2013 – 2014
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2013-2014

Budget

Alan Nakanishi, Mayor
Phil Katzakian, Mayor Pro Tempore
Larry D. Hansen, Council Member
Bob Johnson, Council Member
JoAnne Mounce, Council Member

Konradt Bartlam, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

2013-2014
CITY OF LODI
FINANCIAL PLAN AND BUDGET

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CITY COUNCIL
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KONRADT BARTLAM
City Manager
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City Attorney

June 5, 2013

Dear Honorable Mayor and Council Members:

I am pleased to submit for your approval a proposed balanced budget for Fiscal Year (FY) 2013/14. This budget represents an incredible amount of staff work and tremendous cooperation.

The impacts of the global economic recession continue to affect Lodi's families, businesses, institutions and our municipal corporation. Although economic times continue to be somewhat difficult throughout the region, Lodi is growing. General Fund revenues are projected to increase for the second consecutive year. General Fund revenues in FY 2013/14 are a projected $42,198,820; an increase of $288,880 over FY 2012/13 initially adopted budgeted revenues. While we are pleased that the economy is showing some progress toward recovery, our General Fund revenues are just $640,000 higher (1.5 percent) than they were five years ago.

This past year has seen the maturation of the Costco and Home Depot stores that opened in 2012 in a commercial development in the southeastern corner of the city. Additional retailers are moving forward with plans to complete other sections of this development. The City received a favorable ruling on litigation regarding a Wal-Mart Environmental Impact Report and expects the retailer to be open for business late in the fiscal year.

The viability of the General Fund continues to be our greatest concern. The General Fund is dependent upon tax revenues and is the most vulnerable to economic fluctuations. While it is not the largest of the City's funds, it may be its most important. It is the backbone of the organization and a financially strong city requires a healthy General Fund. Expenses for police, fire, administration, economic development and other essential public services all come from the General Fund. It houses the majority of city employees.

The City has reduced its work force by about 20 percent over the past nine years, from 470 full-time budgeted employees in 2004/05 to 377 full-time budgeted employees in 2013/14. Employee furloughs will be ending during the budget year. Although there have been reductions in frequency, or delays in timeliness, the City nevertheless continues to offer the same basic range of municipal services.

In an effort to clarify General Fund reserve policies, the City Council adopted a General Fund reserve policy in conjunction with the FY 2010/11 budget. Cities, like businesses and households, need some type of financial cushion against the potential shock of unanticipated circumstances and poor economies. The adopted policy sets a target of 8 percent of General Fund revenue as a "catastrophic" reserve with a target of the next 8 percent of revenues set aside as an "economic" reserve. I am pleased to report that the City has fully funded both elements of these reserves in the 2013/14 budget. Going forward, the adopted policy provides a guideline for the staff and Council in preparing and prioritizing budget requirements.

Recovery from the recession continues to be a "buyer's market" creating the opportunity for Lodi to take advantage of low construction costs to proceed with major capital efforts. Significant projects expected to be undertaken during the year include design and construction of a replacement for Fire Station 2 ($1.1 million), City Hall Annex improvements ($400,000), various electrical system maintenance projects ($2 million), water meter, well and system maintenance projects ($1.2 million), various wastewater system maintenance projects ($1 million) and street maintenance ($3.9 million). As it is proposed, this budget continues to take advantage of the current bid climate, with proposed projects focusing on maintenance and replacement of existing facilities and projects that reduce the City's recurring operational costs, letting it operate more efficiently.

Fiscal Year 2013/14 Budget Issues

The 2013/14 budget has several issues. Three particular points are worthy of highlighting: (1) employee costs and contributions; (2) capital programs; and (3) cost increases beyond the City's control.

The City had been operating under annual concession agreements with all of its bargaining units through December 31, 2011. While concession agreements have allowed the City to meet its budgetary requirements, such concession agreements are not conducive to long-term planning. Of the City's nine bargaining units, eight had agreements that expired during FY 2011/12. The City has negotiated successor agreements with all of these units, along with modifying the benefits for Executive, Council Appointees and confidential employees. All nine bargaining unit agreements expire in fiscal year 2013/14.

<u>Employee costs and contributions</u> – Prior to the economic downturn, Lodi aggressively moved to manage employee expenses. Positions not deemed vital to City operations were held vacant, and other departmental expenses were closely monitored. Importantly, as the economy plummeted, in March 2009, City employees made a number of temporary salary and benefit concessions to reduce salary costs, including salary reductions, furloughs, and waiving of the City's deferred compensation match. These concessions alone were valued at over $2.3 million for FY 2009/10, $2.7 million for FY 2010/11 and $3.0 million for FY 2011/12. Consequently, the City has largely avoided employee layoffs and drastic service cuts so common in other cities.

As the City negotiated with its bargaining units, three principal elements of successor agreements were to: (1) have all employees pay the full share of the employee portion of pension costs; (2) cap the City's exposure to medical cost increases; and (3) establish a second tier retirement benefit for new employees. All bargaining group successor agreements contain the terms noted above.

As noted earlier, all nine bargaining unit agreements expire in the budget year. We look to continue the key terms of the contracts negotiated over the past year. Further, we look to bring consistent terms to the one labor agreement that did not expire in the last year, but does expire in the budget year. The budget has been built based upon the existing agreements. Any changes to agreements will generate mid-year adjustments to the budget presented herein.

I am appreciative of the sacrifices and services of our employees. We realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City to maintain that quality service to our citizens during a particularly challenging time. Through prudent management, and employee involvement and sacrifice, the City of Lodi has been proud to meet its commitment to those we serve.

The City has also used early retirement to reduce the work force. Over the course of the last five years, the City has offered a retirement incentive multiple times to selected employee classifications. As employees have accepted the incentive, the City has left positions vacant. All told, 40 individuals have taken advantage of the retirement incentive. Cumulative annual salary savings from the position reductions is $2.7 million.

Capital Programs – The City continues to utilize one-time funds for capital maintenance, rather than on-going operations. In prior years, the City assessed its physical plant and is using one-time funds generated by the Lodi Energy Center to address deferred maintenance projects on its buildings. Scheduled to be completed this year are a retrofit of a portion of the unused space in the City Hall Annex and resurfacing of the various city owned parking lots in the downtown area as well as the improvements to the parking lot at the Municipal Services Center and Kofu Park. Additionally, the FY 2013/14 budget allocates funding for the replacement of our financial and billing systems. The Municipal Service Center/Kofu Park and financial/billing system projects are jointly funded by the General Fund and the enterprise funds. The above projects total about $1.8 million.

Costs Beyond the City's Control – While we are pleased that revenues have increased slightly, we are very concerned about rising costs for retirement and insurance. In the last few years, CalPERS has revised a number of its actuarial assumptions and policies. Rates for FY 2013/14 incorporate the impact of changes to the discount rate approved in prior years. Rates for Miscellaneous plan employees rose 1.8 percent while Safety plan rates increased 4.3 percent. Total additional cost to the City is about $330,000. CalPERS has provided estimated rates for FY 2014/15 that reflect a projected cost increase of an additional $735,000. For FY 2015/16 and beyond, the City expects rates to continue to increase, as advised by the CalPERS chief actuary. Preliminary estimates indicate that rates for Miscellaneous plans could be in excess of 26 percent and Safety plans in excess of 48 percent of salary for the 2019/20 fiscal year. Note that these cost increases fall solely on the employer portion of the rate. Estimated annual cost would be about $5 million more than FY 2013/14 costs.

A second cost increase that is a cause of concern is medical insurance. While the City has negotiated a medical insurance cap with its bargaining units, costs are expected to increase and impact the net pay of our workforce. Staff is evaluating the impact of the Affordable Care Act. No provision has been made in the accompanying budget for potential costs of this federal legislation.

A third cost that is a cause of concern is worker's compensation. The City is self-funded for worker's compensation costs. During FY 2009/10, we saw a significant increase in the cost and severity of our claims. This, in turn, translated into higher projected future liabilities for this program. The City saw moderation of claims activity in FY 2010/11 and saw lower future reserve requirements in the subsequent actuarial report. Unfortunately, FY 2011/12 saw an up-tick in the claims activity and a corresponding increase in the actuarial liability. Activity has moderated and the City has funded its actuarial liability at slightly more than the 80 percent confidence level. Staff continues to manage the program and provide education to employees to minimize injuries and work time losses.

All Funds

The City uses fund accounting to track expenses and revenues for different purposes. Funds are self-balancing sets of accounts, or can be thought of as various businesses under the control of the City Council. For the purposes of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the all-funds budget.

The all-funds budget expenditures for FY 2013/14 are $177,781,720. This is an increase of approximately $1.6 million, or just under 1.0 percent from the previous year's original budget. The increase in expenditures is attributable to a reduction in capital projects costs resulting from the completion of the Surface Water Treatment Plant offset by cost increases for capital projects in various funds.

