**600,000**	
1661: Solar Surcharge Fund Rev Total	**0**	**260,002**	**0**	**467,545**	**600,000**	
Electric Utility Revenue Total	**71,524,833**	**84,260,021**	**74,471,805**	**74,663,718**	**73,752,410**	

Electric Utility



FY 2009-2010

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	5,591,407	4,686,081	2,856,383	2,856,383	3,959,122
100: Personnel Services	4,739,531	5,565,580	6,330,083	6,472,134	6,214,474
200: Utility Comm. & Transportation	66,727	69,191	69,891	71,381	68,750
300: Supplies, Materials & Services	1,263,182	1,697,845	1,770,645	1,706,843	1,982,010
400: Work for Others	0	181	0	0	0
500: Equipment, Land & Structures	252,374	926,989	909,151	911,490	831,900
550: Fleet	0	520,365	0	0	0
600: Special Payments	16,193,681	16,143,205	13,643,389	13,637,096	15,288,435
800: Bulk Power Purchase	43,362,499	42,861,551	46,870,976	46,871,711	43,969,873
900: Capital Projects	2	4	640,551	403,485	320,000
Electric Utility Total	**71,469,403**	**72,470,992**	**73,091,069**	**72,930,523**	**72,634,564**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
ELECTRIC UTILITY					
Administrative Clerk	2	2	2	2	2
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	0	0	2	2	2
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	0	0	3	3	3
Distribution Planning Supervisor	0	0	1	1	1
Electric Apparatus Mechanic	1	1	1	1	1
Electric Foreman/Forewoman	4	3	3	3	3
Electric Line Apprentice	0	2	2	2	2
Electric Lineman/Linewoman	4	3	3	5	5
Electric Systems Supervisor	0	1	1	1	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	1	2	2	2	2
Electrical Estimator	4	3	0	0	0
Electrical Technician	2	1	2	2	2
Energy Specialist	1	1	1	1	1
Field Services Representative	2	2	2	3	3
Field Services Supervisor	1	1	1	1	1
Manager, Business Plan & Marketing	1	0	0	0	0
Manager, Customer Services & Programs	1	1	1	1	1
Manager, Electric Services	1	1	0	0	0
Manager, Engineering & Operations	1	1	0	0	0
Manager, Rates & Resources	1	0	0	0	0
Meter Reader	3	4	4	3	3
Metering Electrician	0	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	1	1	0
Senior Electrical Estimator	1	1	0	0	0
Senior Power Engineer	1	1	1	1	1
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	0	1	1	1	1
Utility Service Operator I/II	4	3	3	3	3
Utility Service Operator I/II - Relief	1	1	1	1	1
Electric Utility Total	**47**	**47**	**48**	**50**	**48**

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	5,591,407	4,686,081	2,856,383	2,856,383	3,959,122	Detail in Supplemental Information
090: Operating Transfers Out	**5,591,407**	**4,686,081**	**2,856,383**	**2,856,383**	**3,959,122**	
7100 Personnel Services	0	0	40,440	0	0	
7101 Regular emp salary	2,777,813	3,198,955	3,676,400	3,952,397	3,824,980	
7102 Overtime	231,279	353,463	293,800	296,914	249,277	
7103 Part time salary	116,891	157,931	126,766	144,475	134,553	
7104 Contract emp salary	83,772	132,028	300,684	112,618	0	
7106 Uniform allowance	5,801	3,771	5,023	6,278	5,690	
7108 Meal allowance	915	2,940	381	1,381	469	
7109 Incentive pay	58,767	97,851	111,479	115,207	128,810	
7110 Admin leave pay	3,619	5,653	10,706	10,706	15,440	
7111 Workers comp	227,906	228,775	155,100	155,100	175,680	
7112 Medical insurance	354,465	395,210	500,007	523,185	577,180	
7113 Dental insurance	35,794	36,620	47,000	48,576	48,000	
7114 Vision care	9,101	9,397	11,750	12,134	12,000	
7115 Medicare insurance	41,091	52,572	50,462	53,356	52,640	
7121 Service contribution-PERS	549,591	625,546	700,649	730,261	716,340	
7122 Social security payments	2,038	0	0	0	0	
7123 Deferred comp	71,746	83,841	91,294	96,915	57,760	Employee contributions
7124 LI & AD & D	20,516	21,545	31,068	32,332	27,205	
7125 Unemployment insurance	7,954	9,512	10,294	10,708	13,710	
7128 LTD	36,061	40,983	46,838	48,754	48,775	
7129 Chiropractic	1,683	1,843	2,350	2,432	2,665	
7130 Insurance refund	11,335	16,251	19,800	20,613	33,060	Policy change
7131 Other benefits	91,393	90,893	97,792	97,792	90,240	
7188 Transfer In	0	0	(72,670)	(72,670)	(358,861)	
7189 Transfer Out	0	0	72,670	72,670	358,861	
100: Personnel Services	**4,739,531**	**5,565,580**	**6,330,083**	**6,472,134**	**6,214,474**	
7201 Postage	2,593	2,645	6,000	6,232	5,100	
7202 Telephone	14,038	12,182	12,377	12,377	13,600	
7203 Cellular phone charges	15,898	19,358	17,850	19,108	16,300	
7204 Pagers	1,271	1,255	1,289	1,289	750	
7211 Electricity	29,395	29,842	30,000	30,000	30,000	
7212 Gas	1,227	1,485	750	750	1,000	
7213 Water	1,158	1,237	825	825	1,100	
7214 Sewer	1,147	1,187	800	800	900	
200: Utility Comm. & Transportation	**66,727**	**69,191**	**69,891**	**71,381**	**68,750**	
7300 Supplies,Materials & Serv	0	0	18,000	0	0	
7301 Printing,binding,duplication	17,078	16,755	31,950	30,038	31,200	
7302 Photocopying	2,491	3,611	2,100	2,100	2,250	
7303 Advertising	16,254	23,411	26,600	26,600	25,600	
7304 Laundry & dry cleaning	0	67	100	100	100	
7305 Uniforms	1,704	2,631	2,250	2,250	3,600	

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7306 Safety Equipment	17,912	34,585	28,100	28,151	31,700	
7307 Office supplies	22,089	26,335	17,995	18,235	18,115	
7308 Books & periodicals	4,669	3,604	3,300	3,300	3,450	
7309 Membership & dues	12,227	11,702	13,000	13,000	15,250	
7310 Uncollectible acct expense	273,658	297,797	204,000	204,000	204,000	
7311 Collection agency fees	13,124	5,236	15,000	15,000	15,000	
7312 Bank service charges	32,889	55,917	35,000	35,000	38,000	
7313 Information systems software	3,327	2,270	17,900	17,900	57,200	Purchase of Milsoft Modeling software
7314 Business expense	6,771	10,557	20,050	20,050	12,115	
7315 Conference expense	24,116	19,887	74,745	67,700	67,335	
7321 Rent of Land, facilities	503	779	2,100	2,100	2,100	
7322 Rental of equipment	11,966	13,166	21,000	22,476	24,200	
7323 Professional services	134,390	250,050	373,648	352,159	423,500	Energy efficiency eval; OPS Ctr Eval
7324 Purchased transp	0	113	0	0	0	
7330 Repairs to comm equip	393	1,500	4,600	4,600	2,000	
7331 Repairs to Mach & equip	3,042	12,294	11,035	11,035	12,000	
7332 Repairs to office equip	1,172	0	310	1,101	1,300	
7333 Repairs to vehicles	29	121,367	127,000	127,000	156,580	
7334 Repairs to buildings	857	136	700	700	500	
7335 Sublet service contracts	382,108	476,563	508,333	503,695	531,000	
7336 Car wash	0	446	500	500	545	
7338 Sponsorships	0	0	0	0	10,000	
7340 Representation expense	0	0	0	0	2,725	
7343 PL & PD insurance	217,438	139,655	34,075	34,075	90,030	
7351 Motor veh fuel, lube	0	49,295	38,656	38,656	38,275	
7352 Special dept materials	15,257	22,202	17,803	19,123	23,900	
7353 Janitorial supplies	53	30	200	200	200	
7354 Photo supplies	85	0	500	500	500	
7355 General supplies	4,803	4,914	4,479	4,705	10,390	
7358 Training & education	6,109	3,987	49,350	48,440	48,350	
7359 Small tools and equip	24,255	76,713	60,922	50,646	66,700	
7360 Overtime meals	367	16	700	700	500	
7363 Employees physical exams	325	130	200	200	250	
7366 Tuition Reimbursement	0	0	500	500	500	
7369 Software Licensing Cost	0	694	644	0	8,000	
7399 Supplies, mat & services	11,721	9,430	3,300	308	3,050	
300: Supplies, Materials & Services	**1,263,182**	**1,697,845**	**1,770,645**	**1,706,843**	**1,982,010**	
7601 Work for others	0	181	0	0	0	
400: Work for Others	**0**	**181**	**0**	**0**	**0**	
7701 Office equip	9,167	13,820	15,000	12,000	15,800	
7707 Street lighting equip	60,048	64,656	50,000	50,000	50,000	
7711 Transformers	0	11,578	178,000	178,000	200,000	
7712 Meters	35,228	119,204	50,000	50,000	50,000	

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7713 Wire	24,148	296,245	131,855	131,855	135,000	
7714 Poles and pole line hrdware	68,436	100,942	95,500	95,500	96,000	
7715 Data Processing hrdware	2,881	11,053	24,600	23,600	15,600	
7717 Communication equip	0	0	500	500	500	
7719 Other equip	42,291	238,151	128,091	134,430	187,000	
7720 Other contracts	10,175	28,249	65,000	65,000	77,000	
7722 Right of way	0	615	0	0	0	
7727 Curb, gutter & sidewalks	0	0	5,000	5,000	5,000	
7730 Underground lines & hrdware	0	42,476	165,605	165,605	0	
500: Equipment, Land & Structures	**252,374**	**926,989**	**909,151**	**911,490**	**831,900**	
7851 Vehicles & Equipment	0	234,967	0	0	0	
7852 Heavy equipment	0	285,398	0	0	0	
550: Fleet	**0**	**520,365**	**0**	**0**	**0**	
7636 Amortization	4,940,090	4,653,401	0	0	0	
7900 Debt service	0	0	6,339,831	0	7,169,265	
7924 Bond interest	3,977,282	3,960,718	0	0	0	
8000 Special payments	0	0	25,000	0	0	
8022 Taxes	104,548	100,325	110,000	110,000	120,000	
8097 Lodi CARE Program	23,942	6,544	0	25,000	43,000	
8098 Public Benefits Program	135,847	313,176	351,599	325,000	375,000	
8099 Special payments	7,011,972	7,109,041	6,883,862	13,243,999	7,581,170	PILOT, Solar rebates
8199 Transfer Out	0	0	(66,903)	(66,903)	0	
600: Special Payments	**16,193,681**	**16,143,205**	**13,643,389**	**13,637,096**	**15,288,435**	
8201 Power purchase	43,362,499	44,557,595	46,870,976	46,871,711	43,969,873	Lower purchase prices
8202 NCPA - GOR adjustments	0	(1,696,044)	0	0	0	
800: Bulk Power Purchase	**43,362,499**	**42,861,551**	**46,870,976**	**46,871,711**	**43,969,873**	
1820 Construction in Progress-CY	(597,805)	(6,510,032)	237,068	403,485	320,000	
1825.2300 Contracts	6,724	3,020,087	11,290	0	0	
1825.2250 Contracts	0	199,960	359,640	0	0	
1825.1700 Contracts	0	39,086	3,534	0	0	
1825.2200 Contracts	0	95,954	14,656	0	0	
1827.1700 Force Account	409,162	338,722	0	0	0	
1829.1700 Equipment	35,059	1,203,789	0	0	0	
1831.1600 Materials	7,238	24,041	1,613	0	0	
1831.1700 Materials	548	0	0	0	0	
1833.1700 Labor	1,895	76,232	12,750	0	0	
1835.1700 Acquisition	0	203,116	0	0	0	
1836.2300 Other	39,766	337,758	0	0	0	
1836.1700 Other	174	2,556	0	0	0	
1841.1700 Transformers	0	113,801	0	0	0	
1842.1700 Meters	0	654,864	0	0	0	
1843.1700 Wires	31,622	108,638	0	0	0	
1844.1700 Poles & Pole Line Hardware	65,619	91,432	0	0	0	

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
900: Capital Projects	2	4	640,551	403,485	320,000	
Electric Utility Total	71,469,403	72,470,992	73,091,069	72,930,523	72,634,564	

ACTIVITY: Administration **DIVISION:** Electric Services
DEPARTMENT: Electric Utility **FUND:** Electric Fund

ACTIVITY DESCRIPTION

Electric Utility Administration provides overall direction, leadership, organizational oversight and administrative support for divisions of the Electric Utility Department (EUD). Establishes schedules and implements department policies, goals and objectives for the following divisions: 1) Engineering and Operations, 2) Construction and Technical Services, and 3) Business Planning and Resources. This activity has five elements:

- Provide overall management and strategic direction for Electric Utility Department.
- Represent EUD on variety of commissions and committees related to EUD resources.
- Oversee preparation of City Council reports and recommendations.
- Maintain relationships on behalf of EUD with a number of outside organizations and individuals including customers.
- Monitor and manage overall EUD fiscal position.

MAJOR 2008-09 ACCOMPLISHMENTS

- Oversaw activities related to Phase 2 development work for the Lodi Energy Center including development of Amendment No 1.
- Completed detailed review of preferred alternative for Westside 60KV Power Line Project and initiated CEQA review.
- Completed fixed-rate refunding of $47 million of variable rate debt and terminated related swap.
- Received upgrade from both Fitch and Standard & Poor's financial rating agencies.
- Completed major 25-megawatt baseload purchase for 21-month period from July 2010 through March 2012.
- Established Economic Development Rates to promote business development.

MAJOR 2009-10 OBJECTIVES

- Complete Phase 2 development work on Lodi Energy Center and negotiate Phase 3 agreement as appropriate
- Close open power positions through June 2012 in accordance with approved laddering guidelines
- Complete environmental work on Westside 60KV Transmission Project
- Complete environmental and engineering work for development of new Westside Substation
- Pursue an increase in financial rating by Fitch Ratings
- Pursue and obtain, as appropriate, American Recovery and Reinvestment Act stimulus funding for local energy programs

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Power supply open position	3%	7%	9.3%
Reserve fund	$5,162,284	$11,339,624	$13,072,819

RELATED COST CENTER(S)

- 160.4220
- 160311
- 160601
- 160655

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
160: Electric Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,410,988	4,083,342	2,856,383	2,856,383	3,356,383
090: Operating Transfers Out Total	**3,410,988**	**4,083,342**	**2,856,383**	**2,856,383**	**3,356,383**
160: Electric Utility Fund B/S Total	**3,410,988**	**4,083,342**	**2,856,383**	**2,856,383**	**3,356,383**
160311: Bonded debt interest/charges					
300: Supplies, Materials & Services					
7323 Professional services	29,079	49,781	0	0	0
300: Supplies, Materials & Services Total	**29,079**	**49,781**	**0**	**0**	**0**
600: Special Payments					
7636 Amortization	4,940,090	4,653,401	0	0	0
7900 Debt service	0	0	6,339,831	0	7,169,265
7924 Bond interest	3,977,282	3,960,718	0	0	0
8099 Special payments	200,601	222,613	0	6,339,831	0
600: Special Payments Total	**9,117,973**	**8,836,732**	**6,339,831**	**6,339,831**	**7,169,265**
160311: Bonded debt interest/charges Total	**9,147,052**	**8,886,513**	**6,339,831**	**6,339,831**	**7,169,265**
160601: Policy,Legislative & Regulator					
100: Personnel Services					
7100 Personnel Services	0	0	13,000	0	0
7101 Regular emp salary	265,837	256,888	273,775	273,775	265,910
7102 Overtime	313	3,916	4,900	4,900	4,972
7109 Incentive pay	0	0	0	0	1,800
7110 Admin leave pay	0	0	3,061	3,061	3,070
7111 Workers comp	8,699	17,826	13,200	13,200	14,640
7112 Medical insurance	46,418	44,754	55,986	55,986	58,930
7113 Dental insurance	3,575	2,880	4,000	4,000	4,000
7114 Vision care	970	788	1,000	1,000	1,000
7115 Medicare insurance	3,867	3,792	3,970	3,970	3,860
7121 Service contribution-PERS	51,018	49,419	52,176	52,176	49,800
7123 Deferred comp	6,917	6,608	6,226	6,226	0
7124 LI & AD & D	1,376	1,235	1,847	1,847	1,550
7125 Unemployment insurance	717	711	767	767	935
7128 LTD	3,355	3,272	3,488	3,488	3,390
7129 Chiropractic	190	181	200	200	220
7130 Insurance refund	0	3	0	272	0
7131 Other benefits	3,196	7,077	7,282	7,282	7,520
100: Personnel Services Total	**396,448**	**399,350**	**444,878**	**432,150**	**421,597**
200: Utility Comm. & Transportation					
7201 Postage	1,266	441	800	800	800
7202 Telephone	2,149	2,043	1,800	1,800	1,800
7203 Cellular phone charges	2,094	1,808	1,600	1,600	1,200
7204 Pagers	56	51	100	100	100
7211 Electricity	29,395	29,842	30,000	30,000	30,000
7212 Gas	682	1,126	550	550	800
7213 Water	1,158	1,237	825	825	1,100
7214 Sewer	1,147	1,187	800	800	900
200: Utility Comm. & Transportation Total	**37,947**	**37,735**	**36,475**	**36,475**	**36,700**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	18,000	0	0
7301 Printing,binding,duplication	10,881	8,037	7,000	5,000	6,500
7302 Photocopying	866	1,114	700	700	700
7303 Advertising	1,125	0	600	600	600
7306 Safety Equipment	0	22	0	0	0
7307 Office supplies	14,720	12,983	8,000	8,000	8,000
7308 Books & periodicals	468	0	500	500	500
7309 Membership & dues	12,109	10,874	12,000	12,000	14,000
7310 Uncollectible acct expense	273,658	297,797	204,000	204,000	204,000
7311 Collection agency fees	13,124	5,236	15,000	15,000	15,000

7312 Bank service charges	32,889	55,917	35,000	35,000	38,000
7313 Information systems software	596	0	2,000	2,000	1,200
7314 Business expense	4,278	2,953	7,000	7,000	7,325
7315 Conference expense	12,341	8,276	13,545	10,000	12,635
7321 Rent of Land, facilities	0	54	100	100	100
7322 Rental of equipment	0	154	0	127	200
7323 Professional services	(18,694)	31,050	48,363	40,000	50,000
7324 Purchased transp	0	113	0	0	0
7331 Repairs to Mach & equip	0	700	0	0	0
7332 Repairs to office equip	785	0	200	200	200
7333 Repairs to vehicles	0	119,892	77,000	77,000	106,580
7334 Repairs to buildings	0	136	500	500	500
7335 Sublet service contracts	8,135	10,332	10,000	10,000	8,000
7336 Car wash	0	446	500	500	545
7343 PL & PD insurance	13,000	10,882	2,900	2,900	7,500
7351 Motor veh fuel, lube	0	48,478	38,656	38,656	38,275
7352 Special dept materials	5,500	0	52	1,000	1,000
7353 Janitorial supplies	42	30	150	150	150
7355 General supplies	32	138	189	189	190
7358 Training & education	80	110	1,000	1,000	500
7359 Small tools and equip	1,780	8	2,000	2,000	2,000
7360 Overtime meals	0	0	100	100	0
7363 Employees physical exams	0	0	150	150	150
7366 Tuition Reimbursement	0	0	500	500	500
300: Supplies, Materials & Services Total	**387,715**	**625,732**	**505,705**	**474,872**	**524,850**
500: Equipment, Land & Structures					
7701 Office equip	1,982	0	2,500	2,500	2,300
7715 Data Processing hrdware	0	0	5,500	5,500	5,500
7717 Communication equip	0	0	500	500	500
500: Equipment, Land & Structures Total	**1,982**	**0**	**8,500**	**8,500**	**8,300**
600: Special Payments					
8022 Taxes	104,548	100,325	110,000	110,000	120,000
8099 Special payments	335	0	0	0	0
8199 Transfer Out	0	0	(66,903)	(66,903)	0
600: Special Payments Total	**104,883**	**100,325**	**43,097**	**43,097**	**120,000**
160601: Policy,Legislative & Regulator Total	**928,975**	**1,163,142**	**1,038,655**	**995,094**	**1,111,447**
160655: In Lieu Taxes					
600: Special Payments					
8099 Special payments	6,779,000	6,873,228	6,879,414	6,879,414	6,976,670
600: Special Payments Total	**6,779,000**	**6,873,228**	**6,879,414**	**6,879,414**	**6,976,670**
160655: In Lieu Taxes Total	**6,779,000**	**6,873,228**	**6,879,414**	**6,879,414**	**6,976,670**
Electric Utility Admin. Total	**20,266,015**	**21,006,225**	**17,114,283**	**17,070,722**	**18,613,765**

ACTIVITY:	**Engineering and Operations**	**DIVISION:**	**Engineering and Operations**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Electrical Engineering and Operations activity includes the management, supervision, training and support services for the Engineering, Metering, Utility Operations and Substation Maintenance Sections. Activity goals include: 1) planning for growth; 2) designing an electric system that is cost-effective, reliable, efficient and safe; 3) operating the City's utility systems in the most efficient and reliable manner; 4) restoring service as rapidly as possible following interruptions; 5) being responsive to customer constraints and project schedules; 6) maintaining the substation facilities and fiber optic systems at the least cost and optimum safety to both public and personnel; and 7) responding to calls and inquiries from customers and the public in a courteous, expedient and professional manner.

This activity has four major elements:

- Engineering – Engineer, design and prepare plans, specifications, construction drawings and cost estimates. Collect and analyze data for design of projects and prepare written proposals. Prepare bid packages for construction projects, administer the bidding process and perform construction management, inspections and contract administration. Perform short- and long-range system planning to accommodate growth and annexations and to identify system modifications and improvements. Conduct power systems studies, simulation and contingency analysis. Provide and coordinate engineering services for developers, architects, project engineers, other utilities and other City departments. Review building and development plans such as subdivision maps, parcel maps, off-site improvement plans and remodel/modification projects. Acquire encroachment permits, rights-of-way and public utility easements. Respond to questions and provide consultation to staff and the public regarding applicable laws, codes, regulations and construction details. Develop and maintain maps, schematics, diagrams, plans and specifications. Establish standards and policies including engineering, construction and material standards, rules and regulations, and electric service and metering manuals. Conduct electric and magnetic field (EMF), power quality and energy conservation audits. Construct and maintain the fiber optic infrastructure system and extend reliable communication interface. Provide information and training to educate the public in areas involving electric power services.

- Metering – Install revenue metering equipment at industrial and commercial facilities. Install and maintain remote meter reading equipment at larger industrial and commercial customers. Conduct periodic test, calibration, and diagnostic evaluation all metering installations. Procure and maintain inventory of all meters, instrument transformers, test switches, meter sockets and appurtenances. Investigate power diversion and vandalism cases as well as metering and billing complaints. Install and maintain communication equipment for remote data retrieval and radio read metering equipment. Provide customer service relative to energy usage, revenue meter equipment and their performance. Retrieve monthly meter data for time-of-use customers, calculate billing determinants, and establish billing spreadsheet. Prepare load profile, load forecast and load duration curves and analyze meter system abnormalities and failures. Implement the infrastructure for automatic meter reading (AMR) system.

ACTIVITY:	**Engineering and Operations**	**DIVISION:**	**Engineering and Operations**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

- Utility Operations (System Control and Dispatch) - Monitor, control and operate the Electric, Water/Wastewater and Storm systems and dispatch personnel for all City operations, with the exception of Public Safety personnel, on a 24-hour basis. Develop, maintain and implement load curtailment and rolling blackout procedures as directed. Control and direct the service restoration process during periods of power interruptions. Call out and dispatch personnel for emergency service restorations. Maintain system maps, records and dispatch boards. Operate and program the System Control and Data Acquisition System (SCADA). Evaluate data received from SCADA, and implement proper corrective measures. Prepare written switching procedures as well as various electric and water system operating reports. Respond to and/or reroute calls from the public. This activity is funded approximately 50 percent by the Public Works Department.

- Substation Maintenance - Maintain and ensure proper operation of all power equipment in four 60/12kV substation facilities including power transformers, circuit breakers, instrument transformers, station service transformers, battery systems and chargers. Test, calibrate and repair protective relays, intelligent equipment devices, remote control units, and controllers. Install and maintain perimeter lighting, intrusion alarm and security systems. Perform weekly substation inspections and record observed readings and deficiencies. Install and troubleshoot SCADA systems, fiber optic links and data communication phone lines. Update drawings, schematics, manuals, test and maintenance procedures. Conduct power quality surveys and analysis and provide customer support services.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed installation and commissioning of the new Survalent Technology SCADA System.
- Installed new remote terminal units in Henning, McLane, Killelea and Industrial substations.
- Improved communications technology in all substations and System Control & Dispatch Center.
- Completed the Killelea Substation Rehabilitation Project and the substation is in full service.
- Blue Shield and the Phase 1 Reynolds Ranch Development Project was completed and energized.
- Installed an automated new MSC Emergency Generator, automatic transfer switch (ATS), uninterruptible power system (UPS), and essential/emergency panelboards in the System Control & Dispatch Center.
- Completed installation of approximately 4,000 remotely-read meters.
- Established at least seven alternative routes and initiated environmental work for the 60kV Power Line to the west (Westside-NCPA STIG 60kV Line).

MAJOR 2009-10 OBJECTIVES

- Complete preliminary layout, engineering and design of an upgraded System Control and Dispatch Center.
- Continue the integration of remotely-read meters, install approximately 10,000 remote-read meters in total, and acquire two vehicle-mounted receivers to collect data.
- Complete preliminary engineering criteria and design for the 60kV/12kV Westside Substation, a 230kV/60kV/12kV substation by NCPA STIG Plant and a double-circuit 60kV Line connecting the two substations.

- Perform a series of power studies, acquire engineering software and install remote fault indicators to ensure system reliability and reduce outage times.
- Replace defective disconnect switches and old graphical recorders, install grounded-metal switch-platforms and perform other substation upgrades.
- Complete the Cable Rejuvenation Project in the Royal Crest subdivision and prepare another application for the next project on Grids 25-44.

PERFORMANCE MEASURES	2005-06	2006-07	2007-08	2008-09
Engineering: Projects designed, permits issued and work orders prepared	525	500	865	1,192
Metering: Number of meters installed, verified, maintained & AMR	475	420	1,061	1,448
Utility Operations: Number of service tickets prepared	3,300	2,400	2,450	2,100
Substation Maintenance: Number of equipment maintained & PQ responses	51	50	66	

RELATED COST CENTER(S)

- 160611
- 160612
- 160613
- 160626
- 160652
- 160653

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
160611: Electric Engineering & Oper Su					
100: Personnel Services					
7101 Regular emp salary	135,345	114,793	123,972	123,972	130,095
7102 Overtime	294	0	6,000	6,000	6,000
7103 Part time salary	441	0	8,000	8,000	8,000
7110 Admin leave pay	0	2,276	0	0	2,630
7111 Workers comp	14,676	16,581	3,300	3,300	3,660
7112 Medical insurance	3,007	0	0	0	0
7113 Dental insurance	1,712	995	1,000	1,000	1,000
7114 Vision care	445	243	250	250	250
7115 Medicare insurance	1,979	1,703	1,798	1,798	1,890
7121 Service contribution-PERS	25,968	22,098	23,627	23,627	24,365
7123 Deferred comp	4,053	3,264	3,719	3,719	0
7124 LI & AD & D	930	849	1,127	1,127	1,020
7125 Unemployment insurance	377	318	347	347	455
7128 LTD	1,711	1,449	1,579	1,579	1,660
7129 Chiropractic	86	52	50	50	60
7130 Insurance refund	2,917	1,857	1,850	1,850	1,850
7131 Other benefits	6,254	6,583	3,298	3,298	1,880
100: Personnel Services Total	**200,195**	**173,061**	**179,917**	**179,917**	**184,815**
200: Utility Comm. & Transportation					
7201 Postage	0	13	200	200	100
7202 Telephone	38	16	0	0	100
7203 Cellular phone charges	0	0	500	500	300
7204 Pagers	55	51	100	100	100
200: Utility Comm. & Transportation Total	**93**	**80**	**800**	**800**	**600**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	71	200	200	300
7302 Photocopying	0	0	100	100	0
7303 Advertising	1,883	263	500	500	1,500
7306 Safety Equipment	0	92	100	100	0
7307 Office supplies	0	205	150	150	0
7308 Books & periodicals	681	0	500	500	700
7309 Membership & dues	0	0	350	350	350
7313 Information systems software	0	0	0	0	40,000
7314 Business expense	0	0	300	300	600
7315 Conference expense	0	0	5,000	5,000	5,000
7323 Professional services	170	0	0	0	25,000
7335 Sublet service contracts	19,850	17,194	21,000	21,000	25,000
7343 PL & PD insurance	14,497	10,122	725	725	1,880
7355 General supplies	5	102	150	150	150
7358 Training & education	500	0	8,000	8,000	8,000
7359 Small tools and equip	0	0	50	50	1,000
7360 Overtime meals	0	16	100	100	0
7363 Employees physical exams	0	0	50	50	100
7399 Supplies, mat & services	0	31	100	100	50
300: Supplies, Materials & Services Total	**37,586**	**28,096**	**37,375**	**37,375**	**109,630**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	0	4,000
7715 Data Processing hrdware	0	1,450	4,000	3,000	3,000
7719 Other equip	0	1,771	2,000	3,000	2,000
500: Equipment, Land & Structures Total	**0**	**3,221**	**6,000**	**6,000**	**9,000**
160611: Electric Engineering & Oper Su Total	**237,874**	**204,458**	**224,092**	**224,092**	**304,045**
160612: Engineering					
100: Personnel Services					
7101 Regular emp salary	393,444	536,695	646,486	646,486	659,600
7102 Overtime	16,949	22,079	40,000	40,000	56,000
7103 Part time salary	72,416	43,975	55,833	55,833	57,805
7108 Meal allowance	0	25	0	80	0

7109 Incentive pay	41	1,427	1,867	1,867	1,820
7110 Admin leave pay	0	0	0	0	1,790
7111 Workers comp	36,479	33,411	26,400	26,400	29,280
7112 Medical insurance	61,788	73,095	88,952	88,952	114,110
7113 Dental insurance	5,432	6,545	8,000	8,000	8,000
7114 Vision care	1,324	1,595	2,000	2,000	2,000
7115 Medicare insurance	6,237	8,783	9,374	9,374	9,565
7121 Service contribution-PERS	81,624	102,057	123,207	123,207	123,525
7122 Social security payments	618	0	0	0	0
7123 Deferred comp	10,297	12,083	16,183	16,183	13,750
7124 LI & AD & D	3,391	3,969	5,838	5,838	5,400
7125 Unemployment insurance	1,229	1,590	1,810	1,810	2,310
7128 LTD	5,408	6,713	8,236	8,236	8,405
7129 Chiropractic	256	315	400	400	440
7130 Insurance refund	3	1,061	3,700	3,700	0
7131 Other benefits	11,815	13,330	17,197	17,197	15,040
100: Personnel Services Total	**708,751**	**868,748**	**1,055,483**	**1,055,563**	**1,108,840**
200: Utility Comm. & Transportation					
7201 Postage	707	949	900	900	900
7202 Telephone	0	383	375	375	0
7203 Cellular phone charges	1,767	4,133	563	1,724	4,000
7204 Pagers	164	128	150	150	150
200: Utility Comm. & Transportation Total	**2,638**	**5,593**	**1,988**	**3,149**	**5,050**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	705	702	1,500	1,500	1,000
7302 Photocopying	1,592	1,842	1,200	1,200	1,500
7303 Advertising	470	0	500	500	500
7305 Uniforms	0	71	0	0	0
7306 Safety Equipment	0	98	250	250	1,200
7307 Office supplies	637	3,498	1,500	1,500	1,500
7308 Books & periodicals	482	40	500	500	500
7309 Membership & dues	0	597	100	100	500
7313 Information systems software	0	0	15,000	15,000	5,000
7314 Business expense	25	138	150	150	150
7315 Conference expense	2,371	2,810	3,500	3,500	3,500
7323 Professional services	0	170	3,000	3,000	1,500
7330 Repairs to comm equip	0	0	100	100	0
7332 Repairs to office equip	0	0	60	851	1,000
7335 Sublet service contracts	3,380	19,067	35,160	35,160	52,000
7343 PL & PD insurance	27,387	20,396	5,800	5,800	15,000
7355 General supplies	196	3	60	60	50
7358 Training & education	1,800	0	16,000	16,000	12,000
7359 Small tools and equip	0	208	60	521	1,000
7369 Software Licensing Cost	0	0	0	0	8,000
300: Supplies, Materials & Services Total	**39,045**	**49,640**	**84,440**	**85,692**	**105,900**
500: Equipment, Land & Structures					
7701 Office equip	0	0	9,000	9,000	6,000
7715 Data Processing hrdware	0	9,603	8,000	8,000	4,000
500: Equipment, Land & Structures Total	**0**	**9,603**	**17,000**	**17,000**	**10,000**
160612: Engineering Total	**750,434**	**933,584**	**1,158,911**	**1,161,404**	**1,229,790**
160613: Meter Maintenance					
100: Personnel Services					
7101 Regular emp salary	48,525	128,687	81,474	81,474	92,800
7102 Overtime	10,358	3,427	5,000	5,000	3,500
7103 Part time salary	40	0	0	0	0
7106 Uniform allowance	75	187	300	300	150
7108 Meal allowance	15	0	150	150	0
7109 Incentive pay	0	3,858	3,215	3,215	1,820
7111 Workers comp	4,348	5,249	3,300	3,300	3,660
7112 Medical insurance	7,977	15,262	13,708	13,708	17,120
7113 Dental insurance	665	1,159	1,000	1,000	1,000
7114 Vision care	162	283	250	250	250

7115 Medicare insurance	858	1,948	1,181	1,181	1,350
7121 Service contribution-PERS	9,349	25,554	15,527	15,527	17,380
7123 Deferred comp	1	3,617	2,444	2,444	2,790
7124 LI & AD & D	494	1,056	770	770	770
7125 Unemployment insurance	136	356	228	228	330
7128 LTD	619	1,670	1,038	1,038	1,190
7129 Chiropractic	34	81	50	50	60
7130 Insurance refund	0	1,012	0	0	0
7131 Other benefits	1,853	2,084	2,167	2,167	1,880
100: Personnel Services Total	**85,509**	**195,490**	**131,802**	**131,802**	**146,050**
200: Utility Comm. & Transportation					
7201 Postage	0	296	50	282	400
7202 Telephone	1,081	1,088	1,202	1,202	1,200
7203 Cellular phone charges	393	989	1,251	1,948	3,500
200: Utility Comm. & Transportation Total	**1,474**	**2,373**	**2,503**	**3,432**	**5,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	102	158	100	188	250
7306 Safety Equipment	7	0	250	250	500
7307 Office supplies	371	0	50	175	500
7308 Books & periodicals	178	0	150	150	0
7313 Information systems software	0	970	900	900	1,000
7315 Conference expense	0	1,124	3,500	3,500	3,500
7331 Repairs to Mach & equip	0	0	500	500	500
7343 PL & PD insurance	4,295	3,204	725	725	1,880
7351 Motor veh fuel, lube	0	20	0	0	0
7352 Special dept materials	7,109	17,933	15,251	15,251	17,000
7355 General supplies	0	22	250	250	300
7358 Training & education	0	100	4,000	4,000	4,000
7359 Small tools and equip	720	60	250	388	500
7399 Supplies, mat & services	93	6	100	100	0
300: Supplies, Materials & Services Total	**12,875**	**23,597**	**26,026**	**26,377**	**29,930**
500: Equipment, Land & Structures					
7712 Meters	35,228	119,204	50,000	50,000	50,000
7714 Poles and pole line hrdware	0	0	500	500	1,000
7719 Other equip	7,335	0	41,000	41,000	50,000
500: Equipment, Land & Structures Total	**42,563**	**119,204**	**91,500**	**91,500**	**101,000**
160613: Meter Maintenance Total	**142,421**	**340,664**	**251,831**	**253,111**	**282,080**
160626: Util Syst Contr Dispatch-Other					
100: Personnel Services					
7101 Regular emp salary	216,084	184,641	0	153,890	0
7102 Overtime	29,127	42,236	40,000	43,114	0
7103 Part time salary	3,049	10,652	0	2,208	0
7108 Meal allowance	15	80	0	0	0
7109 Incentive pay	0	16	0	0	0
7111 Workers comp	15,932	0	0	0	0
7112 Medical insurance	30,118	27,432	0	23,178	0
7113 Dental insurance	2,345	1,940	0	1,576	0
7114 Vision care	572	473	0	384	0
7115 Medicare insurance	3,607	3,451	0	2,894	0
7121 Service contribution-PERS	42,344	35,839	0	29,612	0
7123 Deferred comp	5,817	4,812	0	4,512	0
7124 LI & AD & D	1,809	1,378	0	1,264	0
7125 Unemployment insurance	588	530	0	414	0
7128 LTD	2,737	2,284	0	1,916	0
7129 Chiropractic	112	101	0	82	0
7131 Other benefits	6,790	0	0	0	0
7189 Transfer Out	0	0	0	0	287,850
100: Personnel Services Total	**361,046**	**315,865**	**40,000**	**265,044**	**287,850**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	100
7202 Telephone	0	0	0	0	1,500
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**1,600**

300: Supplies, Materials & Services					
7332 Repairs to office equip	80	0	0	0	100
7335 Sublet service contracts	195	66	0	0	5,000
7343 PL & PD insurance	15,738	0	0	0	0
7352 Special dept materials	0	0	0	0	400
7358 Training & education	1,140	481	0	90	3,500
300: Supplies, Materials & Services Total	**17,153**	**547**	**0**	**90**	**9,000**
160626: Util Syst Contr Dispatch-Other Total	**378,199**	**316,412**	**40,000**	**265,134**	**298,450**
160652: Substation Maintenance					
100: Personnel Services					
7101 Regular emp salary	141,117	156,439	257,130	257,130	177,370
7102 Overtime	5,409	7,985	12,900	12,900	12,000
7106 Uniform allowance	297	313	460	602	240
7109 Incentive pay	485	4,475	7,961	7,961	0
7111 Workers comp	14,480	11,189	9,900	9,900	7,320
7112 Medical insurance	10,627	16,133	32,461	32,461	27,260
7113 Dental insurance	1,599	1,824	3,000	3,000	2,000
7114 Vision care	390	444	750	750	500
7115 Medicare insurance	1,254	2,472	3,728	3,728	2,580
7121 Service contribution-PERS	24,149	31,069	49,004	49,004	33,220
7123 Deferred comp	1,356	2,169	2,388	2,388	2,330
7124 LI & AD & D	1,115	1,240	2,418	2,418	870
7125 Unemployment insurance	347	435	720	720	630
7128 LTD	1,582	2,035	3,276	3,276	2,260
7129 Chiropractic	75	87	150	150	110
7130 Insurance refund	639	817	650	650	0
7131 Other benefits	6,170	4,442	6,840	6,840	3,760
100: Personnel Services Total	**211,091**	**243,568**	**393,736**	**393,878**	**272,450**
200: Utility Comm. & Transportation					
7201 Postage	26	61	50	50	0
7203 Cellular phone charges	515	314	879	879	200
7204 Pagers	48	51	139	139	100
200: Utility Comm. & Transportation Total	**589**	**426**	**1,068**	**1,068**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	32	0	0	0
7303 Advertising	465	0	0	0	500
7306 Safety Equipment	306	188	1,500	1,500	1,000
7307 Office supplies	0	27	100	100	100
7308 Books & periodicals	0	0	100	100	200
7309 Membership & dues	0	0	300	300	150
7314 Business expense	182	0	200	200	0
7315 Conference expense	0	0	5,000	5,000	3,500
7322 Rental of equipment	0	0	1,000	1,000	1,000
7323 Professional services	4,703	1,681	55,000	55,000	55,000
7331 Repairs to Mach & equip	2,254	2,895	4,035	4,035	5,000
7335 Sublet service contracts	3,184	2,073	2,527	2,527	4,000
7343 PL & PD insurance	14,303	6,830	2,175	2,175	3,750
7352 Special dept materials	1,469	2,093	2,000	2,000	5,000
7355 General supplies	970	960	1,059	1,059	5,000
7358 Training & education	0	113	9,000	9,000	6,000
7359 Small tools and equip	539	2,975	1,563	1,563	5,000
7399 Supplies, mat & services	0	96	100	100	0
300: Supplies, Materials & Services Total	**28,375**	**19,963**	**85,659**	**85,659**	**95,200**
500: Equipment, Land & Structures					
7719 Other equip	0	2,175	2,500	7,839	10,000
7720 Other contracts	0	13,103	50,000	50,000	0
500: Equipment, Land & Structures Total	**0**	**15,278**	**52,500**	**57,839**	**10,000**
160652: Substation Maintenance Total	**240,055**	**279,235**	**532,963**	**538,444**	**377,950**
160653: Utility System Control & Dispa					
100: Personnel Services					
7100 Personnel Services	0	0	27,440	0	0

7101 Regular emp salary	226,909	263,852	465,552	465,552	483,610
7102 Overtime	40,316	48,574	61,000	61,000	33,500
7103 Part time salary	3,214	10,737	11,933	11,933	16,748
7108 Meal allowance	75	395	231	231	469
7109 Incentive pay	22	28	26	26	0
7110 Admin leave pay	0	0	0	0	1,970
7111 Workers comp	15,742	30,702	16,500	16,500	18,300
7112 Medical insurance	26,677	34,436	70,347	70,347	74,550
7113 Dental insurance	2,432	2,720	5,000	5,000	5,000
7114 Vision care	593	663	1,250	1,250	1,250
7115 Medicare insurance	3,927	4,700	6,751	6,751	7,015
7121 Service contribution-PERS	42,518	51,077	88,725	88,725	90,570
7123 Deferred comp	5,841	7,179	13,967	13,967	11,430
7124 LI & AD & D	1,813	2,035	4,341	4,341	4,035
7125 Unemployment insurance	590	751	1,304	1,304	1,965
7128 LTD	2,752	3,283	5,931	5,931	6,160
7129 Chiropractic	117	141	250	250	275
7130 Insurance refund	0	10	0	0	0
7131 Other benefits	6,708	12,189	12,384	12,384	9,400
7188 Transfer In	0	0	0	0	(287,850)
100: Personnel Services Total	**380,246**	**473,472**	**792,932**	**765,492**	**478,397**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	100
7202 Telephone	10,770	8,631	9,000	9,000	9,000
7203 Cellular phone charges	373	1,151	1,257	1,257	1,400
7204 Pagers	274	363	300	300	300
7212 Gas	280	359	200	200	200
200: Utility Comm. & Transportation Total	**11,697**	**10,504**	**10,857**	**10,857**	**11,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	133	150	150	150
7302 Photocopying	0	655	50	50	0
7307 Office supplies	124	860	1,179	1,179	2,100
7308 Books & periodicals	105	105	300	300	300
7313 Information systems software	0	1,300	0	0	0
7315 Conference expense	0	98	5,200	5,200	5,200
7323 Professional services	31	0	5,000	13,874	0
7330 Repairs to comm equip	358	1,500	4,500	4,500	2,000
7331 Repairs to Mach & equip	197	0	500	500	500
7332 Repairs to office equip	42	0	50	50	0
7334 Repairs to buildings	857	0	200	200	0
7335 Sublet service contracts	1,555	16,432	28,008	28,008	28,000
7343 PL & PD insurance	15,550	18,742	3,625	3,625	9,380
7353 Janitorial supplies	11	0	50	50	50
7355 General supplies	0	53	271	575	800
7358 Training & education	2,526	1,738	5,000	5,000	5,000
7359 Small tools and equip	364	1,853	250	494	1,200
300: Supplies, Materials & Services Total	**21,720**	**43,469**	**54,333**	**63,755**	**54,680**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	0	4,000	4,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**4,000**	**4,000**	**0**
600: Special Payments					
8099 Special payments	3,391	0	3,500	3,500	3,500
600: Special Payments Total	**3,391**	**0**	**3,500**	**3,500**	**3,500**
160653: Utility System Control & Dispa Total	**417,054**	**527,445**	**865,622**	**847,604**	**547,577**
Electric Utility Engineering Total	**2,166,037**	**2,601,798**	**3,073,419**	**3,289,789**	**3,039,892**

ACTIVITY:	**Construction and Maintenance**	**DIVISION:**	**Construction and Maintenance**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Construction and Maintenance activity includes the management, supervision, training and support services for the Construction and Maintenance Division as well as personnel and equipment for around-the-clock response capability for system reliability and customer electric problems.

- Construction – Construct overhead and underground line extensions to serve new and additional loads to all customer classes. Construct system upgrades and expansions for capacity, reliability and operating flexibility increases; examples of which are transmission and main feeder lines, substation construction and expansion, get-a-ways and distribution system equipment to improve efficiency, system operation and service restoration. A program to systematically replace aged, decaying wood poles is also included in this activity.
- Maintenance – Maintain 132 miles of overhead and 156 miles of underground 12 kV distribution lines as well as 13 miles of 60 kV transmission lines that includes periodic inspections, corrective work and record keeping. Repair and replacement of system components and the installation and maintenance of the City's Dusk to Dawn Lighting Program (185 DD) are included in this activity as well as the "work for others," which includes customer-requested system modifications and damage to equipment.
- Customer service – Provide response to electric system and customer trouble around the clock. Locate underground facilities in response to requests by contractors, citizens, and others through Underground Service Alert. Obtain system data such as voltage and current readings. Connect and disconnect customers, and set meters at new customer locations. Approximately 483 service calls, including 152 after-hour calls, 2,087 locating calls and 325 meter-sets are handled per year.
- Streetlight maintenance – Maintain the 7,144 units of street and alley lighting system. Staff respond to approximately 800 calls for service to the system per year. Electrical energy utilized by the lighting system is also included.
- Tree trimming – Provide line clearance for overhead power lines from trees. This element is performed via a private contractor supervised by Department staff. Approximately 50 miles of overhead line is cleared per year involving 3,200 trees.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completion of the Killelea Substation Rehabilitation Project.
- Completion of Reynolds Ranch subdivision construction.
- Completion of the 12kV overhead line for the Blue Shield Project.

MAJOR 2009-10 OBJECTIVES

- Construction and reroute of the 60kv transmission line.
- Continue to implement a cost effective and structured tree trimming program.
- Complete Mills Avenue feeder circuit from Century Boulevard to Harney Lane.
- Begin a comprehensive program of reconstruction and rejuvenation of aged underground facilities.
- Construction of 12kV overhead line for new commercial development.

ACTIVITY: Construction and Maintenance **DIVISION:** Construction and Maintenance
DEPARTMENT: Electric Utility **FUND:** Electric Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Wood pole replacements	45	25	33
Customer service calls	4,122	4,195	1,947
Streetlight calls	800	800	790
Tree line clearance	2,399	2,294	2,000

RELATED COST CENTER(S)

- 160602
- 160622
- 160649
- 160650
- 160651
- 160654

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
160602: Electric Const & Maint-Supervi					
100: Personnel Services					
7101 Regular emp salary	347,852	341,218	172,893	295,000	569,240
7102 Overtime	12,556	24,653	20,000	20,000	19,815
7103 Part time salary	1,031	31,113	0	1,353	0
7104 Contract emp salary	20,485	11,249	300,684	100,000	0
7106 Uniform allowance	3,265	2,371	0	1,113	1,750
7108 Meal allowance	15	30	0	0	0
7109 Incentive pay	24,165	33,628	10,070	13,798	44,640
7110 Admin leave pay	(1,372)	0	0	0	0
7111 Workers comp	16,580	11,617	6,600	6,600	25,620
7112 Medical insurance	36,130	37,443	27,753	27,753	69,340
7113 Dental insurance	3,984	3,397	2,000	2,000	7,000
7114 Vision care	992	901	500	500	1,750
7115 Medicare insurance	5,037	5,769	2,507	2,507	8,260
7121 Service contribution-PERS	71,920	68,777	32,950	32,950	106,610
7122 Social security payments	215	0	0	0	0
7123 Deferred comp	9,461	9,555	3,021	4,130	9,660
7124 LI & AD & D	3,038	2,673	1,624	1,624	3,790
7125 Unemployment insurance	963	1,003	484	484	2,000
7128 LTD	4,697	4,484	2,203	2,203	7,260
7129 Chiropractic	149	160	100	100	390
7130 Insurance refund	2,207	1,658	0	606	1,850
7131 Other benefits	7,066	4,612	4,599	4,599	13,160
100: Personnel Services Total	**570,436**	**596,311**	**587,988**	**517,320**	**892,135**
200: Utility Comm. & Transportation					
7201 Postage	19	57	100	100	0
7203 Cellular phone charges	4,529	4,865	4,200	4,200	0
7204 Pagers	674	611	500	500	0
200: Utility Comm. & Transportation Total	**5,222**	**5,533**	**4,800**	**4,800**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	357	0	0	0
7303 Advertising	625	404	0	0	0
7306 Safety Equipment	10,325	24,907	25,000	25,000	28,000
7307 Office supplies	3,381	1,590	2,500	2,500	2,500
7308 Books & periodicals	820	0	250	250	250
7309 Membership & dues	38	0	0	0	0
7314 Business expense	28	0	300	300	300
7315 Conference expense	3,640	1,167	9,000	7,000	9,000
7322 Rental of equipment	100	216	20,000	15,000	15,000
7323 Professional services	5,732	18,611	25,000	20,000	25,000
7331 Repairs to Mach & equip	0	11	0	0	0
7333 Repairs to vehicles	0	1,475	50,000	50,000	50,000
7343 PL & PD insurance	16,378	7,091	1,450	1,450	13,130
7352 Special dept materials	369	214	500	500	500
7354 Photo supplies	0	0	200	200	200
7355 General supplies	0	299	500	500	500
7358 Training & education	0	0	1,000	1,000	1,100
7359 Small tools and equip	14	226	60	60	0
7363 Employees physical exams	325	130	0	0	0
300: Supplies, Materials & Services Total	**41,775**	**56,698**	**135,760**	**123,760**	**145,480**
160602: Electric Const & Maint-Supervi Total	**617,433**	**658,542**	**728,548**	**645,880**	**1,037,615**
160622: Customer Service Maintenance					
100: Personnel Services					
7101 Regular emp salary	71,168	80,771	252,556	252,556	261,480
7102 Overtime	37,525	38,232	35,000	35,000	34,824
7104 Contract emp salary	202	27	0	0	0
7106 Uniform allowance	188	0	875	875	750
7108 Meal allowance	30	115	0	40	0

7109 Incentive pay	8,598	11,726	25,256	25,256	26,150
7111 Workers comp	13,478	16,270	9,900	9,900	10,980
7112 Medical insurance	8,890	14,961	37,221	37,221	46,090
7113 Dental insurance	1,003	1,022	3,000	3,000	3,000
7114 Vision care	245	249	750	750	750
7115 Medicare insurance	967	1,095	2,363	2,363	2,450
7121 Service contribution-PERS	15,215	17,353	48,132	48,132	48,970
7123 Deferred comp	2,313	2,669	7,577	7,577	7,850
7124 LI & AD & D	593	606	2,380	2,380	2,260
7125 Unemployment insurance	194	222	707	707	920
7128 LTD	984	1,133	3,218	3,218	3,340
7129 Chiropractic	49	53	150	150	170
7130 Insurance refund	139	278	650	650	0
7131 Other benefits	5,744	6,460	6,718	6,718	5,640
100: Personnel Services Total	**167,525**	**193,242**	**436,453**	**436,493**	**455,624**
300: Supplies, Materials & Services					
7343 PL & PD insurance	13,313	9,932	2,175	2,175	5,630
7358 Training & education	0	100	100	100	3,000
7359 Small tools and equip	0	0	3,570	3,570	5,000
300: Supplies, Materials & Services Total	**13,313**	**10,032**	**5,845**	**5,845**	**13,630**
500: Equipment, Land & Structures					
7707 Street lighting equip	77	0	0	0	0
7713 Wire	72	0	0	0	0
7714 Poles and pole line hrdware	1,035	0	0	0	0
7719 Other equip	67	0	0	0	0
500: Equipment, Land & Structures Total	**1,251**	**0**	**0**	**0**	**0**
160622: Customer Service Maintenance Total	**182,089**	**203,274**	**442,298**	**442,338**	**469,254**
160649: Hazardous Material Handling (P					
600: Special Payments					
8099 Special payments	0	0	948	0	1,000
600: Special Payments Total	**0**	**0**	**948**	**0**	**1,000**
160649: Hazardous Material Handling (P Total	**0**	**0**	**948**	**0**	**1,000**
160650: System Maintenance-Overhead					
100: Personnel Services					
7101 Regular emp salary	179,769	207,943	381,445	381,445	342,060
7102 Overtime	41,910	72,522	30,000	30,000	29,945
7103 Part time salary	1,091	10,653	0	7,213	0
7104 Contract emp salary	32,061	46,536	0	6,277	0
7106 Uniform allowance	410	0	1,500	1,500	1,000
7108 Meal allowance	525	1,155	0	120	0
7109 Incentive pay	15,057	23,760	38,145	38,145	34,210
7111 Workers comp	27,401	21,797	16,500	16,500	14,640
7112 Medical insurance	22,133	23,878	78,255	78,255	68,470
7113 Dental insurance	2,165	2,147	5,000	5,000	4,000
7114 Vision care	551	578	1,250	1,250	1,000
7115 Medicare insurance	3,768	4,826	5,531	5,531	4,960
7121 Service contribution-PERS	36,398	43,038	72,696	72,696	64,060
7122 Social security payments	221	0	0	0	0
7123 Deferred comp	4,546	5,793	5,135	5,135	7,790
7124 LI & AD & D	1,579	1,445	3,634	3,634	2,330
7125 Unemployment insurance	563	722	1,068	1,068	1,200
7128 LTD	2,396	2,825	4,860	4,860	4,360
7129 Chiropractic	110	110	250	250	220
7130 Insurance refund	253	562	0	(65)	0
7131 Other benefits	11,677	8,654	10,146	10,146	7,520
100: Personnel Services Total	**384,584**	**478,944**	**655,415**	**668,960**	**587,765**
200: Utility Comm. & Transportation					
7212 Gas	265	0	0	0	0
200: Utility Comm. & Transportation Total	**265**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety Equipment	6,889	8,053	0	0	0

7315 Conference expense	758	0	0	0	0
7322 Rental of equipment	11,706	0	0	0	0
7323 Professional services	3,404	5,300	305	305	0
7331 Repairs to Mach & equip	591	3,968	6,000	6,000	6,000
7335 Sublet service contracts	0	6,503	11,638	7,000	10,000
7343 PL & PD insurance	27,067	13,306	3,625	3,625	7,500
7352 Special dept materials	364	372	0	0	0
7355 General supplies	1,985	2,187	500	500	1,000
7359 Small tools and equip	9,374	11,951	18,000	18,000	20,000
7399 Supplies, mat & services	5,430	6,670	0	0	0
300: Supplies, Materials & Services Total	**67,568**	**58,310**	**40,068**	**35,430**	**44,500**
500: Equipment, Land & Structures					
7707 Street lighting equip	3,919	37,674	30,000	30,000	30,000
7711 Transformers	0	0	28,000	28,000	50,000
7713 Wire	8,353	86,357	65,000	65,000	75,000
7714 Poles and pole line hrdware	48,565	86,396	70,000	70,000	70,000
7719 Other equip	4,538	37,921	31,375	31,375	50,000
7720 Other contracts	500	0	5,000	5,000	5,000
7722 Right of way	0	615	0	0	0
7730 Underground lines & hrdware	0	41,992	0	0	0
500: Equipment, Land & Structures Total	**65,875**	**290,955**	**229,375**	**229,375**	**280,000**
160650: System Maintenance-Overhead Total	**518,292**	**828,209**	**924,858**	**933,765**	**912,265**
160651: System Maintenance-Underground					
100: Personnel Services					
7101 Regular emp salary	119,492	162,666	240,386	240,386	166,460
7102 Overtime	22,959	77,863	33,000	33,000	42,721
7103 Part time salary	(88)	12,285	0	6,935	0
7104 Contract emp salary	22,803	68,770	0	6,341	0
7106 Uniform allowance	342	0	688	688	400
7108 Meal allowance	225	1,005	0	760	0
7109 Incentive pay	7,909	15,981	24,039	24,039	16,650
7111 Workers comp	16,523	15,486	9,900	9,900	7,320
7112 Medical insurance	14,884	23,205	12,102	12,102	13,170
7113 Dental insurance	1,325	1,867	3,000	3,000	2,000
7114 Vision care	329	512	750	750	500
7115 Medicare insurance	2,352	4,758	3,486	3,486	2,420
7121 Service contribution-PERS	24,674	32,527	45,813	45,813	31,180
7122 Social security payments	394	0	0	0	0
7123 Deferred comp	3,401	3,979	7,212	7,212	2,160
7124 LI & AD & D	1,053	1,333	2,277	2,277	1,460
7125 Unemployment insurance	377	640	673	673	590
7128 LTD	1,616	2,134	3,063	3,063	2,130
7129 Chiropractic	68	98	150	150	110
7130 Insurance refund	388	668	3,700	3,700	1,850
7131 Other benefits	7,041	6,148	6,394	6,394	3,760
100: Personnel Services Total	**248,067**	**431,925**	**396,633**	**410,669**	**294,881**
200: Utility Comm. & Transportation					
7201 Postage	243	571	300	300	0
7203 Cellular phone charges	55	0	0	0	0
200: Utility Comm. & Transportation Total	**298**	**571**	**300**	**300**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	210	0	0	0	0
7303 Advertising	157	484	0	0	0
7306 Safety Equipment	166	2	0	51	0
7315 Conference expense	652	0	0	0	0
7321 Rent of Land, facilities	180	0	0	0	0
7322 Rental of equipment	0	4,985	0	6,349	0
7323 Professional services	0	1,502	0	0	0
7331 Repairs to Mach & equip	0	4,720	0	0	0
7335 Sublet service contracts	0	0	10,000	10,000	10,000
7343 PL & PD insurance	16,321	9,454	2,175	2,175	3,750
7352 Special dept materials	414	997	0	372	0

7355 General supplies	1,092	859	1,000	1,022	2,000
7359 Small tools and equip	10,141	18,495	18,000	18,000	20,000
7399 Supplies, mat & services	6,193	0	0	8	0
300: Supplies, Materials & Services Total	**35,526**	**41,498**	**31,175**	**37,977**	**35,750**
500: Equipment, Land & Structures					
7707 Street lighting equip	48,831	381	20,000	20,000	20,000
7711 Transformers	0	11,578	150,000	150,000	150,000
7713 Wire	17,835	208,746	66,855	66,855	60,000
7714 Poles and pole line hrdware	13,430	10,826	25,000	25,000	25,000
7719 Other equip	18,767	149,411	51,216	51,216	75,000
7720 Other contracts	8,025	15,146	10,000	10,000	72,000
7727 Curb, gutter & sidewalks	0	0	5,000	5,000	5,000
7730 Underground lines & hrdware	0	484	165,605	165,605	0
500: Equipment, Land & Structures Total	**106,888**	**396,572**	**493,676**	**493,676**	**407,000**
160651: System Maintenance-Underground To	**390,779**	**870,566**	**921,784**	**942,622**	**737,631**
160654: Tree Trimming					
100: Personnel Services					
7101 Regular emp salary	1,206	2,202	0	0	0
7102 Overtime	574	260	0	0	0
7109 Incentive pay	0	179	0	0	0
7112 Medical insurance	355	343	0	0	0
7113 Dental insurance	34	29	0	0	0
7114 Vision care	8	7	0	0	0
7115 Medicare insurance	26	39	0	0	0
7121 Service contribution-PERS	232	458	0	0	0
7123 Deferred comp	36	71	0	0	0
7124 LI & AD & D	20	16	0	0	0
7125 Unemployment insurance	3	6	0	0	0
7128 LTD	15	30	0	0	0
7129 Chiropractic	2	1	0	0	0
100: Personnel Services Total	**2,511**	**3,641**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7335 Sublet service contracts	340,191	402,860	380,000	380,000	375,000
7351 Motor veh fuel, lube	0	797	0	0	0
300: Supplies, Materials & Services Total	**340,191**	**403,657**	**380,000**	**380,000**	**375,000**
160654: Tree Trimming Total	**342,702**	**407,298**	**380,000**	**380,000**	**375,000**
Electric Utility Construction Total	**2,051,295**	**2,967,889**	**3,398,436**	**3,344,605**	**3,532,765**

ACTIVITY:	**Business Planning & Marketing**	**DIVISION:**	**Business Planning & Marketing**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Business Planning and Marketing activity includes the management, supervision, training and support services for resource planning and development as well as our legislative and regulatory activities and Public Benefits. Activity goals include: 1) providing reliable power at the lowest practical cost in accordance with sound business and engineering principles; 2) rate design and implementation; 3) planning and marketing to ensure the continued benefits of the City of Lodi's electric utility partnership with the customer owners; 4) active participation in legislative and regulatory advocacy programs; 5) administer and implement Public Benefits programs in compliance with AB1890, as well as other state-mandated programs, such as solar rebates and energy efficiency goal-setting and annual reporting; 6) maintain a Key Account Program to interface with commercial/industrial customers; 7) aggressively participate in economic development activities on behalf of the City of Lodi; and 8) read all electric and water meters, and provide electric utility service connections and disconnections. This activity has five major elements:

- Resource development, acquisition and operation – Develop, acquire and monitor power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis for incorporation into the Department's budget process. Identify excess resources available for potential wholesale marketing. Market any excess resources and develop new electric services and financial products as required. Purchase energy to close open positions consistent with the Department's Risk Management Policy. Maintain the Department's Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with Joint Power Agency (JPA).
- Financial planning and rates – Provide forecasted revenue and customer usage analysis for incorporation into the Department's budget process. Develop and maintain competitive electric rate and service schedules to achieve revenue requirements. Collect and translate load research data for system analysis, cost-of-service, and time-of-use billing determinants. Coordinate the Department's budget process and participate in the development and monitoring of JPA budgets. Monitor local electric and JPA capital projects and make recommendations for project financing/refinancing in accordance with applicable federal, state and city guidelines. Coordinate related Department activities with Financial Services Division.
- Legislative and regulatory advocacy – Maintain a proactive approach to the continuous political challenges at the state and federal level. These challenges include ongoing efforts to erode local control through new mandates and reporting requirements, many of which would have negative rate impacts on our customer/owners. Maintain a presence at both the state and federal level with the legislature and the joint advocacy activities of CMUA and NCPA, as well as at the local level with the Lodi Chamber of Commerce Governmental Relations Committee.
- Customer field services – Responsible for electric and water utility meter reading. This section is also responsible for service shut-off for non-payment, and provides turn-on services for new or re-established accounts. Identifies customer concerns and needs as they apply to electric services and implement appropriate solutions.
- Customer outreach and programs – Responsible for the delivery and maintenance of the Public Benefits Program, a state-mandated program, as well as various other state required ratepayer programs. Incorporated with these programs, are energy conservation/efficiency efforts, assistance to low-income customers, renewable energy resources, energy research & demonstration projects, energy education, electric safety presentations, solar power education and rebates, energy audits, and more. In addition, the utility maintains an aggressive Key Accounts program, with daily contact to various major energy users in Lodi and participation in the Lodi Chamber of Commerce Industrial Group.

ACTIVITY: Business Planning & Marketing **DIVISION:** Business Planning & Marketing
DEPARTMENT: Electric Utility **FUND:** Electric Fund

MAJOR 2008-09 ACCOMPLISHMENTS

- Continued active participation in the NCPA External Affairs Task Force, mobilizing community groups and providing grassroots support and advocacy to influence energy policy at local, state and federal levels.
- Provided energy efficiency services (audits, rebates, presentations to over 4,500 customers); these services assisted our customers in saving 1 million kilowatt hours of energy.
- Successfully implemented and conducted the utility's first-ever Youth Energy Summit event.
- Met objective of turning off electric service, on a timely basis, to all non-paying customers with overdue accounts in excess of $100.
- Achieved goal of providing same- or next-day turn-on service for new customers.
- Achieved goal of meeting with utility's major customers at least once per month on various issues of interest/concern to utility, the customer and the City of Lodi.

MAJOR 2009-10 OBJECTIVES

- Continued emphasis on work at the State Legislature, Air Resources Board and CEC to comply with escalating regulatory reporting requirements.
- Adjust Lodi Solar Rebate Program to reflect changes mandated by the California Energy Commission and experience.
- Create and implement a new low-income customer weatherization program.
- Implement programs beneficial to our customers using external funding, such as federal economic stimulus funds.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Number of Customers (meters)	25,712	25,575	25,600
kWh Sales	458,740,745	450,407,709	454,165,917
Sales Revenue	$65,916,132	$64,879,709	$69,024,340
Discount Rate Participation (# of meters)	2,539	2,381	2,414

RELATED COST CENTER(S)

- 160603
- 160621
- 160642
- 164.4220
- 164604
- 164605
- 164606
- 164608
- 164609

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
164: Public Benefits Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	2,180,419	602,739	0	0	602,739
090: Operating Transfers Out Total	**2,180,419**	**602,739**	**0**	**0**	**602,739**
164: Public Benefits Fund B/S Total	**2,180,419**	**602,739**	**0**	**0**	**602,739**
160603: Business Planning & Marketing					
100: Personnel Services					
7101 Regular emp salary	188,185	266,545	303,843	303,843	205,960
7103 Part time salary	0	1,925	0	0	0
7110 Admin leave pay	1,457	1,485	5,843	5,843	4,080
7111 Workers comp	15,732	19,894	9,900	9,900	7,320
7112 Medical insurance	22,047	16,234	13,708	13,708	15,410
7113 Dental insurance	2,155	2,819	3,000	3,000	2,000
7114 Vision care	525	687	750	750	500
7115 Medicare insurance	1,422	2,756	4,406	4,406	2,990
7121 Service contribution-PERS	36,182	50,624	57,906	57,906	38,570
7123 Deferred comp	5,579	7,576	9,115	9,115	0
7124 LI & AD & D	1,690	2,179	2,810	2,810	1,730
7125 Unemployment insurance	523	743	851	851	725
7128 LTD	2,380	3,358	3,871	3,871	2,625
7129 Chiropractic	95	95	150	150	110
7130 Insurance refund	285	2,648	3,700	3,700	8,320
7131 Other benefits	6,704	7,898	8,082	8,082	3,760
100: Personnel Services Total	**284,961**	**387,466**	**427,935**	**427,935**	**294,100**
200: Utility Comm. & Transportation					
7201 Postage	28	23	2,000	2,000	0
7203 Cellular phone charges	1,786	1,975	1,500	1,500	0
200: Utility Comm. & Transportation Total	**1,814**	**1,998**	**3,500**	**3,500**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	38	5,852	14,000	14,000	14,000
7307 Office supplies	55	70	0	115	115
7313 Information systems software	2,731	0	0	0	0
7314 Business expense	907	5,558	8,600	8,600	240
7315 Conference expense	3,233	5,647	21,500	21,500	19,500
7323 Professional services	25,488	67,938	55,000	55,000	40,000
7332 Repairs to office equip	106	0	0	0	0
7340 Representation expense	0	0	0	0	2,725
7343 PL & PD insurance	15,540	12,144	2,175	2,175	3,750
7355 General supplies	0	18	0	0	0
7358 Training & education	128	595	750	750	750
7359 Small tools and equip	58	143	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**48,284**	**97,965**	**103,025**	**103,140**	**82,080**
500: Equipment, Land & Structures					
7701 Office equip	7,185	2,126	500	500	500
7715 Data Processing hrdware	2,881	0	3,100	3,100	3,100
500: Equipment, Land & Structures Total	**10,066**	**2,126**	**3,600**	**3,600**	**3,600**
160603: Business Planning & Marketing Total	**345,125**	**489,555**	**538,060**	**538,175**	**379,780**
160621: Meter Reading Services					
100: Personnel Services					
7101 Regular emp salary	324,910	336,201	341,461	341,461	335,530
7102 Overtime	10,780	4,924	6,000	6,000	6,000
7103 Part time salary	24,395	34,529	51,000	51,000	52,000
7106 Uniform allowance	1,186	900	1,200	1,200	1,400
7108 Meal allowance	0	15	0	0	0
7109 Incentive pay	901	904	900	900	1,720
7111 Workers comp	20,197	19,666	23,100	23,100	25,620
7112 Medical insurance	47,410	49,043	50,746	50,746	52,500
7113 Dental insurance	5,358	5,160	7,000	7,000	7,000

7114 Vision care	1,503	1,455	1,750	1,750	1,750
7115 Medicare insurance	3,707	3,909	3,403	3,403	3,345
7121 Service contribution-PERS	62,801	64,993	65,076	65,076	62,835
7122 Social security payments	590	0	0	0	0
7123 Deferred comp	9,695	10,111	10,244	10,244	0
7124 LI & AD & D	769	634	988	988	990
7125 Unemployment insurance	965	1,024	956	956	1,175
7128 LTD	4,145	4,294	4,350	4,350	4,275
7129 Chiropractic	247	259	350	350	390
7130 Insurance refund	4,476	5,656	5,550	5,550	19,190
7131 Other benefits	7,120	7,808	9,083	9,083	13,160
7189 Transfer Out	0	0	72,670	72,670	71,011
100: Personnel Services Total	**531,155**	**551,485**	**655,827**	**655,827**	**659,891**
200: Utility Comm. & Transportation					
7201 Postage	256	26	500	500	1,200
7203 Cellular phone charges	2,408	2,270	3,500	3,500	3,500
200: Utility Comm. & Transportation Total	**2,664**	**2,296**	**4,000**	**4,000**	**4,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,184	923	2,000	2,000	2,000
7302 Photocopying	33	0	50	50	50
7304 Laundry & dry cleaning	0	67	100	100	100
7305 Uniforms	1,704	2,389	2,000	2,000	3,200
7306 Safety Equipment	219	1,223	1,000	1,000	1,000
7307 Office supplies	1,061	1,997	1,000	1,000	0
7313 Information systems software	0	0	0	0	10,000
7315 Conference expense	0	0	5,000	5,000	2,000
7323 Professional services	0	0	0	0	5,000
7330 Repairs to comm equip	35	0	0	0	0
7332 Repairs to office equip	159	0	0	0	0
7333 Repairs to vehicles	29	0	0	0	0
7335 Sublet service contracts	5,618	2,036	10,000	10,000	14,000
7343 PL & PD insurance	16,504	12,005	5,075	5,075	13,130
7354 Photo supplies	85	0	300	300	300
7355 General supplies	70	133	400	400	400
7358 Training & education	89	0	2,000	3,500	2,000
7359 Small tools and equip	1,235	2,713	5,000	5,000	5,000
7360 Overtime meals	367	0	500	500	500
300: Supplies, Materials & Services Total	**28,392**	**23,486**	**34,425**	**35,925**	**58,680**
600: Special Payments					
8099 Special payments	0	78	0	0	0
600: Special Payments Total	**0**	**78**	**0**	**0**	**0**
160621: Meter Reading Services Total	**562,211**	**577,345**	**694,252**	**695,752**	**723,271**
160642: Bulk Power Purchase					
800: Bulk Power Purchase					
8201 Power purchase	43,362,499	44,557,595	46,870,976	46,871,711	43,969,873
8202 NCPA - GOR adjustments	0	(1,696,044)	0	0	0
800: Bulk Power Purchase Total	**43,362,499**	**42,861,551**	**46,870,976**	**46,871,711**	**43,969,873**
160642: Bulk Power Purchase Total	**43,362,499**	**42,861,551**	**46,870,976**	**46,871,711**	**43,969,873**
164604: Public Benefits					
100: Personnel Services					
7101 Regular emp salary	102,120	138,227	135,427	135,427	134,865
7102 Overtime	0	38	0	0	0
7103 Part time salary	11,302	0	0	0	0
7110 Admin leave pay	3,534	1,892	1,802	1,802	1,900
7111 Workers comp	7,639	9,087	6,600	6,600	7,320
7112 Medical insurance	13,041	17,358	18,768	18,768	20,230
7113 Dental insurance	1,783	1,990	2,000	2,000	2,000
7114 Vision care	435	485	500	500	500
7115 Medicare insurance	1,698	2,035	1,964	1,964	1,955
7121 Service contribution-PERS	21,815	26,602	25,810	25,810	25,255
7123 Deferred comp	2,105	3,957	4,063	4,063	0

7124 LI & AD & D	715	823	1,014	1,014	1,000
7125 Unemployment insurance	316	384	379	379	475
7128 LTD	1,438	1,750	1,725	1,725	1,720
7129 Chiropractic	85	103	100	100	110
7131 Other benefits	3,255	3,608	3,602	3,602	3,760
7188 Transfer In	0	0	(72,670)	(72,670)	(71,011)
100: Personnel Services Total	**171,281**	**208,339**	**131,084**	**131,084**	**130,079**
200: Utility Comm. & Transportation					
7201 Postage	48	41	1,000	1,000	1,500
7202 Telephone	0	21	0	0	0
7203 Cellular phone charges	1,425	1,853	2,000	2,000	2,200
200: Utility Comm. & Transportation Total	**1,473**	**1,915**	**3,000**	**3,000**	**3,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,958	490	7,000	7,000	7,000
7303 Advertising	10,935	14,007	25,000	25,000	22,500
7305 Uniforms	0	171	250	250	400
7307 Office supplies	1,740	5,105	3,516	3,516	3,300
7308 Books & periodicals	1,935	3,459	1,000	1,000	1,000
7309 Membership & dues	80	0	250	250	250
7314 Business expense	1,351	1,908	3,500	3,500	3,500
7315 Conference expense	1,121	765	3,500	2,000	3,500
7321 Rent of Land, facilities	323	725	2,000	2,000	2,000
7322 Rental of equipment	61	7,811	0	0	8,000
7323 Professional services	14,244	4,728	5,000	5,000	5,000
7338 Sponsorships	0	0	0	0	10,000
7343 PL & PD insurance	7,545	5,547	1,450	1,450	3,750
7352 Special dept materials	0	593	0	0	0
7355 General supplies	161	99	100	0	0
7358 Training & education	(154)	750	2,500	0	2,500
7359 Small tools and equip	30	2,012	5,000	0	5,000
7399 Supplies, mat & services	5	2,441	3,000	0	3,000
300: Supplies, Materials & Services Total	**43,335**	**50,611**	**63,066**	**50,966**	**80,700**
500: Equipment, Land & Structures					
7701 Office equip	0	1,924	3,000	0	3,000
500: Equipment, Land & Structures Total	**0**	**1,924**	**3,000**	**0**	**3,000**
164604: Public Benefits Total	**216,089**	**262,789**	**200,150**	**185,050**	**217,479**
164605: Demand-Side Management Service					
200: Utility Comm. & Transportation					
7201 Postage	0	167	0	0	0
200: Utility Comm. & Transportation Total	**0**	**167**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	594	8,253	0	0	0
7323 Professional services	29,226	21,741	124,980	124,980	125,000
300: Supplies, Materials & Services Total	**29,820**	**29,994**	**124,980**	**124,980**	**125,000**
500: Equipment, Land & Structures					
7719 Other equip	0	850	0	0	0
500: Equipment, Land & Structures Total	**0**	**850**	**0**	**0**	**0**
600: Special Payments					
8098 Public Benefits Program	78,847	178,955	351,599	325,000	375,000
600: Special Payments Total	**78,847**	**178,955**	**351,599**	**325,000**	**375,000**
164605: Demand-Side Management Service To	**108,667**	**209,966**	**476,579**	**449,980**	**500,000**
164606: Low-Income Services					
300: Supplies, Materials & Services					
7323 Professional services	0	13,820	37,000	20,000	75,000
300: Supplies, Materials & Services Total	**0**	**13,820**	**37,000**	**20,000**	**75,000**
164606: Low-Income Services Total	**0**	**13,820**	**37,000**	**20,000**	**75,000**
164608: Renewable Energy Resource/Tech					
300: Supplies, Materials & Services					
7323 Professional services	28,083	19,948	10,000	10,000	10,000
300: Supplies, Materials & Services Total	**28,083**	**19,948**	**10,000**	**10,000**	**10,000**

600: Special Payments					
8098 Public Benefits Program	57,000	0	0	0	0
600: Special Payments Total	**57,000**	**0**	**0**	**0**	**0**
164608: Renewable Energy Resource/Tech To	**85,083**	**19,948**	**10,000**	**10,000**	**10,000**
164609: Lodi CARE Program					
300: Supplies, Materials & Services					
7323 Professional services	12,000	2,780	5,000	5,000	7,000
300: Supplies, Materials & Services Total	**12,000**	**2,780**	**5,000**	**5,000**	**7,000**
600: Special Payments					
8000 Special payments	0	0	25,000	0	0
8097 Lodi CARE Program	23,942	6,544	0	25,000	43,000
600: Special Payments Total	**23,942**	**6,544**	**25,000**	**25,000**	**43,000**
164609: Lodi CARE Program Total	**35,942**	**9,324**	**30,000**	**30,000**	**50,000**
Electric Utility Marketing Total	**46,896,035**	**45,047,037**	**48,857,017**	**48,800,668**	**46,528,142**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Electric Utility Capital Outlay Fund**
DEPARTMENT:	**Electric Utility**		

Capital Improvement Project Descriptions:

Street Light Improvements **$25,000**
Street light grounding and fusing; replacement of deteriorated poles.

