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2012 – 2013
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2012-2013

Budget

JoAnne Mounce, Mayor
Alan Nakanishi, Mayor Pro-Tempore
Larry D. Hansen, Council Member
Bob Johnson, Council Member
Phil Katzakian, Council Member

Konradt Bartlam, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

2012-2013
CITY OF LODI
FINANCIAL PLAN AND BUDGET

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CITY COUNCIL
JOANNE MOUNCE, Mayor
ALAN NAKANISHI,
Mayor Pro Tempore
LARRY D. HANSEN
BOB JOHNSON
PHIL KATZAKIAN

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KONRADT BARTLAM
City Manager
RANDI JOHL, City Clerk
D. STEPHEN SCHWABAUER
City Attorney

June 6, 2012

Dear Honorable Mayor and Council Members:

I am pleased to submit for your approval a proposed balanced budget for Fiscal Year (FY) 2012/13. This budget represents my second as your City Manager and was arrived at with a lot of work and tremendous cooperation.

Although the recession was declared over in June 2009, the impacts of the global economic recession continue to affect Lodi's families, businesses, institutions and our municipal corporation. Although economic times continue to be difficult throughout the region, Lodi is holding its own. General Fund revenues are projected to increase for the first time in three years. General Fund revenues in FY 2012/13 are a projected $41,909,940, an increase of $654,600 over FY 2011/12 budgeted revenues. While we are pleased that it appears that we may be at, or near, the bottom of the recession, our General Fund revenues are just $350,000 higher than they were four years ago.

The viability of the General Fund has been our greatest concern. The General Fund is dependent upon tax revenues and is the most vulnerable to economic downturns. While it is not the largest of the City's funds, it may be its most important. It is the backbone of the organization and a financially strong city requires a healthy General Fund. Expenses for police, fire, administration, economic development and other essential public services all come from the General Fund. It houses the majority of city employees.

The City of Lodi has not only survived the recession, it is thriving. It is taking the actions necessary to establish the framework for a more sustainable organization. The tax base is now more diverse and less dependent upon a single source of retail sales tax, permanent reductions have been made to the municipal workforce and greater efficiency in the delivery of city services are continually explored by all departments. We have examined ways to make every city service more proficient, streamlining and consolidating where possible.

This past year has seen Costco and Home Depot stores open in a commercial development in the southeastern corner of the city. Additional retailers are in various parts of the development process to complete other sections of this commercial development. The City expects a final ruling on litigation regarding a Wal-Mart Environmental Impact Report and expects the retailer to be under construction during the budget year.

The consolidated Parks, Recreation and Cultural Services (PRCS) department completed its first year of operation. The staff efficiencies and cross utilization of facilities were a bonus for our citizenry and we continue to refine services in the consolidated department.

The City has reduced its work force by more than 19 percent over the past eight years, from 470 full-time budgeted employees in 2004/05 to 381 full-time budgeted employees in 2012/13. The City reduced monthly work hours for many employees. Although there have been reductions in frequency, or delays in timeliness, the City nevertheless continues to offer the same basic range of municipal services.

We have laid out a plan to implement the State mandate for residential water meters and made progress in reduction of water consumption. In FY 2010/11, Lodi began installing water meters en masse and started billing residents with water meters based upon water consumption and not solely on an unsophisticated method based upon the number of bedrooms per household. Over a period of seven years, all Lodi residents will have water meters installed.

In an effort to clarify General Fund reserve policies, the City Council adopted a General Fund reserve policy in conjunction with the FY 2010/11 budget. Cities, like businesses and households, need some type of financial cushion against the potential shock of unanticipated circumstances and poor economies. The adopted policy sets a target of 8 percent of General Fund revenue as a "catastrophic" reserve with a target of the next 8 percent of revenues set aside as an "economic" reserve. While the City is not able to fully fund both elements of these reserves at the moment, the adopted policy provides a guideline for the staff and Council in preparing and prioritizing budget requirements.

The recession is a "buyers market" creating the opportunity for Lodi to take advantage of low construction costs to proceed with major capital efforts. Significant projects expected to be undertaken during the year include completion of a Surface Water Treatment Plant ($6.0 million), various electrical system maintenance projects ($1.4 million), water meter installation ($1.2 million) and street resurfacing ($1.2 million). As it is proposed, this budget continues to take advantage of the current bid climate and proposes as many projects as possible focusing on maintenance and replacement of existing facilities and projects that reduce the City's recurring operational costs, letting it operate more efficiently.

As we look beyond this next fiscal year into the future, Lodi is very well-positioned. The City Council has adopted a new Comprehensive General Plan that artfully maintains Lodi's compact urban character yet provides for jobs and economic growth. In the future, Lodi will be a city accommodating a population of 99,000 and 51,000 jobs, while remaining the most dense in San Joaquin County.

Fiscal Year 2012/13 Budget Issues

This budget has several unique twists and issues. Three particular points are worthy of highlighting: (1) employee costs and contributions; (2) capital programs; and (3) cost increases beyond the City's control.

The City has been operating under annual concession agreements with all of its bargaining units. While concession agreements have allowed the City to meet its budgetary requirements, such concession agreements are not conducive to long-term planning. Of the City's nine bargaining units, eight had agreements that expired during FY 2011/12. The City has negotiated agreements with all but two of the eight units, along with modifying the benefits for Executive, Council Appointees and Confidential employees. The City has not reached agreement with the Police Officers Association or the Dispatchers Association. The only bargaining unit whose agreement did not expire during FY 2011/12 was the International Brotherhood of Electrical Workers (IBEW). That agreement will expire on December 31, 2013.

Employee costs and contributions – Prior to the economic downturn, Lodi aggressively moved to manage employee expenses. Positions not deemed vital to City operations were held vacant, and other departmental expenses were closely monitored. Importantly, as the economy plummeted, in March 2009, City employees made a number of temporary salary and benefit concessions to reduce salary costs, including salary reductions, furloughs, and waiving of the City's deferred compensation match. These concessions alone were valued at over $2.3 million for FY 2009/10, $2.7 million for FY 2010/11 and $3.0 million for FY 2011/12. Consequently, the City has largely avoided employee layoffs and drastic service cuts so common in other cities.

As the City negotiated with its bargaining units, three principal themes were addressed: fiscal sustainability, transparency and operational discretion.

Fiscal sustainability relates to the City being able to pay for the salary and benefits it promises to its employees and being able to provide the services it promises to its citizens. To this end, it was imperative that the City and the bargaining units address overall pension costs and who would pay those costs. Historically, the City has paid for 100 percent of pension costs on behalf of the employees. Under concessions, each bargaining group paid various portions of employee pension costs. The City sought to have all employees paying their full share of pension costs by the end of the term of their successor agreement. All bargaining units with signed successor agreements have approved this term.

The City also sought to establish a second-tier retirement benefit for newly-hired employees. The second tier approved by the bargaining units for Public Safety employees was a 3% @ 55 formula with final compensation based upon a 36-month average. Miscellaneous employee bargaining units approved a second-tier retirement based upon a 2% @ 60 formula. The City is very pleased with the outcome of these negotiations.

I am appreciative of the sacrifices and services of our employees. We realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City to maintain that quality service to our citizens during a particularly challenging time. Through prudent management and employee involvement and sacrifice, the City of Lodi is proud to meet its commitment to those we serve.

That having been said, we still have two bargaining units that we have not come to agreement with. This budget reflects this situation by making reductions in personnel and needed capital items in the Police Department. We are freezing three current police officer vacancies, one dispatcher, one records clerk and one animal services officer to balance the budget. All of these positions are needed. Further, we have had to reduce funding for vehicle replacement.

The City has also used early retirement to reduce the work force. Over the course of the last four years, the City has offered a retirement incentive multiple times to selected employee classifications. As employees have accepted the incentive, the City has left positions vacant. All told, 38 individuals have taken advantage of the retirement incentive. Cumulative annual salary savings from the position reductions is $2.6 million.

Capital Programs – The City continues to utilize one-time funds for capital maintenance rather than on-going operations. In prior years, the City assessed its physical plant and is using one-time funds generated by the Lodi Energy Center to address deferred maintenance projects on its buildings. Scheduled to be completed this year are roof and gutter replacement projects at City Hall and the jail, a retrofit of a portion of the unused space in the former public safety building

and resurfacing of the parking lot at City Hall. Additionally, the FY 2012/13 budget allocates an additional $245,000 toward the replacement of our financial and billing systems. The above projects total just under $700,000.

Costs Beyond the City's Control – While we are pleased that revenues have increased slightly, we are concerned about rising costs for retirement and insurance. CalPERS has recently revised its discount rate from 7.75 percent to 7.5 percent. The impact of this revision will increase the costs to the City. CalPERS has stated it will phase in this increase over a two-year period, beginning in FY 2013/14, and build it into the base rates for years beyond that. CalPERS has indicated that this revision will increase average Miscellaneous plan costs by 1 to 2 percent of payroll. Safety plans have been advised to expect a 2 to 3 percent increase as a result of the change in the discount rate. CalPERS has not provided explicit rates to the City for this change. We expect such numbers to be provided late in calendar year 2012. Based upon the previously published estimates and the noted increases, the City expects its costs to increase between $500,000 and $750,000 as a result of the discount rate change. Note that this cost increase falls solely on the employer portion of the rate.

A second cost increase that is a cause of concern is medical insurance. While the City has negotiated a medical insurance cap with its bargaining units, costs are expected to increase and impact the net pay of our workforce.

A third cost increase that is a cause of concern is worker's compensation. The City is self-funded for worker's compensation costs. During FY 2009/10, we saw a significant increase in the cost and severity of our claims. This, in turn, translated into higher projected future liabilities for this program. The City saw moderation of claims activity in FY 2010/11 and saw lower future reserve requirements in the last actuarial report. Unfortunately, FY 2011/12 saw an up tick in the claims activity and the City expects that the actuarial liability will also increase. For budgetary purposes, we have increased worker's compensation costs by $500,000 over prior year levels.

All Funds

The City uses fund accounting to track expenses and revenues for different purposes. Funds are self-balancing sets of accounts, or can be thought of as various businesses under the control of the City Council. For the purposes of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the all-funds budget.

The all-funds budget expenditures for FY 2012/13 are $176,227,820. This is a decrease of approximately $33.5 million, or 16 percent from the previous year's original budget. The decrease in expenditures is mostly attributed to a reduction in capital projects costs resulting from the Surface Water Treatment Plant and Biosolids Dewatering Facility.

The single-largest fund of the City is the Electric Fund at $68,827,180. The second-largest fund is the General Fund at $41,909,940. Other funds of note: Street Fund, $3,857,690; Water Fund, $18,853,250; Wastewater Fund, $13,701,870; Parks, Recreation and Cultural Services Fund $5,823,440 and Library Fund, $1,420,530.

The overall staffing levels for all-funds are 381 full-time funded positions. This is two positions less than FY 2011/12. The net decrease of two funded positions is composed of seven position reductions due to retirements, staff increases of nine positions in Public Works (seven for the Water Treatment Plant and a Deputy Public Works Director/City Engineer approved in FY 2011/12 and an Associate Engineer for FY 2012/13), one position eliminated during the FY 2011/12 mid-year budget review and three additional positions unfunded in the Police Department to meet budgetary funding requirements (three positions were unfunded in FY 2011/12 and will remain unfunded). Additionally, two new positions in the Electric Utility (Electric Engineering Manager and Field Services Representative) will be offset by two unfunded positions in that department (Distribution Planner and Distribution Planner Supervisor).

By comparison, in FY 2004/05 the City had 470 authorized positions, and this figure did not include the contract positions in Electric Utility.

General Fund

The General Fund's primary source of revenue is taxes. It is the discretionary fund for basic government services such as public safety, economic development, and provides financial support via transfers for parks, recreation, arts, library, and cultural programs. It supports the debt payment related to the 2002 General Fund bond for the Police Station, Hutchins Street Square, and downtown improvements. The FY 2012/13 budget again provides basic funding for the full range of municipal services with the greatest emphasis on public safety.

In recent budgets, one of the primary tasks has been to maintain the viability of the General Fund. A measurement of the funds viability is the amount available to spend on unanticipated expenses such as emergencies. With the adoption of the FY 2010/11 budget, the City Council established a reserve policy that sets a target of 8 percent of revenue for a catastrophic reserve, with the next 8 percent of revenue for an economic reserve. The projected FY 2012/13 year-end fund balance is expected to be $3,968,897. This level of fund balance represents 9.5 percent of General Fund revenues. As such, the catastrophic reserve is fully funded ($3.35 million) while the economic reserve has an expected balance of about $610,000.

General Fund revenues are projected to be $654,600 higher than the prior year. Total FY 2012/13 General Fund revenue is budgeted at $41,909,940. The key new revenue source to the General Fund is $960,000 coming from the sale of treated wastewater to the Northern California Power Agency for use in its Lodi Energy Center power plant. The addition of Costco and Home Depot, along with other businesses to the tax base helps to replace revenues lost during the recession.

While every effort has been made to keep the percentage of General Fund revenue allocated to each department the same as in prior years, as expenditures increased beyond the City's control, specifically related to personnel, those departments with the most personnel received a greater percentage of the General Fund revenue. For FY 2012/13, the Police Department represents 40.79 percent of the General Fund, up by 0.99 percent over last year, and the Fire Department represents 23.14 percent of the General Fund, down by 0.05 percent. The two departments comprise 63.93 percent of the General Fund budget, an increase of 0.94 percent over last year.

Staff is compelled to bring to the Council's attention hidden expenses resulting from State action. One is the growth of the property tax administration fee and the other is the continuing ongoing ERAF shift. In the late 1980s, the State allowed counties to collect a fee from cities and other agencies for collecting property tax. In the mid 1990s, the State began a practice of taking local

Bradley Burns Sales Tax revenue (1 percent) and back-filling with State-controlled property tax. Since this was property tax and the County was collecting a fee for administering property tax, the County began to charge for the collection and administration of the back-filled portion of property tax as well. What was intended to be revenue neutral was not and, consequently, local entity revenue was reduced. The property tax collection fee, which is not actually a fee but money deducted from the City's property tax receipts, is estimated to be $347,480 this fiscal year, a $22,480 (6.9 percent) increase over the prior year, and more than triple the 2005/06 amount.

The second issue of note is the Educational Revenue Augmentation Fund (ERAF). In 1992, in response to Proposition 98, the State required County Auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This shift continues to this day and, although Prop 1A stopped the escalation, the cost for Lodi continues to be approximately $2.4 million per year.

The General Fund provides debt service for the 2002 General Fund secured Certificates of Participation. The annual debt service of $1,667,910 is broken down as $756,070 (45 percent) for the Police Station, $659,820 (40 percent) for Hutchins Street Square, and $252,020 (15 percent) for School Street renovations.

Special Revenue Funds

Four Special Revenue Funds of note are the Streets and Drainage Fund; Community Development Fund; Parks, Recreation and Cultural Services Fund; and Library Fund.

The Street Fund handles all street and pavement activities including street cleaning and sweeping, traffic control devices, street trees, sidewalk and landscape maintenance and management of the stormwater collection system. This fund is projecting an increase in fund balance of about $438,000 during the budget year.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The fund turned the corner in Fiscal Year 2010/11 and erased its prior deficit. Budget year revenues are projected to exceed expenditures by about $10,000 and add to its fund balance.

The Parks, Recreation and Cultural Services Fund is projected to start FY 2012/13 with a cumulative deficit of about $815,000. The budget reflects a small surplus that will reduce the cumulative deficit. Staff continue to review the operations of this fund looking for service level efficiencies and revenue opportunities to further reduce the cumulative deficit.

The Library Fund continues to operate with a very small reserve of $47,978 projected for June 30, 2013.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund. Operations continue as expected and the City looks forward to the operational start of the Lodi Energy Center early this fiscal year. Bulk power purchases continue to be the largest expense for the Electric Utility. Over time, power from the Lodi Energy Center will reduce utility costs and, with it, rates.

The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill are a significant change for the Water Fund. In addition to water meters, due to the structure of the agreement with the Woodbridge Irrigation District approved in April 2003, the City is building a Water Treatment Plant to treat Mokelumne River water purchased from the District. The plant is currently under construction and is expected to be operational early in this fiscal year.

The City Council was placed in a difficult position to raise wastewater rates in FY 2009/10. Increased regulations and stricter enforcement required the City to invest $60 million in improvements to the White Slough Plant. The annual debt service for these improvements is approximately $4.1 million per year. Part of the debt service payment was to be made from impact fees, but due to the decline in new development, impact fee revenue was not realized. The Wastewater Fund was operating at a deficit. To support the debt service, as well as additional costs due to increased regulations and stricter enforcement, a series of rate increases were approved. The increase in 2010, as well as the pre-approved stair-step increases, was designed to bring the utility back to a financially healthy condition. The impact of prudent management along with the approved rate increases has brought the wastewater utility to a point where it is expected to have cash reserves of $8.9 million at the end of FY 2012/13, a level well in excess of its target reserve level of $3.0 million.

Capital Budget

Capital Projects funded by General Fund dollars include a number of deferred maintenance projects and funding for some critical-need projects. Deferred maintenance projects include various roof, gutter, drainage and air conditioning projects at City buildings. Critical-need projects include partial refurbishment of the old public safety building, funding for the initial phase of the replacement of Fire Station 2 and setting aside funds for the replacement of the city's financial and billing systems.

Within all-funds, the more significant capital projects will be the completion of the water treatment plant, the installation of water meters, various electrical system maintenance projects and road maintenance projects.

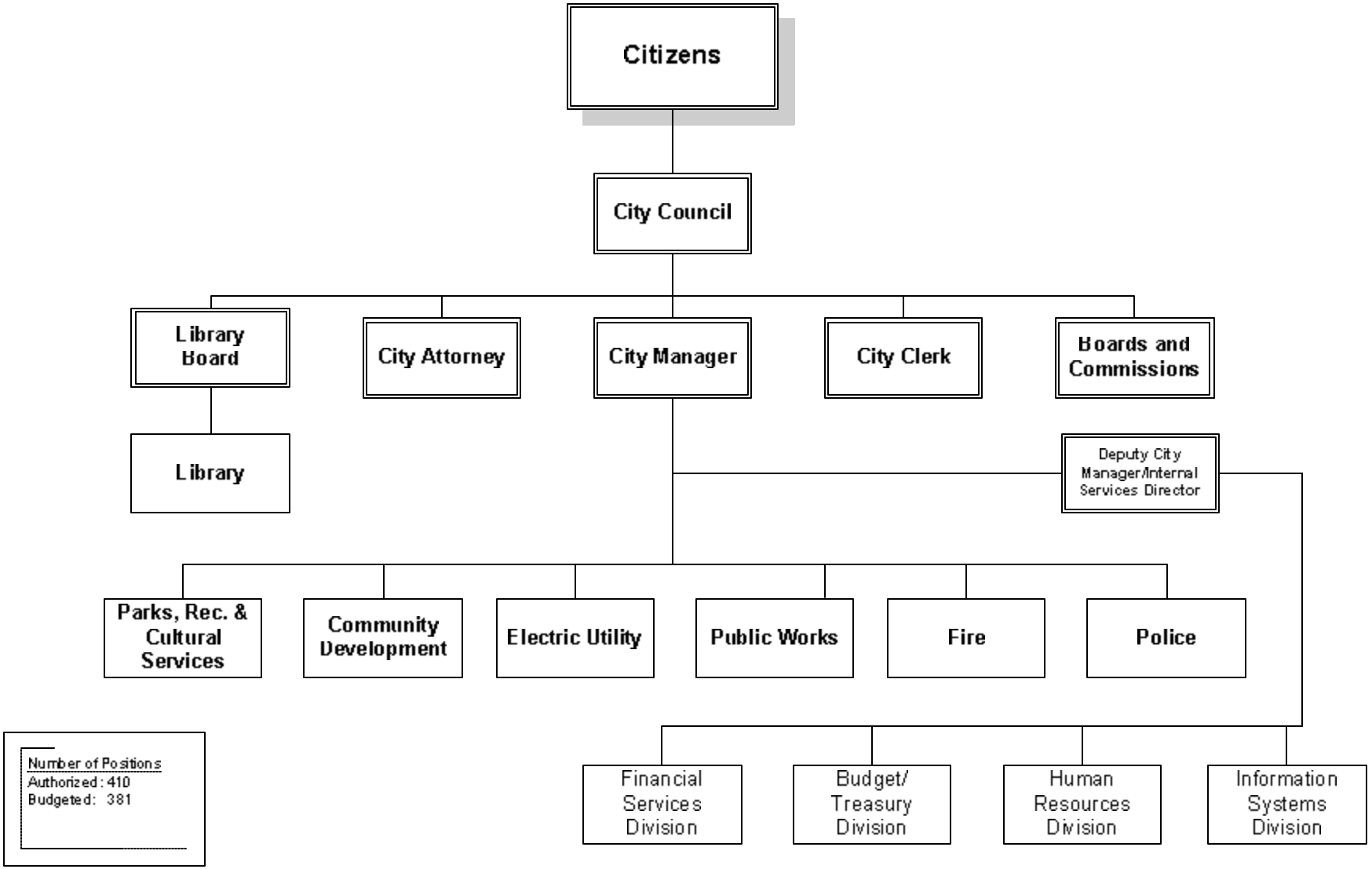
Acknowledgments

My appreciation is extended to the staff team involved in preparing the 2012/13 budget: Deputy City Manager/Internal Services Director Jordan Ayers, Supervising Budget Analyst Susan Bjork, Management Analyst Kirk Evans, and Senior Programmer Analyst Tyson Mordhorst. Thank you to each department's staff who worked on the budget. Cooperation was needed from each labor group. Thank you to Human Resources Manager Dean Gualco who worked with City Attorney Stephen Schwabauer and Deputy City Attorney Janice Magdich to secure new labor agreements.

Sincerely,

Konradt Bartlam
City Manager

City of Lodi



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2012-13 FINANCIAL PLAN AND BUDGET

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**
CITY CLERK					
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	1	1	1	0	0
Assistant City Clerk	1	1	1	1	1
City Clerk	1	1	1	1	1
City Clerk Total	**4**	**4**	**4**	**3**	**3**
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	2	2	2	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	1	1	1	1	1
City Manager Total	**6**	**6**	**6**	**6**	**6**
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	1	0	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	3	3	3	2	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	0
Junior Plans Examiner/Engineer	1	1	1	1	1
Junior/Assistant/Associate Planner	1	1	1	1	1
Neighborhood Services Manager	1	1	1	1	1
Permit Technician	2	2	2	2	2
Planning Manager	1	1	1	0	0
Community Development Total	**13**	**13**	**13**	**10**	**9**
ELECTRIC UTILITY					
Administrative Clerk	2	2	1	1	1
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	2	2	0	0	0
Buyer	1	1	0	0	0
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	3	3	3	3	2
Distribution Planning Supervisor	1	1	1	0	0
Electric Apparatus Mechanic	1	1	0	0	0
Electric Engineering Manager	0	0	0	1	1
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	2	1	0	0
Electric Lineman/Linewoman	5	5	5	6	6
Electric Materials Technician	0	0	1	1	1
Electric Operations Superintendent	0	0	1	1	1
Electric Systems Supervisor	1	0	0	0	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Technician	2	2	2	2	2
Energy Specialist	1	1	0	0	0
Field Services Representative	3	3	3	4	4
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	1	1
Meter Reader	3	2	0	0	0
Metering Electrician	1	1	1	1	1

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
Principle Resource Planner	0	1	0	0	0
Rates and Resources Manager	0	0	1	1	0
Senior Administrative Clerk	1	1	1	1	1
Senior Electrical Technician	0	0	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	0	0	0	0
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	1	1	0	0	0
Substation and Meter Superintendent	0	1	0	0	0
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	1	0	0	0
Utility Service Operator - Relief	1	1	0	0	0
Utility Service Operator I/II	3	3	3	3	3
Electric Utility Total	**52**	**51**	**41**	**42**	**40**
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	1	1
Fire Engineer	21	21	21	21	19
Fire Inspector	1	1	1	0	0
Firefighter I/II	18	18	18	14	12
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**58**	**54**
INTERNAL SERVICES DEPARTMENT					
BUDGET DIVISION					
Budget Manager	1	1	1	0	0
Management Analyst	2	2	1	1	1
Purchasing Technician	1	1	1	1	1
Supervising Budget Analyst	0	0	1	1	1
	4	4	4	3	3
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	1	0
Accounting Clerk	3	3	3	2	2
Administrative Clerk	1	1	1	0	0
Customer Service Representative	8	8	8	8	8
Finance Supervisor	0	1	0	0	0
Finance Technician	2	2	3	3	3
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	2	0	0	0
Supervising Accountant	1	1	1	1	1
Supervising Customer Service Representative	0	0	2	2	2
Utility Billing & Collections Supervisor	1	0	0	0	0
	20	20	20	18	17
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	2	2	2	1	1
	4	4	4	3	3
INFORMATION SYSTEMS DIVISION					
Information Systems Coordinator	1	1	1	0	0
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	2	2
Senior Programmer/Analyst	2	2	2	1	1
	7	7	7	6	6
Internal Services Total	**35**	**35**	**35**	**30**	**29**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	4	3	3
Library Services Director	1	1	1	1	1
Library Services Manager	0	0	0	1	1
Literacy Services Coordinator	1	1	1	0	0
Senior Library Assistant	3	3	3	3	3
Supervising Librarian	1	1	1	0	0
Library Total	**14**	**14**	**14**	**12**	**12**
PARKS, RECREATION AND CULTURAL SERVICES					
Administrative Clerk	3	2	1	1	1
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	1	1	0	0	0
Art & Events Manager	1	1	0	0	0
Building Services Coordinator	1	1	1	1	1
Community Center Director	0.5	0.5	0	0	0
Community Center Manager	0	0	1	1	1
Park Maintenance Worker I/II	11	11	11	9	8
Park Maintenance Worker III	5	5	5	4	4
Parks & Recreation Director	0.5	0.5	0	0	0
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	1
Parks, Recreation and Cultural Services Director	0	0	1	1	1
Program Coordinator	1	1	2	1	0
Recreation Manager	0	3	3	3	3
Recreation Superintendent	0	1	1	1	1
Recreation Supervisor	4	0	0	0	0
Senior Administrative Clerk	1	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1	1
Senior Services Manager	1	1	0	0	0
Stage Technician	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Parks, Recreation and Cultural Services Total	**38**	**38**	**36**	**32**	**29**
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	1	0
Administrative Secretary	1	1	1	1	0
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	1
Community Improvement Officer I/II	2	2	1	1	1
Community Service Officer	1	1	1	1	1
Dispatcher Supervisor	2	2	2	2	1
Dispatcher/Jailer	21	21	21	17	16
Lead Dispatcher/Jailer	3	3	3	3	3
Management Analyst	2	2	2	1	1
Parking Enforcement Assistant	2	2	2	1	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	6	6
Police Lieutenant	6	6	6	5	5
Police Officer	52	52	52	50	47
Police Records Clerk	5	5	5	4	3
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	9
Senior Police Administrative Clerk	2	2	2	3	2
Supervising Code/Community Imp. Off.	1	1	1	1	1
Police Department Total	**125**	**125**	**124**	**113**	**103**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	1	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	1
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	3	2	2	2	2
Public Works Inspector I/II	2	2	2	1	1
Senior Civil Engineer	3	3	2	2	1
Senior Engineering Technician	3	4	4	3	3
	16	16	15	13	12
FLEET & FACILITIES					
Equipment Service Worker	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	0	1	0
Fleet Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	4
Lead Equipment Mechanic	2	2	2	1	1
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	2	2	2	2	1
Welder-Mechanic	1	1	0	1	0
	15	15	13	14	11
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	0	0
Administrative Secretary	1	1	1	1	0
Maintenance Worker I/II	10	10	7	5	5
Senior Administrative Clerk	1	1	1	0	0
Street Maintenance Worker III	6	5	5	5	4
Street Supervisor	3	3	3	3	3
Streets & Drainage Manager	1	0	0	0	0
Streets & Drainage Superintendent	1	1	0	1	0
Traffic/Sign Making Worker	0	0	1	1	1
Tree Operations Supervisor	1	0	0	0	0
	25	22	19	16	13
TRANSPORTATION					
Administrative Clerk	1	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1	1
Transportation Manager	1	1	1	1	1
	3	3	3	3	3
WATER/WASTEWATER SERVICES					
Administrative Clerk	0	0	0	1	1
Chief Wastewater Plant Operator	1	1	1	1	1
Chief Water Treatment Plant Operator	0	0	0	1	1
Compliance Engineer	1	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1	1
Electrician	2	2	2	3	3
Environmental Compliance Inspector	3	3	3	3	3
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superintendent	1	1	1	0	0
Maintenance Worker I/II	8	8	8	9	8
Plant & Equipment Mechanic	5	5	5	7	7
Senior Administrative Clerk	0	0	0	1	1
Senior Plant & Equipment Mechanic	1	1	1	0	0
Senior Storekeeper	0	0	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
Wastewater Plant Superintendent	0	0	0	1	1
Wastewater Treatment Superintendent	1	1	1	0	0
Water Services Technician	1	1	1	1	1
Water Treatment Plant Operator I/II/III	0	0	0	3	3
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	4	4	4	4	4
	43	43	44	52	51
Total Public Works	**105**	**102**	**97**	**101**	**93**
ALL CITY DEPARTMENTS TOTAL	**459**	**455**	**437**	**410**	**381**

FY 2012/13 Proposed Authorized Position Changes

	FY 11/12	FY 12/13		
Dept/Division	**Current Title**	**Proposed Title/Position**	**Barg. Unit**	**Comment**
Electric Utility	Distribution Planning Supervisor		IBEW	Eliminated
Electric Utility		Electric Engineering Manager	Mid-Management	New Position
Electric Utility	Electric Line Apprentice		IBEW	Eliminated
Electric Utility		Electric Lineman/Linewoman	IBEW	New Position
Electric Utility		Field Services Representative	General Services	New Position
Internal Services - Information Systems	Information Systems Coordinator	Network Administrator	Mid-Management/ General Services	Reclassification
Library	Supervising Librarian	Library Services Manager	Mid-Management	Title Change
Police Department		Senior Police Administrative Clerk	General Services	New Position
Public Works - Fleet & Facilities	Lead Equipment Mechanic		Maintenance & Operators	Eliminated
Public Works - Water Services	Laboratory/Environmental Compliance Superintendent	Wastewater Plant Superintendent	Mid-Management	Title Change
Public Works - Water Services		Plant & Equipment Mechanic	Maintenance & Operators	New Position
Public Works - Water Services	Senior Plant & Equipment Mechanic		Maintenance & Operators	Eliminated

Fiscal Year 2011/12 Authorized Changes

Dept/Division	**Current Title**	**Approved Title/Position**	**Barg. Unit**	**Comment**
Parks, Recreation, Cultural Services	Program Coordinator		General Services	Mid-year elimination
Public Works - Water Services		Chief Water Treatment Plant Operator	Maintenance & Operators	Added Council Action 11/22/12
Public Works - Water Services		Electrician	IBEW	Added Council Action 11/22/12
Public Works - Water Services		Maintenance Worker I/II	Maintenance & Operators	Added Council Action 11/22/12
Public Works - Water Services		Plant & Equipment Mechanic	Maintenance & Operators	Added Council Action 11/22/12
Public Works - Water Services	Wastewater Treatment Superintendent		Mid-Management	Eliminated Council Action 11/22/12
Public Works - Water Services		Water Treatment Plant Operator I/II/III	Maintenance & Operators	Added Council Action 11/22/12
Public Works - Water Services		Water Treatment Plant Operator I/II/III	Maintenance & Operators	Added Council Action 11/22/12
Public Works - Water Services		Water Treatment Plant Operator I/II/III	Maintenance & Operators	Added Council Action 11/22/12

FY 2012/13 Authorized Unfunded Positions

Department	**Title**	**Number unfunded**	**Barg. Unit**	**Comment**
Community Development	Community Development Director	1	Executive	Vacant
Electric Utility	Distribution Planner	1	IBEW	Vacant
Electric Utility	Rates and Resources Manager	1	Mid-Managers	Vacant - Retirement
Fire Department	Fire Engineer	2	Firefighters	Vacant - Retirement
Fire Department	Fire Fighter I/II	2	Firefighters	Vacant - Retirement
Internal Services - Financial Services	Accountant	1	Mid-Managers	Vacant - Retirement
Parks, Recreation, Cultural Services	Park Maintenance Worker I/II	1	Maintenance & Operators	Vacant - Retirement
Parks, Recreation, Cultural Services	Parks Supervisor	1	Maintenance & Operators	Vacant - Retirement
Parks, Recreation, Cultural Services	Program Coordinator	1	General Services	Vacant - Retirement
Police Department	Administrative Clerk	1	General Services	Vacant - Retirement
Police Department	Administrative Secretary	1	General Services	Vacant - Retirement
Police Department	Assistant Animal Services Officer	1	General Services	Vacant - Retirement
Police Department	Dispatch Supervisor	1	Dispatchers	Vacant - Retirement
Police Department	Dispatcher/Jailer	1	Dispatchers	Vacant
Police Department	Police Officer	3	Police Officers	Vacant

Authorized Unfunded Positions				
Department	**Title**	**Number unfunded**	**Barg. Unit**	**Comment**
Police Department	Police Records Clerk	1	General Services	Vacant
Police Department	Senior Police Administrative Clerk	1	General Services	Vacant - Retirement
Public Works - Engineering	Senior Civil Engineer	1	Mid-Managers	Vacant - Retirement
Public Works - Fleet & Facilities	Fleet & Facilities Manager	1	Mid-Managers	Vacant - Retirement
Public Works - Fleet & Facilities	Senior Facilities Maintenance Worker	1	Maintenance & Operators	Vacant - Retirement
Public Works - Fleet & Facilities	Welder-Mechanic	1	Maintenance & Operators	Vacant - Retirement
Public Works - Streets	Administrative Secretary	1	General Services	Vacant - Retirement
Public Works - Streets	Street Maintenance Worker III	1	Maintenance & Operators	Vacant - Retirement
Public Works - Streets	Streets & Drainage Superintendent	1	Mid-Managers	Vacant - Retirement
Public Works - Water Services	Maintenance Worker I/II	1	Maintenance & Operators	Vacant - Retirement
Total Unfunded Positions for FY 2012/13		**29**		

Two Years Additional Service Credit

Positions That Accepted
Buyer (1)
Electric Apparatus Mechanic (1)
Fire Captain (1)
Fire Engineer (1)
Program Coordinator (1)
Streets Maintenance Worker III
Water/Wastewater Supervisor

ALL FUNDS

All City of Lodi funds project total revenues of $181,753,700 in the fiscal year beginning July 1, 2012, and expenditures of $176,227,820.

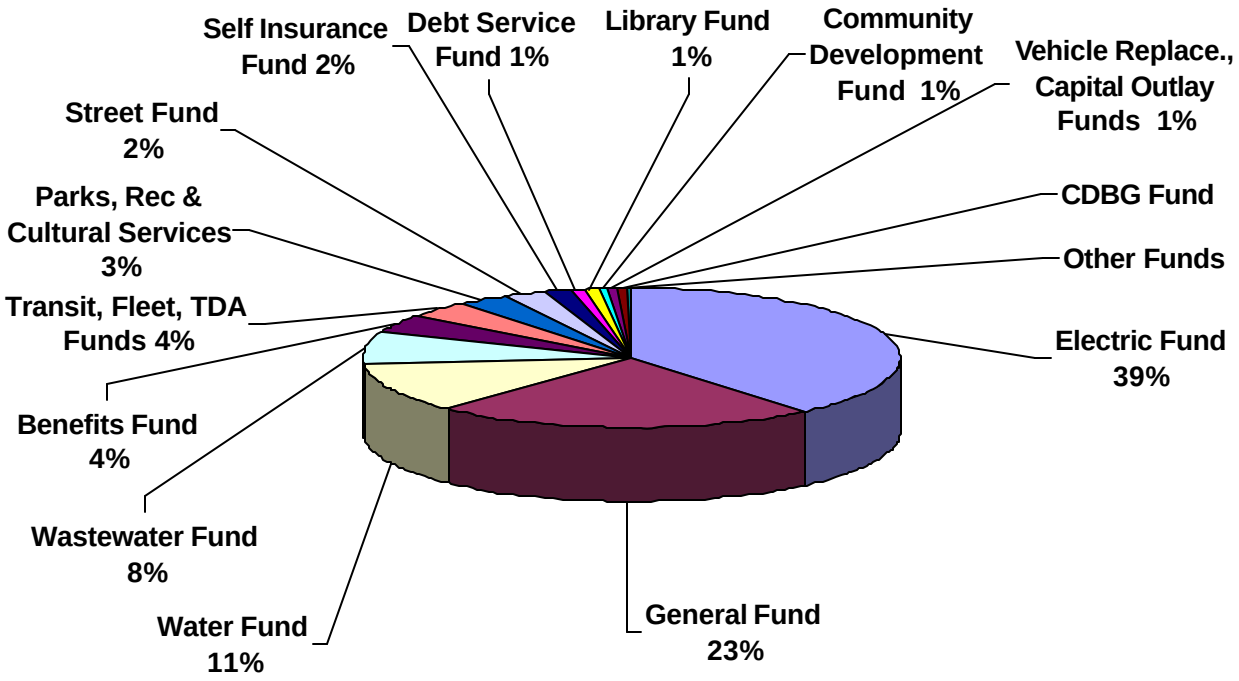
The Electric Fund is the City's largest, with $70,453,990 in projected revenue and $68,827,180 in expenditures. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues and expenditures of $41,909,940 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire, and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

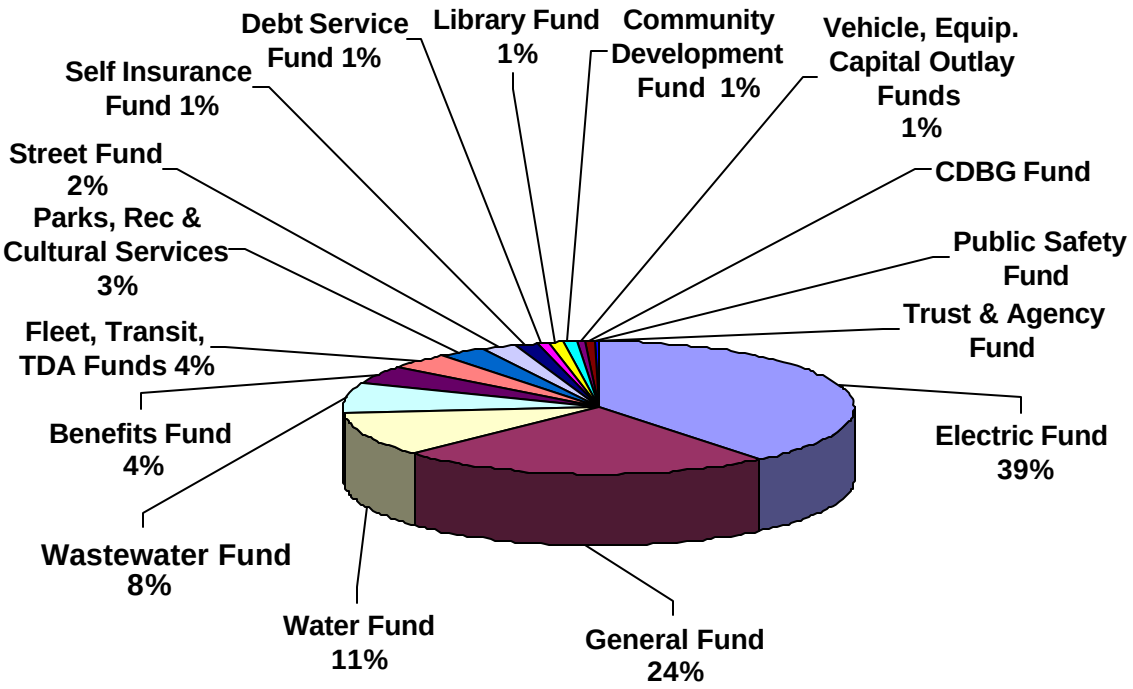
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities, and financial tables.

All Funds Revenues



Fund	Budget 2012-13
Electric Fund	70,453,990
General Fund	41,909,940
Water Fund	20,822,160
Wastewater Fund	14,235,330
Benefits Fund	7,565,160
Transit, Fleet, TDA Funds	6,876,320
Parks, Rec & Cultural Services	5,832,550
Street Fund	4,295,920
Self Insurance Fund	3,039,780
Debt Service Fund	1,667,910
Library Fund	1,427,430
Community Development Fund	1,176,670
Vehicle Replace., Capital Outlay Funds	997,600
CDBG Fund	889,540
Other Funds	563,400
Grand Total	181,753,700

All Funds Expenditures



Fund	Budget 2012-13
Electric Fund	68,827,180
General Fund	41,909,940
Water Fund	18,853,250
Wastewater Fund	13,701,870
Benefits Fund	7,565,160
Fleet, Transit, TDA Funds	6,564,980
Parks, Rec & Cultural Services	5,823,440
Street Fund	3,857,690
Self Insurance Fund	2,251,000
Debt Service Fund	1,667,910
Library Fund	1,420,530
Community Development Fund	1,166,550
Vehicle, Equip. Capital Outlay Funds	1,108,200
CDBG Fund	889,540
Public Safety Fund	337,580
Trust and Agency Fund	283,000
Grand Total	176,227,820

City-Wide Object Aggregate	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
090: Operating Transfers Out						
4220 Operating Transfers Out	34,295,266	21,324,296	16,118,492	16,118,492	13,509,050	
090: Operating Transfers Out Total	34,295,266	21,324,296	16,118,492	16,118,492	13,509,050	
100: Personnel Services						
7100 Personnel Services	0	0	42,700	108,000	180,000	
7101 Regular emp salary	27,394,567	27,170,779	26,140,300	25,337,975	26,624,080	
7102 Overtime	699,651	1,015,421	1,773,405	1,850,884	1,338,890	
7103 Part time salary	1,854,194	1,938,924	1,885,332	2,088,839	1,969,516	
7104 Contract emp salary	0	58,053	11,500	0	0	
7106 Uniform allowance	153,984	152,190	143,490	143,825	161,700	
7108 Meal allowance	2,440	2,500	3,850	0	0	
7109 Incentive pay	881,646	902,299	848,290	838,529	873,310	
7110 Admin leave pay	125,230	116,898	117,970	114,575	142,630	
7111 Workers comp	1,548,730	1,315,050	1,989,910	1,989,910	2,428,230	Reserve increase
7112 Medical insurance	4,464,271	4,976,500	5,331,050	5,064,350	5,552,290	
7113 Dental insurance	380,704	389,595	389,500	381,282	385,700	
7114 Vision care	97,119	98,551	77,600	93,475	94,640	
7115 Medicare insurance	398,121	409,541	419,190	370,241	400,740	
7121 Service contribution-PERS	6,919,249	6,978,865	7,044,710	6,778,146	7,267,140	
7123 Deferred comp	215,614	210,345	125,070	96,915	790,420	End of concessions
7124 LI & AD & D	90,192	88,237	92,440	79,710	87,310	
7125 Unemployment insurance	78,119	79,172	123,350	106,489	200,360	Increased experience
7128 LTD	214,911	212,069	0	0	0	
7129 Chiropractic	19,881	20,914	21,520	19,957	21,350	
7130 Insurance refund	253,989	178,996	152,150	149,645	159,960	
7131 Other benefits	793,962	784,750	808,120	808,120	1,075,250	Retiree medical costs
7132 Cell Stipend	0	4,759	0	20,375	21,900	
7188 Transfer In	(5,472,481)	(5,457,576)	(5,848,020)	(5,644,967)	(6,511,850)	
7189 Transfer Out	5,049,762	4,893,778	5,239,040	5,120,072	5,021,910	
100: Personnel Services Total	46,163,855	46,540,610	46,932,467	45,916,347	48,285,476	
200: Utility Comm. & Transportation						
7201 Postage	230,261	230,163	215,920	227,939	236,210	Reflects actuals
7202 Telephone	230,805	225,105	213,100	200,009	203,610	
7203 Cellular phone charges	131,104	111,412	104,760	85,110	62,530	Impact of stipend program
7204 Pagers	3,722	2,356	1,200	400	350	
7211 Electricity	2,149,860	1,872,384	2,130,100	2,104,100	1,877,110	Lower power costs, energy efficiency
7212 Gas	172,033	155,700	178,950	155,950	177,400	
7213 Water	209,713	216,025	206,200	221,400	223,980	
7214 Sewer	55,118	61,936	56,900	65,200	68,350	
7215 Refuse	40,182	32,518	47,000	35,000	35,630	
200: Utility Comm. & Transportation Total	3,222,798	2,907,599	3,154,130	3,095,108	2,885,170	

City-Wide Object Aggregate	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
300: Supplies, Materials & Services						
7300 Supplies, Materials & Serv	0	0	1,000	1,000	473,000	Plume costs, CDBG programs
7301 Printing, binding, duplication	109,179	119,233	115,800	289,421	113,320	
7302 Photocopying	35,196	19,217	27,740	34,708	35,260	
7303 Advertising	85,824	53,181	78,850	720,903	64,150	
7304 Laundry & dry cleaning	16,802	18,907	16,660	13,983	14,550	
7305 Uniforms	56,796	51,144	53,000	81,750	81,900	
7306 Safety Equipment	148,849	206,116	278,600	267,283	212,420	
7307 Office supplies	139,561	102,894	107,825	109,808	116,370	
7308 Books & periodicals	93,599	102,341	94,100	113,659	71,004	
7309 Membership & dues	103,894	95,556	158,385	147,412	163,620	
7310 Uncollectible acct expense	459,707	251,299	375,000	375,000	365,000	
7311 Collection agency fees	(2,696)	26,623	19,000	21,000	14,500	
7312 Bank service charges	138,387	188,629	140,020	159,040	155,080	
7313 Information systems software	97,626	140,484	154,400	157,242	137,400	
7314 Business expense	25,632	28,289	31,245	29,465	39,060	
7315 Conference expense	72,185	50,862	83,100	84,431	81,980	
7318 Microfilming	0	0	1,300	1,900	1,900	
7321 Rent of Land, facilities	88,754	78,721	102,690	105,889	83,430	
7322 Rental of equipment	265,788	196,208	233,750	204,784	33,400	
7323 Professional services	7,745,595	8,773,939	10,902,600	9,417,209	9,668,800	Reduction related to capital projects
7324 Purchased transp	1,789,704	1,693,667	1,850,000	1,850,000	1,700,000	New contract
7330 Repairs to comm equip	33,860	22,614	129,590	95,390	129,890	
7331 Repairs to Mach & equip	752,074	501,715	865,000	873,045	850,710	
7332 Repairs to office equip	29,304	36,722	39,000	38,850	41,050	
7333 Repairs to vehicles	1,783,893	1,787,433	1,750,926	1,885,846	1,566,570	
7334 Repairs to buildings	105,712	76,505	117,200	128,970	180,000	
7335 Sublet service contracts	1,588,632	1,388,074	1,770,050	1,815,633	1,883,540	
7336 Car wash	15,265	14,780	19,370	14,895	13,810	
7337 Employee moving expenses	0	4,719	0	0	0	
7338 Sponsorships	10,000	0	5,000	5,000	7,500	
7343 PL & PD/other insurance	977,759	871,913	1,419,300	1,419,300	655,020	Reduction in reserves
7345 City rental insurance	137	0	300	300	300	
7346 K-9 supplies	7,421	13,615	6,500	7,100	7,000	
7350 Tires and tubes	0	2,756	1,500	6,000	6,000	
7351 Motor veh fuel, lube	461,563	949,039	1,143,120	1,096,220	1,308,430	
7352 Special dept materials	453,292	718,658	545,244	633,414	1,163,730	Surface Water Treatment Plant supplies
7353 Janitorial supplies	46,477	40,153	41,200	41,370	47,400	
7354 Photo supplies	6,917	6,781	7,700	5,800	4,200	
7355 General supplies	158,204	261,116	343,620	310,620	268,700	
7356 Medical supplies	51,302	49,111	50,600	54,325	56,100	

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City-Wide Object Aggregate	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7357 Care of prisoners	38,084	45,337	38,000	43,585	48,800	
7358 Training & education	73,121	39,688	122,130	97,380	136,110	
7359 Small tools and equip	233,905	176,273	216,515	233,971	289,080	
7360 Overtime meals	1,191	2,039	3,550	4,863	3,850	
7361 Employee relations	497	0	300	600	0	
7362 Laboratory supplies	27,309	24,554	31,000	31,000	31,500	
7363 Employees physical exams	31,466	29,866	36,180	34,780	36,080	
7365 POST training	44,978	44,308	25,000	25,000	30,000	
7366 Tuition Reimbursement	37,520	42,678	53,000	64,900	58,000	
7367 Transport of materials	7,879	4,617	6,000	6,000	6,000	
7369 Software Licensing Cost	31,857	35,955	33,666	37,786	101,620	Upgrades of various engineering programs
7388 Transfer In	77,787	0	0	0	0	
7389 Transfer Out	(77,787)	0	0	0	0	
7398 Reimbursable Expense	179	2,607	6,000	6,000	4,000	
7399 Supplies, mat & services	75,701	290,915	520,050	613,530	509,300	
7719 Other equip	21,052	19,128	0	0	0	
8099 Special payments	323	324	1,700	0	500	
300: Supplies, Materials & Services Total	18,577,256	19,701,303	24,173,376	23,817,360	23,070,934	
400: Work for Others						
7601 Work for others	287,850	381,981	335,000	335,000	398,500	
400: Work for Others Total	287,850	381,981	335,000	335,000	398,500	
500: Equipment, Land & Structures						
7700 Equipment, Land & Structures	0	0	4,182,798	375,794	4,055,740	
7701 Office equip	13,100	5,845	19,800	19,800	20,800	
7706 Traffic signal equip	68,856	89,388	30,000	30,000	15,000	
7707 Street lighting equip	47,769	55,833	0	18,000	45,000	
7709 Shop equipment	119,069	12,577	0	0	0	
7711 Transformers	4,476	37,349	375,000	375,000	330,000	
7712 Meters	374,413	114,254	20,000	29,400	5,000	
7713 Wire	21,541	113,748	250,000	250,000	175,000	
7714 Poles and pole line hrdware	105,798	128,764	80,500	101,345	85,000	
7715 Data Processing hrdware	23,548	117,003	92,685	178,376	88,000	
7717 Communication equip	379,566	64,345	16,500	16,500	6,000	
7718 Grant equip	203,017	124,036	113,410	94,510	80,000	
7719 Other equip	316,814	324,933	265,000	341,700	205,000	
7720 Other contracts	1,926,624	7,364,702	4,240,242	1,967,397	326,000	Reduction in capital projects
7721 Acquisition of Land	0	7,000	0	0	0	
7725 Other Structures	4,072	0	0	0	0	
7726 Streets	0	436,963	11,187	0	0	
7727 Curb, gutter & sidewalks	2,324	0	0	0	0	
7730 Underground lines & hrdware	80,229	127,293	80,000	80,000	125,000	

City-Wide Object Aggregate	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7731 Storm drains	0	4,500	10,000	9,900	10,000	
7789 Transfer Out	386,235	332,810	562,770	562,770	223,020	
7797 Bus shelters	30	16,134	0	75,000	0	
7798 Bus benches	14,385	0	0	0	0	
7799 Bus signs	3,932	686	0	0	0	
500: Equipment, Land & Structures Total	4,095,798	9,478,163	10,349,892	4,525,492	5,794,560	
550: Fleet						
7850 Fleet	0	0	352,000	95,000	0	
7851 Vehicles & Equipment	718,998	490,809	3,708,300	3,667,149	547,500	Fewer replacement vehicles
7852 Heavy equipment	99	316,592	0	0	0	
550: Fleet Total	719,097	807,401	4,060,300	3,762,149	547,500	
600: Special Payments						
7636 Amortization	4,780,219	4,796,297	4,700,000	4,700,000	6,075,000	See Debt Service Schedule in supplementals
7924 Bond interest	8,457,960	9,725,948	9,879,290	9,873,923	9,523,040	
7925 Bond principal	735,000	765,000	1,570,000	1,570,000	1,455,000	
7927 Loan interest	61,983	22,967	0	0	0	
8000 Special payments	0	0	15,600	0	0	
8021 Donations	69,150	42,500	36,120	36,120	0	
8021 Donations-LCVB	75,094	74,403	76,000	85,000	88,300	
8021 Donations-DLBP	28,900	28,500	24,230	24,230	24,230	
8021 Donations-SJ Partnership	0	29,750	25,290	25,290	25,290	
8021 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050	
8021 Donations-Fireworks	16,000	16,000	16,000	16,000	16,000	
8021 Donations-SJC Ent Zone	21,766	21,766	22,000	21,464	22,000	
8021 Donations-Arts Grants	0	0	0	0	36,500	
8022 Taxes	97,324	108,067	75,250	75,258	80,270	
8023 Refunds/Rebates	88	0	4,000	4,500	10,000	
8026 Property tax admin fee	286,359	325,012	325,000	325,000	347,480	
8031 ISF Workers comp	295,661	308,423	307,000	287,000	316,000	
8032 ISF Temp disability-WC	407,417	234,566	291,000	290,000	250,000	
8033 ISF Perm disability WC	216,446	138,631	250,000	200,000	200,000	
8041 Retiree's Medical Reimb.	625,772	659,801	660,000	836,000	830,750	Additional retirees
8050 Employee Assistance program	1,936	1,936	2,150	7,100	7,000	
8051 Life Insurance	64,105	62,868	67,000	64,000	76,810	
8052 Accidental Death Ins	10,458	14,166	14,600	12,500	10,500	
8053 Unemployment Ins	125,416	141,217	125,000	190,000	200,360	Increased experience
8054 Long-term Disability	175,857	176,071	7,660	100	0	
8055 Employee Recognition	9,239	11,046	10,000	10,000	10,000	
8056 Flexible Spending	4,320	4,457	5,000	4,000	5,000	
8057 Boiler Insurance	16,130	14,342	15,000	11,966	15,000	
8058 Property Insurance	131,812	122,283	144,000	119,265	159,000	

City-Wide Object Aggregate	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
8059 Surety Bonds	0	0	30,000	22,819	0	
8065 WC-Medical Services	630,701	451,390	650,000	500,000	500,000	
8066 WC-Vocational Rehab	0	0	0	0	4,000	
8067 WC-Legal Counsel	32,646	30,691	40,000	36,000	65,000	
8097 Lodi CARE Program	32,471	18,308	50,000	50,000	50,000	
8098 Public Benefits Program	599,095	1,705,825	500,000	1,115,600	1,175,000	Solar rebates
8099 Special payments	8,547,562	9,512,279	8,587,550	8,532,199	8,252,010	
8099 Fourth of July	24,766	24,204	21,250	21,250	21,250	
8099 Concerts	1,772	388	500	50	500	
8099 Grape Festival	39,436	43,818	34,000	41,350	41,000	
8099 Parade of Lights	5,609	2,300	5,100	1,950	2,000	
8099 Miscellaneous Events	0	3,701	2,670	0	1,050	
8099 Sandhill Crane Festival	0	1,369	1,500	1,150	0	
8099 Fireworks Task Force	0	0	0	9,500	9,500	
600: Special Payments Total	26,630,520	29,642,340	28,591,810	29,122,634	29,906,890	
800: Bulk Power Purchase						
8201 Power purchase	43,425,893	37,787,026	40,468,090	0	0	
8201 Generation	0	0	0	30,413,154	31,517,160	
8201 Transmission	0	0	0	6,458,293	8,949,490	
8201 Management Services	0	0	0	1,397,436	1,290,670	
8201 Third Party Revenue	0	0	0	(1,255,259)	(2,691,060)	
8202 NCPA - GOR adjustments	(5,877,779)	(1,854,604)	0	0	0	
8301 WID Water Purchase	1,212,000	1,236,240	1,236,240	1,267,207	1,286,180	
800: Bulk Power Purchase Total	38,760,114	37,168,662	41,704,330	38,280,831	40,352,440	
900: Capital Projects						
1820 Construction in Progress-CY	(7,609,869)	(18,311,250)	10,216,400	1,644,080	5,707,000	
1825 Contracts	5,869,762	12,599,720	46,776,496	35,641,190	5,755,600	
1827 Force account	412,957	710,395	0	261,988	0	
1829 Equipment	346,572	418,277	136,593	0	0	
1831 Materials	347,936	920,790	1,733	243,550	0	
1833 Labor	0	8,065	0	0	0	
1835 Acquisition	105,915	112,059	0	14,700	14,700	
1836 Other	525,895	2,033,575	742,723	547,365	0	
1842 Meters	834	389,352	0	0	0	
1843 Wires	0	4,168	0	0	0	
1844 Poles & Pole Line Hardware	0	12,207	0	0	0	
900: Capital Projects Total	2	(1,102,642)	57,873,945	38,352,873	11,477,300	Reduction in projects
City Wide Object Aggregate Total	172,752,556	166,849,713	233,293,742	203,326,286	176,227,820	

GENERAL FUND

The City of Lodi General Fund projects revenues and expenditures of $41,909,940 in Fiscal Year 2012/13.

Sales tax, property tax and Electric Utility in-lieu payments account for 57 percent of General Fund revenue, and the Police and Fire departments consume 64 percent of all General Fund revenue.

The General Fund is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

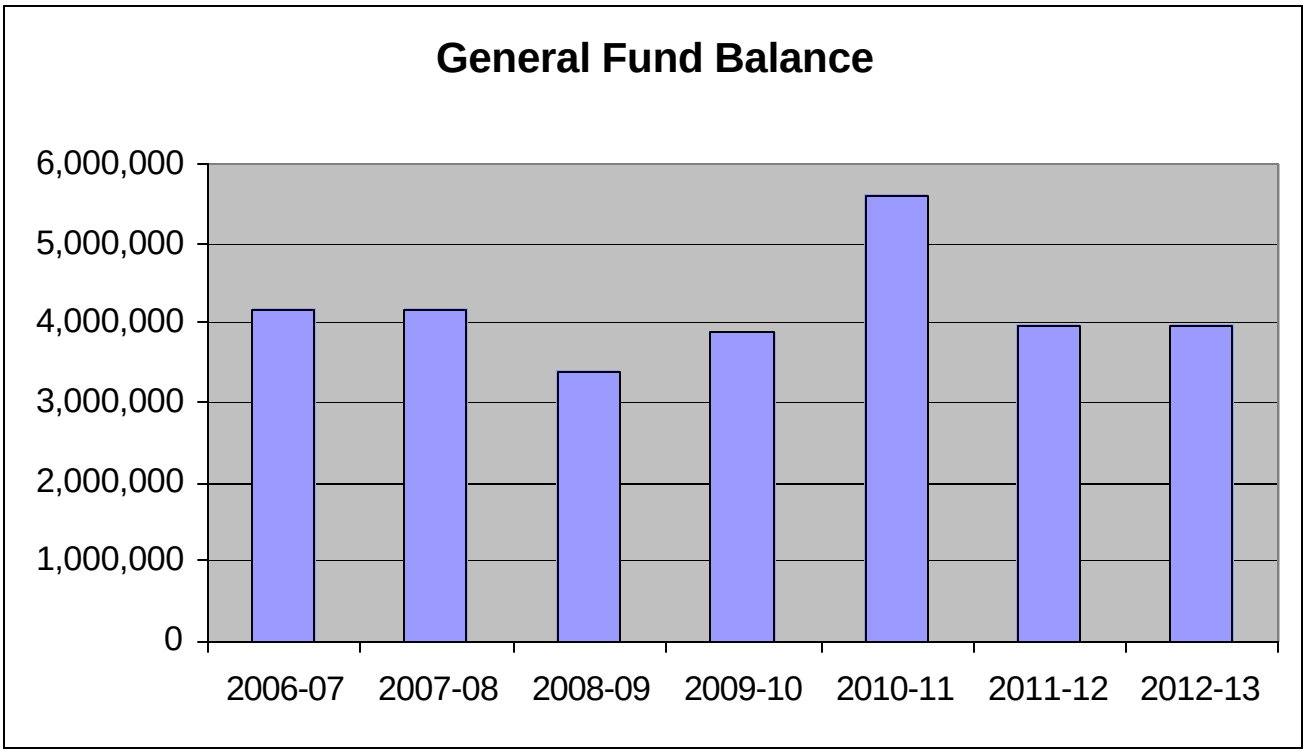
In addition, the General Fund contributes to the Street Division, Community Development Department and Parks, Recreation and Cultural Services to support their operations. Funding for the Library is transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2011/12 budget shown reflects adjustments made throughout the year.

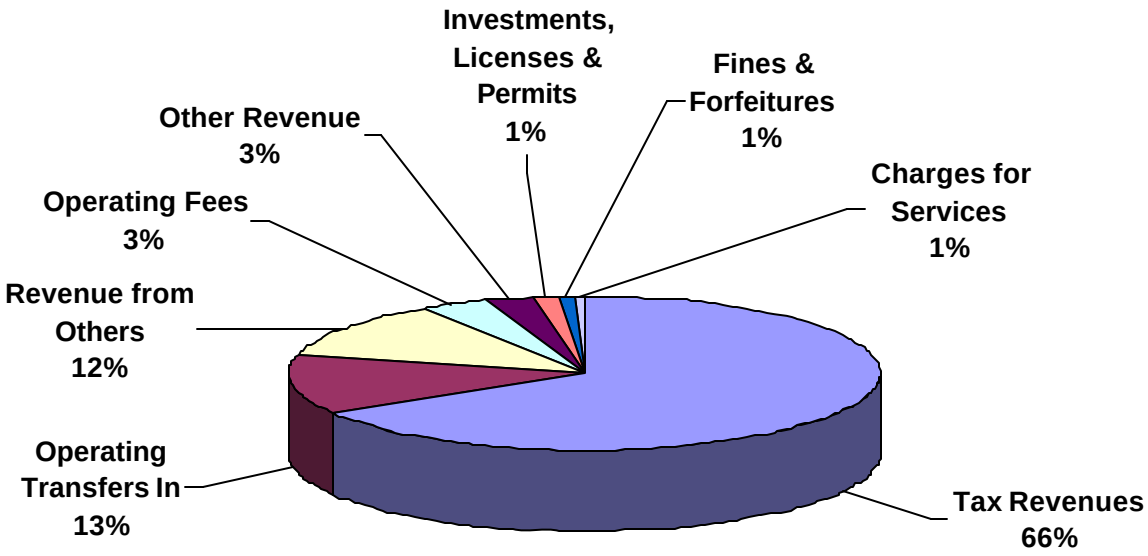
General Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
General Fund					
Fund Balance					
Beginning Fund Balance Unreserved	3,383,191	3,896,576	3,961,428	5,597,678	3,968,897
Revenues	40,547,920	41,889,230	41,255,340	41,182,451	41,909,940
Expenditures	40,034,535	40,188,128	43,136,412	42,811,232	41,909,940
Net Difference (Revenues Less Expenditures)	513,385	1,701,102	(1,881,072)	(1,628,781)	-
Fund Balance					
Ending Fund Balance Unreserved	3,896,576	5,597,678	2,080,356	3,968,897	3,968,897



General Fund Revenues



General Fund Revenues	Budget 2012-13
Tax Revenues	27,648,470
Operating Transfers In	5,432,990
Revenue from Others	4,987,540
Operating Fees	1,469,450
Other Revenue	1,239,060
Investments, Licenses & Permits	549,730
Fines & Forfeitures	321,100
Charges for Services	261,600
Grand Total	41,909,940

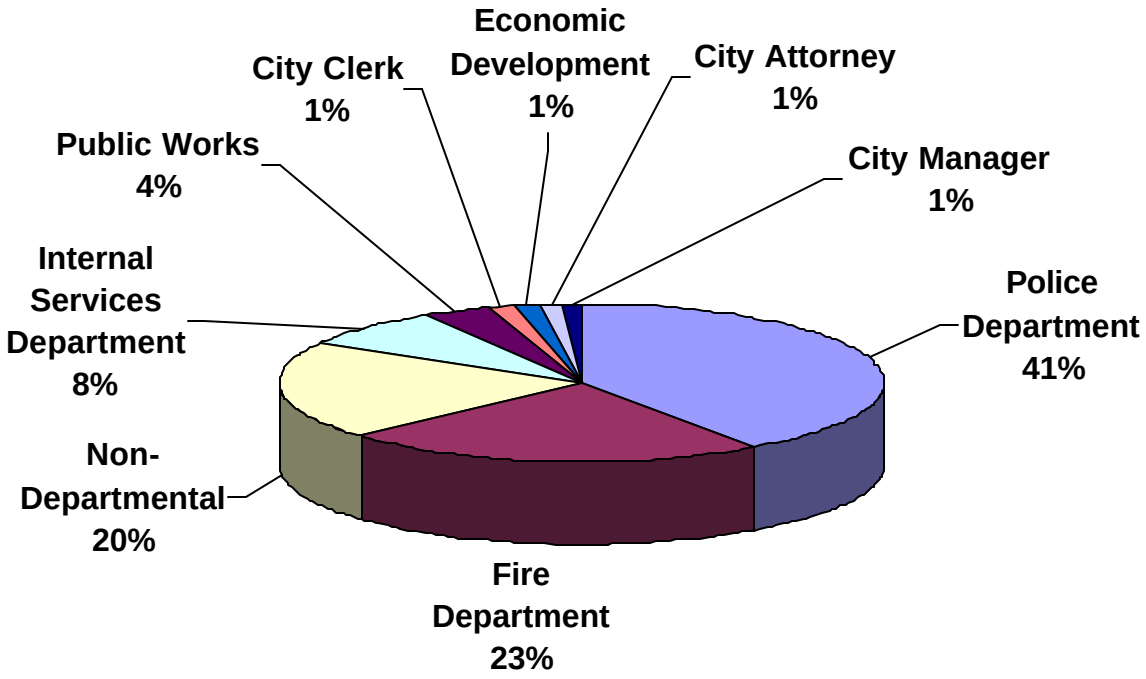
General Fund Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
100: General Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,932,983	5,444,189	5,432,990	5,432,990	5,432,990	Details in supplemental information section
090: Operating Transfers In Total	5,932,983	5,444,189	5,432,990	5,432,990	5,432,990	
100: General Fund B/S Total	5,932,983	5,444,189	5,432,990	5,432,990	5,432,990	
1001: General Fund Rev						
100: Tax Revenues						
5011 Property Taxes-CY Secured	8,342,161	8,285,589	8,161,300	8,010,300	7,850,100	2% reduction
5031 Sales & Use Tax	6,872,696	8,663,301	8,856,240	8,961,000	8,880,440	
5032 Public Safety-Prop 172	266,730	250,096	290,290	277,610	279,780	
5034 Transient Occupancy Tax	382,365	425,899	400,000	425,900	433,200	
5035 Real Prop. Transfer Tax	116,548	95,302	114,000	101,330	98,900	
5036 Business License Tax	961,718	958,061	950,000	950,000	1,122,000	Reflects actuals
5040 Card Room Fee	280,240	287,960	300,000	384,500	292,900	
5051 Waste Removal Franchise	944,107	966,540	957,600	974,480	971,630	
5052 Industrial Waste Franchise	80,136	60,056	63,800	63,800	60,000	
5053 Gas Franchise	158,521	160,107	160,000	160,000	160,000	
5054 Cable TV Franchise	475,775	505,219	494,250	494,250	500,000	
5055 Electric Franchise	22,767	22,976	22,770	22,770	22,850	
5081 In-lieu Franchise-Electric	6,976,670	6,976,670	6,976,670	6,976,670	6,976,670	
100: Tax Revenues Total	25,880,434	27,657,776	27,746,920	27,802,610	27,648,470	
200: Licenses & Permits						
5113 Animal Licenses	25,441	35,415	27,000	29,000	35,500	
5114 Bicycle Licenses	1,557	1,467	1,800	1,600	1,680	
5141 Street & Lot Permits	7,552	7,533	8,000	7,500	7,500	
5142 Industrial Refuse Collection	3,000	2,000	2,000	2,000	2,000	
5143 Alarm Permits	29,075	31,050	30,000	30,000	43,000	
5144 Transportation Permit	4,046	3,530	3,500	3,500	3,200	
5145 Vendor Permit to Operate	1,500	2,400	1,500	2,000	2,000	
200: Licenses & Permits Total	72,171	83,395	73,800	75,600	94,880	
300: Fines & Forfeitures						
5201 Veh Code-Moving Violation	312,765	302,864	285,000	220,000	220,000	
5202 Court Fines	6,680	5,371	6,000	3,600	4,600	
5203 Overparking	38,223	46,979	54,000	40,000	40,000	
5204 Parking Fees-DMV Hold	30,044	22,950	20,000	15,000	20,000	
5205 False Alarm Penalty	8,800	15,878	15,000	12,000	23,500	
5211 Code Enforcement Fine	15,795	12,951	0	0	13,000	
300: Fines & Forfeitures Total	412,307	406,993	380,000	290,600	321,100	
400: Investment/Property Revenues						
5332 Investment Earnings	16,310	17,646	0	0	0	
5361 Rent	498,100	437,375	449,830	666,391	451,350	
5391 Sale of City Property	9,062	3,556	3,500	5,900	3,500	
400: Investment/Property Revenues Total	523,472	458,577	453,330	672,291	454,850	

General Fund Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
500: Revenue from Others						
5494 State Motor Veh In-Lieu	191,066	290,683	133,500	31,439	0	Eliminated by State in FY 11/12
5499 In-lieu - VLF	4,377,453	4,316,785	4,230,450	4,150,850	4,067,830	
5535 State Recycling (CRV)	0	0	16,370	16,877	16,900	
5565 Police Hiring Grant	73,112	409,795	480,000	460,000	475,800	4 positions
5567 Police Other Grants	4,482	0	5,000	10,000	15,000	
5602 Sch Drug Suppression Reimb	214,860	214,860	254,000	254,000	301,410	
5691 Police Training-POST	26,093	19,427	25,000	25,000	35,000	
5696 State Mandates SB90	45,600	114,286	50,000	50,000	50,000	
5940 Lodi Grape Festival Reimb	17,500	20,000	20,000	20,000	20,000	
5941 Code Enf-Reinspection Fees	2,851	7,497	3,000	1,600	3,600	
5942 Unaltered Fee	1,255	1,870	1,500	4,500	2,000	
500: Revenue from Others Total	4,954,272	5,395,203	5,218,820	5,024,266	4,987,540	
600: Charges for Services						
5084 Admin fees-CVW	246,805	251,600	255,130	255,510	261,600	
600: Charges for Services Total	246,805	251,600	255,130	255,510	261,600	
610: Public Safety Fees						
5206 Nuisance Fines	5,320	2,100	0	0	2,100	
5399 Repairs & Demolition Reimb.	10,737	6,851	8,000	5,000	5,800	
5706 Vehicle Abate Serv Authori	46,396	27,827	30,000	31,000	36,000	
5932 Fingerprinting	25,333	24,072	25,000	18,000	24,000	
5933 Vehicle Towing	61,940	77,831	82,000	66,000	104,500	
5934 Haz-Mat Drug clean-up	0	149	0	0	0	
5935 Animal Shelter Fees	20,037	23,356	25,000	25,000	23,500	
5936 Police Record Fees	7	10	0	0	100	
5937 Other Police Fees	275	2,324	0	0	0	
5939 Fix Ticket/Vin Verification	2,525	2,245	2,500	1,000	1,100	
5971 Fire Dept.Services-Other	1,065	3,735	1,000	1,200	1,000	
5973 Site Planning	8,237	5,125	3,000	450	450	
5974 Fire Permit Review/Insp.	1,418	5,056	1,000	940	940	
5975 Fire Protect'n Eqpt Revw & Ins	41,202	43,211	40,000	42,000	0	Moved to 5977
5976 Fire Misc.Development	150	394	500	0	0	
5977 State Mandated Inspections	0	0	0	0	50,000	
5979 Misc. Charges & Fees	2,012	5,947	4,000	0	0	
5980 Operating Permits	0	2,185	0	5,000	7,000	
5981 Strike Team Reimbursements	79,245	307	100,000	50,000	105,000	
6123 Code Permit Inspections	3,305	2,160	5,000	0	0	
610: Public Safety Fees Total	309,204	234,885	327,000	245,590	361,490	
760: Park Fees						
5413.7 Wrk for City-Pks & Rec	58,038	63,361	0	0	0	
760: Park Fees Total	58,038	63,361	0	0	0	
800: Public Works Fees						
6104 Engineering Inspect. Fees	37	155,876	78,000	88,000	105,700	
6121 Engineering Fees	89,571	175,191	50,000	47,684	36,410	

General Fund Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
6124 Plans and Specs	3,545	0	0	0	0	
6125 Encroachment Fees	46,847	14,956	16,600	21,150	12,850	
800: Public Works Fees Total	140,000	346,023	144,600	156,834	154,960	
820: Administrative Fees						
5207 Late Pmt-Utilities	906,609	880,869	860,000	860,000	870,000	
5208 Utility Connections	44,327	45,264	44,000	45,000	60,000	
5209 Returned Check Charge	24,830	21,873	23,000	23,000	23,000	
820: Administrative Fees Total	975,766	948,006	927,000	928,000	953,000	
900: Other Revenue						
5394 Revenue-Other	59,421	207,625	15,000	15,000	15,000	
5395 Revenue Over/Short	(426)	556	0	0	0	
5398 Reimbursable Charges	241,382	112,914	60,000	92,000	80,000	
5400 Admin Fee-LTBID	11,793	12,291	10,230	10,300	12,000	
5401 Treated Wastewater Rev	0	0	0	0	950,000	Sale of treated water to Lodi Energy Center
5411.3 Wrk for Others-Comm Dev	6,654	0	0	0	0	
5411.4 Wrk for Others-PW	65,466	68,754	70,500	20,000	10,000	
5413.4 Wrk for City-PW	0	42,798	0	0	0	
6129 Admin Fee-RTIF	545	6,096	1,000	1,000	5,550	
6151 Other Service Charges	505,908	2,145	3,550	3,550	250	
6152 Damage to Property	7,130	1,018	720	720	500	
6153 Donations	425	0	0	0	0	
6153.1 Donations-HSS	100	0	0	0	0	
6156 Photocopy	843	713	900	940	1,000	
6157 Outside City Services	92,309	55,380	35,000	55,800	54,760	
6159 DIVCA-PEG Fees	50,918	101,044	98,850	98,850	100,000	
900: Other Revenue Total	1,042,468	611,334	295,750	298,160	1,239,060	
1001: General Fund Rev Total	34,614,937	36,457,153	35,822,350	35,749,461	36,476,950	
General Fund Revenue Total	40,547,920	41,901,342	41,255,340	41,182,451	41,909,940	

General Fund Expenditures

General Fund	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240
100: Personnel Services	28,393,078	28,690,445	27,737,290	27,264,406	28,796,030
200: Utility Comm. & Transportation	1,421,422	1,316,396	1,399,690	1,331,820	1,265,150
300: Supplies, Materials & Services	3,552,799	3,538,582	3,542,860	3,738,722	3,527,470
500: Equipment, Land & Structures	426,914	364,391	500,300	500,300	190,900
600: Special Payments	683,061	722,946	677,130	696,842	714,150
General Fund Total	**40,066,998**	**40,053,780**	**43,136,412**	**42,811,232**	**41,909,940**



Department	Budget 2012-13
Police Department	16,891,930
Fire Department	9,581,630
Non-Departmental	8,402,760
Internal Services Department	3,374,420
Public Works Division	1,570,400
City Clerk	585,340
Economic Development	618,690
City Attorney	466,730
City Manager	418,040
Grand Total	41,909,940

2012/13 General Fund Budget by Department

Department	2011/12 Ratio*	2012/13 Budget	2012/13 Ratio*	Change 2011/12 vs. 2012/13	Ratio Change
City Clerk	1.27%	$585,340	1.41%	$73,370	0.14%
City Manager	1.02%	$418,040	1.01%	$6,990	-0.01%
City Attorney	1.11%	$466,730	1.13%	$20,790	0.02%
Internal Services	8.38%	$3,374,420	8.15%	$4,780	-0.23%
Non-Departmental **	5.17%	$1,994,610	4.82%	($84,030)	-0.35%
Economic Development **	1.41%	$618,690	1.49%	$50,340	0.08%
Police	39.80%	$16,891,930	40.79%	$891,660	0.99%
Fire	23.19%	$9,581,630	23.14%	$260,790	-0.05%
Public Works	3.88%	$1,570,400	3.79%	$11,010	-0.09%
Library	3.36%	$1,349,180	3.26%	$0	-0.10%
Community Development	0.37%	$110,000	0.27%	($40,200)	-0.11%
Parks, Recreation, Cultural Services	9.66%	$3,881,140	9.37%	($380)	-0.28%
Streets	1.38%	$567,830	1.37%	$13,230	-0.01%
Capital Projects		$500,000		($553,750)	
Total	100.00%	$41,909,940	100.00%	$654,600	

*excluding Capital Projects

** reflects movement of Arts Grants from Non-Department to Economic Development

General Fund	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240	Details in supplemental information section
090: Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240	
7101 Regular emp salary	17,724,383	17,474,772	15,984,410	15,723,265	16,305,770	
7102 Overtime	284,723	523,056	1,267,390	1,278,970	908,470	
7103 Part time salary	311,767	393,024	207,320	282,356	303,170	
7106 Uniform allowance	147,464	142,810	136,810	137,175	138,950	
7109 Incentive pay	656,016	665,869	621,110	611,390	621,070	
7110 Admin leave pay	91,344	80,513	78,690	78,620	96,780	
7111 Workers comp	946,110	796,950	927,310	927,310	1,369,830	Reserve increase
7112 Medical insurance	2,745,255	3,061,120	3,039,050	2,937,865	3,144,000	
7113 Dental insurance	231,604	236,544	223,000	221,500	219,700	
7114 Vision care	60,176	61,226	44,600	54,295	53,890	
7115 Medicare insurance	244,342	251,757	246,460	230,031	234,420	
7121 Service contribution- PERS	5,058,148	5,081,795	5,036,530	4,877,136	5,200,440	
7123 Deferred comp	73,461	70,434	44,600	35,800	480,610	End of concession
7124 LI & AD & D	39,744	37,510	36,340	32,645	34,240	
7125 Unemployment insurance	48,099	48,053	72,490	65,990	120,730	Increased experience
7128 LTD	91,007	90,028	0	0	0	
7129 Chiropractic	12,474	12,952	12,340	11,562	12,140	
7130 Insurance refund	168,894	101,041	80,600	69,755	77,450	
7131 Other benefits	486,217	475,640	464,560	464,560	613,250	Increased retiree medical costs
7132 Cell Stipend	0	3,230	0	15,075	15,600	
7188 Transfer In	(1,364,027)	(1,192,091)	(1,060,460)	(1,065,034)	(1,402,310)	
7189 Transfer Out	335,877	274,212	274,140	274,140	247,830	
100: Personnel Services	28,393,078	28,690,445	27,737,290	27,264,406	28,796,030	
7201 Postage	207,110	214,699	203,220	213,565	218,810	
7202 Telephone	156,068	150,314	141,930	132,350	130,350	
7203 Cellular phone charges	75,405	46,594	46,340	20,355	15,630	Impact of stipend program
7204 Pagers	2,899	1,770	1,200	400	350	
7211 Electricity	577,468	503,816	580,000	550,000	470,000	Lower power costs, energy efficiency
7212 Gas	125,147	116,631	145,000	122,000	130,000	
7213 Water	195,174	200,737	190,000	205,150	208,230	
7214 Sewer	53,259	59,851	55,000	63,000	66,150	
7215 Refuse	28,892	21,984	37,000	25,000	25,630	
200: Utility Comm. & Transportation	1,421,422	1,316,396	1,399,690	1,331,820	1,265,150	
7301 Printing, binding, duplication	47,332	62,215	55,400	53,504	55,050	
7302 Photocopying	24,863	16,040	19,400	19,926	21,270	
7303 Advertising	9,931	6,615	8,800	8,030	8,900	
7304 Laundry & dry cleaning	10,674	12,039	8,000	8,000	9,200	
7305 Uniforms	13,834	12,706	4,350	4,000	6,200	
7306 Safety equipment	85,068	99,140	118,100	125,510	120,470	
7307 Office supplies	64,101	55,936	52,900	58,730	60,050	

General Fund	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7308 Books & periodicals	18,699	22,049	14,350	13,725	14,000	
7309 Membership & dues	57,534	44,158	57,150	54,232	57,420	
7310 Uncollectible acct expense	38,726	27,668	50,000	50,000	50,000	
7311 Collection agency fees	0	40	0	0	0	
7312 Bank service charges	69,771	15,801	10,220	13,260	15,500	
7313 Information systems software	33,424	56,570	68,050	59,050	73,900	
7314 Business expense	10,379	7,952	8,420	7,190	17,740	
7315 Conference expense	27,163	7,897	18,000	18,995	31,000	
7321 Rent of Land, facilities	9,888	8,929	9,390	9,400	9,580	
7322 Rental of equipment	190,902	188,599	187,700	155,434	1,100	AS 400 and fire engine paid off
7323 Professional services	395,266	556,968	374,900	456,631	538,730	
7330 Repairs to comm equip	14,424	15,712	120,750	86,400	120,200	
7331 Repairs to Mach & equip	122,760	86,529	63,900	63,900	78,500	
7332 Repairs to office equip	23,801	32,808	31,600	32,100	32,500	
7333 Repairs to vehicles	547,676	470,784	294,050	428,970	347,250	
7334 Repairs to buildings	60,895	38,518	76,300	89,300	126,300	
7335 Sublet service contracts	505,564	462,726	590,350	587,875	605,930	
7336 Car wash	6,209	5,830	7,570	6,060	5,240	
7343 PL & PD/other insurance	483,525	451,680	722,300	722,300	324,120	Reserve reduction
7346 K-9 supplies	6,021	11,623	6,500	7,100	7,000	
7350 Tires and tubes	0	2,756	0	0	0	
7351 Motor veh fuel, lube	264,991	295,905	214,610	238,050	346,100	
7352 Special dept materials	111,294	133,563	41,000	27,950	26,700	
7353 Janitorial supplies	37,587	32,483	20,700	21,320	27,800	
7354 Photo supplies	21	0	100	100	100	
7355 General supplies	23,704	14,871	13,250	11,100	13,750	
7356 Medical supplies	50,704	48,437	48,500	52,225	55,850	
7357 Care of prisoners	38,084	45,337	38,000	43,585	48,800	
7358 Training & education	34,339	11,134	39,150	40,400	55,650	
7359 Small tools and equip	56,894	44,378	26,450	32,950	59,950	
7360 Overtime meals	11	51	0	0	0	
7362 Laboratory supplies	4,278	3,793	5,000	5,000	5,500	
7363 Employees physical exams	31,287	29,806	35,100	34,000	35,000	
7365 POST training	44,978	44,308	25,000	25,000	30,000	
7366 Tuition Reimbursement	36,666	41,416	40,000	45,400	40,000	
7367 Transport of materials	7,879	4,617	6,000	6,000	6,000	
7369 Software Licensing Cost	8,146	7,916	11,400	14,520	38,620	
7389 Transfer Out	(77,787)	0	0	0	0	
7399 Supplies, mat & services	1,293	279	150	1,500	500	
300: Supplies, Materials & Services	3,552,799	3,538,582	3,542,860	3,738,722	3,527,470	
7701 Office equip	0	103	0	0	0	
7706 Traffic Signal equip	9,591	4,394	20,000	20,000	15,000	

General Fund	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7709 Shop equipment	4,769	0	0	0	0	
7715 Data Processing hrdware	0	22,816	0	0	20,000	
7718 Grant equip	5,108	0	0	0	0	
7719 Other equip	4,877	26,137	0	0	0	
7720 Other contracts	46,089	7,891	18,400	18,400	20,000	
7789 Transfer Out	356,480	303,050	461,900	461,900	135,900	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	426,914	364,391	500,300	500,300	190,900	
8021 Donations	41,650	42,500	36,120	36,120	0	Moved to Arts Grants line item 8021.7
8021.1 Donations-LCVB	75,094	74,403	76,000	85,000	88,300	19% of Transient Occupancy Tax
8021.2 Donations-DLBP	28,900	28,500	24,230	24,230	24,230	
8021.3 Donations-SJ Partnership	0	29,750	25,290	25,290	25,290	
8021.4 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050	
8021.5 Donations-Fireworks	16,000	16,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	21,766	21,766	22,000	21,464	22,000	
8021.7 Donations-Arts Grants	0	0	0	0	36,500	
8022 Taxes	0	0	0	8	0	
8026 Property tax admin fee	286,359	325,012	325,000	325,000	347,480	
8099 Special payments	139,659	107,185	85,420	86,430	77,000	
8099.1 Fourth of July	24,766	24,204	21,250	21,250	21,250	
8099.2 Concerts	1,772	388	500	50	500	
8099.3 Grape Festival	39,436	43,818	34,000	41,350	41,000	
8099.4 Parade of Lights	5,609	2,300	5,100	1,950	2,000	
8099.6 Miscellaneous Events	0	3,701	2,670	0	1,050	
8099.7 Sandhill Crane Festival	0	1,369	1,500	1,150	0	
8099.8 Fireworks Task Force	0	0	0	9,500	9,500	
600: Special Payments	683,061	722,946	677,130	696,842	714,150	
General Fund Total	40,066,998	40,053,780	43,136,412	42,811,232	41,909,940	

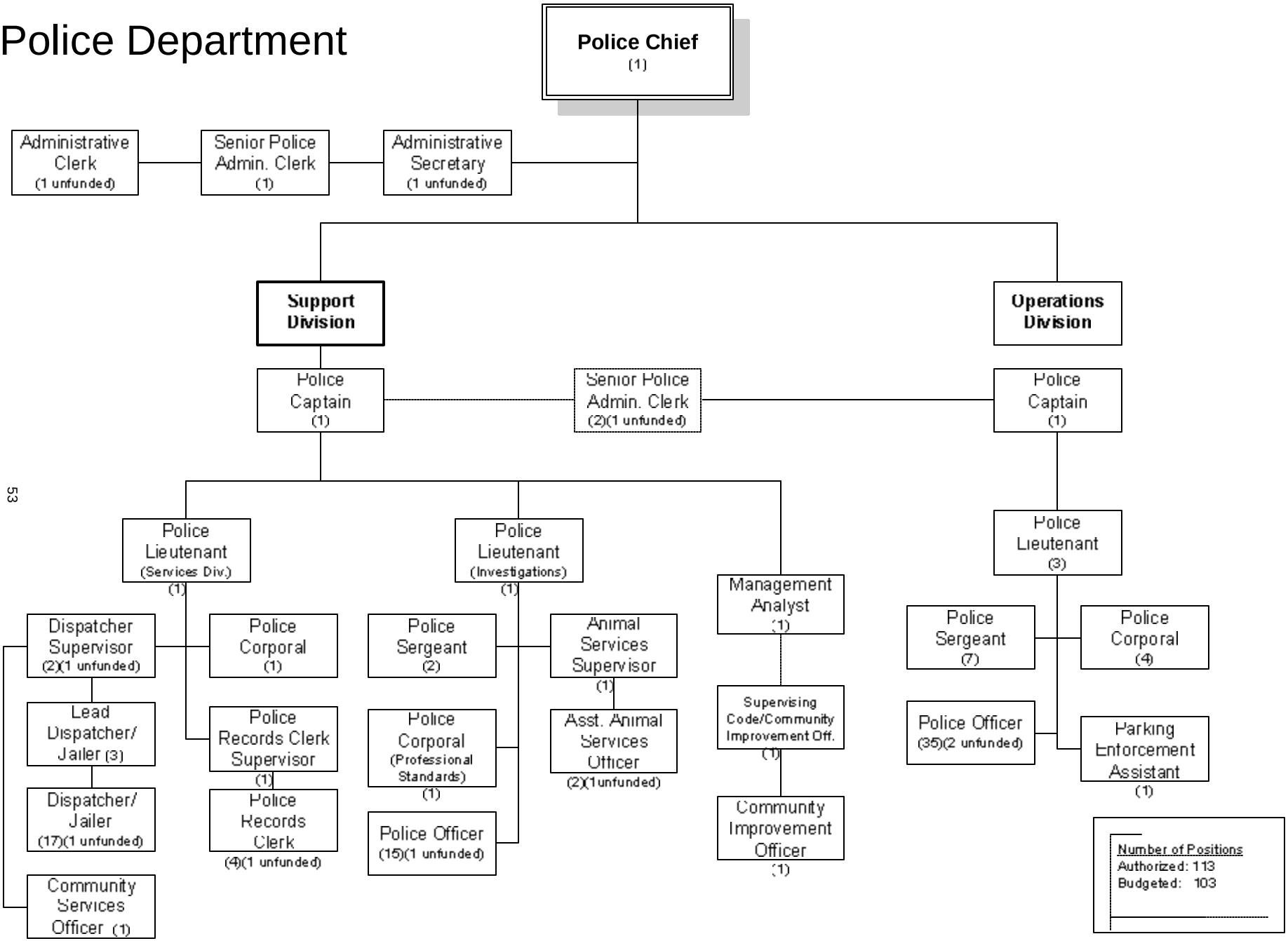
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2012/13 budget of $16,891,930 compared to $16,000,270 as originally adopted for 2011/12. The 2011/12 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

Budgeted positions are being reduced to 103, down from 106 in FY 2011/12.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2012-2013

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	13,200,596	13,443,200	13,932,220	13,714,066	14,680,700
200: Utility Comm. & Transportation	60,552	35,116	45,000	21,150	20,580
300: Supplies, Materials & Services	1,289,819	1,275,799	1,331,340	1,499,597	1,403,350
500: Equipment, Land & Structures	107,230	107,230	327,230	327,230	31,230
600: Special Payments	760,071	758,660	756,480	756,480	756,070
Police Department Total	**15,418,268**	**15,620,005**	**16,392,270**	**16,318,523**	**16,891,930**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	1	0
Administrative Secretary	1	1	1	1	0
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	1
Community Improvement Officer I/II	2	2	1	1	1
Community Service Officer	1	1	1	1	1
Dispatcher Supervisor	2	2	2	2	1
Dispatcher/Jailer	21	21	21	17	16
Lead Dispatcher/Jailer	3	3	3	3	3
Management Analyst	2	2	2	1	1
Parking Enforcement Assistant	2	2	2	1	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	6	6
Police Lieutenant	6	6	6	5	5
Police Officer	52	52	52	50	47
Police Records Clerk	5	5	5	4	3
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	9
Senior Police Administrative Clerk	2	2	2	3	2
Supervising Code/Community Imp. Off.	1	1	1	1	1
Police Department Total	**125**	**125**	**124**	**113**	**103**

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	7,983,791	7,899,609	7,704,670	7,579,980	7,891,310	Includes unfunding of 3 additional positions
7102 Overtime	115,706	218,456	669,800	727,650	263,980	
7103 Part time salary	31,971	83,150	31,640	72,505	162,750	CalGrip program staff, clerk, animal officer
7106 Uniform allowance	100,379	98,706	94,410	94,225	90,850	
7109 Incentive pay	362,670	366,756	358,860	349,055	361,450	
7110 Admin leave pay	36,935	27,077	30,570	28,230	37,320	
7111 Workers comp	413,580	355,950	313,040	313,040	674,300	Allocation based on experience
7112 Medical insurance	1,177,151	1,313,604	1,432,260	1,382,795	1,473,270	
7113 Dental insurance	93,196	95,341	106,000	105,000	103,000	
7114 Vision care	25,688	26,820	21,200	25,725	25,240	
7115 Medicare insurance	110,373	115,915	121,350	109,920	113,990	
7121 Service contribution- PERS	2,460,830	2,485,410	2,692,870	2,571,236	2,814,930	
7123 Deferred comp	37,551	35,326	39,040	30,400	233,040	End of concession
7124 LI & AD & D	9,843	8,780	9,970	9,295	9,660	
7125 Unemployment insurance	21,549	21,531	34,710	31,855	58,330	Increased experience
7128 LTD	25,873	25,702	0	0	0	
7129 Chiropractic	5,383	5,720	5,850	5,470	5,670	
7130 Insurance refund	80,338	44,379	39,680	40,335	48,010	
7131 Other benefits	212,440	212,440	226,300	226,300	302,500	Increased experience
7132 Cell Stipend	0	2,528	0	11,050	11,100	
7188 Transfer In	(104,651)	0	0	0	0	
100: Personnel Services	13,200,596	13,443,200	13,932,220	13,714,066	14,680,700	
7201 Postage	1,055	1,848	800	1,200	1,400	
7202 Telephone	11,653	10,196	11,000	10,000	10,000	
7203 Cellular phone charges	46,416	22,063	32,000	9,550	8,830	Impact of stipend program
7204 Pagers	1,428	1,009	1,200	400	350	
200: Utility Comm. & Transportation	60,552	35,116	45,000	21,150	20,580	
7301 Printing, binding, duplication	8,233	19,326	7,900	7,900	8,150	
7302 Photocopying	16,810	12,165	15,150	17,160	17,970	
7304 Laundry & dry cleaning	0	0	0	0	1,200	
7305 Uniforms	5,612	3,812	2,550	2,700	4,400	
7306 Safety equipment	48,168	53,414	65,000	72,410	67,370	
7307 Office supplies	23,247	23,063	21,900	26,930	26,850	
7308 Books & periodicals	381	2,006	600	600	650	
7309 Membership & dues	4,704	2,902	4,130	4,150	3,880	
7312 Bank service charges	262	1,183	950	1,160	3,200	
7313 Information systems software	1,811	15,854	9,000	9,000	9,700	
7314 Business expense	3,186	1,462	2,000	2,000	2,000	
7315 Conference expense	8,728	(30)	0	0	0	
7321 Rent of Land, facilities	5,688	4,729	5,190	5,200	5,380	
7323 Professional services	92,933	89,803	98,000	110,367	113,130	
7330 Repairs to comm equip	11,178	8,629	8,000	8,000	6,500	

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7331 Repairs to Mach & equip	1,203	1,562	400	400	1,000	
7332 Repairs to office equip	90	0	100	100	0	
7333 Repairs to vehicles	264,797	243,967	132,250	251,800	192,160	
7334 Repairs to buildings	7,224	6,136	9,300	9,300	10,300	
7335 Sublet service contracts	201,463	188,524	248,000	244,900	248,600	
7336 Car wash	5,533	5,143	7,270	5,760	4,880	
7343 PL & PD/other insurance	211,880	201,720	350,300	350,300	159,140	Reserve reduction
7346 K-9 supplies	6,021	11,623	6,500	7,100	7,000	
7351 Motor veh fuel, lube	172,827	196,068	168,150	193,150	291,490	
7352 Special dept materials	24,351	20,689	26,300	14,700	14,650	
7353 Janitorial supplies	1,071	1,453	1,400	800	2,200	
7355 General supplies	3,258	906	1,600	1,600	1,500	
7356 Medical supplies	31,045	32,896	28,000	30,225	33,750	
7357 Care of prisoners	38,084	45,337	38,000	43,585	48,800	
7358 Training & education	4,639	23	10,000	10,000	15,500	
7359 Small tools and equip	8,190	7,305	7,000	6,500	16,000	
7362 Laboratory supplies	4,278	3,793	5,000	5,000	5,500	
7365 POST training	44,978	44,308	25,000	25,000	30,000	
7366 Tuition Reimbursement	18,734	21,411	20,000	25,400	20,000	
7367 Transport of materials	7,879	4,617	6,000	6,000	6,000	
7369 Software Licensing Cost	414	0	400	400	24,500	
7399 Supplies, mat & services	919	0	0	0	0	
300: Supplies, Materials & Services	1,289,819	1,275,799	1,331,340	1,499,597	1,403,350	
7789 Transfer Out	107,230	107,230	327,230	327,230	31,230	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	107,230	107,230	327,230	327,230	31,230	
8099 Special payments	760,071	758,660	756,480	756,480	756,070	Debt service
600: Special Payments	760,071	758,660	756,480	756,480	756,070	
Police Department Total	15,418,268	15,620,005	16,392,270	16,318,523	16,891,930	

ACTIVITY: Administration
DEPARTMENT: Police
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance. This activity has six major elements:

- Direction and vision regarding law enforcement issues.
- Budget preparation and fiscal management of department budget and grant funds.
- Analysis of crimes, grant-related objectives, staffing, productivity and administrative matters.
- Manage purchase of department equipment and supplies.
- Handling employee personnel matters.
- Administration of Worker's Compensation claims.

MAJOR 2011-12 ACCOMPLISHMENTS

- Enhanced department's efforts in suppression of gang related crimes by devoting more resources to gang enforcement and intervention. Awarded a major grant for 1/2012 through 12/2014 to implement a gang suppression and intervention program utilizing identified resources and community outreach.
- Created Crime Analysis unit to extract and compile data identifying target areas and crime trends
- Effectively transitioned information systems support from in-house to Information Systems Division

MAJOR 2012-13 OBJECTIVES

- Implement ongoing department restructure efforts to increase productivity and enhance department's focus on crime reduction efforts. Conduct a department review and assessment of services provided and make appropriate adjustments
- Complete Department Policy and Procedure Manual through Lexipol
- Complete department-wide Community Oriented Policing training for remaining professional staff and volunteers, and improve our ability to develop and mentor new supervisors and managers

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Allocated Department Staffing	125	113	103
Crime Levels (Part 1 crimes)	2,691	2,156	2,969
Calls for service	54,096	50,532	45,976
Cases investigated	10,258	9,983	8,408

RELATED COST CENTER(S)

- 101031

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
101031: Police Administration					
100: Personnel Services					
7101 Regular emp salary	203,790	59,038	159,860	187,630	205,160
7102 Overtime	0	235	0	0	2,500
7103 Part time salary	0	51,930	0	10,800	0
7106 Uniform allowance	0	0	0	950	950
7110 Admin leave pay	6,078	0	1,520	1,590	3,180
7111 Workers comp	7,320	6,300	2,920	2,920	12,260
7112 Medical insurance	29,594	18,244	19,230	26,015	27,930
7113 Dental insurance	1,907	995	1,000	2,000	2,000
7114 Vision care	465	243	200	490	490
7115 Medicare insurance	0	820	2,320	2,725	2,980
7121 Service contribution-PERS	50,056	9,023	48,570	53,515	59,780
7123 Deferred comp	0	0	0	0	6,160
7124 LI & AD & D	1,076	97	1,180	1,185	1,190
7125 Unemployment insurance	481	290	880	790	1,540
7128 LTD	608	602	0	0	0
7129 Chiropractic	99	52	60	105	110
7131 Other benefits	3,760	3,760	3,970	3,970	5,500
7132 Cell Stipend	0	0	0	250	600
100: Personnel Services Total	**305,234**	**151,629**	**241,710**	**294,935**	**332,330**
200: Utility Comm. & Transportation					
7201 Postage	1,019	317	400	200	250
7202 Telephone	11,653	10,196	11,000	10,000	10,000
7203 Cellular phone charges	44,002	19,916	30,000	8,500	8,000
7204 Pagers	1,428	1,009	1,200	400	350
200: Utility Comm. & Transportation Total	**58,102**	**31,438**	**42,600**	**19,100**	**18,600**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	7,889	18,880	7,000	7,000	7,650
7302 Photocopying	16,583	12,165	15,000	17,010	17,850
7305 Uniforms	4,225	3,041	2,000	2,450	2,500
7306 Safety equipment	48,168	53,414	65,000	72,410	65,870
7307 Office supplies	19,948	22,048	20,000	25,330	25,450
7308 Books & periodicals	381	1,649	500	500	500
7309 Membership & dues	4,053	1,798	3,800	3,800	3,200
7312 Bank service charges	0	0	200	200	2,000
7313 Information systems software	1,811	251	2,000	2,000	2,500
7314 Business expense	2,848	1,462	2,000	2,000	2,000
7315 Conference expense	8,728	(30)	0	0	0
7323 Professional services	17,917	19,897	32,000	29,450	30,180
7330 Repairs to comm equip	10,543	8,629	8,000	8,000	6,500
7331 Repairs to Mach & equip	1,203	1,562	400	400	1,000
7332 Repairs to office equip	90	0	100	100	0
7333 Repairs to vehicles	258,127	240,609	131,020	250,000	189,460
7334 Repairs to buildings	7,224	6,136	9,000	9,000	10,000
7335 Sublet service contracts	201,463	188,524	248,000	244,900	248,600
7336 Car wash	5,533	5,137	7,260	5,740	4,870
7343 PL & PD/other insurance	3,750	3,570	6,200	6,200	2,920
7346 K-9 supplies	6,021	11,623	6,500	7,100	7,000
7351 Motor veh fuel, lube	169,479	191,280	165,000	190,000	284,940
7352 Special dept materials	9,654	4,403	8,000	8,600	8,200
7355 General supplies	2,433	837	1,500	1,500	1,500
7356 Medical supplies	29,435	25,188	20,000	23,025	26,750
7357 Care of prisoners	38,084	45,337	38,000	43,585	48,800
7358 Training & education	4,639	23	10,000	10,000	15,000
7359 Small tools and equip	8,190	6,902	5,000	5,000	15,000
7362 Laboratory supplies	4,278	3,793	5,000	5,000	5,500
7365 POST training	44,942	44,308	25,000	25,000	30,000
7366 Tuition Reimbursement	18,734	21,411	20,000	25,400	20,000
7367 Transport of materials	7,879	4,617	6,000	6,000	6,000

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7369 Software Licensing Cost	414	0	400	400	24,500
300: Supplies, Materials & Services Total	**964,666**	**948,464**	**869,880**	**1,037,100**	**1,116,240**
500: Equipment, Land & Structures					
7789 Transfer Out	107,230	107,230	327,230	327,230	31,230
500: Equipment, Land & Structures Total	**107,230**	**107,230**	**327,230**	**327,230**	**31,230**
600: Special Payments					
8099 Special payments	760,071	758,660	756,480	756,480	756,070
600: Special Payments Total	**760,071**	**758,660**	**756,480**	**756,480**	**756,070**
101031: Police Administration Total	**2,195,303**	**1,997,421**	**2,237,900**	**2,434,845**	**2,254,470**
Administration Total	**2,195,303**	**1,997,421**	**2,237,900**	**2,434,845**	**2,254,470**

ACTIVITY: Operations
DIVISION: Operations
DEPARTMENT: Police
FUND: General Fund

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Operations staff maintain open communication through community-oriented policing practices; focuses on problem areas and initiates strategies for resolution. Officers strive to create a safe and secure environment, maintain public trust, and provide great customer service. This activity consists of six main elements:

- General patrol - Provide area patrols for suppression and detection of criminal activity; provide assistance to citizens; respond to calls for service; investigate crimes and apprehend violators of the law, and utilize community-oriented policing strategies to resolve neighborhood problems.
- Community Policing - Participate in Community-Oriented and Problem-Oriented Policing strategies with both neighborhood and business communities. Provide education and direction to empower the citizenry to assist in resolving their unique problems and issues.
- Traffic patrol - Enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- Special events - Provide security, traffic control, staffing at city events.
- Extraordinary police response - Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team (MAIT) and the Critical Incident Negotiations Team (CINT), respond to major disturbances and high-risk situations, arrests and searches.
- Cadet-Intern program - Recruit, mentor and train cadets/interns to provide a positive law enforcement experience. Develop participants to assist police operations and services.

MAJOR 2011-12 ACCOMPLISHMENTS

- Awarded $130,000 of grant funding for special DUI enforcement and equipment purchase. Conducted 12 DUI checkpoints and two county-wide DUI warrant sweeps resulting in more than 20 arrests, one of which was a suspect in a homicide.
- Conducted special enforcement days addressing cellular phone use, warrant service, traffic laws, and pedestrian safety. In addition, special operations were conducted to address problematic locations and repeat offenders.
- Three Lodi Police Officers were honored by Mothers Against Drunk Driving (MADD) for their individual DUI enforcement, as well as the Traffic Unit was honored for execution of the 2010/2011 DUI Enforcement and Awareness Program Grant.

MAJOR 2012-13 OBJECTIVES

- Submit for a grant of $107,000 to address DUI enforcement and equipment upgrades, and Selective Traffic Enforcement Program Grant to focus on special traffic enforcement issues.
- Continue conducting special operations utilizing patrol to target identified crime trends, gang activity, problematic areas and repeat offenders.
- Provide additional police officer training with emphasis on officer safety due to the increased number of parolees in the community and more frequent high-risk contacts being experienced by all officers.

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Arrests	4,623	3,780	4,218
Traffic Citations	6,740	6,909	7,685
Drunk Driving Arrests	339	389	398

RELATED COST CENTER(S)

- 101032

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
101032: Police Operations					
100: Personnel Services					
7101 Regular emp salary	4,644,741	4,443,150	4,249,940	3,944,575	4,148,630
7102 Overtime	35,848	116,932	579,370	579,370	129,400
7106 Uniform allowance	58,507	55,286	53,670	49,655	46,050
7109 Incentive pay	198,292	191,355	193,570	160,305	172,620
7110 Admin leave pay	30,857	20,604	23,360	20,950	25,300
7111 Workers comp	212,280	173,250	154,760	154,760	312,630
7112 Medical insurance	612,896	633,666	682,850	623,855	679,830
7113 Dental insurance	48,501	46,384	53,000	49,000	48,000
7114 Vision care	13,396	13,315	10,600	12,005	11,760
7115 Medicare insurance	64,579	62,192	68,390	57,200	59,720
7121 Service contribution-PERS	1,599,884	1,559,098	1,735,160	1,528,650	1,622,010
7123 Deferred comp	34,393	32,061	0	0	121,530
7124 LI & AD & D	3,987	3,743	3,810	3,425	3,640
7125 Unemployment insurance	12,613	11,925	19,040	16,570	30,380
7128 LTD	1,054	1,045	0	0	0
7129 Chiropractic	2,857	2,840	2,920	2,550	2,640
7130 Insurance refund	41,516	24,652	23,020	23,025	23,020
7131 Other benefits	109,040	103,400	111,160	111,160	140,250
7132 Cell Stipend	0	1,298	0	5,700	6,300
7188 Transfer In	(104,651)	0	0	0	0
100: Personnel Services Total	**7,620,590**	**7,496,196**	**7,964,620**	**7,342,755**	**7,583,710**
300: Supplies, Materials & Services					
7323 Professional services	4,824	5,574	4,000	4,000	4,000
7343 PL & PD/other insurance	108,750	98,180	173,600	173,600	74,460
300: Supplies, Materials & Services Total	**113,574**	**103,754**	**177,600**	**177,600**	**78,460**
101032: Police Operations Total	**7,734,164**	**7,599,950**	**8,142,220**	**7,520,355**	**7,662,170**
Operations Total	**7,734,164**	**7,599,950**	**8,142,220**	**7,520,355**	**7,662,170**

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

ACTIVITY DESCRIPTION

Support Services Division contains the following units: Investigations Bureau, Office of Professional Standards, Records, Communication Center, Jail, Community Improvement, Property and Evidence, Crime Prevention and Partners. This activity consists of six major elements:

- Investigations Bureau – Includes General Investigations, Special Investigations Unit, and School Resource Officers. Primary assignments include investigating felony crimes; conducting operations with focus on narcotic, gang and repeat offenders; and provide service, education programs and presence at the schools.
- Office of Professional Standards – Coordinates State-mandated and perishable skills training for department employees. Recruits, facilitates the hiring process, conducts pre-employment backgrounds and investigates internal affairs and claims. Includes Budget preparation and fiscal management of department's budget and grants funds.
- Records Unit – Performs data entry; updates and maintains reports, arrest and criminal records; and provides information to the public and other agencies. Includes analysis of crimes, grant-related objectives, staffing, productivity and administrative matters.
- Communications Center, Jail and Property/Evidence – Communications receives 911 and non-emergency police and fire calls and dispatches appropriate units for response. The Jail provides areas for processing and housing of individuals arrested in Lodi until their arraignments. Property and evidence maintains the chain of custody and storage of evidence and property.
- Community Improvement – Handles code enforcement issues related to substandard housing, dangerous buildings, nuisances, vehicle abatement and zoning.
- Crime Prevention and Partners Volunteers - Coordinates Neighborhood Watch, provides presentations and safety information for citizens, and participates in special community events. The Partners senior citizen volunteers receive specialized training to work in every division of the department, including Crime Prevention, to enhance the level of service provided by the department.