The single-largest fund of the City is the Electric fund at $70,941,010. The second-largest fund is the General Fund at $42,198,820. Other funds of note: Wastewater Fund, $15,525,370; Water Fund, $11,051,080; Street Fund, $6,357,920; Parks, Recreation and Cultural Services Fund $5,654,090 and Library Fund, $1,383,090.

The overall staffing levels for all-funds are 377 full-time funded positions. This is four positions less than FY 2012/13. The net decrease in funded positions is related to three retirements during the year and a variety of position increases and decreases in various departments that net to an additional reduction of one position.

General Fund

The General Fund's primary source of revenue is taxes. It is the discretionary fund for basic government services such as public safety, economic development, and provides financial support via transfers for parks, recreation, arts, library, and cultural programs. It supports the debt payment related to the 2012 Refunding Lease Revenue bonds for the Police Station, Hutchins Street Square, and downtown improvements. The FY 2013/14 budget again provides basic funding for the full range of municipal services with the greatest emphasis on public safety.

In recent budgets, one of the primary tasks has been to maintain the viability of the General Fund. A measurement of the funds viability is the amount available to spend on unanticipated expenses such as emergencies. With the adoption of the FY 2010/11 budget, the City Council established a reserve policy that sets a target of 8 percent of revenue for a catastrophic reserve, with the next 8 percent of revenue for an economic reserve. The projected FY 2013/14 year-end fund balance is expected to be $7,044,415. This level of fund balance represents 16.7 percent of General Fund revenues. As such, the catastrophic and economic reserves are fully funded with an additional undesignated reserve level of $292,600.

General Fund revenues are projected to be $288,880 higher than the prior year. Total FY 2013/14 General Fund revenue is budgeted at $42,198,820. Revenue increases to property taxes and sales taxes are offset by reductions in revenue from Federal police hiring grants and transfers from other funds supporting central service department costs. The City has recently completed and partially implemented the results of a cost allocation study that reflects the reductions in costs for central service departments that support operations outside the general fund.

While every effort has been made to keep the percentage of General Fund revenue allocated to each department the same as in prior years, as expenditures increased or departmental revenues decreased beyond the City's control, specifically related to personnel, those departments with the most personnel received a greater percentage of the General Fund revenue. For FY 2013/14, the Police Department represents 41.08 percent of the General Fund, up by 0.29 percent over last year, and the Fire Department represents 23.58 percent of the General Fund, up by 0.44 percent. The two departments comprise 64.66 percent of the General Fund budget, an increase of 0.73 percent over last year.

Staff is compelled to bring to the Council's attention hidden expenses resulting from State action. One is the settlement of property tax administration fee litigation and the other is the continuing ongoing ERAF shift. In the late 1980s, the State allowed counties to collect a fee from cities and other agencies for collecting property tax. In the mid 1990s, the State began a practice of taking local Bradley Burns Sales Tax revenue (1 percent) and back-filling with State-controlled property tax. Since this was property tax and the County was collecting a fee for administering property tax, the County began to charge for the collection and administration of the back-filled portion of property tax as well. What was intended to be revenue neutral was not and, consequently, local entity revenue was reduced. Courts have ruled in cities favor over the past year on a number of cases related to the calculation of the property tax administration fee, resulting in counties adjusting the method used to calculate the fee. In FY 2012/13, San Joaquin County reduced the FY 2012/13 charge by about 48 percent and refunded to the city a total of $698,000, representing overcharges dating back to FY 2006/07.

The second issue of note is the Educational Revenue Augmentation Fund (ERAF). In 1992, in response to Proposition 98, the State required County Auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This shift continues to this day and, although Prop 1A (2004) stopped the escalation; the cost for Lodi continues to be approximately $2.2 million per year.

In FY 2012/13, the City refinanced the 2002 General Fund secured Certificates of Participation. The City was able to secure an All-in total interest cost of just over 4.0% and net present value savings on the deal of about $3.25 million. The savings are programmed to fund the land acquisition, design and construction of a replacement for Fire Station 2. The annual debt service is split among the Police department (45 percent), Parks, Recreation and Cultural Services (40 percent), and the General Fund (15 percent).

Special Revenue Funds

Four Special Revenue Funds of note are the Streets Fund; Community Development Fund; Parks, Recreation and Cultural Services Fund; and Library Fund.

The Street Fund handles all street and pavement activities including street cleaning and sweeping, traffic control devices, street trees, sidewalk and landscape maintenance and management of the storm water collection system. This fund is projecting a decrease in fund balance of about $1.5 million during the budget year due to an increased level of capital projects and maintenance.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The fund turned the corner in Fiscal Year 2010/11 and erased its prior deficit. Budget year revenues are projected to exceed expenditures by about $12,000 and add to its fund balance.

The Parks, Recreation and Cultural Services Fund is projected to start FY 2013/14 with a cumulative deficit of about $746,000. The budget reflects a small surplus that will reduce the cumulative deficit and includes setting aside funds for future capital maintenance. Staff continues to review the operations of this fund looking for service level efficiencies and revenue opportunities to further reduce the cumulative deficit.

The Library Fund is projecting a budget year surplus of about $27,000 and is expected to end the year with a fund balance of about $131,000.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund. Bulk power purchases continue to be the largest expense for the Electric Utility. During the past year, the Lodi Energy Center, operated by the Northern California Power Agency, began operations and delivering power to the City. This power supply has allowed the City to reduce its reliance on other contracted power sources. Over time, power from the Lodi Energy Center is expected to moderate, or reduce utility costs. The Electric Utility is projecting an increase to reserves of just under $200,000.

The Surface Water Treatment Plant began operations in FY 2012/13. The plant operation allows the City to end its past practices of drawing ground water in excess of the amount that is naturally replenished. The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill are a significant change for the Water Fund and will continue for a number of years. The Water Fund is projecting an increase to reserves of about $3.4 million.

The City Council was placed in a difficult position to raise wastewater rates in FY 2009/10. Increased regulations and stricter enforcement required the City to invest $60 million in improvements to the White Slough Plant. The annual debt service for these improvements is approximately $4.1 million per year. Part of the debt service payment was to be made from impact fees, but due to the decline in new development, impact fee revenue was not realized. The Wastewater Fund was operating at a deficit. To support the debt service, as well as additional costs due to increased regulations and stricter enforcement, a series of rate increases were approved. The increase in 2010, as well as the pre-approved stair-step increases, was designed to bring the utility back to a financially healthy condition. The impact of prudent management along with the approved rate increases has brought the wastewater utility to a point where it is expected to have cash reserves of $11.6 million at the end of FY 2013/14, a level well in excess of its target reserve level of $3.6 million. Additionally, the City took advantage of favorable capital market conditions in September 2012 and refunded some of its debt, realizing a net present value savings of about $850,000. This savings will be used to mitigate future cost increases. Finally, the FY 2013/14 budget includes the early pay-off of the wastewater system's 2003 debt issuance.

Capital Budget

Capital Projects funded by General Fund dollars include a number of deferred maintenance projects and funding for some critical need projects. Deferred maintenance projects include reconstruction and resurfacing of a number of downtown parking lots and various maintenance projects at City buildings. Critical need projects include partial refurbishment of the City Hall Annex building, funding for the design and construction of the replacement of Fire Station 2 and the implementation of a replacement of the city's financial and billing systems.

Within All Funds, the more significant capital projects will be the continued installation of water meters, various electrical system maintenance projects and road maintenance projects.