Substation Maintenance **$75,000**
Replacement of defective substation disconnect switches, installation of gas generators on power transformers, installation of five various transformers in three substations and Industrial Substation.

Grid 56 Cable/Unit Replacement **$100,000**
Replacement of deteriorating units and old direct buried cable in Grid 56.

Westside Substation **$120,000**
EIR study, negative declaration, preliminary engineering, criteria, design and scope, grown grid design.

Electric Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
161633: Street Light Improvement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	25,000
1827.1700 Force Account	18,335	5,586	0	0	0
1831.1700 Materials	5,061	98	0	0	0
900: Capital Projects Total	**23,396**	**5,684**	**0**	**0**	**25,000**
161633: Street Light Improvement Total	**23,396**	**5,684**	**0**	**0**	**25,000**
161650: Electric Service Center					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	75,000
1827.1700 Force Account	0	790	0	0	0
1829.1700 Equipment	0	27,568	0	0	0
1844.1700 Poles & Pole Line Hardware	0	63,115	0	0	0
900: Capital Projects Total	**0**	**91,473**	**0**	**0**	**75,000**
161650: Electric Service Center Total	**0**	**91,473**	**0**	**0**	**75,000**
161651: EUIP-Line Extensions					
500: Equipment, Land & Structures					
7719 Other equip	0	5,294	0	0	0
500: Equipment, Land & Structures Total	**0**	**5,294**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	12,750	100,000
1827.1700 Force Account	56,322	17,096	0	0	0
1829.1700 Equipment	14,673	360,261	0	0	0
1831.1700 Materials	1,073	5	0	0	0
1833.1700 Labor	260	8,600	12,750	0	0
1836.1700 Other	0	950	0	0	0
1841.1700 Transformers	0	113,801	0	0	0
1842.1700 Meters	0	564,686	0	0	0
1843.1700 Wires	3,383	0	0	0	0
1844.1700 Poles & Pole Line Hardware	16,864	1,781	0	0	0
900: Capital Projects Total	**92,575**	**1,067,180**	**12,750**	**12,750**	**100,000**
161651: EUIP-Line Extensions Total	**92,575**	**1,072,474**	**12,750**	**12,750**	**100,000**
161677: Killelea Substation Construct					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	12,905	120,000
1825.1700 Contracts	0	3,020,087	11,290	0	0
1825.2300 Contracts	6,724	0	0	0	0
1827.1700 Force Account	31,196	220,820	0	0	0
1829.1700 Equipment	0	778,397	0	0	0
1831.1700 Materials	0	23,275	1,613	0	0
1833.1700 Labor	0	67,632	0	0	0
1835.1700 Acquisition	0	203,116	0	0	0
1836.1700 Other	39,567	336,160	0	0	0
1836.2300 Other	199	648	0	0	0
1843.1700 Wires	0	87,569	0	0	0
1844.1700 Poles & Pole Line Hardware	0	23,708	0	0	0
900: Capital Projects Total	**77,686**	**4,761,412**	**12,903**	**12,905**	**120,000**
161677: Killelea Substation Construct Total	**77,686**	**4,761,412**	**12,903**	**12,905**	**120,000**
Electric Utility Capital Total	**193,657**	**5,931,043**	**25,653**	**25,655**	**320,000**

WATER UTILITY

Lodi's water utility provides clean drinking water each day to nearly 23,000 customers. Lodi is the largest water supplier in the state that does not routinely disinfect its drinking water supply.

The water utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $12,470,365 in FY 2009/10, a decline from $14,355,977 due to declining legal expenses related to PCE/TCE contamination.

The utility shares a 40-person staff with the Wastewater utility. There is no change in staffing levels in FY 2009/10.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

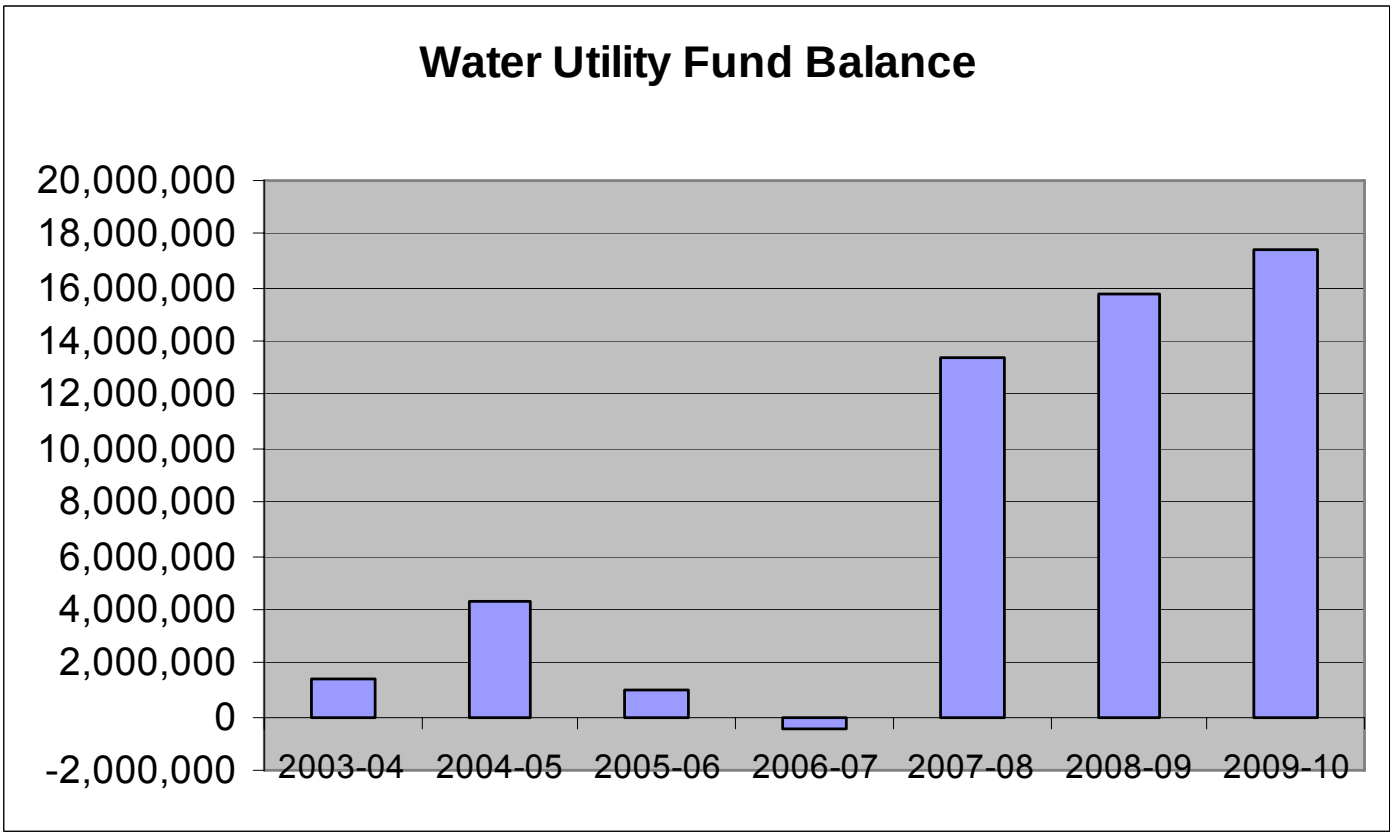
Water Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

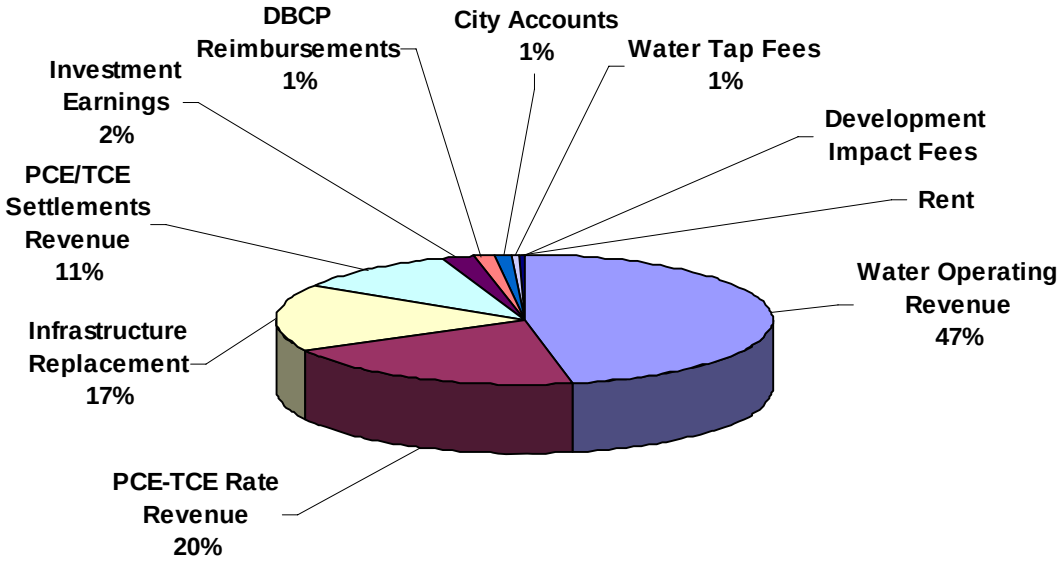
For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Water Utility Enterprise Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	946,119	(475,262)	8,953,566	13,434,921	15,761,074
Revenues	11,489,976	23,293,009	13,297,945	14,645,918	14,186,738
Expenditures	12,911,357	9,382,826	15,523,008	12,319,765	12,500,365
Net Difference (Revenues Less Expenditures)	(1,421,381)	13,910,183	(2,225,063)	2,326,153	1,686,373
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	(475,262)	13,434,921	6,728,503	15,761,074	17,447,447



Water Fund Revenues



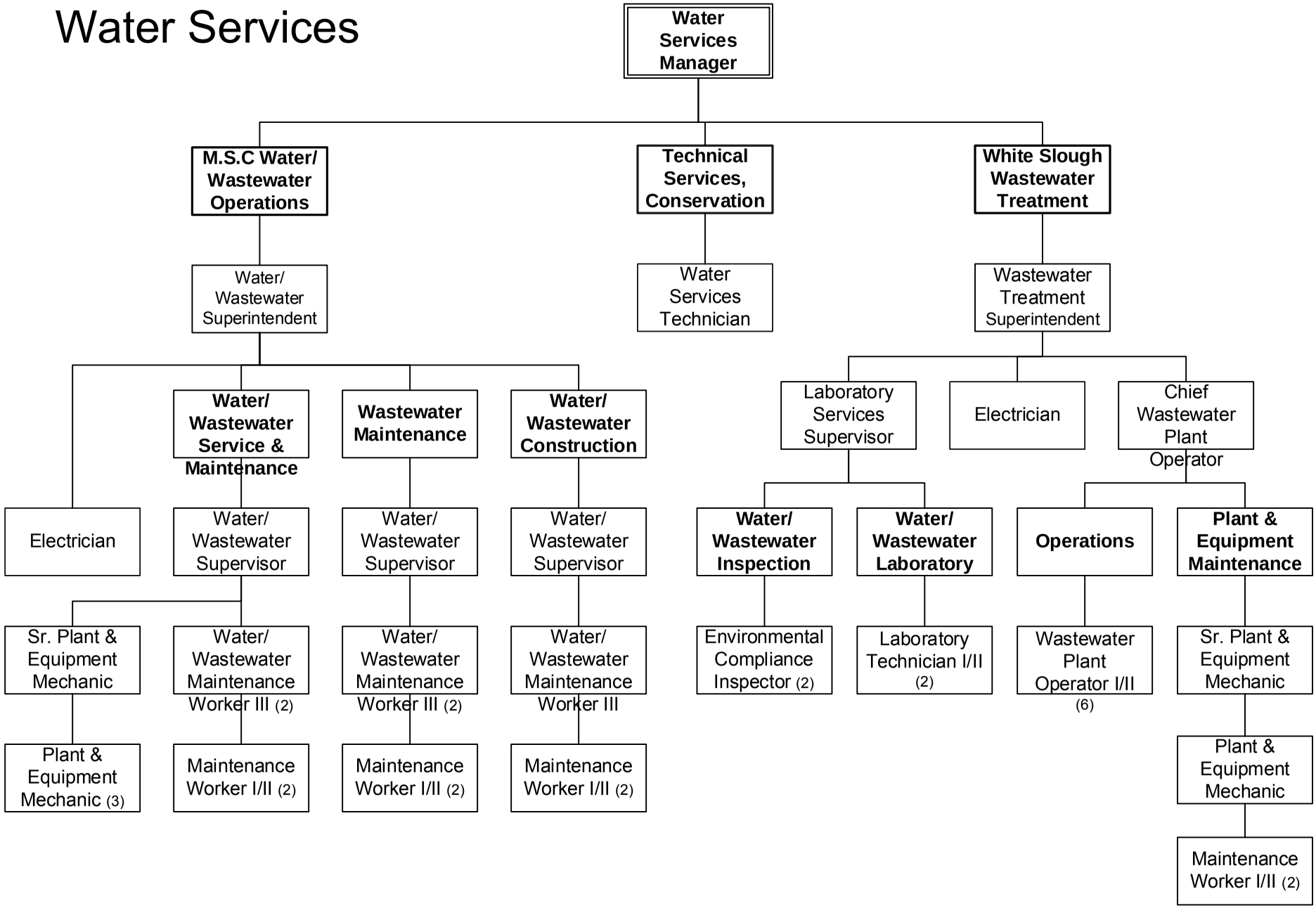
Revenue	Budget 2009-10
Water Operating Revenue	6,643,974
PCE-TCE Rate Revenue	2,884,700
Infrastructure Replacement	2,384,556
PCE/TCE Settlements Revenue	1,506,540
Investment Earnings	288,200
DBCP Reimbursements	200,000
City Accounts	150,000
Water Tap Fees	100,000
Rent	15,000
Development Impact Fees	13,768
Grand Total	14,186,738

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
181: Water Utility - Capital Outlay						
090: Operating Transfers In						
4210 Operating Transfers In	2,177,650	2,411,914	0	0	0	
090: Operating Transfers In Total	**2,177,650**	**2,411,914**	**0**	**0**	**0**	
181: Water Utility - Capital Outlay Total	**2,177,650**	**2,411,914**	**0**	**0**	**0**	
183: Water Pce-Tce B/S						
900: Other Revenue						
1082.2000 COP Construction & Acq	(33)	(34)	0	0	0	
900: Other Revenue Total	**(33)**	**(34)**	**0**	**0**	**0**	
183: Water Pce-Tce B/S Total	**(33)**	**(34)**	**0**	**0**	**0**	
1801: Water Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	244,423	341,648	155,000	54,500	79,200	Interest rates are down
5361 Rent	12,049	11,534	12,000	15,000	15,000	
5391 Sale of City Property	0	153	0	103	0	
400: Investment/Property Revenues Tota	**256,472**	**353,335**	**167,000**	**69,603**	**94,200**	
660: Water Operating Revenue						
6471 City Accounts	131,075	144,434	136,900	136,900	150,000	
6480 Other Accounts	6,004,859	6,204,856	6,449,200	6,513,700	6,643,974	
6481 Infrastructure Replacement	2,162,595	2,223,213	2,314,700	2,337,800	2,384,556	
6493 Water Discount	(5)	0	0	0	0	
6493.1000 Water Discount - SHARE	(92,472)	0	0	0	0	
6493.2000 Water Discount - Fixed Incon	(3,079)	0	0	0	0	
660: Water Operating Revenue Total	**8,202,973**	**8,572,503**	**8,900,800**	**8,988,400**	**9,178,530**	
680: Non-Operating Utility Revenue						
6522 Water Tap Fees	108,797	161,914	100,000	100,000	100,000	
6526 Water Reimbursements	0	2,523	0	0	0	
680: Non-Operating Utility Revenue Total	**108,797**	**164,437**	**100,000**	**100,000**	**100,000**	
900: Other Revenue						
5394 Revenue-Other	1,438	3,909	0	0	0	
6152 Damage to Property	7,155	31,870	0	0	0	
900: Other Revenue Total	**8,593**	**35,779**	**0**	**0**	**0**	
1801: Water Utility Fund Rev Total	**8,576,835**	**9,126,054**	**9,167,800**	**9,158,003**	**9,372,730**	
1811: Water Utility - Capital Outlay						
400: Investment/Property Revenues						
5332 Investment earnings	263,824	380,421	0	240,500	88,200	Interest rates are down
5391 Sale of City Property	233	0	0	0	0	
400: Investment/Property Revenues Tota	**264,057**	**380,421**	**0**	**240,500**	**88,200**	
900: Other Revenue						
5396 DBCP Reimbursements	235,405	196,085	214,545	214,545	200,000	

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
900: Other Revenue Total	**235,405**	**196,085**	**214,545**	**214,545**	**200,000**	
1811: Water Utility - Capital Outlay Total	**499,462**	**576,506**	**214,545**	**455,045**	**288,200**	
1821: Imf Water Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	36,383	9,178	20,000	0	0	
400: Investment/Property Revenues Tota	**36,383**	**9,178**	**20,000**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	119,837	30,783	171,000	37,786	13,768	Fewer developer projects
810: Development Impact Fees Total	**119,837**	**30,783**	**171,000**	**37,786**	**13,768**	
1821: Imf Water Facilities Rev Total	**156,220**	**39,961**	**191,000**	**37,786**	**13,768**	
1831: Water Pce-Tce Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(461,284)	(658,424)	0	0	0	
400: Investment/Property Revenues Tota	**(461,284)**	**(658,424)**	**0**	**0**	**0**	
1831: Water Pce-Tce Rev Total	**(461,284)**	**(658,424)**	**0**	**0**	**0**	
1841: Water PCE-TCE Settlements-Rev						
900: Other Revenue						
5397 PCE/TCE settlements	5,962,502	3,375,000	700,000	700,000	0	
900: Other Revenue Total	**5,962,502**	**3,375,000**	**700,000**	**700,000**	**0**	
1841: Water PCE-TCE Settlements-Rev Tota	**5,962,502**	**3,375,000**	**700,000**	**700,000**	**0**	
1851: PCE-TCE Rate Abatement						
660: Water Operating Revenue						
6495 PCE-TCE Rate Revenue	1,836,733	2,777,483	2,844,600	2,884,100	2,884,700	
660: Water Operating Revenue Total	**1,836,733**	**2,777,483**	**2,844,600**	**2,884,100**	**2,884,700**	
1851: PCE-TCE Rate Abatement Total	**1,836,733**	**2,777,483**	**2,844,600**	**2,884,100**	**2,884,700**	
1901: Central Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	148,662	275,297	180,000	140,000	72,000	Interest rates are down
400: Investment/Property Revenues Tota	**148,662**	**275,297**	**180,000**	**140,000**	**72,000**	
900: Other Revenue						
5397 PCE/TCE settlementsRevenues	260,066	260,066	0	260,084	0	
900: Other Revenue Total	**260,066**	**260,066**	**0**	**260,084**	**0**	
1901: Central Plume-Revenue Total	**408,728**	**535,363**	**180,000**	**400,084**	**72,000**	
1911: Southern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	0	12,186	0	16,300	2,800	
400: Investment/Property Revenues Tota	**0**	**12,186**	**0**	**16,300**	**2,800**	

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
900: Other Revenue						
5397 PCE/TCE settlementsRevenues	0	686,250	0	0	675,000	
900: Other Revenue Total	**0**	**686,250**	**0**	**0**	**675,000**	
1911: Southern Plume-Revenue Total	**0**	**698,436**	**0**	**16,300**	**677,800**	
1921: Busy Bee Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	2,877	4,476	0	2,100	1,000	
400: Investment/Property Revenues Tota	**2,877**	**4,476**	**0**	**2,100**	**1,000**	
1921: Busy Bee Plume-Revenue Total	**2,877**	**4,476**	**0**	**2,100**	**1,000**	
1931: Northern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	0	12,725	0	135,000	45,000	
400: Investment/Property Revenues Tota	**0**	**12,725**	**0**	**135,000**	**45,000**	
900: Other Revenue						
5397 PCE/TCE settlementsRevenues	0	4,269,999	0	835,000	250,000	
900: Other Revenue Total	**0**	**4,269,999**	**0**	**835,000**	**250,000**	
1931: Northern Plume-Revenue Total	**0**	**4,282,724**	**0**	**970,000**	**295,000**	
1941: South Central Western Plume-Rv						
400: Investment/Property Revenues						
5332 Investment earnings	856	3,061	0	7,500	0	
400: Investment/Property Revenues Tota	**856**	**3,061**	**0**	**7,500**	**0**	
900: Other Revenue						
5397 PCE/TCE settlementsRevenues	0	300,000	0	15,000	581,540	
900: Other Revenue Total	**0**	**300,000**	**0**	**15,000**	**581,540**	
1941: South Central Western Plume-Rv Tota	**856**	**303,061**	**0**	**22,500**	**581,540**	
Water Utility Revenue Total	**19,160,546**	**23,472,520**	**13,297,945**	**14,645,918**	**14,186,738**	

Public Works
Water Services



FY 2009-2010

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	5,517,429	3,036,210	1,060,122	1,060,122	1,060,122
100: Personnel Services	1,132,289	1,128,576	1,105,841	1,325,058	1,307,549
200: Utility Comm. & Transportation	698,227	780,260	882,340	882,340	917,040
300: Supplies, Materials & Services	4,128,317	3,510,338	6,679,973	6,322,157	773,380
400: Work for Others	380,118	316,117	360,000	360,000	345,000
500: Equipment, Land & Structures	3,539	2,698	6,442	7,000	4,000
550: Fleet	0	0	40,521	0	50,000
600: Special Payments	913,582	857,312	295,774	67,750	492,274
700: Interfund Transfers	76,238	0	0	0	0
800: Bulk Power Purchase	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
900: Capital Projects	(1)	0	3,891,995	1,095,338	6,351,000
Water Utility Total	**14,049,738**	**10,831,511**	**15,523,008**	**12,319,765**	**12,500,365**

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	2	2	2	2
Laboratory Services Supervisor	1	1	1	1	1
Laboratory Technician I/II	2	2	2	2	2
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	4	4	4	4
Senior Plant & Equipment Mechanic	3	3	2	2	2
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	1	1	1	1
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	3	3	3	3
Water Services Total	**41**	**41**	**40**	**40**	**40**

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	5,517,429	3,036,210	1,060,122	1,060,122	1,060,122	General Fund cost of services
090: Operating Transfers Out	**5,517,429**	**3,036,210**	**1,060,122**	**1,060,122**	**1,060,122**	
7100 Personnel Services	0	0	117,400	0	0	
7101 Regular emp salary	671,336	12,805	0	125	0	
7102 Overtime	19,803	17,884	21,977	21,087	22,097	
7103 Part time salary	23,679	31,310	0	31,000	0	
7106 Uniform allowance	75	0	0	0	0	
7109 Incentive pay	9,680	937	0	0	0	
7111 Workers comp	60,503	0	0	0	0	
7112 Medical insurance	134,652	20,164	0	0	0	
7113 Dental insurance	11,765	1,541	0	0	0	
7114 Vision care	2,937	388	0	0	0	
7115 Medicare insurance	8,284	888	0	0	0	
7121 Service contribution-PERS	131,102	3,228	0	0	0	
7122 Social security payments	901	0	0	0	0	
7123 Deferred comp	19,820	85	0	0	0	
7124 LI & AD & D	1,934	39	0	0	0	
7125 Unemployment insurance	1,869	122	0	0	0	
7128 LTD	8,655	171	0	0	0	
7129 Chiropractic	576	66	0	0	0	
7130 Insurance refund	2,421	30	0	0	0	
7131 Other benefits	22,297	0	0	0	0	
7189 Transfer Out	0	1,038,918	966,464	1,272,846	1,285,452	Staff allocated from Wastewater
100: Personnel Services	**1,132,289**	**1,128,576**	**1,105,841**	**1,325,058**	**1,307,549**	
7201 Postage	266	454	400	400	400	
7202 Telephone	24,454	25,603	23,900	23,900	20,650	
7203 Cellular phone charges	2,363	3,500	4,400	4,400	4,350	
7204 Pagers	27	27	40	40	40	
7211 Electricity	666,314	745,197	850,000	850,000	888,000	4.5% increase
7213 Water	4,803	5,479	3,600	3,600	3,600	
200: Utility Comm. & Transportation	**698,227**	**780,260**	**882,340**	**882,340**	**917,040**	
7300 Supplies,Materials & Serv	0	0	12,500	0	0	
7301 Printing,binding,duplication	2,126	2,095	4,500	5,500	4,500	
7302 Photocopying	3,544	833	250	250	250	
7303 Advertising	645	17,188	1,150	1,150	1,150	
7305 Uniforms	2,670	3,584	2,500	2,500	3,000	
7306 Safety Equipment	3,616	4,993	8,000	8,000	5,500	
7307 Office supplies	1,986	2,347	2,700	2,721	5,700	
7308 Books & periodicals	823	615	1,550	1,550	1,550	
7309 Membership & dues	6,774	9,152	8,800	8,800	8,800	
7310 Uncollectible acct expense	104,357	126,950	40,000	40,000	45,000	
7311 Collection agency fees	2,019	799	2,500	2,500	2,500	
7312 Bank service charges	6,604	10,995	5,000	5,000	8,000	

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7313 Information systems software	1,683	3,266	20,000	20,000	10,000	
7314 Business expense	2,138	1,522	1,200	1,200	2,050	
7315 Conference expense	3,020	326	8,000	8,000	5,000	
7321 Rent of Land, facilities	4,071	4,223	5,350	5,350	6,350	
7322 Rental of equipment	1,526	131	2,000	2,000	0	
7323 Professional services	3,816,350	2,997,456	5,815,110	5,435,269	193,000	PCE/TCE litigation, oversight reductions
7330 Repairs to comm equip	880	1,127	1,000	1,000	1,000	
7331 Repairs to Mach & equip	10,475	69,247	70,000	90,000	70,000	
7332 Repairs to office equip	0	456	0	0	0	
7333 Repairs to vehicles	0	51,851	54,363	54,363	48,785	
7334 Repairs to buildings	0	422	0	0	0	
7335 Sublet service contracts	16,673	16,394	25,949	29,178	5,800	
7336 Car wash	0	138	125	125	170	
7343 PL & PD insurance	39,200	1,900	0	0	0	
7351 Motor veh fuel, lube	0	19,968	17,802	17,802	15,775	
7352 Special dept materials	74,901	146,334	552,224	559,949	309,800	
7353 Janitorial supplies	11	11	100	300	100	
7354 Photo supplies	0	0	250	250	250	
7355 General supplies	1,807	1,257	150	1,100	200	
7356 Medical supplies	0	6	100	100	2,000	
7358 Training & education	2,643	2,249	2,400	4,250	3,650	
7359 Small tools and equip	15,698	9,908	12,600	9,900	10,300	
7360 Overtime meals	162	317	850	850	0	
7363 Employees physical exams	0	0	200	200	200	
7366 Tuition Reimbursement	0	0	500	500	500	
7369 Software Licensing Cost	1,810	2,059	250	2,500	2,500	
7399 Supplies, mat & services	105	219	0	0	0	
300: Supplies, Materials & Services	**4,128,317**	**3,510,338**	**6,679,973**	**6,322,157**	**773,380**	
7601 Work for others	380,118	316,117	360,000	360,000	345,000	
400: Work for Others	**380,118**	**316,117**	**360,000**	**360,000**	**345,000**	
7701 Office equip	36	327	1,500	5,000	2,000	
7709 Shop equipment	0	0	2,942	0	0	
7715 Data Processing hrdware	1,549	2,371	2,000	2,000	2,000	
7719 Other equip	354	0	0	0	0	
7720 Other contracts	1,600	0	0	0	0	
500: Equipment, Land & Structures	**3,539**	**2,698**	**6,442**	**7,000**	**4,000**	
7850 Fleet	0	0	40,000	0	50,000	
7851 Vehicles & Equipment	0	0	521	0	0	
550: Fleet	**0**	**0**	**40,521**	**0**	**50,000**	
7900 Debt service	0	0	228,024	0	228,024	
7924 Bond interest	0	31,367	0	0	0	
7927 Water loan interest	68,132	31,309	0	0	0	
8022 Taxes	60	34	4,000	4,000	1,000	

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
8023 Refunds/Rebates	787	437	1,500	1,500	1,000	
8097 Lodi CARE Program	6,860	317	0	0	0	
8099 Special payments	837,743	793,848	62,250	62,250	262,250	Compliance payments
600: Special Payments	**913,582**	**857,312**	**295,774**	**67,750**	**492,274**	
8199 Transfer Out	76,238	0	0	0	0	
700: Interfund Transfers	**76,238**	**0**	**0**	**0**	**0**	
8301 WID Water Purchase	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	
800: Bulk Power Purchase	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	
1820 Construction in Progress-CY	(762,369)	(748,715)	3,548,756	1,095,338	6,351,000	
1825.2250 Contracts	0	0	250,000	0	0	
1825.2100 Contracts	4,025	0	0	0	0	
1825.2300 Contracts	58,840	28,461	2,479	0	0	
1825.2150 Contracts	16,775	0	0	0	0	
1825.2200 Contracts	0	321,276	90,760	0	0	
1825.2000 Contracts	510,073	0	0	0	0	
1827.2150 Force Account	0	53,440	0	0	0	
1827.2300 Force Account	0	44,867	0	0	0	
1827.2000 Force Account	0	24,429	0	0	0	
1829.2300 Equipment	1,883	3,215	0	0	0	
1829.2000 Equipment	51,396	0	0	0	0	
1831.2150 Materials	41,688	54,306	0	0	0	
1831.1800 Materials	17,057	4,205	0	0	0	
1831.2000 Materials	1,067	832	0	0	0	
1831.2100 Materials	0	1,758	0	0	0	
1833.2100 Labor	0	1,336	0	0	0	
1836.2100 Other	21,583	7,433	0	0	0	
1836.2150 Other	15,859	79,543	0	0	0	
1836.2000 Other	22,122	4,450	0	0	0	
1836.2300 Other	0	10,612	0	0	0	
1842.2150 Meters	0	108,552	0	0	0	
900: Capital Projects	**(1)**	**0**	**3,891,995**	**1,095,338**	**6,351,000**	
Water Utility Total	**14,049,738**	**10,831,511**	**15,523,008**	**12,319,765**	**12,500,365**	

ACTIVITY:	**Water Utility**	**DIVISION:**	**Water Services**
DEPARTMENT:	**Public Works**	**FUND:**	**Water Fund**

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,000 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well-maintained system of pumping, distribution and treatment facilities and equipment, and to recruit and maintain a highly-trained and motivated staff. This activity has five major elements:

- Administration – Provides overall direction, supervision and planning for the water utility activity; prepares studies and reports on water utility service operations and facilities; ensures compliance with existing, and reviews and researches pending, federal and state water and groundwater regulations, legislation, and grants; represents the City on water and groundwater related issues, including TCE/PCE technical issues; participates in designing and specifying related capital projects; and coordinates and provides liaison with other utilities and public agencies and private firms.
- Water Conservation – Plans, promotes and enforces the City's water conservation program; responds to complaints; distributes water conservation material; and offers rebates for water-saving plumbing fixtures.
- Water Production – Operates, maintains, repairs, and monitors the City's potable water system (27 wells, six granular activated carbon treatment systems, emergency generators, chlorinators, sand separators, one elevated water tank, one 1-million gallon tank and pump station) and the production of over five billion gallons of drinking water. This function also tests for compliance with State and federal safe drinking water standards and includes DBCP monitoring and some TCE/PCE monitoring and groundwater cleanup systems.
- Water Distribution – Operates, repairs and maintains 238 miles of water mains (ranging in diameter from 2 to 14 inches), services lines for nearly 23,000 customers, 1,515 meters, 4,986 water valves, and 1,858 fire hydrants; responds to customer complaints; and monitors for compliance with State and federal bacteriological standards.
- Work for others/capital improvement – Constructs water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems and installs underground and above-ground piping for new well sites and new water-treatment systems.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Designed and bid Phase 3 of the City's residential water meter retrofit program
- Completed planning phases of Surface Water Treatment Plant.
- Completed water-rate analysis and tiered commodity rate structure.
- Initiated computer maintenance management system.

MAJOR 2009-10 OBJECTIVES

- Continue improving infrastructure mapping and cost-tracking information.
- Continue future phases of the City's residential water meter retrofit program for compliance with 2011 legislative mandate to begin charging metered rates to those with water meters installed.
- Increase public education on the value of conserving our potable water supply.
- Ramp up PCE/TCE cleanup from pilot testing to full-scale remediation program.

ACTIVITY: Water Utility **DIVISION:** Water Services
DEPARTMENT: Public Works **FUND:** Water Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Total potable water production (million gallons/year)	5,313	5,582	5,593
Number of customers	23,790	23,516	23,000
Number of water wells	27	27	27
Water use (gallons per capita per day)	232	241	242

RELATED COST CENTER(S)

- 180.4220
- 180152
- 180413
- 180451
- 180453
- 180454
- 180456
- 180459
- 180611

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
180: Water Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,083,742	3,029,444	1,060,122	1,060,122	1,060,122
090: Operating Transfers Out Total	**3,083,742**	**3,029,444**	**1,060,122**	**1,060,122**	**1,060,122**
180: Water Utility Fund B/S Total	**3,083,742**	**3,029,444**	**1,060,122**	**1,060,122**	**1,060,122**
180152: Damage To City Property-Water					
100: Personnel Services					
7101 Regular emp salary	1,941	0	0	0	0
7102 Overtime	206	655	1,729	1,200	1,773
7109 Incentive pay	43	50	0	0	0
7112 Medical insurance	330	151	0	0	0
7113 Dental insurance	33	9	0	0	0
7114 Vision care	8	2	0	0	0
7115 Medicare insurance	30	10	0	0	0
7121 Service contribution-PERS	380	0	0	0	0
7123 Deferred comp	58	0	0	0	0
7124 LI & AD & D	3	0	0	0	0
7125 Unemployment insurance	5	0	0	0	0
7128 LTD	25	0	0	0	0
7129 Chiropractic	2	0	0	0	0
7130 Insurance refund	18	0	0	0	0
7189 Transfer Out	0	174	0	0	0
100: Personnel Services Total	**3,082**	**1,051**	**1,729**	**1,200**	**1,773**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	5,000	0	0
7352 Special dept materials	320	0	0	4,000	4,000
300: Supplies, Materials & Services Total	**320**	**0**	**5,000**	**4,000**	**4,000**
600: Special Payments					
8099 Special payments	(105)	(978)	0	0	0
600: Special Payments Total	**(105)**	**(978)**	**0**	**0**	**0**
180152: Damage To City Property-Water Total	**3,297**	**73**	**6,729**	**5,200**	**5,773**
180413: Water Conservation Program					
100: Personnel Services					
7102 Overtime	0	0	361	0	0
7103 Part time salary	20,429	30,645	0	31,000	0
7111 Workers comp	2,400	0	0	0	0
7115 Medicare insurance	296	444	0	0	0
7121 Service contribution-PERS	144	647	0	0	0
7122 Social security payments	741	0	0	0	0
7125 Unemployment insurance	57	85	0	0	0
7131 Other benefits	1,300	0	0	0	0
100: Personnel Services Total	**25,367**	**31,821**	**361**	**31,000**	**0**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	100
7202 Telephone	0	0	200	200	200
7203 Cellular phone charges	161	151	400	400	250
200: Utility Comm. & Transportation Total	**161**	**151**	**700**	**700**	**550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	311	0	500	500	500
7303 Advertising	0	0	150	150	150
7307 Office supplies	41	55	200	200	200
7308 Books & periodicals	0	0	50	50	50
7309 Membership & dues	300	345	300	300	300
7314 Business expense	0	0	200	200	200
7321 Rent of Land, facilities	228	380	350	350	350
7343 PL & PD insurance	1,900	1,900	0	0	0
7352 Special dept materials	1,260	1	500	500	800
7358 Training & education	0	0	500	500	250

7359 Small tools and equip	0	0	100	100	100
300: Supplies, Materials & Services Total	**4,040**	**2,681**	**2,850**	**2,850**	**2,900**
180413: Water Conservation Program Total	**29,568**	**34,653**	**3,911**	**34,550**	**3,450**
180451: Water Administration					
100: Personnel Services					
7100 Personnel Services	0	0	117,400	0	0
7101 Regular emp salary	170,224	12,515	0	0	0
7102 Overtime	925	2,061	2,457	2,457	2,497
7103 Part time salary	880	0	0	0	0
7106 Uniform allowance	75	0	0	0	0
7109 Incentive pay	608	33	0	0	0
7111 Workers comp	14,000	0	0	0	0
7112 Medical insurance	27,365	6,987	0	0	0
7113 Dental insurance	2,524	486	0	0	0
7114 Vision care	648	129	0	0	0
7115 Medicare insurance	1,830	191	0	0	0
7121 Service contribution-PERS	32,761	2,407	0	0	0
7122 Social security payments	47	0	0	0	0
7123 Deferred comp	5,095	56	0	0	0
7124 LI & AD & D	763	38	0	0	0
7125 Unemployment insurance	476	35	0	0	0
7128 LTD	2,165	160	0	0	0
7129 Chiropractic	130	10	0	0	0
7130 Insurance refund	494	3	0	0	0
7131 Other benefits	4,800	0	0	0	0
7189 Transfer Out	0	340,572	0	449,150	471,555
100: Personnel Services Total	**265,810**	**365,683**	**119,857**	**451,607**	**474,052**
200: Utility Comm. & Transportation					
7201 Postage	36	39	250	250	250
7202 Telephone	435	503	500	500	250
7203 Cellular phone charges	1,946	3,349	3,500	3,500	3,900
7204 Pagers	27	27	40	40	40
200: Utility Comm. & Transportation Total	**2,444**	**3,918**	**4,290**	**4,290**	**4,440**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	7,500	0	0
7301 Printing,binding,duplication	1,815	2,042	4,000	4,000	4,000
7302 Photocopying	141	295	250	250	250
7303 Advertising	645	0	1,000	1,000	1,000
7305 Uniforms	2,670	3,574	2,500	2,500	3,000
7306 Safety Equipment	3,318	4,575	7,500	7,500	5,000
7307 Office supplies	1,260	2,215	2,500	2,500	3,500
7308 Books & periodicals	823	545	1,500	1,500	1,500
7309 Membership & dues	6,474	8,807	8,500	8,500	8,500
7310 Uncollectible acct expense	104,357	126,950	40,000	40,000	45,000
7311 Collection agency fees	2,019	799	2,500	2,500	2,500
7312 Bank service charges	6,604	10,995	5,000	5,000	8,000
7313 Information systems software	281	1,915	20,000	20,000	10,000
7314 Business expense	703	1,148	1,000	1,000	1,600
7315 Conference expense	2,051	326	8,000	8,000	5,000
7321 Rent of Land, facilities	3,843	3,843	5,000	5,000	6,000
7323 Professional services	0	4,413	20,145	20,145	42,000
7330 Repairs to comm equip	880	1,127	1,000	1,000	1,000
7332 Repairs to office equip	0	207	0	0	0
7333 Repairs to vehicles	0	51,851	54,363	54,363	48,785
7335 Sublet service contracts	3,313	4,019	2,000	4,000	4,000
7336 Car wash	0	138	125	125	170
7343 PL & PD insurance	12,000	0	0	0	0
7351 Motor veh fuel, lube	0	19,968	17,802	17,802	15,775
7352 Special dept materials	834	1,395	1,000	1,000	1,000
7353 Janitorial supplies	6	11	100	100	100
7354 Photo supplies	0	0	250	250	250
7355 General supplies	24	109	150	150	200

7356 Medical supplies	0	6	100	100	2,000
7358 Training & education	2,293	1,999	1,500	3,000	3,000
7359 Small tools and equip	12,487	4,503	9,300	6,000	6,500
7360 Overtime meals	162	293	600	600	0
7363 Employees physical exams	0	0	200	200	200
7366 Tuition Reimbursement	0	0	500	500	500
7369 Software Licensing Cost	1,810	2,059	250	2,500	2,500
7399 Supplies, mat & services	105	157	0	0	0
300: Supplies, Materials & Services Total	**170,918**	**260,284**	**226,135**	**221,085**	**232,830**
400: Work for Others					
7601 Work for others	0	71	0	0	0
400: Work for Others Total	**0**	**71**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7701 Office equip	36	327	1,500	5,000	2,000
7715 Data Processing hrdware	1,549	2,371	2,000	2,000	2,000
7719 Other equip	354	0	0	0	0
500: Equipment, Land & Structures Total	**1,939**	**2,698**	**3,500**	**7,000**	**4,000**
600: Special Payments					
8023 Refunds/Rebates	787	437	1,500	1,500	1,000
8099 Special payments	36,139	41,734	62,250	62,250	262,250
600: Special Payments Total	**36,926**	**42,171**	**63,750**	**63,750**	**263,250**
700: Interfund Transfers					
8199 Transfer Out	76,238	0	0	0	0
700: Interfund Transfers Total	**76,238**	**0**	**0**	**0**	**0**
180451: Water Administration Total	**554,275**	**674,825**	**417,532**	**747,732**	**978,572**
180453: Production-Water					
100: Personnel Services					
7101 Regular emp salary	61,888	0	0	0	0
7102 Overtime	1,700	1,225	2,100	2,100	2,110
7109 Incentive pay	1,489	35	0	0	0
7111 Workers comp	3,500	0	0	0	0
7112 Medical insurance	13,593	1,373	0	0	0
7113 Dental insurance	1,009	98	0	0	0
7114 Vision care	246	24	0	0	0
7115 Medicare insurance	937	18	0	0	0
7121 Service contribution-PERS	12,236	0	0	0	0
7123 Deferred comp	1,898	0	0	0	0
7124 LI & AD & D	162	0	0	0	0
7125 Unemployment insurance	144	0	0	0	0
7128 LTD	808	0	0	0	0
7129 Chiropractic	48	5	0	0	0
7130 Insurance refund	14	0	0	0	0
7131 Other benefits	1,500	0	0	0	0
7189 Transfer Out	0	145,869	224,292	160,661	176,330
100: Personnel Services Total	**101,172**	**148,647**	**226,392**	**162,761**	**178,440**
200: Utility Comm. & Transportation					
7201 Postage	13	0	0	0	0
7202 Telephone	23,815	24,919	23,000	23,000	20,000
7203 Cellular phone charges	256	0	500	500	200
7211 Electricity	665,643	745,197	850,000	850,000	888,000
7213 Water	4,803	5,479	3,600	3,600	3,600
200: Utility Comm. & Transportation Total	**694,530**	**775,595**	**877,100**	**877,100**	**911,800**
300: Supplies, Materials & Services					
7306 Safety Equipment	0	15	0	0	0
7323 Professional services	49,012	10,590	36,504	36,504	60,000
7331 Repairs to Mach & equip	9,191	69,247	60,000	80,000	60,000
7334 Repairs to buildings	0	422	0	0	0
7335 Sublet service contracts	13,360	10,339	23,949	23,949	1,800
7343 PL & PD insurance	2,500	0	0	0	0
7352 Special dept materials	11,040	7,386	7,500	75,000	10,000
7355 General supplies	29	41	0	400	0
7359 Small tools and equip	65	311	500	600	500

300: Supplies, Materials & Services Total	**85,197**	**98,351**	**128,453**	**216,453**	**132,300**
400: Work for Others					
7601 Work for others	378,198	316,046	360,000	360,000	345,000
400: Work for Others Total	**378,198**	**316,046**	**360,000**	**360,000**	**345,000**
600: Special Payments					
8022 Taxes	60	34	4,000	4,000	1,000
8099 Special payments	0	24	0	0	0
600: Special Payments Total	**60**	**58**	**4,000**	**4,000**	**1,000**
180453: Production-Water Total	**1,259,157**	**1,338,697**	**1,595,945**	**1,620,314**	**1,568,540**
180454: DBCP Monitoring Program					
100: Personnel Services					
7101 Regular emp salary	32,805	0	0	0	0
7102 Overtime	813	333	1,070	1,070	1,120
7109 Incentive pay	652	24	0	0	0
7111 Workers comp	2,000	0	0	0	0
7112 Medical insurance	6,235	233	0	0	0
7113 Dental insurance	468	16	0	0	0
7114 Vision care	114	4	0	0	0
7115 Medicare insurance	279	5	0	0	0
7121 Service contribution-PERS	6,442	0	0	0	0
7123 Deferred comp	1,004	0	0	0	0
7124 LI & AD & D	130	0	0	0	0
7125 Unemployment insurance	87	0	0	0	0
7128 LTD	425	0	0	0	0
7129 Chiropractic	22	1	0	0	0
7130 Insurance refund	12	0	0	0	0
7131 Other benefits	700	0	0	0	0
7189 Transfer Out	0	46,021	61,768	57,557	52,810
100: Personnel Services Total	**52,188**	**46,637**	**62,838**	**58,627**	**53,930**
200: Utility Comm. & Transportation					
7201 Postage	20	0	50	50	50
7202 Telephone	182	181	200	200	200
200: Utility Comm. & Transportation Total	**202**	**181**	**250**	**250**	**250**
300: Supplies, Materials & Services					
7323 Professional services	9,754	10,548	12,000	12,000	11,000
7331 Repairs to Mach & equip	1,284	0	10,000	10,000	10,000
7343 PL & PD insurance	1,600	0	0	0	0
7352 Special dept materials	1,408	91,069	463,775	400,000	219,000
7358 Training & education	0	0	400	400	400
7359 Small tools and equip	65	0	200	200	200
300: Supplies, Materials & Services Total	**14,111**	**101,617**	**486,375**	**422,600**	**240,600**
180454: DBCP Monitoring Program Total	**66,501**	**148,435**	**549,463**	**481,477**	**294,780**
180456: Distribution-Water					
100: Personnel Services					
7101 Regular emp salary	351,883	290	0	0	0
7102 Overtime	14,947	13,547	14,260	14,260	14,597
7103 Part time salary	59	0	0	0	0
7109 Incentive pay	6,107	794	0	0	0
7111 Workers comp	38,603	0	0	0	0
7112 Medical insurance	75,287	10,458	0	0	0
7113 Dental insurance	6,579	849	0	0	0
7114 Vision care	1,640	209	0	0	0
7115 Medicare insurance	4,337	210	0	0	0
7121 Service contribution-PERS	68,800	174	0	0	0
7122 Social security payments	4	0	0	0	0
7123 Deferred comp	10,208	29	0	0	0
7124 LI & AD & D	656	1	0	0	0
7125 Unemployment insurance	947	1	0	0	0
7128 LTD	4,554	11	0	0	0
7129 Chiropractic	330	45	0	0	0
7130 Insurance refund	1,639	27	0	0	0

7131 Other benefits	13,997	0	0	0	0
7189 Transfer Out	0	498,213	680,404	605,478	584,757
100: Personnel Services Total	**600,577**	**524,858**	**694,664**	**619,738**	**599,354**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	53	0	1,000	0
7305 Uniforms	0	10	0	0	0
7306 Safety Equipment	298	403	500	500	500
7307 Office supplies	0	42	0	21	2,000
7308 Books & periodicals	0	70	0	0	0
7314 Business expense	0	0	0	0	250
7322 Rental of equipment	1,526	131	2,000	2,000	0
7323 Professional services	759	6,561	0	486	30,000
7332 Repairs to office equip	0	249	0	0	0
7335 Sublet service contracts	0	2,036	0	1,229	0
7343 PL & PD insurance	21,200	0	0	0	0
7352 Special dept materials	59,927	46,171	79,449	79,449	75,000
7353 Janitorial supplies	5	0	0	200	0
7355 General supplies	1,754	1,107	0	550	0
7358 Training & education	350	250	0	350	0
7359 Small tools and equip	3,081	5,094	2,500	3,000	3,000
7360 Overtime meals	0	0	250	250	0
7399 Supplies, mat & services	0	62	0	0	0
300: Supplies, Materials & Services Total	**88,900**	**62,239**	**84,699**	**89,035**	**110,750**
400: Work for Others					
7601 Work for others	1,920	0	0	0	0
400: Work for Others Total	**1,920**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	1,600	0	0	0	0
500: Equipment, Land & Structures Total	**1,600**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	17,349	17,607	0	0	0
600: Special Payments Total	**17,349**	**17,607**	**0**	**0**	**0**
180456: Distribution-Water Total	**710,346**	**604,704**	**779,363**	**708,773**	**710,104**
180459: WID Water Purchase					
800: Bulk Power Purchase					
8301 WID Water Purchase	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
800: Bulk Power Purchase Total	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**
180459: WID Water Purchase Total	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**
180611: Water Loan-Interest & Fees					
600: Special Payments					
7900 Debt service	0	0	228,024	0	228,024
7924 Bond interest	0	31,367	0	0	0
7927 Water loan interest	68,132	31,309	0	0	0
600: Special Payments Total	**68,132**	**62,676**	**228,024**	**0**	**228,024**
180611: Water Loan-Interest & Fees Total	**68,132**	**62,676**	**228,024**	**0**	**228,024**
Water Utility Total	**6,975,018**	**7,093,507**	**5,841,089**	**5,858,168**	**6,049,365**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Water Capital Funds and Impact Fee Fund**
DEPARTMENT:	**Public Works**		

Capital Improvement Project Descriptions:

MSC Space Planning and Facility Evaluation Study **$25,000**
Initiate a space planning and facility evaluation study on the existing Municipal Services Center campus to plan a proposed expansion of the facility. This is a jointly funded project with additional funding from the Wastewater Impact Fee Fund.

Decommission Old Fleet Services Shop **$45,000**
Work to prepare old fleet shop for other uses: abandon/remove underground oil tank; remove oil containers and piping; remove lifts; remove methane detection system; reconfigure electrical services; repairs to mezzanine. This is a jointly funded project project with additional funding from Wastewater and Streets funds.

Miscellaneous Capital Maintenace Projects **$6,311,000**
Maintenance projects including: construct raw water transmission main ($1,000,000); valve exercising program ($21,000); water taps and miscellaneous systems relocations ($130,000); water meter installation #4 ($2,080,000); main replacement #3 ($2,080,000); initiate surface water treatment plant design ($1,000,000).

Water Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
181000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	356,000	0	6,311,000
900: Capital Projects Total	**0**	**0**	**356,000**	**0**	**6,311,000**
181000: Capital Projects - New Total	**0**	**0**	**356,000**	**0**	**6,311,000**
182356: MSC Fleet Service Shop					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	117,225	250,000	40,000
1825.2250 Contracts	0	0	250,000	0	0
900: Capital Projects Total	**0**	**0**	**367,225**	**250,000**	**40,000**
182356: MSC Fleet Service Shop Total	**0**	**0**	**367,225**	**250,000**	**40,000**
1811201: Capital Equipment					
500: Equipment, Land & Structures					
7709 Shop equipment	0	0	2,942	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**2,942**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	40,000	0	50,000
7851 Vehicles & Equipment	0	0	521	0	0
550: Fleet Total	**0**	**0**	**40,521**	**0**	**50,000**
1811201: Capital Equipment Total	**0**	**0**	**43,463**	**0**	**50,000**
Water Utility Capital Total	**0**	**0**	**766,688**	**250,000**	**6,401,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-116 **$100,000**
Replace crane truck used by the Water Services construction and maintenance staff. One-half of the total replacement cost to be funded by Water Capital Outlay Fund.

WASTEWATER UTILITY

This utility is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system. The Wastewater Utility is managed by the Public Works Department.

The wastewater utility has a budget of $16,230,611 in FY 2009/10, compared to $30,497,223 in FY 2008/09, which included $18.2 million in capital projects.

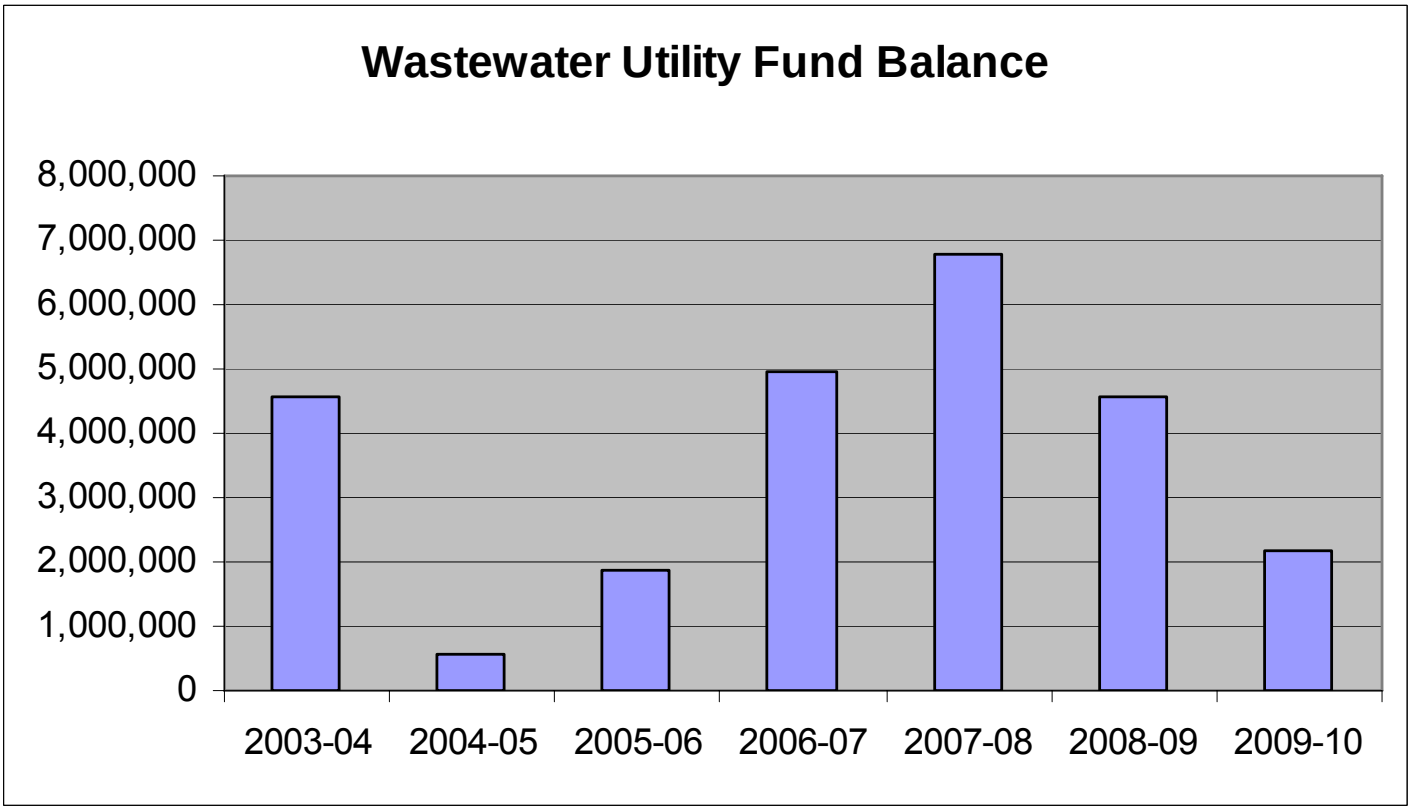
The utility shares a 40-person staff with the Water utility. There is no change in staffing levels in FY 2009/10.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

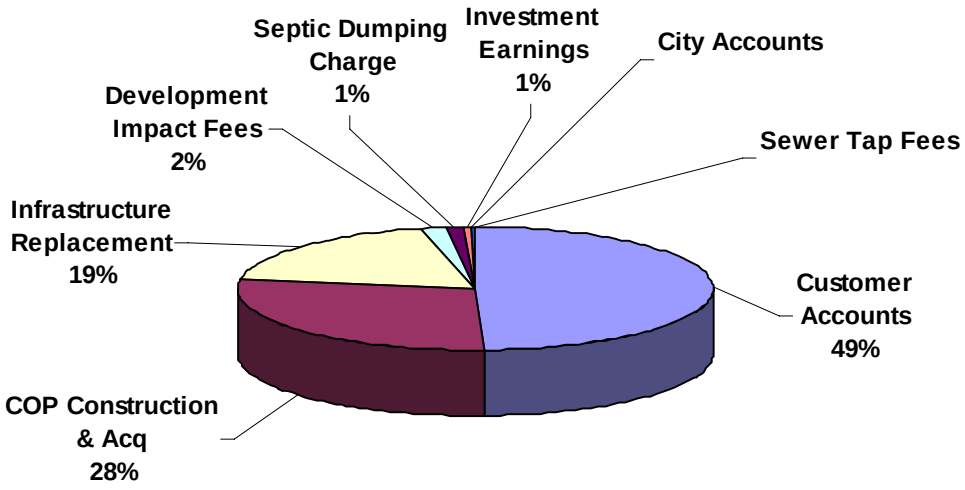
Wastewater Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Wastewater Utility Enterprise Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	1,866,805	4,956,069	9,971,095	6,766,472	4,568,929
Revenues	17,957,059	38,421,977	21,457,272	15,532,196	13,821,930
Expenditures	14,867,795	36,611,574	30,497,223	17,729,739	16,230,611
Net Difference (Revenues Less Expenditures)	3,089,264	1,810,403	(9,039,951)	(2,197,543)	(2,408,681)
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	4,956,069	6,766,472	931,144	4,568,929	2,160,248



Wastewater Fund Revenues

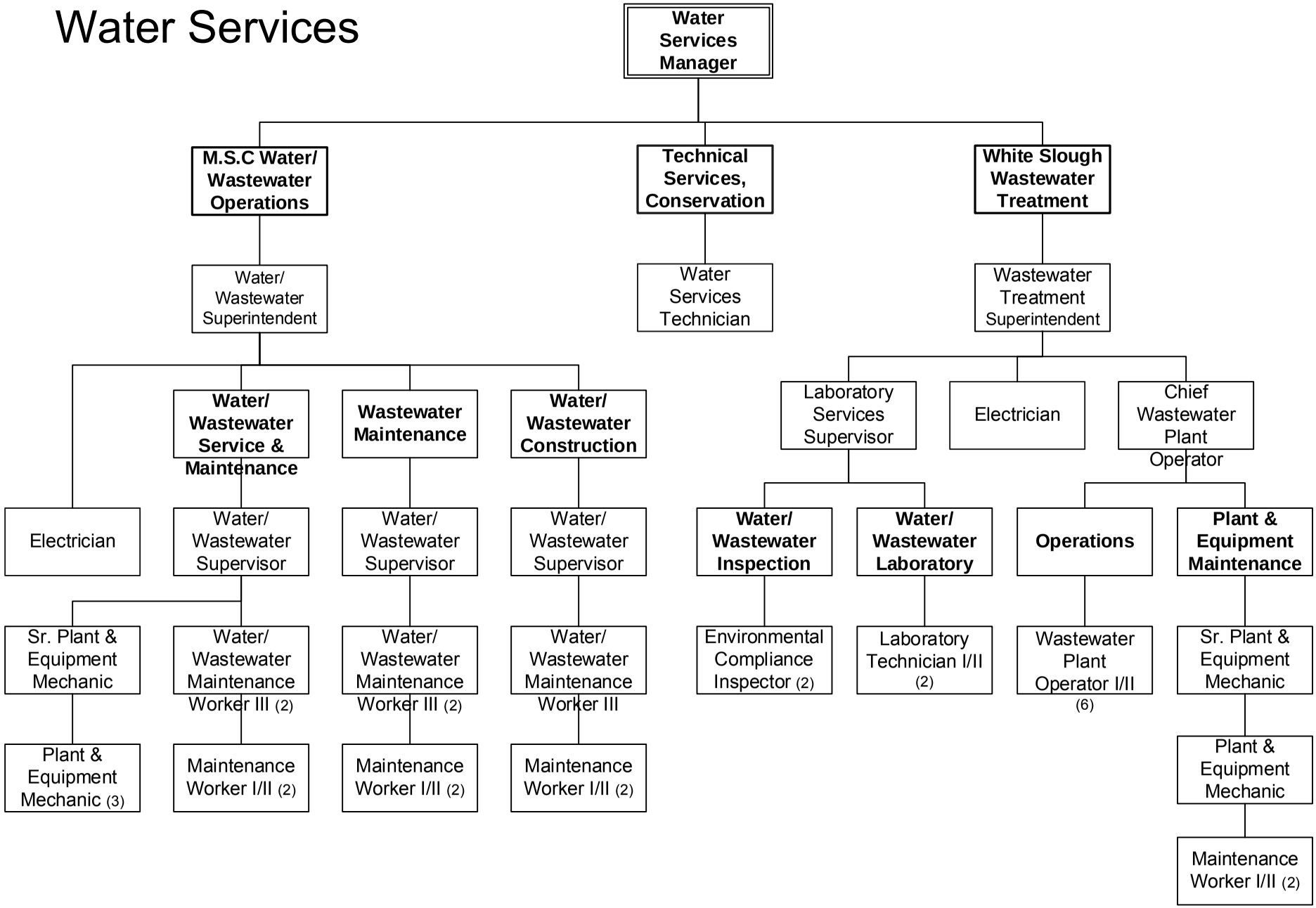


Revenue	Budget 2009-10
Customer Accounts	6,817,800
COP Construction & Acq	3,900,000
Infrastructure Replacement	2,591,100
Development Impact Fees	226,270
Septic Dumping Charge	170,000
Investment Earnings	73,460
City Accounts	33,300
Sewer Tap Fees	10,000
Grand Total	13,821,930

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
171: Wastewtr-Capital Outlay B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,521,724	3,595,181	0	0	0	
090: Operating Transfers In Total	**5,521,724**	**3,595,181**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S Total	**5,521,724**	**3,595,181**	**0**	**0**	**0**	
172: Waste Water Capital Res B/S						
900: Other Revenue						
1082.2003B COP Construction & Acq	(113)	(9)	0	0	0	
1082.2004A COP Construction & Acq	3,553,757	8,792,937	0	0	0	
1082.2007 COP Construction & Acq	0	10,232,014	10,727,466	4,295,573	3,900,000	Major project completed
900: Other Revenue Total	**3,553,644**	**19,024,942**	**10,727,466**	**4,295,573**	**3,900,000**	
172: Waste Water Capital Res B/S Total	**3,553,644**	**19,024,942**	**10,727,466**	**4,295,573**	**3,900,000**	
1701: Wastewater Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	12,742	(34,539)	8,000	0	0	
5361 Rent	176,202	165,931	150,000	210,000	0	
5391 Sale of City Property	0	153	0	103	0	
400: Investment/Property Revenues Tota	**188,944**	**131,545**	**158,000**	**210,103**	**0**	
500: Revenue from Others						
5604 State Special Grants	74,941	17,526	40,000	416,746	0	
500: Revenue from Others Total	**74,941**	**17,526**	**40,000**	**416,746**	**0**	
640: Sewer Operating Revenue						
6471 City Accounts	31,272	32,108	34,000	33,000	33,300	
6480 Other Accounts	6,166,536	6,564,348	6,580,100	6,816,400	6,817,800	
6481 Infrastructure Replacement	2,398,513	2,494,764	2,563,900	2,590,600	2,591,100	
6492.1000 Wastewater Discount - SHAF	(70,475)	0	0	0	0	
6492.2000 WW Discount - Fixed Income	(2,315)	0	0	0	0	
640: Sewer Operating Revenue Total	**8,523,531**	**9,091,220**	**9,178,000**	**9,440,000**	**9,442,200**	
680: Non-Operating Utility Revenue						
6524 Sewer Reimbursements	0	3,440	0	0	0	
6525 Sewer Tap Fees	20,864	41,009	20,000	10,000	10,000	
6530.1 Kettleman Liftstation	13,202	3,299	0	985	0	
680: Non-Operating Utility Revenue Total	**34,066**	**47,748**	**20,000**	**10,985**	**10,000**	
900: Other Revenue						
5386 Septic Dumping charge	220,634	190,435	170,000	170,000	170,000	
5394 Revenue-Other	188	5,463	0	43	0	
5398 Reimbursable Charges	0	70,743	0	187,000	0	
6152 Damage to Property	4,497	10,077	0	0	0	
900: Other Revenue Total	**225,319**	**276,718**	**170,000**	**357,043**	**170,000**	
1701: Wastewater Utility Fund Rev Total	**9,046,801**	**9,564,757**	**9,566,000**	**10,434,877**	**9,622,200**	

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
1711: Wastewtr-Capital Outlay Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	233	0	0	0	0	
400: Investment/Property Revenues Tota	**233**	**0**	**0**	**0**	**0**	
900: Other Revenue						
5398 Reimbursable Charges	0	69,606	0	0	0	
6152 Damage to Property	0	24,184	0	0	0	
900: Other Revenue Total	**0**	**93,790**	**0**	**0**	**0**	
1711: Wastewtr-Capital Outlay Rev Total	**233**	**93,790**	**0**	**0**	**0**	
1721: Waste Water Capital Res Rev						
400: Investment/Property Revenues						
5332 Investment earnings	700,215	640,906	0	160,000	20,060	
400: Investment/Property Revenues Tota	**700,215**	**640,906**	**0**	**160,000**	**20,060**	
1721: Waste Water Capital Res Rev Total	**700,215**	**640,906**	**0**	**160,000**	**20,060**	
1731: Imf Wastewater Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	209,196	230,496	135,000	225,000	53,400	
400: Investment/Property Revenues Tota	**209,196**	**230,496**	**135,000**	**225,000**	**53,400**	
810: Development Impact Fees						
6122 Development Impact Fees	1,454,915	6,384,631	1,028,806	416,746	226,270	
810: Development Impact Fees Total	**1,454,915**	**6,384,631**	**1,028,806**	**416,746**	**226,270**	
1731: Imf Wastewater Facilities Rev Total	**1,664,111**	**6,615,127**	**1,163,806**	**641,746**	**279,670**	
Wastewater Utility Revenue Total	**20,486,728**	**39,534,703**	**21,457,272**	**15,532,196**	**13,821,930**	

Public Works
Water Services



FY 2009-2010

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	4,206,533	4,170,507	1,451,478	1,451,478	1,451,478
100: Personnel Services	2,233,613	2,833,603	3,068,836	2,978,415	2,729,548
200: Utility Comm. & Transportation	683,670	798,652	819,210	874,250	925,550
300: Supplies, Materials & Services	863,879	1,245,901	2,367,642	2,321,544	1,935,545
400: Work for Others	1,780	0	43,960	43,960	43,700
500: Equipment, Land & Structures	71,320	60,383	118,212	100,100	40,600
550: Fleet	0	218,625	100,000	0	100,000
600: Special Payments	3,123,895	3,388,711	4,328,073	4,330,581	4,299,190
700: Interfund Transfers	219,394	0	0	0	0
900: Capital Projects	117	0	18,199,812	5,629,411	4,705,000
Wastewater Utility Total	**11,404,201**	**12,716,382**	**30,497,223**	**17,729,739**	**16,230,611**

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	2	2	2	2
Laboratory Services Supervisor	1	1	1	1	1
Laboratory Technician I/II	2	2	2	2	2
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	4	4	4	4
Senior Plant & Equipment Mechanic	3	3	2	2	2
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	1	1	1	1
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	3	3	3	3
Water Services Total	**41**	**41**	**40**	**40**	**40**

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	4,206,533	4,170,507	1,451,478	1,451,478	1,451,478	General Fund cost of services
090: Operating Transfers Out	**4,206,533**	**4,170,507**	**1,451,478**	**1,451,478**	**1,451,478**	
7100 Personnel Services	0	0	117,400	0	0	
7101 Regular emp salary	1,391,503	2,068,054	2,317,396	563,906	2,225,125	Employee contributions
7102 Overtime	51,384	90,717	66,765	89,705	102,350	
7103 Part time salary	22,185	9,668	0	0	0	
7106 Uniform allowance	75	0	450	0	0	
7109 Incentive pay	17,372	101,584	56,161	4,898	62,905	
7110 Admin leave pay	3,536	5,810	5,810	1,856	5,820	
7111 Workers comp	89,123	150,160	145,300	29,700	146,400	
7112 Medical insurance	231,496	381,932	498,239	103,908	532,740	
7113 Dental insurance	21,085	28,717	41,000	9,000	40,000	
7114 Vision care	6,033	7,877	10,250	2,250	10,000	
7115 Medicare insurance	15,527	25,161	27,432	5,731	26,515	
7121 Service contribution-PERS	274,226	418,499	441,649	100,114	416,700	Reduced payroll
7122 Social security payments	291	0	0	0	0	
7123 Deferred comp	37,253	58,528	55,356	8,225	45,605	Employee contributions
7124 LI & AD & D	4,132	6,089	9,264	20,260	8,390	
7125 Unemployment insurance	3,863	5,702	6,489	1,471	7,795	
7128 LTD	17,917	26,967	29,524	6,692	28,355	
7129 Chiropractic	1,186	1,615	2,050	450	2,210	
7130 Insurance refund	7,143	7,189	6,950	650	16,630	Policy change
7131 Other benefits	38,283	59,622	61,642	13,973	75,200	
7188 Transfer In	0	(2,532,131)	(2,914,662)	0	(3,026,429)	
7189 Transfer Out	0	1,911,843	2,084,371	2,015,626	2,003,237	
100: Personnel Services	**2,233,613**	**2,833,603**	**3,068,836**	**2,978,415**	**2,729,548**	
7201 Postage	904	962	4,950	4,450	4,450	
7202 Telephone	13,598	13,064	16,050	12,750	13,350	
7203 Cellular phone charges	1,909	5,176	5,100	5,100	5,600	
7204 Pagers	27	7	50	50	50	
7211 Electricity	627,778	723,866	768,000	818,000	868,000	6% over current year estimate
7212 Gas	35,897	50,855	16,500	21,500	21,500	
7213 Water	2,267	2,562	2,400	2,400	2,600	
7215 Refuse	1,290	2,160	6,160	10,000	10,000	
200: Utility Comm. & Transportation	**683,670**	**798,652**	**819,210**	**874,250**	**925,550**	
7300 Supplies,Materials & Serv	0	0	4,500	0	0	
7301 Printing,binding,duplication	1,377	717	5,310	2,400	2,450	
7302 Photocopying	417	522	400	400	400	
7303 Advertising	2,741	2,518	4,200	2,700	3,550	
7305 Uniforms	3,554	4,509	5,200	5,200	5,700	
7306 Safety Equipment	6,491	14,277	24,300	26,500	16,000	
7307 Office supplies	5,186	6,641	6,000	6,000	7,000	
7308 Books & periodicals	167	135	550	550	750	

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
550: Fleet	**0**	**218,625**	**100,000**	**0**	**100,000**	
7636 Amortization	57,120	47,636	0	0	0	
7924 Bond interest	2,016,697	2,333,676	0	0	0	
8022 Taxes	718	713	100	100	100	
8023 Refunds/Rebates	787	437	1,500	1,500	2,000	
8097 Lodi CARE Program	5,416	222	0	0	0	
8099 Special payments	1,043,157	1,006,027	4,326,473	4,328,981	4,297,090	Debt service, compliance fees, discharge fee
600: Special Payments	**3,123,895**	**3,388,711**	**4,328,073**	**4,330,581**	**4,299,190**	
8199 Transfer Out	219,394	0	0	0	0	
700: Interfund Transfers	**219,394**	**0**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(6,610,815)	(20,516,579)	13,407,772	5,629,411	4,705,000	Completed Phase 3 improvements
1825.2250 Contracts	3,939,631	16,212,634	4,644,967	0	0	
1825.2200 Contracts	2,181,077	210,636	71,069	0	0	
1825.2100 Contracts	87,496	81,807	698	0	0	
1825.1850 Contracts	64,069	0	0	0	0	
1825.2300 Contracts	69,734	262,260	75,306	0	0	
1825.1800 Contracts	176,295	0	0	0	0	
1825.2275 Contracts	12,298	46,721	0	0	0	
1827.1800 Force Account	0	117,709	0	0	0	
1827.2100 Force Account	0	48,183	0	0	0	
1827.1850 Force Account	0	15,585	0	0	0	
1829.2275 Machinery & equipment	0	615,448	0	0	0	
1829.2300 Equipment	1,883	0	0	0	0	
1829.1800 Equipment	17,404	0	0	0	0	
1831.1900 Materials	9,837	2,788,301	0	0	0	
1831.1800 Materials	1,526	475	0	0	0	
1831.1850 Materials	0	1,011	0	0	0	
1831.2100 Materials	0	528	0	0	0	
1831.2150 Materials	97	120	0	0	0	
1831.2300 Materials	151	0	0	0	0	
1836.1800 Other	31,882	112,483	0	0	0	
1836.2200 Other	4,623	1,084	0	0	0	
1836.1850 Other	531	1,249	0	0	0	
1836.2300 Other	81	345	0	0	0	
1836.1200 Other	12,200	0	0	0	0	
7103 Part time salary	108	0	0	0	0	
7115 Medicare insurance	2	0	0	0	0	
7122 Social security payments	7	0	0	0	0	
900: Capital Projects	**117**	**0**	**18,199,812**	**5,629,411**	**4,705,000**	
Wastewater Utility Total	**11,404,201**	**12,716,382**	**30,497,223**	**17,729,739**	**16,230,611**	

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7309 Membership & dues	18,103	11,282	18,555	16,355	18,200	
7310 Uncollectible acct expense	96,522	99,390	50,000	50,000	50,000	
7311 Collection agency fees	505	905	400	400	3,000	
7312 Bank service charges	5,407	7,887	3,800	3,800	6,000	
7313 Information systems software	1,828	2,088	25,500	26,500	15,000	
7314 Business expense	2,878	2,588	3,400	3,400	4,300	
7315 Conference expense	8,140	8,242	21,920	17,000	11,120	
7321 Rent of Land, facilities	4,071	4,223	5,500	5,500	5,500	
7322 Rental of equipment	3,909	4,574	5,500	13,600	5,500	
7323 Professional services	163,245	140,250	1,170,795	900,145	571,000	Additional work completed in current year
7330 Repairs to comm equip	1,780	1,577	1,300	1,620	1,300	
7331 Repairs to Mach & equip	146,289	358,866	292,845	424,174	437,000	
7332 Repairs to office equip	0	2,382	300	300	300	Aging equipment
7333 Repairs to vehicles	(159)	170,646	154,281	154,345	155,785	
7334 Repairs to buildings	2,135	1,756	2,800	2,800	5,000	
7335 Sublet service contracts	28,102	42,313	42,442	61,442	62,300	
7336 Car wash	0	400	310	310	490	
7343 PL & PD insurance	88,940	91,673	29,725	6,525	75,010	
7351 Motor veh fuel, lube	0	48,535	41,613	41,741	38,340	
7352 Special dept materials	94,136	61,951	98,000	106,000	87,700	
7353 Janitorial supplies	1,674	858	1,000	1,020	1,200	
7354 Photo supplies	47	0	400	400	400	
7355 General supplies	121,442	107,812	275,949	365,265	270,000	
7356 Medical supplies	0	6	0	0	0	
7358 Training & education	4,311	4,154	8,500	7,000	10,000	
7359 Small tools and equip	20,912	18,994	37,375	35,480	37,700	
7360 Overtime meals	193	876	500	700	0	
7362 Laboratory supplies	27,030	19,480	22,962	22,962	26,050	
7366 Tuition Reimbursement	0	0	500	500	500	
7369 Software Licensing Cost	1,810	2,059	0	7,500	0	
7398 Reimburseable Expense	507	508	1,010	1,010	1,000	
7399 Supplies, mat & services	189	307	0	0	0	
300: Supplies, Materials & Services	**863,879**	**1,245,901**	**2,367,642**	**2,321,544**	**1,935,545**	
7601 Work for others	1,780	0	43,960	43,960	43,700	
400: Work for Others	**1,780**	**0**	**43,960**	**43,960**	**43,700**	
7701 Office equip	36	5,030	1,500	5,000	1,500	
7709 Shop equipment	0	0	2,942	0	0	
7715 Data Processing hrdware	1,549	2,371	2,000	2,000	2,000	
7719 Other equip	32,329	26,197	39,100	33,100	25,600	
7731 Storm drains	37,406	26,785	72,670	60,000	11,500	
500: Equipment, Land & Structures	**71,320**	**60,383**	**118,212**	**100,100**	**40,600**	
7850 Fleet	0	0	100,000	0	100,000	
7851 Vehicles & Equipment	0	218,625	0	0	0	

ACTIVITY:	**Wastewater Utility**	**DIVISION:**	**Water Services**
DEPARTMENT:	**Public Works**	**FUND:**	**Wastewater Fund**

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes: 1) the operation of the White Slough Water Pollution Control Facility, (Treatment Plant) which treats the City's wastewater to tertiary levels and is located approximately 6 miles west of town; and 2) the maintenance of wastewater pipelines and lift stations that convey wastewater to the Treatment Plant. Activity goals are to provide uninterrupted wastewater flows from source to treatment facilities without blockages or overflows; minimize the City's impact on the environment by consistently treating wastewater that meets all Federal and State standards and striving for 100 percent recycling and land disposal for treated effluent and industrial wastewater; and to continue the replacement/rehabilitation of aging infrastructure. This activity has five major elements:

- Wastewater administration – Directs, supervises, and plans operations of the wastewater utility; prepares studies and reports; reviews and researches State and federal regulations and legislation on wastewater operations and discharge requirements; represents the City with other agencies and committees on matters regarding wastewater operations and treatment; and establishes sewer connection fees.
- Domestic collection system – Operates, maintains and repairs the domestic wastewater collection system, service laterals for more than 23,000 customers, 3,196 manholes, and eight domestic pumping stations; responds to customer complaints; performs regular systematic rodding and hydrocleaning to periodically remove grease and other obstructions; and performs closed-circuit television operations to assess the condition of wastewater mains.
- Industrial collection system – Operates, maintains and repairs the industrial wastewater collection system, including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter "IW outfall" line, one pumping station, and seven service laterals.
- Treatment facility/laboratory services – Treatment Facility: Operates and maintains a tertiary treatment facility which operates seven days per week, 24 hours per day, and is manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 150 million gallons per year and utilizes recycled biosolids in accordance with discharge permit requirements. Laboratory Services: This State-certified laboratory analyzes untreated and treated wastewater to determine it's chemical, physical and bacteriological characteristics for the purpose of evaluating treatment plant effectiveness; samples and analyzes City drinking water for the purpose of monitoring water quality and compliance with State regulations; and administers the enforcement of the City's pretreatment and cross connection control programs.
- Work for others/capital improvement – Constructs wastewater main connections for new development and provides services during construction on capital improvement projects.