MAJOR 2011-12 ACCOMPLISHMENTS

- The Investigations Unit increased focus on special enforcement by assigning two additional patrol officers to work in Special Investigations. Focus was placed on gang suppression and intervention, repeat offenders and increasing proactive enforcement with the operations division.
- Successfully completed San Joaquin County Jail Public Health and County Civil Grand Jury jail inspections. Secured $200,000 State Emergency 911 funding for Communication Center upgrades.
- Successfully re-established National Night Out, Every 15 Minutes, and many other Crime Prevention Programs through combined efforts of staff and Partners volunteers. Partners provided 28,000 hours of service to the department during the fiscal year.

MAJOR 2012-13 OBJECTIVES

- Continue focus on gang suppression and intervention, repeat offenders, underage drinking, truancy, and massage parlors. Organize special enforcement activities to include operations and surrounding agencies to target repeat offenders and gang suppression.
- Provide training to: Detectives for investigation and enforcement of gangs, narcotics, property crimes and crimes against persons; certify Jailers in need of Department of Corrections and Rehabilitation Training; complete Community Oriented Policing training for remaining staff and volunteers.
- Develop and implement a gang suppression and intervention program utilizing available resources including the newly awarded California Gang Reduction, Intervention, and Prevention Program (Cal-GRIP) grant awarded in the amount of $250,000.

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Community Improvement cased cleared	1,387	1,012	982
Special and General Investigations Units Arrests	411	43	715
Investigations Bureau cases closed/cleared	250	542	696

RELATED COST CENTER(S)

- 101033
- 101041
- 101043
- 101056
- 101058

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
101033: Support Services					
100: Personnel Services					
7101 Regular emp salary	2,749,189	2,806,629	2,772,950	2,951,730	3,044,420
7102 Overtime	75,383	98,843	87,660	130,000	124,910
7103 Part time salary	0	0	0	22,115	103,420
7106 Uniform allowance	35,772	36,048	33,920	36,795	37,650
7109 Incentive pay	162,540	171,877	161,030	185,790	186,370
7110 Admin leave pay	0	6,473	5,690	5,690	8,840
7111 Workers comp	168,360	141,750	129,080	129,080	294,240
7112 Medical insurance	471,503	545,570	636,670	644,030	685,960
7113 Dental insurance	35,319	37,660	43,000	45,000	45,000
7114 Vision care	9,967	10,583	8,600	11,025	11,030
7115 Medicare insurance	39,574	43,568	42,930	42,800	44,150
7121 Service contribution-PERS	730,323	763,206	757,330	842,381	975,090
7123 Deferred comp	3,158	3,265	39,040	30,400	90,580
7124 LI & AD & D	4,084	4,133	4,180	4,075	4,320
7125 Unemployment insurance	7,285	7,587	12,110	12,400	22,650
7128 LTD	19,865	19,917	0	0	0
7129 Chiropractic	2,074	2,257	2,370	2,340	2,480
7130 Insurance refund	22,791	11,356	8,350	8,995	8,350
7131 Other benefits	86,480	84,600	89,330	89,330	132,000
7132 Cell Stipend	0	1,059	0	4,200	3,600
100: Personnel Services Total	**4,623,667**	**4,796,381**	**4,834,240**	**5,198,176**	**5,825,060**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	86,250	80,330	136,400	136,400	68,620
300: Supplies, Materials & Services Total	**86,250**	**80,330**	**136,400**	**136,400**	**68,620**
101033: Support Services Total	**4,709,917**	**4,876,711**	**4,970,640**	**5,334,576**	**5,893,680**
101041: Auxiliary Police					
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	0	0	1,200
7305 Uniforms	400	400	0	0	1,000
7306 Safety equipment	0	0	0	0	1,500
7309 Membership & dues	426	879	0	0	360
7323 Professional services	0	0	0	0	3,200
7330 Repairs to comm equip	635	0	0	0	0
300: Supplies, Materials & Services Total	**1,461**	**1,279**	**0**	**0**	**7,260**
101041: Auxiliary Police Total	**1,461**	**1,279**	**0**	**0**	**7,260**
101043: Cops Grant-Universal Hiring					
100: Personnel Services					
7101 Regular emp salary	46,030	261,479	276,730	276,575	284,430
7102 Overtime	458	184	0	16,000	4,050
7106 Uniform allowance	1,900	3,264	3,820	3,825	3,800
7109 Incentive pay	0	2,096	2,460	2,460	2,460
7111 Workers comp	0	12,600	11,680	11,680	24,520
7112 Medical insurance	9,725	51,238	54,650	53,115	64,890
7113 Dental insurance	506	3,339	4,000	4,000	4,000
7114 Vision care	162	981	800	980	980
7115 Medicare insurance	702	3,876	4,100	4,010	4,130
7121 Service contribution-PERS	15,747	90,768	102,960	102,905	117,290
7123 Deferred comp	0	0	0	0	8,540
7124 LI & AD & D	29	143	140	135	140
7125 Unemployment insurance	129	732	1,160	1,165	2,140
7129 Chiropractic	34	209	220	210	220
7131 Other benefits	0	7,520	7,940	7,940	11,000
100: Personnel Services Total	**75,422**	**438,429**	**470,660**	**485,000**	**532,590**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	0	7,140	12,400	12,400	5,840
300: Supplies, Materials & Services Total	**0**	**7,140**	**12,400**	**12,400**	**5,840**
101043: Cops Grant-Universal Hiring Total	**75,422**	**445,569**	**483,060**	**497,400**	**538,430**

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
101056: Code Enforcement					
100: Personnel Services					
7101 Regular emp salary	213,954	204,920	121,770	95,360	121,770
7102 Overtime	65	8	490	0	1,160
7103 Part time salary	0	0	0	8,950	11,160
7106 Uniform allowance	2,400	2,308	1,200	1,200	1,200
7109 Incentive pay	1,838	1,428	1,800	500	0
7111 Workers comp	14,640	12,600	5,840	5,840	12,260
7112 Medical insurance	33,911	43,335	16,190	13,590	7,330
7113 Dental insurance	3,979	3,979	2,000	2,000	2,000
7114 Vision care	970	970	400	490	490
7115 Medicare insurance	3,175	3,149	1,790	1,385	1,770
7121 Service contribution-PERS	40,871	39,292	24,200	19,005	23,750
7123 Deferred comp	0	0	0	0	3,660
7124 LI & AD & D	382	378	380	190	180
7125 Unemployment insurance	599	562	960	405	970
7128 LTD	2,740	2,557	0	0	0
7129 Chiropractic	164	207	110	105	110
7130 Insurance refund	7,650	0	0	0	8,320
7131 Other benefits	7,520	7,520	7,940	7,940	5,500
7132 Cell Stipend	0	88	0	600	300
100: Personnel Services Total	**334,858**	**323,301**	**185,070**	**157,560**	**201,930**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	1,186	1,026	1,000	400	380
200: Utility Comm. & Transportation Total	**1,186**	**1,026**	**1,000**	**400**	**380**
300: Supplies, Materials & Services					
7305 Uniforms	371	0	300	0	400
7309 Membership & dues	225	225	230	150	170
7313 Information systems software	0	3,450	0	0	0
7323 Professional services	11,835	7,353	7,000	5,000	6,000
7343 PL & PD/other insurance	7,500	7,140	12,400	12,400	2,920
7352 Special dept materials	99	407	300	300	250
7399 Supplies, mat & services	919	0	0	0	0
300: Supplies, Materials & Services Total	**20,949**	**18,575**	**20,230**	**17,850**	**9,740**
101056: Code Enforcement Total	**356,993**	**342,902**	**206,300**	**175,810**	**212,050**
101058: Vehicle Abatement					
300: Supplies, Materials & Services					
7313 Information systems software	0	12,153	7,000	7,000	7,000
7323 Professional services	1,093	0	0	0	0
300: Supplies, Materials & Services Total	**1,093**	**12,153**	**7,000**	**7,000**	**7,000**
101058: Vehicle Abatement Total	**1,093**	**12,153**	**7,000**	**7,000**	**7,000**
Support Services Total	**5,144,886**	**5,678,614**	**5,667,000**	**6,014,786**	**6,658,420**

ACTIVITY: Animal Shelter
DEPARTMENT: Police
DIVISION: Animal Shelter
FUND: General Fund

ACTIVITY DESCRIPTION

The Lodi Animal Shelter is responsible for the care and control of all companion animals; impounding loose, stray or unwanted animals; providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neutering of animals; and euthanizing animals that are not adopted. This activity has five major elements:

- Enforces City animal ordinances and State criminal codes related to animal care and treatment.
- Promotes responsible pet ownership with emphasis on spay/neutering to reduce overpopulation.
- Promotes animal adoption and licensing in partnership with Lodi Shelter PALS (LSP).
- Impounds stray animals, locates animal owners, and provides care for animals at the Shelter.
- Euthanizes animals that are not adopted or rescued from the Shelter.

MAJOR 2011-12 ACCOMPLISHMENTS

- Acquired $25,000 in CDBG funding to facilitate low-cost spay and neuter program managed by LSP. Animal Service Officers and LSP volunteers increased the number of educational programs provided to elementary school students on responsible pet ownership with focus on spay/neuter.
- Completed remainder of repairs to the Animal Shelter including repainting the interior of the facility with Capital Improvement Funds allocated in 2009. Local students painted a mural in the facility to enhance the appearance and make the facility more visitor-friendly to promote adoptions.
- Two Animal Service Officers completed the Animal Service Officer Academy, meeting industry standards for basic training and education in their field.

MAJOR 2012-13 OBJECTIVES

- Increase adoptions of Animal Shelter animals through outreach to local businesses and community groups. Develop a marketing plan to address Animal Shelter Adoptions to accomplish our goal
- Ensure all officers have met industry standards for basic training and education in their field
- Expand low-cost spay/neuter program utilizing the increased amount of CDBG funds secured

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Number of adoptions and animals rescued	908	1,208	1,311
Animals housed at the Animal Shelter	2,026	2,892	2,743
Calls for service	2,942	5,283	5,369
Animals Euthanized	925	1,140	1,241

RELATED COST CENTER(S)

- 101011

Police Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
101011: Animal Services					
100: Personnel Services					
7101 Regular emp salary	126,087	124,393	123,420	124,110	86,900
7102 Overtime	3,952	2,254	2,280	2,280	1,960
7103 Part time salary	31,971	31,220	31,640	30,640	48,170
7106 Uniform allowance	1,800	1,800	1,800	1,800	1,200
7111 Workers comp	10,980	9,450	8,760	8,760	18,390
7112 Medical insurance	19,522	21,551	22,670	22,190	7,330
7113 Dental insurance	2,984	2,984	3,000	3,000	2,000
7114 Vision care	728	728	600	735	490
7115 Medicare insurance	2,343	2,310	1,820	1,800	1,240
7121 Service contribution-PERS	23,949	24,023	24,650	24,780	17,010
7123 Deferred comp	0	0	0	0	2,570
7124 LI & AD & D	285	286	280	285	190
7125 Unemployment insurance	442	435	560	525	650
7128 LTD	1,606	1,581	0	0	0
7129 Chiropractic	155	155	170	160	110
7130 Insurance refund	8,381	8,371	8,310	8,315	8,320
7131 Other benefits	5,640	5,640	5,960	5,960	8,250
7132 Cell Stipend	0	83	0	300	300
100: Personnel Services Total	**240,825**	**237,264**	**235,920**	**235,640**	**205,080**
200: Utility Comm. & Transportation					
7201 Postage	36	1,531	400	1,000	1,150
7203 Cellular phone charges	1,228	1,121	1,000	650	450
200: Utility Comm. & Transportation Total	**1,264**	**2,652**	**1,400**	**1,650**	**1,600**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	344	446	900	900	500
7302 Photocopying	227	0	150	150	120
7305 Uniforms	616	371	250	250	500
7307 Office supplies	2,807	1,015	1,900	1,600	1,400
7308 Books & periodicals	0	357	100	100	150
7309 Membership & dues	0	0	100	200	150
7312 Bank service charges	262	1,183	750	960	1,200
7313 Information systems software	0	0	0	0	200
7314 Business expense	338	0	0	0	0
7321 Rent of Land, facilities	5,688	4,729	5,190	5,200	5,380
7323 Professional services	56,969	56,979	55,000	71,917	69,750
7333 Repairs to vehicles	6,670	3,358	1,230	1,800	2,700
7334 Repairs to buildings	0	0	300	300	300
7336 Car wash	0	6	10	20	10
7343 PL & PD/other insurance	5,630	5,360	9,300	9,300	4,380
7351 Motor veh fuel, lube	3,348	4,788	3,150	3,150	6,550
7352 Special dept materials	14,438	13,581	18,000	5,800	6,200
7353 Janitorial supplies	1,071	1,453	1,400	800	2,200
7355 General supplies	825	69	100	100	0
7356 Medical supplies	1,610	7,708	8,000	7,200	7,000
7358 Training & education	0	0	0	0	500
7359 Small tools and equip	0	403	2,000	1,500	1,000
300: Supplies, Materials & Services Total	**100,843**	**101,806**	**107,830**	**111,247**	**110,190**
101011: Animal Services Total	**342,932**	**341,722**	**345,150**	**348,537**	**316,870**
Animal Shelter Total	**342,932**	**341,722**	**345,150**	**348,537**	**316,870**

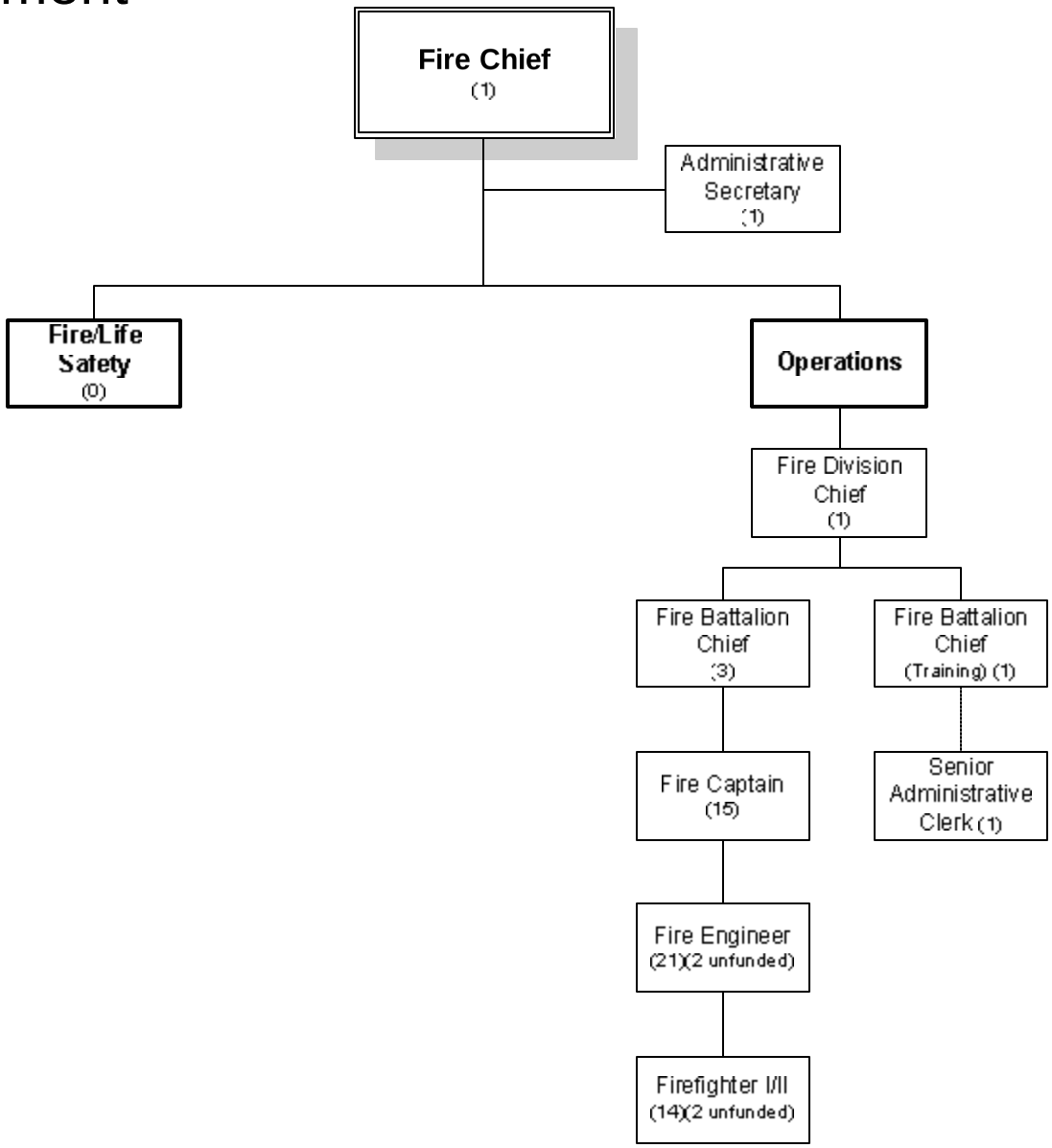
FIRE DEPARTMENT

The Fire Department has a budget of $9,581,630 for FY 2012/13 compared to $9,320,840 as originally adopted for 2011/12. The 2011/12 budget shown in the following pages reflects adjustments made throughout the year. The Fire Department budget is spent on six activities, the largest of which is emergency operations.

FY 2012/13 budgeted staffing is being reduced to 54, down from 56 in FY 2011/12.

An organizational chart, staffing summary, detailed descriptions and financial tables of the Administration, Emergency Operations, Fire and Life Safety, Training, Emergency Medical Services and Emergency Preparedness activities are included in the following pages.

Fire Department



Number of Positions
Authorized: 58
Budgeted: 54

FY 2012-2013

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	8,026,252	8,099,818	8,669,730	8,648,514	8,995,860
200: Utility Comm. & Transportation	22,756	21,641	20,750	20,250	10,250
300: Supplies, Materials & Services	642,862	602,235	707,670	726,020	474,830
500: Equipment, Land & Structures	130,690	130,690	130,690	130,690	100,690
600: Special Payments	0	3,007	0	0	0
Fire Department Total	**8,822,560**	**8,857,391**	**9,528,840**	**9,525,474**	**9,581,630**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	1	1
Fire Engineer	21	21	21	21	19
Fire Inspector	1	1	1	0	0
Firefighter I/II	18	18	18	14	12
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**58**	**54**

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	4,725,108	4,639,350	4,536,660	4,483,955	4,516,400	
7102 Overtime	141,505	274,841	589,000	539,000	630,000	
7103 Part time salary	0	23,985	0	78,390	0	
7106 Uniform allowance	47,060	44,104	42,400	42,950	47,700	
7109 Incentive pay	274,178	280,985	251,990	252,070	248,760	
7110 Admin leave pay	10,885	10,941	11,460	11,580	13,440	
7111 Workers comp	226,920	189,000	552,240	552,240	636,000	Allocation based upon experience
7112 Medical insurance	654,775	695,846	750,360	772,560	770,870	
7113 Dental insurance	59,522	57,864	56,000	55,500	54,000	
7114 Vision care	14,491	14,087	11,200	13,625	13,250	
7115 Medicare insurance	66,508	68,963	69,890	66,166	63,130	
7121 Service contribution- PERS	1,649,953	1,653,267	1,648,840	1,636,725	1,681,640	
7123 Deferred comp	14,170	13,968	5,560	5,400	130,590	End of concession
7124 LI & AD & D	1,728	2,017	2,220	1,790	2,240	
7125 Unemployment insurance	11,922	12,165	19,690	18,525	32,700	
7128 LTD	1,870	2,580	0	0	0	
7129 Chiropractic	2,961	3,004	3,100	2,892	2,990	
7130 Insurance refund	6,136	0	0	0	0	
7131 Other benefits	116,560	112,800	119,120	119,120	151,250	
7132 Cell Stipend	0	51	0	600	900	
7188 Transfer In	0	0	0	(4,574)	0	
100: Personnel Services	8,026,252	8,099,818	8,669,730	8,648,514	8,995,860	
7201 Postage	386	710	750	750	750	
7202 Telephone	13,404	12,500	12,000	12,000	6,000	
7203 Cellular phone charges	7,741	7,670	8,000	7,500	3,500	
7204 Pagers	1,225	761	0	0	0	
200: Utility Comm. & Transportation	22,756	21,641	20,750	20,250	10,250	
7301 Printing, binding, duplication	329	360	600	600	500	
7302 Photocopying	614	304	0	0	200	
7303 Advertising	5	5	0	0	0	
7304 Laundry & dry cleaning	7,608	8,987	8,000	8,000	8,000	
7306 Safety equipment	28,814	38,808	50,000	50,000	50,000	
7307 Office supplies	2,140	1,914	1,750	3,250	3,250	
7308 Books & periodicals	2,652	2,833	2,000	2,000	2,200	
7309 Membership & dues	1,100	1,389	2,500	2,350	3,800	
7312 Bank service charges	152	0	0	0	0	
7314 Business expense	18	123	270	270	270	
7315 Conference expense	2,970	130	1,000	1,000	4,000	
7322 Rental of equipment	148,003	148,003	148,000	148,000	0	Debt service on engine
7323 Professional services	8,984	2,265	3,000	2,500	7,500	
7330 Repairs to comm equip	3,095	6,653	12,000	11,500	12,000	
7331 Repairs to Mach & equip	4,043	3,884	7,500	7,500	7,500	

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7333 Repairs to vehicles	172,532	134,650	104,000	125,000	115,310	
7334 Repairs to buildings	35	0	11,000	11,000	1,000	
7335 Sublet service contracts	15,814	13,888	15,000	15,000	13,500	
7336 Car wash	124	87	150	150	150	
7343 PL & PD/other insurance	116,260	107,120	186,000	186,000	80,300	Reserve reduction
7351 Motor veh fuel, lube	36,007	43,491	38,000	38,000	45,000	
7352 Special dept materials	2,258	1,212	1,750	2,750	2,750	
7353 Janitorial supplies	5,776	5,468	5,500	5,500	5,500	
7355 General supplies	1,255	1,200	1,750	1,750	1,850	
7356 Medical supplies	19,621	15,541	20,000	20,000	20,000	
7358 Training & education	18,959	7,598	23,150	20,150	20,500	
7359 Small tools and equip	2,617	11,791	12,750	12,750	17,750	
7363 Employees physical exams	16,171	16,955	21,000	20,000	21,000	
7366 Tuition Reimbursement	17,932	20,005	20,000	20,000	20,000	
7369 Software Licensing Cost	6,974	7,571	11,000	11,000	11,000	
300: Supplies, Materials & Services	642,862	602,235	707,670	726,020	474,830	
7789 Transfer Out	130,690	130,690	130,690	130,690	100,690	
500: Equipment, Land & Structures	130,690	130,690	130,690	130,690	100,690	
8099 Special payments	0	3,007	0	0	0	
600: Special Payments	0	3,007	0	0	0	
Fire Department Total	8,822,560	8,857,391	9,528,840	9,525,474	9,581,630	

ACTIVITY: Administration
DEPARTMENT: Fire
DIVISION: Fire Safety
FUND: General Fund

ACTIVITY DESCRIPTION

The Fire Department Administration actively plans, directs, and evaluates all fire department programs and activities. Fire Department Administration goals are to: 1) create responsive, efficient, and effective fire department programs, 2) maintain fire department facilities, develop long-term plans for future fire department programs, and 3) interact with City departments, associated agencies, and the community.

- Fire Department leadership – Develop, implement, and maintain fire department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – Prepare ordinances, resolutions, and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment, and staffing; identify special hazards within or near the City.
- Personnel administration – Coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions, review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – Ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and Emergency Operations Center (EOC) management - Develop and manage the City's Emergency Plan and EOC.
- Community relations - Participate in the community by involvement in a variety of civic groups, news media, and other community and interest groups.

MAJOR 2011-12 ACCOMPLISHMENTS

- Continued to provide a high level of service despite reduced staffing
- Received a grant from Fireman's Fund Insurance Company

MAJOR 2012-13 OBJECTIVES

- Site location and design for Fire Station 2 rebuilding
- Seek alternative funding for department programs
- Restructure department to address service needs

RELATED COST CENTER(S)

- 102011

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
102011: Fire Administration					
100: Personnel Services					
7101 Regular emp salary	294,431	295,249	302,930	232,500	315,270
7102 Overtime	42	0	0	0	0
7103 Part time salary	0	23,985	0	78,390	0
7106 Uniform allowance	2,000	800	800	1,750	800
7109 Incentive pay	5,199	5,173	4,740	4,885	3,760
7110 Admin leave pay	2,149	4,278	3,540	3,650	5,220
7111 Workers comp	10,980	9,450	28,080	28,080	35,400
7112 Medical insurance	27,250	29,665	34,770	40,525	52,750
7113 Dental insurance	2,943	2,984	3,000	3,000	3,000
7114 Vision care	717	707	600	735	740
7115 Medicare insurance	4,459	4,821	4,520	4,515	4,580
7121 Service contribution-PERS	92,332	90,042	99,040	77,205	102,290
7123 Deferred comp	3,203	3,379	0	0	9,460
7124 LI & AD & D	871	1,256	1,370	935	1,380
7125 Unemployment insurance	800	830	1,330	1,300	2,390
7128 LTD	1,368	2,078	0	0	0
7129 Chiropractic	153	151	170	160	170
7130 Insurance refund	285	0	0	0	0
7131 Other benefits	5,640	5,640	5,960	5,960	8,250
7132 Cell Stipend	0	0	0	0	600
7188 Transfer In	0	0	0	(550)	0
100: Personnel Services Total	**454,822**	**480,488**	**490,850**	**483,040**	**546,060**
200: Utility Comm. & Transportation					
7201 Postage	386	710	750	750	750
7203 Cellular phone charges	7,741	7,670	8,000	7,500	3,500
7204 Pagers	1,225	761	0	0	0
200: Utility Comm. & Transportation Total	**9,352**	**9,141**	**8,750**	**8,250**	**4,250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	215	240	350	350	250
7302 Photocopying	386	188	0	0	100
7303 Advertising	5	5	0	0	0
7307 Office supplies	1,249	961	1,000	1,500	1,500
7308 Books & periodicals	504	0	0	0	200
7309 Membership & dues	490	804	750	600	2,000
7312 Bank service charges	152	0	0	0	0
7314 Business expense	18	123	150	150	150
7315 Conference expense	1,987	130	0	0	3,000
7323 Professional services	3,383	765	2,500	2,000	2,000
7335 Sublet service contracts	6,864	4,353	7,500	7,500	6,000
7343 PL & PD/other insurance	5,625	5,360	9,300	9,300	4,380
7352 Special dept materials	222	441	500	1,000	1,000
7355 General supplies	0	0	0	0	100
7369 Software Licensing Cost	5,890	7,571	9,000	9,000	9,000
300: Supplies, Materials & Services Total	**26,990**	**20,941**	**31,050**	**31,400**	**29,680**
600: Special Payments					
8099 Special payments	0	3,007	0	0	0
600: Special Payments Total	**0**	**3,007**	**0**	**0**	**0**
102011: Fire Administration Total	**491,164**	**513,577**	**530,650**	**522,690**	**579,990**
Administration Total	**491,164**	**513,577**	**530,650**	**522,690**	**579,990**

ACTIVITY: Emergency Operations
DIVISION: Fire Safety
DEPARTMENT: Fire
FUND: General Fund

ACTIVITY DESCRIPTION

Emergency Operations plans, directs, and evaluates all department programs for emergency response and their related activities, which includes protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents and other emergencies. Activity goals are: 1) safe, effective and efficient emergency response programs, 2) timely response to calls for service, 3) no loss of life from reported emergencies, and 4) minimize property damage from reported emergencies. This activity has eight elements:

- Emergency medical response – Provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire emergency response – Respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous material response – Contain and mitigate hazardous material incidents.
- Rescue – Free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-emergency activity - Conduct fire inspections, input information for required reports, maintenance of fire apparatus and facilities.
- Training - Conduct Fire Company training for preparation and readiness for various emergency conditions.
- Public education - Conduct station tours, fire safety presentations to schools, businesses and community groups.
- Support activities - Management and compilation of information systems, management of radio communications, dispatch, water supply/hydrants, safety equipment and firefighter safety.

MAJOR 2011-12 ACCOMPLISHMENTS

- Further develop Computer-Aided Dispatch System and interface with Records Management System
- Developed truck replacement plan
- Completed equipment acquisitions for master radio plan

MAJOR 2012-13 OBJECTIVES

- Update policy and procedures
- Obtain funding through grants for safety equipment replacement

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Emergency responses	5,646	5,611	5,559
Percentage of responses under six minutes	92.9%	91.1%	88.3%
(Calendar year figures)			

RELATED COST CENTER(S)

- 102012
- 102019

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
102012: Fire Emergency Operations					
100: Personnel Services					
7101 Regular emp salary	4,273,008	4,230,453	4,095,120	4,114,220	4,071,410
7102 Overtime	71,574	252,337	473,000	473,000	519,000
7106 Uniform allowance	44,258	42,704	40,800	40,400	46,100
7109 Incentive pay	258,477	270,584	241,560	241,490	239,200
7110 Admin leave pay	6,663	6,663	5,850	5,855	6,380
7111 Workers comp	208,620	173,250	505,440	505,440	577,000
7112 Medical insurance	611,231	653,655	698,030	714,820	692,670
7113 Dental insurance	53,893	53,222	51,000	50,500	49,000
7114 Vision care	13,118	12,975	10,200	12,400	12,010
7115 Medicare insurance	58,433	62,135	63,260	59,656	56,660
7121 Service contribution-PERS	1,510,579	1,528,877	1,501,360	1,511,550	1,535,430
7123 Deferred comp	7,694	8,454	2,560	2,435	117,230
7124 LI & AD & D	569	542	570	570	570
7125 Unemployment insurance	10,718	11,037	17,730	16,645	29,310
7129 Chiropractic	2,668	2,767	2,810	2,625	2,700
7131 Other benefits	107,160	103,400	109,180	109,180	137,500
7132 Cell Stipend	0	(1)	0	300	300
7188 Transfer In	0	0	0	(4,024)	0
100: Personnel Services Total	**7,238,663**	**7,413,054**	**7,818,470**	**7,857,062**	**8,092,470**
200: Utility Comm. & Transportation					
7202 Telephone	13,404	12,500	12,000	12,000	6,000
200: Utility Comm. & Transportation Total	**13,404**	**12,500**	**12,000**	**12,000**	**6,000**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	7,608	8,987	8,000	8,000	8,000
7306 Safety equipment	28,814	38,808	50,000	50,000	50,000
7307 Office supplies	891	953	750	1,750	1,750
7322 Rental of equipment	148,003	148,003	148,000	148,000	0
7330 Repairs to comm equip	3,095	6,653	12,000	11,500	12,000
7331 Repairs to Mach & equip	4,043	3,884	7,500	7,500	7,500
7333 Repairs to vehicles	172,532	134,650	104,000	125,000	115,310
7334 Repairs to buildings	35	0	11,000	11,000	1,000
7335 Sublet service contracts	8,950	9,535	7,500	7,500	7,500
7336 Car wash	124	87	150	150	150
7343 PL & PD/other insurance	106,880	98,180	170,500	170,500	73,000
7351 Motor veh fuel, lube	36,007	43,491	38,000	38,000	45,000
7352 Special dept materials	1,849	615	1,000	1,500	1,500
7353 Janitorial supplies	5,776	5,468	5,500	5,500	5,500
7355 General supplies	826	1,170	1,250	1,250	1,250
7359 Small tools and equip	2,179	11,791	12,500	12,500	17,500
7363 Employees physical exams	16,171	16,955	21,000	20,000	21,000
300: Supplies, Materials & Services Total	**543,783**	**529,230**	**598,650**	**619,650**	**367,960**
500: Equipment, Land & Structures					
7789 Transfer Out	130,690	130,690	130,690	130,690	100,690
500: Equipment, Land & Structures Total	**130,690**	**130,690**	**130,690**	**130,690**	**100,690**
102012: Fire Emergency Operations Total	**7,926,540**	**8,085,474**	**8,559,810**	**8,619,402**	**8,567,120**
102019: Strike Team Operations					
100: Personnel Services					
7102 Overtime	67,253	0	100,000	50,000	100,000
7109 Incentive pay	4,090	0	0	0	0
7112 Medical insurance	5,670	0	0	0	0
7113 Dental insurance	564	0	0	0	0
7114 Vision care	138	0	0	0	0
7115 Medicare insurance	1,020	0	0	0	0
7129 Chiropractic	29	0	0	0	0
100: Personnel Services Total	**78,764**	**0**	**100,000**	**50,000**	**100,000**
102019: Strike Team Operations Total	**78,764**	**0**	**100,000**	**50,000**	**100,000**
Emergency Operations Total	**8,005,304**	**8,085,474**	**8,659,810**	**8,669,402**	**8,667,120**

ACTIVITY: Fire and Life Safety
DIVISION: Fire Prevention Bureau
DEPARTMENT: Fire
FUND: General Fund

ACTIVITY DESCRIPTION

The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics, and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education, and fire investigation. Activity goals include: 1) elimination of hazards from buildings, equipment and properties, 2) safe handling and containment of hazardous materials, 3) broaden public awareness about the dangers of fire and hazardous material, 4) thorough investigation into the cause and origin of fires, 5) documentation of area characteristics and review of response strategies. This activity has five major elements:

- Fire hazard inspection and abatement – Periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.
- Fire and arson investigation – Investigate all reported fires to determine causes and possible preventative measures.
- Public education – Present fire safety education classes in schools, hospitals, convalescent homes, commercial facilities and community events.
- Risk hazard and value evaluation – Determine the risk, hazard and value evaluation of buildings to assure that the Council-approved standards of coverage are adequate and appropriate for the identified risk.
- Plan review.

MAJOR 2011-12 ACCOMPLISHMENTS

- Implemented new fireworks ordinance including sale of State-approved fireworks
- Implemented fire operational permit program

MAJOR 2012-13 OBJECTIVES

- Re-evaluate business inspection fee schedule
- Continue to develop and expand business inspection program with fire suppression companies
- Deploy mobile inspection program, utilized by field personnel

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Fires investigated	20	9	*14
Investigations closed	12	7	*7
Inspections	750	800	875
(* July 1, 2011 to March 16, 2012)			

RELATED COST CENTER(S)

- 102013

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
102013: Fire & Life Safety					
100: Personnel Services					
7101 Regular emp salary	47,619	39,410	38,810	38,465	38,810
7102 Overtime	616	0	1,000	1,000	1,000
7106 Uniform allowance	2	0	0	0	0
7109 Incentive pay	82	0	0	0	0
7111 Workers comp	3,660	3,150	9,360	9,360	11,800
7112 Medical insurance	1,749	6,395	6,390	6,395	6,400
7113 Dental insurance	1,127	995	1,000	1,000	1,000
7114 Vision care	275	243	200	245	250
7115 Medicare insurance	710	657	570	560	570
7121 Service contribution-PERS	8,604	7,520	7,640	7,570	7,500
7123 Deferred comp	9	0	0	0	1,170
7124 LI & AD & D	98	95	90	95	100
7125 Unemployment insurance	116	110	170	165	310
7128 LTD	502	502	0	0	0
7129 Chiropractic	59	52	60	55	60
7130 Insurance refund	5,851	0	0	0	0
7131 Other benefits	1,880	1,880	1,990	1,990	2,750
100: Personnel Services Total	**72,959**	**61,009**	**67,280**	**66,900**	**71,720**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	114	120	250	250	250
7302 Photocopying	228	116	0	0	100
7308 Books & periodicals	1,397	2,224	1,500	1,500	1,500
7309 Membership & dues	610	585	1,600	1,600	1,600
7314 Business expense	0	0	120	120	120
7315 Conference expense	983	0	1,000	1,000	1,000
7323 Professional services	0	1,500	500	500	500
7343 PL & PD/other insurance	1,875	1,790	3,100	3,100	1,460
7352 Special dept materials	187	156	250	250	250
7358 Training & education	402	0	0	0	500
7359 Small tools and equip	438	0	250	250	250
7369 Software Licensing Cost	1,084	0	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**7,318**	**6,491**	**10,570**	**10,570**	**9,530**
102013: Fire & Life Safety Total	**80,277**	**67,500**	**77,850**	**77,470**	**81,250**
Fire And Life Activity Total	**80,277**	**67,500**	**77,850**	**77,470**	**81,250**

ACTIVITY: Training
DEPARTMENT: Fire
DIVISION: Training
FUND: General Fund

ACTIVITY DESCRIPTION

The Training activity develops, manages, schedules and coordinates department training. In the delivery of emergency services it is important to have well-trained and knowledgeable fire employees. This activity has five major elements:

- In-service training – Conduct and/or coordinate drills, tests, joint training exercises and classroom training, introduce new methods and sharpen skills, maintain skills and technical knowledge, and maintain appropriate driver's licenses.
- Off-site training – Schedule and coordinate conferences, workshops and certification classes.
- Promotional testing – Design and administer tests for evaluating probationary firefighters and assist in the preparation and administration of entry-level probationary examinations.
- Joint Apprenticeship program development.
- Safety – Coordinate department safety program, establish policies, training and enforcement of safety; department representative to the City safety committee.

MAJOR 2011-12 ACCOMPLISHMENTS

- Completed promotional examinations for Fire Battalion Chief/Captain/Fire Engineer positions and established active lists
- Updated Fire Fighter Apprentice manual to include licensing requirements
- Updated Driver Operator training program

MAJOR 2012-13 OBJECTIVES

- Continue development of California Firefighter Joint Apprenticeship Committee (CFFJAC) apprenticeship program
- Complete Incident Command System/Command training program
- Develop and implement Acting Battalion Chief task book

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Training hours completed	8,856	7,074	*4,400
Training sessions	5,044	1,204	*624
(* July 1, 2011 to March 16, 2012)			

RELATED COST CENTER(S)

- 102015

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
102015: Fire Training					
100: Personnel Services					
7101 Regular emp salary	110,050	74,238	99,800	98,770	90,910
7102 Overtime	2,020	22,504	15,000	15,000	10,000
7106 Uniform allowance	800	600	800	800	800
7109 Incentive pay	6,330	5,228	5,690	5,695	5,800
7110 Admin leave pay	2,073	0	2,070	2,075	1,840
7111 Workers comp	3,660	3,150	9,360	9,360	11,800
7112 Medical insurance	8,875	6,131	11,170	10,820	19,050
7113 Dental insurance	995	663	1,000	1,000	1,000
7114 Vision care	243	162	200	245	250
7115 Medicare insurance	1,886	1,350	1,540	1,435	1,320
7121 Service contribution-PERS	38,438	26,828	40,800	40,400	36,420
7123 Deferred comp	3,264	2,135	3,000	2,965	2,730
7124 LI & AD & D	190	124	190	190	190
7125 Unemployment insurance	288	188	460	415	690
7129 Chiropractic	52	34	60	52	60
7131 Other benefits	1,880	1,880	1,990	1,990	2,750
7132 Cell Stipend	0	52	0	300	0
100: Personnel Services Total	**181,044**	**145,267**	**193,130**	**191,512**	**185,610**
300: Supplies, Materials & Services					
7308 Books & periodicals	751	609	500	500	500
7309 Membership & dues	0	0	150	150	200
7323 Professional services	5,601	0	0	0	5,000
7343 PL & PD/other insurance	1,880	1,790	3,100	3,100	1,460
7355 General supplies	429	30	500	500	500
7358 Training & education	10,366	112	8,150	5,150	5,000
7366 Tuition Reimbursement	17,932	20,005	20,000	20,000	20,000
300: Supplies, Materials & Services Total	**36,959**	**22,546**	**32,400**	**29,400**	**32,660**
102015: Fire Training Total	**218,003**	**167,813**	**225,530**	**220,912**	**218,270**
Training Total	**218,003**	**167,813**	**225,530**	**220,912**	**218,270**

ACTIVITY: Emergency Medical Services **DIVISION:** Fire EMS
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Mandatory duties are currently being shared by existing staff. The program includes but is not limited to policy and procedure development and implementation, evaluation of paramedic and emergency medical technicians, facilitating Quality Assurance and Quality Improvement (QA/QI) programs. This program has six elements:

- Emergency information systems - Compilation of emergency medical run reports, State and local statistic reports, review medical reports for accuracy, facilitate quality assurance/quality improvement for Emergency Medical Services activities.
- Training - Design, develop and implement EMS training programs for emergency medical technicians, including CPR recertification, infection control, airborne and blood-borne pathogens, and Emergency Medical Technician and Paramedic certification and recertification.
- EMS liaison - Acts as liaison to County, State and Local EMS agencies.
- Vehicles and equipment - Maintain, inspect, test and certify fire emergency medical apparatus and equipment.
- EMS policy and procedure development - Analysis of emergency medical response and operational problems, develop alternatives and resolutions.
- Safety equipment - Manage the purchase and develop specifications for department emergency medical equipment.

MAJOR 2011-12 ACCOMPLISHMENTS

- Met County mandated training requirements
- Response time objective of less than six minutes met 94.67 percent of the time

MAJOR 2012-13 OBJECTIVES

- Maintain EMS certifications
- Arrive at calls for service under six minutes 90 percent of the time

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Emergency medical calls	3,517	3,641	3,713
Percentage of EMS calls response time less than 6 min.	93.8%	94.1%	94.67%
(Calendar year figures)			

RELATED COST CENTER(S)

- 102016

Fire Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
102016: Emergency Medical Services					
300: Supplies, Materials & Services					
7356 Medical supplies	19,621	15,541	20,000	20,000	20,000
7358 Training & education	8,191	7,486	15,000	15,000	15,000
300: Supplies, Materials & Services Total	**27,812**	**23,027**	**35,000**	**35,000**	**35,000**
102016: Emergency Medical Services Total	**27,812**	**23,027**	**35,000**	**35,000**	**35,000**
Emergency Medical Services Total	**27,812**	**23,027**	**35,000**	**35,000**	**35,000**

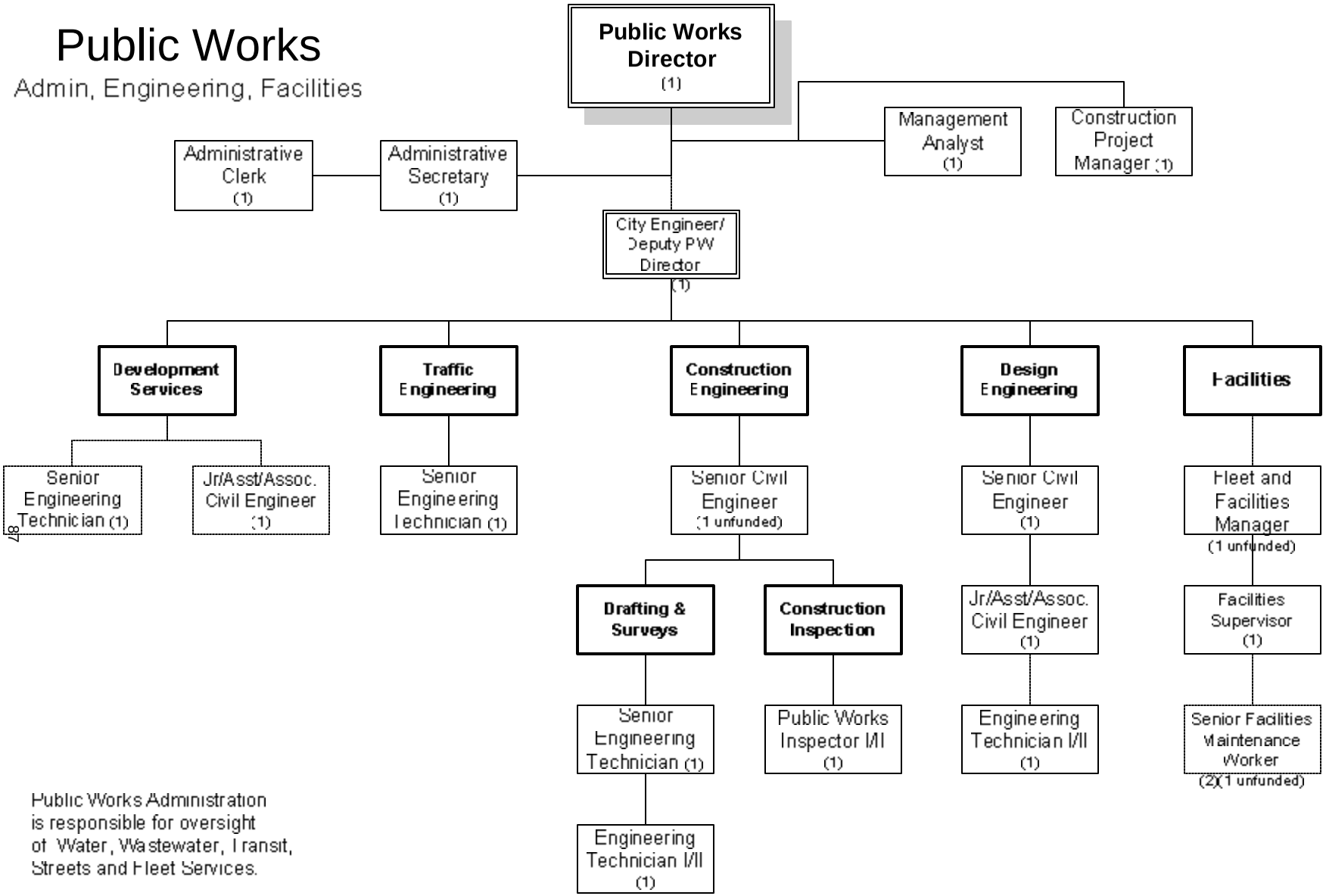
PUBLIC WORKS – General Fund

The Public Works Department comprises several functions supported by many funding sources. The General Fund allocation to Public Works supports engineering, public facilities maintenance, and some administrative functions. Public Works - General Fund has a budget of $1,570,400 in FY 2012/13 compared to $1,559,390 as originally adopted in FY 2011/12. Budgeted positions are being increased to 17, up from 15 in FY 2011/12.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Engineering, Facilities



Public Works Administration is responsible for oversight of Water, Wastewater, Transit, Streets and Fleet Services.

Number of Positions
Authorized: 20
Budgeted: 17

FY 2012-2013

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	967,887	1,018,969	1,016,660	973,260	998,070
200: Utility Comm. & Transportation	9,781	9,909	8,690	8,050	8,710
300: Supplies, Materials & Services	438,360	370,464	491,660	503,160	524,640
500: Equipment, Land & Structures	112,780	28,685	42,380	42,380	38,980
600: Special Payments	71	50	0	8	0
Public Works Department Total	**1,528,879**	**1,428,077**	**1,559,390**	**1,526,858**	**1,570,400**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	1	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	1
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	3	2	2	2	2
Public Works Inspector I/II	2	2	2	1	1
Senior Civil Engineer	3	3	2	2	1
Senior Engineering Technician	3	4	4	3	3
	16	16	15	13	12
FACILITIES					
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	0	1	0
Senior Facilities Maintenance Worker	2	2	2	2	1
	4	4	3	4	2
Total Public Works - General Fund	**23**	**23**	**21**	**20**	**17**

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	1,264,140	1,244,853	1,009,240	996,690	1,214,440	1 position added FY 11/12; one in FY 12/13
7102 Overtime	515	1,689	2,270	3,500	3,490	
7103 Part time salary	4,990	10,417	18,520	6,000	18,610	
7106 Uniform allowance	25	0	0	0	400	
7109 Incentive pay	4,425	3,077	3,060	3,065	3,660	
7110 Admin leave pay	5,981	7,414	6,000	6,005	12,850	
7111 Workers comp	67,710	56,700	54,480	54,480	47,240	
7112 Medical insurance	191,892	227,000	200,250	193,995	249,520	
7113 Dental insurance	16,630	17,906	15,000	15,000	17,000	
7114 Vision care	4,257	4,366	3,000	3,675	4,170	
7115 Medicare insurance	15,295	15,040	14,690	14,455	17,630	
7121 Service contribution- PERS	235,670	230,283	194,420	183,115	222,160	
7123 Deferred comp	4,597	4,778	0	0	36,450	
7124 LI & AD & D	6,251	6,049	6,030	4,305	6,650	
7125 Unemployment insurance	3,517	3,417	5,480	4,190	9,140	
7128 LTD	16,004	15,411	0	0	0	
7129 Chiropractic	908	931	830	785	940	
7130 Insurance refund	17,473	16,731	16,620	16,630	16,640	
7131 Other benefits	34,780	33,840	35,740	35,740	46,750	
7132 Cell Stipend	0	146	0	600	1,200	
7188 Transfer In	(973,976)	(929,111)	(632,160)	(632,160)	(990,000)	Transfers to other funds for capital projects
7189 Transfer Out	46,803	48,032	63,190	63,190	59,130	
100: Personnel Services	967,887	1,018,969	1,016,660	973,260	998,070	
7201 Postage	1,133	1,138	1,120	1,000	1,060	
7202 Telephone	4,266	4,470	3,930	4,350	4,350	
7203 Cellular phone charges	4,382	4,301	3,640	2,700	3,300	
200: Utility Comm. & Transportation	9,781	9,909	8,690	8,050	8,710	
7301 Printing, binding, duplication	2,441	793	1,400	436	1,150	
7302 Photocopying	145	0	450	250	400	
7303 Advertising	3,007	1,136	1,350	470	1,650	
7305 Uniforms	1,615	1,928	1,800	1,300	1,800	
7306 Safety equipment	601	1,446	1,600	1,600	1,600	
7307 Office supplies	2,256	2,465	1,550	1,250	1,950	
7308 Books & periodicals	374	192	0	200	200	
7309 Membership & dues	1,480	1,335	1,900	500	1,900	
7312 Bank service charges	10	0	0	0	0	
7313 Information systems software	3,036	2,448	5,000	5,000	5,000	
7314 Business expense	344	0	300	300	400	
7321 Rent of Land, facilities	4,200	4,200	4,200	4,200	4,200	
7323 Professional services	26,265	22,853	18,500	28,564	21,500	
7330 Repairs to comm equip	115	55	200	200	200	
7331 Repairs to Mach & equip	67,472	47,513	56,000	56,000	70,000	

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7332 Repairs to office equip	151	0	0	0	0	
7333 Repairs to vehicles	41,825	45,673	57,800	52,170	39,780	
7334 Repairs to buildings	48,909	21,892	56,000	69,000	115,000	
7335 Sublet service contracts	158,158	144,058	184,350	182,400	183,800	
7336 Car wash	232	223	150	150	210	
7343 PL & PD/other insurance	33,745	32,140	55,800	55,800	24,820	Reserve reduction
7351 Motor veh fuel, lube	6,522	7,747	8,460	6,900	9,610	
7352 Special dept materials	3,636	7,758	12,700	10,500	8,500	
7353 Janitorial supplies	18,271	16,310	13,800	15,000	20,000	
7354 Photo supplies	0	0	100	100	100	
7355 General supplies	4,680	2,227	2,500	2,500	2,500	
7358 Training & education	500	984	0	250	250	
7359 Small tools and equip	7,754	4,846	5,500	4,500	4,500	
7363 Employees physical exams	0	0	100	0	0	
7369 Software Licensing Cost	345	0	0	3,120	3,120	
7399 Supplies, mat & services	271	242	150	500	500	
300: Supplies, Materials & Services	438,360	370,464	491,660	503,160	524,640	
7706 Traffic Signal equip	9,591	4,394	20,000	20,000	15,000	
7719 Other equip	0	9,290	0	0	0	
7720 Other contracts	46,089	7,891	18,400	18,400	20,000	
7789 Transfer Out	57,100	7,110	3,980	3,980	3,980	
500: Equipment, Land & Structures	112,780	28,685	42,380	42,380	38,980	
8022 Taxes	0	0	0	8	0	
8099 Special payments	71	50	0	0	0	
600: Special Payments	71	50	0	8	0	
Public Works Department Total	1,528,879	1,428,077	1,559,390	1,526,858	1,570,400	

ACTIVITY: Administration
DEPARTMENT: Public Works
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet and Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the solid waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses and budget administration. The activity has five main elements:

- Clerical support - Prepare correspondence, Council Communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation - Establish department rules, policies and procedures; monitor and evaluate department activities; represent the City with other government agencies, private firms and organizations.
- Budget administration - Coordinate and compile the total Public Works Department operation, maintenance and capital improvement budgets; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management - Oversee the water and wastewater utility services, White Slough Water Pollution Control Facility upgrades and the solid waste contract and ensure conformance with federal, State and local health requirements.
- Personnel administration - Develop departmental policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2011-12 ACCOMPLISHMENTS

- Management of Water and Wastewater Financial models to minimize rate increases

MAJOR 2012-13 OBJECTIVES

- Continue to maximize staff time cost recovery on capital and development projects

RELATED COST CENTER(S)

- 103011

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
103011: P. W. Administration					
100: Personnel Services					
7101 Regular emp salary	247,353	227,520	254,540	251,390	258,750
7102 Overtime	90	0	0	0	0
7103 Part time salary	0	3,042	0	0	0
7110 Admin leave pay	0	0	2,670	2,675	4,140
7111 Workers comp	10,980	9,450	0	0	0
7112 Medical insurance	37,578	48,358	54,380	52,655	57,140
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000
7114 Vision care	728	728	600	735	740
7115 Medicare insurance	3,608	3,368	3,690	3,645	3,760
7121 Service contribution-PERS	46,333	43,413	40,130	39,640	42,050
7123 Deferred comp	0	0	0	0	7,770
7124 LI & AD & D	1,828	1,843	1,820	1,815	1,820
7125 Unemployment insurance	693	646	1,100	1,060	1,960
7128 LTD	3,151	2,899	0	0	0
7129 Chiropractic	155	155	170	160	170
7130 Insurance refund	194	0	0	0	0
7131 Other benefits	5,640	5,640	5,960	5,960	8,250
7132 Cell Stipend	0	0	0	600	600
7188 Transfer In	(309,346)	(273,130)	(320,000)	(320,000)	(320,000)
100: Personnel Services Total	**51,969**	**76,916**	**48,060**	**43,335**	**70,150**
200: Utility Comm. & Transportation					
7201 Postage	23	0	80	0	60
200: Utility Comm. & Transportation Total	**23**	**0**	**80**	**0**	**60**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,780	0	1,000	0	500
7302 Photocopying	126	0	200	0	150
7303 Advertising	2,678	1,015	1,000	0	1,100
7307 Office supplies	107	198	300	0	200
7309 Membership & dues	1,230	1,335	1,400	0	1,400
7314 Business expense	254	0	100	0	100
7335 Sublet service contracts	2,917	2,072	1,950	0	2,000
7343 PL & PD/other insurance	5,630	5,360	9,300	9,300	4,380
7352 Special dept materials	38	0	0	0	0
7353 Janitorial supplies	0	8	0	0	0
7399 Supplies, mat & services	58	125	0	0	0
300: Supplies, Materials & Services Total	**14,818**	**10,113**	**15,250**	**9,300**	**9,830**
600: Special Payments					
8099 Special payments	71	0	0	0	0
600: Special Payments Total	**71**	**0**	**0**	**0**	**0**
103011: P. W. Administration Total	**66,881**	**87,029**	**63,390**	**52,635**	**80,040**
Administration Total	**66,881**	**87,029**	**63,390**	**52,635**	**80,040**

ACTIVITY: Engineering
DEPARTMENT: Public Works
DIVISION: Engineering
FUND: General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, capital improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance, and water maintenance.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review and related services.
- Provides construction and inspection services through the encroachment permit program, development improvement agreements, and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public inquiries.

MAJOR 2011-12 ACCOMPLISHMENTS

- Construction of Hutchins Street widening project (Lodi to Pine)
- Began design of Harney Lane grade separation project

MAJOR 2012-13 OBJECTIVES

- Establish policies for water meter installations on non-residential parcels
- Complete design of Harney Lane grade separation project
- Implement new building permit software

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Capital improvements awarded (in-house design)	$4.2M	$4.8M	$8.1M
Building permits issued	200	165	151
Encroachment permits issued	200	180	142
Capital improvements awarded (outside design)	$.9M	$36.2M	$30.6M

RELATED COST CENTER(S)

- 103021

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
103021: P. W. General Engineering					
100: Personnel Services					
7101 Regular emp salary	778,820	758,405	646,100	637,935	847,090
7102 Overtime	0	46	470	1,000	930
7103 Part time salary	4,990	7,375	18,520	6,000	18,610
7106 Uniform allowance	25	0	0	0	0
7109 Incentive pay	4,425	3,077	3,060	3,065	3,660
7110 Admin leave pay	4,346	4,798	3,330	3,330	8,710
7111 Workers comp	42,090	34,650	0	0	0
7112 Medical insurance	124,184	140,862	137,990	133,620	185,050
7113 Dental insurance	9,782	10,943	10,000	10,000	12,000
7114 Vision care	2,587	2,668	2,000	2,450	2,940
7115 Medicare insurance	8,961	8,639	9,420	9,250	12,290
7121 Service contribution-PERS	144,747	140,951	132,920	122,345	159,060
7123 Deferred comp	0	0	0	0	25,420
7124 LI & AD & D	3,385	3,142	3,160	2,300	4,640
7125 Unemployment insurance	2,165	2,093	3,300	2,680	6,360
7128 LTD	9,831	9,427	0	0	0
7129 Chiropractic	552	569	550	520	660
7130 Insurance refund	8,939	8,355	8,310	8,315	8,320
7131 Other benefits	21,620	20,680	21,840	21,840	33,000
7132 Cell Stipend	0	0	0	0	600
7188 Transfer In	(606,309)	(592,714)	(312,160)	(312,160)	(670,000)
100: Personnel Services Total	**565,140**	**563,966**	**688,810**	**652,490**	**659,340**
200: Utility Comm. & Transportation					
7201 Postage	1,044	1,138	1,000	1,000	1,000
7202 Telephone	0	120	30	0	0
7203 Cellular phone charges	1,891	1,946	1,700	1,200	1,800
200: Utility Comm. & Transportation Total	**2,935**	**3,204**	**2,730**	**2,200**	**2,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	526	793	400	400	400
7302 Photocopying	19	0	250	250	250
7303 Advertising	18	0	250	250	250
7305 Uniforms	291	411	500	0	500
7306 Safety equipment	0	601	400	400	400
7307 Office supplies	2,041	2,007	1,000	1,000	1,500
7308 Books & periodicals	374	192	0	200	200
7309 Membership & dues	250	0	500	500	500
7312 Bank service charges	10	0	0	0	0
7313 Information systems software	3,036	2,448	5,000	5,000	5,000
7314 Business expense	55	0	150	300	300
7323 Professional services	19,728	18,959	17,000	25,000	20,000
7330 Repairs to comm equip	115	55	200	200	200
7332 Repairs to office equip	151	0	0	0	0
7333 Repairs to vehicles	9,900	6,979	3,630	5,000	6,720
7335 Sublet service contracts	230	110	250	250	250
7336 Car wash	150	46	90	90	40
7343 PL & PD/other insurance	21,565	19,640	34,100	34,100	17,520
7351 Motor veh fuel, lube	3,121	3,772	5,330	3,500	4,850
7352 Special dept materials	30	167	0	0	0
7354 Photo supplies	0	0	100	100	100
7355 General supplies	884	0	500	500	500
7358 Training & education	500	984	0	250	250
7359 Small tools and equip	5,314	4,010	2,500	2,500	2,500
7369 Software Licensing Cost	345	0	0	3,120	3,120
7399 Supplies, mat & services	213	60	50	500	500
300: Supplies, Materials & Services Total	**68,866**	**61,234**	**72,200**	**83,410**	**65,850**
500: Equipment, Land & Structures					
7789 Transfer Out	5,355	5,360	2,230	2,230	2,230
500: Equipment, Land & Structures Total	**5,355**	**5,360**	**2,230**	**2,230**	**2,230**

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
600: Special Payments					
8022 Taxes	0	0	0	8	0
8099 Special payments	0	50	0	0	0
600: Special Payments Total	**0**	**50**	**0**	**8**	**0**
103021: P. W. General Engineering Total	**642,296**	**633,814**	**765,970**	**740,338**	**730,220**
Engineering Total	**642,296**	**633,814**	**765,970**	**740,338**	**730,220**

ACTIVITY: Facility Services
DEPARTMENT: Public Works
DIVISION: Facility Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks, Recreation and Cultural Services facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life, 2) productive work environment, 3) safe and energy-efficient buildings, and 4) a positive image for the City. This activity has three major elements:

- Administration – Provide overall direction, supervision and planning.
- Maintenance and Remodeling – Perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract Administration – Coordinate and manage contracts for janitorial and other maintenance services, remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.
- Damage to City property – Repairs to General Fund-maintained facilities damaged by unforeseen circumstances such as weather or accidents.

MAJOR 2011-12 ACCOMPLISHMENTS

- Transit shop solar installation started
- City Hall HVAC controls replacement completed
- Building emergency generators put on regular maintenance program

MAJOR 2012-13 OBJECTIVES

- Begin carpet replacement in City Hall
- Complete reprogramming of vacant space in the Public Safety Building
- Reduce backlog of deferred maintenance at fire stations

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Square footage of buildings maintained	401,530	401,530	401,530
Program cost/square foot of buildings maintained	$1.66	$1.55	$1.38

RELATED COST CENTER(S)

- 100200
- 103511

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100200: Damage To Property					
300: Supplies, Materials & Services					
7323 Professional services	5,193	0	0	0	0
7331 Repairs to Mach & equip	0	0	2,000	2,000	0
7333 Repairs to vehicles	16,571	15,215	22,000	15,000	15,000
7334 Repairs to buildings	16,750	1,285	28,000	19,000	15,000
7335 Sublet service contracts	0	0	600	600	0
7352 Special dept materials	500	5,724	8,000	6,000	5,000
7359 Small tools and equip	977	0	1,000	0	0
300: Supplies, Materials & Services Total	**39,991**	**22,224**	**61,600**	**42,600**	**35,000**
500: Equipment, Land & Structures					
7706 Traffic Signal equip	9,591	4,394	20,000	20,000	15,000
7720 Other contracts	46,089	7,891	18,400	18,400	20,000
500: Equipment, Land & Structures Total	**55,680**	**12,285**	**38,400**	**38,400**	**35,000**
100200: Damage To Property Total	**95,671**	**34,509**	**100,000**	**81,000**	**70,000**
103511: P. W. Facility services					
100: Personnel Services					
7101 Regular emp salary	237,967	258,928	108,600	107,365	108,600
7102 Overtime	425	1,643	1,800	2,500	2,560
7106 Uniform allowance	0	0	0	0	400
7110 Admin leave pay	1,635	2,616	0	0	0
7111 Workers comp	14,640	12,600	54,480	54,480	47,240
7112 Medical insurance	30,130	37,780	7,880	7,720	7,330
7113 Dental insurance	3,864	3,979	2,000	2,000	2,000
7114 Vision care	942	970	400	490	490
7115 Medicare insurance	2,726	3,033	1,580	1,560	1,580
7121 Service contribution-PERS	44,590	45,919	21,370	21,130	21,050
7123 Deferred comp	4,597	4,778	0	0	3,260
7124 LI & AD & D	1,038	1,064	1,050	190	190
7125 Unemployment insurance	659	678	1,080	450	820
7128 LTD	3,022	3,085	0	0	0
7129 Chiropractic	201	207	110	105	110
7130 Insurance refund	8,340	8,376	8,310	8,315	8,320
7131 Other benefits	7,520	7,520	7,940	7,940	5,500
7132 Cell Stipend	0	146	0	0	0
7188 Transfer In	(58,321)	(63,267)	0	0	0
7189 Transfer Out	5,111	5,849	3,450	3,450	5,000
100: Personnel Services Total	**309,086**	**335,904**	**220,050**	**217,695**	**214,450**
200: Utility Comm. & Transportation					
7201 Postage	66	0	40	0	0
7202 Telephone	4,266	4,350	3,900	4,350	4,350
7203 Cellular phone charges	2,360	1,962	1,800	1,000	1,000
200: Utility Comm. & Transportation Total	**6,692**	**6,312**	**5,740**	**5,350**	**5,350**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	135	0	0	36	250
7303 Advertising	311	121	100	220	300
7305 Uniforms	1,324	1,517	1,300	1,300	1,300
7306 Safety equipment	584	845	1,200	1,200	1,200
7307 Office supplies	108	260	250	250	250
7314 Business expense	35	0	50	0	0
7321 Rent of Land, facilities	4,200	4,200	4,200	4,200	4,200
7323 Professional services	1,344	3,894	1,500	3,564	1,500
7331 Repairs to Mach & equip	67,472	47,513	54,000	54,000	70,000
7333 Repairs to vehicles	12,234	20,485	28,850	28,850	15,780
7334 Repairs to buildings	32,159	20,607	28,000	50,000	100,000
7335 Sublet service contracts	148,462	138,601	175,000	175,000	175,000
7336 Car wash	82	177	60	60	170
7343 PL & PD/other insurance	6,550	7,140	12,400	12,400	2,920
7351 Motor veh fuel, lube	2,403	3,063	1,930	2,200	4,230

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7352 Special dept materials	0	0	200	0	0
7353 Janitorial supplies	18,271	16,302	13,800	15,000	20,000
7355 General supplies	3,796	2,227	2,000	2,000	2,000
7359 Small tools and equip	1,407	219	1,000	1,000	1,000
7363 Employees physical exams	0	0	100	0	0
7399 Supplies, mat & services	0	57	100	0	0
300: Supplies, Materials & Services Total	**300,877**	**267,228**	**326,040**	**351,280**	**400,100**
500: Equipment, Land & Structures					
7719 Other equip	0	9,290	0	0	0
7789 Transfer Out	51,745	1,750	1,750	1,750	1,750
500: Equipment, Land & Structures Total	**51,745**	**11,040**	**1,750**	**1,750**	**1,750**
103511: P. W. Facility services Total	**668,400**	**620,484**	**553,580**	**576,075**	**621,650**
Facilities Total	**764,071**	**654,993**	**653,580**	**657,075**	**691,650**

ACTIVITY: Graffiti Abatement/Parking Lot Maint. **DIVISION:** Streets
DEPARTMENT: Public Works **FUND:** General Fund

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Activity goals are: 1) to maintain property values; 2) to suppress gang activities; and 3) to ensure an attractive and safe community. This activity has four major elements:

- Education and promotion – Educate the public regarding the service provided by the City to remove gang-related graffiti from buildings, fences, and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – Identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – Inspect highly vandalized areas routinely; remove graffiti within one business day of notification or discovery; and communicate suspicious graffiti to gang task force.
- Record-keeping – Keep accurate records of all abatement actions to monitor frequencies, reoccurrences, and determine problem areas.
- Parking Lots – Maintaining the City's five Downtown public parking lots to provide adequate and safe parking for visitors, customers and employees.

MAJOR 2011-12 ACCOMPLISHMENTS

- Number of abatements continues to increase

MAJOR 2012-13 OBJECTIVES

- Increase public awareness of the program and use of the Graffiti Hotline
- Abate graffiti within one business day of being notified

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Sites abated per year	1,889	1,939	1,960

RELATED COST CENTER(S)

- 105042
- 105043

Public Works Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
105042: P. W. Parking Lot Maintenance					
300: Supplies, Materials & Services					
7335 Sublet service contracts	6,549	3,275	6,550	6,550	6,550
300: Supplies, Materials & Services Total	**6,549**	**3,275**	**6,550**	**6,550**	**6,550**
105042: P. W. Parking Lot Maintenance Total	**6,549**	**3,275**	**6,550**	**6,550**	**6,550**
105043: P.W. Graffiti Abatement					
100: Personnel Services					
7189 Transfer Out	41,692	42,183	59,740	59,740	54,130
100: Personnel Services Total	**41,692**	**42,183**	**59,740**	**59,740**	**54,130**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	131	393	140	500	500
200: Utility Comm. & Transportation Total	**131**	**393**	**140**	**500**	**500**
300: Supplies, Materials & Services					
7306 Safety equipment	17	0	0	0	0
7333 Repairs to vehicles	3,120	2,994	3,320	3,320	2,280
7351 Motor veh fuel, lube	998	912	1,200	1,200	530
7352 Special dept materials	3,068	1,867	4,500	4,500	3,500
7359 Small tools and equip	56	617	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**7,259**	**6,390**	**10,020**	**10,020**	**7,310**
105043: P.W. Graffiti Abatement Total	**49,082**	**48,966**	**69,900**	**70,260**	**61,940**
Graffiti Abatement Total	**55,631**	**52,241**	**76,450**	**76,810**	**68,490**

ADMINISTRATION

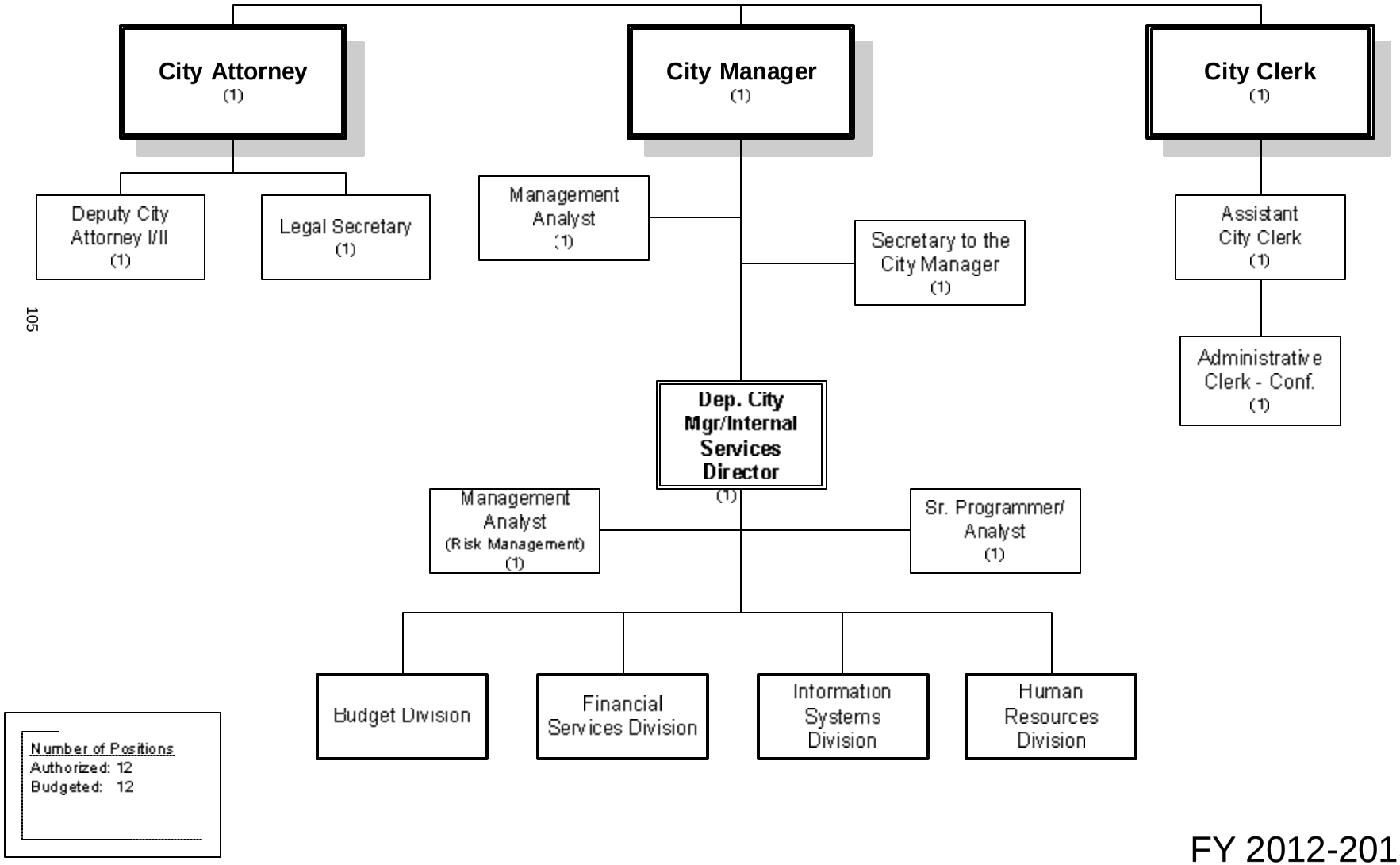
The City of Lodi's Administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council. The City Attorney provides legal services for the municipal organization.

The three departments have a combined budget of $1,470,110 in FY 2012/13, compared to $1,368,960 as originally adopted in FY 2011/12. The increase is primarily due to the estimate for election expenses. Budgeted staffing levels are being maintained at 12.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $618,690 in FY 2012/13.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



FY 2012-2013

City Clerk	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	471,955	464,694	449,520	424,555	462,310
300: Supplies, Materials & Services	50,003	95,303	62,450	60,450	123,030
City Clerk Total	**521,958**	**559,997**	**511,970**	**485,005**	**585,340**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
CITY CLERK					
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	1	1	1	0	0
Assistant City Clerk	1	1	1	1	1
City Clerk	1	1	1	1	1
City Clerk Total	**4**	**4**	**4**	**3**	**3**

City Clerk	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	228,427	210,285	195,580	194,045	197,230	
7103 Part time salary	51,996	57,071	64,900	64,900	64,310	
7109 Incentive pay	1,903	1,822	1,800	1,800	1,800	
7110 Admin leave pay	3,126	3,126	2,150	2,150	3,130	
7111 Workers comp	14,640	12,600	180	180	0	
7112 Medical insurance	92,132	105,105	123,510	100,145	127,470	
7113 Dental insurance	8,953	8,561	8,000	8,000	8,000	
7114 Vision care	2,183	2,087	1,600	1,960	1,970	
7115 Medicare insurance	4,143	3,952	3,630	3,565	3,610	
7121 Service contribution- PERS	50,950	47,213	39,170	38,855	36,750	
7123 Deferred comp	0	0	0	0	5,920	
7124 LI & AD & D	1,612	1,587	1,520	1,545	1,550	
7125 Unemployment insurance	776	748	1,070	1,035	1,870	
7128 LTD	2,730	2,676	0	0	0	
7129 Chiropractic	319	341	450	415	450	
7130 Insurance refund	545	0	0	0	0	
7131 Other benefits	7,520	7,520	5,960	5,960	8,250	
100: Personnel Services	471,955	464,694	449,520	424,555	462,310	
7301 Printing, binding, duplication	4,286	3,885	5,000	5,000	5,000	
7303 Advertising	4,343	5,434	5,200	5,200	5,200	
7307 Office supplies	925	928	1,250	1,050	1,250	
7308 Books & periodicals	179	387	150	150	150	
7309 Membership & dues	460	470	500	500	500	
7313 Information systems software	19,031	20,617	19,050	19,050	19,050	
7314 Business expense	2,418	2,133	500	500	500	
7315 Conference expense	7,825	7,083	15,000	15,200	15,000	
7323 Professional services	0	43,521	0	0	65,000	Election costs
7343 PL & PD/other insurance	7,500	7,140	9,300	9,300	4,380	
7355 General supplies	3,036	3,705	6,500	4,500	7,000	
300: Supplies, Materials & Services	50,003	95,303	62,450	60,450	123,030	
City Clerk Total	521,958	559,997	511,970	485,005	585,340	

ACTIVITY: Administration
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The Operations and Records Management activity includes both legislative administration and records management. The City Clerk's office is responsible for preparing and maintaining legislative documents, and ensuring compliance with a variety of laws including the Ralph M. Brown Act, Public Records Act, Tort Claims Act and other Government Code requirements. In addition, the office oversees the preservation, production, and protection of public records through a coordinated records management program. Key elements of the activity include the following:

- Legislative Documentation for Shirtsleeve Sessions, Regular Meetings, and Special Meetings – Prepare and maintain agendas, agenda packets, minutes, resolutions, ordinances, council communications, and miscellaneous legal notices pursuant to law.
- Records Management – (1) Administer contracts/general liability claims programs, (2) oversee Citywide Records Management Program ensuring proper creation, maintenance, and destruction of City records, (3) research and respond to informational requests from Council, staff, and public, (4) maintain and update various publications including Municipal Code, and (5) administer E-records program.
- City Council Support Services – (1) Make Council travel arrangements, prepare financial documentation regarding same, and track expenditures pursuant to law, (2) schedule and confirm appointments, (3) prepare, maintain, and track event calendar, (4) prepare Council correspondence, and (5) track and respond to Council Member requests.
- Boards and Commissions – (1) Prepare, post, and process notices for board and commission vacancies, (2) coordinate appointments, (3) maintain and track roster of appointees and terms, and (4) prepare and post Annual Local Appointments List.
- Ministerial Duties – Statements of Economic Interest, Conflict of Interest Code, oaths of office, AB 1234 ethics training, certificates and proclamations, budget, taxicab and pedicab programs, bid openings, special City events, department and Council correspondence.

MAJOR 2011-12 ACCOMPLISHMENTS

- Fully implement electronic contracts database for Citywide tracking and maintenance of all departmental contracts and agreements
- Complete electronic upload and access on E-records of all City budgets from incorporation to the present

MAJOR 2012-13 OBJECTIVES

- Continue current E-records uploading of all agendas, minutes, resolutions, ordinances and work on backlog of Council Communications
- Complete review and update of the City Council Protocol Manual

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Regular Meetings, Special Meetings, Shirtsleeve Sessions	Approx. 81	Approx. 82	Approx. 79
Contracts, General Liability Claims, Public Records Requests	100%	100%	100%
Boards, Committees, and Commissions Appointments	18	18	17
Campaign Disclosure Filings-Statements of Economic Interest	100%	100%	100%

RELATED COST CENTER(S)

- 100101

City Clerk	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100101: City Clerk Administration					
100: Personnel Services					
7101 Regular emp salary	228,427	210,285	195,580	194,045	197,230
7103 Part time salary	0	5,471	12,700	12,700	12,700
7109 Incentive pay	1,903	1,822	1,800	1,800	1,800
7110 Admin leave pay	3,126	3,126	2,150	2,150	3,130
7111 Workers comp	14,640	12,600	180	180	0
7112 Medical insurance	47,356	54,403	50,660	49,495	52,750
7113 Dental insurance	3,979	3,504	3,000	3,000	3,000
7114 Vision care	970	854	600	735	740
7115 Medicare insurance	3,389	3,204	2,870	2,815	2,860
7121 Service contribution-PERS	43,145	40,472	32,690	32,450	32,290
7123 Deferred comp	0	0	0	0	5,920
7124 LI & AD & D	1,612	1,587	1,520	1,545	1,550
7125 Unemployment insurance	631	604	850	815	1,480
7128 LTD	2,730	2,676	0	0	0
7129 Chiropractic	164	182	170	155	170
7130 Insurance refund	20	0	0	0	0
7131 Other benefits	7,520	7,520	5,960	5,960	8,250
100: Personnel Services Total	**359,612**	**348,310**	**310,730**	**307,845**	**323,870**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,824	3,885	5,000	5,000	5,000
7303 Advertising	4,343	5,340	5,000	5,000	5,000
7307 Office supplies	733	928	1,000	800	1,000
7308 Books & periodicals	126	334	50	50	50
7309 Membership & dues	460	470	500	500	500
7313 Information systems software	19,031	20,617	19,050	19,050	19,050
7314 Business expense	327	297	500	500	500
7315 Conference expense	1,660	375	0	200	0
7343 PL & PD/other insurance	7,500	7,140	9,300	9,300	4,380
7355 General supplies	231	0	0	0	0
300: Supplies, Materials & Services Total	**38,235**	**39,386**	**40,400**	**40,400**	**35,480**
100101: City Clerk Administration Total	**397,847**	**387,696**	**351,130**	**348,245**	**359,350**
City Clerk Operations/Records Total	**397,847**	**387,696**	**351,130**	**348,245**	**359,350**

ACTIVITY: Elections
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

This activity includes conducting local elections for City Council officers, initiatives, referendums, and recalls pursuant to the procedures set forth in the Elections Code. In addition, the office assists candidates with meeting their legal responsibilities before, during and after an election, as required by federal, state and local laws. The activity has three major elements:

- Election Administration – Conduct regular and special elections; process and certify nomination papers, candidate statements, and citizen-generated petitions; prepare and advertise legal notifications in compliance with election rules and regulations; review and update the City's election manual; and assist with voter registration.
- Fair Political Practices Commission Reporting – Administer, process and file campaign disclosure statements, and oversee the preparation of candidate conflict of interest statements.
- Register voters and conduct voter outreach pursuant to the Voting Rights Act of 1965 in conjunction with the County Registrar of Voters.

MAJOR 2011-12 ACCOMPLISHMENTS

- Administer Fair Political Practices Commission semi-annual, pre-election, and related campaign disclosure statement filings for local Candidate-Controlled Committees and Political Action Committees
- Assist citizens with voter registration throughout the year and prepare for November 2012 General Municipal Election

MAJOR 2012-13 OBJECTIVES

- Conduct November 6, 2012 General Municipal Election

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Candidate-Controlled and Open Committee Campaign Filings	100%	100%	100%
Voter Information Requests and Responses	100%	100%	100%
Fair Political Practices Commission Requests and Inquiries	100%	100%	100%

RELATED COST CENTER(S)

- 100102

City Clerk	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100102: Election					
300: Supplies, Materials & Services					
7303 Advertising	0	94	200	200	200
7308 Books & periodicals	53	53	100	100	100
7323 Professional services	0	43,521	0	0	65,000
300: Supplies, Materials & Services Total	**53**	**43,668**	**300**	**300**	**65,300**
100102: Election Total	**53**	**43,668**	**300**	**300**	**65,300**
City Clerk Elections Total	**53**	**43,668**	**300**	**300**	**65,300**

ACTIVITY: Legislation and Policy
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The City Council governs the City of Lodi by enacting and enforcing laws, policies, and regulations concerning municipal affairs, subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Various advisory commissions and committees assist the City Council with this work by providing recommendations. Activity goals are: (1) open, informed, and democratic public decision-making process; (2) responsive and appropriate legislation; (3) efficient and effective execution of adopted laws, policies, and regulations; and (4) provide citizens with the best services and facilities within available resources. This activity has three major elements:

- Legislation – Enact ordinances, appropriations, and resolutions while reviewing compliance with adopted laws, policies, and regulations.
- Policy – Review and adopt plans, which guide decisions and actions of the City's activities and capital investment projects.
- Supervision – Direct and evaluate the City Manager, City Attorney, and City Clerk.

RELATED COST CENTER(S)

- 100103
- 100107
- 100110
- 100115
- 100117
- 100118
- 100120

City Clerk	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100103: Council					
100: Personnel Services					
7103 Part time salary	51,996	51,600	52,200	52,200	51,610
7112 Medical insurance	44,776	50,702	72,850	50,650	74,720
7113 Dental insurance	4,974	5,057	5,000	5,000	5,000
7114 Vision care	1,213	1,233	1,000	1,225	1,230
7115 Medicare insurance	754	748	760	750	750
7121 Service contribution-PERS	7,805	6,741	6,480	6,405	4,460
7125 Unemployment insurance	145	144	220	220	390
7129 Chiropractic	155	159	280	260	280
7130 Insurance refund	525	0	0	0	0
100: Personnel Services Total	**112,343**	**116,384**	**138,790**	**116,710**	**138,440**
300: Supplies, Materials & Services					
7307 Office supplies	192	0	250	250	250
7355 General supplies	1,021	1,352	1,500	1,500	2,000
300: Supplies, Materials & Services Total	**1,213**	**1,352**	**1,750**	**1,750**	**2,250**
100103: Council Total	**113,556**	**117,736**	**140,540**	**118,460**	**140,690**
100107: Council/Mounce					
300: Supplies, Materials & Services					
7314 Business expense	224	100	0	0	0
7315 Conference expense	3,299	454	2,900	2,900	3,400
300: Supplies, Materials & Services Total	**3,523**	**554**	**2,900**	**2,900**	**3,400**
100107: Council/Mounce Total	**3,523**	**554**	**2,900**	**2,900**	**3,400**
100110: Council/Katzakian					
300: Supplies, Materials & Services					
7314 Business expense	25	0	0	0	0
7315 Conference expense	1,255	1,294	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**1,280**	**1,294**	**2,900**	**2,900**	**2,900**
100110: Council/Katzakian Total	**1,280**	**1,294**	**2,900**	**2,900**	**2,900**
100115: Council/Johnson					
300: Supplies, Materials & Services					
7314 Business expense	1,016	1,036	0	0	0
7315 Conference expense	157	2,354	3,400	3,400	2,900
300: Supplies, Materials & Services Total	**1,173**	**3,390**	**3,400**	**3,400**	**2,900**
100115: Council/Johnson Total	**1,173**	**3,390**	**3,400**	**3,400**	**2,900**
100116: Council/Hitchcock					
300: Supplies, Materials & Services					
7314 Business expense	125	0	0	0	0
300: Supplies, Materials & Services Total	**125**	**0**	**0**	**0**	**0**
100116: Council/Hitchcock Total	**125**	**0**	**0**	**0**	**0**
100117: Council/Nakanishi					
300: Supplies, Materials & Services					
7315 Conference expense	0	0	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**0**	**0**	**2,900**	**2,900**	**2,900**
100117: Council/Nakanishi Total	**0**	**0**	**2,900**	**2,900**	**2,900**
100118: Council/Hansen					
300: Supplies, Materials & Services					
7314 Business expense	701	700	0	0	0
7315 Conference expense	1,454	2,606	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**2,155**	**3,306**	**2,900**	**2,900**	**2,900**
100118: Council/Hansen Total	**2,155**	**3,306**	**2,900**	**2,900**	**2,900**
100120: City Protocol					
300: Supplies, Materials & Services					

City Clerk	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7301 Printing,binding,duplication	462	0	0	0	0
7355 General supplies	1,784	2,353	5,000	3,000	5,000
300: Supplies, Materials & Services Total	**2,246**	**2,353**	**5,000**	**3,000**	**5,000**
100120: City Protocol Total	**2,246**	**2,353**	**5,000**	**3,000**	**5,000**
City Clerk Legislation/Policy Total	**124,058**	**128,633**	**160,540**	**136,460**	**160,690**

City Attorney	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	422,127	431,001	419,940	414,525	437,600
200: Utility Comm. & Transportation	931	814	1,300	820	200
300: Supplies, Materials & Services	(29,628)	48,653	24,700	2,998	28,930
City Attorney Total	**393,430**	**480,468**	**445,940**	**418,343**	**466,730**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**

ACTIVITY: Legal Services
DEPARTMENT: City Attorney
DIVISION: City Attorney
FUND: General Fund

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in state and federal civil litigation; and ensures that violators of the City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure; and 2) provide timely and complete legal advice and services to the Council and City departments and divisions. This activity has five major elements:

- Legal review and advice – Review ordinances, resolutions, and contracts and provide advice on employment issues.
- Advise and assist the City Council – Orient new Council Members on the services and functions of the City Attorney's Office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal Representation – Represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and, represent the City before other government agencies.
- Document Preparation – Prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement – Enforce and prosecute violations of the Municipal Code.

MAJOR 2011-12 ACCOMPLISHMENTS

- Settled two major federal civil rights litigation cases
- Successfully handled three Appeals Court cases
- Resolved Police Claim
- Assisted in negotiations with Bargaining groups re: concession agreements and new contracts
- Assisted in the drafting of major revisions to NCPA agreements
- Drafted Local Hiring Ordinance

MAJOR 2012-13 OBJECTIVES

- Continue working with Human Resources in negotiating with Bargaining groups, and resolution of employment related grievances and disciplinary issues
- Update bail schedule for violations of the Lodi Municipal Code
- Enforce Municipal Code compliance through court action
- Draft outdoor smoking ordinance
- Review and revise City's bid documents
- Pursue gang injunctions

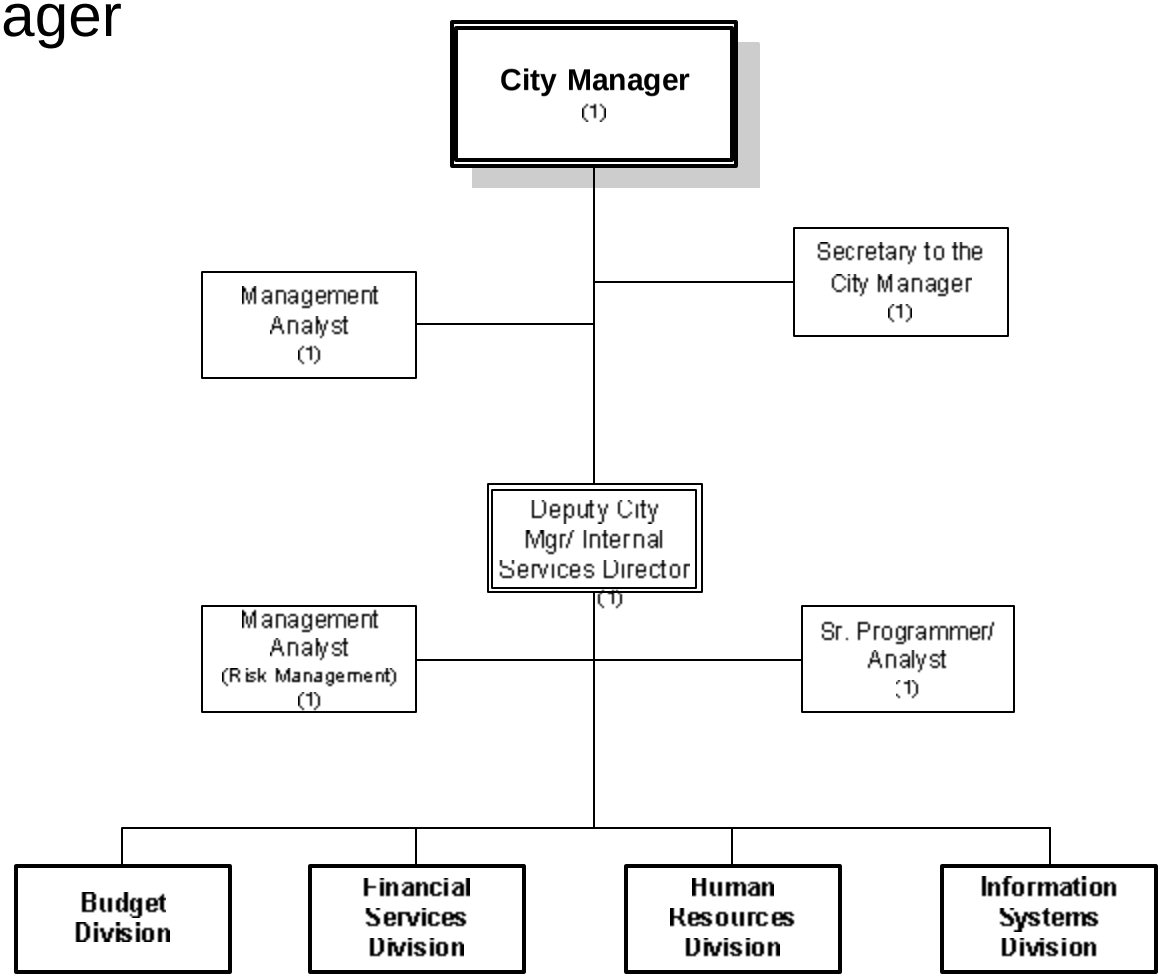
PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Litigation cases filed/managed (excluding pitches motions)	5	15	14
Appellate cases	n/a	2	2
Cases resolved	6	6	7
Ordinances drafted	5	18	12

RELATED COST CENTER(S)

- 100351

City Attorney	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	293,043	294,638	298,030	293,590	298,330	
7110 Admin leave pay	4,749	4,749	3,400	4,750	4,750	
7111 Workers comp	10,980	9,450	0	0	0	
7112 Medical insurance	37,934	45,573	50,870	48,710	55,260	
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000	
7114 Vision care	728	728	600	735	740	
7115 Medicare insurance	4,328	4,339	4,320	4,260	4,330	
7121 Service contribution- PERS	54,891	55,998	50,160	49,400	48,850	
7123 Deferred comp	0	0	0	0	8,950	End of concession
7124 LI & AD & D	2,141	2,168	2,130	2,125	2,130	
7125 Unemployment insurance	821	825	1,300	1,235	2,240	Increased experience
7128 LTD	3,733	3,754	0	0	0	
7129 Chiropractic	155	155	170	160	170	
7131 Other benefits	5,640	5,640	5,960	5,960	8,250	Increased retiree medical costs
7132 Cell Stipend	0	0	0	600	600	
100: Personnel Services	422,127	431,001	419,940	414,525	437,600	
7201 Postage	126	172	100	200	200	
7203 Cellular phone charges	805	642	1,200	620	0	
200: Utility Comm. & Transportation	931	814	1,300	820	200	
7302 Photocopying	0	0	0	16	0	
7307 Office supplies	718	534	750	750	750	
7308 Books & periodicals	11,203	12,437	7,700	7,700	6,500	
7309 Membership & dues	1,110	1,144	1,200	1,032	1,100	
7313 Information systems software	239	0	0	0	0	
7314 Business expense	624	338	750	1,200	1,200	
7315 Conference expense	0	100	0	0	5,000	
7323 Professional services	(48,949)	28,740	5,000	(17,000)	10,000	
7343 PL & PD/other insurance	5,360	5,360	9,300	9,300	4,380	
7355 General supplies	67	0	0	0	0	
300: Supplies, Materials & Services	(29,628)	48,653	24,700	2,998	28,930	
City Attorney Total	393,430	480,468	445,940	418,343	466,730	

City Manager



Number of Positions
Authorized: 6
Budgeted: 6

FY 2012-2013

City Manager	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	513,554	477,852	387,940	384,385	403,780
200: Utility Comm. & Transportation	1,307	328	0	0	0
300: Supplies, Materials & Services	46,336	88,697	23,110	25,010	14,260
City Manager Total	**561,197**	**566,877**	**411,050**	**409,395**	**418,040**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	2	2	2	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	1	1	1	1	1
City Manager Total	**6**	**6**	**6**	**6**	**6**

ACTIVITY: Administration
DEPARTMENT: City Manager
DIVISION: City Manager
FUND: General Fund

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives, and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and economic development. The City Manager's office emphasizes the following four areas:

- Efficiency – Seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – Business attraction and retention, job creation.
- Land use – General Plan update.
- Internal Services - Manages the City's Internal Services function of Budgeting, Financial Services, Human Resources and Information Systems.

MAJOR 2011-12 ACCOMPLISHMENTS

- Hired Police Chief and Fire Chief.
- Negotiated new labor agreements with bargaining groups.

MAJOR 2012-13 OBJECTIVES

- Continue to explore revenue generation opportunities.
- Select and begin implementation of replacement financial and billing system
- Implement policies associated with the General Plan, especially those that encourage economic development.
- Continue to closely monitor City finances to retain strong credit ratings of various City funds.

RELATED COST CENTER(S)

- 100401

City Manager	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	555,689	511,634	592,910	588,920	570,650	
7110 Admin leave pay	13,359	4,817	8,490	11,605	10,420	
7111 Workers comp	21,960	18,900	0	0	0	
7112 Medical insurance	59,999	62,894	78,320	75,760	78,780	
7113 Dental insurance	5,886	5,554	6,000	6,000	5,700	
7114 Vision care	1,435	1,354	1,200	1,470	1,400	
7115 Medicare insurance	8,346	7,652	8,600	8,540	8,270	
7121 Service contribution-PERS	100,598	97,866	95,290	94,600	92,220	
7123 Deferred comp	0	0	0	0	17,120	End of concession
7124 LI & AD & D	4,130	4,156	4,240	4,695	4,040	
7125 Unemployment insurance	1,504	1,442	2,560	2,475	4,280	Increased retiree notification
7128 LTD	6,842	6,562	0	0	0	
7129 Chiropractic	306	289	330	315	310	
7130 Insurance refund	7,620	6,432	6,390	6,395	6,400	
7131 Other benefits	11,280	11,280	11,910	11,910	16,500	Increased retiree medical costs
7188 Transfer In	(285,400)	(262,980)	(428,300)	(428,300)	(412,310)	
100: Personnel Services	513,554	477,852	387,940	384,385	403,780	
7201 Postage	26	0	0	15	0	
7203 Cellular phone charges	1,281	328	0	(15)	0	
200: Utility Comm. & Transportation	1,307	328	0	0	0	
7301 Printing, binding, duplication	5	0	0	0	0	
7302 Photocopying	33	0	0	0	0	
7303 Advertising	0	40	0	0	0	
7307 Office supplies	542	365	300	1,500	1,000	
7308 Books & periodicals	556	568	300	0	300	
7309 Membership & dues	1,728	933	1,710	1,710	1,000	
7314 Business expense	1,073	794	2,000	1,000	1,000	
7315 Conference expense	1,953	0	0	2,000	2,000	
7323 Professional services	27,423	75,216	0	0	0	
7335 Sublet service contracts	505	0	0	0	0	
7343 PL & PD/other insurance	11,250	10,710	18,600	18,600	8,760	Reserve reduction
7353 Janitorial supplies	19	0	0	0	0	
7355 General supplies	251	71	200	200	200	
7359 Small tools and equip	998	0	0	0	0	
300: Supplies, Materials & Services	46,336	88,697	23,110	25,010	14,260	
City Manager Total	561,197	566,877	411,050	409,395	418,040	

GENERAL GOVERNMENT

ACTIVITY: **Economic Development/Community Promotions** **DIVISION:** **Economic Development**
DEPARTMENT: **Administration** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to, 1) retain and expand existing businesses, 2) market Lodi as a tourist and day visitor destination, 3) increase the number of visitor-serving facilities, 4) develop downtown as a "lifestyle" and visitor serving center, and 5) seek and attract new businesses.

For the past several years, Lodi has used "contract" outside economic development organizations to fulfill its economic development objectives. The following is the proposed funding for FY 2011/12:

ORGANIZATION	2011/12	2012/13
Lodi Conference and Visitor's Bureau	$76,000	$88,300
Lodi Downtown Business Partnership	$24,230	$24,230
San Joaquin Partnership	$25,290	$25,290
Lodi District Chamber of Commerce	$2,050	$2,050
Fireworks	$16,000	$16,000
SJC Enterprise Zone Administration	$22,000	$22,000
Arts Grants (moved from Non-Departmental)	-	$36,500
TOTAL	**$165,570**	**$214,370**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2011/12	2012/13
Fourth of July	$21,250	$21,250
Concerts	-	$500
Grape Festival	$34,000	$41,000
Parade of Lights	$5,100	$2,000
Sandhill Crane Festival	$1,500	-
Miscellaneous special events	$3,170	$1,050
Fireworks Task Force	-	$9,500
TOTAL	**$65,020**	**$75,300**

MAJOR 2011/12 ACCOMPLISHMENTS

- Opened Home Depot in Reynolds Ranch development.

MAJOR 2012/13 OBJECTIVES

- Continue funding local economic development organizations.
- Continue to recruit additional businesses.

RELATED COST CENTER(S)

- 100245
- 100431

Economic Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7102 Overtime	0	5,795	0	0	0	
7103 Part time salary	0	52	0	0	0	
7109 Incentive pay	0	331	0	0	0	
7115 Medicare insurance	0	83	0	0	0	
7123 Deferred comp	0	10	0	0	0	
100: Personnel Services	0	6,271	0	0	0	
7307 Office supplies	0	33	0	0	0	
300: Supplies, Materials & Services	0	33	0	0	0	
8021.1 Donations-LCVB	75,094	74,403	76,000	85,000	88,300	19% of Transient Occupancy Tax
8021.2 Donations-DLBP	28,900	28,500	24,230	24,230	24,230	
8021.3 Donations-SJ Partnership	0	29,750	25,290	25,290	25,290	
8021.4 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050	
8021.5 Donations-Fireworks	16,000	16,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	21,766	21,766	22,000	21,464	22,000	
8021.7 Donations-Arts Grants	0	0	0	0	36,500	Moved from Non-Departmental
8099 Special payments	328,531	329,197	337,760	338,760	329,020	Debt service; staff allocation
8099.1 Fourth of July	24,766	24,204	21,250	21,250	21,250	
8099.2 Concerts	1,772	388	500	50	500	
8099.3 Grape Festival	39,436	43,818	34,000	41,350	41,000	
8099.4 Parade of Lights	5,609	2,300	5,100	1,950	2,000	
8099.6 Miscellaneous Events	0	3,701	2,670	0	1,050	
8099.7 Sandhill Crane Festival	0	1,369	1,500	1,150	0	
8099.8 Fireworks Task Force	0	0	0	9,500	9,500	
600: Special Payments	543,924	577,446	568,350	588,044	618,690	
Economic Development Total	543,924	583,750	568,350	588,044	618,690	

Economic Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100245: Community Events					
100: Personnel Services					
7102 Overtime	0	5,795	0	0	0
7103 Part time salary	0	52	0	0	0
7109 Incentive pay	0	331	0	0	0
7115 Medicare insurance	0	83	0	0	0
7123 Deferred comp	0	10	0	0	0
100: Personnel Services Total	**0**	**6,271**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	267	0	0	0
8099.1 Fourth of July	24,766	24,204	21,250	21,250	21,250
8099.2 Concerts	1,772	388	500	50	500
8099.3 Grape Festival	39,436	43,818	34,000	41,350	41,000
8099.4 Parade of Lights	5,609	2,300	5,100	1,950	2,000
8099.6 Miscellaneous Events	0	3,701	2,670	0	1,050
8099.7 Sandhill Crane Festival	0	1,369	1,500	1,150	0
8099.8 Fireworks Task Force	0	0	0	9,500	9,500
600: Special Payments Total	**71,583**	**76,047**	**65,020**	**75,250**	**75,300**
100245: Community Events Total	**71,583**	**82,318**	**65,020**	**75,250**	**75,300**
100431: Economic Development					
300: Supplies, Materials & Services					
7307 Office supplies	0	33	0	0	0
300: Supplies, Materials & Services Total	**0**	**33**	**0**	**0**	**0**
600: Special Payments					
8021.1 Donations-LCVB	75,094	74,403	76,000	85,000	88,300
8021.2 Donations-DLBP	28,900	28,500	24,230	24,230	24,230
8021.3 Donations-SJ Partnership	0	29,750	25,290	25,290	25,290
8021.4 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050
8021.5 Donations-Fireworks	16,000	16,000	16,000	16,000	16,000
8021.6 Donations-SJC Ent Zone	21,766	21,766	22,000	21,464	22,000
8021.7 Donations-Arts Grants	0	0	0	0	36,500
8099 Special payments	253,531	253,060	252,340	253,340	252,020
600: Special Payments Total	**397,341**	**425,529**	**417,910**	**427,374**	**466,390**
100431: Economic Development Total	**397,341**	**425,562**	**417,910**	**427,374**	**466,390**
100432: Enterprise Zone Support					
600: Special Payments					
8099 Special payments	75,000	75,870	85,420	85,420	77,000
600: Special Payments Total	**75,000**	**75,870**	**85,420**	**85,420**	**77,000**
100432: Enterprise Zone Support Total	**75,000**	**75,870**	**85,420**	**85,420**	**77,000**
Economic Development Total	**543,924**	**583,750**	**568,350**	**588,044**	**618,690**

INTERNAL SERVICES

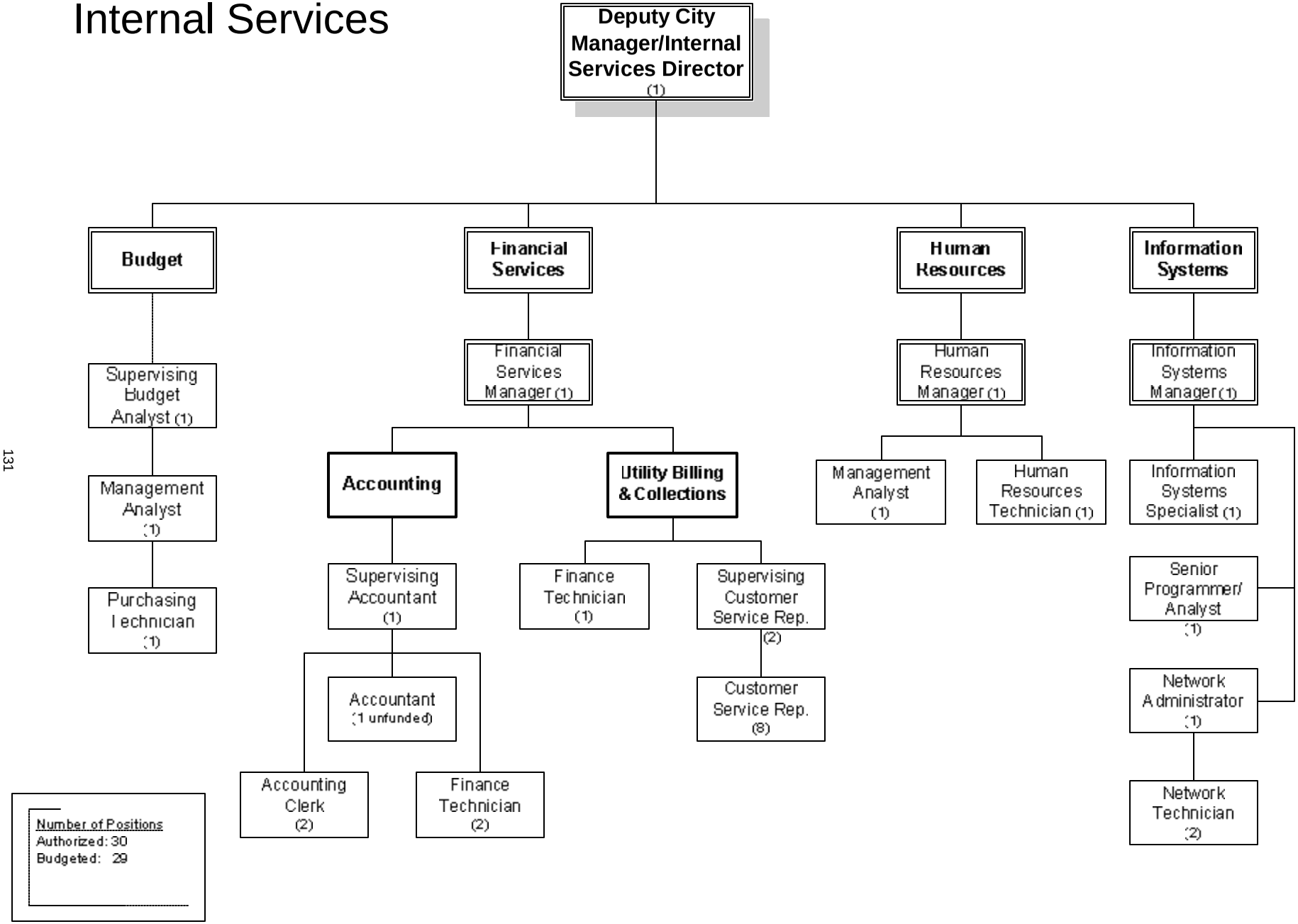
The Internal Services Department comprises the Budget, Financial Services, Human Resources and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

The Internal Services Department makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,374,420 in FY 2012/13, compared to $3,369,640 as originally adopted in FY 2011/12. Budgeted staffing is being maintained at 29.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



FY 2012-2013

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	3,041,053	2,984,199	2,852,610	2,696,431	2,809,040
200: Utility Comm. & Transportation	22,287	18,230	19,950	10,400	15,400
300: Supplies, Materials & Services	406,297	408,421	497,080	558,849	529,980
500: Equipment, Land & Structures	3,445	22,816	0	0	20,000
600: Special Payments	1,034	50	0	10	0
Internal Services Department Total	**3,474,116**	**3,433,716**	**3,369,640**	**3,265,690**	**3,374,420**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
INTERNAL SERVICES DEPARTMENT					
BUDGET DIVISION					
Budget Manager	1	1	1	0	0
Management Analyst	2	2	1	1	1
Purchasing Technician	1	1	1	1	1
Supervising Budget Analyst	0	0	1	1	1
	4	4	4	3	3
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	1	0
Accounting Clerk	3	3	3	2	2
Administrative Clerk	1	1	1	0	0
Customer Service Representative	8	8	8	8	8
Finance Supervisor	0	1	0	0	0
Finance Technician	2	2	3	3	3
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	2	0	0	0
Supervising Accountant	1	1	1	1	1
Supervising Customer Service Representative	0	0	2	2	2
Utility Billing & Collections Supervisor	1	0	0	0	0
	20	20	20	18	17
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	2	2	2	1	1
	4	4	4	3	3
INFORMATION SYSTEMS DIVISION					
Information Systems Coordinator	1	1	1	0	0
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	2	2
Senior Programmer/Analyst	2	2	2	1	1
	7	7	7	6	6
Internal Services Total	**35**	**35**	**35**	**30**	**29**

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	1,771,093	1,759,022	1,647,320	1,586,085	1,617,410	
7102 Overtime	8,354	4,219	6,320	8,820	11,000	
7103 Part time salary	61,544	40,993	83,590	51,891	48,830	Reduced part time help
7109 Incentive pay	5,562	5,477	5,400	5,400	5,400	
7110 Admin leave pay	14,674	20,754	16,620	14,300	14,870	
7111 Workers comp	117,120	94,500	7,370	7,370	12,290	
7112 Medical insurance	321,130	365,733	403,480	363,900	388,830	
7113 Dental insurance	27,813	29,761	29,000	29,000	29,000	
7114 Vision care	7,139	7,256	5,800	7,105	7,120	
7115 Medicare insurance	25,688	25,726	23,980	23,125	23,460	
7121 Service contribution- PERS	330,881	331,446	315,780	303,205	303,890	
7123 Deferred comp	0	0	0	0	48,540	End of concession
7124 LI & AD & D	10,264	10,306	10,230	8,890	7,970	
7125 Unemployment insurance	5,069	4,913	7,680	6,675	12,170	Increased experience
7128 LTD	22,412	21,806	0	0	0	
7129 Chiropractic	1,534	1,547	1,610	1,525	1,610	
7130 Insurance refund	39,979	16,725	17,910	6,395	6,400	
7131 Other benefits	60,397	56,400	59,570	59,570	79,750	Increased retiree medical costs
7132 Cell Stipend	0	505	0	2,225	1,800	
7189 Transfer Out	210,400	187,110	210,950	210,950	188,700	
100: Personnel Services	3,041,053	2,984,199	2,852,610	2,696,431	2,809,040	
7201 Postage	538	348	450	400	400	
7202 Telephone	17,428	15,821	18,000	10,000	15,000	
7203 Cellular phone charges	4,321	2,061	1,500	0	0	
200: Utility Comm. & Transportation	22,287	18,230	19,950	10,400	15,400	
7301 Printing, binding, duplication	31,812	37,602	39,800	38,830	39,500	
7302 Photocopying	3,934	2,078	3,200	2,200	2,400	
7303 Advertising	2,262	0	2,250	2,360	2,050	
7306 Safety equipment	1,232	0	1,500	1,500	1,500	
7307 Office supplies	28,828	21,139	23,400	22,400	23,400	
7308 Books & periodicals	3,293	3,519	3,600	3,075	4,000	
7309 Membership & dues	3,408	2,335	2,810	2,190	2,840	
7312 Bank service charges	69,347	14,618	9,270	12,100	12,300	
7313 Information systems software	8,357	17,010	25,000	25,000	30,150	
7314 Business expense	2,645	3,084	2,600	1,920	12,370	
7315 Conference expense	5,687	614	2,000	795	5,000	
7322 Rental of equipment	38,731	38,607	38,700	6,434	0	AS400 paid off
7323 Professional services	69,317	74,243	73,900	155,700	123,800	Contracted desktop support staff
7330 Repairs to comm equip	0	0	500	500	500	
7332 Repairs to office equip	23,425	32,808	31,500	32,000	32,500	
7333 Repairs to vehicles	1,482	0	0	0	0	
7335 Sublet service contracts	98,588	92,155	121,400	122,075	136,530	

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7343 PL & PD/other insurance	60,020	53,570	93,000	93,000	42,340	Reserve reduction
7351 Motor veh fuel, lube	314	0	0	0	0	
7352 Special dept materials	137	322	250	0	800	
7353 Janitorial supplies	33	36	0	20	100	
7355 General supplies	2,202	21	700	550	700	
7356 Medical supplies	38	0	500	2,000	2,100	
7358 Training & education	9,582	632	6,000	10,000	19,400	New staff training
7359 Small tools and equip	4,180	1,140	1,200	9,200	21,700	Finance equipment
7360 Overtime meals	11	0	0	0	0	
7363 Employees physical exams	15,116	12,851	14,000	14,000	14,000	
7389 Transfer Out	(77,787)	0	0	0	0	
7399 Supplies, mat & services	103	37	0	1,000	0	
300: Supplies, Materials & Services	406,297	408,421	497,080	558,849	529,980	
7715 Data Processing hrdware	0	22,816	0	0	20,000	
7789 Transfer Out	3,445	0	0	0	0	
500: Equipment, Land & Structures	3,445	22,816	0	0	20,000	
8099 Special payments	1,034	50	0	10	0	
600: Special Payments	1,034	50	0	10	0	
Internal Services Department Total	3,474,116	3,433,716	3,369,640	3,265,690	3,374,420	

GENERAL GOVERNMENT

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Budget and Treasury
FUND: General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending, and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following three elements:

- Budget Preparation and Management - Prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; provide budget projections.
- Daily banking - Handle wire transfers as needed; monitor and report on Local Agency Investment Fund investment earnings; ensure cash availability for paying claims and payroll.
- Purchasing - Administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code. Review invoices, purchases, Purchase Orders and professional services agreements to ensure they conform to the City's Purchasing Policies and Procedures.