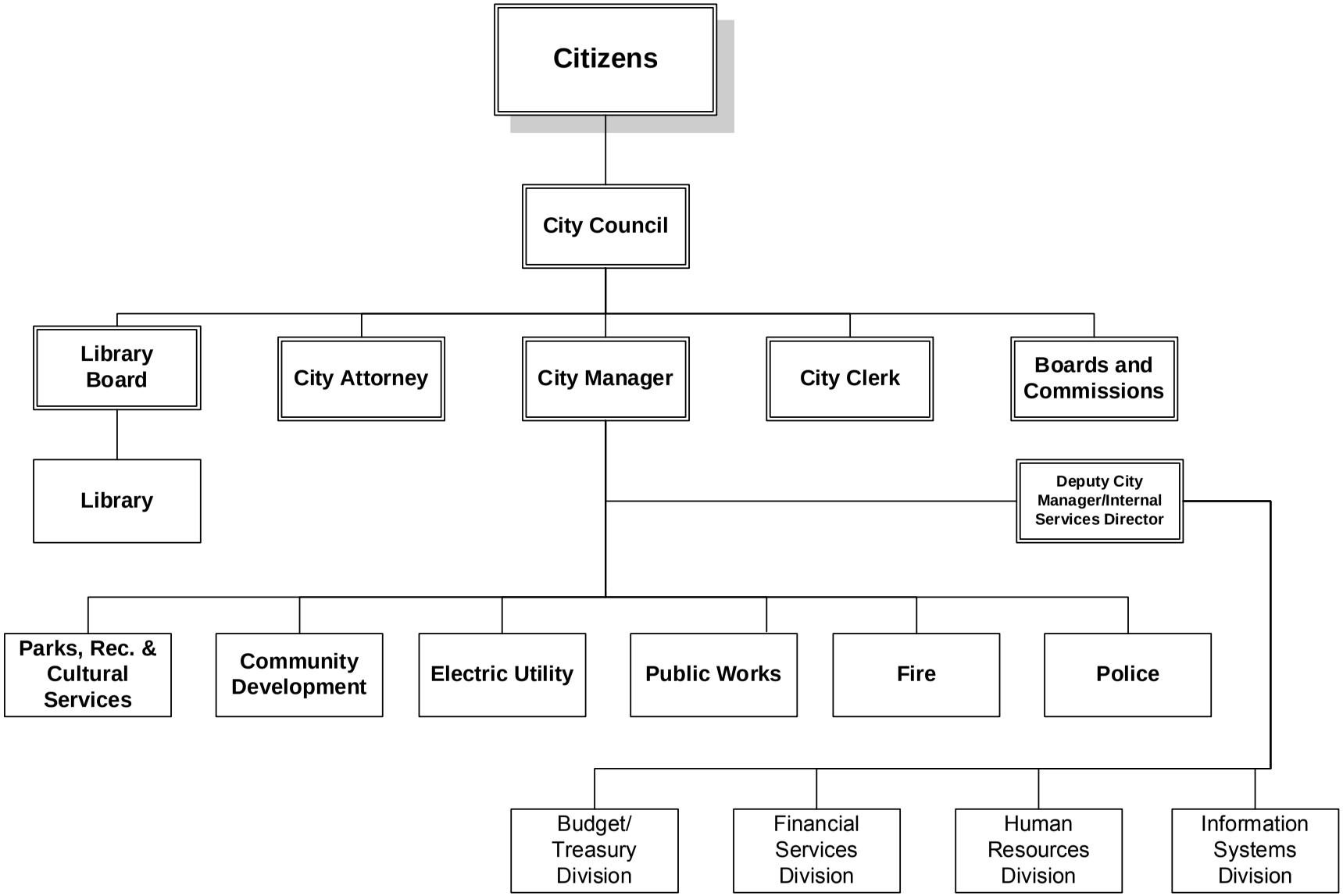
Acknowledgments

My appreciation is extended to the staff team involved in preparing the 2013/14 budget: Deputy City Manager/Internal Services Director Jordan Ayers, Supervising Budget Analyst Susan Bjork, Management Analyst Kirk Evans, and Senior Programmer Analyst Tyson Mordhorst. Additionally, thank you to each department's staff who worked on the budget.

Sincerely,

Konradt Bartlam
City Manager

City of Lodi



FY 2013-2014

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**
CITY CLERK					
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - (C)	1	1	0	0	0
Assistant City Clerk	1	1	1	1	1
City Clerk	1	1	1	1	1
City Clerk Total	**4**	**4**	**3**	**3**	**3**
CITY MANAGER					
Business Development Manager	0	0	1	1	1
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	2	2	1	0	0
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	1	1	1	0	0
City Manager Total	**6**	**6**	**6**	**4**	**4**
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	0	0	0
Administrative Secretary	1	1	1	1	1
Assistant Engineer/Plans Examiner	0	0	0	1	1
Building Inspector I/II	3	3	2	2	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	0
Junior Plans Examiner/Engineer	1	1	1	0	0
Junior/Assistant/Associate Planner	1	1	1	1	1
Neighborhood Services Manager	1	1	1	1	1
Permit Technician	2	2	2	2	2
Planning Manager	1	1	0	0	0
Community Development Total	**13**	**13**	**10**	**10**	**9**
ELECTRIC UTILITY					
Administrative Clerk	2	1	1	1	1
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	2	0	0	0	0
Buyer	1	0	0	0	0
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	3	3	3	3	2
Distribution Planning Supervisor	1	1	0	0	0
Electric Apparatus Mechanic	1	0	0	0	0
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	1	0	0	0
Electric Lineman/Linewoman	5	5	6	6	6
Electric Materials Technician	0	1	1	1	1
Electric Operations Superintendent	0	1	1	1	1
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Technician	2	2	2	2	2
Energy Specialist	1	0	0	0	0
Field Services Representative	3	3	4	4	4
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	0	0
Manager Engineering & Operations	0	0	1	1	1
Meter Reader	2	0	0	0	0
Metering Electrician	1	1	1	0	0
Metering Technician	0	0	0	1	1

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
Principle Resource Planner	1	0	0	0	0
Rates and Resource Manager	0	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electrical Technician	0	1	1	1	1
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	1	0	0	0	0
Substation and Meter Superintendent	1	0	0	0	0
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	0	0	0	0
Utility Service Operator - Relief	1	0	0	0	0
Utility Service Operator I/II	3	3	3	3	3
Electric Utility Total	**51**	**41**	**42**	**41**	**40**
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	0
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	16	16
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	1	1	1
Fire Engineer	21	21	21	20	18
Fire Inspector	1	1	0	0	0
Firefighter I/II	18	18	14	13	12
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**58**	**57**	**53**
INTERNAL SERVICES DEPARTMENT					
Management Analyst	0	0	0	1	1
Senior Programmer/Analyst	0	0	0	1	1
BUDGET DIVISION					
Budget Manager	1	1	0	0	0
Management Analyst	2	1	1	1	1
Purchasing Technician	1	1	1	0	0
Supervising Budget Analyst	0	1	1	1	1
	4	4	3	2	2
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	0	0
Accounting Clerk	3	3	2	2	2
Administrative Clerk	1	1	0	0	0
Customer Service Representative	8	8	8	9	9
Finance Supervisor	1	0	0	0	0
Finance Technician	2	3	3	3	3
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	0	0	0	0
Supervising Accountant	1	1	1	1	1
Supervising Customer Service Representative	0	2	2	2	2
Utility Billing & Collections Supervisor	0	0	0	0	0
	20	20	18	18	18
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	2	2	1	1	1
	4	4	3	3	3
INFORMATION SYSTEMS DIVISION					
Information Systems Coordinator	1	1	0	0	0
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	2	2	2
Senior Programmer/Analyst	2	2	1	1	1
	7	7	6	6	6
Internal Services Total	**35**	**35**	**30**	**31**	**31**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	3	3	3
Library Services Director	1	1	1	1	1
Library Services Manager	0	0	1	1	0
Literacy Services Coordinator	1	1	0	0	0
Senior Library Assistant	3	3	3	3	3
Supervising Librarian	1	1	0	0	0
Library Total	**14**	**14**	**12**	**12**	**11**
PARKS, RECREATION AND CULTURAL SERVICES					
Administrative Clerk	2	1	1	1	1
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	1	0	0	0	0
Art & Events Manager	1	0	0	0	0
Building Services Coordinator	1	1	1	1	1
Community Center Director	0.5	0	0	0	0
Community Center Manager	0	1	1	1	1
Park Maintenance Worker I/II	11	11	9	8	7
Park Maintenance Worker III	5	5	4	4	4
Parks & Recreation Director	0.5	0	0	0	0
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	1	1
Parks, Recreation and Cultural Services Director	0	1	1	1	1
Program Coordinator	1	2	1	1	0
Recreation Manager	3	3	3	3	3
Recreation Superintendent	1	1	1	1	1
Senior Administrative Clerk	2	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1	1
Senior Services Manager	1	0	0	0	0
Stage Technician	1	1	1	0	0
Welder-Mechanic	1	1	1	1	1
Parks, Recreation and Cultural Services Total	**38**	**36**	**32**	**29**	**27**
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	0	0
Administrative Secretary	1	1	1	0	0
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	1
Community Improvement Officer I/II	2	1	1	2	2
Community Service Officer	1	1	1	1	1
Dispatcher Supervisor	2	2	2	1	1
Dispatcher/Jailer	21	21	17	17	16
Lead Dispatcher/Jailer	3	3	3	3	3
Management Analyst	2	2	1	1	1
Parking Enforcement Assistant	2	2	1	1	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	6	6	6
Police Lieutenant	6	6	5	5	5
Police Officer	52	52	50	50	48
Police Records Clerk	5	5	4	4	3
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	9
Senior Police Administrative Clerk	2	2	3	2	2
Supervising Code/Community Imp. Off.	1	1	1	0	0
Police Department Total	**125**	**124**	**113**	**109**	**104**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	1	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	1
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	2	2	3	3
Public Works Inspector I/II	2	2	1	1	1
Senior Civil Engineer	3	2	2	1	1
Senior Engineering Technician	4	4	3	2	2
	16	15	13	12	12
FLEET & FACILITIES					
Equipment Service Worker	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	0	1	0	0
Fleet Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	3
Lead Equipment Mechanic	2	2	1	1	1
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	2	2	2	1	1
Welder-Mechanic	1	1	1	0	0
	15	14	14	11	10
STREETS & DRAINAGE					
Administrative Clerk	1	1	0	0	0
Administrative Secretary	1	1	1	0	0
Maintenance Worker I/II	10	7	5	5	5
Senior Administrative Clerk	1	1	0	0	0
Street Maintenance Worker III	5	5	5	5	4
Street Supervisor	3	3	3	3	3
Streets & Drainage Manager	0	0	0	0	0
Streets & Drainage Superintendent	1	1	1	0	0
Traffic/Sign Making Worker	0	1	1	1	1
	22	20	16	14	13
TRANSPORTATION					
Administrative Clerk	1	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1	1
Transportation Manager	1	1	1	1	1
	3	3	3	3	3
WATER SERVICES					
Administrative Clerk	0	0	1	1	1
Chief Wastewater Plant Operator	1	1	1	1	1
Chief Water Treatment Plant Operator	0	0	1	1	1
Compliance Engineer	1	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1	1
Electrician	2	2	3	3	3
Environmental Compliance Inspector	3	3	3	3	3
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superintendent	1	1	0	0	0
Maintenance Worker I/II	8	8	9	9	8
Plant & Equipment Mechanic	5	5	7	7	7
Senior Administrative Clerk	0	0	1	1	1
Senior Plant & Equipment Mechanic	1	1	0	0	0
Senior Storekeeper	0	1	1	1	1
Utility Superintendent	0	0	0	1	1
Wastewater Plant Operator I/II/III	6	6	6	5	5
Wastewater Plant Superintendent	0	0	1	1	1