SERVICE LEVEL ADJUSTMENTS

- Increase testing and environmental monitoring at wastewater plant as required by waste discharge permit..
- Minor reorganization of treatment facility organization structure that includes reclassifying existing Senior Plant and Equipment Mechanic to Water/Wastewater Supervisor.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed rate analysis and recommended updated wastewater rates to offset increased operating costs and compliance with State regulatory requirements
- Initiated computer maintenance management system (EMMS)
- Completed Phase 3 improvements to White Slough Water Pollution Control Facility.

ACTIVITY: **Wastewater Utility** **DIVISION:** **Water Services**
DEPARTMENT: **Public Works** **FUND:** **Wastewater Fund**

MAJOR 2009-10 OBJECTIVES

- Design and construct Beckman Road Relief Sewer Project.
- Reduce sanitary sewer overflows to less than 3-per-100 miles of sewer main.
- Adjust wastewater rates to offset increased operating costs associated with WSWPCF and compliance with the waste discharge requirements.
- Complete Capacity Assurance Study to comply with waste discharge requirements.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Wastewater treated (million gallons/year)*	2,400	2,400.9	2,334
Cost per million gallons treated*	$1,160	$1,003	$1,469
Miles of wastewater main*	185	187	194
Miles of wastewater main cleaned*	100	83.6	55.9
Public sewer overflows per 100 miles of main*	3.24	5.88	4.6

(*Calendar Year Calculations)

RELATED COST CENTER(S)

- 170.4220
- 170152
- 170301
- 170401
- 170403
- 170404
- 170414
- 170442
- 170501

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
170: Wastewater Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,175,793	4,170,507	1,451,478	1,451,478	1,451,478
090: Operating Transfers Out Total	**4,175,793**	**4,170,507**	**1,451,478**	**1,451,478**	**1,451,478**
170: Wastewater Utility Fund B/S Total	**4,175,793**	**4,170,507**	**1,451,478**	**1,451,478**	**1,451,478**
170152: Damage To Property-Wastewtr					
100: Personnel Services					
7102 Overtime	0	73	400	400	400
7109 Incentive pay	0	3	0	0	0
7130 Insurance refund	0	1	0	0	0
7131 Other benefits	27	0	0	0	0
7189 Transfer Out	0	3,493	0	0	0
100: Personnel Services Total	**27**	**3,570**	**400**	**400**	**400**
300: Supplies, Materials & Services					
7322 Rental of equipment	0	159	0	0	0
7352 Special dept materials	0	0	2,500	2,500	2,500
300: Supplies, Materials & Services Total	**0**	**159**	**2,500**	**2,500**	**2,500**
600: Special Payments					
8099 Special payments	(29)	0	0	0	0
600: Special Payments Total	**(29)**	**0**	**0**	**0**	**0**
170152: Damage To Property-Wastewtr Total	**(2)**	**3,729**	**2,900**	**2,900**	**2,900**
170301: Bonded Debt-Interest-Wastewtr					
600: Special Payments					
7636 Amortization	57,120	47,636	0	0	0
7924 Bond interest	2,016,697	2,333,676	0	0	0
8099 Special payments	9,079	9,177	4,127,861	4,127,861	4,126,833
600: Special Payments Total	**2,082,896**	**2,390,489**	**4,127,861**	**4,127,861**	**4,126,833**
170301: Bonded Debt-Interest-Wastewtr Total	**2,082,896**	**2,390,489**	**4,127,861**	**4,127,861**	**4,126,833**
170401: Wastewater Administration					
100: Personnel Services					
7100 Personnel Services	0	0	117,400	0	0
7101 Regular emp salary	170,867	0	0	0	0
7102 Overtime	977	1,749	1,805	1,805	1,850
7103 Part time salary	939	32	0	0	0
7106 Uniform allowance	75	0	0	0	0
7109 Incentive pay	650	24	0	0	0
7110 Admin leave pay	1,768	0	0	0	0
7111 Workers comp	15,000	0	0	0	0
7112 Medical insurance	24,062	2,659	0	0	0
7113 Dental insurance	2,258	191	0	0	0
7114 Vision care	616	49	0	0	0
7115 Medicare insurance	1,822	8	0	0	0
7121 Service contribution-PERS	32,943	0	0	0	0
7122 Social security payments	51	0	0	0	0
7123 Deferred comp	5,114	0	0	0	0
7124 LI & AD & D	920	0	0	0	0
7125 Unemployment insurance	480	0	0	0	0
7128 LTD	2,176	0	0	0	0
7129 Chiropractic	123	11	0	0	0
7130 Insurance refund	442	2	0	0	0
7131 Other benefits	5,503	0	0	0	0
7189 Transfer Out	0	365,475	271,398	479,263	382,725
100: Personnel Services Total	**266,786**	**370,200**	**390,603**	**481,068**	**384,575**
200: Utility Comm. & Transportation					
7201 Postage	23	210	200	200	200
7202 Telephone	435	242	350	350	350
7203 Cellular phone charges	1,792	3,558	3,500	3,500	3,900

7204 Pagers	27	7	50	50	50
200: Utility Comm. & Transportation Total	**2,277**	**4,017**	**4,100**	**4,100**	**4,500**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	4,500	0	0
7301 Printing,binding,duplication	118	362	250	250	250
7302 Photocopying	141	268	200	200	200
7303 Advertising	0	0	100	100	200
7305 Uniforms	3,554	4,449	4,000	4,000	4,500
7306 Safety Equipment	3,616	8,228	5,000	5,000	5,000
7307 Office supplies	1,352	2,811	3,000	3,000	4,000
7308 Books & periodicals	39	85	300	300	500
7309 Membership & dues	9,898	4,144	6,350	6,350	7,000
7310 Uncollectible acct expense	96,522	99,390	50,000	50,000	50,000
7311 Collection agency fees	505	905	400	400	3,000
7312 Bank service charges	5,407	7,887	3,800	3,800	6,000
7313 Information systems software	281	477	20,000	20,000	10,000
7314 Business expense	655	875	700	700	1,250
7315 Conference expense	1,699	2,548	8,000	8,000	2,200
7321 Rent of Land, facilities	3,843	3,843	5,500	5,500	5,500
7323 Professional services	0	2,568	20,145	20,145	20,000
7330 Repairs to comm equip	1,060	977	1,300	1,300	1,300
7332 Repairs to office equip	0	456	0	0	0
7333 Repairs to vehicles	(159)	131,764	118,345	118,345	121,320
7335 Sublet service contracts	2,908	3,747	5,000	5,000	5,000
7336 Car wash	0	400	310	310	490
7343 PL & PD insurance	12,771	0	0	0	0
7351 Motor veh fuel, lube	0	41,301	35,741	35,741	32,625
7352 Special dept materials	978	1,362	1,000	1,000	1,500
7353 Janitorial supplies	6	11	0	0	0
7354 Photo supplies	0	0	300	300	300
7355 General supplies	84	353	0	0	0
7356 Medical supplies	0	6	0	0	0
7358 Training & education	1,289	1,385	2,500	2,500	2,500
7359 Small tools and equip	10,249	5,657	20,000	16,000	16,000
7360 Overtime meals	16	447	250	250	0
7366 Tuition Reimbursement	0	0	500	500	500
7369 Software Licensing Cost	1,810	2,059	0	7,500	0
7399 Supplies, mat & services	133	237	0	0	0
300: Supplies, Materials & Services Total	**158,775**	**329,002**	**317,491**	**316,491**	**301,135**
500: Equipment, Land & Structures					
7701 Office equip	36	327	1,500	5,000	1,500
7715 Data Processing hrdware	1,549	2,371	2,000	2,000	2,000
7719 Other equip	354	0	0	0	0
500: Equipment, Land & Structures Total	**1,939**	**2,698**	**3,500**	**7,000**	**3,500**
600: Special Payments					
8022 Taxes	614	624	0	0	0
8023 Refunds/Rebates	787	437	1,500	1,500	2,000
600: Special Payments Total	**1,401**	**1,061**	**1,500**	**1,500**	**2,000**
700: Interfund Transfers					
8199 Transfer Out	219,394	0	0	0	0
700: Interfund Transfers Total	**219,394**	**0**	**0**	**0**	**0**
170401: Wastewater Administration Total	**650,572**	**706,978**	**717,194**	**810,159**	**695,710**
170403: Plant Maintenance					
100: Personnel Services					
7101 Regular emp salary	735,501	401,950	513,093	563,906	520,160
7102 Overtime	38,139	60,826	49,800	85,000	85,000
7103 Part time salary	3,876	0	0	0	0
7109 Incentive pay	9,353	4,782	4,770	4,898	4,960
7110 Admin leave pay	1,768	1,856	1,856	1,856	1,860
7111 Workers comp	45,723	28,970	39,700	29,700	32,940
7112 Medical insurance	113,307	63,296	103,908	103,908	113,190
7113 Dental insurance	10,380	5,589	9,000	9,000	9,000

7114 Vision care	2,954	1,303	2,250	2,250	2,250
7115 Medicare insurance	8,488	5,255	5,608	5,731	5,740
7121 Service contribution-PERS	144,389	78,113	97,785	100,114	97,410
7122 Social security payments	240	0	0	0	0
7123 Deferred comp	18,549	7,660	8,072	8,225	6,535
7124 LI & AD & D	2,213	1,255	2,026	20,260	1,980
7125 Unemployment insurance	2,024	1,085	1,437	1,471	1,825
7128 LTD	9,470	5,053	6,537	6,692	6,630
7129 Chiropractic	582	277	450	450	500
7130 Insurance refund	4,426	1,039	650	650	0
7131 Other benefits	20,826	11,510	13,648	13,973	16,920
7189 Transfer Out	0	649,868	753,752	653,700	795,727
100: Personnel Services Total	**1,172,208**	**1,329,687**	**1,614,342**	**1,611,784**	**1,702,627**
200: Utility Comm. & Transportation					
7201 Postage	625	715	1,000	1,000	1,000
7202 Telephone	187	173	1,500	1,500	1,000
7203 Cellular phone charges	117	1,618	1,600	1,600	1,700
7211 Electricity	617,652	712,936	750,000	800,000	850,000
7212 Gas	35,132	50,113	15,000	20,000	20,000
7215 Refuse	1,290	2,160	6,160	10,000	10,000
200: Utility Comm. & Transportation Total	**655,003**	**767,715**	**775,260**	**834,100**	**883,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	76	0	60	150	200
7302 Photocopying	276	247	200	200	200
7303 Advertising	675	306	600	600	600
7305 Uniforms	0	60	1,200	1,200	1,200
7306 Safety Equipment	1,851	5,050	2,800	5,000	5,000
7307 Office supplies	3,692	3,788	3,000	3,000	3,000
7308 Books & periodicals	27	50	250	250	250
7309 Membership & dues	4,891	5,706	8,005	8,005	9,200
7313 Information systems software	1,547	1,611	5,000	6,000	4,000
7314 Business expense	853	1,030	1,400	1,400	1,750
7315 Conference expense	5,851	5,694	13,920	9,000	8,920
7322 Rental of equipment	3,515	4,415	5,000	5,000	5,000
7323 Professional services	128,639	125,823	1,044,650	830,000	440,000
7330 Repairs to comm equip	330	300	0	200	0
7331 Repairs to Mach & equip	131,370	352,443	268,671	400,000	413,000
7332 Repairs to office equip	0	1,926	300	300	300
7334 Repairs to buildings	2,135	1,756	2,800	2,800	5,000
7335 Sublet service contracts	18,897	21,307	29,525	29,525	33,000
7343 PL & PD insurance	48,153	17,690	6,525	6,525	16,880
7352 Special dept materials	12,021	17,272	43,000	43,000	30,000
7353 Janitorial supplies	1,625	840	1,000	1,000	1,200
7354 Photo supplies	47	0	100	100	100
7355 General supplies	120,761	106,717	275,949	365,000	270,000
7358 Training & education	2,262	661	2,000	2,000	5,000
7359 Small tools and equip	6,520	9,096	7,000	7,000	10,000
7360 Overtime meals	177	394	250	400	0
7362 Laboratory supplies	27,030	19,480	22,962	22,962	26,050
7398 Reimburseable Expense	507	508	1,010	1,010	1,000
7399 Supplies, mat & services	56	70	0	0	0
300: Supplies, Materials & Services Total	**523,784**	**704,240**	**1,747,177**	**1,751,627**	**1,290,850**
400: Work for Others					
7601 Work for others	640	0	7,260	7,260	7,000
400: Work for Others Total	**640**	**0**	**7,260**	**7,260**	**7,000**
500: Equipment, Land & Structures					
7719 Other equip	14,607	10,866	20,100	20,100	12,600
500: Equipment, Land & Structures Total	**14,607**	**10,866**	**20,100**	**20,100**	**12,600**
600: Special Payments					
8022 Taxes	104	89	100	100	100
8099 Special payments	50,124	66,793	96,000	96,000	75,000
600: Special Payments Total	**50,228**	**66,882**	**96,100**	**96,100**	**75,100**
170403: Plant Maintenance Total	**2,416,470**	**2,879,390**	**4,260,239**	**4,320,971**	**3,971,877**

170404: Sanitary System Maintenance					
100: Personnel Services					
7101 Regular emp salary	334,485	43,349	0	0	0
7102 Overtime	7,831	14,228	14,260	0	14,600
7109 Incentive pay	4,895	5,252	0	0	0
7111 Workers comp	20,000	3,960	0	0	0
7112 Medical insurance	57,072	18,537	0	0	0
7113 Dental insurance	5,141	1,241	0	0	0
7114 Vision care	1,654	344	0	0	0
7115 Medicare insurance	3,607	212	0	0	0
7121 Service contribution-PERS	65,260	9,229	0	0	0
7123 Deferred comp	10,069	1,471	0	0	0
7124 LI & AD & D	662	71	0	0	0
7125 Unemployment insurance	905	121	0	0	0
7128 LTD	4,323	578	0	0	0
7129 Chiropractic	325	73	0	0	0
7130 Insurance refund	1,696	27	0	0	0
7131 Other benefits	8,807	1,570	0	0	0
7189 Transfer Out	0	477,470	604,856	540,000	597,956
100: Personnel Services Total	**526,732**	**577,733**	**619,116**	**540,000**	**612,556**
200: Utility Comm. & Transportation					
7201 Postage	179	5	250	250	250
7202 Telephone	6,862	6,676	6,500	6,500	6,500
7211 Electricity	9,217	9,750	15,000	15,000	15,000
7212 Gas	765	742	1,500	1,500	1,500
7213 Water	1,649	1,863	1,800	1,800	2,000
200: Utility Comm. & Transportation Total	**18,672**	**19,036**	**25,050**	**25,050**	**25,250**
300: Supplies, Materials & Services					
7306 Safety Equipment	1,024	999	16,500	16,500	6,000
7307 Office supplies	52	42	0	0	0
7313 Information systems software	0	0	500	500	1,000
7314 Business expense	199	0	0	0	0
7322 Rental of equipment	394	0	500	500	500
7323 Professional services	0	3,723	0	1,000	0
7331 Repairs to Mach & equip	7,146	6,064	9,474	9,474	10,000
7335 Sublet service contracts	315	242	1,917	1,917	1,800
7343 PL & PD insurance	20,414	2,420	0	0	0
7352 Special dept materials	10,261	28,316	23,000	23,000	23,000
7353 Janitorial supplies	43	7	0	20	0
7355 General supplies	597	742	0	265	0
7359 Small tools and equip	2,006	3,963	8,630	8,630	8,000
300: Supplies, Materials & Services Total	**42,451**	**46,518**	**60,521**	**61,806**	**50,300**
400: Work for Others					
7601 Work for others	1,140	0	20,000	20,000	20,000
400: Work for Others Total	**1,140**	**0**	**20,000**	**20,000**	**20,000**
600: Special Payments					
8099 Special payments	2,033	3,262	0	0	0
600: Special Payments Total	**2,033**	**3,262**	**0**	**0**	**0**
170404: Sanitary System Maintenance Total	**591,028**	**646,549**	**724,687**	**646,856**	**708,106**
170414: Watershed Education Grant					
200: Utility Comm. & Transportation					
7201 Postage	59	0	0	0	0
200: Utility Comm. & Transportation Total	**59**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7314 Business expense	533	401	1,000	1,000	1,000
7323 Professional services	31,848	4,753	29,000	29,000	21,000
7352 Special dept materials	58,164	1,129	20,000	20,000	15,000
300: Supplies, Materials & Services Total	**90,545**	**6,283**	**50,000**	**50,000**	**37,000**
600: Special Payments					
8099 Special payments	0	881	0	0	1,000
600: Special Payments Total	**0**	**881**	**0**	**0**	**1,000**

170414: Watershed Education Grant Total	**90,604**	**7,164**	**50,000**	**50,000**	**38,000**
170442: Industrial System Maintenance					
100: Personnel Services					
7101 Regular emp salary	2,880	0	0	0	0
7102 Overtime	564	116	500	500	500
7109 Incentive pay	66	4	0	0	0
7111 Workers comp	300	0	0	0	0
7112 Medical insurance	939	78	0	0	0
7113 Dental insurance	69	5	0	0	0
7114 Vision care	17	1	0	0	0
7115 Medicare insurance	50	2	0	0	0
7121 Service contribution-PERS	564	0	0	0	0
7123 Deferred comp	88	0	0	0	0
7124 LI & AD & D	12	0	0	0	0
7125 Unemployment insurance	7	0	0	0	0
7128 LTD	37	0	0	0	0
7129 Chiropractic	4	0	0	0	0
7131 Other benefits	120	0	0	0	0
7189 Transfer Out	0	5,482	27,601	27,784	25,273
100: Personnel Services Total	**5,717**	**5,688**	**28,101**	**28,284**	**25,773**
200: Utility Comm. & Transportation					
7202 Telephone	394	834	400	400	1,500
7211 Electricity	909	1,180	3,000	3,000	3,000
7213 Water	618	699	600	600	600
200: Utility Comm. & Transportation Total	**1,921**	**2,713**	**4,000**	**4,000**	**5,100**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	7,608	0	3,000	3,000	3,000
7352 Special dept materials	202	0	500	500	500
300: Supplies, Materials & Services Total	**7,810**	**0**	**3,500**	**3,500**	**3,500**
170442: Industrial System Maintenance Total	**15,448**	**8,401**	**35,601**	**35,784**	**34,373**
170501: Wastewtr/Wtr Service Personnel					
100: Personnel Services					
7101 Regular emp salary	0	1,622,755	1,804,303	0	1,704,965
7102 Overtime	0	3,558	0	0	0
7106 Uniform allowance	0	0	450	0	0
7109 Incentive pay	0	91,346	51,391	0	57,945
7110 Admin leave pay	0	3,954	3,954	0	3,960
7111 Workers comp	0	117,230	105,600	0	113,460
7112 Medical insurance	0	294,333	394,331	0	419,550
7113 Dental insurance	0	21,443	32,000	0	31,000
7114 Vision care	0	6,119	8,000	0	7,750
7115 Medicare insurance	0	19,460	21,824	0	20,775
7121 Service contribution-PERS	0	330,000	343,864	0	319,290
7123 Deferred comp	0	49,386	47,284	0	39,070
7124 LI & AD & D	0	4,763	7,238	0	6,410
7125 Unemployment insurance	0	4,470	5,052	0	5,970
7128 LTD	0	21,336	22,987	0	21,725
7129 Chiropractic	0	1,241	1,600	0	1,710
7130 Insurance refund	0	6,107	6,300	0	16,630
7131 Other benefits	0	46,542	47,994	0	58,280
7188 Transfer In	0	(2,532,131)	(2,914,662)	0	(3,026,429)
7189 Transfer Out	0	500	0	0	0
100: Personnel Services Total	**0**	**112,412**	**(10,490)**	**0**	**(197,939)**
300: Supplies, Materials & Services					
7343 PL & PD insurance	0	71,563	23,200	0	58,130
300: Supplies, Materials & Services Total	**0**	**71,563**	**23,200**	**0**	**58,130**
170501: Wastewtr/Wtr Service Personnel Total	**0**	**183,975**	**12,710**	**0**	**(139,809)**
Wastewater Utility Total	**10,022,809**	**10,997,182**	**11,382,670**	**11,446,009**	**10,889,468**

ACTIVITY:	**Storm Drain Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**Wastewater Fund**

ACTIVITY DESCRIPTION

Streets and Drainage Division staff are responsible for maintaining the City's storm drain system, coordinating emergency response during storms, and meeting the requirements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit and Storm Water Discharge Agreement with Woodbridge Irrigation District. Activity goals are: 1) prevent damage to property from flooding; 2) maintain the infrastructure of the storm system; 3) comply with the requirements in the NPDES Phase II permit. This activity has two major elements:

- Storm Water Management and Maintenance – Maintain the City's 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 stormwater outlets into the Mokelumne River and the Woodbridge Irrigation District Canal. This drainage system has an estimated replacement value of $192,232,450.

- National Pollutant Discharge Eliminations System Permit (NPDES) – This permit is a requirement of Environmental Protection Agency. This program is implemented by Streets and Drainage Administration. There are six basic requirements to this program: Public Education, Public Involvement, Illicit Discharge Detection and Elimination, Construction Site Runoff, Post Construction Stormwater Management, and Pollution Prevention/Good Housekeeping.

SERVICE LEVEL ADJUSTMENTS

- Propose position change to Plant and Equipment Mechanic to address increased maintenance and increased inspections.of equipment and water-quality monitoring required by NPDES permit.

MAJOR 2008-09 ACCOMPLISHMENTS

- Implemented National Pollutant Discharge Elimination System (NPDES) stormwater discharge permit as required by the California Water Resource Control Board.
- Implemented Development and Redevelopment Design Standard Plan (DSP) as required in NPDES permit.
- Replaced pumps at Vinewood Storm Pumping Station.

MAJOR 2009-10 OBJECTIVES

- Prepare a new five-year Storm Water Management Plan (SWMP).
- Renew storm water discharge permit with Regional Water Quality Control Board including:
    1. Implementation of a Dry Weather Screening Program – monitoring outfalls along the river, collecting samples.
    2. Inspection of Post Construction best management practices (BMP's) as required by the Development Design Standard Plan related to Low Impact Development (LID) and hydromodification requirements.

- Replace pumps at Shady Acres Storm Pumping Station.
- Install new controller at Cluff Avenue Storm Pumping Station.

ACTIVITY: **Storm Drain Maintenance** **DIVISION:** **Streets and Drainage**
DEPARTMENT: **Public Works** **FUND:** **Wastewater Fund**

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Miles of storm line	116	119	161
Percentage of small storm line cleaned	18%	14%	17%
Storm pumps stations	13	13	13
Storm pumps stations cleaned	13	13	13
Catch basins	3,150	3,250	3,365
Catch basins cleaned	3,150	2,887	2,441
Number of illicit discharges reported/corrected	22	15	44
Requests for service	N/A	360	73
Construction sites inspected for BMP's	N/A	115	76
Estimated volume (acre feet) of pumped discharge	4,804.76	4,911.01	4,474.82

RELATED COST CENTER(S)

- 170405

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
170405: Storm Drain Maintenance					
100: Personnel Services					
7101 Regular emp salary	141,850	0	0	0	0
7102 Overtime	3,830	10,167	0	2,000	0
7109 Incentive pay	2,308	173	0	0	0
7111 Workers comp	8,100	0	0	0	0
7112 Medical insurance	34,561	2,982	0	0	0
7113 Dental insurance	3,090	240	0	0	0
7114 Vision care	756	59	0	0	0
7115 Medicare insurance	1,231	84	0	0	0
7121 Service contribution-PERS	27,791	0	0	0	0
7123 Deferred comp	3,253	11	0	0	0
7124 LI & AD & D	315	0	0	0	0
7125 Unemployment insurance	382	0	0	0	0
7128 LTD	1,834	0	0	0	0
7129 Chiropractic	148	13	0	0	0
7130 Insurance refund	543	13	0	0	0
7131 Other benefits	3,000	0	0	0	0
7189 Transfer Out	0	409,555	426,764	314,879	201,556
100: Personnel Services Total	**232,992**	**423,297**	**426,764**	**316,879**	**201,556**
200: Utility Comm. & Transportation					
7201 Postage	18	32	3,500	3,000	3,000
7202 Telephone	5,720	5,114	7,300	4,000	4,000
200: Utility Comm. & Transportation Total	**5,738**	**5,146**	**10,800**	**7,000**	**7,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,183	355	5,000	2,000	2,000
7302 Photocopying	0	7	0	0	0
7303 Advertising	2,066	2,212	3,500	2,000	2,750
7307 Office supplies	90	0	0	0	0
7308 Books & periodicals	101	0	0	0	0
7309 Membership & dues	3,314	1,432	4,200	2,000	2,000
7314 Business expense	638	282	300	300	300
7315 Conference expense	590	0	0	0	0
7321 Rent of Land, facilities	228	380	0	0	0
7322 Rental of equipment	0	0	0	8,100	0
7323 Professional services	2,758	3,383	60,500	20,000	90,000
7330 Repairs to comm equip	390	300	0	120	0
7331 Repairs to Mach & equip	165	359	11,700	11,700	11,000
7333 Repairs to vehicles	0	38,882	35,936	36,000	34,465
7335 Sublet service contracts	5,982	17,017	6,000	25,000	22,500
7343 PL & PD insurance	7,602	0	0	0	0
7351 Motor veh fuel, lube	0	7,234	5,872	6,000	5,715
7352 Special dept materials	12,467	13,760	8,000	16,000	15,200
7358 Training & education	760	2,108	4,000	2,500	2,500
7359 Small tools and equip	2,137	278	1,745	3,850	3,700
7360 Overtime meals	0	35	0	50	0
300: Supplies, Materials & Services Total	**40,471**	**88,024**	**146,753**	**135,620**	**192,130**
400: Work for Others					
7601 Work for others	0	0	16,700	16,700	16,700
400: Work for Others Total	**0**	**0**	**16,700**	**16,700**	**16,700**
500: Equipment, Land & Structures					
7719 Other equip	17,368	15,331	19,000	13,000	13,000
7731 Storm drains	37,406	26,785	72,670	60,000	11,500
500: Equipment, Land & Structures Total	**54,774**	**42,116**	**91,670**	**73,000**	**24,500**
600: Special Payments					
8099 Special payments	89,450	95,914	102,612	105,120	94,257
600: Special Payments Total	**89,450**	**95,914**	**102,612**	**105,120**	**94,257**
170405: Storm Drain Maintenance Total	**423,425**	**654,497**	**795,299**	**654,319**	**536,143**
Storm Drain Maintenance Total	**423,425**	**654,497**	**795,299**	**654,319**	**536,143**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Wastewater Capital Funds and Impact Fee Fund**
DEPARTMENT:	**Public Works**		

Capital Improvement Project Descriptions:

MSC Space Planning and Facility Evaluation Study **$25,000**
Initiate a space planning and facility evaluation study on the existing Municipal Services Center campus to plan a proposed expansion of the facility. This is a jointly funded project with additional funding from the Water Impact Fee Fund.

Collection System Master Plan **$50,000**
Prepare a collection system master plan as part of the General Plan update.

Miscellaneous White Slough Capital Improvements **$370,000**
Various studies mandated by the City's permit and other maintenance related projects: FOG Program and Reporting ($25,000); Capacity Assurance Plan ($100,000); White Slough Compliance Studies and Reports ($125,000); Plant Maintenance and Land Application Area Improvements ($70,000); Plant Security Improvements ($50,000).

White Slough Water Pollution Control Facility **$3,900,000**
Complete the design and construction of a Biosolids Dewatering Facility.

Shady Acres Storm Pump Station **$50,000**
Update existing vertical turbines or replace existing pumps with new submersible pumps.

Decommission Old Fleet Services Shop **$45,000**
Work to prepare old fleet shop for other uses: abandon/remove underground oil tank; remove oil containers and piping; remove lifts, remove methane detection system; reconfigure electrical services; repairs to mezzanine. This is a jointly funded project project with additional funding from Water and Streets funds.

Miscellaneous Capital Maintenance Projects **$295,000**
Maintenance projects including: system relocations ($35,000); wastewater taps ($40,000); lift station generator replacements ($100,000); lift station RTU replacements ($20,000); future projects recommended by System Capacity Study ($100,000).

ACTIVITY: **Equipment Purchase** **FUND:** **Wastewater Capital Outlay Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-003 **$25,000**
Replace 1996 Ford 4WD pickup fo use at the While Slough Water Pollution Control Facility.

Replacement of Vehicle 04-137 **$25,000**
Replace 1996 Dodge van to by used for environmental compliance purposes at the White Slough Water Pollution Control Facility.

Replacement of Vehicle 04-116 **$100,000**
Replace crane truck used by the Water Services construction and maintenance staff. One-half of the total replacement cost to be funded by Water Capital Outlay Fund.

Wastewater Utility	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
171000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	40,050	0	345,000
900: Capital Projects Total	**0**	**0**	**40,050**	**0**	**345,000**
171000: Capital Projects - New Total	**0**	**0**	**40,050**	**0**	**345,000**
172000: Wastewater Capital-New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	370,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**370,000**
172000: Wastewater Capital-New Total	**0**	**0**	**0**	**0**	**370,000**
172026: WSWPCF-Construction/Phase 3					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	11,627,466	4,295,573	3,900,000
1825.1800 Contracts	2,000	0	0	0	0
1825.1850 Contracts	3,716,148	15,887,273	3,833,212	0	0
1825.2200 Contracts	138,759	270,550	390,991	0	0
1825.2300 Contracts	82,724	54,811	170,764	0	0
1827.1850 Force Account	0	100,056	0	0	0
1829.1800 Equipment	0	974	0	0	0
1829.2275 Machinery & equipment	0	614,474	0	0	0
1831.1800 Materials	0	2,774,950	0	0	0
1836.1800 Other	17,245	447	0	0	0
1836.2200 Other	0	1,080	0	0	0
1836.2300 Other	11,917	110,516	0	0	0
900: Capital Projects Total	**3,968,793**	**19,815,131**	**16,022,433**	**4,295,573**	**3,900,000**
172026: WSWPCF-Construction/Phase 3 Total	**3,968,793**	**19,815,131**	**16,022,433**	**4,295,573**	**3,900,000**
173050: WW Collection Master Plan					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	75,000	30,000	50,000
900: Capital Projects Total	**0**	**0**	**75,000**	**30,000**	**50,000**
173050: WW Collection Master Plan Total	**0**	**0**	**75,000**	**30,000**	**50,000**
173356: MSC Fleet Services Shop					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	117,225	250,000	40,000
1825.2250 Contracts	0	0	250,000	0	0
900: Capital Projects Total	**0**	**0**	**367,225**	**250,000**	**40,000**
173356: MSC Fleet Services Shop Total	**0**	**0**	**367,225**	**250,000**	**40,000**
1711201: Capital Equipment					
500: Equipment, Land & Structures					
7701 Office equip	0	4,703	0	0	0
7709 Shop equipment	0	0	2,942	0	0
500: Equipment, Land & Structures Total	**0**	**4,703**	**2,942**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	100,000	0	100,000
7851 Vehicles & Equipment	0	218,625	0	0	0
550: Fleet Total	**0**	**218,625**	**100,000**	**0**	**100,000**
1711201: Capital Equipment Total	**0**	**223,328**	**102,942**	**0**	**100,000**
Wastewater Utility Capital Total	**3,968,793**	**20,038,459**	**16,607,650**	**4,575,573**	**4,805,000**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

The Transit Division, part of the Public Works Department, has a budget of $4,070,445 in FY 2009/10, compared to $7,338,156 in FY 2008/09, when the division received State special grants for capital spending. The City contracts with MV Transit to provide drivers and support staff for the transit services.

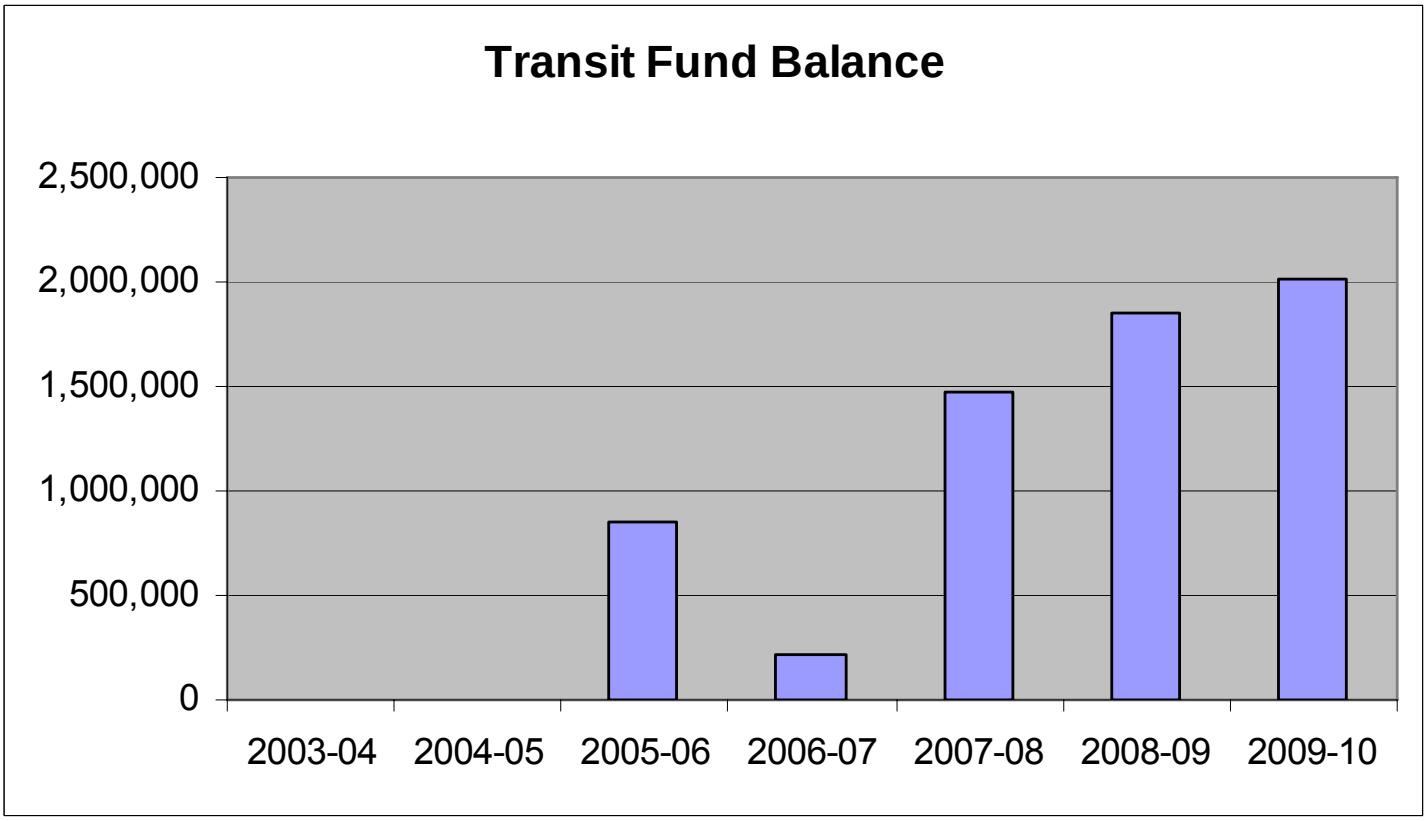
Transit has three budgeted positions in FY 2009/10, an increase from two in FY 2008/09.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

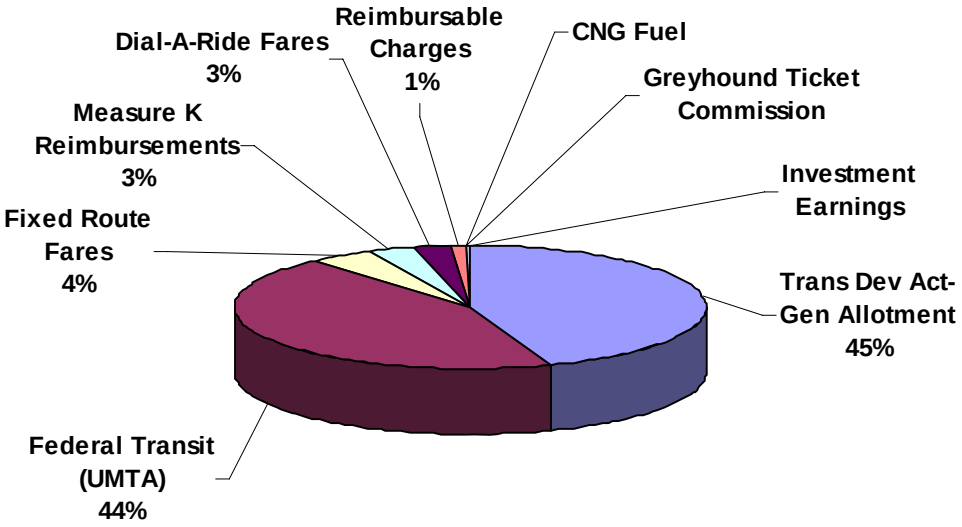
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Transit Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	851,427	213,212	360,309	1,478,458	1,856,155
Revenues	3,355,922	4,923,545	7,002,481	6,873,513	4,232,831
Expenditures	3,994,137	3,658,299	7,338,156	6,495,816	4,070,445
Net Difference (Revenues Less Expenditures)	(638,215)	1,265,246	(335,675)	377,697	162,386
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	213,212	1,478,458	24,634	1,856,155	2,018,541



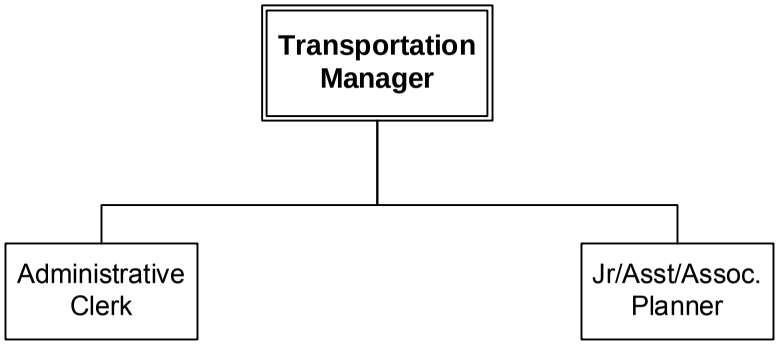
Transit Fund Revenues



Revenue	Budget 2009-10
Trans Dev Act-Gen Allotment	1,876,800
Federal Transit (UMTA)	1,872,811
Fixed Route Fares	190,000
Measure K Reimbursements	123,420
Dial-A-Ride Fares	110,000
Reimbursable Charges	43,000
CNG Fuel	7,500
Greyhound Ticket Commission	7,500
Investment Earnings	1,800
Grand Total	4,232,831

Transit	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
12501: Dial-A-ride/Transp Rev						
400: Investment/Property Revenues						
5332 Investment earnings	15,428	(6,085)	9,900	0	0	
5361 Rent	4,000	4,200	0	0	0	
5391 Sale of City Property	0	2,505	0	0	0	
400: Investment/Property Revenues Tota	**19,428**	**620**	**9,900**	**0**	**0**	
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	2,118,335	1,943,873	1,891,849	1,815,781	1,876,800	
5496 Federal Transit(UMTA)	1,497,216	1,062,908	1,250,000	1,250,000	1,552,811	
5496.1 Federal Transit-Galt	0	381,433	325,000	325,000	320,000	
5569 Other Federal Grants	0	0	0	0	0	
5604 State Special Grants	0	0	1,750,000	1,750,000	0	Transit Fleet shop completed
6005.1 Measure K Reimb-Operating	103,570	85,860	121,000	121,000	123,420	
6005.2 Measure K Reimb-Capital	125,000	266,733	158,267	158,267	0	
500: Revenue from Others Total	**3,844,121**	**3,740,807**	**5,496,116**	**5,420,048**	**3,873,031**	
720: Transit Fees						
6002 Dial-A-Ride Fares	109,175	102,439	110,000	110,000	110,000	
6003 Fixed Route Fares	170,004	161,969	190,000	190,000	190,000	
6004 CNG Fuel	513	106,887	18,000	18,000	7,500	
6006 Greyhound Ticket Commission	18,077	13,093	10,000	10,000	7,500	
6124 Plans and Specs	189	0	0	0	0	
720: Transit Fees Total	**297,958**	**384,388**	**328,000**	**328,000**	**315,000**	
900: Other Revenue						
5394 Revenue-Other	8,080	(43,748)	4,000	4,000	0	
5395 Revenue Over/Short	1,090	1,601	0	0	0	
5398 Reimbursable Charges	68,187	67,557	50,000	7,000	43,000	
5411.4 Wrk for Others-PW	0	4,760	0	0	0	
6152 Damage to Property	16,484	0	5,000	5,000	0	
900: Other Revenue Total	**93,841**	**30,170**	**59,000**	**16,000**	**43,000**	
12501: Dial-A-ride/Transp Rev Total	**4,255,348**	**4,155,985**	**5,893,016**	**5,764,048**	**4,231,031**	
12521: Transit-Prop.1B Rev						
400: Investment/Property Revenues						
5332 Investment earnings	0	8,150	25,500	25,500	1,800	
400: Investment/Property Revenues Tota	**0**	**8,150**	**25,500**	**25,500**	**1,800**	
500: Revenue from Others						
5501 Prop. 1B-Transit	0	0	1,030,234	1,030,234	0	No Prop 1B project
5502 Prop.1B Transit-Safety	0	0	53,731	53,731	0	
500: Revenue from Others Total	**0**	**0**	**1,083,965**	**1,083,965**	**0**	
12521: Transit-Prop.1B Rev Total	**0**	**8,150**	**1,109,465**	**1,109,465**	**1,800**	
Transit Revenue Total	**4,255,348**	**4,164,135**	**7,002,481**	**6,873,513**	**4,232,831**	

Public Works
Transportation



FY 2009-2010

Transit	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	0	1,000	0	0	0
100: Personnel Services	117,746	137,318	346,056	270,685	258,345
200: Utility Comm. & Transportation	47,369	74,284	46,645	59,145	76,910
300: Supplies, Materials & Services	2,532,172	2,556,610	3,065,918	3,139,464	3,148,190
400: Work for Others	7,041	0	0	0	0
500: Equipment, Land & Structures	441,416	39,330	394,666	318,815	0
550: Fleet	626,875	532,273	1,173,016	390,125	0
600: Special Payments	296,076	381,433	325,996	325,996	320,000
900: Capital Projects	0	0	1,985,859	1,991,586	267,000
Transit Total	**4,068,695**	**3,722,248**	**7,338,156**	**6,495,816**	**4,070,445**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
TRANSPORTATION & COMMUNICATIONS					
Administrative Clerk	0	0	0	1	1
Jr/Asst/Assoc Planner	0	0	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Technician	0	1	0	0	0
Transportation & Communications Total	**1**	**2**	**2**	**3**	**3**

Transit	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	0	1,000	0	0	0	
090: Operating Transfers Out	**0**	**1,000**	**0**	**0**	**0**	
7100 Personnel Services	0	0	144,000	0	0	Transfer of staff in re-adopted budget
7101 Regular emp salary	79,421	83,330	135,388	179,766	170,795	
7103 Part time salary	0	0	0	470	0	
7110 Admin leave pay	0	0	0	981	2,300	
7111 Workers comp	4,555	5,426	6,600	9,900	10,980	
7112 Medical insurance	12,033	13,380	20,138	26,804	27,700	
7113 Dental insurance	995	995	2,000	3,000	3,000	
7114 Vision care	243	243	500	750	750	
7115 Medicare insurance	1,153	1,210	1,963	2,607	1,155	
7121 Service contribution-PERS	15,265	16,026	25,802	34,260	31,985	
7123 Deferred comp	186	2,427	2,551	2,870	0	
7124 LI & AD & D	682	650	1,309	1,552	1,090	
7125 Unemployment insurance	221	231	379	503	600	
7128 LTD	1,004	1,052	1,725	2,290	2,180	
7129 Chiropractic	47	52	100	150	170	
7131 Other benefits	1,941	3,312	3,601	4,782	5,640	
7189 Transfer Out	0	8,984	0	0	0	
100: Personnel Services	**117,746**	**137,318**	**346,056**	**270,685**	**258,345**	
7201 Postage	335	740	125	125	130	
7202 Telephone	5,884	5,739	5,500	5,500	5,900	
7203 Cellular phone charges	8,392	10,654	5,350	5,350	8,700	Includes radio charges
7211 Electricity	27,578	51,227	30,500	43,000	55,900	
7212 Gas	924	1,138	470	470	1,180	
7213 Water	4,008	4,530	4,400	4,400	4,800	
7214 Sewer	248	256	300	300	300	
200: Utility Comm. & Transportation	**47,369**	**74,284**	**46,645**	**59,145**	**76,910**	
7301 Printing,binding,duplication	62	750	3,000	3,000	2,850	
7302 Photocopying	36	48	0	0	0	
7303 Advertising	3,394	9,920	10,000	10,000	7,400	
7306 Safety Equipment	534	0	0	0	0	
7307 Office supplies	189	578	800	800	800	
7309 Membership & dues	1,901	2,203	2,500	2,500	2,500	
7312 Bank service charges	15,638	13,345	15,000	15,000	15,000	
7313 Information systems software	697	0	500	500	500	
7314 Business expense	707	1,192	1,000	1,000	1,000	
7315 Conference expense	175	2,124	2,000	2,000	5,000	
7323 Professional services	7,836	8,165	10,500	10,500	8,500	
7324 Purchased transp	1,614,085	1,641,426	2,100,000	2,100,000	2,219,000	
7331 Repairs to Mach & equip	8,269	29,622	26,918	20,000	20,000	
7332 Repairs to office equip	0	0	0	1,013	0	
7333 Repairs to vehicles	411,818	411,628	465,000	517,652	464,665	

Transit	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7334 Repairs to buildings	10,841	2,283	500	500	500	
7335 Sublet service contracts	178,433	151,286	154,000	154,000	156,000	
7343 PL & PD insurance	53,790	61,368	70,000	70,000	75,500	
7351 Motor veh fuel, lube	132,382	150,862	160,000	160,000	117,825	
7352 Special dept materials	8,165	0	0	0	0	
7353 Janitorial supplies	451	0	1,000	1,000	500	
7355 General supplies	1,101	1,750	700	700	2,150	
7358 Training & education	506	405	2,000	2,000	2,000	
7359 Small tools and equip	10,619	1,302	0	0	0	
7369 Software Licensing Cost	5,130	347	0	0	0	
7398 Reimburseable Expense	53,790	61,368	35,000	61,799	43,000	
7399 Supplies, mat & services	11,623	4,638	5,500	5,500	3,500	
300: Supplies, Materials & Services	**2,532,172**	**2,556,610**	**3,065,918**	**3,139,464**	**3,148,190**	
7601 Work for others	7,041	0	0	0	0	
400: Work for Others	**7,041**	**0**	**0**	**0**	**0**	
7700 Equipment, Land & Structures	0	0	274,120	0	0	
7701 Office equip	2,297	0	0	0	0	
7706 Traffic signal equip	494	0	0	0	0	
7709 Shop equipment	4,401	0	111,477	260,000	0	
7715 Data Processing hrdware	5,146	1,619	0	0	0	
7718 Grant equip	12,042	7,634	0	0	0	
7719 Other equip	0	0	0	43,815	0	
7720 Other contracts	415,297	23,819	9,069	0	0	
7724 Buildings	1,010	0	0	0	0	
7725 Other Structures	729	0	0	0	0	
7797 Bus shelters	0	6,258	0	0	0	
7798 Bus benches	0	0	0	15,000	0	
500: Equipment, Land & Structures	**441,416**	**39,330**	**394,666**	**318,815**	**0**	
7850 Fleet	0	0	1,000,000	0	0	
7851 Vehicles & Equipment	626,875	532,273	173,016	390,125	0	
550: Fleet	**626,875**	**532,273**	**1,173,016**	**390,125**	**0**	
8099 Special payments	296,076	381,433	325,996	325,996	320,000	
600: Special Payments	**296,076**	**381,433**	**325,996**	**325,996**	**320,000**	
1820 Construction in Progress-CY	0	(3,312)	58,000	0	267,000	
1825.2200 Contracts	0	0	0	1,991,586	0	Transit Fleet shop completed
1825.2250 Contracts	0	3,312	1,927,859	0	0	
900: Capital Projects	**0**	**0**	**1,985,859**	**1,991,586**	**267,000**	
Transit Total	**4,068,695**	**3,722,248**	**7,338,156**	**6,495,816**	**4,070,445**	

ACTIVITY: Transit **DIVISION:** Transit
DEPARTMENT: Public Works **FUND:** Transit Fund

ACTIVITY DESCRIPTION

The Transit activity provides a daily fixed route bus system known as the GrapeLine within the City limits, ADA Paratransit service known as the VineLine and a door-to-door "Dial-A-Ride" service for the general public (including discounted fares for seniors/disabled/Medicare) within the City limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. In addition, transportation funding and related activities are handled by this division. The Division Manager with assistance from the Transportation Planner manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends various meetings with partner agencies on transportation issues, manages transit claim files, assists with preparation of applications for transportation grant funding, as well as provides assistance with the administration of successful grants. This activity includes the following elements:

- Dial-A-Ride Service.
- Fixed Route Service.
- Transit Administration.
- Property Maintenance.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Funded construction of new Transit Vehicle Maintenance Facility.
- Implemented Vehicle Incident Recording (cameras) on buses.
- Implemented On-Line Real Time Data Monitoring.
- Equipped Mobile Data Terminals (GPS) on buses.
- Held public meetings on Short Range Transit Plan.

MAJOR 2009-10 OBJECTIVES

- Open operations of the Transit Vehicle Maintenance Facility.
- Implement Short Range Transit Plan recommendations.
- Implement Transit System marketing plan.
- Administer American Recovery and Reinvestment Act-funded projects.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Operating cost per passenger for fixed route	$5.13	$4.88	$4.64
Operating cost per passenger for Dial-A-Ride	$22.62	$20.93	$22.21
Total number of fixed route passengers	285,000	242,000	253,700
Total number of Dial-A-Ride passengers (general public and senior/disabled/ Medicare)	67,500	65,200	53,600
Total number of Dial-A-Ride senior/disabled/Medicare passengers (reduced fare)	64,500	62,200	50,000
Revenue miles for fixed route	283,000	272,500	266,000
Revenue miles for Dial-A-Ride	232,000	247,000	256,000
Passengers per revenue mile for fixed route	1.007	0.888	0.954
Passengers per revenue miles for Dial-A-Ride	0.291	0.264	0.209

ACTIVITY:	**Transit**	**DIVISION:**	**Transit**
DEPARTMENT:	**Public Works**	**FUND:**	**Transit Fund**

RELATED COST CENTER(S)

- 125051
- 125052
- 125053
- 125055
- 125057
- 125058
- 125152
- 1250600

Transit	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
125051: Dial-A-Ride Transit					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	1,966	5,548	2,000	2,000	2,000
7211 Electricity	5,573	5,308	5,500	5,500	6,800
7212 Gas	251	328	150	150	300
7213 Water	2,004	2,265	2,200	2,200	2,400
7214 Sewer	124	128	150	150	150
200: Utility Comm. & Transportation Total	**9,918**	**13,577**	**10,000**	**10,000**	**11,650**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	1,000	1,000	850
7303 Advertising	0	338	2,000	2,000	2,000
7307 Office supplies	6	0	0	0	0
7324 Purchased transp	915,836	922,314	1,150,000	1,150,000	1,212,000
7333 Repairs to vehicles	188,111	176,306	210,000	210,000	213,130
7335 Sublet service contracts	556	0	1,000	1,000	1,000
7343 PL & PD insurance	26,895	30,684	35,000	35,000	40,500
7351 Motor veh fuel, lube	63,566	88,775	60,000	60,000	70,120
7359 Small tools and equip	0	316	0	0	0
7398 Reimburseable Expense	26,895	30,684	0	26,799	0
7399 Supplies, mat & services	650	1,600	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**1,222,515**	**1,251,017**	**1,460,000**	**1,486,799**	**1,540,600**
125051: Dial-A-Ride Transit Total	**1,232,433**	**1,264,594**	**1,470,000**	**1,496,799**	**1,552,250**
125052: Grapeline Fixed Route					
200: Utility Comm. & Transportation					
7201 Postage	0	141	0	0	0
7202 Telephone	4,235	4,159	4,000	4,000	4,500
7203 Cellular phone charges	5,783	4,164	2,750	2,750	6,100
7211 Electricity	5,573	5,308	5,500	5,500	6,800
7212 Gas	251	269	100	100	300
7213 Water	2,004	2,265	2,200	2,200	2,400
7214 Sewer	124	128	150	150	150
200: Utility Comm. & Transportation Total	**17,970**	**16,434**	**14,700**	**14,700**	**20,250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	1,500	1,500	1,500
7302 Photocopying	0	3	0	0	0
7303 Advertising	1,003	5,732	7,000	7,000	4,300
7307 Office supplies	0	0	300	300	300
7324 Purchased transp	698,249	718,614	950,000	950,000	1,007,000
7331 Repairs to Mach & equip	0	714	0	0	0
7333 Repairs to vehicles	197,326	196,313	250,000	250,000	218,740
7335 Sublet service contracts	18,475	16,114	28,000	28,000	25,000
7343 PL & PD insurance	26,895	30,684	35,000	35,000	35,000
7351 Motor veh fuel, lube	68,566	62,087	100,000	100,000	47,705
7352 Special dept materials	682	0	0	0	0
7353 Janitorial supplies	451	0	1,000	1,000	500
7355 General supplies	0	0	100	100	150
7359 Small tools and equip	0	822	0	0	0
7398 Reimburseable Expense	26,895	30,684	35,000	35,000	43,000
7399 Supplies, mat & services	625	2,867	4,000	4,000	2,000
300: Supplies, Materials & Services Total	**1,039,167**	**1,064,634**	**1,411,900**	**1,411,900**	**1,385,195**
125052: Grapeline Fixed Route Total	**1,057,137**	**1,081,068**	**1,426,600**	**1,426,600**	**1,405,445**
125053: Transit Administration					
100: Personnel Services					
7100 Personnel Services	0	0	144,000	0	0
7101 Regular emp salary	79,421	83,330	135,388	179,766	170,795
7103 Part time salary	0	0	0	470	0
7110 Admin leave pay	0	0	0	981	2,300
7111 Workers comp	4,555	5,426	6,600	9,900	10,980

7112 Medical insurance	12,033	13,380	20,138	26,804	27,700
7113 Dental insurance	995	995	2,000	3,000	3,000
7114 Vision care	243	243	500	750	750
7115 Medicare insurance	1,153	1,210	1,963	2,607	1,155
7121 Service contribution-PERS	15,265	16,026	25,802	34,260	31,985
7123 Deferred comp	186	2,427	2,551	2,870	0
7124 LI & AD & D	682	650	1,309	1,552	1,090
7125 Unemployment insurance	221	231	379	503	600
7128 LTD	1,004	1,052	1,725	2,290	2,180
7129 Chiropractic	47	52	100	150	170
7131 Other benefits	1,941	3,312	3,601	4,782	5,640
7189 Transfer Out	0	8,984	0	0	0
100: Personnel Services Total	**117,746**	**137,318**	**346,056**	**270,685**	**258,345**
200: Utility Comm. & Transportation					
7201 Postage	131	517	125	125	130
7202 Telephone	1,649	1,580	1,500	1,500	1,400
7203 Cellular phone charges	643	942	600	600	600
7211 Electricity	1,130	998	1,500	1,500	1,300
7212 Gas	422	541	220	220	580
200: Utility Comm. & Transportation Total	**3,975**	**4,578**	**3,945**	**3,945**	**4,010**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	87	500	500	500
7302 Photocopying	13	45	0	0	0
7303 Advertising	1,220	3,850	1,000	1,000	1,100
7307 Office supplies	183	578	500	500	500
7309 Membership & dues	1,901	2,203	2,500	2,500	2,500
7312 Bank service charges	15,638	13,345	15,000	15,000	15,000
7313 Information systems software	307	0	500	500	500
7314 Business expense	707	1,192	1,000	1,000	1,000
7315 Conference expense	175	2,124	2,000	2,000	5,000
7323 Professional services	0	0	3,000	3,000	3,000
7335 Sublet service contracts	31,059	30,834	25,000	25,000	20,000
7355 General supplies	1,101	1,750	600	600	2,000
7358 Training & education	506	405	2,000	2,000	2,000
7369 Software Licensing Cost	0	347	0	0	0
7399 Supplies, mat & services	10,028	171	500	500	500
300: Supplies, Materials & Services Total	**62,838**	**56,931**	**54,100**	**54,100**	**53,600**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	1,619	0	0	0
500: Equipment, Land & Structures Total	**0**	**1,619**	**0**	**0**	**0**
125053: Transit Administration Total	**184,559**	**200,446**	**404,101**	**328,730**	**315,955**
125055: Lodi Station Parking Structure					
200: Utility Comm. & Transportation					
7201 Postage	0	33	0	0	0
7211 Electricity	15,302	18,270	18,000	18,000	26,000
200: Utility Comm. & Transportation Total	**15,302**	**18,303**	**18,000**	**18,000**	**26,000**
300: Supplies, Materials & Services					
7334 Repairs to buildings	5,023	275	500	500	500
7335 Sublet service contracts	125,693	104,338	100,000	100,000	110,000
300: Supplies, Materials & Services Total	**130,716**	**104,613**	**100,500**	**100,500**	**110,500**
125055: Lodi Station Parking Structure Total	**146,018**	**122,916**	**118,500**	**118,500**	**136,500**
125057: Outside CNG Fueling					
200: Utility Comm. & Transportation					
7211 Electricity	0	21,343	0	12,500	15,000
200: Utility Comm. & Transportation Total	**0**	**21,343**	**0**	**12,500**	**15,000**
300: Supplies, Materials & Services					
7306 Safety Equipment	534	0	0	0	0
7331 Repairs to Mach & equip	4,204	22,041	20,000	20,000	20,000
7333 Repairs to vehicles	5,624	23,191	5,000	50,000	24,795
7334 Repairs to buildings	0	876	0	0	0
7335 Sublet service contracts	2,650	0	0	0	0

7351 Motor veh fuel, lube	250	0	0	0	0
7352 Special dept materials	862	0	0	0	0
300: Supplies, Materials & Services Total	**14,124**	**46,108**	**25,000**	**70,000**	**44,795**
125057: Outside CNG Fueling Total	**14,124**	**67,451**	**25,000**	**82,500**	**59,795**
125058: Greyhound Pass-thru					
300: Supplies, Materials & Services					
7323 Professional services	7,086	8,165	7,500	7,500	5,500
300: Supplies, Materials & Services Total	**7,086**	**8,165**	**7,500**	**7,500**	**5,500**
125058: Greyhound Pass-thru Total	**7,086**	**8,165**	**7,500**	**7,500**	**5,500**
125152: Damage to City Property					
300: Supplies, Materials & Services					
7333 Repairs to vehicles	5,956	4,002	0	7,652	8,000
7334 Repairs to buildings	5,818	0	0	0	0
300: Supplies, Materials & Services Total	**11,774**	**4,002**	**0**	**7,652**	**8,000**
125152: Damage to City Property Total	**11,774**	**4,002**	**0**	**7,652**	**8,000**
1250600: Transit-Galt					
600: Special Payments					
8099 Special payments	296,076	381,433	325,996	325,996	320,000
600: Special Payments Total	**296,076**	**381,433**	**325,996**	**325,996**	**320,000**
1250600: Transit-Galt Total	**296,076**	**381,433**	**325,996**	**325,996**	**320,000**
Transit Utility Total	**2,949,207**	**3,130,075**	**3,777,697**	**3,794,277**	**3,803,445**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Bus Stop/Shelters **$45,000**
Purchase and install bus shelters, benches and amenities in accordance with the Short Range Transit Plan and Federal regulations

Facility Upgrades **$200,000**
Perform repairs and upgrades to the Multi-modal Transit Depot, Lodi Station Parking Structure; Municipal Service Center compressed natural gas fueling station; procure tools and provide improvements for the Transit Fleet Services Shop

Marketing/Transit Information **$22,000**
Provide a Marketing/Transit Information Program to promote and enhance the existing GrapeLine fixed route system to include an advertising campaign, improved bus schedule brochures, updated website and creation of a summer student pass system.

Transit	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
125000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	58,000	0	267,000
900: Capital Projects Total	**0**	**0**	**58,000**	**0**	**267,000**
125000: Capital Projects - New Total	**0**	**0**	**58,000**	**0**	**267,000**
Transit Capital Total	**0**	**0**	**58,000**	**0**	**267,000**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage division, Community Development Department, Recreation, Community Center and Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, street lights and signs. In addition, it maintains the City's storm drain system.

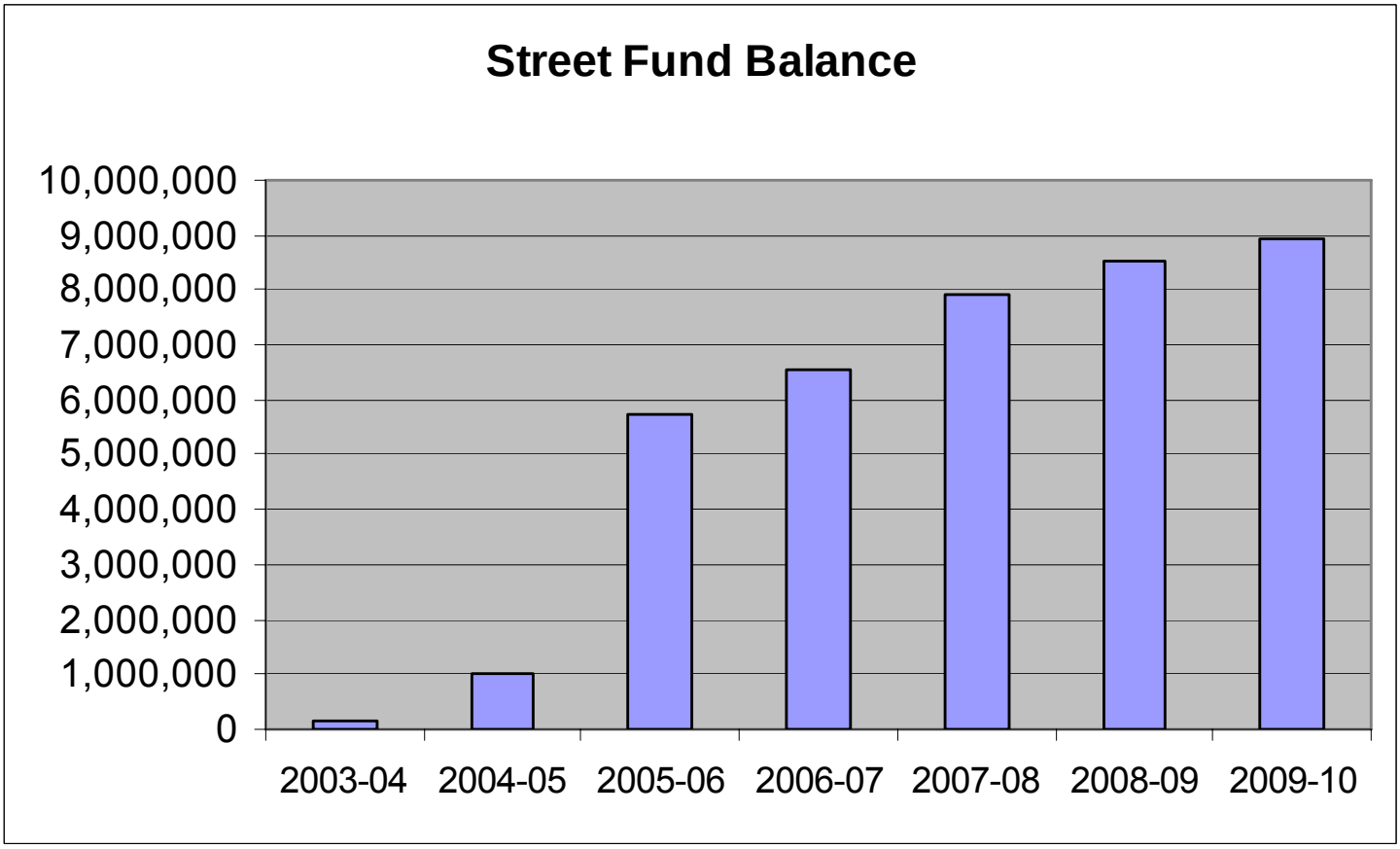
Most of the division's revenue comes from State and local taxes. It has a budget of $3,120,826 in FY 2009/10, down from $8,005,569 in FY 2008/09. The significant drop relates to completion of capital projects. The division has 26 budgeted positions in FY 2009/10, down from 29.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

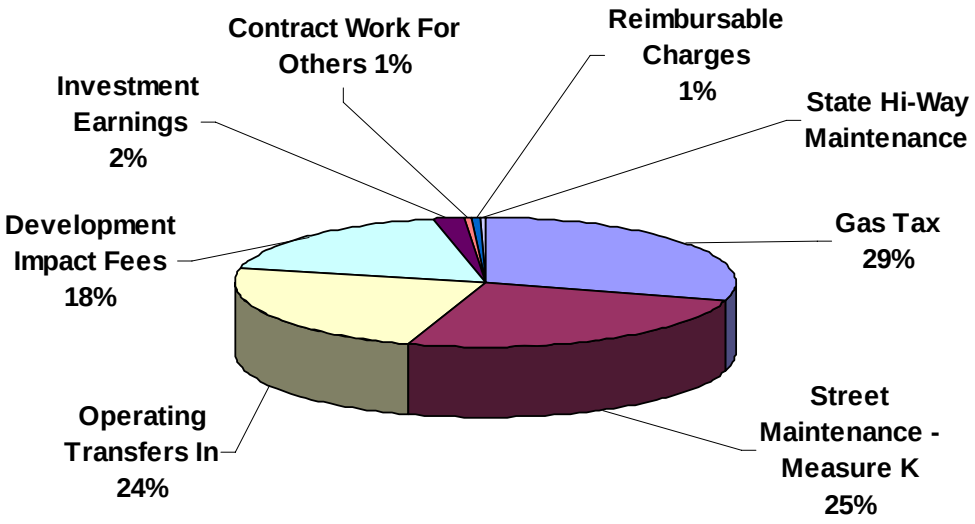
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Street Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	5,737,407	6,546,231	4,772,818	7,907,130	8,512,374
Revenues	5,295,890	5,612,485	4,667,659	5,369,737	3,563,013
Expenditures	4,487,066	4,251,586	8,424,384	4,764,493	3,120,826
Net Difference (Revenues Less Expenditures)	808,824	1,360,899	(3,756,725)	605,244	442,187
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	6,546,231	7,907,130	1,016,093	8,512,374	8,954,561



Street Fund Revenues



Revenue	Budget 2009-10
Gas Tax	1,062,000
Street Maintenance - Measure K	900,000
Operating Transfers In	842,671
Development Impact Fees	635,937
Investment Earnings	71,000
Contract Work For Others	20,000
Reimbursable Charges	20,000
State Hi-Way Maintenance	11,405
Grand Total	3,563,013

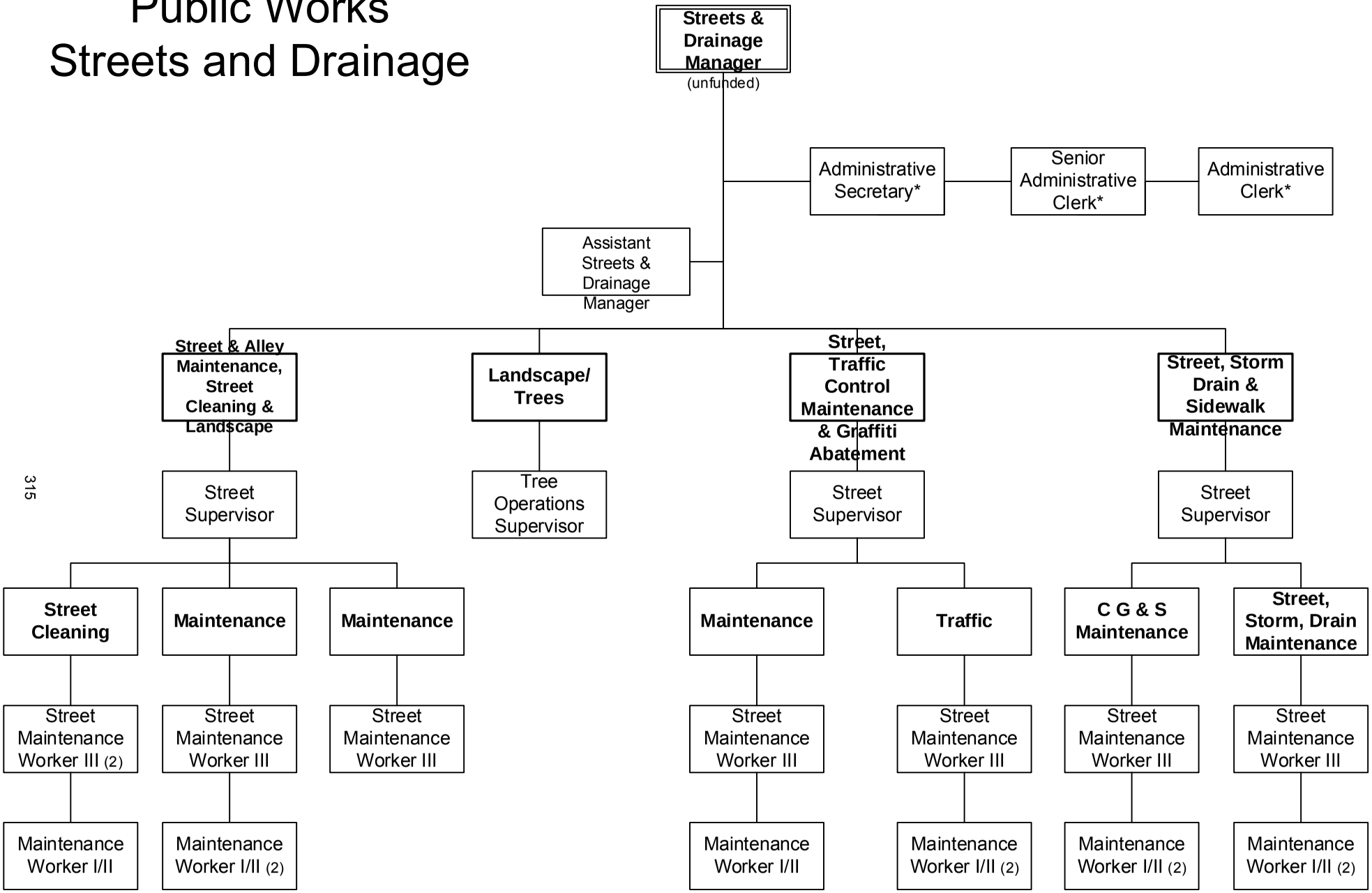
Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
320: Street Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	23,275	60,082	0	0	842,671	Maintenance of effort
090: Operating Transfers In Total	**23,275**	**60,082**	**0**	**0**	**842,671**	
320: Street Fund B/S Total	**23,275**	**60,082**	**0**	**0**	**842,671**	
321: Gas Tax						
090: Operating Transfers In						
4210 Operating Transfers In	534,637	320,061	0	0	0	
090: Operating Transfers In Total	**534,637**	**320,061**	**0**	**0**	**0**	
321: Gas Tax Total	**534,637**	**320,061**	**0**	**0**	**0**	
329: TDA - Streets B/S						
090: Operating Transfers In						
4210 Operating Transfers In	2,232	0	0	0	0	
090: Operating Transfers In Total	**2,232**	**0**	**0**	**0**	**0**	
329: TDA - Streets B/S Total	**2,232**	**0**	**0**	**0**	**0**	
331: Federal - Streets B/S						
090: Operating Transfers In						
4210 Operating Transfers In	2,962	0	0	0	0	
090: Operating Transfers In Total	**2,962**	**0**	**0**	**0**	**0**	
331: Federal - Streets B/S Total	**2,962**	**0**	**0**	**0**	**0**	
332: IMF (Regional)Streets B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	9,218	0	0	0	
090: Operating Transfers In Total	**0**	**9,218**	**0**	**0**	**0**	
332: IMF (Regional)Streets B/S Total	**0**	**9,218**	**0**	**0**	**0**	
3201: Street Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	28,098	22,640	18,000	13,200	5,200	Interest rates reduced
400: Investment/Property Revenues Tota	**28,098**	**22,640**	**18,000**	**13,200**	**5,200**	
900: Other Revenue						
5394 Revenue-Other	(5,357)	5,663	0	1,200	0	
5398 Reimbursable Charges	6,656	5,193	0	5,200	0	
900: Other Revenue Total	**1,299**	**10,856**	**0**	**6,400**	**0**	
3201: Street Fund Rev Total	**29,397**	**33,496**	**18,000**	**19,600**	**5,200**	
3211: Gas Tax - 2107 Rev						
500: Revenue from Others						
5531 Gas Tax 2105 Subventions	381,259	377,679	360,000	360,000	350,000	

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
5532 Gas Tax 2106 Subventions	243,034	232,902	216,000	216,000	217,000	
5533 Gas Tax 2107 Subventions	517,069	513,806	492,000	492,000	495,000	
5692 State Hi-Way Maintenance	5,066	8,875	10,000	11,407	11,405	
500: Revenue from Others Total	**1,146,428**	**1,133,262**	**1,078,000**	**1,079,407**	**1,073,405**	
900: Other Revenue						
5391 Sale of City Property	7,350	0	0	16,000	0	
5394 Revenue-Other	18,638	39,926	0	0	0	
5398 Reimbursable Charges	33,238	56,149	0	50,000	20,000	
5411.4 Wrk for Others-PW	28,366	120,090	0	30,000	20,000	
5413.4 Wrk for City-PW	6,664	7,828	0	0	0	
900: Other Revenue Total	**94,256**	**223,993**	**0**	**96,000**	**40,000**	
3211: Gas Tax - 2107 Rev Total	**1,240,684**	**1,357,255**	**1,078,000**	**1,175,407**	**1,113,405**	
3251: Measure K Funds Rev						
100: Tax Revenues						
5033 Street Maint.-Measure K	956,834	918,267	960,000	920,000	900,000	
5037 Reimb-Measure K	292,104	1,559,298	445,000	435,000	0	
100: Tax Revenues Total	**1,248,938**	**2,477,565**	**1,405,000**	**1,355,000**	**900,000**	
400: Investment/Property Revenues						
5332 Investment earnings	48,324	64,932	0	54,000	15,000	
400: Investment/Property Revenues Tota	**48,324**	**64,932**	**0**	**54,000**	**15,000**	
900: Other Revenue						
5394 Revenue-Other	0	2,269	0	0	0	
6152 Damage to Property	0	24,184	0	0	0	
900: Other Revenue Total	**0**	**26,453**	**0**	**0**	**0**	
3251: Measure K Funds Rev Total	**1,297,262**	**2,568,950**	**1,405,000**	**1,409,000**	**915,000**	
3261: IMF Storm Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	145,808	165,674	94,000	97,200	38,400	
400: Investment/Property Revenues Tota	**145,808**	**165,674**	**94,000**	**97,200**	**38,400**	
810: Development Impact Fees						
6122 Development Impact Fees	605,304	34,981	626,000	287,083	3,885	
810: Development Impact Fees Total	**605,304**	**34,981**	**626,000**	**287,083**	**3,885**	
3261: IMF Storm Facilities Rev Total	**751,112**	**200,655**	**720,000**	**384,283**	**42,285**	
3271: IMF (Local)Streets Facil. Rev						
400: Investment/Property Revenues						
5332 Investment earnings	1,780	224	1,000	0	0	
400: Investment/Property Revenues Tota	**1,780**	**224**	**1,000**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	389,165	1,118	0	0	0	
810: Development Impact Fees Total	**389,165**	**1,118**	**0**	**0**	**0**	