MAJOR 2011-12 ACCOMPLISHMENTS

- Published 2011-12 Budget document
- Updated and implemented Purchasing Ordinance and expanded the city's CAL-Card program

MAJOR 2012-13 OBJECTIVES

- Maintain fund balances at acceptable levels
- Produce a balanced budget
- Monitor economic conditions and adjust Budget if needed

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	2	2	2
Banking transactions	960	1,000	1,000
Purchase Orders/Compliance Review Items	1,200	1,000	750

RELATED COST CENTER(S)

- 100421

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100421: Budget and Treasury					
100: Personnel Services					
7101 Regular emp salary	143,763	149,357	195,490	193,065	197,100
7110 Admin leave pay	2,887	2,989	2,990	3,065	3,070
7111 Workers comp	7,320	6,300	0	0	4,830
7112 Medical insurance	28,447	28,103	50,320	49,160	52,750
7113 Dental insurance	1,990	1,990	3,000	3,000	3,000
7114 Vision care	485	485	600	735	740
7115 Medicare insurance	2,133	2,216	2,840	2,800	2,860
7121 Service contribution-PERS	26,929	28,499	38,480	37,995	36,240
7123 Deferred comp	0	0	0	0	5,920
7124 LI & AD & D	1,355	1,396	1,530	1,445	1,500
7125 Unemployment insurance	403	415	880	815	1,480
7128 LTD	1,832	1,886	0	0	0
7129 Chiropractic	103	103	170	160	170
7131 Other benefits	3,670	3,760	5,960	5,960	8,250
7189 Transfer Out	36,000	21,500	24,120	24,120	21,200
100: Personnel Services Total	**257,317**	**248,999**	**326,380**	**322,320**	**339,110**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,139	3,029	3,500	2,500	3,200
7302 Photocopying	638	0	400	200	400
7307 Office supplies	267	377	700	1,200	1,000
7309 Membership & dues	198	198	200	200	500
7312 Bank service charges	1,420	219	1,200	100	300
7313 Information systems software	0	131	0	0	150
7314 Business expense	123	0	0	0	0
7315 Conference expense	1,321	0	0	0	0
7323 Professional services	9,472	9,766	9,900	9,100	6,600
7335 Sublet service contracts	630	(811)	700	675	730
7343 PL & PD/other insurance	3,750	3,570	9,300	9,300	4,380
7355 General supplies	25	0	100	50	100
7358 Training & education	0	0	0	0	2,800
7359 Small tools and equip	0	89	200	200	200
300: Supplies, Materials & Services Total	**20,983**	**16,568**	**26,200**	**23,525**	**20,360**
100421: Budget and Treasury Total	**278,300**	**265,567**	**352,580**	**345,845**	**359,470**
Budget/Treasury Administration Total	**278,300**	**265,567**	**352,580**	**345,845**	**359,470**

GENERAL GOVERNMENT

ACTIVITY: Accounting Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records, 2) provide timely and accurate financial reports, 3) provide quality service to employees and City customers, and 4) protect the financial integrity of the City. This activity has four major elements:

- Administration – Plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace.
- Accounting and reporting – Collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; and conduct financial analysis studies.
- Annual audits – Assist independent auditors, County, State and federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and management letter; and, prepare the City's response to recommendations made by the auditors.
- Accounting services – Provide payroll and accounts payable services; prepare and distribute reports; and respond to employee and customer inquiries

MAJOR 2011-12 ACCOMPLISHMENTS

- Received clean audit from independent auditors and received Government Finance Officers Association Awards for Excellence in Financial Reporting for the 18th year
- Successfully maintained operations with reduced staffing
- Implemented various MOU changes and accomplished the necessary changes required by new CalPERS reporting system

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Payroll checks/direct deposits	15,650	12,765	14,730
Accounts payable checks	11,020	11,040	10,979
Journal vouchers posted	5,500	3,400	3,000

RELATED COST CENTER(S)

- 100503

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100503: Finance Accounting					
100: Personnel Services					
7101 Regular emp salary	406,360	460,136	352,290	339,715	344,580
7102 Overtime	0	176	250	250	1,000
7103 Part time salary	16,530	6,301	15,000	10,000	10,000
7110 Admin leave pay	4,072	6,021	3,680	3,400	3,460
7111 Workers comp	25,620	22,050	1,860	1,860	1,890
7112 Medical insurance	73,789	84,448	81,550	72,460	88,270
7113 Dental insurance	6,135	7,129	6,000	6,000	6,000
7114 Vision care	1,496	1,738	1,200	1,470	1,470
7115 Medicare insurance	6,213	6,962	5,110	4,930	5,000
7121 Service contribution-PERS	76,116	81,086	67,500	65,330	64,470
7123 Deferred comp	0	0	0	0	10,340
7124 LI & AD & D	2,715	2,838	2,720	1,945	1,760
7125 Unemployment insurance	1,182	1,207	1,880	1,430	2,590
7128 LTD	5,177	5,414	0	0	0
7129 Chiropractic	362	371	330	315	330
7130 Insurance refund	4,856	2,913	3,200	0	0
7131 Other benefits	13,160	13,160	13,900	13,900	16,500
7189 Transfer Out	60,000	37,640	42,200	42,200	37,100
100: Personnel Services Total	**703,783**	**739,590**	**598,670**	**565,205**	**594,760**
200: Utility Comm. & Transportation					
7201 Postage	81	102	100	100	100
7202 Telephone	65	0	0	0	0
200: Utility Comm. & Transportation Total	**146**	**102**	**100**	**100**	**100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	7,227	4,745	6,000	6,000	6,000
7302 Photocopying	320	389	300	300	300
7303 Advertising	787	0	0	1,000	600
7307 Office supplies	3,462	1,954	3,000	3,000	3,000
7308 Books & periodicals	1,511	1,902	1,700	1,700	1,700
7309 Membership & dues	609	432	600	600	600
7314 Business expense	0	143	0	0	5,300
7323 Professional services	5,908	6,322	6,500	8,600	8,700
7332 Repairs to office equip	1,281	1,635	1,500	2,000	2,000
7335 Sublet service contracts	1,891	544	1,700	1,700	1,800
7343 PL & PD/other insurance	13,130	12,500	21,700	21,700	8,760
7352 Special dept materials	65	0	0	0	0
7359 Small tools and equip	1,179	264	0	2,500	10,000
300: Supplies, Materials & Services Total	**37,370**	**30,830**	**43,000**	**49,100**	**48,760**
600: Special Payments					
8099 Special payments	784	50	0	10	0
600: Special Payments Total	**784**	**50**	**0**	**10**	**0**
100503: Finance Accounting Total	**742,083**	**770,572**	**641,770**	**614,415**	**643,620**
Accounting Services Total	**742,083**	**770,572**	**641,770**	**614,415**	**643,620**

ACTIVITY: Revenue Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks), advises staff on tax policies, collects taxes and issues bills, issues utility and other miscellaneous bills of the City, administers and manages the parking collection contract and assists in preparing the annual budget and financial reports. Activity goals are: 1) provide timely, efficient and accurate service to staff and customers, 2) protect City funds from unauthorized use, diversion or theft, and 3) promote positive customer relations. This activity has three major elements:

- Administration – Plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and polices to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place.
- Collection services – Prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – Develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; and, reconcile and analyze tax revenues to annual estimates.

MAJOR 2011-12 ACCOMPLISHMENTS

- Work with Public Works and Information Systems in the implementation of new water meters
- Liened over 5,000 water installation charges to property owners
- Completed CIS update of all residential accounts to Electronic Receiver/Transmitter electric meters
- Implemented Remote Deposit Capture at various departments. Transitioned to a new and improved Remit Plus System

MAJOR 2012-13 OBJECTIVES

- Smooth transition to billing metered wastewater usage

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Utility customers starts/stops	26,000	33,300	27,300
Phone calls answered	77,500	82,600	70,900
Utility payment arrangements made	9,800	9,100	7,500
Business licenses issued	4,290	4,200	4,200

RELATED COST CENTER(S)

- 100505

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100505: Finance Revenue Division					
100: Personnel Services					
7101 Regular emp salary	432,226	435,720	433,920	415,490	429,540
7102 Overtime	8,354	4,043	6,070	6,070	7,000
7103 Part time salary	27,869	19,851	20,200	20,200	25,790
7109 Incentive pay	3,693	3,632	3,600	3,600	3,600
7111 Workers comp	40,260	34,650	3,410	3,410	3,470
7112 Medical insurance	103,783	120,066	145,050	117,965	119,360
7113 Dental insurance	8,418	10,694	11,000	11,000	11,000
7114 Vision care	2,410	2,607	2,200	2,695	2,700
7115 Medicare insurance	6,857	6,847	6,350	6,025	6,230
7121 Service contribution-PERS	81,455	82,010	86,110	82,480	83,640
7123 Deferred comp	0	0	0	0	12,890
7124 LI & AD & D	1,047	1,025	1,040	1,045	1,030
7125 Unemployment insurance	1,267	1,250	1,950	1,745	3,250
7128 LTD	5,520	5,412	0	0	0
7129 Chiropractic	483	556	610	575	610
7130 Insurance refund	22,114	13,812	14,710	6,395	6,400
7131 Other benefits	20,680	20,680	21,840	21,840	30,250
7189 Transfer Out	30,400	32,270	36,170	36,170	31,800
100: Personnel Services Total	**796,836**	**795,125**	**794,230**	**736,705**	**778,560**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	21,180	29,331	30,000	30,000	30,000
7302 Photocopying	1,951	1,592	1,700	1,700	1,700
7307 Office supplies	12,814	7,556	8,600	8,600	8,600
7308 Books & periodicals	0	326	200	375	400
7309 Membership & dues	111	0	110	110	110
7312 Bank service charges	67,927	14,399	8,070	12,000	12,000
7314 Business expense	0	0	0	0	4,370
7323 Professional services	20,319	306	0	0	0
7332 Repairs to office equip	377	0	0	0	500
7335 Sublet service contracts	9,799	8,313	10,000	10,000	10,000
7343 PL & PD/other insurance	20,630	19,640	34,100	34,100	16,060
7353 Janitorial supplies	20	36	0	20	100
7355 General supplies	154	0	0	100	100
7356 Medical supplies	38	0	0	0	100
7358 Training & education	219	59	0	0	600
7359 Small tools and equip	2,007	76	0	5,500	10,500
7360 Overtime meals	11	0	0	0	0
7389 Transfer Out	(77,787)	0	0	0	0
7399 Supplies, mat & services	103	37	0	1,000	0
300: Supplies, Materials & Services Total	**79,873**	**81,671**	**92,780**	**103,505**	**95,140**
100505: Finance Revenue Division Total	**876,709**	**876,796**	**887,010**	**840,210**	**873,700**
Revenue Services Total	**876,709**	**876,796**	**887,010**	**840,210**	**873,700**

GENERAL GOVERNMENT

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Human Resources
FUND: General Fund

ACTIVITY DESCRIPTION

Human Resources is committed to optimizing the potential of all City employees. To meet this commitment, our resources are devoted to: 1) using the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development, and employer and employee relations to create a model employer in the community, 2) advising and consulting employees, City management staff and Council on personnel matters and employer/employee relations, 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic Services - Coordinate personnel support services to include: processing employment inquiries/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; and develop and maintain official personnel policies and procedures.
- Employer/employee relations - Advise and assist staff in resolving complaints in the workplace and in intrepreting employment agreements (Memoranda of Understanding, policies, rules, etc.); counsel and assist in preparing disciplinary actions; conduct and advise in negotiation of employment, compensation and benefit agreements; conduct and analyze negotiation surveys.
- Employee recruitment and selection - Develop creative and innovative recruitment/retention strategies and conduct examinations for hiring employees. Ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan; and respond to complaints of alleged violations.
- Classification and Compensation - Manage the City's benefits programs: health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits. Develop and maintain the City's position classification system and pay plan.
- Employee Training - See Activity Description titled Citywide Training that discusses Human Resources comprehensive supervisory training academy.

MAJOR 2011-12 ACCOMPLISHMENTS

- Finalized negotiations for new contracts with five bargaining groups

MAJOR 2012-13 OBJECTIVES

- Continue updating job descriptions
- Review various benefits programs

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Recruitments conducted	49	36	40
Job descriptions updated	40	40	45
Policies and procedures updated		13	4

RELATED COST CENTER(S)

- 100402
- 100405

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100402: Human Resources					
100: Personnel Services					
7101 Regular emp salary	212,091	216,707	214,550	213,700	220,150
7103 Part time salary	10,898	5,725	5,990	1,400	5,060
7109 Incentive pay	1,869	1,845	1,800	1,800	1,800
7110 Admin leave pay	2,810	3,369	3,310	3,370	3,440
7111 Workers comp	10,980	9,450	0	0	0
7112 Medical insurance	31,509	29,919	31,890	37,105	30,290
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000
7114 Vision care	728	728	600	735	740
7115 Medicare insurance	3,307	3,308	3,140	3,100	3,190
7121 Service contribution-PERS	40,071	41,695	42,580	42,410	40,200
7123 Deferred comp	0	0	0	0	6,610
7124 LI & AD & D	1,602	1,655	1,660	1,620	1,650
7125 Unemployment insurance	621	623	970	900	1,650
7128 LTD	2,702	2,761	0	0	0
7129 Chiropractic	155	155	170	160	170
7130 Insurance refund	20	0	0	0	0
7131 Other benefits	5,967	5,640	5,960	5,960	8,250
7132 Cell Stipend	0	126	0	600	600
100: Personnel Services Total	**328,314**	**326,690**	**315,620**	**315,860**	**326,800**
200: Utility Comm. & Transportation					
7201 Postage	240	246	300	300	300
7203 Cellular phone charges	106	0	0	0	0
200: Utility Comm. & Transportation Total	**346**	**246**	**300**	**300**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	217	38	300	330	300
7302 Photocopying	469	0	800	0	0
7303 Advertising	1,170	0	2,000	1,110	1,200
7306 Safety equipment	967	0	0	0	0
7307 Office supplies	894	1,697	2,000	1,500	1,700
7308 Books & periodicals	822	736	500	0	800
7309 Membership & dues	1,260	520	600	180	530
7314 Business expense	2,184	2,364	1,500	1,170	1,800
7315 Conference expense	860	614	0	0	1,500
7323 Professional services	12,466	46,036	32,000	32,000	30,000
7335 Sublet service contracts	3,860	3,544	4,000	4,700	5,000
7343 PL & PD/other insurance	5,630	5,360	9,300	9,300	4,380
7355 General supplies	1,584	21	0	0	0
7358 Training & education	900	48	0	0	1,000
7359 Small tools and equip	109	0	0	0	0
7363 Employees physical exams	12,390	12,851	14,000	14,000	14,000
300: Supplies, Materials & Services Total	**45,782**	**73,829**	**67,000**	**64,290**	**62,210**
100402: Human Resources Total	**374,442**	**400,765**	**382,920**	**380,450**	**389,310**
100405: Labor Relations					
300: Supplies, Materials & Services					
7323 Professional services	13,075	6,236	15,000	17,000	15,400
300: Supplies, Materials & Services Total	**13,075**	**6,236**	**15,000**	**17,000**	**15,400**
100405: Labor Relations Total	**13,075**	**6,236**	**15,000**	**17,000**	**15,400**
Human Resources Adminsitration Total	**387,517**	**407,001**	**397,920**	**397,450**	**404,710**

PICK FROM LIST

ACTIVITY: Risk Management
DEPARTMENT: Internal Services
DIVISION: Risk Management
FUND: General

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques to prevent or control expenditures that could result from those exposures, and monitors the effectiveness of selected loss control techniques. Activity goals are: 1) identify exposures to loss; 2) develop and manage programs to reduce the frequency and severity of loss; 3) ensure appropriate and adequate risk financing; and 4) obtain recovery or indemnification for losses that do occur. The Risk Management activity is composed of the following:

- General liability – Review all claims against the City; coordinate claim investigations with the City Attorney's office; determine liability and pursue appropriate action; and identify causes of claims to develop appropriate loss prevention techniques.
- Property loss – Evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; and obtain indemnification and reimbursements when applicable.
- Workers' compensation – Receive and review all claims against the City; coordinate claim investigations with the City's third-party administrator and appropriate City staff; determine liability and pursue appropriate action; and identify causes of claims to develop appropriate loss prevention techniques.
- Injury and illness prevention – Chair Safety Committee and manage its activities, including identification and mitigation of workplace risks, and review injury incidents to assess causes and recommend preventative measures. This component also ensures compliance with OSHA regulations; coordinates training in safe work practices; and conducts health and wellness education.
- Risk financing – Identify and evaluate alternatives for financing loss; select, implement and monitor appropriate retentions, and contractual risk transfer techniques; participate as a member of the boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage is provided;

MAJOR 2011-12 ACCOMPLISHMENTS

- Reduced lost days from work related injuries
- Established wellness program for city employees
- Increased recoveries for damage to city property

MAJOR 2012-13 OBJECTIVES

- Develop a comprehensive Injury and Illness Prevention Program for each City department
- Expand wellness program for city employees
- Transition to new Risk Console

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Number of general liability claims processed	64	55	53
Number of workers' compensation claims processed	87	74	40
Number of employees receiving safety training	200	200	200

RELATED COST CENTER(S)

- 100403

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100403: Risk Management					
100: Personnel Services					
7103 Part time salary	6,247	9,116	9,400	8,200	7,980
7115 Medicare insurance	91	132	0	120	0
7121 Service contribution-PERS	733	1,101	0	1,600	0
7125 Unemployment insurance	18	26	0	0	0
7189 Transfer Out	48,000	84,950	96,400	96,400	88,000
100: Personnel Services Total	**55,089**	**95,325**	**105,800**	**106,320**	**95,980**
300: Supplies, Materials & Services					
7306 Safety equipment	245	0	1,500	1,500	1,500
7307 Office supplies	615	325	100	100	100
7308 Books & periodicals	263	149	200	100	100
7309 Membership & dues	800	515	800	600	600
7314 Business expense	63	451	800	500	600
7323 Professional services	3,892	2,589	4,000	4,000	4,000
7352 Special dept materials	72	72	0	0	0
7355 General supplies	95	0	500	400	400
7356 Medical supplies	0	0	500	2,000	2,000
7358 Training & education	75	0	0	0	0
7363 Employees physical exams	2,587	0	0	0	0
300: Supplies, Materials & Services Total	**8,707**	**4,101**	**8,400**	**9,200**	**9,300**
100403: Risk Management Total	**63,796**	**99,426**	**114,200**	**115,520**	**105,280**
Risk Management Total	**63,796**	**99,426**	**114,200**	**115,520**	**105,280**

ACTIVITY: Citywide Training
DEPARTMENT: Internal Services
DIVISION: Human Resources
FUND: General Fund

ACTIVITY DESCRIPTION

Employees are the CIty's most valuable assets. This activity is responsible for promoting a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff. This activity has one major element:

- Employees training and development - Provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2011-12 ACCOMPLISHMENTS

- Provided a wide variety of comprehensive supervisory and managerial skill-building workshops

MAJOR 2012-13 OBJECTIVES

- Continue to provide supervisory training workshops

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Supervisory training workshops	20	15	8

RELATED COST CENTER(S)

- 100404

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100404: Training-City Wide					
300: Supplies, Materials & Services					
7323 Professional services	3,087	2,988	4,000	5,000	4,100
300: Supplies, Materials & Services Total	**3,087**	**2,988**	**4,000**	**5,000**	**4,100**
100404: Training-City Wide Total	**3,087**	**2,988**	**4,000**	**5,000**	**4,100**
Citywide Training Total	**3,087**	**2,988**	**4,000**	**5,000**	**4,100**

GENERAL GOVERNMENT

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Information Systems
FUND: General Fund

ACTIVITY DESCRIPTION

The Information Systems Division (ISD) focuses on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consists of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure, and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; provides advice and assistance to staff on the use, application and operation of central computer systems.

- Policies and standards – Develop, implement and manage Information System policies, standards, and specifications for computer hardware and software acquisition, maintenance, and replacement.
- System development and support – Provide for system development, ongoing maintenance of equipment, and training of personnel to ensure full utilization of equipment and software. Maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments;
- Systems and equipment – Manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems, LAN/WAN systems.
- Data and system security – Develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access, or accidental or intentional data loss. Coordinate information security measures to be taken by city employees in an effort to maximize safeguarding of data and city systems. Develop, plan and provide training to city employees.

MAJOR 2011-12 ACCOMPLISHMENTS

- Implemented computer asset and license management system
- Assumed full time Information Technology support of Police Department
- Assisted with implementation of utility fixed network

MAJOR 2012-13 OBJECTIVES

- Replace voicemail system
- Convert phase two water meters to usage-based billing
- Investigate Sharepoint as service enhancement

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Helpdesk calls received	2,970	3,020	3,660
Number of PCs and physical servers supported	695	641	713
Number of phones and radios supported	1,170	1,145	1,102

RELATED COST CENTER(S)

- 100411

Internal Services Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100411: Information Systems					
100: Personnel Services					
7101 Regular emp salary	468,642	451,030	451,070	424,115	426,040
7102 Overtime	0	0	0	2,500	3,000
7103 Part time salary	0	0	33,000	12,091	0
7110 Admin leave pay	4,905	8,375	6,640	4,465	4,900
7111 Workers comp	21,960	18,900	2,100	2,100	2,100
7112 Medical insurance	78,474	85,989	94,670	87,210	98,160
7113 Dental insurance	6,052	5,969	6,000	6,000	6,000
7114 Vision care	1,475	1,455	1,200	1,470	1,470
7115 Medicare insurance	5,512	5,577	6,540	6,150	6,180
7121 Service contribution-PERS	85,348	86,061	81,110	73,390	79,340
7123 Deferred comp	0	0	0	0	12,780
7124 LI & AD & D	3,331	3,296	3,280	2,835	2,030
7125 Unemployment insurance	1,276	1,263	2,000	1,785	3,200
7128 LTD	5,805	5,746	0	0	0
7129 Chiropractic	315	310	330	315	330
7130 Insurance refund	320	0	0	0	0
7131 Other benefits	11,280	11,280	11,910	11,910	16,500
7132 Cell Stipend	0	379	0	1,625	1,200
7189 Transfer Out	18,000	10,750	12,060	12,060	10,600
100: Personnel Services Total	**712,695**	**696,380**	**711,910**	**650,021**	**673,830**
200: Utility Comm. & Transportation					
7201 Postage	0	0	50	0	0
7202 Telephone	17,363	15,821	18,000	10,000	15,000
7203 Cellular phone charges	4,215	2,061	1,500	0	0
200: Utility Comm. & Transportation Total	**21,578**	**17,882**	**19,550**	**10,000**	**15,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	430	0	0	0
7302 Photocopying	455	0	0	0	0
7303 Advertising	305	0	250	250	250
7307 Office supplies	9,453	8,720	9,000	8,000	9,000
7308 Books & periodicals	697	406	1,000	900	1,000
7309 Membership & dues	430	670	500	500	500
7313 Information systems software	8,357	16,879	25,000	25,000	30,000
7314 Business expense	275	126	300	250	300
7315 Conference expense	3,506	0	2,000	795	3,500
7322 Rental of equipment	38,607	38,607	38,700	6,434	0
7323 Professional services	1,098	0	2,500	80,000	55,000
7330 Repairs to comm equip	0	0	500	500	500
7332 Repairs to office equip	21,767	31,173	30,000	30,000	30,000
7335 Sublet service contracts	81,214	80,565	105,000	105,000	119,000
7343 PL & PD/other insurance	11,250	10,710	18,600	18,600	8,760
7352 Special dept materials	0	250	250	0	800
7353 Janitorial supplies	7	0	0	0	0
7355 General supplies	12	0	100	0	100
7358 Training & education	8,388	525	6,000	10,000	15,000
7359 Small tools and equip	678	711	1,000	1,000	1,000
7363 Employees physical exams	139	0	0	0	0
300: Supplies, Materials & Services Total	**186,638**	**189,772**	**240,700**	**287,229**	**274,710**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	22,816	0	0	20,000
500: Equipment, Land & Structures Total	**0**	**22,816**	**0**	**0**	**20,000**
100411: Information Systems Total	**920,911**	**926,850**	**972,160**	**947,250**	**983,540**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $8,402,760 in FY 2012/13, compared to $9,067,890 as originally adopted in FY 2011/12. The 2011/12 budget shown in the following pages reflects adjustments made throughout the year.

Financial tables are included in the following pages.

Non-Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240
100: Personnel Services	1,749,654	1,764,441	8,670	8,670	8,670
200: Utility Comm. & Transportation	1,303,808	1,230,358	1,304,000	1,271,150	1,210,010
300: Supplies, Materials & Services	708,750	648,977	404,850	362,638	428,450
500: Equipment, Land & Structures	72,769	74,970	0	0	0
600: Special Payments	(622,039)	(616,267)	(647,700)	(647,700)	(660,610)
Non-Department Total	**8,802,666**	**8,523,499**	**10,348,962**	**10,273,900**	**8,402,760**

Non-Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240	Details in supplemental information section
090: Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240	
7101 Regular emp salary	903,092	915,381	0	0	0	
7102 Overtime	18,643	18,056	0	0	0	
7103 Part time salary	161,266	177,356	8,670	8,670	8,670	
7109 Incentive pay	7,278	7,421	0	0	0	
7110 Admin leave pay	1,635	1,635	0	0	0	
7111 Workers comp	73,200	59,850	0	0	0	
7112 Medical insurance	210,242	245,365	0	0	0	
7113 Dental insurance	16,620	18,573	0	0	0	
7114 Vision care	4,255	4,528	0	0	0	
7115 Medicare insurance	9,661	10,087	0	0	0	
7121 Service contribution-PERS	174,375	180,312	0	0	0	
7123 Deferred comp	17,143	16,352	0	0	0	
7124 LI & AD & D	3,775	2,447	0	0	0	
7125 Unemployment insurance	2,941	3,012	0	0	0	
7128 LTD	11,543	11,537	0	0	0	
7129 Chiropractic	908	965	0	0	0	
7130 Insurance refund	16,803	16,774	0	0	0	
7131 Other benefits	37,600	35,720	0	0	0	
7189 Transfer Out	78,674	39,070	0	0	0	
100: Personnel Services	1,749,654	1,764,441	8,670	8,670	8,670	
7201 Postage	203,846	210,483	200,000	210,000	215,000	Postage rate increase
7202 Telephone	109,317	107,327	97,000	96,000	95,000	
7203 Cellular phone charges	10,459	9,529	0	0	0	
7204 Pagers	246	0	0	0	0	
7211 Electricity	577,468	503,816	580,000	550,000	470,000	Lower power costs, energy efficiency
7212 Gas	125,147	116,631	145,000	122,000	130,000	
7213 Water	195,174	200,737	190,000	205,150	208,230	
7214 Sewer	53,259	59,851	55,000	63,000	66,150	
7215 Refuse	28,892	21,984	37,000	25,000	25,630	
200: Utility Comm. & Transportation	1,303,808	1,230,358	1,304,000	1,271,150	1,210,010	
7301 Printing, binding, duplication	226	249	700	738	750	
7302 Photocopying	3,327	1,493	600	300	300	
7303 Advertising	314	0	0	0	0	
7304 Laundry & dry cleaning	3,066	3,052	0	0	0	
7305 Uniforms	6,607	6,966	0	0	0	
7306 Safety equipment	6,253	5,472	0	0	0	
7307 Office supplies	5,446	5,495	2,000	1,600	1,600	
7308 Books & periodicals	61	107	0	0	0	
7309 Membership & dues	43,544	33,650	42,400	41,800	42,400	
7310 Uncollectible acct expense	38,726	27,668	50,000	50,000	50,000	

Non-Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7311 Collection agency fees	0	40	0	0	0	
7313 Information systems software	950	641	10,000	1,000	10,000	
7314 Business expense	71	18	0	0	0	
7322 Rental of equipment	4,168	1,989	1,000	1,000	1,100	
7323 Professional services	219,293	220,327	176,500	176,500	197,800	
7330 Repairs to comm equip	36	375	100,050	66,200	101,000	
7331 Repairs to Mach & equip	50,042	33,570	0	0	0	
7332 Repairs to office equip	135	0	0	0	0	
7333 Repairs to vehicles	67,040	46,494	0	0	0	
7334 Repairs to buildings	4,727	10,490	0	0	0	
7335 Sublet service contracts	31,036	24,101	21,600	23,500	23,500	
7336 Car wash	320	377	0	0	0	
7343 PL & PD/other insurance	37,510	33,920	0	0	0	
7350 Tires and tubes	0	2,756	0	0	0	
7351 Motor veh fuel, lube	49,321	48,599	0	0	0	
7352 Special dept materials	80,912	103,582	0	0	0	
7353 Janitorial supplies	12,417	9,216	0	0	0	
7354 Photo supplies	21	0	0	0	0	
7355 General supplies	8,955	6,741	0	0	0	
7358 Training & education	659	1,897	0	0	0	
7359 Small tools and equip	33,155	19,296	0	0	0	
7360 Overtime meals	0	51	0	0	0	
7369 Software Licensing Cost	413	345	0	0	0	
300: Supplies, Materials & Services	708,750	648,977	404,850	362,638	428,450	
7701 Office equip	0	103	0	0	0	
7709 Shop equipment	4,769	0	0	0	0	
7718 Grant equip	5,108	0	0	0	0	
7719 Other equip	4,877	16,847	0	0	0	
7789 Transfer Out	58,015	58,020	0	0	0	
500: Equipment, Land & Structures	72,769	74,970	0	0	0	
8021 Donations	41,650	42,500	36,120	36,120	0	Moved to Economic Development
8026 Property tax admin fee	286,359	325,012	325,000	325,000	347,480	
8099 Special payments	(950,048)	(983,779)	(1,008,820)	(1,008,820)	(1,008,090)	Debt Service offset
600: Special Payments	(622,039)	(616,267)	(647,700)	(647,700)	(660,610)	
Non-Department Total	8,802,666	8,523,499	10,348,962	10,273,900	8,402,760	

Non-Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: General Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	5,589,724	5,421,020	9,279,142	9,279,142	7,416,240
090: Operating Transfers Out Total	**5,589,724**	**5,421,020**	**9,279,142**	**9,279,142**	**7,416,240**
100: General Fund B/S Total	**5,589,724**	**5,421,020**	**9,279,142**	**9,279,142**	**7,416,240**
100205: Special Payments-Administratio					
300: Supplies, Materials & Services					
7309 Membership & dues	42,459	32,985	42,400	41,800	42,400
7310 Uncollectible acct expense	38,726	27,668	50,000	50,000	50,000
7311 Collection agency fees	0	40	0	0	0
7323 Professional services	120,703	138,997	149,000	149,000	170,300
300: Supplies, Materials & Services Total	**201,888**	**199,690**	**241,400**	**240,800**	**262,700**
600: Special Payments					
8021 Donations	41,650	42,500	36,120	36,120	0
8026 Property tax admin fee	286,359	325,012	325,000	325,000	347,480
8099 Special payments	(950,048)	(983,802)	(1,008,820)	(1,008,820)	(1,008,090)
600: Special Payments Total	**(622,039)**	**(616,290)**	**(647,700)**	**(647,700)**	**(660,610)**
100205: Special Payments-Administratio Total	**(420,151)**	**(416,600)**	**(406,300)**	**(406,900)**	**(397,910)**
100241: Non-Departmental Services					
100: Personnel Services					
7101 Regular emp salary	37	0	0	0	0
7103 Part time salary	5,048	9,116	8,670	8,670	8,670
7115 Medicare insurance	74	132	0	0	0
7121 Service contribution-PERS	597	1,101	0	0	0
7125 Unemployment insurance	14	25	0	0	0
100: Personnel Services Total	**5,770**	**10,374**	**8,670**	**8,670**	**8,670**
200: Utility Comm. & Transportation					
7202 Telephone	33	0	0	0	0
200: Utility Comm. & Transportation Total	**33**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	113	0	0	38	0
7302 Photocopying	2,071	390	600	300	300
7303 Advertising	314	0	0	0	0
7307 Office supplies	2,528	3,189	2,000	1,600	1,600
7313 Information systems software	0	0	10,000	1,000	10,000
7323 Professional services	1,195	23,170	25,000	25,000	25,000
7335 Sublet service contracts	1,688	209	1,600	3,500	3,500
7355 General supplies	17	81	0	0	0
7359 Small tools and equip	0	205	0	0	0
300: Supplies, Materials & Services Total	**7,926**	**27,244**	**39,200**	**31,438**	**40,400**
100241: Non-Departmental Services Total	**13,729**	**37,618**	**47,870**	**40,108**	**49,070**
100242: Telephone Charges					
200: Utility Comm. & Transportation					
7202 Telephone	108,314	106,350	97,000	96,000	95,000
200: Utility Comm. & Transportation Total	**108,314**	**106,350**	**97,000**	**96,000**	**95,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	700	700	750
7323 Professional services	570	760	2,500	2,500	2,500
7330 Repairs to comm equip	0	0	1,200	1,200	1,000
7335 Sublet service contracts	20,688	9,671	20,000	20,000	20,000
300: Supplies, Materials & Services Total	**21,258**	**10,431**	**24,400**	**24,400**	**24,250**
100242: Telephone Charges Total	**129,572**	**116,781**	**121,400**	**120,400**	**119,250**
100243: City Wide Utilities-GF					
200: Utility Comm. & Transportation					
7211 Electricity	577,468	503,816	580,000	550,000	470,000
7212 Gas	125,147	116,631	145,000	122,000	130,000

Non-Department	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7213 Water	195,174	200,737	190,000	205,150	208,230
7214 Sewer	53,259	59,851	55,000	63,000	66,150
7215 Refuse	28,892	21,984	37,000	25,000	25,630
200: Utility Comm. & Transportation Total	**979,940**	**903,019**	**1,007,000**	**965,150**	**900,010**
100243: City Wide Utilities-GF Total	**979,940**	**903,019**	**1,007,000**	**965,150**	**900,010**
100244: City Wide Postage					
200: Utility Comm. & Transportation					
7201 Postage	203,846	210,407	200,000	210,000	215,000
200: Utility Comm. & Transportation Total	**203,846**	**210,407**	**200,000**	**210,000**	**215,000**
300: Supplies, Materials & Services					
7322 Rental of equipment	1,000	1,000	1,000	1,000	1,100
300: Supplies, Materials & Services Total	**1,000**	**1,000**	**1,000**	**1,000**	**1,100**
100244: City Wide Postage Total	**204,846**	**211,407**	**201,000**	**211,000**	**216,100**
100246: Digital Infra & Video-DIVCA					
300: Supplies, Materials & Services					
7330 Repairs to comm equip	36	375	98,850	65,000	100,000
7359 Small tools and equip	12,606	754	0	0	0
300: Supplies, Materials & Services Total	**12,642**	**1,129**	**98,850**	**65,000**	**100,000**
100246: Digital Infra & Video-DIVCA Total	**12,642**	**1,129**	**98,850**	**65,000**	**100,000**
Non-Departmental Total	**6,510,302**	**6,274,374**	**10,348,962**	**10,273,900**	**8,402,760**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, Federal assistance, San Joaquin County's transportation sales tax (Measure K) and State funds.

The following pages provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. Lodi Electric has a $68,827,180 budget in FY 2012/13, compared to $71,920,380 as originally adopted in FY 2011/12. The decrease is primarily due to a reduction in estimated bulk power purchases and capital projects. The utility is funded solely through service charges.

The Department has 40 positions budgeted in 2012/13 down from 41 in 2011/12.

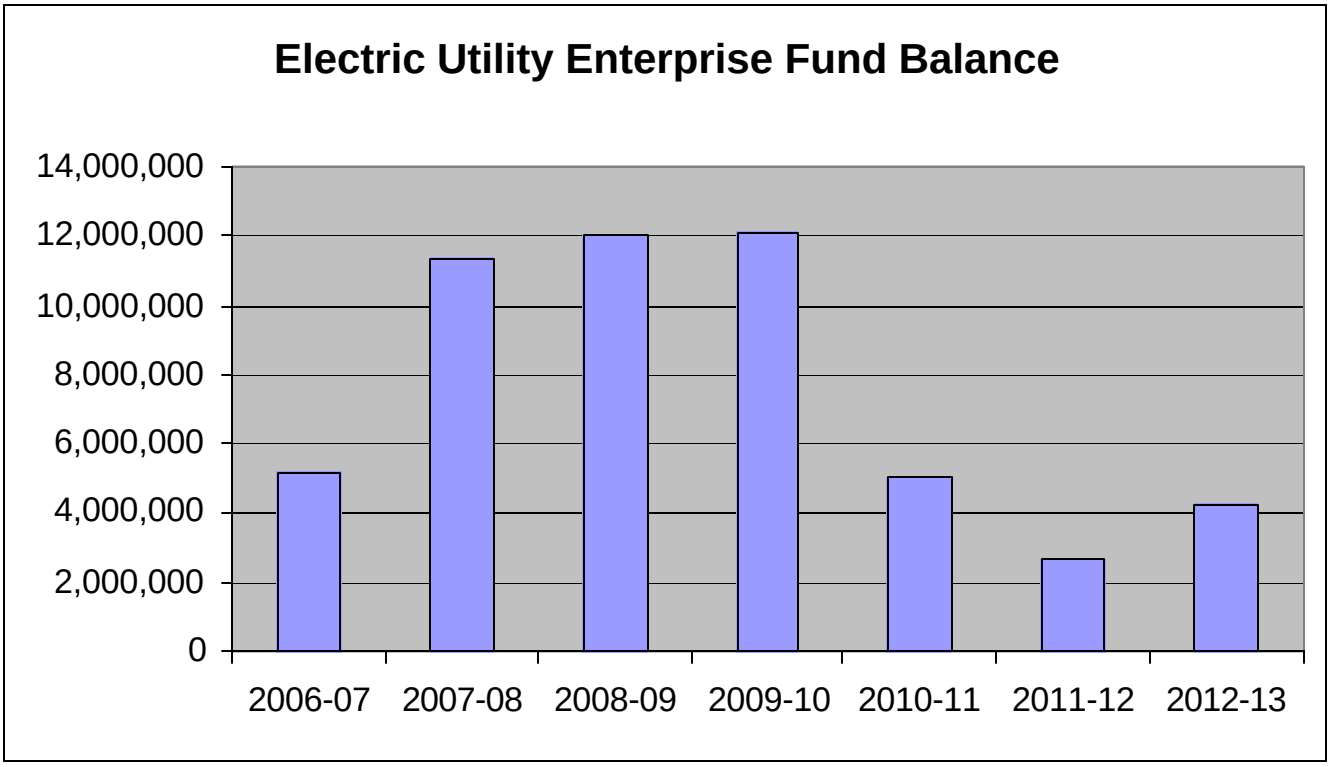
An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Electric Utility Fund
Fund Balance Analysis

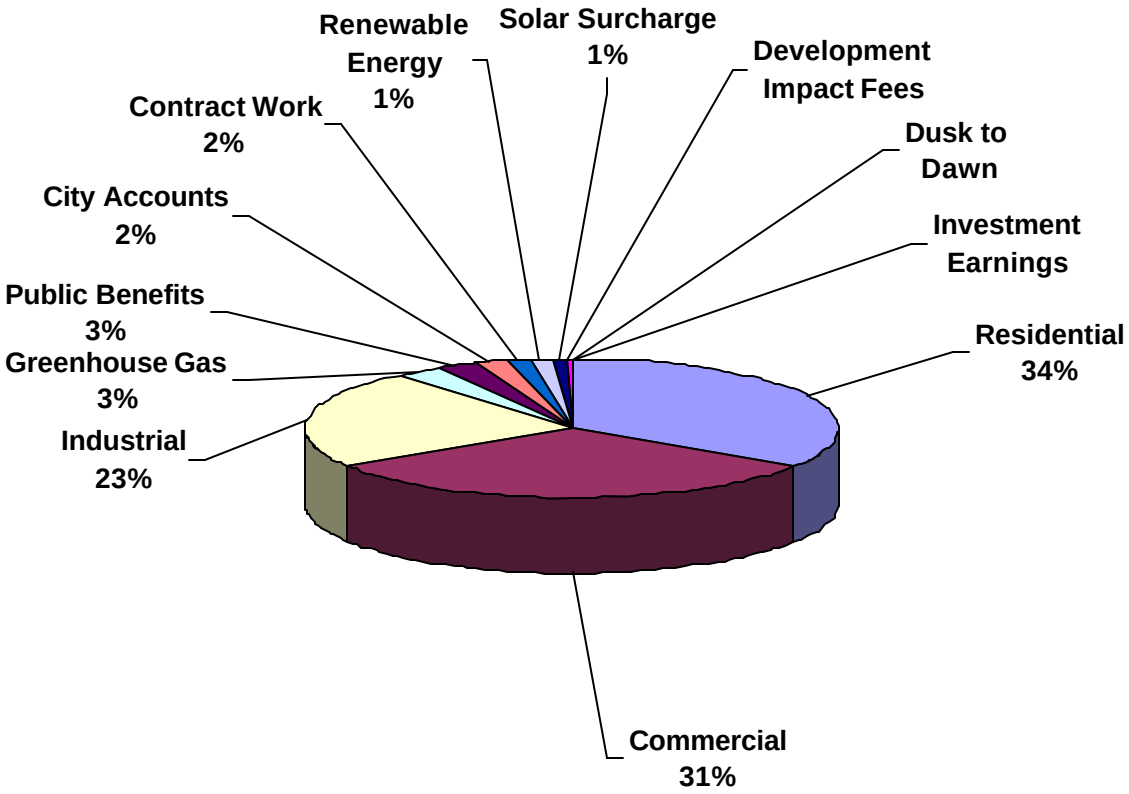
Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Electric Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance *	12,003,103	12,125,835	9,957,907	5,032,177	2,627,569
Revenues	64,716,745	62,984,863	68,031,790	66,108,609	70,453,990
Expenditures	64,594,013	70,078,521	72,326,018	68,513,217	68,827,180
Net Difference (Revenues Less Expenditures)	122,732	(7,093,658)	(4,294,228)	(2,404,608)	1,626,810
Cash Balance					
Ending Cash Balance *	12,125,835	5,032,177	5,663,679	2,627,569	4,254,379

* Local cash, excluding NCPA General Operating Reserve (GOR)



Electric Fund Revenues



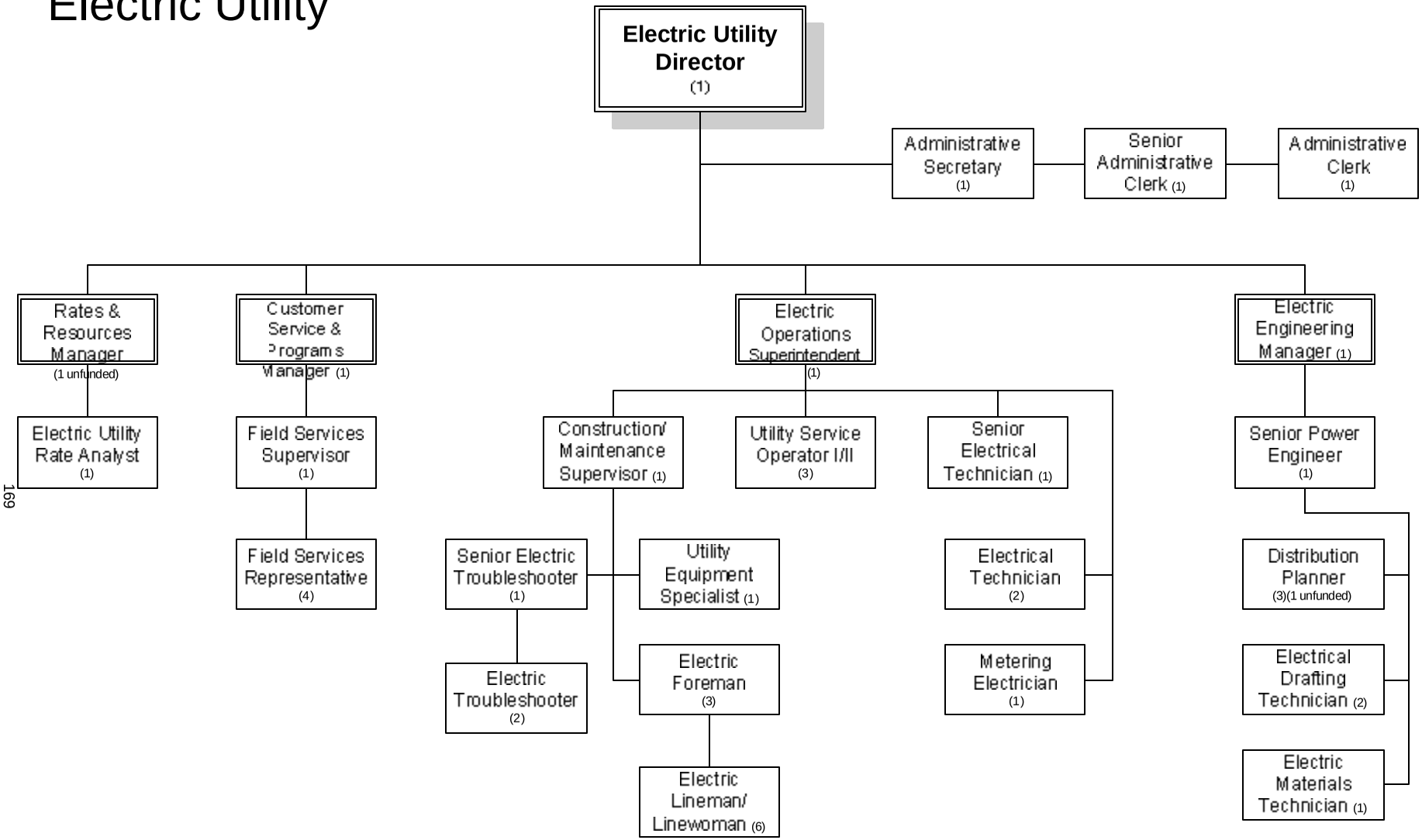
Revenue	Budget 2012-13
Residential	24,240,740
Commercial	22,140,710
Industrial	16,180,220
Greenhouse Gas	2,000,000
Public Benefits	1,807,020
City Accounts	1,313,960
Contract Work	1,084,850
Renewable Energy	875,000
Solar Surcharge	543,040
Development Impact Fees	200,000
Dusk to Dawn	28,480
Investment Earnings	39,970
Grand Total	70,453,990

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
160: Electric Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	602,739	746,160	746,160	746,160	0	Change in accounting practice
090: Operating Transfers In Total	602,739	746,160	746,160	746,160	0	
160: Electric Utility Fund B/S Total	602,739	746,160	746,160	746,160	0	
161: Utility Outlay Reserve Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	1,769,724	886,039	0	0	0	
090: Operating Transfers In Total	1,769,724	886,039	0	0	0	
161: Utility Outlay Reserve Fund B/ Total	1,769,724	886,039	0	0	0	
167: Energy Efficiency & CBGP ARRA						
090: Operating Transfers In						
4210 Operating Transfers In	0	120,000	0	0	0	
090: Operating Transfers In Total	0	120,000	0	0	0	
167: Energy Efficiency & CBGP ARRA Total	0	120,000	0	0	0	
1601: Electric Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	38,260	28,550	29,670	29,670	11,930	
5391 Sale of City Property	25,018	9,742	0	37,088	0	
5392 Sale of Syst-Joint Pole	0	43,448	0	0	0	
400: Investment/Property Revenues Tota	63,278	81,740	29,670	66,758	11,930	
620: Electric Operating Revenue						
6420 Domestic-Residential-EA	22,756,664	21,160,140	22,329,300	21,360,187	21,443,490	
6420.1000 EA Energy cost adjustment	2,194,799	812,635	1,525,590	721,062	1,026,260	
6421 Res. Low Income Disc ED	1,270,603	1,364,044	1,272,010	1,428,906	1,434,480	
6421.1000 ED Energy Cost adjustment	191,315	79,935	129,010	56,421	80,300	
6422 Domestic Mobile Home Pks-EM	243,730	226,762	241,490	241,374	242,310	
6422.1000 EM Energy Cost Adjustment	38,996	15,012	27,390	9,766	13,900	
6430 Small Commercial-G1	6,469,833	6,353,980	6,306,810	6,898,080	6,924,980	
6430.1000 G1 Energy Cost adjustment	656,592	244,770	452,430	240,310	342,020	
6431 Large Commercial-G2	15,184,996	13,935,497	14,974,630	14,087,095	14,142,030	
6431.1000 G2 Energy Cost adjustment	1,718,722	558,751	1,183,080	514,091	731,680	
6440 Small Industrial-G3	2,165,804	2,089,530	2,035,430	2,318,917	2,327,960	
6440.1000 G3 Energy Cost adjustment	248,362	77,226	176,980	90,801	129,230	
6441 Medium Industrial-G4	2,565,192	2,652,596	2,560,930	3,426,503	3,439,870	
6441.1000 G4 Energy Cost adjustment	357,859	113,940	234,830	136,935	194,890	
6442 Large Industrial-G5	3,773,990	3,919,315	3,738,860	3,724,738	3,739,260	
6442.1000 G5 Energy Cost adjustment	657,241	239,809	420,670	168,578	239,930	
6444 Large Industrial Option	3,865,170	3,974,894	4,238,160	5,222,487	5,742,850	

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
6444.1000 I1 Energy Cost adjustment	812,331	303,343	561,640	257,321	366,230	
6450 Dusk to Dawn-EL	33,701	32,745	32,110	28,483	28,480	
6460 Contract Sm Industrial	(509)	(109)	0	0	0	
6461 Contract Med Industrial	0	(2,674)	0	0	0	
6462 Contract Lg Industrial	0	0	0	0	170,000	
6470 City Accounts-ES	1,882,298	1,790,111	1,768,620	1,234,427	1,239,240	
6470.1000 ES energy Cost adjustment	173,745	45,194	128,960	52,498	74,720	
6490.1000 MCA-EA	(22)	(307)	0	0	0	
620: Electric Operating Revenue Total	67,261,412	59,987,139	64,338,930	62,218,980	64,074,110	
680: Non-Operating Utility Revenue						
5411.9 Wrk for Others-Elec Util	16,616	232,097	125,000	131,875	481,000	
5413.9 Wrk for City-Elec Util	287,850	381,700	315,000	315,000	433,850	
680: Non-Operating Utility Revenue Tota	304,466	613,797	440,000	446,875	914,850	
900: Other Revenue						
5394 Revenue-Other	52	660,236	0	5,940	0	
6152 Damage to Property	1,108	891	0	42	0	
6529 Line Extension	(6,974)	107,039	0	5,975	0	
6531.1 Meter Test	18	0	0	0	0	
6531.2 Meter Equipment Sale	6,496	86,161	0	87,932	0	
900: Other Revenue Total	700	854,327	0	99,889	0	
1601: Electric Utility Fund Rev Total	67,629,856	61,537,003	64,808,600	62,832,502	65,000,890	
1611: Utility Outlay Res Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	138,872	133,261	0	0	0	
5391 Sale of City Property	0	5,819	0	738	0	
400: Investment/Property Revenues Tota	138,872	139,080	0	738	0	
1611: Utility Outlay Res Fund Rev Total	138,872	139,080	0	738	0	
1621: Elec Rate Stabilization Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	14,575	11,122	10,620	10,620	10,740	
400: Investment/Property Revenues Tota	14,575	11,122	10,620	10,620	10,740	
1621: Elec Rate Stabilization Rev Total	14,575	11,122	10,620	10,620	10,740	
1641: Public Benefits Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	21,149	17,393	17,150	17,150	17,300	
400: Investment/Property Revenues Tota	21,149	17,393	17,150	17,150	17,300	
620: Electric Operating Revenue						
6527 Public Benefits	1,858,438	1,654,691	1,833,660	1,709,179	1,807,020	
620: Electric Operating Revenue Total	1,858,438	1,654,691	1,833,660	1,709,179	1,807,020	

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
900: Other Revenue						
5394 Revenue-Other	150	5,000	0	0	0	
900: Other Revenue Total	150	5,000	0	0	0	
1641: Public Benefits Fund Rev Total	1,879,737	1,677,084	1,850,810	1,726,329	1,824,320	
1651: IMF EU Substation & Trans Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	625	0	0	0	
400: Investment/Property Revenues Tota	0	625	0	0	0	
810: Development Impact Fees						
6122 Development Impact Fees	0	0	0	176,660	200,000	
810: Development Impact Fees Total	0	0	0	176,660	200,000	
1651: IMF EU Substation & Trans Rev Total	0	625	0	176,660	200,000	
1661: Solar Surcharge Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	(602)	0	0	0	
400: Investment/Property Revenues Tota	0	(602)	0	0	0	
620: Electric Operating Revenue						
6479 Solar surcharge	543,839	525,522	600,000	600,000	543,040	
620: Electric Operating Revenue Total	543,839	525,522	600,000	600,000	543,040	
1661: Solar Surcharge Fund Rev Total	543,839	524,920	600,000	600,000	543,040	
1671: Energy Efficiency & CBGP Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	121	0	0	0	
400: Investment/Property Revenues Tota	0	121	0	0	0	
900: Other Revenue						
5715 Federal stimulus-ARRA	81,508	100,892	15,600	15,600	0	
900: Other Revenue Total	81,508	100,892	15,600	15,600	0	
1671: Energy Efficiency & CBGP Rev Total	81,508	101,013	15,600	15,600	0	
1681: Environmental Compliance Rev						
680: Non-Operating Utility Revenue						
6540 Renewable Energy	0	0	0	0	875,000	New revenue source
6541 Greenhouse Gas	0	0	0	0	2,000,000	New revenue source
680: Non-Operating Utility Revenue Tota	0	0	0	0	2,875,000	
1681: Environmental Compliance Rev Total	0	0	0	0	2,875,000	
Electric Utility Revenue Total	72,660,850	65,743,046	68,031,790	66,108,609	70,453,990	

Electric Utility



Number of Positions
Authorized: 42
Budgeted: 40

2012-2013

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	5,728,846	4,658,228	3,602,550	3,602,550	2,856,390
100: Personnel Services	5,881,473	5,885,371	5,824,120	5,355,550	5,468,750
200: Utility Comm. & Transportation	68,702	61,605	53,420	48,690	58,780
300: Supplies, Materials & Services	1,910,510	1,389,887	1,974,776	2,008,780	2,210,720
500: Equipment, Land & Structures	870,784	738,903	1,120,985	1,183,221	911,800
550: Fleet	99,663	167,589	97,000	96,677	0
600: Special Payments	17,077,774	17,402,306	15,464,540	15,464,795	16,837,480
800: Bulk Power Purchase	37,548,114	35,932,422	40,468,090	37,013,624	39,066,260
900: Capital Projects	(1)	1	3,720,537	3,739,330	1,417,000
Electric Utility Total	**69,185,865**	**66,236,312**	**72,326,018**	**68,513,217**	**68,827,180**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
ELECTRIC UTILITY					
Administrative Clerk	2	2	1	1	1
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	2	2	0	0	0
Buyer	1	1	0	0	0
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	3	3	3	3	2
Distribution Planning Supervisor	1	1	1	0	0
Electric Apparatus Mechanic	1	1	0	0	0
Electric Engineering Manager	0	0	0	1	1
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	2	1	0	0
Electric Lineman/Linewoman	5	5	5	6	6
Electric Materials Technician	0	0	1	1	1
Electric Operations Superintendent	0	0	1	1	1
Electric Systems Supervisor	1	0	0	0	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Technician	2	2	2	2	2
Energy Specialist	1	1	0	0	0
Field Services Representative	3	3	3	4	4
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	1	1
Meter Reader	3	2	0	0	0
Metering Electrician	1	1	1	1	1
Principle Resource Planner	0	1	0	0	0
Rates and Resources Manager	0	0	1	1	0
Senior Administrative Clerk	1	1	1	1	1
Senior Electrical Technician	0	0	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	0	0	0	0
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	1	1	0	0	0
Substation and Meter Superintendent	0	1	0	0	0
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	1	0	0	0
Utility Service Operator - Relief	1	1	0	0	0
Utility Service Operator I/II	3	3	3	3	3
Electric Utility Total	**52**	**51**	**41**	**42**	**40**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	5,728,846	4,658,228	3,602,550	3,602,550	2,856,390	General Fund cost of services
090: Operating Transfers Out	5,728,846	4,658,228	3,602,550	3,602,550	2,856,390	
7101 Regular emp salary	3,591,436	3,546,782	3,446,780	3,140,075	3,474,410	
7102 Overtime	227,401	247,779	226,470	243,160	235,250	
7103 Part time salary	164,070	103,528	70,000	70,000	39,530	
7104 Contract emp salary	0	58,053	11,500	0	0	
7106 Uniform allowance	6,070	9,155	6,380	6,350	7,250	
7108 Meal allowance	2,440	2,500	3,850	0	0	
7109 Incentive pay	120,857	133,751	129,510	129,660	138,070	
7110 Admin leave pay	14,853	9,933	11,550	10,990	13,240	
7111 Workers comp	175,680	157,500	264,040	264,040	252,000	
7112 Medical insurance	498,952	531,889	623,500	546,965	650,650	
7113 Dental insurance	43,524	43,806	42,500	38,260	40,000	
7114 Vision care	10,812	10,680	8,200	9,380	9,830	
7115 Medicare insurance	57,107	56,965	52,700	45,815	50,310	
7121 Service contribution-PERS	694,183	697,245	709,050	648,380	739,860	
7123 Deferred comp	58,953	59,035	75,390	58,535	104,250	
7124 LI & AD & D	28,338	27,678	30,160	24,315	26,650	
7125 Unemployment insurance	10,075	10,193	15,900	13,260	26,070	
7128 LTD	46,323	44,499	0	0	0	
7129 Chiropractic	2,008	2,278	2,300	2,015	2,230	
7130 Insurance refund	38,151	37,770	8,900	17,210	7,050	
7131 Other benefits	90,240	94,000	85,440	85,440	110,000	
7132 Cell Stipend	0	352	0	1,700	2,100	
7188 Transfer In	(71,011)	0	(70,270)	(70,270)	(531,740)	Transfers to capital projects
7189 Transfer Out	71,011	0	70,270	70,270	71,740	
100: Personnel Services	5,881,473	5,885,371	5,824,120	5,355,550	5,468,750	
7201 Postage	3,380	2,395	1,700	3,090	2,500	
7202 Telephone	10,429	10,553	12,200	8,800	11,500	
7203 Cellular phone charges	20,656	19,520	15,470	8,400	12,250	
7204 Pagers	823	586	0	0	0	
7211 Electricity	29,421	24,231	20,000	24,000	28,130	
7212 Gas	794	925	1,000	1,000	1,000	
7213 Water	1,670	1,680	1,550	1,600	1,600	
7214 Sewer	1,529	1,715	1,500	1,800	1,800	
200: Utility Comm. & Transportation	68,702	61,605	53,420	48,690	58,780	
7301 Printing, binding, duplication	12,017	12,943	12,650	24,080	18,700	
7302 Photocopying	3,179	1,183	2,000	7,500	7,000	
7303 Advertising	19,879	7,965	27,800	27,800	29,300	
7304 Laundry & dry cleaning	0	0	100	100	100	
7305 Uniforms	2,230	2,497	2,050	2,050	1,300	
7306 Safety equipment	25,917	57,442	41,850	47,750	45,000	

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7307 Office supplies	36,232	15,790	16,750	12,054	16,100	
7308 Books & periodicals	2,465	1,000	2,500	2,500	5,450	
7309 Membership & dues	13,780	17,733	62,900	49,900	64,000	
7310 Uncollectible acct expense	249,843	8,460	175,000	175,000	175,000	
7311 Collection agency fees	(2,254)	17,513	6,000	8,000	8,000	
7312 Bank service charges	36,891	99,966	80,000	80,000	80,000	
7313 Information systems software	36,755	29,368	42,500	42,500	17,000	
7314 Business expense	5,333	10,839	12,550	12,600	11,650	
7315 Conference expense	26,956	26,098	45,850	45,850	38,230	
7321 Rent of Land, facilities	3,257	0	1,100	1,100	850	
7322 Rental of equipment	3,117	1,200	9,200	9,200	10,200	
7323 Professional services	426,931	252,285	328,500	322,500	553,500	Contracted Rates and Resources consultant
7330 Repairs to comm equip	1,266	3,256	3,000	3,000	5,000	
7331 Repairs to Mach & equip	10,288	11,163	8,000	9,520	10,200	
7332 Repairs to office equip	1,339	0	1,950	1,500	4,100	
7333 Repairs to vehicles	156,836	118,759	110,000	110,000	114,650	
7334 Repairs to buildings	59	807	500	500	5,000	
7335 Sublet service contracts	496,778	430,708	599,250	611,100	610,200	
7336 Car wash	628	544	460	460	520	
7337 Employee moving expenses	0	4,719	0	0	0	
7338 Sponsorships	10,000	0	5,000	5,000	7,500	
7343 PL & PD/other insurance	90,030	89,290	133,300	133,300	58,400	Reserve reduction
7351 Motor veh fuel, lube	38,670	44,430	27,000	35,000	35,000	
7352 Special dept materials	54,344	17,006	42,500	42,020	47,500	
7353 Janitorial supplies	106	42	200	0	200	
7354 Photo supplies	0	0	950	950	0	
7355 General supplies	5,653	34,034	8,400	33,500	4,500	
7356 Medical supplies	150	571	0	0	0	
7358 Training & education	12,712	4,398	47,250	34,250	51,170	
7359 Small tools and equip	65,643	51,281	90,950	91,200	109,000	
7360 Overtime meals	8	53	250	250	150	
7363 Employees physical exams	0	0	250	250	250	
7366 Tuition Reimbursement	0	0	10,000	10,000	10,000	
7369 Software Licensing Cost	16,325	14,370	13,266	13,266	53,000	
7388 Transfer In	46,672	0	0	0	0	
7399 Supplies, mat & services	475	2,174	3,000	3,230	3,000	
300: Supplies, Materials & Services	1,910,510	1,389,887	1,974,776	2,008,780	2,210,720	
7701 Office equip	13,100	0	9,300	9,300	11,300	
7707 Street lighting equip	47,769	55,833	0	18,000	45,000	
7711 Transformers	4,476	37,349	375,000	375,000	330,000	
7712 Meters	374,413	114,254	20,000	29,400	5,000	
7713 Wire	21,541	113,748	250,000	250,000	175,000	

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7714 Poles and pole line hrdware	105,798	128,764	80,500	101,345	85,000	
7715 Data Processing hrdware	5,444	36,724	80,685	93,476	55,000	
7717 Communication equip	760	0	500	500	5,500	
7719 Other equip	197,384	71,562	135,000	136,200	75,000	
7720 Other contracts	19,870	53,376	90,000	90,000	0	
7730 Underground lines & hrdware	80,229	127,293	80,000	80,000	125,000	
500: Equipment, Land & Structures	870,784	738,903	1,120,985	1,183,221	911,800	
7850 Fleet	0	0	97,000	95,000	0	
7851 Vehicles & Equipment	99,564	167,589	0	1,677	0	
7852 Heavy equipment	99	0	0	0	0	
550: Fleet	99,663	167,589	97,000	96,677	0	
7636 Amortization	4,728,694	4,728,694	3,270,000	3,270,000	4,575,000	
7924 Bond interest	4,516,849	4,390,921	3,952,970	3,952,970	3,725,830	
8000 Special payments	0	0	15,600	0	0	
8022 Taxes	97,213	107,955	75,000	75,000	80,000	
8097 Lodi CARE Program	32,388	18,273	50,000	50,000	50,000	
8098 Public Benefits Program	599,095	1,705,775	500,000	1,115,600	1,175,000	
8099 Special payments	7,103,535	6,450,688	7,600,970	7,001,225	7,231,650	PILOT, solar rebates
600: Special Payments	17,077,774	17,402,306	15,464,540	15,464,795	16,837,480	
8201 Power purchase	43,425,893	37,787,026	40,468,090	0	0	Cost and consumption down
8201.1 Generation	0	0	0	30,413,154	31,517,160	
8201.2 Transmission	0	0	0	6,458,293	8,949,490	
8201.3 Management Services	0	0	0	1,397,436	1,290,670	
8201.4 Third Party Revenue	0	0	0	(1,255,259)	(2,691,060)	
8202 NCPA - GOR adjustments	(5,877,779)	(1,854,604)	0	0	0	
800: Bulk Power Purchase	37,548,114	35,932,422	40,468,090	37,013,624	39,066,260	
1820 Construction in Progress-CY	(260,304)	(1,748,786)	2,830,500	870,500	1,417,000	See capital projects section
1825.1700 Contracts	189,059	754,284	818,636	2,068,636	0	
1825.2250 Contracts	7,429	0	28,730	274,004	0	
1825.2300 Contracts	0	0	42,140	42,140	0	
1827.1700 Force Account	43,036	202,323	0	260,500	0	
1827.2300 Force Account	1,033	0	0	0	0	
1829.1700 Equipment	6,476	167,966	0	0	0	
1829.2275 Machinery & equipment	0	48,993	531	0	0	
1831.1700 Materials	0	103,940	0	223,550	0	
1831.2250 Materials	3,326	0	0	0	0	
1831.2300 Materials	301	0	0	0	0	
1833.1700 Labor	0	7,865	0	0	0	
1836.1700 Other	1,888	57,590	0	0	0	
1836.2300 Other	7,755	99	0	0	0	
1842.1700 Meters	0	389,352	0	0	0	
1843.1700 Wires	0	4,168	0	0	0	

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
1844.1700 Poles & Pole Line Hardware	0	12,207	0	0	0	
900: Capital Projects	(1)	1	3,720,537	3,739,330	1,417,000	
Electric Utility Total	69,185,865	66,236,312	72,326,018	68,513,217	68,827,180	

ACTIVITY: Administration
DEPARTMENT: Electric Utility
DIVISION: Administration
FUND: Electric Fund

ACTIVITY DESCRIPTION

Electric Utility Administration provides overall direction, leadership, organizational oversight and administrative support for divisions of the Electric Utility Department, establishes schedules and implements department policies, goals and objectives for the following divisions: 1) Rates and Resources; 2) Customer Service and Programs; 3) Operations, Maintenance and Construction; and 4) Engineering. This activity has the following elements:

- Provide overall management and strategic direction.
- Represent department on a variety of commissions and committees related to department resources.
- Oversee preparation of City Council reports and recommendations.
- Maintain relationships on behalf of department with a number of outside organizations and individuals including customers.
- Monitor and manage overall department fiscal position.
- Responsible for Risk Management and Internal Compliance Program.

MAJOR 2011-12 ACCOMPLISHMENTS

- Filled key vacant positions.
- Established Distribution Capacity Program.
- Initiated 230 kV interconnection analysis to provide sufficient capacity for projected load and contain transmission access charges.
- Completed Risk Management and Internal Compliance Program update and maintained regulatory compliance.

MAJOR 2012-13 OBJECTIVES

- Fill vacant staff positions.
- Continue regulatory compliance.

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Local Cash and NCPA GOR	$12,125,835	$17,898,449	$14,740,053

RELATED COST CENTER(S)

- 160.4220
- 160311
- 160601
- 160655

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
160: Electric Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	5,126,107	3,742,429	2,856,390	2,856,390	2,856,390
090: Operating Transfers Out Total	**5,126,107**	**3,742,429**	**2,856,390**	**2,856,390**	**2,856,390**
160: Electric Utility Fund B/S Total	**5,126,107**	**3,742,429**	**2,856,390**	**2,856,390**	**2,856,390**
160311: Bonded debt interest/charges					
600: Special Payments					
7636 Amortization	4,728,694	4,728,694	3,270,000	3,270,000	4,575,000
7924 Bond interest	4,516,849	4,390,921	3,952,970	3,952,970	3,725,830
8099 Special payments	5,416	5,416	5,500	5,500	5,500
600: Special Payments Total	**9,250,959**	**9,125,031**	**7,228,470**	**7,228,470**	**8,306,330**
160311: Bonded debt interest/charges Total	**9,250,959**	**9,125,031**	**7,228,470**	**7,228,470**	**8,306,330**
160601: EU Administration					
100: Personnel Services					
7101 Regular emp salary	163,165	253,168	277,810	275,305	276,020
7102 Overtime	4,693	1,283	5,970	2,000	2,920
7103 Part time salary	2,360	0	0	0	0
7109 Incentive pay	1,706	1,183	0	0	0
7110 Admin leave pay	1,663	5,962	1,490	1,490	2,980
7111 Workers comp	14,640	12,600	25,760	25,760	25,200
7112 Medical insurance	45,770	58,072	59,330	57,900	50,000
7113 Dental insurance	3,316	3,648	4,000	4,000	4,000
7114 Vision care	808	889	800	980	980
7115 Medicare insurance	2,521	3,804	4,030	3,995	4,010
7121 Service contribution-PERS	27,326	48,527	45,270	44,865	45,710
7123 Deferred comp	0	0	0	0	8,280
7124 LI & AD & D	661	1,351	1,370	1,375	1,380
7125 Unemployment insurance	400	709	1,200	1,160	2,070
7128 LTD	1,835	3,225	0	0	0
7129 Chiropractic	172	190	220	210	220
7130 Insurance refund	36	0	0	0	0
7131 Other benefits	7,520	7,520	7,940	7,940	11,000
7132 Cell Stipend	0	172	0	600	600
100: Personnel Services Total	**278,592**	**402,303**	**435,190**	**427,580**	**435,370**
200: Utility Comm. & Transportation					
7201 Postage	933	816	1,700	2,500	2,500
7202 Telephone	2,122	2,430	12,200	2,000	3,000
7203 Cellular phone charges	369	1,041	15,470	8,000	10,000
7204 Pagers	5	372	0	0	0
7211 Electricity	29,421	24,231	20,000	24,000	28,130
7212 Gas	794	925	1,000	1,000	1,000
7213 Water	1,670	1,680	1,550	1,600	1,600
7214 Sewer	1,529	1,715	1,500	1,800	1,800
200: Utility Comm. & Transportation Total	**36,843**	**33,210**	**53,420**	**40,900**	**48,030**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	334	676	1,500	15,930	15,000
7302 Photocopying	1,504	133	500	6,000	6,000
7303 Advertising	323	4,907	800	800	2,800
7306 Safety equipment	19	200	0	850	0
7307 Office supplies	8,687	12,666	14,150	10,000	15,000
7308 Books & periodicals	0	100	500	500	4,500
7309 Membership & dues	12,241	15,310	44,000	31,000	44,000
7310 Uncollectible acct expense	249,843	8,460	175,000	175,000	175,000
7311 Collection agency fees	(2,254)	17,513	6,000	8,000	8,000
7312 Bank service charges	36,891	99,966	80,000	80,000	80,000
7313 Information systems software	16	0	1,500	1,500	2,000
7314 Business expense	1,262	5,869	7,100	7,100	9,350
7315 Conference expense	3,461	7,628	12,000	12,000	12,000

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7321 Rent of Land, facilities	3,032	0	100	100	100
7322 Rental of equipment	48	159	200	200	200
7323 Professional services	64,767	40,224	35,000	25,000	97,500
7331 Repairs to Mach & equip	690	2,844	0	20	200
7332 Repairs to office equip	0	0	200	0	0
7333 Repairs to vehicles	125,207	100,261	80,000	80,000	84,650
7334 Repairs to buildings	0	0	0	0	5,000
7335 Sublet service contracts	8,673	9,928	20,000	35,000	75,000
7336 Car wash	628	544	460	460	520
7337 Employee moving expenses	0	4,719	0	0	0
7343 PL & PD/other insurance	7,500	7,140	12,400	12,400	5,840
7351 Motor veh fuel, lube	38,670	44,430	27,000	35,000	35,000
7352 Special dept materials	1,612	1,352	5,500	5,500	5,000
7353 Janitorial supplies	74	42	150	0	200
7355 General supplies	408	2,369	1,000	1,000	1,000
7356 Medical supplies	71	0	0	0	0
7358 Training & education	0	199	3,000	3,000	3,000
7359 Small tools and equip	2,465	4,718	2,100	2,100	2,000
7363 Employees physical exams	0	0	150	150	150
7366 Tuition Reimbursement	0	0	10,000	10,000	10,000
7369 Software Licensing Cost	138	375	750	750	1,000
7388 Transfer In	46,672	0	0	0	0
300: Supplies, Materials & Services Total	**612,982**	**392,732**	**541,060**	**559,360**	**700,010**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,300	2,300	4,300
7715 Data Processing hrdware	0	28,242	14,209	27,000	25,000
7717 Communication equip	0	0	500	500	500
500: Equipment, Land & Structures Total	**0**	**28,242**	**17,009**	**29,800**	**29,800**
600: Special Payments					
8022 Taxes	97,213	107,955	75,000	75,000	80,000
8099 Special payments	50	300	300	300	300
600: Special Payments Total	**97,263**	**108,255**	**75,300**	**75,300**	**80,300**
160601: EU Administration Total	**1,025,680**	**964,742**	**1,121,979**	**1,132,940**	**1,293,510**
160655: In Lieu Taxes					
600: Special Payments					
8099 Special payments	6,976,670	6,976,670	6,976,670	6,976,670	6,976,670
600: Special Payments Total	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**
160655: In Lieu Taxes Total	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**
Electric Utility Admin. Total	**22,379,416**	**20,808,872**	**18,183,509**	**18,194,470**	**19,432,900**

ACTIVITY: Engineering
DEPARTMENT: Electric Utility
DIVISION: Engineering
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Electrical Engineering activity includes management, supervision, training and support services for the Engineering Division. Activity goals include: 1) planning for growth, 2) designing an electric system that is cost-effective, reliable, efficient and safe, 3) being responsive to customer constraints and project schedules, 4) responding to calls and inquiries from customers and the public in a courteous, expedient and professional manner.

- Engineer, design and prepare plans, specification, construction drawings and cost estimates.
- Perform short and long-range electric distribution system planning, studies, simulation and contingency analysis to accommodate growth, identify system modifications and improvements.
- Provide and coordinate engineering services for developers, architects, project engineers, other utilities and other City departments.
- Develop and maintain maps, schematics, diagrams, plans and specifications.
- Establish standards and policies including engineering, construction and material standards, rules and regulations, and electric service and metering manuals.
- Construct and maintain the fiber optic infrastructure system and extend reliable communication interface.

MAJOR 2011-12 ACCOMPLISHMENTS

- Completed 12 kV Underground Maintenance Program for Grids 56 and 57
- New Business designs for Reynolds Ranch and the City's surface water treatment facility
- Distribution Capacity Program load balancing of the existing electrical distribution system including voltage drop improvements

MAJOR 2012-13 OBJECTIVES

- 12 kV Underground Maintenance Program for Grids 58 and 59
- Distribution Capacity Program load balancing of the existing electrical distribution system
- Evaluate Osmose pole test report set sequence for pole replacements

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Projects designed, Permits issued, Work Orders prepared	350	680	404

RELATED COST CENTER(S)

- 160612

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
160612: Engineering					
100: Personnel Services					
7101 Regular emp salary	594,669	599,433	650,260	696,415	566,720
7102 Overtime	2,077	848	5,000	5,000	1,000
7103 Part time salary	58,504	39,842	0	0	0
7106 Uniform allowance	0	63	0	250	250
7108 Meal allowance	0	0	100	0	0
7109 Incentive pay	1,079	942	930	10,550	920
7110 Admin leave pay	3,836	2,063	2,060	2,065	4,370
7111 Workers comp	29,280	22,050	45,080	45,080	37,800
7112 Medical insurance	98,863	106,009	120,450	120,585	115,200
7113 Dental insurance	6,617	6,849	7,000	8,130	6,000
7114 Vision care	1,613	1,670	1,400	1,995	1,470
7115 Medicare insurance	9,618	9,396	9,450	10,105	8,220
7121 Service contribution-PERS	111,459	114,567	131,250	142,040	114,380
7123 Deferred comp	12,044	11,460	16,400	14,000	17,000
7124 LI & AD & D	5,293	5,628	5,840	5,860	4,920
7125 Unemployment insurance	1,716	1,784	3,000	2,915	4,250
7128 LTD	7,559	7,611	0	0	0
7129 Chiropractic	305	356	390	425	330
7130 Insurance refund	0	4	0	8,315	0
7131 Other benefits	15,040	13,160	15,890	15,890	16,500
7132 Cell Stipend	0	0	0	300	600
7188 Transfer In	0	0	0	0	(9,000)
100: Personnel Services Total	**959,572**	**943,735**	**1,014,500**	**1,089,920**	**890,930**
200: Utility Comm. & Transportation					
7201 Postage	0	489	0	0	0
7203 Cellular phone charges	3,904	3,886	0	0	0
7204 Pagers	61	0	0	0	0
200: Utility Comm. & Transportation Total	**3,965**	**4,375**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	67	0	1,000	1,000	1,200
7302 Photocopying	1,478	1,050	1,500	1,500	1,000
7303 Advertising	296	165	2,000	2,000	1,500
7305 Uniforms	0	0	100	100	100
7306 Safety equipment	17	0	500	5,000	0
7307 Office supplies	846	0	2,600	1,000	0
7308 Books & periodicals	240	63	1,000	1,000	0
7309 Membership & dues	264	0	1,500	1,500	0
7313 Information systems software	36,392	29,368	35,000	35,000	0
7314 Business expense	199	770	800	800	500
7315 Conference expense	7,947	400	11,000	11,000	16,500
7322 Rental of equipment	112	0	0	0	0
7323 Professional services	1,363	12,698	40,000	40,000	46,000
7332 Repairs to office equip	1,339	0	1,500	1,500	4,100
7335 Sublet service contracts	19,672	2,564	50,000	50,000	20,000
7343 PL & PD/other insurance	15,000	12,500	24,800	24,800	8,760
7355 General supplies	0	348	300	300	500
7356 Medical supplies	35	0	0	0	0
7358 Training & education	4,234	178	18,000	10,000	12,600
7359 Small tools and equip	2,146	0	18,000	18,000	1,500
7363 Employees physical exams	0	0	100	100	100
7369 Software Licensing Cost	16,187	13,995	12,516	12,516	52,000
300: Supplies, Materials & Services Total	**107,834**	**74,099**	**222,216**	**217,116**	**166,360**
500: Equipment, Land & Structures					
7701 Office equip	5,573	0	0	0	0
7715 Data Processing hrdware	5,444	5,638	0	0	0
500: Equipment, Land & Structures Total	**11,017**	**5,638**	**0**	**0**	**0**
160612: Engineering Total	**1,082,388**	**1,027,847**	**1,236,716**	**1,307,036**	**1,057,290**
Electric Utility Engineering Total	**1,082,388**	**1,027,847**	**1,236,716**	**1,307,036**	**1,057,290**

ACTIVITY: Operations, Maint. and Construction
DIVISION: Operations, Maint. and Construction
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Operation, Maintenance and Construction activity includes the management, supervision, training and support services for the O M & C Division as well as personnel and equipment for around-the-clock response capability for system reliability and customer electric problems.

- Monitor, control and operate the electric distribution and dispatch personnel for all City operations, except for Public Safety personnel on a 24-hour basis. Prepare written switching procedures as well as various electric and water system operating reports. Operate and program the System Control and Data Acquisition System (SCADA). Control and direct restoration during power outages.
- Maintain 132 miles of overhead and 156 miles of underground 12 kV distribution lines as well as 13 miles of 60 kV lines that includes daily maintenance.
- Maintain 7,169 units of street and alley lighting system. Electrical energy utilized by the lighting system is also included.
- Construct overhead and underground line extensions to serve new and additional loads to all customer classes. Construct system upgrades and expansions for capacity, reliability and operating flexibility increases; examples of which are main feeder lines, substation construction and expansion, get-a-ways and distribution system equipment to improve efficiency and system operations.
- Maintain and ensure proper operation of all power equipment in four 60/12kV substation facilities including power transformers, circuit breakers, instrument transformers, station service transformers, battery systems and chargers. Test, calibrate and repair protective relays, intelligent equipment devices, remote control units, and controllers.
- Provide line clearance for overhead power lines from trees. This element is performed via a private contractor supervised by department staff.

MAJOR 2011-12 ACCOMPLISHMENTS

- Completed grounding and fusing of streetlights in Grids A and 50% of Grid B
- Completed safety and regulatory project - 70% pole inspection / testing in accordance with California Public Utilities Commission
- Installed fiber optic redundant feed to City Hall and extend to Hutchins Street Square

MAJOR 2012-13 OBJECTIVES

- Continue 12 kV Underground Maintenance Program in Grids 58 and 59
- Continue 12 kV Overhead and Underground improvements for Distribution Capacity Program
- Continue safety and regulatory projects - Grids B and C streetlight grounding and fusing; Substation to distribution equipment ARC Flash Study update and extension; complete pole inspection / testing

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Customer Service Calls	2,213	2,081	2,153
Streetlight Calls	780	1,019	1,400
Tree Line Clearance	2,919	3,641	3,452
Number of Meters Installed, Verified, Maintained	6,952	23,546	25,160

ACTIVITY:	Oper, Maint and Const	**DIVISION:**	Oper, Maint and Const
DEPARTMENT:	Electric Utility	**FUND:**	Electric Fund

RELATED COST CENTER(S)

- 160602
- 160613
- 160622
- 160649
- 160650
- 160651
- 160652
- 160653
- 160654

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
160602: Operations,Maintenance & Const					
100: Personnel Services					
7101 Regular emp salary	432,124	440,419	327,350	741,390	216,450
7102 Overtime	15,371	13,161	11,000	11,000	11,330
7103 Part time salary	11,667	0	0	0	0
7104 Contract emp salary	0	74	11,500	0	0
7106 Uniform allowance	2,463	4,354	500	2,150	500
7108 Meal allowance	0	0	250	0	0
7109 Incentive pay	40,293	43,176	20,700	70,565	21,650
7110 Admin leave pay	0	0	2,310	0	0
7111 Workers comp	25,620	28,350	19,320	19,320	12,600
7112 Medical insurance	47,010	50,869	49,990	111,095	32,050
7113 Dental insurance	4,008	4,664	3,000	9,000	2,000
7114 Vision care	1,179	1,137	600	2,205	490
7115 Medicare insurance	6,958	6,787	5,060	10,750	3,140
7121 Service contribution-PERS	89,182	93,176	68,260	168,360	51,350
7123 Deferred comp	11,995	12,357	6,350	19,675	6,500
7124 LI & AD & D	3,889	3,785	2,920	6,015	1,840
7125 Unemployment insurance	1,179	1,209	1,400	3,115	1,630
7128 LTD	5,759	5,497	0	0	0
7129 Chiropractic	182	242	170	470	110
7130 Insurance refund	2,042	2,023	0	2,500	0
7131 Other benefits	13,160	16,920	6,000	6,000	5,500
7132 Cell Stipend	0	2	0	0	0
7188 Transfer In	0	0	0	0	(90,000)
100: Personnel Services Total	**714,081**	**728,202**	**536,680**	**1,183,610**	**277,140**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	5,627	5,034	0	0	0
7204 Pagers	414	214	0	0	0
200: Utility Comm. & Transportation Total	**6,041**	**5,248**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	15,875	44,831	40,000	40,000	45,000
7307 Office supplies	754	0	0	0	0
7308 Books & periodicals	0	261	0	0	450
7309 Membership & dues	0	0	15,000	15,000	0
7313 Information systems software	0	0	0	0	10,000
7314 Business expense	66	428	300	300	300
7315 Conference expense	9,598	11,029	10,000	10,000	6,530
7322 Rental of equipment	2,680	763	2,000	2,000	10,000
7323 Professional services	17,801	15,738	30,000	30,000	80,000
7330 Repairs to comm equip	0	0	0	0	5,000
7331 Repairs to Mach & equip	0	0	0	0	10,000
7333 Repairs to vehicles	31,629	18,498	30,000	30,000	30,000
7335 Sublet service contracts	0	0	0	0	22,000
7343 PL & PD/other insurance	13,130	16,070	27,900	27,900	2,920
7352 Special dept materials	890	974	500	500	30,000
7354 Photo supplies	0	0	200	200	0
7355 General supplies	85	417	3,000	3,000	3,000
7358 Training & education	1,034	1,933	2,000	2,000	33,320
7359 Small tools and equip	2,277	201	2,350	2,350	100,000
300: Supplies, Materials & Services Total	**95,819**	**111,143**	**163,250**	**163,250**	**388,520**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	0	64,304	64,304	25,000
7717 Communication equip	0	0	0	0	5,000
500: Equipment, Land & Structures Total	**0**	**0**	**64,304**	**64,304**	**30,000**
600: Special Payments					
8099 Special payments	0	0	0	255	0
600: Special Payments Total	**0**	**0**	**0**	**255**	**0**
160602: Operations,Maintenance & Const Tota	**815,941**	**844,593**	**764,234**	**1,411,419**	**695,660**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
160613: Meter Maintenance					
100: Personnel Services					
7101 Regular emp salary	96,315	97,804	98,600	96,880	100,910
7102 Overtime	1,206	1,035	1,000	1,000	1,000
7106 Uniform allowance	0	75	150	150	150
7108 Meal allowance	0	0	100	0	0
7109 Incentive pay	970	1,313	930	900	910
7111 Workers comp	3,660	3,150	6,440	6,440	6,300
7112 Medical insurance	16,955	18,609	21,090	20,385	22,050
7113 Dental insurance	1,025	1,022	1,000	1,000	1,000
7114 Vision care	250	249	200	245	240
7115 Medicare insurance	1,426	1,423	1,450	1,405	1,460
7121 Service contribution-PERS	18,220	18,922	20,610	20,255	21,830
7123 Deferred comp	2,917	2,968	2,960	2,910	3,030
7124 LI & AD & D	853	881	870	830	850
7125 Unemployment insurance	270	274	410	410	760
7128 LTD	1,236	1,246	0	0	0
7129 Chiropractic	52	53	60	55	50
7130 Insurance refund	2	0	0	0	0
7131 Other benefits	1,880	1,880	1,990	1,990	2,750
100: Personnel Services Total	**147,237**	**150,904**	**157,860**	**154,855**	**163,290**
200: Utility Comm. & Transportation					
7201 Postage	238	99	0	0	0
7202 Telephone	941	935	0	800	1,000
7203 Cellular phone charges	1,934	1,634	0	0	1,700
200: Utility Comm. & Transportation Total	**3,113**	**2,668**	**0**	**800**	**2,700**
300: Supplies, Materials & Services					
7306 Safety equipment	365	65	350	350	0
7307 Office supplies	176	191	0	0	0
7308 Books & periodicals	269	0	0	0	0
7313 Information systems software	0	0	1,000	1,000	0
7314 Business expense	0	73	0	0	0
7315 Conference expense	1,160	616	2,500	2,500	0
7335 Sublet service contracts	0	0	0	4,100	0
7343 PL & PD/other insurance	1,880	1,790	3,100	3,100	1,460
7352 Special dept materials	33,116	5,292	10,000	10,000	0
7355 General supplies	(1)	161	200	200	0
7358 Training & education	0	301	3,500	3,500	0
7359 Small tools and equip	0	223	3,652	3,650	0
7399 Supplies, mat & services	10	0	0	0	0
300: Supplies, Materials & Services Total	**36,975**	**8,712**	**24,302**	**28,400**	**1,460**
500: Equipment, Land & Structures					
7712 Meters	374,413	98,881	20,000	20,000	5,000
7714 Poles and pole line hrdware	0	517	500	500	0
7719 Other equip	10,875	6,804	35,000	35,000	15,000
500: Equipment, Land & Structures Total	**385,288**	**106,202**	**55,500**	**55,500**	**20,000**
160613: Meter Maintenance Total	**572,613**	**268,486**	**237,662**	**239,555**	**187,450**
160622: Customer Service Maintenance					
100: Personnel Services					
7101 Regular emp salary	102,796	86,008	287,690	178,455	284,350
7102 Overtime	48,831	49,700	60,000	35,000	50,000
7104 Contract emp salary	0	4,576	0	0	0
7106 Uniform allowance	188	0	750	500	750
7108 Meal allowance	20	40	600	0	0
7109 Incentive pay	15,471	13,924	28,160	17,550	28,440
7111 Workers comp	10,980	9,450	19,320	19,320	18,900
7112 Medical insurance	17,562	14,172	55,700	40,770	51,790
7113 Dental insurance	1,382	990	3,000	2,000	3,000
7114 Vision care	337	241	600	490	740

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7115 Medicare insurance	1,389	1,508	4,590	2,590	4,120
7121 Service contribution-PERS	21,454	18,195	65,470	40,640	67,130
7123 Deferred comp	3,378	2,701	8,630	5,355	8,530
7124 LI & AD & D	1,028	809	2,540	1,520	2,420
7125 Unemployment insurance	281	249	1,210	750	2,130
7128 LTD	1,398	1,088	0	0	0
7129 Chiropractic	72	52	170	105	170
7130 Insurance refund	333	(13)	0	0	0
7131 Other benefits	5,640	5,640	5,960	5,960	8,250
7132 Cell Stipend	0	4	0	0	300
100: Personnel Services Total	**232,540**	**209,334**	**544,390**	**351,005**	**531,020**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	5,630	5,360	9,300	9,300	4,380
7358 Training & education	650	0	3,000	3,000	0
7359 Small tools and equip	4,832	4,697	5,000	5,000	0
300: Supplies, Materials & Services Total	**11,112**	**10,057**	**17,300**	**17,300**	**4,380**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	603	0	0	100	0
500: Equipment, Land & Structures Total	**603**	**0**	**0**	**100**	**0**
160622: Customer Service Maintenance Total	**244,255**	**219,391**	**561,690**	**368,405**	**535,400**
160649: Hazardous Material Handling (P					
600: Special Payments					
8099 Special payments	19,631	2,500	15,000	15,000	15,000
600: Special Payments Total	**19,631**	**2,500**	**15,000**	**15,000**	**15,000**
160649: Hazardous Material Handling (P Total	**19,631**	**2,500**	**15,000**	**15,000**	**15,000**
160650: System Maintenance-Overhead					
100: Personnel Services					
7101 Regular emp salary	443,793	420,690	442,850	170,205	459,010
7102 Overtime	45,163	58,871	38,000	26,500	40,000
7103 Part time salary	62	7,056	0	0	0
7104 Contract emp salary	0	1,448	0	0	0
7106 Uniform allowance	63	63	1,250	500	1,000
7108 Meal allowance	1,020	960	1,000	0	0
7109 Incentive pay	38,613	44,995	42,990	18,435	37,200
7111 Workers comp	14,640	9,450	32,200	32,200	31,500
7112 Medical insurance	66,391	75,169	79,500	40,770	105,150
7113 Dental insurance	5,497	5,430	5,000	2,000	5,000
7114 Vision care	1,341	1,324	1,000	490	1,230
7115 Medicare insurance	7,330	7,480	7,060	2,470	6,560
7121 Service contribution-PERS	90,065	88,986	100,730	39,115	106,460
7123 Deferred comp	9,181	9,937	13,290	5,110	13,770
7124 LI & AD & D	3,972	3,988	3,920	1,590	3,730
7125 Unemployment insurance	1,167	1,201	1,860	715	3,440
7128 LTD	5,945	5,363	0	0	0
7129 Chiropractic	246	283	280	105	280
7130 Insurance refund	323	266	1,850	0	0
7131 Other benefits	7,520	5,640	9,930	9,930	13,750
7132 Cell Stipend	0	2	0	0	0
7188 Transfer In	0	0	0	0	(180,500)
100: Personnel Services Total	**742,332**	**748,602**	**782,710**	**350,135**	**647,580**
200: Utility Comm. & Transportation					
7201 Postage	339	108	0	0	0
200: Utility Comm. & Transportation Total	**339**	**108**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	8,752	10,697	0	0	0
7322 Rental of equipment	142	0	3,000	3,000	0
7323 Professional services	1,600	0	6,000	6,000	0
7330 Repairs to comm equip	0	3,158	0	0	0

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7331 Repairs to Mach & equip	5,350	4,076	2,500	4,000	0
7335 Sublet service contracts	0	46	20,000	20,000	0
7343 PL & PD/other insurance	7,500	5,360	6,200	6,200	7,300
7352 Special dept materials	0	290	0	0	0
7355 General supplies	2,133	590	0	0	0
7359 Small tools and equip	19,951	20,399	25,000	25,000	0
300: Supplies, Materials & Services Total	**45,428**	**44,616**	**62,700**	**64,200**	**7,300**
500: Equipment, Land & Structures					
7707 Street lighting equip	35,966	42,454	0	18,000	45,000
7711 Transformers	0	15,229	75,000	75,000	80,000
7712 Meters	0	2,982	0	0	0
7713 Wire	11,144	9,062	100,000	100,000	75,000
7714 Poles and pole line hrdware	99,887	114,556	80,000	80,000	85,000
7717 Communication equip	760	0	0	0	0
7719 Other equip	24,544	17,394	20,000	20,000	10,000
7720 Other contracts	976	0	0	0	0
7730 Underground lines & hrdware	0	13,852	0	0	0
500: Equipment, Land & Structures Total	**173,277**	**215,529**	**275,000**	**293,000**	**295,000**
160650: System Maintenance-Overhead Total	**961,376**	**1,008,855**	**1,120,410**	**707,335**	**949,880**
160651: System Maintenance-Underground					
100: Personnel Services					
7101 Regular emp salary	209,131	215,046	391,630	92,030	449,930
7102 Overtime	18,067	27,187	38,000	38,000	40,000
7103 Part time salary	977	0	0	0	0
7104 Contract emp salary	0	51,955	0	0	0
7106 Uniform allowance	263	0	1,030	250	1,150
7108 Meal allowance	1,060	920	1,000	0	0
7109 Incentive pay	15,914	20,653	34,000	9,860	37,200
7111 Workers comp	7,320	3,150	32,200	32,200	31,500
7112 Medical insurance	29,747	31,670	62,860	13,995	61,400
7113 Dental insurance	2,372	2,072	4,500	1,000	5,000
7114 Vision care	578	506	1,000	245	1,230
7115 Medicare insurance	3,493	4,534	6,140	1,335	6,530
7121 Service contribution-PERS	43,181	44,400	87,470	21,125	104,540
7123 Deferred comp	5,160	5,039	11,750	0	13,500
7124 LI & AD & D	1,777	1,733	3,780	850	3,730
7125 Unemployment insurance	544	712	1,810	390	3,380
7128 LTD	2,844	2,721	0	0	0
7129 Chiropractic	106	108	280	55	280
7130 Insurance refund	219	150	650	0	650
7131 Other benefits	3,760	1,880	9,930	9,930	13,750
7188 Transfer In	0	0	0	0	(180,500)
100: Personnel Services Total	**346,513**	**414,436**	**688,030**	**221,265**	**593,270**
200: Utility Comm. & Transportation					
7201 Postage	455	201	0	0	0
200: Utility Comm. & Transportation Total	**455**	**201**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	123	834	0	550	0
7307 Office supplies	68	0	0	0	0
7322 Rental of equipment	135	177	3,000	3,000	0
7323 Professional services	9,935	8,428	11,000	11,000	0
7331 Repairs to Mach & equip	212	3,019	0	0	0
7335 Sublet service contracts	0	0	40,000	40,000	0
7343 PL & PD/other insurance	3,750	1,790	3,100	3,100	7,300
7352 Special dept materials	9,260	2,122	11,000	11,000	0
7355 General supplies	2,002	1,313	0	25,100	0
7359 Small tools and equip	16,532	17,743	25,000	25,000	0
7399 Supplies, mat & services	0	1,950	0	0	0
300: Supplies, Materials & Services Total	**42,017**	**37,376**	**93,100**	**118,750**	**7,300**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
500: Equipment, Land & Structures					
7707 Street lighting equip	9,703	0	0	0	0
7711 Transformers	4,476	22,120	300,000	300,000	250,000
7712 Meters	0	12,391	0	9,400	0
7713 Wire	10,397	104,686	150,000	150,000	100,000
7714 Poles and pole line hrdware	2,768	568	0	20,745	0
7719 Other equip	157,967	35,006	75,000	75,000	50,000
7720 Other contracts	10,613	0	0	0	0
7730 Underground lines & hrdware	0	113,441	80,000	80,000	125,000
500: Equipment, Land & Structures Total	**195,924**	**288,212**	**605,000**	**635,145**	**525,000**
160651: System Maintenance-Underground To	**584,909**	**740,225**	**1,386,130**	**975,160**	**1,125,570**
160652: Substation Maintenance					
100: Personnel Services					
7101 Regular emp salary	201,815	104,799	184,170	199,560	398,850
7102 Overtime	7,405	2,846	10,000	10,000	5,000
7103 Part time salary	32,442	11,748	0	0	0
7106 Uniform allowance	338	300	300	150	450
7108 Meal allowance	120	60	250	0	0
7109 Incentive pay	4,189	2,948	0	0	9,950
7110 Admin leave pay	0	0	0	2,310	2,310
7111 Workers comp	7,320	6,300	19,320	19,320	25,200
7112 Medical insurance	30,474	16,609	44,600	32,410	81,890
7113 Dental insurance	2,302	1,084	3,000	2,000	4,000
7114 Vision care	561	264	600	490	980
7115 Medicare insurance	3,438	1,345	3,450	2,895	5,780
7121 Service contribution-PERS	38,570	20,720	38,090	37,515	83,840
7123 Deferred comp	2,846	3,165	7,120	2,550	11,970
7124 LI & AD & D	1,861	902	2,420	1,680	3,120
7125 Unemployment insurance	651	324	1,150	840	2,990
7128 LTD	2,590	1,333	0	0	0
7129 Chiropractic	78	56	170	105	220
7130 Insurance refund	54	(25)	0	0	0
7131 Other benefits	3,760	3,760	5,960	5,960	11,000
7132 Cell Stipend	0	0	0	600	600
7188 Transfer In	0	0	0	0	0
100: Personnel Services Total	**340,814**	**178,538**	**320,600**	**318,385**	**648,150**
200: Utility Comm. & Transportation					
7201 Postage	0	467	0	0	0
200: Utility Comm. & Transportation Total	**0**	**467**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	25	0	0	0	0
7302 Photocopying	4	0	0	0	0
7303 Advertising	1	3	0	0	0
7305 Uniforms	0	0	750	750	0
7306 Safety equipment	124	382	0	0	0
7307 Office supplies	8,742	0	0	0	0
7308 Books & periodicals	0	0	200	200	0
7309 Membership & dues	135	0	150	150	0
7314 Business expense	122	111	0	50	0
7315 Conference expense	0	995	3,500	3,500	0
7322 Rental of equipment	0	101	1,000	1,000	0
7323 Professional services	126,401	47,575	10,000	15,000	0
7330 Repairs to comm equip	522	0	1,000	1,000	0
7331 Repairs to Mach & equip	4,036	300	5,000	5,000	0
7334 Repairs to buildings	59	0	500	500	0
7335 Sublet service contracts	42,086	2,010	2,000	2,000	0
7343 PL & PD/other insurance	3,750	3,570	6,200	6,200	5,840
7352 Special dept materials	8,347	5,390	10,000	10,000	10,000
7355 General supplies	846	3,523	3,500	3,500	0

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7356 Medical supplies	0	571	0	0	0
7358 Training & education	30	0	6,000	6,000	0
7359 Small tools and equip	2,877	1,302	1,804	1,800	0
7399 Supplies, mat & services	0	224	0	230	0
300: Supplies, Materials & Services Total	**198,107**	**66,057**	**51,604**	**56,880**	**15,840**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	262	0	0	0	0
7719 Other equip	3,163	11,158	5,000	5,000	0
7720 Other contracts	8,281	49,176	90,000	90,000	0
500: Equipment, Land & Structures Total	**11,706**	**60,334**	**95,000**	**95,000**	**0**
600: Special Payments					
8099 Special payments	0	86	0	0	0
600: Special Payments Total	**0**	**86**	**0**	**0**	**0**
160652: Substation Maintenance Total	**550,627**	**305,482**	**467,204**	**470,265**	**663,990**
160653: Utility System Control & Dispa					
100: Personnel Services					
7101 Regular emp salary	495,160	486,240	296,200	297,800	303,130
7102 Overtime	77,056	80,948	55,000	55,000	80,000
7103 Part time salary	0	8,750	20,000	20,000	10,000
7108 Meal allowance	220	140	550	0	0
7109 Incentive pay	81	26	0	0	0
7110 Admin leave pay	4,040	(17)	0	0	0
7111 Workers comp	18,300	18,900	19,320	19,320	18,900
7112 Medical insurance	66,360	75,857	51,850	45,765	49,070
7113 Dental insurance	5,266	5,459	5,000	3,000	3,000
7114 Vision care	1,284	1,331	600	735	740
7115 Medicare insurance	8,382	8,373	4,300	4,320	4,400
7121 Service contribution-PERS	94,493	91,708	61,260	61,585	64,900
7123 Deferred comp	11,180	10,488	8,890	8,935	9,090
7124 LI & AD & D	4,291	3,877	3,440	2,505	2,560
7125 Unemployment insurance	1,351	1,337	1,680	1,255	2,270
7128 LTD	6,307	5,972	0	0	0
7129 Chiropractic	230	284	170	160	170
7131 Other benefits	9,400	11,280	7,940	7,940	8,250
100: Personnel Services Total	**803,401**	**810,953**	**536,200**	**528,320**	**556,480**
200: Utility Comm. & Transportation					
7202 Telephone	7,200	7,188	0	6,000	7,500
7203 Cellular phone charges	2,257	2,582	0	400	550
7204 Pagers	282	0	0	0	0
200: Utility Comm. & Transportation Total	**9,739**	**9,770**	**0**	**6,400**	**8,050**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	869	150	150	0
7306 Safety equipment	196	0	0	0	0
7307 Office supplies	1,364	0	0	0	0
7308 Books & periodicals	108	0	300	300	0
7309 Membership & dues	0	971	0	0	0
7313 Information systems software	0	0	5,000	5,000	5,000
7314 Business expense	216	77	0	0	0
7315 Conference expense	0	200	0	0	0
7323 Professional services	0	197	6,000	6,000	10,000
7330 Repairs to comm equip	372	98	2,000	2,000	0
7331 Repairs to Mach & equip	0	0	500	500	0
7335 Sublet service contracts	22,456	13,905	25,000	25,000	0
7343 PL & PD/other insurance	9,380	10,710	18,600	18,600	4,380
7353 Janitorial supplies	32	0	50	0	0
7355 General supplies	135	251	0	0	0
7358 Training & education	2,318	1,708	5,000	5,000	0
7359 Small tools and equip	3,669	1,539	3,000	3,000	0
300: Supplies, Materials & Services Total	**40,246**	**30,525**	**65,600**	**65,550**	**19,380**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	2,844	2,172	2,172	5,000
500: Equipment, Land & Structures Total	**0**	**2,844**	**2,172**	**2,172**	**5,000**
600: Special Payments					
8099 Special payments	0	0	3,500	3,500	0
600: Special Payments Total	**0**	**0**	**3,500**	**3,500**	**0**
160653: Utility System Control & Dispa Total	**853,386**	**854,092**	**607,472**	**605,942**	**588,910**
160654: Tree Trimming					
100: Personnel Services					
7101 Regular emp salary	3,932	0	0	0	0
7109 Incentive pay	194	0	0	0	0
7112 Medical insurance	721	0	0	0	0
7113 Dental insurance	80	0	0	0	0
7114 Vision care	19	0	0	0	0
7115 Medicare insurance	60	0	0	0	0
7121 Service contribution-PERS	773	0	0	0	0
7123 Deferred comp	63	0	0	0	0
7124 LI & AD & D	52	0	0	0	0
7125 Unemployment insurance	10	0	0	0	0
7128 LTD	53	0	0	0	0
7129 Chiropractic	3	0	0	0	0
7130 Insurance refund	9	0	0	0	0
100: Personnel Services Total	**5,969**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7335 Sublet service contracts	374,674	377,374	425,000	425,000	475,000
7352 Special dept materials	62	0	0	0	0
300: Supplies, Materials & Services Total	**374,736**	**377,374**	**425,000**	**425,000**	**475,000**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	1,535	0	0	0	0
500: Equipment, Land & Structures Total	**1,535**	**0**	**0**	**0**	**0**
160654: Tree Trimming Total	**382,240**	**377,374**	**425,000**	**425,000**	**475,000**
Electric Utility Construction Total	**4,984,978**	**4,620,998**	**5,584,802**	**5,218,081**	**5,236,860**

ACTIVITY: Customer Service & Programs
DIVISION: Customer Service & Programs
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Customer Service and Programs activity includes management, supervision, training and support services for legislative and regulatory activities, marketing, economic development, Customer Field Services Division, and Public Benefits. 1) planning and marketing to ensure the continued benefits of the electric utility's partnership with the customer owners; 2) active participation in legislative and regulatory advocacy programs; 3) administer and implement Public Benefits programs in compliance with AB 1890, as well as other state-mandated programs such as solar rebates and energy efficiency goal-setting and annual reporting; 4) maintain a Key Account Program to interface with commercial/industrial customers; 5) participate in economic development activities; and 6) read all electric and water meters, provide electric utility service connections and disconnections.