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
Wastewater Treatment Superintendent	1	1	0	0	0
Water Services Technician	1	1	1	1	1
Water Treatment Plant Operator I/II/III	0	0	3	4	4
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	0	0
Water/Wastewater Supervisor	4	4	4	4	4
	43	44	52	52	51
Total Public Works	**102**	**99**	**101**	**95**	**92**
ALL CITY DEPARTMENTS TOTAL	**455**	**439**	**410**	**394**	**377**

FY 2013/14 Proposed Authorized Position Changes				
	FY 12/13	FY 13/14		
Dept/Division	Current Title	Proposed Title/Position	Barg. Unit	Comment
Fire Department	Fire Fighter		Firefighters	Eliminate - Vacant Retirement
Internal Services/Budget	Purchasing Technician		General Services	Eliminate
Internal Services/Finance	Customer Service Representative		General Services	New position
Internal Services/Finance	Accountant		Mid-Management	Eliminate - Vacant Retirement
Parks, Recreation and Cultural Services	Maintenance Worker I/II		Maintenance & Operators	Eliminate - Vacant Retirement
Parks, Recreation and Cultural Services	Parks Supervisor		Maintenance & Operators	Eliminate - Vacant Retirement
Police Department	Administrative Clerk		General Services	Eliminate - Vacant Retirement
Police Department	Administrative Secretary		General Services	Eliminate - Vacant Retirement
Police Department	Dispatch Supervisor		Dispatchers	Eliminate - Vacant Retirement
Police Department	Senior Police Administrative Clerk		General Services	Eliminate - Vacant Retirement
Public Works - Engineering	Senior Civil Engineer		Mid-Management	Eliminate - Vacant Retirement
Public Works - Fleet/Facilities	Fleet and Facilities Manager		Mid-Management	Eliminate - Vacant Retirement
Public Works - Fleet/Facilities	Senior Facilities Maintenance Worker		Maintenance & Operators	Eliminate - Vacant Retirement
Public Works - Fleet/Facilities	Welder-Mechanic		Maintenance & Operators	Eliminate - Vacant Retirement
Public Works - Streets	Administrative Secretary		General Services	Eliminate - Vacant Retirement
Public Works - Streets	Streets & Drainage Superintendent		Mid-Management	Eliminate - Vacant Retirement

Fiscal Year 2012/13 Authorized Changes				
Dept/Division	Current Title	Approved Title/Position	Barg. Unit	Comment
City Manager	Management Analyst	Business Development Manager	Mid-Management	Reclassification
Community Development	Jr Plans Examiner/Engineer	Assistant Engineer/Plans Examiner	General Services	Reclassification
Electric Utility	Metering Electrician	Metering Technician	IBEW	Reclassification
Electric Utility	Manager , Customer Services & Programs		Mid-Management	Eliminated
Fire	Fire Engineer	Fire Captain	Firefighters	Reclassification
Parks, Recreation and Cultural Services	Stage Technician		Maintenance & Operators	Eliminated
Police Department	Supervising Code/Community Imp. Officer	Community Improvement Officer	General Services	Reclassification
Public Works - Engineering	Senior Engineering Technician	Jr/Assistant Engineer/Associate Civil Engineer	General Services/Mid-Management	Reclassification
Public Works - Water Services	Wastewater Plant Operator I/II/III	Water Treatment Plant Operator I/II/III	Maintenance & Operators	Title Change

FY 2013/14 Authorized Unfunded Positions				
Department	Title	Number unfunded	Barg. Unit	Comment
Community Development	Community Development Director	1	Executive	Vacant
Electric Utility	Distribution Planner	1	IBEW	Vacant
Fire Department	Administrative Secretary	1	General Services	Vacant - Retirement
Fire Department	Fire Engineer	2	Firefighters	Vacant - Retirement
Fire Department	Fire Fighter	1	Firefighters	Vacant - Retirement
Library	Library Services Manager	1	Mid-Management	Vacant - Retirement
Parks, Recreation and Cultural Services	Program Coordinator	1	General Services	Vacant - Retirement
Parks, Recreation and Cultural Services	Maintenance Worker I/II	1	Maintenance & Operators	Vacant - Retirement

FY 2013/14 Authorized Unfunded Positions				
Department	**Title**	**Number unfunded**	**Barg. Unit**	**Comment**
Police Department	Assistant Animal Services Officer	1	General Services	Vacant
Police Department	Dispatcher/Jailer	1	Dispatchers	Vacant
Police Department	Police Officer	2	Police Officers	Vacant
Police Department	Records Clerk	1	General Services	Vacant
Public Works - Fleet/Facilities	Heavy Equipment Mechanic	1	Maintenance & Operators	Vacant
Public Works - Streets	Street Maintenance Worker III	1	Maintenance & Operators	Vacant - Retirement
Public Works - Water Services	Maintenance Worker I/II	1	Maintenance & Operators	Vacant - Retirement
Total Unfunded Positions for FY 2013/14		**17**		

ALL FUNDS

All City of Lodi funds project total revenues of $179,909,160 in the fiscal year beginning July 1, 2013, and expenditures of $177,781,720.

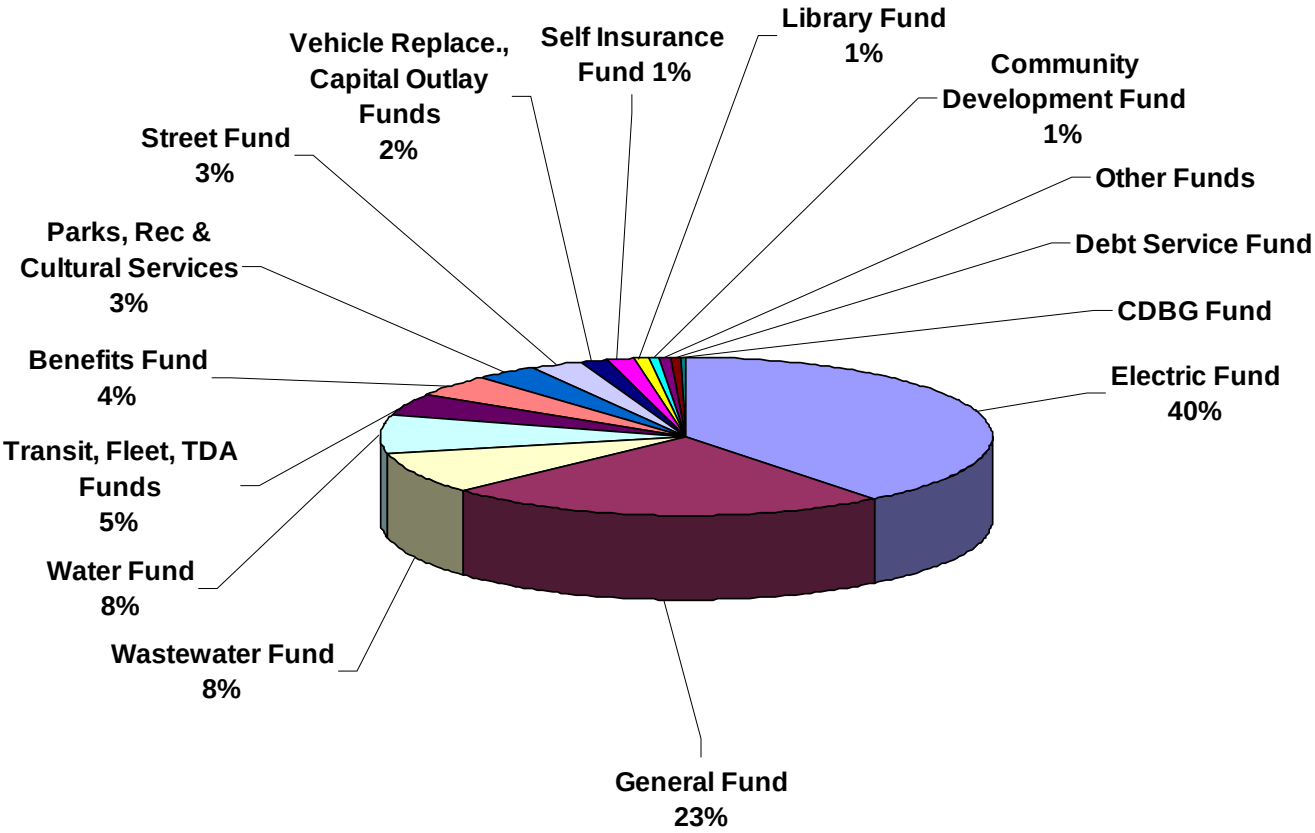
The Electric Fund is the City's largest, with $71,127,990 in projected revenue and $70,941,010 in expenditures. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues and expenditures of $42,198,820 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire, and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