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
3271: IMF (Local)Streets Facil. Rev Total	**390,945**	**1,342**	**1,000**	**0**	**0**	
3291: TDA - Streets Rev						
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	150,000	50,000	150,000	0	0	
500: Revenue from Others Total	**150,000**	**50,000**	**150,000**	**0**	**0**	
900: Other Revenue						
5411.4 Wrk for Others-PW	35	0	0	0	0	
900: Other Revenue Total	**35**	**0**	**0**	**0**	**0**	
3291: TDA - Streets Rev Total	**150,035**	**50,000**	**150,000**	**0**	**0**	
3321: IMF (Regional)Streets Rev						
810: Development Impact Fees						
5332 Investment earnings	18,316	47,314	0	28,000	0	
6122 Development Impact Fees	318,477	778,673	487,000	349,319	495,011	
810: Development Impact Fees Total	**336,793**	**825,987**	**487,000**	**377,319**	**495,011**	
900: Other Revenue						
5394 Revenue-Other	0	34,785	0	0	0	
900: Other Revenue Total	**0**	**34,785**	**0**	**0**	**0**	
3321: IMF (Regional)Streets Rev Total	**336,793**	**860,772**	**487,000**	**377,319**	**495,011**	
3331: State Bike Lane Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	31	38	0	0	0	
400: Investment/Property Revenues Tota	**31**	**38**	**0**	**0**	**0**	
3331: State Bike Lane Fund Rev Total	**31**	**38**	**0**	**0**	**0**	
3351: CALTRANS Imp. Program Rev						
500: Revenue from Others						
5604 State Special Grants	636,061	42,800	0	0	0	
500: Revenue from Others Total	**636,061**	**42,800**	**0**	**0**	**0**	
3351: CALTRANS Imp. Program Rev Total	**636,061**	**42,800**	**0**	**0**	**0**	
3361: Fence & Lanscape Maint.Rev						
400: Investment/Property Revenues						
5332 Investment earnings	13,099	15,145	8,400	8,400	3,500	
400: Investment/Property Revenues Tota	**13,099**	**15,145**	**8,400**	**8,400**	**3,500**	
800: Public Works Fees						
6126 Fence & Landscape	71	0	0	0	0	
800: Public Works Fees Total	**71**	**0**	**0**	**0**	**0**	
3361: Fence & Lanscape Maint.Rev Total	**13,170**	**15,145**	**8,400**	**8,400**	**3,500**	

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
3371: Traffic Congestion Relf-AB2928						
400: Investment/Property Revenues						
5332 Investment earnings	24,625	26,735	0	0	0	
400: Investment/Property Revenues Tota	**24,625**	**26,735**	**0**	**0**	**0**	
500: Revenue from Others						
5498 Traffic CongestionAB2928	0	0	645,121	581,403	0	
5604 State Special Grants	0	0	0	134,875	0	
500: Revenue from Others Total	**0**	**0**	**645,121**	**716,278**	**0**	
3371: Traffic Congestion Relf-AB2928 Total	**24,625**	**26,735**	**645,121**	**716,278**	**0**	
3381: IMF Regional Transporation						
810: Development Impact Fees						
5332 Investment earnings	8,286	20,356	0	15,000	4,700	
6122 Development Impact Fees	292,256	416,350	155,138	219,485	137,041	
810: Development Impact Fees Total	**300,542**	**436,706**	**155,138**	**234,485**	**141,741**	
3381: IMF Regional Transporation Total	**300,542**	**436,706**	**155,138**	**234,485**	**141,741**	
3391: Prop.1B Spec Rev Fund Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	0	18,449	0	25,300	4,200	
400: Investment/Property Revenues Tota	**0**	**18,449**	**0**	**25,300**	**4,200**	
500: Revenue from Others						
5501 Prop.1B-Local Streets/Roads	0	0	0	1,019,665	0	No Prop 1B project
500: Revenue from Others Total	**0**	**0**	**0**	**1,019,665**	**0**	
3391: Prop.1B Spec Rev Fund Revenue Tot	**0**	**18,449**	**0**	**1,044,965**	**4,200**	
Streets Revenue Total	**5,733,763**	**6,001,704**	**4,667,659**	**5,369,737**	**3,563,013**	

Public Works
Streets and Drainage



FY 2009-2010

*Administrative staff shared with Water Services Divison

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	533,980	485,324	96,106	96,106	0
100: Personnel Services	1,840,341	1,912,004	1,715,866	2,001,422	1,809,871
200: Utility Comm. & Transportation	4,087	4,567	3,800	3,750	3,800
300: Supplies, Materials & Services	687,353	856,289	792,065	711,156	707,305
400: Work for Others	654	0	0	0	31,150
500: Equipment, Land & Structures	2,211,625	2,112,037	4,361,499	2,882,999	233,700
550: Fleet	0	123,347	149,622	0	185,000
600: Special Payments	77,294	100,060	0	20,000	0
700: Interfund Transfers	(979,933)	(969,440)	(950,940)	(950,940)	0
900: Capital Projects	0	0	2,256,366	0	150,000
Streets Total	**4,375,401**	**4,624,188**	**8,424,384**	**4,764,493**	**3,120,826**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	0	0	0	1	1
Assistant Streets & Drainage Manager	1	1	1	1	1
Maintenance Worker I/II	12	12	12	10	10
Office Supervisor	1	1	1	0	0
Senior Administrative Clerk	1	1	1	1	1
Street Maintenance Worker III	8	8	8	8	8
Streets & Drainage Manager	1	1	1	1	0
Street Supervisor	3	3	3	3	3
Tree Operations Supervisor	1	1	1	1	1
Streets & Drainage Total	**29**	**29**	**29**	**27**	**26**

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	533,980	485,324	96,106	96,106	0	Debt service pmt - loan paid off in 2008-09
090: Operating Transfers Out	**533,980**	**485,324**	**96,106**	**96,106**	**0**	
7100 Personnel Services	0	0	24,196	0	0	
7101 Regular emp salary	1,157,235	1,404,579	1,385,656	1,476,208	1,268,200	Employee contributions, retirement
7102 Overtime	16,683	20,100	28,900	28,900	24,650	
7103 Part time salary	2,632	0	3,300	0	3,425	
7109 Incentive pay	17,650	21,030	20,600	21,203	23,390	
7110 Admin leave pay	2,911	3,139	2,911	0	1,570	
7111 Workers comp	73,589	97,364	89,100	92,400	95,770	
7112 Medical insurance	220,800	292,973	314,174	324,781	322,720	
7113 Dental insurance	19,583	23,409	27,000	28,000	26,170	
7114 Vision care	5,668	6,590	6,750	7,000	6,550	
7115 Medicare insurance	11,240	13,320	12,601	13,372	11,880	
7121 Service contribution-PERS	226,146	274,527	261,966	281,336	237,360	Payroll reduced
7122 Social security payments	156	0	0	0	0	
7123 Deferred comp	30,645	37,373	37,046	39,970	28,880	Employee contributions
7124 LI & AD & D	3,385	3,572	4,973	5,271	4,260	
7125 Unemployment insurance	3,064	3,745	3,849	4,133	4,440	
7128 LTD	14,882	18,088	17,512	18,807	16,150	
7129 Chiropractic	1,101	1,406	1,350	1,400	1,430	
7130 Insurance refund	4,730	5,248	5,100	5,100	7,050	
7131 Other benefits	28,909	38,655	36,564	39,267	49,200	
7135 VTO Program	(668)	0	0	0	0	
7188 Transfer In	0	(1,688,105)	(1,583,008)	(1,554,106)	(1,662,441)	
7189 Transfer Out	0	1,334,991	1,015,326	1,168,380	1,339,217	
100: Personnel Services	**1,840,341**	**1,912,004**	**1,715,866**	**2,001,422**	**1,809,871**	
7201 Postage	409	359	400	220	200	
7202 Telephone	264	270	0	130	0	
7203 Cellular phone charges	3,414	3,938	3,400	3,400	3,600	
200: Utility Comm. & Transportation	**4,087**	**4,567**	**3,800**	**3,750**	**3,800**	
7300 Supplies,Materials & Serv	0	0	23,000	0	0	
7301 Printing,binding,duplication	550	2,132	1,000	1,000	800	
7302 Photocopying	281	446	500	200	0	
7303 Advertising	1,150	1,322	2,500	2,050	1,800	
7305 Uniforms	7,378	7,039	7,000	7,200	9,400	
7306 Safety Equipment	7,978	6,686	10,200	8,360	6,000	
7307 Office supplies	3,456	3,008	2,350	2,350	2,800	
7308 Books & periodicals	0	131	150	150	150	
7309 Membership & dues	1,800	1,647	2,160	2,200	2,190	
7312 Bank service charges	87	0	0	0	0	
7313 Information systems software	1,451	1,351	2,800	2,400	2,800	
7314 Business expense	2,912	2,629	2,200	2,265	2,100	
7315 Conference expense	4,766	8,431	6,050	4,000	500	

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7321 Rent of Land, facilities	29,441	22,399	34,350	23,850	23,850	Share of traffic light maint with State of CA
7322 Rental of equipment	63,391	46,852	22,000	22,000	20,000	
7323 Professional services	48,049	30,305	97,604	28,600	17,000	Reduction in projects
7330 Repairs to comm equip	1,456	1,224	1,400	1,400	1,380	
7331 Repairs to Mach & equip	0	0	0	1,000	0	
7332 Repairs to office equip	0	459	300	300	200	
7333 Repairs to vehicles	(1,166)	84,750	145,483	145,480	207,825	
7335 Sublet service contracts	171,821	143,845	252,641	263,300	210,000	
7336 Car wash	0	157	190	200	190	
7343 PL & PD insurance	66,523	201,556	19,575	20,300	49,070	
7351 Motor veh fuel, lube	0	67,914	60,078	81,500	53,600	
7352 Special dept materials	263,452	206,905	82,834	77,656	83,250	
7353 Janitorial supplies	108	16	0	90	0	
7354 Photo supplies	0	427	400	200	200	
7355 General supplies	2,037	4,132	4,300	2,800	200	
7356 Medical supplies	0	7	0	0	0	
7358 Training & education	2,088	1,505	4,000	3,000	5,000	
7359 Small tools and equip	7,124	4,411	6,500	6,605	7,000	
7360 Overtime meals	400	691	500	700	0	
7369 Software Licensing Cost	0	3,720	0	0	0	
7399 Supplies, mat & services	820	192	0	0	0	
300: Supplies, Materials & Services	**687,353**	**856,289**	**792,065**	**711,156**	**707,305**	
7601 Work for others	654	0	0	0	31,150	
400: Work for Others	**654**	**0**	**0**	**0**	**31,150**	
7700.1050 Equipment, Land & Structures	0	0	588,226	350,000	165,000	
7700 Equipment, Land & Structures	0	0	2,891,033	1,799,402	0	Completion of projects
7701 Office equip	2,548	18,846	2,000	8,900	2,000	
7706 Traffic signal equip	18,387	25,568	8,900	8,900	8,900	
7715 Data Processing hrdware	1,549	1,815	0	0	0	
7717 Communication equip	958	204	2,800	1,000	2,800	
7719 Other equip	5,599	39,517	8,000	8,000	5,000	
7720 Other contracts	2,119,026	1,959,684	774,696	686,797	50,000	
7726 Streets	13,759	0	65,844	0	0	
7727 Curb, gutter & sidewalks	49,799	66,403	20,000	20,000	0	
500: Equipment, Land & Structures	**2,211,625**	**2,112,037**	**4,361,499**	**2,882,999**	**233,700**	
7851 Vehicles & Equipment	0	123,347	149,622	0	185,000	
550: Fleet	**0**	**123,347**	**149,622**	**0**	**185,000**	
8022 Taxes	0	93	0	0	0	
8099 Special payments	77,294	99,967	0	20,000	0	
600: Special Payments	**77,294**	**100,060**	**0**	**20,000**	**0**	
7788 Transfer In	(979,933)	(969,440)	(950,940)	(950,940)	0	Former MOE transfer
700: Interfund Transfers	**(979,933)**	**(969,440)**	**(950,940)**	**(950,940)**	**0**	
1820 Construction in Progress-CY	0	0	2,256,366	0	150,000	

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
900: Capital Projects	0	0	2,256,366	0	150,000	
Streets Total	4,375,401	4,624,188	8,424,384	4,764,493	3,120,826	

ACTIVITY:	**Street Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**Street Fund**

ACTIVITY DESCRIPTION

Street Maintenance activity includes the administration, management, and maintenance for the following: streets, alleys, curb and gutters, sidewalks, traffic signals, traffic control signs, street markings, street sweeping, street trees, all landscape maintenance in the public right-of-way and for most public buildings, storm water system maintenance and discharge permit compliance and enforcement. This activity includes four Highway 99 over-crossings along with the bridge deck lighting. Activity goals are: 1) safe and smooth streets and sidewalks; 2) safe and efficient traffic circulation; 3) efficient and effective street services; 4) safe and properly maintained street trees; and 5) proper stormwater management. This activity has four major elements:

- Street Administration – Providing the overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinating with utilities, public agencies and private firms; providing equipment maintenance and safety equipment; overseeing contracts; and promoting public relations.
- Street Maintenance – Maintaining 200 miles of streets and 16 miles of alleys. This includes patching and sealing as needed; providing subdivision oil treatment; repaving utility trenches and pavement cuts; repairing base failures of approximately 50,000 square feet of streets annually; and contracting for annual rubberized cape sealing of approximately 1 million square feet of streets. This effort is to maintain 4,112,666 square yards of pavement with a replacement value of $370,139,940.
- Curb, Gutter and Sidewalk Maintenance – Removing, replacing, and repairing curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches; and patching existing sidewalks.
- Traffic Control Maintenance – Maintaining 5,516 street signs, warning, regulatory and guide signs; painting 10 miles of curbs, pavement legends, crosswalks, railroad crossings, and parking stalls; installing new signs and pavement markings; maintaining 48 City signalized intersections and three flashing/crosswalk beacon intersections; and providing 50-percent funding for 13 Caltrans-maintained intersections. Street lights are maintained by EUD.

The following elements are listed later in greater detail but are a significant part of the overall Street Administration effort:

- Street Cleaning – Sweeping approximately 14,212 curb miles in the public right-of-way and removing more than 5,500 cubic yards of leaves in an effort to minimize the amount of debris that enters the storm system, as well as provide the aesthetics of a clean and well-maintained city.
- Street Trees and Landscape – Maintaining approximately 9,000 City trees in the public right-of-way and implementing the contract landscape maintenance of 196 different sites, totaling 50 acres.
- Graffiti Abatement – Removing graffiti from the area viewed by the public from streets, alleys, and parks and from private property.
- Storm Drain Maintenance – Maintaining the City's 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 stormwater outlets into the Mokelumne River and the Woodbridge Irrigation District Canal. This drainage system has an estimated replacement value of $181,845,250. The other major function is the implementation of the National Pollutant Discharge Elimination System (NPDES) permit. This activity is funded by the Wastewater fund.

ACTIVITY: Street Maintenance **DIVISION:** Streets and Drainage
DEPARTMENT: Public Works **FUND:** Street Fund

- Parking Lots – Maintaining the City's five Downtown public parking lots and two others on Lockeford Street to provide adequate and safe parking for visitors, customers and employees.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- $1 million Rubberized Cape Seal Project with $134,000 funded through State recycling grant.
- Installed recycled tire rubber sidewalk panels at three locations.
- Completed patching all 11,984 known sidewalk defects of one-half inch or greater, both private and City.
- Implemented fourth phase of private sidewalk repairs valued at a total of $248,000.

MAJOR 2009-10 OBJECTIVES

- Reduce sidewalk-related claims against the City.
- Obtain grants for Rubberized Cape Seal and Rubberized Sidewalk programs.
- Implement another Rubberized Cape Seal Project.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Requests for service	N/A	873	730
Center line miles	200.01	200.01+	201.8+
Tons of asphalt placed by City workers	4,200	4,300	1,000
Percent of streets treated	8%	7%	7%
Square feet of sidewalk removed and replaced	14,973	13,434	10,492
Square feet of traffic paint applied	61,000	41,694	53,450
Traffic signals maintained	44	48	48
Pavement Condition Index rating (PCI)	66.7	66.7	67.22

RELATED COST CENTER(S)

- 3215011
- 3215012
- 3215031

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
3215011: PW Street Administration					
100: Personnel Services					
7100 Personnel Services	0	0	24,196	0	0
7101 Regular emp salary	404,829	1,404,457	1,385,656	1,476,208	1,268,200
7102 Overtime	2,580	5,060	28,900	28,900	24,650
7103 Part time salary	1,288	0	3,300	0	3,425
7109 Incentive pay	3,866	20,736	20,600	21,203	23,390
7110 Admin leave pay	2,911	3,139	2,911	0	1,570
7111 Workers comp	73,589	97,364	89,100	92,400	95,770
7112 Medical insurance	70,002	275,222	314,174	324,781	322,720
7113 Dental insurance	5,912	21,929	27,000	28,000	26,170
7114 Vision care	1,870	6,211	6,750	7,000	6,550
7115 Medicare insurance	3,611	13,178	12,601	13,372	11,880
7121 Service contribution-PERS	78,417	274,503	261,966	281,336	237,360
7122 Social security payments	73	0	0	0	0
7123 Deferred comp	11,107	37,334	37,046	39,970	28,880
7124 LI & AD & D	1,844	3,572	4,973	5,271	4,260
7125 Unemployment insurance	1,098	3,745	3,849	4,133	4,440
7128 LTD	5,170	18,086	17,512	18,807	16,150
7129 Chiropractic	377	1,324	1,350	1,400	1,430
7130 Insurance refund	1,709	5,214	5,100	5,100	7,050
7131 Other benefits	28,909	38,655	36,564	39,267	49,200
7188 Transfer In	0	(1,607,061)	(1,665,874)	(1,554,106)	(1,662,441)
100: Personnel Services Total	**699,162**	**622,668**	**617,674**	**833,042**	**470,654**
200: Utility Comm. & Transportation					
7201 Postage	166	99	400	200	200
7202 Telephone	31	0	0	0	0
7203 Cellular phone charges	3,414	3,938	3,400	3,400	3,600
200: Utility Comm. & Transportation Total	**3,611**	**4,037**	**3,800**	**3,600**	**3,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	113	1,536	1,000	1,000	800
7302 Photocopying	281	311	500	200	0
7303 Advertising	484	1,121	800	400	800
7305 Uniforms	7,052	6,938	7,000	7,000	9,400
7306 Safety Equipment	7,771	6,663	10,200	8,000	6,000
7307 Office supplies	3,424	2,938	2,350	2,350	2,800
7308 Books & periodicals	0	131	150	150	150
7309 Membership & dues	1,600	1,397	2,160	2,160	1,940
7313 Information systems software	49	0	2,800	2,400	2,800
7314 Business expense	2,904	2,629	2,000	2,000	1,900
7315 Conference expense	4,766	8,431	6,050	4,000	500
7321 Rent of Land, facilities	3,843	3,843	3,850	3,850	3,850
7322 Rental of equipment	470	645	0	0	0
7330 Repairs to comm equip	1,456	1,224	1,400	1,400	1,380
7332 Repairs to office equip	0	459	300	300	200
7333 Repairs to vehicles	(1,166)	226,445	145,483	145,480	207,825
7335 Sublet service contracts	3,522	3,906	4,400	3,600	3,500
7336 Car wash	0	157	190	200	190
7343 PL & PD insurance	10,790	59,436	19,575	20,300	49,070
7351 Motor veh fuel, lube	0	67,914	60,078	81,500	53,600
7352 Special dept materials	2,432	1,541	2,000	1,500	750
7353 Janitorial supplies	12	16	0	0	0
7354 Photo supplies	0	427	400	200	200
7355 General supplies	244	265	300	300	200
7356 Medical supplies	0	7	0	0	0
7358 Training & education	1,790	1,505	4,000	3,000	3,000
7359 Small tools and equip	850	115	0	105	0
7360 Overtime meals	325	483	500	700	0
7399 Supplies, mat & services	217	192	0	0	0
300: Supplies, Materials & Services Total	**53,229**	**400,675**	**277,486**	**292,095**	**350,855**

500: Equipment, Land & Structures					
7701 Office equip	2,043	1,120	2,000	8,900	2,000
7715 Data Processing hrdware	1,549	1,815	0	0	0
7717 Communication equip	958	204	2,800	1,000	2,800
7719 Other equip	1,031	0	0	0	0
500: Equipment, Land & Structures Total	**5,581**	**3,139**	**4,800**	**9,900**	**4,800**
3215011: PW Street Administration Total	**761,583**	**1,030,519**	**903,760**	**1,138,637**	**830,109**
3215012: Street Work for Others					
100: Personnel Services					
7101 Regular emp salary	40,504	0	0	0	0
7102 Overtime	5,667	9,883	0	0	0
7109 Incentive pay	921	201	0	0	0
7112 Medical insurance	9,472	3,346	0	0	0
7113 Dental insurance	792	283	0	0	0
7114 Vision care	193	69	0	0	0
7115 Medicare insurance	549	78	0	0	0
7121 Service contribution-PERS	7,989	0	0	0	0
7123 Deferred comp	1,123	27	0	0	0
7124 LI & AD & D	77	0	0	0	0
7125 Unemployment insurance	108	0	0	0	0
7128 LTD	528	0	0	0	0
7129 Chiropractic	41	15	0	0	0
7130 Insurance refund	138	14	0	0	0
7188 Transfer In	0	0	82,866	0	0
7189 Transfer Out	0	273,886	0	169,152	260,731
100: Personnel Services Total	**68,102**	**287,802**	**82,866**	**169,152**	**260,731**
300: Supplies, Materials & Services					
7323 Professional services	8,190	3,763	0	1,600	0
7335 Sublet service contracts	370	0	0	0	0
7352 Special dept materials	4,656	23,074	10,000	5,000	5,000
7360 Overtime meals	75	208	0	0	0
300: Supplies, Materials & Services Total	**13,291**	**27,045**	**10,000**	**6,600**	**5,000**
500: Equipment, Land & Structures					
7720 Other contracts	0	20,771	5,000	9,600	0
500: Equipment, Land & Structures Total	**0**	**20,771**	**5,000**	**9,600**	**0**
3215012: Street Work for Others Total	**81,393**	**335,618**	**97,866**	**185,352**	**265,731**
3215031: Street Maintenance					
100: Personnel Services					
7101 Regular emp salary	478,765	0	0	0	0
7102 Overtime	4,844	1,642	0	0	0
7103 Part time salary	1,344	0	0	0	0
7109 Incentive pay	8,160	10	0	0	0
7112 Medical insurance	102,276	10,582	0	0	0
7113 Dental insurance	8,795	845	0	0	0
7114 Vision care	2,478	218	0	0	0
7115 Medicare insurance	4,710	24	0	0	0
7121 Service contribution-PERS	93,701	0	0	0	0
7122 Social security payments	83	0	0	0	0
7123 Deferred comp	12,839	5	0	0	0
7124 LI & AD & D	1,030	0	0	0	0
7125 Unemployment insurance	1,269	0	0	0	0
7128 LTD	6,183	0	0	0	0
7129 Chiropractic	464	47	0	0	0
7130 Insurance refund	1,475	0	0	0	0
7189 Transfer Out	0	633,957	667,737	663,446	659,864
100: Personnel Services Total	**728,416**	**647,330**	**667,737**	**663,446**	**659,864**
200: Utility Comm. & Transportation					
7201 Postage	158	4	0	20	0
7202 Telephone	233	270	0	130	0
200: Utility Comm. & Transportation Total	**391**	**274**	**0**	**150**	**0**
300: Supplies, Materials & Services					

7300 Supplies,Materials & Serv	0	0	23,000	0	0
7303 Advertising	235	0	1,700	1,500	1,000
7305 Uniforms	326	101	0	200	0
7306 Safety Equipment	207	12	0	360	0
7307 Office supplies	32	70	0	0	0
7309 Membership & dues	200	250	0	40	250
7312 Bank service charges	87	0	0	0	0
7314 Business expense	8	0	200	200	200
7321 Rent of Land, facilities	25,598	18,556	30,500	20,000	20,000
7322 Rental of equipment	62,921	46,207	22,000	22,000	20,000
7331 Repairs to Mach & equip	0	0	0	1,000	0
7333 Repairs to vehicles	0	425	0	0	0
7335 Sublet service contracts	11,526	19,242	22,700	22,700	1,000
7343 PL & PD insurance	40,826	0	0	0	0
7352 Special dept materials	250,545	172,280	52,434	60,000	70,000
7353 Janitorial supplies	51	0	0	90	0
7355 General supplies	729	3,828	4,000	2,500	0
7358 Training & education	298	0	0	0	2,000
7359 Small tools and equip	5,979	3,690	4,500	4,000	5,000
300: Supplies, Materials & Services Total	**399,568**	**264,661**	**161,034**	**134,590**	**119,450**
400: Work for Others					
7601 Work for others	559	0	0	0	31,150
400: Work for Others Total	**559**	**0**	**0**	**0**	**31,150**
500: Equipment, Land & Structures					
7706 Traffic signal equip	18,387	775	8,900	8,900	8,900
7719 Other equip	4,568	2,774	8,000	8,000	5,000
7720 Other contracts	0	41,694	0	0	0
7727 Curb, gutter & sidewalks	17,192	1,403	20,000	20,000	0
500: Equipment, Land & Structures Total	**40,147**	**46,646**	**36,900**	**36,900**	**13,900**
600: Special Payments					
8022 Taxes	0	93	0	0	0
600: Special Payments Total	**0**	**93**	**0**	**0**	**0**
3215031: Street Maintenance Total	**1,169,081**	**959,004**	**865,671**	**835,086**	**824,364**
Streets Maintenance Total	**2,012,057**	**2,325,141**	**1,867,297**	**2,159,075**	**1,920,204**

ACTIVITY: Street Trees and Landscape **DIVISION:** Streets and Drainage
DEPARTMENT: Public Works **FUND:** Street Fund

ACTIVITY DESCRIPTION

Street Trees and Landscape activity is responsible for the maintenance and growth of the City's urban forest and the maintenance of landscape in the public right-of-way. This activity has three major elements:

- Tree Maintenance – By the use of contract maintenance, this activity provides for pruning, trimming, re-staking, and root surgery on the City's 9,042 street trees. This maintenance effort cares for 56 different species located in parkways, tree wells, public parking lots, and public buildings. The maintenance provides for removing dead and diseased trees and responding during emergencies to downed trees in the right-of-way.
- Landscape Maintenance – By the utilization of contract services since 1982, this activity provides for the ongoing mowing, pruning, spraying, and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians, as well as public facilities such as City Hall, parking lots, substations, water wells, sewer lift stations, White Slough, the Police Building, and four fire stations.
- Grid Pruning – The utilization of a grid pruning program has reduced the per-tree trimming cost by half ($59 per tree), allowing for an increase in the number of trees trimmed each year. The current program allows for the pruning of two to three grids, which will provide a 10-year cycle to trim the City's urban forest.

SERVICE LEVEL ADJUSTMENTS

- Increased trees trimmed due to grid pruning. This method has reduced the per-tree trimming cost by half ($59 per tree in grid).
- The current grid pruning program provides for a 10-year cycle to trim our urban forest.

MAJOR 2008-09 ACCOMPLISHMENTS

- Awarded the designation of Tree City USA for seventh year.

MAJOR 2009-10 OBJECTIVES

- Formation of Landscape Lighting Districts (LLD's) and Community Facilities District (CFD) to fund large landscape areas in new commercial areas such Lowe's, the proposed Lodi Shopping Center, etc.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Street trees (beginning of FY)	8,907	8,967	9,041
Trees removed	35	53	92
Trees planted	95	127	93
Trees pruned by contract	640	875	1,228
Percentage of total trees trimmed by contract grid pruning	8%	10%	14%
Total street trees	8,967	9,041	9,042

RELATED COST CENTER(S)

- 3215036

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
3215036: PW Tree Maintenance					
100: Personnel Services					
7101 Regular emp salary	43,849	0	0	0	0
7102 Overtime	2,238	2,303	0	0	0
7109 Incentive pay	1,331	54	0	0	0
7112 Medical insurance	5,274	475	0	0	0
7113 Dental insurance	656	62	0	0	0
7114 Vision care	193	17	0	0	0
7115 Medicare insurance	675	26	0	0	0
7121 Service contribution-PERS	8,756	0	0	0	0
7123 Deferred comp	1,348	0	0	0	0
7124 LI & AD & D	68	0	0	0	0
7125 Unemployment insurance	123	0	0	0	0
7128 LTD	575	0	0	0	0
7129 Chiropractic	37	4	0	0	0
7130 Insurance refund	421	15	0	0	0
7189 Transfer Out	0	77,230	75,771	75,782	80,141
100: Personnel Services Total	**65,544**	**80,186**	**75,771**	**75,782**	**80,141**
300: Supplies, Materials & Services					
7303 Advertising	0	0	0	150	0
7306 Safety Equipment	0	11	0	0	0
7323 Professional services	25,003	16,670	27,000	27,000	17,000
7333 Repairs to vehicles	0	(142,120)	0	0	0
7335 Sublet service contracts	0	107,825	197,992	195,000	149,000
7343 PL & PD insurance	3,526	142,120	0	0	0
7352 Special dept materials	447	1,219	3,500	3,000	2,500
7355 General supplies	5	0	0	0	0
7359 Small tools and equip	53	46	500	500	500
300: Supplies, Materials & Services Total	**29,034**	**125,771**	**228,992**	**225,650**	**169,000**
500: Equipment, Land & Structures					
7720 Other contracts	47,201	47,926	77,576	76,000	50,000
500: Equipment, Land & Structures Total	**47,201**	**47,926**	**77,576**	**76,000**	**50,000**
3215036: PW Tree Maintenance Total	**141,779**	**253,883**	**382,339**	**377,432**	**299,141**
Streets Trees and Landscape Total	**141,779**	**253,883**	**382,339**	**377,432**	**299,141**

ACTIVITY: **Street Cleaning** **DIVISION:** **Streets and Drainage**
DEPARTMENT: **Public Works** **FUND:** **Street Fund**

ACTIVITY DESCRIPTION

Street Cleaning provides for sweeping of City streets, alleys, and parking lots; removal of leaves during leaf season; and weed abatement. The activity goals are to ensure streets are clean and free of debris, leaves and weeds. This activity has three major elements:

- Street Sweeping – Sweeping approximately 14,212 miles of curb, 16 miles of alleys, and 19 public parking lots on the following schedule: Downtown area three times a week; arterials once a week; all other streets twice a month; alleys and parking lots monthly or as needed; and State Highway 12 bi-monthly, per agreement with Caltrans.
- Leaf Removal – Removing approximately 5,000 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency.
- Weed Abatement – Spraying weeds with herbicide and removing weeds and other debris along street shoulders, alleys, and within 2.6 miles of street medians.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Implemented United Cerebral Palsy Downtown cleaning ($50,000), 80 hours per week.
- All Street Sweepers are PM 10 certified (Clean Air Units).
- Street sweeping cost at $15.36 per curb mile, compared to $18.23 average of nearby communities.

MAJOR 2009-10 OBJECTIVES

- Strive to eliminate customer complaints.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Curb miles of street swept	13,060	13,080	14,212
Cost per curb mile swept	$9.35	$16.16	$15.36
Cubic yards of leaves removed	5,117	4,694	5,135
Cost per curb mile for leaf removal	$41.22	$39.30	$39.57

RELATED COST CENTER(S)

- 3215037

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
3215037: PW Street Cleaning					
100: Personnel Services					
7101 Regular emp salary	189,288	122	0	0	0
7102 Overtime	1,354	1,212	0	0	0
7109 Incentive pay	3,372	29	0	0	0
7112 Medical insurance	33,776	3,348	0	0	0
7113 Dental insurance	3,428	290	0	0	0
7114 Vision care	934	75	0	0	0
7115 Medicare insurance	1,695	14	0	0	0
7121 Service contribution-PERS	37,283	24	0	0	0
7123 Deferred comp	4,228	7	0	0	0
7124 LI & AD & D	366	0	0	0	0
7125 Unemployment insurance	466	0	0	0	0
7128 LTD	2,426	2	0	0	0
7129 Chiropractic	182	16	0	0	0
7130 Insurance refund	987	5	0	0	0
7135 VTO Program	(668)	0	0	0	0
7189 Transfer Out	0	257,894	271,818	260,000	338,481
100: Personnel Services Total	**279,117**	**263,038**	**271,818**	**260,000**	**338,481**
300: Supplies, Materials & Services					
7314 Business expense	0	0	0	65	0
7335 Sublet service contracts	138,437	12,486	7,500	30,000	50,000
7343 PL & PD insurance	11,381	0	0	0	0
7352 Special dept materials	5,354	8,791	5,400	5,000	5,000
7353 Janitorial supplies	45	0	0	0	0
7355 General supplies	1,038	0	0	0	0
7359 Small tools and equip	242	560	1,500	2,000	1,500
300: Supplies, Materials & Services Total	**156,497**	**21,837**	**14,400**	**37,065**	**56,500**
3215037: PW Street Cleaning Total	**435,614**	**284,875**	**286,218**	**297,065**	**394,981**
Streets Cleaning Total	**435,614**	**284,875**	**286,218**	**297,065**	**394,981**

ACTIVITY: Parking Lots **DIVISION:** Streets and Drainage
DEPARTMENT: Public Works **FUND:** Street Fund

ACTIVITY DESCRIPTION

The Parking Lot Maintenance activity is responsible for maintenance of the City's five Downtown public parking lots and two others on Lockeford Street. Maintenance of other parking lots is the responsibility of the designated department (i.e., Library, Parks, City facilities). The activity goal is to provide adequate and safe parking for visitors, customers, and employees. This activity's major element is:

- Maintenance - Sweeping and removing trash, patching and resurfacing pavement, repainting pavement markings, maintaining signs and landscaped areas within the parking lots.

PARKING LOTS	SPACES
PL #1 Church Street and Walnut Street	63
PL #2 Church Street and Oak Street – South Side	35
PL #3 Church Street and Oak Street – North Side	36
PL #4 Church Street and Pine Street	52
PL #5 11-19 West Elm Street	57
Lockeford Street and Washington Street*	60
Lockeford Street and Stockton Street*	60

* Under contract for sale

SERVICE LEVEL ADJUSTMENTS

- Parking lots are not receiving preventive maintenance because of budgetary constraints.

MAJOR 2008-09 ACCOMPLISHMENTS

- United Cerebral Palsy Association (UCP) was contracted to clean the Downtown core early mornings (Monday through Friday) and to remove litter and debris from parking lots. A different UCP crew cleans the Lodi Station and the Parking Structure under the Transit budget.

MAJOR 2009-10 OBJECTIVES

- Re-evaluate parking permit fees, which were reduced by two-thirds in 2000.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Total lots	7	7	7
Lots resurfaced	1	1	0
Lots repainted	1	1	0

RELATED COST CENTER(S)

- 3215042

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
3215042: PW Parking Lot Maintenance					
100: Personnel Services					
7189 Transfer Out	0	141	0	0	0
100: Personnel Services Total	**0**	**141**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7335 Sublet service contracts	17,966	386	20,049	12,000	6,500
7352 Special dept materials	0	0	6,600	0	0
7355 General supplies	21	0	0	0	0
300: Supplies, Materials & Services Total	**17,987**	**386**	**26,649**	**12,000**	**6,500**
3215042: PW Parking Lot Maintenance Total	**17,987**	**527**	**26,649**	**12,000**	**6,500**
Streets Parking Lots Total	**17,987**	**527**	**26,649**	**12,000**	**6,500**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Streets Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Thin Overlay **$50,000**
Remove and replace failed pavement and subgrade as part of an ongoing rehabilitative maintenance program.

Traffic Signal Maintenance **$150,000**
Preventative maintenance for 48 signalized intersections and three flashing/crosswalk beacon intersections to include signal cabinet/traffic controller replacement; battery backups; miscellaneous traffic improvements and signal maintenance.

Street Striping **$75,000**
Repainting of approximately 20% of all striped streets as part of ongoing maintenance. Applied thermoplastic material, which is expected to last 62% longer than sprayed, will be used.

Sidewalk Replacement **$25,000**
Replacement of approximately 7,000 square feet of sidewalk as part of ongoing maintenance. Additional funding for this project to come from the TDA Bike/Pedestrian Fund.

Decommission Old Fleet Services Shop **$45,000**
Work to prepare old fleet shop for other uses: abandon/remove underground oil tank; remove oil containers and piping; remove lifts, remove methane detection system; reconfigure electrical services; repairs to mezzanine. This is a jointly funded project project with additional funding from Water and Wastewater funds.

ACTIVITY: **Equipment Purchase** **FUND:** **Streets Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-367 **$75,000**
Replace existing Layton pull paver with a self propelled small paving machine for use on minor paving jobs requiring no more than 50 tons of material.

Replacement of Vehicle 04-117 **$50,000**
Replace existing Bobcat skid steer tractor with a new compact track loader to be used primarily for sidewalk and concrete work.

New Hot Thermoplastic Applicator **$60,000**
Purchase a new hot thermoplastic applicator for use in applying hot melt thermoplastic material for lane lines and traffic legends.

Streets	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
320000: Capital Projects - New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	45,000	0	25,000
500: Equipment, Land & Structures Total	**0**	**0**	**45,000**	**0**	**25,000**
320000: Capital Projects - New Total	**0**	**0**	**45,000**	**0**	**25,000**
320035: Street Striping					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	20,000	20,000	45,000
500: Equipment, Land & Structures Total	**0**	**0**	**20,000**	**20,000**	**45,000**
320035: Street Striping Total	**0**	**0**	**20,000**	**20,000**	**45,000**
325000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	2,106,366	0	150,000
900: Capital Projects Total	**0**	**0**	**2,106,366**	**0**	**150,000**
325000: Capital Projects - New Total	**0**	**0**	**2,106,366**	**0**	**150,000**
325030: Thin Overlay					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	50,000	50,000
500: Equipment, Land & Structures Total	**0**	**0**	**50,000**	**50,000**	**50,000**
325030: Thin Overlay Total	**0**	**0**	**50,000**	**50,000**	**50,000**
325035: Street Striping					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	30,000	30,000	30,000
500: Equipment, Land & Structures Total	**0**	**0**	**30,000**	**30,000**	**30,000**
325035: Street Striping Total	**0**	**0**	**30,000**	**30,000**	**30,000**
332356: MSC-Fleet Services Shop					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	367,226	250,000	15,000
7720 Other contracts	0	5,472	0	0	0
500: Equipment, Land & Structures Total	**0**	**5,472**	**367,226**	**250,000**	**15,000**
332356: MSC-Fleet Services Shop Total	**0**	**5,472**	**367,226**	**250,000**	**15,000**
3251201: Vehicle Replacement					
550: Fleet					
7851 Vehicles & Equipment	0	123,347	149,622	0	185,000
550: Fleet Total	**0**	**123,347**	**149,622**	**0**	**185,000**
3251201: Vehicle Replacement Total	**0**	**123,347**	**149,622**	**0**	**185,000**
Streets Captial Total	**0**	**128,819**	**2,768,214**	**350,000**	**500,000**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely, and provide housing assistance.

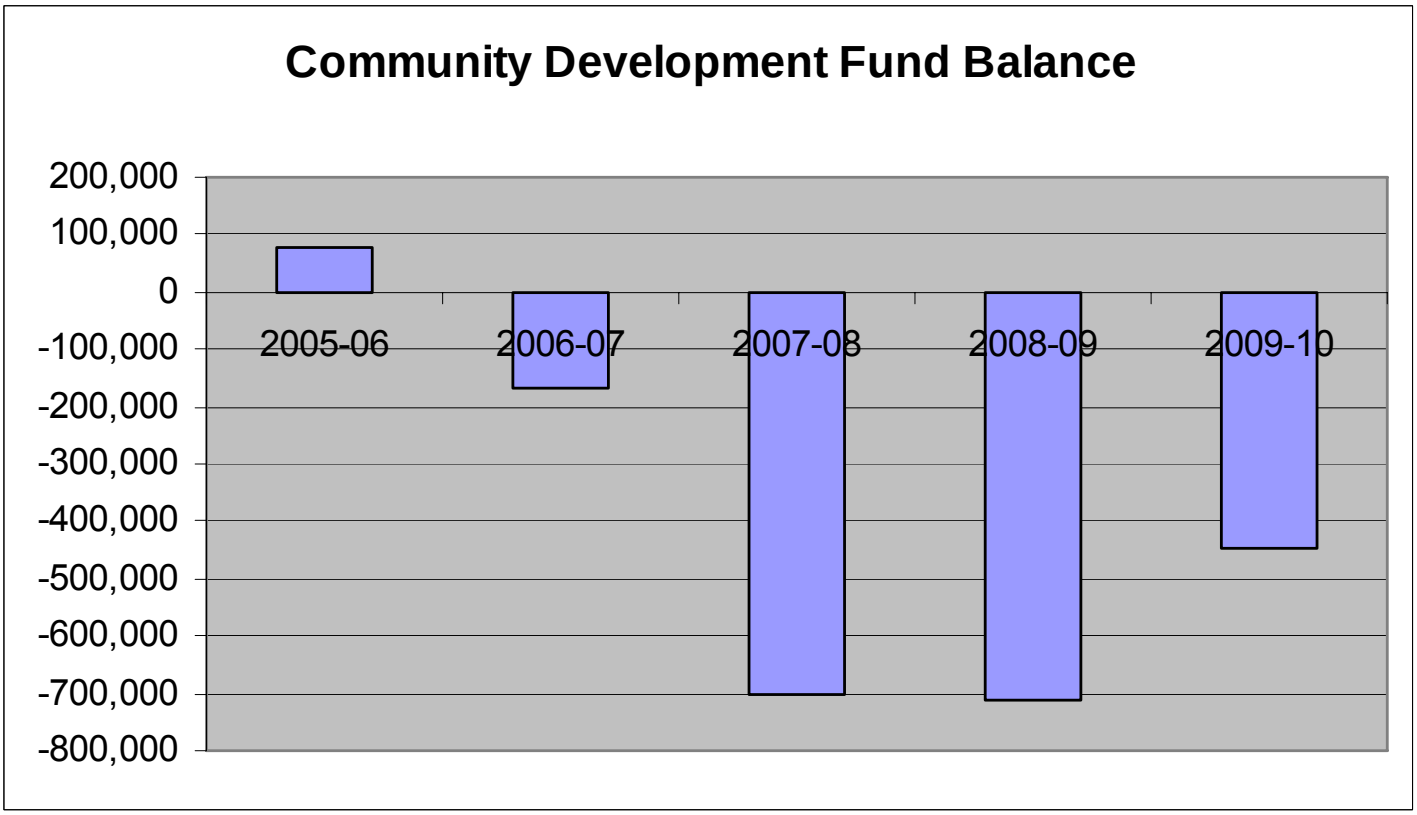
The Department is funded through user fees and the General Fund. The Department's budget is $1,210,238 in FY 2009/10, down from $1,628,438 in FY 2008/09. Staffing is being reduced from 14 to 11 in FY 2009/10.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

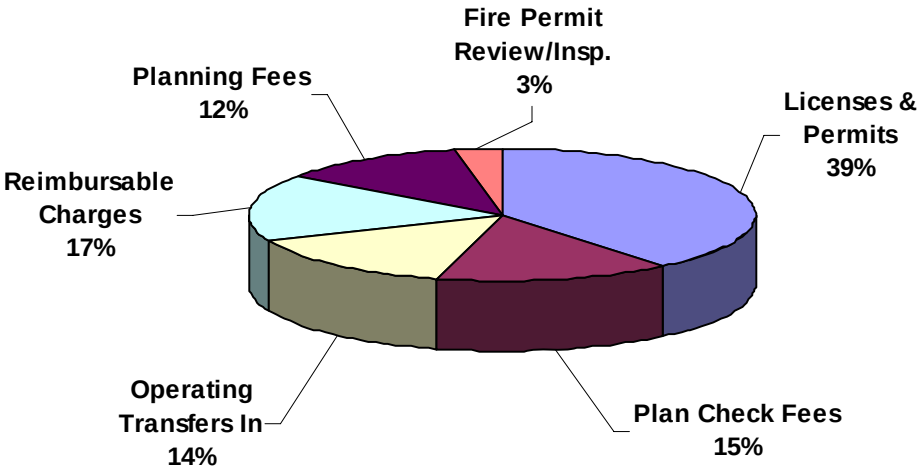
Community Development Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Community Development Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	78,692	(167,024)	(454,604)	(702,127)	(713,886)
Revenues	1,821,426	1,479,536	1,615,148	1,367,691	1,478,891
Expenditures	2,067,142	2,014,639	1,628,438	1,379,450	1,210,238
Net Difference (Revenues Less Expenditures)	(245,716)	(535,103)	(13,290)	(11,759)	268,653
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	(167,024)	(702,127)	(467,894)	(713,886)	(445,233)



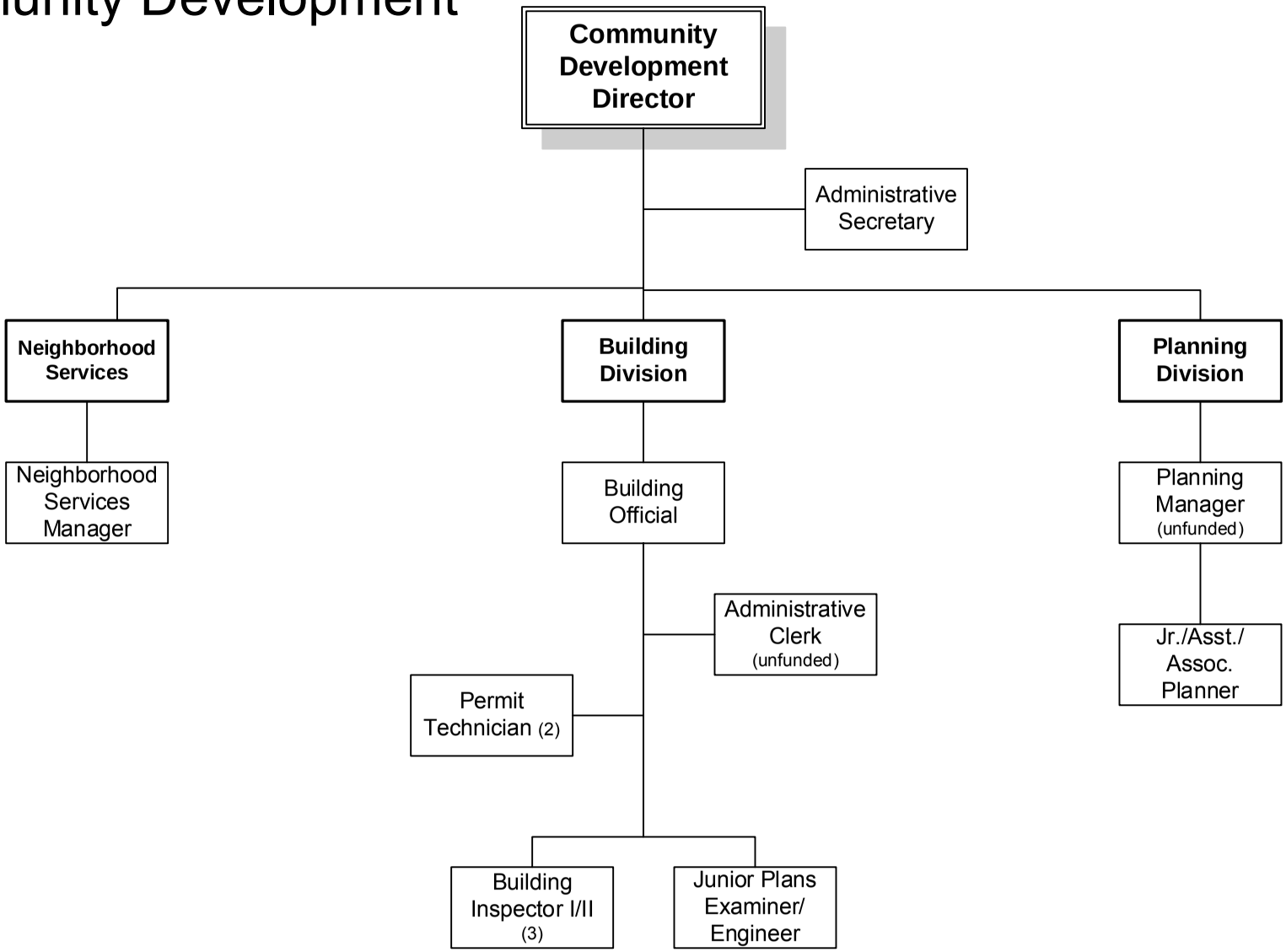
Community Development Fund Revenues



Revenue	Budget 2009-10
Licenses & Permits	580,645
Plan Check Fees	220,000
Operating Transfers In	213,100
Reimbursable Charges	244,146
Planning Fees	175,000
Fire Permit Review/Insp.	46,000
Grand Total	1,478,891

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
340: Comm Dev Special Rev Fund						
090: Operating Transfers In						
4210 Operating Transfers In	600,000	334,139	185,148	230,603	213,100	General Fund support
090: Operating Transfers In Total	**600,000**	**334,139**	**185,148**	**230,603**	**213,100**	
340: Comm Dev Special Rev Fund Total	**600,000**	**334,139**	**185,148**	**230,603**	**213,100**	
3401: Comm Dev Spec Rev Fund Revenue						
200: Licenses & Permits						
5145 Vendor Permit to Operate	0	2,850	0	1,500	1,800	
5171 Building Permit	484,854	477,239	711,787	360,574	550,000	New fee schedule
5172 Electrical Permit	62,213	51,034	84,963	44,234	2,679	Included in building permit
5173 Mechanical-Gas Permit	44,841	32,643	51,114	28,000	3,896	Included in building permit
5174 Plumbing-Planning & Mech	32,886	26,430	37,910	20,500	5,104	Included in building permit
5175 Building Plans Maintenance	8,026	11,388	14,225	7,500	17,166	
200: Licenses & Permits Total	**632,820**	**601,584**	**899,999**	**462,308**	**580,645**	
400: Investment/Property Revenues						
5332 Investment earnings	(11,734)	(17,416)	0	0	0	
400: Investment/Property Revenues Tota	**(11,734)**	**(17,416)**	**0**	**0**	**0**	
500: Revenue from Others						
5604 State Special Grants	23,905	57,839	0	0	0	
500: Revenue from Others Total	**23,905**	**57,839**	**0**	**0**	**0**	
610: Public Safety Fees						
5933 Vehicle Towing	101,052	0	0	0	0	
5974 Fire Permit Review & Ins	0	451	0	12,780	46,000	Assumption of increased services
610: Public Safety Fees Total	**101,052**	**451**	**0**	**12,780**	**46,000**	
780: Community Development Fees						
5206 Non-Compliance Fee	1,125	0	0	0	0	
5706 Vehicle Abate Serv Authority	29,487	0	0	0	0	
6101 Plan Check Fees	201,617	248,547	380,001	182,000	220,000	
6102 Planning Fees	188,647	233,148	0	150,000	175,000	
6123 Code Permit Inspections	7,540	0	0	0	0	
780: Community Development Fees Tota	**428,416**	**481,695**	**380,001**	**332,000**	**395,000**	
900: Other Revenue						
5394 Revenue-Other	(2,925)	340	150,000	220,000	0	Moved to Plan Check fee
5398 Reimbursable Charges	25,084	2,071	0	110,000	244,146	Reimbursement for CDBG administration
5399 Repairs & Demolition Reimb.	892	0	0	0	0	
5411.3 Wrk for Others-Comm Dev	12,182	1,417	0	0	0	
900: Other Revenue Total	**35,233**	**3,828**	**150,000**	**330,000**	**244,146**	
3401: Comm Dev Spec Rev Fund Revenue T	**1,209,692**	**1,127,981**	**1,430,000**	**1,137,088**	**1,265,791**	
Community Development Revenue Total	**1,809,692**	**1,462,120**	**1,615,148**	**1,367,691**	**1,478,891**	

Community Development



FY 2009-2010

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	0	3,000	0	0	0
100: Personnel Services	1,476,387	1,419,114	1,306,433	1,132,677	1,054,205
200: Utility Comm. & Transportation	12,572	5,817	9,300	7,137	5,224
300: Supplies, Materials & Services	473,208	556,520	292,368	222,617	148,299
500: Equipment, Land & Structures	59,307	12,777	20,337	17,019	2,510
600: Special Payments	12,866	0	0	0	0
700: Interfund Transfers	21,070	0	0	0	0
Community Development Total	**2,055,410**	**1,997,228**	**1,628,438**	**1,379,450**	**1,210,238**

STAFFING SUMMARY	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
COMMUNITY DEVELOPMENT					
Administrative Clerk	2	1	1	1	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	3	3	4	3	3
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	1
Community Improvement Manager	1	1	1	0	0
Community Improvement Officer I/II	2	0	0	0	0
Junior/Assistant/Associate Planner	2	2	1	1	1
Junior Plans Examiner/Engineer	0	0	0	1	1
Neighborhood Services Manager	0	0	0	1	1
Permit Technician	2	2	2	2	2
Plan Check Engineer	0	1	0	0	0
Planning Manager	1	1	1	1	0
Senior Building Inspector	1	0	0	0	0
Senior Planner	1	1	1	0	0
Community Development Total	**18**	**15**	**14**	**13**	**11**

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	0	3,000	0	0	0	
090: Operating Transfers Out	**0**	**3,000**	**0**	**0**	**0**	
7100 Personnel Services	0	0	(191,870)	0	0	
7101 Regular emp salary	967,920	929,728	974,918	734,050	708,700	Sr Planner eliminated; employee contributions
7102 Overtime	915	233	17,173	6,200	0	
7103 Part time salary	20,799	6,200	7,639	13,295	3,400	
7106 Uniform allowance	0	900	1,200	0	0	
7109 Incentive pay	909	906	945	1,350	1,800	
7110 Admin leave pay	3,324	6,710	10,388	5,878	5,660	
7111 Workers comp	69,093	76,264	46,200	46,200	38,430	
7112 Medical insurance	125,042	138,772	156,299	107,155	103,015	
7113 Dental insurance	14,801	12,817	14,000	11,190	10,500	
7114 Vision care	3,779	3,294	3,500	2,760	2,630	
7115 Medicare insurance	13,096	12,485	14,137	9,432	9,810	
7121 Service contribution-PERS	185,736	175,351	185,800	138,615	126,590	Payroll reduced
7122 Social security payments	783	0	0	0	0	
7123 Deferred comp	17,521	13,851	13,628	11,014	0	Employee contributions
7124 LI & AD & D	4,909	4,677	9,394	4,165	3,985	
7125 Unemployment insurance	2,731	2,542	2,730	2,036	2,375	
7128 LTD	12,259	11,533	12,420	9,240	8,620	
7129 Chiropractic	741	702	700	590	585	
7130 Insurance refund	3,425	855	1,300	3,575	8,315	Policy change
7131 Other benefits	28,604	30,278	25,932	25,932	19,790	
7188 Transfer In	0	(8,984)	0	0	0	
100: Personnel Services	**1,476,387**	**1,419,114**	**1,306,433**	**1,132,677**	**1,054,205**	
7201 Postage	6,140	2,060	5,500	3,913	1,600	
7202 Telephone	221	293	200	200	200	
7203 Cellular phone charges	6,211	3,464	3,600	3,024	3,424	
200: Utility Comm. & Transportation	**12,572**	**5,817**	**9,300**	**7,137**	**5,224**	
7300 Supplies,Materials & Serv	0	0	0	(5,500)	0	
7301 Printing,binding,duplication	2,868	1,021	5,500	3,000	3,050	
7302 Photocopying	1,290	923	1,700	1,748	1,584	
7303 Advertising	5,087	3,177	5,500	5,000	2,000	
7305 Uniforms	0	0	200	200	0	
7306 Safety Equipment	0	117	300	300	0	
7307 Office supplies	11,147	8,744	8,800	7,800	5,450	
7308 Books & periodicals	4,171	9,189	12,000	4,500	2,250	
7309 Membership & dues	2,224	2,527	5,000	3,000	1,600	
7312 Bank service charges	1,118	1,294	1,000	1,000	1,000	
7313 Information systems software	1,839	4,886	19,000	15,000	8,000	
7314 Business expense	3,018	2,689	19,500	5,000	2,100	
7315 Conference expense	6,806	11,449	19,000	12,119	500	City wide reductions
7318 Microfilming	0	0	300	300	0	

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7322 Rental of equipment	507	0	0	0	0	
7323 Professional services	366,677	429,603	146,414	130,000	75,000	Reduced contract for plan check
7330 Repairs to comm equip	0	0	600	600	0	
7331 Repairs to Mach & equip	0	539	0	0	0	
7332 Repairs to office equip	2,495	3,297	1,500	3,500	3,000	
7333 Repairs to vehicles	18	7,450	8,959	8,959	7,260	
7336 Car wash	0	104	120	120	125	
7343 PL & PD insurance	45,814	56,005	0	0	19,760	
7351 Motor veh fuel, lube	0	3,886	3,925	4,548	3,070	
7353 Janitorial supplies	0	0	50	50	50	
7354 Photo supplies	0	0	50	50	0	
7355 General supplies	88	740	950	900	350	
7358 Training & education	11,105	3,662	24,000	12,000	5,650	
7359 Small tools and equip	6,936	5,104	8,000	8,423	6,500	
7399 Supplies, mat & services	0	114	0	0	0	
300: Supplies, Materials & Services	**473,208**	**556,520**	**292,368**	**222,617**	**148,299**	
7701 Office equip	7,111	6,867	12,943	12,253	0	
7715 Data Processing hrdware	23,240	0	0	0	0	
7718 Grant equip	23,520	0	3,211	0	0	
7789 Transfer Out	5,436	5,910	4,183	4,766	2,510	
500: Equipment, Land & Structures	**59,307**	**12,777**	**20,337**	**17,019**	**2,510**	
8099 Special payments	12,866	0	0	0	0	
600: Special Payments	**12,866**	**0**	**0**	**0**	**0**	
8199 Transfer Out	21,070	0	0	0	0	
700: Interfund Transfers	**21,070**	**0**	**0**	**0**	**0**	
Community Development Total	**2,055,410**	**1,997,228**	**1,628,438**	**1,379,450**	**1,210,238**	

ACTIVITY:	**Administration**	**DIVISION:**	**Administration**
DEPARTMENT:	**Community Development**	**FUND:**	**Community Development Fund**

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative suppport and management for the Building & Safety, Neighborhood Services and Planning Divisions.

- Department management and representation: Establish department policy and proceedure, monitor division activities, represent the City with outside agencies and organizations.
- Budget administration: Coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration: Develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support: Prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.

SERVICE LEVEL ADJUSTMENTS

- Maintain the contract Community Development Director position.

MAJOR 2008-09 ACCOMPLISHMENTS

- Assisted in transition from Urban County CDBG program.
- Managed the General Plan update.

MAJOR 2009-10 OBJECTIVES

- Oversee implementation of new building fee program.
- Implement new cost recovery and time tracking program for Planning Division.
- Adopt the General Plan.

RELATED COST CENTER(S)

- 340450
- 340455

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
340450: Community Dev-Admin					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	143,840
7110 Admin leave pay	0	0	0	0	1,230
7111 Workers comp	0	0	0	0	5,490
7112 Medical insurance	0	0	0	0	25,680
7113 Dental insurance	0	0	0	0	1,500
7114 Vision care	0	0	0	0	380
7115 Medicare insurance	0	0	0	0	1,615
7121 Service contribution-PERS	0	0	0	0	20,805
7124 LI & AD & D	0	0	0	0	1,280
7125 Unemployment insurance	0	0	0	0	390
7128 LTD	0	0	0	0	1,415
7129 Chiropractic	0	0	0	0	80
7131 Other benefits	0	0	0	0	2,870
100: Personnel Services Total	**0**	**0**	**0**	**0**	**206,575**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	50
7203 Cellular phone charges	0	0	0	0	600
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**650**
300: Supplies, Materials & Services					
7302 Photocopying	0	0	0	0	200
7303 Advertising	0	0	0	0	250
7307 Office supplies	0	0	0	0	500
7309 Membership & dues	0	0	0	0	500
7312 Bank service charges	0	0	0	0	1,000
7314 Business expense	0	0	0	0	600
7343 PL & PD insurance	0	0	0	0	2,870
7358 Training & education	0	0	0	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**5,920**
340450: Community Dev-Admin Total	**0**	**0**	**0**	**0**	**213,145**
340455: Planning Commission/Committee					
100: Personnel Services					
7103 Part time salary	1,980	1,000	3,400	3,400	3,400
7115 Medicare insurance	29	15	0	0	0
7122 Social security payments	11	0	0	0	0
7125 Unemployment insurance	6	3	0	0	0
100: Personnel Services Total	**2,026**	**1,018**	**3,400**	**3,400**	**3,400**
300: Supplies, Materials & Services					
7307 Office supplies	0	524	1,000	1,000	0
7315 Conference expense	258	852	5,000	5,000	0
7358 Training & education	0	160	500	500	0
300: Supplies, Materials & Services Total	**258**	**1,536**	**6,500**	**6,500**	**0**
340455: Planning Commission/Committee Tot	**2,284**	**2,554**	**9,900**	**9,900**	**3,400**
Community Development Admin. Total	**2,284**	**2,554**	**9,900**	**9,900**	**216,545**

ACTIVITY: Planning **DIVISION:** Planning
DEPARTMENT: Community Development **FUND:** Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to development. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community; 2) managed community growth; 3) protection of environmental resources; 4) balanced economic development, and 5) a high level of public service.

- Development Review and Environmental Assessment – Prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long Range Planning – Prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed Commission/Committee support – Provide a necessary support for these bodies concerning Planning relatred matters.
- Economic Development – Assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

SERVICE LEVEL ADJUSTMENTS

- Continue to maintain the Planning Manager vacancy.
- Eliminate the Senior Planner position.

MAJOR 2008-09 ACCOMPLISHMENTS

- Continue the General Plan update
- Process the Sutter Gould Master Plan EIR
- Process the Lodi Shopping Center project
- Adopted the Transit Oriented Development Guidelines

MAJOR 2009-10 OBJECTIVES

- Adopt the updated General Plan
- Complete the Sutter Gould Master Plan
- Implement the Reynolds Ranch commercial project
- Continue the Development Code program

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Use permits	17	16	12
SPARC applications	12	10	6
Tentative maps	10	10	7
Planning Commission items	69	48	35

RELATED COST CENTER(S)

- 340451

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
340451: Planning - Administration					
100: Personnel Services					
7100 Personnel Services	0	0	(125,570)	0	0
7101 Regular emp salary	414,635	456,506	410,540	214,000	54,435
7102 Overtime	336	117	1,294	1,200	0
7103 Part time salary	0	564	0	3,895	0
7110 Admin leave pay	1,484	6,710	6,525	2,015	550
7111 Workers comp	34,993	29,861	16,500	16,500	3,660
7112 Medical insurance	60,261	71,677	67,969	40,740	6,080
7113 Dental insurance	5,503	5,834	5,000	3,225	1,000
7114 Vision care	1,374	1,455	1,250	795	250
7115 Medicare insurance	4,890	5,527	5,953	1,890	790
7121 Service contribution-PERS	79,697	84,167	78,241	39,350	10,195
7123 Deferred comp	8,972	9,125	9,424	4,800	0
7124 LI & AD & D	2,808	2,678	3,879	1,370	150
7125 Unemployment insurance	1,155	1,221	1,150	580	195
7128 LTD	5,253	5,550	5,230	2,620	695
7129 Chiropractic	276	310	250	170	60
7130 Insurance refund	0	53	0	650	0
7131 Other benefits	13,835	11,855	10,920	10,920	1,880
7188 Transfer In	0	(8,984)	0	0	0
100: Personnel Services Total	**635,472**	**684,226**	**498,555**	**344,720**	**79,940**
200: Utility Comm. & Transportation					
7201 Postage	1,228	557	500	500	0
7203 Cellular phone charges	1,170	1,035	1,200	200	0
200: Utility Comm. & Transportation Total	**2,398**	**1,592**	**1,700**	**700**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	780	113	2,000	1,000	2,000
7302 Photocopying	846	236	600	300	300
7303 Advertising	2,114	685	2,000	1,500	750
7307 Office supplies	3,708	3,124	3,500	2,500	1,000
7308 Books & periodicals	681	683	1,000	500	250
7309 Membership & dues	1,295	1,977	3,000	1,000	500
7312 Bank service charges	1,017	1,294	1,000	1,000	0
7313 Information systems software	1,832	4,510	19,000	15,000	1,500
7314 Business expense	2,531	2,421	12,000	2,000	250
7315 Conference expense	3,574	9,304	5,000	2,500	500
7323 Professional services	55,317	93,311	61,414	95,000	30,000
7332 Repairs to office equip	1,038	720	600	1,500	0
7343 PL & PD insurance	26,265	26,265	0	0	1,880
7355 General supplies	13	11	100	50	0
7358 Training & education	2,715	979	11,000	6,000	500
7359 Small tools and equip	5,434	4,148	7,000	5,000	500
300: Supplies, Materials & Services Total	**109,160**	**149,781**	**129,214**	**134,850**	**39,930**
500: Equipment, Land & Structures					
7701 Office equip	2,225	0	1,690	1,000	0
7715 Data Processing hrdware	4,386	0	0	0	0
500: Equipment, Land & Structures Total	**6,611**	**0**	**1,690**	**1,000**	**0**
600: Special Payments					
8099 Special payments	12,866	0	0	0	0
600: Special Payments Total	**12,866**	**0**	**0**	**0**	**0**
340451: Planning - Administration Total	**766,507**	**835,599**	**631,159**	**481,270**	**119,870**
Community Development Planning Total	**766,507**	**835,599**	**631,159**	**481,270**	**119,870**

ACTIVITY: Building and Safety **DIVISION:** Building Division
DEPARTMENT: Community Development **FUND:** Community Development Fund

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and Local law to safeguard life, health, property and public welfare. State law also requires enforcement of disabled access and energy conservation regulations. Activity goals are: 1) Continue to improve turnaround times for plan check; 2) compliance with all codes and ordinances, 3) Perform most structural plan check in-house, 4) Provide training for staff in the new codes which includes specialized training for fire plan check and structural review. The activity has the following five major elements:

- Public Information – Answer questions and offer interpretations about construction codes and regulations.
- Construction Permit Application Review – Review construction permit applications and plans for compliance with applicable codes and ordinances; issue permits; and collect fees.
- Code training in-house and off site.
- Development Review Coordination – Coordinated permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction Inspection – Inspect construction projects to ensure compliance with codes, ordinances, permits, and approved plans.

SERVICE LEVEL ADJUSTMENTS

- Re-classify a Building Inspector II position that is already filled by a Junior Engineer. This will reduce the need for outside professional services.
- Absorb construction permits for fire inspections with existing staff.

MAJOR 2008-09 ACCOMPLISHMENTS

- Maintained our stated plan-check turnaround goals 90 percent of the time.
- Completed Cost Analysis study, created and adopted a new fee schedule.
- Performed fire plan review in Community Development.

MAJOR 2009-10 OBJECTIVES

- Implement the new fee schedule to achieve 90 percent cost recovery of permit value.
- Reduce the need for outside professional services.
- Increase public knowledge in the new code changes by continuing to provide new handouts at the counter, as well as City web site.
- Teach code update classes for the Building Industry Association and Contractors.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Permits issued	1,829	1,634	1,731
New residential	66	13	6
Remodeled residential	246	266	281
New/add/alt repair commercial/industrial	130	204	150

RELATED COST CENTER(S)

- 340452

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
340452: Building Inspection					
100: Personnel Services					
7100 Personnel Services	0	0	(66,300)	0	0
7101 Regular emp salary	320,328	374,770	463,920	419,590	414,585
7102 Overtime	173	116	15,879	5,000	0
7103 Part time salary	18,819	4,636	4,239	6,000	0
7106 Uniform allowance	0	900	1,200	0	0
7109 Incentive pay	909	906	945	1,350	1,800
7110 Admin leave pay	0	0	1,931	1,931	1,940
7111 Workers comp	21,200	29,689	26,400	26,400	25,620
7112 Medical insurance	42,484	51,552	74,253	52,605	56,695
7113 Dental insurance	5,402	5,822	8,000	6,965	7,000
7114 Vision care	1,455	1,556	2,000	1,715	1,750
7115 Medicare insurance	4,764	5,512	6,727	6,085	6,015
7121 Service contribution-PERS	61,272	72,249	88,414	80,120	77,640
7122 Social security payments	772	0	0	0	0
7123 Deferred comp	3,500	1,773	1,190	3,200	0
7124 LI & AD & D	1,049	1,253	4,585	1,865	1,675
7125 Unemployment insurance	920	1,045	1,299	1,175	1,455
7128 LTD	4,049	4,741	5,910	5,340	5,285
7129 Chiropractic	280	332	400	370	385
7130 Insurance refund	650	802	1,300	2,925	8,315
7131 Other benefits	8,428	11,787	12,340	12,340	13,160
100: Personnel Services Total	**496,454**	**569,441**	**654,632**	**634,976**	**623,320**
200: Utility Comm. & Transportation					
7201 Postage	4,912	1,486	5,000	3,400	1,500
7203 Cellular phone charges	3,032	1,845	1,400	1,824	1,824
200: Utility Comm. & Transportation Total	**7,944**	**3,331**	**6,400**	**5,224**	**3,324**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	(5,500)	0
7301 Printing,binding,duplication	1,282	817	3,000	1,500	800
7302 Photocopying	366	687	600	948	984
7303 Advertising	474	0	2,000	2,000	0
7305 Uniforms	0	0	200	200	0
7306 Safety Equipment	0	117	300	300	0
7307 Office supplies	6,395	4,732	3,700	3,700	3,700
7308 Books & periodicals	3,341	8,349	10,000	3,000	2,000
7309 Membership & dues	604	360	1,500	1,500	600
7312 Bank service charges	101	0	0	0	0
7313 Information systems software	7	0	0	0	6,500
7314 Business expense	288	185	7,000	2,500	1,000
7315 Conference expense	1,797	0	7,000	2,500	0
7318 Microfilming	0	0	300	300	0
7323 Professional services	223,963	299,029	85,000	35,000	10,000
7330 Repairs to comm equip	0	0	600	600	0
7331 Repairs to Mach & equip	0	539	0	0	0
7332 Repairs to office equip	1,413	2,577	900	2,000	3,000
7333 Repairs to vehicles	18	7,450	8,959	8,959	7,260
7336 Car wash	0	104	120	120	125
7343 PL & PD insurance	19,520	19,520	0	0	13,130
7351 Motor veh fuel, lube	0	3,886	3,925	4,548	3,070
7353 Janitorial supplies	0	0	50	50	50
7354 Photo supplies	0	0	50	50	0
7355 General supplies	53	729	350	350	350
7358 Training & education	7,455	2,188	12,000	5,000	5,000
7359 Small tools and equip	1,355	889	1,000	3,423	6,000
300: Supplies, Materials & Services Total	**268,432**	**352,158**	**148,554**	**73,048**	**63,569**
500: Equipment, Land & Structures					
7701 Office equip	4,886	6,867	11,253	11,253	0
7715 Data Processing hrdware	18,854	0	0	0	0

7789 Transfer Out	0	4,930	4,183	4,766	2,510
500: Equipment, Land & Structures Total	**23,740**	**11,797**	**15,436**	**16,019**	**2,510**
340452: Building Inspection Total	**796,570**	**936,727**	**825,022**	**729,267**	**692,723**
Community Development Building Total	**796,570**	**936,727**	**825,022**	**729,267**	**692,723**

ACTIVITY: Neighborhood Services **DIVISION:** Neighborhood Services
DEPARTMENT: Community Development **FUND:** Community Development Fund

ACTIVITY DESCRIPTION

Responsible for the overall coordination of services and programs for neighborhood improvement within the community; and the development, improvement and maintenance of housing, especially affordable housing, throughout the City of Lodi. This activity has three major elements:

- Neighborhood Services. The administration and clerical duties which support all of the activities under the Neighborhood Services Division. This includes staff's support and participation with community groups and functions, as well as the development and implementation of housing programs and policies for the maintenance, improvement and rehabilitation of the existing housing stock and residential neighborhoods.
- Community Development Block Grant Administration (CDBG). Administer the City's block grant program; monitor funded programs for compliance with governing policies and legislation; and assist community-based organizations with application processing of requests for block grant funding.
- Council/Commission Support. Provide necessary support for the City Council, the Planning Commission and the Lodi Improvement Committee.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed the RFQ process for the selection of an affordable housing developer for the Roget Park Development site.
- Transitioned from the Urban County to Entitlement status for the annual allocation of CDBG funds directly from the U.S. Department of Housing and Urban Development (HUD).

MAJOR 2009-10 OBJECTIVES

- Obtain HOME Program funding from the State of California Housing and Community Development Department (HCD) to maintain our existing Housing Assistance Programs.
- Close out all CDBG projects funded through the Urban County Program.
- Implement the Neighborhood Stabilization Program (NSP) and have at least 80 percent of the allocated NSP funding obligated to specific projects/subrecipients.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
CDBG Funds Allocated During Year	$912,766	$758,189	$764,565
CDBG Funds Expended During Year	$297,729	$711,150	$1,049,026
Down-Payment Assistance Loans	2	13	8
Housing Rehab Assistance Loans	1	1	0

RELATED COST CENTER(S)

- 340456

Community Development	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
340456: Community Improvement					
100: Personnel Services					
7101 Regular emp salary	232,957	98,452	100,458	100,460	95,840
7102 Overtime	406	0	0	0	0
7110 Admin leave pay	1,840	0	1,932	1,932	1,940
7111 Workers comp	12,900	16,714	3,300	3,300	3,660
7112 Medical insurance	22,297	15,543	14,077	13,810	14,560
7113 Dental insurance	3,896	1,161	1,000	1,000	1,000
7114 Vision care	950	283	250	250	250
7115 Medicare insurance	3,413	1,431	1,457	1,457	1,390
7121 Service contribution-PERS	44,767	18,935	19,145	19,145	17,950
7123 Deferred comp	5,049	2,953	3,014	3,014	0
7124 LI & AD & D	1,052	746	930	930	880
7125 Unemployment insurance	650	273	281	281	335
7128 LTD	2,957	1,242	1,280	1,280	1,225
7129 Chiropractic	185	60	50	50	60
7130 Insurance refund	2,775	0	0	0	0
7131 Other benefits	6,341	6,636	2,672	2,672	1,880
100: Personnel Services Total	**342,435**	**164,429**	**149,846**	**149,581**	**140,970**
200: Utility Comm. & Transportation					
7201 Postage	0	17	0	13	50
7202 Telephone	221	293	200	200	200
7203 Cellular phone charges	2,009	584	1,000	1,000	1,000
200: Utility Comm. & Transportation Total	**2,230**	**894**	**1,200**	**1,213**	**1,250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	806	91	500	500	250
7302 Photocopying	78	0	500	500	100
7303 Advertising	2,499	2,492	1,500	1,500	1,000
7307 Office supplies	1,044	364	600	600	250
7308 Books & periodicals	149	157	1,000	1,000	0
7309 Membership & dues	325	190	500	500	0
7313 Information systems software	0	376	0	0	0
7314 Business expense	199	83	500	500	250
7315 Conference expense	1,177	1,293	2,000	2,119	0
7323 Professional services	68,608	35,798	0	0	35,000
7332 Repairs to office equip	44	0	0	0	0
7343 PL & PD insurance	29	10,220	0	0	1,880
7355 General supplies	22	0	500	500	0
7358 Training & education	935	335	500	500	150
7359 Small tools and equip	147	67	0	0	0
7399 Supplies, mat & services	0	114	0	0	0
300: Supplies, Materials & Services Total	**76,062**	**51,580**	**8,100**	**8,219**	**38,880**
500: Equipment, Land & Structures					
7789 Transfer Out	5,436	980	0	0	0
500: Equipment, Land & Structures Total	**5,436**	**980**	**0**	**0**	**0**
700: Interfund Transfers					
8199 Transfer Out	21,070	0	0	0	0
700: Interfund Transfers Total	**21,070**	**0**	**0**	**0**	**0**
340456: Community Improvement Total	**447,233**	**217,883**	**159,146**	**159,013**	**181,100**
Comm. Develop. Neighborhood Total	**447,233**	**217,883**	**159,146**	**159,013**	**181,100**

RECREATION

The Recreation Division of the Parks & Recreation Department provides recreational programs for the Lodi community. Among the activities are adult and youth sports, after school programs, boat rentals at Lodi Lake Park and aquatics.