- Legislative and regulatory advocacy - Maintain a proactive approach to continuous political challenges at the state and federal level. These include ongoing efforts to erode local control through new mandates and reporting requirements; many would have negative rate impacts on our customer/owners.
- Maintain presence at both the state and federal level with the legislative and joint advocacy activities of the California Municipal Utilities Association (CMUA) and Northern California Power Association (NCPA), as well as the Governmental Relations Committee with the Lodi Chamber of Commerce.
- Customer Field Services – Responsible for electric and water utility meter reading. This section is also responsible for service shut-off for non-payment, and provides turn-on services for new or re-established accounts. Identifies customer concerns and needs as they apply to electric services and implements appropriate solutions.
- Customer outreach programs, marketing, and economic development – Maintain the Public Benefits Program, a State-mandated program, as well as various other State-required ratepayer programs to include energy conservation/efficiency efforts, assistance to low-income customers, renewable energy resources, energy research, development and demonstration projects.
- Maintain aggressive key accounts program, including daily contact with major Lodi energy users.

MAJOR 2011-12 ACCOMPLISHMENTS

- Continued participation in NCPA External Affairs Task Force, CMUA Legislative/Regulatory Affairs Committee, CMUA Education and Information Subcommittee, NCPA Public Benefits Committee, and NCPA Legislative and Regulatory Committee
- Provided energy efficiency services (rebates, presentations to over 2,500 customers); these services assisted our customers in saving 2.9 million kilowatt hours of energy
- Enhanced Field Services detection and enforcement activities regarding energy theft diversion

MAJOR 2012-13 OBJECTIVES

- Ensure 100% reads of all water meters, and complete water meter malfunction training
- Review/analyze reports and data from metering systems
- Continue development and implementation of new energy efficiency programs

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Energy Efficiency Rebates	2,312	3,178	3,150
Installed Solar Projects	20	31	16

ACTIVITY:	Customer Service & Programs	**DIVISION:**	Customer Service & Programs
DEPARTMENT:	Electric Utility	**FUND:**	Electric Fund

RELATED COST CENTER(S)

- 160621
- 164604
- 164605
- 164606
- 164607
- 164608
- 164609
- 166601

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
160621: Field Services					
100: Personnel Services					
7101 Regular emp salary	296,844	280,832	200,100	197,740	241,540
7102 Overtime	6,439	5,139	2,500	4,000	4,000
7103 Part time salary	47,674	35,235	50,000	50,000	29,530
7106 Uniform allowance	2,755	4,300	2,400	2,400	3,000
7109 Incentive pay	1,838	1,823	1,800	1,800	1,800
7111 Workers comp	25,620	18,900	25,760	25,760	31,500
7112 Medical insurance	36,814	33,799	37,460	29,905	48,350
7113 Dental insurance	5,306	5,637	4,000	4,000	5,000
7114 Vision care	1,293	1,374	800	980	1,230
7115 Medicare insurance	4,210	3,884	2,960	2,870	3,510
7121 Service contribution-PERS	56,027	53,724	40,210	39,745	47,570
7123 Deferred comp	0	0	0	0	7,250
7124 LI & AD & D	583	543	380	380	480
7125 Unemployment insurance	943	869	900	835	1,820
7128 LTD	3,764	3,508	0	0	0
7129 Chiropractic	233	293	220	210	280
7130 Insurance refund	19,275	17,116	6,400	6,395	6,400
7131 Other benefits	13,160	11,280	7,940	7,940	13,750
7189 Transfer Out	71,011	0	70,270	70,270	71,740
100: Personnel Services Total	**593,789**	**478,256**	**454,100**	**445,230**	**518,750**
200: Utility Comm. & Transportation					
7201 Postage	593	172	0	590	0
7202 Telephone	166	0	0	0	0
7203 Cellular phone charges	2,348	2,794	0	0	0
200: Utility Comm. & Transportation Total	**3,107**	**2,966**	**0**	**590**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,311	1,314	2,000	2,000	0
7302 Photocopying	193	0	0	0	0
7304 Laundry & dry cleaning	0	0	100	100	100
7305 Uniforms	2,185	2,401	1,200	1,200	1,200
7306 Safety equipment	446	433	1,000	1,000	0
7307 Office supplies	2,785	685	0	0	0
7314 Business expense	0	19	0	0	0
7315 Conference expense	0	450	2,000	2,000	2,000
7323 Professional services	705	1,333	2,000	5,000	0
7335 Sublet service contracts	10,429	5,721	10,000	10,000	18,200
7343 PL & PD/other insurance	13,130	10,710	12,400	12,400	7,300
7352 Special dept materials	0	435	5,000	5,000	2,500
7354 Photo supplies	0	0	750	750	0
7355 General supplies	45	0	400	400	0
7358 Training & education	0	0	500	500	1,000
7359 Small tools and equip	1,082	374	1,844	2,100	2,500
7360 Overtime meals	8	53	250	250	150
300: Supplies, Materials & Services Total	**32,319**	**23,928**	**39,444**	**42,700**	**34,950**
500: Equipment, Land & Structures					
7701 Office equip	6,085	0	4,000	4,000	4,000
500: Equipment, Land & Structures Total	**6,085**	**0**	**4,000**	**4,000**	**4,000**
160621: Field Services Total	**635,300**	**505,150**	**497,544**	**492,520**	**557,700**
164604: Public Benefits					
100: Personnel Services					
7101 Regular emp salary	127,758	121,436	94,980	94,220	93,840
7102 Overtime	0	21	0	0	0
7110 Admin leave pay	3,784	1,892	1,890	1,895	1,890
7111 Workers comp	7,320	6,300	6,440	6,440	6,300
7112 Medical insurance	19,522	18,849	14,790	14,475	14,650
7113 Dental insurance	1,907	1,658	1,000	1,000	1,000

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7114 Vision care	465	404	200	245	250
7115 Medicare insurance	1,911	1,792	1,380	1,370	1,360
7121 Service contribution-PERS	23,931	22,987	16,510	16,375	17,000
7123 Deferred comp	0	0	0	0	2,820
7124 LI & AD & D	958	935	880	870	870
7125 Unemployment insurance	358	337	420	400	700
7128 LTD	1,628	1,534	0	0	0
7129 Chiropractic	99	86	60	55	60
7130 Insurance refund	19	0	0	0	0
7131 Other benefits	3,760	3,760	1,990	1,990	2,750
7188 Transfer In	(71,011)	0	(70,270)	(70,270)	(71,740)
100: Personnel Services Total	**122,409**	**181,991**	**70,270**	**69,065**	**71,750**
200: Utility Comm. & Transportation					
7201 Postage	109	0	0	0	0
7203 Cellular phone charges	2,417	1,495	0	0	0
200: Utility Comm. & Transportation Total	**2,526**	**1,495**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,220	1,009	5,000	5,000	2,500
7303 Advertising	13,880	802	25,000	25,000	25,000
7305 Uniforms	45	0	0	0	0
7307 Office supplies	5,061	1,917	0	1,054	1,100
7308 Books & periodicals	767	576	500	500	500
7309 Membership & dues	0	1,327	250	250	0
7313 Information systems software	347	0	0	0	0
7314 Business expense	2,265	874	2,000	2,000	1,000
7315 Conference expense	0	1,039	1,500	1,500	1,200
7321 Rent of Land, facilities	225	0	1,000	1,000	750
7323 Professional services	2,289	8,714	5,000	5,000	3,500
7338 Sponsorships	10,000	0	5,000	5,000	7,500
7343 PL & PD/other insurance	3,750	3,570	3,100	3,100	1,460
7352 Special dept materials	272	24	0	0	0
7358 Training & education	0	0	500	500	500
7359 Small tools and equip	3,591	0	3,000	3,000	3,000
7399 Supplies, mat & services	465	0	3,000	3,000	3,000
300: Supplies, Materials & Services Total	**46,177**	**19,852**	**54,850**	**55,904**	**51,010**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,500	2,500	2,500
7730 Underground lines & hrdware	80,229	0	0	0	0
500: Equipment, Land & Structures Total	**80,229**	**0**	**2,500**	**2,500**	**2,500**
550: Fleet					
7851 Vehicles & Equipment	0	23,623	0	1,677	0
550: Fleet Total	**0**	**23,623**	**0**	**1,677**	**0**
600: Special Payments					
8099 Special payments	0	0	0	0	234,180
600: Special Payments Total	**0**	**0**	**0**	**0**	**234,180**
164604: Public Benefits Total	**251,341**	**226,961**	**127,620**	**129,146**	**359,440**
164605: Demand-Side Management Service					
300: Supplies, Materials & Services					
7323 Professional services	96,640	40,598	150,000	150,000	160,000
7331 Repairs to Mach & equip	0	924	0	0	0
300: Supplies, Materials & Services Total	**96,640**	**41,522**	**150,000**	**150,000**	**160,000**
500: Equipment, Land & Structures					
7719 Other equip	0	1,200	0	1,200	0
500: Equipment, Land & Structures Total	**0**	**1,200**	**0**	**1,200**	**0**
600: Special Payments					
8098 Public Benefits Program	277,498	333,701	450,000	450,000	525,000
600: Special Payments Total	**277,498**	**333,701**	**450,000**	**450,000**	**525,000**
164605: Demand-Side Management Service T	**374,138**	**376,423**	**600,000**	**601,200**	**685,000**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
164606: Low-Income Services					
300: Supplies, Materials & Services					
7323 Professional services	39,540	8,100	0	0	19,000
300: Supplies, Materials & Services Total	**39,540**	**8,100**	**0**	**0**	**19,000**
164606: Low-Income Services Total	**39,540**	**8,100**	**0**	**0**	**19,000**
164607: Research, Dev & Demonstration					
600: Special Payments					
8098 Public Benefits Program	0	0	50,000	50,000	50,000
600: Special Payments Total	**0**	**0**	**50,000**	**50,000**	**50,000**
164607: Research, Dev & Demonstration Total	**0**	**0**	**50,000**	**50,000**	**50,000**
164608: Renewable Energy Resource/Tech					
300: Supplies, Materials & Services					
7323 Professional services	11,025	3,400	3,500	3,500	2,500
300: Supplies, Materials & Services Total	**11,025**	**3,400**	**3,500**	**3,500**	**2,500**
600: Special Payments					
8098 Public Benefits Program	0	611	0	0	0
600: Special Payments Total	**0**	**611**	**0**	**0**	**0**
164608: Renewable Energy Resource/Tech T o	**11,025**	**4,011**	**3,500**	**3,500**	**2,500**
164609: Lodi CARE Program					
300: Supplies, Materials & Services					
7323 Professional services	5,280	3,740	10,000	10,000	10,000
300: Supplies, Materials & Services Total	**5,280**	**3,740**	**10,000**	**10,000**	**10,000**
600: Special Payments					
8097 Lodi CARE Program	32,388	18,273	50,000	50,000	50,000
600: Special Payments Total	**32,388**	**18,273**	**50,000**	**50,000**	**50,000**
164609: Lodi CARE Program Total	**37,668**	**22,013**	**60,000**	**60,000**	**60,000**
166601: Solar rebates					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	54	0	0	0	0
7303 Advertising	1,027	0	0	0	0
300: Supplies, Materials & Services Total	**1,081**	**0**	**0**	**0**	**0**
600: Special Payments					
8098 Public Benefits Program	278,189	1,310,958	0	600,000	600,000
8099 Special payments	0	0	600,000	0	0
600: Special Payments Total	**278,189**	**1,310,958**	**600,000**	**600,000**	**600,000**
166601: Solar rebates Total	**279,270**	**1,310,958**	**600,000**	**600,000**	**600,000**
Electric Utility Marketing Total	**1,628,282**	**2,453,616**	**1,938,664**	**1,936,366**	**2,333,640**

ACTIVITY: Rates and Resources
DEPARTMENT: Electric Utility
DIVISION: Rates and Resources
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Rates and Resources activity includes management, supervision, training and support services for resource planning and development and related legislative and regulatory activities. Activity goals include: 1) providing reliable power at the lowest practical cost in accordance with sound business and engineering principles, and 2) rate design and implementation.

- Develop, acquire and monitor power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis. Purchase energy, capacity and other attributes to close open positions consistent with the department's Risk Management and Internal Compliance Program and external mandates.
- Maintain the Energy Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with the Northern California Power Agency (NCPA) and other Joint Powers Agencies (JPA).
- Provide forecasted revenue and customer usage analysis for incorporation in the department's budget process.
- Develop and maintain competitive electric rate and service schedules to achieve revenue requirements.
- Collect and translate load research data for system analysis, cost-of-service and time-of-use billing determinants.
- Monitor local electric and JPA capital projects and make recommendations for the project financing/refinancing in accordance with applicable Federal, State and City guidelines.

MAJOR 2011-12 ACCOMPLISHMENTS

- Closed open power positions through June 2014 in accordance with Energy Risk Management Policies
- Formalized construction of Lodi Energy Center
- Evaluated renewable energy resources and created modeling program

MAJOR 2012-13 OBJECTIVES

- Complete cost of service analysis and prepare new rate case
- Evaluate potential value of carbon offsets and renewable energy
- Finalize renewable energy resource plan

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Power Supply Open Position	5.7%	4.0%	5.2%
Number of Customers (meters)	25,600	25,384	25,370
kWh Sales	454,165,917	421,130,329	432,743,854
Sales Revenue	$67,261,412	$59,987,139	$62,218,980

RELATED COST CENTER(S)

- 160603
- 160642

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
160603: Rates & Resources					
100: Personnel Services					
7101 Regular emp salary	223,137	192,763	195,140	100,075	83,660
7102 Overtime	0	2,074	0	55,660	0
7103 Part time salary	10,384	897	0	0	0
7110 Admin leave pay	1,530	1,606	3,800	3,230	1,690
7111 Workers comp	7,320	9,450	12,880	12,880	6,300
7112 Medical insurance	14,989	19,437	25,880	18,910	19,050
7113 Dental insurance	1,990	1,999	2,000	1,130	1,000
7114 Vision care	485	487	400	280	250
7115 Medicare insurance	3,426	2,936	2,830	1,710	1,220
7121 Service contribution-PERS	41,795	36,535	33,920	16,760	15,150
7123 Deferred comp	0	85	0	0	2,510
7124 LI & AD & D	1,802	1,776	1,800	840	750
7125 Unemployment insurance	646	538	860	475	630
7128 LTD	2,844	2,439	0	0	0
7129 Chiropractic	60	104	110	60	60
7130 Insurance refund	8,334	4,384	0	0	0
7131 Other benefits	3,760	5,640	3,970	3,970	2,750
7132 Cell Stipend	0	172	0	200	0
100: Personnel Services Total	**322,502**	**283,322**	**283,590**	**216,180**	**135,020**
200: Utility Comm. & Transportation					
7201 Postage	713	0	0	0	0
7203 Cellular phone charges	1,605	800	0	0	0
200: Utility Comm. & Transportation Total	**2,318**	**800**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	7,006	9,075	3,000	0	0
7303 Advertising	4,352	2,088	0	0	0
7307 Office supplies	5,722	229	0	0	0
7309 Membership & dues	1,140	0	2,000	2,000	20,000
7314 Business expense	1,178	2,543	2,350	2,350	500
7315 Conference expense	1,612	2,228	3,350	3,350	0
7323 Professional services	23,737	33,013	20,000	16,000	125,000
7343 PL & PD/other insurance	3,750	5,360	6,200	6,200	1,460
7352 Special dept materials	785	1,127	0	20	0
7358 Training & education	400	79	750	750	750
7359 Small tools and equip	0	22	200	200	0
300: Supplies, Materials & Services Total	**49,682**	**55,764**	**37,850**	**30,870**	**147,710**
500: Equipment, Land & Structures					
7701 Office equip	0	0	500	500	500
500: Equipment, Land & Structures Total	**0**	**0**	**500**	**500**	**500**
600: Special Payments					
8099 Special payments	0	3,220	0	0	0
600: Special Payments Total	**0**	**3,220**	**0**	**0**	**0**
160603: Rates & Resources Total	**374,502**	**343,106**	**321,940**	**247,550**	**283,230**
160642: Bulk Power Purchase					
800: Bulk Power Purchase					
8201 Power purchase	43,425,893	37,787,026	40,468,090	0	0
8201.1 Generation	0	0	0	30,413,154	31,517,160
8201.2 Transmission	0	0	0	6,458,293	8,949,490
8201.3 Management Services	0	0	0	1,397,436	1,290,670
8201.4 Third Party Revenue	0	0	0	(1,255,259)	(2,691,060)
8202 NCPA - GOR adjustments	(5,877,779)	(1,854,604)	0	0	0
800: Bulk Power Purchase Total	**37,548,114**	**35,932,422**	**40,468,090**	**37,013,624**	**39,066,260**
160642: Bulk Power Purchase Total	**37,548,114**	**35,932,422**	**40,468,090**	**37,013,624**	**39,066,260**
Electric Utility Rates & Res Total	**37,922,616**	**36,275,528**	**40,790,030**	**37,261,174**	**39,349,490**

ACTIVITY: Capital Improvement Project(s) **FUND:** Electric Utility Capital Outlay
DEPARTMENT: Electric Utility

Capital Improvement Project Descriptions:

Streetlight Grounding and Fusing Ground, fuse and rewire streetlights in accordance with current standards in grids B and C.	**382,000**
12 kV Underground Maintenance Program Replace or upgrade existing facilities to maintain service reliability in grids 58 and 59.	**360,000**
Distribution Capacity Program Enhance the capability of the existing electrical distribution system by modifying and reinforcing it to meet forecasted loads.	**300,000**
Pole Replacement Replace poles as a result of the Pole Inpection and Testing Capital Maintenance Program.	**250,000**
Pole Inspection and Testing Inspect and test 3,000 poles for compliance with California General Order 95 requirements.	**125,000**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
161633: Street Light Improvement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	480,000	0	382,000
1827.1700 Force Account	0	9,377	0	256,500	0
1831.1700 Materials	0	28,701	0	223,500	0
1836.1700 Other	0	284	0	0	0
900: Capital Projects Total	**0**	**38,362**	**480,000**	**480,000**	**382,000**
161633: Street Light Improvement Total	**0**	**38,362**	**480,000**	**480,000**	**382,000**
161650: Electric Service Center					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	230,000	0	525,000
1825.2250 Contracts	0	0	0	230,000	0
900: Capital Projects Total	**0**	**0**	**230,000**	**230,000**	**525,000**
161650: Electric Service Center Total	**0**	**0**	**230,000**	**230,000**	**525,000**
161651: EUIP-Line Extensions					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	1,100,000	0	510,000
1825.1700 Contracts	0	224,967	0	1,100,000	0
1827.1700 Force Account	12,224	7,761	0	0	0
1829.1700 Equipment	0	97,552	0	0	0
1831.1700 Materials	0	33	0	0	0
1836.1700 Other	1,313	0	0	0	0
900: Capital Projects Total	**13,537**	**330,313**	**1,100,000**	**1,100,000**	**510,000**
161651: EUIP-Line Extensions Total	**13,537**	**330,313**	**1,100,000**	**1,100,000**	**510,000**
161000: Install Electric Meters					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	843,000	843,000	0
1825.1700 Contracts	102,433	386,277	263,169	263,169	0
1827.1700 Force Account	0	12,379	0	0	0
1831.1700 Materials	0	21,680	0	0	0
1836.1700 Other	484	45,787	0	0	0
1842.1700 Meters	0	389,352	0	0	0
900: Capital Projects Total	**102,917**	**855,475**	**1,106,169**	**1,106,169**	**0**
161000: Install Electric Meters Total	**102,917**	**855,475**	**1,106,169**	**1,106,169**	**0**
161001: Electric Contingency					
900: Capital Projects					
1836.1700 Other	0	(363)	0	0	0
900: Capital Projects Total	**0**	**(363)**	**0**	**0**	**0**
161001: Electric Contingency Total	**0**	**(363)**	**0**	**0**	**0**
161002: Electric Capital-New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	2,500	2,500	0
900: Capital Projects Total	**0**	**0**	**2,500**	**2,500**	**0**
161002: Electric Capital-New Total	**0**	**0**	**2,500**	**2,500**	**0**
161013: MSC Security Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	25,000	25,000	0
1831.2250 Materials	3,326	0	0	0	0
900: Capital Projects Total	**3,326**	**0**	**25,000**	**25,000**	**0**
161013: MSC Security Improvements Total	**3,326**	**0**	**25,000**	**25,000**	**0**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
161014: EUD Staff Relocation					
900: Capital Projects					
1825.2250 Contracts	7,429	0	0	0	0
1827.2300 Force Account	1,033	0	0	0	0
1831.2300 Materials	301	0	0	0	0
900: Capital Projects Total	**8,763**	**0**	**0**	**0**	**0**
161014: EUD Staff Relocation Total	**8,763**	**0**	**0**	**0**	**0**
161015: MSC PBX Replacement					
900: Capital Projects					
1829.2275 Machinery & equipment	0	48,993	531	0	0
900: Capital Projects Total	**0**	**48,993**	**531**	**0**	**0**
161015: MSC PBX Replacement Total	**0**	**48,993**	**531**	**0**	**0**
161354: MSC-Emergency Generator					
900: Capital Projects					
1829.1700 Equipment	403	0	0	0	0
900: Capital Projects Total	**403**	**0**	**0**	**0**	**0**
161354: MSC-Emergency Generator Total	**403**	**0**	**0**	**0**	**0**
161357: MSC-Reconstruct Pavement					
900: Capital Projects					
1825.2250 Contracts	0	0	28,730	44,004	0
900: Capital Projects Total	**0**	**0**	**28,730**	**44,004**	**0**
161357: MSC-Reconstruct Pavement Total	**0**	**0**	**28,730**	**44,004**	**0**
161652: EUIP-Distribution Systm Imprv					
900: Capital Projects					
1827.1700 Force Account	28,995	171,397	0	0	0
1829.1700 Equipment	6,073	70,414	0	0	0
1831.1700 Materials	0	53,346	0	0	0
1836.1700 Other	0	32	0	0	0
1843.1700 Wires	0	4,168	0	0	0
1844.1700 Poles & Pole Line Hardware	0	12,207	0	0	0
900: Capital Projects Total	**35,068**	**311,564**	**0**	**0**	**0**
161652: EUIP-Distribution Systm Imprv Total	**35,068**	**311,564**	**0**	**0**	**0**
161653: EUIP-Service Connections					
900: Capital Projects					
1827.1700 Force Account	1,817	1,409	0	4,000	0
1831.1700 Materials	0	180	0	50	0
900: Capital Projects Total	**1,817**	**1,589**	**0**	**4,050**	**0**
161653: EUIP-Service Connections Total	**1,817**	**1,589**	**0**	**4,050**	**0**
161677: Killelea Substation Construct					
900: Capital Projects					
1825.1700 Contracts	86,626	143,040	55,467	55,467	0
1833.1700 Labor	0	7,865	0	0	0
1836.1700 Other	91	50	0	0	0
1836.2300 Other	7,755	99	0	0	0
900: Capital Projects Total	**94,472**	**151,054**	**55,467**	**55,467**	**0**
161677: Killelea Substation Construct Total	**94,472**	**151,054**	**55,467**	**55,467**	**0**

Electric Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
161680: EUIP-60KV Line Ind Subs-Harney					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	150,000	0	0
1825.1700 Contracts	0	0	0	150,000	0
900: Capital Projects Total	**0**	**0**	**150,000**	**150,000**	**0**
161680: EUIP-60KV Line Ind Subs-Harney Tota	**0**	**0**	**150,000**	**150,000**	**0**
161685: Fiber Optic System					
900: Capital Projects					
1836.1700 Other	0	11,800	0	0	0
900: Capital Projects Total	**0**	**11,800**	**0**	**0**	**0**
161685: Fiber Optic System Total	**0**	**11,800**	**0**	**0**	**0**
161687: Transmission Line-WS Project					
900: Capital Projects					
1825.1700 Contracts	0	0	500,000	500,000	0
900: Capital Projects Total	**0**	**0**	**500,000**	**500,000**	**0**
161687: Transmission Line-WS Project Total	**0**	**0**	**500,000**	**500,000**	**0**
165034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	0	42,140	42,140	0
900: Capital Projects Total	**0**	**0**	**42,140**	**42,140**	**0**
165034: DIM Fee Update Total	**0**	**0**	**42,140**	**42,140**	**0**
161: Utility Outlay Reserve Fund B/					
900: Capital Projects					
1820 Construction in Progress-CY	(260,304)	(1,748,786)	0	0	0
900: Capital Projects Total	**(260,304)**	**(1,748,786)**	**0**	**0**	**0**
161: Utility Outlay Reserve Fund B/ Total	**(260,304)**	**(1,748,786)**	**0**	**0**	**0**
Electric Utility Capital Total	**(1)**	**1**	**3,720,537**	**3,739,330**	**1,417,000**
1611201: EUIP-Capital Equipment					
550: Fleet					
7850 Fleet	0	0	97,000	95,000	0
7851 Vehicles & Equipment	99,564	143,966	0	0	0
7852 Heavy equipment	99	0	0	0	0
550: Fleet Total	**99,663**	**143,966**	**97,000**	**95,000**	**0**
1611201: EUIP-Capital Equipment Total	**99,663**	**143,966**	**97,000**	**95,000**	**0**
Electric Utility Capital Equipment Total	**99,663**	**143,966**	**97,000**	**95,000**	**0**

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to over 23,500 customers.

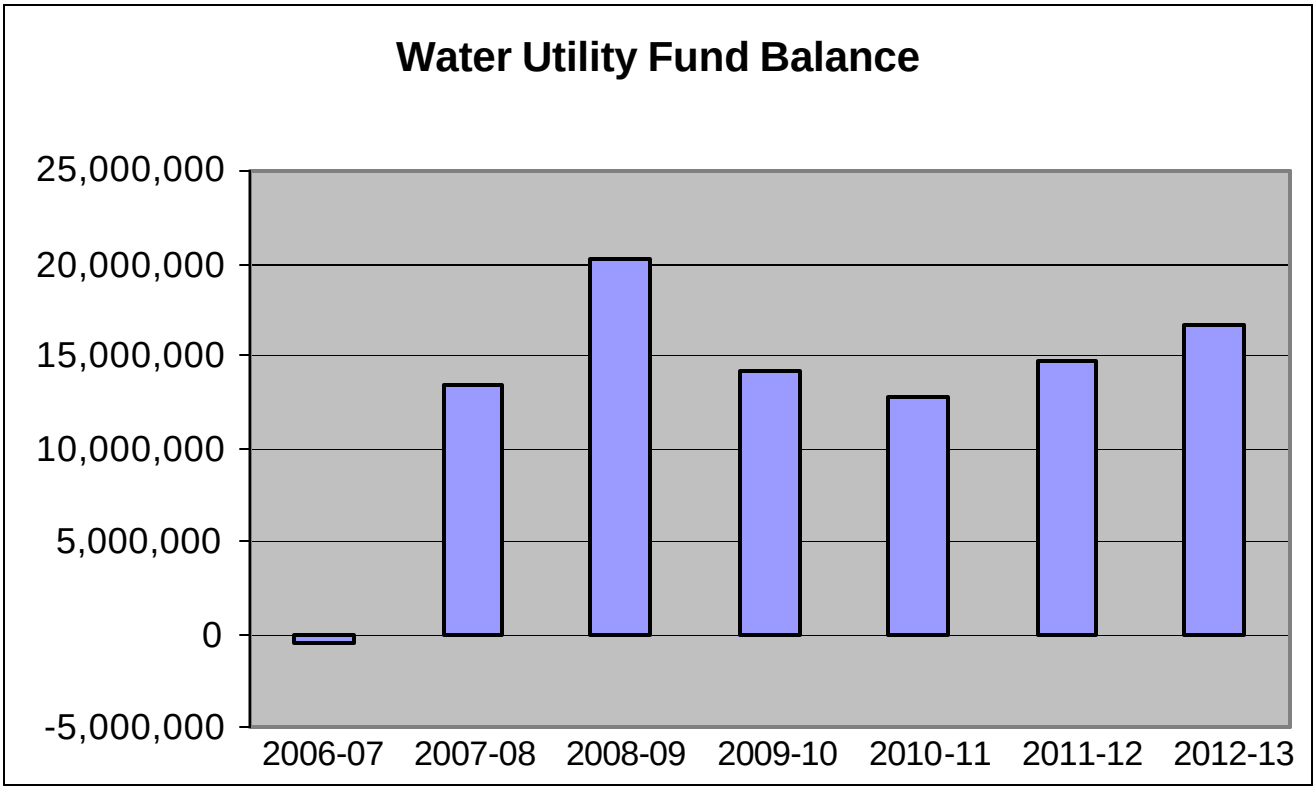
The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $18,853,250 in FY 2012/13, compared to $41,579,180 as originally adopted in FY 2011/12. The reduction is due primarily to the completion of the water treatment facility. The utility shares a 51-person staff with the Wastewater Utility, an increase of seven positions to operate the new facility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

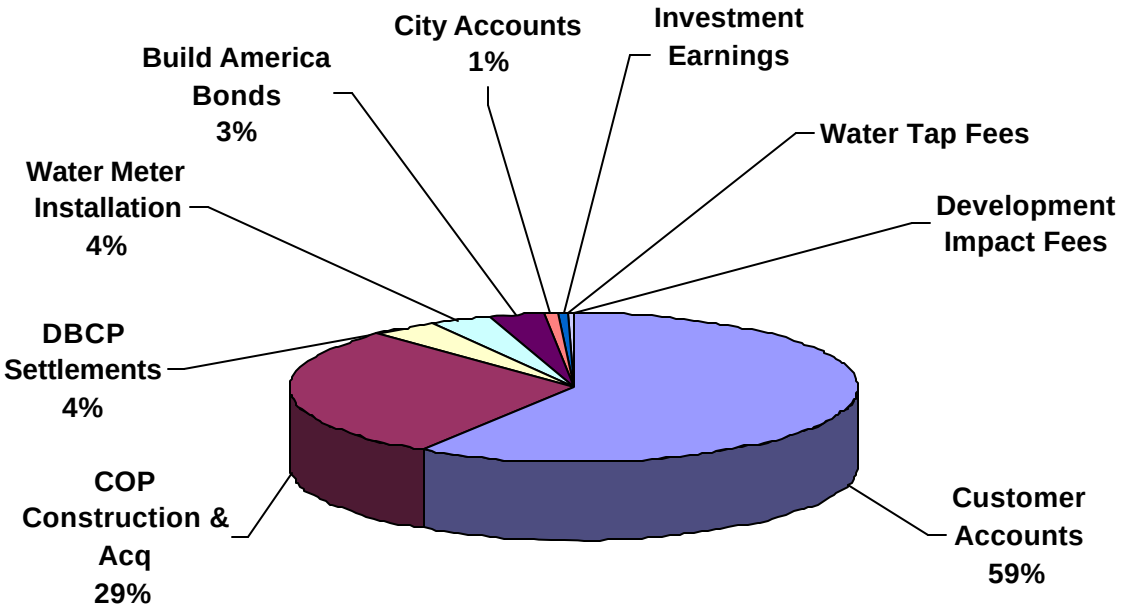
Water Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Water Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	20,272,801	14,120,605	10,164,496	12,807,412	14,656,699
Revenues	13,019,871	14,554,388	43,723,940	37,970,638	20,822,160
Expenditures	19,172,067	15,867,581	52,960,815	36,121,351	18,853,250
Net Difference (Revenues Less Expenditures)	(6,152,196)	(1,313,193)	(9,236,875)	1,849,287	1,968,910
Cash Balance					
Ending Cash Balance	14,120,605	12,807,412	927,621	14,656,699	16,625,609



Water Fund Revenues



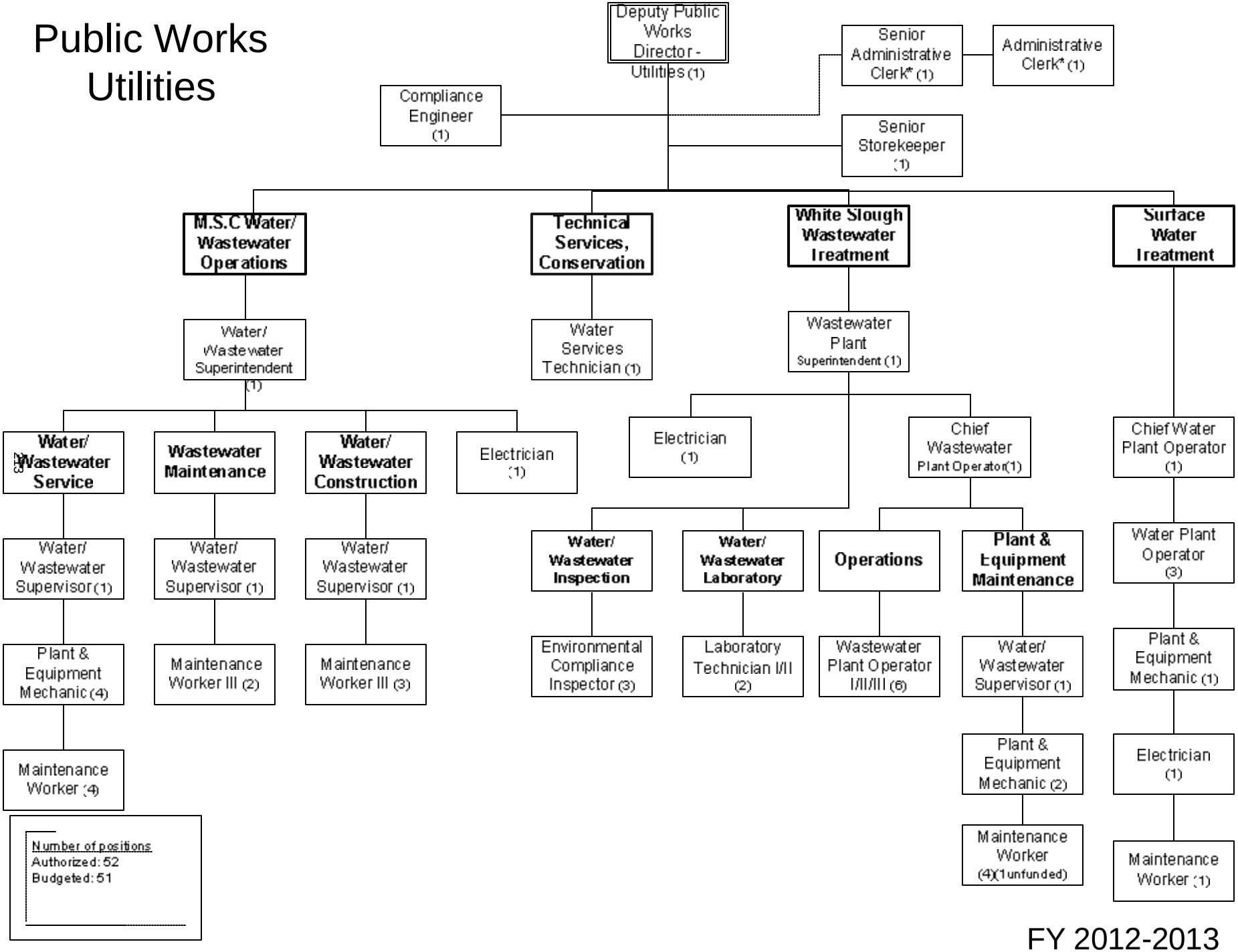
Revenue	Budget 2012-13
Customer Accounts	12,250,650
COP Construction & Acq	6,005,600
DBCP Settlements	805,000
Water Meter Installation	756,300
Build America Bonds	662,050
City Accounts	169,300
Investment Earnings	103,590
Water Tap Fees	50,000
Development Impact Fees	19,670
Grand Total	20,822,160

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
181: Water Utility - Capital Outlay						
090: Operating Transfers In						
4210 Operating Transfers In	2,491,329	1,424,695	0	0	0	
090: Operating Transfers In Total	2,491,329	1,424,695	0	0	0	
900: Other Revenue						
1082.2010A COP Construction & Acq	0	(4,851,074)	0	4,851,074	0	
1082.2010B COP Construction & Acq	0	(27,543,430)	28,778,000	18,171,326	6,005,600	Bond proceeds for Water Treatment Plant.
900: Other Revenue Total	0	(32,394,504)	28,778,000	23,022,400	6,005,600	
181: Water Utility - Capital Outlay Total	2,491,329	(30,969,809)	28,778,000	23,022,400	6,005,600	
182: Imf Water Facilities B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	500,027	0	0	0	
090: Operating Transfers In Total	0	500,027	0	0	0	
182: Imf Water Facilities B/S Total	0	500,027	0	0	0	
183: Water Pce-Tce B/S						
900: Other Revenue						
1082.2000 COP Construction & Acq	(1)	817	0	0	0	
900: Other Revenue Total	(1)	817	0	0	0	
183: Water Pce-Tce B/S Total	(1)	817	0	0	0	
184: Water PCE-TCE Settlements BS						
090: Operating Transfers In						
4210 Operating Transfers In	0	398,138	0	0	0	
090: Operating Transfers In Total	0	398,138	0	0	0	
184: Water PCE-TCE Settlements BS Total	0	398,138	0	0	0	
1801: Water Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	24,172	30,731	23,900	23,900	56,400	
5361 Rent	(12,049)	(11,534)	0	0	0	
5391 Sale of City Property	33	935	0	1,233	0	
400: Investment/Property Revenues Tota	12,156	20,132	23,900	25,133	56,400	
660: Water Operating Revenue						
6471 City Accounts	131,503	164,996	135,300	166,811	169,300	
6480 Customer Accounts	6,365,334	8,938,784	11,937,910	12,069,227	12,250,650	1.5% over 2011-12 estimate
6481 Infrastructure Replacement	2,275,567	1,259,057	0	0	0	
660: Water Operating Revenue Total	8,772,404	10,362,837	12,073,210	12,236,038	12,419,950	
680: Non-Operating Utility Revenue						
5413.4 Wrk for City-PW	7,495	0	0	0	0	
6522 Water Tap Fees	34,942	74,332	50,000	50,000	50,000	

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
6532 Water Meter Installation	1,908	1,653,399	910,000	775,000	756,300	Customer payments for meters
680: Non-Operating Utility Revenue Tota	44,345	1,727,731	960,000	825,000	806,300	
900: Other Revenue						
5394 Revenue-Other	0	6,469	0	0	0	
5398 Reimbursable Charges	9,176	312	0	0	0	
5570 Build America-BABs subsidy	0	446,880	662,050	662,050	662,050	Related to 2010B COPS
6152 Damage to Property	0	1,130	0	0	0	
900: Other Revenue Total	9,176	454,791	662,050	662,050	662,050	
1801: Water Utility Fund Rev Total	8,838,081	12,565,491	13,719,160	13,748,221	13,944,700	
1811: Water Utility - Capital Outlay						
400: Investment/Property Revenues						
5332 Investment Earnings	82,388	51,819	28,770	28,770	2,300	
5391 Sale of City Property	166	2,232	0	0	0	
400: Investment/Property Revenues Tota	82,554	54,051	28,770	28,770	2,300	
900: Other Revenue						
5396 DBCP settlements	329,133	300,000	1,000,000	1,000,000	805,000	
5398 Reimbursable Charges	1,230	0	0	0	0	
900: Other Revenue Total	330,363	300,000	1,000,000	1,000,000	805,000	
1811: Water Utility - Capital Outlay Total	412,917	354,051	1,028,770	1,028,770	807,300	
1821: Imf Water Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(3,073)	743	0	0	0	
400: Investment/Property Revenues Tota	(3,073)	743	0	0	0	
810: Development Impact Fees						
6122 Development Impact Fees	270,863	14,803	133,180	106,407	19,670	
810: Development Impact Fees Total	270,863	14,803	133,180	106,407	19,670	
1821: Imf Water Facilities Rev Total	267,790	15,546	133,180	106,407	19,670	
1831: Water Pce-Tce Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	153	81	0	10	80	
400: Investment/Property Revenues Tota	153	81	0	10	80	
1831: Water Pce-Tce Rev Total	153	81	0	10	80	
1851: PCE-TCE Rate Abatement						
660: Water Operating Revenue						
6495 PCE-TCE Rate Revenue	2,943,344	1,577,185	0	0	0	
660: Water Operating Revenue Total	2,943,344	1,577,185	0	0	0	
1851: PCE-TCE Rate Abatement Total	2,943,344	1,577,185	0	0	0	

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
1901: Central Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	59,941	36,414	31,350	31,350	11,000	
400: Investment/Property Revenues Tota	59,941	36,414	31,350	31,350	11,000	
1901: Central Plume-Revenue Total	59,941	36,414	31,350	31,350	11,000	
1911: Southern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	4,909	3,719	3,570	3,570	3,550	
400: Investment/Property Revenues Tota	4,909	3,719	3,570	3,570	3,550	
1911: Southern Plume-Revenue Total	4,909	3,719	3,570	3,570	3,550	
1921: Busy Bee Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	630	480	450	450	460	
400: Investment/Property Revenues Tota	630	480	450	450	460	
1921: Busy Bee Plume-Revenue Total	630	480	450	450	460	
1931: Northern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	36,519	28,361	27,080	27,080	27,400	
400: Investment/Property Revenues Tota	36,519	28,361	27,080	27,080	27,400	
900: Other Revenue						
5397 PCE/TCE settlements	250,000	0	0	0	0	
900: Other Revenue Total	250,000	0	0	0	0	
1931: Northern Plume-Revenue Total	286,519	28,361	27,080	27,080	27,400	
1941: South Central Western Plume-Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	3,134	2,488	2,380	2,380	2,400	
400: Investment/Property Revenues Tota	3,134	2,488	2,380	2,380	2,400	
900: Other Revenue						
5397 PCE/TCE settlements	50,000	0	0	0	0	
900: Other Revenue Total	50,000	0	0	0	0	
1941: South Central Western Plume-Rv Tota	53,134	2,488	2,380	2,380	2,400	
Water Utility Revenue Total	15,358,746	(15,487,011)	43,723,940	37,970,638	20,822,160	

Public Works Utilities



FY 2012-2013

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	3,551,451	4,554,087	1,060,120	1,060,120	1,060,120
100: Personnel Services	1,317,693	1,359,645	1,567,900	1,598,666	2,236,450
200: Utility Comm. & Transportation	764,755	652,296	720,950	721,150	731,280
300: Supplies, Materials & Services	895,347	1,273,103	2,079,363	1,052,231	2,428,410
400: Work for Others	287,850	345,281	315,000	315,000	306,000
500: Equipment, Land & Structures	51,404	1,695,200	640,034	159,500	48,000
550: Fleet	13,859	0	127,500	77,500	17,500
600: Special Payments	118,474	3,404,776	3,033,960	3,036,460	3,033,710
800: Bulk Power Purchase	1,212,000	1,236,240	1,236,240	1,267,207	1,286,180
900: Capital Projects	(1)	(1,102,646)	42,179,748	26,833,517	7,705,600
Water Utility Total	**8,212,832**	**13,417,982**	**52,960,815**	**36,121,351**	**18,853,250**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
WATER/WASTEWATER SERVICES					
Administrative Clerk	0	0	0	1	1
Chief Wastewater Plant Operator	1	1	1	1	1
Chief Water Treatment Plant Operator	0	0	0	1	1
Compliance Engineer	1	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1	1
Electrician	2	2	2	3	3
Environmental Compliance Inspector	3	3	3	3	3
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Supt	1	1	1	0	0
Maintenance Worker I/II	8	8	8	9	8
Plant & Equipment Mechanic	5	5	5	7	7
Senior Administrative Clerk	0	0	0	1	1
Senior Plant & Equipment Mechanic	1	1	1	0	0
Senior Storekeeper	0	0	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Plant Superintendent	0	0	0	1	1
Wastewater Treatment Superintendent	1	1	1	0	0
Water Services Technician	1	1	1	1	1
Water Treatment Plant Operator I/II/III	0	0	0	3	3
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	4	4	4	4	4
Water/Wastewater Services Total	43	43	44	52	51

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	3,551,451	4,554,087	1,060,120	1,060,120	1,060,120	General Fund cost of services
090: Operating Transfers Out	3,551,451	4,554,087	1,060,120	1,060,120	1,060,120	
7100 Personnel Services	0	0	108,000	108,000	0	
7101 Regular emp salary	196	106	0	0	410,540	Positions for Water Treatment Plant
7102 Overtime	24,337	29,127	31,970	33,410	39,500	
7103 Part time salary	26,579	25,126	27,090	37,090	75,000	
7106 Uniform allowance	0	0	0	0	1,200	
7109 Incentive pay	1,335	1,216	0	0	2,130	
7111 Workers comp	0	0	0	0	44,100	
7112 Medical insurance	4,359	0	0	0	117,280	
7113 Dental insurance	315	0	0	0	7,000	
7114 Vision care	77	0	0	0	1,720	
7115 Medicare insurance	749	794	0	0	5,960	
7121 Service contribution- PERS	636	690	0	0	81,780	
7123 Deferred comp	75	64	0	0	12,320	
7124 LI & AD & D	1	0	0	0	1,220	
7125 Unemployment insurance	73	70	0	0	3,080	
7128 LTD	14	1	0	0	0	
7129 Chiropractic	16	0	0	0	390	
7130 Insurance refund	82	135	0	0	0	
7131 Other benefits	0	0	0	0	19,250	
7188 Transfer In	0	0	0	0	(112,000)	
7189 Transfer Out	1,258,849	1,302,316	1,400,840	1,420,166	1,525,980	
100: Personnel Services	1,317,693	1,359,645	1,567,900	1,598,666	2,236,450	
7201 Postage	256	208	400	600	450	
7202 Telephone	25,251	25,113	20,450	20,450	24,950	
7203 Cellular phone charges	3,643	4,047	4,100	4,100	3,500	
7211 Electricity	730,282	617,812	690,000	690,000	696,880	
7213 Water	5,323	5,116	6,000	6,000	5,500	
200: Utility Comm. & Transportation	764,755	652,296	720,950	721,150	731,280	
7300 Supplies, Materials & Serv	0	0	0	0	350,000	
7301 Printing, binding, duplication	5,282	4,022	4,500	4,500	4,500	
7302 Photocopying	371	113	250	250	1,000	
7303 Advertising	13	862	1,150	1,150	1,000	
7304 Laundry & dry cleaning	6	0	0	0	0	
7305 Uniforms	5,665	6,444	4,000	7,500	8,000	
7306 Safety equipment	9,491	10,801	10,000	12,500	10,000	
7307 Office supplies	3,922	2,481	7,350	7,350	6,250	
7308 Books & periodicals	942	550	1,550	1,550	1,000	
7309 Membership & dues	7,860	6,696	8,800	8,800	8,000	
7310 Uncollectible acct expense	80,151	156,271	80,000	80,000	80,000	
7311 Collection agency fees	(347)	6,711	10,000	10,000	5,000	

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7312 Bank service charges	7,142	32,281	20,000	30,000	30,000	
7313 Information systems software	3,498	18,671	10,000	10,000	10,000	
7314 Business expense	849	1,066	1,600	1,600	1,000	
7315 Conference expense	1,213	511	5,000	5,000	2,500	
7321 Rent of Land, facilities	3,908	3,879	8,650	8,650	0	
7322 Rental of equipment	64,101	0	2,000	6,000	5,000	
7323 Professional services	453,086	607,206	1,586,853	535,638	810,380	Reduction in capital projects
7330 Repairs to comm equip	1,271	788	2,500	2,500	1,500	
7331 Repairs to Mach & equip	22,382	15,881	50,000	50,000	50,000	
7332 Repairs to office equip	256	341	250	250	250	
7333 Repairs to vehicles	65,273	49,844	49,440	49,440	39,830	
7334 Repairs to buildings	1,645	0	0	0	0	
7335 Sublet service contracts	16,294	15,888	20,500	20,500	47,910	
7336 Car wash	57	115	20	40	110	
7343 PL & PD/other insurance	0	0	0	0	10,220	
7351 Motor veh fuel, lube	17,017	24,128	16,450	16,450	28,280	
7352 Special dept materials	78,260	275,179	147,800	147,800	879,730	Water Treatment Plant supplies
7353 Janitorial supplies	159	48	100	100	0	
7354 Photo supplies	0	0	250	250	0	
7355 General supplies	3,492	1,947	3,200	3,200	4,000	
7356 Medical supplies	148	0	2,000	2,000	150	
7358 Training & education	8,138	9,980	3,250	5,250	8,500	
7359 Small tools and equip	10,781	13,747	16,300	18,300	18,300	
7360 Overtime meals	212	677	1,600	1,663	1,000	
7366 Tuition Reimbursement	0	0	500	500	0	
7369 Software Licensing Cost	3,287	5,918	3,500	3,500	5,000	
7388 Transfer In	19,447	0	0	0	0	
7399 Supplies, mat & services	75	57	0	0	0	
300: Supplies, Materials & Services	895,347	1,273,103	2,079,363	1,052,231	2,428,410	
7601 Work for others	287,850	345,281	315,000	315,000	306,000	
400: Work for Others	287,850	345,281	315,000	315,000	306,000	
7701 Office equip	0	0	3,000	3,000	3,000	
7715 Data Processing hrdware	1,583	0	4,000	16,500	5,000	
7719 Other equip	49,821	61,184	40,000	40,000	40,000	
7720 Other contracts	0	1,634,016	593,034	100,000	0	
500: Equipment, Land & Structures	51,404	1,695,200	640,034	159,500	48,000	
7850 Fleet	0	0	77,500	0	0	
7851 Vehicles & Equipment	13,859	0	50,000	77,500	17,500	
550: Fleet	13,859	0	127,500	77,500	17,500	
7636 Amortization	0	16,078	0	0	0	
7924 Bond interest	0	1,479,503	2,191,860	2,191,860	2,168,610	
7925 Bond principal	0	0	775,000	775,000	800,000	

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7927 Loan interest	51,063	12,047	0	0	0	
8022 Taxes	16	17	100	100	100	
8023 Refunds/Rebates	44	0	2,000	2,000	5,000	
8097 Lodi CARE Program	83	18	0	0	0	
8099 Special payments	67,268	1,897,113	65,000	67,500	60,000	
600: Special Payments	118,474	3,404,776	3,033,960	3,036,460	3,033,710	
8301 WID Water Purchase	1,212,000	1,236,240	1,236,240	1,267,207	1,286,180	
800: Bulk Power Purchase	1,212,000	1,236,240	1,236,240	1,267,207	1,286,180	
1820 Construction in Progress-CY	(3,907,618)	(12,472,040)	3,373,000	0	1,950,000	See capital projects section
1825.1800 Contracts	278,973	739,671	0	35,000	0	
1825.2000 Contracts	0	153,997	907,680	450,000	0	
1825.2150 Contracts	13,216	887,381	5,922,445	2,000,000	0	
1825.2200 Contracts	2,816,720	2,453,612	2,289,147	900,000	0	
1825.2250 Contracts	5,059	0	73,060	73,060	0	
1825.2300 Contracts	0	4,650,823	29,315,794	23,217,969	5,755,600	Water Treatment Plant
1827.1800 Force Account	33,380	4,225	0	0	0	
1827.1850 Force Account	56,840	0	0	0	0	
1827.2000 Force Account	9,172	31,025	0	0	0	
1827.2100 Force Account	72,592	76,690	0	0	0	
1827.2150 Force Account	23,333	86,815	0	1,488	0	
1827.2200 Force Account	33,390	96,992	0	0	0	
1827.2250 Force Account	0	3,553	0	0	0	
1827.2275 Force Account	497	226	0	0	0	
1827.2300 Force Account	60,273	38,776	0	0	0	
1829.2150 Equipment	3,596	0	0	0	0	
1829.2275 Machinery & equipment	0	47,594	531	0	0	
1829.2300 Equipment	1,985	0	0	0	0	
1831.2000 Materials	4,703	13,914	1,733	0	0	
1831.2100 Materials	43,693	45,951	0	0	0	
1831.2150 Materials	33,286	56,673	0	0	0	
1831.2300 Materials	154	2,317	0	20,000	0	
1835.2225 Acquisition	0	97,359	0	0	0	
1836.1800 Other	870	239	0	0	0	
1836.2000 Other	84	510	0	0	0	
1836.2100 Other	5	1,179	0	0	0	
1836.2150 Other	378,765	19,591	292,694	130,000	0	
1836.2200 Other	10,005	26,111	2,175	6,000	0	
1836.2275 Other	380	0	0	0	0	
1836.2300 Other	25,812	1,834,170	1,489	0	0	
1842.2150 Meters	834	0	0	0	0	
900: Capital Projects	(1)	(1,102,646)	42,179,748	26,833,517	7,705,600	
Water Utility Total	8,212,832	13,417,982	52,960,815	36,121,351	18,853,250	

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,000 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well maintained system of pumping, distribution and treatment facilities and equipment, and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration: Provides direction/supervision/planning for water utility activity; prepares studies/ reports on service operations and facilities; ensures compliance with existing and reviews/researches pending Federal and State water and groundwater regulations/legislation/ grants; represents City on water/groundwater related issues, including TCE/PCE; participates in design of capital projects.
- Water Conservation: Promotes public education and enforces City's Water Conservation Program; responds to complaints; distributes water conservation material and offers rebates for water saving plumbing fixtures.
- Water Production: Operates/maintains/repairs/monitors City's potable water system of 27 wells, surface water treatment facility, 6 Granular Activated Carbon treatment systems, emergency generators, 1 elevated water tank, 1 1-million gallon tank and pump station, and annual production of over 5 billion gallons of drinking water. Tests for compliance with State/Federal safe drinking water standards.
- Water Distribution: Operates/repairs/maintains approx. 240 miles of water mains (ranging in diameter from 2"-14"), service lines, just under 5,000 water valves, and approx. 1,860 fire hydrants; responds to customer complaints and monitors for compliance with State/Federal bacteriological standards.
- Work for Others/Capital Improvement: Constructs water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems and installs underground and above ground piping for new well sites and new water treatment systems.

MAJOR 2011-12 ACCOMPLISHMENTS

- Completed Urban Water Management Plan Update
- Completed Phase 1 of the Residential Water Meter Program
- Continued a downward trend of per capita water use

MAJOR 2012-13 OBJECTIVES

- Complete Phase 2 of the Residential Water Meter Program
- Continue future phases of residential water meter retrofit program for compliance with 2010 legislative mandate to begin charging metered rates to those with water meters installed
- Commission Surface Water Treatment Plant

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Total Potable Water Production (Million Gallons/Year)	5,230	4,889	4,827
Number of Water Wells	27	27	27
Water Use (Gallons per Capita per Day)	226	216	213

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

RELATED COST CENTER(S)

- 180.4220
- 180152
- 180301
- 180413
- 180451
- 180453
- 180454
- 180456
- 180459
- 180461

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
180: Water Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,551,451	2,484,506	1,060,120	1,060,120	1,060,120
090: Operating Transfers Out Total	**3,551,451**	**2,484,506**	**1,060,120**	**1,060,120**	**1,060,120**
180: Water Utility Fund B/S Total	**3,551,451**	**2,484,506**	**1,060,120**	**1,060,120**	**1,060,120**
180152: Damage To City Property-Water					
100: Personnel Services					
7102 Overtime	774	616	1,560	3,000	3,100
7109 Incentive pay	36	28	0	0	0
7112 Medical insurance	291	0	0	0	0
7113 Dental insurance	23	0	0	0	0
7114 Vision care	6	0	0	0	0
7115 Medicare insurance	12	9	0	0	0
7129 Chiropractic	1	0	0	0	0
7189 Transfer Out	3,379	3,904	0	0	0
100: Personnel Services Total	**4,522**	**4,557**	**1,560**	**3,000**	**3,100**
300: Supplies, Materials & Services					
7333 Repairs to vehicles	65	0	0	0	0
7352 Special dept materials	2,579	92	5,000	5,000	5,000
7359 Small tools and equip	401	0	0	0	0
7360 Overtime meals	21	0	0	63	0
300: Supplies, Materials & Services Total	**3,066**	**92**	**5,000**	**5,063**	**5,000**
600: Special Payments					
8099 Special payments	(13,503)	12	0	0	0
600: Special Payments Total	**(13,503)**	**12**	**0**	**0**	**0**
180152: Damage To City Property-Water Total	**(5,915)**	**4,661**	**6,560**	**8,063**	**8,100**
180301: Bonded Debt-Interest & Fees					
600: Special Payments					
7636 Amortization	0	16,078	0	0	0
7924 Bond interest	0	1,479,503	2,191,860	2,191,860	2,168,610
7925 Bond principal	0	0	775,000	775,000	800,000
600: Special Payments Total	**0**	**1,495,581**	**2,966,860**	**2,966,860**	**2,968,610**
180301: Bonded Debt-Interest & Fees Total	**0**	**1,495,581**	**2,966,860**	**2,966,860**	**2,968,610**
180413: Water Conservation Program					
100: Personnel Services					
7103 Part time salary	26,579	25,126	27,090	27,090	25,000
7115 Medicare insurance	386	364	0	0	0
7121 Service contribution-PERS	368	441	0	0	0
7125 Unemployment insurance	73	70	0	0	0
100: Personnel Services Total	**27,406**	**26,001**	**27,090**	**27,090**	**25,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	678	0	500	500	500
7303 Advertising	0	0	150	150	0
7307 Office supplies	51	54	350	350	250
7308 Books & periodicals	0	0	50	50	0
7309 Membership & dues	0	0	300	300	0
7321 Rent of Land, facilities	29	0	400	400	0
7323 Professional services	0	0	0	0	1,500
7352 Special dept materials	246	1,223	800	800	500
7358 Training & education	0	0	250	250	500
7359 Small tools and equip	0	0	100	100	100
300: Supplies, Materials & Services Total	**1,004**	**1,277**	**2,900**	**2,900**	**3,350**
180413: Water Conservation Program Total	**28,410**	**27,278**	**29,990**	**29,990**	**28,350**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
180451: Water Administration					
100: Personnel Services					
7102 Overtime	510	417	1,570	1,570	840
7109 Incentive pay	14	3	0	0	0
7112 Medical insurance	102	0	0	0	0
7113 Dental insurance	11	0	0	0	0
7114 Vision care	3	0	0	0	0
7115 Medicare insurance	3	5	0	0	0
7129 Chiropractic	1	0	0	0	0
7189 Transfer Out	447,199	517,589	661,950	661,950	649,520
100: Personnel Services Total	**447,843**	**518,014**	**663,520**	**663,520**	**650,360**
200: Utility Comm. & Transportation					
7201 Postage	87	158	250	250	200
7202 Telephone	303	300	250	250	250
7203 Cellular phone charges	3,643	4,047	3,900	3,900	3,500
200: Utility Comm. & Transportation Total	**4,033**	**4,505**	**4,400**	**4,400**	**3,950**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,962	4,022	4,000	4,000	4,000
7302 Photocopying	371	113	250	250	1,000
7303 Advertising	0	850	1,000	1,000	1,000
7304 Laundry & dry cleaning	6	0	0	0	0
7305 Uniforms	5,228	6,337	4,000	7,500	8,000
7306 Safety equipment	7,124	8,343	5,000	7,500	7,500
7307 Office supplies	3,871	2,427	5,000	5,000	5,000
7308 Books & periodicals	942	550	1,500	1,500	1,000
7309 Membership & dues	7,860	6,696	8,500	8,500	8,000
7310 Uncollectible acct expense	80,151	156,271	80,000	80,000	80,000
7311 Collection agency fees	(347)	6,711	10,000	10,000	5,000
7312 Bank service charges	7,132	32,281	20,000	30,000	30,000
7313 Information systems software	3,498	18,671	10,000	10,000	10,000
7314 Business expense	841	1,051	1,600	1,600	1,000
7315 Conference expense	1,213	511	5,000	5,000	2,500
7321 Rent of Land, facilities	3,879	3,879	8,250	8,250	0
7323 Professional services	34,176	44,557	35,000	25,000	25,000
7330 Repairs to comm equip	1,271	788	2,500	2,500	1,500
7331 Repairs to Mach & equip	79	975	0	0	0
7332 Repairs to office equip	256	341	250	250	250
7333 Repairs to vehicles	65,208	49,553	49,440	49,440	39,830
7334 Repairs to buildings	1,645	0	0	0	0
7335 Sublet service contracts	4,525	4,174	8,000	8,000	5,000
7336 Car wash	57	115	20	40	110
7351 Motor veh fuel, lube	17,017	24,128	16,450	16,450	28,280
7352 Special dept materials	10,007	5,265	2,000	2,000	5,000
7353 Janitorial supplies	15	0	100	100	0
7354 Photo supplies	0	0	250	250	0
7355 General supplies	286	35	200	200	500
7356 Medical supplies	148	0	2,000	2,000	150
7358 Training & education	7,908	8,998	3,000	5,000	8,000
7359 Small tools and equip	3,785	8,095	6,000	6,000	6,000
7360 Overtime meals	101	434	600	600	500
7366 Tuition Reimbursement	0	0	500	500	0
7369 Software Licensing Cost	3,287	5,918	3,500	3,500	5,000
7388 Transfer In	19,447	0	0	0	0
7399 Supplies, mat & services	75	57	0	0	0
300: Supplies, Materials & Services Total	**295,024**	**402,146**	**293,910**	**301,930**	**289,120**
500: Equipment, Land & Structures					
7701 Office equip	0	0	3,000	3,000	3,000
7715 Data Processing hrdware	1,583	0	4,000	16,500	5,000
500: Equipment, Land & Structures Total	**1,583**	**0**	**7,000**	**19,500**	**8,000**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
600: Special Payments					
8023 Refunds/Rebates	44	0	2,000	2,000	5,000
8099 Special payments	65,224	49,320	65,000	65,000	60,000
600: Special Payments Total	**65,268**	**49,320**	**67,000**	**67,000**	**65,000**
180451: Water Administration Total	**813,751**	**973,985**	**1,035,830**	**1,056,350**	**1,016,430**
180453: Production-Water					
100: Personnel Services					
7102 Overtime	2,239	2,378	3,320	3,320	3,910
7103 Part time salary	0	0	0	10,000	0
7109 Incentive pay	125	125	0	0	0
7112 Medical insurance	336	0	0	0	0
7113 Dental insurance	22	0	0	0	0
7114 Vision care	5	0	0	0	0
7115 Medicare insurance	34	36	0	0	0
7121 Service contribution-PERS	70	45	0	0	0
7123 Deferred comp	10	6	0	0	0
7128 LTD	1	0	0	0	0
7129 Chiropractic	1	0	0	0	0
7189 Transfer Out	185,304	185,287	162,250	162,250	170,300
100: Personnel Services Total	**188,147**	**187,877**	**165,570**	**175,570**	**174,210**
200: Utility Comm. & Transportation					
7201 Postage	0	26	100	300	200
7202 Telephone	24,760	24,626	20,000	20,000	24,500
7203 Cellular phone charges	0	0	200	200	0
7211 Electricity	699,349	609,026	690,000	690,000	590,000
7213 Water	5,323	5,116	6,000	6,000	5,500
200: Utility Comm. & Transportation Total	**729,432**	**638,794**	**716,300**	**716,500**	**620,200**
300: Supplies, Materials & Services					
7303 Advertising	13	12	0	0	0
7306 Safety equipment	0	103	0	0	0
7312 Bank service charges	10	0	0	0	0
7323 Professional services	23,345	46,500	30,000	30,000	30,000
7331 Repairs to Mach & equip	22,303	221	40,000	40,000	40,000
7335 Sublet service contracts	9,530	7,630	10,000	10,000	10,000
7352 Special dept materials	13,120	15,541	40,000	40,000	201,040
7353 Janitorial supplies	0	48	0	0	0
7355 General supplies	143	0	0	0	500
7358 Training & education	230	0	0	0	0
7359 Small tools and equip	786	1,400	2,000	4,000	4,000
300: Supplies, Materials & Services Total	**69,480**	**71,455**	**122,000**	**124,000**	**285,540**
400: Work for Others					
7601 Work for others	287,850	345,281	315,000	315,000	306,000
400: Work for Others Total	**287,850**	**345,281**	**315,000**	**315,000**	**306,000**
500: Equipment, Land & Structures					
7719 Other equip	49,821	40,846	40,000	40,000	40,000
500: Equipment, Land & Structures Total	**49,821**	**40,846**	**40,000**	**40,000**	**40,000**
600: Special Payments					
8022 Taxes	16	17	100	100	100
8099 Special payments	240	958	0	0	0
600: Special Payments Total	**256**	**975**	**100**	**100**	**100**
180453: Production-Water Total	**1,324,986**	**1,285,228**	**1,358,970**	**1,371,170**	**1,426,050**
180454: DBCP Monitoring Program					
100: Personnel Services					
7101 Regular emp salary	196	0	0	0	0
7102 Overtime	691	1,236	1,260	1,260	1,290
7109 Incentive pay	41	69	0	0	0
7112 Medical insurance	305	0	0	0	0

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7113 Dental insurance	20	0	0	0	0
7114 Vision care	5	0	0	0	0
7115 Medicare insurance	13	19	0	0	0
7121 Service contribution-PERS	55	0	0	0	0
7123 Deferred comp	8	4	0	0	0
7124 LI & AD & D	1	0	0	0	0
7128 LTD	4	0	0	0	0
7129 Chiropractic	1	0	0	0	0
7189 Transfer Out	39,669	50,884	25,760	25,760	23,630
100: Personnel Services Total	**41,009**	**52,212**	**27,020**	**27,020**	**24,920**
200: Utility Comm. & Transportation					
7201 Postage	0	0	50	50	50
7202 Telephone	188	187	200	200	200
200: Utility Comm. & Transportation Total	**188**	**187**	**250**	**250**	**250**
300: Supplies, Materials & Services					
7323 Professional services	10,301	12,080	15,000	15,000	15,000
7331 Repairs to Mach & equip	0	14,643	10,000	10,000	10,000
7333 Repairs to vehicles	0	291	0	0	0
7352 Special dept materials	2,409	203,065	25,000	25,000	5,000
7359 Small tools and equip	188	0	200	200	200
300: Supplies, Materials & Services Total	**12,898**	**230,079**	**50,200**	**50,200**	**30,200**
180454: DBCP Monitoring Program Total	**54,095**	**282,478**	**77,470**	**77,470**	**55,370**
180456: Distribution-Water					
100: Personnel Services					
7101 Regular emp salary	0	106	0	0	0
7102 Overtime	19,834	24,075	24,260	24,260	25,890
7109 Incentive pay	1,111	983	0	0	0
7112 Medical insurance	3,325	0	0	0	0
7113 Dental insurance	239	0	0	0	0
7114 Vision care	58	0	0	0	0
7115 Medicare insurance	297	355	0	0	0
7121 Service contribution-PERS	87	204	0	0	0
7123 Deferred comp	49	54	0	0	0
7128 LTD	5	1	0	0	0
7129 Chiropractic	12	0	0	0	0
7130 Insurance refund	82	135	0	0	0
7189 Transfer Out	506,781	493,303	550,880	550,880	682,530
100: Personnel Services Total	**531,880**	**519,216**	**575,140**	**575,140**	**708,420**
300: Supplies, Materials & Services					
7305 Uniforms	437	107	0	0	0
7306 Safety equipment	2,367	2,355	5,000	5,000	2,500
7307 Office supplies	0	0	2,000	2,000	1,000
7314 Business expense	0	15	0	0	0
7322 Rental of equipment	0	0	2,000	6,000	5,000
7323 Professional services	0	20,270	5,000	5,000	5,000
7331 Repairs to Mach & equip	0	42	0	0	0
7335 Sublet service contracts	2,239	4,084	2,500	2,500	2,500
7352 Special dept materials	49,899	49,993	75,000	75,000	60,000
7353 Janitorial supplies	144	0	0	0	0
7355 General supplies	3,063	1,912	3,000	3,000	3,000
7358 Training & education	0	982	0	0	0
7359 Small tools and equip	5,621	4,252	8,000	8,000	8,000
7360 Overtime meals	90	206	1,000	1,000	500
300: Supplies, Materials & Services Total	**63,860**	**84,218**	**103,500**	**107,500**	**87,500**
500: Equipment, Land & Structures					
7719 Other equip	0	3,103	0	0	0
500: Equipment, Land & Structures Total	**0**	**3,103**	**0**	**0**	**0**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
600: Special Payments					
8099 Special payments	13,593	44,859	0	0	0
600: Special Payments Total	**13,593**	**44,859**	**0**	**0**	**0**
180456: Distribution-Water Total	**609,333**	**651,396**	**678,640**	**682,640**	**795,920**
180459: WID Water Purchase					
800: Bulk Power Purchase					
8301 WID Water Purchase	1,212,000	1,236,240	1,236,240	1,267,207	1,286,180
800: Bulk Power Purchase Total	**1,212,000**	**1,236,240**	**1,236,240**	**1,267,207**	**1,286,180**
180459: WID Water Purchase Total	**1,212,000**	**1,236,240**	**1,236,240**	**1,267,207**	**1,286,180**
180461: Surface Water Treatment Plant					
100: Personnel Services					
7100 Personnel Services	0	0	108,000	108,000	0
7101 Regular emp salary	0	0	0	0	410,540
7102 Overtime	0	0	0	0	4,470
7103 Part time salary	0	0	0	0	50,000
7106 Uniform allowance	0	0	0	0	1,200
7109 Incentive pay	0	0	0	0	2,130
7111 Workers comp	0	0	0	0	44,100
7112 Medical insurance	0	0	0	0	117,280
7113 Dental insurance	0	0	0	0	7,000
7114 Vision care	0	0	0	0	1,720
7115 Medicare insurance	0	0	0	0	5,960
7121 Service contribution-PERS	0	0	0	0	81,780
7123 Deferred comp	0	0	0	0	12,320
7124 LI & AD & D	0	0	0	0	1,220
7125 Unemployment insurance	0	0	0	0	3,080
7129 Chiropractic	0	0	0	0	390
7131 Other benefits	0	0	0	0	19,250
7188 Transfer In	0	0	0	0	(112,000)
100: Personnel Services Total	**0**	**0**	**108,000**	**108,000**	**650,440**
200: Utility Comm. & Transportation					
7211 Electricity	0	497	0	0	106,880
200: Utility Comm. & Transportation Total	**0**	**497**	**0**	**0**	**106,880**
300: Supplies, Materials & Services					
7323 Professional services	0	0	320,900	117,000	73,970
7335 Sublet service contracts	0	0	0	0	30,410
7343 PL & PD/other insurance	0	0	0	0	10,220
7352 Special dept materials	0	0	0	0	603,190
300: Supplies, Materials & Services Total	**0**	**0**	**320,900**	**117,000**	**717,790**
180461: Surface Water Treatment Plant Total	**0**	**497**	**428,900**	**225,000**	**1,475,110**
Water Utility Total	**7,588,111**	**8,441,850**	**8,879,580**	**8,744,870**	**10,120,240**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Water Capital Outlay**
DEPARTMENT:	**Public Works**		**Plume Funds**

Capital Improvement Project Descriptions:

Surface Water Treatment Plant Complete construction of the surface water treatment plant.	**6,005,600**
PCE/TCE Remediation Continuation of consultant studies, construction projects and monitoring reports of the four PCE/TCE plumes. Projects include installation of Southern Plume and Western Plume monitoring wells.	**1,009,910**
Water Meter Program - Phase III Initiate Phase III of the water meter construction project to include planning, design and constriction.	**850,000**
Water Meter Program Phase II Complete construction of Phase II of the water meter program.	**400,000**
Miscellaneous Miscellaneous maintenance projects to include water taps ($78,000); systems relocations ($52,000); valve exercising program ($20,000); and utility frame and cover replacement ($100,000).	**250,000**
Well 6R Construct Well 6R Granular Activated Carbon treatment facilities.	**200,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-071 **17,500**
Replace vehicle 04-071, a 1997 GMC truck used by Water Services staff. One-half of the total replacement cost to be funded by the Wastewater Fund (vehicle total $35,000).

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
181000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	435,000	0	720,000
900: Capital Projects Total	**0**	**0**	**435,000**	**0**	**720,000**
181000: Capital Projects - New Total	**0**	**0**	**435,000**	**0**	**720,000**
181011: Surface Water Plant Const.					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	250,000
1825.2300 Contracts	0	4,559,054	29,068,013	23,022,400	5,755,600
1827.2150 Force Account	0	6,867	0	0	0
1827.2200 Force Account	0	28,059	0	0	0
1835.2225 Acquisition	0	97,359	0	0	0
1836.2200 Other	0	3,803	0	0	0
1836.2300 Other	0	1,782,153	0	0	0
900: Capital Projects Total	**0**	**6,477,295**	**29,068,013**	**23,022,400**	**6,005,600**
181011: Surface Water Plant Const. Total	**0**	**6,477,295**	**29,068,013**	**23,022,400**	**6,005,600**
181048: Well 6R GAC					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	200,000
1825.2000 Contracts	0	0	900,000	450,000	0
900: Capital Projects Total	**0**	**0**	**900,000**	**450,000**	**200,000**
181048: Well 6R GAC Total	**0**	**0**	**900,000**	**450,000**	**200,000**
181402: Water Taps - Pw(Cm)					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	78,000	0	78,000
1825.2150 Contracts	3,741	6,250	0	0	0
1827.2100 Force Account	72,592	76,690	0	0	0
1827.2150 Force Account	2,602	1,906	0	0	0
1831.2100 Materials	30,188	25,174	0	0	0
1831.2150 Materials	33,286	56,673	0	0	0
1836.2100 Other	0	1,179	0	0	0
1836.2150 Other	14,267	19,591	0	78,000	0
900: Capital Projects Total	**156,676**	**187,463**	**78,000**	**78,000**	**78,000**
181402: Water Taps - Pw(Cm) Total	**156,676**	**187,463**	**78,000**	**78,000**	**78,000**
181457: Misc. Syst Relocations-CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	52,000	0	52,000
1825.2150 Contracts	0	11,289	0	0	0
1836.2150 Other	0	0	0	52,000	0
900: Capital Projects Total	**0**	**11,289**	**52,000**	**52,000**	**52,000**
181457: Misc. Syst Relocations-CM Total	**0**	**11,289**	**52,000**	**52,000**	**52,000**
181463: Water Meter Planning/Design					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	480,000	0	250,000
1825.2200 Contracts	696,914	1,940,178	2,240,376	900,000	0
1827.2150 Force Account	13,677	56,878	0	0	0
1829.2300 Equipment	1,985	0	0	0	0
1836.2200 Other	1,638	0	0	0	0
1836.2300 Other	8,257	9,004	1,489	0	0
900: Capital Projects Total	**722,471**	**2,006,060**	**2,721,865**	**900,000**	**250,000**
181463: Water Meter Planning/Design Total	**722,471**	**2,006,060**	**2,721,865**	**900,000**	**250,000**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
181465: Water Meter Program-Phase 2					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	400,000
1825.2150 Contracts	0	0	5,690,000	0	0
900: Capital Projects Total	**0**	**0**	**5,690,000**	**0**	**400,000**
181465: Water Meter Program-Phase 2 Total	**0**	**0**	**5,690,000**	**0**	**400,000**
181009: Treatment Plant Design					
900: Capital Projects					
1825.2200 Contracts	684,383	101,897	45,514	0	0
1827.1850 Force Account	56,840	0	0	0	0
1827.2200 Force Account	5,052	4,087	0	0	0
1836.2150 Other	15	0	0	0	0
1836.2300 Other	1,162	0	0	0	0
900: Capital Projects Total	**747,452**	**105,984**	**45,514**	**0**	**0**
181009: Treatment Plant Design Total	**747,452**	**105,984**	**45,514**	**0**	**0**
181010: Water Plant Final Design					
900: Capital Projects					
1825.2200 Contracts	1,433,765	411,537	5	0	0
1827.2200 Force Account	28,338	64,846	0	0	0
1836.2200 Other	8,367	22,308	2,175	6,000	0
900: Capital Projects Total	**1,470,470**	**498,691**	**2,180**	**6,000**	**0**
181010: Water Plant Final Design Total	**1,470,470**	**498,691**	**2,180**	**6,000**	**0**
181013: Fixed Network System					
900: Capital Projects					
1825.2300 Contracts	0	14,319	247,781	195,000	0
900: Capital Projects Total	**0**	**14,319**	**247,781**	**195,000**	**0**
181013: Fixed Network System Total	**0**	**14,319**	**247,781**	**195,000**	**0**
181015: MSC PBX Replacement					
900: Capital Projects					
1827.2275 Force Account	497	226	0	0	0
1829.2275 Machinery & equipment	0	47,594	531	0	0
1836.2275 Other	380	0	0	0	0
900: Capital Projects Total	**877**	**47,820**	**531**	**0**	**0**
181015: MSC PBX Replacement Total	**877**	**47,820**	**531**	**0**	**0**
181022: Raw Water Intake Pipe					
900: Capital Projects					
1836.2150 Other	364,483	0	292,694	0	0
900: Capital Projects Total	**364,483**	**0**	**292,694**	**0**	**0**
181022: Raw Water Intake Pipe Total	**364,483**	**0**	**292,694**	**0**	**0**
181023: Infrastructure Replacement					
900: Capital Projects					
1825.2150 Contracts	9,475	0	0	0	0
900: Capital Projects Total	**9,475**	**0**	**0**	**0**	**0**
181023: Infrastructure Replacement Total	**9,475**	**0**	**0**	**0**	**0**
181025: Calif/St.Claire Water Main					
900: Capital Projects					
1827.2150 Force Account	964	0	0	0	0
900: Capital Projects Total	**964**	**0**	**0**	**0**	**0**
181025: Calif/St.Claire Water Main Total	**964**	**0**	**0**	**0**	**0**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
181095: MSC Shop Decommission					
900: Capital Projects					
1825.2300 Contracts	0	16,050	0	569	0
900: Capital Projects Total	**0**	**16,050**	**0**	**569**	**0**
181095: MSC Shop Decommission Total	**0**	**16,050**	**0**	**569**	**0**
181357: MSC Reconstruct Pavement					
900: Capital Projects					
1825.2250 Contracts	0	0	73,060	73,060	0
1827.2250 Force Account	0	3,553	0	0	0
1836.2300 Other	0	140	0	0	0
900: Capital Projects Total	**0**	**3,693**	**73,060**	**73,060**	**0**
181357: MSC Reconstruct Pavement Total	**0**	**3,693**	**73,060**	**73,060**	**0**
181456: Water Meters					
900: Capital Projects					
1827.2300 Force Account	50,645	8,734	0	0	0
1831.2100 Materials	13,505	20,777	0	0	0
1836.2100 Other	5	0	0	0	0
1842.2150 Meters	834	0	0	0	0
900: Capital Projects Total	**64,989**	**29,511**	**0**	**0**	**0**
181456: Water Meters Total	**64,989**	**29,511**	**0**	**0**	**0**
181461: Water Meter Install-Phase 2					
900: Capital Projects					
1827.2150 Force Account	4,805	0	0	73	0
900: Capital Projects Total	**4,805**	**0**	**0**	**73**	**0**
181461: Water Meter Install-Phase 2 Total	**4,805**	**0**	**0**	**73**	**0**
181462: Water Meter Install-Phase 3					
900: Capital Projects					
1827.2150 Force Account	1,285	544	0	1,415	0
1831.2300 Materials	0	657	0	0	0
900: Capital Projects Total	**1,285**	**1,201**	**0**	**1,415**	**0**
181462: Water Meter Install-Phase 3 Total	**1,285**	**1,201**	**0**	**1,415**	**0**
181464: Water Meter Program-Phase I					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	2,328,000	0	0
1825.2150 Contracts	0	886,617	232,445	2,000,000	0
1827.2150 Force Account	0	20,620	0	0	0
1836.2300 Other	0	13,429	0	0	0
900: Capital Projects Total	**0**	**920,666**	**2,560,445**	**2,000,000**	**0**
181464: Water Meter Program-Phase I Total	**0**	**920,666**	**2,560,445**	**2,000,000**	**0**
181661: Well 18, 20 Gac Filter System					
900: Capital Projects					
1825.2000 Contracts	0	(63,735)	0	0	0
900: Capital Projects Total	**0**	**(63,735)**	**0**	**0**	**0**
181661: Well 18, 20 Gac Filter System Total	**0**	**(63,735)**	**0**	**0**	**0**
181677: Water Main Repl-Project#2					
900: Capital Projects					
1825.2150 Contracts	0	(16,775)	0	0	0
900: Capital Projects Total	**0**	**(16,775)**	**0**	**0**	**0**
181677: Water Main Repl-Project#2 Total	**0**	**(16,775)**	**0**	**0**	**0**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
181678: Water Main Repl-Project#3					
900: Capital Projects					
1825.1800 Contracts	278,973	739,671	0	35,000	0
1827.1800 Force Account	33,380	4,225	0	0	0
1829.2150 Equipment	3,596	0	0	0	0
1836.1800 Other	870	239	0	0	0
900: Capital Projects Total	**316,819**	**744,135**	**0**	**35,000**	**0**
181678: Water Main Repl-Project#3 Total	**316,819**	**744,135**	**0**	**35,000**	**0**
181679: Water Main Repl-Project#4					
900: Capital Projects					
1827.2300 Force Account	8,352	14,103	0	0	0
1836.2300 Other	0	389	0	0	0
900: Capital Projects Total	**8,352**	**14,492**	**0**	**0**	**0**
181679: Water Main Repl-Project#4 Total	**8,352**	**14,492**	**0**	**0**	**0**
182005: Surface Water-Design					
900: Capital Projects					
1825.2200 Contracts	1,658	0	3,252	0	0
1827.2300 Force Account	1,276	1,021	0	0	0
900: Capital Projects Total	**2,934**	**1,021**	**3,252**	**0**	**0**
182005: Surface Water-Design Total	**2,934**	**1,021**	**3,252**	**0**	**0**
182034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	61,400	0	0	0
1827.2300 Force Account	0	14,918	0	0	0
900: Capital Projects Total	**0**	**76,318**	**0**	**0**	**0**
182034: DIM Fee Update Total	**0**	**76,318**	**0**	**0**	**0**
182356: MSC Fleet Service Shop					
900: Capital Projects					
1825.2250 Contracts	5,059	0	0	0	0
900: Capital Projects Total	**5,059**	**0**	**0**	**0**	**0**
182356: MSC Fleet Service Shop Total	**5,059**	**0**	**0**	**0**	**0**
182463: Well #27					
900: Capital Projects					
1825.2000 Contracts	0	217,732	7,680	0	0
1827.2000 Force Account	8,996	30,323	0	0	0
1831.2000 Materials	4,703	13,914	1,733	0	0
1831.2300 Materials	154	1,660	0	20,000	0
1836.2300 Other	7,692	29,055	0	0	0
900: Capital Projects Total	**21,545**	**292,684**	**9,413**	**20,000**	**0**
182463: Well #27 Total	**21,545**	**292,684**	**9,413**	**20,000**	**0**
182465: MWWI003-Well 28					
900: Capital Projects					
1827.2000 Force Account	176	702	0	0	0
1836.2000 Other	84	510	0	0	0
1836.2300 Other	8,701	0	0	0	0
900: Capital Projects Total	**8,961**	**1,212**	**0**	**0**	**0**
182465: MWWI003-Well 28 Total	**8,961**	**1,212**	**0**	**0**	**0**
181: Water Utility - Capital Outla y					
900: Capital Projects					
1820 Construction in Progress-CY	(3,869,118)	(12,100,806)	0	0	0
900: Capital Projects Total	**(3,869,118)**	**(12,100,806)**	**0**	**0**	**0**
181: Water Utility - Capital Outlay Total	**(3,869,118)**	**(12,100,806)**	**0**	**0**	**0**

Water Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
182: Imf Water Facilities B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(38,500)	(371,234)	0	0	0
900: Capital Projects Total	**(38,500)**	**(371,234)**	**0**	**0**	**0**
182: Imf Water Facilities B/S Total	**(38,500)**	**(371,234)**	**0**	**0**	**0**
Water Utility Capital Total	**(1)**	**(1,102,646)**	**42,179,748**	**26,833,517**	**7,705,600**
1811201: Capital Equipment					
500: Equipment, Land & Structures					
7719 Other equip	0	17,235	0	0	0
500: Equipment, Land & Structures Total	**0**	**17,235**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	77,500	0	0
7851 Vehicles & Equipment	13,859	0	50,000	77,500	17,500
550: Fleet Total	**13,859**	**0**	**127,500**	**77,500**	**17,500**
1811201: Capital Equipment Total	**13,859**	**17,235**	**127,500**	**77,500**	**17,500**
Water Utility Capital Equipment Total	**13,859**	**17,235**	**127,500**	**77,500**	**17,500**

Water Utility - PCE/TCE Remediation	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
190121: PCE IRM Remedial Measures					
200: Utility Comm. & Transportation					
7201 Postage	0	24	0	0	0
7211 Electricity	0	5,800	0	0	0
200: Utility Comm. & Transportation Total	**0**	**5,824**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	0	10,118	598,622	0	509,910
300: Supplies, Materials & Services Total	**0**	**10,118**	**598,622**	**0**	**509,910**
500: Equipment, Land & Structures					
7720 Other contracts	0	1,634,016	593,034	100,000	0
500: Equipment, Land & Structures Total	**0**	**1,634,016**	**593,034**	**100,000**	**0**
600: Special Payments					
8099 Special payments	0	1,786,160	0	0	0
600: Special Payments Total	**0**	**1,786,160**	**0**	**0**	**0**
190121: PCE IRM Remedial Measures Total	**0**	**3,436,118**	**1,191,656**	**100,000**	**509,910**
191201: Southern Plume Expenses					
300: Supplies, Materials & Services					
7323 Professional services	0	9,455	0	0	150,000
300: Supplies, Materials & Services Total	**0**	**9,455**	**0**	**0**	**150,000**
600: Special Payments					
8099 Special payments	0	4,200	0	0	0
600: Special Payments Total	**0**	**4,200**	**0**	**0**	**0**
191201: Southern Plume Expenses Total	**0**	**13,655**	**0**	**0**	**150,000**
194201: S.Central Western Plume Exp					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	0	350,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**350,000**
194201: S.Central Western Plume Exp Total	**0**	**0**	**0**	**0**	**350,000**
184010: Water PCE/TCE					
100: Personnel Services					
7189 Transfer Out	76,316	51,349	0	0	0
100: Personnel Services Total	**76,316**	**51,349**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7314 Business expense	8	0	0	0	0
7323 Professional services	24,557	4,152	1,302	50,000	0
300: Supplies, Materials & Services Total	**24,565**	**4,152**	**1,302**	**50,000**	**0**
184010: Water PCE/TCE Total	**100,881**	**55,501**	**1,302**	**50,000**	**0**
185119: T&R Task 19 Remediation &					
300: Supplies, Materials & Services					
7323 Professional services	2,724	4,633	6,225	6,225	0
300: Supplies, Materials & Services Total	**2,724**	**4,633**	**6,225**	**6,225**	**0**
185119: T&R Task 19 Remediation & Total	**2,724**	**4,633**	**6,225**	**6,225**	**0**
185121: T&RTask 21-So/Central/West Plm					
300: Supplies, Materials & Services					
7323 Professional services	0	136,549	285,985	200,000	0
300: Supplies, Materials & Services Total	**0**	**136,549**	**285,985**	**200,000**	**0**
185121: T&RTask 21-So/Central/West Plm Tot	**0**	**136,549**	**285,985**	**200,000**	**0**
185122: T&R Task 22-Northern Plume					
300: Supplies, Materials & Services					
7323 Professional services	0	31,869	84,030	30,000	0
300: Supplies, Materials & Services Total	**0**	**31,869**	**84,030**	**30,000**	**0**
185122: T&R Task 22-Northern Plume Total	**0**	**31,869**	**84,030**	**30,000**	**0**

Water Utility - PCE/TCE Remediation	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
190101: Central Oversight					
200: Utility Comm. & Transportation					
7201 Postage	169	0	0	0	0
200: Utility Comm. & Transportation Total	**169**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	642	0	0	0	0
7323 Professional services	38,188	22,200	0	0	0
300: Supplies, Materials & Services Total	**38,830**	**22,200**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	1,395	11,517	0	2,500	0
600: Special Payments Total	**1,395**	**11,517**	**0**	**2,500**	**0**
190101: Central Oversight Total	**40,394**	**33,717**	**0**	**2,500**	**0**
190102: T&R Task2-Contingency					
600: Special Payments					
8099 Special payments	225	0	0	0	0
600: Special Payments Total	**225**	**0**	**0**	**0**	**0**
190102: T&R Task2-Contingency Total	**225**	**0**	**0**	**0**	**0**
190108: T&R Task8-Soil Vapor Extract					
300: Supplies, Materials & Services					
7323 Professional services	0	0	5,694	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**5,694**	**0**	**0**
600: Special Payments					
8099 Special payments	94	0	0	0	0
600: Special Payments Total	**94**	**0**	**0**	**0**	**0**
190108: T&R Task8-Soil Vapor Extract Total	**94**	**0**	**5,694**	**0**	**0**
190115: T&R Task 15 2009 Monitoring					
300: Supplies, Materials & Services					
7323 Professional services	4,650	0	73,060	0	0
300: Supplies, Materials & Services Total	**4,650**	**0**	**73,060**	**0**	**0**
190115: T&R Task 15 2009 Monitoring Total	**4,650**	**0**	**73,060**	**0**	**0**
190116: T&R Task 16 Guild SVE					
200: Utility Comm. & Transportation					
7211 Electricity	30,933	2,489	0	0	0
200: Utility Comm. & Transportation Total	**30,933**	**2,489**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	122,940	0	11,429	0	0
300: Supplies, Materials & Services Total	**122,940**	**0**	**11,429**	**0**	**0**
190116: T&R Task 16 Guild SVE Total	**153,873**	**2,489**	**11,429**	**0**	**0**
190117: T&R Task 17 SVE Pre-Constructn					
300: Supplies, Materials & Services					
7323 Professional services	1,063	0	42,749	0	0
300: Supplies, Materials & Services Total	**1,063**	**0**	**42,749**	**0**	**0**
190117: T&R Task 17 SVE Pre-Constructn Tota	**1,063**	**0**	**42,749**	**0**	**0**
190118: T&R Task 18 GWET Systems					
300: Supplies, Materials & Services					
7323 Professional services	6,001	0	6,860	0	0
300: Supplies, Materials & Services Total	**6,001**	**0**	**6,860**	**0**	**0**
190118: T&R Task 18 GWET Systems Total	**6,001**	**0**	**6,860**	**0**	**0**
190119: T&R Task 19 Remediation &					
300: Supplies, Materials & Services					
7323 Professional services	17,428	2,160	0	0	0
300: Supplies, Materials & Services Total	**17,428**	**2,160**	**0**	**0**	**0**
190119: T&R Task 19 Remediation & Total	**17,428**	**2,160**	**0**	**0**	**0**

Water Utility - PCE/TCE Remediation	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
190120: T&R Task 20 Guild SVE O&M					
300: Supplies, Materials & Services					
7323 Professional services	17,239	129,348	20,413	20,413	0
300: Supplies, Materials & Services Total	**17,239**	**129,348**	**20,413**	**20,413**	**0**
600: Special Payments					
8099 Special payments	0	87	0	0	0
600: Special Payments Total	**0**	**87**	**0**	**0**	**0**
190120: T&R Task 20 Guild SVE O&M Total	**17,239**	**129,435**	**20,413**	**20,413**	**0**
190123: Task 23-SVE/GWETS Optimization					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	17,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**17,000**	**0**
190123: Task 23-SVE/GWETS Optimization To	**0**	**0**	**0**	**17,000**	**0**
190202: GroundWater Monitorng/Reportng					
300: Supplies, Materials & Services					
7323 Professional services	74,428	58,315	44,584	20,000	0
300: Supplies, Materials & Services Total	**74,428**	**58,315**	**44,584**	**20,000**	**0**
190202: GroundWater Monitorng/Reportng To	**74,428**	**58,315**	**44,584**	**20,000**	**0**
Water Utility PCE/TCE Remediation Total	**419,000**	**3,904,441**	**1,773,987**	**446,138**	**1,009,910**

WASTEWATER UTILITY

The Wastewater Utility, managed by the Public Works Department, is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system.