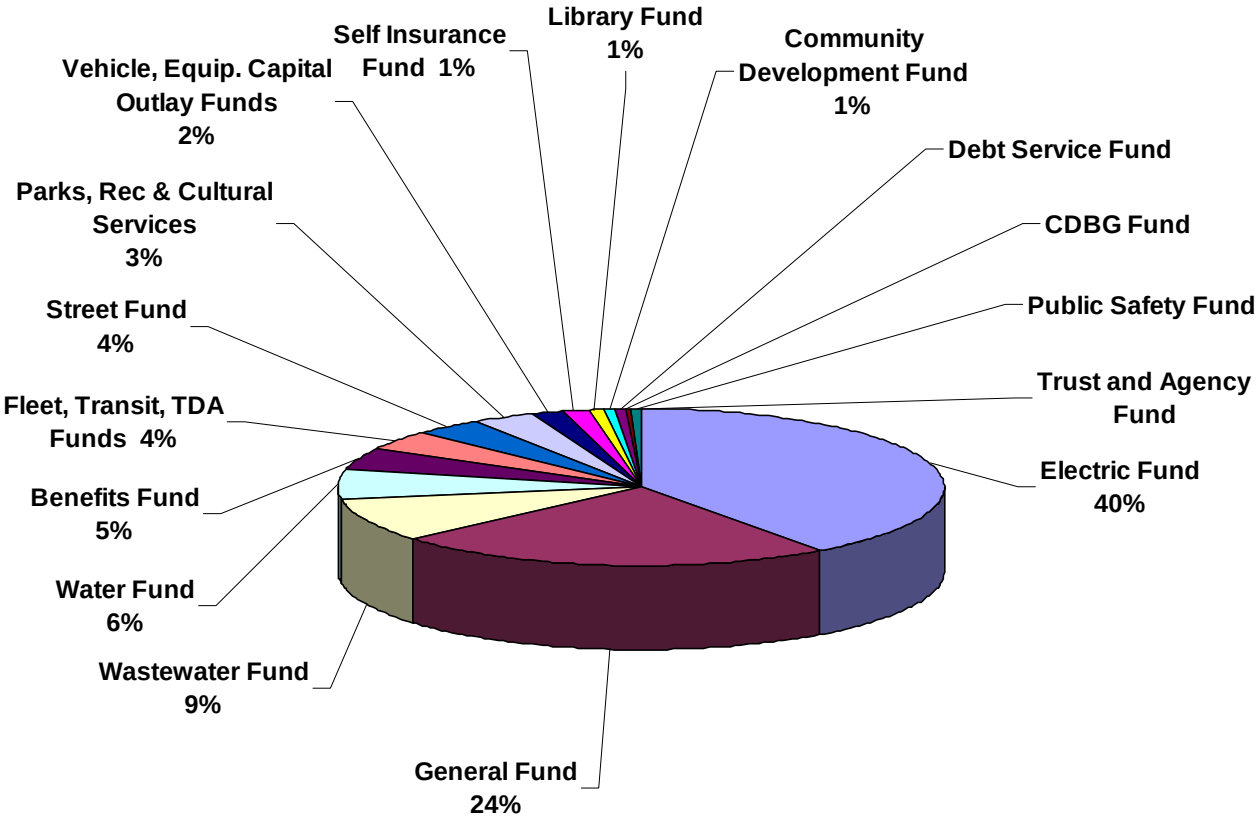
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities, and financial tables.

All Funds Revenues



Fund	Budget 2013-14
Electric Fund	71,127,990
General Fund	42,198,820
Wastewater Fund	15,035,170
Water Fund	14,484,970
Transit, Fleet, TDA Funds	8,266,890
Benefits Fund	8,017,450
Parks, Rec & Cultural Services	5,691,520
Street Fund	4,872,750
Vehicle Replace., Capital Outlay Funds	2,842,250
Self Insurance Fund	2,310,470
Library Fund	1,410,500
Community Development Fund	1,184,850
Other Funds	894,000
Debt Service Fund	847,680
CDBG Fund	723,850
Grand Total	179,909,160

All Funds Expenditures



Fund	Budget 2013-14
Electric Fund	70,941,010
General Fund	42,198,820
Wastewater Fund	15,525,370
Water Fund	11,051,080
Benefits Fund	8,017,450
Fleet, Transit, TDA Funds	7,429,400
Street Fund	6,357,920
Parks, Rec & Cultural Services	5,654,090
Vehicle, Equip. Capital Outlay Funds	3,366,200
Self Insurance Fund	2,310,470
Library Fund	1,383,090
Community Development Fund	1,173,170
Debt Service Fund	847,680
CDBG Fund	723,850
Public Safety Fund	565,600
Trust and Agency Fund	236,520
Grand Total	177,781,720

City-Wide Object Aggregate	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
090: Operating Transfers Out						
4220 Operating Transfers Out	21,324,296	26,915,751	13,896,605	13,716,605	12,619,630	See supplemental section for details
090: Operating Transfers Out Total	**21,324,296**	**26,915,751**	**13,896,605**	**13,716,605**	**12,619,630**	
100: Personnel Services						
7100 Personnel Services	0	0	116,212	249,000	0	
7101 Regular emp salary	27,170,779	24,981,295	26,689,080	26,109,255	27,273,420	Reduction/elimination of furlough hours
7102 Overtime	1,015,421	1,259,011	1,538,324	1,585,030	1,715,220	Cal-Grip grant program
7103 Part time salary	1,938,924	1,940,155	2,196,011	2,087,725	2,463,410	
7104 Contract emp salary	58,053	61,970	0	0	0	
7106 Uniform allowance	152,190	143,314	161,700	150,940	148,580	
7108 Meal allowance	2,500	2,297	0	0	3,200	
7109 Incentive pay	902,299	874,062	873,310	789,325	821,630	
7110 Admin leave pay	116,898	83,164	142,630	144,535	147,370	
7111 Workers comp	1,315,050	1,989,910	2,428,230	2,428,230	1,481,190	Reserve goal met
7112 Medical insurance	4,976,500	4,997,125	5,552,290	5,368,050	5,514,880	
7113 Dental insurance	389,595	357,729	385,700	379,960	381,500	
7114 Vision care	98,551	90,891	94,640	93,275	96,530	
7115 Medicare insurance	409,541	399,890	400,740	389,075	397,350	
7121 Service contribution-PERS	6,978,865	6,755,376	7,267,140	6,866,660	7,301,780	Rate increase
7123 Deferred comp	210,345	100,547	790,420	556,655	610,100	
7124 LI & AD & D	88,237	79,370	87,310	87,705	91,280	
7125 Unemployment insurance	79,172	112,849	200,360	193,180	148,590	Reduced experience
7128 LTD	212,069	0	0	0	0	
7129 Chiropractic	20,914	19,281	21,350	20,985	22,830	
7130 Insurance refund	178,996	165,308	159,960	139,445	138,760	
7131 Other benefits	784,750	1,048,851	1,075,250	1,075,250	1,393,190	Increased retiree medical costs
7132 Cell Stipend	4,759	21,325	21,900	24,000	26,100	
7188 Transfer In	(5,457,576)	(5,429,019)	(6,511,850)	(6,256,155)	(6,210,640)	
7189 Transfer Out	4,893,778	5,148,647	5,021,910	4,891,810	4,920,500	
100: Personnel Services Total	**46,540,610**	**45,203,348**	**48,712,617**	**47,373,935**	**48,886,770**	
200: Utility Comm. & Transportation						
7201 Postage	230,163	221,046	236,210	237,260	230,720	
7202 Telephone	225,105	189,856	203,785	211,885	201,910	
7203 Cellular phone charges	111,412	75,371	62,530	52,625	53,740	
7204 Pagers	2,356	435	350	300	300	
7211 Electricity	1,872,384	1,874,269	1,877,110	1,847,805	1,917,600	
7212 Gas	155,700	165,340	177,400	172,800	152,400	
7213 Water	216,025	232,543	223,980	235,750	245,750	
7214 Sewer	61,936	63,158	68,350	65,200	67,200	
7215 Refuse	32,518	31,322	35,630	35,000	38,000	
200: Utility Comm. & Transportation Total	**2,907,599**	**2,853,340**	**2,885,345**	**2,858,625**	**2,907,620**	