The Department is funded through user fees and the General Fund. The Department's budget is $1,844,318 in 2009/10, an increase from $1,763,730 in FY 2008/09. Staffing is being increased from 7.5 to 9.5 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Recreation Fund
Fund Balance Analysis

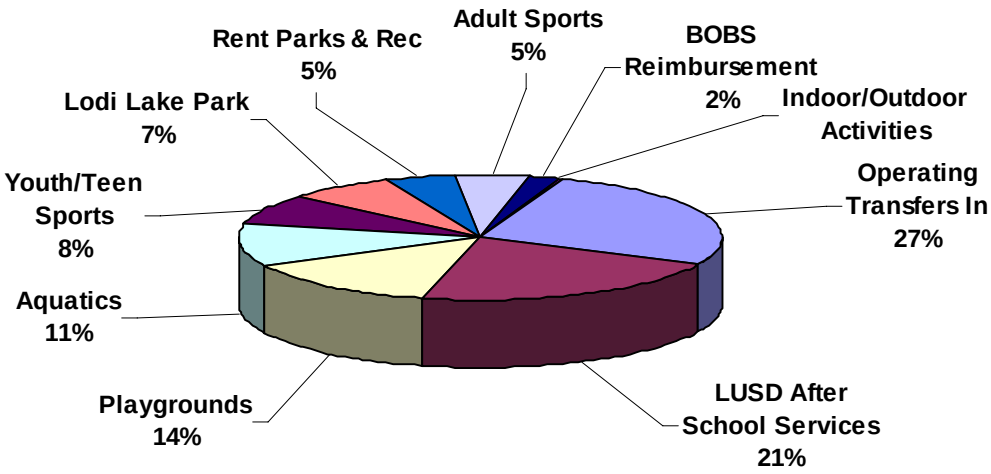
Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Recreation Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	-	-	-	-	49
Revenues	-	-	1,798,838	1,717,115	1,844,318
Expenditures	-	-	1,763,730	1,717,066	1,844,318
Net Difference (Revenues Less Expenditures)	-	-	35,108	49	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	-	-	35,108	49	49

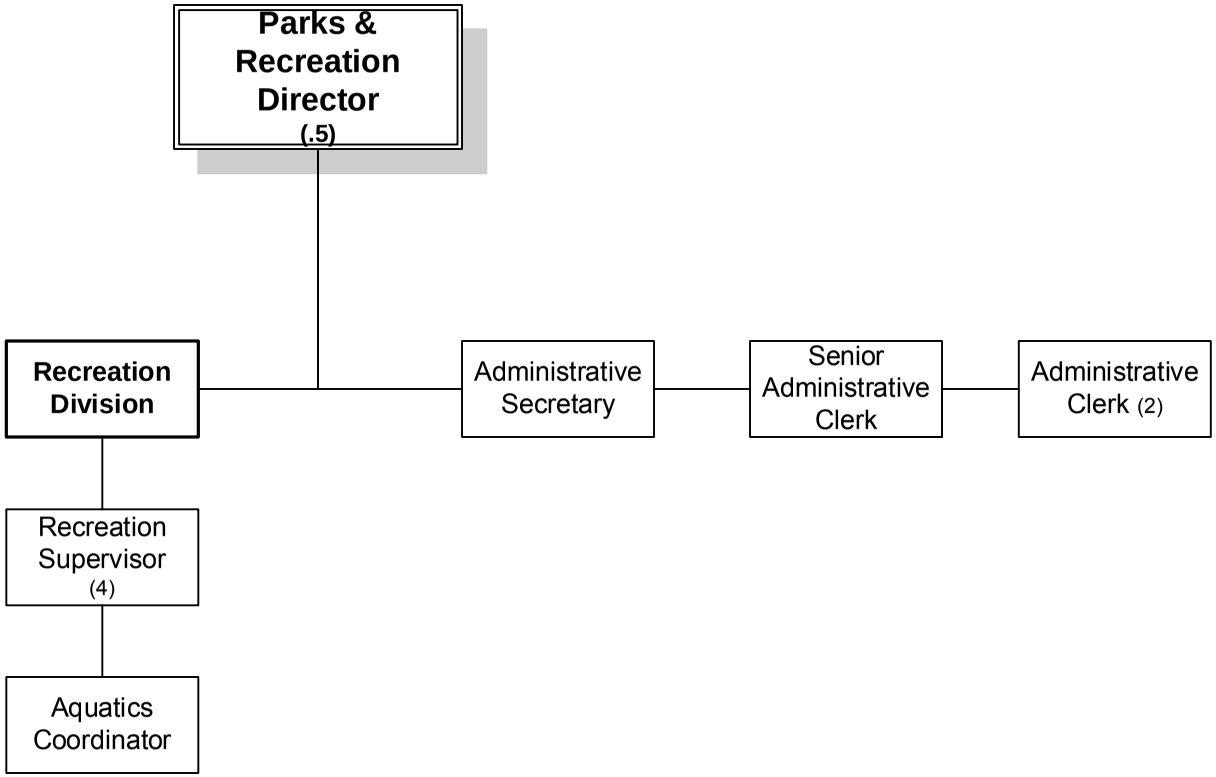
Recreation Fund Revenues



Revenue	Budget 2009-10
Operating Transfers In	494,130
LUSD After School Services	395,400
Playgrounds	251,489
Aquatics	200,749
Youth/Teen Sports	146,550
Lodi Lake Park	135,000
Rent Parks & Rec	90,000
Adult Sports	90,000
BOBS Reimbursement	35,000
Indoor/Outdoor Activities	6,000
Grand Total	1,844,318

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
346: Recreation Fund						
090: Operating Transfers In						
4210 Operating Transfers In	0	0	652,500	534,715	494,130	General Fund support
090: Operating Transfers In Total	**0**	**0**	**652,500**	**534,715**	**494,130**	
346: Recreation Fund Total	**0**	**0**	**652,500**	**534,715**	**494,130**	
3461: Recreation Revenue						
400: Investment/Property Revenues						
5362 Rent Parks & Rec	0	0	60,000	80,000	90,000	
400: Investment/Property Revenues Tota	**0**	**0**	**60,000**	**80,000**	**90,000**	
740: Park & Recreation Fees						
6031 Youth/Teen Sports	0	0	139,000	144,500	146,550	
6033 Adult Sports	0	0	58,405	58,500	90,000	
6034 Playgrounds	0	0	248,975	250,000	251,489	
6035 LUSD After School Services	0	0	395,308	395,400	395,400	
6036 Aquatics	0	0	84,000	84,000	200,749	Moved programs from Community Center
6037 BOBS Reimbursement	0	0	35,000	35,000	35,000	
6038 Indoor/Outdoor Activities	0	0	4,900	5,000	6,000	
6041 Lodi Lake Park	0	0	120,000	130,000	135,000	
6043 Admin.Services-Parks/Rec.	0	0	750	0	0	
740: Park & Recreation Fees Total	**0**	**0**	**1,086,338**	**1,102,400**	**1,260,188**	
3461: Recreation Revenue Total	**0**	**0**	**1,146,338**	**1,182,400**	**1,350,188**	
Recreation Revenue Total	**0**	**0**	**1,798,838**	**1,717,115**	**1,844,318**	

Parks and Recreation
Recreation



FY 2009-2010

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	0	20	1,529,131	1,483,374	1,601,422
200: Utility Comm. & Transportation	0	0	7,930	7,830	8,400
300: Supplies, Materials & Services	0	0	220,997	220,190	231,096
500: Equipment, Land & Structures	0	0	5,672	5,672	3,400
Recreation Total	**0**	**20**	**1,763,730**	**1,717,066**	**1,844,318**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
RECREATION DIVISION					
Administrative Clerk	1	1	1	2	2
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	0	0	0	1	1
Management Analyst I/II	1	0	0	0	0
Parks & Recreation Director	1	1	0.5	0.5	0.5
Recreation Supervisor	4	4	4	4	4
Senior Administrative Clerk	1	1	1	1	1
Recreation Division Total	**9**	**8**	**7.5**	**9.5**	**9.5**

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7100 Personnel Services	0	0	358,795	1,287	0	Spread across Personnel Services lines
7101 Regular emp salary	0	0	428,728	428,728	437,310	
7102 Overtime	0	0	1,365	1,365	1,436	
7103 Part time salary	0	20	487,233	809,343	851,343	Aquatics trf from Comm Ctr; incr events
7110 Admin leave pay	0	0	5,912	5,912	5,912	
7111 Workers comp	0	0	23,100	23,100	32,940	
7112 Medical insurance	0	0	82,407	77,007	111,090	
7113 Dental insurance	0	0	7,000	7,000	9,000	
7114 Vision care	0	0	1,750	1,750	2,250	
7115 Medicare insurance	0	0	12,292	12,455	14,206	
7121 Service contribution-PERS	0	0	84,965	81,707	85,160	
7123 Deferred comp	0	0	8,264	8,264	0	
7124 LI & AD & D	0	0	3,350	3,350	3,215	
7125 Unemployment insurance	0	0	4,254	2,390	4,510	
7128 LTD	0	0	5,462	5,462	5,575	
7129 Chiropractic	0	0	350	350	500	
7130 Insurance refund	0	0	2,500	2,500	1,850	
7131 Other benefits	0	0	11,404	11,404	16,920	
7188 Transfer In	0	0	0	0	(30,235)	Allocation of Administration Clerk to Parks
7189 Transfer Out	0	0	0	0	48,440	Allocation of Director from Community Center
100: Personnel Services	**0**	**20**	**1,529,131**	**1,483,374**	**1,601,422**	
7201 Postage	0	0	400	400	400	
7202 Telephone	0	0	2,200	2,100	2,250	
7203 Cellular phone charges	0	0	5,330	5,330	5,750	
200: Utility Comm. & Transportation	**0**	**0**	**7,930**	**7,830**	**8,400**	
7300 Supplies,Materials & Serv	0	0	0	17,880	0	
7301 Printing,binding,duplication	0	0	1,900	1,300	4,100	
7302 Photocopying	0	0	4,500	4,500	3,000	
7303 Advertising	0	0	1,700	1,250	1,400	
7304 Laundry & dry cleaning	0	0	500	500	1,100	
7305 Uniforms	0	0	12,600	13,813	14,813	
7306 Safety Equipment	0	0	450	300	350	
7307 Office supplies	0	0	4,300	4,200	4,550	
7308 Books & periodicals	0	0	125	125	225	
7309 Membership & dues	0	0	3,065	3,065	2,700	
7312 Bank service charges	0	0	2,500	2,500	0	
7313 Information systems software	0	0	300	300	300	
7314 Business expense	0	0	350	150	350	
7315 Conference expense	0	0	0	0	200	
7321 Rent of Land, facilities	0	0	45,000	45,000	45,000	
7322 Rental of equipment	0	0	250	250	250	
7323 Professional services	0	0	29,663	26,800	27,000	
7331 Repairs to Mach & equip	0	0	200	0	100	

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7333 Repairs to vehicles	0	0	2,164	2,164	7,145	
7334 Repairs to buildings	0	0	400	400	400	
7335 Sublet service contracts	0	0	14,226	14,226	15,726	
7336 Car wash	0	0	207	210	210	
7343 PL & PD insurance	0	0	0	0	16,880	
7345 City rental insurance	0	0	200	200	200	
7351 Motor veh fuel, lube	0	0	2,085	2,085	2,150	
7352 Special dept materials	0	0	13,600	75	6,500	
7354 Photo supplies	0	0	6,750	6,000	6,500	
7355 General supplies	0	0	72,015	69,400	65,400	
7356 Medical supplies	0	0	300	300	300	
7358 Training & education	0	0	800	500	700	
7359 Small tools and equip	0	0	847	2,697	2,947	
7399 Supplies, mat & services	0	0	0	0	600	
300: Supplies, Materials & Services	**0**	**0**	**220,997**	**220,190**	**231,096**	
7789 Transfer Out	0	0	5,672	5,672	3,400	
500: Equipment, Land & Structures	**0**	**0**	**5,672**	**5,672**	**3,400**	
Recreation Total	**0**	**20**	**1,763,730**	**1,717,066**	**1,844,318**	

ACTIVITY:	**Parks and Recreation Administration**	**DIVISION:**	**Parks and Recreation**
DEPARTMENT:	**Parks and Recreation**	**FUND:**	**Recreation Fund**

ACTIVITY DESCRIPTION

The Parks and Recreation Administration activity plans, directs and evaluates all Park and Recreation programs and activities; plans and coordinates facility development; prepares and revises long-range plans; and, works with the Parks and Recreation Commission to review projects, fees and charges. Activity goals are: 1) responsive, cost-effective and well-organized recreation programs; 2) a cost-recovery program within budgetary guidelines; 3) a balance of programs and facilities based on age, interests, opportunity and location; 4) adequately maintained facilities; 5) coordination of parks and facilities for rental, tournament and passive uses; and 6) coordinate all Parks and Recreation capital, Community Development Block Grant and internal projects. This activity has five major elements:

- Leadership and administration – Plan, organize, coordinate and evaluate the City's Parks and Recreation activities, programs and maintenance; develop and recommend budget, cost recovery fees, grant applications, and funding through public/private partnerships; establish rules, procedures, and policies to govern the day-to-day conduct of Park and Recreation services; advise and assist the City Manager, Parks and Recreation Commission and City Council on programs, development of new parks, facilities and cost recovery goals; foster and promote a positive and efficient workplace; recognize and reward excellent performance of employees and participants; recruit, hire, and train over 300 part-time employees; set fees in accordance with the City's fee policy; and negotiate and coordinate and oversee major department contracts and agreements.
- Public relations and information – Develop and distribute brochures and advertising on recreation programs, events and activities; prepare press releases; and, represent the City at citywide functions and with other agencies or private groups.
- Commission and Board support – Provide necessary support for the Parks and Recreation Commission, Lodi Sports Foundation, Nature Area Advisory Committee, Lodi Lake Docents, and Adults Sports Board. Also advise Boosters of Boys/Girls Sports and City Council-appointed committees.
- Parks and Recreation facility planning, capital improvement and general project development – Develop current and long-range plans for new Parks and Recreation facilities for both indoor and outdoor space needs; and develop, prioritize and coordinate requests for and manage capital improvement projects and department general projects.
- Activity administration – Collect, receive and deposit Department fees and charges; receive and schedule reservations for facilities and activities; and provide over-the-counter information to customers.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Moved to a program budget operation.
- Maintained program cost recovery goals in a difficult economy.

MAJOR 2009-10 OBJECTIVES

- Complete maintenance standards for parks and facilities.
- Develop "Community Maintenance" programs for all parks and facilities.
- Establish a special events unit as part of the Recreation Division.

ACTIVITY: Parks and Recreation Administration
DIVISION: Parks and Recreation
DEPARTMENT: Parks and Recreation
FUND: Recreation Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program attendance	400,000	395,000	410,000
Revenue produced	$1,000,675	$995,000	$1,176,900
Programs offered	65	57	65
Projects completed	7	8	4

RELATED COST CENTER(S)

- 346011

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346011: Recreation Administration					
100: Personnel Services					
7100 Personnel Services	0	0	(36,513)	(68,313)	0
7101 Regular emp salary	0	0	428,728	428,728	390,260
7102 Overtime	0	0	1,365	1,365	1,436
7103 Part time salary	0	0	10,973	10,973	0
7110 Admin leave pay	0	0	5,912	5,912	5,912
7111 Workers comp	0	0	23,100	23,100	29,280
7112 Medical insurance	0	0	77,007	77,007	99,280
7113 Dental insurance	0	0	7,000	7,000	8,000
7114 Vision care	0	0	1,750	1,750	2,000
7115 Medicare insurance	0	0	5,275	5,275	4,760
7121 Service contribution-PERS	0	0	81,707	81,707	73,085
7123 Deferred comp	0	0	8,264	8,264	0
7124 LI & AD & D	0	0	3,350	3,350	3,065
7125 Unemployment insurance	0	0	1,200	1,200	1,370
7128 LTD	0	0	5,462	5,462	4,975
7129 Chiropractic	0	0	350	350	440
7130 Insurance refund	0	0	2,500	2,500	1,850
7131 Other benefits	0	0	11,404	11,404	15,040
7188 Transfer In	0	0	0	0	(30,235)
7189 Transfer Out	0	0	0	0	48,440
100: Personnel Services Total	**0**	**0**	**638,834**	**607,034**	**658,958**
200: Utility Comm. & Transportation					
7201 Postage	0	0	400	400	400
7202 Telephone	0	0	600	600	600
7203 Cellular phone charges	0	0	1,080	1,080	1,500
200: Utility Comm. & Transportation Total	**0**	**0**	**2,080**	**2,080**	**2,500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	300	300	750
7302 Photocopying	0	0	4,500	4,500	3,000
7303 Advertising	0	0	500	500	500
7304 Laundry & dry cleaning	0	0	500	500	1,100
7306 Safety Equipment	0	0	100	100	100
7307 Office supplies	0	0	4,200	4,200	4,200
7308 Books & periodicals	0	0	125	125	125
7309 Membership & dues	0	0	900	900	1,100
7312 Bank service charges	0	0	2,500	2,500	0
7313 Information systems software	0	0	300	300	300
7314 Business expense	0	0	150	150	150
7315 Conference expense	0	0	0	0	200
7321 Rent of Land, facilities	0	0	45,000	45,000	45,000
7322 Rental of equipment	0	0	250	250	250
7323 Professional services	0	0	300	300	500
7333 Repairs to vehicles	0	0	2,164	2,164	7,145
7334 Repairs to buildings	0	0	400	400	400
7335 Sublet service contracts	0	0	13,851	13,851	13,851
7336 Car wash	0	0	207	210	210
7343 PL & PD insurance	0	0	0	0	15,000
7351 Motor veh fuel, lube	0	0	2,085	2,085	2,150
7352 Special dept materials	0	0	0	0	250
7355 General supplies	0	0	400	400	400
7356 Medical supplies	0	0	100	100	100
7358 Training & education	0	0	500	500	500
7359 Small tools and equip	0	0	500	850	850
300: Supplies, Materials & Services Total	**0**	**0**	**79,832**	**80,185**	**98,131**
500: Equipment, Land & Structures					
7789 Transfer Out	0	0	5,672	5,672	3,400
500: Equipment, Land & Structures Total	**0**	**0**	**5,672**	**5,672**	**3,400**
346011: Recreation Administration Total	**0**	**0**	**726,418**	**694,971**	**762,989**

ACTIVITY:	**Commissions and Committees**	**DIVISION:**	**Parks and Recreation**
DEPARTMENT:	**Parks and Recreation**	**FUND:**	**Recreation**

ACTIVITY DESCRIPTION

Advises and assists the City Council on park and recreation programs and activities. The Parks and Recreation Commission reviews and recommends programs, activities and capital improvement projects, fees and charges. Activity goals are:

- Well-planned and well-maintained facilities.
- Well-organized, balanced and responsive programs, activities and events.
- Assist Department in coordinating special events.
- Attend local, district and State parks and recreation related activities, workshops seminars and professional banquets.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Approved new layout for DeBenedetti Park.
- Approved new installation of synthetic turf at the Grape Bowl.
- Approved in concept the ADA changes at the Grape Bowl.
- Approved a change in the recreation fee structure to accommodate growth of the LUSD.

MAJOR 2009-10 OBJECTIVES

- Review and approve maintenance priorities for Parks.
- Review and approve the continuous renovation of the Grape Bowl.
- Assist in the development of a new joint use agreement with LUSD.

RELATED COST CENTER(S)

- 346012

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346012: Recreation Commission					
300: Supplies, Materials & Services					
7309 Membership & dues	0	0	165	165	0
7352 Special dept materials	0	0	100	75	0
7355 General supplies	0	0	50	75	0
300: Supplies, Materials & Services Total	**0**	**0**	**315**	**315**	**0**
346012: Recreation Commission Total	**0**	**0**	**315**	**315**	**0**
Recreation Commission Total	**0**	**0**	**315**	**315**	**0**

ACTIVITY: After School Programs **DIVISION:** Parks and Recreation
DEPARTMENT: Parks and Recreation **FUND:** General Fund

ACTIVITY DESCRIPTION

The After School Playground program provides for after school activities for children whenever school is in session. The programs are fee based. Services are offered at Vinewood, Lakewood, Larson, and Reese elementary schools within the City limits. The goals of the program are: 1) to provide a safe, attentive, and reliable recreation program; 2) offer homework assistance and 3) 100-percent cost recovery.

- Childcare and safety – Organized, available and safe after school care for children 5 to 12 years of age.
- Recreational and educational programs – Organize recreational and educational programs for after school and during school vacations.
- Snacks – Provide each participant a daily snack.
- Homework assistance – Provide each participant with homework assistance.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Fined-tuned the enrollment agreement for program and parent clarifications.
- Increased enrollments at Lakewood school.
- Implemented a Tennis Program in all ASP Programs.
- Created City Kids Camp for ASP kids to attend during the school breaks.
- Paritcipated in special events for park dedications.
- Recruited Christmas tree donations for under -privileged children in our ASP programs.
- Maintained all programs and participation remained consistent and solid.
- Kept ratios at 1 supervisor per 20 participants. Participants are always safe, supervised, and well cared for by the staff of the ASP program.

MAJOR 2009-10 OBJECTIVES

- Maintain programs.
- Increase participation at sites with low enrollment.
- Strive for 1:15 ratio.
- Recover 100 percent of costs.
- Offer field trips to ASP participants.
- Increase participation in City Kids camp by offering two venues with recreational and educational programming.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program/Participation	145,000	208,624	47,941
Programs offered	18	16	8
Revenued Produced	$640,900	$748,000	$272,298
*Note: 4 ASP Sites/ 4 Camps			

RELATED COST CENTER(S)

- 346021

ACTIVITY: Bridge After School Programs
DIVISION: Parks and Recreation
DEPARTMENT: Parks and Recreation
FUND: Recreation Fund

ACTIVITY DESCRIPTION

The Bridge After School Playground program provides for after school activities for children attending Lawrence, Needham, Heritage, Washington, Woodbridge, Lois Borchardt, Nichols, and Beckman elementary schools whenever school is in session. The City serves as a contractor for Lodi Unified School District, which covers 100 percent of the program costs. Bridge goals are: 1) Provide a safe, attentive, and reliable recreation program; 2) a balanced educational and recreational program; 3) 100 percent cost recovery from Lodi Unified School District. The Bridge program has four major elements:

- Recreational and educational programs – Organize recreational and educational after-school programs.
- Safe childcare – Organized, available and safe after-school care for children 5 to 12 years of age).
- Snacks – Provide each participant a daily snack.
- Homework assistance – Provide each participant with homework assistance.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Provided academic teachers for activities and tutoring.
- Provided healthy snacks to all children.
- Implemented tennis programs at all sites.
- Provided more staff within budget to cover high enrollment numbers at some sites.

MAJOR 2009-10 OBJECTIVES

- Maintain all programs.
- Increase enrollments at Beckman and Washington Bridge sites with low attendance numbers
- Decrease enrollments at Lawrence, Woodbridge, Heritage, Needham, Nichols and Lois Borchardt Bridge sites.
- Maintain ratios of 1 adult to 20 children.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program Participation		70,934	144,400
Programs offered		8	8
Revenues recovered		$425,822	$335,640

RELATED COST CENTER(S)

- 346035

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346021: Recreation - Playgrounds					
100: Personnel Services					
7103 Part time salary	0	0	169,245	169,245	169,245
7115 Medicare insurance	0	0	2,454	2,454	2,454
7125 Unemployment insurance	0	0	474	474	474
100: Personnel Services Total	**0**	**0**	**172,173**	**172,173**	**172,173**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	0	4,000	4,000	4,000
200: Utility Comm. & Transportation Total	**0**	**0**	**4,000**	**4,000**	**4,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	500	400	400
7305 Uniforms	0	0	1,600	3,063	3,063
7323 Professional services	0	0	19,363	18,000	18,000
7355 General supplies	0	0	53,500	52,000	52,000
7359 Small tools and equip	0	0	347	1,847	1,847
300: Supplies, Materials & Services Total	**0**	**0**	**75,310**	**75,310**	**75,310**
346021: Recreation - Playgrounds Total	**0**	**0**	**251,483**	**251,483**	**251,483**
346035: LUSD-ASES Program					
100: Personnel Services					
7100 Personnel Services	0	0	395,308	0	0
7103 Part time salary	0	0	0	394,000	330,640
7115 Medicare insurance	0	0	0	1,325	0
100: Personnel Services Total	**0**	**0**	**395,308**	**395,325**	**330,640**
346035: LUSD-ASES Program Total	**0**	**0**	**395,308**	**395,325**	**330,640**
Recreation After School Pgms Total	**0**	**0**	**646,791**	**646,808**	**582,123**

ACTIVITY: Tot, Youth and Teen Sports **DIVISION:** Recreation
DEPARTMENT: Parks & Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

The Tot,Youth, and Teen Sports activity offers a wide range of youth sports opportunities. The activity area is broken into two basic categories: competitive and introductory or instructional. More than 6,500 youth and teens participate annually in these programs. Activity goals are: 1) provide quality sports experiences in a wide variety of programs; 2) organize well-run and coordinated leagues, tournaments, camps, and clinics that instruct, and meet social, emotional and physical needs of participants; 3) cost recovery per budgetary guidelines; 4) provide work experience for youths, teens and young adults; 5) coordinate and facilitate volunteers in our program offerings; and 6) recruit and screen for qualified coaches. This activity has two major elements:

- Recreational and competitive sports – Some of the recreational and competitive sports programs are co-sponsored by a local advisory organization (which is affiliated directly with the Department). This joint involvement produces programs in baseball, softball, soccer, basketball, football programs, clinics and camps. More than 4,500 youth and teens participate in these programs.
- Introduction/instructional programs – These programs are operated 100 percent by the City. They include basketball, volleyball, tot programs, sports camps, and other club sports and clinics. More than 2,000 youth and teens participate in these programs.

SERVICE LEVEL ADJUSTMENTS

- Prior budget reductions continue to impact program quality through a reduction in sports officials, site supervision, and supplies/materials. We have had to cap enrollment numbers or in some cases cancel select programs, due to the lack of adequate facilities operated by the City and the school district.

MAJOR 2008-09 ACCOMPLISHMENTS

- Programmed for more than 6,500 youth and teens.
- Growth in some programs, particularly in tot offerings.
- Offered a extended basketball program with 4th/5th- and 6th/7th-grade spring basketball league.

MAJOR 2009-10 OBJECTIVES

- Offer and encourage more participation by underprivileged and low-income youth through collaborative scholarship efforts with locally based non-profit organizations.
- Review and improve programs within budget limits.
- Develop collaborative efforts with community interest groups.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Participants x activity sessions	200,000	197,000	196,000
Programs	14	14	15
Revenue	$135,000	$140,000	$142,000

RELATED COST CENTER(S)

- 346022

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346022: Youth - Teen Sports					
100: Personnel Services					
7103 Part time salary	0	20	112,749	112,749	116,865
7115 Medicare insurance	0	0	1,627	1,627	1,695
7125 Unemployment insurance	0	0	316	316	327
100: Personnel Services Total	**0**	**20**	**114,692**	**114,692**	**118,887**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	250	250	100
7303 Advertising	0	0	500	500	250
7305 Uniforms	0	0	10,500	10,500	11,000
7306 Safety Equipment	0	0	100	100	0
7323 Professional services	0	0	3,500	2,500	500
7354 Photo supplies	0	0	6,750	6,000	6,500
7355 General supplies	0	0	3,000	3,000	1,500
300: Supplies, Materials & Services Total	**0**	**0**	**24,600**	**22,850**	**19,850**
346022: Youth - Teen Sports Total	**0**	**20**	**139,292**	**137,542**	**138,737**
Recreation Youth/Teen Sports Total	**0**	**20**	**139,292**	**137,542**	**138,737**

ACTIVITY: **Indoor/Outdoor Activities** **DIVISION:** **Recreation**
DEPARTMENT: **Parks and Recreation** **FUND:** **Recreational Fund**

ACTIVITY DESCRIPTION

The Indoor/Outdoor activity offers a wide selection of youth, teen and adult activities, physical activity and instructional classes, and special events. Activity goals are: 1) well-organized, fun, and challenging activities and events; 2) well-organized traditional community-wide events for all ages; 3) instructional classes enhancing physical and cultural awareness; 4) cost recovery per budgetary guidelines, and a high level of cost recovery in youth and teen special interest classes. This activity has three major elements:

- Instructional classes – Provide administration, instructors, equipment, and facilities for tennis, exercise, and citizenship classes.
- Traditional events – Provides administration, organization and coordinates community events (Christmas Tree Run, All-City Youth Track Meet, and Salmon Run.
- Special events – Plan, organize and coordinate special events.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Tennis lessons and classes have doubled.
- Instituted citizenship classes.
- Brought ice skating, bowling, indoor soccer, tumbling, and skate boarding classes to the community.

MAJOR 2009-10 OBJECTIVES

- Increase number of offerings for special interest groups.
- Offer continuous classes and increase the number of participants.
- Make a connection with the Girls and Boy Scouts of America to work with our girls and boys at our camps.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program Participation	3,000	3,500	1,408
Special Interest Classes offered	10	15	16
New Classes offered	6	3	10
Revenue Produced	$20,100	$24,058	$8,486

RELATED COST CENTER(S)

- 346023

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346023: Misc Indoor/Outdoor Activities					
100: Personnel Services					
7103 Part time salary	0	0	35	800	800
7115 Medicare insurance	0	0	29	29	29
7125 Unemployment insurance	0	0	6	6	6
100: Personnel Services Total	**0**	**0**	**70**	**835**	**835**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	350	300	300
200: Utility Comm. & Transportation Total	**0**	**0**	**350**	**300**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	150	150	150
7323 Professional services	0	0	4,500	4,000	4,000
7335 Sublet service contracts	0	0	375	375	375
7355 General supplies	0	0	500	500	500
300: Supplies, Materials & Services Total	**0**	**0**	**5,525**	**5,025**	**5,025**
346023: Misc Indoor/Outdoor Activities Total	**0**	**0**	**5,945**	**6,160**	**6,160**
Recreation Indoor/Outdoor Act. Total	**0**	**0**	**5,945**	**6,160**	**6,160**

ACTIVITY:	**Aquatics**	**DIVISION:**	**Recreation**
DEPARTMENT:	**Parks and Recreation**	**FUND:**	**Recreation Fund**

ACTIVITY DESCRIPTION

The Aquatics activity schedules, organizes and conducts swimming activities (recreational swimming, swim lessons, recreational swim league, competitive swim program, swimming instruction, and special events). Activity goals are: 1) a comprehensive recreational swim program for all ages and abilities; and 2) cost-recovery per budgetary guidelines. This activity has eight major elements:

- Recreational swimming – Hire, train and coordinate staff to provide safe recreational swimming.
- Recreation swim league – Provide an introductory competitive swim league; screen and obtain qualified coaches for six teams.
- Competitive swimming – Provide assistance and facilities for a year-round competitive swimming program.
- Swimming instruction – Plan, promote, and facilitate a comprehensive schedule of swimming instruction for all ages.
- Therapeutic Swim Pool – Program, schedule and conduct various therapeutic swimming activities, vacuum, scrub tiles, maintain water temperature, maintain chemical balance and cleanliness of facilities.
- Miscellaneous aquatics – Offer pool rentals, special events and special interest aquatic classes.
- Community aquatics – Exercise classes, lap swim, family swim, baby-and-me and disabled swim.
- Safety – Provide lifeguard instruction, community first aid and CPR certifications.

SERVICE LEVEL ADJUSTMENTS

- Offering more swim lesson classes during the peak hours to increase revenue and a higher percentage of filled classes.
- Close Lodi Lake Beach and Blakely Pool an additional day per week for public swim due to low attendance and reduce part-time hours of lifeguards.
- Assume operation of the Hutchins Street Square Community Center aquatics program.

MAJOR 2008-09 ACCOMPLISHMENTS

- More than 600 participants in Summer Swim League.
- Improved swim lesson schedule.
- Offered class in the Community Center pool for kayak rolling and recovery
- Aquatic Coordinator received Waterfront Instructor training certificate and qualified to certify all City of Lodi lifeguards for Lodi Lake duty.

MAJOR 2009-10 OBJECTIVES

- Utilize Lodi Lake Beach for special events, like family friendly concerts and movies.
- Offer more Red Cross classes such as: Basic Water Rescue, Lifeguard Training, Water Safety Instructor.
- Increase rental opportunities.
- Implement exercise class for grade school-aged children.

ACTIVITY: Aquatics **DIVISION:** Recreation
DEPARTMENT: Parks and Recreation **FUND:** Recreation Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Participants in Recreation programs	59,000	59,000	59,000
Recreation Department-based programs	8	8	8
Recreation Department aquatics revenue	$88,425	$90,351	$89,885
Community Center aquatics revenue	$69,640	$70,032	$73,455
Number of participants at Community Center pool	29,406	29,454	31,262

RELATED COST CENTER(S)

- 346024

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346024: Aquatics					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	47,050
7103 Part time salary	0	0	69,239	69,239	109,554
7111 Workers comp	0	0	0	0	3,660
7112 Medical insurance	0	0	0	0	6,410
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	250
7115 Medicare insurance	0	0	1,004	1,004	3,720
7121 Service contribution-PERS	0	0	0	0	8,815
7124 LI & AD & D	0	0	0	0	150
7125 Unemployment insurance	0	0	194	200	338
7128 LTD	0	0	0	0	600
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,880
100: Personnel Services Total	**0**	**0**	**70,437**	**70,443**	**183,487**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	850	800	950
7203 Cellular phone charges	0	0	250	250	250
200: Utility Comm. & Transportation Total	**0**	**0**	**1,100**	**1,050**	**1,200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	200	200	200
7303 Advertising	0	0	250	250	250
7305 Uniforms	0	0	250	250	500
7306 Safety Equipment	0	0	100	100	100
7307 Office supplies	0	0	0	0	250
7308 Books & periodicals	0	0	0	0	100
7309 Membership & dues	0	0	0	0	100
7323 Professional services	0	0	2,000	2,000	2,200
7343 PL & PD insurance	0	0	0	0	1,880
7352 Special dept materials	0	0	0	0	1,250
7355 General supplies	0	0	7,500	7,500	5,000
7356 Medical supplies	0	0	200	200	200
7359 Small tools and equip	0	0	0	0	250
7399 Supplies, mat & services	0	0	0	0	600
300: Supplies, Materials & Services Total	**0**	**0**	**10,500**	**10,500**	**12,880**
346024: Aquatics Total	**0**	**0**	**82,037**	**81,993**	**197,567**
Recreation Aquatics Total	**0**	**0**	**82,037**	**81,993**	**197,567**

ACTIVITY: Adult Sports **DIVISION:** Recreation
DEPARTMENT: Parks and Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

The Adult Sports activity offers a wide range of athletic leagues and tournaments. Activity goals are: 1) well-organized and competitive sports leagues and tournaments for adults and older teens; and 2) a high recovery of the direct costs for adult leagues and tournaments. This activity has four major elements:

- Softball leagues and tournaments. Provide officials, scorekeepers, equipment, promotion, administration, and facilities for league and tournament play.
- Basketball leagues and tournaments. Provide officials, scorekeepers, equipment, promotion, administration, and facilities for league and tournament play.
- Volleyball leagues and tournaments. Provide officials, scorekeepers, equipment, promotion, administration, and facilities for league and tournament play.
- Soccer leagues and tournaments. Provide officials, scorekeepers, equipment, promotion, administration, and facilities for league play.

SERVICE LEVEL ADJUSTMENTS

- Service levels are adjusted to participant interest.

MAJOR 2008-09 ACCOMPLISHMENTS

- Programmed for more than 4,000 adults and older teens.
- Late Nite Basketball program grew by 40 percent.
- Late Nite Basketball program offerings included additional season of play.

MAJOR 2009-10 OBJECTIVES

- Encourage the development of facilities to support adult program needs.
- Continue to expand Late Nite Basketball to multiple seasons.
- Offer safety changes to softball program to increase the value of existing fields.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program/participation units	36,000	34,000	34,000
Programs offered	11	10	11
Tournaments	16	14	14
Revenue produced	$62,000	$53,615	$56,750

RELATED COST CENTER(S)

- 346025

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346025: Adult Sports					
100: Personnel Services					
7103 Part time salary	0	0	42,837	42,837	44,719
7115 Medicare insurance	0	0	615	615	648
7125 Unemployment insurance	0	0	119	119	125
100: Personnel Services Total	**0**	**0**	**43,571**	**43,571**	**45,492**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	200	200	200
200: Utility Comm. & Transportation Total	**0**	**0**	**200**	**200**	**200**
300: Supplies, Materials & Services					
7309 Membership & dues	0	0	2,000	2,000	1,500
7345 City rental insurance	0	0	200	200	200
7355 General supplies	0	0	5,925	5,925	5,000
300: Supplies, Materials & Services Total	**0**	**0**	**8,125**	**8,125**	**6,700**
346025: Adult Sports Total	**0**	**0**	**51,896**	**51,896**	**52,392**
Recreation Adult Sports Total	**0**	**0**	**51,896**	**51,896**	**52,392**

ACTIVITY: Lodi Lake Programs **DIVISION:** Parks Division
DEPARTMENT: Parks and Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

This activity provides interpretive programs, coordinates special events and schedules park and gate attendants for Lodi Lake Park. Activity goals are: 1) educational programs that promote respect for nature and parks in general; 2) interpretive programs and tours of Lodi Lake and river environments; and, 3) promotion of Lodi Lake as a major citywide and regional tourism element. This activity has six major elements:

- Project programs – Planning and coordinatation of docent programs for the Nature Area.
- Facility operations – Support for facility and campground rentals.
- Park and gate attendants – Coordination and scheduling of part-time attendants.
- Rental/Tour Boat Concessions – Coordination and scheduing of part-time attendants, responsible for rental operations and tour scheduling.
- Discovery Center Exhibits – Coordination of quarterly displays
- Special Events – Coordination and support for all major events.

SERVICE LEVEL ADJUSTMENTS

- Explore potential of extending Program Coordinator position to full-time position due to demands for service related to year-round water in Lodi Lake.

MAJOR 2008-09 ACCOMPLISHMENTS

- Increased participation in our newly certified boat tour program.
- Implementation of Phase 3 and Phase 4 of Geese Management Plan.
- Increase participation of service projects with community service groups.
- Assisted in the design, installation and the organizing of new Lodi Lake Park Boat House.

MAJOR 2009-10 OBJECTIVES

- Increase revenue by expanding programs offered in anticipation of year-round water in the lake.
- Replace aging polluting boat motors with new cleaner-burning engines.
- Continue to foster relationships between the Parks Division and various community groups.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Program attendance	25,000	26,000	26,000
Programs offered	6	7	7
Revenue produced	$75,000	$88,550	$105,000

RELATED COST CENTER(S)

- 346028

Recreation	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
346028: Lodi Lake Programs					
100: Personnel Services					
7100 Personnel Services	0	0	0	69,600	0
7103 Part time salary	0	0	58,171	0	79,520
7112 Medical insurance	0	0	5,400	0	5,400
7115 Medicare insurance	0	0	900	0	900
7121 Service contribution-PERS	0	0	3,258	0	3,260
7125 Unemployment insurance	0	0	1,870	0	1,870
100: Personnel Services Total	**0**	**0**	**69,599**	**69,600**	**90,950**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	200	200	200
200: Utility Comm. & Transportation Total	**0**	**0**	**200**	**200**	**200**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	17,880	0
7301 Printing,binding,duplication	0	0	500	0	2,500
7303 Advertising	0	0	450	0	400
7305 Uniforms	0	0	250	0	250
7306 Safety Equipment	0	0	150	0	150
7307 Office supplies	0	0	100	0	100
7314 Business expense	0	0	200	0	200
7323 Professional services	0	0	0	0	1,800
7331 Repairs to Mach & equip	0	0	200	0	100
7335 Sublet service contracts	0	0	0	0	1,500
7352 Special dept materials	0	0	13,500	0	5,000
7355 General supplies	0	0	1,140	0	1,000
7358 Training & education	0	0	300	0	200
300: Supplies, Materials & Services Total	**0**	**0**	**16,790**	**17,880**	**13,200**
346028: Lodi Lake Programs Total	**0**	**0**	**86,589**	**87,680**	**104,350**
Recreation Lodi Lake Programs Total	**0**	**0**	**86,589**	**87,680**	**104,350**

COMMUNITY CENTER

The Hutchins Street Square Community Center provides a venue for performing arts, meeting and party rentals, and the Senior Center. This Department also provides support for the Senior Citizen, Arts and Youth commissions, and the Art Advisory Board.

The Department is funded through user fees and the General Fund. The Department's budget is $1,859,673 in 2009/10, a decline from $1,938,531 in FY 2008/09. Staffing is being reduced to 7.5 positions in FY 2009/10 from 8.5.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Community Center Fund
Fund Balance Analysis

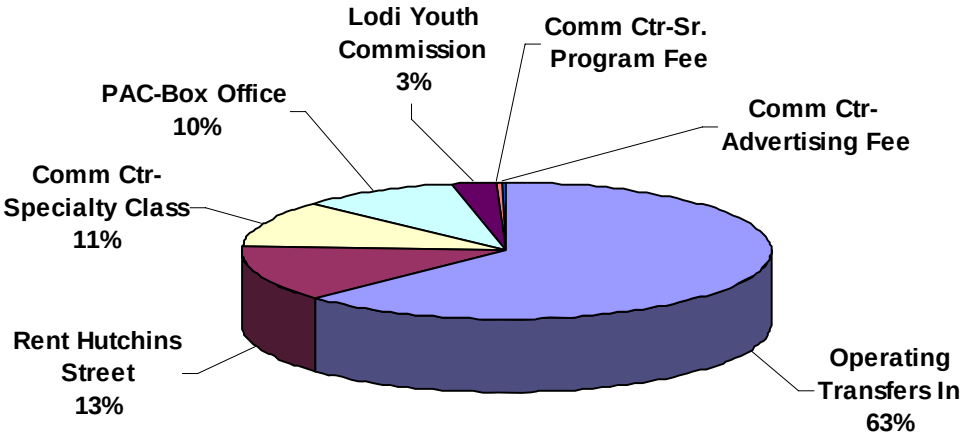
Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Community Center Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	-	-	-	-	-
Revenues	-	-	1,938,531	1,943,849	1,859,673
Expenditures	-	-	1,938,531	1,943,849	1,859,673
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	-	-	-	-	-

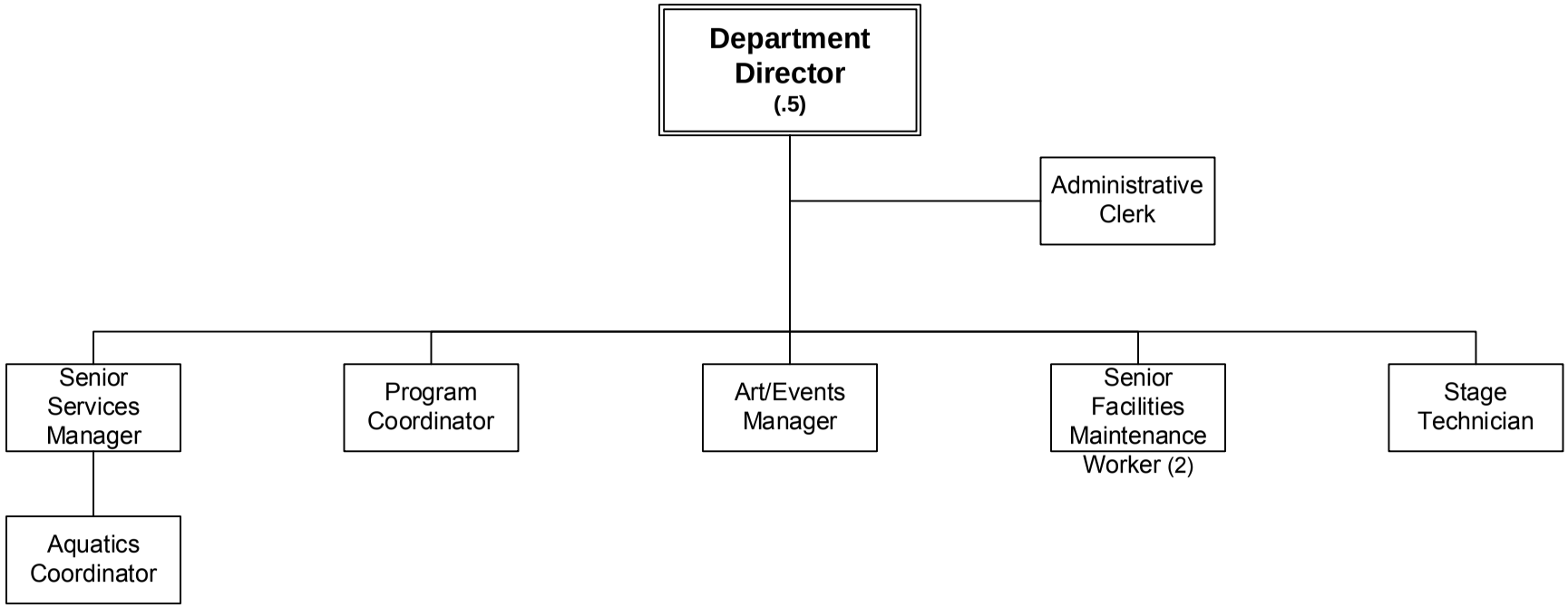
Community Center Revenues



Revenue	Budget 2009-10
Operating Transfers In	1,166,095
Rent Hutchins Street	250,000
Comm Ctr-Specialty Class	200,000
PAC-Box Office	180,778
Lodi Youth Commission	55,000
Comm Ctr-Sr. Program Fee	4,800
Comm Ctr-Advertising Fee	3,000
Grand Total	1,859,673

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
345: Community Center Fund						
090: Operating Transfers In						
4210 Operating Transfers In	0	0	1,272,792	1,261,872	1,166,095	General Fund support; debt service
090: Operating Transfers In Total	**0**	**0**	**1,272,792**	**1,261,872**	**1,166,095**	
345: Community Center Fund Total	**0**	**0**	**1,272,792**	**1,261,872**	**1,166,095**	
3451: Community Center Revenue						
400: Investment/Property Revenues						
5363 Rent Hutchins Street	0	0	234,539	235,000	250,000	
400: Investment/Property Revenues Tota	**0**	**0**	**234,539**	**235,000**	**250,000**	
760: Community Center Fees						
6039 Lodi Youth Commission	0	0	40,000	45,000	55,000	
6071 Comm Ctr-Specialty Class	0	0	175,000	160,000	200,000	
6072 Comm Ctr-Swimming	0	0	75,000	75,000	0	Transferred to Recreation
6074 Comm Ctr-Advertising Fee	0	0	36,000	3,600	3,000	Budget correction
6075 Comm Ctr-Sr. Program fees	0	0	0	4,000	4,800	
6076 PAC-Box office	0	0	105,200	159,377	180,778	
760: Community Center Fees Total	**0**	**0**	**431,200**	**446,977**	**443,578**	
3451: Community Center Revenue Total	**0**	**0**	**665,739**	**681,977**	**693,578**	
Community Center Revenue Total	**0**	**0**	**1,938,531**	**1,943,849**	**1,859,673**	

Community Center



FY 2009-2010

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	0	0	662,515	662,515	663,329
100: Personnel Services	0	0	801,459	731,259	839,484
200: Utility Comm. & Transportation	0	0	10,975	9,725	14,225
300: Supplies, Materials & Services	0	0	408,265	485,033	339,445
500: Equipment, Land & Structures	0	0	5,317	5,317	3,190
600: Special Payments	0	0	50,000	50,000	0
Community Center Total	**0**	**0**	**1,938,531**	**1,943,849**	**1,859,673**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
COMMUNITY CENTER					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	1	0	0	0
Aquatics Coordinator	1	1	1	0	0
Art & Events Coordinator	0	0	1	0	0
Art & Events Manager	0	0	0	1	1
Community Center Director	1	1	0.5	0.5	0.5
Building Services/Event Coordinator	0	1	0	0	0
Facilities Maintenance Worker	2	1	0	0	0
Program Coordinator	0	0	1	1	1
Senior Services Coordinator	1	1	1	0	0
Senior Services Manager	0	0	0	1	1
Senior Facilities Maintenance Worker	1	1	2	2	2
Stage Technician	1	1	1	1	1
Community Center Total	**9**	**9**	**8.5**	**7.5**	**7.5**

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	0	0	662,515	662,515	663,329	Debt service
090: Operating Transfers Out	**0**	**0**	**662,515**	**662,515**	**663,329**	
7100 Personnel Services	0	0	(43,760)	(117,470)	0	
7101 Regular emp salary	0	0	431,024	431,024	447,555	
7102 Overtime	0	0	14,828	14,828	22,250	
7103 Part time salary	0	0	158,586	162,096	214,819	Increased events
7109 Incentive pay	0	0	0	0	1,675	
7110 Admin leave pay	0	0	1,856	1,856	4,450	
7111 Workers comp	0	0	26,400	26,400	29,220	
7112 Medical insurance	0	0	76,206	76,206	82,430	
7113 Dental insurance	0	0	8,000	8,000	8,000	
7114 Vision care	0	0	2,000	2,000	2,000	
7115 Medicare insurance	0	0	6,675	6,675	8,410	
7121 Service contribution-PERS	0	0	84,869	84,869	83,830	
7122 Social security payments	0	0	347	347	0	
7123 Deferred comp	0	0	9,047	9,047	5,545	Employee contributions
7124 LI & AD & D	0	0	2,375	2,375	2,730	
7125 Unemployment insurance	0	0	1,287	1,287	1,620	
7128 LTD	0	0	5,673	5,673	5,710	
7129 Chiropractic	0	0	400	400	460	
7130 Insurance refund	0	0	3,800	3,800	2,500	
7131 Other benefits	0	0	11,846	11,846	13,160	
7188 Transfer In	0	0	0	0	(96,880)	Allocation of Director to Recreation, Parks
100: Personnel Services	**0**	**0**	**801,459**	**731,259**	**839,484**	
7201 Postage	0	0	6,800	5,300	8,000	
7202 Telephone	0	0	2,175	2,425	2,425	
7203 Cellular phone charges	0	0	2,000	2,000	3,800	
200: Utility Comm. & Transportation	**0**	**0**	**10,975**	**9,725**	**14,225**	
7301 Printing,binding,duplication	0	0	15,550	39,750	19,750	
7302 Photocopying	0	0	3,400	3,300	1,400	
7303 Advertising	0	0	5,800	6,150	14,000	Increased events
7304 Laundry & dry cleaning	0	0	1,080	1,200	1,000	
7305 Uniforms	0	0	1,550	1,550	3,500	
7306 Safety Equipment	0	0	500	500	500	
7307 Office supplies	0	0	4,350	3,450	2,550	
7308 Books & periodicals	0	0	600	600	500	
7309 Membership & dues	0	0	1,100	1,800	1,000	
7312 Bank service charges	0	0	8,300	8,300	4,750	
7313 Information systems software	0	0	0	0	1,200	
7314 Business expense	0	0	10,600	6,600	3,700	City-wide reductions
7315 Conference expense	0	0	2,000	2,000	2,000	
7321 Rent of Land, facilities	0	0	2,500	8,000	5,000	
7322 Rental of equipment	0	0	2,200	2,400	1,900	

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7323 Professional services	0	0	209,485	261,233	137,500	
7331 Repairs to Mach & equip	0	0	8,150	8,150	7,650	
7332 Repairs to office equip	0	0	800	800	450	
7333 Repairs to vehicles	0	0	3,500	3,500	5,110	
7334 Repairs to buildings	0	0	20,500	15,500	12,500	
7335 Sublet service contracts	0	0	66,700	67,500	61,500	
7343 PL & PD insurance	0	0	0	0	15,020	
7351 Motor veh fuel, lube	0	0	900	900	615	
7352 Special dept materials	0	0	7,400	7,100	5,500	
7353 Janitorial supplies	0	0	8,000	7,000	8,000	
7355 General supplies	0	0	15,750	14,950	15,050	
7358 Training & education	0	0	2,250	2,250	0	
7359 Small tools and equip	0	0	2,500	8,000	6,300	
7360 Overtime meals	0	0	700	700	0	
7361 Employee relations	0	0	500	500	500	
7399 Supplies, mat & services	0	0	1,600	1,350	1,000	
300: Supplies, Materials & Services	**0**	**0**	**408,265**	**485,033**	**339,445**	
7789 Transfer Out	0	0	5,317	5,317	3,190	
500: Equipment, Land & Structures	**0**	**0**	**5,317**	**5,317**	**3,190**	
8021 Donations	0	0	50,000	50,000	0	
600: Special Payments	**0**	**0**	**50,000**	**50,000**	**0**	
Community Center Total	**0**	**0**	**1,938,531**	**1,943,849**	**1,859,673**	

ACTIVITY:	**General Administration**	**DIVISION:**	**Cultural Services**
DEPARTMENT:	**Community Center**	**FUND:**	**Community Center**

ACTIVITY DESCRIPTION

The Community Center at Hutchins Street Square is a focal point for cultural, fine art, performing art and senior programs for the Lodi community and surrounding areas. The Center provides facilities for meetings, conferences, recreational activities and events sponsored by the city, community groups and private individuals and organizations. The Center staff work with the Senior Citizen's Commission, Lodi Arts Commission, and Lodi Youth Commission. In addition, staff works with the Hutchins Street Square Foundation, the Lodi Arts Project Fund, and the Senior Foundation as well as other local nonprofit groups. The goals of the department include providing well-maintained facilities, well-balanced programs for seniors, promoting fine art and performing art with the City and increasing revenues to offset the operating costs of the Center. The department offers a variety of programs, services and events with seven major areas of emphasis:

- Senior Center – The Senior Center offers recreation and social activities, referrals to social service agencies, emotional and physical wellness activities, legal, consumer, financial and educational services and counseling.
- Cultural Programs – Plan and promote workshops for crafts, arts, music and other fine arts, provide for display of crafts and fine arts of local residents, plan promote and organize activities in arts, crafts, music, dance, and drama.
- Public Relations and Information – Prepare and distribute brochures and schedules for senior, fine art and performing art activities, works with the adult daycare advisory committee, the Senior Citizens commissions, Lodi Arts Commission, and Hutchins Street Square Foundation to develop programs, plan facilities and obtain funds from private and public sources.
- Facility scheduling and administration – Process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Special events management – Plan, organize, and coordinate special events sponsored by the City; create, design and distribute flyers; prepare news releases; solicit and schedule vendors, entertainers and participants.
- Facility and Janitorial Maintenance – Clean, remove trash, maintain equipment, install new equipment, perform minor repairs, coordinate major repairs to keep the Hutchins Street Square facilities in top condition to attract users and events.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Established better controls on expenditures for the fiscal period.
- Increased revenues for the Performing Arts Center by bringing the workforce in-house and controlling costs.

MAJOR 2009-10 OBJECTIVES

- Continue to develop new revenue-generating programs.
- Address deferred maintenance issues.
- Develop a program for equipment replacement.

RELATED COST CENTER(S)

- 345.4220
- 345403

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345: Community Center Fund					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	0	662,515	662,515	663,329
090: Operating Transfers Out Total	**0**	**0**	**662,515**	**662,515**	**663,329**
345: Community Center Fund Total	**0**	**0**	**662,515**	**662,515**	**663,329**
345403: Community Center Administratio					
100: Personnel Services					
7100 Personnel Services	0	0	(98,093)	(117,470)	0
7101 Regular emp salary	0	0	144,878	144,878	137,270
7102 Overtime	0	0	200	200	2,500
7103 Part time salary	0	0	21,160	21,160	0
7110 Admin leave pay	0	0	1,856	1,856	2,050
7111 Workers comp	0	0	6,600	6,600	7,320
7112 Medical insurance	0	0	16,668	16,668	28,970
7113 Dental insurance	0	0	2,000	2,000	2,000
7114 Vision care	0	0	500	500	500
7115 Medicare insurance	0	0	2,101	2,101	1,990
7121 Service contribution-PERS	0	0	27,611	27,611	25,710
7123 Deferred comp	0	0	1,451	1,451	1,125
7124 LI & AD & D	0	0	1,038	1,038	1,000
7125 Unemployment insurance	0	0	406	406	480
7128 LTD	0	0	1,846	1,846	1,750
7129 Chiropractic	0	0	100	100	110
7130 Insurance refund	0	0	650	650	0
7131 Other benefits	0	0	3,854	3,854	3,760
7188 Transfer In	0	0	0	0	(96,880)
100: Personnel Services Total	**0**	**0**	**134,826**	**115,449**	**119,655**
200: Utility Comm. & Transportation					
7201 Postage	0	0	6,500	5,000	8,000
7202 Telephone	0	0	1,200	1,200	1,200
7203 Cellular phone charges	0	0	0	0	1,800
200: Utility Comm. & Transportation Total	**0**	**0**	**7,700**	**6,200**	**11,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	2,200	1,700	500
7302 Photocopying	0	0	300	800	800
7303 Advertising	0	0	2,500	2,500	1,500
7305 Uniforms	0	0	0	0	1,000
7307 Office supplies	0	0	2,400	2,000	1,000
7308 Books & periodicals	0	0	300	300	300
7309 Membership & dues	0	0	600	1,300	700
7312 Bank service charges	0	0	2,800	2,800	1,000
7313 Information systems software	0	0	0	0	1,200
7314 Business expense	0	0	1,000	1,000	1,000
7315 Conference expense	0	0	2,000	2,000	2,000
7323 Professional services	0	0	32,450	32,450	10,000
7331 Repairs to Mach & equip	0	0	150	150	150
7335 Sublet service contracts	0	0	700	1,500	1,500
7343 PL & PD insurance	0	0	0	0	3,750
7352 Special dept materials	0	0	0	0	400
7355 General supplies	0	0	1,000	1,000	2,000
7359 Small tools and equip	0	0	500	0	1,800
300: Supplies, Materials & Services Total	**0**	**0**	**48,900**	**49,500**	**30,600**
345403: Community Center Administratio Tota	**0**	**0**	**191,426**	**171,149**	**161,255**
Community Center Admin. Total	**0**	**0**	**853,941**	**833,664**	**824,584**

ACTIVITY:	**Boards and Commisions**	**DIVISION:**	**Boards and Commissions**
DEPARTMENT:	**Community Center**	**FUND:**	**Community Center**

ACTIVITY DESCRIPTION

Four Boards/Commissions advise the City Council on cultural programs:

- Senior Citizen Commission – The Senior Citizen Commission advises the City Council on programs, policies and activities which serve seniors in the community. Activity goals are: 1) identify needs of the aging; 2) create community awareness; 3) explore improved standards of service; and 4) develop services and programs.
- Arts Commission – The Arts Commission advises and assists the City Council in establishing and promoting fine and performing art programs. Activity goals are: 1) enrichment of the community through fine art and performing art programs; 2) evaluate grant requests and recommend funding for local non-profit organizations that promote cultural activities; 3) celebrate the cultural heritage of the community; and 4) recognize artistic, creative and cultural achievements of Lodi citizens.
- Art Advisory Board (Formerly the Art in Public Places Advisory Board) – The Art Advisory Board advises and assists the City Council with oversight of the Public Art Program. Activity goals are: 1) recommend policies and guidelines for the Public Art Program; 2) review the City's annual Master Art Plan and oversee art purchases for the City's fine art collection.
- Youth Commission – The Youth Commission communicates with young people and takes a leadership role in developing their futures. Activity goals are: 1) provide youth services in a safe and non-discriminatory environment; 2) provide support programs and services; and, 3) assist in developing future leaders in business, government and communities.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Youth Commission continued to hold community dances that have been very successful.
- The Art in Public Places Advisory Board assigned funds to assist with the Project Lodi Art with their installation of art on the sidewalks of Lodi Avenue as part of the street project.
- Senior Commission developed an informational mailer for seniors distributed in utility billing.
- Art Advisory Board evaluated various projects in order to fund $50,000 worth of public arts grants.

MAJOR 2009-10 OBJECTIVES

- Arts Commission – Work with local arts organizations to continue and increase capacity (e.g. funding, business managements, etc), continue to present Arts Festival, First Friday Art Hops and Smooth Jazz series; evaluate grant requests and recommend funding.
- Youth Commision will be increasing opportunities for leadership training as well as attending youth conferences during the year.
- Senior Commission will partner with other entities to create additional resources for senior information, referral, and recreational opportunities throughout the community.

RELATED COST CENTER(S)

- 345013
- 345027
- 345029
- 345041

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345013: Youth Commission					
100: Personnel Services					
7103 Part time salary	0	0	15,000	18,510	18,510
7115 Medicare insurance	0	0	218	218	565
7122 Social security payments	0	0	347	347	0
7125 Unemployment insurance	0	0	40	40	40
100: Personnel Services Total	**0**	**0**	**15,605**	**19,115**	**19,115**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	350	1,600	2,000
7302 Photocopying	0	0	100	0	100
7303 Advertising	0	0	900	1,000	1,500
7307 Office supplies	0	0	200	200	200
7309 Membership & dues	0	0	200	200	200
7314 Business expense	0	0	3,000	1,000	1,000
7321 Rent of Land, facilities	0	0	2,500	8,000	5,000
7322 Rental of equipment	0	0	400	600	700
7323 Professional services	0	0	7,000	6,000	5,000
7352 Special dept materials	0	0	150	150	100
7355 General supplies	0	0	500	400	300
7399 Supplies, mat & services	0	0	1,000	750	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**16,300**	**19,900**	**17,100**
345013: Youth Commission Total	**0**	**0**	**31,905**	**39,015**	**36,215**
345027: Lodi Arts Commission					
200: Utility Comm. & Transportation					
7201 Postage	0	0	300	300	0
200: Utility Comm. & Transportation Total	**0**	**0**	**300**	**300**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	200	200	0
7303 Advertising	0	0	400	400	0
7307 Office supplies	0	0	100	100	0
7314 Business expense	0	0	100	100	0
300: Supplies, Materials & Services Total	**0**	**0**	**800**	**800**	**0**
345027: Lodi Arts Commission Total	**0**	**0**	**1,100**	**1,100**	**0**
345029: Arts in Public Places Board					
300: Supplies, Materials & Services					
7355 General supplies	0	0	200	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**200**	**0**	**0**
345029: Arts in Public Places Board Total	**0**	**0**	**200**	**0**	**0**
345041: Senior Citizen's Commission					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	450	0	0
7307 Office supplies	0	0	100	0	0
7352 Special dept materials	0	0	200	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**750**	**0**	**0**
345041: Senior Citizen's Commission Total	**0**	**0**	**750**	**0**	**0**
Community Center Boards Total	**0**	**0**	**33,955**	**40,115**	**36,215**

ACTIVITY: Arts Specialty Classes **DIVISION:** Cultural Services
DEPARTMENT: Community Center **FUND:** Community Center

ACTIVITY DESCRIPTION

The Division of Arts & Culture plans, develops and evaluates the City's artistic and cultural resources; prepares and revises long-range plans; and, works with the Arts Commission to review projects and fees. Activity goals are: 1) responsive, cost-effective and well-organized arts and cultural programs; 2) a balance of programs and activities based on age, interests, opportunity and location; 3) a combined 30-percent cost recovery from all Arts & Culture programs; and 4) improve quality of life for the citizens of Lodi. This activity has four major compenents:

- Arts Instruction – Provide a wide variety of arts, crafts, music, dance, theater, literary and culinary classes for children and adults.
- Events – Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Commission and Board Support – Provide necessary support for the Arts Commission and the Lodi Arts Project Fund Trustees.
- Public Relations and Information – Develop and distribute brochures, posters and other forms of promotion for arts and cultural programs, events and activities; prepare press releases; maintain and promote website; and represent the City at citywide functions and with other agencies and civic groups.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Held 6th Annual Arts Open House.
- Worked closer with Parks and Recreation Department on common goals.
- Expanding break and summer programs to include the Recreation Department.
- Transitioned to web-based scheduling for classes.
- Changed from Community Arts Program to Community Program Catalog in order to present more comprehensive list of City programs.

MAJOR 2009-10 OBJECTIVES

- Grow programming in conjunction with Parks and Recreation.
- Continue to program new classes for the community.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Class Revenue	$166,052	$177,777	$167,000
Advertising Revenue	$4,975	$4,437	$2,420
Number of students	3,000	3,600	3,400

RELATED COST CENTER(S)

- 345026

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345026: Arts Specialty Classes					
100: Personnel Services					
7101 Regular emp salary	0	0	36,349	36,349	41,740
7102 Overtime	0	0	2,628	2,628	1,750
7103 Part time salary	0	0	0	0	12,380
7111 Workers comp	0	0	3,300	3,300	3,600
7112 Medical insurance	0	0	15,651	15,651	17,120
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	250	250	250
7115 Medicare insurance	0	0	527	527	605
7121 Service contribution-PERS	0	0	6,927	6,927	7,820
7123 Deferred comp	0	0	1,090	1,090	0
7124 LI & AD & D	0	0	141	141	150
7125 Unemployment insurance	0	0	102	102	150
7128 LTD	0	0	463	463	535
7129 Chiropractic	0	0	50	50	60
7131 Other benefits	0	0	967	967	1,880
100: Personnel Services Total	**0**	**0**	**69,445**	**69,445**	**89,040**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	12,000	36,000	17,000
7302 Photocopying	0	0	1,000	500	500
7303 Advertising	0	0	2,000	2,250	3,000
7307 Office supplies	0	0	500	50	400
7312 Bank service charges	0	0	2,000	2,000	250
7314 Business expense	0	0	6,500	4,500	1,000
7323 Professional services	0	0	108,000	100,000	100,000
7331 Repairs to Mach & equip	0	0	500	500	500
7343 PL & PD insurance	0	0	0	0	1,880
7352 Special dept materials	0	0	1,050	1,050	750
7355 General supplies	0	0	2,000	1,500	500
300: Supplies, Materials & Services Total	**0**	**0**	**135,550**	**148,350**	**125,780**
345026: Arts Specialty Classes Total	**0**	**0**	**204,995**	**217,795**	**214,820**
Community Center Arts Classes Total	**0**	**0**	**204,995**	**217,795**	**214,820**

ACTIVITY: Arts & Culture **DIVISION:** Event/Arts Services
DEPARTMENT: Community Center **FUND:** Community Center

ACTIVITY DESCRIPTION

The Division of Event/Arts Services plans, develops and evaluates the City's artistic and cultural resources; prepares and revises long-range plans; and works with the Arts Commission to review projects and fees. The Event component manages all aspects of events that occur within the facility and grounds of the community center. Activity goals are: 1) responsive, cost-effective and well-organized arts and cultural programs; 2) a balance of programs and activites based on age, interest, opportunity and location; 3) a combined 30-percent cost recovery from all Arts & Culture programs; and 4) improve quality of life for the citizens of Lodi.

- Events – Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Commission and Board Support – Provide necessary programs and projects support for the Arts Commission and the Lodi Arts Project Fund Trustees.
- Public Relations and Information – Develop and distribute brochures, posters and other forms of promotion for the arts and cultural programs, events and activities; prepare press releases; maintain and promote website; and represent the City at citywide functions and with other agencies and civic groups.
- Events and Rentals Position – Overseeing and increasing rental use of Hutchins Street Square in a wide variety of uses including but not limited to Theatre, business meetings and weddings.

SERVICE LEVEL ADJUSTMENTS

- Established the Arts and Events Coordinator as a full-time position in 2008-09.

MAJOR 2008-09 ACCOMPLISHMENTS

- Increased the use of event attendants.

MAJOR 2009-10 OBJECTIVES

- Increase rental revenue by 5 percent over 2008-09.
- Increase Monday-to-Thursday rental of corporate business.
- Re-bid catering services contract..

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Rental Revenue	$183,932	$238,518	$235,000

RELATED COST CENTER(S)

- 345028

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345028: Arts and Culture					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	56,195
7103 Part time salary	0	0	36,000	36,000	11,400
7110 Admin leave pay	0	0	0	0	1,080
7111 Workers comp	0	0	0	0	3,660
7112 Medical insurance	0	0	0	0	6,080
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	250
7115 Medicare insurance	0	0	0	0	815
7121 Service contribution-PERS	0	0	0	0	10,525
7124 LI & AD & D	0	0	0	0	540
7125 Unemployment insurance	0	0	0	0	200
7128 LTD	0	0	0	0	720
7129 Chiropractic	0	0	0	0	60
7130 Insurance refund	0	0	0	0	650
100: Personnel Services Total	**0**	**0**	**36,000**	**36,000**	**93,175**
300: Supplies, Materials & Services					
7302 Photocopying	0	0	2,000	2,000	0
7303 Advertising	0	0	0	0	8,000
7307 Office supplies	0	0	100	100	100
7322 Rental of equipment	0	0	600	600	0
7323 Professional services	0	0	3,000	3,000	2,500
7343 PL & PD insurance	0	0	0	0	1,880
7355 General supplies	0	0	1,000	1,000	2,000
7358 Training & education	0	0	1,500	1,500	0
300: Supplies, Materials & Services Total	**0**	**0**	**8,200**	**8,200**	**14,480**
600: Special Payments					
8021 Donations	0	0	50,000	50,000	0
600: Special Payments Total	**0**	**0**	**50,000**	**50,000**	**0**
345028: Arts and Culture Total	**0**	**0**	**94,200**	**94,200**	**107,655**
Community Center Arts/Culture Total	**0**	**0**	**94,200**	**94,200**	**107,655**

ACTIVITY: Performing Arts Theater **DIVISION:** Cultural Services
DEPARTMENT: Community Center **FUND:** Community Center

ACTIVITY DESCRIPTION

The performing arts theater and box office provide the premiere Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Hutchins Street Square Performing Arts Theatre is the hub of cultural activities in Lodi. This area has two major components:

- Technical – Responsible for purchasing, maintaining, and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition, and stage draperies. The technical staff also assists in the production of theatrical presentations both amateur and professional; education of theatrical groups; research of feasibility and the subsequent booking of professional productions; aiding in the promotion and marketing of production; maintaining a solid network of theater industry professionals; establishing guidelines for theater use; establishing pricing rates for labor and equipment rental.
- Box Office – Responsible for all ticket sales at the Community Center and is the "first contact" with the public. Currently staffed by four part-time employees, the Box Office is open Monday through Friday from 10 a.m. to 5 p.m., Wednesdays until 7:30 p.m. and two hours before curtain for all productions.

SERVICE LEVEL ADJUSTMENTS

- Transitioned contracted staff to part-time city staff.

MAJOR 2008-09 ACCOMPLISHMENTS

- Increase revenues and decreased use costs.

MAJOR 2009-10 OBJECTIVES

- Hire, develop, and improve existing technical staff.
- Improve sound and lighting capabilities through acquisition of new equipment and additional training.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Number of events	22	40	45
Program series	n/a	12	8
Revenue	$84,319	$112,174	$125,000

RELATED COST CENTER(S)

- 345404

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345404: Performing Arts Center					
100: Personnel Services					
7101 Regular emp salary	0	0	32,900	32,900	47,515
7102 Overtime	0	0	0	0	9,000
7103 Part time salary	0	0	21,357	21,357	79,998
7111 Workers comp	0	0	3,300	3,300	3,660
7112 Medical insurance	0	0	15,651	15,651	6,080
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	250	250	250
7115 Medicare insurance	0	0	684	684	700
7121 Service contribution-PERS	0	0	8,995	8,995	8,900
7123 Deferred comp	0	0	0	0	1,425
7124 LI & AD & D	0	0	141	141	110
7125 Unemployment insurance	0	0	132	132	170
7128 LTD	0	0	601	601	605
7129 Chiropractic	0	0	50	50	60
7131 Other benefits	0	0	1,256	1,256	1,880
100: Personnel Services Total	**0**	**0**	**86,317**	**86,317**	**161,353**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	750	1,000	1,000
7203 Cellular phone charges	0	0	600	600	600
200: Utility Comm. & Transportation Total	**0**	**0**	**1,350**	**1,600**	**1,600**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	350	250	250
7304 Laundry & dry cleaning	0	0	80	200	200
7307 Office supplies	0	0	150	200	200
7309 Membership & dues	0	0	100	100	0
7312 Bank service charges	0	0	3,500	3,500	3,500
7314 Business expense	0	0	0	0	500
7322 Rental of equipment	0	0	1,000	1,000	1,000
7323 Professional services	0	0	28,685	35,000	10,000
7334 Repairs to buildings	0	0	500	500	500
7343 PL & PD insurance	0	0	0	0	1,880
7352 Special dept materials	0	0	750	750	750
7355 General supplies	0	0	3,000	3,000	3,500
7359 Small tools and equip	0	0	750	750	500
7360 Overtime meals	0	0	500	500	0
7361 Employee relations	0	0	500	500	500
300: Supplies, Materials & Services Total	**0**	**0**	**39,865**	**46,250**	**23,280**
345404: Performing Arts Center Total	**0**	**0**	**127,532**	**134,167**	**186,233**
Community Center Theater Total	**0**	**0**	**127,532**	**134,167**	**186,233**

ACTIVITY: Administration **DIVISION:** Senior Information Center
DEPARTMENT: Community Center **FUND:** Community Center

ACTIVITY DESCRIPTION

The Senior Information Center at Hutchins Street Square offers local seniors and their families access to programs and services related to the needs of Lodi's aging population.

- The Health Insurance Counseling and Advocacy Program (HICAP) operates out of the Senior Center and its volunteers assist seniors with Medicare and related health insurance issues.
- Computer classes for seniors are offered in cooperation with the Lodi Adult School.
- The Center provides Income Tax Assistance through the AARP tax counseling for the elderly program. All preparers are volunteers.
- Free Legal Assistance is provided by a grant through the San Joaquin County Department of Aging.
- In cooperation with University of the Pacific, and through a grant from the Osher Institute, mature adult learning experiences are offered at HSS.
- In cooperation with Lodi Memorial Hospital, health education and disease prevention classes are held on a regular basis.

SERVICE LEVEL ADJUSTMENTS

- None

MAJOR 2008-09 ACCOMPLISHMENTS

- Doubled number of UOP/Osher mature learning opportunities at HSS.
- Lodi Adult School purchased four new computers to computer lab in Senior Center.
- Started a revenue-generating memory-loss program in cooperation with Lodi Memorial Hospital.

MAJOR 2009-10 OBJECTIVES

- Increase revenue-generating programs.
- Investigate providing notary services at Senior Center.
- Bring back “Senior Follies” to HSS.
- Begin co-programming with Parks and Recreation.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Number of Seniors Served	12,245	13,118	13,084
Volunteer Hours	876	1,233	1,061

RELATED COST CENTER(S)

- 345042

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345042: Senior Information & Referral					
100: Personnel Services					
7101 Regular emp salary	0	0	64,940	64,940	65,055
7103 Part time salary	0	0	20,000	20,000	25,750
7110 Admin leave pay	0	0	0	0	1,320
7111 Workers comp	0	0	3,300	3,300	3,660
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	250	250	250
7115 Medicare insurance	0	0	942	942	1,320
7121 Service contribution-PERS	0	0	12,376	12,376	12,185
7123 Deferred comp	0	0	1,948	1,948	0
7124 LI & AD & D	0	0	632	632	640
7125 Unemployment insurance	0	0	182	182	230
7128 LTD	0	0	827	827	830
7129 Chiropractic	0	0	50	50	60
7130 Insurance refund	0	0	1,850	1,850	1,850
7131 Other benefits	0	0	1,727	1,727	1,880
100: Personnel Services Total	**0**	**0**	**110,024**	**110,024**	**116,030**
300: Supplies, Materials & Services					
7307 Office supplies	0	0	500	500	500
7308 Books & periodicals	0	0	200	200	200
7309 Membership & dues	0	0	100	100	100
7332 Repairs to office equip	0	0	800	800	450
7343 PL & PD insurance	0	0	0	0	1,880
7355 General supplies	0	0	750	750	750
300: Supplies, Materials & Services Total	**0**	**0**	**2,350**	**2,350**	**3,880**
345042: Senior Information & Referral Total	**0**	**0**	**112,374**	**112,374**	**119,910**
Community Center Senior Info Total	**0**	**0**	**112,374**	**112,374**	**119,910**

ACTIVITY:	**Maintenance**	**DIVISION:**	**Building Maint. and Equipment**
DEPARTMENT:	**Community Center**	**FUND:**	**Community Center**

ACTIVITY DESCRIPTION

Maintain 70,000 square feet of facility, including 70,000-gallon indoor swimming pool, 789-seat theater, and 7+ acres of grounds. Service and repair 29 HVAC units, monitor and schedule operating systems, landscape sprinkler systems, and, fire and alarm systems. General maintenance, including but not limited to, floor maintenance, wall repair, painting, mechanical maintenance, electrical, and plumbing. Oversee contracts and vendors for custodial and landscape.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Pool deck refurbishing.
- Maintain facilities with high use levels.
- Renovation of the Senior Patio.