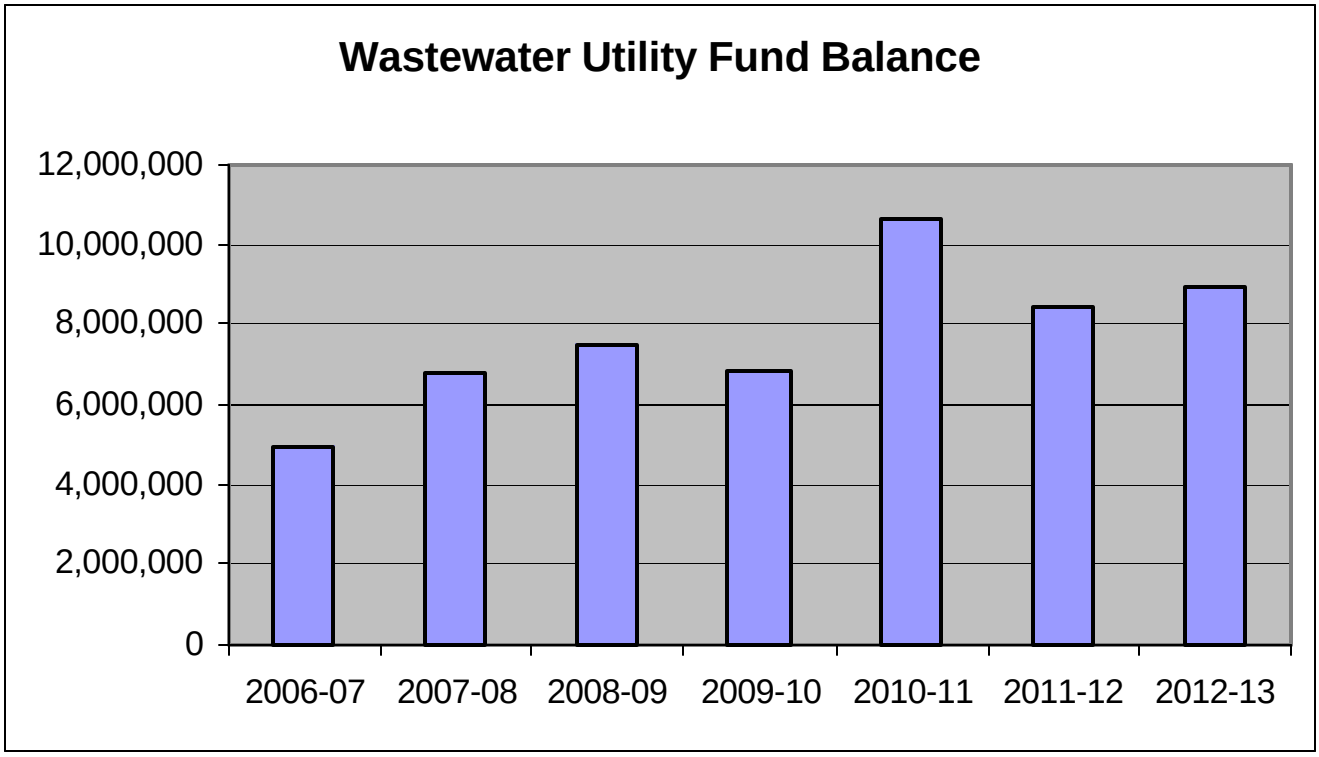
The utility has a budget of $13,701,870 in FY 2012/13, compared to $20,276,400 as originally adopted in FY 2012/13. The decrease is due to capital projects. The utility shares 51-person staff with the Water Utility, an increase of seven positions overall to operate the new Water Treatment Plant.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

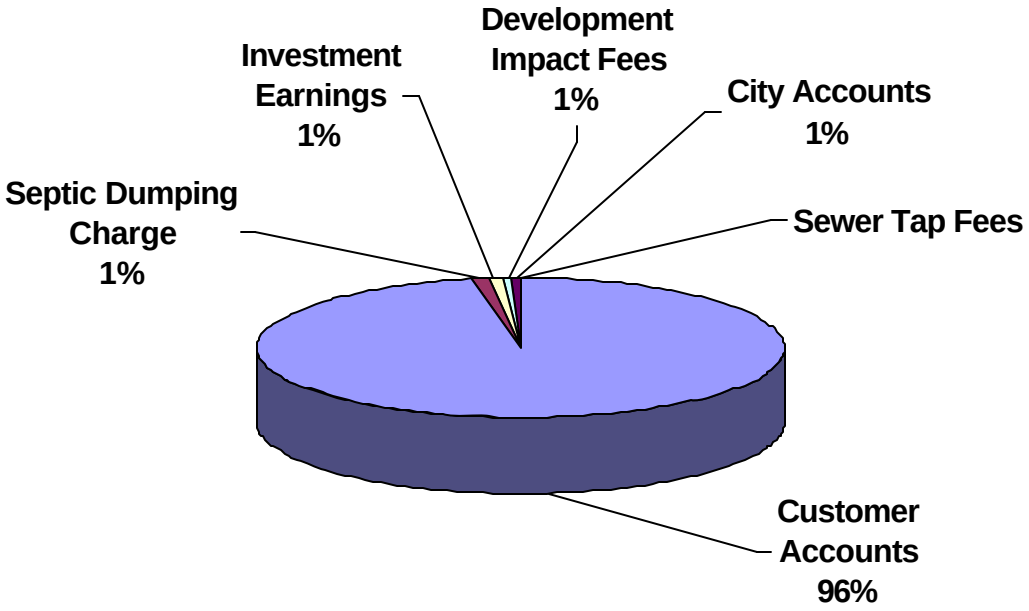
Wastewater Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Wastewater Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	7,499,323	6,831,614	5,481,418	10,606,065	8,380,707
Revenues	11,885,017	17,159,228	18,050,750	18,307,512	14,235,330
Expenditures	12,552,726	13,384,777	22,348,905	20,532,870	13,701,870
Net Difference (Revenues Less Expenditures)	(667,709)	3,774,451	(4,298,155)	(2,225,358)	533,460
Cash Balance					
Ending Cash Balance	6,831,614	10,606,065	1,183,263	8,380,707	8,914,167



Wastewater Fund Revenues



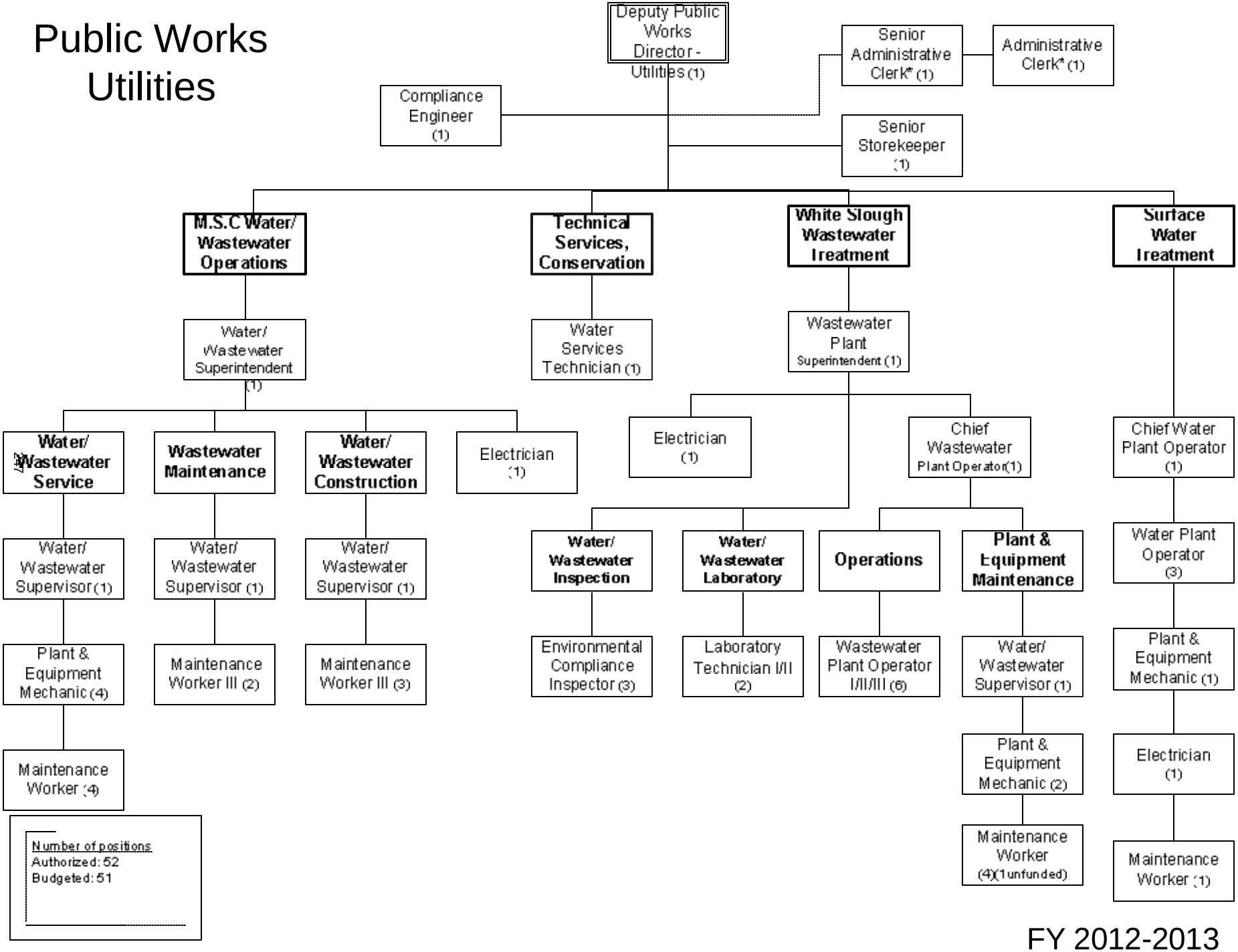
Revenue	Budget 2012-13
Customer Accounts	13,801,260
Septic Dumping Charge	150,000
Investment Earnings	119,090
Development Impact Fees	82,740
City Accounts	72,240
Sewer Tap Fees	10,000
Grand Total	14,235,330

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
170: Wastewater Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	13,235,425	199,364	0	0	0	
090: Operating Transfers In Total	13,235,425	199,364	0	0	0	
170: Wastewater Utility Fund B/S Total	13,235,425	199,364	0	0	0	
171: Wastewtr-Capital Outlay B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,398,297	1,176,169	0	0	0	
090: Operating Transfers In Total	1,398,297	1,176,169	0	0	0	
171: Wastewtr-Capital Outlay B/S Total	1,398,297	1,176,169	0	0	0	
172: Waste Water Capital Res B/S						
090: Operating Transfers In						
4210 Operating Transfers In	2,070,000	2,120,000	0	0	0	
090: Operating Transfers In Total	2,070,000	2,120,000	0	0	0	
900: Other Revenue						
1082.2007 COP Construction & Acq	224,118	512,554	4,455,000	4,466,000	0	
900: Other Revenue Total	224,118	512,554	4,455,000	4,466,000	0	
172: Waste Water Capital Res B/S Total	2,294,118	2,632,554	4,455,000	4,466,000	0	
174: Wastewater Rate Stabil Reserve						
090: Operating Transfers In						
4210 Operating Transfers In	0	500,000	0	0	0	
090: Operating Transfers In Total	0	500,000	0	0	0	
174: Wastewater Rate Stabil Reserve Total	0	500,000	0	0	0	
1701: Wastewater Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	20,156	30,022	20,540	20,540	27,970	
5361 Rent	(150,791)	(175,087)	0	0	0	
5391 Sale of City Property	5,222	0	0	0	0	
400: Investment/Property Revenues Tota	(125,413)	(145,065)	20,540	20,540	27,970	
500: Revenue from Others						
5604 State Special Grants	6,508	59,075	0	0	0	
500: Revenue from Others Total	6,508	59,075	0	0	0	
640: Sewer Operating Revenue						
6471 City Accounts	57,470	65,144	67,580	68,795	72,240	
6480 Customer Accounts	11,259,702	12,761,225	13,241,410	13,399,286	13,801,260	Reflects approved rate increase
6481 Infrastructure Replacement	196,217	0	0	0	0	
640: Sewer Operating Revenue Total	11,513,389	12,826,369	13,308,990	13,468,081	13,873,500	

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
680: Non-Operating Utility Revenue						
6521 Sewer Connection Fees	0	(36,690)	0	0	0	
6525 Sewer Tap Fees	3,148	17,534	15,000	5,000	10,000	
6530.1 Kettleman Liftstation	21,981	3,104	0	1,171	0	
680: Non-Operating Utility Revenue Tota	25,129	(16,052)	15,000	6,171	10,000	
900: Other Revenue						
5386 Septic Dumping charge	153,507	164,216	150,000	150,000	150,000	
5394 Revenue-Other	7,943	6,203	0	30,500	0	
5398 Reimbursable Charges	98,023	98,275	0	0	0	
900: Other Revenue Total	259,473	268,694	150,000	180,500	150,000	
1701: Wastewater Utility Fund Rev Total	11,679,086	12,993,021	13,494,530	13,675,292	14,061,470	
1711: Wastewtr-Capital Outlay Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	166	5,200	0	0	0	
400: Investment/Property Revenues Tota	166	5,200	0	0	0	
680: Non-Operating Utility Revenue						
5394 Revenue-Other	0	300,000	0	0	0	
680: Non-Operating Utility Revenue Tota	0	300,000	0	0	0	
1711: Wastewtr-Capital Outlay Rev Total	166	305,200	0	0	0	
1721: Waste Water Capital Res Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	258,992	180,395	3,720	3,720	80,000	
400: Investment/Property Revenues Tota	258,992	180,395	3,720	3,720	80,000	
1721: Waste Water Capital Res Rev Total	258,992	180,395	3,720	3,720	80,000	
1731: Imf Wastewater Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	19,189	10,183	4,850	4,850	11,070	
400: Investment/Property Revenues Tota	19,189	10,183	4,850	4,850	11,070	
810: Development Impact Fees						
6122 Development Impact Fees	321,476	3,025,135	74,220	74,220	24,740	
810: Development Impact Fees Total	321,476	3,025,135	74,220	74,220	24,740	
1731: Imf Wastewater Facilities Rev Total	340,665	3,035,318	79,070	79,070	35,810	
1751: Storm Facilities Rev						
810: Development Impact Fees						
6122 Development Impact Fees	0	0	0	0	58,000	
810: Development Impact Fees Total	0	0	0	0	58,000	
1751: Storm Facilities Rev Total	0	0	0	0	58,000	

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
3261: IMF Storm Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	26,698	17,381	18,430	18,430	50	
400: Investment/Property Revenues Tota	26,698	17,381	18,430	18,430	50	
810: Development Impact Fees						
6122 Development Impact Fees	7,219	180,163	0	65,000	0	
810: Development Impact Fees Total	7,219	180,163	0	65,000	0	
3261: IMF Storm Facilities Rev Total	33,917	197,544	18,430	83,430	50	
Wastewater Utility Revenue Total	29,240,666	21,219,565	18,050,750	18,307,512	14,235,330	

Public Works Utilities



FY 2012-2013

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	18,155,200	5,583,883	1,451,480	1,451,480	1,451,480
100: Personnel Services	2,889,217	3,286,314	3,303,560	3,525,721	3,239,330
200: Utility Comm. & Transportation	847,295	759,021	857,350	857,350	707,400
300: Supplies, Materials & Services	1,666,944	1,713,576	2,375,740	2,275,320	2,049,890
400: Work for Others	0	36,700	20,000	20,000	92,500
500: Equipment, Land & Structures	569,219	1,313,181	106,000	105,900	101,000
550: Fleet	73,214	361,798	227,500	177,500	166,500
600: Special Payments	3,163,749	2,893,803	4,329,770	4,645,270	4,333,770
900: Capital Projects	2	0	9,677,505	7,474,329	1,560,000
Wastewater Utility Total	**27,364,840**	**15,948,276**	**22,348,905**	**20,532,870**	**13,701,870**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
WATER/WASTEWATER SERVICES					
Administrative Clerk	0	0	0	1	1
Chief Wastewater Plant Operator	1	1	1	1	1
Chief Water Treatment Plant Operator	0	0	0	1	1
Compliance Engineer	1	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1	1
Electrician	2	2	2	3	3
Environmental Compliance Inspector	3	3	3	3	3
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Supt	1	1	1	0	0
Maintenance Worker I/II	8	8	8	9	8
Plant & Equipment Mechanic	5	5	5	7	7
Senior Administrative Clerk	0	0	0	1	1
Senior Plant & Equipment Mechanic	1	1	1	0	0
Senior Storekeeper	0	0	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Plant Superintendent	0	0	0	1	1
Wastewater Treatment Superintendent	1	1	1	0	0
Water Services Technician	1	1	1	1	1
Water Treatment Plant Operator I/II/III	0	0	0	3	3
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	4	4	4	4	4
Water/Wastewater Services Total	43	43	44	52	51

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	18,155,200	5,583,883	1,451,480	1,451,480	1,451,480	General Fund cost of services
090: Operating Transfers Out	18,155,200	5,583,883	1,451,480	1,451,480	1,451,480	
7101 Regular emp salary	2,191,241	2,516,452	2,538,770	2,514,590	2,485,400	
7102 Overtime	61,743	75,035	81,240	104,240	95,030	
7103 Part time salary	13,571	14,300	5,040	41,500	26,000	
7106 Uniform allowance	300	225	300	300	6,700	
7109 Incentive pay	69,376	69,267	64,430	68,575	72,290	
7110 Admin leave pay	5,671	10,954	8,780	7,385	7,400	
7111 Workers comp	146,400	135,450	283,360	283,360	277,200	
7112 Medical insurance	457,237	583,696	653,040	624,675	673,000	
7113 Dental insurance	34,872	41,706	44,000	44,795	44,000	
7114 Vision care	8,534	10,226	8,800	10,980	10,790	
7115 Medicare insurance	30,299	35,247	37,760	36,475	46,050	
7121 Service contribution- PERS	426,604	497,314	503,570	497,575	494,470	
7123 Deferred comp	44,611	48,371	5,080	2,580	74,570	
7124 LI & AD & D	6,965	8,920	9,180	7,920	8,390	
7125 Unemployment insurance	5,746	7,073	11,340	10,485	18,640	
7128 LTD	28,372	31,995	0	0	0	
7129 Chiropractic	1,691	2,181	2,420	2,330	2,430	
7130 Insurance refund	15,917	10,455	16,630	16,630	23,030	
7131 Other benefits	75,200	80,840	87,340	87,340	121,000	
7132 Cell Stipend	0	172	0	600	0	
7188 Transfer In	(2,662,758)	(3,118,499)	(3,630,080)	(3,418,915)	(3,524,280)	Staff allocations to other funds
7189 Transfer Out	1,927,625	2,224,934	2,572,560	2,582,301	2,277,220	Staff allocations from other funds
100: Personnel Services	2,889,217	3,286,314	3,303,560	3,525,721	3,239,330	
7201 Postage	1,315	2,283	1,450	1,450	1,300	
7202 Telephone	12,592	12,458	14,550	14,550	13,150	
7203 Cellular phone charges	5,048	5,626	5,600	5,600	5,700	
7211 Electricity	769,537	688,337	791,000	791,000	632,000	
7212 Gas	44,706	36,685	31,500	31,500	42,000	
7213 Water	2,904	3,135	3,250	3,250	3,250	
7215 Refuse	11,193	10,497	10,000	10,000	10,000	
200: Utility Comm. & Transportation	847,295	759,021	857,350	857,350	707,400	
7301 Printing, binding, duplication	4,032	4,321	4,200	4,200	2,700	
7302 Photocopying	755	113	400	1,200	1,200	
7303 Advertising	2,937	673	3,300	3,300	2,250	
7304 Laundry & dry cleaning	6	0	0	0	0	
7305 Uniforms	8,376	11,795	9,000	15,000	14,500	
7306 Safety equipment	14,361	15,589	19,000	20,500	18,000	
7307 Office supplies	7,541	6,272	7,000	6,050	5,650	
7308 Books & periodicals	320	0	1,250	1,250	750	
7309 Membership & dues	12,354	12,890	18,910	19,910	17,710	

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7310 Uncollectible acct expense	90,987	58,900	70,000	70,000	60,000	
7311 Collection agency fees	(95)	2,359	3,000	3,000	1,500	
7312 Bank service charges	5,025	20,759	15,000	21,000	20,000	
7313 Information systems software	8,857	27,070	20,400	30,900	23,400	
7314 Business expense	3,086	2,397	3,050	3,050	2,650	
7315 Conference expense	7,606	5,489	10,500	10,545	8,500	
7321 Rent of Land, facilities	4,081	3,879	8,750	8,750	0	
7322 Rental of equipment	4,025	2,825	8,500	8,000	8,000	
7323 Professional services	390,330	560,406	705,000	605,000	582,000	Reductions in capital projects
7330 Repairs to comm equip	1,816	1,338	1,810	1,960	1,660	
7331 Repairs to Mach & equip	577,542	340,216	674,000	680,000	618,000	
7332 Repairs to office equip	666	446	300	300	300	
7333 Repairs to vehicles	189,005	173,326	175,960	175,960	137,500	
7334 Repairs to buildings	3,280	1,936	10,000	10,000	10,000	
7335 Sublet service contracts	36,103	14,147	39,100	39,100	37,500	
7336 Car wash	209	351	580	595	330	
7343 PL & PD/other insurance	75,010	76,760	136,400	136,400	64,240	Reserve reductions
7351 Motor veh fuel, lube	44,167	73,899	69,230	76,000	101,950	
7352 Special dept materials	57,813	109,242	82,750	76,250	76,250	
7353 Janitorial supplies	2,013	0	1,200	1,200	1,200	
7354 Photo supplies	0	0	400	400	0	
7355 General supplies	36,642	126,815	201,500	151,500	151,500	Reductions in capital projects
7356 Medical supplies	148	0	0	0	0	
7358 Training & education	7,978	7,722	11,500	11,500	11,500	
7359 Small tools and equip	30,068	25,725	30,500	35,500	35,500	
7360 Overtime meals	636	1,070	1,250	2,400	2,150	
7362 Laboratory supplies	23,031	20,761	26,000	26,000	26,000	
7366 Tuition Reimbursement	0	0	500	1,000	0	
7369 Software Licensing Cost	3,356	1,351	4,500	4,500	4,500	
7388 Transfer In	11,668	0	0	0	0	
7398 Reimbursable Expense	179	2,607	1,000	1,000	1,000	
7399 Supplies, mat & services	1,030	127	0	12,100	0	
300: Supplies, Materials & Services	1,666,944	1,713,576	2,375,740	2,275,320	2,049,890	
7601 Work for others	0	36,700	20,000	20,000	92,500	
400: Work for Others	0	36,700	20,000	20,000	92,500	
7701 Office equip	0	0	3,000	3,000	3,000	
7715 Data Processing hrdware	4,721	0	8,000	8,000	8,000	
7719 Other equip	23,278	112,643	85,000	85,000	80,000	
7720 Other contracts	541,220	1,195,439	0	0	0	
7726 Streets	0	599	0	0	0	
7731 Storm drains	0	4,500	10,000	9,900	10,000	
500: Equipment, Land & Structures	569,219	1,313,181	106,000	105,900	101,000	

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7850 Fleet	0	0	177,500	0	0	
7851 Vehicles & Equipment	73,214	45,206	50,000	177,500	166,500	
7852 Heavy equipment	0	316,592	0	0	0	
550: Fleet	73,214	361,798	227,500	177,500	166,500	
7636 Amortization	51,525	51,525	1,430,000	1,430,000	1,500,000	See capital project section
7924 Bond interest	2,831,600	2,778,805	2,687,570	2,687,570	2,618,550	
8022 Taxes	81	84	100	100	120	
8023 Refunds/Rebates	44	0	2,000	2,500	5,000	
8097 Lodi CARE Program	0	17	0	0	0	
8099 Special payments	280,499	63,372	210,100	525,100	210,100	
600: Special Payments	3,163,749	2,893,803	4,329,770	4,645,270	4,333,770	
1820 Construction in Progress-CY	(1,263,614)	(1,694,506)	2,903,580	773,580	1,560,000	
1825.1800 Contracts	196,044	41,979	70,639	163,984	0	
1825.1850 Contracts	553,189	33,408	66,749	35,000	0	
1825.1900 Contracts	0	274,273	167,441	122,136	0	
1825.2100 Contracts	0	37,508	0	0	0	
1825.2200 Contracts	289,428	4,642	125,905	11,000	0	
1825.2250 Contracts	5,059	0	73,060	73,060	0	
1825.2300 Contracts	158,224	943,512	5,899,600	5,885,569	0	
1827.1800 Force Account	12,750	17,371	0	0	0	
1827.1850 Force Account	18,606	86,273	0	0	0	
1827.1900 Force Account	2,184	14,070	0	0	0	
1827.2250 Force Account	0	4,260	0	0	0	
1827.2275 Force Account	497	226	0	0	0	
1827.2300 Force Account	12,050	27,939	0	0	0	
1829.1800 Equipment	0	86,176	0	0	0	
1829.2275 Machinery & equipment	0	47,594	531	0	0	
1831.1800 Materials	139	221	0	0	0	
1831.1850 Materials	6,651	8,276	0	0	0	
1831.2300 Materials	0	499	0	0	0	
1836.1800 Other	115	9,127	0	0	0	
1836.1850 Other	241	0	0	0	0	
1836.1900 Other	647	12	0	0	0	
1836.2150 Other	635	11,142	0	40,000	0	
1836.2275 Other	380	0	0	0	0	
1836.2300 Other	6,777	45,998	370,000	370,000	0	
900: Capital Projects	2	0	9,677,505	7,474,329	1,560,000	
Wastewater Utility Total	27,364,840	15,948,276	22,348,905	20,532,870	13,701,870	

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control facility (Treatment Plant) which treats the City's wastewater to tertiary levels (located approximately 6 miles west of town), and the maintenance of wastewater pipelines and lift stations that convey wastewater to the Treatment Plant; and the maintenance of storm drain pipelines and lift stations that convey storm water to various points of discharge. Activity goals are to provide uninterrupted service from source to treatment facilities and/or points of discharge without blockages or overflows, minimize the City's impact on the environment by consistently treating wastewater that meets all Federal and State standards; continue recycling and land disposal of treatment effluent and industrial wastewater (cannery). This activity has six major elements:

- Wastewater Administration - Directs, supervises and plans operation of wastewater utility, prepares studies/reports, responsible for compliance with State and Federal regulations/legislation on operations and discharge requirements, budget preparation/control, represents City with other agencies and committees on matters regarding wastewater operations and treatment.
- Domestic Collection System - Operates, maintains and repairs domestic wastewater collection system, including 190 miles of domestic wastewater collection mains, service laterals for over 23,000 customers, approx. 3,200 manholes, and 8 domestic pumping stations. Maintains compliance with Sewer System Management Plan by performing hydro cleaning and closed circuit TV operations.
- Industrial Collection System - Operates, maintains and repairs industrial wastewater collection system, including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter "IW outfall" line, 1 pumping station, and 7 service laterals.
- Treatment Facility - Operates and maintains a tertiary treatment facility which operates 7 days per week, 24 hours per day, and manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year. Utilizes recycled biosolids in accordance with discharge permit requirements.
- Laboratory Services - State-certified lab analyzes untreated and treated wastewater to determine chemical/physical/bacteriological characteristics to evaluate treatment plant effectiveness; samples and analyzes City drinking water to monitor water quality and compliance with State regulations; and administers enforcement of City's pretreatment and cross connection programs.
- Storm Drain Collection System - Operates, maintains and repairs storm drain collection system, including approx. 162 miles of storm drain pipeline, 13 pump stations and over 3,300 catch basins. Includes compliance with City's discharge permit requirements, including public education, illicit discharge detection and elimination, construction site storm water management and pollution prevention.

MAJOR 2011-12 ACCOMPLISHMENTS

- Constructed Washington Street Inter-tie Project
- Reduced Sanitary Sewer Overflows per 100 miles of sewer main from 3.6 to 2.0
- Implemented a targeted wastewater main cleaning schedule to increase cleaning efficiency

MAJOR 2012-13 OBJECTIVES

- Comply with monitoring and reporting requirements of new National Pollutant Discharge Elimination System permit
- Continue groundwater monitoring at Treatment Facility
- Reduce Sanitary Sewer Overflows to less than 2.0 per 100 miles of sewer main

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Wastewater Treated (Millions Gallons/Year)	2,236.8	2,208.6	2,281.5
Miles of Wastewater Main	194	194	194
Miles of Wastewater Main Cleaned	68.2	65.8	63.1
Public Sewer Overflows per 100 Miles of Main	5.67	3.55	2.0

RELATED COST CENTER(S)

- 170.4220
- 170152
- 170301
- 170401
- 170403
- 170404
- 170405
- 170413
- 170414
- 170442
- 170501

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
170: Wastewater Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,599,775	3,877,649	1,451,480	1,451,480	1,451,480
090: Operating Transfers Out Total	**3,599,775**	**3,877,649**	**1,451,480**	**1,451,480**	**1,451,480**
170: Wastewater Utility Fund B/S Total	**3,599,775**	**3,877,649**	**1,451,480**	**1,451,480**	**1,451,480**
170152: Damage To Property-Wastewtr					
100: Personnel Services					
7102 Overtime	0	37	490	490	520
7109 Incentive pay	0	1	0	0	0
7115 Medicare insurance	0	1	0	0	0
7189 Transfer Out	2,699	0	0	0	0
100: Personnel Services Total	**2,699**	**39**	**490**	**490**	**520**
300: Supplies, Materials & Services					
7352 Special dept materials	0	0	5,000	5,000	5,000
300: Supplies, Materials & Services Total	**0**	**0**	**5,000**	**5,000**	**5,000**
600: Special Payments					
8099 Special payments	(183)	1,558	0	0	0
600: Special Payments Total	**(183)**	**1,558**	**0**	**0**	**0**
170152: Damage To Property-Wastewtr Total	**2,516**	**1,597**	**5,490**	**5,490**	**5,520**
170301: Bonded Debt-Interest-Wastewtr					
600: Special Payments					
7636 Amortization	51,525	51,525	1,430,000	1,430,000	1,500,000
7924 Bond interest	2,831,600	2,778,805	2,687,570	2,687,570	2,618,550
8099 Special payments	5,018	5,136	10,100	10,100	10,100
600: Special Payments Total	**2,888,143**	**2,835,466**	**4,127,670**	**4,127,670**	**4,128,650**
170301: Bonded Debt-Interest-Wastewtr Total	**2,888,143**	**2,835,466**	**4,127,670**	**4,127,670**	**4,128,650**
170401: Wastewater Administration					
100: Personnel Services					
7102 Overtime	507	313	1,800	1,800	1,060
7109 Incentive pay	14	3	0	0	0
7112 Medical insurance	(1,546)	0	0	0	0
7113 Dental insurance	(88)	0	0	0	0
7114 Vision care	(21)	0	0	0	0
7115 Medicare insurance	3	3	0	0	0
7124 LI & AD & D	(97)	0	0	0	0
7128 LTD	(1)	0	0	0	0
7129 Chiropractic	(5)	0	0	0	0
7189 Transfer Out	434,578	507,121	805,150	805,150	703,220
100: Personnel Services Total	**433,344**	**507,440**	**806,950**	**806,950**	**704,280**
200: Utility Comm. & Transportation					
7201 Postage	29	64	200	200	100
7202 Telephone	251	202	350	350	250
7203 Cellular phone charges	3,643	4,047	3,900	3,900	4,000
200: Utility Comm. & Transportation Total	**3,923**	**4,313**	**4,450**	**4,450**	**4,350**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,335	1,375	1,000	1,000	1,000
7302 Photocopying	371	113	200	1,000	1,000
7303 Advertising	0	414	200	200	400
7304 Laundry & dry cleaning	6	0	0	0	0
7305 Uniforms	5,732	5,985	5,000	7,500	7,000
7306 Safety equipment	5,114	7,999	6,000	6,000	6,000
7307 Office supplies	3,509	3,570	3,000	3,000	3,000
7308 Books & periodicals	29	0	500	500	250
7309 Membership & dues	4,084	4,283	7,700	7,700	5,500
7310 Uncollectible acct expense	90,987	58,900	70,000	70,000	60,000
7311 Collection agency fees	(95)	2,359	3,000	3,000	1,500
7312 Bank service charges	5,025	20,759	15,000	21,000	20,000

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7313 Information systems software	3,650	16,709	10,000	22,500	15,000
7314 Business expense	1,068	1,040	1,250	1,250	1,000
7315 Conference expense	2,767	1,388	5,500	5,500	3,000
7321 Rent of Land, facilities	3,879	3,879	8,250	8,250	0
7323 Professional services	19,620	13,393	23,000	23,000	20,000
7330 Repairs to comm equip	1,101	733	1,300	1,300	1,000
7331 Repairs to Mach & equip	79	981	0	0	0
7332 Repairs to office equip	256	341	0	0	0
7333 Repairs to vehicles	118,859	119,500	108,890	108,890	93,820
7334 Repairs to buildings	1,645	0	5,000	5,000	5,000
7335 Sublet service contracts	4,370	4,159	5,000	5,000	5,000
7336 Car wash	209	351	580	580	330
7351 Motor veh fuel, lube	34,780	43,370	32,830	38,000	60,780
7352 Special dept materials	6,582	4,277	5,000	5,000	5,000
7353 Janitorial supplies	15	0	0	0	0
7354 Photo supplies	0	0	300	300	0
7355 General supplies	286	35	500	500	500
7356 Medical supplies	148	0	0	0	0
7358 Training & education	1,222	2,650	3,000	3,000	3,000
7359 Small tools and equip	10,395	8,193	7,000	7,000	7,000
7360 Overtime meals	68	35	250	250	250
7366 Tuition Reimbursement	0	0	500	500	0
7369 Software Licensing Cost	3,287	1,351	3,500	3,500	3,500
7388 Transfer In	11,668	0	0	0	0
7399 Supplies, mat & services	1,030	70	0	12,100	0
300: Supplies, Materials & Services Total	**343,081**	**328,212**	**333,250**	**372,320**	**329,830**
500: Equipment, Land & Structures					
7701 Office equip	0	0	3,000	3,000	3,000
7715 Data Processing hrdware	1,583	0	3,000	3,000	3,000
500: Equipment, Land & Structures Total	**1,583**	**0**	**6,000**	**6,000**	**6,000**
600: Special Payments					
8023 Refunds/Rebates	44	0	2,000	2,500	5,000
8099 Special payments	0	52	0	315,000	0
600: Special Payments Total	**44**	**52**	**2,000**	**317,500**	**5,000**
170401: Wastewater Administration Total	**781,975**	**840,017**	**1,152,650**	**1,507,220**	**1,049,460**
170403: Plant Maintenance					
100: Personnel Services					
7101 Regular emp salary	555,018	601,903	598,610	550,515	517,390
7102 Overtime	31,807	48,600	58,000	75,000	63,760
7103 Part time salary	0	0	0	30,000	10,000
7106 Uniform allowance	0	0	0	0	1,800
7109 Incentive pay	7,188	7,977	6,630	7,365	9,070
7110 Admin leave pay	1,856	1,856	1,860	235	0
7111 Workers comp	32,940	31,500	64,400	64,400	56,700
7112 Medical insurance	99,332	123,331	134,750	131,880	124,530
7113 Dental insurance	8,316	9,782	10,000	9,295	9,000
7114 Vision care	1,827	2,385	2,000	2,280	2,210
7115 Medicare insurance	7,478	8,494	8,780	7,995	7,510
7121 Service contribution-PERS	105,937	118,355	116,950	105,435	102,010
7123 Deferred comp	9,049	12,652	0	0	15,530
7124 LI & AD & D	1,655	1,705	1,710	1,110	860
7125 Unemployment insurance	1,409	1,686	2,690	2,235	3,880
7128 LTD	7,042	7,670	0	0	0
7129 Chiropractic	388	509	550	485	500
7130 Insurance refund	116	0	0	0	6,400
7131 Other benefits	16,920	18,800	19,850	19,850	24,750
7189 Transfer Out	670,015	793,751	891,050	891,050	818,180
100: Personnel Services Total	**1,558,293**	**1,790,956**	**1,917,830**	**1,899,130**	**1,774,080**

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
200: Utility Comm. & Transportation					
7201 Postage	984	2,051	1,000	1,000	1,000
7202 Telephone	179	179	1,000	1,000	200
7203 Cellular phone charges	1,405	1,579	1,700	1,700	1,700
7211 Electricity	732,643	651,881	749,000	749,000	590,000
7212 Gas	43,943	35,937	30,000	30,000	40,000
7215 Refuse	11,193	10,497	10,000	10,000	10,000
200: Utility Comm. & Transportation Total	**790,347**	**702,124**	**792,700**	**792,700**	**642,900**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	150	0	200	200	200
7302 Photocopying	218	0	200	200	200
7303 Advertising	35	259	600	600	600
7305 Uniforms	2,207	5,703	4,000	7,500	7,500
7306 Safety equipment	5,477	5,001	6,000	7,500	7,500
7307 Office supplies	3,795	2,611	3,000	2,000	2,000
7308 Books & periodicals	190	0	250	250	250
7309 Membership & dues	6,391	6,734	9,210	9,210	9,210
7313 Information systems software	2,807	6,763	7,000	5,000	5,000
7314 Business expense	1,974	1,212	1,000	1,000	1,000
7315 Conference expense	3,901	3,470	5,000	5,000	5,000
7322 Rental of equipment	3,395	1,958	7,000	5,000	5,000
7323 Professional services	357,537	494,528	630,000	530,000	540,000
7330 Repairs to comm equip	355	275	150	300	300
7331 Repairs to Mach & equip	577,139	335,513	650,000	650,000	600,000
7332 Repairs to office equip	410	105	300	300	300
7334 Repairs to buildings	1,635	1,936	5,000	5,000	5,000
7335 Sublet service contracts	30,846	9,198	31,000	31,000	31,000
7343 PL & PD/other insurance	16,880	17,850	31,000	31,000	13,140
7351 Motor veh fuel, lube	0	3,007	30,000	30,000	30,000
7352 Special dept materials	8,970	46,624	30,000	25,000	25,000
7353 Janitorial supplies	1,998	0	1,200	1,200	1,200
7354 Photo supplies	0	0	100	100	0
7355 General supplies	33,551	126,257	200,000	150,000	150,000
7358 Training & education	4,520	4,912	5,000	5,000	5,000
7359 Small tools and equip	10,595	10,143	10,000	15,000	15,000
7360 Overtime meals	451	898	700	1,500	1,500
7362 Laboratory supplies	23,031	20,761	26,000	26,000	26,000
7366 Tuition Reimbursement	0	0	0	500	0
7369 Software Licensing Cost	69	0	1,000	1,000	1,000
7398 Reimbursable Expense	179	453	1,000	1,000	1,000
7399 Supplies, mat & services	0	57	0	0	0
300: Supplies, Materials & Services Total	**1,098,706**	**1,106,228**	**1,695,910**	**1,547,360**	**1,488,900**
500: Equipment, Land & Structures					
7719 Other equip	10,157	16,512	35,000	35,000	35,000
500: Equipment, Land & Structures Total	**10,157**	**16,512**	**35,000**	**35,000**	**35,000**
600: Special Payments					
8022 Taxes	81	84	100	100	120
8099 Special payments	47,099	34,405	75,000	75,000	75,000
600: Special Payments Total	**47,180**	**34,489**	**75,100**	**75,100**	**75,120**
170403: Plant Maintenance Total	**3,504,683**	**3,650,309**	**4,516,540**	**4,349,290**	**4,016,000**
170404: Sanitary System Maintenance					
100: Personnel Services					
7101 Regular emp salary	233	0	0	0	0
7102 Overtime	18,847	18,215	20,190	20,190	22,840
7109 Incentive pay	937	809	0	0	0
7112 Medical insurance	3,548	0	0	0	0
7113 Dental insurance	267	0	0	0	0
7114 Vision care	65	0	0	0	0
7115 Medicare insurance	289	276	0	0	0

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7121 Service contribution-PERS	290	127	0	0	0
7123 Deferred comp	98	23	0	0	0
7125 Unemployment insurance	1	0	0	0	0
7128 LTD	18	0	0	0	0
7129 Chiropractic	12	0	0	0	0
7130 Insurance refund	57	35	0	0	0
7189 Transfer Out	502,496	570,452	540,790	540,790	498,500
100: Personnel Services Total	**527,158**	**589,937**	**560,980**	**560,980**	**521,340**
200: Utility Comm. & Transportation					
7201 Postage	169	63	250	250	200
7202 Telephone	6,627	6,538	6,500	6,500	6,500
7211 Electricity	9,904	9,757	10,000	10,000	10,000
7212 Gas	763	748	1,500	1,500	2,000
7213 Water	1,936	1,955	2,000	2,000	2,000
200: Utility Comm. & Transportation Total	**19,399**	**19,061**	**20,250**	**20,250**	**20,700**
300: Supplies, Materials & Services					
7305 Uniforms	437	107	0	0	0
7306 Safety equipment	3,476	2,589	6,000	6,000	3,500
7307 Office supplies	100	91	1,000	1,000	500
7308 Books & periodicals	101	0	500	500	250
7313 Information systems software	0	0	1,000	1,000	1,000
7322 Rental of equipment	0	427	500	2,000	2,000
7323 Professional services	0	363	0	0	0
7331 Repairs to Mach & equip	173	547	10,000	16,000	10,000
7335 Sublet service contracts	167	130	1,100	1,100	500
7352 Special dept materials	30,986	29,155	20,000	20,000	20,000
7355 General supplies	2,805	523	1,000	1,000	1,000
7358 Training & education	0	5	0	0	0
7359 Small tools and equip	7,415	5,235	8,500	8,500	8,500
7360 Overtime meals	72	137	200	550	300
300: Supplies, Materials & Services Total	**45,732**	**39,309**	**49,800**	**57,650**	**47,550**
400: Work for Others					
7601 Work for others	0	20,000	5,000	5,000	77,500
400: Work for Others Total	**0**	**20,000**	**5,000**	**5,000**	**77,500**
500: Equipment, Land & Structures					
7719 Other equip	9,308	22,034	35,000	35,000	35,000
500: Equipment, Land & Structures Total	**9,308**	**22,034**	**35,000**	**35,000**	**35,000**
600: Special Payments					
8099 Special payments	175	6,811	0	0	0
600: Special Payments Total	**175**	**6,811**	**0**	**0**	**0**
170404: Sanitary System Maintenance Total	**601,772**	**697,152**	**671,030**	**678,880**	**702,090**
170405: Storm Drain Maintenance					
100: Personnel Services					
7102 Overtime	5,605	7,644	0	6,000	6,000
7103 Part time salary	0	94	0	500	0
7109 Incentive pay	128	138	0	0	0
7112 Medical insurance	380	0	0	0	0
7113 Dental insurance	32	0	0	0	0
7114 Vision care	8	0	0	0	0
7115 Medicare insurance	53	26	0	0	0
7121 Service contribution-PERS	54	0	0	0	0
7123 Deferred comp	11	8	0	0	0
7128 LTD	3	0	0	0	0
7129 Chiropractic	2	0	0	0	0
7189 Transfer Out	218,496	300,520	306,790	306,790	230,600
100: Personnel Services Total	**224,772**	**308,430**	**306,790**	**313,290**	**236,600**
200: Utility Comm. & Transportation					
7201 Postage	7	18	0	0	0
7202 Telephone	4,469	5,198	5,200	5,200	5,200

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7211 Electricity	25,855	25,603	30,000	30,000	30,000
7213 Water	242	447	500	500	500
200: Utility Comm. & Transportation Total	**30,573**	**31,266**	**35,700**	**35,700**	**35,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,663	0	3,000	3,000	1,500
7303 Advertising	2,700	0	2,500	2,500	1,250
7306 Safety equipment	229	0	1,000	1,000	1,000
7307 Office supplies	137	0	0	25	150
7309 Membership & dues	1,879	1,873	2,000	3,000	3,000
7313 Information systems software	2,400	2,400	2,400	2,400	2,400
7314 Business expense	44	132	300	300	150
7315 Conference expense	938	631	0	45	500
7321 Rent of Land, facilities	202	0	500	500	0
7322 Rental of equipment	630	440	1,000	1,000	1,000
7323 Professional services	6,065	11,369	50,000	50,000	20,000
7330 Repairs to comm equip	360	330	360	360	360
7331 Repairs to Mach & equip	151	3,175	11,000	11,000	5,000
7333 Repairs to vehicles	70,146	53,826	67,070	67,070	43,680
7335 Sublet service contracts	720	660	2,000	2,000	1,000
7336 Car wash	0	0	0	15	0
7351 Motor veh fuel, lube	9,387	27,522	6,400	8,000	11,170
7352 Special dept materials	6,468	9,491	20,000	18,500	18,500
7358 Training & education	2,236	155	3,500	3,500	3,500
7359 Small tools and equip	792	0	5,000	5,000	5,000
7360 Overtime meals	45	0	100	100	100
300: Supplies, Materials & Services Total	**107,192**	**112,004**	**178,130**	**179,315**	**119,260**
400: Work for Others					
7601 Work for others	0	16,700	15,000	15,000	15,000
400: Work for Others Total	**0**	**16,700**	**15,000**	**15,000**	**15,000**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	3,138	0	5,000	5,000	5,000
7719 Other equip	3,813	0	15,000	15,000	10,000
7720 Other contracts	0	1,680	0	0	0
7731 Storm drains	0	0	10,000	9,900	10,000
500: Equipment, Land & Structures Total	**6,951**	**1,680**	**30,000**	**29,900**	**25,000**
600: Special Payments					
8099 Special payments	226,629	13,699	125,000	125,000	125,000
600: Special Payments Total	**226,629**	**13,699**	**125,000**	**125,000**	**125,000**
170405: Storm Drain Maintenance Total	**596,117**	**483,779**	**690,620**	**698,205**	**556,560**
170413: Supplement Environ Program					
100: Personnel Services					
7103 Part time salary	12,912	6,538	0	1,000	6,000
7115 Medicare insurance	187	95	0	0	0
7121 Service contribution-PERS	1,514	760	0	0	0
7125 Unemployment insurance	35	18	0	0	0
7189 Transfer Out	0	656	0	400	0
100: Personnel Services Total	**14,648**	**8,067**	**0**	**1,400**	**6,000**
170413: Supplement Environ Program Total	**14,648**	**8,067**	**0**	**1,400**	**6,000**
170414: Watershed Education Grant					
100: Personnel Services					
7103 Part time salary	659	7,668	5,040	10,000	10,000
7115 Medicare insurance	10	111	0	0	0
7121 Service contribution-PERS	78	908	0	0	0
7125 Unemployment insurance	2	22	0	0	0
100: Personnel Services Total	**749**	**8,709**	**5,040**	**10,000**	**10,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	430	464	0	0	0
7307 Office supplies	0	0	0	25	0

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7313 Information systems software	0	1,198	0	0	0
7314 Business expense	0	0	500	500	500
7323 Professional services	4,140	33,195	2,000	2,000	2,000
7352 Special dept materials	4,807	19,644	2,500	2,500	2,500
7359 Small tools and equip	0	1,046	0	0	0
7398 Reimbursable Expense	0	2,154	0	0	0
300: Supplies, Materials & Services Total	**9,377**	**57,701**	**5,000**	**5,025**	**5,000**
170414: Watershed Education Grant Total	**10,126**	**66,410**	**10,040**	**15,025**	**15,000**
170442: Industrial System Maintenance					
100: Personnel Services					
7102 Overtime	0	194	760	760	850
7109 Incentive pay	0	14	0	0	0
7115 Medicare insurance	0	3	0	0	0
7189 Transfer Out	3,787	3,949	28,780	28,780	26,720
100: Personnel Services Total	**3,787**	**4,160**	**29,540**	**29,540**	**27,570**
200: Utility Comm. & Transportation					
7202 Telephone	1,066	341	1,500	1,500	1,000
7211 Electricity	1,135	1,096	2,000	2,000	2,000
7213 Water	726	733	750	750	750
200: Utility Comm. & Transportation Total	**2,927**	**2,170**	**4,250**	**4,250**	**3,750**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	0	3,000	3,000	3,000
7352 Special dept materials	0	0	250	250	250
300: Supplies, Materials & Services Total	**0**	**0**	**3,250**	**3,250**	**3,250**
170442: Industrial System Maintenance Total	**6,714**	**6,330**	**37,040**	**37,040**	**34,570**
170501: Wastewtr/Wtr Service Personnel					
100: Personnel Services					
7101 Regular emp salary	1,635,990	1,914,549	1,940,160	1,964,075	1,968,010
7102 Overtime	4,977	32	0	0	0
7106 Uniform allowance	300	225	300	300	4,900
7109 Incentive pay	61,109	60,325	57,800	61,210	63,220
7110 Admin leave pay	3,815	9,098	6,920	7,150	7,400
7111 Workers comp	113,460	103,950	218,960	218,960	220,500
7112 Medical insurance	355,523	460,365	518,290	492,795	548,470
7113 Dental insurance	26,345	31,924	34,000	35,500	35,000
7114 Vision care	6,655	7,841	6,800	8,700	8,580
7115 Medicare insurance	22,279	26,238	28,980	28,480	38,540
7121 Service contribution-PERS	318,731	377,164	386,620	392,140	392,460
7123 Deferred comp	35,453	35,688	5,080	2,580	59,040
7124 LI & AD & D	5,407	7,215	7,470	6,810	7,530
7125 Unemployment insurance	4,299	5,347	8,650	8,250	14,760
7128 LTD	21,310	24,325	0	0	0
7129 Chiropractic	1,294	1,672	1,870	1,845	1,930
7130 Insurance refund	15,744	10,420	16,630	16,630	16,630
7131 Other benefits	58,280	62,040	67,490	67,490	96,250
7132 Cell Stipend	0	172	0	600	0
7188 Transfer In	(2,662,758)	(3,118,499)	(3,630,080)	(3,418,915)	(3,524,280)
100: Personnel Services Total	**28,213**	**20,091**	**(324,060)**	**(105,400)**	**(41,060)**
300: Supplies, Materials & Services					
7314 Business expense	0	13	0	0	0
7343 PL & PD/other insurance	58,130	58,910	105,400	105,400	51,100
300: Supplies, Materials & Services Total	**58,130**	**58,923**	**105,400**	**105,400**	**51,100**
170501: Wastewtr/Wtr Service Personnel Tota	**86,343**	**79,014**	**(218,660)**	**0**	**10,040**
Wastewater Utility Total	**12,092,812**	**12,545,790**	**12,443,900**	**12,871,700**	**11,975,370**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

White Slough Water Pollution Control Facility Plant maintenance projects including: digester painting ($130,000); rebuilding the dissolved air flotation tank ($225,000); UV bypass system improvements ($100,000); digester cleaning and gas scrubber relining project ($125,000); and plant maintenance and land application area improvements ($75,000).	**655,000**
Storm Drain Install storm drain trash handling system.	**400,000**
Wastewater Main Replacement Wastewater main replacement construction - project No. 5 ($200,000) and project No. 6 ($100,000).	**300,000**
Miscellaneous Capital Maintenance Projects Maintenance projects including: system relocations ($35,000); wastewater taps ($40,000); lift station remote terminal unit replacements ($20,000); and utility frame and cover replacement ($110,000).	**205,000**

ACTIVITY: Equipment Purchase **FUND:** Wastewater Capital Outlay
DEPARTMENT: Public Works

Equipment - New or Replacement Description:

Miscellaneous Equipment Equipment replacements to maintain operations of the Wastewater treatment facility to include: chain hoist ($35,000); primary chain and flights ($75,000); gas compressor ($14,000); and tailwater pump ($25,000).	**149,000**
Replacement of Vehicle 04-047 Replace vehicle 04-047, a 1997 GMC truck used by Water Services staff. One-half of the total replacement cost to be funded by the Water Fund (vehicle total $35,000).	**17,500**

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
171049: 2012 Utility Frame & Cover					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	110,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**110,000**
171049: 2012 Utility Frame & Cover Total	**0**	**0**	**0**	**0**	**110,000**
171405: Misc System Relocation(Cm)					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	35,000	0	35,000
1825.1850 Contracts	8,050	33,408	66,749	35,000	0
1827.1800 Force Account	45	42	0	0	0
900: Capital Projects Total	**8,095**	**33,450**	**101,749**	**35,000**	**35,000**
171405: Misc System Relocation(Cm) Total	**8,095**	**33,450**	**101,749**	**35,000**	**35,000**
171471: Wastewtr Taps-PW/CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	40,000	0	40,000
1825.1800 Contracts	991	0	0	0	0
1827.1800 Force Account	2,781	16,567	0	0	0
1831.1800 Materials	139	221	0	0	0
1831.1850 Materials	6,651	8,276	0	0	0
1836.2150 Other	635	11,142	0	40,000	0
900: Capital Projects Total	**11,197**	**36,206**	**40,000**	**40,000**	**40,000**
171471: Wastewtr Taps-PW/CM Total	**11,197**	**36,206**	**40,000**	**40,000**	**40,000**
171493: Plant Maint.Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	655,000
1836.2300 Other	0	0	370,000	370,000	0
900: Capital Projects Total	**0**	**0**	**370,000**	**370,000**	**655,000**
171493: Plant Maint.Improvements Total	**0**	**0**	**370,000**	**370,000**	**655,000**
171500: Strm Drn Trash Handling System					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	400,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**400,000**
171500: Strm Drn Trash Handling System Total	**0**	**0**	**0**	**0**	**400,000**
171680: Main Repl-Project #5					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	2,080,000	500,000	200,000
1827.1850 Force Account	283	85,556	0	0	0
1836.2300 Other	0	389	0	0	0
900: Capital Projects Total	**283**	**85,945**	**2,080,000**	**500,000**	**200,000**
171680: Main Repl-Project #5 Total	**283**	**85,945**	**2,080,000**	**500,000**	**200,000**
171681: Main Repl-Project #6					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	100,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**100,000**
171681: Main Repl-Project #6 Total	**0**	**0**	**0**	**0**	**100,000**
171690: Lift Station RTU Replacement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	20,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**20,000**
171690: Lift Station RTU Replacement Total	**0**	**0**	**0**	**0**	**20,000**

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
171000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	115,000	0	0
900: Capital Projects Total	**0**	**0**	**115,000**	**0**	**0**
171000: Capital Projects - New Total	**0**	**0**	**115,000**	**0**	**0**
171015: MSC PBX Replacement					
900: Capital Projects					
1827.2275 Force Account	497	226	0	0	0
1829.2275 Machinery & equipment	0	47,594	531	0	0
1836.2275 Other	380	0	0	0	0
900: Capital Projects Total	**877**	**47,820**	**531**	**0**	**0**
171015: MSC PBX Replacement Total	**877**	**47,820**	**531**	**0**	**0**
171027: Financial Planning					
900: Capital Projects					
1825.2300 Contracts	17,586	9,721	27,179	10,000	0
1827.2300 Force Account	12,050	2,097	0	0	0
900: Capital Projects Total	**29,636**	**11,818**	**27,179**	**10,000**	**0**
171027: Financial Planning Total	**29,636**	**11,818**	**27,179**	**10,000**	**0**
171028: Stantec-Task Order #1					
900: Capital Projects					
1825.2300 Contracts	70,604	0	314	0	0
900: Capital Projects Total	**70,604**	**0**	**314**	**0**	**0**
171028: Stantec-Task Order #1 Total	**70,604**	**0**	**314**	**0**	**0**
171041: 2010 Storm Improvements					
900: Capital Projects					
1825.1900 Contracts	0	274,273	0	0	0
1827.1900 Force Account	2,184	9,326	0	0	0
1836.1900 Other	647	12	0	0	0
900: Capital Projects Total	**2,831**	**283,611**	**0**	**0**	**0**
171041: 2010 Storm Improvements Total	**2,831**	**283,611**	**0**	**0**	**0**
171095: MSC Shop Decommission					
900: Capital Projects					
1825.2300 Contracts	0	16,050	0	569	0
1827.2250 Force Account	0	707	0	0	0
900: Capital Projects Total	**0**	**16,757**	**0**	**569**	**0**
171095: MSC Shop Decommission Total	**0**	**16,757**	**0**	**569**	**0**
171357: MSC Reconstruct Pavement					
900: Capital Projects					
1825.2250 Contracts	0	0	73,060	73,060	0
1827.2250 Force Account	0	3,553	0	0	0
1836.2300 Other	0	340	0	0	0
900: Capital Projects Total	**0**	**3,893**	**73,060**	**73,060**	**0**
171357: MSC Reconstruct Pavement Total	**0**	**3,893**	**73,060**	**73,060**	**0**
171402: Misc.Sewer Manholes(Force Ac					
900: Capital Projects					
1831.2300 Materials	0	499	0	0	0
900: Capital Projects Total	**0**	**499**	**0**	**0**	**0**
171402: Misc.Sewer Manholes(Force Ac Total	**0**	**499**	**0**	**0**	**0**
171414: SJ River Feasibility Study					
900: Capital Projects					
1836.2300 Other	3,546	2,976	0	0	0
900: Capital Projects Total	**3,546**	**2,976**	**0**	**0**	**0**
171414: SJ River Feasibility Study Total	**3,546**	**2,976**	**0**	**0**	**0**

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
171416: Shady Acres Storm Pump					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	200,000	200,000	0
900: Capital Projects Total	**0**	**0**	**200,000**	**200,000**	**0**
171416: Shady Acres Storm Pump Total	**0**	**0**	**200,000**	**200,000**	**0**
171428: WSWPCF-Work Plans/Permit Asst					
900: Capital Projects					
1825.1800 Contracts	0	0	70,639	163,984	0
900: Capital Projects Total	**0**	**0**	**70,639**	**163,984**	**0**
171428: WSWPCF-Work Plans/Permit Asst Tota	**0**	**0**	**70,639**	**163,984**	**0**
171485: Standby Generator Replacement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	73,580	73,580	0
900: Capital Projects Total	**0**	**0**	**73,580**	**73,580**	**0**
171485: Standby Generator Replacement Total	**0**	**0**	**73,580**	**73,580**	**0**
171679: Main Repl-Project #4					
900: Capital Projects					
1825.1850 Contracts	542,040	0	0	0	0
1827.1850 Force Account	18,323	717	0	0	0
1836.1850 Other	300	0	0	0	0
900: Capital Projects Total	**560,663**	**717**	**0**	**0**	**0**
171679: Main Repl-Project #4 Total	**560,663**	**717**	**0**	**0**	**0**
172016: Biosolids Facility					
900: Capital Projects					
1825.2300 Contracts	0	854,111	4,455,000	4,455,000	0
1836.2300 Other	0	41,147	0	0	0
900: Capital Projects Total	**0**	**895,258**	**4,455,000**	**4,455,000**	**0**
172016: Biosolids Facility Total	**0**	**895,258**	**4,455,000**	**4,455,000**	**0**
172023: WSWPCF-Recycled WtrStudy					
900: Capital Projects					
1825.2100 Contracts	0	37,508	0	0	0
900: Capital Projects Total	**0**	**37,508**	**0**	**0**	**0**
172023: WSWPCF-Recycled WtrStudy Total	**0**	**37,508**	**0**	**0**	**0**
172026: WSWPCF-Construction/Phase 3					
900: Capital Projects					
1825.1850 Contracts	3,099	0	0	0	0
1825.2200 Contracts	289,428	4,642	125,905	11,000	0
1825.2300 Contracts	70,034	2,250	77,026	0	0
1827.1800 Force Account	9,924	762	0	0	0
1836.2300 Other	3,231	1,146	0	0	0
900: Capital Projects Total	**375,716**	**8,800**	**202,931**	**11,000**	**0**
172026: WSWPCF-Construction/Phase 3 Total	**375,716**	**8,800**	**202,931**	**11,000**	**0**
172027: WSWPCF-Sewer Outfall Repair					
900: Capital Projects					
1836.1850 Other	(59)	0	0	0	0
900: Capital Projects Total	**(59)**	**0**	**0**	**0**	**0**
172027: WSWPCF-Sewer Outfall Repair Total	**(59)**	**0**	**0**	**0**	**0**
172028: WSWPCF-Work Plans/Permit Asst					
900: Capital Projects					
1825.1800 Contracts	195,053	41,979	0	0	0
1836.1800 Other	115	0	0	0	0
900: Capital Projects Total	**195,168**	**41,979**	**0**	**0**	**0**
172028: WSWPCF-Work Plans/Permit Asst Tota	**195,168**	**41,979**	**0**	**0**	**0**

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
172029: Plant Security Improvements					
900: Capital Projects					
1836.1800 Other	0	9,127	0	0	0
900: Capital Projects Total	**0**	**9,127**	**0**	**0**	**0**
172029: Plant Security Improvements Total	**0**	**9,127**	**0**	**0**	**0**
172030: Plant Maintenance & Imprv					
900: Capital Projects					
1829.1800 Equipment	0	86,176	0	0	0
900: Capital Projects Total	**0**	**86,176**	**0**	**0**	**0**
172030: Plant Maintenance & Imprv Total	**0**	**86,176**	**0**	**0**	**0**
173000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	30,000	0	0
900: Capital Projects Total	**0**	**0**	**30,000**	**0**	**0**
173000: Capital Projects - New Total	**0**	**0**	**30,000**	**0**	**0**
173005: G-Basin Pump Station & Piping					
900: Capital Projects					
1825.1900 Contracts	0	0	2,938	0	0
1827.1900 Force Account	0	4,744	0	0	0
900: Capital Projects Total	**0**	**4,744**	**2,938**	**0**	**0**
173005: G-Basin Pump Station & Piping Total	**0**	**4,744**	**2,938**	**0**	**0**
173034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	61,380	0	0	0
1827.2300 Force Account	0	25,842	0	0	0
900: Capital Projects Total	**0**	**87,222**	**0**	**0**	**0**
173034: DIM Fee Update Total	**0**	**87,222**	**0**	**0**	**0**
173356: MSC Fleet Services Shop					
900: Capital Projects					
1825.2250 Contracts	5,059	0	0	0	0
900: Capital Projects Total	**5,059**	**0**	**0**	**0**	**0**
173356: MSC Fleet Services Shop Total	**5,059**	**0**	**0**	**0**	**0**
175017: MSDI017-G Basin					
900: Capital Projects					
1825.1900 Contracts	0	0	4,133	4,133	0
900: Capital Projects Total	**0**	**0**	**4,133**	**4,133**	**0**
175017: MSDI017-G Basin Total	**0**	**0**	**4,133**	**4,133**	**0**
175034: DIM Fee Update					
900: Capital Projects					
1825.1900 Contracts	0	0	101,367	60,000	0
900: Capital Projects Total	**0**	**0**	**101,367**	**60,000**	**0**
175034: DIM Fee Update Total	**0**	**0**	**101,367**	**60,000**	**0**
175040: Debenedetti Park Phase 1					
900: Capital Projects					
1825.1900 Contracts	0	0	59,003	58,003	0
900: Capital Projects Total	**0**	**0**	**59,003**	**58,003**	**0**
175040: Debenedetti Park Phase 1 Total	**0**	**0**	**59,003**	**58,003**	**0**
175060: G Basin Erosion Control Imp					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	30,000	0	0
900: Capital Projects Total	**0**	**0**	**30,000**	**0**	**0**
175060: G Basin Erosion Control Imp Total	**0**	**0**	**30,000**	**0**	**0**

Wastewater Utility	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
175061: G Basin Storm Drain Pump Stn					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	300,000	0	0
1825.2300 Contracts	0	0	1,340,081	1,420,000	0
900: Capital Projects Total	**0**	**0**	**1,640,081**	**1,420,000**	**0**
175061: G Basin Storm Drain Pump Stn Total	**0**	**0**	**1,640,081**	**1,420,000**	**0**
171: Wastewtr-Capital Outlay B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(687,730)	(523,692)	0	0	0
900: Capital Projects Total	**(687,730)**	**(523,692)**	**0**	**0**	**0**
171: Wastewtr-Capital Outlay B/S Total	**(687,730)**	**(523,692)**	**0**	**0**	**0**
172: Waste Water Capital Res B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(570,825)	(1,078,848)	0	0	0
900: Capital Projects Total	**(570,825)**	**(1,078,848)**	**0**	**0**	**0**
172: Waste Water Capital Res B/S Total	**(570,825)**	**(1,078,848)**	**0**	**0**	**0**
173: Imf Wastewater Facilities B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(5,059)	(91,966)	0	0	0
900: Capital Projects Total	**(5,059)**	**(91,966)**	**0**	**0**	**0**
173: Imf Wastewater Facilities B/S Total	**(5,059)**	**(91,966)**	**0**	**0**	**0**
Wastewater Utility Capital Total	**2**	**0**	**9,677,505**	**7,474,329**	**1,560,000**
1711201: Capital Equipment					
300: Supplies, Materials & Services					
7352 Special dept materials	0	51	0	0	0
7359 Small tools and equip	0	1,108	0	0	0
300: Supplies, Materials & Services Total	**0**	**1,159**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7719 Other equip	0	74,097	0	0	0
500: Equipment, Land & Structures Total	**0**	**74,097**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	177,500	0	0
7851 Vehicles & Equipment	73,214	45,206	50,000	177,500	166,500
7852 Heavy equipment	0	316,592	0	0	0
550: Fleet Total	**73,214**	**361,798**	**227,500**	**177,500**	**166,500**
1711201: Capital Equipment Total	**73,214**	**437,054**	**227,500**	**177,500**	**166,500**
Wastewater Utility Capital Equipment Total	**73,214**	**437,054**	**227,500**	**177,500**	**166,500**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

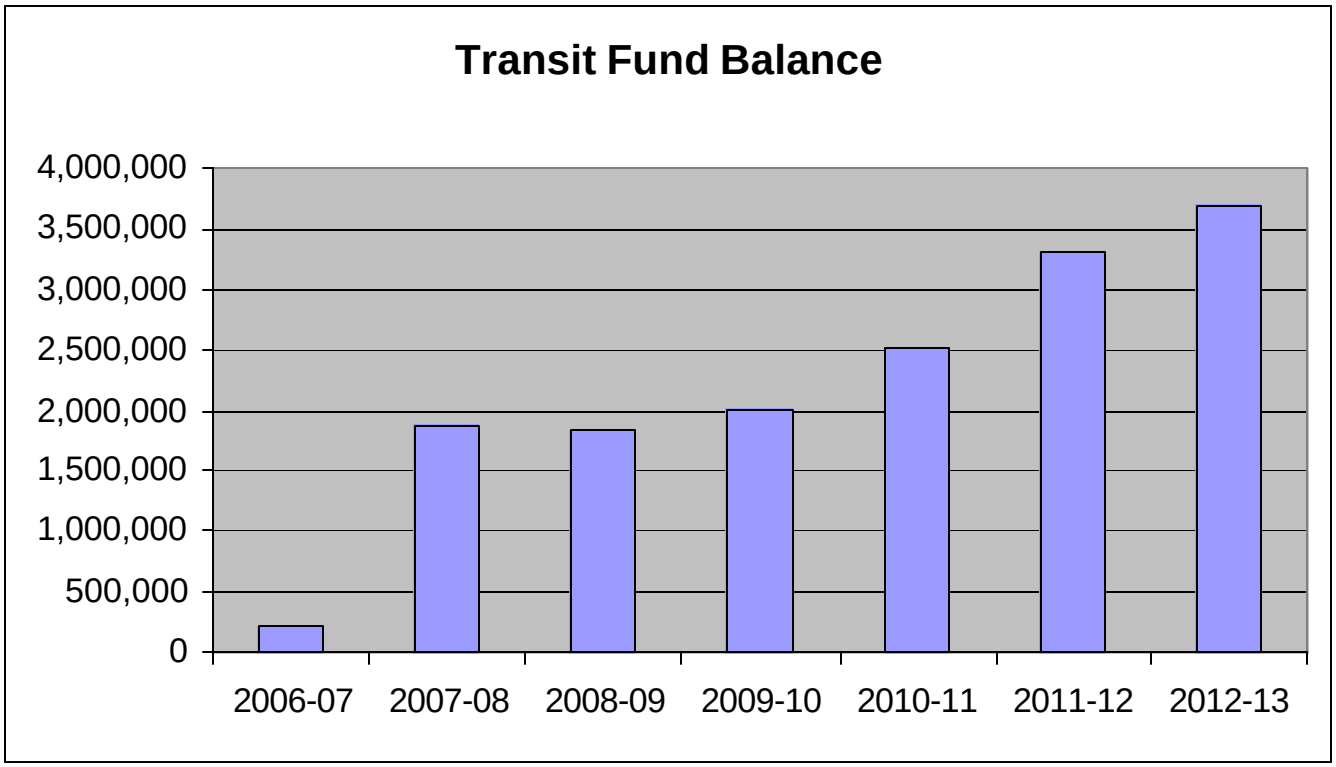
The Transit Division, part of the Public Works Department, has a budget of $4,690,760 in FY 2012/13, compared to $5,840,940 as originally adopted in FY 2011/12. The decrease is due primarily to a reduction in grant funding to align with the Transit system's fleet replacement needs. The City contracts with MV Transit to provide drivers and support staff for transit services. Transit is maintaining three budgeted positions in FY 2012/13.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

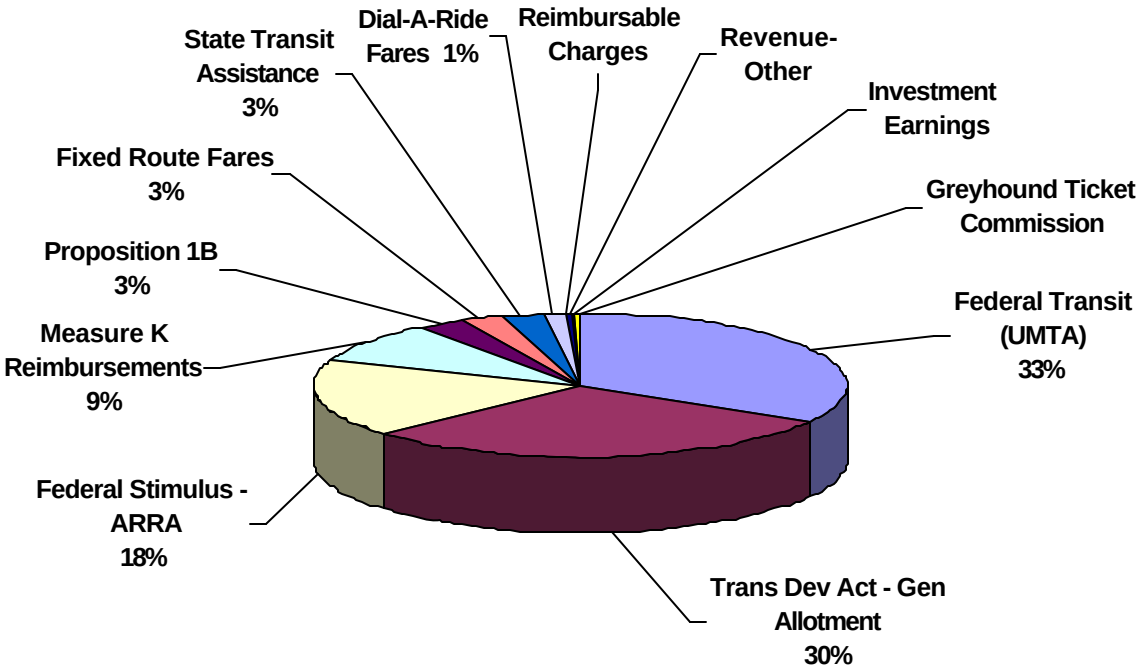
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Transit Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	1,826,897	2,002,105	1,881,256	2,509,652	3,301,731
Revenues	4,353,933	4,068,380	8,257,014	8,085,372	5,080,550
Expenditures	4,178,725	3,560,833	8,166,082	7,293,293	4,690,760
Net Difference (Revenues Less Expenditures)	175,208	507,547	90,932	792,079	389,790
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	2,002,105	2,509,652	1,972,188	3,301,731	3,691,521



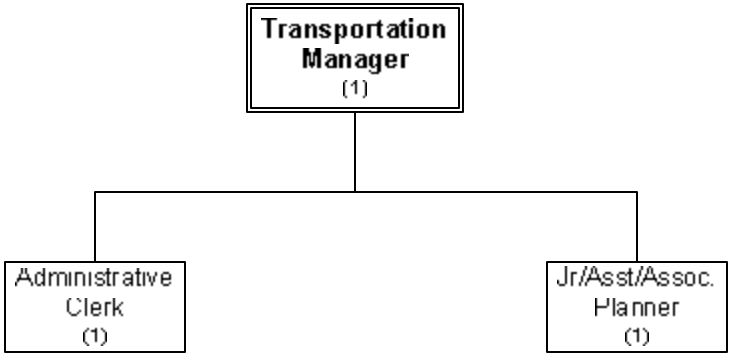
Transit Fund Revenues



Revenue	Budget 2012-13
Federal Transit (UMTA)	1,689,400
Trans Dev Act - Gen Allotment	1,515,200
Federal Stimulus - ARRA	906,000
Measure K Reimbursements	462,980
Proposition 1B	137,200
Fixed Route Fares	130,000
State Transit Assistance	130,000
Dial-A-Ride Fares	60,000
Revenue-Other	22,700
Investment Earnings	11,370
Greyhound Ticket Commission	8,000
CNG Fuel	5,700
Reimbursable Charges	2,000
Grand Total	5,080,550

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
12501: Dial-A-ride/Transp Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	6,834	4,760	8,520	8,520	6,040	
5361 Rent	4,200	4,200	4,200	4,200	4,200	
5391 Sale of City Property	1,185	0	0	0	2,500	
400: Investment/Property Revenues Tota	12,219	8,960	12,720	12,720	12,740	
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	1,553,667	1,820,300	1,642,450	1,543,600	1,515,200	
5496 Federal Transit(UMTA)	1,464,503	1,335,232	3,345,770	3,365,300	1,354,400	Reduced capital funding
5496.1 Federal Transit-Galt	336,196	362,790	338,000	338,000	335,000	Pass through
5497 State Transit Assistance	1,500	0	0	216,100	130,000	
5715 Federal stimulus-ARRA	236,678	45,683	1,427,456	674,342	906,000	Reduced capital funding
5715.1 Federal stimulus-ARRA-Galt	216,483	102,032	0	0	0	
6005.1 Measure K Reimb-Operating	120,000	120,000	120,000	485,200	462,980	
500: Revenue from Others Total	3,929,027	3,786,037	6,873,676	6,622,542	4,703,580	
720: Transit Fees						
6002 Dial-A-Ride Fares	65,364	57,895	60,000	60,000	60,000	
6003 Fixed Route Fares	143,527	130,441	130,000	130,000	130,000	
6004 CNG Fuel	7,080	6,658	6,700	6,700	5,700	
720: Transit Fees Total	215,971	194,994	196,700	196,700	195,700	
900: Other Revenue						
5394 Revenue-Other	12,377	21,192	10,000	10,000	10,000	
5395 Revenue Over/Short	676	31	0	50	0	
5398 Reimbursable Charges	54,107	(7,087)	45,000	61,600	2,000	
6006 Greyhound Ticket Commission	8,313	6,446	8,600	8,600	8,000	
6152 Damage to Property	20,558	7,150	6,000	6,000	6,000	
900: Other Revenue Total	96,031	27,732	69,600	86,250	26,000	
12501: Dial-A-ride/Transp Rev Total	4,253,248	4,017,723	7,152,696	6,918,212	4,938,020	
12521: Transit-Prop.1B Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	4,577	4,887	4,360	4,360	5,330	
400: Investment/Property Revenues Tota	4,577	4,887	4,360	4,360	5,330	
500: Revenue from Others						
5501 Prop.1B	0	0	1,028,800	1,031,900	6,000	Reduced capital funding
5502 Prop.1B Transit-Safety	17,921	0	71,158	130,900	131,200	
500: Revenue from Others Total	17,921	0	1,099,958	1,162,800	137,200	
12521: Transit-Prop.1B Rev Total	22,498	4,887	1,104,318	1,167,160	142,530	
Transit Revenue Total	4,275,746	4,022,610	8,257,014	8,085,372	5,080,550	

Public Works
Transportation



Number of Positions
Authorized: 3
Budgeted: 3

FY 2012-2013

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	258,400	275,219	293,660	286,645	305,510
200: Utility Comm. & Transportation	63,840	59,640	71,300	71,300	72,400
300: Supplies, Materials & Services	2,666,091	2,486,347	2,687,286	3,493,286	2,503,850
500: Equipment, Land & Structures	159,534	206,551	1,783,946	185,000	1,414,000
550: Fleet	235,810	43,624	2,908,300	2,835,472	60,000
600: Special Payments	552,679	464,822	421,590	421,590	335,000
Transit Total	**3,936,354**	**3,536,203**	**8,166,082**	**7,293,293**	**4,690,760**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
TRANSPORTATION					
Administrative Clerk	1	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Total	**2**	**3**	**3**	**3**	**3**

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	170,737	175,075	179,220	175,695	179,660	
7109 Incentive pay	1,835	1,825	1,800	1,800	1,800	
7110 Admin leave pay	1,242	499	1,840	2,340	2,890	
7111 Workers comp	10,980	9,450	19,320	19,320	18,900	
7112 Medical insurance	26,847	40,103	43,780	40,475	45,990	
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000	
7114 Vision care	728	728	600	735	740	
7115 Medicare insurance	1,173	1,243	2,630	2,550	2,610	
7121 Service contribution-PERS	32,327	33,751	33,500	32,830	33,280	
7123 Deferred comp	0	0	0	0	5,390	
7124 LI & AD & D	1,045	1,045	1,040	1,040	1,450	
7125 Unemployment insurance	478	490	800	740	1,380	
7128 LTD	2,191	2,231	0	0	0	
7129 Chiropractic	155	155	170	160	170	
7130 Insurance refund	38	0	0	0	0	
7131 Other benefits	5,640	5,640	5,960	5,960	8,250	
100: Personnel Services	258,400	275,219	293,660	286,645	305,510	
7201 Postage	0	40	0	0	0	
7202 Telephone	8,206	8,109	8,500	8,500	8,600	
7203 Cellular phone charges	6,261	6,245	6,500	6,500	6,500	
7211 Electricity	43,152	38,188	49,100	49,100	50,100	
7212 Gas	1,249	1,331	1,400	1,400	1,400	
7213 Water	4,642	5,357	5,400	5,400	5,400	
7214 Sewer	330	370	400	400	400	
200: Utility Comm. & Transportation	63,840	59,640	71,300	71,300	72,400	
7300 Supplies,Materials & Serv	0	0	0	0	30,000	
7301 Printing,binding,duplication	782	654	500	156,500	500	
7302 Photocopying	59	0	100	100	100	
7303 Advertising	4,772	6,020	5,000	655,000	5,000	
7307 Office supplies	1,001	356	1,000	1,000	900	
7309 Membership & dues	375	2,300	1,500	1,500	3,500	
7312 Bank service charges	10,649	8,887	10,000	10,000	2,000	
7314 Business expense	183	223	600	600	600	
7315 Conference expense	3,465	995	1,500	1,500	1,500	
7323 Professional services	9,049	12,184	8,200	8,200	8,000	
7324 Purchased transp	1,788,463	1,693,667	1,850,000	1,850,000	1,700,000	New contract
7331 Repairs to Mach & equip	2,445	23,467	0	0	22,100	
7333 Repairs to vehicles	496,817	432,325	501,716	501,716	418,850	
7334 Repairs to buildings	20,832	23,670	1,000	1,000	1,000	
7335 Sublet service contracts	142,846	132,543	142,000	142,000	142,000	
7343 PL & PD/other insurance	106,238	85,052	90,000	90,000	90,000	
7351 Motor veh fuel, lube	56,152	57,549	60,000	60,000	65,100	

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7352 Special dept materials	14,511	1,400	1,600	1,600	1,600	
7353 Janitorial supplies	0	0	200	200	200	
7355 General supplies	1,993	11	1,070	1,070	1,200	
7358 Training & education	(518)	285	1,000	1,000	1,000	
7359 Small tools and equip	4,099	2,079	400	400	400	
7369 Software Licensing Cost	689	0	0	0	0	
7398 Reimbursable Expense	0	0	5,000	5,000	3,000	
7399 Supplies, mat & services	1,189	2,680	4,900	4,900	5,300	
300: Supplies, Materials & Services	2,666,091	2,486,347	2,687,286	3,493,286	2,503,850	
7700 Equipment, Land & Structures	0	0	1,699,500	0	1,258,000	
7709 Shop equipment	99,459	12,577	0	0	0	
7718 Grant equip	20,522	4,064	0	0	0	
7719 Other equip	17,735	48,992	0	70,000	0	
7720 Other contracts	3,471	124,098	84,446	40,000	156,000	
7797 Bus shelters	30	16,134	0	75,000	0	
7798 Bus benches	14,385	0	0	0	0	
7799 Bus signs	3,932	686	0	0	0	
500: Equipment, Land & Structures	159,534	206,551	1,783,946	185,000	1,414,000	
7851 Vehicles & Equipment	235,810	43,624	2,908,300	2,835,472	60,000	Bus purchase in prior year
550: Fleet	235,810	43,624	2,908,300	2,835,472	60,000	
8099 Special payments	552,679	464,822	421,590	421,590	335,000	Pass through
600: Special Payments	552,679	464,822	421,590	421,590	335,000	
Transit Total	3,936,354	3,536,203	8,166,082	7,293,293	4,690,760	

ACTIVITY: Transit
DEPARTMENT: Public Works
DIVISION: Transit
FUND: Transit Fund

ACTIVITY DESCRIPTION

Provides a daily fixed route bus system (GrapeLine) within the City limits, ADA paratransit service (VineLine) and a door-to-door Dial-A-Ride (DAR) service for the general public (including discounted fares for seniors/disabled/Medicare) within City limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. Transportation funding and related activities are also handled. Division Manager, with assistance from Transportation Planner and clerical staff, manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends meetings with partner agencies on transportation issues, manages transit claim files, assists with preparation of applications for transportation grant funding, and provides assistance with administration of successful grants. This includes the following elements:

- Dial-A-Ride/VineLine service
- Fixed-route service
- Transit administration
- Property maintenance

MAJOR 2011-12 ACCOMPLISHMENTS

- Implemented Short Range Transit Plan recommendations
- Purchased 32-foot Compressed Natural Gas replacement buses
- Purchased new security equipment for Lodi Transit Station

MAJOR 2012-13 OBJECTIVES

- Administer new Transit operations contract
- Construct new security system for Lodi Transit Station & Parking Structure
- Implement discounted fare ID card program

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Operating cost per passenger for fixed route	$7.19	$7.55	$8.83
Operating cost per passenger for Dial-A-Ride	$35.98	$38.88	$38.97
Total number of Dial-A-Ride passengers	38,800	32,700	34,000

RELATED COST CENTER(S)

- 125051
- 125052
- 125053
- 125055
- 125057
- 125058
- 125152
- 1250600

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
125051: Dial-A-Ride Transi t					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	3,114	3,238	3,500	3,500	3,500
7211 Electricity	5,413	4,702	6,200	6,200	6,200
7212 Gas	475	466	500	500	500
7213 Water	2,321	2,678	2,700	2,700	2,700
7214 Sewer	165	185	200	200	200
200: Utility Comm. & Transportation Total	**11,488**	**11,269**	**13,100**	**13,100**	**13,100**
300: Supplies, Materials & Services					
7303 Advertising	1,164	0	2,000	2,000	2,000
7307 Office supplies	0	169	200	200	200
7324 Purchased transp	857,396	782,715	850,000	850,000	800,000
7331 Repairs to Mach & equip	0	3,835	0	0	3,000
7333 Repairs to vehicles	283,710	242,493	159,940	159,940	145,000
7343 PL & PD/other insurance	53,119	42,526	45,000	45,000	45,000
7351 Motor veh fuel, lube	39,845	39,727	15,000	15,000	15,000
7352 Special dept materials	83	0	0	0	0
7359 Small tools and equip	154	0	200	200	200
7398 Reimbursable Expense	0	0	3,000	3,000	2,000
7399 Supplies, mat & services	1,150	1,510	800	800	800
300: Supplies, Materials & Services Total	**1,236,621**	**1,112,975**	**1,076,140**	**1,076,140**	**1,013,200**
125051: Dial-A-Ride Transit Total	**1,248,109**	**1,124,244**	**1,089,240**	**1,089,240**	**1,026,300**
125052: Grapeline Fixed Route					
200: Utility Comm. & Transportation					
7202 Telephone	4,273	4,239	4,500	4,500	4,500
7203 Cellular phone charges	3,147	3,007	3,000	3,000	3,000
7211 Electricity	5,413	4,702	5,500	5,500	6,200
7212 Gas	340	466	400	400	400
7213 Water	2,321	2,679	2,700	2,700	2,700
7214 Sewer	165	185	200	200	200
200: Utility Comm. & Transportation Total	**15,659**	**15,278**	**16,300**	**16,300**	**17,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	500	500	500
7303 Advertising	959	1,087	2,000	2,000	2,000
7307 Office supplies	0	0	300	300	200
7314 Business expense	0	59	100	100	100
7324 Purchased transp	931,067	910,952	1,000,000	1,000,000	900,000
7331 Repairs to Mach & equip	0	2,101	0	0	9,100
7333 Repairs to vehicles	170,143	143,879	274,970	274,970	215,000
7335 Sublet service contracts	25,320	46,990	40,000	40,000	43,000
7343 PL & PD/other insurance	53,119	42,526	45,000	45,000	45,000
7351 Motor veh fuel, lube	16,307	17,657	45,000	45,000	50,000
7352 Special dept materials	350	1,190	1,600	1,600	1,600
7353 Janitorial supplies	0	0	200	200	200
7355 General supplies	0	11	200	200	200
7359 Small tools and equip	154	13	200	200	200
7398 Reimbursable Expense	0	0	2,000	2,000	1,000
7399 Supplies, mat & services	0	1,079	4,000	4,000	4,000
300: Supplies, Materials & Services Total	**1,197,419**	**1,167,544**	**1,416,070**	**1,416,070**	**1,272,100**
125052: Grapeline Fixed Route Total	**1,213,078**	**1,182,822**	**1,432,370**	**1,432,370**	**1,289,100**
125053: Transit Administration					
100: Personnel Services					
7101 Regular emp salary	170,737	175,075	179,220	175,695	179,660
7109 Incentive pay	1,835	1,825	1,800	1,800	1,800
7110 Admin leave pay	1,242	499	1,840	2,340	2,890
7111 Workers comp	10,980	9,450	19,320	19,320	18,900
7112 Medical insurance	26,847	40,103	43,780	40,475	45,990
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7114 Vision care	728	728	600	735	740
7115 Medicare insurance	1,173	1,243	2,630	2,550	2,610
7121 Service contribution-PERS	32,327	33,751	33,500	32,830	33,280
7123 Deferred comp	0	0	0	0	5,390
7124 LI & AD & D	1,045	1,045	1,040	1,040	1,450
7125 Unemployment insurance	478	490	800	740	1,380
7128 LTD	2,191	2,231	0	0	0
7129 Chiropractic	155	155	170	160	170
7130 Insurance refund	38	0	0	0	0
7131 Other benefits	5,640	5,640	5,960	5,960	8,250
100: Personnel Services Total	**258,400**	**275,219**	**293,660**	**286,645**	**305,510**
200: Utility Comm. & Transportation					
7202 Telephone	1,620	1,607	1,600	1,600	1,700
7211 Electricity	2,104	2,184	2,400	2,400	2,700
7212 Gas	434	399	500	500	500
200: Utility Comm. & Transportation Total	**4,158**	**4,190**	**4,500**	**4,500**	**4,900**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	264	0	0	0	0
7302 Photocopying	59	0	100	100	100
7303 Advertising	808	577	1,000	1,000	1,000
7307 Office supplies	42	187	500	500	500
7309 Membership & dues	375	2,300	1,500	1,500	3,500
7312 Bank service charges	10,649	8,887	10,000	10,000	2,000
7314 Business expense	183	164	500	500	500
7315 Conference expense	2,597	995	1,500	1,500	1,500
7323 Professional services	0	0	1,000	1,000	1,000
7333 Repairs to vehicles	2,198	0	0	0	0
7335 Sublet service contracts	12,969	0	5,000	5,000	2,000
7355 General supplies	1,993	0	870	870	1,000
7358 Training & education	(518)	285	1,000	1,000	1,000
7359 Small tools and equip	83	0	0	0	0
7369 Software Licensing Cost	689	0	0	0	0
7399 Supplies, mat & services	39	91	100	100	500
300: Supplies, Materials & Services Total	**32,430**	**13,486**	**23,070**	**23,070**	**14,600**
125053: Transit Administration Total	**294,988**	**292,895**	**321,230**	**314,215**	**325,010**
125055: Lodi Station Parking Structure					
200: Utility Comm. & Transportation					
7202 Telephone	1,957	1,909	2,000	2,000	2,000
7211 Electricity	17,642	15,988	20,000	20,000	20,000
200: Utility Comm. & Transportation Total	**19,599**	**17,897**	**22,000**	**22,000**	**22,000**
300: Supplies, Materials & Services					
7334 Repairs to buildings	409	2,584	1,000	1,000	1,000
7335 Sublet service contracts	104,557	85,553	97,000	97,000	97,000
300: Supplies, Materials & Services Total	**104,966**	**88,137**	**98,000**	**98,000**	**98,000**
125055: Lodi Station Parking Structure Total	**124,565**	**106,034**	**120,000**	**120,000**	**120,000**
125057: Outside CNG Fueling					
200: Utility Comm. & Transportation					
7202 Telephone	356	354	400	400	400
7211 Electricity	12,580	10,612	15,000	15,000	15,000
200: Utility Comm. & Transportation Total	**12,936**	**10,966**	**15,400**	**15,400**	**15,400**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	2,445	0	0	0	10,000
7333 Repairs to vehicles	28,722	33,061	52,310	52,310	28,850
7351 Motor veh fuel, lube	0	165	0	0	100
300: Supplies, Materials & Services Total	**31,167**	**33,226**	**52,310**	**52,310**	**38,950**
125057: Outside CNG Fueling Total	**44,103**	**44,192**	**67,710**	**67,710**	**54,350**

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
125058: Greyhound Pass-thru					
300: Supplies, Materials & Services					
7323 Professional services	9,049	6,202	7,200	7,200	7,000
300: Supplies, Materials & Services Total	**9,049**	**6,202**	**7,200**	**7,200**	**7,000**
125058: Greyhound Pass-thru Total	**9,049**	**6,202**	**7,200**	**7,200**	**7,000**
125152: Damage to City Property					
300: Supplies, Materials & Services					
7333 Repairs to vehicles	11,679	6,839	14,496	14,496	30,000
300: Supplies, Materials & Services Total	**11,679**	**6,839**	**14,496**	**14,496**	**30,000**
125152: Damage to City Property Total	**11,679**	**6,839**	**14,496**	**14,496**	**30,000**
1250600: Transit-Galt					
600: Special Payments					
8099 Special payments	336,196	362,790	421,590	421,590	335,000
600: Special Payments Total	**336,196**	**362,790**	**421,590**	**421,590**	**335,000**
1250600: Transit-Galt Total	**336,196**	**362,790**	**421,590**	**421,590**	**335,000**
Transit Utility Total	**3,281,767**	**3,126,018**	**3,473,836**	**3,466,821**	**3,186,760**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Transit Shop Solar Project Construct ancillary structure and solar panels for Transit Maintenance Shop using funds from the American Recovery and Reinvestment Act.	**400,000**
Transit Station Improvements Facility maintenance including roof, gutter, and downspout repairs; painting facilities and buildings; driveway repairs and miscellaneous improvements.	**236,000**
Bus Shelters Purchase and install bus shelters, benches and other amenities.	**200,000**
Masonary Block Wall Construct masonry block security wall from the Transit Maintenance Shop to the new solar power structure to protect the yard, vehicles and equipment.	**60,000**
Public Information Outreach Mapping and data base improvements including Geographic Information System and consultant services for Short Range Transit Plan update.	**30,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Security Equipment Purchase and install safety and security camera system at the Lodi Transit Facility.	**478,000**
Automated Fare Boxes Automated fare box system to electronically collect and track bus passenger fares.	**60,000**
Transit Maintenance Shop Repair tools and equipment used to maintain the transit vehicles and facilities.	**40,000**

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
125179: Facility Upgrade s					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	171,000	0	120,000
7720 Other contracts	0	62,045	59,446	40,000	0
500: Equipment, Land & Structures Total	**0**	**62,045**	**230,446**	**40,000**	**120,000**
125179: Facility Upgrades Total	**0**	**62,045**	**230,446**	**40,000**	**120,000**
125180: Bus Stop Shelters					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	0	200,000
7720 Other contracts	0	0	25,000	0	0
7797 Bus shelters	0	0	0	75,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**75,000**	**75,000**	**200,000**
125180: Bus Stop Shelters Total	**0**	**0**	**75,000**	**75,000**	**200,000**
125182: Lodi Transit Station Facility					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	156,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**156,000**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	156,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**156,000**
125182: Lodi Transit Station Facility Total	**0**	**0**	**0**	**156,000**	**156,000**
125190: ARRA - Fare Boxes					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	24,342	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**24,342**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	0	0	0	24,342	60,000
550: Fleet Total	**0**	**0**	**0**	**24,342**	**60,000**
125190: ARRA - Fare Boxes Total	**0**	**0**	**24,342**	**24,342**	**60,000**
125191: ARRA - Transit/MSC Solar					
300: Supplies, Materials & Services					
7303 Advertising	0	1,207	0	650,000	0
300: Supplies, Materials & Services Total	**0**	**1,207**	**0**	**650,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	1,000,000	0	400,000
500: Equipment, Land & Structures Total	**0**	**0**	**1,000,000**	**0**	**400,000**
125191: ARRA - Transit/MSC Solar Total	**0**	**1,207**	**1,000,000**	**650,000**	**400,000**
125192: ARRA - Security System s					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	323,100	0	357,000
500: Equipment, Land & Structures Total	**0**	**0**	**323,100**	**0**	**357,000**
125192: ARRA - Security Systems Total	**0**	**0**	**323,100**	**0**	**357,000**
125194: Public Information Outreach					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	0	30,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**30,000**
125194: Public Information Outreach Total	**0**	**0**	**0**	**0**	**30,000**
125195: Masonry Block Security Wall					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	60,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**60,000**
125195: Masonry Block Security Wall Total	**0**	**0**	**0**	**0**	**60,000**

Transit	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
125281: Transit Security Imprv					
300: Supplies, Materials & Services					
7352 Special dept materials	186	0	0	0	0
300: Supplies, Materials & Services Total	**186**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	70,400	0	121,000
7719 Other equip	17,735	0	0	10,000	0
500: Equipment, Land & Structures Total	**17,735**	**0**	**70,400**	**10,000**	**121,000**
125281: Transit Security Imprv Total	**17,921**	**0**	**70,400**	**10,000**	**121,000**
Transit Capital Total	**17,921**	**63,252**	**1,723,288**	**955,342**	**1,504,000**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Parks, Recreation and Cultural Services and Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, street lights and signs. In addition, it maintains the City's storm drain system.

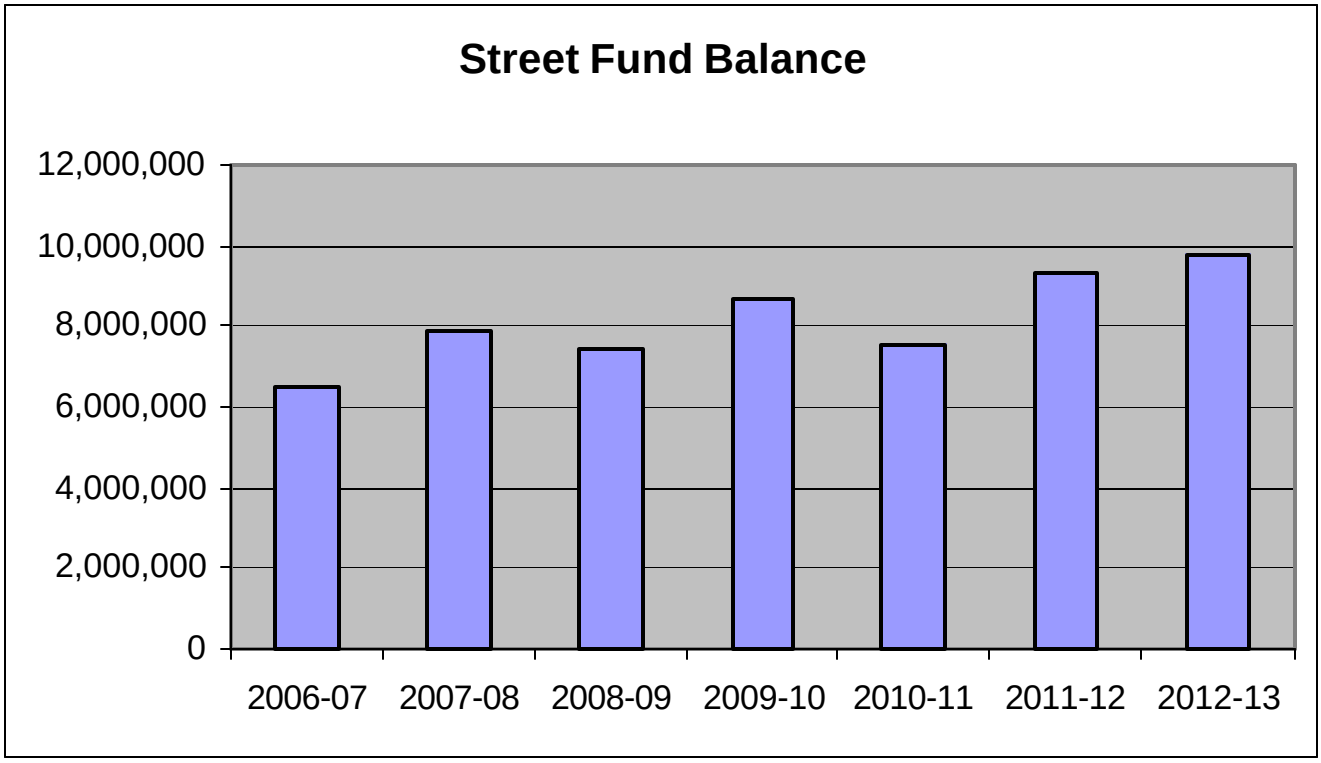
Most of the division's revenue comes from State and local taxes. It has a budget of $3,857,690 in FY 2012/13, compared to $4,241,290 as originally adopted in FY 2011/12. The decrease is due primarily to a reduction in capital projects. The division has 13 budgeted positions in FY 2012/13, down from 16 budgeted positions in FY 2011/12.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

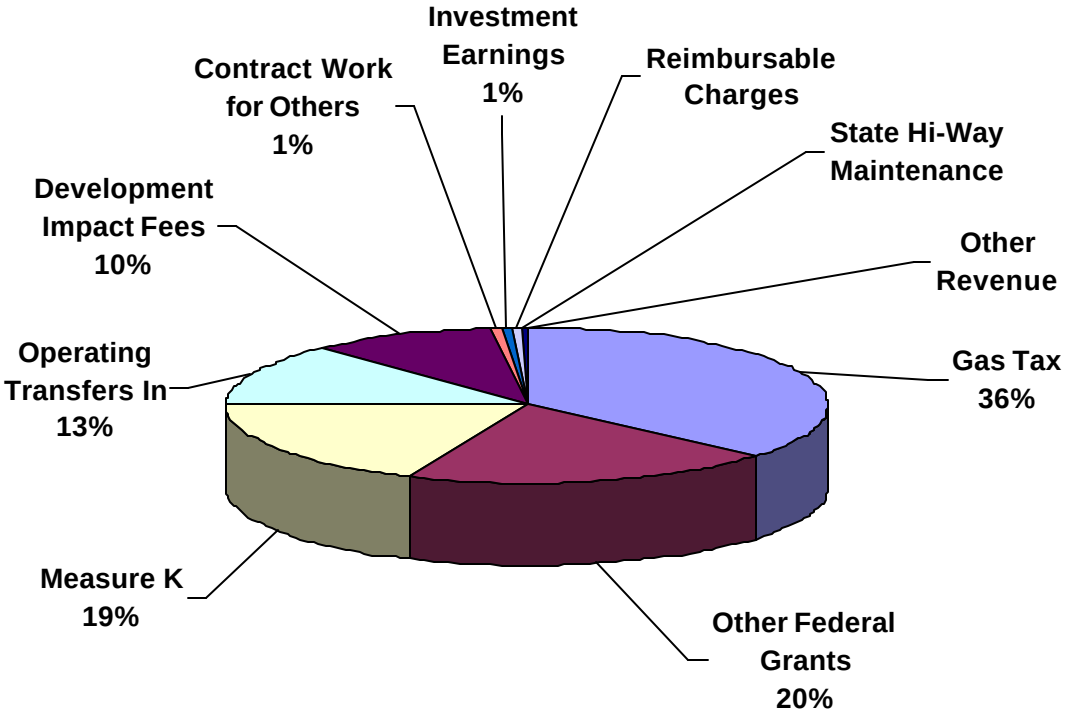
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Street Fund					
Fund Balance					
Beginning Fund Balance	8,310,298	8,663,509	6,452,367	7,589,026	9,312,492
Revenues	5,062,427	7,581,239	5,704,197	5,158,381	4,295,920
Expenditures	4,709,216	8,655,722	7,044,666	3,434,915	3,857,690
Net Difference (Revenues Less Expenditures)	353,211	(1,074,483)	(1,340,469)	1,723,466	438,230
Fund Balance					
Ending Fund Balance	8,663,509	7,589,026	5,111,898	9,312,492	9,750,722



Street Fund Revenues



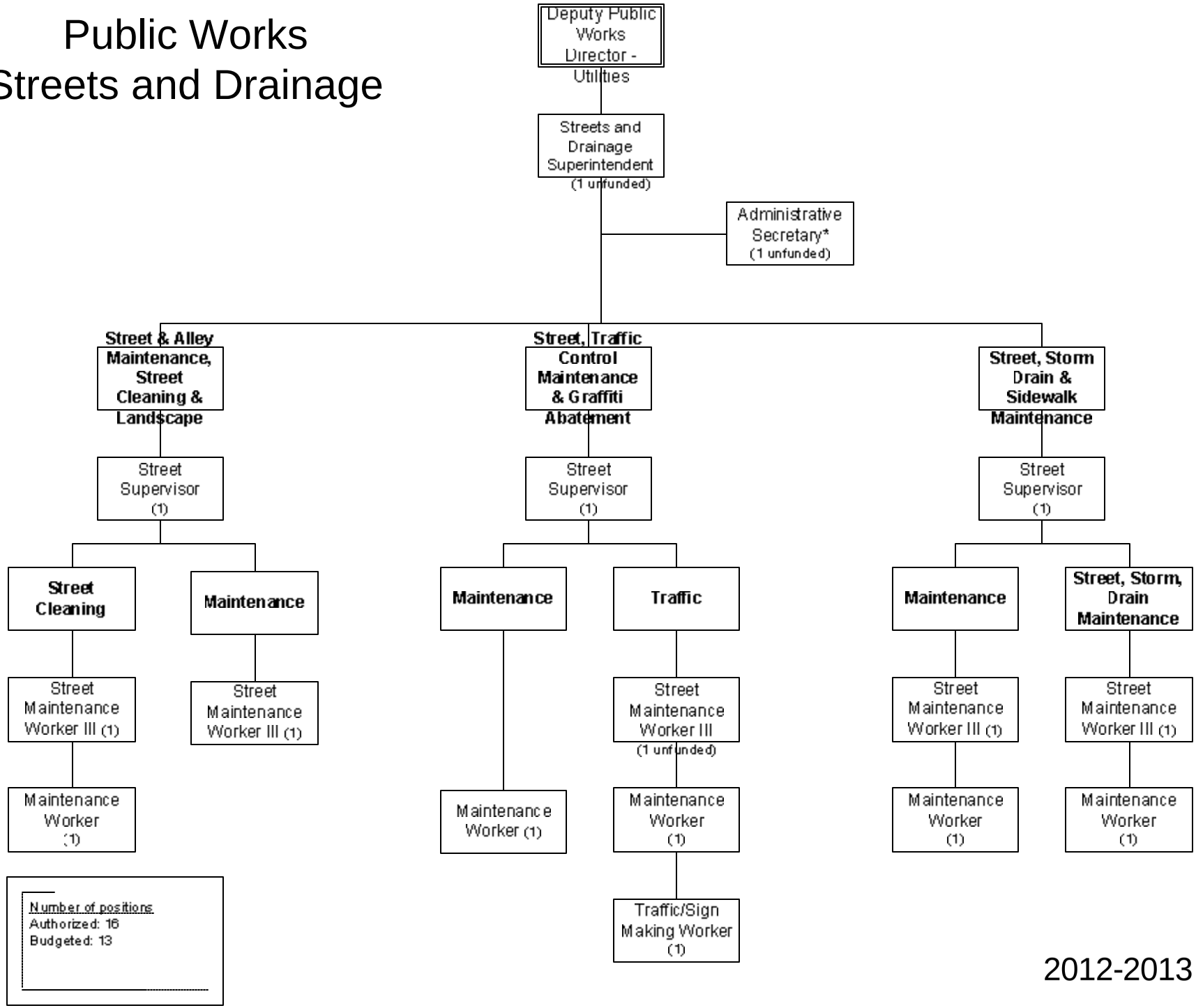
Revenue	Budget 2012-13
Gas Tax	1,567,700
Other Federal Grants	850,000
Measure K	800,000
Operating Transfers In	567,830
Development Impact Fees	422,860
Contract Work for Others	30,000
Investment Earnings	26,130
Reimbursable Charges	15,000
State Hi-Way Maintenance	11,400
Other Revenue	5,000
Grand Total	4,295,920

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
320: Street Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	4,238	8,280	0	0	0	
090: Operating Transfers In Total	4,238	8,280	0	0	0	
320: Street Fund B/S Total	4,238	8,280	0	0	0	
321: Gas Tax						
090: Operating Transfers In						
4210 Operating Transfers In	1,031,155	693,768	554,600	554,600	567,830	General Fund support
090: Operating Transfers In Total	1,031,155	693,768	554,600	554,600	567,830	
321: Gas Tax Total	1,031,155	693,768	554,600	554,600	567,830	
3201: Street Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	4,941	4,493	4,470	4,470	3,140	
400: Investment/Property Revenues Tota	4,941	4,493	4,470	4,470	3,140	
900: Other Revenue						
5394 Revenue-Other	5,404	689,876	0	1,495	0	
5398 Reimbursable Charges	0	1,839	0	0	0	
900: Other Revenue Total	5,404	691,715	0	1,495	0	
3201: Street Fund Rev Total	10,345	696,208	4,470	5,965	3,140	
3211: Gas Tax - 2107 Rev						
500: Revenue from Others						
5531 Gas Tax 2105 Subventions	341,378	326,873	335,060	357,332	360,900	
5532 Gas Tax 2106 Subventions	216,247	202,196	208,260	203,399	205,400	
5533 Gas Tax 2107 Subventions	461,803	443,815	445,890	446,929	451,400	
5692 State Hi-Way Maintenance	8,556	11,407	11,400	11,400	11,400	
500: Revenue from Others Total	1,027,984	984,291	1,000,610	1,019,060	1,029,100	
900: Other Revenue						
5391 Sale of City Property	17,850	0	0	0	0	
5394 Revenue-Other	56,221	23,041	10,000	5,000	5,000	
5398 Reimbursable Charges	72,742	62,498	30,000	15,000	15,000	
5411.4 Wrk for Others-PW	119,958	48,099	30,000	30,000	30,000	
900: Other Revenue Total	266,771	133,638	70,000	50,000	50,000	
3211: Gas Tax - 2107 Rev Total	1,294,755	1,117,929	1,070,610	1,069,060	1,079,100	
3221: Gas Tax						
400: Investment/Property Revenues						
5332 Investment Earnings	0	545	0	0	0	
400: Investment/Property Revenues Tota	0	545	0	0	0	

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
500: Revenue from Others						
5534 Gas Tax 2103 Subventions	0	508,144	704,130	496,259	550,000	
500: Revenue from Others Total	0	508,144	704,130	496,259	550,000	
3221: Gas Tax Total	0	508,689	704,130	496,259	550,000	
3251: Measure K Funds Rev						
100: Tax Revenues						
5033 Street Maint.-Measure K	707,601	763,532	765,000	775,000	800,000	
5037 Reimb-Measure K	431,612	694,023	424,600	150,000	0	Reduction in capital projects
100: Tax Revenues Total	1,139,213	1,457,555	1,189,600	925,000	800,000	
400: Investment/Property Revenues						
5332 Investment Earnings	17,203	13,074	11,240	11,240	15,320	
400: Investment/Property Revenues Tota	17,203	13,074	11,240	11,240	15,320	
3251: Measure K Funds Rev Total	1,156,416	1,470,629	1,200,840	936,240	815,320	
3301: Transportation Investment Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	7	200	350	350	10	
400: Investment/Property Revenues Tota	7	200	350	350	10	
3301: Transportation Investment Rev Total	7	200	350	350	10	
3311: Federal - Streets Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(53)	(1,336)	2,350	2,350	0	
400: Investment/Property Revenues Tota	(53)	(1,336)	2,350	2,350	0	
500: Revenue from Others						
5569 Other Federal Grants	713,682	1,490,018	1,630,737	750,000	850,000	Reduction in capital projects
500: Revenue from Others Total	713,682	1,490,018	1,630,737	750,000	850,000	
3311: Federal - Streets Rev Total	713,629	1,488,682	1,633,087	752,350	850,000	
3321: IMF (Regional) Streets Rev						
810: Development Impact Fees						
5332 Investment Earnings	2,362	2,131	2,660	2,660	1,650	
6122 Development Impact Fees	460,650	113,927	357,220	357,220	219,000	
810: Development Impact Fees Total	463,012	116,058	359,880	359,880	220,650	
3321: IMF (Regional) Streets Rev Total	463,012	116,058	359,880	359,880	220,650	
3331: State Bike Lane Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	218	(205)	370	370	0	
400: Investment/Property Revenues Tota	218	(205)	370	370	0	
3331: State Bike Lane Fund Rev Total	218	(205)	370	370	0	

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
3351: CALTRANS Imp. Program Rev						
500: Revenue from Others						
5604 State Special Grants	23,000	0	0	0	0	
500: Revenue from Others Total	23,000	0	0	0	0	
3351: CALTRANS Imp. Program Rev Total	23,000	0	0	0	0	
3361: Fence & Lanscape Maint.Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	2,057	2,230	1,460	1,460	1,790	
400: Investment/Property Revenues Tota	2,057	2,230	1,460	1,460	1,790	
3361: Fence & Lanscape Maint.Rev Total	2,057	2,230	1,460	1,460	1,790	
3371: Traffic Congestion Relf-AB2928						
400: Investment/Property Revenues						
5332 Investment Earnings	2,453	3,280	3,700	3,700	1,910	
400: Investment/Property Revenues Tota	2,453	3,280	3,700	3,700	1,910	
500: Revenue from Others						
5498 Traffic CongestionAB2928	573,137	0	0	0	0	
500: Revenue from Others Total	573,137	0	0	0	0	
3371: Traffic Congestion Relf-AB2928 Total	575,590	3,280	3,700	3,700	1,910	
3381: IMF Regional Transporation						
810: Development Impact Fees						
5332 Investment Earnings	4,574	4,065	4,400	4,400	1,670	
6122 Development Impact Fees	29,130	213,250	158,990	158,990	203,860	
810: Development Impact Fees Total	33,704	217,315	163,390	163,390	205,530	
3381: IMF Regional Transporation Total	33,704	217,315	163,390	163,390	205,530	
3391: Prop.1B Spec Rev Fund Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	12,173	7,570	7,310	7,310	640	
400: Investment/Property Revenues Tota	12,173	7,570	7,310	7,310	640	
500: Revenue from Others						
5501 Prop.1B	60,832	1,093,838	0	807,447	0	
500: Revenue from Others Total	60,832	1,093,838	0	807,447	0	
3391: Prop.1B Spec Rev Fund Revenue Tot:	73,005	1,101,408	7,310	814,757	640	
Streets Revenue Total	5,381,131	7,424,471	5,704,197	5,158,381	4,295,920	

Public Works
Streets and Drainage



2012-2013

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	352,622	65,652	0	0	0
100: Personnel Services	1,816,763	1,454,685	1,070,920	811,650	1,016,250
200: Utility Comm. & Transportation	4,389	4,443	4,800	4,900	4,420
300: Supplies, Materials & Services	822,521	1,063,991	1,008,714	852,670	500,470
500: Equipment, Land & Structures	1,267,718	4,710,286	4,760,182	1,690,645	2,336,500
550: Fleet	155,265	70,672	200,000	75,000	0
600: Special Payments	656	106	50	50	50
Streets Total	**4,419,934**	**7,369,835**	**7,044,666**	**3,434,915**	**3,857,690**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	0	0
Administrative Secretary	1	1	1	1	0
Maintenance Worker I/II	10	10	7	5	5
Senior Administrative Clerk	1	1	1	0	0
Street Maintenance Worker III	6	5	5	5	4
Street Supervisor	3	3	3	3	3
Streets & Drainage Manager	1	0	0	0	0
Streets & Drainage Superintendent	1	1	0	1	0
Traffic/Sign Making Worker	0	0	1	1	1
Tree Operations Supervisor	1	0	0	0	0
Streets & Drainage Total	**25**	**22**	**19**	**16**	**13**

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	352,622	65,652	0	0	0	
090: Operating Transfers Out	352,622	65,652	0	0	0	
7101 Regular emp salary	1,112,796	906,240	757,940	675,500	635,730	Position reduction due to retirement
7102 Overtime	11,674	15,580	15,540	16,010	14,110	
7103 Part time salary	0	27,856	22,860	48,575	58,870	
7106 Uniform allowance	0	0	0	0	2,600	
7109 Incentive pay	22,094	16,351	15,840	14,040	20,280	
7110 Admin leave pay	343	1,374	1,720	0	0	
7111 Workers comp	88,450	63,000	103,040	103,040	88,200	
7112 Medical insurance	238,624	217,839	218,220	188,560	160,060	
7113 Dental insurance	20,124	17,296	16,000	14,000	13,000	
7114 Vision care	5,108	4,216	3,200	3,430	3,190	
7115 Medicare insurance	9,529	7,565	11,200	9,795	9,220	
7121 Service contribution- PERS	209,659	173,685	151,930	135,700	127,180	
7123 Deferred comp	24,720	19,620	0	0	19,070	
7124 LI & AD & D	2,811	2,298	2,410	1,330	1,230	
7125 Unemployment insurance	2,791	2,436	4,010	2,840	4,770	
7128 LTD	14,111	11,327	0	0	0	
7129 Chiropractic	1,088	899	880	730	720	
7130 Insurance refund	9,903	8,370	8,310	8,315	8,310	
7131 Other benefits	45,435	37,600	35,730	35,730	38,500	
7188 Transfer In	(1,247,571)	(1,068,846)	(1,087,210)	(1,087,210)	(881,520)	
7189 Transfer Out	1,245,074	989,979	789,300	641,265	692,730	
100: Personnel Services	1,816,763	1,454,685	1,070,920	811,650	1,016,250	
7201 Postage	133	348	300	300	200	
7202 Telephone	212	211	0	100	220	
7203 Cellular phone charges	4,044	3,847	4,500	4,500	4,000	
7215 Refuse	0	37	0	0	0	
200: Utility Comm. & Transportation	4,389	4,443	4,800	4,900	4,420	
7301 Printing, binding, duplication	5,266	3,871	1,100	1,100	1,000	
7302 Photocopying	383	117	250	500	500	
7303 Advertising	7,190	4,545	1,000	1,000	750	
7304 Laundry & dry cleaning	6	0	0	0	0	
7305 Uniforms	6,853	5,585	6,500	10,000	8,000	
7306 Safety equipment	6,834	9,956	5,500	5,500	6,000	
7307 Office supplies	4,397	1,842	2,500	2,500	2,500	
7308 Books & periodicals	148	0	150	150	150	
7309 Membership & dues	544	299	1,000	1,000	600	
7313 Information systems software	2,630	2,400	2,800	2,800	2,400	
7314 Business expense	493	373	850	850	500	
7315 Conference expense	391	265	250	250	250	
7321 Rent of Land, facilities	22,806	21,512	22,000	24,000	20,000	

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7322 Rental of equipment	0	2,400	20,000	20,000	3,000	
7323 Professional services	155,914	423,839	328,150	92,000	16,000	Reduction in capital projects
7330 Repairs to comm equip	2,054	1,410	1,400	1,400	1,400	
7331 Repairs to Mach & equip	81	3,418	0	0	0	
7332 Repairs to office equip	263	351	200	0	0	
7333 Repairs to vehicles	200,244	139,101	175,950	175,950	110,260	
7334 Repairs to buildings	1,695	0	1,500	1,500	0	
7335 Sublet service contracts	203,614	160,820	208,500	207,000	207,000	
7336 Car wash	49	25	150	150	20	
7343 PL & PD/other insurance	45,315	35,700	55,800	55,800	20,440	
7351 Motor veh fuel, lube	43,844	43,098	49,670	49,670	57,000	
7352 Special dept materials	105,028	153,755	110,544	186,000	31,000	Reduction in capital projects
7353 Janitorial supplies	29	0	0	0	0	
7355 General supplies	1,066	201	100	400	250	
7356 Medical supplies	152	0	0	0	0	
7358 Training & education	3,722	2,251	3,000	3,000	3,000	
7359 Small tools and equip	1,075	2,613	9,500	9,500	8,000	
7360 Overtime meals	315	188	350	450	450	
7369 Software Licensing Cost	54	0	0	0	0	
7399 Supplies, mat & services	66	44,056	0	200	0	
300: Supplies, Materials & Services	822,521	1,063,991	1,008,714	852,670	500,470	
7700 Equipment, Land & Structures	0	0	1,275,633	0	2,175,000	See capital projects list
7701 Office equip	0	0	2,000	2,000	1,000	
7706 Traffic signal equip	59,265	84,994	10,000	10,000	0	
7709 Shop equipment	14,841	0	0	0	0	
7717 Communication equip	0	0	2,000	2,000	500	
7718 Grant equip	18,306	0	0	0	0	
7719 Other equip	5,131	0	5,000	10,000	10,000	
7720 Other contracts	1,163,779	4,181,928	3,454,362	1,666,645	150,000	
7721 Acquisition of Land	0	7,000	0	0	0	
7725 Other Structures	4,072	0	0	0	0	
7726 Streets	0	436,364	11,187	0	0	
7727 Curb, gutter & sidewalks	2,324	0	0	0	0	
500: Equipment, Land & Structures	1,267,718	4,710,286	4,760,182	1,690,645	2,336,500	
7851 Vehicles & Equipment	155,265	70,672	200,000	75,000	0	
550: Fleet	155,265	70,672	200,000	75,000	0	
8022 Taxes	14	11	50	50	50	
8098 Public Benefits Program	0	50	0	0	0	
8099 Special payments	642	45	0	0	0	
600: Special Payments	656	106	50	50	50	
Streets Total	4,419,934	7,369,835	7,044,666	3,434,915	3,857,690	

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

ACTIVITY DESCRIPTION

Street Maintenance activity includes administration, management, and maintenance for the following: streets, alleys, curb and gutters; sidewalks; traffic signals and traffic control signs; street markings; street sweeping; street trees; all landscape maintenance in the public right-of-way and for most public buildings; storm water system maintenance and discharge permit compliance and enforcement. This activity includes parts of four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks, 2) safe and efficient traffic circulation, 3) efficient and effective street services, 4) safe and properly maintained street trees, and 5) proper storm water management. This activity has the following major elements.