City-Wide Object Aggregate	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
300: Supplies, Materials & Services						
7300 Supplies,Materials & Serv	0	0	553,675	135,160	2,020	
7301 Printing,binding,duplication	119,233	95,578	113,320	119,615	123,200	
7302 Photocopying	19,217	30,345	35,260	38,040	45,290	
7303 Advertising	53,181	65,097	64,150	71,275	70,950	
7304 Laundry & dry cleaning	18,907	12,441	14,550	14,145	13,940	
7305 Uniforms	51,144	80,305	82,650	90,265	88,950	
7306 Safety Equipment	206,116	170,506	212,420	264,245	243,530	
7307 Office supplies	102,894	116,697	116,570	123,330	128,140	
7308 Books & periodicals	102,341	110,226	71,004	76,045	152,795	
7309 Membership & dues	95,556	120,618	163,620	162,440	167,210	
7310 Uncollectible acct expense	251,299	226,385	365,000	340,000	345,000	
7311 Collection agency fees	26,623	12,825	14,500	13,500	11,000	
7312 Bank service charges	188,629	189,062	155,080	166,515	170,760	
7313 Information systems software	140,484	128,267	137,400	145,685	161,150	
7314 Business expense	28,289	22,993	39,060	39,655	25,860	
7315 Conference expense	50,862	44,591	81,980	77,405	95,830	
7318 Microfilming	0	1,878	1,900	1,700	1,800	
7320 Legal counsel	0	8,000	0	0	0	
7321 Rent of Land, facilities	78,721	68,856	82,430	82,995	82,940	
7322 Rental of equipment	196,208	187,019	31,400	31,950	30,350	
7323 Professional services	8,773,939	7,813,023	10,378,291	9,727,675	9,599,700	
7324 Purchased transp	1,693,667	1,869,984	1,700,000	1,700,000	1,900,000	
7330 Repairs to comm equip	22,614	77,822	129,890	91,390	133,380	
7331 Repairs to Mach & equip	501,715	641,343	857,210	935,920	788,450	
7332 Repairs to office equip	36,722	19,115	41,050	41,285	40,300	
7333 Repairs to vehicles	1,787,433	1,740,507	1,566,570	1,568,390	1,651,970	
7334 Repairs to buildings	76,505	107,089	179,500	166,600	247,200	
7335 Sublet service contracts	1,388,074	1,540,360	1,885,618	1,842,175	1,750,420	
7336 Car wash	14,780	14,674	13,810	13,480	14,990	
7337 Employee moving expenses	4,719	2,926	0	0	15,000	
7338 Sponsorships	0	12,500	7,500	0	10,000	
7340 Representation expense	0	0	0	50	0	
7343 PL & PD/other insurance	871,913	1,360,050	655,020	655,020	833,460	
7345 City rental insurance	0	300	300	300	300	
7346 K-9 supplies	13,615	9,702	7,000	7,000	6,000	
7350 Tires and tubes	2,756	4,896	6,000	6,000	6,000	
7351 Motor veh fuel, lube	949,039	986,186	1,308,430	1,292,430	1,198,270	
7352 Special dept materials	718,658	473,582	1,210,874	1,107,110	1,017,050	
7353 Janitorial supplies	40,153	39,509	47,400	54,450	47,250	
7354 Photo supplies	6,781	5,015	4,200	3,950	4,200	
7355 General supplies	261,116	295,342	269,450	265,325	269,650	

City-Wide Object Aggregate	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7356 Medical supplies	49,111	51,407	56,100	56,135	52,100	
7357 Care of prisoners	45,337	46,279	48,800	48,800	45,000	
7358 Training & education	39,688	66,396	139,302	139,645	190,420	
7359 Small tools and equip	176,273	234,322	339,080	373,095	427,235	
7360 Overtime meals	2,039	2,242	3,850	3,105	3,500	
7361 Employee relations	0	481	0	0	400	
7362 Laboratory supplies	24,554	31,559	31,500	41,500	37,500	
7363 Employees physical exams	29,866	33,790	36,080	35,750	36,500	
7365 POST training	44,308	19,385	30,000	34,000	60,000	
7366 Tuition Reimbursement	42,678	60,692	58,000	50,000	47,500	
7367 Transport of materials	4,617	6,604	6,000	6,000	6,500	
7369 Software Licensing Cost	35,955	37,538	101,620	94,940	140,800	
7389 Transfer Out	0	0	0	0	400,000	Intrafund transfer for low-income program
7398 Reimbursable Expense	2,607	857	4,000	4,035	4,100	
7399 Supplies, mat & services	290,915	636,987	509,300	311,435	512,980	
7719 Other equip	19,128	0	0	0	0	
8099 Special payments	324	25,999	500	13,095	315	
300: Supplies, Materials & Services Total	**19,701,303**	**19,960,152**	**23,968,214**	**22,684,050**	**23,459,155**	
400: Work for Others						
7601 Work for others	381,981	300,000	398,500	147,230	120,000	
400: Work for Others Total	**381,981**	**300,000**	**398,500**	**147,230**	**120,000**	
500: Equipment, Land & Structures						
7700 Equipment, Land & Structures	0	0	3,669,986	704,610	2,141,290	
7701 Office equip	5,845	13,785	20,800	29,800	26,500	
7706 Traffic signal equip	89,388	0	15,000	55,000	15,000	
7707 Street lighting equip	55,833	42,826	45,000	45,000	40,000	
7709 Shop equipment	12,577	0	0	5,000	5,000	
7711 Transformers	37,349	140,693	330,000	330,000	150,000	
7712 Meters	114,254	(36,968)	5,000	5,930	25,000	
7713 Wire	113,748	10,111	175,000	175,000	75,000	
7714 Poles and pole line hrdware	128,764	102,637	85,000	85,000	85,000	
7715 Data Processing hrdware	117,003	104,701	88,000	180,435	293,300	Pavement management software
7717 Communication equip	64,345	0	6,000	5,500	5,800	
7718 Grant equip	124,036	65,156	131,914	177,385	0	
7719 Other equip	324,933	101,333	205,000	188,000	143,000	
7720 Other contracts	7,364,702	2,855,601	3,570,774	3,708,445	5,398,870	Streets capital projects
7721 Acquisition of Land	7,000	0	0	0	0	
7723 Easements	0	6,000	0	0	0	
7726 Streets	436,963	19,645	0	99,115	0	
7727 Curb, gutter & sidewalks	0	0	0	7,945	0	
7730 Underground lines & hrdware	127,293	71,210	125,000	125,000	150,000	
7731 Storm drains	4,500	0	10,000	5,000	5,000	