MAJOR 2009-10 OBJECTIVES

- Replace pool mechanical equipment.
- Transition to a central maintenance department.

PERFORMANCE MEASURES:

- No facility closures due to maintenance issues.
- Maintained 353 operating days for the year.
- Pool passed inspection with higher ratings during the year.
- Completed three major projects: Senior Patio, Kirst Railing, and Replacement of Columns.

RELATED COST CENTER(S)

- 345525

Community Center	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
345525: Hutchins Street Square Mainten					
100: Personnel Services					
7100 Personnel Services	0	0	54,333	0	0
7101 Regular emp salary	0	0	104,076	104,076	99,780
7102 Overtime	0	0	12,000	12,000	9,000
7103 Part time salary	0	0	0	0	66,781
7109 Incentive pay	0	0	0	0	1,675
7111 Workers comp	0	0	6,600	6,600	7,320
7112 Medical insurance	0	0	22,317	22,317	24,180
7113 Dental insurance	0	0	2,000	2,000	2,000
7114 Vision care	0	0	500	500	500
7115 Medicare insurance	0	0	1,509	1,509	2,415
7121 Service contribution-PERS	0	0	19,835	19,835	18,690
7123 Deferred comp	0	0	3,122	3,122	2,995
7124 LI & AD & D	0	0	282	282	290
7125 Unemployment insurance	0	0	291	291	350
7128 LTD	0	0	1,326	1,326	1,270
7129 Chiropractic	0	0	100	100	110
7130 Insurance refund	0	0	650	650	0
7131 Other benefits	0	0	2,768	2,768	3,760
100: Personnel Services Total	**0**	**0**	**231,709**	**177,376**	**241,116**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	225	225	225
7203 Cellular phone charges	0	0	1,400	1,400	1,400
200: Utility Comm. & Transportation Total	**0**	**0**	**1,625**	**1,625**	**1,625**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	1,000	1,000	800
7305 Uniforms	0	0	1,300	1,300	2,500
7306 Safety Equipment	0	0	500	500	500
7307 Office supplies	0	0	50	50	150
7314 Business expense	0	0	0	0	200
7322 Rental of equipment	0	0	200	200	200
7323 Professional services	0	0	30,250	84,583	10,000
7331 Repairs to Mach & equip	0	0	7,500	7,500	7,000
7333 Repairs to vehicles	0	0	3,500	3,500	5,110
7334 Repairs to buildings	0	0	20,000	15,000	12,000
7335 Sublet service contracts	0	0	66,000	66,000	60,000
7343 PL & PD insurance	0	0	0	0	3,750
7351 Motor veh fuel, lube	0	0	900	900	615
7352 Special dept materials	0	0	4,000	4,000	3,500
7353 Janitorial supplies	0	0	8,000	7,000	8,000
7355 General supplies	0	0	7,300	7,300	6,000
7359 Small tools and equip	0	0	1,000	7,000	4,000
7360 Overtime meals	0	0	200	200	0
300: Supplies, Materials & Services Total	**0**	**0**	**151,700**	**206,033**	**124,325**
500: Equipment, Land & Structures					
7789 Transfer Out	0	0	5,317	5,317	3,190
500: Equipment, Land & Structures Total	**0**	**0**	**5,317**	**5,317**	**3,190**
345525: Hutchins Street Square Mainten Total	**0**	**0**	**390,351**	**390,351**	**370,256**
Community Center Maintenance Total	**0**	**0**	**390,351**	**390,351**	**370,256**

LIBRARY

The Lodi Public Library provides library services to the Lodi Community. It is funded by the General Fund, Library fines and fees, and grants.

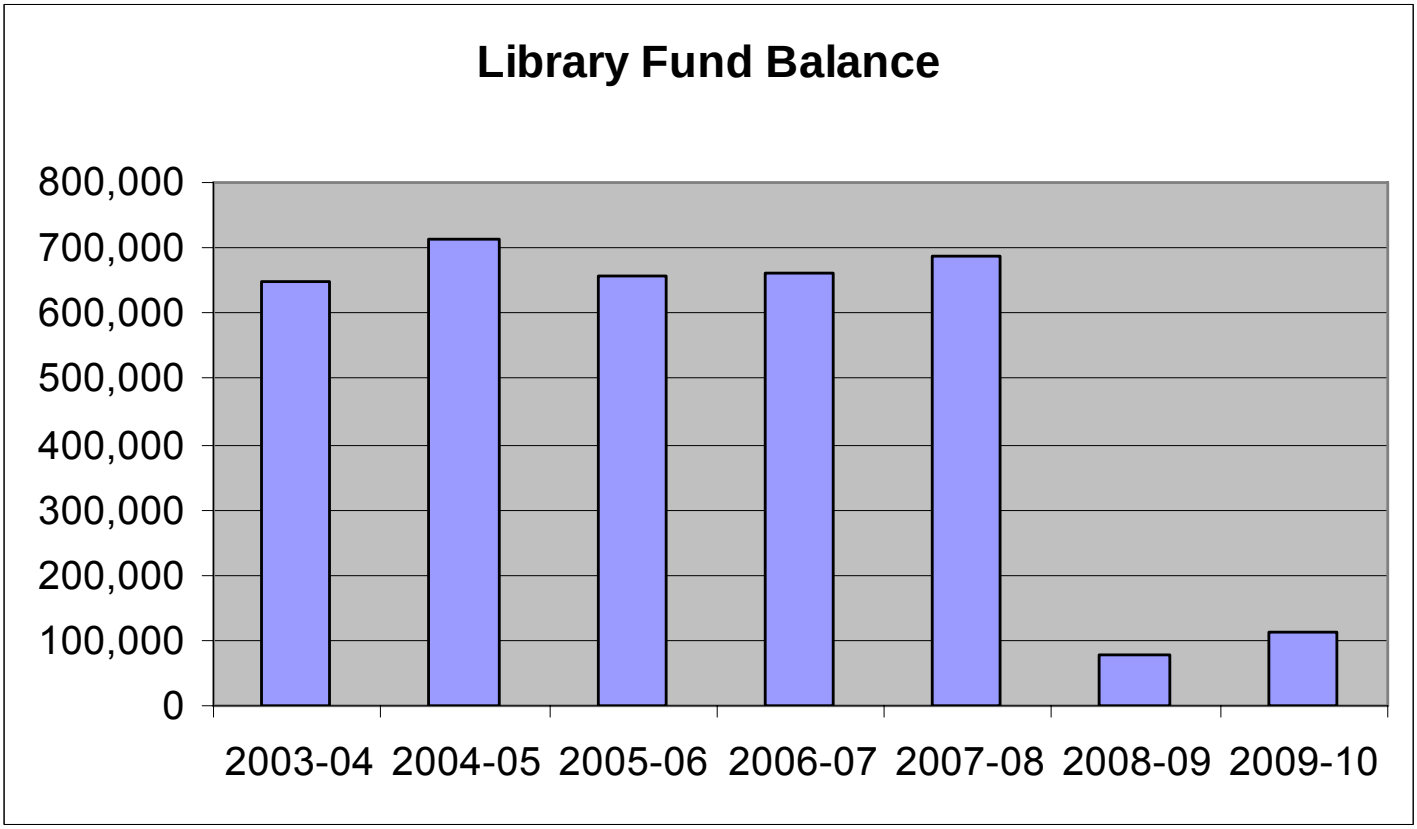
The Department's budget is $1,419,910 in 2009/10, an decline from $3,306,159 in FY 2008/09, which included a $1.7 million capital project. Staffing is being reduced from 14 positions to 12 in FY 2009/10.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

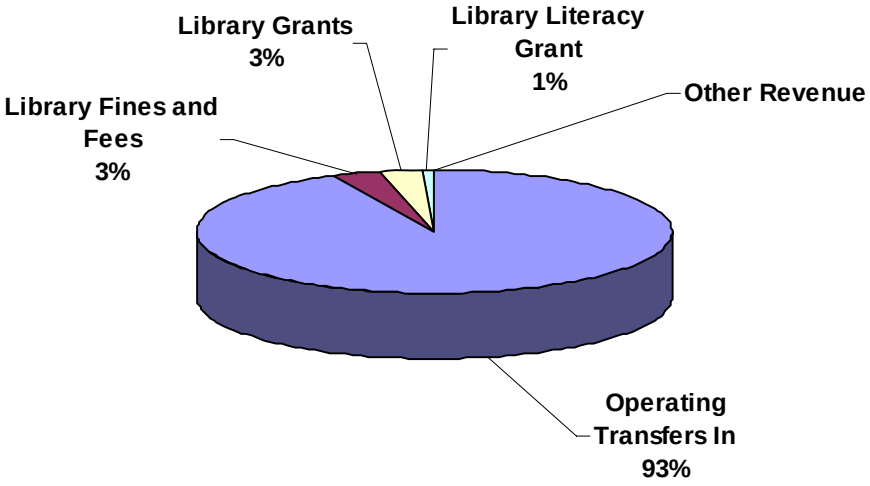
Library Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Library Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	659,023	659,572	659,885	685,687	79,758
Revenues	1,664,914	1,764,025	2,200,294	2,271,047	1,453,901
Expenditures	1,664,365	1,737,910	2,826,159	2,876,976	1,419,910
Net Difference (Revenues Less Expenditures)	549	26,115	(625,865)	(605,929)	33,991
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	659,572	685,687	34,020	79,758	113,749



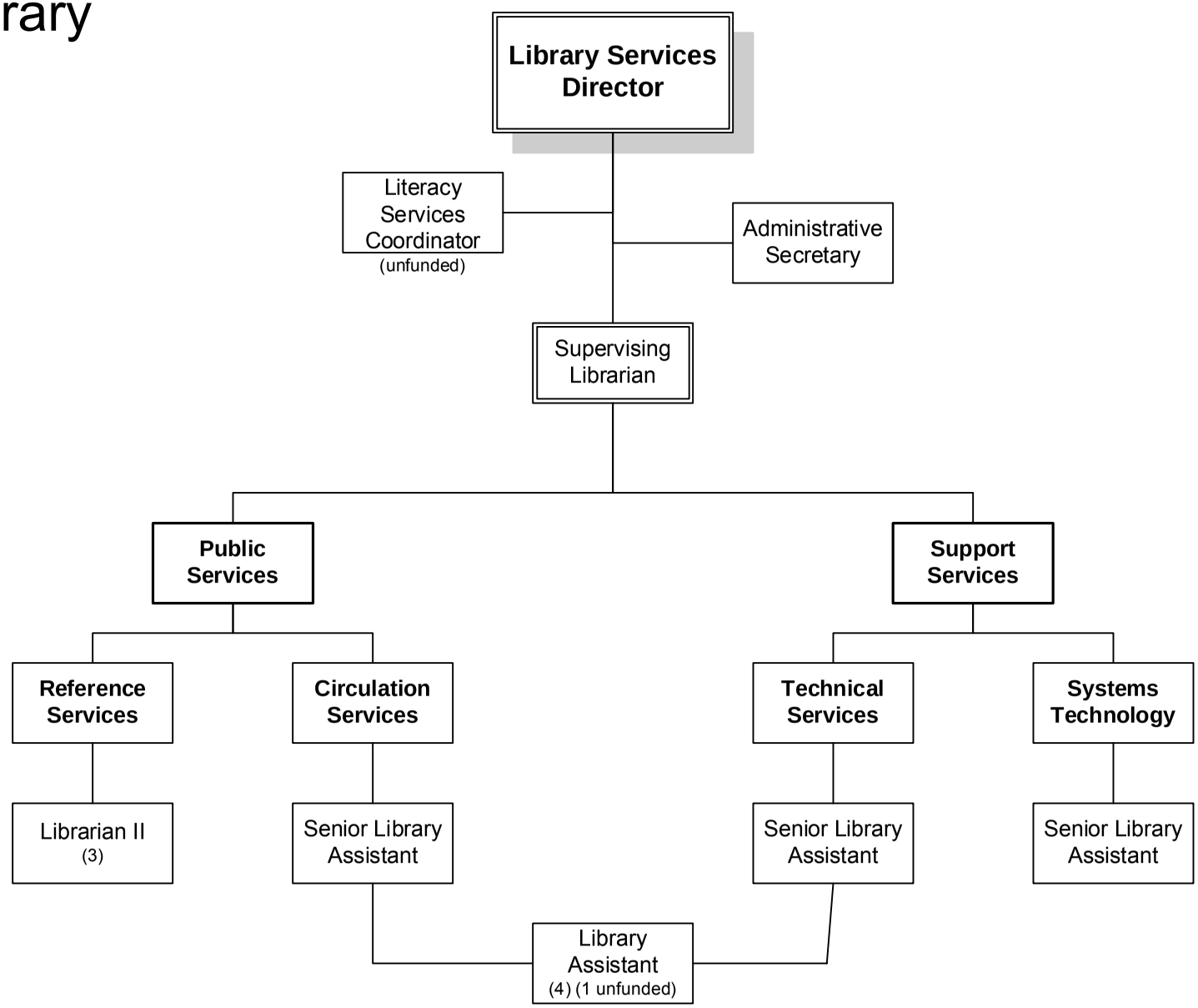
Library Fund Revenues



Revenue	Budget 2009-10
Operating Transfers In	1,352,026
Library Fines and Fees	50,000
Library Grants	40,000
Library Literacy Grant	10,000
Other Revenue	1,875
Grand Total	1,453,901

Library	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
210: Library Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,489,225	1,578,580	1,537,994	1,463,074	1,352,026	General Fund support
090: Operating Transfers In Total	**1,489,225**	**1,578,580**	**1,537,994**	**1,463,074**	**1,352,026**	
210: Library Fund B/S Total	**1,489,225**	**1,578,580**	**1,537,994**	**1,463,074**	**1,352,026**	
2101: Library Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	20,878	29,070	13,500	15,100	0	Decreased cash balance
5361 Rent	375	225	300	375	375	
400: Investment/Property Revenues Tota	**21,253**	**29,295**	**13,800**	**15,475**	**375**	
500: Revenue from Others						
5651 Library Grants	67,126	53,960	43,000	40,680	40,000	
5653 Library Literacy Grant	21,531	22,020	20,000	18,318	10,000	
5705 Library-GATES Grant	9,000	0	0	0	0	
500: Revenue from Others Total	**97,657**	**75,980**	**63,000**	**58,998**	**50,000**	
900: Other Revenue						
5210 Library Fines and Fees	53,147	52,656	48,000	46,000	50,000	
5394 Revenue-Other	905	719	500	500	500	
5398 Reimbursable Charges	0	12,384	0	0	0	
6151 Other Service Charges	60	55	0	0	0	
6153 Donations	2,661	2,565	2,000	687,000	1,000	
900: Other Revenue Total	**56,773**	**68,379**	**50,500**	**733,500**	**51,500**	
2101: Library Fund Rev Total	**175,683**	**173,654**	**127,300**	**807,973**	**101,875**	
2111: Library Capital Account Rev						
900: Other Revenue						
6153 Donations	0	0	535,000	0	0	
900: Other Revenue Total	**0**	**0**	**535,000**	**0**	**0**	
2111: Library Capital Account Rev Total	**0**	**0**	**535,000**	**0**	**0**	
Library Revenue Total	**1,664,908**	**1,752,234**	**2,200,294**	**2,271,047**	**1,453,901**	

Library



FY 2009-2010

Library	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
090: Operating Transfers Out	65,000	65,000	65,000	65,000	65,000
100: Personnel Services	1,224,372	1,303,452	1,203,040	1,254,882	1,119,930
200: Utility Comm. & Transportation	7,479	8,335	8,450	8,450	8,450
300: Supplies, Materials & Services	355,862	358,242	329,669	326,664	226,530
600: Special Payments	0	2,880	0	1,980	0
900: Capital Projects	0	0	1,220,000	1,220,000	0
Library Total	**1,652,713**	**1,737,909**	**2,826,159**	**2,876,976**	**1,419,910**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian I/II	3	3	3	3	3
Library Assistant	4	4	4	4	3
Library Services Director	1	1	1	1	1
Literacy Services Coordinator	1	1	1	1	0
Senior Library Assistant	0	0	0	3	3
Supervising Librarian	1	1	1	1	1
Supervising Library Assistant	3	3	3	0	0
Library Total	**14**	**14**	**14**	**14**	**12**

Library	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	65,000	65,000	65,000	65,000	65,000	General Fund cost of services
090: Operating Transfers Out	**65,000**	**65,000**	**65,000**	**65,000**	**65,000**	
7100 Personnel Services	0	0	(113,300)	0	0	
7101 Regular emp salary	696,406	718,753	737,142	685,000	625,945	Employee contributions, unfunded positions
7102 Overtime	0	893	1,400	1,400	500	
7103 Part time salary	161,774	193,652	189,000	189,000	132,600	
7110 Admin leave pay	2,066	4,044	4,309	2,500	5,150	
7111 Workers comp	40,150	49,126	46,200	46,200	43,920	
7112 Medical insurance	99,145	108,799	108,902	114,347	128,130	
7113 Dental insurance	13,070	13,250	14,000	1,400	12,000	
7114 Vision care	3,514	3,514	3,500	3,500	3,000	
7115 Medicare insurance	9,331	10,232	8,599	8,600	8,165	
7121 Service contribution-PERS	136,127	139,814	140,485	140,485	117,220	Reduced payroll
7122 Social security payments	4,269	0	0	0	0	
7123 Deferred comp	18,404	19,167	19,747	19,700	0	Employee contributions
7124 LI & AD & D	2,816	2,690	3,693	3,700	2,860	
7125 Unemployment insurance	2,397	2,537	2,064	2,060	2,195	
7128 LTD	8,855	9,101	9,391	9,390	7,975	
7129 Chiropractic	644	699	700	700	660	
7130 Insurance refund	7,204	7,677	7,600	7,300	7,050	
7131 Other benefits	18,200	19,504	19,608	19,600	22,560	
100: Personnel Services	**1,224,372**	**1,303,452**	**1,203,040**	**1,254,882**	**1,119,930**	
7201 Postage	2,380	2,675	2,800	2,800	2,800	
7202 Telephone	4,480	5,120	5,200	5,200	5,200	
7203 Cellular phone charges	619	540	450	450	450	
200: Utility Comm. & Transportation	**7,479**	**8,335**	**8,450**	**8,450**	**8,450**	
7301 Printing,binding,duplication	2,161	1,269	2,200	2,000	2,000	
7302 Photocopying	1,354	2,461	1,000	1,000	1,000	
7303 Advertising	4,516	4,990	7,500	7,500	4,930	
7304 Laundry & dry cleaning	40	20	30	30	0	
7306 Safety Equipment	0	0	250	250	0	
7307 Office supplies	7,544	11,638	8,550	8,550	8,000	
7308 Books & periodicals	175,632	174,919	167,100	167,000	65,000	Economic reductions
7309 Membership & dues	6,555	2,062	7,100	6,900	6,800	
7312 Bank service charges	57	46	50	50	0	
7313 Information systems software	4,400	4,876	3,000	3,000	1,000	
7314 Business expense	3,682	3,797	3,100	2,700	2,500	
7315 Conference expense	2,304	4,818	2,700	2,500	2,000	
7318 Microfilming	0	0	1,000	1,200	1,200	
7321 Rent of Land, facilities	182	0	0	0	0	
7322 Rental of equipment	0	283	3,000	1,000	0	
7323 Professional services	33,782	49,834	50,921	51,466	42,050	
7324 Purchased transp	0	315	0	0	0	

Library	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7330 Repairs to comm equip	0	332	450	450	0	
7332 Repairs to office equip	1,648	2,409	1,000	1,000	0	
7335 Sublet service contracts	42,347	42,908	51,168	51,168	52,000	
7343 PL & PD insurance	42,186	29,989	0	0	22,500	
7352 Special dept materials	13,095	8,595	8,500	8,500	9,000	
7353 Janitorial supplies	141	295	500	400	0	
7354 Photo supplies	0	0	100	100	0	
7355 General supplies	259	1,131	800	600	500	
7358 Training & education	1,457	433	1,350	1,000	1,050	
7359 Small tools and equip	12,520	10,822	8,000	8,000	5,000	
7399 Supplies, mat & services	0	0	300	300	0	
300: Supplies, Materials & Services	**355,862**	**358,242**	**329,669**	**326,664**	**226,530**	
8099 Special payments	0	2,880	0	1,980	0	
600: Special Payments	**0**	**2,880**	**0**	**1,980**	**0**	
1820 Construction in Progress-CY	0	(11,732)	1,220,000	1,220,000	0	Phase 1 project completed
1829.2300 Equipment	0	11,732	0	0	0	
900: Capital Projects	**0**	**0**	**1,220,000**	**1,220,000**	**0**	
Library Total	**1,652,713**	**1,737,909**	**2,826,159**	**2,876,976**	**1,419,910**	

ACTIVITY: Administration **DIVISION:** Library
DEPARTMENT: Library **FUND:** Library Fund

ACTIVITY DESCRIPTION

Library Administration and Technical Services provides general administrative direction to the department to ensure that library collections and programs meet the needs of the users.

- To provide direction and guidance to library staff so that established goals and objectives can be achieved.
- To provide a variety of library materials that are current and relevant in meeting the needs and demands of library customers.
- To develop and implement policies to improve effectiveness and/or efficiency.
- Provide library facilities which are comfortable, attractive, inviting, and well-equipped for information access and reading.
- Increase the visibility of the library within the community and encourage the growth of partnerships with other agencies, most especially the local schools.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed Phase I of Library Renovation Project including HVAC Renovation Project.
- Completed move of library services to temporary location.
- Administered one public survey to determine the public interest, satisfaction, and suggestions for library services

MAJOR 2009-10 OBJECTIVES

- Maintain the library's commitment to reading, literacy and learning through collection development, programming, and on-line access.
- Implement the Technology Plan for Library services.
- Participate in and work toward the completion of the Library Renovation Project, Phase 2.

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
New titles added to collections			8,912
Library brochures and flyers updated/created			2
Newspaper articles and advertisements placed			10
Conduct online and in-person surveys			1

RELATED COST CENTER(S)

- 210.4220
- 210801

ACTIVITY: Library Public Services **DIVISION:** Library
DEPARTMENT: Library **FUND:** Library Fund

ACTIVITY DESCRIPTION

To help the Lodi community meet its need for educational and recreational materials of all kinds by providing comprehensive and efficient library services, along with a wide variety of materials for library customers' reading pleasure.

- Provide access and assistance to information using state-of-the-art technologies, computers, and on-line services, as well as books and other materials, library personnel, and other resources to meet the diverse needs of library customers.
- Provide programs and special events that promote literacy and reading for pleasure as well as for education and general information, which encourages individuals and famililes to frequent the library.
- Assist school-age children and youth by offering resources and services related to their homework needs.
- Provide staff and appropriate systems to allow library customers to take materials out of the library, return them, place holds on them, and protect their privacy.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Developed a partnership with area schools to provide easier access to library materials on school standardized reading lists.
- Continued to offer programs to residents promoting reading and literacy.
- Provided highly successful Summer Reading Clubs for children, teens, and adults.

MAJOR 2008-09 OBJECTIVES

- Continue to promote reading and literacy through collection development and programming.
- Continue to provide homework help to school-age children through collection development, on-line assistance, and volunteers.
- Continue to provide on-line resources through public access computers and instruction in their use in conjunction with the Technology Plan.

PERFORMANCE MEASURES	2005-06	2006-07	2007-08
Programs offered/attendance	320/10,872	338/10,701	224/5,725*
Materials checked out	281,216	270,635	280,466
Public computer usage	29,896	35,260	38,999
Library visits	287,986	287,800	296,793

*Children's programming only

RELATED COST CENTER(S)

- 210801

Library	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
210: Library Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	65,000	65,000	65,000	65,000	65,000
090: Operating Transfers Out Total	**65,000**	**65,000**	**65,000**	**65,000**	**65,000**
210: Library Fund B/S Total	**65,000**	**65,000**	**65,000**	**65,000**	**65,000**
210801: Library Administration					
100: Personnel Services					
7100 Personnel Services	0	0	(113,300)	0	0
7101 Regular emp salary	696,406	718,753	737,142	685,000	625,945
7102 Overtime	0	893	1,400	1,400	500
7103 Part time salary	161,774	193,652	189,000	189,000	132,600
7110 Admin leave pay	2,066	4,044	4,309	2,500	5,150
7111 Workers comp	40,150	49,126	46,200	46,200	43,920
7112 Medical insurance	99,145	108,799	108,902	114,347	128,130
7113 Dental insurance	13,070	13,250	14,000	1,400	12,000
7114 Vision care	3,514	3,514	3,500	3,500	3,000
7115 Medicare insurance	9,331	10,232	8,599	8,600	8,165
7121 Service contribution-PERS	136,127	139,814	140,485	140,485	117,220
7122 Social security payments	4,269	0	0	0	0
7123 Deferred comp	18,404	19,167	19,747	19,700	0
7124 LI & AD & D	2,816	2,690	3,693	3,700	2,860
7125 Unemployment insurance	2,397	2,537	2,064	2,060	2,195
7128 LTD	8,855	9,101	9,391	9,390	7,975
7129 Chiropractic	644	699	700	700	660
7130 Insurance refund	7,204	7,677	7,600	7,300	7,050
7131 Other benefits	18,200	19,504	19,608	19,600	22,560
100: Personnel Services Total	**1,224,372**	**1,303,452**	**1,203,040**	**1,254,882**	**1,119,930**
200: Utility Comm. & Transportation					
7201 Postage	2,380	2,675	2,800	2,800	2,800
7202 Telephone	4,480	5,120	5,200	5,200	5,200
7203 Cellular phone charges	619	540	450	450	450
200: Utility Comm. & Transportation Total	**7,479**	**8,335**	**8,450**	**8,450**	**8,450**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	2,161	1,269	2,200	2,000	2,000
7302 Photocopying	1,354	2,461	1,000	1,000	1,000
7303 Advertising	4,516	4,990	7,500	7,500	4,930
7304 Laundry & dry cleaning	40	20	30	30	0
7306 Safety Equipment	0	0	250	250	0
7307 Office supplies	7,544	11,638	8,500	8,500	8,000
7308 Books & periodicals	175,632	174,919	167,100	167,000	65,000
7309 Membership & dues	5,755	1,149	6,200	6,200	6,000
7312 Bank service charges	57	46	50	50	0
7313 Information systems software	4,400	4,876	3,000	3,000	1,000
7314 Business expense	3,169	3,296	2,000	2,000	2,000
7315 Conference expense	2,304	4,818	2,700	2,500	2,000
7318 Microfilming	0	0	1,000	1,200	1,200
7321 Rent of Land, facilities	182	0	0	0	0
7322 Rental of equipment	0	283	3,000	1,000	0
7323 Professional services	33,782	49,289	50,421	50,421	41,500
7324 Purchased transp	0	315	0	0	0
7330 Repairs to comm equip	0	332	450	450	0
7332 Repairs to office equip	1,648	2,409	1,000	1,000	0
7335 Sublet service contracts	42,347	42,908	51,168	51,168	52,000
7343 PL & PD insurance	42,186	29,989	0	0	22,500
7352 Special dept materials	13,095	8,595	8,500	8,500	9,000
7353 Janitorial supplies	141	295	500	400	0
7354 Photo supplies	0	0	100	100	0
7355 General supplies	259	851	600	400	300
7358 Training & education	957	433	1,350	1,000	1,050

7359 Small tools and equip	12,419	10,619	8,000	8,000	5,000
7399 Supplies, mat & services	0	0	300	300	0
300: Supplies, Materials & Services Total	**353,948**	**355,800**	**326,919**	**323,969**	**224,480**
600: Special Payments					
8099 Special payments	0	2,880	0	1,980	0
600: Special Payments Total	**0**	**2,880**	**0**	**1,980**	**0**
210801: Library Administration Total	**1,585,799**	**1,670,467**	**1,538,409**	**1,589,281**	**1,352,860**
Library Administration Total	**1,650,799**	**1,735,467**	**1,603,409**	**1,654,281**	**1,417,860**

ACTIVITY:	**Library Board of Trustees**	**DIVISION:**	**Library Board of Trustees**
DEPARTMENT:	**Library**	**FUND:**	**Library Fund**

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the library. They are responsible for working with the CIty Council and the California State legislators to ensure full funding for operations now and into the future. They are responsible to work with the citizens of the community to meet their information and education needs.

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for LIbrary services.
- Provide community input in Library planning.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Began development of Technology and Strategic plans for the library.
- Fostered the completion of the Library Renovation Project Phase I.

MAJOR 2009-10 OBJECTIVES

- Participate in advocacy opportunities on behalf of the Library.
- Participate in and work toward the completion of the Library Renovation Project, Phase 2.

RELATED COST CENTER(S)

- 210802

Library	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
210802: Library Board					
300: Supplies, Materials & Services					
7307 Office supplies	0	0	50	50	0
7309 Membership & dues	800	913	900	700	800
7314 Business expense	513	501	1,100	700	500
7323 Professional services	0	545	500	1,045	550
7355 General supplies	0	280	200	200	200
7358 Training & education	500	0	0	0	0
7359 Small tools and equip	101	203	0	0	0
300: Supplies, Materials & Services Total	**1,914**	**2,442**	**2,750**	**2,695**	**2,050**
210802: Library Board Total	**1,914**	**2,442**	**2,750**	**2,695**	**2,050**
Library Board Total	**1,914**	**2,442**	**2,750**	**2,695**	**2,050**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Transportation Development Act Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	105,728	92,717	65,041	103,471	50,764
Revenues	53,448	54,909	97,116	45,143	-
Expenditures	66,459	44,155	97,850	97,850	50,000
Net Difference (Revenues Less Expenditures)	(13,011)	10,754	(734)	(52,707)	(50,000)
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	92,717	103,471	64,307	50,764	764

Transpotation Dev. Act	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
12411: LTf-Pedestrian/Bike Rev						
400: Investment/Property Revenues						
5332 Investment earnings	3,098	2,933	2,000	0	0	
400: Investment/Property Revenues Tota	**3,098**	**2,933**	**2,000**	**0**	**0**	
500: Revenue from Others						
5492 Trans Dev Act-Ped/Bike	50,350	51,976	95,116	45,143	0	
500: Revenue from Others Total	**50,350**	**51,976**	**95,116**	**45,143**	**0**	
12411: LTf-Pedestrian/Bike Rev Total	**53,448**	**54,909**	**97,116**	**45,143**	**0**	
Trans. Dev. Act Revenue Total	**53,448**	**54,909**	**97,116**	**45,143**	**0**	

Transpotation Dev. Act	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
1820 Construction in Progress-CY	(66,460)	(44,155)	95,000	97,850	50,000	
1825.1200 Contracts	10,000	(3,038)	0	0	0	
1825.1300 Contracts	56,460	41,367	2,850	0	0	
1825.2300 Contracts	0	5,200	0	0	0	
1827.2300 Force Account	0	191	0	0	0	
1836.2300 Other	0	428	0	0	0	
1836.1300 Other	0	6	0	0	0	
900: Capital Projects	**0**	**(1)**	**97,850**	**97,850**	**50,000**	
Transpotation Dev. Act Total	**0**	**(1)**	**97,850**	**97,850**	**50,000**	

Transpotation Dev. Act	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
1241: LTF-Pedestrian/Bike B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(66,460)	(44,155)	0	0	0
900: Capital Projects Total	**(66,460)**	**(44,155)**	**0**	**0**	**0**
1241: LTF-Pedestrian/Bike B/S Total	**(66,460)**	**(44,155)**	**0**	**0**	**0**
1241006: Bike Imprv-Church St					
900: Capital Projects					
1825.1200 Contracts	10,000	(3,038)	0	0	0
1836.2300 Other	0	428	0	0	0
900: Capital Projects Total	**10,000**	**(2,610)**	**0**	**0**	**0**
1241006: Bike Imprv-Church St Total	**10,000**	**(2,610)**	**0**	**0**	**0**
1241011: Bike Master Plan					
900: Capital Projects					
1827.2300 Force Account	0	191	0	0	0
900: Capital Projects Total	**0**	**191**	**0**	**0**	**0**
1241011: Bike Master Plan Total	**0**	**191**	**0**	**0**	**0**
1241014: Sidewalk Installation					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	95,000	97,850	50,000
1825.1300 Contracts	56,460	41,367	2,850	0	0
1836.1300 Other	0	6	0	0	0
900: Capital Projects Total	**56,460**	**41,373**	**97,850**	**97,850**	**50,000**
1241014: Sidewalk Installation Total	**56,460**	**41,373**	**97,850**	**97,850**	**50,000**
1241015: Citywide School Signage					
900: Capital Projects					
1825.2300 Contracts	0	5,200	0	0	0
900: Capital Projects Total	**0**	**5,200**	**0**	**0**	**0**
1241015: Citywide School Signage Total	**0**	**5,200**	**0**	**0**	**0**
Transportation Development Act Total	**0**	**(1)**	**97,850**	**97,850**	**50,000**
Transpotation Dev. Act Total	**0**	**(1)**	**97,850**	**97,850**	**50,000**

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Community Dev. Block Grant Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	-	-		-	-
Revenues	87,977	11,660	431,000	461,105	751,256
Expenditures	87,977	11,660	461,105	461,105	751,256
Net Difference (Revenues Less Expenditures)	-	-	(30,105)	-	-
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	-	-	(30,105)	-	-

CDBG	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4501: Home Funds-Rev						
500: Revenue from Others						
5563 Home Funds	0	0	0	0	0	
500: Revenue from Others Total	**0**	**0**	**0**	**0**	**0**	
4501: Home Funds-Rev Total	**0**	**0**	**0**	**0**	**0**	
4571: HUD 01/02 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	289	965	0	0	0	
500: Revenue from Others Total	**289**	**965**	**0**	**0**	**0**	
4571: HUD 01/02 Rev Total	**289**	**965**	**0**	**0**	**0**	
4591: HUD 2003-05 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	87,687	10,696	431,000	461,105	751,256	Conversion to Entitlement City
500: Revenue from Others Total	**87,687**	**10,696**	**431,000**	**461,105**	**751,256**	
4591: HUD 2003-05 Rev Total	**87,687**	**10,696**	**431,000**	**461,105**	**751,256**	
CDBG Revenue Total	**87,976**	**11,661**	**431,000**	**461,105**	**751,256**	

CDBG	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7301 Printing,binding,duplication	362	0	0	0	0	
7303 Advertising	4,166	0	0	0	0	
7307 Office supplies	375	0	0	0	0	
7323 Professional services	19,893	0	0	0	0	
7355 General supplies	0	0	3,105	3,105	0	
7359 Small tools and equip	1,784	0	0	0	0	
7399 Supplies, mat & services	289	965	0	0	0	
300: Supplies, Materials & Services	**26,869**	**965**	**3,105**	**3,105**	**0**	
7700 Equipment, Land & Structures	0	0	431,000	150,000	751,256	Conversion to Entitlement City
7720 Other contracts	28,455	0	27,000	308,000	0	
500: Equipment, Land & Structures	**28,455**	**0**	**458,000**	**458,000**	**751,256**	
8099 Special payments	32,653	10,696	0	0	0	
600: Special Payments	**32,653**	**10,696**	**0**	**0**	**0**	
CDBG Total	**87,977**	**11,661**	**461,105**	**461,105**	**751,256**	

CDBG	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
457108: Target Area Cleanup 01/02					
300: Supplies, Materials & Services					
7399 Supplies, mat & services	289	965	0	0	0
300: Supplies, Materials & Services Total	**289**	**965**	**0**	**0**	**0**
457108: Target Area Cleanup 01/02 Total	**289**	**965**	**0**	**0**	**0**
459000: CDBG Allocations					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	751,256
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**751,256**
459000: CDBG Allocations Total	**0**	**0**	**0**	**0**	**751,256**
459182: Local Park Playgr Rehab 04/05					
600: Special Payments					
8099 Special payments	7,569	0	0	0	0
600: Special Payments Total	**7,569**	**0**	**0**	**0**	**0**
459182: Local Park Playgr Rehab 04/05 Total	**7,569**	**0**	**0**	**0**	**0**
459187: Public Works-Transit 04/05					
500: Equipment, Land & Structures					
7720 Other contracts	28,455	0	0	0	0
500: Equipment, Land & Structures Total	**28,455**	**0**	**0**	**0**	**0**
459187: Public Works-Transit 04/05 Total	**28,455**	**0**	**0**	**0**	**0**
4591268: Administration 05/06					
300: Supplies, Materials & Services					
7303 Advertising	2,990	0	0	0	0
7307 Office supplies	375	0	0	0	0
7323 Professional services	19,893	0	0	0	0
7359 Small tools and equip	1,784	0	0	0	0
300: Supplies, Materials & Services Total	**25,042**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	25,084	0	0	0	0
600: Special Payments Total	**25,084**	**0**	**0**	**0**	**0**
4591268: Administration 05/06 Total	**50,126**	**0**	**0**	**0**	**0**
4591391: Handicap Ramp Retrofit					
300: Supplies, Materials & Services					
7355 General supplies	0	0	3,105	3,105	0
300: Supplies, Materials & Services Total	**0**	**0**	**3,105**	**3,105**	**0**
4591391: Handicap Ramp Retrofit Total	**0**	**0**	**3,105**	**3,105**	**0**
4591392: Library Entrance ADA Retrofit					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	281,000	0	0
7720 Other contracts	0	0	27,000	308,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**308,000**	**308,000**	**0**
4591392: Library Entrance ADA Retrofit Total	**0**	**0**	**308,000**	**308,000**	**0**
4591394: Enze Pool Deck Surfacing					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	362	0	0	0	0
7303 Advertising	1,176	0	0	0	0
300: Supplies, Materials & Services Total	**1,538**	**0**	**0**	**0**	**0**
4591394: Enze Pool Deck Surfacing Total	**1,538**	**0**	**0**	**0**	**0**
4591397: Adult Literacy Program					
600: Special Payments					
8099 Special payments	0	10,696	0	0	0
600: Special Payments Total	**0**	**10,696**	**0**	**0**	**0**

4591397: Adult Literacy Program Total	**0**	**10,696**	**0**	**0**	**0**
4591500: Handicap Ramp Retrofit					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	150,000	150,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**150,000**	**150,000**	**0**
4591500: Handicap Ramp Retrofit Total	**0**	**0**	**150,000**	**150,000**	**0**
Community Dev. Block Grant Total	**87,977**	**11,661**	**461,105**	**461,105**	**751,256**
CDBG Total	**87,977**	**11,661**	**461,105**	**461,105**	**751,256**

Public Safety Special Revenue Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Public Safety Special Revenue Funds					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	383,040	188,675	175,243	138,337	225,303
Revenues	243,296	157,041	687,729	207,577	587,151
Expenditures	437,661	207,379	600,893	120,611	580,151
Net Difference (Revenues Less Expenditures)	(194,365)	(50,338)	86,836	86,966	7,000
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	188,675	138,337	262,079	225,303	232,303

Public Safety Special Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
231: Auto Theft Prosecution Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	0	0	1,211	1,211	0	
090: Operating Transfers In Total	**0**	**0**	**1,211**	**1,211**	**0**	
231: Auto Theft Prosecution Fund B/ Total	**0**	**0**	**1,211**	**1,211**	**0**	
250: LFD-Federal Grants						
090: Operating Transfers In						
4210 Operating Transfers In	8,680	0	0	0	0	
090: Operating Transfers In Total	**8,680**	**0**	**0**	**0**	**0**	
250: LFD-Federal Grants Total	**8,680**	**0**	**0**	**0**	**0**	
2301: Asset Seizure Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	1,526	1,970	0	0	0	
400: Investment/Property Revenues Tota	**1,526**	**1,970**	**0**	**0**	**0**	
500: Revenue from Others						
5698 Asset Forfeiture-County	8,681	3,722	3,390	3,390	4,000	
500: Revenue from Others Total	**8,681**	**3,722**	**3,390**	**3,390**	**4,000**	
2301: Asset Seizure Fund Rev Total	**10,207**	**5,692**	**3,390**	**3,390**	**4,000**	
2311: Auto Theft Prosecution Fund Rv						
400: Investment/Property Revenues						
5332 Investment earnings	1,577	(28)	0	0	0	
400: Investment/Property Revenues Tota	**1,577**	**(28)**	**0**	**0**	**0**	
500: Revenue from Others						
5693 Auto Theft	5,122	0	0	0	0	
500: Revenue from Others Total	**5,122**	**0**	**0**	**0**	**0**	
2311: Auto Theft Prosecution Fund Rv Tota	**6,699**	**(28)**	**0**	**0**	**0**	
2321: Federal Asset Seizure Rev						
400: Investment/Property Revenues						
5332 Investment earnings	101	104	0	0	0	
400: Investment/Property Revenues Tota	**101**	**104**	**0**	**0**	**0**	
500: Revenue from Others						
5707 Asset Forfeiture-Federal	2,881	0	0	0	0	
500: Revenue from Others Total	**2,881**	**0**	**0**	**0**	**0**	
2321: Federal Asset Seizure Rev Total	**2,982**	**104**	**0**	**0**	**0**	
2341: Local Law Enforcement Blk Rev						
400: Investment/Property Revenues						
5332 Investment earnings	2,632	1,325	0	0	0	
400: Investment/Property Revenues Tota	**2,632**	**1,325**	**0**	**0**	**0**	

Public Safety Special Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
500: Revenue from Others						
5566 Local Law Enforce-Block	0	0	93,950	93,950	0	
500: Revenue from Others Total	**0**	**0**	**93,950**	**93,950**	**0**	
2341: Local Law Enforcement Blk Rev Total	**2,632**	**1,325**	**93,950**	**93,950**	**0**	
2351: LPD-Public Safety Prgm AB 1913						
400: Investment/Property Revenues						
5332 Investment earnings	3,569	2,723	0	0	0	
400: Investment/Property Revenues Tota	**3,569**	**2,723**	**0**	**0**	**0**	
500: Revenue from Others						
5605 Police State Safety Grant	122,265	121,903	100,886	100,886	100,000	
500: Revenue from Others Total	**122,265**	**121,903**	**100,886**	**100,886**	**100,000**	
2351: LPD-Public Safety Prgm AB 1913 Tota	**125,834**	**124,626**	**100,886**	**100,886**	**100,000**	
2361: LPD-OTS Grants						
500: Revenue from Others						
5604 State Special Grants	21,470	21,202	5,140	5,140	0	
500: Revenue from Others Total	**21,470**	**21,202**	**5,140**	**5,140**	**0**	
2361: LPD-OTS Grants Total	**21,470**	**21,202**	**5,140**	**5,140**	**0**	
2371: LPD-Disabled Parking Viol Fd						
300: Fines & Forfeitures						
5203 Overparking	3,100	3,500	3,000	3,000	3,000	
300: Fines & Forfeitures Total	**3,100**	**3,500**	**3,000**	**3,000**	**3,000**	
400: Investment/Property Revenues						
5332 Investment earnings	355	612	0	0	0	
400: Investment/Property Revenues Tota	**355**	**612**	**0**	**0**	**0**	
2371: LPD-Disabled Parking Viol Fd Total	**3,455**	**4,112**	**3,000**	**3,000**	**3,000**	
2381: LPD-Federal Grants						
400: Investment/Property Revenues						
5332 Investment earnings	0	6	0	0	0	
400: Investment/Property Revenues Tota	**0**	**6**	**0**	**0**	**0**	
500: Revenue from Others						
5569 Other Federal Grants	59,631	0	0	0	0	
500: Revenue from Others Total	**59,631**	**0**	**0**	**0**	**0**	
2381: LPD-Federal Grants Total	**59,631**	**6**	**0**	**0**	**0**	
2501: LFD-Federal Grants						
500: Revenue from Others						
5569 Other Federal Grants	1,708	0	480,152	0	480,151	
500: Revenue from Others Total	**1,708**	**0**	**480,152**	**0**	**480,151**	
2501: LFD-Federal Grants Total	**1,708**	**0**	**480,152**	**0**	**480,151**	

Public Safety Special Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
Public Safety SR Revenue Total	**243,298**	**157,039**	**687,729**	**207,577**	**587,151**	

Public Safety Special Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	0	0	1,211	1,211	0	
090: Operating Transfers Out	**0**	**0**	**1,211**	**1,211**	**0**	
7100 Personnel Services	0	0	26,000	0	100,000	
7101 Regular emp salary	0	58,914	0	45,000	0	
7102 Overtime	19,390	20,635	0	23,000	0	
7103 Part time salary	84,308	42,633	0	43,000	0	
7109 Incentive pay	337	392	0	1,400	0	
7112 Medical insurance	2,111	0	0	3,000	0	
7113 Dental insurance	366	0	0	200	0	
7114 Vision care	92	0	0	40	0	
7115 Medicare insurance	1,617	1,647	0	1,500	0	
7121 Service contribution-PERS	163	0	0	0	0	
7122 Social security payments	777	0	0	0	0	
7123 Deferred comp	24	0	0	75	0	
7125 Unemployment insurance	234	283	0	300	0	
7129 Chiropractic	18	0	0	10	0	
7130 Insurance refund	42	0	0	375	0	
100: Personnel Services	**109,479**	**124,504**	**26,000**	**117,900**	**100,000**	
7202 Telephone	2,889	2,834	0	500	0	
200: Utility Comm. & Transportation	**2,889**	**2,834**	**0**	**500**	**0**	
7313 Information systems software	350	0	0	0	0	
7335 Sublet service contracts	2,174	0	0	0	0	
7346 K-9 supplies	10,642	0	0	0	0	
7358 Training & education	0	0	0	1,000	0	
7359 Small tools and equip	0	4,592	0	0	0	
300: Supplies, Materials & Services	**13,166**	**4,592**	**0**	**1,000**	**0**	
7700 Equipment, Land & Structures	0	0	573,682	0	0	
7715 Data Processing hrdware	379	0	0	0	0	
7717 Communication equip	25,130	0	0	0	0	
7718 Grant equip	284,399	75,448	0	0	480,151	Public Safety Radios
500: Equipment, Land & Structures	**309,908**	**75,448**	**573,682**	**0**	**480,151**	
7851 Vehicles & Equipment	350	0	0	0	0	
550: Fleet	**350**	**0**	**0**	**0**	**0**	
Public Safety Special Revenue Total	**435,792**	**207,378**	**600,893**	**120,611**	**580,151**	

Public Safety Special Revenue	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
235: LPD-Public Safety Prgm AB 1913					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	0	1,211	1,211	0
090: Operating Transfers Out Total	**0**	**0**	**1,211**	**1,211**	**0**
235: LPD-Public Safety Prgm AB 1913 Total	**0**	**0**	**1,211**	**1,211**	**0**
236004: Deuce Busters-Traffic Services					
100: Personnel Services					
7102 Overtime	10,244	0	0	0	0
7112 Medical insurance	696	0	0	0	0
7113 Dental insurance	252	0	0	0	0
7114 Vision care	64	0	0	0	0
7115 Medicare insurance	315	0	0	0	0
7121 Service contribution-PERS	163	0	0	0	0
7123 Deferred comp	13	0	0	0	0
7129 Chiropractic	12	0	0	0	0
7130 Insurance refund	36	0	0	0	0
100: Personnel Services Total	**11,795**	**0**	**0**	**0**	**0**
236004: Deuce Busters-Traffic Services Total	**11,795**	**0**	**0**	**0**	**0**
236005: Click It or Ticket Grant 2007					
100: Personnel Services					
7102 Overtime	7,438	0	0	0	0
7109 Incentive pay	337	0	0	0	0
7112 Medical insurance	1,415	0	0	0	0
7113 Dental insurance	114	0	0	0	0
7114 Vision care	28	0	0	0	0
7115 Medicare insurance	112	0	0	0	0
7123 Deferred comp	11	0	0	0	0
7129 Chiropractic	6	0	0	0	0
7130 Insurance refund	6	0	0	0	0
100: Personnel Services Total	**9,467**	**0**	**0**	**0**	**0**
236005: Click It or Ticket Grant 2007 Total	**9,467**	**0**	**0**	**0**	**0**
236006: Avoid The 10 Grant					
100: Personnel Services					
7102 Overtime	0	8,018	0	6,000	0
7109 Incentive pay	0	392	0	500	0
7112 Medical insurance	0	0	0	3,000	0
7113 Dental insurance	0	0	0	200	0
7114 Vision care	0	0	0	40	0
7115 Medicare insurance	0	0	0	100	0
7129 Chiropractic	0	0	0	10	0
7130 Insurance refund	0	0	0	75	0
100: Personnel Services Total	**0**	**8,410**	**0**	**9,925**	**0**
236006: Avoid The 10 Grant Total	**0**	**8,410**	**0**	**9,925**	**0**
236007: Sobriety Checkpoint Program					
100: Personnel Services					
7102 Overtime	0	4,815	0	10,000	0
7109 Incentive pay	0	0	0	600	0
7115 Medicare insurance	0	56	0	100	0
7123 Deferred comp	0	0	0	75	0
7130 Insurance refund	0	0	0	150	0
100: Personnel Services Total	**0**	**4,871**	**0**	**10,925**	**0**
236007: Sobriety Checkpoint Program Total	**0**	**4,871**	**0**	**10,925**	**0**
236008: Click It or Ticket Grant 2008					
100: Personnel Services					
7102 Overtime	0	7,802	0	0	0

7115 Medicare insurance	0	119	0	0	0
100: Personnel Services Total	**0**	**7,921**	**0**	**0**	**0**
236008: Click It or Ticket Grant 2008 Total	**0**	**7,921**	**0**	**0**	**0**
236009: Click It or Ticket Grant 2009					
100: Personnel Services					
7102 Overtime	0	0	0	7,000	0
7109 Incentive pay	0	0	0	300	0
7115 Medicare insurance	0	0	0	100	0
7130 Insurance refund	0	0	0	150	0
100: Personnel Services Total	**0**	**0**	**0**	**7,550**	**0**
236009: Click It or Ticket Grant 2009 Total	**0**	**0**	**0**	**7,550**	**0**
238001: Homeland Security					
500: Equipment, Land & Structures					
7718 Grant equip	59,631	(822)	0	0	0
500: Equipment, Land & Structures Total	**59,631**	**(822)**	**0**	**0**	**0**
238001: Homeland Security Total	**59,631**	**(822)**	**0**	**0**	**0**
250002: Assistance to Firefighters					
100: Personnel Services					
7102 Overtime	1,708	0	0	0	0
100: Personnel Services Total	**1,708**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	29,051	0	0	0	480,151
500: Equipment, Land & Structures Total	**29,051**	**0**	**0**	**0**	**480,151**
250002: Assistance to Firefighters Total	**30,759**	**0**	**0**	**0**	**480,151**
250003: Radio Equipment					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	480,152	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**480,152**	**0**	**0**
250003: Radio Equipment Total	**0**	**0**	**480,152**	**0**	**0**
2301201: Capital Equipment					
200: Utility Comm. & Transportation					
7202 Telephone	40	0	0	0	0
200: Utility Comm. & Transportation Total	**40**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7346 K-9 supplies	6,211	0	0	0	0
7359 Small tools and equip	0	4,592	0	0	0
300: Supplies, Materials & Services Total	**6,211**	**4,592**	**0**	**0**	**0**
2301201: Capital Equipment Total	**6,251**	**4,592**	**0**	**0**	**0**
2311201: Capital Equipment					
500: Equipment, Land & Structures					
7717 Communication equip	25,130	0	0	0	0
7718 Grant equip	61,912	1,423	0	0	0
500: Equipment, Land & Structures Total	**87,042**	**1,423**	**0**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	350	0	0	0	0
550: Fleet Total	**350**	**0**	**0**	**0**	**0**
2311201: Capital Equipment Total	**87,392**	**1,423**	**0**	**0**	**0**
2321201: Capital Equipment					
300: Supplies, Materials & Services					
7346 K-9 supplies	4,431	0	0	0	0
300: Supplies, Materials & Services Total	**4,431**	**0**	**0**	**0**	**0**
2321201: Capital Equipment Total	**4,431**	**0**	**0**	**0**	**0**
2341201: Capital Equipment					
200: Utility Comm. & Transportation					
7202 Telephone	2,161	2,122	0	0	0

200: Utility Comm. & Transportation Total	**2,161**	**2,122**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7313 Information systems software	350	0	0	0	0
7335 Sublet service contracts	2,174	0	0	0	0
300: Supplies, Materials & Services Total	**2,524**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	379	0	0	0	0
7718 Grant equip	36,025	33,978	0	0	0
500: Equipment, Land & Structures Total	**36,404**	**33,978**	**0**	**0**	**0**
2341201: Capital Equipment Total	**41,089**	**36,100**	**0**	**0**	**0**
2341202: McNerney Public Safety Grant					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	93,530	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**93,530**	**0**	**0**
2341202: McNerney Public Safety Grant Total	**0**	**0**	**93,530**	**0**	**0**
2351001: Park Provisional Officers					
100: Personnel Services					
7100 Personnel Services	0	0	26,000	0	100,000
7101 Regular emp salary	0	58,914	0	45,000	0
7103 Part time salary	84,308	42,633	0	43,000	0
7115 Medicare insurance	1,190	1,472	0	1,200	0
7122 Social security payments	777	0	0	0	0
7125 Unemployment insurance	234	283	0	300	0
100: Personnel Services Total	**86,509**	**103,302**	**26,000**	**89,500**	**100,000**
200: Utility Comm. & Transportation					
7202 Telephone	688	712	0	500	0
200: Utility Comm. & Transportation Total	**688**	**712**	**0**	**500**	**0**
300: Supplies, Materials & Services					
7358 Training & education	0	0	0	1,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**1,000**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	97,780	40,869	0	0	0
500: Equipment, Land & Structures Total	**97,780**	**40,869**	**0**	**0**	**0**
2351001: Park Provisional Officers Total	**184,977**	**144,883**	**26,000**	**91,000**	**100,000**
Public Safety Special Revenue Total	**435,792**	**207,378**	**600,893**	**120,611**	**580,151**
Public Safety Special Revenue Total	**435,792**	**207,378**	**600,893**	**120,611**	**580,151**

Capital Outlay Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2010

With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Capital Outlay Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	5,035,871	4,547,189	3,341,277	3,884,225	1,852,050
Revenues	987,248	671,156	2,127,603	978,890	371,436
Expenditures	1,475,930	1,334,120	3,645,173	3,011,065	467,760
Net Difference (Revenues Less Expenditures)	(488,682)	(662,964)	(1,517,570)	(2,032,175)	(96,324)
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	4,547,189	3,884,225	1,823,707	1,852,050	1,755,726

Capital Outlay	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
1212: Capital Outlay/General Fnd BS						
090: Operating Transfers In						
4210 Operating Transfers In	70,789	7,225	0	0	0	
090: Operating Transfers In Total	**70,789**	**7,225**	**0**	**0**	**0**	
1212: Capital Outlay/General Fnd BS Total	**70,789**	**7,225**	**0**	**0**	**0**	
1215: IMF Police Facilities B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	5,063	0	0	0	
090: Operating Transfers In Total	**0**	**5,063**	**0**	**0**	**0**	
1215: IMF Police Facilities B/S Total	**0**	**5,063**	**0**	**0**	**0**	
1216: IMF Fire Facilities B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	726	0	0	0	
090: Operating Transfers In Total	**0**	**726**	**0**	**0**	**0**	
1216: IMF Fire Facilities B/S Total	**0**	**726**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev						
400: Investment/Property Revenues						
5332 Investment earnings	127,556	96,883	82,500	12,600	1,000	Reduction in cash balance
5361 Rent	16,190	4,228	0	0	0	
400: Investment/Property Revenues Tota	**143,746**	**101,111**	**82,500**	**12,600**	**1,000**	
900: Other Revenue						
6153 Donations	10,000	0	0	0	0	
900: Other Revenue Total	**10,000**	**0**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev Total	**153,746**	**101,111**	**82,500**	**12,600**	**1,000**	
12121: Parks & Rec Capital Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(3,530)	(1,947)	0	0	0	
400: Investment/Property Revenues Tota	**(3,530)**	**(1,947)**	**0**	**0**	**0**	
500: Revenue from Others						
5604 State Special Grants	234,926	365,074	515,431	515,431	0	
500: Revenue from Others Total	**234,926**	**365,074**	**515,431**	**515,431**	**0**	
900: Other Revenue						
5398 Reimbursable Charges	0	0	0	1,875	3,000	
900: Other Revenue Total	**0**	**0**	**0**	**1,875**	**3,000**	
12121: Parks & Rec Capital Rev Total	**231,396**	**363,127**	**515,431**	**517,306**	**3,000**	
12141: Art in Public Places Rev						
400: Investment/Property Revenues						
5332 Investment earnings	19,132	21,717	12,000	3,400	0	

Capital Outlay	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
400: Investment/Property Revenues Tota	**19,132**	**21,717**	**12,000**	**3,400**	**0**	
800: Public Works Fees						
6127 Public art revenue	34,682	26,481	64,172	24,995	19,216	
800: Public Works Fees Total	**34,682**	**26,481**	**64,172**	**24,995**	**19,216**	
12141: Art in Public Places Rev Total	**53,814**	**48,198**	**76,172**	**28,395**	**19,216**	
12151: IMF Police Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	6,981	10,744	4,500	7,500	2,400	
400: Investment/Property Revenues Tota	**6,981**	**10,744**	**4,500**	**7,500**	**2,400**	
810: Development Impact Fees						
6122 Development Impact Fees	108,204	123,276	67,000	95,577	135,498	
810: Development Impact Fees Total	**108,204**	**123,276**	**67,000**	**95,577**	**135,498**	
12151: IMF Police Facilities Rev Total	**115,185**	**134,020**	**71,500**	**103,077**	**137,898**	
12161: IMF Fire Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(5,277)	(5,782)	0	0	0	
400: Investment/Property Revenues Tota	**(5,277)**	**(5,782)**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	61,373	79,953	66,000	60,950	86,443	
810: Development Impact Fees Total	**61,373**	**79,953**	**66,000**	**60,950**	**86,443**	
12161: IMF Fire Facilities Rev Total	**56,096**	**74,171**	**66,000**	**60,950**	**86,443**	
12171: IMF Parks & Rec Facil Rev						
400: Investment/Property Revenues						
5332 Investment earnings	96,780	105,035	62,500	61,000	24,300	
400: Investment/Property Revenues Tota	**96,780**	**105,035**	**62,500**	**61,000**	**24,300**	
810: Development Impact Fees						
6122 Development Impact Fees	263,158	(42,271)	946,000	104,351	51,750	
810: Development Impact Fees Total	**263,158**	**(42,271)**	**946,000**	**104,351**	**51,750**	
12171: IMF Parks & Rec Facil Rev Total	**359,938**	**62,764**	**1,008,500**	**165,351**	**76,050**	
12181: IMF Gen Facil-Adm Rev						
400: Investment/Property Revenues						
5332 Investment earnings	55,116	20,106	35,500	7,800	4,600	
400: Investment/Property Revenues Tota	**55,116**	**20,106**	**35,500**	**7,800**	**4,600**	
810: Development Impact Fees						
6122 Development Impact Fees	193,354	216,937	272,000	83,411	43,229	
810: Development Impact Fees Total	**193,354**	**216,937**	**272,000**	**83,411**	**43,229**	
900: Other Revenue						
5398 Reimbursable Charges	0	8,063	0	0	0	
900: Other Revenue Total	**0**	**8,063**	**0**	**0**	**0**	

Capital Outlay	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
12181: IMF Gen Facil-Adm Rev Total	248,470	245,106	307,500	91,211	47,829	
Capital Outlay Revenue Total	1,289,434	1,041,511	2,127,603	978,890	371,436	

Capital Outlay	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	632,990	684,139	0	0	0	
090: Operating Transfers Out	**632,990**	**684,139**	**0**	**0**	**0**	
7323 Professional services	16,138	96	0	0	0	
300: Supplies, Materials & Services	**16,138**	**96**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(884,059)	(1,049,141)	3,205,546	3,011,065	467,760	Fewer projects
1825.2250 Contracts	0	80,974	1,409	0	0	
1825.2400 Contracts	232,575	434,997	1,344	0	0	
1825.2200 Contracts	52,456	61,434	0	0	0	
1825.2300 Contracts	289,290	338,452	436,454	0	0	
1825.1050 Contracts	92,819	37,859	70	0	0	
1827.2400 Force Account	0	2,966	0	0	0	
1827.2300 Force Account	0	903	0	0	0	
1829.2275 Machinery & equipment	0	12,729	0	0	0	
1829.2400 Equipment	101,473	287	350	0	0	
1829.2300 Equipment	1,883	0	0	0	0	
1831.2400 Materials	514	20,527	0	0	0	
1835.2225 Acquisition	12,250	14,730	0	0	0	
1836.2250 Other	38,157	0	0	0	0	
1836.1400 Other	28,567	32,254	0	0	0	
1836.2400 Other	0	6,472	0	0	0	
1836.2300 Other	4,748	4,558	0	0	0	
1836.1050 Other	29,328	0	0	0	0	
900: Capital Projects	**1**	**1**	**3,645,173**	**3,011,065**	**467,760**	
Capital Outlay Total	**649,129**	**684,236**	**3,645,173**	**3,011,065**	**467,760**	

Capital Outlay	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
1211: Capital Outlay/Gen Fnd B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	300,000	0	0	0
090: Operating Transfers Out Total	**0**	**300,000**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(55,851)	(115,909)	0	0	0
900: Capital Projects Total	**(55,851)**	**(115,909)**	**0**	**0**	**0**
1211: Capital Outlay/Gen Fnd B/S Total	**(55,851)**	**184,091**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS					
900: Capital Projects					
1820 Construction in Progress-CY	(234,322)	(463,363)	515,431	0	0
900: Capital Projects Total	**(234,322)**	**(463,363)**	**515,431**	**0**	**0**
1212: Capital Outlay/General Fnd BS Total	**(234,322)**	**(463,363)**	**515,431**	**0**	**0**
1214: Arts in Public Places					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,100	0	0	0	0
090: Operating Transfers Out Total	**3,100**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(73,830)	(137,934)	239,000	0	0
900: Capital Projects Total	**(73,830)**	**(137,934)**	**239,000**	**0**	**0**
1214: Arts in Public Places Total	**(70,730)**	**(137,934)**	**239,000**	**0**	**0**
1215: IMF Police Facilities B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	25,924	0	0	0	0
090: Operating Transfers Out Total	**25,924**	**0**	**0**	**0**	**0**
1215: IMF Police Facilities B/S Total	**25,924**	**0**	**0**	**0**	**0**
1216: IMF Fire Facilities B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	149,673	0	0	0	0
090: Operating Transfers Out Total	**149,673**	**0**	**0**	**0**	**0**
1216: IMF Fire Facilities B/S Total	**149,673**	**0**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	52,913	0	0	0	0
090: Operating Transfers Out Total	**52,913**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(101,987)	(26,663)	0	0	0
900: Capital Projects Total	**(101,987)**	**(26,663)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S Total	**(49,074)**	**(26,663)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	401,380	384,139	0	0	0
090: Operating Transfers Out Total	**401,380**	**384,139**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(418,069)	(305,272)	0	500,000	0
900: Capital Projects Total	**(418,069)**	**(305,272)**	**0**	**500,000**	**0**
1218: IMF Gen Facil-Adm B/S Total	**(16,689)**	**78,867**	**0**	**500,000**	**0**
1211000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	176,800	0	75,000
900: Capital Projects Total	**0**	**0**	**176,800**	**0**	**75,000**
1211000: Capital Projects - New Total	**0**	**0**	**176,800**	**0**	**75,000**

1211002: Prop Purch 307 W Elm					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	14,800	0
1835.2225 Acquisition	12,250	14,730	0	0	0
900: Capital Projects Total	**12,250**	**14,730**	**0**	**14,800**	**0**
1211002: Prop Purch 307 W Elm Total	**12,250**	**14,730**	**0**	**14,800**	**0**
1211016: Animal Shelter Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	25,000	0	0
900: Capital Projects Total	**0**	**0**	**25,000**	**0**	**0**
1211016: Animal Shelter Improvements Total	**0**	**0**	**25,000**	**0**	**0**
1211035: Finance Dept.Relocation					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	750,000	650,000	0
1825.2250 Contracts	0	80,974	1,409	0	0
1827.2300 Force Account	0	2,635	0	0	0
1836.2250 Other	38,157	0	0	0	0
1836.2300 Other	0	4,842	0	0	0
900: Capital Projects Total	**38,157**	**88,451**	**751,409**	**650,000**	**0**
1211035: Finance Dept.Relocation Total	**38,157**	**88,451**	**751,409**	**650,000**	**0**
1211210: CFD Formation					
300: Supplies, Materials & Services					
7323 Professional services	16,138	96	0	0	0
300: Supplies, Materials & Services Total	**16,138**	**96**	**0**	**0**	**0**
1211210: CFD Formation Total	**16,138**	**96**	**0**	**0**	**0**
1211353: MSC Fleet Services Shop					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	120,000	120,000	0
900: Capital Projects Total	**0**	**0**	**120,000**	**120,000**	**0**
1211353: MSC Fleet Services Shop Total	**0**	**0**	**120,000**	**120,000**	**0**
1211363: Animal Shelter Facility Lease					
900: Capital Projects					
1836.2300 Other	5,444	0	0	0	0
900: Capital Projects Total	**5,444**	**0**	**0**	**0**	**0**
1211363: Animal Shelter Facility Lease Total	**5,444**	**0**	**0**	**0**	**0**
1211378: CA Law Enforcement Equip.Grant					
900: Capital Projects					
1829.2275 Machinery & equipment	0	12,729	0	0	0
900: Capital Projects Total	**0**	**12,729**	**0**	**0**	**0**
1211378: CA Law Enforcement Equip.Grant To	**0**	**12,729**	**0**	**0**	**0**
1211381: Sungard System					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	157,468	160,536	0
900: Capital Projects Total	**0**	**0**	**157,468**	**160,536**	**0**
1211381: Sungard System Total	**0**	**0**	**157,468**	**160,536**	**0**
1212029: Small Capital Projects					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	5,339	1,344	0
1825.2400 Contracts	8,490	60,701	1,344	0	0
1831.2400 Materials	0	954	0	0	0
1836.2400 Other	0	2,045	0	0	0
900: Capital Projects Total	**8,490**	**63,700**	**6,683**	**1,344**	**0**
1212029: Small Capital Projects Total	**8,490**	**63,700**	**6,683**	**1,344**	**0**

1212803: Henry Glaves Park Restroom

900: Capital Projects					
1825.2400 Contracts	0	187,078	0	0	0
1836.2400 Other	184	10,325	0	0	0
900: Capital Projects Total	**184**	**197,403**	**0**	**0**	**0**
1212803: Henry Glaves Park Restroom Total	**184**	**197,403**	**0**	**0**	**0**
1212804: Beckman Park Restroom					
900: Capital Projects					
1825.2400 Contracts	0	181,873	0	0	0
1836.2400 Other	184	9,221	0	0	0
900: Capital Projects Total	**184**	**191,094**	**0**	**0**	**0**
1212804: Beckman Park Restroom Total	**184**	**191,094**	**0**	**0**	**0**
1212805: Kofu Park Community Bldg.					
900: Capital Projects					
1825.2400 Contracts	23,570	0	0	0	0
1836.2400 Other	560	0	0	0	0
900: Capital Projects Total	**24,130**	**0**	**0**	**0**	**0**
1212805: Kofu Park Community Bldg. Total	**24,130**	**0**	**0**	**0**	**0**
1212806: Legion Pk Community Bldg Roof					
900: Capital Projects					
1825.2400 Contracts	113,537	2,920	0	0	0
1836.2400 Other	560	0	0	0	0
900: Capital Projects Total	**114,097**	**2,920**	**0**	**0**	**0**
1212806: Legion Pk Community Bldg Roof Tot	**114,097**	**2,920**	**0**	**0**	**0**
1212807: Peterson Park Playground Imprv					
900: Capital Projects					
1825.2400 Contracts	86,978	0	0	0	0
1836.2400 Other	261	0	0	0	0
900: Capital Projects Total	**87,239**	**0**	**0**	**0**	**0**
1212807: Peterson Park Playground Imprv Tot	**87,239**	**0**	**0**	**0**	**0**
1212808: Lodi Lake-Boathouse/Discovery					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	515,431	515,431	0
1825.2400 Contracts	0	2,425	0	0	0
1836.2400 Other	0	5,821	0	0	0
900: Capital Projects Total	**0**	**8,246**	**515,431**	**515,431**	**0**
1212808: Lodi Lake-Boathouse/Discovery Tota	**0**	**8,246**	**515,431**	**515,431**	**0**
1214001: Art in Public Places					
900: Capital Projects					
1836.2300 Other	1,374	0	0	0	0
900: Capital Projects Total	**1,374**	**0**	**0**	**0**	**0**
1214001: Art in Public Places Total	**1,374**	**0**	**0**	**0**	**0**
1214002: Vintner's Square Development					
900: Capital Projects					
1836.1400 Other	20,000	0	0	0	0
900: Capital Projects Total	**20,000**	**0**	**0**	**0**	**0**
1214002: Vintner's Square Development Total	**20,000**	**0**	**0**	**0**	**0**
1214003: Water Tank Artwork					
900: Capital Projects					
1825.2200 Contracts	52,456	0	0	0	0
900: Capital Projects Total	**52,456**	**0**	**0**	**0**	**0**
1214003: Water Tank Artwork Total	**52,456**	**0**	**0**	**0**	**0**
1214004: Animal Shelter Mural					
900: Capital Projects					
1825.2200 Contracts	0	61,434	0	0	0

900: Capital Projects Total	**0**	**61,434**	**0**	**0**	**0**
1214004: Animal Shelter Mural Total	**0**	**61,434**	**0**	**0**	**0**
1214005: Celebrate the Harvest					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	76,500	76,500	0
1825.2300 Contracts	0	76,500	0	0	0
900: Capital Projects Total	**0**	**76,500**	**76,500**	**76,500**	**0**
1214005: Celebrate the Harvest Total	**0**	**76,500**	**76,500**	**76,500**	**0**
1214006: Sacramento Street Mural					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	46,000	46,000	0
900: Capital Projects Total	**0**	**0**	**46,000**	**46,000**	**0**
1214006: Sacramento Street Mural Total	**0**	**0**	**46,000**	**46,000**	**0**
1214007: Better Days					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	86,000	86,000	0
900: Capital Projects Total	**0**	**0**	**86,000**	**86,000**	**0**
1214007: Better Days Total	**0**	**0**	**86,000**	**86,000**	**0**
1214008: Project Lodi Art					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	10,000	5,000	0
900: Capital Projects Total	**0**	**0**	**10,000**	**5,000**	**0**
1214008: Project Lodi Art Total	**0**	**0**	**10,000**	**5,000**	**0**
1215002: Public Safety Software					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	83,577	0	0
900: Capital Projects Total	**0**	**0**	**83,577**	**0**	**0**
1215002: Public Safety Software Total	**0**	**0**	**83,577**	**0**	**0**
1217004: MPR059 Century Meadows Park					
900: Capital Projects					
1827.2400 Force Account	0	331	0	0	0
1831.2400 Materials	168	19,573	0	0	0
1836.2400 Other	0	6,472	0	0	0
900: Capital Projects Total	**168**	**26,376**	**0**	**0**	**0**
1217004: MPR059 Century Meadows Park Tota	**168**	**26,376**	**0**	**0**	**0**
1217750: Parks Mower HR9016					
900: Capital Projects					
1829.2400 Equipment	101,473	287	350	0	0
1831.2400 Materials	346	0	0	0	0
900: Capital Projects Total	**101,819**	**287**	**350**	**0**	**0**
1217750: Parks Mower HR9016 Total	**101,819**	**287**	**350**	**0**	**0**
1218002: Community Facilities District					
900: Capital Projects					
1825.2300 Contracts	8,063	0	0	0	0
900: Capital Projects Total	**8,063**	**0**	**0**	**0**	**0**
1218002: Community Facilities District Total	**8,063**	**0**	**0**	**0**	**0**
1218003: Library Phase I Remodel					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	105,000	105,000	0
900: Capital Projects Total	**0**	**0**	**105,000**	**105,000**	**0**
1218003: Library Phase I Remodel Total	**0**	**0**	**105,000**	**105,000**	**0**
1218047: PW/CD Server					
900: Capital Projects					

1829.2300 Equipment	1,883	0	0	0	0
900: Capital Projects Total	**1,883**	**0**	**0**	**0**	**0**
1218047: PW/CD Server Total	**1,883**	**0**	**0**	**0**	**0**
1218050: General Plan					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	294,000	730,454	392,760
1825.2300 Contracts	281,227	261,952	436,454	0	0
1827.2300 Force Account	0	903	0	0	0
1836.2300 Other	4,748	4,558	0	0	0
900: Capital Projects Total	**285,975**	**267,413**	**730,454**	**730,454**	**392,760**
1218050: General Plan Total	**285,975**	**267,413**	**730,454**	**730,454**	**392,760**
1218051: Circulation Master Plan					
900: Capital Projects					
1825.1050 Contracts	92,819	37,859	70	0	0
1836.1050 Other	29,328	0	0	0	0
900: Capital Projects Total	**122,147**	**37,859**	**70**	**0**	**0**
1218051: Circulation Master Plan Total	**122,147**	**37,859**	**70**	**0**	**0**
Capital Outlay Total	**649,129**	**684,236**	**3,645,173**	**3,011,065**	**467,760**
Capital Outlay Total	**649,129**	**684,236**	**3,645,173**	**3,011,065**	**467,760**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and
Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Vehicle and Equipment Replacement Funds					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	290,725	1,291,194	1,566,345	1,611,545	1,945,556
Revenues	1,342,707	911,724	603,550	605,734	430,579
Expenditures	342,238	591,373	827,097	271,723	415,000
Net Difference (Revenues Less Expenditures)	1,000,469	320,351	(223,547)	334,011	15,579
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	1,291,194	1,611,545	1,342,798	1,945,556	1,961,135

Vehicle and Equipment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
120: Vehicle Replacement Fund						
090: Operating Transfers In						
4210 Operating Transfers In	668,341	43,038	0	0	0	
090: Operating Transfers In Total	**668,341**	**43,038**	**0**	**0**	**0**	
120: Vehicle Replacement Fund Total	**668,341**	**43,038**	**0**	**0**	**0**	
122: Equipment Replacement						
090: Operating Transfers In						
4210 Operating Transfers In	160,261	154,447	0	0	0	
090: Operating Transfers In Total	**160,261**	**154,447**	**0**	**0**	**0**	
122: Equipment Replacement Total	**160,261**	**154,447**	**0**	**0**	**0**	
123: Info Systems Repl Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	165,000	94,553	65,000	65,000	65,000	IT Equipment
090: Operating Transfers In Total	**165,000**	**94,553**	**65,000**	**65,000**	**65,000**	
123: Info Systems Repl Fund B/S Total	**165,000**	**94,553**	**65,000**	**65,000**	**65,000**	
1201: Vehicle Replacement Fund Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	0	5,631	0	2,184	0	
400: Investment/Property Revenues Tota	**0**	**5,631**	**0**	**2,184**	**0**	
900: Other Revenue						
6341 Revenues by Transfer	0	614,055	538,550	538,550	365,579	Vehicles
900: Other Revenue Total	**0**	**614,055**	**538,550**	**538,550**	**365,579**	
1201: Vehicle Replacement Fund Rev Total	**0**	**619,686**	**538,550**	**540,734**	**365,579**	
Vehicle and Equipment Revenue Total	**993,602**	**911,724**	**603,550**	**605,734**	**430,579**	

Vehicle and Equipment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7201 Postage	15	0	0	0	0	
200: Utility Comm. & Transportation	**15**	**0**	**0**	**0**	**0**	
7335 Sublet service contracts	0	1,800	0	0	0	
7355 General supplies	91	0	0	0	0	
7359 Small tools and equip	122	627	0	0	0	
300: Supplies, Materials & Services	**213**	**2,427**	**0**	**0**	**0**	
7700 Equipment, Land & Structures	0	0	65,000	0	65,000	IT Equipment
7701 Office equip	0	118,806	64,999	10,625	0	
7715 Data Processing hrdware	114,885	103,239	1,000	0	0	
7717 Communication equip	0	86,859	0	65,000	0	
500: Equipment, Land & Structures	**114,885**	**308,904**	**130,999**	**75,625**	**65,000**	
7851 Vehicles & Equipment	227,125	280,041	696,098	196,098	350,000	Vehicles
550: Fleet	**227,125**	**280,041**	**696,098**	**196,098**	**350,000**	
7788 Transfer In	(349,105)	0	0	0	0	
700: Interfund Transfers	**(349,105)**	**0**	**0**	**0**	**0**	
Vehicle and Equipment Total	**(6,867)**	**591,372**	**827,097**	**271,723**	**415,000**	

ACTIVITY: **Equipment Purchase** **FUND:** **Information Systems Replacement Fund**
DEPARTMENT: **Non-Departmental**

Equipment - New or Replacement Description:

Server Replacements Replacement of two servers.	**$15,000**
Software and Upgrades Windows operating systems, Microsoft Office 2007 software upgrades, CALS access licenses.	**$20,000**
Monitor Replacements Replacement of 10 monitors.	**$3,000**
Desktop/Laptop Computer Replacements Replacement of 10 desktop and laptop computers.	**$10,000**
Maintenance Renewals Various renewals for antivirus, spam filter, web filter and network support.	**$9,000**
Network Hardware Anticipated need for replacing network hardware.	**$8,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Vehicle Replacement Fund**
DEPARTMENT: **General Fund**

Equipment - New or Replacement Description:

Replacement of vehicles **$350,000**
Replacement of vehicles such as patrol cars, maintenance/services trucks and vans, sedans and scooters.