- Street Administration – Provide overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinate with utilities, public agencies and private firms; provide equipment maintenance and safety equipment; oversee contracts; and promote public relations.
- Street/Curb, Gutter & Sidewalk Maintenance – Maintain over 200 miles of streets and 16 miles (4,196,802 square yards of pavement) of alleys, including patching and sealing, and repaving utility trenches and pavement cuts; and removing, replacing, repairing and patching curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches.
- Traffic Control Maintenance – Maintain 5,516 street signs; warning, regulatory and guide signs; paint curbs, pavement legends, crosswalks; apply thermoplastic lane lines, railroad crossings, and parking stalls; install new signs and pavement markings; maintain 48 City-signalized intersections; and provide 50-percent funding for Caltrans-maintained intersections.
- Tree/Landscape Maintenance – Contract pruning, trimming, re-staking, and root surgery on the City's street trees, including removing dead/diseased trees and emergency response to downed trees in the public right-of-way. Contract mowing, pruning, spraying, and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians and public facilities.
- Street Sweeping/Leaf Removal/Weed Abatement – Sweep approximately 14,212 miles of curb, 16 miles of alleys, and 19 public parking lots; remove approximately 4,500 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency; and spray and remove weeds and other debris along street shoulders, alleys, and street medians.
- Storm Drain Maintenance – Maintain the City's 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 storm water outlets into the Mokelumne River and the Woodbridge Irrigation District Canal.

MAJOR 2011-12 ACCOMPLISHMENTS

- Increased asphalt concrete maintenance to City streets
- Increased sidewalk repairs
- Increased tree trimming

MAJOR 2012-13 OBJECTIVES

- Reduce sidewalk trip and fall claims against the City
- Improve overall condition of pavement

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Tons of asphalt placed by City	408	261	5,572
Square feet of sidewalk removed and replaced	7,500	10,550	7,370
Square feet of traffic legend applied	34,150	14,667	25,448
Traffic signals maintained	48	48	48

RELATED COST CENTER(S)

- 3215011
- 3215012
- 3215031
- 3215036
- 3215037

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
3215011: PW Street Administration					
100: Personnel Services					
7101 Regular emp salary	1,112,703	906,154	757,940	675,500	635,730
7102 Overtime	2,084	323	0	5,000	0
7103 Part time salary	0	24,318	22,860	30,500	0
7106 Uniform allowance	0	0	0	0	2,600
7109 Incentive pay	21,905	16,130	15,840	14,040	20,280
7110 Admin leave pay	343	1,374	1,720	0	0
7111 Workers comp	88,450	63,000	103,040	103,040	88,200
7112 Medical insurance	236,806	217,839	218,220	188,560	160,060
7113 Dental insurance	19,996	17,296	16,000	14,000	13,000
7114 Vision care	5,077	4,216	3,200	3,430	3,190
7115 Medicare insurance	9,444	7,424	11,200	9,795	9,220
7121 Service contribution-PERS	209,578	173,567	151,930	135,700	127,180
7123 Deferred comp	24,704	19,592	0	0	19,070
7124 LI & AD & D	2,811	2,298	2,410	1,330	1,230
7125 Unemployment insurance	2,791	2,427	4,010	2,840	4,770
7128 LTD	14,106	11,326	0	0	0
7129 Chiropractic	1,083	899	880	730	720
7130 Insurance refund	9,885	8,337	8,310	8,315	8,310
7131 Other benefits	45,435	37,600	35,730	35,730	38,500
7188 Transfer In	(1,247,571)	(1,068,846)	(1,087,210)	(1,087,210)	(881,520)
7189 Transfer Out	0	28,328	0	15,000	61,090
100: Personnel Services Total	**559,630**	**473,602**	**266,080**	**156,300**	**311,630**
200: Utility Comm. & Transportation					
7201 Postage	59	72	200	200	100
7203 Cellular phone charges	4,044	3,847	4,500	4,500	4,000
200: Utility Comm. & Transportation Total	**4,103**	**3,919**	**4,700**	**4,700**	**4,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,307	962	1,100	1,100	1,000
7302 Photocopying	383	117	250	500	500
7303 Advertising	0	0	250	250	0
7304 Laundry & dry cleaning	6	0	0	0	0
7305 Uniforms	6,751	5,585	6,500	10,000	8,000
7306 Safety equipment	6,665	9,775	5,500	5,500	6,000
7307 Office supplies	4,397	1,842	2,500	2,500	2,500
7308 Books & periodicals	148	0	150	150	150
7309 Membership & dues	544	299	1,000	1,000	600
7313 Information systems software	2,630	2,400	2,800	2,800	2,400
7314 Business expense	493	373	850	850	500
7315 Conference expense	391	265	250	250	250
7321 Rent of Land, facilities	3,879	3,879	0	2,000	0
7323 Professional services	10,198	8,554	0	2,000	1,000
7330 Repairs to comm equip	2,054	1,410	1,400	1,400	1,400
7331 Repairs to Mach & equip	81	53	0	0	0
7332 Repairs to office equip	263	351	200	0	0
7333 Repairs to vehicles	200,244	139,101	175,950	175,950	110,260
7334 Repairs to buildings	1,695	0	1,500	1,500	0
7335 Sublet service contracts	2,980	2,589	3,500	3,500	3,500
7336 Car wash	49	25	150	150	20
7343 PL & PD/other insurance	45,315	35,700	55,800	55,800	20,440
7351 Motor veh fuel, lube	43,844	43,098	49,670	49,670	57,000
7352 Special dept materials	5,420	2,259	2,000	2,000	2,000
7353 Janitorial supplies	16	0	0	0	0
7355 General supplies	321	22	0	300	150
7356 Medical supplies	152	0	0	0	0
7358 Training & education	3,722	2,251	3,000	3,000	3,000
7359 Small tools and equip	1,069	1,196	500	500	1,000
7360 Overtime meals	315	188	350	350	350
7369 Software Licensing Cost	54	0	0	0	0

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7399 Supplies, mat & services	66	69	0	200	0
300: Supplies, Materials & Services Total	**345,452**	**262,363**	**315,170**	**323,220**	**222,020**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,000	2,000	1,000
7717 Communication equip	0	0	2,000	2,000	500
500: Equipment, Land & Structures Total	**0**	**0**	**4,000**	**4,000**	**1,500**
3215011: PW Street Administration Total	**909,185**	**739,884**	**589,950**	**488,220**	**539,250**
3215012: Street Work for Others					
100: Personnel Services					
7101 Regular emp salary	93	86	0	0	0
7102 Overtime	5,012	7,868	7,530	3,000	6,000
7109 Incentive pay	95	132	0	0	0
7112 Medical insurance	980	0	0	0	0
7113 Dental insurance	70	0	0	0	0
7114 Vision care	17	0	0	0	0
7115 Medicare insurance	31	40	0	0	0
7121 Service contribution-PERS	18	81	0	0	0
7123 Deferred comp	6	20	0	0	0
7128 LTD	1	1	0	0	0
7129 Chiropractic	3	0	0	0	0
7130 Insurance refund	16	33	0	0	0
7189 Transfer Out	183,749	18,336	198,320	20,000	114,600
100: Personnel Services Total	**190,091**	**26,597**	**205,850**	**23,000**	**120,600**
300: Supplies, Materials & Services					
7335 Sublet service contracts	1,435	3,546	5,000	3,500	3,500
7352 Special dept materials	5,055	0	500	2,000	2,000
300: Supplies, Materials & Services Total	**6,490**	**3,546**	**5,500**	**5,500**	**5,500**
500: Equipment, Land & Structures					
7720 Other contracts	300	0	0	0	0
500: Equipment, Land & Structures Total	**300**	**0**	**0**	**0**	**0**
3215012: Street Work for Others Total	**196,881**	**30,143**	**211,350**	**28,500**	**126,100**
3215031: Street Maintenance					
100: Personnel Services					
7102 Overtime	1,892	4,756	4,880	4,880	5,000
7103 Part time salary	0	2,296	0	18,075	58,870
7109 Incentive pay	24	50	0	0	0
7112 Medical insurance	504	0	0	0	0
7113 Dental insurance	32	0	0	0	0
7114 Vision care	8	0	0	0	0
7115 Medicare insurance	23	78	0	0	0
7121 Service contribution-PERS	27	0	0	0	0
7123 Deferred comp	3	3	0	0	0
7125 Unemployment insurance	0	6	0	0	0
7128 LTD	2	0	0	0	0
7129 Chiropractic	1	0	0	0	0
7189 Transfer Out	501,733	483,105	401,870	401,870	328,360
100: Personnel Services Total	**504,249**	**490,294**	**406,750**	**424,825**	**392,230**
200: Utility Comm. & Transportation					
7201 Postage	0	78	100	100	100
7202 Telephone	212	211	0	100	220
200: Utility Comm. & Transportation Total	**212**	**289**	**100**	**200**	**320**
300: Supplies, Materials & Services					
7303 Advertising	1,256	795	500	500	500
7305 Uniforms	102	0	0	0	0
7306 Safety equipment	169	0	0	0	0
7321 Rent of Land, facilities	18,927	17,633	22,000	22,000	20,000
7322 Rental of equipment	0	2,400	20,000	20,000	3,000

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7323 Professional services	184	0	0	0	0
7331 Repairs to Mach & equip	0	242	0	0	0
7335 Sublet service contracts	4,616	0	0	0	0
7352 Special dept materials	61,093	22,570	75,000	75,000	20,000
7353 Janitorial supplies	11	0	0	0	0
7355 General supplies	733	154	100	100	100
7359 Small tools and equip	6	29	7,000	7,000	5,000
7360 Overtime meals	0	0	0	100	100
300: Supplies, Materials & Services Total	**87,097**	**43,823**	**124,600**	**124,700**	**48,700**
500: Equipment, Land & Structures					
7706 Traffic signal equip	0	0	10,000	10,000	0
7719 Other equip	0	0	5,000	10,000	10,000
7720 Other contracts	0	884	0	0	0
7727 Curb, gutter & sidewalks	2,324	0	0	0	0
500: Equipment, Land & Structures Total	**2,324**	**884**	**15,000**	**20,000**	**10,000**
600: Special Payments					
8022 Taxes	14	11	50	50	50
600: Special Payments Total	**14**	**11**	**50**	**50**	**50**
3215031: Street Maintenance Total	**593,896**	**535,301**	**546,500**	**569,775**	**451,300**
3215036: PW Tree Maintenance					
100: Personnel Services					
7102 Overtime	2,191	2,063	2,460	2,460	2,220
7103 Part time salary	0	468	0	0	0
7109 Incentive pay	58	27	0	0	0
7112 Medical insurance	282	0	0	0	0
7113 Dental insurance	22	0	0	0	0
7114 Vision care	5	0	0	0	0
7115 Medicare insurance	27	7	0	0	0
7121 Service contribution-PERS	36	37	0	0	0
7123 Deferred comp	5	5	0	0	0
7125 Unemployment insurance	0	1	0	0	0
7128 LTD	2	0	0	0	0
7129 Chiropractic	1	0	0	0	0
7130 Insurance refund	2	0	0	0	0
7189 Transfer Out	79,879	6,917	0	15,000	10,840
100: Personnel Services Total	**82,510**	**9,525**	**2,460**	**17,460**	**13,060**
300: Supplies, Materials & Services					
7303 Advertising	145	706	250	250	250
7323 Professional services	14,278	762	15,000	15,000	15,000
7335 Sublet service contracts	143,436	111,021	150,000	150,000	150,000
7352 Special dept materials	1,394	214	2,000	2,000	2,000
7359 Small tools and equip	0	0	500	500	500
300: Supplies, Materials & Services Total	**159,253**	**112,703**	**167,750**	**167,750**	**167,750**
500: Equipment, Land & Structures					
7720 Other contracts	60,509	57,714	50,000	100,000	150,000
500: Equipment, Land & Structures Total	**60,509**	**57,714**	**50,000**	**100,000**	**150,000**
3215036: PW Tree Maintenance Total	**302,272**	**179,942**	**220,210**	**285,210**	**330,810**
3215037: PW Street Cleaning					
100: Personnel Services					
7102 Overtime	495	388	670	670	890
7103 Part time salary	0	774	0	0	0
7109 Incentive pay	12	8	0	0	0
7112 Medical insurance	52	0	0	0	0
7113 Dental insurance	4	0	0	0	0
7114 Vision care	1	0	0	0	0
7115 Medicare insurance	4	13	0	0	0
7123 Deferred comp	2	0	0	0	0

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7125 Unemployment insurance	0	2	0	0	0
7189 Transfer Out	274,759	275,273	189,110	189,110	177,840
100: Personnel Services Total	**275,329**	**276,458**	**189,780**	**189,780**	**178,730**
200: Utility Comm. & Transportation					
7215 Refuse	0	37	0	0	0
200: Utility Comm. & Transportation Total	**0**	**37**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	0	181	0	0	0
7335 Sublet service contracts	42,646	42,780	50,000	50,000	50,000
7352 Special dept materials	1,536	11,786	5,000	5,000	5,000
7353 Janitorial supplies	2	0	0	0	0
7355 General supplies	12	25	0	0	0
7359 Small tools and equip	0	1,388	1,500	1,500	1,500
300: Supplies, Materials & Services Total	**44,196**	**56,160**	**56,500**	**56,500**	**56,500**
3215037: PW Street Cleaning Total	**319,525**	**332,655**	**246,280**	**246,280**	**235,230**
Streets Maintenance Total	**2,321,759**	**1,817,925**	**1,814,290**	**1,617,985**	**1,682,690**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Street Maintenance **1,540,000**
Reconstruct Hutchins Street from Lodi Avenue to Pine Street; resurface Elm Street between Hutchins and Church streets; install approximately 1 million square fee of rubberized slurry seal on various streets throughout the city; crack seals; street striping and pavement maintenance.

Trafic Signal Maintenance **390,000**
Preventative maintenance for 48 signalized intersections and three flashing/crosswalk beacon intersections to include signal cabinet/traffic controller replacement; battery backups; and signal maintenance.

Sidewalk Replacement **95,000**
Sidewalk replacement to include removing, repairing, and/or replacing of approximately 10,000 square fee of sidewalk. This is a joint project with additional funding coming from the Transporation Development Act Fund ($150,000 project total).

City Hall Parking Lot **150,000**
Reconstruction of approximately 52,000 square feet of the City Hall parking lot. This is a joint project with additional funding coming from the Capital Outlay Fund ($200,000 project total).

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
320000: Capital Projects - New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	150,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**150,000**
320000: Capital Projects - New Total	**0**	**0**	**0**	**0**	**150,000**
322000: New Projects					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	1,252,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,252,000**
322000: New Projects Total	**0**	**0**	**0**	**0**	**1,252,000**
325028: Crack Seal					
300: Supplies, Materials & Services					
7303 Advertising	0	258	0	0	0
7352 Special dept materials	0	15,100	0	50,000	0
300: Supplies, Materials & Services Total	**0**	**15,358**	**0**	**50,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	0	108,000
500: Equipment, Land & Structures Total	**0**	**0**	**50,000**	**0**	**108,000**
325028: Crack Seal Total	**0**	**15,358**	**50,000**	**50,000**	**108,000**
325035: Street Striping					
200: Utility Comm. & Transportation					
7201 Postage	0	7	0	0	0
200: Utility Comm. & Transportation Total	**0**	**7**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	866	0	0	0
300: Supplies, Materials & Services Total	**0**	**866**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	40,000	0	80,000
7720 Other contracts	0	0	0	40,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**40,000**	**40,000**	**80,000**
325035: Street Striping Total	**0**	**873**	**40,000**	**40,000**	**80,000**
325039: Pavement Maintenance					
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	493	0	0	0
7352 Special dept materials	0	72,785	10,855	50,000	0
300: Supplies, Materials & Services Total	**0**	**73,278**	**10,855**	**50,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	0	100,000
7720 Other contracts	0	9,693	0	0	0
500: Equipment, Land & Structures Total	**0**	**9,693**	**50,000**	**0**	**100,000**
325039: Pavement Maintenance Total	**0**	**82,971**	**60,855**	**50,000**	**100,000**
325051: Preventive Signal Maint-CM					
200: Utility Comm. & Transportation					
7201 Postage	0	9	0	0	0
200: Utility Comm. & Transportation Total	**0**	**9**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	500	4,272	0	0	0
7331 Repairs to Mach & equip	0	176	0	0	0
7335 Sublet service contracts	4,080	0	0	0	0
7352 Special dept materials	11,147	2,822	0	0	0
300: Supplies, Materials & Services Total	**15,727**	**7,270**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	120,000	0	80,000
7706 Traffic signal equip	59,265	40,858	0	0	0

Streets	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7720 Other contracts	0	16,024	5,045	50,000	0
500: Equipment, Land & Structures Total	**59,265**	**56,882**	**125,045**	**50,000**	**80,000**
325051: Preventive Signal Maint-CM Total	**74,992**	**64,161**	**125,045**	**50,000**	**80,000**
325054: Misc St/Sidewalk Imprv-CM					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	0	95,000
7720 Other contracts	0	0	0	50,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**50,000**	**50,000**	**95,000**
325054: Misc St/Sidewalk Imprv-CM Total	**0**	**0**	**50,000**	**50,000**	**95,000**
329006: Ham/Harney Signal					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	110,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**110,000**
329006: Ham/Harney Signal Total	**0**	**0**	**0**	**0**	**110,000**
332006: Ham/Harney Signal					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
332006: Ham/Harney Signal Total	**0**	**0**	**0**	**0**	**100,000**
338006: Ham/Harney Signal					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
338006: Ham/Harney Signal Total	**0**	**0**	**0**	**0**	**100,000**
Streets Captial Total	**74,992**	**163,363**	**325,900**	**240,000**	**2,175,000**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely, and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $1,166,550 in FY 2012/13, compared to $1,110,500 in FY 2011/12. The budgeted staffing level is being maintained at 9.

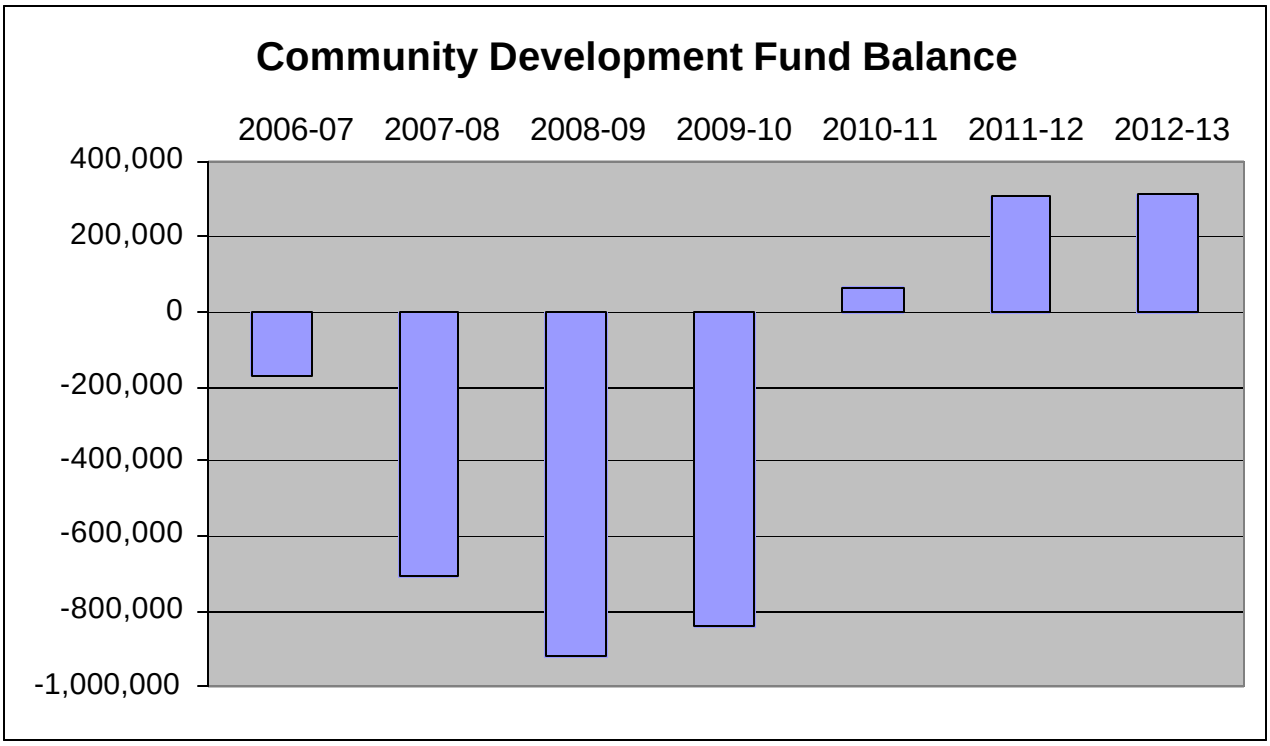
An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Community Development Fund
Fund Balance Analysis

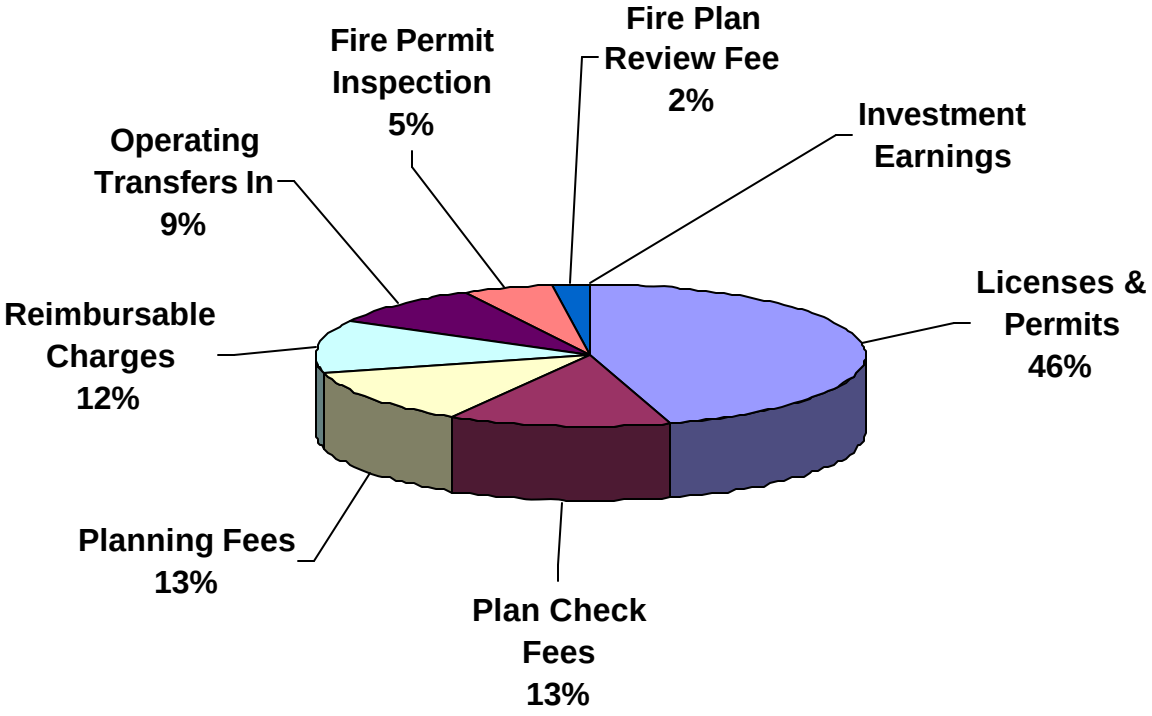
Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Community Development Fund					
Fund Balance					
Beginning Fund Balance Unreserved	(921,716)	(838,657)	(270,512)	66,810	303,367
Revenues	1,098,577	1,877,386	1,297,930	1,335,371	1,176,670
Expenditures	1,015,518	971,919	1,110,500	1,098,814	1,166,550
Net Difference (Revenues Less Expenditures)	83,059	905,467	187,430	236,557	10,120
Fund Balance					
Ending Fund Balance Unreserved	(838,657)	66,810	(83,082)	303,367	313,487

Note: 2011-12 Revenues includes $150,200 TF-In and $215,000 Reimbursable Charges



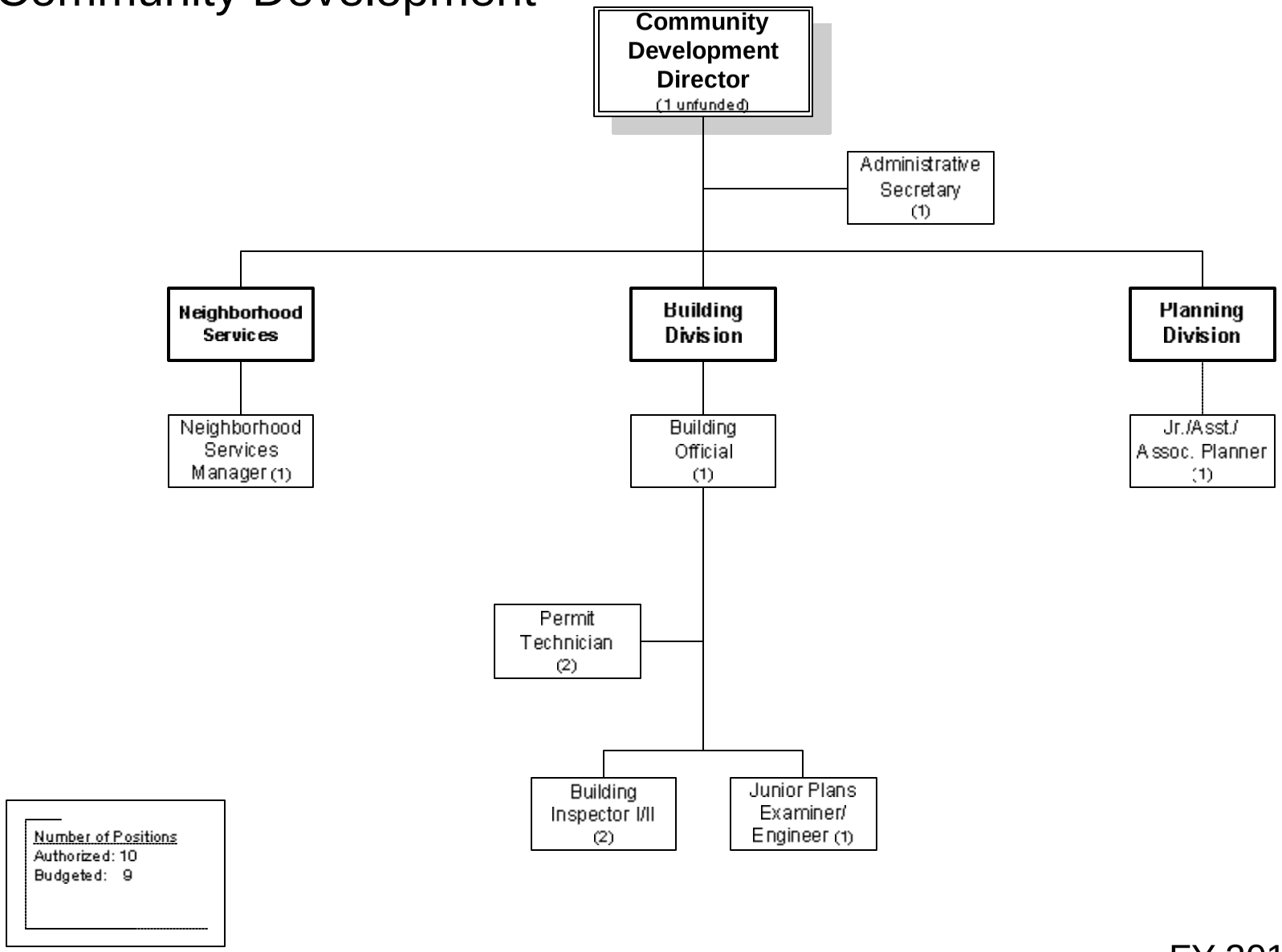
Community Development Fund Revenues



Revenues	Budget 2012-13
Licenses & Permits	531,730
Plan Check Fees	156,140
Planning Fees	150,000
Reimbursable Charges	140,000
Operating Transfers In	110,000
Fire Permit Inspection	62,770
Fire Plan Review Fee	25,060
Investment Earnings	970
Grand Total	1,176,670

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
340: Comm Dev Special Rev Fund						
090: Operating Transfers In						
4210 Operating Transfers In	162,100	150,200	150,200	150,200	110,000	General Fund support
090: Operating Transfers In Total	162,100	150,200	150,200	150,200	110,000	
340: Comm Dev Special Rev Fund Total	162,100	150,200	150,200	150,200	110,000	
3401: Comm Dev Spec Rev Fund Revenue						
200: Licenses & Permits						
5145 Vendor Permit to Operate	1,425	0	0	0	0	
5171 Building Permit	379,755	772,216	479,300	580,316	469,320	
5172 Electrical Permit	15,734	18,308	15,160	9,147	6,100	
5173 Mechanical-Gas Permit	32,175	36,617	41,280	42,897	28,020	
5174 Plumbing-Planning & Mech	9,777	9,549	9,150	8,145	5,430	
5175 Building Plans Maintenance	8,466	34,000	12,510	23,238	22,860	
200: Licenses & Permits Total	447,332	870,690	557,400	663,743	531,730	
400: Investment/Property Revenues						
5332 Investment Earnings	(3,098)	(4,486)	0	320	970	
400: Investment/Property Revenues Tota	(3,098)	(4,486)	0	320	970	
780: Community Development Fees						
5974 Fire Plan Review Fee	38,888	69,590	26,730	39,955	25,060	
6101 Plan Check Fees	145,643	304,978	158,490	141,884	156,140	
6102 Planning Fees	121,150	231,587	150,000	110,000	150,000	
6106 Fire Permit Inspection	32,793	123,721	40,110	85,269	62,770	
780: Community Development Fees Tota	338,474	729,876	375,330	377,108	393,970	
900: Other Revenue						
5394 Revenue-Other	75	0	0	0	0	
5398 Reimbursable Charges	150,596	126,621	215,000	144,000	140,000	Reflects actual
900: Other Revenue Total	150,671	126,621	215,000	144,000	140,000	
3401: Comm Dev Spec Rev Fund Revenue T	933,379	1,722,701	1,147,730	1,185,171	1,066,670	
Community Development Revenue Total	1,095,479	1,872,901	1,297,930	1,335,371	1,176,670	

Community Development



FY 2012-2013

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	889,980	866,362	1,034,240	1,022,346	1,086,076
200: Utility Comm. & Transportation	2,984	1,553	1,800	1,130	1,150
300: Supplies, Materials & Services	116,952	89,716	71,950	72,828	76,814
500: Equipment, Land & Structures	2,510	8,252	2,510	2,510	2,510
600: Special Payments	0	1,550	0	0	0
Community Development Total	**1,012,426**	**967,433**	**1,110,500**	**1,098,814**	**1,166,550**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	1	0	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	3	3	3	2	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	0
Junior Plans Examiner/Engineer	1	1	1	1	1
Junior/Assistant/Associate Planner	1	1	1	1	1
Neighborhood Services Manager	1	1	1	1	1
Permit Technician	2	2	2	2	2
Planning Manager	1	1	1	0	0
Community Development Total	**13**	**13**	**13**	**10**	**9**

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	599,165	567,656	568,860	560,520	569,470	
7102 Overtime	0	0	0	200	200	
7103 Part time salary	1,560	1,160	1,500	2,046	2,546	
7106 Uniform allowance	150	0	0	0	0	
7109 Incentive pay	1,834	1,823	1,800	1,800	1,800	
7110 Admin leave pay	1,925	1,931	3,860	3,870	5,130	
7111 Workers comp	34,770	29,850	57,960	57,960	56,700	
7112 Medical insurance	89,796	106,074	118,000	114,670	125,540	
7113 Dental insurance	9,451	8,954	9,000	9,000	9,000	
7114 Vision care	2,305	2,184	1,800	2,205	2,220	
7115 Medicare insurance	8,290	8,430	8,290	8,135	8,300	
7121 Service contribution- PERS	109,081	108,661	107,860	106,255	108,260	
7123 Deferred comp	0	0	0	0	17,260	End of concession
7124 LI & AD & D	2,645	2,458	2,450	2,435	2,940	
7125 Unemployment insurance	1,625	1,591	2,540	2,360	4,440	
7128 LTD	7,391	7,219	0	0	0	
7129 Chiropractic	491	466	510	480	510	
7130 Insurance refund	1,591	0	0	0	0	
7131 Other benefits	17,910	17,710	17,880	17,880	24,750	
7132 Cell Stipend	0	195	0	600	600	
7189 Transfer Out	0	0	131,930	131,930	146,410	Transfer from General Fund
100: Personnel Services	889,980	866,362	1,034,240	1,022,346	1,086,076	
7201 Postage	218	125	550	500	500	
7202 Telephone	401	235	200	180	200	
7203 Cellular phone charges	2,365	1,193	1,050	450	450	
200: Utility Comm. & Transportation	2,984	1,553	1,800	1,130	1,150	
7301 Printing, binding, duplication	926	53	900	900	900	
7302 Photocopying	1,253	189	990	990	990	
7303 Advertising	1,562	731	500	500	500	
7305 Uniforms	300	150	0	0	0	
7306 Safety equipment	11	0	350	350	350	
7307 Office supplies	2,089	5,636	4,300	4,050	4,050	
7308 Books & periodicals	452	7,573	4,250	3,484	3,484	
7309 Membership & dues	1,315	1,065	750	910	910	
7312 Bank service charges	763	1,238	0	380	380	
7313 Information systems software	5,683	432	5,000	5,000	5,000	
7314 Business expense	121	522	1,000	1,000	1,000	
7315 Conference expense	1,943	0	0	791	0	
7323 Professional services	63,215	37,876	10,000	10,000	10,000	
7331 Repairs to Mach & equip	0	1,070	0	425	470	
7332 Repairs to office equip	483	2,716	3,000	3,000	3,200	
7333 Repairs to vehicles	5,828	5,066	6,870	6,870	6,450	

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7335 Sublet service contracts	2,917	2,072	0	0	0	
7336 Car wash	41	41	90	90	90	
7343 PL & PD/other insurance	17,880	16,830	27,900	27,900	13,140	
7351 Motor veh fuel, lube	2,569	2,853	2,400	2,400	4,000	
7353 Janitorial supplies	0	0	50	50	50	
7355 General supplies	20	0	350	350	350	
7358 Training & education	3,509	1,378	500	500	3,500	
7359 Small tools and equip	4,072	2,225	2,750	2,888	18,000	
300: Supplies, Materials & Services	116,952	89,716	71,950	72,828	76,814	
7701 Office equip	0	5,742	0	0	0	
7789 Transfer Out	2,510	2,510	2,510	2,510	2,510	
500: Equipment, Land & Structures	2,510	8,252	2,510	2,510	2,510	
8099 Special payments	0	1,550	0	0	0	
600: Special Payments	0	1,550	0	0	0	
Community Development Total	1,012,426	967,433	1,110,500	1,098,814	1,166,550	

ACTIVITY:	Administration	**DIVISION:**	Administration
DEPARTMENT:	Community Development	**FUND:**	Community Development Fund

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support and management for the Building and Safety, Neighborhood Services and Planning Divisions.

- Department management and representation – Establish department policy and procedure, monitor division activities, represent the City with outside agencies and organizations.
- Budget administration – Coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration – Develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support – Prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.

MAJOR 2011-12 ACCOMPLISHMENTS

- Balanced Department budget while maintaining services
- Approval of the Housing Element

MAJOR 2012-13 OBJECTIVES

- Complete the Development Code Update
- Complete the Amendments to various Development Agreements
- Complete the Climate Action Plan
- Initiate new permit system

RELATED COST CENTER(S)

- 340450
- 340455

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
340450: Community Dev-Admin					
100: Personnel Services					
7101 Regular emp salary	49,692	47,657	46,930	46,515	46,930
7102 Overtime	0	0	0	200	200
7111 Workers comp	5,490	4,650	6,440	6,440	6,300
7112 Medical insurance	15,696	18,244	19,230	18,815	19,050
7113 Dental insurance	946	995	1,000	1,000	1,000
7114 Vision care	231	243	200	245	250
7115 Medicare insurance	681	691	680	675	680
7121 Service contribution-PERS	8,802	9,094	9,240	9,155	9,070
7123 Deferred comp	0	0	0	0	1,490
7124 LI & AD & D	94	95	100	95	100
7125 Unemployment insurance	132	134	210	195	370
7128 LTD	597	607	0	0	0
7129 Chiropractic	49	52	60	55	60
7131 Other benefits	2,870	2,670	1,990	1,990	2,750
7189 Transfer Out	0	0	131,930	131,930	146,410
100: Personnel Services Total	**85,280**	**85,132**	**218,010**	**217,310**	**234,660**
300: Supplies, Materials & Services					
7306 Safety equipment	11	0	0	0	0
7307 Office supplies	140	133	100	100	100
7308 Books & periodicals	119	0	0	0	0
7323 Professional services	30,563	0	0	0	0
7335 Sublet service contracts	2,339	2,072	0	0	0
7343 PL & PD/other insurance	2,870	2,540	3,100	3,100	1,460
300: Supplies, Materials & Services Total	**36,042**	**4,745**	**3,200**	**3,200**	**1,560**
340450: Community Dev-Admin Total	**121,322**	**89,877**	**221,210**	**220,510**	**236,220**
340455: Planning Commission/Committee					
100: Personnel Services					
7103 Part time salary	1,560	1,160	1,500	1,500	2,000
7115 Medicare insurance	23	17	0	0	0
7125 Unemployment insurance	4	3	0	0	0
100: Personnel Services Total	**1,587**	**1,180**	**1,500**	**1,500**	**2,000**
340455: Planning Commission/Committee Tot	**1,587**	**1,180**	**1,500**	**1,500**	**2,000**
Community Development Admin. Total	**122,909**	**91,057**	**222,710**	**222,010**	**238,220**

ACTIVITY: Planning
DEPARTMENT: Community Development
DIVISION: Planning
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community; 2) managed community growth; 3) balanced economic development; 4) protection of environmental resources; and 5) a high level of public service.

- Development review and environmental assessment – Prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long-range planning – Prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support – Provide necessary support for these bodies concerning planning-related matters.
- Economic development – Assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

MAJOR 2011-12 ACCOMPLISHMENTS

- Continued implementation of Reynolds Ranch Project
- Housing Element Certified by the State Department of Housing
- Harney Lane Annexation

MAJOR 2012-13 OBJECTIVES

- Development of Climate Action Plan
- Completion of Development Code Update
- Geographic Information System Software

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Use Permits	11	15	13
Site Plan Architectural Review Committee Applications	5	8	5
Tentative Maps - Zoning Application	2	1	1
Planning Commission Items	19	21	19

RELATED COST CENTER(S)

- 340451

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
340451: Planning					
100: Personnel Services					
7101 Regular emp salary	85,697	60,230	62,280	58,725	63,390
7110 Admin leave pay	1,925	0	0	0	1,270
7111 Workers comp	3,660	3,150	6,440	6,440	6,300
7112 Medical insurance	9,850	6,433	7,170	6,825	7,330
7113 Dental insurance	1,292	995	1,000	1,000	1,000
7114 Vision care	315	243	200	245	250
7115 Medicare insurance	814	873	910	855	960
7121 Service contribution-PERS	13,009	11,492	12,260	11,560	11,480
7123 Deferred comp	0	0	0	0	1,990
7124 LI & AD & D	272	96	90	95	600
7125 Unemployment insurance	193	169	280	250	500
7128 LTD	882	767	0	0	0
7129 Chiropractic	67	52	60	55	60
7130 Insurance refund	20	0	0	0	0
7131 Other benefits	1,880	1,880	1,990	1,990	2,750
100: Personnel Services Total	**119,876**	**86,380**	**92,680**	**88,040**	**97,880**
200: Utility Comm. & Transportation					
7201 Postage	10	0	0	0	0
200: Utility Comm. & Transportation Total	**10**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	128	0	100	100	100
7302 Photocopying	181	0	0	0	0
7303 Advertising	1,067	691	500	500	500
7307 Office supplies	314	674	250	250	250
7308 Books & periodicals	333	338	250	250	250
7309 Membership & dues	115	115	150	310	310
7312 Bank service charges	763	1,238	0	380	380
7313 Information systems software	264	432	500	500	500
7314 Business expense	0	261	0	0	0
7323 Professional services	12,803	0	0	0	0
7331 Repairs to Mach & equip	0	0	0	92	0
7332 Repairs to office equip	337	80	0	0	200
7335 Sublet service contracts	578	0	0	0	0
7343 PL & PD/other insurance	1,880	1,790	3,100	3,100	1,460
7358 Training & education	0	0	500	500	500
7359 Small tools and equip	1,990	2,005	750	888	1,000
300: Supplies, Materials & Services Total	**20,753**	**7,624**	**6,100**	**6,870**	**5,450**
500: Equipment, Land & Structures					
7701 Office equip	0	1,914	0	0	0
500: Equipment, Land & Structures Total	**0**	**1,914**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	1,550	0	0	0
600: Special Payments Total	**0**	**1,550**	**0**	**0**	**0**
340451: Planning Total	**140,639**	**97,468**	**98,780**	**94,910**	**103,330**
Community Development Planning Total	**140,639**	**97,468**	**98,780**	**94,910**	**103,330**

ACTIVITY: Building and Safety
DEPARTMENT: Community Development
DIVISION: Building Division
FUND: Community Development

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are: 1) continue to maintain turn-around times for plan check (10-day review for residential, 15-day review for commercial), 2) verify compliance with all codes and ordinances, 3) perform all structural plan-check in-house, 4) provide code training for staff, including specialized training for fire inspection and structural review. The activity has the following five major elements:

- Public information – Answer questions and offer interpretations about construction codes and regulations.
- Construction and Fire Permit application review – Review construction permit applications and plans for compliance with applicable codes and ordinances, issue permits and collect fees.
- Code training in-house and off-site
- Development review coordination – Coordinate permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction and Fire inspection – Inspect construction projects to ensure compliance with codes, ordinances, permits and approved plans

MAJOR 2011-12 ACCOMPLISHMENTS

- Maintained all service levels with current staffing
- Decreased use of professional services
- Provided prompt and thorough building and fire inspections

MAJOR 2012-13 OBJECTIVES

- Continue to maintain all service levels with current staffing
- Continue to refine informational handouts for the public
- Provide training for staff and education of the public and construction industry as issues arise and staff levels allow

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Permit issued	1,336	1,589	1,545
New residential	1	6	4
Remodeled residential	277	328	309
New/Add/Alt repair commercial/industrial	100	175	180

RELATED COST CENTER(S)

- 340452

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
340452: Building Inspection					
100: Personnel Services					
7101 Regular emp salary	367,569	363,369	362,670	359,265	363,330
7103 Part time salary	0	0	0	546	546
7106 Uniform allowance	150	0	0	0	0
7109 Incentive pay	1,834	1,823	1,800	1,800	1,800
7110 Admin leave pay	0	1,931	1,930	1,935	1,930
7111 Workers comp	21,960	18,900	38,640	38,640	37,800
7112 Medical insurance	53,792	67,272	74,220	72,530	80,110
7113 Dental insurance	6,218	5,969	6,000	6,000	6,000
7114 Vision care	1,516	1,455	1,200	1,470	1,470
7115 Medicare insurance	5,373	5,447	5,290	5,210	5,270
7121 Service contribution-PERS	69,249	69,681	69,500	68,850	70,360
7123 Deferred comp	0	0	0	0	10,900
7124 LI & AD & D	1,388	1,372	1,370	1,360	1,360
7125 Unemployment insurance	1,027	1,015	1,620	1,510	2,850
7128 LTD	4,686	4,617	0	0	0
7129 Chiropractic	323	310	330	315	330
7130 Insurance refund	1,571	0	0	0	0
7131 Other benefits	11,280	11,280	11,910	11,910	16,500
7132 Cell Stipend	0	195	0	600	600
100: Personnel Services Total	**547,936**	**554,636**	**576,480**	**571,941**	**601,156**
200: Utility Comm. & Transportation					
7201 Postage	161	95	500	500	500
7203 Cellular phone charges	1,679	1,035	1,050	450	450
200: Utility Comm. & Transportation Total	**1,840**	**1,130**	**1,550**	**950**	**950**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	779	0	800	800	800
7302 Photocopying	1,009	132	990	990	990
7303 Advertising	0	40	0	0	0
7305 Uniforms	300	150	0	0	0
7306 Safety equipment	0	0	350	350	350
7307 Office supplies	1,322	4,251	3,700	3,700	3,700
7308 Books & periodicals	0	7,235	4,000	3,234	3,234
7309 Membership & dues	1,200	685	600	600	600
7313 Information systems software	5,419	0	4,500	4,500	4,500
7314 Business expense	0	0	1,000	1,000	1,000
7315 Conference expense	1,943	0	0	0	0
7323 Professional services	17,599	37,876	10,000	10,000	10,000
7331 Repairs to Mach & equip	0	1,070	0	220	220
7332 Repairs to office equip	146	2,636	3,000	3,000	3,000
7333 Repairs to vehicles	5,828	5,066	6,870	6,870	6,450
7336 Car wash	41	41	90	90	90
7343 PL & PD/other insurance	11,250	10,710	18,600	18,600	8,760
7351 Motor veh fuel, lube	2,569	2,853	2,400	2,400	4,000
7353 Janitorial supplies	0	0	50	50	50
7355 General supplies	20	0	350	350	350
7358 Training & education	3,509	1,378	0	0	3,000
7359 Small tools and equip	2,082	220	2,000	2,000	17,000
300: Supplies, Materials & Services Total	**55,016**	**74,343**	**59,300**	**58,754**	**68,094**
500: Equipment, Land & Structures					
7701 Office equip	0	3,828	0	0	0
7789 Transfer Out	2,510	2,510	2,510	2,510	2,510
500: Equipment, Land & Structures Total	**2,510**	**6,338**	**2,510**	**2,510**	**2,510**
340452: Building Inspection Total	**607,302**	**636,447**	**639,840**	**634,155**	**672,710**
Community Development Building Total	**607,302**	**636,447**	**639,840**	**634,155**	**672,710**

ACTIVITY: Neighborhood Services
DEPARTMENT: Community Development
DIVISION: Neighborhood Services
FUND: Community Development

ACTIVITY DESCRIPTION

Responsible for the overall coordination of services and programs for the improvement of conditions within the community and the development, improvement and maintenance of housing, especially affordable housing, throughout Lodi. This activity has five major elements:

- Neighborhood Services - Administration and support, including support and participation with community groups and functions, development and implementation of housing programs and policies for maintenance, improvement and rehabilitation of existing housing and residential neighborhoods.
- Community Development Block Grant (CDBG) administration - Administration of the City's block grant program as an Entitlement Community with the U.S. Department of Housing and Urban Development (HUD), monitor funded programs for compliance with governing policies and regulation; and assist community-based organizations with their submission of applications for funding.
- First-Time Home Buyer (FTHB) Program. Administration of the City's down-payment assistance loan program. This includes income qualification and property eligibility, loan review and underwriting, program outreach and marketing, and compliance monitoring.
- Council/Commission Support - Provide necessary support for City Council, Planning Commission and Lodi Improvement Committee.
- Sustainable Communities Planning - Oversight of projects and activities related to the Sustainable Communities Planning grant, which include Development Code Update and the Climate Action Plan.

MAJOR 2011-12 ACCOMPLISHMENTS

- Completion of the Separation Agreement with San Joaquin County and transfer of Urban County CDBG funds to the City's Entitlement Program
- Initiated development of Climate Action Plan, update of Development Code and implementation of LMR Watershed Stewardship Plan as part of the Smart Valley Places Compact grant
- Completed process for certification of Housing Element by State Department of Housing and Community Development

MAJOR 2012-13 OBJECTIVES

- Implementation of a Housing Rehabilitation Program to assist qualified low-income homeowners with emergency repairs and needed home improvements
- Apply for, and obtain, funding through the State Department of Housing and Community Development, to continue the First Time Home Buyer Loan Program
- Completion of both the Development Code Update and the Climate Action Plan

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
CDBG Funds Allocated During Year	$751,211	$810,608	$675,772
CDBG Funds Expended During Year	$1,718,049	$688,055	$780,453
Down Payment Assistance Loan	5	2	2
Housing Rehab Loans	4	0	0

RELATED COST CENTER(S)

- 340456

Community Development	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
340456: Neighborhood Services					
100: Personnel Services					
7101 Regular emp salary	96,207	96,400	96,980	96,015	95,820
7110 Admin leave pay	0	0	1,930	1,935	1,930
7111 Workers comp	3,660	3,150	6,440	6,440	6,300
7112 Medical insurance	10,458	14,125	17,380	16,500	19,050
7113 Dental insurance	995	995	1,000	1,000	1,000
7114 Vision care	243	243	200	245	250
7115 Medicare insurance	1,399	1,402	1,410	1,395	1,390
7121 Service contribution-PERS	18,021	18,394	16,860	16,690	17,350
7123 Deferred comp	0	0	0	0	2,880
7124 LI & AD & D	891	895	890	885	880
7125 Unemployment insurance	269	270	430	405	720
7128 LTD	1,226	1,228	0	0	0
7129 Chiropractic	52	52	60	55	60
7131 Other benefits	1,880	1,880	1,990	1,990	2,750
100: Personnel Services Total	**135,301**	**139,034**	**145,570**	**143,555**	**150,380**
200: Utility Comm. & Transportation					
7201 Postage	47	30	50	0	0
7202 Telephone	401	235	200	180	200
7203 Cellular phone charges	686	158	0	0	0
200: Utility Comm. & Transportation Total	**1,134**	**423**	**250**	**180**	**200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	19	53	0	0	0
7302 Photocopying	63	57	0	0	0
7303 Advertising	495	0	0	0	0
7307 Office supplies	313	578	250	0	0
7309 Membership & dues	0	265	0	0	0
7314 Business expense	121	261	0	0	0
7315 Conference expense	0	0	0	791	0
7323 Professional services	2,250	0	0	0	0
7331 Repairs to Mach & equip	0	0	0	113	250
7343 PL & PD/other insurance	1,880	1,790	3,100	3,100	1,460
300: Supplies, Materials & Services Total	**5,141**	**3,004**	**3,350**	**4,004**	**1,710**
340456: Neighborhood Services Total	**141,576**	**142,461**	**149,170**	**147,739**	**152,290**
Comm. Develop. Neighborhood Total	**141,576**	**142,461**	**149,170**	**147,739**	**152,290**

PARK, RECREATION AND CULTURAL SERVICES

The Parks, Recreation and Cultural Services Department provides park maintenance, coordination of park activities, recreational programs, adult and youth sports, after school programs, boat rentals at Lodi Lake and aquatics, a venue for performing arts, meeting and party rentals and the Senior Center.

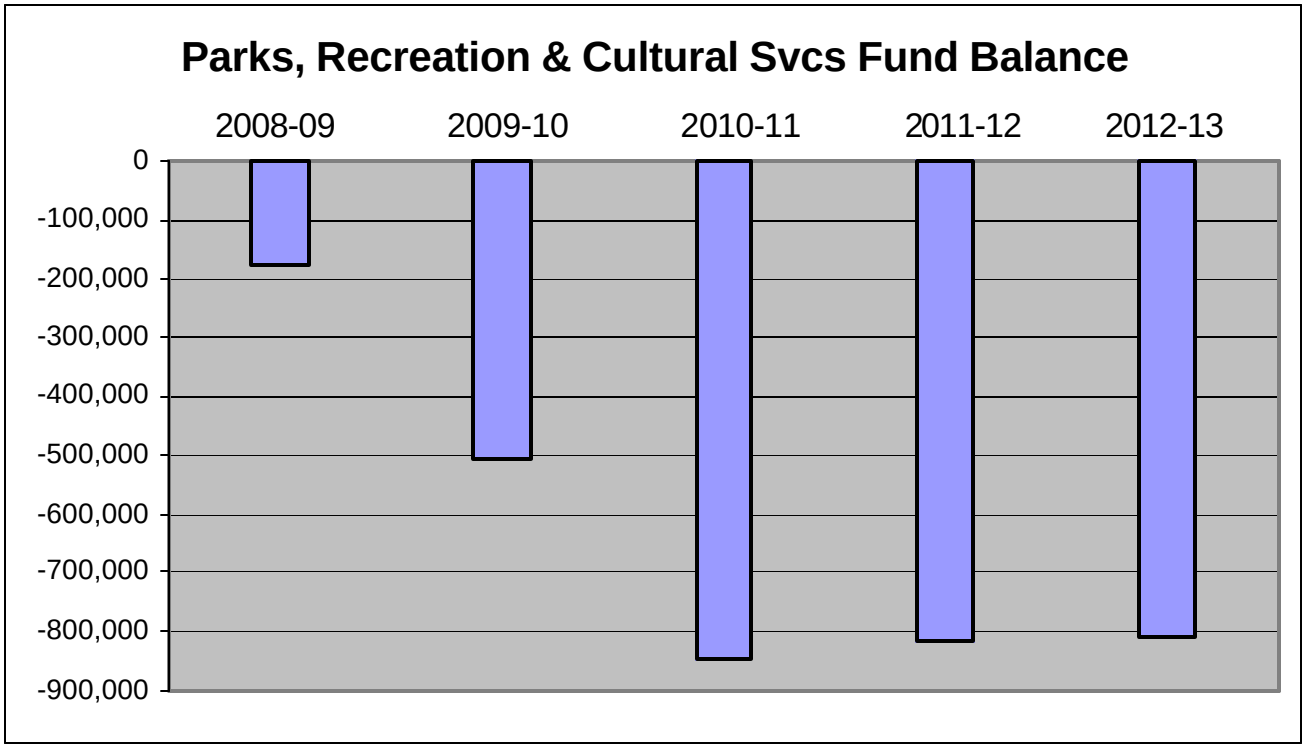
The Department is funded through user fees and the General Fund. The Department's budget is $5,823,440 in FY 2012/13 compared to $5,785,940 in FY 2011/12. The budgeted staffing level is being reduced from 31 in FY 2011/12 to 29 in FY 2012/13.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

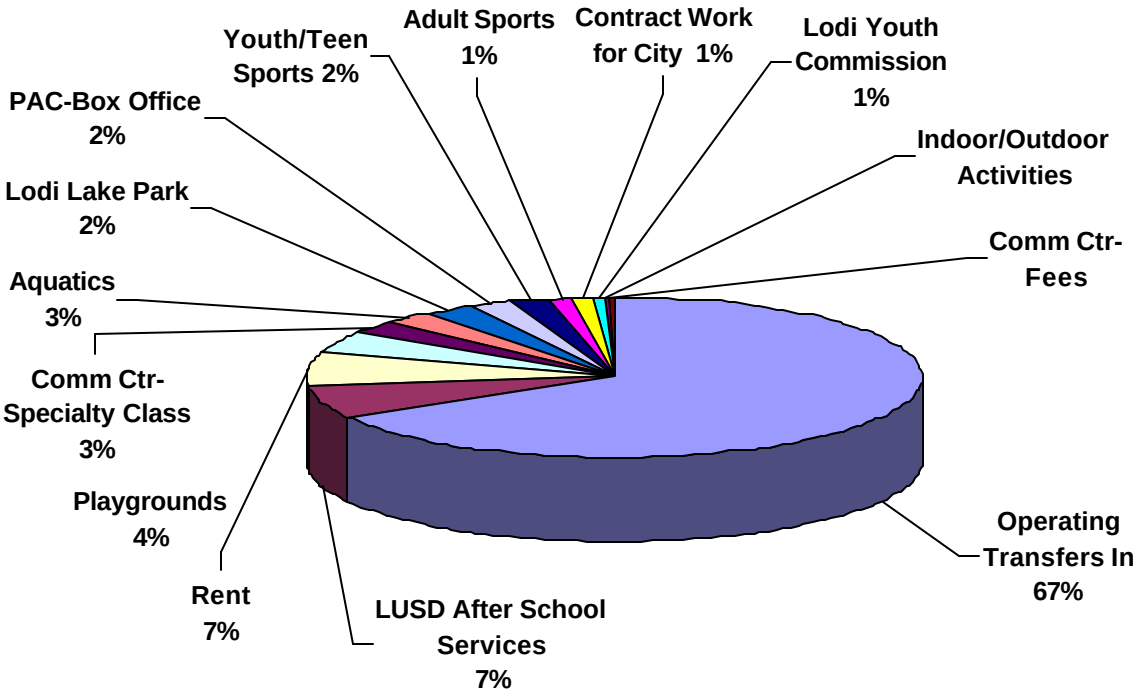
Parks, Recreation and Cultural Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Parks, Recreation & Cultural Svcs Fund					
Fund Balance					
Beginning Fund Balance Unreserved	(177,801)	(506,981)	(514,128)	(846,381)	(815,032)
Revenues	3,540,192	3,454,406	5,955,390	5,956,951	5,832,550
Expenditures	3,869,372	3,793,806	5,925,602	5,925,602	5,823,440
Net Difference (Revenues Less Expenditures)	(329,180)	(339,400)	29,788	31,349	9,110
Fund Balance					
Ending Fund Balance Unreserved	(506,981)	(846,381)	(484,340)	(815,032)	(805,922)



Parks, Recreation and Cultural Services Fund Revenues



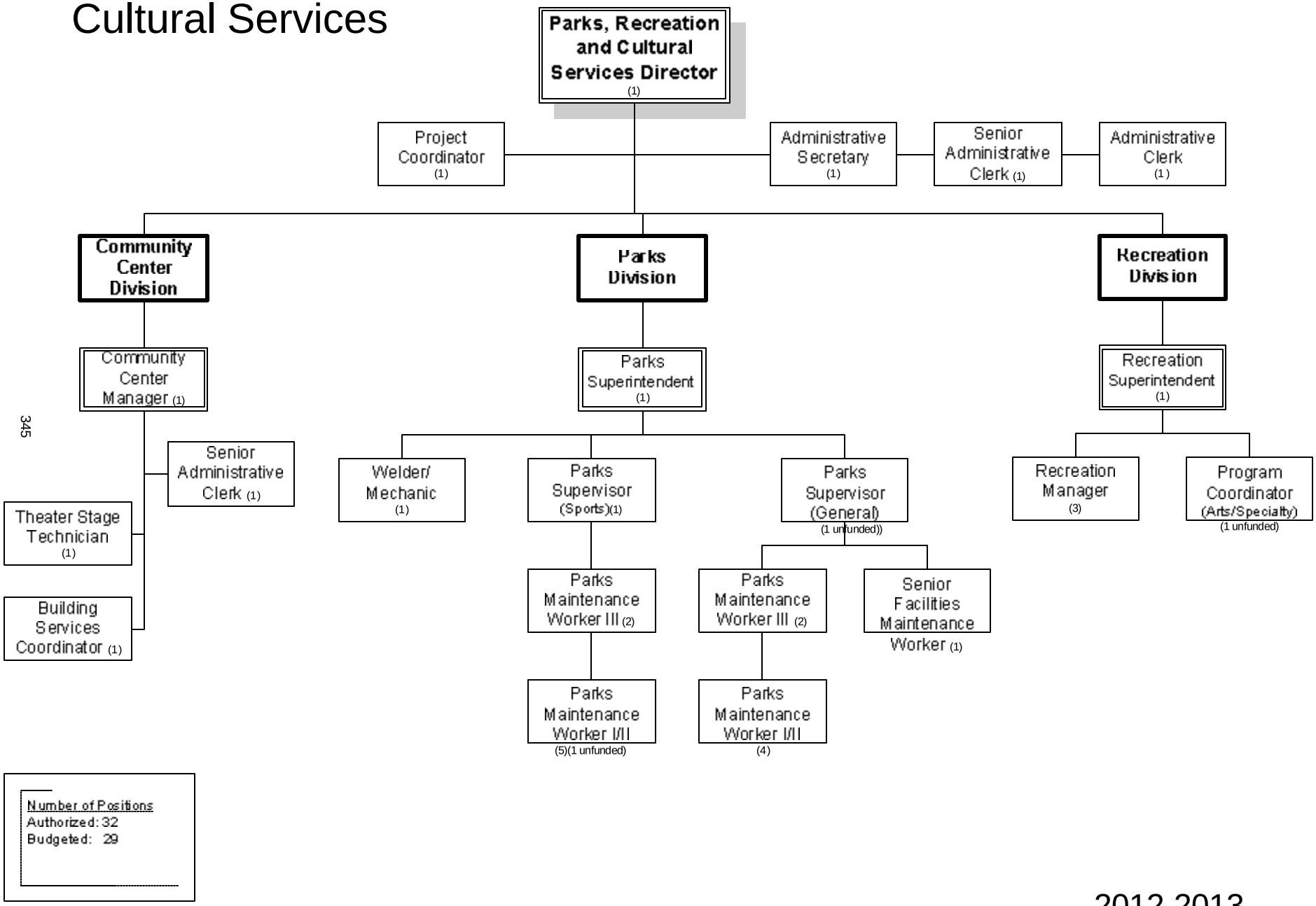
Revenue	Budget 2012-13
Operating Transfers In	3,881,140
LUSD After School Services	396,910
Rent	380,000
Playgrounds	254,000
Comm Ctr-Specialty Class	165,000
Aquatics	155,000
Lodi Lake Park	140,000
PAC-Box Office	130,000
Youth/Teen Sports	128,000
Adult Sports	70,000
Contract Work For City	67,000
Lodi Youth Commission	35,000
Indoor/Outdoor Activities	22,000
Comm Ctr- Fees	8,500
Grand Total	5,832,550

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
345: Community Center Fund						
090: Operating Transfers In						
4210 Operating Transfers In	1,166,095	1,162,570	0	0	0	
090: Operating Transfers In Total	1,166,095	1,162,570	0	0	0	
345: Community Center Fund Total	1,166,095	1,162,570	0	0	0	
346: Recreation Fund						
090: Operating Transfers In						
4210 Operating Transfers In	498,370	493,180	0	0	0	
090: Operating Transfers In Total	498,370	493,180	0	0	0	
346: Recreation Fund Total	498,370	493,180	0	0	0	
347: Parks, Rec & Cultural Services						
090: Operating Transfers In						
4210 Operating Transfers In	0	0	3,881,520	3,881,520	3,881,140	General Fund support
090: Operating Transfers In Total	0	0	3,881,520	3,881,520	3,881,140	
347: Parks, Rec & Cultural Services Total	0	0	3,881,520	3,881,520	3,881,140	
3451: Community Center Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	(3,226)	(1,742)	0	0	0	
400: Investment/Property Revenues Tota	(3,226)	(1,742)	0	0	0	
740: Community Center Fees						
5363 Rent Hutchins Street	232,856	217,772	0	0	0	
6039 Lodi Youth Commission	45,886	22,443	0	0	0	
6071 Comm Ctr-Specialty Class	184,234	173,820	0	0	0	
6074 Comm Ctr-Advertising Fee	1,540	0	0	0	0	
6075 Comm Ctr-Sr. Program fees	4,150	6,318	0	0	0	
6076 PAC-Box office	160,841	148,932	0	0	0	
740: Community Center Fees Total	629,507	569,285	0	0	0	
900: Other Revenue						
5394 Revenue-Other	2,137	0	0	0	0	
5398 Reimbursable Charges	2,775	0	0	0	0	
6153 Donations	0	3,133	0	0	0	
900: Other Revenue Total	4,912	3,133	0	0	0	
3451: Community Center Revenue Total	631,193	570,676	0	0	0	
3461: Recreation Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	(1,068)	(1,938)	0	0	0	
400: Investment/Property Revenues Tota	(1,068)	(1,938)	0	0	0	

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
750: Recreation Fees						
5362 Rent Parks & Rec	77,365	70,657	0	0	0	
6031 Youth/Teen Sports	147,780	148,184	0	0	0	
6033 Adult Sports	76,591	70,822	0	0	0	
6034 Playgrounds	258,006	248,883	0	0	0	
6035 LUSD After School Services	335,440	356,333	0	0	0	
6036 Aquatics	185,773	163,956	0	0	0	
6037 BOBS Reimbursement	1,275	0	0	0	0	
6038 Indoor/Outdoor Activities	41,417	45,822	0	0	0	
6041 Lodi Lake Park	116,183	125,236	0	0	0	
6044 Special Events	1,138	2	0	0	0	
750: Recreation Fees Total	1,240,968	1,229,895	0	0	0	
760: Park Fees						
6043 Admin.Services-Parks/Rec.	1,099	118	0	0	0	
760: Park Fees Total	1,099	118	0	0	0	
900: Other Revenue						
5394 Revenue-Other	(524)	0	0	0	0	
5395 Revenue Over/Short	(235)	(95)	0	0	0	
900: Other Revenue Total	(759)	(95)	0	0	0	
3461: Recreation Revenue Total	1,240,240	1,227,980	0	0	0	
3471: Parks, Rec & Cultural Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	0	0	0	962	0	
5362 Rent Parks & Rec	0	0	120,000	120,000	120,000	
400: Investment/Property Revenues Tota	0	0	120,000	120,962	120,000	
740: Community Center Fees						
5363 Rent Hutchins Street	0	0	260,000	260,000	260,000	
6039 Lodi Youth Commission	0	0	43,000	43,000	35,000	
6071 Comm Ctr-Specialty Class	0	0	185,000	185,000	165,000	
6074 Comm Ctr-Advertising Fee	0	0	2,500	2,500	2,000	
6075 Comm Ctr-Sr. Program fees	0	0	8,500	8,500	6,500	
6076 PAC-Box office	0	0	165,000	165,000	130,000	
740: Community Center Fees Total	0	0	664,000	664,000	598,500	
750: Recreation Fees						
6031 Youth/Teen Sports	0	0	138,720	138,720	128,000	
6033 Adult Sports	0	0	85,000	85,000	70,000	
6034 Playgrounds	0	0	275,000	275,000	254,000	
6035 LUSD After School Services	0	0	378,000	378,000	396,910	
6036 Aquatics	0	0	164,150	164,150	155,000	
6038 Indoor/Outdoor Activities	0	0	42,000	42,000	22,000	

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
6041 Lodi Lake Park	0	0	140,000	140,000	140,000	
6044 Special Events	0	0	0	283	0	
750: Recreation Fees Total	0	0	1,222,870	1,223,153	1,165,910	
900: Other Revenue						
5411.7 Wrk for Others-Pks & Rec	0	0	0	216	0	
5413.7 Wrk for City-Pks & Rec	0	0	67,000	67,000	67,000	
6153 Donations	0	0	0	100	0	
900: Other Revenue Total	0	0	67,000	67,316	67,000	
3471: Parks, Rec & Cultural Revenue Total	0	0	2,073,870	2,075,431	1,951,410	
Parks, Rec & Cultural Revenue Total	3,535,898	3,454,406	5,955,390	5,956,951	5,832,550	

Parks, Recreation and Cultural Services



2012-2013

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	663,329	662,100	660,200	660,200	659,820
100: Personnel Services	2,442,455	2,503,854	4,036,512	4,008,617	3,992,290
200: Utility Comm. & Transportation	32,129	23,967	33,470	31,994	35,950
300: Supplies, Materials & Services	699,727	595,092	1,115,210	1,142,848	1,038,570
500: Equipment, Land & Structures	17,333	6,590	80,210	80,210	94,810
600: Special Payments	10,104	2,208	0	1,733	2,000
Parks, Rec & Cultural Services Total	**3,865,077**	**3,793,811**	**5,925,602**	**5,925,602**	**5,823,440**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
PARKS, RECREATION AND CULTURAL SERVICE S					
Administrative Clerk	3	2	1	1	1
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	1	1	0	0	0
Art & Events Manager	1	1	0	0	0
Building Services Coordinator	1	1	1	1	1
Community Center Director	0.5	0.5	0	0	0
Community Center Manager	0	0	1	1	1
Park Maintenance Worker I/II	11	11	11	9	8
Park Maintenance Worker III	5	5	5	4	4
Parks & Recreation Director	0.5	0.5	0	0	0
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	1
Parks, Recreation and Cultural Services Director	0	0	1	1	1
Program Coordinator	1	1	2	1	0
Recreation Manager	0	3	3	3	3
Recreation Superintendent	0	1	1	1	1
Recreation Supervisor	4	0	0	0	0
Senior Administrative Clerk	1	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1	1
Senior Services Manager	1	1	0	0	0
Stage Technician	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Parks, Recreation and Cultural Services Total	**38**	**38**	**36**	**32**	**29**

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	663,329	662,100	660,200	660,200	659,820	Debt Service transfer
090: Operating Transfers Out	663,329	662,100	660,200	660,200	659,820	
7100 Personnel Services	0	0	(65,300)	0	0	
7101 Regular emp salary	836,888	817,833	1,591,310	1,509,565	1,495,500	Retirement
7102 Overtime	23,750	18,342	38,770	38,789	39,540	
7103 Part time salary	1,138,521	1,178,811	1,366,622	1,417,091	1,327,900	
7106 Uniform allowance	0	0	0	0	3,400	
7109 Incentive pay	2,183	2,996	10,800	7,514	6,120	
7110 Admin leave pay	8,553	8,012	9,150	8,985	10,140	
7111 Workers comp	62,160	50,400	199,640	199,640	189,000	
7112 Medical insurance	173,348	194,216	392,900	378,795	399,850	
7113 Dental insurance	15,843	15,251	31,000	30,077	29,000	
7114 Vision care	3,863	3,719	6,200	7,370	7,120	
7115 Medicare insurance	28,240	28,451	44,540	22,375	27,630	
7121 Service contribution-PERS	166,368	162,841	298,020	282,260	280,100	
7123 Deferred comp	2,747	1,606	0	0	44,900	End of concession
7124 LI & AD & D	5,235	4,914	7,410	6,765	6,420	
7125 Unemployment insurance	5,480	5,489	11,240	6,444	13,040	
7128 LTD	10,622	10,093	0	0	0	
7129 Chiropractic	781	794	1,740	1,600	1,600	
7130 Insurance refund	6,467	8,364	24,930	24,945	24,930	
7131 Other benefits	30,080	30,080	67,540	67,540	82,500	
7132 Cell Stipend	0	712	0	2,400	3,600	
7188 Transfer In	(127,114)	(78,140)	0	(3,538)	(60,000)	
7189 Transfer Out	48,440	39,070	0	0	60,000	
100: Personnel Services	2,442,455	2,503,854	4,036,512	4,008,617	3,992,290	
7201 Postage	13,094	5,907	6,700	6,200	10,250	
7202 Telephone	8,124	8,561	7,570	7,944	8,900	
7203 Cellular phone charges	10,677	9,371	19,150	17,800	13,800	
7212 Gas	137	128	50	50	3,000	
7215 Refuse	97	0	0	0	0	
200: Utility Comm. & Transportation	32,129	23,967	33,470	31,994	35,950	
7301 Printing, binding, duplication	31,208	30,248	34,650	41,775	28,770	
7302 Photocopying	2,231	725	3,100	2,942	2,100	
7303 Advertising	31,273	18,868	25,300	15,700	10,450	
7304 Laundry & dry cleaning	2,534	3,030	5,350	5,802	5,150	
7305 Uniforms	15,501	7,447	23,700	35,200	34,900	
7306 Safety equipment	850	165	5,900	6,273	6,700	
7307 Office supplies	8,767	4,145	7,025	8,074	12,870	
7308 Books & periodicals	1,188	1,334	900	3,000	1,470	
7309 Membership & dues	3,134	3,897	5,375	5,510	4,980	
7312 Bank service charges	7,356	8,675	4,700	4,300	7,100	

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7313 Information systems software	672	411	2,250	3,592	2,000	
7314 Business expense	1,843	1,259	1,475	1,475	2,120	
7315 Conference expense	664	2,115	2,000	1,500	0	
7321 Rent of Land, facilities	44,814	40,522	52,800	53,989	53,000	
7322 Rental of equipment	3,643	1,184	6,350	6,150	6,100	
7323 Professional services	224,285	195,430	222,125	223,965	225,450	
7324 Purchased transp	442	0	0	0	0	
7331 Repairs to Mach & equip	14,445	14,313	65,100	65,100	67,340	
7332 Repairs to office equip	0	60	500	500	500	
7333 Repairs to vehicles	11,388	17,715	59,730	59,730	42,780	
7334 Repairs to buildings	15,920	9,962	26,900	25,670	36,700	
7335 Sublet service contracts	113,341	93,627	98,800	116,400	134,900	
7336 Car wash	138	152	500	500	500	
7343 PL & PD/other insurance	33,084	28,590	105,400	105,400	43,800	Reserve reduction
7345 City rental insurance	0	0	300	300	300	
7350 Tires and tubes	0	0	1,500	6,000	6,000	
7351 Motor veh fuel, lube	2,944	4,599	73,650	68,650	76,000	
7352 Special dept materials	18,205	5,289	108,050	107,021	81,950	
7353 Janitorial supplies	5,801	7,433	18,200	18,200	17,200	
7354 Photo supplies	6,896	6,757	6,000	4,000	4,000	
7355 General supplies	80,447	77,573	111,150	103,800	87,950	
7356 Medical supplies	0	0	100	100	100	
7358 Training & education	863	64	480	480	790	
7359 Small tools and equip	12,347	5,135	21,750	21,550	26,100	
7360 Overtime meals	9	0	0	0	0	
7361 Employee relations	497	0	300	600	0	
7366 Tuition Reimbursement	854	1,262	2,000	8,000	8,000	
7369 Software Licensing Cost	0	1,045	0	0	0	
7399 Supplies, mat & services	2,143	2,061	11,800	11,600	500	
300: Supplies, Materials & Services	699,727	595,092	1,115,210	1,142,848	1,038,570	
7700 Equipment, Land & Structures	0	0	0	0	7,700	
7701 Office equip	0	0	2,500	2,500	2,500	
7719 Other equip	10,743	0	0	0	0	
7789 Transfer Out	6,590	6,590	77,710	77,710	84,610	Vehicle and turf replacement
500: Equipment, Land & Structures	17,333	6,590	80,210	80,210	94,810	
8021 Donations	500	0	0	0	0	
8099 Special payments	9,604	2,208	0	1,733	2,000	
600: Special Payments	10,104	2,208	0	1,733	2,000	
Parks, Rec & Cultural Services Total	3,865,077	3,793,811	5,925,602	5,925,602	5,823,440	

LEISURE AND CULTURAL SERVICES

ACTIVITY: Administration
DIVISION: Administration
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Parks, Recreation and Cultural Services Department comprises three divisions: Parks, Recreation and Hutchins Street Square Community Center. These divisions provide facilities and services for sports, recreational activities, child-care programs, after-school programs, meetings, conferences, and events. Under the umbrella of the department, the divisions function as liaisons for the Boosters of Boys/Girls Sports, Lodi Arts Foundation, Lodi Arts Commission, Recreation Commission, Senior Citizens Commission, Art Advisory Board and Lodi Youth Commission. In addition, staff works with the Hutchins Street Square Foundation, the Lodi Arts Foundation, the Senior Foundation and other local nonprofit groups. The following is a list of administrative functions performed by each division:

- Full-time and part-time staff recruitments, hiring and training
- Budget development and management
- Staff and facility management and evaluation
- Contract development and management
- Park development and planning
- Liaison and support to various boards and commissions
- Public relations

SERVICE LEVEL ADJUSTMENTS

- Move full-time Program Coordinator for Arts and Specialty classes to part-time

MAJOR 2011-12 ACCOMPLISHMENTS

- Reduced maintenance costs as an outcome of combining divisions
- Consolidated Program Coordinator (Senior Services) with Recreation Manager position
- Coordinated the J. Seward Johnson sculpture exhibit in downtown Lodi

MAJOR 2012-13 OBJECTIVES

- Implement Adopt-A-Park program
- Increase marketing outreach and number of special events at Hutchins Street Square and parks
- Install security cameras at various park facilities

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Number of Programs Supported	309	345	322
Number of Participants Supported	173,013	160,914	143,576
Number of Rentals Supported	1,139	1,082	844
Number of Theatre Performances Supported	53	60	63

RELATED COST CENTER(S)

- 347.4220
- 347001
- 347002
- 347005
- 347006
- 347007
- 347111
- 347211
- 347311

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347: Parks, Rec & Cultural Services					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	0	660,200	660,200	659,820
090: Operating Transfers Out Total	**0**	**0**	**660,200**	**660,200**	**659,820**
347: Parks, Rec & Cultural Services Total	**0**	**0**	**660,200**	**660,200**	**659,820**
347001: Parks, Rec & Cultural Admin.					
100: Personnel Services					
7101 Regular emp salary	0	0	166,520	164,835	165,160
7102 Overtime	0	0	0	300	200
7110 Admin leave pay	0	0	1,140	1,140	2,270
7111 Workers comp	0	0	12,880	12,880	12,600
7112 Medical insurance	0	0	23,580	22,085	38,100
7113 Dental insurance	0	0	2,000	2,000	2,000
7114 Vision care	0	0	400	490	490
7115 Medicare insurance	0	0	2,420	2,390	2,400
7121 Service contribution-PERS	0	0	25,600	25,335	26,100
7123 Deferred comp	0	0	0	0	4,960
7124 LI & AD & D	0	0	1,090	1,135	1,120
7125 Unemployment insurance	0	0	690	695	1,240
7129 Chiropractic	0	0	110	105	110
7131 Other benefits	0	0	3,970	3,970	5,500
7132 Cell Stipend	0	0	0	600	600
100: Personnel Services Total	**0**	**0**	**240,400**	**237,960**	**262,850**
300: Supplies, Materials & Services					
7307 Office supplies	0	0	0	400	400
7343 PL & PD/other insurance	0	0	6,200	6,200	2,920
300: Supplies, Materials & Services Total	**0**	**0**	**6,200**	**6,600**	**3,320**
500: Equipment, Land & Structures					
7789 Transfer Out	0	0	16,500	16,500	20,000
500: Equipment, Land & Structures Total	**0**	**0**	**16,500**	**16,500**	**20,000**
347001: Parks, Rec & Cultural Admin. Total	**0**	**0**	**263,100**	**261,060**	**286,170**
347002: Parks, Rec & Cultural Planning					
100: Personnel Services					
7101 Regular emp salary	0	0	66,040	65,265	66,040
7102 Overtime	0	0	510	510	510
7103 Part time salary	0	0	9,810	9,810	7,500
7111 Workers comp	0	0	6,440	6,440	6,300
7112 Medical insurance	0	0	13,370	12,695	14,650
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	200	245	250
7115 Medicare insurance	0	0	960	950	960
7121 Service contribution-PERS	0	0	13,000	12,845	12,750
7123 Deferred comp	0	0	0	0	1,980
7124 LI & AD & D	0	0	100	95	100
7125 Unemployment insurance	0	0	330	275	500
7129 Chiropractic	0	0	60	55	50
7131 Other benefits	0	0	1,990	1,990	2,750
100: Personnel Services Total	**0**	**0**	**113,810**	**112,175**	**115,340**
300: Supplies, Materials & Services					
7307 Office supplies	0	0	0	0	3,000
7343 PL & PD/other insurance	0	0	3,100	3,100	1,460
300: Supplies, Materials & Services Total	**0**	**0**	**3,100**	**3,100**	**4,460**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**0**
347002: Parks, Rec & Cultural Planning Total	**0**	**0**	**116,910**	**115,275**	**119,800**

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347005: Parks & Recreation Commission					
100: Personnel Services					
7102 Overtime	0	0	0	0	1,080
100: Personnel Services Total	**0**	**0**	**0**	**0**	**1,080**
300: Supplies, Materials & Services					
7309 Membership & dues	0	0	175	175	180
7355 General supplies	0	0	200	200	200
300: Supplies, Materials & Services Total	**0**	**0**	**375**	**375**	**380**
347005: Parks & Recreation Commission Tota	**0**	**0**	**375**	**375**	**1,460**
347006: Lodi Youth Commission					
100: Personnel Services					
7102 Overtime	0	0	0	200	0
7103 Part time salary	0	0	0	1,177	0
100: Personnel Services Total	**0**	**0**	**0**	**1,377**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	700	500	700
7302 Photocopying	0	0	50	50	50
7303 Advertising	0	0	800	600	600
7307 Office supplies	0	0	75	200	70
7309 Membership & dues	0	0	200	200	0
7314 Business expense	0	0	0	100	50
7315 Conference expense	0	0	2,000	1,500	0
7321 Rent of Land, facilities	0	0	4,800	5,000	5,000
7322 Rental of equipment	0	0	500	1,000	750
7323 Professional services	0	0	6,500	6,000	6,700
7355 General supplies	0	0	450	400	450
7399 Supplies, mat & services	0	0	800	600	500
300: Supplies, Materials & Services Total	**0**	**0**	**16,875**	**16,150**	**14,870**
600: Special Payments					
8099 Special payments	0	0	0	1,500	2,000
600: Special Payments Total	**0**	**0**	**0**	**1,500**	**2,000**
347006: Lodi Youth Commission Total	**0**	**0**	**16,875**	**19,027**	**16,870**
347007: Other Commission					
100: Personnel Services					
7103 Part time salary	0	0	0	111	0
100: Personnel Services Total	**0**	**0**	**0**	**111**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	250	175	250
7314 Business expense	0	0	200	100	200
7322 Rental of equipment	0	0	200	0	200
7352 Special dept materials	0	0	100	100	100
7355 General supplies	0	0	100	100	100
300: Supplies, Materials & Services Total	**0**	**0**	**850**	**475**	**850**
347007: Other Commission Total	**0**	**0**	**850**	**586**	**850**
347111: HSS Administration					
100: Personnel Services					
7100 Personnel Services	0	0	5,350	0	0
7101 Regular emp salary	0	0	111,350	104,575	107,110
7102 Overtime	0	0	4,460	3,500	4,450
7110 Admin leave pay	0	0	1,370	1,310	1,310
7111 Workers comp	0	0	12,880	12,880	12,600
7112 Medical insurance	0	0	26,400	25,640	26,950
7113 Dental insurance	0	0	2,000	2,000	2,000
7114 Vision care	0	0	400	490	490
7115 Medicare insurance	0	0	1,620	1,520	1,590
7121 Service contribution-PERS	0	0	20,250	19,060	19,870
7123 Deferred comp	0	0	0	0	3,220

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7124 LI & AD & D	0	0	770	630	700
7125 Unemployment insurance	0	0	480	440	820
7129 Chiropractic	0	0	110	105	110
7131 Other benefits	0	0	3,970	3,970	5,500
7132 Cell Stipend	0	0	0	0	600
100: Personnel Services Total	**0**	**0**	**191,410**	**176,120**	**187,320**
200: Utility Comm. & Transportation					
7201 Postage	0	0	3,500	3,500	3,500
7202 Telephone	0	0	900	900	900
7203 Cellular phone charges	0	0	800	800	250
200: Utility Comm. & Transportation Total	**0**	**0**	**5,200**	**5,200**	**4,650**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	1,100	10,100	1,000
7302 Photocopying	0	0	800	800	600
7303 Advertising	0	0	11,000	2,000	1,000
7304 Laundry & dry cleaning	0	0	500	500	500
7305 Uniforms	0	0	750	750	200
7307 Office supplies	0	0	700	700	500
7308 Books & periodicals	0	0	400	2,500	1,000
7309 Membership & dues	0	0	700	600	0
7312 Bank service charges	0	0	1,200	1,200	0
7313 Information systems software	0	0	750	750	500
7314 Business expense	0	0	500	500	500
7323 Professional services	0	0	10,000	7,500	1,000
7335 Sublet service contracts	0	0	5,000	5,000	7,000
7343 PL & PD/other insurance	0	0	6,200	6,200	2,920
7355 General supplies	0	0	2,800	2,800	5,000
7359 Small tools and equip	0	0	1,500	1,000	5,000
7366 Tuition Reimbursement	0	0	0	6,000	6,000
300: Supplies, Materials & Services Total	**0**	**0**	**43,900**	**48,900**	**32,720**
347111: HSS Administration Total	**0**	**0**	**240,510**	**230,220**	**224,690**
347211: Recreation Administration					
100: Personnel Services					
7100 Personnel Services	0	0	(70,650)	0	0
7101 Regular emp salary	0	0	328,250	322,570	318,840
7102 Overtime	0	0	0	175	180
7103 Part time salary	0	0	0	750	750
7109 Incentive pay	0	0	1,800	0	0
7110 Admin leave pay	0	0	5,000	4,900	4,900
7111 Workers comp	0	0	38,640	38,640	37,800
7112 Medical insurance	0	0	78,620	82,995	91,850
7113 Dental insurance	0	0	6,000	6,000	6,000
7114 Vision care	0	0	1,200	1,470	1,470
7115 Medicare insurance	0	0	4,760	4,680	4,630
7121 Service contribution-PERS	0	0	58,760	57,750	58,630
7123 Deferred comp	0	0	0	0	9,570
7124 LI & AD & D	0	0	2,680	2,435	2,110
7125 Unemployment insurance	0	0	1,610	1,355	2,390
7129 Chiropractic	0	0	330	320	330
7130 Insurance refund	0	0	8,310	8,315	8,310
7131 Other benefits	0	0	13,900	13,900	16,500
7132 Cell Stipend	0	0	0	1,200	1,800
100: Personnel Services Total	**0**	**0**	**479,210**	**547,455**	**566,060**
200: Utility Comm. & Transportation					
7201 Postage	0	0	900	400	750
7202 Telephone	0	0	700	700	700
7203 Cellular phone charges	0	0	1,200	1,000	300
200: Utility Comm. & Transportation Total	**0**	**0**	**2,800**	**2,100**	**1,750**

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	13,000	12,900	11,710
7302 Photocopying	0	0	1,000	1,000	200
7303 Advertising	0	0	750	750	800
7304 Laundry & dry cleaning	0	0	1,100	1,100	400
7306 Safety equipment	0	0	100	100	100
7307 Office supplies	0	0	2,000	2,000	1,500
7308 Books & periodicals	0	0	200	200	200
7309 Membership & dues	0	0	1,100	1,100	1,100
7313 Information systems software	0	0	500	500	500
7314 Business expense	0	0	150	150	150
7321 Rent of Land, facilities	0	0	47,000	47,000	47,000
7322 Rental of equipment	0	0	150	150	150
7323 Professional services	0	0	12,000	12,000	10,000
7332 Repairs to office equip	0	0	200	200	200
7333 Repairs to vehicles	0	0	12,630	12,630	7,010
7334 Repairs to buildings	0	0	200	200	200
7335 Sublet service contracts	0	0	10,500	10,500	10,500
7336 Car wash	0	0	170	170	140
7343 PL & PD/other insurance	0	0	21,700	21,700	8,760
7351 Motor veh fuel, lube	0	0	2,650	2,650	5,000
7352 Special dept materials	0	0	2,500	2,500	1,000
7355 General supplies	0	0	300	400	400
7356 Medical supplies	0	0	100	100	100
7359 Small tools and equip	0	0	450	450	400
7366 Tuition Reimbursement	0	0	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**0**	**0**	**132,450**	**132,450**	**109,520**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	0	2,500
7789 Transfer Out	0	0	0	0	3,400
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**5,900**
347211: Recreation Administration Total	**0**	**0**	**614,460**	**682,005**	**683,230**
347311: Parks Administration					
100: Personnel Services					
7101 Regular emp salary	0	0	82,090	81,270	82,250
7103 Part time salary	0	0	0	18,700	30,250
7109 Incentive pay	0	0	1,200	1,200	0
7110 Admin leave pay	0	0	1,640	1,635	1,660
7111 Workers comp	0	0	6,440	6,440	6,300
7112 Medical insurance	0	0	13,370	12,695	14,650
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	200	245	240
7115 Medicare insurance	0	0	1,210	1,180	1,190
7121 Service contribution-PERS	0	0	14,480	14,335	14,890
7123 Deferred comp	0	0	0	0	2,470
7124 LI & AD & D	0	0	760	760	760
7125 Unemployment insurance	0	0	360	345	620
7129 Chiropractic	0	0	60	55	50
7131 Other benefits	0	0	1,990	1,990	2,750
100: Personnel Services Total	**0**	**0**	**124,800**	**141,850**	**159,080**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	1,000	1,000	750
200: Utility Comm. & Transportation Total	**0**	**0**	**1,000**	**1,000**	**750**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	100	100	100
7302 Photocopying	0	0	1,000	1,000	1,000
7304 Laundry & dry cleaning	0	0	0	8	0
7306 Safety equipment	0	0	50	71	50
7307 Office supplies	0	0	2,000	2,000	2,000

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7309 Membership & dues	0	0	750	750	750
7313 Information systems software	0	0	1,000	1,000	1,000
7314 Business expense	0	0	100	100	100
7335 Sublet service contracts	0	0	3,600	3,600	3,600
7343 PL & PD/other insurance	0	0	3,100	3,100	1,460
7352 Special dept materials	0	0	500	471	500
7355 General supplies	0	0	100	100	100
7358 Training & education	0	0	200	200	200
7359 Small tools and equip	0	0	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**13,500**	**13,500**	**11,860**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,500	2,500	0
7789 Transfer Out	0	0	58,020	58,020	58,020
500: Equipment, Land & Structures Total	**0**	**0**	**60,520**	**60,520**	**58,020**
347311: Parks Administration Total	**0**	**0**	**199,820**	**216,870**	**229,710**
Parks, Rec & Cultural Admin Total	**0**	**0**	**2,113,100**	**2,185,618**	**2,222,600**

ACTIVITY: Rentals and Events
DIVISION: Community Center
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

Rentals and Events Services manages all aspects of events that occur within the facility and grounds of Hutchins Street Square Community Center. This division also acts as the liaison for the Arts Commission.

- Events - Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Commission and Board Support - Provide necessary programs and project support for Arts Commission, Lodi Arts Foundation Trustees, and Art Advisory Board for Art in Public Places.
- Public Relations and Information - Develop and distribute brochures, press releases and advertisements promoting the rental of Hutchins Street Square.
- Facility Scheduling and Administration - Process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Rentals and Special Events Management - Plan, organize and coordinate special events sponsored by the City. This division solicits and schedules vendors, entertainers and participants.

MAJOR 2011-12 ACCOMPLISHMENTS

- Successfully brought in new clients for rentals, i.e. Leadership Lodi
- Worked with returning major business clients, i.e. Clark Pest Control, Lodi Tokay Rotary and California Interscholastic Federation
- Received donations from current client, allowing for rental equipment upgrades

MAJOR 2012-13 OBJECTIVES

- Increase rental revenue by enhancing our marketing procedures, including social media
- Revise and update facility brochure to better market Hutchins Street Square
- Design training manual for department

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Facility Rental Income	$250,000	$245,000	$220,000

RELATED COST CENTER(S)

- 347112
- 347116

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347112: Rentals & Events					
100: Personnel Services					
7103 Part time salary	0	0	20,730	20,730	22,700
7112 Medical insurance	0	0	0	910	0
7113 Dental insurance	0	0	0	77	0
7114 Vision care	0	0	0	20	0
7115 Medicare insurance	0	0	470	450	0
7125 Unemployment insurance	0	0	90	90	0
7129 Chiropractic	0	0	0	5	0
100: Personnel Services Total	**0**	**0**	**21,290**	**22,282**	**22,700**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	144	500
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**144**	**500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	500	500	500
7302 Photocopying	0	0	0	0	250
7303 Advertising	0	0	10,000	9,700	5,000
7304 Laundry & dry cleaning	0	0	0	444	500
7307 Office supplies	0	0	200	0	100
7312 Bank service charges	0	0	0	0	3,500
7321 Rent of Land, facilities	0	0	0	1,239	0
7323 Professional services	0	0	10,000	9,000	20,000
7334 Repairs to buildings	0	0	0	71	0
7355 General supplies	0	0	600	600	200
300: Supplies, Materials & Services Total	**0**	**0**	**21,300**	**21,554**	**30,050**
347112: Rentals & Events Total	**0**	**0**	**42,590**	**43,980**	**53,250**
347116: General Operations					
100: Personnel Services					
7103 Part time salary	0	0	20,320	20,000	20,970
100: Personnel Services Total	**0**	**0**	**20,320**	**20,000**	**20,970**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	320	320
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**320**	**320**
347116: General Operations Total	**0**	**0**	**20,320**	**20,320**	**21,290**
Parks, Rec & Cultural HSS Total	**0**	**0**	**62,910**	**64,300**	**74,540**

ACTIVITY: Performing Arts Theatre **DIVISION:** Community Center
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Performing Arts Theatre provides the premier Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Charlene Powers Lange Performing Arts Theatre at Hutchins Street Square is the hub of cultural activities in Lodi. This area has the following elements:

- Technical - Responsible for purchasing, maintaining and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition and stage draperies. The technical staff also assists in production of theatrical presentations, both amateur and professional. Technical staff also operate cameras for cable television broadcasts of City Council meetings.
- Box Office - Responsible for all ticket sales at the Community Center. The office is the first contact with the public. Currently staffed by three part-time employees, the Box Office is open five days a week, and two hours before curtain for all productions.
- House Manager - Responsible for front-of-house duties during productions. These duties include working closely with the stage manager, ushers, box office, patrons and promoters.

MAJOR 2011-12 ACCOMPLISHMENTS

- Held events in the Wishek Amphitheatre
- Produced and increased the number of successful events
- Upgraded technical systems, including microphones, rigging hardware, audio and lighting cables, lighting monitor and audio box

MAJOR 2012-13 OBJECTIVES

- Recruit additional volunteer ushers
- Continue to upgrade technical systems, including installation of new speakers in the Theatre
- Continue to produce and increase the number of successful events

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Number of events	53	60	63
Revenue	$155,000	$106,800	$79,035

RELATED COST CENTER(S)

- 347113

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347113: Performing Arts Center					
100: Personnel Services					
7101 Regular emp salary	0	0	50,660	39,375	45,600
7103 Part time salary	0	0	51,240	58,240	60,000
7106 Uniform allowance	0	0	0	0	200
7111 Workers comp	0	0	6,440	6,440	6,300
7112 Medical insurance	0	0	6,390	8,315	6,400
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	200	245	250
7115 Medicare insurance	0	0	1,530	575	660
7121 Service contribution-PERS	0	0	9,970	7,750	8,850
7123 Deferred comp	0	0	0	0	1,370
7124 LI & AD & D	0	0	100	95	100
7125 Unemployment insurance	0	0	370	165	340
7129 Chiropractic	0	0	60	55	60
7131 Other benefits	0	0	1,990	1,990	2,750
100: Personnel Services Total	**0**	**0**	**129,950**	**124,245**	**133,880**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	1,000	1,000	1,000
200: Utility Comm. & Transportation Total	**0**	**0**	**1,000**	**1,000**	**1,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	500
7304 Laundry & dry cleaning	0	0	200	200	200
7305 Uniforms	0	0	0	0	750
7307 Office supplies	0	0	200	100	200
7309 Membership & dues	0	0	0	615	700
7312 Bank service charges	0	0	3,500	3,000	3,500
7314 Business expense	0	0	200	200	800
7321 Rent of Land, facilities	0	0	1,000	750	1,000
7322 Rental of equipment	0	0	3,000	2,500	3,000
7323 Professional services	0	0	9,500	15,000	20,000
7334 Repairs to buildings	0	0	500	250	500
7335 Sublet service contracts	0	0	0	100	100
7343 PL & PD/other insurance	0	0	3,100	3,100	1,460
7352 Special dept materials	0	0	1,800	1,800	3,000
7355 General supplies	0	0	1,000	1,000	1,500
7358 Training & education	0	0	0	0	300
7361 Employee relations	0	0	300	600	0
300: Supplies, Materials & Services Total	**0**	**0**	**24,300**	**29,215**	**37,510**
347113: Performing Arts Center Total	**0**	**0**	**155,250**	**154,460**	**172,390**
Parks, Rec & Cultural HSS PAC Total	**0**	**0**	**155,250**	**154,460**	**172,390**

ACTIVITY: Senior Programs and Services **DIVISION:** Community Center
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Senior Information Center at Hutchins Street Square offers local seniors and their families access to programs and services related to the needs of Lodi's aging population.

- The Health Insurance Counseling and Advocacy Program (HICAP) operates out of the Senior Center. Its volunteers assist seniors with Medicare and related health insurance issues.
- The Center provides Income Tax Assistance through AARP tax counseling for the elderly. All preparers are volunteers.
- Free legal assistance is provided by a grant through the San Joaquin County Department of Aging.
- In cooperation with University of the Pacific (UOP) - and through a Grant from the Osher Institute - mature adult learning experiences are offered at Hutchins Street Square.
- In cooperation with Lodi Memorial Hospital, we offer "Brain Builders," an early memory loss program.

MAJOR 2011-12 ACCOMPLISHMENTS

- Now offering Bridge lessons for a fee
- Renovation of the Senior Center Patio and use of rental space completed
- In cooperation with UOP School of Pharmacy, offered a day-long Medicare Part D education and sign-ups for local seniors

MAJOR 2012-13 OBJECTIVES

- Continue to promote and host senior self-defense classes
- Continue to investigate new revenue generating opportunities
- Host Wii/game days and chess tournament

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Number of Seniors Served	12,261	10,900	11,831
Volunteer Hours	1,011	1,160	1,004

RELATED COST CENTER(S)

- 347114

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347114: Senior Programs & Services					
100: Personnel Services					
7101 Regular emp salary	0	0	39,380	0	0
7102 Overtime	0	0	0	358	0
7103 Part time salary	0	0	29,250	30,000	25,230
7111 Workers comp	0	0	6,440	6,440	0
7112 Medical insurance	0	0	7,350	0	0
7113 Dental insurance	0	0	1,000	0	0
7114 Vision care	0	0	200	0	0
7115 Medicare insurance	0	0	1,030	0	0
7121 Service contribution-PERS	0	0	7,750	0	0
7124 LI & AD & D	0	0	100	0	0
7125 Unemployment insurance	0	0	260	0	0
7129 Chiropractic	0	0	60	0	0
7131 Other benefits	0	0	1,990	1,990	0
100: Personnel Services Total	**0**	**0**	**94,810**	**38,788**	**25,230**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	1,890	1,800	1,800
200: Utility Comm. & Transportation Total	**0**	**0**	**1,890**	**1,800**	**1,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	300	300	300
7307 Office supplies	0	0	300	500	300
7308 Books & periodicals	0	0	100	100	120
7309 Membership & dues	0	0	100	0	0
7332 Repairs to office equip	0	0	300	300	300
7343 PL & PD/other insurance	0	0	3,100	3,100	0
7355 General supplies	0	0	100	200	200
300: Supplies, Materials & Services Total	**0**	**0**	**4,300**	**4,500**	**1,220**
347114: Senior Programs & Services Total	**0**	**0**	**101,000**	**45,088**	**28,250**
Parks, Rec & Cultural Seniors Total	**0**	**0**	**101,000**	**45,088**	**28,250**

ACTIVITY: Child Care Programs **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

This activity provides child care programs after school when schools are in session and day camps when schools are closed. This activity operates both fee-based and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive and reliable child care programs and 2) recover 100 percent of costs. This activity has the following elements:

- After School Programs - Provide child care services at four fee-based and nine contracted school sites after school until 6 p.m. each day school is in session.
- Camps - Provide all-day child care services when school is closed during summer, fall and spring breaks.

MAJOR 2011-12 ACCOMPLISHMENTS

- Provided contracted services for LUSD grant-based after school programs
- Provided child care camps during school breaks
- Added Victor School to after school program

MAJOR 2012-13 OBJECTIVES

- Maintain and/or increase After School programs, LUSD Bridge, and Camp program attendance
- Recover 100 percent of program costs and full reimbursement from LUSD
- Provide well-trained and qualified staff

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Fee-based Programs	7	7	7
Attendance (registered participants not units)	9,754	9,500	9,886
Revenue	$586,640	$611,000	$607,600

RELATED COST CENTER(S)

- 347212
- 347213
- 347220

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347212: Child Care Programs					
100: Personnel Services					
7103 Part time salary	0	0	125,960	125,960	115,490
7115 Medicare insurance	0	0	1,830	0	0
7125 Unemployment insurance	0	0	350	0	0
100: Personnel Services Total	**0**	**0**	**128,140**	**125,960**	**115,490**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	0	4,000	4,000	2,750
200: Utility Comm. & Transportation Total	**0**	**0**	**4,000**	**4,000**	**2,750**
300: Supplies, Materials & Services					
7305 Uniforms	0	0	3,000	3,000	5,000
7307 Office supplies	0	0	0	500	2,500
7323 Professional services	0	0	18,000	10,000	10,000
7355 General supplies	0	0	53,000	35,500	35,000
7359 Small tools and equip	0	0	0	0	100
300: Supplies, Materials & Services Total	**0**	**0**	**74,000**	**49,000**	**52,600**
347212: Child Care Programs Total	**0**	**0**	**206,140**	**178,960**	**170,840**
347213: LUSD-ASES					
100: Personnel Services					
7103 Part time salary	0	0	355,300	363,573	305,000
7115 Medicare insurance	0	0	5,150	0	5,000
7125 Unemployment insurance	0	0	1,000	0	1,500
100: Personnel Services Total	**0**	**0**	**361,450**	**363,573**	**311,500**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	300	300	350
200: Utility Comm. & Transportation Total	**0**	**0**	**300**	**300**	**350**
300: Supplies, Materials & Services					
7305 Uniforms	0	0	0	3,000	1,500
7307 Office supplies	0	0	500	449	500
7323 Professional services	0	0	2,000	2,000	1,500
7355 General supplies	0	0	17,000	14,000	1,500
300: Supplies, Materials & Services Total	**0**	**0**	**19,500**	**19,449**	**5,000**
347213: LUSD-ASES Total	**0**	**0**	**381,250**	**383,322**	**316,850**
347220: Camps					
100: Personnel Services					
7103 Part time salary	0	0	40,890	40,800	54,050
7115 Medicare insurance	0	0	600	0	0
7125 Unemployment insurance	0	0	110	0	0
100: Personnel Services Total	**0**	**0**	**41,600**	**40,800**	**54,050**
300: Supplies, Materials & Services					
7305 Uniforms	0	0	0	2,500	700
7323 Professional services	0	0	0	8,000	6,750
7351 Motor veh fuel, lube	0	0	0	500	0
7355 General supplies	0	0	0	14,500	5,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**25,500**	**12,450**
347220: Camps Total	**0**	**0**	**41,600**	**66,300**	**66,500**
Parks, Rec & Cultural Child Total	**0**	**0**	**628,990**	**628,582**	**554,190**

ACTIVITY: Youth, Teen and Adult Sports **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Youth, Teen and Adult Sports activity offers a wide range of youth and adult sports opportunities. The activity area is broken into two basic categories: recreational or competitive, and instructional or introductory. Over 6,000 youth, teens and adults participated annually in these programs. Activity goals are: 1) provide quality sports experiences in a wide variety of programs, 2) organize and coordinate leagues, tournaments, camps and clinics that instruct and meet social, emotional and physical needs of participants, 3) achieve cost recovery per budgetary guidelines, 4) provide work experience for youth, teens and adults, 5) coordinate and facilitate volunteers in our program offerings, and 6) recruit and screen for qualified coaches. This activity has two major elements.

- Youth Instructional and Recreational Sports - Instructional programs include junior basketball, volleyball, tot programs, sports camps and other club sports and clinics. 1,200 youth and teens participate in these programs. The recreational and competitive sports programs include baseball, softball, soccer, basketball, football, with 3,300 participants.
- Adult Sports - Softball, basketball and volleyball programs are offered to teens and adults, with the City providing officials, scorekeepers, equipment, promotion, administration and facilities for league play.