City-Wide Object Aggregate	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7789 Transfer Out	332,810	562,770	239,020	239,020	242,870	Transfer to Vehicle Replacement Fund
7797 Bus shelters	16,134	442	0	0	0	
7799 Bus signs	686	0	0	0	0	
500: Equipment, Land & Structures Total	**9,478,163**	**4,059,942**	**8,721,494**	**6,171,185**	**8,801,630**	
550: Fleet						
7850 Fleet	0	0	0	0	431,500	
7851 Vehicles & Equipment	490,809	742,516	3,737,562	3,982,975	1,068,500	
7852 Heavy equipment	316,592	0	0	0	0	
550: Fleet Total	**807,401**	**742,516**	**3,737,562**	**3,982,975**	**1,500,000**	
600: Special Payments						
7636 Amortization	4,796,297	2,489,869	6,075,000	6,075,000	9,360,000	See Debt Service schedule in supplementals
7924 Bond interest	9,725,948	10,201,480	8,996,410	8,996,410	8,754,780	
7925 Bond principal	765,000	795,000	800,000	800,000	825,000	
7927 Loan interest	22,967	0	0	0	0	
8021 Donations	42,500	30,650	0	0	0	
8021 Donations-LCVB	74,403	91,655	88,300	98,000	103,000	
8021 Donations-DLBP	28,500	24,230	24,230	24,230	0	Organization disbanded
8021 Donations-SJ Partnership	29,750	25,290	25,290	25,290	25,290	
8021 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050	
8021 Donations-Fireworks	16,000	15,860	16,000	16,000	16,000	
8021 Donations-SJC Ent Zone	21,766	21,464	22,000	21,500	21,500	
8021 Donations-Arts Grants	0	0	36,500	36,500	36,500	
8022 Taxes	108,067	128,335	80,270	80,195	120,200	
8023 Refunds/Rebates	0	5,000	10,000	10,000	5,000	
8026 Property tax admin fee	325,012	334,116	347,480	181,830	190,000	Change in calculation method
8031 ISF Workers comp	308,423	286,874	316,000	293,655	300,000	
8032 ISF Temp disability-WC	234,566	329,171	250,000	150,000	203,000	
8033 ISF Perm disability WC	138,631	84,945	200,000	170,000	160,000	
8041 Retiree's Medical Reimb.	659,801	867,904	830,750	920,000	1,090,000	Additional retirees
8050 Employee Assistance program	1,936	7,084	7,000	7,000	7,100	
8051 Life Insurance	62,868	59,284	76,810	70,000	80,520	
8052 Accidental Death Ins	14,166	9,206	10,500	11,000	11,200	
8053 Unemployment Ins	141,217	216,884	200,360	135,000	148,700	Reduced experience
8054 Long-term Disability	176,071	95	0	32,000	36,000	
8055 Employee Recognition	11,046	10,499	10,000	10,000	11,000	
8056 Flexible Spending	4,457	3,668	5,000	5,000	3,850	
8057 Boiler Insurance	14,342	11,966	15,000	12,875	16,280	
8058 Property Insurance	122,283	119,265	159,000	133,045	171,720	
8059 Surety Bonds	0	22,819	0	0	0	
8065 WC-Medical Services	451,390	476,151	500,000	400,000	500,000	
8066 WC-Vocational Rehab	0	0	4,000	12,000	15,000	
8067 WC-Legal Counsel	30,691	62,090	65,000	50,000	65,000	

City-Wide Object Aggregate	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
8097 Lodi CARE Program	18,308	53,885	50,000	50,000	50,000	
8098 Public Benefits Program	1,705,825	935,257	995,000	1,176,500	1,420,000	
8099 Special payments	9,512,279	8,518,337	8,909,210	8,048,360	7,876,335	
8099 Fourth of July	24,204	11,435	21,250	18,720	19,000	
8099 Concerts	388	43	500	2,500	1,000	
8099 Grape Festival	43,818	41,345	41,000	44,150	45,000	
8099 Parade of Lights	2,300	1,947	2,000	2,000	2,000	
8099 Miscellaneous Events	3,701	0	1,050	1,000	1,000	
8099 Sandhill Crane Festival	1,369	1,145	0	0	0	
8099 Fireworks Task Force	0	9,489	9,500	10,580	10,600	
600: Special Payments Total	**29,642,340**	**26,305,787**	**29,202,460**	**28,132,390**	**31,703,625**	
800: Bulk Power Purchase						
8201 Power purchase	37,787,026	353,847	(200)	0	0	
8201 Generation	0	32,424,717	30,859,960	30,816,415	32,454,730	
8201 Transmission	0	6,300,911	8,949,490	6,707,080	9,544,450	
8201 Management Services	0	1,389,273	1,290,670	1,404,600	1,333,500	
8201 Third Party Revenue	0	(2,193,544)	(2,691,060)	(959,580)	(4,139,690)	
8202 NCPA - GOR adjustments	(1,854,604)	1,140,608	0	0	0	
8301 WID Water Purchase	1,236,240	1,260,965	1,286,180	1,273,450	1,311,900	
800: Bulk Power Purchase Total	**37,168,662**	**40,676,777**	**39,695,040**	**39,241,965**	**40,504,890**	
900: Capital Projects						
1820 Construction in Progress-CY	(18,311,250)	(36,002,640)	9,701,689	2,353,000	7,263,700	See department capital sections for projects
1825 Contracts	12,599,720	34,097,265	13,143,197	13,965,740	0	
1827 Force account	710,395	887,033	0	68,000	0	
1829 Equipment	418,277	166,386	0	0	0	
1831 Materials	920,790	208,793	0	50,000	0	
1833 Labor	8,065	0	0	0	0	
1835 Acquisition	112,059	14,720	454,700	454,700	14,700	
1836 Other	2,033,575	374,624	4,780	282,985	0	
1841 Transformers	0	17,373	0	0	0	
1842 Meters	389,352	867,912	18,977	18,975	0	
1843 Wires	4,168	203,345	0	0	0	
1844 Poles & Pole Line Hardware	12,207	267,833	0	0	0	
900: Capital Projects Total	**(1,102,642)**	**1,102,644**	**23,323,343**	**17,193,400**	**7,278,400**	
City Wide Object Aggregate Total	**166,849,713**	**168,120,257**	**194,541,180**	**181,502,360**	**177,781,720**	

GENERAL FUND

The City of Lodi General Fund projects revenues and expenditures of $42,198,820 in Fiscal Year 2013/14.

Sales tax, property tax and Electric Utility in-lieu payments account for 59 percent of General Fund revenue, and the Police and Fire departments consume 63 percent of all General Fund revenue.

The General Fund is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Street Division, Community Development Department and Parks, Recreation and Cultural Services to support their operations. Funding for the Library is transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2012/13 budget shown reflects adjustments made throughout the year.

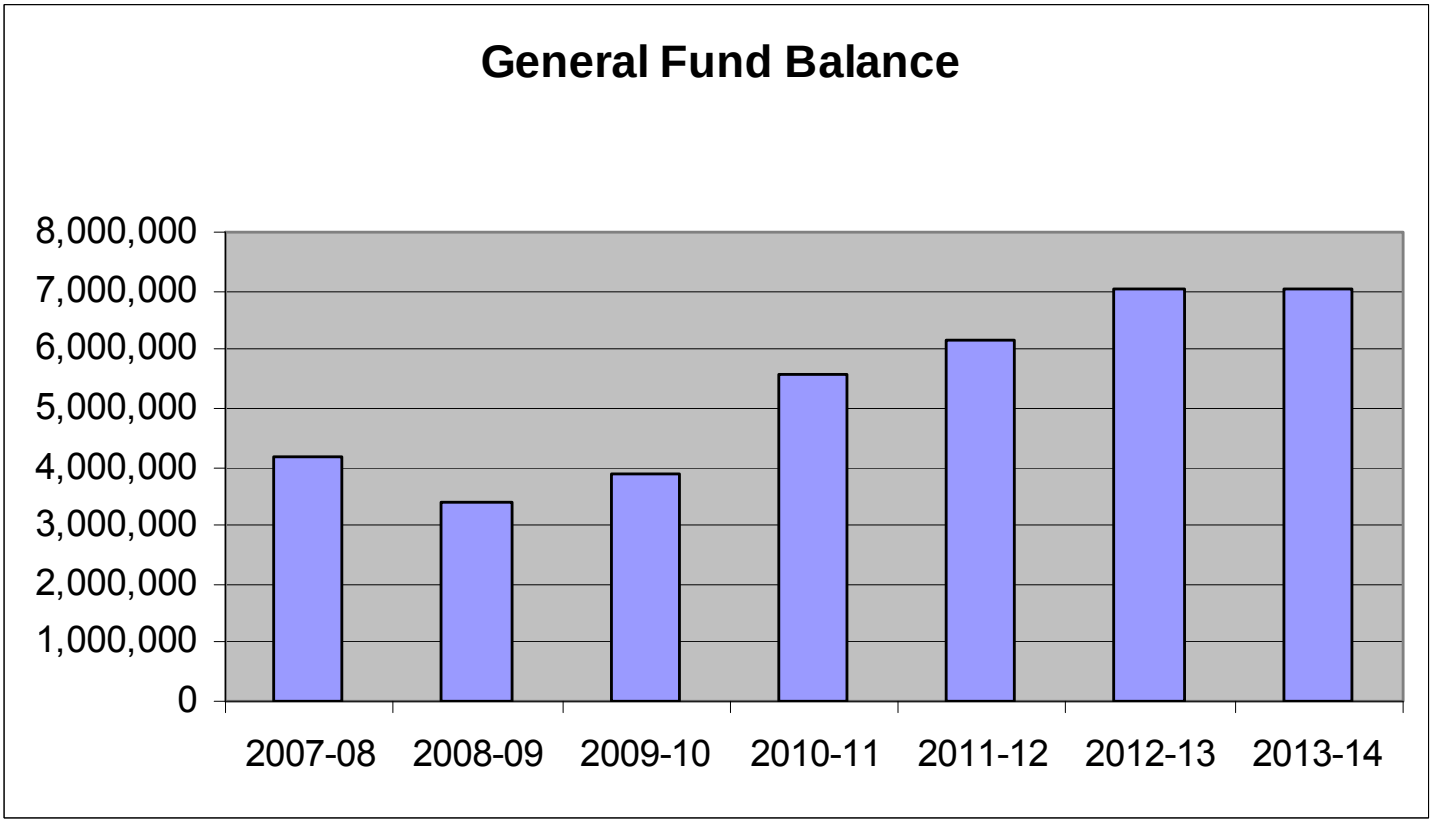
General Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