Vehicle and Equipment	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
120100: Interfund transfers					
700: Interfund Transfers					
7788 Transfer In	(349,105)	0	0	0	0
700: Interfund Transfers Total	**(349,105)**	**0**	**0**	**0**	**0**
120100: Interfund transfers Total	**(349,105)**	**0**	**0**	**0**	**0**
123001: Information System Replacement					
200: Utility Comm. & Transportation					
7201 Postage	15	0	0	0	0
200: Utility Comm. & Transportation Total	**15**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	1,800	0	0	0
7355 General supplies	91	0	0	0	0
7359 Small tools and equip	122	627	0	0	0
300: Supplies, Materials & Services Total	**213**	**2,427**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	65,000	0	65,000
7715 Data Processing hrdware	114,885	103,239	1,000	0	0
7717 Communication equip	0	0	0	65,000	0
500: Equipment, Land & Structures Total	**114,885**	**103,239**	**66,000**	**65,000**	**65,000**
123001: Information System Replacement Tota	**115,113**	**105,666**	**66,000**	**65,000**	**65,000**
1200401: Administration					
550: Fleet					
7851 Vehicles & Equipment	0	0	500,000	0	350,000
550: Fleet Total	**0**	**0**	**500,000**	**0**	**350,000**
1200401: Administration Total	**0**	**0**	**500,000**	**0**	**350,000**
1201031: Police					
550: Fleet					
7851 Vehicles & Equipment	227,125	257,503	108,000	108,000	0
550: Fleet Total	**227,125**	**257,503**	**108,000**	**108,000**	**0**
1201031: Police Total	**227,125**	**257,503**	**108,000**	**108,000**	**0**
1207511: Parks					
550: Fleet					
7851 Vehicles & Equipment	0	22,538	88,098	88,098	0
550: Fleet Total	**0**	**22,538**	**88,098**	**88,098**	**0**
1207511: Parks Total	**0**	**22,538**	**88,098**	**88,098**	**0**
1220401: Administration					
500: Equipment, Land & Structures					
7701 Office equip	0	34,566	18,911	0	0
500: Equipment, Land & Structures Total	**0**	**34,566**	**18,911**	**0**	**0**
1220401: Administration Total	**0**	**34,566**	**18,911**	**0**	**0**
1220411: Community Center					
500: Equipment, Land & Structures					
7701 Office equip	0	18,228	9,843	4,825	0
500: Equipment, Land & Structures Total	**0**	**18,228**	**9,843**	**4,825**	**0**
1220411: Community Center Total	**0**	**18,228**	**9,843**	**4,825**	**0**
1220501: Finance					
500: Equipment, Land & Structures					
7701 Office equip	0	32,335	17,820	5,800	0
500: Equipment, Land & Structures Total	**0**	**32,335**	**17,820**	**5,800**	**0**
1220501: Finance Total	**0**	**32,335**	**17,820**	**5,800**	**0**
1221031: Police					
500: Equipment, Land & Structures					

7717 Communication equip	0	86,859	0	0	0
500: Equipment, Land & Structures Total	**0**	**86,859**	**0**	**0**	**0**
1221031: Police Total	**0**	**86,859**	**0**	**0**	**0**
1222011: Fire					
500: Equipment, Land & Structures					
7701 Office equip	0	15,951	8,727	0	0
500: Equipment, Land & Structures Total	**0**	**15,951**	**8,727**	**0**	**0**
1222011: Fire Total	**0**	**15,951**	**8,727**	**0**	**0**
1227011: Recreation					
500: Equipment, Land & Structures					
7701 Office equip	0	17,726	9,698	0	0
500: Equipment, Land & Structures Total	**0**	**17,726**	**9,698**	**0**	**0**
1227011: Recreation Total	**0**	**17,726**	**9,698**	**0**	**0**
Vehicle and Equipment Total	**(6,867)**	**591,372**	**827,097**	**271,723**	**415,000**
Vehicle and Equipment Total	**(6,867)**	**591,372**	**827,097**	**271,723**	**415,000**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Debt Service Funds					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	-		-	-	-
Revenues	1,778,948	1,777,607	1,770,980	1,770,980	1,676,931
Expenditures	1,778,948	1,777,607	1,770,980	1,770,980	1,676,931
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	-	-	-	-	-

Debt Service	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
410: Bond Interest & Redemption BS						
090: Operating Transfers In						
4210 Operating Transfers In	1,678,407	1,687,642	1,674,874	1,674,874	1,676,931	
090: Operating Transfers In Total	**1,678,407**	**1,687,642**	**1,674,874**	**1,674,874**	**1,676,931**	
410: Bond Interest & Redemption BS Total	**1,678,407**	**1,687,642**	**1,674,874**	**1,674,874**	**1,676,931**	
411: Notes Payable-Debt Service						
090: Operating Transfers In						
4210 Operating Transfers In	96,106	96,106	96,106	96,106	0	
090: Operating Transfers In Total	**96,106**	**96,106**	**96,106**	**96,106**	**0**	
411: Notes Payable-Debt Service Total	**96,106**	**96,106**	**96,106**	**96,106**	**0**	
430: 1996 Cop Redemption Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	4,435	0	0	0	0	
090: Operating Transfers In Total	**4,435**	**0**	**0**	**0**	**0**	
430: 1996 Cop Redemption Fund B/S Total	**4,435**	**0**	**0**	**0**	**0**	
Debt Service Revenue Total	**1,778,948**	**1,783,748**	**1,770,980**	**1,770,980**	**1,676,931**	

Debt Service	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	0	6,141	0	0	0	
090: Operating Transfers Out	**0**	**6,141**	**0**	**0**	**0**	
7900 Debt service	0	0	1,770,980	96,106	1,676,931	
7924 Bond interest	1,140,546	1,123,641	0	0	0	
7925 Bond principal	626,232	647,829	0	0	0	
7927 Loan interest	4,874	3,277	0	0	0	
8099 Special payments	7,295	2,860	0	1,674,874	0	
600: Special Payments	**1,778,947**	**1,777,607**	**1,770,980**	**1,770,980**	**1,676,931**	
Debt Service Total	**1,778,947**	**1,783,748**	**1,770,980**	**1,770,980**	**1,676,931**	

Debt Service	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
410: Bond Interest & Redemption BS					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	6,141	0	0	0
090: Operating Transfers Out Total	**0**	**6,141**	**0**	**0**	**0**
410: Bond Interest & Redemption BS Total	**0**	**6,141**	**0**	**0**	**0**
410032: COP Debt Service					
600: Special Payments					
7900 Debt service	0	0	1,674,874	0	1,676,931
7924 Bond interest	1,140,546	1,123,641	0	0	0
7925 Bond principal	535,000	555,000	0	0	0
8099 Special payments	2,860	2,860	0	1,674,874	0
600: Special Payments Total	**1,678,406**	**1,681,501**	**1,674,874**	**1,674,874**	**1,676,931**
410032: COP Debt Service Total	**1,678,406**	**1,681,501**	**1,674,874**	**1,674,874**	**1,676,931**
411031: Principal & Interest Payments					
600: Special Payments					
7900 Debt service	0	0	96,106	96,106	0
7925 Bond principal	91,232	92,829	0	0	0
7927 Loan interest	4,874	3,277	0	0	0
600: Special Payments Total	**96,106**	**96,106**	**96,106**	**96,106**	**0**
411031: Principal & Interest Payments Total	**96,106**	**96,106**	**96,106**	**96,106**	**0**
430031: 96 Cop Interest & Redemption					
600: Special Payments					
8099 Special payments	4,435	0	0	0	0
600: Special Payments Total	**4,435**	**0**	**0**	**0**	**0**
430031: 96 Cop Interest & Redemption Total	**4,435**	**0**	**0**	**0**	**0**
Debt Service Total	**1,778,947**	**1,783,748**	**1,770,980**	**1,770,980**	**1,676,931**
Debt Service Total	**1,778,947**	**1,783,748**	**1,770,980**	**1,770,980**	**1,676,931**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Employee Benefits Internal Services Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	-	-	529,647	-	-
Revenues	5,785,127	6,346,991	7,483,032	6,596,116	6,909,090
Expenditures	5,785,127	6,346,991	7,453,525	6,596,116	6,909,090
Net Difference (Revenues Less Expenditures)	-	-	29,507	-	-
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	-	-	559,154	-	-

Benefits	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
270: Employee Benefits B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	807,711	155,000	0	0	
090: Operating Transfers In Total	**0**	**807,711**	**155,000**	**0**	**0**	
270: Employee Benefits B/S Total	**0**	**807,711**	**155,000**	**0**	**0**	
2701: Employee Benefits Rev						
400: Investment/Property Revenues						
5332 Investment earnings	4,790	38,010	3,000	0	0	
400: Investment/Property Revenues Tota	**4,790**	**38,010**	**3,000**	**0**	**0**	
840: Benefit & Insurance Fees						
6271 R/T Medical Care	4,161,831	4,654,198	5,446,732	4,788,785	5,112,990	
6274 R/T Dental Insurance	412,683	416,613	464,000	450,000	431,170	
6275 R/T Vision Care	101,024	102,136	116,000	88,434	107,795	
6276 R/T Chiropractic	21,033	20,797	23,150	22,653	23,715	
6277 R/T Life Insurance	73,373	78,078	94,486	70,359	72,125	
6278 R/T Accidental Death Insuran	12,233	12,572	29,621	14,180	26,690	
6279 R/T Unemployment Insurance	73,364	78,482	84,344	80,000	97,055	
6282 R/T Long-term disability	220,091	235,423	261,233	195,311	233,430	
6284 Cobra-Medical Ins Premium	148	104	0	0	0	
6285 Cobra-Dental Ins Premium	0	3,681	0	0	0	
6289 R/T Other Benefits	621,368	744,908	800,466	886,394	804,120	
840: Benefit & Insurance Fees Total	**5,697,148**	**6,346,992**	**7,320,032**	**6,596,116**	**6,909,090**	
900: Other Revenue						
5394 Revenue-Other	10,479	20,567	5,000	0	0	
6154 Experience Rebate	72,710	0	0	0	0	
900: Other Revenue Total	**83,189**	**20,567**	**5,000**	**0**	**0**	
2701: Employee Benefits Rev Total	**5,785,127**	**6,405,569**	**7,328,032**	**6,596,116**	**6,909,090**	
Benefits Revenue Total	**5,785,127**	**7,213,280**	**7,483,032**	**6,596,116**	**6,909,090**	

Benefits	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	0	1,043,172	0	0	0	
090: Operating Transfers Out	**0**	**1,043,172**	**0**	**0**	**0**	
7323 Professional services	4,801,068	5,321,567	6,249,968	5,531,327	5,858,130	
7361 Employee relations	0	229	0	0	0	
7363 Employees physical exams	0	395	1,000	1,000	1,000	
300: Supplies, Materials & Services	**4,801,068**	**5,322,191**	**6,250,968**	**5,532,327**	**5,859,130**	
8041 Retiree's Medical Reimb.	448,667	551,076	698,752	670,403	600,000	
8050 Employee Assistance program	10,340	5,829	2,400	1,936	2,400	
8051 Life Insurance	65,232	67,564	94,656	70,359	72,125	
8052 Accidental Death Ins	12,624	13,012	29,694	14,180	26,690	
8053 Unemployment Ins	47,021	67,492	84,543	80,000	97,055	
8054 Long-term Disability	152,286	211,368	262,062	195,311	233,430	
8055 Employee Recognition	25,876	22,851	26,500	26,500	14,025	
8056 Flexible Spending	4,964	5,379	3,950	5,100	5,100	
600: Special Payments	**767,010**	**944,571**	**1,202,557**	**1,063,789**	**1,050,825**	
Benefits Total	**5,568,078**	**7,309,934**	**7,453,525**	**6,596,116**	**6,909,955**	

Benefits	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
270: Employee Benefits B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	1,043,172	0	0	0
090: Operating Transfers Out Total	**0**	**1,043,172**	**0**	**0**	**0**
270: Employee Benefits B/S Total	**0**	**1,043,172**	**0**	**0**	**0**
270201: Benefits Administration Fees					
300: Supplies, Materials & Services					
7323 Professional services	17,705	33,794	7,840	7,500	8,000
300: Supplies, Materials & Services Total	**17,705**	**33,794**	**7,840**	**7,500**	**8,000**
270201: Benefits Administration Fees Total	**17,705**	**33,794**	**7,840**	**7,500**	**8,000**
270204: Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	4,214,040	4,641,239	5,461,698	4,788,785	5,112,990
300: Supplies, Materials & Services Total	**4,214,040**	**4,641,239**	**5,461,698**	**4,788,785**	**5,112,990**
270204: Medical Care Total	**4,214,040**	**4,641,239**	**5,461,698**	**4,788,785**	**5,112,990**
270205: Retiree's Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	113,909	145,822	175,980	173,955	175,000
300: Supplies, Materials & Services Total	**113,909**	**145,822**	**175,980**	**173,955**	**175,000**
600: Special Payments					
8041 Retiree's Medical Reimb.	448,667	551,076	698,752	670,403	600,000
600: Special Payments Total	**448,667**	**551,076**	**698,752**	**670,403**	**600,000**
270205: Retiree's Medical Care Total	**562,576**	**696,898**	**874,732**	**844,358**	**775,000**
270206: Medical Co-Pay Reimbursement					
300: Supplies, Materials & Services					
7363 Employees physical exams	0	395	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**395**	**1,000**	**1,000**	**1,000**
270206: Medical Co-Pay Reimbursement Total	**0**	**395**	**1,000**	**1,000**	**1,000**
270207: Dental Insurance					
300: Supplies, Materials & Services					
7323 Professional services	355,139	397,744	465,000	450,000	431,170
300: Supplies, Materials & Services Total	**355,139**	**397,744**	**465,000**	**450,000**	**431,170**
270207: Dental Insurance Total	**355,139**	**397,744**	**465,000**	**450,000**	**431,170**
270208: Vision Care					
300: Supplies, Materials & Services					
7323 Professional services	80,302	81,870	116,250	88,434	107,795
300: Supplies, Materials & Services Total	**80,302**	**81,870**	**116,250**	**88,434**	**107,795**
270208: Vision Care Total	**80,302**	**81,870**	**116,250**	**88,434**	**107,795**
270209: Chiropractic Expense					
300: Supplies, Materials & Services					
7323 Professional services	19,973	21,098	23,200	22,653	23,175
300: Supplies, Materials & Services Total	**19,973**	**21,098**	**23,200**	**22,653**	**23,175**
270209: Chiropractic Expense Total	**19,973**	**21,098**	**23,200**	**22,653**	**23,175**
270210: Employee Assistance Program					
600: Special Payments					
8050 Employee Assistance program	10,340	5,829	2,400	1,936	2,400
600: Special Payments Total	**10,340**	**5,829**	**2,400**	**1,936**	**2,400**
270210: Employee Assistance Program Total	**10,340**	**5,829**	**2,400**	**1,936**	**2,400**
270211: Life Insurance					
600: Special Payments					
8051 Life Insurance	65,232	67,564	94,656	70,359	72,125

600: Special Payments Total	**65,232**	**67,564**	**94,656**	**70,359**	**72,125**
270211: Life Insurance Total	**65,232**	**67,564**	**94,656**	**70,359**	**72,125**
270212: Accidental Death Insurance					
600: Special Payments					
8052 Accidental Death Ins	12,624	13,012	29,694	14,180	26,690
600: Special Payments Total	**12,624**	**13,012**	**29,694**	**14,180**	**26,690**
270212: Accidental Death Insurance Total	**12,624**	**13,012**	**29,694**	**14,180**	**26,690**
270213: Unemployment Insurance					
600: Special Payments					
8053 Unemployment Ins	47,021	67,492	84,543	80,000	97,055
600: Special Payments Total	**47,021**	**67,492**	**84,543**	**80,000**	**97,055**
270213: Unemployment Insurance Total	**47,021**	**67,492**	**84,543**	**80,000**	**97,055**
270214: Long Term Disability					
600: Special Payments					
8054 Long-term Disability	152,286	211,368	262,062	195,311	233,430
600: Special Payments Total	**152,286**	**211,368**	**262,062**	**195,311**	**233,430**
270214: Long Term Disability Total	**152,286**	**211,368**	**262,062**	**195,311**	**233,430**
270215: Employee Recognition					
300: Supplies, Materials & Services					
7361 Employee relations	0	229	0	0	0
300: Supplies, Materials & Services Total	**0**	**229**	**0**	**0**	**0**
600: Special Payments					
8055 Employee Recognition	25,876	22,851	26,500	26,500	14,025
600: Special Payments Total	**25,876**	**22,851**	**26,500**	**26,500**	**14,025**
270215: Employee Recognition Total	**25,876**	**23,080**	**26,500**	**26,500**	**14,025**
270216: Flexible Spending Account					
600: Special Payments					
8056 Flexible Spending	4,964	5,379	3,950	5,100	5,100
600: Special Payments Total	**4,964**	**5,379**	**3,950**	**5,100**	**5,100**
270216: Flexible Spending Account Total	**4,964**	**5,379**	**3,950**	**5,100**	**5,100**
Benefits Total	**5,568,078**	**7,309,934**	**7,453,525**	**6,596,116**	**6,909,955**
Benefits Total	**5,568,078**	**7,309,934**	**7,453,525**	**6,596,116**	**6,909,955**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and
Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Self Insurance Internal Services Funds					
Fund Balance (Net Assets)					
Beginning Fund Balance (Cash) Unreserved	4,060,506	5,446,130	6,156,411	7,282,069	6,533,577
Revenues	3,598,981	3,844,574	2,235,773	2,310,437	2,483,520
Expenditures	2,213,357	2,008,635	4,011,630	3,058,929	2,340,000
Net Difference (Revenues Less Expenditures)	1,385,624	1,835,939	(1,775,857)	(748,492)	143,520
Fund Balance (Net Assets)					
Ending Fund Balance (Cash) Unreserved	5,446,130	7,282,069	4,380,554	6,533,577	6,677,097

Self-Insurance	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
301: Other Insurance B/S						
090: Operating Transfers In						
4210 Operating Transfers In	139,169	154,655	0	0	0	
090: Operating Transfers In Total	**139,169**	**154,655**	**0**	**0**	**0**	
301: Other Insurance B/S Total	**139,169**	**154,655**	**0**	**0**	**0**	
310: Workers' Compensation Ins B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	0	500,000	500,000	0	
090: Operating Transfers In Total	**0**	**0**	**500,000**	**500,000**	**0**	
310: Workers' Compensation Ins B/S Total	**0**	**0**	**500,000**	**500,000**	**0**	
3001: PL and PD Insurance Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	65,276	94,631	42,000	44,700	21,900	
400: Investment/Property Revenues Tota	**65,276**	**94,631**	**42,000**	**44,700**	**21,900**	
500: Revenue from Others						
6154 Experience Rebate	97,700	31,293	0	37,070	0	
500: Revenue from Others Total	**97,700**	**31,293**	**0**	**37,070**	**0**	
840: Benefit & Insurance Fees						
6290 R/T PL & PD insurance	1,205,040	1,159,012	93,073	93,073	820,000	
840: Benefit & Insurance Fees Total	**1,205,040**	**1,159,012**	**93,073**	**93,073**	**820,000**	
900: Other Revenue						
5398 Reimbursable Charges	0	165,230	0	0	0	
900: Other Revenue Total	**0**	**165,230**	**0**	**0**	**0**	
3001: PL and PD Insurance Fund Rev Total	**1,368,016**	**1,450,166**	**135,073**	**174,843**	**841,900**	
3011: Other Insurance Rev						
900: Other Revenue						
5332 Investment earnings	0	(1,193)	0	3,580	0	
5394 Revenue-Other	0	0	0	3,814	0	
900: Other Revenue Total	**0**	**(1,193)**	**0**	**7,394**	**0**	
3011: Other Insurance Rev Total	**0**	**(1,193)**	**0**	**7,394**	**0**	
3101: Workers' Compensation Ins Rev						
400: Investment/Property Revenues						
5332 Investment earnings	133,168	182,108	86,000	113,500	42,200	
400: Investment/Property Revenues Tota	**133,168**	**182,108**	**86,000**	**113,500**	**42,200**	
840: Benefit & Insurance Fees						
6281 Workers Compensation	1,630,961	2,087,054	1,514,700	1,514,700	1,599,420	
840: Benefit & Insurance Fees Total	**1,630,961**	**2,087,054**	**1,514,700**	**1,514,700**	**1,599,420**	
900: Other Revenue						
5394 Revenue-Other	14,934	0	0	0	0	

Self-Insurance	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
5398 Reimbursable Charges	489,589	63,934	0	0	0	
900: Other Revenue Total	**504,523**	**63,934**	**0**	**0**	**0**	
3101: Workers' Compensation Ins Rev Total	**2,268,652**	**2,333,096**	**1,600,700**	**1,628,200**	**1,641,620**	
Self-Insurance Revenue Total	**3,775,837**	**3,936,724**	**2,235,773**	**2,310,437**	**2,483,520**	

Self-Insurance	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	139,169	154,655	1,000,000	1,000,000	0	
090: Operating Transfers Out	**139,169**	**154,655**	**1,000,000**	**1,000,000**	**0**	
7309 Membership & dues	75	0	0	100	0	
7312 Bank service charges	0	22	0	0	0	
7314 Business expense	75	0	0	0	0	
7323 Professional services	158,405	124,383	170,000	150,000	150,000	
7333 Repairs to vehicles	0	2,859	0	0	0	
7343 PL & PD insurance	737,176	316,787	365,000	100,000	215,000	
7399 Supplies, mat & services	118,837	235,272	480,000	125,000	500,000	
300: Supplies, Materials & Services	**1,014,568**	**679,323**	**1,015,000**	**375,100**	**865,000**	
8031 ISF Workers comp	303,934	314,181	318,200	300,000	300,000	
8032 ISF Temp disability-WC	86,796	250,052	0	260,000	0	
8033 ISF Perm disability WC	324,673	116,692	0	350,000	0	
8057 Boiler Insurance	11,334	0	14,000	14,661	15,000	
8058 Property Insurance	90,987	0	103,500	114,718	115,000	
8059 Surety Bonds	7,606	5,425	8,280	29,400	0	
8065 WC-Medical Services	314,344	398,129	0	462,000	0	
8066 WC-Vocational Rehab	8,165	8,170	0	5,000	0	
8067 WC-Legal Counsel	41,628	44,615	0	57,000	0	
8099 Special payments	95,189	190,853	1,552,650	91,050	1,045,000	
600: Special Payments	**1,284,656**	**1,328,117**	**1,996,630**	**1,683,829**	**1,475,000**	
Self-Insurance Total	**2,438,393**	**2,162,095**	**4,011,630**	**3,058,929**	**2,340,000**	

Self-Insurance	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
300: PL and PD Insurance Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	139,169	154,655	1,000,000	1,000,000	0
090: Operating Transfers Out Total	**139,169**	**154,655**	**1,000,000**	**1,000,000**	**0**
300: PL and PD Insurance Fund B/S Total	**139,169**	**154,655**	**1,000,000**	**1,000,000**	**0**
300202: General Liabilities					
300: Supplies, Materials & Services					
7312 Bank service charges	0	22	0	0	0
7323 Professional services	44,245	14,202	40,000	20,000	20,000
7333 Repairs to vehicles	0	2,859	0	0	0
7343 PL & PD insurance	737,176	316,787	365,000	100,000	215,000
7399 Supplies, mat & services	118,837	235,272	480,000	125,000	500,000
300: Supplies, Materials & Services Total	**900,258**	**569,142**	**885,000**	**245,000**	**735,000**
600: Special Payments					
8099 Special payments	53,056	16,675	55,000	55,000	20,000
600: Special Payments Total	**53,056**	**16,675**	**55,000**	**55,000**	**20,000**
300202: General Liabilities Total	**953,314**	**585,817**	**940,000**	**300,000**	**755,000**
301201: Other Insurance					
600: Special Payments					
8057 Boiler Insurance	11,334	0	14,000	14,661	15,000
8058 Property Insurance	90,987	0	103,500	114,718	115,000
8059 Surety Bonds	7,606	5,425	8,280	29,400	0
8099 Special payments	29,242	149,230	31,050	31,050	25,000
600: Special Payments Total	**139,169**	**154,655**	**156,830**	**189,829**	**155,000**
301201: Other Insurance Total	**139,169**	**154,655**	**156,830**	**189,829**	**155,000**
310202: Workers Compensation Charges					
300: Supplies, Materials & Services					
7309 Membership & dues	75	0	0	100	0
7314 Business expense	75	0	0	0	0
7323 Professional services	114,160	110,181	130,000	130,000	130,000
300: Supplies, Materials & Services Total	**114,310**	**110,181**	**130,000**	**130,100**	**130,000**
600: Special Payments					
8031 ISF Workers comp	303,934	314,181	318,200	300,000	300,000
8032 ISF Temp disability-WC	86,796	250,052	0	260,000	0
8033 ISF Perm disability WC	324,673	116,692	0	350,000	0
8065 WC-Medical Services	314,344	398,129	0	462,000	0
8066 WC-Vocational Rehab	8,165	8,170	0	5,000	0
8067 WC-Legal Counsel	41,628	44,615	0	57,000	0
8099 Special payments	12,891	24,948	1,466,600	5,000	1,000,000
600: Special Payments Total	**1,092,431**	**1,156,787**	**1,784,800**	**1,439,000**	**1,300,000**
310202: Workers Compensation Charges Tota	**1,206,741**	**1,266,968**	**1,914,800**	**1,569,100**	**1,430,000**
Self-Insurance Total	**2,438,393**	**2,162,095**	**4,011,630**	**3,058,929**	**2,340,000**
Self-Insurance Total	**2,438,393**	**2,162,095**	**4,011,630**	**3,058,929**	**2,340,000**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Trust and Agency Funds					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	1,286,808	1,522,837	1,063,888	1,599,812	1,609,012
Revenues	925,500	1,075,526	242,817	248,586	388,064
Expenditures	689,471	998,551	239,386	239,386	388,064
Net Difference (Revenues Less Expenditures)	236,029	76,975	3,431	9,200	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	1,522,837	1,599,812	1,067,319	1,609,012	1,609,012

Trust and Agency	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
2121: Private Sector Trust Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	100,575	6,037	0	0	0	
400: Investment/Property Revenues Tota	**100,575**	**6,037**	**0**	**0**	**0**	
2121: Private Sector Trust Fund Rev Total	**100,575**	**6,037**	**0**	**0**	**0**	
5011: Lcr Assessment 95-1 Rev						
100: Tax Revenues						
5021 Special Assessments	199,732	202,221	0	0	200,460	
100: Tax Revenues Total	**199,732**	**202,221**	**0**	**0**	**200,460**	
400: Investment/Property Revenues						
5332 Investment earnings	9,876	13,849	0	6,275	0	
400: Investment/Property Revenues Tota	**9,876**	**13,849**	**0**	**6,275**	**0**	
5011: Lcr Assessment 95-1 Rev Total	**209,608**	**216,070**	**0**	**6,275**	**200,460**	
5021: L&L Dist Z1-Almond Estates						
400: Investment/Property Revenues						
5332 Investment earnings	345	597	0	0	0	
400: Investment/Property Revenues Tota	**345**	**597**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Almond Estates	32,588	25,309	34,867	37,490	24,349	
800: Public Works Fees Total	**32,588**	**25,309**	**34,867**	**37,490**	**24,349**	
5021: L&L Dist Z1-Almond Estates Total	**32,933**	**25,906**	**34,867**	**37,490**	**24,349**	
5031: L&L Dist Z2-Century Meadows I						
400: Investment/Property Revenues						
5332 Investment earnings	977	1,454	0	0	0	
400: Investment/Property Revenues Tota	**977**	**1,454**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Century Meadows	44,137	39,409	47,428	49,629	38,961	
800: Public Works Fees Total	**44,137**	**39,409**	**47,428**	**49,629**	**38,961**	
5031: L&L Dist Z2-Century Meadows I Total	**45,114**	**40,863**	**47,428**	**49,629**	**38,961**	
5041: L&L Dist Z3-Millsbridge II						
400: Investment/Property Revenues						
5332 Investment earnings	130	147	0	0	0	
400: Investment/Property Revenues Tota	**130**	**147**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Millsbridge II	8,619	8,583	14,350	14,350	9,248	
800: Public Works Fees Total	**8,619**	**8,583**	**14,350**	**14,350**	**9,248**	
5041: L&L Dist Z3-Millsbridge II Total	**8,749**	**8,730**	**14,350**	**14,350**	**9,248**	
5051: L&L Dist Z4-Almond North						

Trust and Agency	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
400: Investment/Property Revenues						
5332 Investment earnings	22	(33)	0	0	0	
400: Investment/Property Revenues Tota	**22**	**(33)**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Almond North	9,559	8,293	12,840	12,840	8,685	
800: Public Works Fees Total	**9,559**	**8,293**	**12,840**	**12,840**	**8,685**	
5051: L&L Dist Z4-Almond North Total	**9,581**	**8,260**	**12,840**	**12,840**	**8,685**	
5061: L&L Dist Z5-Legacy I,II,Kirst						
400: Investment/Property Revenues						
5332 Investment earnings	(179)	562	0	0	0	
400: Investment/Property Revenues Tota	**(179)**	**562**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Legacy I,II Kirst	63,103	58,548	59,969	63,294	60,165	
800: Public Works Fees Total	**63,103**	**58,548**	**59,969**	**63,294**	**60,165**	
810: Development Impact Fees						
6122 Development Impact Fees	0	(24,114)	0	0	0	
810: Development Impact Fees Total	**0**	**(24,114)**	**0**	**0**	**0**	
5061: L&L Dist Z5-Legacy I,II,Kirst Total	**62,924**	**34,996**	**59,969**	**63,294**	**60,165**	
5071: L&L Dist Z6-The Villas						
400: Investment/Property Revenues						
5332 Investment earnings	2,273	2,943	0	1,725	0	
400: Investment/Property Revenues Tota	**2,273**	**2,943**	**0**	**1,725**	**0**	
800: Public Works Fees						
6128 L & L-The Villas	34,046	32,352	49,013	49,013	29,534	
800: Public Works Fees Total	**34,046**	**32,352**	**49,013**	**49,013**	**29,534**	
5071: L&L Dist Z6-The Villas Total	**36,319**	**35,295**	**49,013**	**50,738**	**29,534**	
5081: L&L Dist Z7-Woodlake Meadow						
400: Investment/Property Revenues						
5332 Investment earnings	24	22	0	0	0	
400: Investment/Property Revenues Tota	**24**	**22**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Woodlake Meadows	748	1,031	1,011	1,011	885	
800: Public Works Fees Total	**748**	**1,031**	**1,011**	**1,011**	**885**	
5081: L&L Dist Z7-Woodlake Meadow Total	**772**	**1,053**	**1,011**	**1,011**	**885**	
5091: L&L Dist Z8-Vintage Oaks						
400: Investment/Property Revenues						
5332 Investment earnings	97	287	0	0	0	
400: Investment/Property Revenues Tota	**97**	**287**	**0**	**0**	**0**	
800: Public Works Fees						

Trust and Agency	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
6128 L & L-Vintage Oaks	4,164	8,186	7,512	5,130	7,753	
800: Public Works Fees Total	**4,164**	**8,186**	**7,512**	**5,130**	**7,753**	
5091: L&L Dist Z8-Vintage Oaks Total	**4,261**	**8,473**	**7,512**	**5,130**	**7,753**	
5101: SJMSCP Development Fees Rev						
400: Investment/Property Revenues						
5332 Investment earnings	1,800	7,712	0	1,200	0	
400: Investment/Property Revenues Tota	**1,800**	**7,712**	**0**	**1,200**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	93,901	202,571	0	0	0	
810: Development Impact Fees Total	**93,901**	**202,571**	**0**	**0**	**0**	
5101: SJMSCP Development Fees Rev Total	**95,701**	**210,283**	**0**	**1,200**	**0**	
5111: L&L Dist Z9-Interlake Square						
400: Investment/Property Revenues						
5332 Investment earnings	17	25	0	0	0	
400: Investment/Property Revenues Tota	**17**	**25**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Interlake Square	848	1,912	2,314	2,314	1,956	
800: Public Works Fees Total	**848**	**1,912**	**2,314**	**2,314**	**1,956**	
5111: L&L Dist Z9-Interlake Square Total	**865**	**1,937**	**2,314**	**2,314**	**1,956**	
5121: L&L Dist Z10-Lakeshore Prop.						
400: Investment/Property Revenues						
5332 Investment earnings	8	18	0	0	0	
400: Investment/Property Revenues Tota	**8**	**18**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Lakeshore Prop.	316	960	1,236	1,236	989	
800: Public Works Fees Total	**316**	**960**	**1,236**	**1,236**	**989**	
5121: L&L Dist Z10-Lakeshore Prop. Total	**324**	**978**	**1,236**	**1,236**	**989**	
5131: L&L Dist Z11-Tate Property						
400: Investment/Property Revenues						
5332 Investment earnings	19	39	0	0	0	
400: Investment/Property Revenues Tota	**19**	**39**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Tate Prop.	883	1,809	1,838	1,838	1,910	
800: Public Works Fees Total	**883**	**1,809**	**1,838**	**1,838**	**1,910**	
5131: L&L Dist Z11-Tate Property Total	**902**	**1,848**	**1,838**	**1,838**	**1,910**	
5141: L&L Dist Z12-Winchester Woods						
400: Investment/Property Revenues						
5332 Investment earnings	8	10	0	0	0	

Trust and Agency	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
400: Investment/Property Revenues Tota	**8**	**10**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Winchester Woods	374	1,081	1,241	1,241	1,189	
800: Public Works Fees Total	**374**	**1,081**	**1,241**	**1,241**	**1,189**	
5141: L&L Dist Z12-Winchester Woods Tota	**382**	**1,091**	**1,241**	**1,241**	**1,189**	
5151: L&L Dist Z13-Guild Industrial						
400: Investment/Property Revenues						
5332 Investment earnings	206	409	0	0	0	
400: Investment/Property Revenues Tota	**206**	**409**	**0**	**0**	**0**	
800: Public Works Fees						
6128 Lighting & Landscape	10,000	1,888	9,198	0	1,980	
800: Public Works Fees Total	**10,000**	**1,888**	**9,198**	**0**	**1,980**	
5151: L&L Dist Z13-Guild Industrial Total	**10,206**	**2,297**	**9,198**	**0**	**1,980**	
5501: SJC Facilities Fees-Future Dev						
810: Development Impact Fees						
6122 Development Impact Fees	(125,793)	205,142	0	0	0	
810: Development Impact Fees Total	**(125,793)**	**205,142**	**0**	**0**	**0**	
5501: SJC Facilities Fees-Future Dev Total	**(125,793)**	**205,142**	**0**	**0**	**0**	
12021: Hutchins StSq/holz Bequest Rv						
400: Investment/Property Revenues						
5332 Investment earnings	52	60	0	0	0	
400: Investment/Property Revenues Tota	**52**	**60**	**0**	**0**	**0**	
12021: Hutchins StSq/holz Bequest Rv Tota	**52**	**60**	**0**	**0**	**0**	
Trust and Agency Revenue Total	**493,475**	**809,319**	**242,817**	**248,586**	**388,064**	

Trust and Agency	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
4220 Operating Transfers Out	35,699	32,367	0	0	0	
090: Operating Transfers Out	**35,699**	**32,367**	**0**	**0**	**0**	
7312 Bank service charges	15	0	0	0	0	
7323 Professional services	18,441	0	0	0	0	
7335 Sublet service contracts	57,880	28,262	8,149	22,499	0	
300: Supplies, Materials & Services	**76,336**	**28,262**	**8,149**	**22,499**	**0**	
7924 Bond interest	51,413	42,930	0	0	0	
7925 Bond principal	145,000	130,000	0	0	0	
8099 Special payments	112,113	405,644	231,237	216,887	388,064	
600: Special Payments	**308,526**	**578,574**	**231,237**	**216,887**	**388,064**	
Trust and Agency Total	**420,561**	**639,203**	**239,386**	**239,386**	**388,064**	

Trust and Agency	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
1410: Expendable Trust B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	35,699	32,367	0	0	0
090: Operating Transfers Out Total	**35,699**	**32,367**	**0**	**0**	**0**
1410: Expendable Trust B/S Total	**35,699**	**32,367**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp					
300: Supplies, Materials & Services					
7323 Professional services	11,866	0	0	0	0
300: Supplies, Materials & Services Total	**11,866**	**0**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp Total	**11,866**	**0**	**0**	**0**	**0**
501031: Lcr Assessment 95-1					
600: Special Payments					
7924 Bond interest	51,413	42,930	0	0	0
7925 Bond principal	145,000	130,000	0	0	0
8099 Special payments	8,012	8,970	0	0	200,460
600: Special Payments Total	**204,425**	**181,900**	**0**	**0**	**200,460**
501031: Lcr Assessment 95-1 Total	**204,425**	**181,900**	**0**	**0**	**200,460**
502501: Landscape & Lighting Dist Z-1					
300: Supplies, Materials & Services					
7335 Sublet service contracts	14,560	8,074	2,623	2,623	0
300: Supplies, Materials & Services Total	**14,560**	**8,074**	**2,623**	**2,623**	**0**
600: Special Payments					
8099 Special payments	14,462	14,781	34,867	34,867	24,349
600: Special Payments Total	**14,462**	**14,781**	**34,867**	**34,867**	**24,349**
502501: Landscape & Lighting Dist Z-1 Total	**29,022**	**22,855**	**37,490**	**37,490**	**24,349**
503501: Landscape & Lighting Dist Z-2					
300: Supplies, Materials & Services					
7335 Sublet service contracts	12,220	6,145	2,201	2,201	0
300: Supplies, Materials & Services Total	**12,220**	**6,145**	**2,201**	**2,201**	**0**
600: Special Payments					
8099 Special payments	25,842	26,458	47,428	47,428	38,961
600: Special Payments Total	**25,842**	**26,458**	**47,428**	**47,428**	**38,961**
503501: Landscape & Lighting Dist Z-2 Total	**38,062**	**32,603**	**49,629**	**49,629**	**38,961**
504501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	0	14,350	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**14,350**	**0**
600: Special Payments					
8099 Special payments	7,646	7,430	14,350	0	9,248
600: Special Payments Total	**7,646**	**7,430**	**14,350**	**0**	**9,248**
504501: Landscape & Lighting Dist Z-3 Total	**7,646**	**7,430**	**14,350**	**14,350**	**9,248**
505501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7323 Professional services	6,575	0	0	0	0
300: Supplies, Materials & Services Total	**6,575**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	6,218	6,360	12,840	12,840	8,685
600: Special Payments Total	**6,218**	**6,360**	**12,840**	**12,840**	**8,685**
505501: Landscape & Lighting Dist Z-3 Total	**12,793**	**6,360**	**12,840**	**12,840**	**8,685**
506501: Landscape & Lighting Dist Z-5					
300: Supplies, Materials & Services					
7335 Sublet service contracts	18,460	10,433	3,325	3,325	0
300: Supplies, Materials & Services Total	**18,460**	**10,433**	**3,325**	**3,325**	**0**

600: Special Payments					
8099 Special payments	30,638	41,411	59,969	59,969	60,165
600: Special Payments Total	**30,638**	**41,411**	**59,969**	**59,969**	**60,165**
506501: Landscape & Lighting Dist Z-5 Total	**49,098**	**51,844**	**63,294**	**63,294**	**60,165**
507501: Landscape & Lighting Dist Z-6					
300: Supplies, Materials & Services					
7335 Sublet service contracts	12,640	3,075	0	0	0
300: Supplies, Materials & Services Total	**12,640**	**3,075**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	14,789	15,115	49,013	49,013	29,534
600: Special Payments Total	**14,789**	**15,115**	**49,013**	**49,013**	**29,534**
507501: Landscape & Lighting Dist Z-6 Total	**27,429**	**18,190**	**49,013**	**49,013**	**29,534**
508501: Landscape & Lighting Dist Z-7					
600: Special Payments					
8099 Special payments	865	784	1,011	1,011	885
600: Special Payments Total	**865**	**784**	**1,011**	**1,011**	**885**
508501: Landscape & Lighting Dist Z-7 Total	**865**	**784**	**1,011**	**1,011**	**885**
509501: L&L Dist Z8-Vintage Oaks					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	535	0	0	0
300: Supplies, Materials & Services Total	**0**	**535**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	1,629	3,020	5,130	5,130	7,753
600: Special Payments Total	**1,629**	**3,020**	**5,130**	**5,130**	**7,753**
509501: L&L Dist Z8-Vintage Oaks Total	**1,629**	**3,555**	**5,130**	**5,130**	**7,753**
510501: SJMSCP-remittance to County					
600: Special Payments					
8099 Special payments	0	243,016	0	0	0
600: Special Payments Total	**0**	**243,016**	**0**	**0**	**0**
510501: SJMSCP-remittance to County Total	**0**	**243,016**	**0**	**0**	**0**
511501: L&L Dist Z9-Interlake Square					
600: Special Payments					
8099 Special payments	818	1,802	2,314	2,314	1,956
600: Special Payments Total	**818**	**1,802**	**2,314**	**2,314**	**1,956**
511501: L&L Dist Z9-Interlake Square Total	**818**	**1,802**	**2,314**	**2,314**	**1,956**
512501: L&L Dist Z10-Lakeshore Prop.					
600: Special Payments					
8099 Special payments	298	902	1,236	1,236	989
600: Special Payments Total	**298**	**902**	**1,236**	**1,236**	**989**
512501: L&L Dist Z10-Lakeshore Prop. Total	**298**	**902**	**1,236**	**1,236**	**989**
513501: L&L Dist Z11-Tate Property .					
600: Special Payments					
8099 Special payments	542	1,057	1,838	1,838	1,910
600: Special Payments Total	**542**	**1,057**	**1,838**	**1,838**	**1,910**
513501: L&L Dist Z11-Tate Property . Total	**542**	**1,057**	**1,838**	**1,838**	**1,910**
514501: L&L Dist Z12-Winchester Woods					
600: Special Payments					
8099 Special payments	354	1,013	1,241	1,241	1,189
600: Special Payments Total	**354**	**1,013**	**1,241**	**1,241**	**1,189**
514501: L&L Dist Z12-Winchester Woods Total	**354**	**1,013**	**1,241**	**1,241**	**1,189**
515501: L&L Dist Z13-Guild Industrial					
600: Special Payments					
8099 Special payments	0	155	0	0	1,980
600: Special Payments Total	**0**	**155**	**0**	**0**	**1,980**

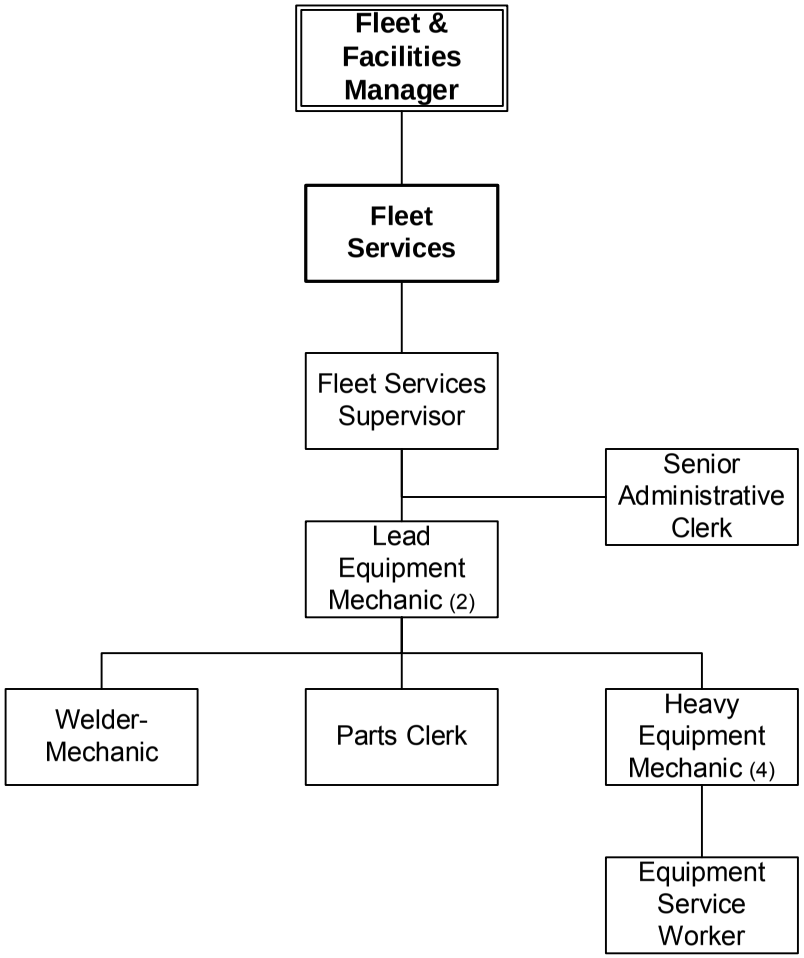
515501: L&L Dist Z13-Guild Industrial Total	**0**	**155**	**0**	**0**	**1,980**
550501: SJCFF remittance to County					
300: Supplies, Materials & Services					
7312 Bank service charges	15	0	0	0	0
300: Supplies, Materials & Services Total	**15**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	33,370	0	0	0
600: Special Payments Total	**0**	**33,370**	**0**	**0**	**0**
550501: SJCFF remittance to County Total	**15**	**33,370**	**0**	**0**	**0**
Trust and Agency Total	**420,561**	**639,203**	**239,386**	**239,386**	**388,064**
Trust and Agency Total	**420,561**	**639,203**	**239,386**	**239,386**	**388,064**

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2010
With Audited Actuals for FY 2006-07 and 2007-08 and Comparative Budget FY 2008-09

	Audited 2006-07 Actuals	Audited 2007-08 Actuals	2008-09 Budget	Estimated 2008-09 Actuals	2009-10 Budget
Fleet Services Internal Services Fund					
Fund Balance (Cash)					
Beginning Fund Balance (Cash) Unreserved	-	-	27,928	-	-
Revenues	1,565,130	1,090,871	1,947,553	1,864,249	1,929,720
Expenditures	1,565,130	1,090,871	1,947,553	1,864,249	1,929,720
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance (Cash)					
Ending Fund Balance (Cash) Unreserved	-	-	27,928	-	-

Fleet Services	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
260: Internal Srvc-Equip Maint B/S						
090: Operating Transfers In						
4210 Operating Transfers In	418,569	0	0	0	0	
090: Operating Transfers In Total	**418,569**	**0**	**0**	**0**	**0**	
260: Internal Srvc-Equip Maint B/S Total	**418,569**	**0**	**0**	**0**	**0**	
2601: Internal Srvc-Equip Maint Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(7,660)	(13,432)	0	0	0	
400: Investment/Property Revenues Tota	**(7,660)**	**(13,432)**	**0**	**0**	**0**	
900: Other Revenue						
6004 CNG Fuel	0	58,333	0	0	0	
6341 Revenues by Transfer	269,269	1,017,324	1,947,553	1,864,249	1,929,720	
900: Other Revenue Total	**269,269**	**1,075,657**	**1,947,553**	**1,864,249**	**1,929,720**	
2601: Internal Srvc-Equip Maint Rev Total	**261,609**	**1,062,225**	**1,947,553**	**1,864,249**	**1,929,720**	
Fleet Services Revenue Total	**680,178**	**1,062,225**	**1,947,553**	**1,864,249**	**1,929,720**	

Public Works
Fleet Services



FY 2009-2010

Fleet Services	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final
100: Personnel Services	757,162	874,937	931,128	933,769	936,755
200: Utility Comm. & Transportation	14,587	2,246	19,970	3,557	2,050
300: Supplies, Materials & Services	703,207	146,090	929,300	879,768	963,760
500: Equipment, Land & Structures	0	13,100	40,655	40,655	20,655
600: Special Payments	16,674	5,888	6,500	6,500	6,500
700: Interfund Transfers	(879,178)	0	0	0	0
900: Capital Projects	0	0	20,000	0	0
Fleet Services Total	**612,452**	**1,042,261**	**1,947,553**	**1,864,249**	**1,929,720**

STAFFING SUMMARY

	2006-07 Positions	2007-08 Positions	2008-09 Positions	2009-10 Authorized Positions	2009-10 Budgeted Positions
FLEET					
Equipment Service Worker	1	1	1	1	1
Fleets Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	3	4	4	4	4
Lead Equipment Mechanic	2	2	2	2	2
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Fleet Total	**10**	**11**	**11**	**11**	**11**

ACTIVITY:	**Fleet Services and Motor Pool**	**DIVISION:**	**Fleet and Facilities Services**
DEPARTMENT:	**Public Works**	**FUND:**	**Internal Services Fund**

ACTIVITY DESCRIPTION

The Fleet Services Section maintains a fleet of approximately 430 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing equipment and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic, and mechanical systems; welding/fabricating projects; providing preventative maintenance to all vehicles and equipment; overseeing the fleet management system and software; preparing vehicle purchase specifications; working with the City fleet coordinators from all departments/divisions and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

Activity goals are: 1) safe and reliable City vehicles and equipment; 2) maximum service life; and 3) a positive image for the City. This activity has six major elements:

- Administration – Direct, supervise, and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs – Repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance – Schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations – Purchase and provide parts, tires, gas and oil for vehicles and equipment. Coordinate administration of purchasing and disposition of vehicles and equipment, and oversee Fleet Policies and Procedures.
- Fabrication and Repair – Fabricate parts and equipment and perform welding and machine work as needed.
- Motor pool operations – Provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

SERVICE LEVEL ADJUSTMENTS

- None.

MAJOR 2008-09 ACCOMPLISHMENTS

- Completed Construction of new Fleet Transit Shop.
- Replaced four aging buses.
- Down-sized transit fleet through reduction of number of spare buses.

MAJOR 2009-10 OBJECTIVES

- Add shop security system.
- Replace aging shop equipment.

ACTIVITY: Fleet Services and Motor Pool **DIVISION:** Fleet and Facilities Services
DEPARTMENT: Public Works **FUND:** Internal Services Fund

PERFORMANCE MEASURES	2006-07	2007-08	2008-09
Vehicle and heavy equipment fleet size	420	430	430
Work order tasks completed	6,102	6,277	8,159
Smog certifications	56	73	65
Services/safety checks/tune-ups	833	1,018	1,266

RELATED COST CENTER(S)

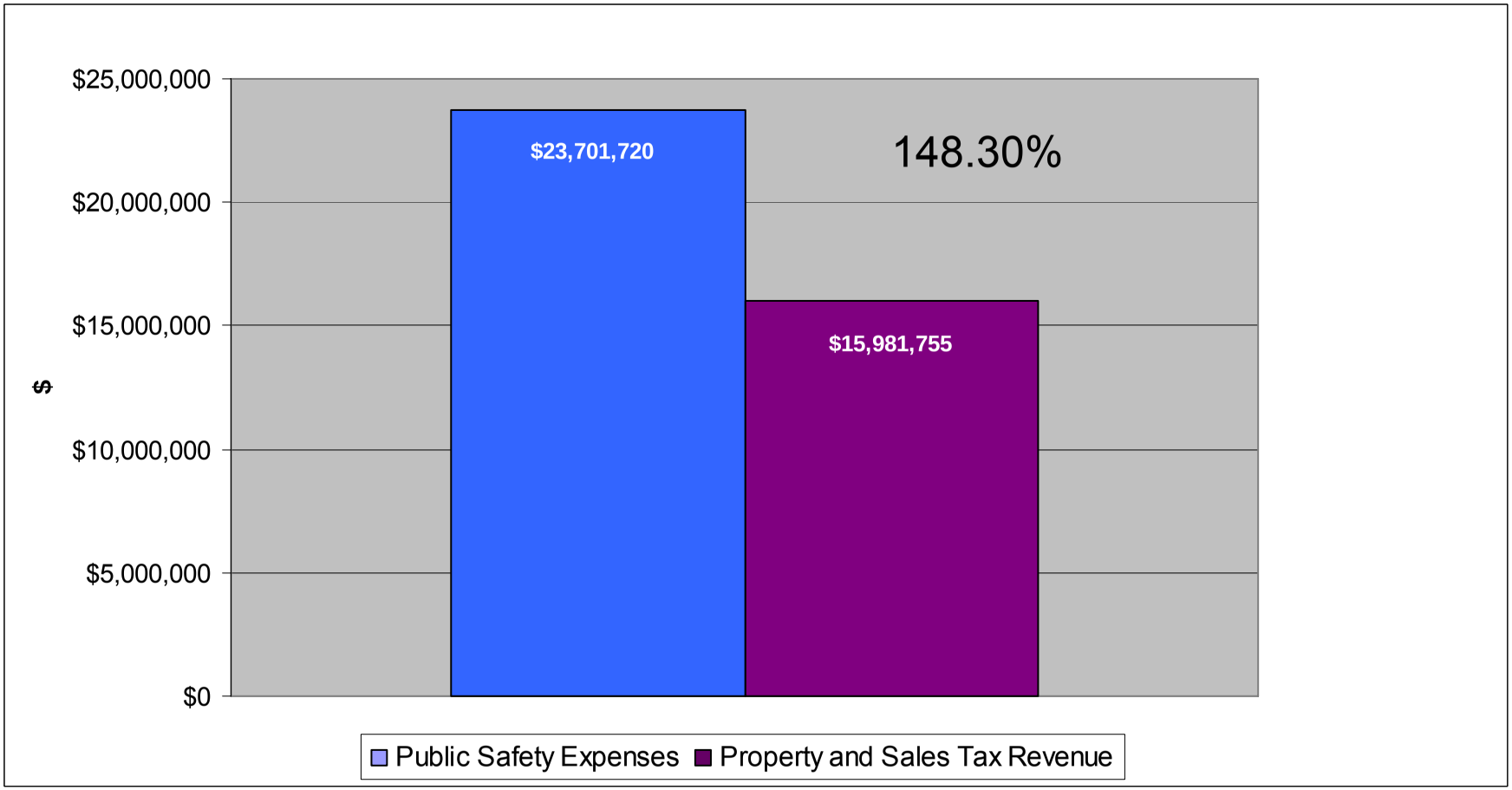
- 260561

Fleet Services	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7101 Regular emp salary	486,629	516,511	544,743	544,743	531,985	Employee contributions
7102 Overtime	1,174	2,279	3,000	3,000	3,000	
7103 Part time salary	4,042	0	0	0	0	
7109 Incentive pay	1,413	2,024	1,995	1,995	2,440	
7111 Workers comp	28,346	36,220	36,300	36,300	40,260	
7112 Medical insurance	90,284	102,420	119,659	119,659	131,930	
7113 Dental insurance	8,649	8,920	11,000	11,000	11,000	
7114 Vision care	2,338	2,445	2,750	2,750	2,750	
7115 Medicare insurance	7,128	7,546	7,897	7,897	7,715	
7121 Service contribution-PERS	93,462	98,915	103,800	103,800	99,625	Employee contributions
7122 Social security payments	251	0	0	0	0	
7123 Deferred comp	11,855	12,438	11,057	11,057	10,985	
7124 LI & AD & D	1,146	922	1,553	1,553	1,450	
7125 Unemployment insurance	1,312	1,384	1,525	1,525	1,865	
7128 LTD	6,171	6,541	6,939	6,939	6,780	
7129 Chiropractic	462	522	550	550	610	
7130 Insurance refund	1,364	1,173	1,300	1,300	0	
7131 Other benefits	11,136	14,380	14,488	14,488	20,680	
7189 Transfer Out	0	60,297	62,572	65,213	63,680	
100: Personnel Services	**757,162**	**874,937**	**931,128**	**933,769**	**936,755**	
7201 Postage	284	680	450	450	400	
7202 Telephone	568	776	600	1,000	1,000	
7203 Cellular phone charges	726	790	800	650	650	
7211 Electricity	13,009	0	18,120	1,457	0	Moved to Transit
200: Utility Comm. & Transportation	**14,587**	**2,246**	**19,970**	**3,557**	**2,050**	
7301 Printing,binding,duplication	34	328	500	14	200	
7302 Photocopying	109	121	50	50	50	
7304 Laundry & dry cleaning	2,211	1,930	2,100	2,000	2,250	
7305 Uniforms	2,413	2,732	2,400	2,200	2,500	
7306 Safety Equipment	1,622	4,030	5,000	5,000	3,700	
7307 Office supplies	1,582	1,283	1,750	1,750	1,000	
7308 Books & periodicals	20	0	200	100	100	
7309 Membership & dues	164	134	200	200	200	
7313 Information systems software	2,231	2,136	2,000	2,479	2,750	
7314 Business expense	520	184	200	200	300	
7315 Conference expense	1,338	1,792	4,175	2,000	0	
7322 Rental of equipment	7,758	3,879	3,880	0	0	
7323 Professional services	1,554	3,654	4,200	1,000	4,200	
7330 Repairs to comm equip	110	100	120	120	120	
7331 Repairs to Mach & equip	4,599	152	120	2,600	2,800	
7333 Repairs to vehicles	280,597	103,012	330,430	330,000	400,000	
7335 Sublet service contracts	12,976	7,827	8,000	8,000	8,000	
7336 Car wash	8,068	8,663	8,850	10,000	10,000	

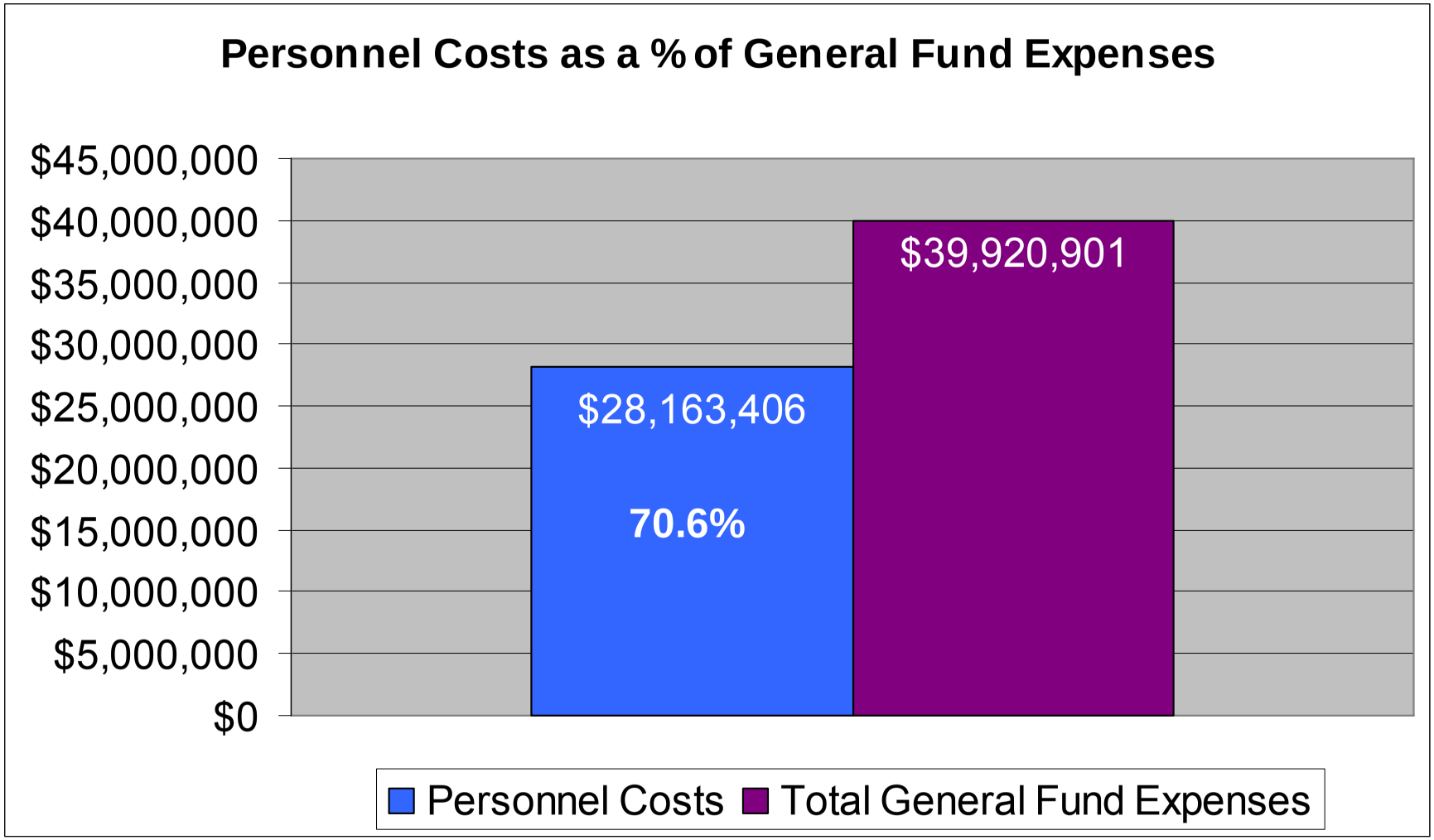
Fleet Services	2006-2007 Actuals	2007-2008 Actuals	2008-2009 Budget	2008-2009 Estimated Actuals	2009-2010 Final	Comments
7343 PL & PD insurance	20,946	22,110	7,975	7,975	21,570	
7351 Motor veh fuel, lube	330,414	(42,615)	521,465	480,000	480,000	
7352 Special dept materials	14,036	15,448	15,700	14,000	14,000	
7353 Janitorial supplies	46	386	300	300	300	
7355 General supplies	1,511	1,256	1,125	1,680	1,500	
7358 Training & education	4,484	1,458	1,480	1,200	1,240	
7359 Small tools and equip	3,792	6,055	6,450	6,450	6,450	
7360 Overtime meals	0	0	100	100	0	
7363 Employees physical exams	0	0	330	150	330	
7399 Supplies, mat & services	72	35	200	200	200	
300: Supplies, Materials & Services	**703,207**	**146,090**	**929,300**	**879,768**	**963,760**	
7700 Equipment, Land & Structures	0	0	20,000	0	0	
7719 Other equip	0	0	0	20,000	0	
7789 Transfer Out	0	13,100	20,655	20,655	20,655	
500: Equipment, Land & Structures	**0**	**13,100**	**40,655**	**40,655**	**20,655**	
8099 Special payments	16,674	5,888	6,500	6,500	6,500	
600: Special Payments	**16,674**	**5,888**	**6,500**	**6,500**	**6,500**	
8198 Transfer In	(879,178)	0	0	0	0	
700: Interfund Transfers	**(879,178)**	**0**	**0**	**0**	**0**	
1820 Construction in Progress-CY	0	0	20,000	0	0	
900: Capital Projects	**0**	**0**	**20,000**	**0**	**0**	
Fleet Services Total	**612,452**	**1,042,261**	**1,947,553**	**1,864,249**	**1,929,720**	

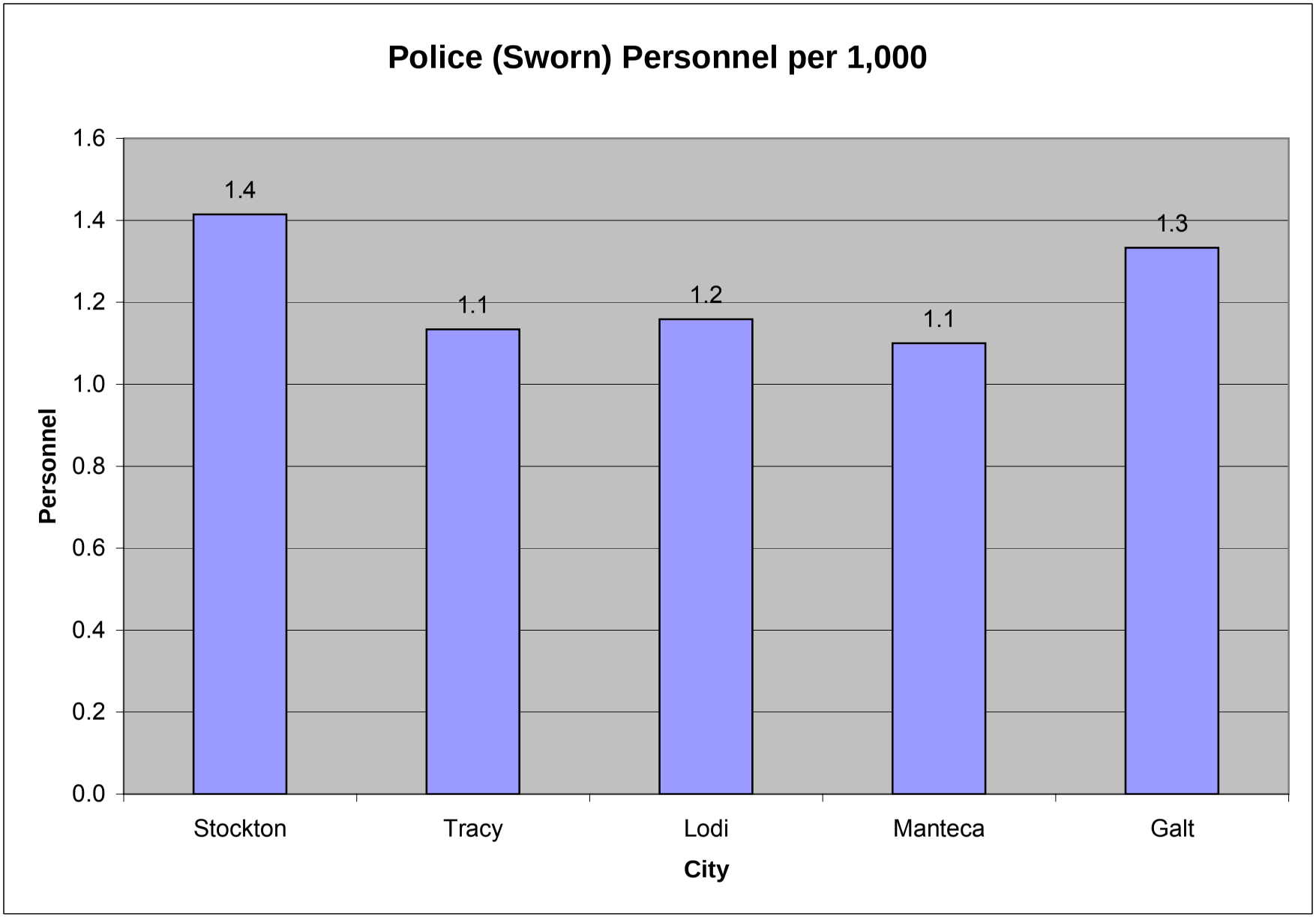
FY 2009/10 Budget

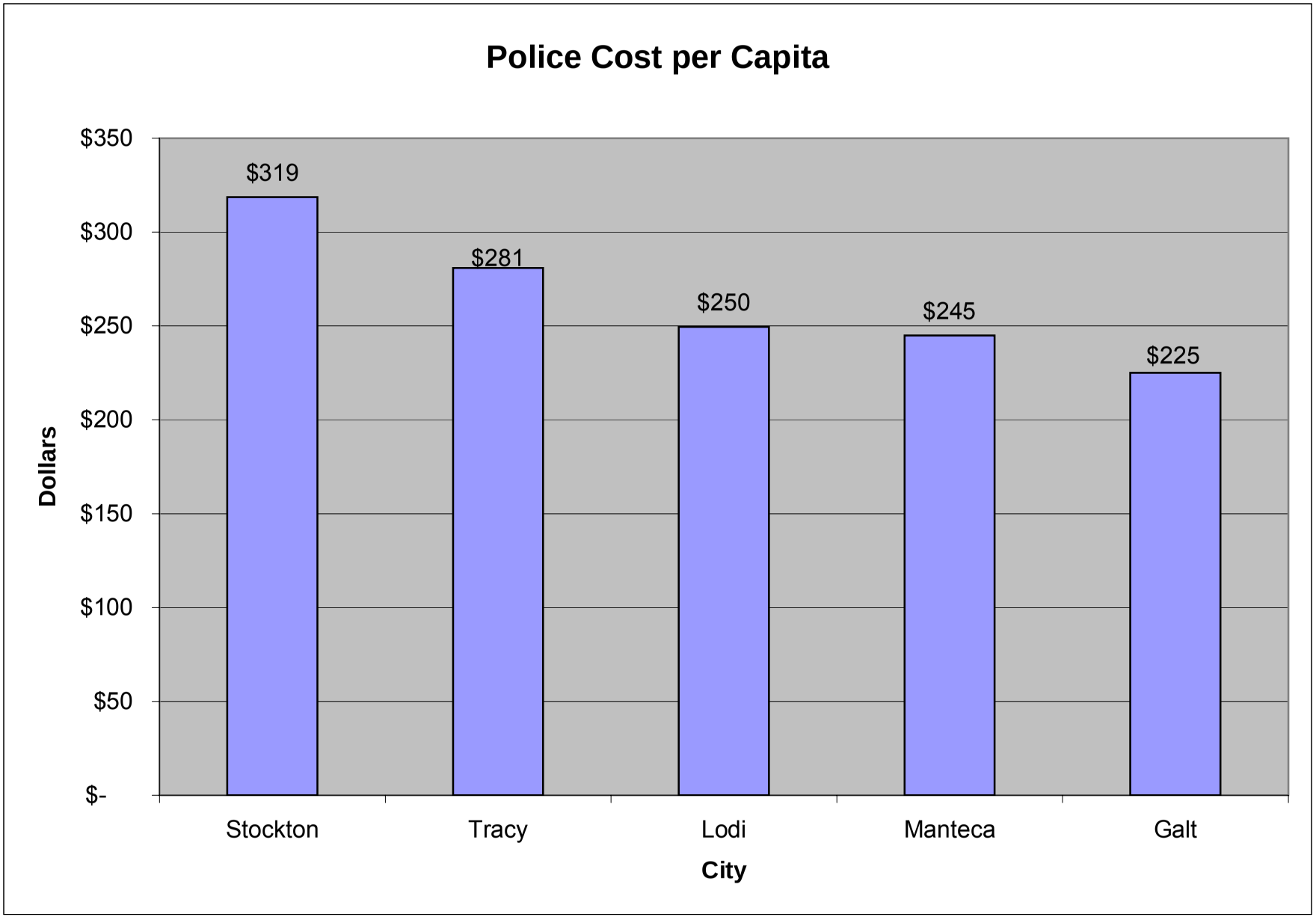
Public Safety Budget vs. Property and Sales tax totals