MAJOR 2011-12 ACCOMPLISHMENTS

- Tackle football and cheerleading were offered for the first time in several years
- Senior Babe Ruth (16-18 age group) baseball returned after hiatus

MAJOR 2012-13 OBJECTIVES

- Offer and encourage more participation by low-income youth through collaborative scholarship efforts with local non-profit organizations
- Continue to grow basketball offerings
- Enhance partnerships to make more facilities available to programs

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Registered participants	7,049	6,975	6,493
Park/Facility Impacts by User (practices and games)	111,568	108,905	101,323
Programs offered	41	43	45

RELATED COST CENTER(S)

- 347214
- 347217

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347214: Youth & Teen Sports					
100: Personnel Services					
7103 Part time salary	0	0	112,940	108,900	109,530
7115 Medicare insurance	0	0	1,640	0	0
7125 Unemployment insurance	0	0	320	0	0
100: Personnel Services Total	**0**	**0**	**114,900**	**108,900**	**109,530**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	1,500
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**1,500**
300: Supplies, Materials & Services					
7305 Uniforms	0	0	8,500	7,800	7,750
7354 Photo supplies	0	0	6,000	4,000	4,000
7355 General supplies	0	0	1,000	500	500
300: Supplies, Materials & Services Total	**0**	**0**	**15,500**	**12,300**	**12,250**
347214: Youth & Teen Sports Total	**0**	**0**	**130,400**	**121,200**	**123,280**
347217: Adult Sports					
100: Personnel Services					
7103 Part time salary	0	0	54,320	49,000	53,030
7115 Medicare insurance	0	0	790	0	0
7125 Unemployment insurance	0	0	150	0	0
100: Personnel Services Total	**0**	**0**	**55,260**	**49,000**	**53,030**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	1,500
7202 Telephone	0	0	200	200	1,200
200: Utility Comm. & Transportation Total	**0**	**0**	**200**	**200**	**2,700**
300: Supplies, Materials & Services					
7309 Membership & dues	0	0	1,600	1,320	1,500
7345 City rental insurance	0	0	300	300	300
7355 General supplies	0	0	5,000	3,000	4,000
300: Supplies, Materials & Services Total	**0**	**0**	**6,900**	**4,620**	**5,800**
347217: Adult Sports Total	**0**	**0**	**62,360**	**53,820**	**61,530**
Parks, Rec & Cultural Sports Total	**0**	**0**	**192,760**	**175,020**	**184,810**

ACTIVITY: Activities and Events **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

Arts and cultural programs, youth, teen and adult activities, physical activity, instructional and special events are planned and organized by the Recreation Division. Activity goals are: 1) responsive, cost-effective and well-organized arts, cultural and recreational programs; 2) a balance of programs and activities based on age, interests, opportunity and location; 3) improve quality of life for the citizens of Lodi. This activity has four major components:

- Instructional classes - Provide a wide variety of exercise, sports, arts, literary and culinary classes for children and adults.
- Events - Present and manage events that further the development and public awareness of fine and performing arts, and organize traditional and special sports events within the City of Lodi.
- Commission and Board Support - Provide necessary support for the Arts Commission and the Lodi Arts Foundation Trustees.
- Public Relations and Information - Develop and distribute brochures, posters and other forms of promotion for arts and cultural programs, events and activities; prepare press releases; maintain and promote website; and represent City at city-wide functions and with other agencies and civic groups.

MAJOR 2011-12 ACCOMPLISHMENTS

- Project Lodi Art recognized with a 2011 Livability Award presented by the Conference of Mayors and Waste Management
- Project Lodi Art, Sidewalk Medallions, voted best public art by San Joaquin Magazine in 2011
- Completed Project Lodi Art Van Buskirk Park seating wall project with all volunteer staff.

MAJOR 2012-13 OBJECTIVES

- Increase attendance in Recreation Division and Community Center classes
- Continue to program new classes for the community and achieve revenue targets
- Expand Project Lodi Art to additional Lodi locations

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Number of Community Center students	3,400	3,300	3,600
Number of Recreation Division participants	234	742	835
Recreation special event revenue	$15,681	$35,000	$22,720

RELATED COST CENTER(S)

- 347215
- 347219

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347215: General Activities & Events					
100: Personnel Services					
7103 Part time salary	0	0	35,930	30,000	38,000
7115 Medicare insurance	0	0	520	0	0
7125 Unemployment insurance	0	0	100	0	0
100: Personnel Services Total	**0**	**0**	**36,550**	**30,000**	**38,000**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	500	500	500
7212 Gas	0	0	50	50	3,000
200: Utility Comm. & Transportation Total	**0**	**0**	**550**	**550**	**3,500**
300: Supplies, Materials & Services					
7303 Advertising	0	0	200	200	1,000
7305 Uniforms	0	0	0	700	3,000
7307 Office supplies	0	0	0	0	500
7323 Professional services	0	0	14,000	14,000	6,000
7335 Sublet service contracts	0	0	1,000	1,000	20,000
7355 General supplies	0	0	9,000	9,000	10,000
300: Supplies, Materials & Services Total	**0**	**0**	**24,200**	**24,900**	**40,500**
347215: General Activities & Events Total	**0**	**0**	**61,300**	**55,450**	**82,000**
347219: Arts & Specialty Classes					
100: Personnel Services					
7101 Regular emp salary	0	0	41,230	40,745	0
7102 Overtime	0	0	1,580	1,540	0
7103 Part time salary	0	0	15,600	15,600	39,240
7111 Workers comp	0	0	6,440	6,440	6,300
7112 Medical insurance	0	0	19,230	14,475	0
7113 Dental insurance	0	0	1,000	1,000	0
7114 Vision care	0	0	200	245	0
7115 Medicare insurance	0	0	890	595	570
7121 Service contribution-PERS	0	0	8,120	8,020	0
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	100	95	0
7125 Unemployment insurance	0	0	230	175	0
7129 Chiropractic	0	0	60	55	0
7130 Insurance refund	0	0	0	0	0
7131 Other benefits	0	0	1,990	1,990	2,750
100: Personnel Services Total	**0**	**0**	**96,670**	**90,975**	**48,860**
200: Utility Comm. & Transportation					
7201 Postage	0	0	2,300	2,300	3,000
200: Utility Comm. & Transportation Total	**0**	**0**	**2,300**	**2,300**	**3,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	16,500	16,000	11,710
7302 Photocopying	0	0	250	0	0
7303 Advertising	0	0	1,250	1,250	1,500
7307 Office supplies	0	0	0	0	500
7312 Bank service charges	0	0	0	100	100
7323 Professional services	0	0	85,000	85,000	85,000
7343 PL & PD/other insurance	0	0	3,100	3,100	1,460
7355 General supplies	0	0	0	0	300
7359 Small tools and equip	0	0	0	0	300
300: Supplies, Materials & Services Total	**0**	**0**	**106,100**	**105,450**	**100,870**
347219: Arts & Specialty Classes Total	**0**	**0**	**205,070**	**198,725**	**152,730**
Parks, Rec & Cultural Classes Total	**0**	**0**	**266,370**	**254,175**	**234,730**

ACTIVITY: Aquatics and Lake Programs **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

This activity organizes and conducts swimming activities (recreational swimming, swim lessons, recreational swim league, therapeutic swimming and pool/beach rental), watercraft rentals at the boathouse and provides interpretative programs and scheduling of park and gate attendants at Lodi Lake Park. Activity goals include a comprehensive recreational swim program for all ages and abilities, educational programs that promote respect for nature and parks, interpretive programs and tours of Lodi Lake and river environments and promotion of Lodi Lake as a major city and regional tourism destination. This activity has six major elements:

- Recreational Swimming - Hire, train and coordinate staff to provide safe recreational swimming.
- Recreational Swim League - Provide an introduction to competitive swimming.
- Swimming Instruction - Plan, promote and facilitate a comprehensive schedule of swim lessons.
- Community and Therapeutic Swimming - Provide exercise classes, therapeutic and disabled swim, and basic water safety rescue.
- Develop and coordinate Lodi Lake docent programs and Discovery Center exhibits.
- Boat House and Entrance Gate Operations - Coordinate and schedule staff for boat rentals, river tours and front gate vehicle entrance.

MAJOR 2011-12 ACCOMPLISHMENTS

- Increased rentals of pools and beach for private parties
- Improved quality of instruction in Summer Swim League

MAJOR 2012-13 OBJECTIVES

- Utilize Lodi Lake Beach for additional special events
- Increase revenue through program offerings, promotion and rentals
- Make activity more financially self-reliant

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Participants	132,787	140,397	122,762
Programs Offered	20	21	21
Revenue	$288,340	$298,340	$234,914

RELATED COST CENTER(S)

- 347216
- 347218

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347216: Aquatics					
100: Personnel Services					
7103 Part time salary	0	0	157,040	157,040	131,870
7115 Medicare insurance	0	0	1,810	0	0
7125 Unemployment insurance	0	0	350	0	0
100: Personnel Services Total	**0**	**0**	**159,200**	**157,040**	**131,870**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	430	430	430
7203 Cellular phone charges	0	0	250	250	250
200: Utility Comm. & Transportation Total	**0**	**0**	**680**	**680**	**680**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	200	200	0
7303 Advertising	0	0	1,000	1,000	250
7305 Uniforms	0	0	500	500	250
7306 Safety equipment	0	0	1,000	1,000	1,000
7307 Office supplies	0	0	500	500	250
7308 Books & periodicals	0	0	200	200	150
7309 Membership & dues	0	0	100	100	100
7323 Professional services	0	0	1,725	2,200	2,200
7352 Special dept materials	0	0	1,250	1,250	1,250
7355 General supplies	0	0	4,000	4,000	4,000
7399 Supplies, mat & services	0	0	11,000	11,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**21,475**	**21,950**	**9,450**
347216: Aquatics Total	**0**	**0**	**181,355**	**179,670**	**142,000**
347218: Lodi Lake Programs					
100: Personnel Services					
7103 Part time salary	0	0	85,530	90,000	71,930
7115 Medicare insurance	0	0	1,240	0	0
7125 Unemployment insurance	0	0	240	0	0
100: Personnel Services Total	**0**	**0**	**87,010**	**90,000**	**71,930**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	200	200	0
200: Utility Comm. & Transportation Total	**0**	**0**	**200**	**200**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	2,000	1,000	2,000
7303 Advertising	0	0	300	200	300
7305 Uniforms	0	0	300	200	300
7306 Safety equipment	0	0	150	0	150
7307 Office supplies	0	0	200	200	200
7314 Business expense	0	0	200	200	200
7323 Professional services	0	0	1,800	1,500	1,800
7334 Repairs to buildings	0	0	500	250	500
7335 Sublet service contracts	0	0	1,500	1,500	1,500
7352 Special dept materials	0	0	5,000	4,000	5,000
7355 General supplies	0	0	500	500	500
300: Supplies, Materials & Services Total	**0**	**0**	**12,450**	**9,550**	**12,450**
347218: Lodi Lake Programs Total	**0**	**0**	**99,660**	**99,750**	**84,380**
Parks, Rec & Cultural Aquatics Total	**0**	**0**	**281,015**	**279,420**	**226,380**

ACTIVITY: Maintenance **DIVISION:** Parks
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

Maintenance is performed by the Parks Division and Hutchins Street Square. The Parks Division plans, manages, maintains, and evaluates 28 City parks encompassing more than 380 park acres that include open space, active and passive use areas, multi-use fields, a multi-use stadium, pools, a one-of-a-kind regional park and a 53-acre native riparian area. The division also provides landscape and building maintenance services at numerous non-city facilities for the benefit of recreational programming. The Community Center covers 10 acres of grounds and buildings. This activity has the following elements:

- Administration, facility planning, public relations, boards and commission support. Organize and evaluate park system maintenance management program, develop current and long-range plans and manage capital improvement projects and department general projects.
- Field, Court and Playground Equipment Maintenance - Renovate, groom, and mark both natural and all-weather playing surfaces, maintain tennis courts, basketball courts, and lighting systems. Monitor, inspect, repair and replace playground equipment and playground areas within American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission standards.
- Landscape Maintenance - mowing, edging, pruning, fertilizing, weeding and watering in city parks and open spaces.
- General Maintenance - Clean public restrooms/buildings, trash/debris removal, wall and floor repair, painting, mechanical, electrical and plumbing.
- Repair, Service and Remodel - Perform carpentry, paint, plumbing, Heating Ventilation A/C, electrical and mechanical repairs, perform minor repairs with in-house or contract resources.
- Inter-departmental Activities and Special Events - Provide assistance in delivering services before, during and following recreation programs, activities, special events and rentals.

MAJOR 2011-12 ACCOMPLISHMENTS

- Completed DeBenedetti Park Phase I park and tree improvements
- Completed Grape Bowl Phase II improvements
- Replaced doors, refrigerator and freezer in Kirst Hall

MAJOR 2012-13 OBJECTIVES

- Assist in Grape Bowl construction and improvements
- Assist in the development of plans and specifications for DeBenedetti Park Phase II
- Develop plans and specifications for Hale Park sports court resurfacing

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Projects completed	9	7	9
Level of park standards as percentage of goal	65%	60%	60%

RELATED COST CENTER(S)

- 347115
- 347116
- 347312
- 347313
- 347314
- 347315
- 347316

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347115: HSS Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	50,510	50,065	50,510
7102 Overtime	0	0	8,880	8,880	9,660
7103 Part time salary	0	0	80,650	80,650	60,970
7106 Uniform allowance	0	0	0	0	200
7109 Incentive pay	0	0	1,800	1,800	1,800
7111 Workers comp	0	0	6,440	6,440	6,300
7112 Medical insurance	0	0	19,230	18,815	19,050
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	200	245	250
7115 Medicare insurance	0	0	2,110	735	740
7121 Service contribution-PERS	0	0	10,300	10,210	10,140
7123 Deferred comp	0	0	0	0	1,520
7124 LI & AD & D	0	0	100	95	100
7125 Unemployment insurance	0	0	460	210	380
7129 Chiropractic	0	0	60	55	60
7131 Other benefits	0	0	1,990	1,990	2,750
7132 Cell Stipend	0	0	0	600	600
100: Personnel Services Total	**0**	**0**	**183,730**	**181,790**	**166,030**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	200	200	200
7203 Cellular phone charges	0	0	2,400	1,250	1,250
200: Utility Comm. & Transportation Total	**0**	**0**	**2,600**	**1,450**	**1,450**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	500	500	500
7305 Uniforms	0	0	2,500	2,500	1,250
7306 Safety equipment	0	0	250	800	1,000
7307 Office supplies	0	0	100	100	100
7314 Business expense	0	0	125	125	120
7322 Rental of equipment	0	0	1,000	1,000	500
7323 Professional services	0	0	9,500	9,500	10,000
7331 Repairs to Mach & equip	0	0	12,500	12,500	12,500
7333 Repairs to vehicles	0	0	3,340	3,340	940
7334 Repairs to buildings	0	0	16,500	15,000	16,000
7335 Sublet service contracts	0	0	68,000	70,500	68,000
7343 PL & PD/other insurance	0	0	3,100	3,100	1,460
7351 Motor veh fuel, lube	0	0	1,000	1,000	1,000
7352 Special dept materials	0	0	1,800	1,800	0
7353 Janitorial supplies	0	0	7,000	7,000	6,000
7355 General supplies	0	0	5,000	6,000	3,000
7359 Small tools and equip	0	0	2,300	2,600	2,300
300: Supplies, Materials & Services Total	**0**	**0**	**134,515**	**137,365**	**124,670**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	7,700
7789 Transfer Out	0	0	3,190	3,190	3,190
500: Equipment, Land & Structures Total	**0**	**0**	**3,190**	**3,190**	**10,890**
347115: HSS Maintenance Total	**0**	**0**	**324,035**	**323,795**	**303,040**
347312: Parks Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	256,420	252,905	259,670
7102 Overtime	0	0	3,950	3,950	3,970
7103 Part time salary	0	0	5,630	25,000	71,910
7106 Uniform allowance	0	0	0	0	1,200
7109 Incentive pay	0	0	960	960	970
7111 Workers comp	0	0	38,640	38,640	37,800
7112 Medical insurance	0	0	70,160	67,995	72,010
7113 Dental insurance	0	0	6,000	6,000	6,000
7114 Vision care	0	0	1,200	1,470	1,470

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7115 Medicare insurance	0	0	5,330	3,670	3,770
7121 Service contribution-PERS	0	0	50,650	49,960	50,560
7123 Deferred comp	0	0	0	0	7,790
7124 LI & AD & D	0	0	660	570	570
7125 Unemployment insurance	0	0	1,490	1,065	2,060
7129 Chiropractic	0	0	330	315	330
7130 Insurance refund	0	0	8,310	8,315	8,310
7131 Other benefits	0	0	13,900	13,900	16,500
7188 Transfer In	0	0	0	(824)	(60,000)
100: Personnel Services Total	**0**	**0**	**463,630**	**473,891**	**484,890**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	150	150	150
7203 Cellular phone charges	0	0	9,500	9,500	8,000
200: Utility Comm. & Transportation Total	**0**	**0**	**9,650**	**9,650**	**8,150**
300: Supplies, Materials & Services					
7302 Photocopying	0	0	0	92	0
7304 Laundry & dry cleaning	0	0	1,600	1,600	1,600
7305 Uniforms	0	0	4,300	7,200	7,200
7306 Safety equipment	0	0	1,850	1,800	1,800
7307 Office supplies	0	0	0	34	0
7309 Membership & dues	0	0	300	300	300
7313 Information systems software	0	0	0	671	0
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	0	0	8,000	8,000	8,000
7331 Repairs to Mach & equip	0	0	2,500	2,500	7,500
7334 Repairs to buildings	0	0	6,000	6,500	11,500
7335 Sublet service contracts	0	0	3,000	3,000	3,000
7343 PL & PD/other insurance	0	0	21,700	21,700	8,760
7352 Special dept materials	0	0	15,600	15,600	15,600
7353 Janitorial supplies	0	0	6,500	6,500	6,500
7355 General supplies	0	0	3,000	3,000	8,000
7358 Training & education	0	0	140	140	150
7359 Small tools and equip	0	0	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**0**	**0**	**76,990**	**81,137**	**82,410**
347312: Parks Maintenance Total	**0**	**0**	**550,270**	**564,678**	**575,450**
347313: Sports Facility Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	267,630	261,055	268,490
7102 Overtime	0	0	15,760	15,760	15,920
7103 Part time salary	0	0	114,432	120,000	93,540
7106 Uniform allowance	0	0	0	0	1,200
7109 Incentive pay	0	0	2,760	3,240	3,350
7111 Workers comp	0	0	38,640	38,640	37,800
7112 Medical insurance	0	0	68,370	61,350	63,440
7113 Dental insurance	0	0	6,000	6,000	6,000
7114 Vision care	0	0	1,200	1,470	1,470
7115 Medicare insurance	0	0	6,220	3,785	4,130
7121 Service contribution-PERS	0	0	52,860	52,015	52,730
7123 Deferred comp	0	0	0	0	8,060
7124 LI & AD & D	0	0	660	570	570
7125 Unemployment insurance	0	0	1,610	1,100	2,140
7129 Chiropractic	0	0	330	315	330
7130 Insurance refund	0	0	8,310	8,315	8,310
7131 Other benefits	0	0	13,900	13,900	16,500
7188 Transfer In	0	0	0	(2,661)	0
100: Personnel Services Total	**0**	**0**	**598,682**	**584,854**	**583,980**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	100	100	100
200: Utility Comm. & Transportation Total	**0**	**0**	**100**	**100**	**100**

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	1,200	1,200	1,200
7305 Uniforms	0	0	3,800	7,000	7,000
7306 Safety equipment	0	0	2,000	2,000	2,000
7307 Office supplies	0	0	100	236	100
7309 Membership & dues	0	0	200	200	200
7313 Information systems software	0	0	0	671	0
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	0	0	26,000	26,000	26,000
7331 Repairs to Mach & equip	0	0	2,000	2,000	2,000
7334 Repairs to buildings	0	0	2,500	2,500	2,500
7335 Sublet service contracts	0	0	4,300	19,300	19,300
7343 PL & PD/other insurance	0	0	21,700	21,700	8,760
7352 Special dept materials	0	0	31,000	31,000	31,000
7353 Janitorial supplies	0	0	3,200	3,200	3,200
7355 General supplies	0	0	2,000	2,000	2,000
7358 Training & education	0	0	140	140	140
7359 Small tools and equip	0	0	3,000	3,000	3,000
300: Supplies, Materials & Services Total	**0**	**0**	**103,640**	**122,647**	**108,900**
347313: Sports Facility Maintenance Total	**0**	**0**	**702,422**	**707,601**	**692,980**
347314: Lodi Lake Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	85,620	80,635	83,320
7102 Overtime	0	0	3,170	3,170	3,180
7103 Part time salary	0	0	17,550	17,550	15,940
7106 Uniform allowance	0	0	0	0	400
7109 Incentive pay	0	0	2,280	314	0
7111 Workers comp	0	0	12,880	12,880	12,600
7112 Medical insurance	0	0	27,110	32,010	33,700
7113 Dental insurance	0	0	2,000	2,000	2,000
7114 Vision care	0	0	400	490	490
7115 Medicare insurance	0	0	1,660	1,170	1,280
7121 Service contribution-PERS	0	0	17,300	15,870	16,170
7123 Deferred comp	0	0	0	0	2,500
7124 LI & AD & D	0	0	190	190	190
7125 Unemployment insurance	0	0	440	334	660
7129 Chiropractic	0	0	110	105	110
7131 Other benefits	0	0	3,970	3,970	5,500
7188 Transfer In	0	0	0	(463)	0
100: Personnel Services Total	**0**	**0**	**174,680**	**170,225**	**178,040**
300: Supplies, Materials & Services					
7306 Safety equipment	0	0	300	300	300
7307 Office supplies	0	0	50	55	50
7309 Membership & dues	0	0	150	150	150
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	0	0	8,000	8,000	10,000
7331 Repairs to Mach & equip	0	0	100	100	100
7334 Repairs to buildings	0	0	500	500	500
7335 Sublet service contracts	0	0	900	900	900
7343 PL & PD/other insurance	0	0	6,200	6,200	2,920
7352 Special dept materials	0	0	5,000	5,000	6,500
7353 Janitorial supplies	0	0	1,500	1,500	1,500
7355 General supplies	0	0	1,000	1,000	1,000
7359 Small tools and equip	0	0	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**25,200**	**25,205**	**25,420**
347314: Lodi Lake Maintenance Total	**0**	**0**	**199,880**	**195,430**	**203,460**

Parks, Rec & Cultural Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
347315: Landscape & Lighting Districts					
100: Personnel Services					
7103 Part time salary	0	0	33,500	33,500	0
7112 Medical insurance	0	0	490	0	0
7115 Medicare insurance	0	0	90	0	0
7189 Transfer Out	0	0	0	0	60,000
100: Personnel Services Total	**0**	**0**	**34,080**	**33,500**	**60,000**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	0	1,000	1,000	1,000
200: Utility Comm. & Transportation Total	**0**	**0**	**1,000**	**1,000**	**1,000**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	0	2,000	2,000	2,000
7352 Special dept materials	0	0	28,500	28,500	3,000
7359 Small tools and equip	0	0	500	500	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**31,000**	**31,000**	**6,000**
347315: Landscape & Lighting Districts Total	**0**	**0**	**66,080**	**65,500**	**67,000**
347316: Equipment Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	45,610	46,270	48,510
7102 Overtime	0	0	460	446	390
7106 Uniform allowance	0	0	0	0	200
7111 Workers comp	0	0	6,440	6,440	6,300
7112 Medical insurance	0	0	19,230	18,815	19,050
7113 Dental insurance	0	0	1,000	1,000	1,000
7114 Vision care	0	0	200	245	250
7115 Medicare insurance	0	0	660	675	710
7121 Service contribution-PERS	0	0	8,980	9,110	9,410
7123 Deferred comp	0	0	0	0	1,460
7124 LI & AD & D	0	0	100	95	100
7125 Unemployment insurance	0	0	200	195	390
7129 Chiropractic	0	0	60	55	60
7131 Other benefits	0	0	1,990	1,990	2,750
7188 Transfer In	0	0	0	410	0
100: Personnel Services Total	**0**	**0**	**84,930**	**85,746**	**90,580**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	250	250	250
7305 Uniforms	0	0	50	50	0
7306 Safety equipment	0	0	200	202	300
7307 Office supplies	0	0	100	100	100
7323 Professional services	0	0	100	265	500
7331 Repairs to Mach & equip	0	0	46,000	46,000	43,240
7333 Repairs to vehicles	0	0	43,760	43,760	34,830
7334 Repairs to buildings	0	0	200	399	5,000
7335 Sublet service contracts	0	0	1,000	1,000	1,000
7336 Car wash	0	0	330	330	360
7343 PL & PD/other insurance	0	0	3,100	3,100	1,460
7350 Tires and tubes	0	0	1,500	6,000	6,000
7351 Motor veh fuel, lube	0	0	70,000	64,500	70,000
7352 Special dept materials	0	0	15,000	15,000	15,000
7355 General supplies	0	0	5,000	5,000	5,000
7359 Small tools and equip	0	0	10,000	10,000	10,000
300: Supplies, Materials & Services Total	**0**	**0**	**196,590**	**195,956**	**193,040**
600: Special Payments					
8099 Special payments	0	0	0	233	0
600: Special Payments Total	**0**	**0**	**0**	**233**	**0**
347316: Equipment Maintenance Total	**0**	**0**	**281,520**	**281,935**	**283,620**
Parks, Rec & Cultural Parks Total	**0**	**0**	**2,124,207**	**2,138,939**	**2,125,550**

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees, and donations.

The Department's budget is $1,420,530 in FY 20112/13 compared to $1,426,950 as originally budgeted in FY 2011/12. The budgeted staffing level is being maintained at 12.

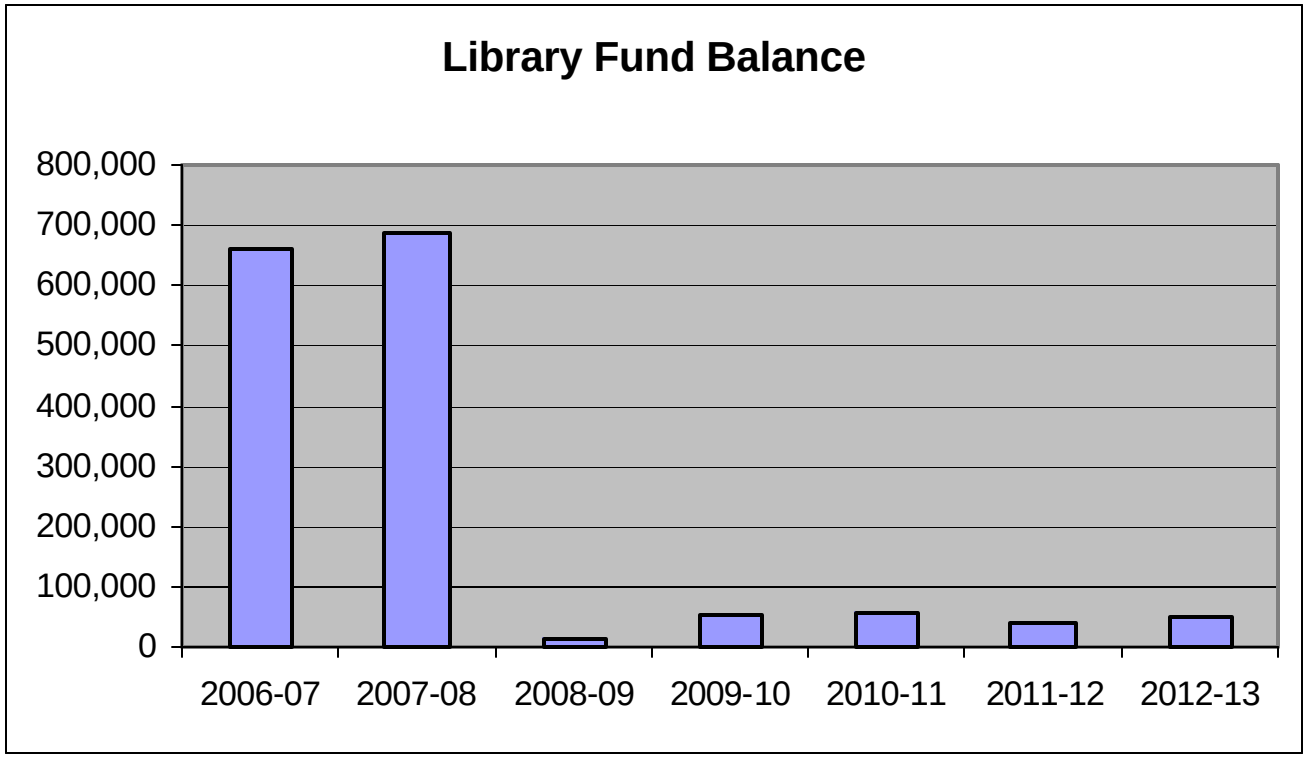
An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Library Fund
Fund Balance Analysis

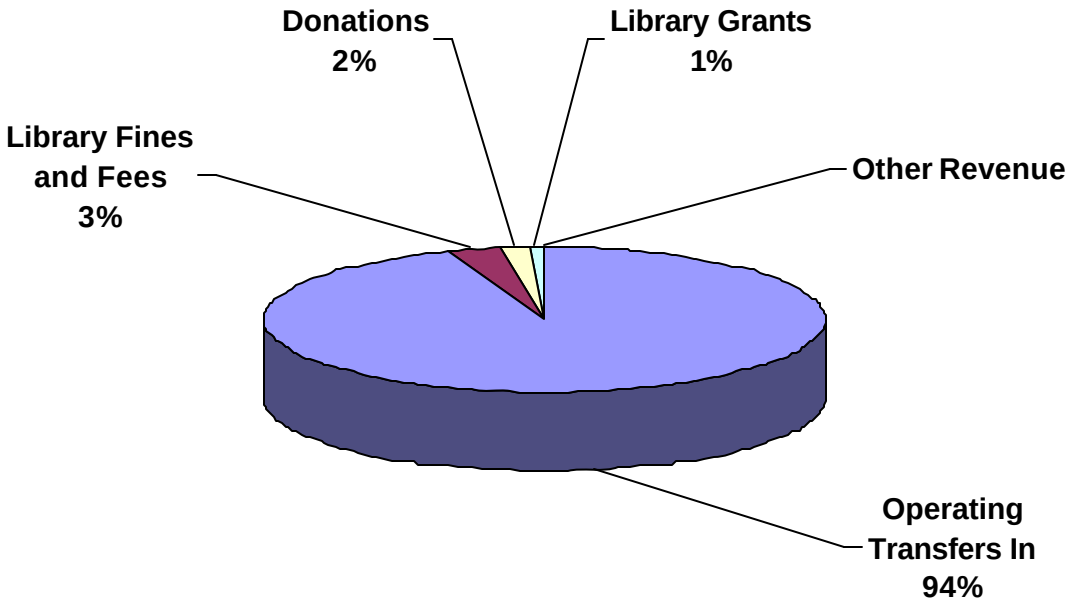
Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Library Fund					
Fund Balance					
Beginning Fund Balance Unreserved	11,903	49,996	53,139	56,458	41,078
Revenues	1,463,245	1,456,696	1,430,620	1,440,620	1,427,430
Expenditures	1,425,152	1,450,234	1,446,000	1,456,000	1,420,530
Net Difference (Revenues Less Expenditures)	38,093	6,462	(15,380)	(15,380)	6,900
Fund Balance					
Ending Fund Balance Unreserved	49,996	56,458	37,759	41,078	47,978

Note: 2011-12 Expenditures includes $65K TF-Out



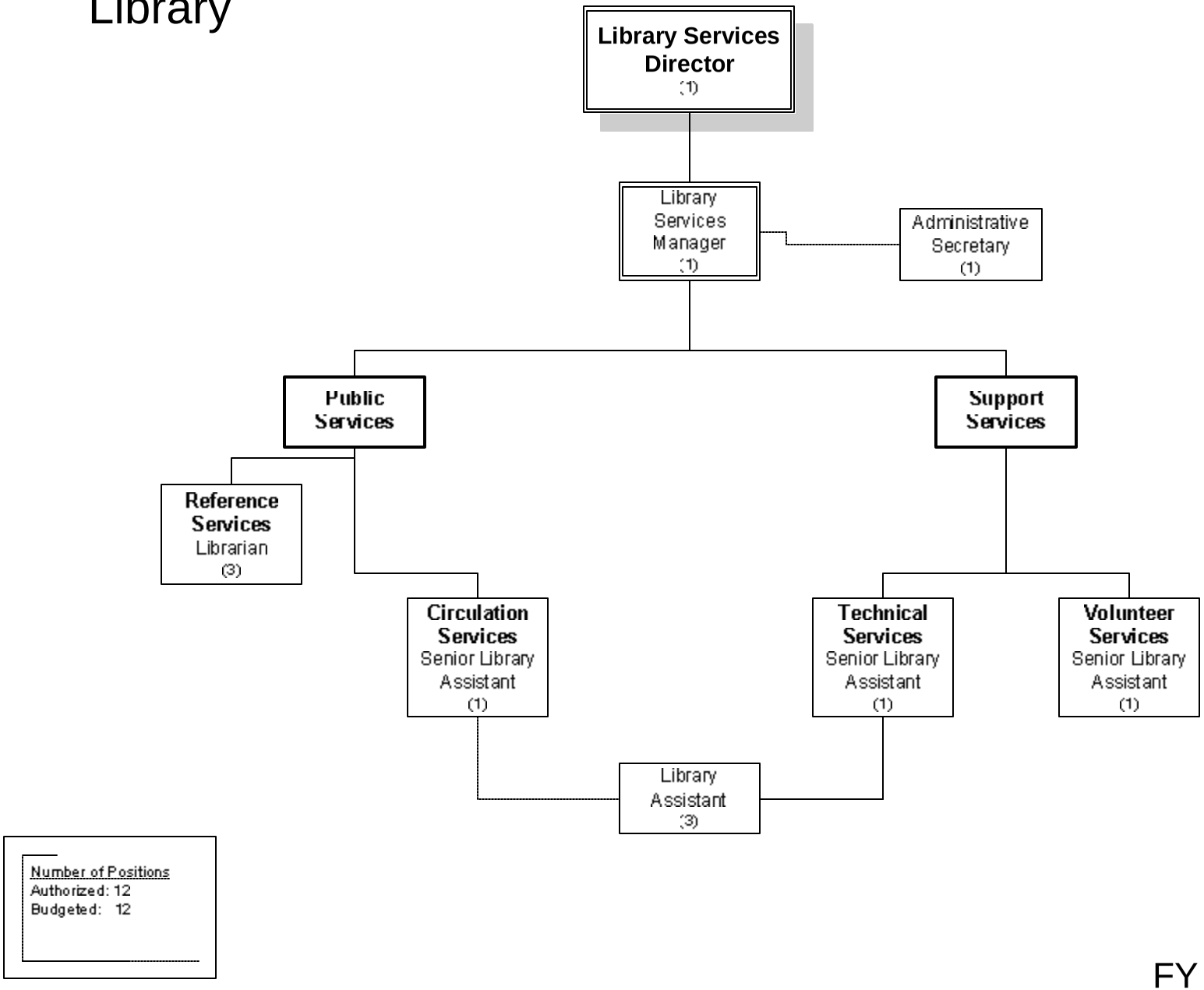
Library Fund Revenues



Revenues	Budget 2012-13
Operating Transfers In	1,349,180
Library Fines and Fees	42,000
Donations	25,000
Library Grants	10,000
Other Revenue	1,250
Grand Total	1,427,430

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
210: Library Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,352,026	1,349,180	1,349,180	1,349,180	1,349,180	General Fund support
090: Operating Transfers In Total	1,352,026	1,349,180	1,349,180	1,349,180	1,349,180	
210: Library Fund B/S Total	1,352,026	1,349,180	1,349,180	1,349,180	1,349,180	
211: Library Capital Account B/S						
090: Operating Transfers In						
4210 Operating Transfers In	38,100	8,223	0	0	0	
090: Operating Transfers In Total	38,100	8,223	0	0	0	
211: Library Capital Account B/S Total	38,100	8,223	0	0	0	
2101: Library Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	593	578	540	540	250	
5361 Rent	1,300	325	1,000	250	1,000	
400: Investment/Property Revenues Tota	1,893	903	1,540	790	1,250	
500: Revenue from Others						
5651 Library Grants	37,524	32,730	29,900	31,600	10,000	
5653 Library Literacy Grant	22,408	17,346	0	0	0	
500: Revenue from Others Total	59,932	50,076	29,900	31,600	10,000	
900: Other Revenue						
5210 Library Fines and Fees	47,961	47,208	35,000	39,000	42,000	
5394 Revenue-Other	0	0	0	50	0	
6153 Donations	1,433	9,329	15,000	20,000	25,000	
900: Other Revenue Total	49,394	56,537	50,000	59,050	67,000	
2101: Library Fund Rev Total	111,219	107,516	81,440	91,440	78,250	
2111: Library Capital Account Rev						
900: Other Revenue						
6153 Donations	134,000	0	0	0	0	
900: Other Revenue Total	134,000	0	0	0	0	
2111: Library Capital Account Rev Total	134,000	0	0	0	0	
Library Revenue Total	1,635,345	1,464,919	1,430,620	1,440,620	1,427,430	

Library



FY 2012-2013

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
090: Operating Transfers Out	103,100	73,223	65,000	65,000	65,000
100: Personnel Services	1,092,336	1,132,266	1,140,790	1,121,690	1,163,510
200: Utility Comm. & Transportation	8,975	10,809	8,550	8,750	7,000
300: Supplies, Materials & Services	220,741	214,397	231,660	260,560	185,020
500: Equipment, Land & Structures	0	4,920	0	0	0
900: Capital Projects	0	0	0	0	0
Library Total	**1,425,152**	**1,435,615**	**1,446,000**	**1,456,000**	**1,420,530**

STAFFING SUMMARY

	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	4	3	3
Library Services Director	1	1	1	1	1
Library Services Manager	0	0	0	1	1
Literacy Services Coordinator	1	1	1	0	0
Senior Library Assistant	3	3	3	3	3
Supervising Librarian	1	1	1	0	0
Library Total	**14**	**14**	**14**	**12**	**12**

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	103,100	73,223	65,000	65,000	65,000	
090: Operating Transfers Out	103,100	73,223	65,000	65,000	65,000	
7101 Regular emp salary	608,179	629,417	633,520	605,080	628,110	
7102 Overtime	260	494	470	420	480	
7103 Part time salary	144,470	145,700	115,900	139,000	114,750	
7109 Incentive pay	0	0	0	0	1,800	
7110 Admin leave pay	1,299	3,682	2,380	2,385	7,050	
7111 Workers comp	43,920	37,800	77,280	77,280	75,600	
7112 Medical insurance	110,033	126,222	134,270	126,530	123,110	
7113 Dental insurance	11,039	12,774	12,000	11,650	12,000	
7114 Vision care	2,847	3,066	2,400	2,875	2,940	
7115 Medicare insurance	8,878	9,259	9,190	8,775	9,480	
7121 Service contribution- PERS	115,351	121,595	117,190	111,920	114,060	
7123 Deferred comp	0	0	0	0	18,850	End of concession
7124 LI & AD & D	2,396	2,450	2,500	2,405	3,920	
7125 Unemployment insurance	2,098	2,170	2,820	2,545	4,910	
7128 LTD	7,714	7,999	0	0	0	
7129 Chiropractic	608	655	660	610	660	
7130 Insurance refund	10,684	6,423	6,390	6,395	12,790	
7131 Other benefits	22,560	22,560	23,820	23,820	33,000	
7132 Cell Stipend	0	0	0	0	0	
100: Personnel Services	1,092,336	1,132,266	1,140,790	1,121,690	1,163,510	
7201 Postage	2,531	3,173	1,000	1,600	1,800	
7202 Telephone	6,042	6,107	6,100	5,400	5,200	
7203 Cellular phone charges	402	1,529	1,450	1,750	0	
200: Utility Comm. & Transportation	8,975	10,809	8,550	8,750	7,000	
7301 Printing, binding, duplication	817	366	1,500	1,500	1,000	
7302 Photocopying	1,984	737	1,200	1,200	1,000	
7303 Advertising	5,784	4,025	5,000	4,800	5,000	
7304 Laundry & dry cleaning	0	10	10	10	0	
7306 Safety equipment	99	118	100	100	100	
7307 Office supplies	9,433	8,966	8,000	9,000	7,000	
7308 Books & periodicals	69,385	69,835	69,050	88,000	44,600	
7309 Membership & dues	6,898	6,418	1,800	5,550	6,300	
7312 Bank service charges	790	1,022	100	100	100	
7313 Information systems software	929	2,513	1,000	1,000	1,000	
7314 Business expense	3,227	2,801	1,500	1,000	1,700	
7315 Conference expense	1,321	364	0	0	0	
7318 Microfilming	0	0	1,300	1,900	1,900	
7323 Professional services	44,758	35,969	42,500	42,000	40,000	
7324 Purchased transp	799	0	0	0	0	
7331 Repairs to Mach & equip	0	2,718	0	100	100	

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7332 Repairs to office equip	2,496	0	1,200	1,200	200	
7334 Repairs to buildings	1,386	1,612	1,000	1,000	1,000	
7335 Sublet service contracts	37,505	34,249	45,000	45,000	43,000	
7343 PL & PD/other insurance	22,500	21,700	37,200	37,200	17,520	Reserve reduction
7345 City rental insurance	137	0	0	0	0	
7352 Special dept materials	5,754	6,129	2,000	5,400	5,500	
7353 Janitorial supplies	403	147	200	300	400	
7354 Photo supplies	0	24	0	100	100	
7355 General supplies	219	3,026	400	1,500	1,000	
7356 Medical supplies	0	103	0	0	0	
7358 Training & education	1,050	0	0	0	0	
7359 Small tools and equip	3,042	6,190	10,600	10,600	6,000	
7369 Software Licensing Cost	0	5,355	1,000	2,000	500	
7399 Supplies, mat & services	25	0	0	0	0	
300: Supplies, Materials & Services	220,741	214,397	231,660	260,560	185,020	
7715 Data Processing hrdware	0	4,920	0	0	0	
500: Equipment, Land & Structures	0	4,920	0	0	0	
1820 Construction in Progress-CY	(326,713)	(19,919)	0	0	0	
1825.2250 Contracts	186,180	19,919	0	0	0	
1825.2300 Contracts	4,655	0	0	0	0	
1827.2100 Force Account	7,495	0	0	0	0	
1829.2275 Machinery & equipment	34,836	0	0	0	0	
1829.2300 Equipment	70,960	0	0	0	0	
1836.2250 Other	741	0	0	0	0	
1836.2300 Other	21,846	0	0	0	0	
900: Capital Projects	0	0	0	0	0	
Library Total	1,425,152	1,435,615	1,446,000	1,456,000	1,420,530	

ACTIVITY: Administration
DEPARTMENT: Library
DIVISION: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

Library Administration and Technical Services provides general administrative direction to the department to ensure that library collections and programs meet the needs of users by the following:

- Provides direction and guidance to library staff so established goals and objectives can be achieved.
- Provides a variety of library materials, both online and physical, that are current and relevant in meeting the needs and demands of library customers.
- Develops and implements policies and procedures to improve effectiveness and efficiency.
- Provides library facilities that are comfortable, attractive, inviting, and well-equipped for reading, information access, and holding meetings.
- Increases visibility of the library within the community through marketing and public relations partnerships.
- Seeks, applies for, and receives grant funding to enhance library services and partnerships with other community agencies and foundations.

MAJOR 2011-12 ACCOMPLISHMENTS

- Applied for, received, and implemented six grants totaling $32,000
- Re-structured staffing to achieve operational streamlining and fiscal savings and develop volunteer opportunities in library
- Developed targeted marketing plan for the library with direction and assistance of volunteer professional marketer

MAJOR 2012-13 OBJECTIVES

- Take advantage of at least three grant opportunities to increase library revenue and community partnerships
- Implement targeted marketing plan
- Develop at least two more targeted marketing plans

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
New titles added to collections	4,023	4,042	4,200
Community meetings held	n/a	249	255
Grants received	n/a	2	6
Volunteer hours	8,000	17,202	13,200

RELATED COST CENTER(S)

- 210.4220
- 210801

ACTIVITY: Library Public Services
DEPARTMENT: Library
DIVISION: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Public Services activity helps the Lodi community meet its needs for educational and recreational materials of all kinds by providing comprehensive and efficient library service. This activity has the following elements:

- Provide access to information through library personnel, state-of-the-art technologies, computers and library collections; assist library customers in using all library resources.
- Provide programs and special events that promote reading, literacy, and the library as a community place.
- Assist school-age children and youth by offering resources and services related to their homework needs.
- Provide staff and appropriate systems to allow library customers to take materials out of the library, return them, place holds on them, and protect their privacy.

MAJOR 2011-12 ACCOMPLISHMENTS

- Implemented access to e-books and e-audiobooks for the community
- Provided coordinated, stabilized, and expanded volunteer opportunities
- Increased programming and attendance

MAJOR 2012-13 OBJECTIVES

- Increase library usage, virtual and onsite by 5%
- Maximize library service hours within budget allocation

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Programs offered/attendance	344/10,676	388/13,133	400/14,000
Materials checked out	252,381	248,250	250,000
Public computer usage	52,124	58,083	62,000
Library visits, virtual and onsite	210,723	286,541	301,000

RELATED COST CENTER(S)

- 210801

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
210: Library Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	103,100	73,223	65,000	65,000	65,000
090: Operating Transfers Out Total	**103,100**	**73,223**	**65,000**	**65,000**	**65,000**
210: Library Fund B/S Total	**103,100**	**73,223**	**65,000**	**65,000**	**65,000**
210801: Library Administration					
100: Personnel Services					
7101 Regular emp salary	608,179	629,417	633,520	605,080	628,110
7102 Overtime	260	494	470	420	480
7103 Part time salary	144,470	145,700	115,900	139,000	114,750
7109 Incentive pay	0	0	0	0	1,800
7110 Admin leave pay	1,299	3,682	2,380	2,385	7,050
7111 Workers comp	43,920	37,800	77,280	77,280	75,600
7112 Medical insurance	110,033	126,222	134,270	126,530	123,110
7113 Dental insurance	11,039	12,774	12,000	11,650	12,000
7114 Vision care	2,847	3,066	2,400	2,875	2,940
7115 Medicare insurance	8,878	9,259	9,190	8,775	9,480
7121 Service contribution-PERS	115,351	121,595	117,190	111,920	114,060
7123 Deferred comp	0	0	0	0	18,850
7124 LI & AD & D	2,396	2,450	2,500	2,405	3,920
7125 Unemployment insurance	2,098	2,170	2,820	2,545	4,910
7128 LTD	7,714	7,999	0	0	0
7129 Chiropractic	608	655	660	610	660
7130 Insurance refund	10,684	6,423	6,390	6,395	12,790
7131 Other benefits	22,560	22,560	23,820	23,820	33,000
7132 Cell Stipend	0	0	0	0	0
100: Personnel Services Total	**1,092,336**	**1,132,266**	**1,140,790**	**1,121,690**	**1,163,510**
200: Utility Comm. & Transportation					
7201 Postage	2,531	3,173	1,000	1,600	1,800
7202 Telephone	6,042	6,107	6,100	5,400	5,200
7203 Cellular phone charges	402	1,529	1,450	1,750	0
200: Utility Comm. & Transportation Total	**8,975**	**10,809**	**8,550**	**8,750**	**7,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	817	366	1,500	1,500	1,000
7302 Photocopying	1,984	737	1,200	1,200	1,000
7303 Advertising	5,784	4,025	5,000	4,800	5,000
7304 Laundry & dry cleaning	0	10	10	10	0
7306 Safety equipment	99	118	100	100	100
7307 Office supplies	9,433	8,966	8,000	9,000	7,000
7308 Books & periodicals	69,385	69,835	69,050	88,000	44,600
7309 Membership & dues	6,110	5,663	1,000	5,550	5,600
7312 Bank service charges	790	1,022	100	100	100
7313 Information systems software	929	2,513	1,000	1,000	1,000
7314 Business expense	2,440	2,477	1,000	1,000	1,200
7315 Conference expense	1,321	364	0	0	0
7318 Microfilming	0	0	1,300	1,900	1,900
7323 Professional services	44,133	35,969	42,000	42,000	40,000
7324 Purchased transp	799	0	0	0	0
7331 Repairs to Mach & equip	0	2,718	0	100	100
7332 Repairs to office equip	2,496	0	1,200	1,200	200
7334 Repairs to buildings	1,386	1,612	1,000	1,000	1,000
7335 Sublet service contracts	37,505	34,249	45,000	45,000	43,000
7343 PL & PD/other insurance	22,500	21,700	37,200	37,200	17,520
7352 Special dept materials	5,754	6,129	2,000	5,400	5,500
7353 Janitorial supplies	403	147	200	300	400
7354 Photo supplies	0	24	0	100	100
7355 General supplies	219	2,809	200	1,500	1,000
7356 Medical supplies	0	103	0	0	0
7358 Training & education	1,050	0	0	0	0

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7359 Small tools and equip	3,042	6,190	10,600	10,600	6,000
7369 Software Licensing Cost	0	5,355	1,000	2,000	500
7399 Supplies, mat & services	25	0	0	0	0
300: Supplies, Materials & Services Total	**218,404**	**213,101**	**229,660**	**260,560**	**183,820**
210801: Library Administration Total	**1,319,715**	**1,356,176**	**1,379,000**	**1,391,000**	**1,354,330**
Library Administration Total	**1,422,815**	**1,429,399**	**1,444,000**	**1,456,000**	**1,419,330**

ACTIVITY: Library Board of Trustees
DEPARTMENT: Library
DIVISION: Library Board of Trustees
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the Library. It is responsible for working with the City Council and the California legislature to ensure full funding for operations now and into the future. The Trustees speak for the citizens of the community regarding their needs for library services. This activity has five major elements:

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for Library services.
- Provide community input for Library planning.
- Advocate for library funding at all jurisdictional levels.

MAJOR 2011-12 ACCOMPLISHMENTS

- Revised and updated the Library Strategic and Operating Plans
- Worked with Library support groups to increase philanthropy for the Library

MAJOR 2012-13 OBJECTIVES

- Participate in advocacy opportunities on behalf of the Library

RELATED COST CENTER(S)

- 210802

Library	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
210802: Library Board					
300: Supplies, Materials & Services					
7309 Membership & dues	788	755	800	0	700
7314 Business expense	787	324	500	0	500
7323 Professional services	625	0	500	0	0
7345 City rental insurance	137	0	0	0	0
7355 General supplies	0	217	200	0	0
300: Supplies, Materials & Services Total	**2,337**	**1,296**	**2,000**	**0**	**1,200**
210802: Library Board Total	**2,337**	**1,296**	**2,000**	**0**	**1,200**
Library Board Total	**2,337**	**1,296**	**2,000**	**0**	**1,200**

Transportation Development Act Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Transportation Development Act Fund					
Fund Balance					
Beginning Fund Balance Unreserved	73,229	46,624	31,824	31,138	16,278
Revenues	27,474	34,064	35,140	35,140	39,200
Expenditures	54,079	49,550	50,000	50,000	55,000
Net Difference (Revenues Less Expenditures)	(26,605)	(15,486)	(14,860)	(14,860)	(15,800)
Fund Balance					
Ending Fund Balance Unreserved	46,624	31,138	16,964	16,278	478

Transportation Dev. Act	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
12411: LTF-Pedestrian/Bike Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(22)	455	840	840	0	
400: Investment/Property Revenues Tota	(22)	455	840	840	0	
500: Revenue from Others						
5492 Trans Dev Act-Ped/Bike	27,474	33,609	34,300	34,300	39,200	
500: Revenue from Others Total	27,474	33,609	34,300	34,300	39,200	
12411: LTF-Pedestrian/Bike Rev Total	27,452	34,064	35,140	35,140	39,200	
Trans. Dev. Act Revenue Total	27,452	34,064	35,140	35,140	39,200	

Transportation Dev. Act	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
1820 Construction in Progress-CY	(54,057)	(49,550)	50,000	0	55,000	Sidewalk repair projects
1825.1300 Contracts	54,057	49,550	0	50,000	0	
900: Capital Projects	0	0	50,000	50,000	55,000	
Transportation Dev. Act Total	0	0	50,000	50,000	55,000	

Transportation Dev. Act	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1241: LTF-Pedestrian/Bike B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(54,057)	(49,550)	0	0	0
900: Capital Projects Total	**(54,057)**	**(49,550)**	**0**	**0**	**0**
1241: LTF-Pedestrian/Bike B/S Total	**(54,057)**	**(49,550)**	**0**	**0**	**0**
1241014: Sidewalk Installation					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	50,000	0	55,000
1825.1300 Contracts	54,057	49,550	0	50,000	0
900: Capital Projects Total	**54,057**	**49,550**	**50,000**	**50,000**	**55,000**
1241014: Sidewalk Installation Total	**54,057**	**49,550**	**50,000**	**50,000**	**55,000**
Transportation Development Act Total	**0**	**0**	**50,000**	**50,000**	**55,000**
Transportation Dev. Act Total	**0**	**0**	**50,000**	**50,000**	**55,000**

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Community Dev. Block Grant Fund					
Fund Balance					
Beginning Fund Balance	-	-	137,618	-	111,540
Revenues	589,510	475,441	1,306,220	1,212,645	889,540
Expenditures	589,510	475,441	1,306,533	1,101,105	889,540
Net Difference (Revenues Less Expenditures)	-	-	(313)	111,540	-
Fund Balance					
Ending Fund Balance	-	-	137,305	111,540	111,540

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4441: HUD-Federal Sustainable Comm						
500: Revenue from Others						
5569 Other Federal Grants	0	0	172,000	52,000	148,000	
500: Revenue from Others Total	0	0	172,000	52,000	148,000	
4441: HUD-Federal Sustainable Comm Tota	0	0	172,000	52,000	148,000	
4471: FirstTime HomeBuyers Prog Rev						
500: Revenue from Others						
5563 Home Funds	0	29,699	15,000	40,000	0	
500: Revenue from Others Total	0	29,699	15,000	40,000	0	
4471: FirstTime HomeBuyers Prog Rev Tota	0	29,699	15,000	40,000	0	
4591: HUD 2003-05 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	589,510	445,743	1,119,220	981,220	741,540	
5571 HUD Program Income	0	0	0	139,425	0	
500: Revenue from Others Total	589,510	445,743	1,119,220	1,120,645	741,540	
4591: HUD 2003-05 Rev Total	589,510	445,743	1,119,220	1,120,645	741,540	
CDBG Revenue Total	589,510	475,442	1,306,220	1,212,645	889,540	

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7201 Postage	339	20	0	34	0	
7202 Telephone	26	0	0	0	0	
200: Utility Comm. & Transportation	365	20	0	34	0	
7300 Supplies,Materials & Serv	0	0	0	0	93,000	
7301 Printing,binding,duplication	441	295	0	1,162	0	
7303 Advertising	2,483	2,684	0	2,623	0	
7307 Office supplies	340	365	0	0	0	
7315 Conference expense	0	3,064	0	0	0	
7323 Professional services	108,713	105,286	172,000	362,203	296,500	
7352 Special dept materials	0	157	0	373	0	
7359 Small tools and equip	0	313	313	0	0	
7399 Supplies, mat & services	0	52	0	0	0	
300: Supplies, Materials & Services	111,977	112,216	172,313	366,361	389,500	
7700 Equipment, Land & Structures	0	0	1,119,220	352,349	500,040	
7718 Grant equip	69,012	0	0	0	0	
7720 Other contracts	152,195	167,954	0	52,352	0	
500: Equipment, Land & Structures	221,207	167,954	1,119,220	404,701	500,040	
8099 Special payments	255,962	195,251	15,000	330,009	0	
600: Special Payments	255,962	195,251	15,000	330,009	0	
CDBG Total	589,511	475,441	1,306,533	1,101,105	889,540	

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
444001: Development Code Update					
300: Supplies, Materials & Services					
7323 Professional services	0	0	52,000	52,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**52,000**	**52,000**	**0**
444001: Development Code Update Total	**0**	**0**	**52,000**	**52,000**	**0**
444002: Climate Action Plan					
300: Supplies, Materials & Services					
7323 Professional services	0	0	120,000	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**120,000**	**0**	**0**
444002: Climate Action Plan Total	**0**	**0**	**120,000**	**0**	**0**
444999: New Projects					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	0	148,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**148,000**
444999: New Projects Total	**0**	**0**	**0**	**0**	**148,000**
4472009: First Time Home Buyers 2009					
300: Supplies, Materials & Services					
7307 Office supplies	0	268	0	0	0
7352 Special dept materials	0	157	0	373	0
7359 Small tools and equip	0	313	313	0	0
7399 Supplies, mat & services	0	52	0	0	0
300: Supplies, Materials & Services Total	**0**	**790**	**313**	**373**	**0**
600: Special Payments					
8099 Special payments	0	28,910	15,000	78,000	0
600: Special Payments Total	**0**	**28,910**	**15,000**	**78,000**	**0**
4472009: First Time Home Buyers 2009 Total	**0**	**29,700**	**15,313**	**78,373**	**0**
4590901: Program Administration					
200: Utility Comm. & Transportation					
7201 Postage	40	0	0	0	0
7202 Telephone	26	0	0	0	0
200: Utility Comm. & Transportation Total	**66**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	539	0	0	0	0
7307 Office supplies	340	0	0	0	0
7323 Professional services	50,586	0	0	0	0
300: Supplies, Materials & Services Total	**51,465**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	98,711	0	0	0	0
600: Special Payments Total	**98,711**	**0**	**0**	**0**	**0**
4590901: Program Administration Total	**150,242**	**0**	**0**	**0**	**0**
4590902: Alley Drainage Improvements					
200: Utility Comm. & Transportation					
7201 Postage	299	0	0	0	0
200: Utility Comm. & Transportation Total	**299**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	271	261	0	413	0
7303 Advertising	908	581	0	938	0
7323 Professional services	606	228	0	90	0
300: Supplies, Materials & Services Total	**1,785**	**1,070**	**0**	**1,441**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	203,940	0	0
7720 Other contracts	0	39,959	0	0	0
500: Equipment, Land & Structures Total	**0**	**39,959**	**203,940**	**0**	**0**

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
600: Special Payments					
8099 Special payments	3,491	789	0	202,499	0
600: Special Payments Total	**3,491**	**789**	**0**	**202,499**	**0**
4590902: Alley Drainage Improvements Total	**5,575**	**41,818**	**203,940**	**203,940**	**0**
4590903: Blakely Park-Swing Area Resurf					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	170	0	0	0	0
7303 Advertising	564	0	0	0	0
300: Supplies, Materials & Services Total	**734**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	3,721	413	0	0	0
500: Equipment, Land & Structures Total	**3,721**	**413**	**0**	**0**	**0**
4590903: Blakely Park-Swing Area Resurf Tota	**4,455**	**413**	**0**	**0**	**0**
4590904: Fair Housing					
300: Supplies, Materials & Services					
7323 Professional services	20,000	0	0	0	0
300: Supplies, Materials & Services Total	**20,000**	**0**	**0**	**0**	**0**
4590904: Fair Housing Total	**20,000**	**0**	**0**	**0**	**0**
4590905: Graffiti Abatemnt-Private Prop					
600: Special Payments					
8099 Special payments	42,720	0	0	0	0
600: Special Payments Total	**42,720**	**0**	**0**	**0**	**0**
4590905: Graffiti Abatemnt-Private Prop Total	**42,720**	**0**	**0**	**0**	**0**
4590906: Spay/Neuter Program					
300: Supplies, Materials & Services					
7303 Advertising	472	0	0	0	0
7323 Professional services	27,521	0	0	0	0
300: Supplies, Materials & Services Total	**27,993**	**0**	**0**	**0**	**0**
4590906: Spay/Neuter Program Total	**27,993**	**0**	**0**	**0**	**0**
4590907: Loel Foundation-Kitchen Renov					
300: Supplies, Materials & Services					
7323 Professional services	0	360	0	0	0
300: Supplies, Materials & Services Total	**0**	**360**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	148,474	70,196	0	0	0
500: Equipment, Land & Structures Total	**148,474**	**70,196**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	2,136	2,414	0	0	0
600: Special Payments Total	**2,136**	**2,414**	**0**	**0**	**0**
4590907: Loel Foundation-Kitchen Renov Tota	**150,610**	**72,970**	**0**	**0**	**0**
4590908: Second Harvest Food Bank					
300: Supplies, Materials & Services					
7323 Professional services	10,000	0	0	0	0
300: Supplies, Materials & Services Total	**10,000**	**0**	**0**	**0**	**0**
4590908: Second Harvest Food Bank Total	**10,000**	**0**	**0**	**0**	**0**
4591001: Program Administration					
300: Supplies, Materials & Services					
7303 Advertising	0	771	0	0	0
7307 Office supplies	0	97	0	0	0
7315 Conference expense	0	3,064	0	0	0
7323 Professional services	0	43,166	0	0	0
300: Supplies, Materials & Services Total	**0**	**47,098**	**0**	**0**	**0**

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
600: Special Payments					
8099 Special payments	0	115,024	0	0	0
600: Special Payments Total	**0**	**115,024**	**0**	**0**	**0**
4591001: Program Administration Total	**0**	**162,122**	**0**	**0**	**0**
4591003: Housing Authority-HVAC					
300: Supplies, Materials & Services					
7323 Professional services	0	305	0	0	0
300: Supplies, Materials & Services Total	**0**	**305**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	0	22,886	0	0	0
500: Equipment, Land & Structures Total	**0**	**22,886**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	1,439	0	0	0
600: Special Payments Total	**0**	**1,439**	**0**	**0**	**0**
4591003: Housing Authority-HVAC Total	**0**	**24,630**	**0**	**0**	**0**
4591004: Van Buskirk Playground					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	34	0	249	0
7303 Advertising	0	989	0	1,685	0
7323 Professional services	0	305	0	333	0
300: Supplies, Materials & Services Total	**0**	**1,328**	**0**	**2,267**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	95,130	0	0
7720 Other contracts	0	0	0	52,352	0
500: Equipment, Land & Structures Total	**0**	**0**	**95,130**	**52,352**	**0**
600: Special Payments					
8099 Special payments	0	3,957	0	510	0
600: Special Payments Total	**0**	**3,957**	**0**	**510**	**0**
4591004: Van Buskirk Playground Total	**0**	**5,285**	**95,130**	**55,129**	**0**
4591005: 180 Teen Center					
200: Utility Comm. & Transportation					
7201 Postage	0	20	0	0	0
200: Utility Comm. & Transportation Total	**0**	**20**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	140	0	0	0
7323 Professional services	0	3,044	0	0	0
300: Supplies, Materials & Services Total	**0**	**3,184**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	0	34,500	0	0	0
500: Equipment, Land & Structures Total	**0**	**34,500**	**0**	**0**	**0**
4591005: 180 Teen Center Total	**0**	**37,704**	**0**	**0**	**0**
4591006: Graffiti Abatement					
600: Special Payments					
8099 Special payments	0	40,721	0	0	0
600: Special Payments Total	**0**	**40,721**	**0**	**0**	**0**
4591006: Graffiti Abatement Total	**0**	**40,721**	**0**	**0**	**0**
4591007: Second Harvest Food Bank					
300: Supplies, Materials & Services					
7323 Professional services	0	10,000	0	0	0
300: Supplies, Materials & Services Total	**0**	**10,000**	**0**	**0**	**0**
4591007: Second Harvest Food Bank Total	**0**	**10,000**	**0**	**0**	**0**

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
4591008: Fair Housing					
300: Supplies, Materials & Services					
7323 Professional services	0	17,854	0	0	0
300: Supplies, Materials & Services Total	**0**	**17,854**	**0**	**0**	**0**
4591008: Fair Housing Total	**0**	**17,854**	**0**	**0**	**0**
4591009: Spay/Neuter Program					
300: Supplies, Materials & Services					
7303 Advertising	0	203	0	0	0
7323 Professional services	0	30,024	0	0	0
300: Supplies, Materials & Services Total	**0**	**30,227**	**0**	**0**	**0**
4591009: Spay/Neuter Program Total	**0**	**30,227**	**0**	**0**	**0**
4591010: Economic Development RLF					
600: Special Payments					
8099 Special payments	0	1,997	0	0	0
600: Special Payments Total	**0**	**1,997**	**0**	**0**	**0**
4591010: Economic Development RLF Total	**0**	**1,997**	**0**	**0**	**0**
4591011: Alley Drainage Impr II					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	500	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**500**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	144,380	110,199	0
500: Equipment, Land & Structures Total	**0**	**0**	**144,380**	**110,199**	**0**
4591011: Alley Drainage Impr II Total	**0**	**0**	**144,380**	**110,699**	**0**
4591101: Program Administration					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	62,885	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**62,885**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	135,150	100,150	0
500: Equipment, Land & Structures Total	**0**	**0**	**135,150**	**100,150**	**0**
4591101: Program Administration Total	**0**	**0**	**135,150**	**163,035**	**0**
4591102: ADA Curb Ramps					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	100,000	133,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**100,000**	**133,000**	**0**
4591102: ADA Curb Ramps Total	**0**	**0**	**100,000**	**133,000**	**0**
4591103: Grape Bowl ADA Improv					
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	34	0
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**34**	**0**
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	14,275	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**14,275**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	150,000	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**150,000**	**0**	**0**
4591103: Grape Bowl ADA Improv Total	**0**	**0**	**150,000**	**14,309**	**0**
4591104: Salvation Army-Family Shelter					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	190,250	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**190,250**	**0**

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	190,250	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**190,250**	**0**	**0**
4591104: Salvation Army-Family Shelter Total	**0**	**0**	**190,250**	**190,250**	**0**
4591105: Graffiti Abatement					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	49,000	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**49,000**	**0**	**0**
600: Special Payments					
8099 Special payments	0	0	0	49,000	0
600: Special Payments Total	**0**	**0**	**0**	**49,000**	**0**
4591105: Graffiti Abatement Total	**0**	**0**	**49,000**	**49,000**	**0**
4591106: Second Harvest Food Bank					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	5,000	5,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**5,000**	**5,000**	**0**
4591106: Second Harvest Food Bank Total	**0**	**0**	**5,000**	**5,000**	**0**
4591107: Fair Housing					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	17,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**17,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	17,000	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**17,000**	**0**	**0**
4591107: Fair Housing Total	**0**	**0**	**17,000**	**17,000**	**0**
4591108: Spay/Neuter Program					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	25,370	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**25,370**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	25,370	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**25,370**	**0**	**0**
4591108: Spay/Neuter Program Total	**0**	**0**	**25,370**	**25,370**	**0**
4591109: Residential Handicap Access					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	4,000	4,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**4,000**	**4,000**	**0**
4591109: Residential Handicap Access Total	**0**	**0**	**4,000**	**4,000**	**0**
4591201: Program Administration					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	0	126,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**126,000**
4591201: Program Administration Total	**0**	**0**	**0**	**0**	**126,000**
4591202: ADA Retrofit Improvements					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	290,040
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**290,040**
4591202: ADA Retrofit Improvements Total	**0**	**0**	**0**	**0**	**290,040**
4591203: Hale Park Sport Court Resurf.					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	75,000

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**75,000**
4591203: Hale Park Sport Court Resurf. Total	**0**	**0**	**0**	**0**	**75,000**
4591204: Food Programs Salv.Army					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	0	15,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**15,000**
4591204: Food Programs Salv.Army Total	**0**	**0**	**0**	**0**	**15,000**
4591205: Graffiti Abatement					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	0	50,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**50,000**
4591205: Graffiti Abatement Total	**0**	**0**	**0**	**0**	**50,000**
4591206: Food Assistance Program s					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	0	7,500
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**7,500**
4591206: Food Assistance Programs Total	**0**	**0**	**0**	**0**	**7,500**
4591207: Fair Housing					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	0	18,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**18,000**
4591207: Fair Housing Total	**0**	**0**	**0**	**0**	**18,000**
4591208: Spay/Neuter Program					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	0	25,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**25,000**
4591208: Spay/Neuter Program Total	**0**	**0**	**0**	**0**	**25,000**
4591209: Demolition of 125 S.Wash.					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	120,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**120,000**
4591209: Demolition of 125 S.Wash. Total	**0**	**0**	**0**	**0**	**120,000**
4591210: Window Replacement Project					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	15,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**15,000**
4591210: Window Replacement Project Total	**0**	**0**	**0**	**0**	**15,000**
4591400: Land Acquisition For Housing					
600: Special Payments					
8099 Special payments	2,250	0	0	0	0
600: Special Payments Total	**2,250**	**0**	**0**	**0**	**0**
4591400: Land Acquisition For Housing Total	**2,250**	**0**	**0**	**0**	**0**
4591405: Tienda Dr Affordable Housin g					
600: Special Payments					
8099 Special payments	7,699	0	0	0	0
600: Special Payments Total	**7,699**	**0**	**0**	**0**	**0**
4591405: Tienda Dr Affordable Housing Total	**7,699**	**0**	**0**	**0**	**0**
4591502: Grape Bowl ADA Access Impro v					
600: Special Payments					

CDBG	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
8099 Special payments	71,839	0	0	0	0
600: Special Payments Total	**71,839**	**0**	**0**	**0**	**0**
4591502: Grape Bowl ADA Access Improv Tot	**71,839**	**0**	**0**	**0**	**0**
4591671: Blakely Park N Pool Deck					
600: Special Payments					
8099 Special payments	251	0	0	0	0
600: Special Payments Total	**251**	**0**	**0**	**0**	**0**
4591671: Blakely Park N Pool Deck Total	**251**	**0**	**0**	**0**	**0**
4591672: Library ADA Improvements					
600: Special Payments					
8099 Special payments	122	0	0	0	0
600: Special Payments Total	**122**	**0**	**0**	**0**	**0**
4591672: Library ADA Improvements Total	**122**	**0**	**0**	**0**	**0**
4591673: Elm Street Demolition Project					
600: Special Payments					
8099 Special payments	18,020	0	0	0	0
600: Special Payments Total	**18,020**	**0**	**0**	**0**	**0**
4591673: Elm Street Demolition Project Total	**18,020**	**0**	**0**	**0**	**0**
4591679: Loel Center Kitchen Renovation					
500: Equipment, Land & Structures					
7718 Grant equip	69,012	0	0	0	0
500: Equipment, Land & Structures Total	**69,012**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	1,409	0	0	0	0
600: Special Payments Total	**1,409**	**0**	**0**	**0**	**0**
4591679: Loel Center Kitchen Renovation Tota	**70,421**	**0**	**0**	**0**	**0**
4591680: Administration					
600: Special Payments					
8099 Special payments	2,467	0	0	0	0
600: Special Payments Total	**2,467**	**0**	**0**	**0**	**0**
4591680: Administration Total	**2,467**	**0**	**0**	**0**	**0**
4591681: Graffiti Abatement-Public Prop					
600: Special Payments					
8099 Special payments	3,136	0	0	0	0
600: Special Payments Total	**3,136**	**0**	**0**	**0**	**0**
4591681: Graffiti Abatement-Public Prop Total	**3,136**	**0**	**0**	**0**	**0**
4591712: Library Restroom Improvements					
600: Special Payments					
8099 Special payments	1,337	0	0	0	0
600: Special Payments Total	**1,337**	**0**	**0**	**0**	**0**
4591712: Library Restroom Improvements Tot	**1,337**	**0**	**0**	**0**	**0**
4591830: Hale Park Surface Renovation					
600: Special Payments					
8099 Special payments	374	0	0	0	0
600: Special Payments Total	**374**	**0**	**0**	**0**	**0**
4591830: Hale Park Surface Renovation Total	**374**	**0**	**0**	**0**	**0**
Community Dev. Block Grant Total	**589,511**	**475,441**	**1,306,533**	**1,101,105**	**889,540**
CDBG Total	**589,511**	**475,441**	**1,306,533**	**1,101,105**	**889,540**

Public Safety Special Revenue Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2013

With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Public Safety Special Revenue Funds					
Fund Balance					
Beginning Fund Balance Unreserved	153,277	223,572	296,173	203,034	127,348
Revenues	680,878	388,541	329,285	329,285	260,120
Expenditures	610,583	409,079	415,210	404,971	337,580
Net Difference (Revenues Less Expenditures)	70,295	(20,538)	(85,925)	(75,686)	(77,460)
Fund Balance					
Ending Fund Balance Unreserved	223,572	203,034	210,248	127,348	49,888

Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
2301: Asset Seizure Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	467	402	390	390	350	
400: Investment/Property Revenues Tota	467	402	390	390	350	
500: Revenue from Others						
5698 Asset Forfeiture-County	39,754	6,844	12,000	6,500	8,400	
500: Revenue from Others Total	39,754	6,844	12,000	6,500	8,400	
2301: Asset Seizure Fund Rev Total	40,221	7,246	12,390	6,890	8,750	
2321: Federal Asset Seizure Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	8	6	0	0	10	
400: Investment/Property Revenues Tota	8	6	0	0	10	
2321: Federal Asset Seizure Rev Total	8	6	0	0	10	
2341: Local Law Enforcement Blk Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	318	606	650	650	210	
400: Investment/Property Revenues Tota	318	606	650	650	210	
500: Revenue from Others						
5566 Local Law Enforce-Block	91,202	73,149	85,555	64,454	19,480	
500: Revenue from Others Total	91,202	73,149	85,555	64,454	19,480	
2341: Local Law Enforcement Blk Rev Tota	91,520	73,755	86,205	65,104	19,690	
2351: LPD-Public Safety Prgm AB 1913						
400: Investment/Property Revenues						
5332 Investment Earnings	686	533	540	540	550	
400: Investment/Property Revenues Tota	686	533	540	540	550	
500: Revenue from Others						
5605 Police State Safety Grant	100,000	100,000	100,000	100,000	50,000	
500: Revenue from Others Total	100,000	100,000	100,000	100,000	50,000	
900: Other Revenue						
5394 Revenue-Other	0	0	0	300	1,000	
900: Other Revenue Total	0	0	0	300	1,000	
2351: LPD-Public Safety Prgm AB 1913 Tota	100,686	100,533	100,540	100,840	51,550	
2361: LPD-OTS Grants						
500: Revenue from Others						
5604 State Special Grants	67,270	139,759	130,000	156,301	0	
500: Revenue from Others Total	67,270	139,759	130,000	156,301	0	
2361: LPD-OTS Grants Total	67,270	139,759	130,000	156,301	0	

Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
2371: LPD-Disabled Parking Viol Fd						
300: Fines & Forfeitures						
5203 Overparking	2,200	2,600	0	0	0	
300: Fines & Forfeitures Total	2,200	2,600	0	0	0	
400: Investment/Property Revenues						
5332 Investment Earnings	165	116	150	150	120	
400: Investment/Property Revenues Tota	165	116	150	150	120	
2371: LPD-Disabled Parking Viol Fd Total	2,365	2,716	150	150	120	
2391: CalGRIP						
500: Revenue from Others						
5607 CalGRIP	0	0	0	0	180,000	
500: Revenue from Others Total	0	0	0	0	180,000	
2391: CalGRIP Total	0	0	0	0	180,000	
2501: LFD-Federal Grants						
500: Revenue from Others						
5569 Other Federal Grants	0	443,334	0	0	0	
500: Revenue from Others Total	0	443,334	0	0	0	
2501: LFD-Federal Grants Total	0	443,334	0	0	0	
Public Safety SR Revenue Total	302,070	767,349	329,285	329,285	260,120	

Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	0	11,196	0	0	0	
090: Operating Transfers Out	0	11,196	0	0	0	
7100 Personnel Services	0	0	0	0	180,000	
7101 Regular emp salary	306	0	0	0	0	
7102 Overtime	65,095	100,753	105,555	131,685	0	
7103 Part time salary	47,647	49,419	69,000	51,181	21,750	
7109 Incentive pay	1,084	5,208	0	0	0	
7115 Medicare insurance	1,236	1,922	0	0	0	
7123 Deferred comp	(34)	0	0	0	0	
7125 Unemployment insurance	134	139	0	0	0	
7130 Insurance refund	(72)	0	0	0	0	
7132 Cell Stipend	0	98	0	0	0	
100: Personnel Services	115,396	157,539	174,555	182,866	201,750	
7202 Telephone	2,916	2,909	800	1,200	0	
7203 Cellular phone charges	1,799	12,725	0	14,950	0	
200: Utility Comm. & Transportation	4,715	15,634	800	16,150	0	
7300 Supplies,Materials & Serv	0	0	1,000	1,000	0	
7306 Safety equipment	615	8,868	73,000	43,000	0	
7313 Information systems software	2,719	1,849	0	0	0	
7314 Business expense	0	769	0	0	0	
7315 Conference expense	1,463	4,064	0	0	0	
7330 Repairs to comm equip	12,909	0	0	0	0	
7335 Sublet service contracts	0	5,091	0	0	0	
7346 K-9 supplies	1,400	1,992	0	0	0	
7352 Special dept materials	0	7,539	0	30,000	4,500	
7358 Training & education	0	1,571	15,000	0	0	
7359 Small tools and equip	2,489	4,235	0	0	1,330	
300: Supplies, Materials & Services	21,595	35,978	89,000	74,000	5,830	
7700 Equipment, Land & Structures	0	0	23,445	23,445	50,000	
7717 Communication equip	378,806	64,345	14,000	14,000	0	
7718 Grant equip	90,069	119,972	113,410	94,510	80,000	
7719 Other equip	0	4,415	0	0	0	
500: Equipment, Land & Structures	468,875	188,732	150,855	131,955	130,000	
Public Safety Special Revenue Total	610,581	409,079	415,210	404,971	337,580	

Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
250: LFD-Federal Grants					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	11,196	0	0	0
090: Operating Transfers Out Total	**0**	**11,196**	**0**	**0**	**0**
250: LFD-Federal Grants Total	**0**	**11,196**	**0**	**0**	**0**
236006: Avoid The 10 Grant					
100: Personnel Services					
7102 Overtime	28,596	20,215	0	15,878	0
7103 Part time salary	0	0	0	181	0
7109 Incentive pay	1,382	994	0	0	0
7132 Cell Stipend	0	9	0	0	0
100: Personnel Services Total	**29,978**	**21,218**	**0**	**16,059**	**0**
236006: Avoid The 10 Grant Total	**29,978**	**21,218**	**0**	**16,059**	**0**
236007: Sobriety Checkpoint Program					
100: Personnel Services					
7109 Incentive pay	(223)	0	0	0	0
7123 Deferred comp	(34)	0	0	0	0
7130 Insurance refund	(72)	0	0	0	0
100: Personnel Services Total	**(329)**	**0**	**0**	**0**	**0**
236007: Sobriety Checkpoint Program Total	**(329)**	**0**	**0**	**0**	**0**
236009: Click It or Ticket Grant 2009					
100: Personnel Services					
7102 Overtime	1,404	0	0	0	0
7109 Incentive pay	(75)	0	0	0	0
7115 Medicare insurance	22	0	0	0	0
100: Personnel Services Total	**1,351**	**0**	**0**	**0**	**0**
236009: Click It or Ticket Grant 2009 Total	**1,351**	**0**	**0**	**0**	**0**
236010: Sobriety Checkpoint Program					
100: Personnel Services					
7102 Overtime	11,830	0	0	0	0
7115 Medicare insurance	165	0	0	0	0
100: Personnel Services Total	**11,995**	**0**	**0**	**0**	**0**
236010: Sobriety Checkpoint Program Total	**11,995**	**0**	**0**	**0**	**0**
236011: Click It or Ticket 2009-10					
100: Personnel Services					
7102 Overtime	17,279	1,695	0	0	0
7115 Medicare insurance	264	26	0	0	0
100: Personnel Services Total	**17,543**	**1,721**	**0**	**0**	**0**
236011: Click It or Ticket 2009-10 Total	**17,543**	**1,721**	**0**	**0**	**0**
236012: Sobriety Checkpoint 2009-10					
100: Personnel Services					
7102 Overtime	5,986	12,236	0	0	0
7115 Medicare insurance	90	174	0	0	0
100: Personnel Services Total	**6,076**	**12,410**	**0**	**0**	**0**
236012: Sobriety Checkpoint 2009-10 Total	**6,076**	**12,410**	**0**	**0**	**0**
236013: Sobriety Checkpoint 2010-11					
100: Personnel Services					
7102 Overtime	0	10,252	0	10,252	0
7109 Incentive pay	0	627	0	0	0
7115 Medicare insurance	0	159	0	0	0
100: Personnel Services Total	**0**	**11,038**	**0**	**10,252**	**0**
236013: Sobriety Checkpoint 2010-11 Total	**0**	**11,038**	**0**	**10,252**	**0**

Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
236014: Click It or Ticket 2010-11					
100: Personnel Services					
7102 Overtime	0	2,356	0	0	0
7109 Incentive pay	0	142	0	0	0
7115 Medicare insurance	0	37	0	0	0
100: Personnel Services Total	**0**	**2,535**	**0**	**0**	**0**
236014: Click It or Ticket 2010-11 Total	**0**	**2,535**	**0**	**0**	**0**
236015: OTS DUI Grant 2010-11					
100: Personnel Services					
7102 Overtime	0	53,999	0	0	0
7103 Part time salary	0	341	0	0	0
7109 Incentive pay	0	3,445	0	0	0
7115 Medicare insurance	0	813	0	0	0
7125 Unemployment insurance	0	1	0	0	0
7132 Cell Stipend	0	8	0	0	0
100: Personnel Services Total	**0**	**58,607**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7315 Conference expense	0	2,904	0	0	0
7352 Special dept materials	0	7,020	0	0	0
300: Supplies, Materials & Services Total	**0**	**9,924**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	0	22,307	0	0	0
500: Equipment, Land & Structures Total	**0**	**22,307**	**0**	**0**	**0**
236015: OTS DUI Grant 2010-11 Total	**0**	**90,838**	**0**	**0**	**0**
236016: OTS DUI Grant 2011-12					
100: Personnel Services					
7102 Overtime	0	0	105,555	105,555	0
100: Personnel Services Total	**0**	**0**	**105,555**	**105,555**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	1,000	1,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**1,000**	**1,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	23,445	23,445	0
500: Equipment, Land & Structures Total	**0**	**0**	**23,445**	**23,445**	**0**
236016: OTS DUI Grant 2011-12 Total	**0**	**0**	**130,000**	**130,000**	**0**
239001: 2011 CalGRIP					
100: Personnel Services					
7100 Personnel Services	0	0	0	0	180,000
100: Personnel Services Total	**0**	**0**	**0**	**0**	**180,000**
239001: 2011 CalGRIP Total	**0**	**0**	**0**	**0**	**180,000**
250003: Public Safety Radio Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	0	182	0	0	0
300: Supplies, Materials & Services Total	**0**	**182**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7717 Communication equip	378,806	64,345	0	0	0
500: Equipment, Land & Structures Total	**378,806**	**64,345**	**0**	**0**	**0**
250003: Public Safety Radio Equipment Total	**378,806**	**64,527**	**0**	**0**	**0**
2301201: Asset Seizure					
300: Supplies, Materials & Services					
7306 Safety equipment	615	8,868	73,000	43,000	0
7315 Conference expense	1,288	1,160	0	0	0
7346 K-9 supplies	1,400	1,992	0	0	0
7352 Special dept materials	0	519	0	30,000	4,500
7358 Training & education	0	90	0	0	0

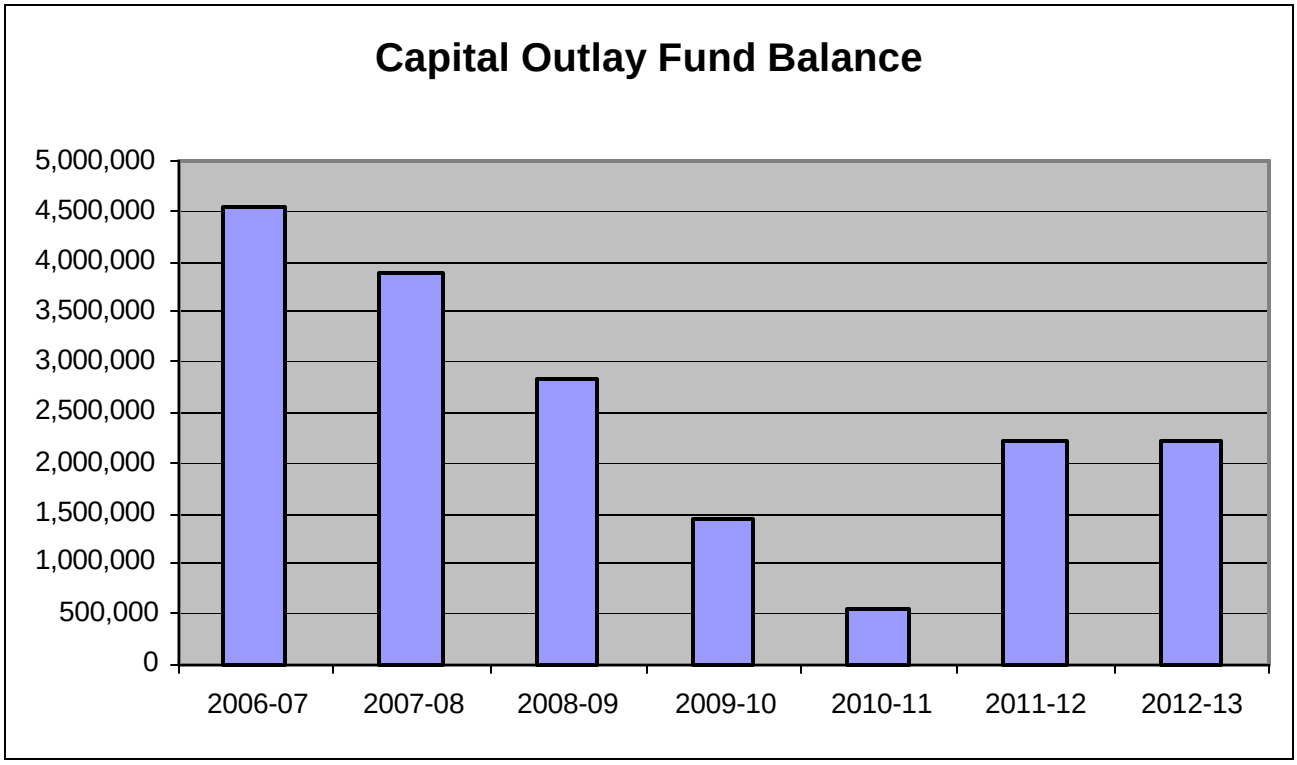
Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7359 Small tools and equip	999	1,878	0	0	0
300: Supplies, Materials & Services Total	**4,302**	**14,507**	**73,000**	**73,000**	**4,500**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	50,000
7719 Other equip	0	4,415	0	0	0
500: Equipment, Land & Structures Total	**0**	**4,415**	**0**	**0**	**50,000**
2301201: Asset Seizure Total	**4,302**	**18,922**	**73,000**	**73,000**	**54,500**
2321201: Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	0	0	0	0	1,330
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**1,330**
2321201: Capital Equipment Total	**0**	**0**	**0**	**0**	**1,330**
2341201: 2010 Capital Equipment JAG					
200: Utility Comm. & Transportation					
7202 Telephone	2,181	2,178	0	1,200	0
200: Utility Comm. & Transportation Total	**2,181**	**2,178**	**0**	**1,200**	**0**
300: Supplies, Materials & Services					
7313 Information systems software	2,719	0	0	0	0
7330 Repairs to comm equip	12,909	0	0	0	0
7359 Small tools and equip	1,490	0	0	0	0
300: Supplies, Materials & Services Total	**17,118**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7717 Communication equip	0	0	14,000	14,000	0
7718 Grant equip	4,504	0	8,655	8,655	0
500: Equipment, Land & Structures Total	**4,504**	**0**	**22,655**	**22,655**	**0**
2341201: 2010 Capital Equipment JAG Total	**23,803**	**2,178**	**22,655**	**23,855**	**0**
2341203: 2009 JAG Grant-San Joaquin Co.					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	1,799	12,725	0	14,950	0
200: Utility Comm. & Transportation Total	**1,799**	**12,725**	**0**	**14,950**	**0**
300: Supplies, Materials & Services					
7313 Information systems software	0	1,849	0	0	0
7335 Sublet service contracts	0	5,091	0	0	0
7359 Small tools and equip	0	2,175	0	0	0
300: Supplies, Materials & Services Total	**0**	**9,115**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	62,196	44,568	0	0	0
500: Equipment, Land & Structures Total	**62,196**	**44,568**	**0**	**0**	**0**
2341203: 2009 JAG Grant-San Joaquin Co. Tot	**63,995**	**66,408**	**0**	**14,950**	**0**
2341204: 2009 JAG Grant-Stockton					
300: Supplies, Materials & Services					
7358 Training & education	0	1,481	0	0	0
300: Supplies, Materials & Services Total	**0**	**1,481**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	3,404	3,082	0	14,200	0
500: Equipment, Land & Structures Total	**3,404**	**3,082**	**0**	**14,200**	**0**
2341204: 2009 JAG Grant-Stockton Total	**3,404**	**4,563**	**0**	**14,200**	**0**
2341205: 2011 JAG Technology/Equipment					
500: Equipment, Land & Structures					
7718 Grant equip	0	0	55,000	22,655	50,000
500: Equipment, Land & Structures Total	**0**	**0**	**55,000**	**22,655**	**50,000**
2341205: 2011 JAG Technology/Equipment To	**0**	**0**	**55,000**	**22,655**	**50,000**
2351001: Park Provisional Officers					
100: Personnel Services					

Public Safety Special Revenue	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
7101 Regular emp salary	306	0	0	0	0
7103 Part time salary	47,647	49,078	69,000	51,000	21,750
7115 Medicare insurance	695	713	0	0	0
7125 Unemployment insurance	134	138	0	0	0
7132 Cell Stipend	0	81	0	0	0
100: Personnel Services Total	**48,782**	**50,010**	**69,000**	**51,000**	**21,750**
200: Utility Comm. & Transportation					
7202 Telephone	735	731	800	0	0
200: Utility Comm. & Transportation Total	**735**	**731**	**800**	**0**	**0**
300: Supplies, Materials & Services					
7314 Business expense	0	769	0	0	0
7315 Conference expense	175	0	0	0	0
7358 Training & education	0	0	15,000	0	0
300: Supplies, Materials & Services Total	**175**	**769**	**15,000**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	19,965	50,015	49,755	49,000	30,000
500: Equipment, Land & Structures Total	**19,965**	**50,015**	**49,755**	**49,000**	**30,000**
2351001: Park Provisional Officers Total	**69,657**	**101,525**	**134,555**	**100,000**	**51,750**
Public Safety Special Revenue Total	**610,581**	**409,079**	**415,210**	**404,971**	**337,580**
Public Safety Special Revenue Total	**610,581**	**409,079**	**415,210**	**404,971**	**337,580**

Capital Outlay Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Capital Outlay Fund					
Fund Balance					
Beginning Fund Balance Unreserved	2,822,901	1,434,350	776,676	559,849	2,228,317
Revenues	1,328,159	1,654,868	1,900,820	1,924,165	729,580
Expenditures	2,716,710	2,529,369	2,246,155	255,697	739,700
Net Difference (Revenues Less Expenditures)	(1,388,551)	(874,501)	(345,335)	1,668,468	(10,120)
Fund Balance					
Ending Fund Balance Unreserved	1,434,350	559,849	431,341	2,228,317	2,218,197



Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
1211: Capital Outlay/Gen Fnd B/S						
090: Operating Transfers In						
4210 Operating Transfers In	654,000	595,900	1,626,750	1,626,750	435,000	General Fund support
090: Operating Transfers In Total	654,000	595,900	1,626,750	1,626,750	435,000	
1211: Capital Outlay/Gen Fnd B/S Total	654,000	595,900	1,626,750	1,626,750	435,000	
1212: Capital Outlay/General Fnd B S						
090: Operating Transfers In						
4210 Operating Transfers In	0	1,102,641	0	0	0	
090: Operating Transfers In Total	0	1,102,641	0	0	0	
1212: Capital Outlay/General Fnd B S Total	0	1,102,641	0	0	0	
1218: IMF Gen Facil-Adm B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	370,128	0	0	0	
090: Operating Transfers In Total	0	370,128	0	0	0	
1218: IMF Gen Facil-Adm B/S Total	0	370,128	0	0	0	
12111: Capital Outlay/Gen Fnd Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	1,157	13,317	7,010	7,010	11,900	
5361 Rent	0	0	0	210	0	
5391 Sale of City Property	0	630,000	0	0	0	
400: Investment/Property Revenues Tota	1,157	643,317	7,010	7,220	11,900	
500: Revenue from Others						
5715 Federal stimulus-ARRA	353,471	26,534	0	8,196	0	
500: Revenue from Others Total	353,471	26,534	0	8,196	0	
840: Benefit & Insurance Fees						
6341 Revenues by Transfer	50,000	0	0	0	0	
840: Benefit & Insurance Fees Total	50,000	0	0	0	0	
12111: Capital Outlay/Gen Fnd Rev Total	404,628	669,851	7,010	15,416	11,900	
12121: Parks & Rec Capital Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	922	3,387	0	410	7,180	
5391 Sale of City Property	0	97,359	0	0	0	
400: Investment/Property Revenues Tota	922	100,746	0	410	7,180	
900: Other Revenue						
5398 Reimbursable Charges	59,508	0	0	0	0	
6153 Donations	100,000	64,286	0	0	128,570	
6158 Facility Renov/Maint Fee	7,105	6,456	0	0	0	
6341 Revenues by Transfer	0	0	16,500	16,500	20,000	

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
900: Other Revenue Total	166,613	70,742	16,500	16,500	148,570	
12121: Parks & Rec Capital Rev Total	167,535	171,488	16,500	16,910	155,750	
12131: Cap. Outlay Res. PSB Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	10	0	0	0	0	
400: Investment/Property Revenues Tota	10	0	0	0	0	
12131: Cap. Outlay Res. PSB Revenue Tota	10	0	0	0	0	
12141: Art in Public Places Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	1,155	1,177	1,380	1,380	910	
400: Investment/Property Revenues Tota	1,155	1,177	1,380	1,380	910	
800: Public Works Fees						
6127 Public art revenue	362	5,131	740	14,859	4,380	
800: Public Works Fees Total	362	5,131	740	14,859	4,380	
12141: Art in Public Places Rev Total	1,517	6,308	2,120	16,239	5,290	
12151: IMF Police Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	2,233	2,470	2,590	2,590	2,400	
400: Investment/Property Revenues Tota	2,233	2,470	2,590	2,590	2,400	
810: Development Impact Fees						
6122 Development Impact Fees	126,047	18,508	97,750	97,750	24,960	
810: Development Impact Fees Total	126,047	18,508	97,750	97,750	24,960	
12151: IMF Police Facilities Rev Total	128,280	20,978	100,340	100,340	27,360	
12161: IMF Fire Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(124)	(549)	0	0	80	
400: Investment/Property Revenues Tota	(124)	(549)	0	0	80	
810: Development Impact Fees						
6122 Development Impact Fees	80,426	19,889	62,370	62,370	25,560	
810: Development Impact Fees Total	80,426	19,889	62,370	62,370	25,560	
12161: IMF Fire Facilities Rev Total	80,302	19,340	62,370	62,370	25,640	
12171: IMF Parks & Rec Facil Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	15,656	6,090	8,200	8,200	2,840	
400: Investment/Property Revenues Tota	15,656	6,090	8,200	8,200	2,840	
810: Development Impact Fees						
6122 Development Impact Fees	696	35,764	33,810	33,810	45,220	

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
810: Development Impact Fees Total	696	35,764	33,810	33,810	45,220	
12171: IMF Parks & Rec Facil Rev Total	16,352	41,854	42,010	42,010	48,060	
12181: IMF Gen Facil-Adm Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	1,593	(5,325)	0	410	160	
400: Investment/Property Revenues Tota	1,593	(5,325)	0	410	160	
810: Development Impact Fees						
6122 Development Impact Fees	41,479	29,114	43,720	43,720	20,420	
810: Development Impact Fees Total	41,479	29,114	43,720	43,720	20,420	
12181: IMF Gen Facil-Adm Rev Total	43,072	23,789	43,720	44,130	20,580	
Capital Outlay Revenue Total	1,495,696	3,022,277	1,900,820	1,924,165	729,580	

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	0	158,278	0	0	0	
090: Operating Transfers Out	0	158,278	0	0	0	
1820 Construction in Progress-CY	(1,797,563)	(2,326,449)	1,059,320	0	725,000	See capital project list
1825.1150 Contracts	123,000	0	0	0	0	
1825.2200 Contracts	73,633	0	0	0	0	
1825.2250 Contracts	16,938	41,348	5,060	0	0	
1825.2300 Contracts	356,886	69,721	163,934	175,584	0	
1825.2400 Contracts	542,013	1,444,092	806,476	64,048	0	
1827.2300 Force Account	0	4,184	0	0	0	
1827.2400 Force Account	25,829	15,447	0	0	0	
1829.2250 Equipment	0	18,000	0	0	0	
1829.2275 Machinery & equipment	228,719	1,954	0	0	0	
1829.2300 Equipment	0	0	135,000	0	0	
1831.2250 Materials	0	146	0	0	0	
1831.2275 Materials	189	0	0	0	0	
1831.2300 Materials	0	655	0	0	0	
1831.2400 Materials	255,494	688,198	0	0	0	
1833.2300 Labor	0	200	0	0	0	
1835.2225 Acquisition	105,915	14,700	0	14,700	14,700	
1836.2200 Other	0	20	0	0	0	
1836.2250 Other	10,062	1,329	0	0	0	
1836.2300 Other	26,907	3,997	76,365	1,365	0	
1836.2400 Other	31,980	22,461	0	0	0	
900: Capital Projects	2	3	2,246,155	255,697	739,700	
Capital Outlay Total	2	158,281	2,246,155	255,697	739,700	

ACTIVITY: **Capital Improvement Projects(s)** **FUND:** **Capital Outlay Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Public Safety Building Phase 1 of the Public Safety Building retrofit project.	**500,000**
Miscellaneous Capital Maintenance Projects Roof and gutter replacement at City Hall carport ($45,000); Fire Station #3 exterior repairs ($30,000); and Public Safety Building jail roof replacement ($65,000).	**140,000**
City Hall Parking Lot Reconstruction of approximately 52,000 square feet of the City Hall parking lot. This is a joint project with additional funding coming from the Street Fund ($200,000 project total).	**50,000**
Lodi Lake Park Maintenance Replacement and/or repair of two retaining walls.	**35,000**
Property Purchase Annual note payment on acquisition of 307 West Elm Street.	**14,700**

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1211: Capital Outlay/Gen Fnd B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	65,000	0	0	0
090: Operating Transfers Out Total	**0**	**65,000**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(507,641)	(91,716)	0	0	0
900: Capital Projects Total	**(507,641)**	**(91,716)**	**0**	**0**	**0**
1211: Capital Outlay/Gen Fnd B/S Total	**(507,641)**	**(26,716)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS					
900: Capital Projects					
1820 Construction in Progress-CY	(395,113)	(31,839)	0	0	0
900: Capital Projects Total	**(395,113)**	**(31,839)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS Total	**(395,113)**	**(31,839)**	**0**	**0**	**0**
1214: Arts in Public Places					
900: Capital Projects					
1820 Construction in Progress-CY	(80,374)	(26,973)	0	0	0
900: Capital Projects Total	**(80,374)**	**(26,973)**	**0**	**0**	**0**
1214: Arts in Public Places Total	**(80,374)**	**(26,973)**	**0**	**0**	**0**
1215: IMF Police Facilities B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	24,874	0	0	0
090: Operating Transfers Out Total	**0**	**24,874**	**0**	**0**	**0**
1215: IMF Police Facilities B/S Total	**0**	**24,874**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	68,404	0	0	0
090: Operating Transfers Out Total	**0**	**68,404**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(436,157)	(2,124,439)	0	0	0
900: Capital Projects Total	**(436,157)**	**(2,124,439)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S Total	**(436,157)**	**(2,056,035)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(378,278)	(51,482)	0	0	0
900: Capital Projects Total	**(378,278)**	**(51,482)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S Total	**(378,278)**	**(51,482)**	**0**	**0**	**0**
1211000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	534,320	0	190,000
900: Capital Projects Total	**0**	**0**	**534,320**	**0**	**190,000**
1211000: Capital Projects - New Total	**0**	**0**	**534,320**	**0**	**190,000**
1211001: Public Safety Bldg Phase 1					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	500,000	0	500,000
900: Capital Projects Total	**0**	**0**	**500,000**	**0**	**500,000**
1211001: Public Safety Bldg Phase 1 Total	**0**	**0**	**500,000**	**0**	**500,000**
1211002: Prop Purch 307 W Elm					
900: Capital Projects					
1835.2225 Acquisition	14,700	14,700	0	14,700	14,700
900: Capital Projects Total	**14,700**	**14,700**	**0**	**14,700**	**14,700**
1211002: Prop Purch 307 W Elm Total	**14,700**	**14,700**	**0**	**14,700**	**14,700**

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1211016: Animal Shelter Improvements					
900: Capital Projects					
1825.2250 Contracts	0	458	0	0	0
1831.2250 Materials	0	146	0	0	0
1836.2250 Other	10,062	1,329	0	0	0
900: Capital Projects Total	**10,062**	**1,933**	**0**	**0**	**0**
1211016: Animal Shelter Improvements Total	**10,062**	**1,933**	**0**	**0**	**0**
1211017: Facilities Replmt Projects					
900: Capital Projects					
1825.2250 Contracts	16,670	0	0	0	0
900: Capital Projects Total	**16,670**	**0**	**0**	**0**	**0**
1211017: Facilities Replmt Projects Total	**16,670**	**0**	**0**	**0**	**0**
1211019: Fire Station#2-Hose Tower Demo					
900: Capital Projects					
1825.2250 Contracts	0	13,907	0	0	0
1836.2300 Other	0	2,609	0	0	0
900: Capital Projects Total	**0**	**16,516**	**0**	**0**	**0**
1211019: Fire Station#2-Hose Tower Demo Tot	**0**	**16,516**	**0**	**0**	**0**
1211025: Carnegie Forum Re-Roof					
900: Capital Projects					
1825.2250 Contracts	0	26,983	0	0	0
1836.2200 Other	0	20	0	0	0
900: Capital Projects Total	**0**	**27,003**	**0**	**0**	**0**
1211025: Carnegie Forum Re-Roof Total	**0**	**27,003**	**0**	**0**	**0**
1211026: Narrow Band Radios					
900: Capital Projects					
1829.2300 Equipment	0	0	135,000	0	0
900: Capital Projects Total	**0**	**0**	**135,000**	**0**	**0**
1211026: Narrow Band Radios Total	**0**	**0**	**135,000**	**0**	**0**
1211032: Community Ctr. Energy Mgt-ARRA					
900: Capital Projects					
1829.2250 Equipment	0	18,000	0	0	0
900: Capital Projects Total	**0**	**18,000**	**0**	**0**	**0**
1211032: Community Ctr. Energy Mgt-ARRA T	**0**	**18,000**	**0**	**0**	**0**
1211033: Computer Server Project-ARRA					
900: Capital Projects					
1829.2275 Machinery & equipment	202,800	1,954	0	0	0
1831.2275 Materials	189	0	0	0	0
900: Capital Projects Total	**202,989**	**1,954**	**0**	**0**	**0**
1211033: Computer Server Project-ARRA Tota	**202,989**	**1,954**	**0**	**0**	**0**
1211035: Finance Dept.Relocation					
900: Capital Projects					
1825.2250 Contracts	268	0	0	0	0
1825.2300 Contracts	3,943	0	0	0	0
900: Capital Projects Total	**4,211**	**0**	**0**	**0**	**0**
1211035: Finance Dept.Relocation Total	**4,211**	**0**	**0**	**0**	**0**
1211041: County Reimbursement					
900: Capital Projects					
1836.2300 Other	0	0	75,000	0	0
900: Capital Projects Total	**0**	**0**	**75,000**	**0**	**0**
1211041: County Reimbursement Total	**0**	**0**	**75,000**	**0**	**0**

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1211042: Roget Park Improvements					
900: Capital Projects					
1825.2400 Contracts	0	0	555,000	0	0
900: Capital Projects Total	**0**	**0**	**555,000**	**0**	**0**
1211042: Roget Park Improvements Total	**0**	**0**	**555,000**	**0**	**0**
1211074: Solar-Power Trash Compact-ARRA					
900: Capital Projects					
1831.2400 Materials	56,111	(111)	0	0	0
900: Capital Projects Total	**56,111**	**(111)**	**0**	**0**	**0**
1211074: Solar-Power Trash Compact-ARRA T	**56,111**	**(111)**	**0**	**0**	**0**
1211381: Sungard System					
900: Capital Projects					
1836.2300 Other	18,628	188	0	0	0
900: Capital Projects Total	**18,628**	**188**	**0**	**0**	**0**
1211381: Sungard System Total	**18,628**	**188**	**0**	**0**	**0**
1211722: Kofu Park Comm.Bldg-ARRA					
900: Capital Projects					
1825.2400 Contracts	0	11,534	6,542	0	0
1836.2400 Other	271	0	0	0	0
900: Capital Projects Total	**271**	**11,534**	**6,542**	**0**	**0**
1211722: Kofu Park Comm.Bldg-ARRA Total	**271**	**11,534**	**6,542**	**0**	**0**
1211723: Grape Bowl Lighting-ARRA					
900: Capital Projects					
1831.2400 Materials	184,000	0	0	0	0
900: Capital Projects Total	**184,000**	**0**	**0**	**0**	**0**
1211723: Grape Bowl Lighting-ARRA Total	**184,000**	**0**	**0**	**0**	**0**
1211784: Facility Painting					
900: Capital Projects					
1825.2250 Contracts	0	0	5,060	0	0
900: Capital Projects Total	**0**	**0**	**5,060**	**0**	**0**
1211784: Facility Painting Total	**0**	**0**	**5,060**	**0**	**0**
1212809: Grape Bowl Improvements					
900: Capital Projects					
1825.2400 Contracts	371,744	25,388	0	0	0
1836.2400 Other	23,369	6,451	0	0	0
900: Capital Projects Total	**395,113**	**31,839**	**0**	**0**	**0**
1212809: Grape Bowl Improvements Total	**395,113**	**31,839**	**0**	**0**	**0**
1212810: Lodi Lake Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	25,000	0	35,000
900: Capital Projects Total	**0**	**0**	**25,000**	**0**	**35,000**
1212810: Lodi Lake Improvements Total	**0**	**0**	**25,000**	**0**	**35,000**
1212811: Grape Bowl					
900: Capital Projects					
1825.2400 Contracts	0	0	133,500	0	0
900: Capital Projects Total	**0**	**0**	**133,500**	**0**	**0**
1212811: Grape Bowl Total	**0**	**0**	**133,500**	**0**	**0**
1214001: Art in Public Places					
900: Capital Projects					
1831.2300 Materials	0	594	0	0	0
1833.2300 Labor	0	200	0	0	0

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1836.2300 Other	1,675	0	0	0	0
900: Capital Projects Total	**1,675**	**794**	**0**	**0**	**0**
1214001: Art in Public Places Total	**1,675**	**794**	**0**	**0**	**0**
1214005: Celebrate the Harvest					
900: Capital Projects					
1825.2200 Contracts	42,133	0	0	0	0
900: Capital Projects Total	**42,133**	**0**	**0**	**0**	**0**
1214005: Celebrate the Harvest Total	**42,133**	**0**	**0**	**0**	**0**
1214007: Better Days					
900: Capital Projects					
1825.2200 Contracts	16,500	0	0	0	0
1825.2300 Contracts	5,000	0	0	0	0
900: Capital Projects Total	**21,500**	**0**	**0**	**0**	**0**
1214007: Better Days Total	**21,500**	**0**	**0**	**0**	**0**
1214008: Project Lodi Art-Lodi Ave					
900: Capital Projects					
1831.2400 Materials	66	0	0	0	0
900: Capital Projects Total	**66**	**0**	**0**	**0**	**0**
1214008: Project Lodi Art-Lodi Ave Total	**66**	**0**	**0**	**0**	**0**
1214009: Japantown Mural					
900: Capital Projects					
1825.2200 Contracts	15,000	0	0	0	0
900: Capital Projects Total	**15,000**	**0**	**0**	**0**	**0**
1214009: Japantown Mural Total	**15,000**	**0**	**0**	**0**	**0**
1214011: Johnson Sculpture Exhibit					
900: Capital Projects					
1825.2300 Contracts	0	22,500	0	0	0
1836.2300 Other	0	1,123	0	0	0
900: Capital Projects Total	**0**	**23,623**	**0**	**0**	**0**
1214011: Johnson Sculpture Exhibit Total	**0**	**23,623**	**0**	**0**	**0**
1214012: Project Lodi Art-Van Buskirk					
900: Capital Projects					
1831.2300 Materials	0	61	0	0	0
1831.2400 Materials	0	2,496	0	0	0
900: Capital Projects Total	**0**	**2,557**	**0**	**0**	**0**
1214012: Project Lodi Art-Van Buskirk Total	**0**	**2,557**	**0**	**0**	**0**
1214014: Project Plaques					
900: Capital Projects					
1836.2300 Other	0	0	1,365	1,365	0
900: Capital Projects Total	**0**	**0**	**1,365**	**1,365**	**0**
1214014: Project Plaques Total	**0**	**0**	**1,365**	**1,365**	**0**
1215034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	0	20,475	20,475	0
900: Capital Projects Total	**0**	**0**	**20,475**	**20,475**	**0**
1215034: DIM Fee Update Total	**0**	**0**	**20,475**	**20,475**	**0**
1216034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	0	20,475	20,475	0
900: Capital Projects Total	**0**	**0**	**20,475**	**20,475**	**0**
1216034: DIM Fee Update Total	**0**	**0**	**20,475**	**20,475**	**0**