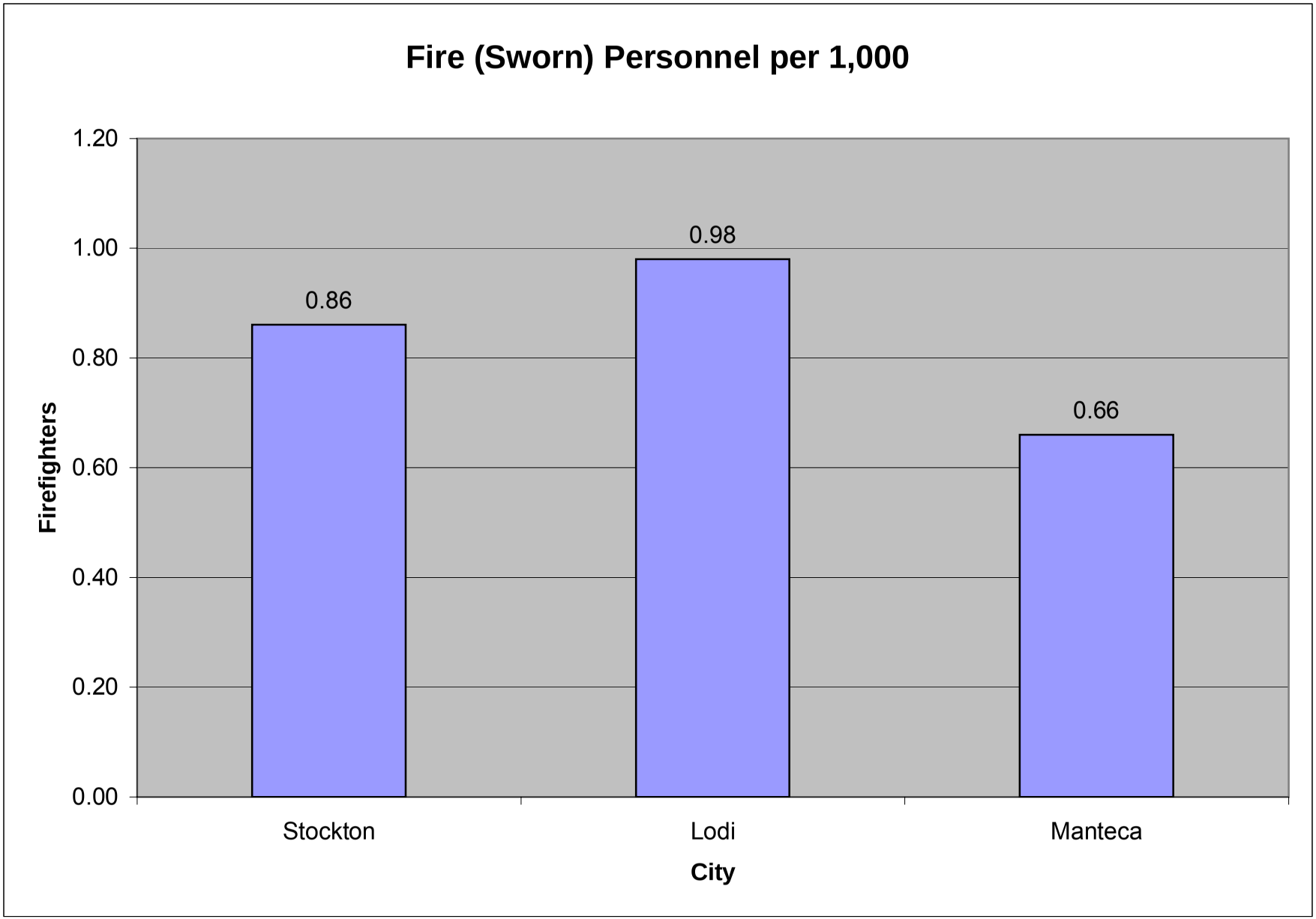


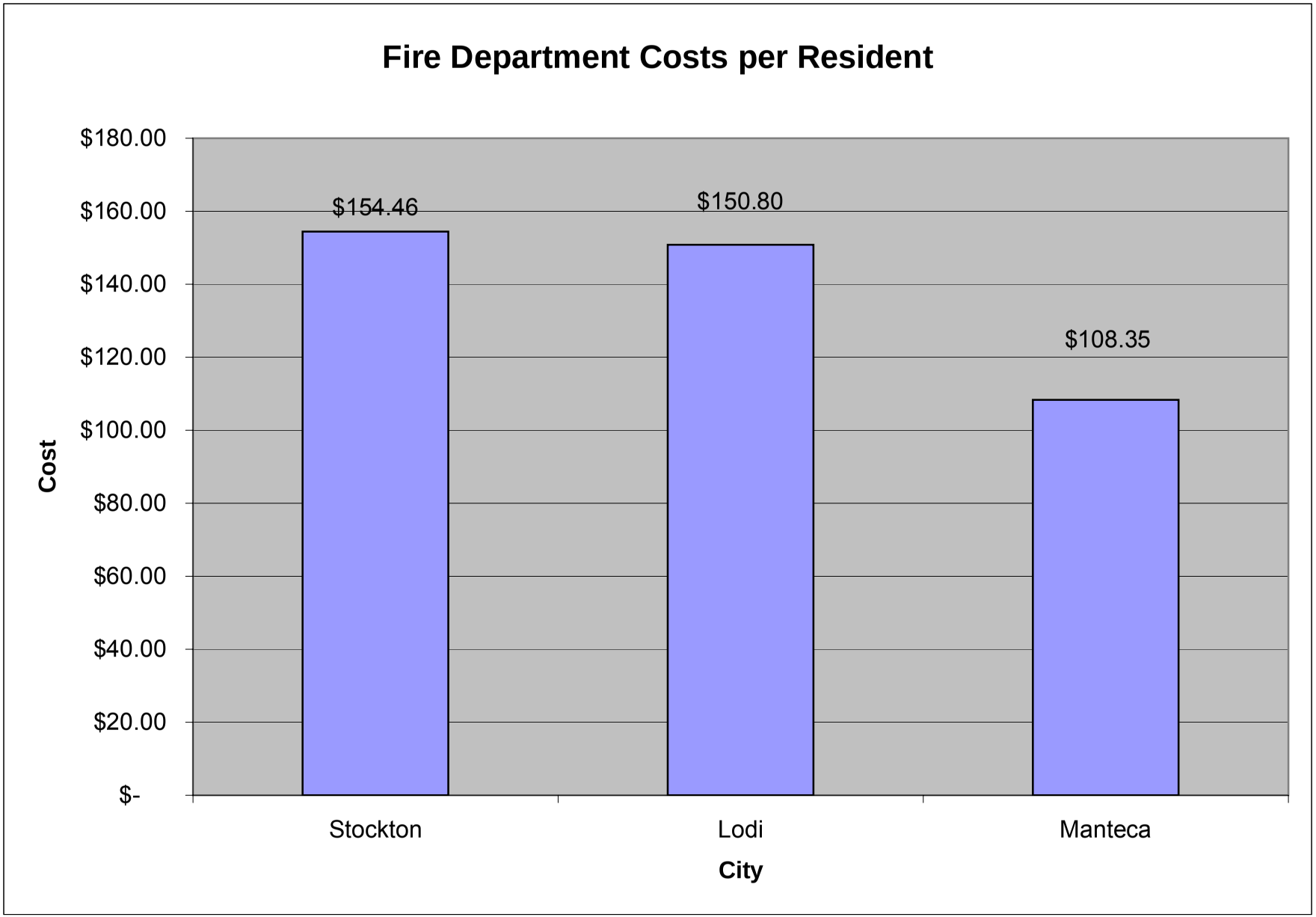
FY 2009/10 Budget

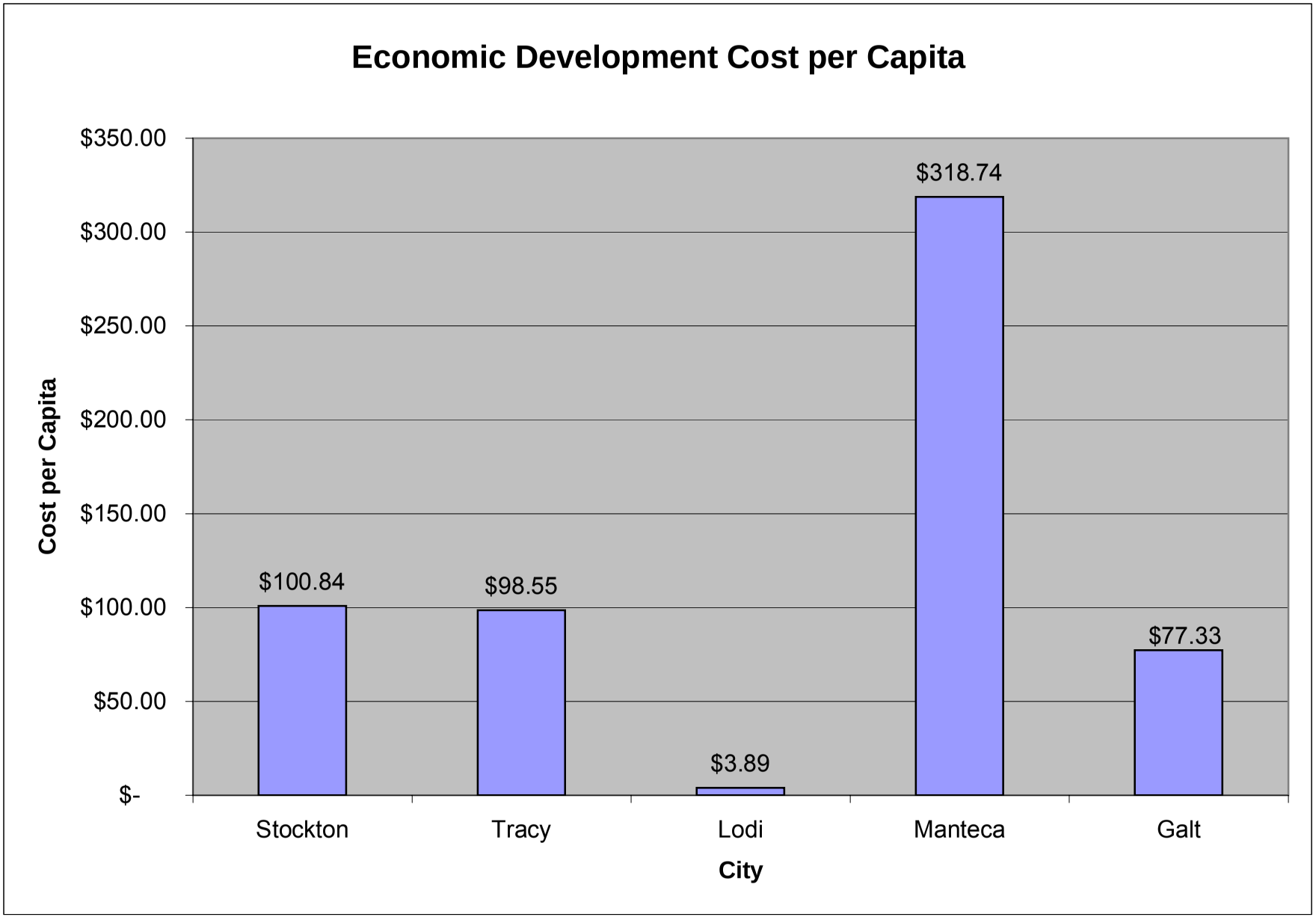


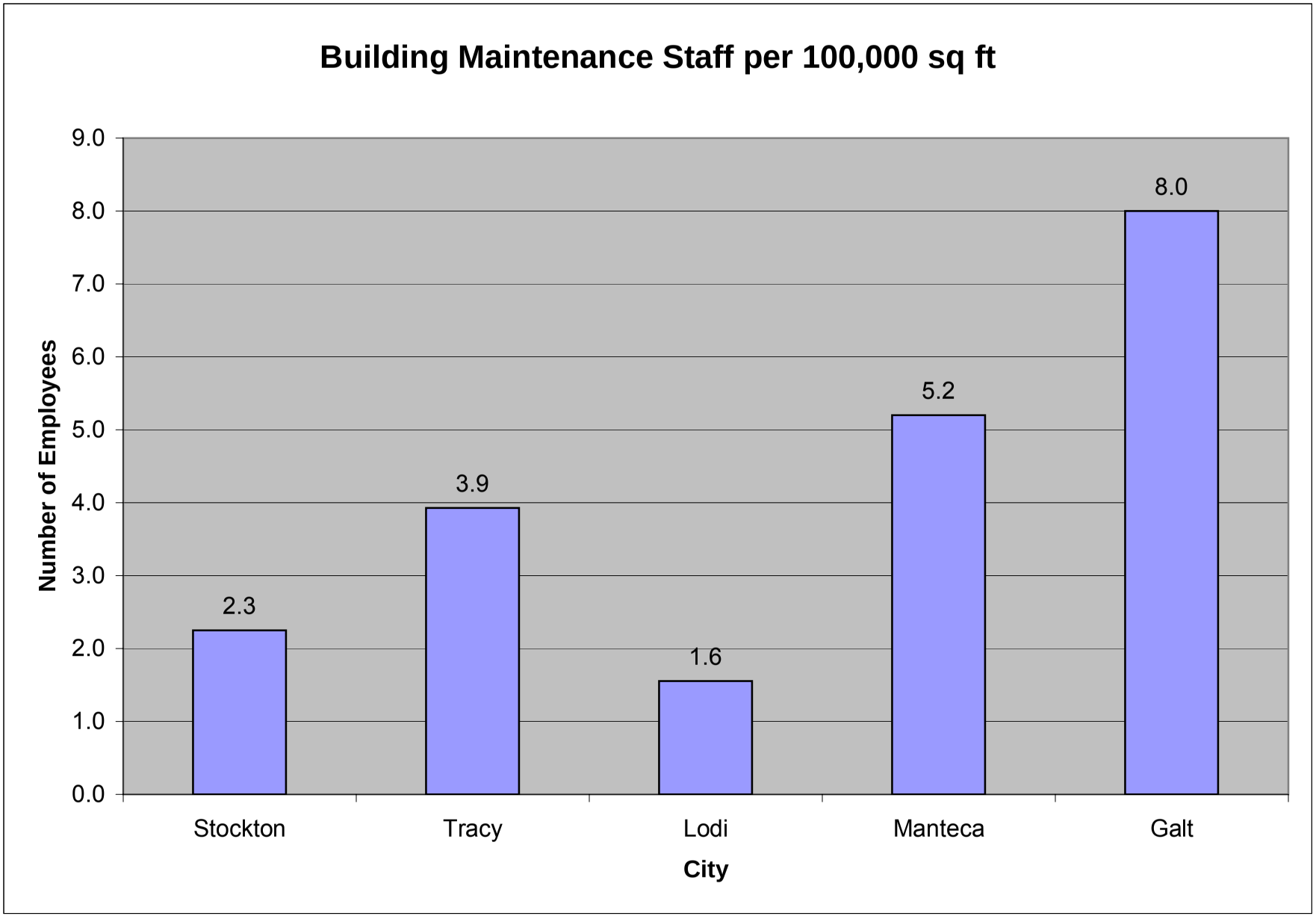

Police (Sworn) Personnel per 1,000
Personnel
1.6
1.4
1.2
1.0
0.8
0.6
0.4
0.2
0.0
1.4
1.1
1.2
1.1
1.3
Stockton
Tracy
Lodi
Manteca
Galt
City

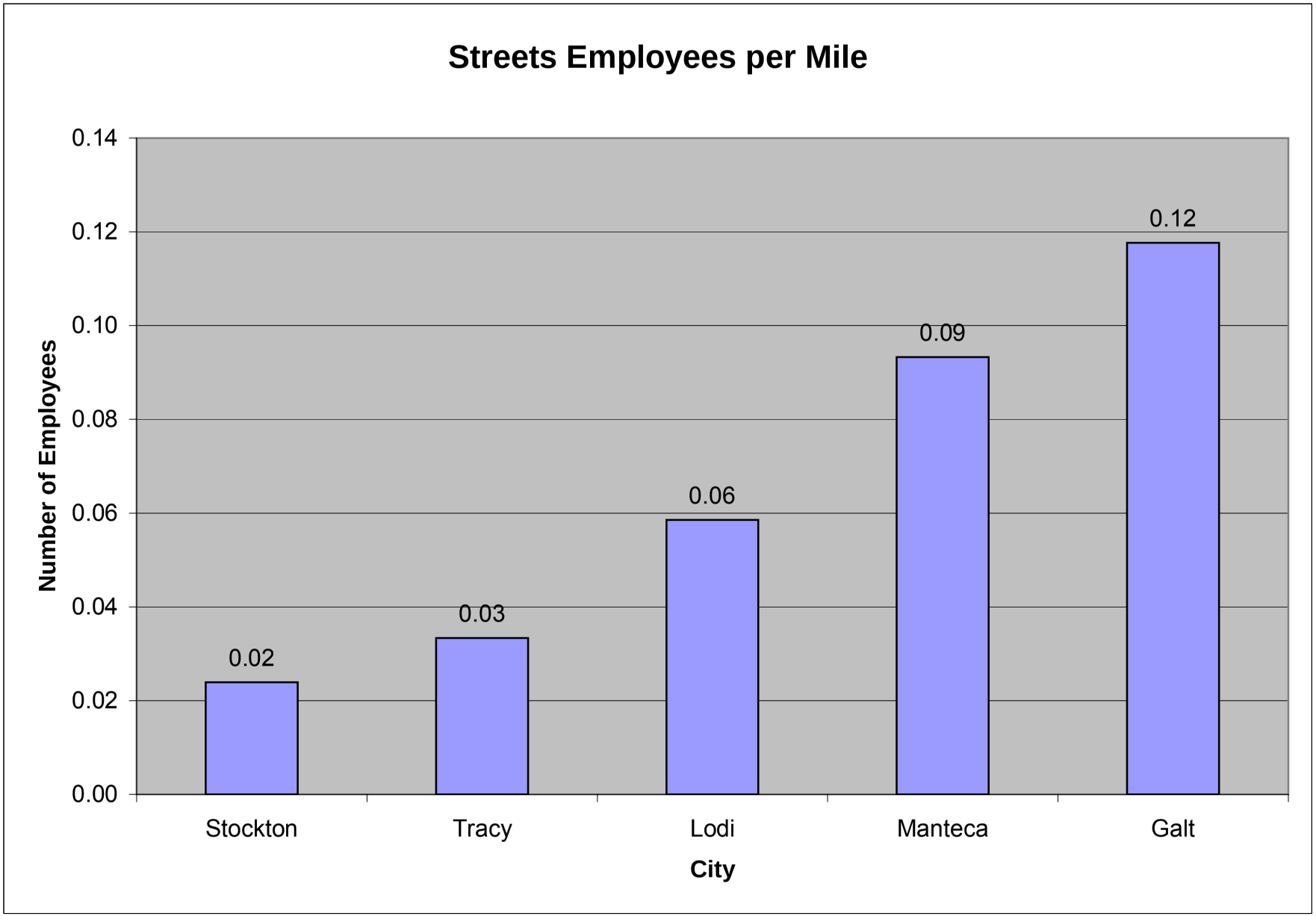

Police Cost per Capita
$350
$300
$250
$200
$150
$100
$50
$-
Dollars
$319
$281
$250
$245
$225
Stockton
Tracy
Lodi
Manteca
Galt
City

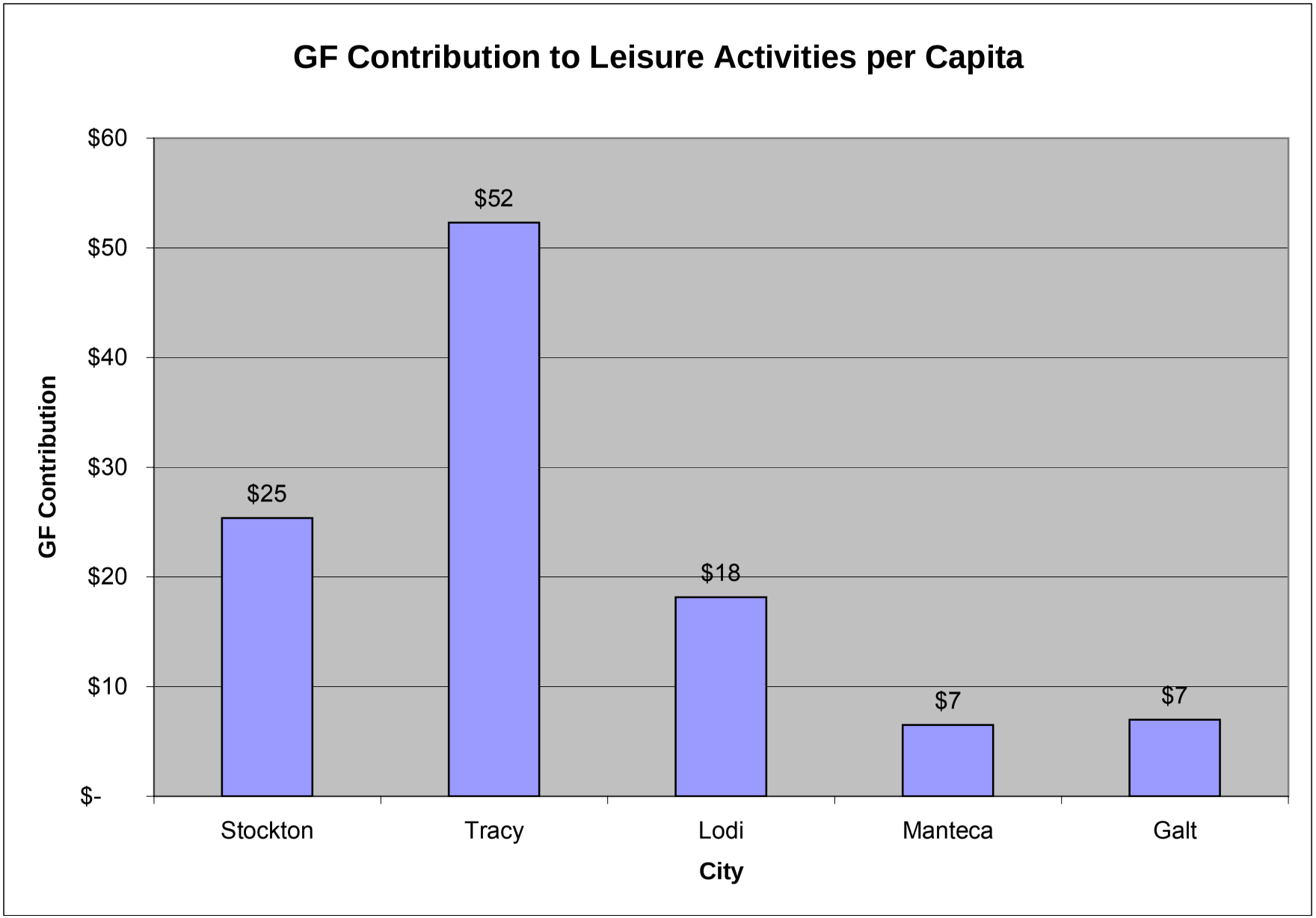

Fire (Sworn) Personnel per 1,000
1.20
1.00
0.80
0.60
0.40
0.20
0.00
Firefighters
0.86
0.98
0.66
Stockton
Lodi
Manteca
City

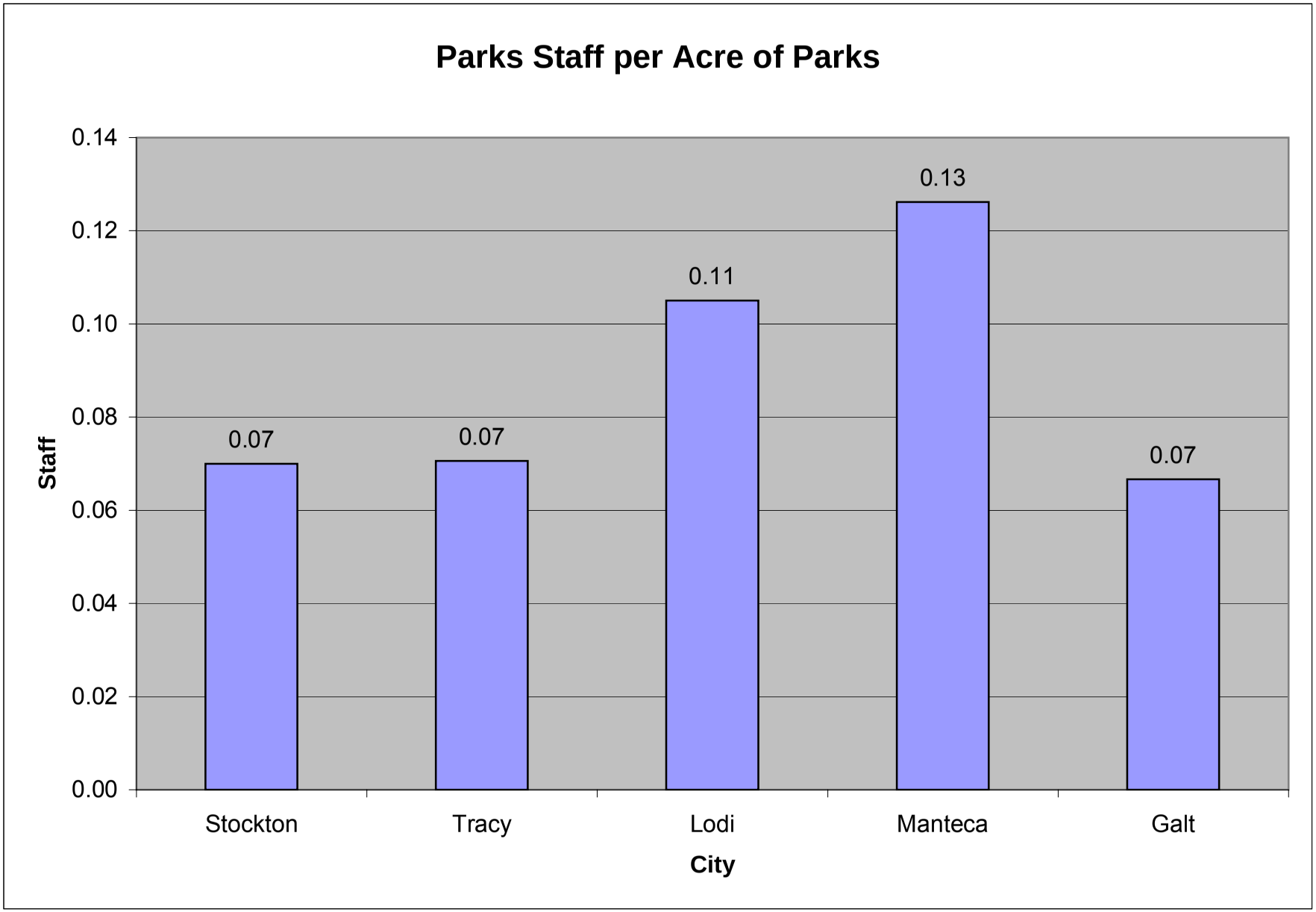

Fire Department Costs per Resident
$180.00
$160.00
$140.00
$120.00
$100.00
$80.00
$60.00
$40.00
$20.00
$-
Cost
$154.46
$150.80
$108.35
Stockton
Lodi
Manteca
City

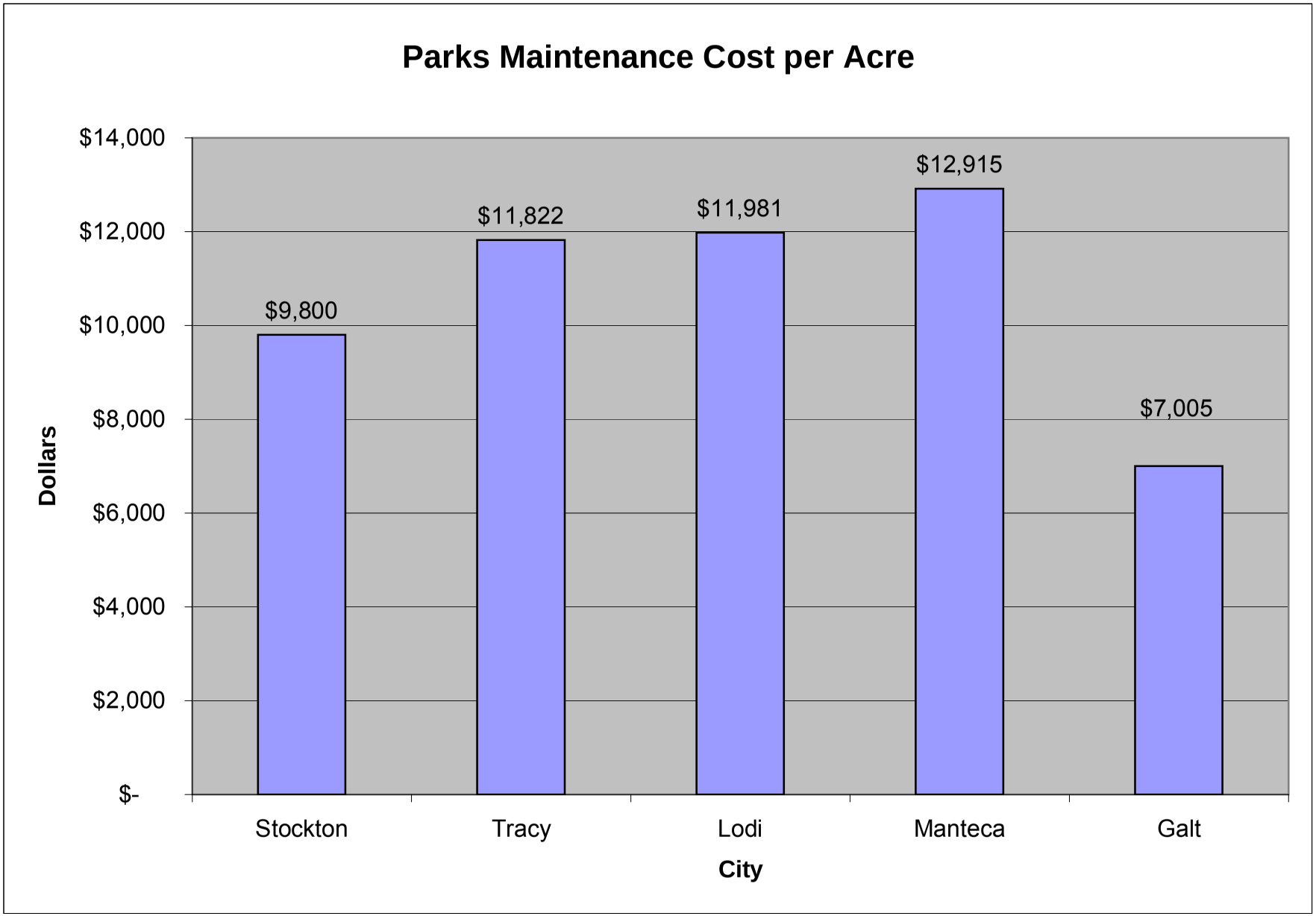

Economic Development Cost per Capita
Cost per Capita
$350.00
$300.00
$250.00
$200.00
$150.00
$100.00
$50.00
$-
$100.84
$98.55
$3.89
$318.74
$77.33
Stockton
Tracy
Lodi
Manteca
Galt
City

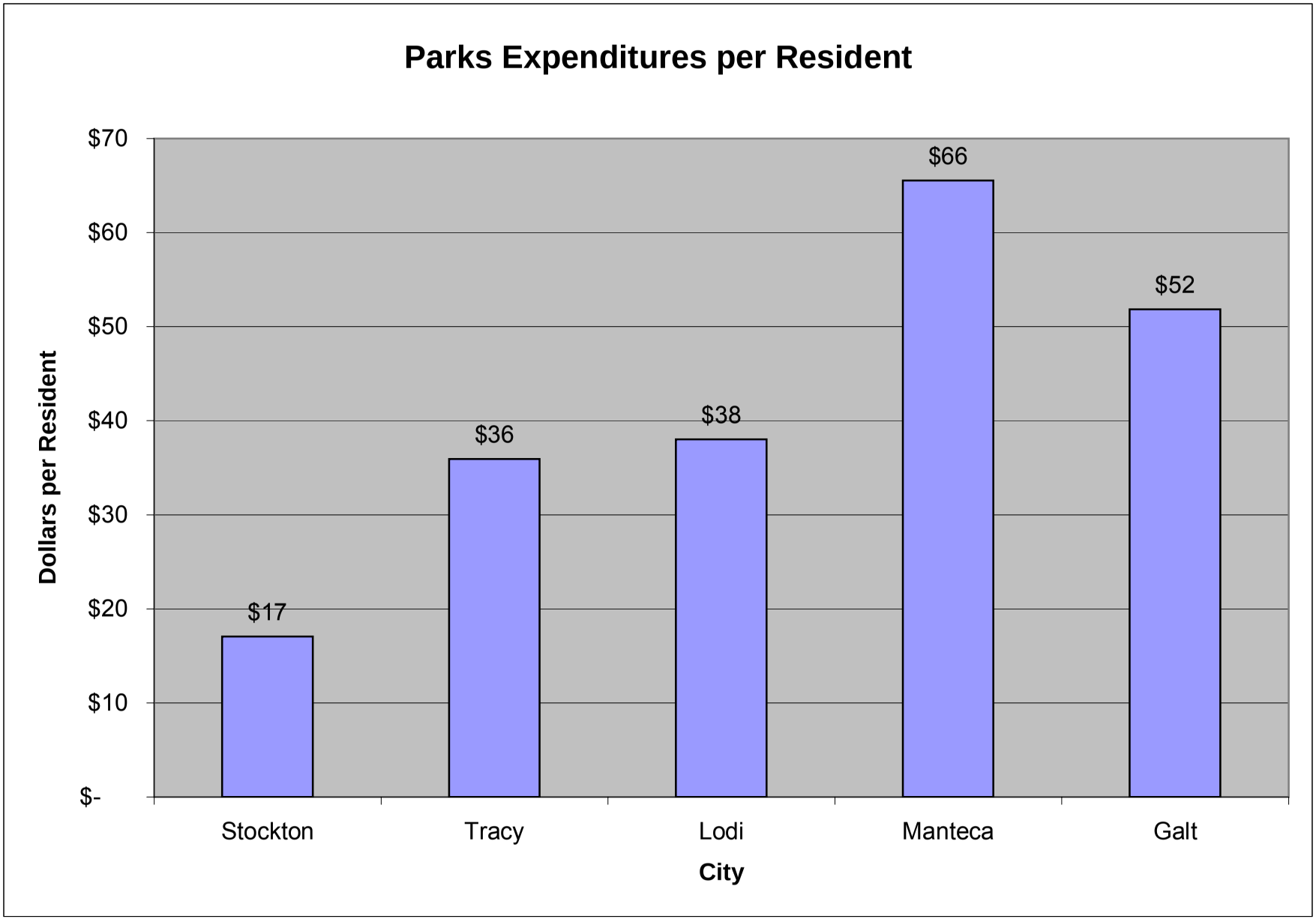

Building Maintenance Staff per 100,000 sq ft
Number of Employees
9.0
8.0
7.0
6.0
5.0
4.0
3.0
2.0
1.0
0.0
2.3
3.9
1.6
5.2
8.0
Stockton
Tracy
Lodi
Manteca
Galt
City


Streets Employees per Mile
Number of Employees
0.14
0.12
0.10
0.08
0.06
0.04
0.02
0.00
0.02
0.03
0.06
0.09
0.12
Stockton
Tracy
Lodi
Manteca
Galt
City


GF Contribution to Leisure Activities per Capita
GF Contribution
$60
$50
$40
$30
$20
$10
$-
$25
$52
$18
$7
$7
Stockton
Tracy
Lodi
Manteca
Galt
City


Parks Staff per Acre of Parks
0.14
0.12
0.10
0.08
0.06
0.04
0.02
0.00
Staff
0.07
0.07
0.11
0.13
0.07
Stockton
Tracy
Lodi
Manteca
Galt
City


Parks Maintenance Cost per Acre
$14,000
$12,000
$10,000
$8,000
$6,000
$4,000
$2,000
$-
Dollars
$9,800
$11,822
$11,981
$12,915
$7,005
Stockton
Tracy
Lodi
Manteca
Galt
City


Parks Expenditures per Resident
Dollars per Resident
$70
$60
$50
$40
$30
$20
$10
$-
$17
$36
$38
$66
$52
Stockton
Tracy
Lodi
Manteca
Galt
City

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Accountant I	344	4361.87	4579.97	4808.97	5049.41	5301.89
Accountant II	348	4797.90	5037.75	5289.68	5554.18	5831.86
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Administrative Records Clerk - Conf	312	2829.99	2971.48	3120.06	3276.06	3439.86
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Aquatics Coordinator	440	3381.11	3550.17	3727.68	3914.06	4109.76
Art & Events Coordinator	115	4452.16	4674.80	4908.59	5154.01	5411.68
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Assistant Electric Utility Director	419	9349.01	9816.46	10307.28	10822.64	11363.77
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Assistant Streets & Drainage Manager	112	5575.95	5854.67	6147.46	6454.82	6777.55
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Budget Manager	439	7460.54	7833.56	8225.24	8636.50	9068.33
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Buyer	76	3939.96	4136.96	4343.80	4560.99	4789.04
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
City Attorney	96					11666.67
City Clerk	97					8448.67
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
City Manager	103					13333.33
Community Center Director	114					8872.07
Community Development Director	111					10595.00
Community Improvement Manager	117	6887.27	7231.54	7593.17	7972.82	8371.47
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Community Improvement Officer II	118	4120.43	4326.45	4542.77	4769.91	5008.41
Community Service Officer-P.D.	109	3480.93	3654.98	3837.73	4029.62	4231.10
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Construction/Maintenance Supervisor	119	7078.24	7430.97	7802.77	8193.81	8602.19
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Deputy City Attorney I	99	4790.99	5030.53	5282.06	5546.16	5823.47
Deputy City Attorney II	100	7331.18	7697.74	8082.63	8486.76	8911.10
Deputy City Manager	49					12083.33
Dispatch Supervisor	129	4689.37	4923.85	5170.04	5428.54	5699.96
Dispatcher/Jailer	126	3883.57	4077.74	4281.64	4495.72	4720.50
Distribution Planner	152	6433.09	6755.49	7093.32	7448.48	7819.93
Distribution Planning Supervisor	151	7078.24	7430.97	7802.77	8193.81	8602.19
Electric Apparatus Mechanic	136	5593.12	5872.88	6167.89	6475.73	6800.73
Electric Foreman/Forewoman	240	6433.09	6755.49	7093.32	7448.48	7819.93
Electric Line Apprentice I	236	4413.07	4633.20	4865.47	5108.13	5364.67
Electric Lineman/Linewoman	237	5593.12	5872.88	6167.89	6475.73	6800.73
Electric Meter Technician	145	6298.76	6613.36	6942.69	7291.09	7654.40

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electric Systems Supervisor	140	6490.79	6815.34	7156.10	7513.91	7889.60
Electric Troubleshooter	146	5724.68	6011.72	6311.41	6628.27	6959.68
Electric Utility Director	417					13264.25
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Electrical Drafting Technician	143	4713.28	4949.19	5195.84	5456.01	5729.01
Electrical Technician	138	5813.25	6103.24	6408.13	6727.93	7064.72
Electrician	153	5535.63	5811.27	6101.38	6406.35	6728.04
Energy Specialist	150	2947.05	3094.40	3249.12	3411.58	3582.16
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Facilities Maintenance Worker	81	3340.70	3507.73	3683.12	3867.27	4060.64
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Financial Services Manager	50	7460.54	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Battalion Chief - 112 Hrs	190	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Captain	177	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - 80 Hours	178	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - Acting	179	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Chief	180					10784.80
Fire Division Chief	90	8867.44	9310.81	9776.35	10265.17	10778.43
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Fire Engineer	183	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Engineer - 80 Hours	182	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Fighter I	185					4029.77
Fire Fighter I - 112 Hours	184					4029.77
Fire Fighter II	186	4442.79	4664.93	4898.17	5143.08	5400.23
Fire Inspector	187	5400.28	5670.30	5953.81	6251.50	6564.08
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Human Resources Manager	295	7460.54	7833.56	8225.24	8636.50	9068.33
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Information Systems Analyst	18	5214.92	5475.67	5749.46	6036.93	6338.78
Information Systems Coordinator	19	5355.37	5623.10	5904.22	6199.42	6509.43
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Laboratory Services Supervisor	352	5009.46	5259.93	5522.93	5799.07	6089.03
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Lead Dispatcher/Jailer	128	4077.71	4281.60	4495.68	4720.47	4956.48
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Literacy Services Coordinator	224	3624.41	3805.63	3995.92	4194.49	4405.49
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Management Analyst I	437	4342.85	4559.95	4788.04	5027.36	5278.76
Management Analyst II	438	4776.43	5015.25	5265.96	5529.36	5805.78
Management Analyst Trainee	441	3948.04	4145.45	4352.72	4570.35	4798.87
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Meter Reader	267	3188.71	3348.14	3515.55	3691.33	3875.89
Metering Electrician	144	5724.68	6011.72	6311.41	6628.27	6959.68
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Park Superintendent	285	5829.40	6120.79	6426.88	6748.22	7085.62
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Parks & Recreation Director	330					8872.07
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Planning Manager	459	7041.86	7393.95	7763.64	8151.83	8559.42
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Police Chief	300					13169.63
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Public Works Director	317					11426.50
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Recreation Supervisor	337	4452.16	4674.80	4908.59	5154.01	5411.68
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Senior Customer Service Representative	351	3118.90	3274.84	3438.59	3610.51	3791.04
Senior Electric Troubleshooter	147	6298.76	6613.36	6942.69	7291.09	7654.40
Senior Electric Utility Rate Analyst	148	6745.21	7082.44	7436.58	7808.42	8198.87
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Senior Planner	209	5777.98	6066.91	6370.20	6688.77	7023.19

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Senior Plant & Equipment Mechanic	434	4148.26	4355.69	4573.47	4802.14	5042.24
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Senior Services Coordinator	339	4452.21	4674.83	4908.57	5153.99	5411.69
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Senior Traffic Engineer	42	6559.00	6887.15	7231.44	7593.20	7972.46
Special Services Manager	311	4452.24	4674.75	4908.56	5153.91	5411.66
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Streets & Drainage Manager	387	6120.87	6426.83	6748.22	7085.64	7439.90
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Code/Comm.Improvement Ofc.	110	4738.48	4975.41	5224.17	5485.38	5759.65
Supervising Librarian	223	5409.25	5679.66	5963.69	6261.89	6574.95
Transportation Manager	23	5829.40	6120.79	6426.88	6748.22	7085.62
Tree Operations Supervisor	410	4436.94	4658.79	4891.73	5136.31	5393.13
Utility Billing & Collections Supervisor	356	4117.89	4323.79	4539.98	4766.98	5005.33
Utility Equipment Specialist	457	4864.08	5107.96	5364.15	5631.43	5913.79
Utility Operations Supervisor	248	7745.27	8132.52	8539.17	8966.11	9414.41
Utility Service Operator - Relief	137	6937.67	7284.33	7648.68	8030.88	8432.49
Utility Service Operator I	421	5255.12	5517.89	5794.01	6083.13	6387.85
Utility Service Operator II	420	6306.04	6619.60	6953.27	7299.76	7666.36
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Wastewater Treatment Superintendent	424	6617.49	6948.36	7295.78	7660.57	8043.60
Water Services Manager	357	7479.85	7853.84	8246.53	8658.86	9091.81
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Water/Wastewater Superintendent	433	6617.49	6948.36	7295.78	7660.57	8043.60
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
City Manager	103					13333.33
Electric Utility Director	417					13264.25
Police Chief	300					13169.63
Deputy City Manager	49					12083.33
City Attorney	96					11666.67
Public Works Director	317					11426.50
Assistant Electric Utility Director	419	9349.01	9816.46	10307.28	10822.64	11363.77
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
Fire Chief	180					10784.80
Fire Division Chief	90	8867.44	9310.81	9776.35	10265.17	10778.43
Community Development Director	111					10595.00
Utility Operations Supervisor	248	7745.27	8132.52	8539.17	8966.11	9414.41
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Water Services Manager	357	7479.85	7853.84	8246.53	8658.86	9091.81
Budget Manager	439	7460.54	7833.56	8225.24	8636.50	9068.33
Financial Services Manager	50	7460.54	7833.56	8225.24	8636.50	9068.33
Human Resources Manager	295	7460.54	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Battalion Chief - 112 Hrs	190	7389.53	7759.01	8146.96	8554.31	8982.03
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Deputy City Attorney II	100	7331.18	7697.74	8082.63	8486.76	8911.10
Community Center Director	114					8872.07
Parks & Recreation Director	330					8872.07
Construction/Maintenance Supervisor	119	7078.24	7430.97	7802.77	8193.81	8602.19
Distribution Planning Supervisor	151	7078.24	7430.97	7802.77	8193.81	8602.19
Planning Manager	459	7041.86	7393.95	7763.64	8151.83	8559.42
City Clerk	97					8448.67
Utility Service Operator - Relief	137	6937.67	7284.33	7648.68	8030.88	8432.49
Community Improvement Manager	117	6887.27	7231.54	7593.17	7972.82	8371.47
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Senior Electric Utility Rate Analyst	148	6745.21	7082.44	7436.58	7808.42	8198.87
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Wastewater Treatment Superintendent	424	6617.49	6948.36	7295.78	7660.57	8043.60
Water/Wastewater Superintendent	433	6617.49	6948.36	7295.78	7660.57	8043.60
Senior Traffic Engineer	42	6559.00	6887.15	7231.44	7593.20	7972.46
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Electric Systems Supervisor	140	6490.79	6815.34	7156.10	7513.91	7889.60
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Distribution Planner	152	6433.09	6755.49	7093.32	7448.48	7819.93
Electric Foreman/Forewoman	240	6433.09	6755.49	7093.32	7448.48	7819.93
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Utility Service Operator II	420	6306.04	6619.60	6953.27	7299.76	7666.36
Electric Meter Technician	145	6298.76	6613.36	6942.69	7291.09	7654.40
Senior Electric Troubleshooter	147	6298.76	6613.36	6942.69	7291.09	7654.40
Streets & Drainage Manager	387	6120.87	6426.83	6748.22	7085.64	7439.90
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Fire Captain	177	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - 80 Hours	178	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - Acting	179	5953.81	6251.50	6564.07	6892.27	7236.89

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Park Superintendent	285	5829.40	6120.79	6426.88	6748.22	7085.62
Transportation Manager	23	5829.40	6120.79	6426.88	6748.22	7085.62
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Electrical Technician	138	5813.25	6103.24	6408.13	6727.93	7064.72
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Senior Planner	209	5777.98	6066.91	6370.20	6688.77	7023.19
Electric Troubleshooter	146	5724.68	6011.72	6311.41	6628.27	6959.68
Metering Electrician	144	5724.68	6011.72	6311.41	6628.27	6959.68
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Electric Apparatus Mechanic	136	5593.12	5872.88	6167.89	6475.73	6800.73
Electric Lineman/Linewoman	237	5593.12	5872.88	6167.89	6475.73	6800.73
Assistant Streets & Drainage Manager	112	5575.95	5854.67	6147.46	6454.82	6777.55
Electrician	153	5535.63	5811.27	6101.38	6406.35	6728.04
Supervising Librarian	223	5409.25	5679.66	5963.69	6261.89	6574.95
Fire Inspector	187	5400.28	5670.30	5953.81	6251.50	6564.08
Information Systems Coordinator	19	5355.37	5623.10	5904.22	6199.42	6509.43
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Utility Service Operator I	421	5255.12	5517.89	5794.01	6083.13	6387.85
Information Systems Analyst	18	5214.92	5475.67	5749.46	6036.93	6338.78
Fire Engineer	183	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Engineer - 80 Hours	182	5143.13	5400.28	5670.30	5953.81	6251.50
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Laboratory Services Supervisor	352	5009.46	5259.93	5522.93	5799.07	6089.03
Utility Equipment Specialist	457	4864.08	5107.96	5364.15	5631.43	5913.79
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Accountant II	348	4797.90	5037.75	5289.68	5554.18	5831.86
Deputy City Attorney I	99	4790.99	5030.53	5282.06	5546.16	5823.47
Management Analyst II	438	4776.43	5015.25	5265.96	5529.36	5805.78
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Supervising Code/Comm.Improvement Ofc.	110	4738.48	4975.41	5224.17	5485.38	5759.65
Electrical Drafting Technician	143	4713.28	4949.19	5195.84	5456.01	5729.01
Dispatch Supervisor	129	4689.37	4923.85	5170.04	5428.54	5699.96
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Senior Services Coordinator	339	4452.21	4674.83	4908.57	5153.99	5411.69
Art & Events Coordinator	115	4452.16	4674.80	4908.59	5154.01	5411.68
Recreation Supervisor	337	4452.16	4674.80	4908.59	5154.01	5411.68
Special Services Manager	311	4452.24	4674.75	4908.56	5153.91	5411.66

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Fire Fighter II	186	4442.79	4664.93	4898.17	5143.08	5400.23
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Tree Operations Supervisor	410	4436.94	4658.79	4891.73	5136.31	5393.13
Electric Line Apprentice I	236	4413.07	4633.20	4865.47	5108.13	5364.67
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Accountant I	344	4361.87	4579.97	4808.97	5049.41	5301.89
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Management Analyst I	437	4342.85	4559.95	4788.04	5027.36	5278.76
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Senior Plant & Equipment Mechanic	434	4148.26	4355.69	4573.47	4802.14	5042.24
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Community Improvement Officer II	118	4120.43	4326.45	4542.77	4769.91	5008.41
Utility Billing & Collections Supervisor	356	4117.89	4323.79	4539.98	4766.98	5005.33
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Lead Dispatcher/Jailer	128	4077.71	4281.60	4495.68	4720.47	4956.48
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Management Analyst Trainee	441	3948.04	4145.45	4352.72	4570.35	4798.87
Buyer	76	3939.96	4136.96	4343.80	4560.99	4789.04
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Dispatcher/Jailer	126	3883.57	4077.74	4281.64	4495.72	4720.50
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Literacy Services Coordinator	224	3624.41	3805.63	3995.92	4194.49	4405.49
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Community Service Officer-P.D.	109	3480.93	3654.98	3837.73	4029.62	4231.10
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Aquatics Coordinator	440	3381.11	3550.17	3727.68	3914.06	4109.76

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Facilities Maintenance Worker	81	3340.70	3507.73	3683.12	3867.27	4060.64
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Fire Fighter I	185					4029.77
Fire Fighter I - 112 Hours	184					4029.77
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Meter Reader	267	3188.71	3348.14	3515.55	3691.33	3875.89
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Senior Customer Service Representative	351	3118.90	3274.84	3438.59	3610.51	3791.04
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Energy Specialist	150	2947.05	3094.40	3249.12	3411.58	3582.16
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Records Clerk - Conf	312	2829.99	2971.48	3120.06	3276.06	3439.86
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Laborer	216	2630.40	2761.92	2900.02	3045.02	3197.27
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	7/1/2008 – 12/31/2010
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	7/1/2008 – 12/31/2010
International Brotherhood of Electrical Workers	1/1/2008 – 12/31/2011
Lodi City Mid-Management Association	1/1/2008 – 12/31/2009
Lodi Police Dispatchers Association	11/6/2007 – 4/30/2011
Lodi Police Mid-Management Association	7/1/2007 – 9/30/2011
Lodi Professional Firefighters	7/1/2007 – 12/31/2009
Police Officers Association of Lodi	10/9/2007 – 10/8/2011
Confidential	There is no MOU
Fire Mid-Management Statement of Benefits	07/01/2008 – 12/31/2010
Executive Management	There is no MOU

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

			2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
DEBT SERVICE FUND						
	Source of Funding					
Note Payable -COG	**Street Fund -332**					
Principal			91,232	92,828	94,453	-
Interest			4,874	3,277	1,653	-
Fiscal Charges						-
		Subtotal	96,106	96,105	96,106	-
2002 Certificates of Participation	**General Fund Transfer**					
Principal			535,000	555,000	565,000	590,000
Interest			1,140,547	1,123,642	1,104,874	1,084,071
Fiscal Charges				9,000	5,000	2,860
		Subtotal	1,675,547	1,687,642	1,674,874	1,676,931
Total Debt Service			**1,771,653**	**1,783,747**	**1,770,980**	**1,676,931**
ELECTRIC FUND						
2002 Certificates of Participation Series A						
Principal			-		-	-
Interest			2,332,856	1,971,716	1,843,330	-
Fiscal Charges	remarketing fees			201,000	201,000	-
		Subtotal	2,332,856	2,172,716	2,044,330	-
2002 Certificates of Participation Series B						
Principal			-	-		
Interest			-	-		
		Subtotal	-	-	-	-
2002 Certificates of Participation Series C						
Principal			2,305,000	2,375,000	2,445,000	2,545,000
Interest			513,300	444,150	372,900	173,300
		Subtotal	2,818,300	2,819,150	2,817,900	2,718,300
2002 Certificates of Participation Series D						
Principal			-	2,865,000	475,000	535,000
Interest			1,114,622	1,114,622	1,002,601	958,190
		Subtotal	1,114,622	3,979,622	1,477,601	1,493,190
2008 Certificates of Participation Series A						
Principal			-	-	-	-
Interest			-	-	2,768,806	2,957,775
		Subtotal	-	-	2,768,806	2,957,775
Total Electric Fund			**6,265,778**	**8,971,488**	**9,108,637**	**7,169,265**
WASTEWATER FUND						
1991 Certificates of Participation						
Principal			210,000	225,000	-	-
Interest			589,600	574,525	-	-
		Subtotal	799,600	799,525	-	-
2003 Certificates of Participation Series B						
Principal	26% IMF		190,000	195,000	200,000	205,000
Interest	74% User fees		192,598	188,798	184,898	179,983
		Subtotal	382,598	383,798	384,898	384,983
2004 Certificates of Participation Series A						
Principal	24.2% IMF		915,000	935,000	965,000	1,010,000
Interest	75.8 User fees		1,241,912	1,216,450	1,180,713	1,138,800
Fiscal Charges				5,000	5,000	5,000
		Subtotal	2,156,912	2,156,450	2,150,713	2,153,800

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

			2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
2007 Certificates of Participation						
Principal	58.42% IMF				105,000	105,000
Interest	41.58% User Fees				1,487,250	1,483,050
Fiscal Charges						
		Subtotal	-	-	1,592,250	1,588,050
Total Sewer Fund			**3,339,110**	**3,339,773**	**4,127,861**	**4,126,833**
WATER FUND						
1992 Construction Loan-DBCP						
Principal			158,488	163,859	169,746	175,462
Interest			69,488	64,166	58,278	52,562
Total Water Fund			**227,976**	**228,025**	**228,024**	**228,024**

GRANT FUNDED POSITIONS

Department	Classification	Annual Salary & Benefits
Police Department	Police Officer	$114,275
Community Development	Neighborhood Services Manager	$140,945

2009-10 Transfers In and Out		
From Fund	**To Fund**	**Amount**
100 General Fund	123 Info Systems Repl Fund	65,000
	210 Library Fund	1,352,026
	320 Streets Fund	842,671
	340 Community Development Fund	213,100
	346 Community Center Fund	1,166,095
	346 Recreation Fund	494,130
	410 Debt Service Fund	1,013,602
Total from General Fund		**5,146,624**
160 Electric Utility Fund	100 General Fund	3,356,383
170 Wastewater Fund	100 General Fund	1,451,478
180 Water Fund	100 General Fund	1,060,122
210 Library Fund	100 General Fund	65,000
	Total to General Fund	**5,932,983**
345 Community Center Fund	410 Debt Service Fund	**663,329**
Total to Debt Service Fund including $1,013,602 from General Fund		1,676,931
164 Public Benefits Fund	160 Electric Utiltiy Fund	602,739
	Total to Electric Utility Fund	**602,739**
GRAND TOTAL		**12,345,675**

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
03-020	COMM DEV	1995	DODGE	INTREPID
03-052	COMM DEV	1997	DODGE	INTREPID
03-079	COMM DEV	2002	DODGE	DAKOTA
03-086	COMM DEV	2002	DODGE	DAKOTA
03-089	COMM DEV	2002	DODGE	DAKOTA
03-104	COMM DEV	1992	CHEVROLET	S10
COMM DEV Count	**6**			
04-013	ENG	2000	DODGE	RAM 250
04-043	ENG	2000	FORD	F150
04-060	ENG	2002	CHEVROLET	C15
04-085	ENG	1999	FORD	F-150
04-090	ENG	2000	HONDA	CIVIC GX
04-097	ENG	1988	DODGE	CARAVAN
ENGINEERING Count	**6**			
05-D057	EUD	1974	CHEVROLET	C30
09-001	EUD	2000	FREIGHTLINER	FL80
09-004	EUD	2002	DODGE	DAKOTA SPORT
09-007	EUD	1994	PLYMOUTH	ACCLAIM
09-008	EUD	1997	DODGE	INTREPID
09-010	EUD	2005	INTERNATIONAL	7400
09-011	EUD	2005	INTERNATIONAL	7400
09-012	EUD	2000	FREIGHTLINER	FL80
09-013	EUD	1998	FORD	WINDSTAR
09-014	EUD	1999	FORD	F-150
09-015	EUD	2000	FORD	WINDSTAR
09-016	EUD	1999	CHEVROLET	BLAZER
09-017	EUD	2008	FORD	ESCAPE
09-018	EUD	1997	PLYMOUTH	BREEZE
09-021	EUD	2000	CHEVROLET	C-35
09-023	EUD	2000	FORD	F550 XL SUPER D
09-024	EUD	1999	CHEVROLET	ASTRO
09-027	EUD	1989	FORD	E-350
09-037	EUD	2008	CHEVROLET	COLORADO
09-040	EUD	2009	TOYOTA	PRIUS
09-041	EUD	2009	TOYOTA	PRIUS
09-042	EUD	1979	FORD	F800
09-045	EUD	2008	CHEVROLET	COLORADO
09-046	EUD	2000	FORD	F550
09-049	EUD	2000	CHEVROLET	ASTRO
09-050	EUD	2000	CHEVROLET	C-35
09-056	EUD	1999	FORD	F150
09-060	EUD	1995	DODGE	INTREPID
09-072	EUD	1997	DODGE	RAM 3500
09-075	EUD	1997	DODGE	RAM 3500
09-077	EUD	2000	FORD	F550 XL SUPER D
09-083	EUD	1961	X	TRAILER
09-086	EUD	2000	CHEVROLET	EXPRESS
09-087	EUD	2000	CHEVROLET	C-35
09-088	EUD	2002	DODGE	STRATUS
09-092	EUD	1991	LEROI	Q185 DJD1
09-093	EUD	2000	CHEVROLET	C-35

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
09-098	EUD	1965	X	TCP4
09-100	EUD	1991	SAUBER	1539-5
09-101	EUD	1993	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	SAUBER	1570B
09-103	EUD	2003	WALTON	15 KFP
09-104	EUD	2008	DITCH WITCH	FX60
09-106	EUD	2008	EZ HAULER	2500 MINI
09-107	EUD	2008	FABRIQUE PAR	S.D.P.
09-109	EUD	1990	BUTLER	8031
09-111	EUD	2008	TSE	UP7O-BD
09-119	EUD	1970	AB CHANCE	Y0010
09-123	EUD	1969	X	TCP10
09-126	EUD	1982	TMS	X
09-128	EUD	1985	TUFF BOY	X
09-136	EUD	1990	CASE	580K
09-149	EUD	1997	CHRYSLER	CIRRUS
09-318	EUD	1990	WACKER	BS60Y
09-320	EUD	2002	EDCO	SS20
09-321	EUD	1993	CLIPPER	X
09-332	EUD	1984	KUBOTA	A2100
09-334	EUD	1996	YAMAHA	EF1000
09-335	EUD	1996	YAMAHA	EF2600
09-336	EUD	1996	YAMAHA	EF2600
09-338	EUD	2003	YAMAHA	EF2800I
09-339	EUD	1996	YAMAHA	EF2600
09-340	EUD	1996	YAMAHA	EF6600DE
09-347	EUD	1974	ENER PACK	P-84006
09-350	EUD	1984	KUBOTA	A2100
09-357	EUD	2009	HONDA	E-3000
09-363	EUD	1988	HONDA	EM650
09-372	EUD	1992	MILLER	BIG 40G
09-E003	EUD	2001	TOYOTA	RAV4
09-E005	EUD	2001	TOYOTA	RAV4
09-E100	EUD	2001	TOYOTA	RAV4
EUD Count	**71**			
04-047	FACILITIES	2000	HONDA	CIVIC GX
04-048	FACILITIES	1986	DODGE	RAM 250
04-049	FACILITIES	1981	CHEVROLET	C30
04-080	FACILITIES	2001	GMC	SONOMA
04-203	FACILITIES	1988	CAT	580E
04-261	FACILITIES	1981	ONAN	6 KW
04-262	FACILITIES	1975	KOHLER	7.5 KW
04-270	FACILITIES	1986	HONDA	ES6500 - 6 KW
04-273	FACILITIES	2003	CUMMINS	COSM11
04-358	FACILITIES	1986	HONDA	EX1000
FACILITIES SRV Count	**10**			
02-102	FINANCE	2003	MITSUBISHI	FGC15K
02-103	FINANCE	1990	HYSTER	H100XL
02-105	FINANCE	1986	DODGE	RAM 250
02-122	FINANCE	1998	PLYMOUTH	VOYAGER
FINANCE Count	**4**			

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
06-001	FIRE	1997	DODGE	INTREPID
06-002	FIRE	1995	FORD	CROWN VICTORIA
06-003	FIRE	2003	FORD	EXPEDITION
06-004	FIRE	1997	CHEVROLET	MONTE CARLO
06-005	FIRE	1997	DODGE	INTREPID
06-006	FIRE	1997	DODGE	INTREPID
06-007	FIRE	2002	FORD	EXPEDITION XLT
06-008	FIRE	2000	FORD	F450
06-009	FIRE	1995	GMC	VANDURA 3500
06-011	FIRE	1994	HIGH TECH	FIRE ENGINE
06-012	FIRE	1989	EMERG-1	FIRE TRUCK
06-013	FIRE	2005	SURREY	LTB
06-014	FIRE	2005	WELL CARGO	X
06-015	FIRE	2006	METRO UTILITY	LIBERTY II
06-021	FIRE	2002	LA FRANCE	QS-100
06-022	FIRE	1967	GMC	FIRE TRUCK
06-023	FIRE	1997	HITECH	FT
06-024	FIRE	2004	PIERCE	QUANTAM
06-030	FIRE	2004	PIERCE	QUANTAM
06-031	FIRE	1997	HITECH	FT
06-032	FIRE	1976	VANPELT	FIRE ENGINE
06-033	FIRE	1998	FREIGHTLINER	FL70
06-D010	FIRE	1994	PLYMOUTH	ACCLAIM
FIRE Count	**23**			
04-022	FLEET	1989	DODGE	RAM 350
04-062	FLEET	1996	DAEWOO	G30S-2
04-122	FLEET	1989	DODGE	D100
04-267	FLEET	2009	OLYMPIAN	D80-6
04-328	FLEET	1991	AALADIN	5523
04-333	FLEET	1985	KOHLER	K241S
FLEET SRV Count	**6**			
07-101	HSS	1987	DODGE	RAM 150
HSS Count	**1**			
04-263	LIBRARY	1997	CAT OLYMPIAN	CD020
LIBRARY Count	**1**			
04-102	MOTOR POOL	1978	CHEVROLET	C20
04-104	MOTOR POOL	1997	CHEVROLET	LUMINA
04-106	MOTOR POOL	2001	DODGE	INTREPID
04-109	MOTOR POOL	2000	TOYOTA	CAMRY LE
04-145	MOTOR POOL	1997	FORD	THUNDERBIRD
04-146	MOTOR POOL	1998	CHEVROLET	LUMINA
04-147	MOTOR POOL	1999	DODGE	INTREPID
04-180	MOTOR POOL	1987	FORD	CLUB WAGON
04-181	MOTOR POOL	1999	DODGE	INTREPID
04-184	MOTOR POOL	1996	FORD	CRWN VIC-ADMIN
04-E079	MOTOR POOL	2001	TOYOTA	RAV4
MOTOR POOL Count	**11**			
07-002	PARKS/REC	1999	CHEVROLET	SILVERADO
07-004	PARKS/REC	2002	SATURN	L200
07-006	PARKS/REC	2001	DODGE	RAM 2500HD SLT
07-008	PARKS/REC	2008	CHEVROLET	SILVERADO

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
07-009	PARKS/REC	1999	FORD	F-150
07-018	PARKS/REC	2003	FREIGHTLINER	FL60
07-022	PARKS/REC	2001	CHEVROLET	G30 EXPRESS
07-030	PARKS/REC	1986	CHEVROLET	C30
07-037	PARKS/REC	1989	DODGE	D100
07-038	PARKS/REC	1996	DODGE	RAM 1500
07-048	PARKS/REC	2003	JOHN DEERE	110
07-069	PARKS/REC	2001	GMC	SIERRA
07-072	PARKS/REC	1991	DODGE	D250
07-073	PARKS/REC	2003	FORD	F150
07-086	PARKS/REC	1999	CHEVROLET	C35
07-126	PARKS/REC	1998	DODGE	RAM 3500
07-D015	PARKS/REC	1994	PLYMOUTH	ACCLAIM
07-D029	PARKS/REC	1996	FORD	CRWN VIC
07-005	PARKS/REC	2000	DODGE	CARAVAN
07-014	PARKS/REC	2001	DODGE	DAKOTA
07-035	PARKS/REC	1989	DODGE	CARAVAN
07-079	PARKS/REC	1994	PLYMOUTH	VOYAGER
PARKS/REC Count	**22**			
05-001	POLICE	2002	EAGLE	CCH
05-001A	POLICE	2002	ONAN	12.5KW
05-003	POLICE	2007	FORD	CRWN VIC-PATROL
05-005	POLICE	2003	FORD	CRWN VIC-PATROL
05-008	POLICE	2008	FORD	CRWN VIC-PATROL
05-009	POLICE	2007	FORD	CRWN VIC-PATROL
05-010	POLICE	2000	FORD	CRWN VIC-ADMIN
05-012	POLICE	2008	FORD	CRWN VIC-PATROL
05-014	POLICE	2007	FORD	CRWN VIC-PATROL
05-015	POLICE	2005	FORD	CRWN VIC-PATROL
05-016	POLICE	2003	FORD	CRWN VIC-PATROL
05-017	POLICE	2005	FORD	CRWN VIC-PATROL
05-018	POLICE	2005	FORD	CRWN VIC-PATROL
05-019	POLICE	2008	FORD	CRWN VIC-PATROL
05-020	POLICE	2005	FORD	CRWN VIC-PATROL
05-021	POLICE	2009	FORD	CRWN VIC-PATROL
05-022	POLICE	2007	FORD	CRWN VIC-PATROL
05-024	POLICE	2008	FORD	CRWN VIC-PATROL
05-028	POLICE	2003	FORD	CRWN VIC-PATROL
05-029	POLICE	2009	FORD	CRWN VIC-PATROL
05-030	POLICE	2004	FORD	CRWN VIC-PATROL
05-032	POLICE	2009	FORD	CRWN VIC-PATROL
05-033	POLICE	2008	FORD	CRWN VIC-PATROL
05-034	POLICE	2005	FORD	CRWN VIC-PATROL
05-038	POLICE	2007	FORD	CRWN VIC-PATROL
05-039	POLICE	2004	FORD	CRWN VIC-PATROL
05-043	POLICE	2006	HARLEY DAVIDS	FHLP- I
05-044	POLICE	2006	HARLEY DAVIDS	FHLP- I
05-047	POLICE	2005	HARLEY DAVIDSON	FLHP-I
05-048	POLICE	2005	HARLEY DAVIDSON	FLHP-I
05-055	POLICE	1998	KUSTOM SIGNAL	X
05-056	POLICE	1991	DODGE	CARGO VAN

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
05-058	POLICE	2001	KUSTOM	I
05-059	POLICE	2005	FORD	E-450
05-063	POLICE	2000	DODGE	RAM 250
05-066	POLICE	2002	MIGHTY MOVER	31095-22
05-071	POLICE	1996	FORD	CRWN VIC-ADMIN
05-072	POLICE	2004	CHEVROLET	IMPALA
05-073	POLICE	1999	JEEP	CHEROKEE
05-074	POLICE	1999	JEEP	CHEROKEE
05-075	POLICE	1999	PONTIAC	GRAND PRIX GT
05-076	POLICE	1999	CHEVROLET	ASTRO
05-077	POLICE	2004	JEEP	GRAND CHEROKEE
05-078	POLICE	2008	FORD	CRWN VIC-ADMIN
05-079	POLICE	2005	FORD	CRWN VIC-PATROL
05-083	POLICE	1997	CHEVROLET	S-10
05-085	POLICE	2004	FORD	EXPLORER
05-086	POLICE	1998	CHEVROLET	LUMINA
05-087	POLICE	1998	CHEVROLET	LUMINA
05-090	POLICE	2000	GMC	SAFARI
05-091	POLICE	2000	FORD	CRWN VIC-ADMIN
05-092	POLICE	2002	FORD	CRWN VIC-ADMIN
05-093	POLICE	2002	FORD	CRWN VIC-ADMIN
05-094	POLICE	2004	FORD	EXPEDITION
05-095	POLICE	2008	FORD	CROWN VIC-ADMIN
05-096	POLICE	2008	FORD	CROWN VIC
05-104	POLICE	1998	CHEVROLET	LUMINA
05-109	POLICE	2007	DODGE	GRAND CARAVAN
05-120	POLICE	2004	DODGE	CARAVAN
05-121	POLICE	2001	FORD	WINDSTAR
05-122	POLICE	2002	DODGE	CARAVAN
05-124	POLICE	2002	INTERCEPTOR II	GO-4
05-D052	POLICE	1984	CHEVROLET	2500
05-D062	POLICE	1994	FORD	F350
05-D065	POLICE	1990	FORD	AR
05-D067	POLICE	2002	CHEVROLET	ASTRO
05-D100	POLICE	2005	CHEVROLET	COLORADO
05-D101	POLICE	1992	DODGE	DAKOTA
05-D102	POLICE	2005	FORD	CRWN VIC
05-D110	POLICE	2003	CHEVROLET	MALIBU
05-050	POLICE	2002	DODGE	RAM 2500
05-052	POLICE	1995	DODGE	DAKOTA
POLICE Count	**72**			
04-002	STREET	2009	FORD	F350XL
04-005	STREET	1995	GMC	3500 SL
04-006	STREET	1998	GMC	3500HD
04-006A	STREET	1998	HONDA	GNEM-3500
04-009	STREET	2000	DODGE	STRATUS
04-010	STREET	1997	DODGE	DAKOTA
04-015	STREET	1990	INTERNATIONAL	4900
04-016	STREET	1991	INTERNATIONAL	4900
04-019	STREET	1992	INTERNATIONAL	4900
04-023	STREET	2002	CASE	570LXT

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-026	STREET	1974	HYSTER	C340 AD
04-034	STREET	1991	TANDEN	
04-039	STREET	1990	INTERNATIONAL	2654
04-039A	STREET	1990	JOHN DEERE	4045TF150
04-040	STREET	1994	JOHN DEERE	244E
04-050	STREET	1997	ZIEMAN	1150E
04-051	STREET	1968	FORD	C600
04-058	STREET	1988	DODGE	RAM 250
04-059	STREET	1991	INTERNATIONAL	4900
04-061	STREET	1999	FORD	F-450
04-064	STREET	1998	FORD	RANGER
04-066	STREET	1978	HOMEMADE	X
04-067	STREET	2001	FORD	F350 SUPER DUTY
04-068	STREET	1997	CHRYSLER	CONCORDE
04-071	STREET	1974	TUFFBOY	FB TILT
04-077	STREET	2002	JACOBSON	H683
04-078	STREET	1997	FORD	F350
04-081	STREET	1998	FORD	RANGER
04-084	STREET	2003	FREIGHTLINER	FL80
04-091	STREET	1978	FORD	C7000
04-093	STREET	2003	INGERSOLL RAND	P185WJD
04-107	STREET	2001	HYSTER	HYPAC 530AH
04-108	STREET	2000	GREEN MACHINE	414RS
04-110	STREET	2007	INGERSOLL RAND	DD-31HF
04-111	STREET	1992	ZIEMAN	1140E
04-114	STREET	2004	CRAFCO	SUPERSHOT 60
04-115	STREET	1984	BRUSH BANDIT	TMD27
04-117	STREET	1981	BOBCAT	631
04-118	STREET	1986	ROADLINE	X
04-119	STREET	1994	SWEEPSTER	CP86
04-120	STREET	1981	VERMEER	T300A
04-121	STREET	1998	FORD	RANGER
04-128	STREET	2009	JOHN DEERE	310SJ
04-133	STREET	1985	INGERSOLL-RAND	P185 WJD
04-134	STREET	2006	MIRAGE	MKL610SA
04-135	STREET	1997	INGERSOLL RAND	DD-22
04-179	STREET	2001	FORD	F350
04-185	STREET	1996	DODGE	DAKOTA SPORT
04-301	STREET	1972	GROUND HOG	C17
04-302	STREET	1990	TAMPER	VPG160K
04-305	STREET	1994	WACKER	VPG160A
04-307	STREET	1982	CHAMPION	1WCV20C
04-308	STREET	1970	TENNANT	PORTABLE
04-311	STREET	1999	EDCO	TLR7-11H
04-315	STREET	1971	FONTANA	EF45
04-316	STREET	1989	HONDA	3500
04-317	STREET	1988	WACKER	UPG160K
04-318	STREET	1999	WACKER	BS600
04-319	STREET	2001	WACKER	BS600
04-321	STREET	2006	ATLAS COPCO	COBRA COMBI
04-322	STREET	1972	BURCH	CO-65

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-324	STREET	1976	SARLO	8261/C
04-325	STREET	1964	TOWNER	DISC
04-326	STREET	1987	WACKER	BS60Y
04-327	STREET	1976	SARACCO	44000
04-330	STREET	1981	BILLY GOAT	BG60A
04-343	STREET	1981	THOR	51T
04-344	STREET	1982	PB	X
04-345	STREET	1978	PB	X
04-346	STREET	1995	PB LOADER	PB
04-353	STREET	2007	WACKER	VP1135AW
04-355	STREET	1986	HOMELITE	121TP21A
04-356	STREET	1992	GRACO LINELAZER	3500
04-360	STREET	2006	MK	1613H
04-362	STREET	1983	HONDA	3000
04-364	STREET	1988	HOME MADE	X
04-365	STREET	1988	REARS	AR703
04-366	STREET	1989	KEW	4503KB
04-367	STREET	1990	LAYTON	HSF 525
04-368	STREET	1991	X	1991
04-369	STREET	1978	PB LOADER	1978
04-370	STREET	2006	SMITH	SPS8
04-105	STREET	2005	ELGIN	CROSSWIND J+
04-105A	STREET	2005	ESG 642	POWER TECH
04-123	STREET	2001	TYMCO	FL70
04-131	STREET	2007	TYMCO	600/BAH
04-130	STREET	1986	HOMEMADE	DEMPSEY
04-148	STREET	2000	DODGE	RAM 250
STREET Count	**88**			
10-001	TRAN-D	1994	FORD	E350
10-006	TRAN-D	2009	FORD	E450
10-007	TRAN-D	2009	FORD	E450
10-008	TRAN-D	2009	FORD	E450
10-009	TRAN-D	2009	FORD	E450
10-010	TRAN-D	2007	FORD	E450
10-011	TRAN-D	2007	FORD	E450
10-012	TRAN-D	2007	FORD	E450
10-013	TRAN-D	2007	FORD	E450
10-014	TRAN-D	2007	FORD	E450
10-015	TRAN-D	2007	FORD	E450
10-016	TRAN-D	2007	FORD	E450
10-017	TRAN-D	2007	FORD	E450
10-018	TRAN-D	2007	FORD	E450
10-019	TRAN-D	2007	FORD	E450
10-020	TRAN-D	2007	FORD	E450
10-021	TRAN-D	2007	FORD	E450
10-022	TRAN-D	2007	FORD	E450
10-023	TRAN-D	2002	ELDORADO	AEROTECH
10-024	TRAN-D	2002	ELDORADO	AEROTECH
10-025	TRAN-D	2002	ELDORADO	AEROTECH
10-026	TRAN-D	2002	ELDORADO	AEROTECH
10-027	TRAN-D	2002	ELDORADO	AEROTECH

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
10-028	TRAN-D	2002	ELDORADO	AEROTECH
10-030	TRAN-D	1995	FORD	E-350
10-032	TRAN-D	1995	FORD	E-350
10-034	TRAN-D	1995	FORD	E-350
TRANSIT DIAL-A-RIDE Count	**27**			
10-041	TRAN-G	1991	AMTRAN	KC3510
10-044	TRAN-G	2000	NABI	040.11
10-045	TRAN-G	2000	NABI	040.11
10-046	TRAN-G	2000	NABI	040.11
10-047	TRAN-G	2000	NABI	040.11
10-048	TRAN-G	2000	NABI	040.11
10-050	TRAN-G	2001	CHAMPLAIN	1608, CT277
TRANSIT GRAPELINE Count	**7**			
04-003	WASTE	1996	FORD	F150
04-004	WASTE	1994	DODGE	INTREPID
04-024	WASTE	1990	CASE	580 K
04-032	WASTE	1992	FORD	E350
04-038	WASTE	1998	INTERNATIONAL	1300
04-038A	WASTE	1998	JOHN DEERE	4045TF150
04-095	WASTE	1968	FORD	C600
04-100	WASTE	1980	NORWEST	TE 1212
04-112	WASTE	2002	BUSH HOG	GT48
04-127	WASTE	2000	CHEVROLET	ASTRO
04-137	WASTE	1996	DODGE	CARAVAN
04-138	WASTE	1990	JOHN DEERE	4039T
04-139	WASTE	2003	GMC	SIERRA
04-140	WASTE	2007	KUBOTA	RTV900G6-K
04-141	WASTE	2000	KAWASAKI	2500
04-142	WASTE	2008	VOLVO	TAD721VE
04-182	WASTE	1983	FORD	E350
04-264	WASTE	1983	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	OLYMPIAN	G20F3
04-268	WASTE	1986	KOHLER	20RZ - 20 KW
04-269	WASTE	1986	ONAN	20OES15R/24164B
04-271	WASTE	1998	OLYMPIAN	98A00423S
04-272	WASTE	2003	OLYMPIAN	G80431
04-309	WASTE	1989	WACKER	PT2A
04-314	WASTE	1989	WACKER	PT3A
04-323	WASTE	1958	GORMAN-RUPP	14C2VH4D
04-354	WASTE	1984	GORMAN-RUPP	16D2VH4D
04-371	WASTE	1992	LINCOLN	G8000
04-373	WASTE	1992	WACKER	PT2A
WASTEWATER Count	**29**			
04-069	WATER	2003	CHEVROLET	S-10
04-200	WATER	1995	CAT	SR4B
04-222	WATER	2005	OLYMPIAN	D150P6
04-255	WATER	1995	CAT	S4RB
04-256	WATER	1969	GM	100 KW
04-257	WATER	1996	CAT	SR4B
04-258	WATER	2001	CAT	SR4B
04-259	WATER	1995	CAT	SR4B

VEHICLE/EQUIP. NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-260	WATER	1996	CAT	SN4
04-304	WATER	1996	HONDA	SS18
04-312	WATER	2001	TARGET	ES-14
04-320	WATER	1970	HOMELITE	X
WATER Count	**12**			
04-001	WWW	1991	DODGE	RAM 350
04-017	WWW	1998	GMC	2500 SLE
04-025	WWW	1997	DODGE	INTREPID
04-027	WWW	1996	JOHN DEERE	310D
04-028	WWW	1991	LEROI	Q185 DJDI
04-030	WWW	1997	DODGE	INTREPID
04-033	WWW	2007	JOHN DEERE	310J
04-041	WWW	1966	CHEVROLET	C60
04-045	WWW	2006	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	DODGE	RAM 2500HD
04-063	WWW	2000	GMC	C2500
04-070	WWW	2009	FORD	F550
04-073	WWW	1995	FORD	F350
04-074	WWW	1997	FORD	F-350
04-076	WWW	2001	DODGE	BR2500
04-082	WWW	2000	GMC	SIERRA 2500
04-083	WWW	1997	DODGE	2500HD
04-094	WWW	1985	JOY	D185Q
04-103	WWW	1991	X	TRAILER
04-116	WWW	1969	FORD	C600
04-124	WWW	2004	UNGRD	VARIED
04-125	WWW	2003	FREIGHTLINER	FL60
04-132	WWW	1989	LEROI	185CFM
04-136	WWW	1991	INTERNATIONAL	4900
04-265	WWW	2003	S & L	XXX
04-303	WWW	2007	EDCO	SK14-13H
04-306	WWW	1999	HONDA	2500
04-310	WWW	1993	WACKER	BS60Y
04-313	WWW	1970	MCCOLLUTH	X
04-329	WWW	1962	X	RODDER
04-341	WWW	1984	KUBOTA	A2200
04-342	WWW	1999	WACKER	BS600
04-348	WWW	1989	HONDA	2200
04-349	WWW	1990	WACKER	BS60Y
04-351	WWW	1997	WACKER	BS62Y
04-352	WWW	2001	WACKER	B552Y
04-359	WWW	1983	HONDA	E1500
WATER/WASTEWATER Count	**37**			
Grand Count	**433**			