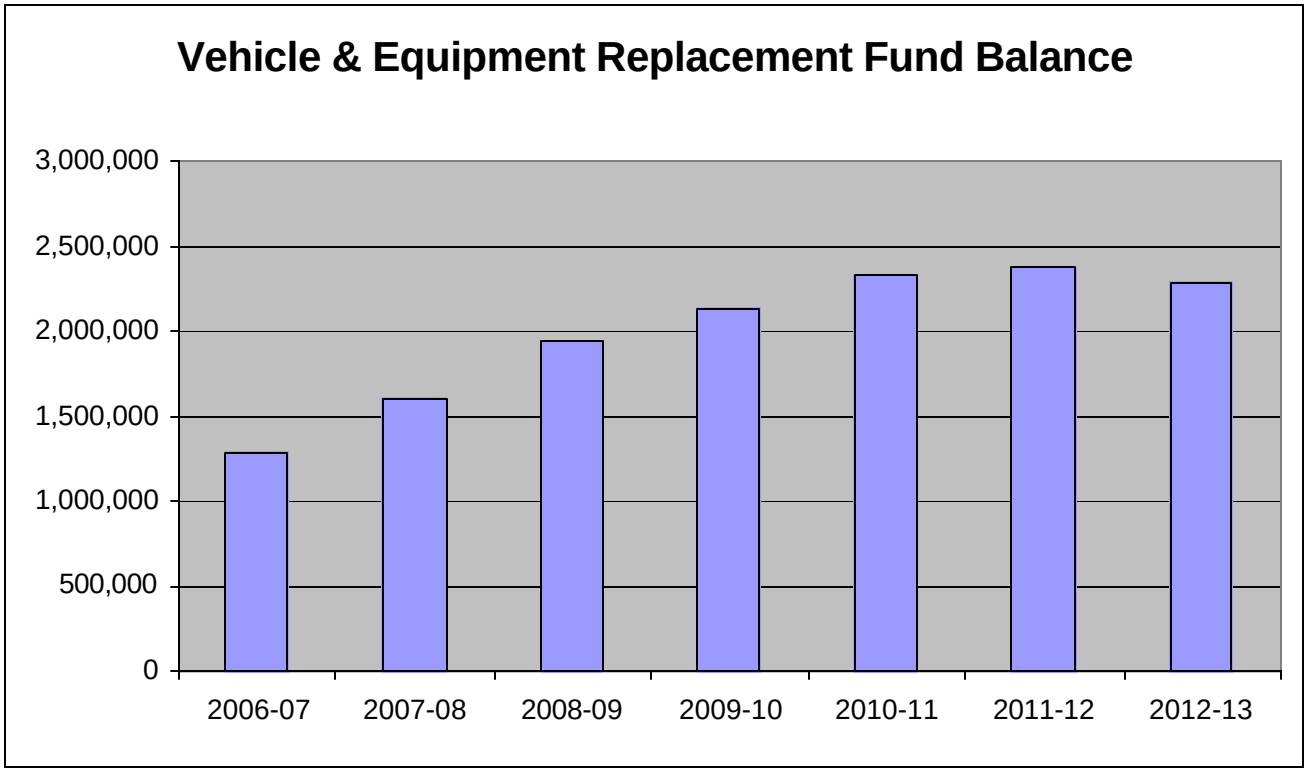
Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1217004: MPR059 Century Meadows Park					
900: Capital Projects					
1835.2225 Acquisition	91,215	0	0	0	0
900: Capital Projects Total	**91,215**	**0**	**0**	**0**	**0**
1217004: MPR059 Century Meadows Park Tota	**91,215**	**0**	**0**	**0**	**0**
1217005: Grape Bowl Surface					
900: Capital Projects					
1825.2400 Contracts	136,023	867,746	0	0	0
1831.2400 Materials	15,317	685,813	0	0	0
1836.2400 Other	4,434	5,352	0	0	0
900: Capital Projects Total	**155,774**	**1,558,911**	**0**	**0**	**0**
1217005: Grape Bowl Surface Total	**155,774**	**1,558,911**	**0**	**0**	**0**
1217010: Pixley Park					
900: Capital Projects					
1836.2400 Other	0	6,553	0	0	0
900: Capital Projects Total	**0**	**6,553**	**0**	**0**	**0**
1217010: Pixley Park Total	**0**	**6,553**	**0**	**0**	**0**
1217017: MPR052-G Basin					
900: Capital Projects					
1825.1150 Contracts	123,000	0	0	0	0
1836.2300 Other	2,188	0	0	0	0
900: Capital Projects Total	**125,188**	**0**	**0**	**0**	**0**
1217017: MPR052-G Basin Total	**125,188**	**0**	**0**	**0**	**0**
1217034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	0	61,335	61,335	0
900: Capital Projects Total	**0**	**0**	**61,335**	**61,335**	**0**
1217034: DIM Fee Update Total	**0**	**0**	**61,335**	**61,335**	**0**
1217040: Debenedetti Park Phase I					
900: Capital Projects					
1825.2400 Contracts	34,246	539,424	66,434	64,048	0
1827.2400 Force Account	25,829	15,447	0	0	0
1836.2400 Other	3,906	4,105	0	0	0
900: Capital Projects Total	**63,981**	**558,976**	**66,434**	**64,048**	**0**
1217040: Debenedetti Park Phase I Total	**63,981**	**558,976**	**66,434**	**64,048**	**0**
1217743: Roget Park Improvements					
900: Capital Projects					
1825.2400 Contracts	0	0	45,000	0	0
900: Capital Projects Total	**0**	**0**	**45,000**	**0**	**0**
1217743: Roget Park Improvements Total	**0**	**0**	**45,000**	**0**	**0**
1218003: Library Phase I Remodel					
900: Capital Projects					
1829.2275 Machinery & equipment	25,919	0	0	0	0
900: Capital Projects Total	**25,919**	**0**	**0**	**0**	**0**
1218003: Library Phase I Remodel Total	**25,919**	**0**	**0**	**0**	**0**
1218033: IMF Update					
900: Capital Projects					
1825.2300 Contracts	0	46,186	314	314	0
1836.2300 Other	0	66	0	0	0
900: Capital Projects Total	**0**	**46,252**	**314**	**314**	**0**
1218033: IMF Update Total	**0**	**46,252**	**314**	**314**	**0**

Capital Outlay	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1218034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	0	61,335	61,335	0
1827.2300 Force Account	0	4,184	0	0	0
1836.2300 Other	0	11	0	0	0
900: Capital Projects Total	**0**	**4,195**	**61,335**	**61,335**	**0**
1218034: DIM Fee Update Total	**0**	**4,195**	**61,335**	**61,335**	**0**
1218050: General Plan					
900: Capital Projects					
1825.2300 Contracts	347,943	1,035	0	11,650	0
1836.2300 Other	4,416	0	0	0	0
900: Capital Projects Total	**352,359**	**1,035**	**0**	**11,650**	**0**
1218050: General Plan Total	**352,359**	**1,035**	**0**	**11,650**	**0**
Capital Outlay Total	**2**	**158,281**	**2,246,155**	**255,697**	**739,700**
Capital Outlay Total	**2**	**158,281**	**2,246,155**	**255,697**	**739,700**

Vehicle and Equipment Replacement Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Vehicle and Equipment Replacement Funds					
Fund Balance					
Beginning Fund Balance Unreserved	1,935,157	2,143,899	2,285,570	2,326,360	2,382,077
Revenues	406,366	413,614	621,250	621,250	268,020
Expenditures	197,624	231,153	565,552	565,533	368,500
Net Difference (Revenues Less Expenditures)	208,742	182,461	55,698	55,717	(100,480)
Fund Balance					
Ending Fund Balance Unreserved	2,143,899	2,326,360	2,341,268	2,382,077	2,281,597



Vehicle and Equipment	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
123: Info Systems Repl Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	65,000	65,000	65,000	65,000	65,000	General Fund support
090: Operating Transfers In Total	65,000	65,000	65,000	65,000	65,000	
123: Info Systems Repl Fund B/S Total	65,000	65,000	65,000	65,000	65,000	
1201: Vehicle Replacement Fund Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	4,486	15,804	0	0	0	
400: Investment/Property Revenues Tota	4,486	15,804	0	0	0	
900: Other Revenue						
5394 Revenue-Other	645	0	0	0	0	
6341 Revenues by Transfer	336,235	332,810	556,250	556,250	203,020	Departmental transfers
900: Other Revenue Total	336,880	332,810	556,250	556,250	203,020	
1201: Vehicle Replacement Fund Rev Total	341,366	348,614	556,250	556,250	203,020	
Vehicle and Equipment Revenue Total	406,366	413,614	621,250	621,250	268,020	

Vehicle and Equipment	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7359 Small tools and equip	36,691	14,892	552	4,633	0	
300: Supplies, Materials & Services	36,691	14,892	552	4,633	0	
7700 Equipment, Land & Structures	0	0	65,000	0	65,000	IT equipment
7715 Data Processing hrdware	11,800	52,543	0	60,400	0	
7719 Other equip	7,845	0	0	500	0	
500: Equipment, Land & Structures	19,645	52,543	65,000	60,900	65,000	
7851 Vehicles & Equipment	141,286	163,718	500,000	500,000	303,500	See summary sheet for detail list
550: Fleet	141,286	163,718	500,000	500,000	303,500	
Vehicle and Equipment Total	197,622	231,153	565,552	565,533	368,500	

ACTIVITY:	**Equipment Purchase**	**FUND:**	**Vehicle Replacement Fund**
DEPARTMENT:	**Various**		**IS Replacement Fund**

Equipment - New or Replacement Description:

Replacement Vehicles - Police Department Replacement of patrol vehicle #05-22 ($39,000); motocycle #05-44 ($15,000); investigations vehicles #05-071 and #05-76 ($28,500 each); and administration vehicle #05-104 ($28,500), which have reached their useful lives.	**139,500**
Replacement Vehicles - Fire Department Replacement of administration vehicles #06-001 ($80,000) and #06-005 ($40,000) which have reached their useful lives.	**120,000**
Information Systems Equipment Replacement Information system replacements including network equipment ($18,000); computers and server replacements ($34,000); and support and maintenance renewals ($13,000).	**65,000**
Replacement Vehicles - Parks, Recreation and Cultural Services Replacement of turf vehicle #26 with a field groomer ($16,000) and replacement of vehicle #07-072, a 1990 Dodge Truck ($28,000), which have reached their useful lives.	**44,000**

Vehicle and Equipment	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
123001: Information System Replacement					
300: Supplies, Materials & Services					
7359 Small tools and equip	36,691	14,892	552	4,633	0
300: Supplies, Materials & Services Total	**36,691**	**14,892**	**552**	**4,633**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	65,000	0	65,000
7715 Data Processing hrdware	11,800	52,543	0	60,400	0
7719 Other equip	7,845	0	0	500	0
500: Equipment, Land & Structures Total	**19,645**	**52,543**	**65,000**	**60,900**	**65,000**
123001: Information System Replacement Tot	**56,336**	**67,435**	**65,552**	**65,533**	**65,000**
1201031: Police					
550: Fleet					
7851 Vehicles & Equipment	79,859	98,015	367,000	367,000	139,500
550: Fleet Total	**79,859**	**98,015**	**367,000**	**367,000**	**139,500**
1201031: Police Total	**79,859**	**98,015**	**367,000**	**367,000**	**139,500**
1202011: Fire					
550: Fleet					
7851 Vehicles & Equipment	0	0	0	0	120,000
550: Fleet Total	**0**	**0**	**0**	**0**	**120,000**
1202011: Fire Total	**0**	**0**	**0**	**0**	**120,000**
1203011: Public Works					
550: Fleet					
7851 Vehicles & Equipment	1,500	18,216	41,000	41,000	0
550: Fleet Total	**1,500**	**18,216**	**41,000**	**41,000**	**0**
1203011: Public Works Total	**1,500**	**18,216**	**41,000**	**41,000**	**0**
1207011: Recreation					
550: Fleet					
7851 Vehicles & Equipment	20,846	0	0	0	0
550: Fleet Total	**20,846**	**0**	**0**	**0**	**0**
1207011: Recreation Total	**20,846**	**0**	**0**	**0**	**0**
1207511: Parks					
550: Fleet					
7851 Vehicles & Equipment	39,081	47,487	92,000	92,000	44,000
550: Fleet Total	**39,081**	**47,487**	**92,000**	**92,000**	**44,000**
1207511: Parks Total	**39,081**	**47,487**	**92,000**	**92,000**	**44,000**
Vehicle and Equipment Total	**197,622**	**231,153**	**565,552**	**565,533**	**368,500**
Vehicle and Equipment Total	**197,622**	**231,153**	**565,552**	**565,533**	**368,500**

Debt Service Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Debt Service Funds					
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	-	-
Revenues	1,676,931	1,673,817	1,669,020	1,669,020	1,667,910
Expenditures	1,676,931	1,673,817	1,669,020	1,669,020	1,667,910
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
410: Bond Interest & Redemption BS						
090: Operating Transfers In						
4210 Operating Transfers In	1,676,931	1,673,820	1,669,020	1,669,020	1,667,910	
090: Operating Transfers In Total	1,676,931	1,673,820	1,669,020	1,669,020	1,667,910	
410: Bond Interest & Redemption BS Total	1,676,931	1,673,820	1,669,020	1,669,020	1,667,910	
Debt Service Revenue Total	1,676,931	1,673,820	1,669,020	1,669,020	1,667,910	

Debt Service	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	0	4	0	0	0	
090: Operating Transfers Out	0	4	0	0	0	
7924 Bond interest	1,084,071	1,060,956	1,036,160	1,036,160	1,010,050	
7925 Bond principal	590,000	610,000	630,000	630,000	655,000	
8099 Special payments	2,860	2,860	2,860	2,860	2,860	
600: Special Payments	1,676,931	1,673,816	1,669,020	1,669,020	1,667,910	
Debt Service Total	1,676,931	1,673,820	1,669,020	1,669,020	1,667,910	

Debt Service	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
410: Bond Interest & Redemption BS					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	4	0	0	0
090: Operating Transfers Out Total	**0**	**4**	**0**	**0**	**0**
410: Bond Interest & Redemption BS Total	**0**	**4**	**0**	**0**	**0**
410032: COP Debt Service					
600: Special Payments					
7924 Bond interest	1,084,071	1,060,956	1,036,160	1,036,160	1,010,050
7925 Bond principal	590,000	610,000	630,000	630,000	655,000
8099 Special payments	2,860	2,860	2,860	2,860	2,860
600: Special Payments Total	**1,676,931**	**1,673,816**	**1,669,020**	**1,669,020**	**1,667,910**
410032: COP Debt Service Total	**1,676,931**	**1,673,816**	**1,669,020**	**1,669,020**	**1,667,910**
Debt Service Total	**1,676,931**	**1,673,820**	**1,669,020**	**1,669,020**	**1,667,910**
Debt Service Total	**1,676,931**	**1,673,820**	**1,669,020**	**1,669,020**	**1,667,910**

Employee Benefits Internal Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Employee Benefits Internal Services Fund					
Cash Balance					
Beginning Cash Balance	167,935	159,274	149,729	151,351	(50,535)
Revenues	6,375,565	6,831,534	7,210,210	6,895,014	7,565,160
Expenditures	6,384,226	6,839,457	7,210,210	7,096,900	7,565,160
Net Difference (Revenues Less Expenditures)	(8,661)	(7,923)	-	(201,886)	-
Cash Balance					
Ending Cash Balance	159,274	151,351	149,729	(50,535)	(50,535)

Benefits	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
2701: Employee Benefits Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	733	940	0	0	0	
400: Investment/Property Revenues Tota	733	940	0	0	0	
840: Benefit & Insurance Fees						
6271 R/T Medical Care	4,651,916	5,074,611	5,600,000	5,374,310	5,700,000	
6274 R/T Dental Insurance	410,876	423,280	407,000	382,205	385,700	
6275 R/T Vision Care	99,982	101,999	77,000	93,690	94,640	
6276 R/T Chiropractic	20,039	21,123	21,500	19,875	21,900	
6277 R/T Life Insurance	76,586	77,344	67,000	68,015	76,810	
6278 R/T Accidental Death Insuran	11,836	11,776	14,600	11,100	10,500	
6279 R/T Unemployment Insurance	77,864	82,317	125,000	114,325	200,360	Reflects increased experience
6282 R/T Long-term disability	214,796	220,615	7,660	7,660	0	
6285 Cobra-Dental Ins Premium	2,161	2,768	0	0	0	
6287 Cobra-Vision Ins Premium	0	0	0	374	0	
6288 Cobra-Chiropractic Premium	0	0	0	18	0	
6289 R/T Other Benefits	793,962	784,748	890,450	808,120	1,075,250	Reflects increased retirees
840: Benefit & Insurance Fees Total	6,360,018	6,800,581	7,210,210	6,879,692	7,565,160	
900: Other Revenue						
5394 Revenue-Other	60	15,475	0	0	0	
5398 Reimbursable Charges	12,725	149	0	15,322	0	
900: Other Revenue Total	12,785	15,624	0	15,322	0	
2701: Employee Benefits Rev Total	6,373,536	6,817,145	7,210,210	6,895,014	7,565,160	
Benefits Revenue Total	6,373,536	6,817,145	7,210,210	6,895,014	7,565,160	

Benefits	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7303 Advertising	0	193	1,000	1,000	1,000	
7323 Professional services	5,333,727	5,804,529	6,317,300	5,972,000	6,423,240	
7363 Employees physical exams	179	60	500	200	500	
300: Supplies, Materials & Services	5,333,906	5,804,782	6,318,800	5,973,200	6,424,740	
8041 Retiree's Medical Reimb.	625,772	659,801	660,000	836,000	830,750	Reflects increased retirees
8050 Employee Assistance program	1,936	1,936	2,150	7,100	7,000	
8051 Life Insurance	64,105	62,868	67,000	64,000	76,810	
8052 Accidental Death Ins	10,458	14,166	14,600	12,500	10,500	
8053 Unemployment Ins	125,416	141,217	125,000	190,000	200,360	Reflects increased experience
8054 Long-term Disability	175,857	176,071	7,660	100	0	
8055 Employee Recognition	9,239	11,046	10,000	10,000	10,000	
8056 Flexible Spending	4,320	4,457	5,000	4,000	5,000	
600: Special Payments	1,017,103	1,071,562	891,410	1,123,700	1,140,420	
Benefits Total	6,351,009	6,876,344	7,210,210	7,096,900	7,565,160	

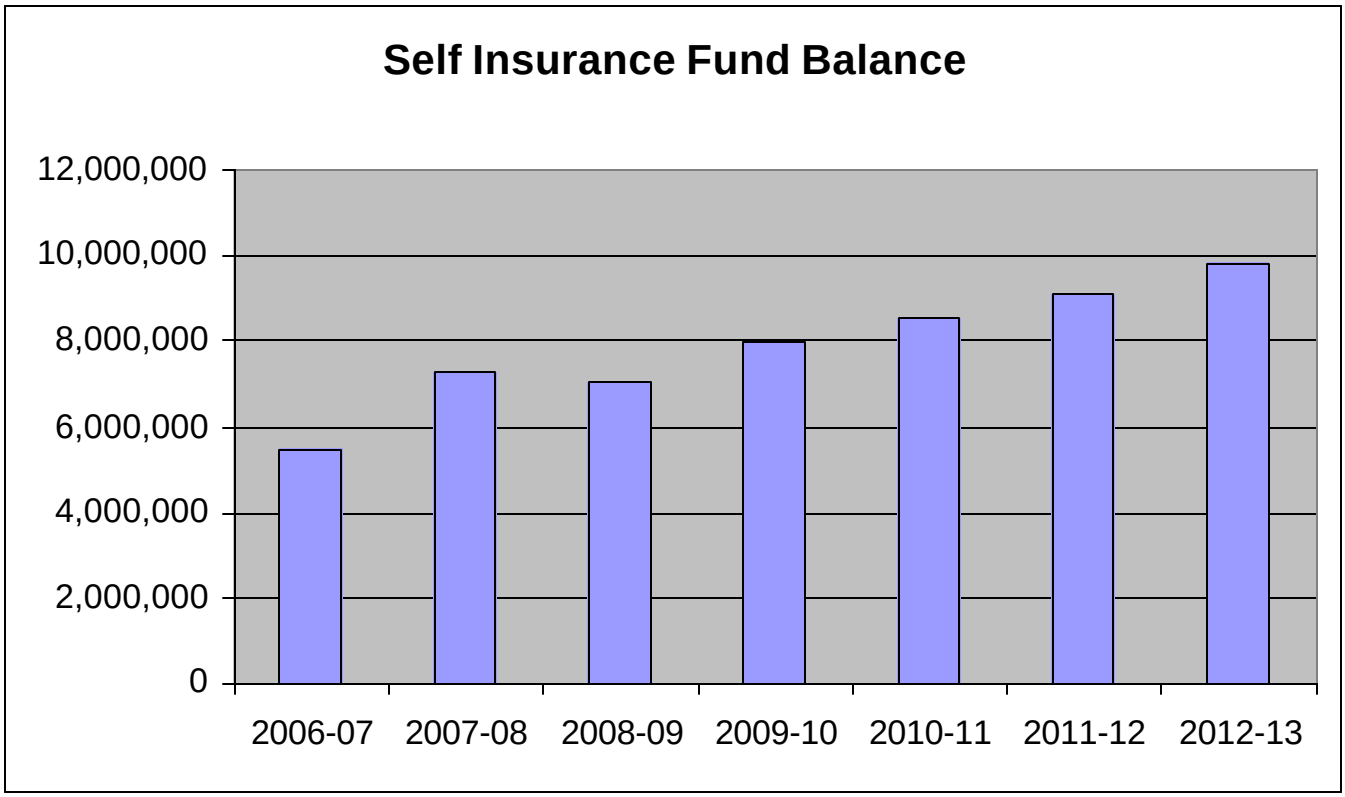
Benefits	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
270201: Benefits Administration Fees					
300: Supplies, Materials & Services					
7323 Professional services	10,035	10,909	10,800	10,000	11,000
300: Supplies, Materials & Services Total	**10,035**	**10,909**	**10,800**	**10,000**	**11,000**
270201: Benefits Administration Fees Total	**10,035**	**10,909**	**10,800**	**10,000**	**11,000**
270204: Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	4,662,321	5,107,734	5,600,000	5,250,000	5,700,000
300: Supplies, Materials & Services Total	**4,662,321**	**5,107,734**	**5,600,000**	**5,250,000**	**5,700,000**
270204: Medical Care Total	**4,662,321**	**5,107,734**	**5,600,000**	**5,250,000**	**5,700,000**
270205: Retiree's Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	171,044	190,819	201,000	212,000	210,000
300: Supplies, Materials & Services Total	**171,044**	**190,819**	**201,000**	**212,000**	**210,000**
600: Special Payments					
8041 Retiree's Medical Reimb.	625,772	659,801	660,000	836,000	830,750
600: Special Payments Total	**625,772**	**659,801**	**660,000**	**836,000**	**830,750**
270205: Retiree's Medical Care Total	**796,816**	**850,620**	**861,000**	**1,048,000**	**1,040,750**
270206: Medical Co-Pay Reimbursement					
300: Supplies, Materials & Services					
7363 Employees physical exams	179	60	500	200	500
300: Supplies, Materials & Services Total	**179**	**60**	**500**	**200**	**500**
270206: Medical Co-Pay Reimbursement Total	**179**	**60**	**500**	**200**	**500**
270207: Dental Insurance					
300: Supplies, Materials & Services					
7323 Professional services	396,073	402,151	407,000	407,000	385,700
300: Supplies, Materials & Services Total	**396,073**	**402,151**	**407,000**	**407,000**	**385,700**
270207: Dental Insurance Total	**396,073**	**402,151**	**407,000**	**407,000**	**385,700**
270208: Vision Care					
300: Supplies, Materials & Services					
7323 Professional services	74,548	73,400	77,000	74,000	94,640
300: Supplies, Materials & Services Total	**74,548**	**73,400**	**77,000**	**74,000**	**94,640**
270208: Vision Care Total	**74,548**	**73,400**	**77,000**	**74,000**	**94,640**
270209: Chiropractic Expense					
300: Supplies, Materials & Services					
7323 Professional services	19,706	19,516	21,500	19,000	21,900
300: Supplies, Materials & Services Total	**19,706**	**19,516**	**21,500**	**19,000**	**21,900**
270209: Chiropractic Expense Total	**19,706**	**19,516**	**21,500**	**19,000**	**21,900**
270210: Employee Assistance Program					
600: Special Payments					
8050 Employee Assistance program	1,936	1,936	2,150	7,100	7,000
600: Special Payments Total	**1,936**	**1,936**	**2,150**	**7,100**	**7,000**
270210: Employee Assistance Program Total	**1,936**	**1,936**	**2,150**	**7,100**	**7,000**
270211: Life Insurance					
600: Special Payments					
8051 Life Insurance	64,105	62,868	67,000	64,000	76,810
600: Special Payments Total	**64,105**	**62,868**	**67,000**	**64,000**	**76,810**
270211: Life Insurance Total	**64,105**	**62,868**	**67,000**	**64,000**	**76,810**
270212: Accidental Death Insurance					
600: Special Payments					
8052 Accidental Death Ins	10,458	14,166	14,600	12,500	10,500

Benefits	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
600: Special Payments Total	**10,458**	**14,166**	**14,600**	**12,500**	**10,500**
270212: Accidental Death Insurance Total	**10,458**	**14,166**	**14,600**	**12,500**	**10,500**
270213: Unemployment Insurance					
600: Special Payments					
8053 Unemployment Ins	125,416	141,217	125,000	190,000	200,360
600: Special Payments Total	**125,416**	**141,217**	**125,000**	**190,000**	**200,360**
270213: Unemployment Insurance Total	**125,416**	**141,217**	**125,000**	**190,000**	**200,360**
270214: Long Term Disability					
600: Special Payments					
8054 Long-term Disability	175,857	176,071	7,660	100	0
600: Special Payments Total	**175,857**	**176,071**	**7,660**	**100**	**0**
270214: Long Term Disability Total	**175,857**	**176,071**	**7,660**	**100**	**0**
270215: Employee Recognition					
300: Supplies, Materials & Services					
7303 Advertising	0	193	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**193**	**1,000**	**1,000**	**1,000**
600: Special Payments					
8055 Employee Recognition	9,239	11,046	10,000	10,000	10,000
600: Special Payments Total	**9,239**	**11,046**	**10,000**	**10,000**	**10,000**
270215: Employee Recognition Total	**9,239**	**11,239**	**11,000**	**11,000**	**11,000**
270216: Flexible Spending Account					
600: Special Payments					
8056 Flexible Spending	4,320	4,457	5,000	4,000	5,000
600: Special Payments Total	**4,320**	**4,457**	**5,000**	**4,000**	**5,000**
270216: Flexible Spending Account Total	**4,320**	**4,457**	**5,000**	**4,000**	**5,000**
Benefits Total	**6,351,009**	**6,876,344**	**7,210,210**	**7,096,900**	**7,565,160**
Benefits Total	**6,351,009**	**6,876,344**	**7,210,210**	**7,096,900**	**7,565,160**

Self Insurance Internal Services Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2013
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Self Insurance Internal Services Funds					
Cash Balance					
Beginning Cash Balance	7,003,431	7,976,207	7,346,932	8,530,181	9,050,835
Revenues	2,772,560	2,270,311	2,798,440	2,806,999	3,039,780
Expenditures	1,799,784	1,716,337	2,498,000	2,286,345	2,251,000
Net Difference (Revenues Less Expenditures)	972,776	553,974	300,440	520,654	788,780
Cash Balance					
Ending Cash Balance	7,976,207	8,530,181	7,647,372	9,050,835	9,839,615



Self-Insurance	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
301: Other Insurance B/S						
090: Operating Transfers In						
4210 Operating Transfers In	146,754	136,625	0	0	0	
090: Operating Transfers In Total	146,754	136,625	0	0	0	
301: Other Insurance B/S Total	146,754	136,625	0	0	0	
3001: PL and PD Insurance Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	8,890	9,216	8,040	8,040	10,900	
400: Investment/Property Revenues Tota	8,890	9,216	8,040	8,040	10,900	
840: Benefit & Insurance Fees						
6290 R/T PL & PD insurance	787,731	739,907	760,000	760,000	565,020	Departmental transfers for PL/PD
840: Benefit & Insurance Fees Total	787,731	739,907	760,000	760,000	565,020	
900: Other Revenue						
5398 Reimbursable Charges	13,885	18,523	0	0	0	
900: Other Revenue Total	13,885	18,523	0	0	0	
3001: PL and PD Insurance Fund Rev Total	810,506	767,646	768,040	768,040	575,920	
3011: Other Insurance Rev						
900: Other Revenue						
5332 Investment Earnings	574	0	0	0	0	
900: Other Revenue Total	574	0	0	0	0	
3011: Other Insurance Rev Total	574	0	0	0	0	
3101: Workers' Compensation Ins Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	38,709	32,596	30,400	30,400	35,630	
400: Investment/Property Revenues Tota	38,709	32,596	30,400	30,400	35,630	
840: Benefit & Insurance Fees						
6281 Workers Compensation	1,910,956	1,483,404	2,000,000	2,000,000	2,428,230	Includes $500,000 reserve increase
840: Benefit & Insurance Fees Total	1,910,956	1,483,404	2,000,000	2,000,000	2,428,230	
900: Other Revenue						
5398 Reimbursable Charges	0	2,197	0	8,559	0	
900: Other Revenue Total	0	2,197	0	8,559	0	
3101: Workers' Compensation Ins Rev Tota	1,949,665	1,518,197	2,030,400	2,038,959	2,463,860	
Self-Insurance Revenue Total	2,907,499	2,422,468	2,798,440	2,806,999	3,039,780	

Self-Insurance	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	146,754	136,625	0	0	0	
090: Operating Transfers Out	146,754	136,625	0	0	0	
7103 Part time salary	6,009	0	0	0	0	
7115 Medicare insurance	87	0	0	0	0	
7121 Service contribution-PERS	705	0	0	0	0	
7125 Unemployment insurance	17	0	0	0	0	
7189 Transfer Out	104,565	0	0	0	0	
100: Personnel Services	111,383	0	0	0	0	
7323 Professional services	132,143	174,528	161,000	142,000	162,000	
7343 PL & PD/other insurance	82,607	46,671	80,000	80,000	0	
7399 Supplies, mat & services	69,400	239,394	500,000	580,000	500,000	
7719 Other equip	21,052	19,128	0	0	0	
300: Supplies, Materials & Services	305,202	479,721	741,000	802,000	662,000	
8031 ISF Workers comp	295,661	308,423	307,000	287,000	316,000	
8032 ISF Temp disability-WC	407,417	234,566	291,000	290,000	250,000	
8033 ISF Perm disability WC	216,446	138,631	250,000	200,000	200,000	
8057 Boiler Insurance	16,130	14,342	15,000	11,966	15,000	
8058 Property Insurance	131,812	122,283	144,000	119,265	159,000	
8059 Surety Bonds	0	0	30,000	22,819	0	
8065 WC-Medical Services	630,701	451,390	650,000	500,000	500,000	
8066 WC-Vocational Rehab	0	0	0	0	4,000	
8067 WC-Legal Counsel	32,646	30,691	40,000	36,000	65,000	
8099 Special payments	10,855	3,462	30,000	17,295	80,000	
600: Special Payments	1,741,668	1,303,788	1,757,000	1,484,345	1,589,000	
Self-Insurance Total	2,305,007	1,920,134	2,498,000	2,286,345	2,251,000	

Self-Insurance	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
300: PL and PD Insurance Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	146,754	136,625	0	0	0
090: Operating Transfers Out Total	**146,754**	**136,625**	**0**	**0**	**0**
300: PL and PD Insurance Fund B/S Total	**146,754**	**136,625**	**0**	**0**	**0**
300202: General Liabilities					
100: Personnel Services					
7103 Part time salary	1,149	0	0	0	0
7115 Medicare insurance	17	0	0	0	0
7121 Service contribution-PERS	135	0	0	0	0
7125 Unemployment insurance	3	0	0	0	0
7189 Transfer Out	104,565	0	0	0	0
100: Personnel Services Total	**105,869**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	12,413	16,666	21,000	17,000	22,000
7343 PL & PD/other insurance	82,607	46,671	80,000	80,000	0
7399 Supplies, mat & services	69,400	239,394	500,000	580,000	500,000
7719 Other equip	21,052	19,128	0	0	0
300: Supplies, Materials & Services Total	**185,472**	**321,859**	**601,000**	**677,000**	**522,000**
600: Special Payments					
8099 Special payments	0	0	0	1,295	50,000
600: Special Payments Total	**0**	**0**	**0**	**1,295**	**50,000**
300202: General Liabilities Total	**291,341**	**321,859**	**601,000**	**678,295**	**572,000**
301201: Other Insurance					
600: Special Payments					
8057 Boiler Insurance	16,130	14,342	15,000	11,966	15,000
8058 Property Insurance	131,812	122,283	144,000	119,265	159,000
8059 Surety Bonds	0	0	30,000	22,819	0
600: Special Payments Total	**147,942**	**136,625**	**189,000**	**154,050**	**174,000**
301201: Other Insurance Total	**147,942**	**136,625**	**189,000**	**154,050**	**174,000**
310202: Workers Compensation Charges					
100: Personnel Services					
7103 Part time salary	4,860	0	0	0	0
7115 Medicare insurance	70	0	0	0	0
7121 Service contribution-PERS	570	0	0	0	0
7125 Unemployment insurance	14	0	0	0	0
100: Personnel Services Total	**5,514**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	119,730	157,862	140,000	125,000	140,000
300: Supplies, Materials & Services Total	**119,730**	**157,862**	**140,000**	**125,000**	**140,000**
600: Special Payments					
8031 ISF Workers comp	295,661	308,423	307,000	287,000	316,000
8032 ISF Temp disability-WC	407,417	234,566	291,000	290,000	250,000
8033 ISF Perm disability WC	216,446	138,631	250,000	200,000	200,000
8065 WC-Medical Services	630,701	451,390	650,000	500,000	500,000
8066 WC-Vocational Rehab	0	0	0	0	4,000
8067 WC-Legal Counsel	32,646	30,691	40,000	36,000	65,000
8099 Special payments	10,855	3,462	30,000	16,000	30,000
600: Special Payments Total	**1,593,726**	**1,167,163**	**1,568,000**	**1,329,000**	**1,365,000**
310202: Workers Compensation Charges Tota	**1,718,970**	**1,325,025**	**1,708,000**	**1,454,000**	**1,505,000**
Self-Insurance Total	**2,305,007**	**1,920,134**	**2,498,000**	**2,286,345**	**2,251,000**
Self-Insurance Total	**2,305,007**	**1,920,134**	**2,498,000**	**2,286,345**	**2,251,000**

Trust and Agency Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2013

With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Trust and Agency Funds					
Cash Balance					
Beginning Cash Balance	946,603	823,906	787,432	767,889	648,041
Revenues	388,129	565,227	149,810	143,630	303,280
Expenditures	510,826	621,244	328,590	263,478	283,000
Net Difference (Revenues Less Expenditures)	(122,697)	(56,017)	(178,780)	(119,848)	20,280
Cash Balance					
Ending Cash Balance	823,906	767,889	608,652	648,041	668,321

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
2121: Private Sector Trust Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	7,425	39,526	0	0	0	
400: Investment/Property Revenues Tota	7,425	39,526	0	0	0	
2121: Private Sector Trust Fund Rev Total	7,425	39,526	0	0	0	
4601: Industrial Way & B'Man Dev Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	(26)	264	390	390	100	
400: Investment/Property Revenues Tota	(26)	264	390	390	100	
4601: Industrial Way & B'Man Dev Rv Total	(26)	264	390	390	100	
4701: Industrial Way & B'Man #2 Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	214	194	200	200	170	
400: Investment/Property Revenues Tota	214	194	200	200	170	
4701: Industrial Way & B'Man #2 Rev Total	214	194	200	200	170	
4821: Turner/Cluff Bnd Redempt'n Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	0	1	0	0	0	
400: Investment/Property Revenues Tota	0	1	0	0	0	
4821: Turner/Cluff Bnd Redempt'n Rv Total	0	1	0	0	0	
5011: Lcr Assessment 95-1 Rev						
100: Tax Revenues						
5021 Special Assessments	68,558	22,500	0	0	0	
100: Tax Revenues Total	68,558	22,500	0	0	0	
400: Investment/Property Revenues						
5332 Investment Earnings	1,836	1,052	1,170	1,170	10	
400: Investment/Property Revenues Tota	1,836	1,052	1,170	1,170	10	
5011: Lcr Assessment 95-1 Rev Total	70,394	23,552	1,170	1,170	10	
5021: L&L Dist Z1-Almond Estates						
400: Investment/Property Revenues						
5332 Investment Earnings	500	(244)	0	0	140	
400: Investment/Property Revenues Tota	500	(244)	0	0	140	
800: Public Works Fees						
6128 L&L-Almond Estates	18,192	18,385	18,000	19,308	19,500	
800: Public Works Fees Total	18,192	18,385	18,000	19,308	19,500	
5021: L&L Dist Z1-Almond Estates Total	18,692	18,141	18,000	19,308	19,640	

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
5031: L&L Dist Z2-Century Meadows I						
400: Investment/Property Revenues						
5332 Investment Earnings	316	305	280	280	330	
400: Investment/Property Revenues Tota	316	305	280	280	330	
800: Public Works Fees						
6128 L&L-Century Meadows	29,897	30,253	29,320	28,947	29,240	
800: Public Works Fees Total	29,897	30,253	29,320	28,947	29,240	
5031: L&L Dist Z2-Century Meadows I Total	30,213	30,558	29,600	29,227	29,570	
5041: L&L Dist Z3-Millsbridge II						
400: Investment/Property Revenues						
5332 Investment Earnings	98	(52)	0	20	40	
400: Investment/Property Revenues Tota	98	(52)	0	20	40	
800: Public Works Fees						
6128 L&L-Millsbridge II	7,961	7,829	8,130	6,126	6,190	
800: Public Works Fees Total	7,961	7,829	8,130	6,126	6,190	
5041: L&L Dist Z3-Millsbridge II Total	8,059	7,777	8,130	6,146	6,230	
5051: L&L Dist Z4-Almond North						
400: Investment/Property Revenues						
5332 Investment Earnings	32	4	0	20	40	
400: Investment/Property Revenues Tota	32	4	0	20	40	
800: Public Works Fees						
6128 L&L-Almond North	5,977	7,131	6,610	6,362	6,430	
800: Public Works Fees Total	5,977	7,131	6,610	6,362	6,430	
5051: L&L Dist Z4-Almond North Total	6,009	7,135	6,610	6,382	6,470	
5061: L&L Dist Z5-Legacy I,II,Kirst						
400: Investment/Property Revenues						
5332 Investment Earnings	49	51	0	70	170	
400: Investment/Property Revenues Tota	49	51	0	70	170	
800: Public Works Fees						
6128 L&L-Legacy I,II Kirst	44,852	45,280	44,040	42,631	43,060	
800: Public Works Fees Total	44,852	45,280	44,040	42,631	43,060	
5061: L&L Dist Z5-Legacy I,II,Kirst Total	44,901	45,331	44,040	42,701	43,230	
5071: L&L Dist Z6-The Villas						
400: Investment/Property Revenues						
5332 Investment Earnings	527	583	600	600	530	
400: Investment/Property Revenues Tota	527	583	600	600	530	
800: Public Works Fees						
6128 L&L-The Villas	27,336	30,306	27,360	22,369	22,590	

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
800: Public Works Fees Total	27,336	30,306	27,360	22,369	22,590	
5071: L&L Dist Z6-The Villas Total	27,863	30,889	27,960	22,969	23,120	
5081: L&L Dist Z7-Woodlake Meadow						
400: Investment/Property Revenues						
5332 Investment Earnings	123	(111)	0	0	0	
400: Investment/Property Revenues Tota	123	(111)	0	0	0	
800: Public Works Fees						
6128 L&L-Woodlake Meadows	682	675	700	591	600	
800: Public Works Fees Total	682	675	700	591	600	
5081: L&L Dist Z7-Woodlake Meadow Total	805	564	700	591	600	
5091: L&L Dist Z8-Vintage Oaks						
400: Investment/Property Revenues						
5332 Investment Earnings	54	59	0	10	70	
400: Investment/Property Revenues Tota	54	59	0	10	70	
800: Public Works Fees						
6128 L&L-Vintage Oaks	4,228	8,560	5,870	6,824	6,890	
800: Public Works Fees Total	4,228	8,560	5,870	6,824	6,890	
5091: L&L Dist Z8-Vintage Oaks Total	4,282	8,619	5,870	6,834	6,960	
5101: SJMSCP Development Fees Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	299	314	340	340	260	
400: Investment/Property Revenues Tota	299	314	340	340	260	
810: Development Impact Fees						
6122 Development Impact Fees	13,883	131,380	0	0	139,400	
810: Development Impact Fees Total	13,883	131,380	0	0	139,400	
5101: SJMSCP Development Fees Rev Tota	14,182	131,694	340	340	139,660	
5111: L&L Dist Z9-Interlake Square						
400: Investment/Property Revenues						
5332 Investment Earnings	69	(58)	0	10	10	
400: Investment/Property Revenues Tota	69	(58)	0	10	10	
800: Public Works Fees						
6128 L&L-Interlake Square	1,392	1,376	1,430	1,467	1,480	
800: Public Works Fees Total	1,392	1,376	1,430	1,467	1,480	
5111: L&L Dist Z9-Interlake Square Total	1,461	1,318	1,430	1,477	1,490	
5121: L&L Dist Z10-Lakeshore Prop.						
400: Investment/Property Revenues						
5332 Investment Earnings	4	(1)	0	10	0	

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
400: Investment/Property Revenues Tota	4	(1)	0	10	0	
800: Public Works Fees						
6128 L & L-Lakeshore Prop.	788	776	810	827	840	
800: Public Works Fees Total	788	776	810	827	840	
5121: L & L Dist Z10-Lakeshore Prop. Total	792	775	810	837	840	
5131: L & L Dist Z11-Tate Property						
400: Investment/Property Revenues						
5332 Investment Earnings	14	16	0	0	20	
400: Investment/Property Revenues Tota	14	16	0	0	20	
800: Public Works Fees						
6128 L & L-Tate Prop.	1,349	1,344	1,390	1,414	1,430	
800: Public Works Fees Total	1,349	1,344	1,390	1,414	1,430	
5131: L & L Dist Z11-Tate Property Total	1,363	1,360	1,390	1,414	1,450	
5141: L & L Dist Z12-Winchester Woods						
400: Investment/Property Revenues						
5332 Investment Earnings	5	(3)	0	10	0	
400: Investment/Property Revenues Tota	5	(3)	0	10	0	
800: Public Works Fees						
6128 L & L-Winchester Woods	900	887	920	1,152	1,160	
800: Public Works Fees Total	900	887	920	1,152	1,160	
5141: L & L Dist Z12-Winchester Woods Tota	905	884	920	1,162	1,160	
5151: L & L Dist Z13-Guild Industrial						
400: Investment/Property Revenues						
5332 Investment Earnings	78	90	0	10	70	
400: Investment/Property Revenues Tota	78	90	0	10	70	
800: Public Works Fees						
6128 L & L-Guild Industrial	704	698	550	768	780	
800: Public Works Fees Total	704	698	550	768	780	
5151: L & L Dist Z13-Guild Industrial Total	782	788	550	778	850	
5161: L & L Dist Z16-Luca Place						
400: Investment/Property Revenues						
5332 Investment Earnings	30	4	0	10	20	
400: Investment/Property Revenues Tota	30	4	0	10	20	
800: Public Works Fees						
6128 L & L-Luca Place	973	967	990	979	990	
800: Public Works Fees Total	973	967	990	979	990	
5161: L & L Dist Z16-Luca Place Total	1,003	971	990	989	1,010	

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
5171: L&L Dist Z15-Guild Ave Indust						
400: Investment/Property Revenues						
5332 Investment Earnings	4	(3)	0	10	0	
400: Investment/Property Revenues Tota	4	(3)	0	10	0	
800: Public Works Fees						
6128 L&L-Guild Ave. Industrial	592	579	600	593	600	
800: Public Works Fees Total	592	579	600	593	600	
5171: L&L Dist Z15-Guild Ave Indust Total	596	576	600	603	600	
5181: L&L Dist Z16-W.Kettleman Ln						
400: Investment/Property Revenues						
5332 Investment Earnings	2	3	0	0	0	
400: Investment/Property Revenues Tota	2	3	0	0	0	
800: Public Works Fees						
6128 L&L-W. Kettleman Lane	115	109	110	112	110	
800: Public Works Fees Total	115	109	110	112	110	
5181: L&L Dist Z16-W.Kettleman Ln Total	117	112	110	112	110	
5501: SJC Facilities Fees-Future Dev						
810: Development Impact Fees						
6122 Development Impact Fees	11,032	88,995	0	0	20,000	
810: Development Impact Fees Total	11,032	88,995	0	0	20,000	
5501: SJC Facilities Fees-Future Dev Total	11,032	88,995	0	0	20,000	
12021: Hutchins St Sq/holz Bequest Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	6	10	0	0	10	
400: Investment/Property Revenues Tota	6	10	0	0	10	
12021: Hutchins St Sq/holz Bequest Rv Tota	6	10	0	0	10	
Trust and Agency Revenue Total	251,070	440,034	149,810	143,630	303,280	

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
4220 Operating Transfers Out	4,240	0	0	0	0	
090: Operating Transfers Out	4,240	0	0	0	0	
7323 Professional services	3,808	2,000	0	0	0	
7335 Sublet service contracts	28,573	29,658	550	20,658	29,100	
8099 Special payments	323	324	1,700	0	500	
300: Supplies, Materials & Services	32,704	31,982	2,250	20,658	29,600	
7924 Bond interest	25,440	15,763	10,730	5,363	0	
7925 Bond principal	145,000	155,000	165,000	165,000	0	
8021 Donations	27,000	0	0	0	0	
8099 Special payments	116,646	319,493	150,610	72,457	253,400	
600: Special Payments	314,086	490,256	326,340	242,820	253,400	
Trust and Agency Total	351,030	522,238	328,590	263,478	283,000	

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
1410: Expendable Trust B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,240	0	0	0	0
090: Operating Transfers Out Total	**4,240**	**0**	**0**	**0**	**0**
1410: Expendable Trust B/S Total	**4,240**	**0**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp					
300: Supplies, Materials & Services					
7323 Professional services	3,808	2,000	0	0	0
300: Supplies, Materials & Services Total	**3,808**	**2,000**	**0**	**0**	**0**
600: Special Payments					
8021 Donations	27,000	0	0	0	0
8099 Special payments	45	(25)	0	0	0
600: Special Payments Total	**27,045**	**(25)**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp Total	**30,853**	**1,975**	**0**	**0**	**0**
501031: Lcr Assessment 95-1					
600: Special Payments					
7924 Bond interest	25,440	15,763	10,730	5,363	0
7925 Bond principal	145,000	155,000	165,000	165,000	0
8099 Special payments	9,487	9,144	5,000	1,600	0
600: Special Payments Total	**179,927**	**179,907**	**180,730**	**171,963**	**0**
501031: Lcr Assessment 95-1 Total	**179,927**	**179,907**	**180,730**	**171,963**	**0**
502501: Landscape & Lighting Dist Z-1					
300: Supplies, Materials & Services					
7335 Sublet service contracts	5,062	5,394	0	0	5,400
300: Supplies, Materials & Services Total	**5,062**	**5,394**	**0**	**0**	**5,400**
600: Special Payments					
8099 Special payments	12,141	10,455	17,800	0	11,600
600: Special Payments Total	**12,141**	**10,455**	**17,800**	**0**	**11,600**
502501: Landscape & Lighting Dist Z-1 Total	**17,203**	**15,849**	**17,800**	**0**	**17,000**
503501: Landscape & Lighting Dist Z-2					
300: Supplies, Materials & Services					
7335 Sublet service contracts	3,219	4,370	0	2,994	4,400
300: Supplies, Materials & Services Total	**3,219**	**4,370**	**0**	**2,994**	**4,400**
600: Special Payments					
8099 Special payments	22,068	18,434	29,600	16,745	20,500
600: Special Payments Total	**22,068**	**18,434**	**29,600**	**16,745**	**20,500**
503501: Landscape & Lighting Dist Z-2 Total	**25,287**	**22,804**	**29,600**	**19,739**	**24,900**
504501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7335 Sublet service contracts	2,250	0	0	449	1,000
300: Supplies, Materials & Services Total	**2,250**	**0**	**0**	**449**	**1,000**
600: Special Payments					
8099 Special payments	3,468	6,189	8,130	4,483	5,000
600: Special Payments Total	**3,468**	**6,189**	**8,130**	**4,483**	**5,000**
504501: Landscape & Lighting Dist Z-3 Total	**5,718**	**6,189**	**8,130**	**4,932**	**6,000**
505501: Landscape & Lighting Dist Z-3					
600: Special Payments					
8099 Special payments	4,855	4,576	6,610	4,101	4,500
600: Special Payments Total	**4,855**	**4,576**	**6,610**	**4,101**	**4,500**
505501: Landscape & Lighting Dist Z-3 Total	**4,855**	**4,576**	**6,610**	**4,101**	**4,500**
506501: Landscape & Lighting Dist Z-5					
300: Supplies, Materials & Services					
7335 Sublet service contracts	8,331	9,085	0	7,984	8,000

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
300: Supplies, Materials & Services Total	**8,331**	**9,085**	**0**	**7,984**	**8,000**
600: Special Payments					
8099 Special payments	18,704	30,560	44,040	27,532	32,000
600: Special Payments Total	**18,704**	**30,560**	**44,040**	**27,532**	**32,000**
506501: Landscape & Lighting Dist Z-5 Total	**27,035**	**39,645**	**44,040**	**35,516**	**40,000**
507501: Landscape & Lighting Dist Z-6					
300: Supplies, Materials & Services					
7335 Sublet service contracts	7,002	7,970	0	6,736	7,000
300: Supplies, Materials & Services Total	**7,002**	**7,970**	**0**	**6,736**	**7,000**
600: Special Payments					
8099 Special payments	14,223	12,620	27,970	10,766	12,000
600: Special Payments Total	**14,223**	**12,620**	**27,970**	**10,766**	**12,000**
507501: Landscape & Lighting Dist Z-6 Total	**21,225**	**20,590**	**27,970**	**17,502**	**19,000**
508501: Landscape & Lighting Dist Z-7					
600: Special Payments					
8099 Special payments	625	636	700	548	750
600: Special Payments Total	**625**	**636**	**700**	**548**	**750**
508501: Landscape & Lighting Dist Z-7 Total	**625**	**636**	**700**	**548**	**750**
509501: L&L Dist Z8-Vintage Oaks					
300: Supplies, Materials & Services					
7335 Sublet service contracts	2,709	2,839	0	2,495	2,800
300: Supplies, Materials & Services Total	**2,709**	**2,839**	**0**	**2,495**	**2,800**
600: Special Payments					
8099 Special payments	2,627	2,404	5,870	2,720	3,200
600: Special Payments Total	**2,627**	**2,404**	**5,870**	**2,720**	**3,200**
509501: L&L Dist Z8-Vintage Oaks Total	**5,336**	**5,243**	**5,870**	**5,215**	**6,000**
510501: SJMSCP-remittance to County					
600: Special Payments					
8099 Special payments	13,883	131,380	340	0	139,400
600: Special Payments Total	**13,883**	**131,380**	**340**	**0**	**139,400**
510501: SJMSCP-remittance to County Total	**13,883**	**131,380**	**340**	**0**	**139,400**
511501: L&L Dist Z9-Interlake Square					
600: Special Payments					
8099 Special payments	1,274	1,180	1,430	1,240	1,300
600: Special Payments Total	**1,274**	**1,180**	**1,430**	**1,240**	**1,300**
511501: L&L Dist Z9-Interlake Square Total	**1,274**	**1,180**	**1,430**	**1,240**	**1,300**
512501: L&L Dist Z10-Lakeshore Prop.					
600: Special Payments					
8099 Special payments	719	732	810	768	800
600: Special Payments Total	**719**	**732**	**810**	**768**	**800**
512501: L&L Dist Z10-Lakeshore Prop. Total	**719**	**732**	**810**	**768**	**800**
513501: L&L Dist Z11-Tate Property .					
600: Special Payments					
8099 Special payments	980	842	1,390	885	1,000
600: Special Payments Total	**980**	**842**	**1,390**	**885**	**1,000**
513501: L&L Dist Z11-Tate Property . Total	**980**	**842**	**1,390**	**885**	**1,000**
514501: L&L Dist Z12-Winchester Woods					
600: Special Payments					
8099 Special payments	821	836	920	1,069	1,100
600: Special Payments Total	**821**	**836**	**920**	**1,069**	**1,100**
514501: L&L Dist Z12-Winchester Woods Tota	**821**	**836**	**920**	**1,069**	**1,100**

Trust and Agency	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
515501: L&L Dist Z13-Guild Industrial					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	550	0	500
300: Supplies, Materials & Services Total	**0**	**0**	**550**	**0**	**500**
600: Special Payments					
8099 Special payments	264	237	0	0	250
600: Special Payments Total	**264**	**237**	**0**	**0**	**250**
515501: L&L Dist Z13-Guild Industrial Total	**264**	**237**	**550**	**0**	**750**
516501: L&L Dist Z14-Luca Place					
300: Supplies, Materials & Services					
8099 Special payments	117	117	990	0	200
300: Supplies, Materials & Services Total	**117**	**117**	**990**	**0**	**200**
516501: L&L Dist Z14-Luca Place Total	**117**	**117**	**990**	**0**	**200**
517501: L&L Dist Z15-Guild Ave Indust					
300: Supplies, Materials & Services					
8099 Special payments	173	174	600	0	200
300: Supplies, Materials & Services Total	**173**	**174**	**600**	**0**	**200**
517501: L&L Dist Z15-Guild Ave Indust Total	**173**	**174**	**600**	**0**	**200**
518501: L&L Dist Z16-Kettleman Ln					
300: Supplies, Materials & Services					
8099 Special payments	33	33	110	0	100
300: Supplies, Materials & Services Total	**33**	**33**	**110**	**0**	**100**
518501: L&L Dist Z16-Kettleman Ln Total	**33**	**33**	**110**	**0**	**100**
550501: SJCFF remittance to County					
600: Special Payments					
8099 Special payments	10,462	89,293	0	0	20,000
600: Special Payments Total	**10,462**	**89,293**	**0**	**0**	**20,000**
550501: SJCFF remittance to County Total	**10,462**	**89,293**	**0**	**0**	**20,000**
Trust and Agency Total	**351,030**	**522,238**	**328,590**	**263,478**	**283,000**
Trust and Agency Total	**351,030**	**522,238**	**328,590**	**263,478**	**283,000**

Fleet Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

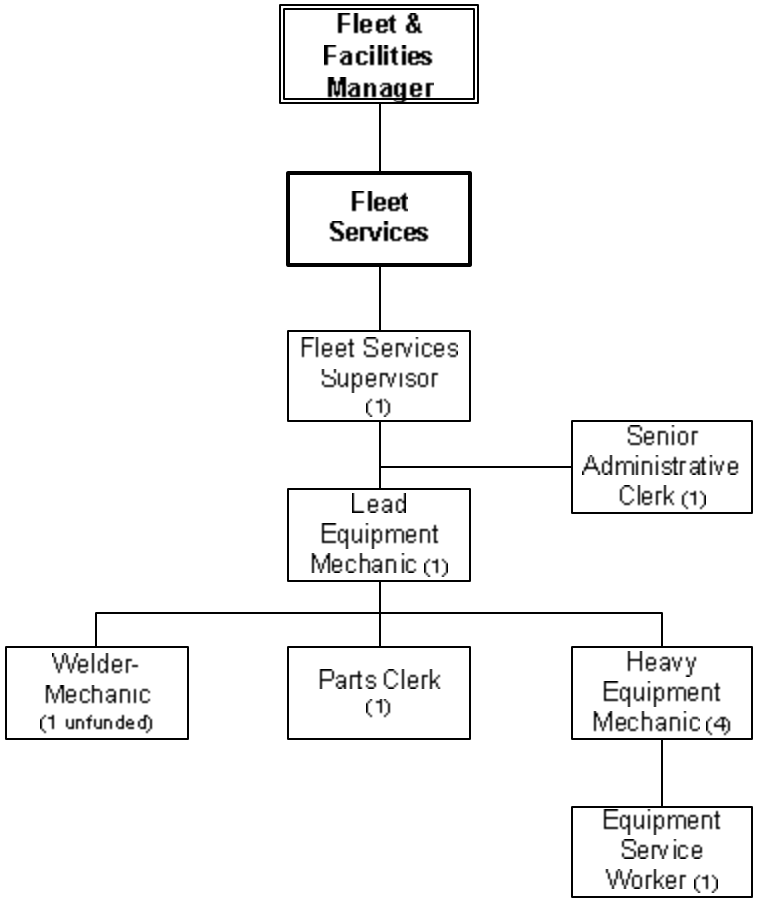
For the Fiscal Year Ended June 30, 2013

With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
Fleet Services Internal Services Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	8,472	54,651	54,651	62,415	62,652
Revenues	1,211,132	1,802,711	1,896,400	1,803,108	1,756,570
Expenditures	1,164,953	1,794,947	1,896,400	1,802,871	1,819,220
Net Difference (Revenues Less Expenditures)	46,179	7,764	-	237	(62,650)
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	54,651	62,415	54,651	62,652	2

Fleet Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
2601: Internal Srvc-Equip Maint Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(34)	(134)	0	0	0	
400: Investment/Property Revenues Tota	(34)	(134)	0	0	0	
900: Other Revenue						
5394 Revenue-Other	0	0	0	237	0	
6341 Revenues by Transfer	1,211,132	1,802,711	1,896,400	1,802,871	1,756,570	Reduced to eliminate fund balance
900: Other Revenue Total	1,211,132	1,802,711	1,896,400	1,803,108	1,756,570	
2601: Internal Srvc-Equip Maint Rev Total	1,211,098	1,802,577	1,896,400	1,803,108	1,756,570	
Fleet Services Revenue Total	1,211,098	1,802,577	1,896,400	1,803,108	1,756,570	

Public Works
Fleet Services



Number of Positions
Authorized: 10
Budgeted: 9

FY 2012-2013

Fleet Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final
100: Personnel Services	955,681	928,910	748,920	738,190	779,530
200: Utility Comm. & Transportation	1,919	2,215	2,000	1,840	1,640
300: Supplies, Materials & Services	179,971	857,041	1,118,830	1,036,191	1,038,050
500: Equipment, Land & Structures	20,655	20,660	20,650	20,650	0
600: Special Payments	7,353	4,230	6,000	6,000	0
Fleet Services Total	**1,165,579**	**1,813,056**	**1,896,400**	**1,802,871**	**1,819,220**

STAFFING SUMMARY	2009-10 Positions	2010-11 Positions	2011-12 Positions	2012-13 Authorized Positions	2012-13 Budgeted Positions
FLEET					
Equipment Service Worker	1	1	1	1	1
Fleet Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	4
Lead Equipment Mechanic	2	2	2	1	1
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Welder-Mechanic	1	1	0	1	0
Fleet Total	**11**	**11**	**10**	**10**	**9**

ACTIVITY: Fleet Services and Motor Pool
DEPARTMENT: Public Works
DIVISION: Fleet and Facilities Services
FUND: Internal Services Fund

ACTIVITY DESCRIPTION

The Fleet Services Section maintains a fleet of approximately 420 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing equipment and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic, and mechanical systems; welding/fabricating projects; providing preventive maintenance for all vehicles and equipment; overseeing the fleet management system and software; preparing vehicle purchase specifications; working with City fleet coordinators from all departments and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

Activity goals:

- Administration – Direct, supervise, and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs – Repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance – Schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations – Purchase and provide parts, tires, gas and oil. Coordinate administration of purchasing and disposition of vehicles and equipment, and oversee Fleet Policies and Procedures.
- Fabrication and Repair - Fabricate parts and equipment and perform welding and machine work.
- Motor Pool Operations - Provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

MAJOR 2011-12 ACCOMPLISHMENTS

- Compliant with ARB (California Air Resources Board) Public and Utilities Fleet Rule 12/31/11
- Complete first phase of Transit Shop Solar Project
- Order six new Transit buses

MAJOR 2012-13 OBJECTIVES

- Add shop security system and masonry security wall
- Replace older Compressed Natural Gas control panel and upgrade dispensers
- Complete second phase Transit Shop Solar Project

PERFORMANCE MEASURES	2009-10	2010-11	2011-12
Vehicle and heavy equipment fleet size	431	420	421
Work order tasks completed	7380	6479	5362
Smog certifications	65	54	69
Services/safety checks/tune-ups	1079	1018	946

RELATED COST CENTER(S)

- 260561

Fleet Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7101 Regular emp salary	559,240	536,446	439,490	433,685	439,490	
7102 Overtime	668	5,255	6,000	4,000	6,310	
7106 Uniform allowance	0	0	0	0	1,600	
7109 Incentive pay	5,032	3,993	3,000	3,750	7,950	
7111 Workers comp	40,260	34,650	57,960	57,960	56,700	
7112 Medical insurance	119,820	115,341	108,290	105,815	112,810	
7113 Dental insurance	10,948	10,280	9,000	9,000	9,000	
7114 Vision care	2,669	2,506	1,800	2,205	2,200	
7115 Medicare insurance	8,191	7,908	6,420	6,290	6,760	
7121 Service contribution- PERS	106,187	101,288	87,060	86,090	87,710	
7123 Deferred comp	11,081	11,215	0	0	13,200	End of concession
7124 LI & AD & D	1,012	964	950	855	850	
7125 Unemployment insurance	1,503	1,468	2,210	1,825	3,300	
7128 LTD	7,166	6,677	0	0	0	
7129 Chiropractic	569	534	500	470	500	
7130 Insurance refund	2,334	6,438	6,390	6,395	6,400	
7131 Other benefits	20,680	20,680	19,850	19,850	24,750	
7189 Transfer Out	58,321	63,267	0	0	0	
100: Personnel Services	955,681	928,910	748,920	738,190	779,530	
7201 Postage	577	965	600	600	400	
7202 Telephone	538	535	800	535	540	
7203 Cellular phone charges	804	715	600	705	700	
200: Utility Comm. & Transportation	1,919	2,215	2,000	1,840	1,640	
7301 Printing, binding, duplication	57	245	400	200	200	
7302 Photocopying	118	0	50	100	100	
7304 Laundry & dry cleaning	3,576	3,828	3,200	71	100	
7305 Uniforms	4,037	4,520	3,400	8,000	9,000	
7306 Safety equipment	5,603	4,037	4,800	5,800	5,800	
7307 Office supplies	1,699	1,105	1,000	1,000	1,000	
7308 Books & periodicals	0	0	100	0	100	
7309 Membership & dues	100	100	200	100	200	
7313 Information systems software	2,459	1,200	2,400	2,400	2,700	
7314 Business expense	118	88	200	100	100	
7323 Professional services	1,850	5,433	3,000	2,000	3,000	
7330 Repairs to comm equip	120	110	130	130	130	
7331 Repairs to Mach & equip	2,131	2,940	4,000	4,000	4,000	
7333 Repairs to vehicles	110,826	380,513	377,210	377,210	349,000	
7335 Sublet service contracts	5,097	6,545	26,000	26,000	26,000	
7336 Car wash	7,934	7,722	10,000	7,000	7,000	
7343 PL & PD/other insurance	21,570	19,640	31,000	31,000	13,140	
7351 Motor veh fuel, lube	(8,791)	402,578	630,110	550,000	595,000	
7352 Special dept materials	8,083	9,399	9,000	9,000	9,000	

Fleet Services	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Budget	2011-2012 Estimated Actuals	2012-2013 Final	Comments
7353 Janitorial supplies	379	0	350	0	350	
7355 General supplies	4,968	2,638	4,200	4,200	4,200	
7358 Training & education	1,328	905	1,000	1,000	1,000	
7359 Small tools and equip	6,704	3,460	6,450	6,450	6,500	
7360 Overtime meals	0	0	100	100	100	
7363 Employees physical exams	0	0	330	330	330	
7399 Supplies, mat & services	5	35	200	0	0	
300: Supplies, Materials & Services	179,971	857,041	1,118,830	1,036,191	1,038,050	
7789 Transfer Out	20,655	20,660	20,650	20,650	0	
500: Equipment, Land & Structures	20,655	20,660	20,650	20,650	0	
8099 Special payments	7,353	4,230	6,000	6,000	0	
600: Special Payments	7,353	4,230	6,000	6,000	0	
Fleet Services Total	1,165,579	1,813,056	1,896,400	1,802,871	1,819,220	

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Accountant I	344	4361.87	4579.97	4808.97	5049.41	5301.89
Accountant II	348	4797.90	5037.75	5289.68	5554.18	5831.86
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Building Services Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Buyer	76	3939.96	4136.96	4343.80	4560.99	4789.04
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Chief Water Plant Operator	363	5009.46	5259.93	5522.93	5799.07	6089.03
City Attorney	96	11666.67				
City Clerk	97	8448.67				
City Engineer/Dep PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
City Manager	103	14918.75				
Community Center Manager	11	4897.43	5142.30	5399.42	5669.39	5952.85
Community Development Director	111	10595.00				
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Community Improvement Officer II	118	4120.43	4326.45	4542.77	4769.91	5008.41
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Construction/Maintenance Supervisor	119	7659.60	8041.11	8443.41	8866.69	9308.69
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Deputy City Attorney	100	7331.18	7697.74	8082.63	8486.76	8911.10
Deputy City Manager	49	12083.33				
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Dispatch Supervisor	129	4830.05	5071.57	5325.14	5591.39	5870.96
Dispatcher/Jailer	126	4000.08	4200.08	4410.08	4630.59	4862.12
Distribution Planner	152	6961.41	7310.16	7675.72	8060.00	8462.13
Electric Engineering Manager		8227.03	8638.38	9070.30	9523.81	10000.00
Electric Foreman/Forewoman	240	6961.41	7310.16	7675.72	8060.00	8462.13
Electric Line Apprentice I	236	4981.87	5230.96	5492.51	5767.13	6055.49
Electric Line Apprentice II	238	5492.76	5765.07	6055.57	6358.91	6678.88
Electric Lineman/Linewoman	237	6052.28	6355.27	6674.55	7007.52	7359.39
Electric Materials Technician	168	5418.87	5689.81	5974.30	6273.02	6586.67
Electric Meter Technician	145	6815.99	7156.59	7512.79	7889.79	8282.91
Electric Operations Superintendent	163	8227.03	8638.38	9070.30	9523.81	10000.00
Electric Troubleshooter	146	6194.93	6505.37	6829.68	7172.53	7531.33
Electric Utility Director	417	13728.50				

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Electrical Drafting Technician	143	5100.33	5355.65	5622.59	5904.08	6199.44
Electrical Estimator	132	6961.41	7310.16	7675.72	8060.00	8462.13
Electrical Technician	138	6729.67	7066.11	7419.36	7790.29	8179.95
Electrician	153	5990.21	6288.48	6602.41	6932.42	7280.53
Energy Specialist	150	2947.05	3094.40	3249.12	3411.58	3582.16
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Facilities Maintenance Worker	81	3340.70	3507.73	3683.12	3867.27	4060.64
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7574.28	7952.99	8350.64	8768.17	9206.58
Fire Battalion Chief - 112 Hrs	190	7574.28	7952.99	8350.64	8768.17	9206.58
Fire Captain	177	6285.74	6600.02	6930.02	7276.51	7640.35
Fire Captain - 80 Hours	178	6285.74	6600.02	6930.02	7276.51	7640.35
Fire Captain - Acting	179	6102.66	6407.79	6728.17	7064.58	7417.81
Fire Chief	180	12083.33				
Fire Division Chief	90	9089.13	9543.58	10020.76	10521.80	11047.89
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Fire Engineer	183	5429.86	5701.35	5986.42	6285.74	6600.02
Fire Engineer - 80 Hours	182	5429.86	5701.35	5986.42	6285.74	6600.02
Fire Fighter I	185	4254.43				
Fire Fighter I - 112 Hours	184	4254.43				
Fire Fighter II	186	4690.48	4925.00	5171.24	5429.81	5701.29
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Junior Plans Examiner/Engineer	71	4326.45	4542.77	4769.91	5008.41	5258.83
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Lead Dispatcher/Jailer	128	4200.04	4410.05	4630.56	4862.08	5105.18
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Library Services Manager	227	5409.25	5679.66	5963.69	6261.89	6574.95
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Management Analyst	438	4776.43	5015.25	5265.96	5529.36	5805.78
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Metering Electrician	144	6194.93	6505.37	6829.68	7172.53	7531.33
Neighborhood Services Manager	158	6887.27	7231.54	7593.17	7972.82	8371.47
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Park Superintendent	285	5911.63	6207.21	6517.57	6843.45	7185.62
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Parks,Rec & Cultural Services Director	331	9852.00				
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Police Chief	300	13750.00				
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Public Works Director	317	11426.50				
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Rates and Resource Manager	167	8227.03	8638.38	9070.30	9523.81	10000.00
Recreation Manager	334	4452.16	4674.80	4908.59	5154.01	5411.68
Recreation Superintendent	338	4897.42	5142.30	5399.41	5669.38	5952.85
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Senior Electric Troubleshooter	147	6815.99	7156.59	7512.79	7889.79	8282.91
Senior Electrical Technician	160	6918.25	7264.57	7627.01	8009.04	8408.92
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Street/Drainage Superintendent	154	6120.87	6426.83	6748.22	7085.64	7439.90

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Budget Analyst	341	5647.31	5929.68	6226.16	6537.47	6864.34
Supervising Code/Comm.Improvement Officer	110	4738.48	4975.41	5224.17	5485.38	5759.65
Supervising Customer Service Representative	346	3429.72	3601.21	3781.27	3970.34	4168.85
Traffic/Sign Making Worker	277	3030.79	3182.32	3341.44	3508.51	3683.94
Transportation Manager/Sr Traff Engineer	43	6559.00	6887.15	7231.44	7593.20	7972.46
Utility Equipment Specialist	457	5263.44	5527.43	5804.59	6093.88	6399.29
Utility Service Operator I	421	5686.72	5970.99	6269.99	6582.68	6912.53
Utility Service Operator II	420	6823.96	7163.35	7524.23	7899.15	8295.91
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Wastewater Plant Superintendent	385	6120.87	6426.83	6748.22	7085.64	7439.90
Water Plant Operator II	364	3958.50	4156.43	4364.25	4582.46	4811.58
Water Plant Operator III	365	4354.36	4572.07	4800.67	5040.71	5292.74
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Water/Wastewater Superintendent	432	6186.64	6495.97	6820.77	7161.81	7519.90
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
City Manager	103					14918.75
Police Chief	300					13750.00
Electric Utility Director	417					13728.50
Deputy City Manager	49					12083.33
Fire Chief	180					12083.33
City Attorney	96					11666.67
Public Works Director	317					11426.50
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Fire Division Chief	90	9089.13	9543.58	10020.76	10521.80	11047.89
City Engineer/Dep PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Community Development Director	111					10595.00
Electric Operations Superintendent	163	8227.03	8638.38	9070.30	9523.81	10000.00
Electric Engineering Manager		8227.03	8638.38	9070.30	9523.81	10000.00
Rates and Resource Manager	167	8227.03	8638.38	9070.30	9523.81	10000.00
Parks,Rec & Cultural Services Director	331					9852.00
Construction/Maintenance Supervisor	119	7659.60	8041.11	8443.41	8866.69	9308.69
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Fire Battalion Chief	189	7574.28	7952.99	8350.64	8768.17	9206.58
Fire Battalion Chief - 112 Hrs	190	7574.28	7952.99	8350.64	8768.17	9206.58
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Deputy City Attorney	100	7331.18	7697.74	8082.63	8486.76	8911.10
Distribution Planner	152	6961.41	7310.16	7675.72	8060.00	8462.13
Electric Foreman/Forewoman	240	6961.41	7310.16	7675.72	8060.00	8462.13
Electrical Estimator	132	6961.41	7310.16	7675.72	8060.00	8462.13
City Clerk	97					8448.67
Senior Electrical Technician	160	6918.25	7264.57	7627.01	8009.04	8408.92
Neighborhood Services Manager	158	6887.27	7231.54	7593.17	7972.82	8371.47
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Utility Service Operator II	420	6823.96	7163.35	7524.23	7899.15	8295.91
Electric Meter Technician	145	6815.99	7156.59	7512.79	7889.79	8282.91
Senior Electric Troubleshooter	147	6815.99	7156.59	7512.79	7889.79	8282.91
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Electrical Technician	138	6729.67	7066.11	7419.36	7790.29	8179.95
Transportation Manager/Sr Traff Engineer	43	6559.00	6887.15	7231.44	7593.20	7972.46
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Fire Captain	177	6285.74	6600.02	6930.02	7276.51	7640.35
Fire Captain - 80 Hours	178	6285.74	6600.02	6930.02	7276.51	7640.35
Electric Troubleshooter	146	6194.93	6505.37	6829.68	7172.53	7531.33
Metering Electrician	144	6194.93	6505.37	6829.68	7172.53	7531.33
Water/Wastewater Superintendent	432	6186.64	6495.97	6820.77	7161.81	7519.90
Street/Drainage Superintendent	154	6120.87	6426.83	6748.22	7085.64	7439.90
Wastewater Plant Superintendent	385	6120.87	6426.83	6748.22	7085.64	7439.90
Fire Captain - Acting	179	6102.66	6407.79	6728.17	7064.58	7417.81
Electric Lineman/Linewoman	237	6052.28	6355.27	6674.55	7007.52	7359.39
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electrician	153	5990.21	6288.48	6602.41	6932.42	7280.53
Park Superintendent	285	5911.63	6207.21	6517.57	6843.45	7185.62
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Utility Service Operator I	421	5686.72	5970.99	6269.99	6582.68	6912.53
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Budget Analyst	341	5647.31	5929.68	6226.16	6537.47	6864.34
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Electric Line Apprentice II	238	5492.76	5765.07	6055.57	6358.91	6678.88
Fire Engineer	183	5429.86	5701.35	5986.42	6285.74	6600.02
Fire Engineer - 80 Hours	182	5429.86	5701.35	5986.42	6285.74	6600.02
Electric Materials Technician	168	5418.87	5689.81	5974.30	6273.02	6586.67
Library Services Manager	227	5409.25	5679.66	5963.69	6261.89	6574.95
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Utility Equipment Specialist	457	5263.44	5527.43	5804.59	6093.88	6399.29
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Electrical Drafting Technician	143	5100.33	5355.65	5622.59	5904.08	6199.44
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Chief Water Plant Operator	363	5009.46	5259.93	5522.93	5799.07	6089.03
Electric Line Apprentice I	236	4981.87	5230.96	5492.51	5767.13	6055.49
Community Center Manager	11	4897.43	5142.30	5399.42	5669.39	5952.85
Recreation Superintendent	338	4897.42	5142.30	5399.41	5669.38	5952.85
Dispatch Supervisor	129	4830.05	5071.57	5325.14	5591.39	5870.96
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Accountant II	348	4797.90	5037.75	5289.68	5554.18	5831.86
Management Analyst	438	4776.43	5015.25	5265.96	5529.36	5805.78
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Sup.Code/Comm.Improvement Ofc.	110	4738.48	4975.41	5224.17	5485.38	5759.65
Fire Fighter II	186	4690.48	4925.00	5171.24	5429.81	5701.29
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Recreation Manager	334	4452.16	4674.80	4908.59	5154.01	5411.68
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Accountant I	344	4361.87	4579.97	4808.97	5049.41	5301.89
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Water Plant Operator III	365	4354.36	4572.07	4800.67	5040.71	5292.74
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Junior Plans Examiner/Engineer	71	4326.45	4542.77	4769.91	5008.41	5258.83

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Lead Dispatcher/Jailer	128	4200.04	4410.05	4630.56	4862.08	5105.18
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Community Improvement Officer II	118	4120.43	4326.45	4542.77	4769.91	5008.41
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Dispatcher/Jailer	126	4000.08	4200.08	4410.08	4630.59	4862.12
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Water Plant Operator II	364	3958.50	4156.43	4364.25	4582.46	4811.58
Buyer	76	3939.96	4136.96	4343.80	4560.99	4789.04
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Building Services Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Fire Fighter I	185					4254.43
Fire Fighter I - 112 Hours	184					4254.43
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Supervising Customer Service Representative	346	3429.72	3601.21	3781.27	3970.34	4168.85
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Facilities Maintenance Worker	81	3340.70	3507.73	3683.12	3867.27	4060.64
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Traffic/Sign Making Worker	277	3030.79	3182.32	3341.44	3508.51	3683.94
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Energy Specialist	150	2947.05	3094.40	3249.12	3411.58	3582.16
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	1/1/2012 – 12/31/2013
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	1/1/2012 – 12/31/2013
International Brotherhood of Electrical Workers	1/1/2008 – 12/31/2013
Lodi City Mid-Management Association	1/1/2012 – 12/31/2013
Lodi Police Dispatchers Association	11/6/2007 – 4/30/2012
Lodi Police Mid-Management Association	7/1/2012 – 12/31/2013
Lodi Professional Firefighters	1/1/2012 – 11/30/2013
Police Officers Association of Lodi	10/9/2007 – 12/31/2011
Confidential	There is no MOU
Fire Mid-Management	1/1/2012 – 12/31/2013
Executive Management	There is no MOU

2012-13 FINANCIAL PLAN AND BUDGET

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

	Source of Funding		2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-12 Budget
DEBT SERVICE FUND						
2002 Certificates of Participation	General Fund Transfer					
Principal			590,000	610,000	630,000	655,000
Interest			1,084,071	1,060,960	1,036,160	1,010,050
Fiscal Charges			2,860	2,860	2,860	2,860
Total Debt Service			**1,676,931**	**1,673,820**	**1,669,020**	**1,667,910**
ELECTRIC FUND						
2002 Certificates of Participation Series C						
Principal			2,445,000	2,545,000	2,645,000	1,350,000
Interest			275,100	173,300	67,500	
		Subtotal	2,720,100	2,718,300	2,712,500	1,350,000
2002 Certificates of Participation Series D						
Principal			475,000	535,000	625,000	3,225,000
Interest			982,319	958,190	927,690	768,050
		Subtotal	1,457,319	1,493,190	1,552,690	3,993,050
2008 Certificates of Participation Series A						
Principal			-	-		
Interest			2,957,775	2,957,780	2,957,780	2,957,780
Fiscal Charges				5,500	5,500	5,500
		Subtotal	2,957,775	2,963,280	2,963,280	2,963,280
Total Electric Fund			**7,135,194**	**7,174,770**	**7,228,470**	**8,306,330**
WASTEWATER FUND						
2003 Certificates of Participation Series B						
Principal	26% IMF		205,000	210,000	215,000	225,000
Interest	74% User fees		177,733	171,390	164,170	156,120
Fiscal Charges			2,250	2,250	2,250	2,250
		Subtotal	384,983	383,640	381,420	383,370
2004 Certificates of Participation Series A						
Principal	24.2% IMF		1,010,000	1,050,000	1,090,000	1,145,000
Interest	75.8 User fees		1,138,800	1,097,600	1,049,350	993,480
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	2,153,800	2,152,600	2,144,350	2,143,480
2007 Certificates of Participation						
Principal	58.42% IMF		105,000	110,000	125,000	130,000
Interest	41.58% User Fees		1,483,050	1,478,750	1,474,050	1,468,950
Fiscal Charges				2,850	2,850	2,850
		Subtotal	1,588,050	1,591,600	1,601,900	1,601,800
Total Wastewater Fund			**4,126,833**	**4,127,840**	**4,127,670**	**4,128,650**
WATER FUND						
1992 Construction Loan-DBCP						
Principal			175,462	181,500	-	-
Interest			52,562	46,530	-	-
			228,024	**228,030**	**-**	**-**
2010 Water Revenue Bonds Series A						
Principal			-	-	775,000	800,000
Interest			-	-	300,300	227,050
			-	-	1,075,300	1,027,050
2010 Water Revenue Bonds Series B						
Principal			-	-	-	-
Interest			-	-	1,891,560	1,891,560
			-	-	1,891,560	1,891,560
Total Water Fund			**228,024**	**228,030**	**2,966,860**	**2,918,610**

GRANT/CONTRACT FUNDED POSITIONS

Department	Classification	Annual Salary & Benefits
Police Department	Police Officer (6.5)	$857,210
Community Development	Neighborhood Services Manager	$150,370

2012-13 Transfers In and Out		
From Fund	**To Fund**	**Amount**
100 General Fund	123 IS Replacement Fund	65,000
	210 Library Fund	1,349,180
	321 Streets Fund	567,830
	340 Community Development Fund	110,000
	347 Parks, Recreation and Cultural Services Fund	3,881,140
	410 Debt Service Fund	1,008,090
	1211 Capital Outlay Fund	435,000
Total from General Fund		**7,416,240**
160 Electric Utility Fund	100 General Fund	2,856,390
170 Wastewater Fund	100 General Fund	1,451,480
180 Water Fund	100 General Fund	1,060,120
210 Library Fund	100 General Fund	65,000
	Total to General Fund	**5,432,990**
347 Parks, Recreation and Cultural Services Fund	410 Debt Service Fund	**659,820**
	Total to Debt Service Fund including $1,008,820 from General Fund	1,667,910
GRAND TOTAL		**13,509,050**

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
03-079	COMM DEV	2002	DODGE	DAKOTA
03-086	COMM DEV	2002	DODGE	DAKOTA
03-089	COMM DEV	2002	DODGE	DAKOTA
COMM DEV Count	**3**			
04-013	ENG	2000	DODGE	RAM 250
04-043	ENG	2000	FORD	F150
04-060	ENG	2002	CHEVROLET	C1500
04-085	ENG	1999	FORD	F-150
04-090	ENG	2000	HONDA	CIVIC GX
ENG Count	**5**			
05-D057	EUD	1974	CHEVROLET	C30
09-001	EUD	2000	FREIGHTLINER	FL80
09-002	EUD	2009	FREIGHTLINER	M2-106
09-004	EUD	2002	DODGE	DAKOTA SPORT
09-008	EUD	1997	DODGE	INTREPID
09-010	EUD	2005	INTERNATIONAL	7400
09-011	EUD	2005	INTERNATIONAL	7400
09-012	EUD	2000	FREIGHTLINER	FL80
09-013	EUD	1998	FORD	WINDSTAR
09-014	EUD	1999	FORD	F-150
09-016	EUD	1999	CHEVROLET	BLAZER
09-017	EUD	2008	FORD	ESCAPE
09-018	EUD	2010	TOYOTA	PRIUS
09-021	EUD	2000	CHEVROLET	C-35
09-023	EUD	2011	FORD	F550 XL SUPER D
09-024	EUD	1999	CHEVROLET	ASTRO
09-027	EUD	1989	FORD	E-350
09-037	EUD	2008	CHEVROLET	COLORADO
09-040	EUD	2009	TOYOTA	PRIUS
09-041	EUD	2009	TOYOTA	PRIUS
09-042	EUD	1979	FORD	F800
09-045	EUD	2008	CHEVROLET	COLORADO
09-046	EUD	2010	FORD	F550
09-049	EUD	2000	CHEVROLET	ASTRO
09-050	EUD	2011	FORD	F350
09-056	EUD	1999	FORD	F150
09-060	EUD	1995	DODGE	INTREPID
09-072	EUD	1997	DODGE	RAM 3500
09-075	EUD	1997	DODGE	RAM 3500
09-077	EUD	2000	FORD	F550 XL SUPER D
09-083	EUD	1961	X	TRAILER
09-086	EUD	2000	CHEVROLET	2500 EXPRESS
09-087	EUD	2000	CHEVROLET	C-35
09-088	EUD	2002	DODGE	STRATUS
09-092	EUD	2010	AIRMAN	185CFM
09-093	EUD	2011	FORD	F350
09-098	EUD	1965	X	TCP4
09-100	EUD	1991	SAUBER	1539-5
09-101	EUD	1993	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	SAUBER	1570B
09-103	EUD	2003	WALTON	15 KFP

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
09-104	EUD	2008	DITCH WITCH	FX60
09-106	EUD	2008	EZ HAULER	2500 MINI
09-107	EUD	2008	FABRIQUE PAR	S.D.P.
09-108	EUD	2003	MITSUBISHI	FGC15K
09-109	EUD	1990	BUTLER	8031
09-110	EUD	1990	HYSTER	H100XL
09-111	EUD	2009	TSE	UP7O-BD
09-119	EUD	1970	AB CHANCE	Y0010
09-122	EUD	1998	PLYMOUTH	VOYAGER
09-123	EUD	1969	X	TCP10
09-126	EUD	1982	TMS	X
09-128	EUD	1985	TUFF BOY	X
09-136	EUD	1990	CASE	580K
09-267	EUD	2009	CATERPILLAR	D80-6
09-320	EUD	2002	EDCO	SS20
09-321	EUD	1993	CLIPPER	X
09-334	EUD	1996	YAMAHA	EF1000
09-335	EUD	1996	YAMAHA	EF2600
09-336	EUD	1996	YAMAHA	EF2600
09-338	EUD	2003	YAMAHA	EF2800I
09-339	EUD	1996	YAMAHA	EF2600
09-347	EUD	1974	ENER PACK	P-84006
09-357	EUD	2009	HONDA	E-3000
09-363	EUD	1988	HONDA	EM650
09-372	EUD	1992	MILLER	BIG 40G
09-E003	EUD	2001	TOYOTA	RAV4
09-E005	EUD	2001	TOYOTA	RAV4
EUD Count	**68**			
04-048	FACILITIES	1986	DODGE	B250
04-049	FACILITIES	2012	FORD	F450 SUPER DUTY
04-052	FACILITIES	2010	GENIE	Z-34/22
04-080	FACILITIES	2001	GMC	SONOMA
04-101	FACILITIES	2010	MARKSMAN	REBET80X15-14SD
04-203	FACILITIES	1988	CAT	580E
04-261	FACILITIES	1981	ONAN	6 KW
04-262	FACILITIES	1975	KOHLER	7.5 KW
04-270	FACILITIES	1986	HONDA	ES6500 - 6 KW
04-273	FACILITIES	2003	CUMMINS	COSM11
04-358	FACILITIES	1986	HONDA	EX1000
44-049	FACILITIES	1981	CHEVROLET	C30
FACILITIES Count	**12**			
06-001	FIRE	1997	DODGE	INTREPID
06-002	FIRE	1995	FORD	CROWN VICTORIA
06-003	FIRE	2003	FORD	EXPEDITION
06-005	FIRE	1997	DODGE	INTREPID
06-007	FIRE	2002	FORD	EXPEDITION XLT
06-008	FIRE	2000	FORD	F450
06-009	FIRE	1995	GMC	VANDURA 3500
06-011	FIRE	1994	HIGH TECH	FIRE ENGINE
06-012	FIRE	1989	EMERG-1	FIRE TRUCK
06-013	FIRE	2005	SURREY	LTB

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
06-014	FIRE	2005	WELL CARGO	X
06-015	FIRE	2006	METRO UTILITY	LIBERTY II
06-021	FIRE	2002	LA FRANCE	QS-100
06-022	FIRE	1967	GMC	FIRE TRUCK
06-023	FIRE	1997	HITECH	FT
06-024	FIRE	2004	PIERCE	QUANTAM
06-030	FIRE	2004	PIERCE	QUANTAM
06-031	FIRE	1997	HITECH	FT
06-032	FIRE	1972	VANPELT	FIRE ENGINE
06-033	FIRE	1998	FREIGHTLINER	FL70
06-338	FIRE	2006	HME/WEST STATES	TYPE 1 FIRE
FIRE Count	**21**			
04-022	FLEET	1989	DODGE	RAM 350
04-062	FLEET	1996	DAEWOO	G30S-2
04-122	FLEET	2011	FORD	F-150 XL
04-300	FLEET	2009	QUINCY	QT15
04-328	FLEET	1991	AALADIN	5523
04-333	FLEET	1985	KOHLER	K241S
04-335	FLEET	2009	NOBLES	ECH20
FLEET Count	**7**			
07-101	HSS	1987	DODGE	RAM 150
HSS Count	**1**			
04-263	LIBRARY	1997	CAT OLYMPIAN	CD020
LIBRARY Count	**1**			
04-047	MTR POOL	2000	HONDA	CIVIC GX
04-068	MTR POOL	1997	CHRYSLER	CONCORDE
04-104	MTR POOL	1997	PLYMOUTH	BREEZE
04-106	MTR POOL	2001	DODGE	INTREPID
04-109	MTR POOL	2000	TOYOTA	CAMRY LE
04-145	MTR POOL	1992	CHEVROLET	S10
04-147	MTR POOL	2000	DODGE	STRATUS
04-181	MTR POOL	1999	DODGE	INTREPID
04-184	MTR POOL	1996	FORD	CRWN VIC-ADMIN
04-E079	MTR POOL	2001	TOYOTA	RAV4
MTR POOL Count	**10**			
07-002	PARKS/REC	1999	CHEVROLET	SILVERADO 1500
07-004	PARKS/REC	2002	SATURN	L200
07-005	PARKS/REC	2000	DODGE	CARAVAN
07-006	PARKS/REC	2001	DODGE	RAM 2500HD SLT
07-008	PARKS/REC	2008	CHEVROLET	SILVERADO
07-009	PARKS/REC	1999	FORD	F-150
07-014	PARKS/REC	2001	DODGE	DAKOTA
07-018	PARKS/REC	2003	FREIGHTLINER	FL60
07-022	PARKS/REC	2001	CHEVROLET	G30 EXPRESS
07-029	PARKS/REC	1997	CHEVROLET	MONTE CARLO
07-030	PARKS/REC	2011	FORD	F-150
07-035	PARKS/REC	2010	CHEVROLET	EXPRESS
07-037	PARKS/REC	2008	GMC	SIERRA
07-038	PARKS/REC	1996	DODGE	RAM 1500
07-048	PARKS/REC	2003	JOHN DEERE	110
07-069	PARKS/REC	2001	GMC	SIERRA

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
07-072	PARKS/REC	1991	DODGE	D250
07-073	PARKS/REC	2003	FORD	F150
07-079	PARKS/REC	1994	PLYMOUTH	VOYAGER
07-086	PARKS/REC	2012	CHEVROLET	C3500
07-126	PARKS/REC	1998	DODGE	RAM 3500
PARKS/REC Count	**21**			
05-001	POLICE	2002	EAGLE	CCH
05-001A	POLICE	2002	ONAN	12.5KW
05-003	POLICE	2007	FORD	CRWN VIC-PATROL
05-005	POLICE	2010	FORD	CRWN VIC-PATROL
05-008	POLICE	2008	FORD	CRWN VIC-PATROL
05-009	POLICE	2007	FORD	CRWN VIC-PATROL
05-012	POLICE	2008	FORD	CRWN VIC-PATROL
05-014	POLICE	2007	FORD	CRWN VIC-PATROL
05-015	POLICE	2011	FORD	CRWN VIC-PATROL
05-016	POLICE	2011	FORD	CRWN VIC-PATROL
05-017	POLICE	2011	FORD	CRWN VIC-PATROL
05-018	POLICE	2005	FORD	CRWN VIC-PATROL
05-019	POLICE	2008	FORD	CRWN VIC-PATROL
05-020	POLICE	2005	FORD	CRWN VIC-PATROL
05-021	POLICE	2009	FORD	CRWN VIC-PATROL
05-022	POLICE	2007	FORD	CRWN VIC-PATROL
05-024	POLICE	2008	FORD	CRWN VIC-PATROL
05-028	POLICE	2010	FORD	CRWN VIC-PATROL
05-029	POLICE	2009	FORD	CRWN VIC-PATROL
05-030	POLICE	2004	FORD	CRWN VIC-PATROL
05-032	POLICE	2009	FORD	CRWN VIC-PATROL
05-033	POLICE	2008	FORD	CRWN VIC-PATROL
05-034	POLICE	2005	FORD	CRWN VIC-PATROL
05-038	POLICE	2007	FORD	CRWN VIC-PATROL
05-039	POLICE	2011	FORD	CRWN VIC-PATROL
05-043	POLICE	2011	HARLEY DAVIDSON	ROADKING
05-044	POLICE	2006	HARLEY DAVIDS	FHLP- I
05-047	POLICE	2011	HARLEY DAVIDSON	ROADKING
05-048	POLICE	2010	HARLEY DAVIDSON	RS
05-050	POLICE	2002	DODGE	RAM 2500
05-052	POLICE	2012	FORD	F250
05-055	POLICE	1998	KUSTOM SIGNAL	X
05-058	POLICE	2001	KUSTOM	I
05-059	POLICE	2005	FORD	E-450
05-063	POLICE	2000	DODGE	RAM 250
05-066	POLICE	2002	MIGHTY MOVER	31095-22
05-071	POLICE	1996	FORD	CRWN VIC-ADMIN
05-072	POLICE	2004	CHEVROLET	IMPALA
05-074	POLICE	1999	JEEP	CHEROKEE
05-075	POLICE	1999	PONTIAC	GRAND PRIX GT
05-076	POLICE	1999	CHEVROLET	ASTRO
05-077	POLICE	2004	JEEP	GRAND CHEROKEE
05-078	POLICE	2008	FORD	CRWN VIC-ADMIN
05-079	POLICE	2005	FORD	CRWN VIC-PATROL
05-083	POLICE	1997	CHEVROLET	S-10

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
05-085	POLICE	2004	FORD	EXPLORER
05-086	POLICE	1998	CHEVROLET	LUMINA
05-087	POLICE	1998	CHEVROLET	LUMINA
05-090	POLICE	2000	GMC	SAFARI
05-091	POLICE	2000	FORD	CRWN VIC-ADMIN
05-092	POLICE	2002	FORD	CRWN VIC-ADMIN
05-093	POLICE	2002	FORD	CRWN VIC-ADMIN
05-094	POLICE	2007	CHEVROLET	TAHOE
05-095	POLICE	2008	FORD	CROWN VIC-ADMIN
05-096	POLICE	2008	FORD	CROWN VIC
05-101	POLICE	2000	FORD	CRWN VIC-CADET
05-104	POLICE	1998	CHEVROLET	LUMINA
05-109	POLICE	2007	FORD	FREESTAR
05-120	POLICE	2004	DODGE	CARAVAN
05-121	POLICE	2001	FORD	WINDSTAR
05-122	POLICE	2002	DODGE	CARAVAN
05-124	POLICE	2002	INTERCEPTOR II	GO-4
05-D052	POLICE	1984	CHEVROLET	D3500
05-D056	POLICE	2001	FORD	E150
05-D065	POLICE	1990	FORD	AR
05-D067	POLICE	2002	CHEVROLET	ASTRO
05-D100	POLICE	2005	CHEVROLET	COLORADO
05-D102	POLICE	2005	FORD	CRWN VIC
05-D110	POLICE	2003	CHEVROLET	MALIBU
POLICE Count	**69**			
04-002	STREET	2009	FORD	F350XL
04-005	STREET	1995	GMC	3500 SL
04-006	STREET	1998	GMC	3500HD
04-006A	STREET	2010	HONDA	EB3000
04-010	STREET	1997	DODGE	DAKOTA
04-015	STREET	1990	INTERNATIONAL	4900
04-016	STREET	1991	INTERNATIONAL	4900
04-019	STREET	1992	INTERNATIONAL	4900
04-023	STREET	2002	CASE	570MXT
04-026	STREET	1974	HYSTER	C340 AD
04-034	STREET	1991	TANDEN	
04-039	STREET	1990	INTERNATIONAL	2654
04-039A	STREET	2010	JOHN DEERE	4045HF285
04-040	STREET	2009	JOHN DEERE	244J
04-050	STREET	1997	ZIEMAN	1150E
04-051	STREET	1968	FORD	C600
04-059	STREET	1991	INTERNATIONAL	4900
04-061	STREET	1999	FORD	F-450
04-064	STREET	1998	FORD	RANGER
04-065	STREET	2011	CYCOR	
04-066	STREET	1978	HOMEMADE	X
04-067	STREET	2001	FORD	F350 SUPER DUTY
04-071	STREET	1974	TUFFBOY	FB TILT
04-077	STREET	2002	JACOBSON	H683
04-078	STREET	1997	FORD	F350
04-081	STREET	1998	FORD	RANGER

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-084	STREET	2003	FREIGHTLINER	FL80
04-091	STREET	1978	FORD	C7000
04-093	STREET	2003	INGERSOLL RAND	P185WJD
04-102	STREET	1978	CHEVROLET	C20
04-105	STREET	2005	ELGIN	CROSSWIND J+
04-105A	STREET	2005	ESG 642	POWER TECH
04-107	STREET	2001	HYSTER	HYPAC 530AH
04-108	STREET	2000	GREEN MACHINE	414RS
04-110	STREET	2007	INGERSOLL RAND	DD-31HF
04-111	STREET	1992	ZIEMAN	1140E
04-114	STREET	2009	CRAFCO	3CD1-DZP01
04-117	STREET	2009	CATERPILLAR	257B2
04-118	STREET	1986	ROADLINE	X
04-119	STREET	1994	SWEEPSTER	CP86
04-121	STREET	1998	FORD	RANGER
04-123	STREET	2001	TYMCO	FL70
04-128	STREET	2009	JOHN DEERE	310SJ
04-130	STREET	1986	HOMEMADE	DEMPSEY
04-131	STREET	2007	TYMCO	600/BAH
04-134	STREET	2006	MIRAGE	MKL610SA
04-135	STREET	1997	INGERSOLL RAND	DD-22
04-148	STREET	2000	DODGE	RAM 250
04-179	STREET	2001	FORD	F350
04-185	STREET	1996	DODGE	DAKOTA SPORT
04-301	STREET	1972	GROUND HOG	C17
04-302	STREET	1990	TAMPER	VPG160K
04-305	STREET	1994	WACKER	VPG160A
04-307	STREET	1982	CHAMPION	1WCV20C
04-308	STREET	2010	LITTLE WONDER	
04-311	STREET	1999	EDCO	TLR7-11H
04-315	STREET	1971	FONTANA	EF45
04-316	STREET	1989	HONDA	EB3500-X
04-317	STREET	1988	WACKER	UPG160K
04-318	STREET	1999	WACKER	BS600
04-319	STREET	2001	WACKER	BS600
04-321	STREET	2006	ATLAS COPCO	COBRA COMBI
04-322	STREET	1972	BURCH	CO-65
04-324	STREET	1976	SARLO	8261/C
04-325	STREET	1964	TOWNER	DISC
04-326	STREET	1987	WACKER	BS60Y
04-327	STREET	1976	SARACCO	44000
04-330	STREET	1981	BILLY GOAT	BG60A
04-336	STREET	1998	HONDA	GNEM-3500
04-343	STREET	1981	THOR	51T
04-344	STREET	1982	PB	X
04-345	STREET	1978	PB	X
04-346	STREET	1995	PB LOADER	PB
04-353	STREET	2007	WACKER	VP1135AW
04-355	STREET	1986	HOMELITE	121TP21A
04-356	STREET	1992	GRACO LINELAZER	3500
04-360	STREET	2006	MK	1613H

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-362	STREET	1983	HONDA	3000
04-364	STREET	1988	HOME MADE	X
04-365	STREET	1988	REARS	AR703
04-366	STREET	1989	KEW	4503KB
04-367	STREET	1990	LAYTON	HSF 525
04-368	STREET	1991	X	1991
04-369	STREET	1978	PB LOADER	1978
04-370	STREET	2006	SMITH	SPS8
STREET Count	**85**			
10-016	TRAN-DAR	2007	FORD	E450
10-017	TRAN-DAR	2007	FORD	E450
10-018	TRAN-DAR	2007	FORD	E450
10-019	TRAN-DAR	2007	FORD	E450
10-020	TRAN-DAR	2007	FORD	E450
10-021	TRAN-DAR	2007	FORD	E450
10-022	TRAN-DAR	2007	FORD	E450
10-025	TRAN-DAR	2002	ELDORADO	AEROTECH
10-026	TRAN-DAR	2002	ELDORADO	AEROTECH
10-028	TRAN-DAR	2002	ELDORADO	AEROTECH
TRAN-DAR Count	**10**			
10-006	TRAN-GRAPELINE	2009	FORD	E450
10-007	TRAN-GRAPELINE	2009	FORD	E450
10-008	TRAN-GRAPELINE	2009	FORD	E450
10-009	TRAN-GRAPELINE	2009	FORD	E450
10-010	TRAN-GRAPELINE	2007	FORD	E450
10-011	TRAN-GRAPELINE	2007	FORD	E450
10-012	TRAN-GRAPELINE	2007	FORD	E450
10-013	TRAN-GRAPELINE	2007	FORD	E450
10-014	TRAN-GRAPELINE	2007	FORD	E450
10-015	TRAN-GRAPELINE	2007	FORD	E450
10-044	TRAN-GRAPELINE	2000	NABI	040.11
10-045	TRAN-GRAPELINE	2000	NABI	040.11
10-046	TRAN-GRAPELINE	2000	NABI	040.11
10-047	TRAN-GRAPELINE	2000	NABI	040.11
10-048	TRAN-GRAPELINE	2000	NABI	040.11
10-050	TRAN-GRAPELINE	2001	CHAMPLAIN	1608, CT277
TRAN-GRAPELINE Count	**16**			
04-003	WASTE	2010	FORD	F150
04-004	WASTE	1994	DODGE	INTREPID
04-024	WASTE	1990	CASE	580 K
04-032	WASTE	1992	FORD	E350
04-037	WASTE	2011	INTERNATIONAL	7500
04-037A	WASTE	2011	INTERNATIONAL	TCD2012L042V
04-038	WASTE	1998	INTERNATIONAL	1300
04-038A	WASTE	1998	JOHN DEERE	4045TF150
04-100	WASTE	1980	NORWEST	TE 1212
04-112	WASTE	2002	BUSH HOG	GT48
04-113	WASTE	2002	MITSUBISHI	FG25K
04-127	WASTE	2000	CHEVROLET	ASTRO
04-137	WASTE	2010	DODGE	GRAND CARAVAN
04-138	WASTE	1990	JOHN DEERE	4039T

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-139	WASTE	2003	GMC	2500 SIERRA
04-140	WASTE	2007	KUBOTA	RTV900G6-K
04-141	WASTE	2010	KUBOTA	RTV900G9-H
04-142	WASTE	2008	VOLVO	TAD721VE
04-143	WASTE	2012	KUBOTA	RTV114OCPX-H
04-146	WASTE	2010	DODGE	GRAND CARAVAN
04-182	WASTE	1983	FORD	E350
04-264	WASTE	1983	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	OLYMPIAN	G20F3
04-268	WASTE	1986	KOHLER	20RZ - 20 KW
04-269	WASTE	1986	ONAN	20OES15R/24164B
04-271	WASTE	1998	OLYMPIAN	98A00423S
04-272	WASTE	2003	OLYMPIAN	G80431
04-306	WASTE	1999	HONDA	2500
04-309	WASTE	1989	WACKER	PT2A
04-314	WASTE	1989	WACKER	PT3A
04-323	WASTE	1958	GORMAN-RUPP	14C2VH4D
04-337	WASTE	2012	HONDA	EU2000i
04-338	WASTE	2012	HONDA	WT30X
04-348	WASTE	1989	HONDA	2200
04-354	WASTE	1984	GORMAN-RUPP	16D2VH4D
04-371	WASTE	1992	LINCOLN	G8000
04-373	WASTE	1992	WACKER	PT2A
44-040	WASTE	1994	JOHN DEERE	244E
WASTE Count	**38**			
04-069	WATER	2003	CHEVROLET	S-10
04-200	WATER	1995	CAT	SR4B
04-222	WATER	2005	OLYMPIAN	D150P6
04-255	WATER	1995	CAT	S4RB
04-256	WATER	1969	GM	100 KW
04-257	WATER	1996	CAT	SR4B
04-258	WATER	2001	CAT	SR4B
04-259	WATER	1995	CAT	SR4B
04-260	WATER	1996	CAT	SN4
04-274	WATER	2005	CAT	SR414V
04-275	WATER	2005	CAT	3516B TA
04-304	WATER	1996	HONDA	SS18
04-312	WATER	2001	TARGET	ES-14
04-320	WATER	1970	HOMELITE	X
WATER Count	**14**			
04-001	WWW	1991	DODGE	RAM 350
04-017	WWW	1998	GMC	2500 SLE
04-025	WWW	1997	DODGE	INTREPID
04-027	WWW	1996	JOHN DEERE	310D
04-028	WWW	2010	AIRMAN	185CFM
04-030	WWW	1997	DODGE	INTREPID
04-033	WWW	2007	JOHN DEERE	310J
04-041	WWW	1966	CHEVROLET	C60
04-045	WWW	2006	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	DODGE	RAM 2500HD
04-063	WWW	2000	GMC	C2500

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-070	WWW	2009	FORD	F550
04-073	WWW	1995	FORD	F350
04-074	WWW	1997	FORD	F-350
04-076	WWW	2001	DODGE	BR2500
04-082	WWW	2000	GMC	SIERRA 2500
04-083	WWW	1997	DODGE	2500HD
04-103	WWW	1991	X	TRAILER
04-116	WWW	2010	FORD	F750
04-124	WWW	2004	UNGRD	VARIED
04-125	WWW	2003	FREIGHTLINER	FL60
04-132	WWW	2010	AIRMAN	185CFM
04-136	WWW	1991	INTERNATIONAL	4900
04-265	WWW	2003	S & L	XXX
04-303	WWW	2007	EDCO	SK14-13H
04-310	WWW	2010	WACKER	BS6021
04-313	WWW	1970	MCCOLLUTH	X
04-329	WWW	1962	X	RODDER
04-331	WWW	2009	HONDA	2000
04-332	WWW	2009	HONDA	2000
04-334	WWW	2003	BOMAG	BT 65/4
04-341	WWW	1984	KUBOTA	A2200
04-351	WWW	1997	WACKER	BS62Y
04-352	WWW	2010	WACKER	BS6021
04-359	WWW	1983	HONDA	E1500
WWW Count	**35**			

Grand Count **416**