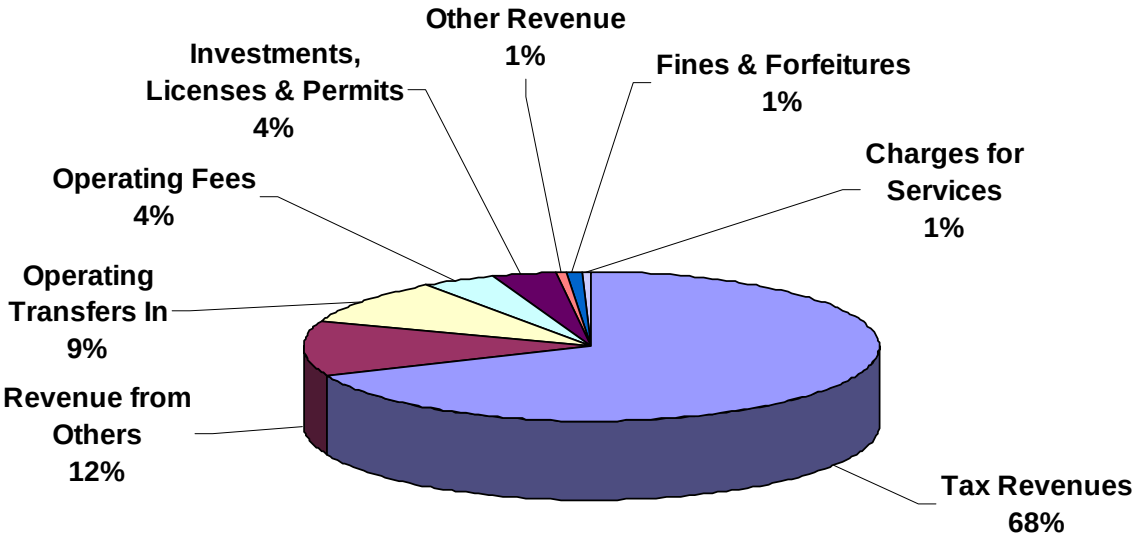
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
General Fund					
Fund Balance					
Beginning Fund Balance Unreserved	3,896,576	5,597,678	3,968,897	6,164,685	7,044,415
Revenues	41,889,230	40,520,257	42,071,274	42,270,590	42,198,820
Expenditures	40,188,128	39,953,250	42,071,274	41,390,860	42,198,820
Net Difference (Revenues Less Expenditures)	1,701,102	567,007	-	879,730	-
Fund Balance					
Ending Fund Balance Unreserved	5,597,678	6,164,685	3,968,897	7,044,415	7,044,415



General Fund Revenues



General Fund Revenues	Budget 2013-14
Tax Revenues	28,911,600
Revenue from Others	5,137,910
Operating Transfers In	4,000,000
Operating Fees	1,782,420
Investments, Licenses & Permits	1,517,480
Other Revenue	292,300
Fines & Forfeitures	288,300
Charges for Services	268,810
Grand Total	42,198,820

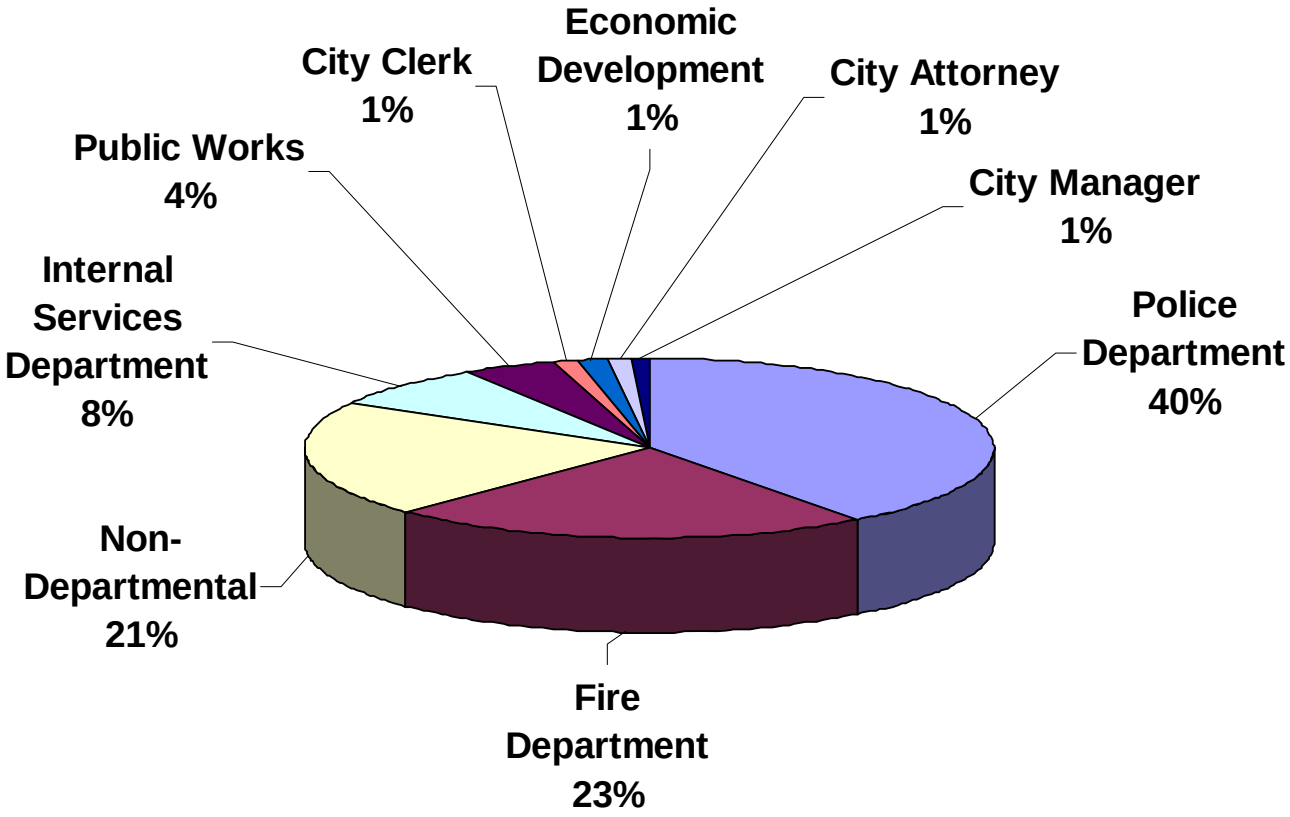
General Fund Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
100: General Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,444,189	5,435,230	5,432,990	5,432,990	4,000,000	See supplemental section for details
090: Operating Transfers In Total	**5,444,189**	**5,435,230**	**5,432,990**	**5,432,990**	**4,000,000**	
100: General Fund B/S Total	**5,444,189**	**5,435,230**	**5,432,990**	**5,432,990**	**4,000,000**	
1001: General Fund Rev						
100: Tax Revenues						
5011 Property Taxes-CY Secured	8,285,589	7,861,085	7,850,100	7,996,570	8,156,500	2% growth projection
5031 Sales & Use Tax	8,663,301	9,245,838	8,880,440	9,272,000	9,657,000	
5032 Public Safety -Prop 172	250,096	294,722	279,780	287,000	308,500	
5034 Transient Occupancy Tax	425,899	486,185	433,200	460,000	510,000	Receipts are trending upwards
5035 Real Prop. Transfer Tax	95,302	90,843	98,900	98,900	104,130	
5036 Business License Tax	958,061	1,181,655	1,122,000	1,122,000	1,122,000	
5040 Card Room Fee	287,960	446,275	292,900	330,000	330,000	New formula now in effect
5051 Waste Removal Franchise	966,540	978,768	971,630	980,000	980,000	
5052 Industrial Waste Franchise	60,056	55,249	60,000	60,000	53,000	
5053 Gas Franchise	160,107	164,947	160,000	160,000	160,000	
5054 Cable TV Franchise	505,219	513,260	500,000	522,600	531,000	Receipts are trending upwards
5055 Electric Franchise	22,976	22,649	22,850	22,800	22,800	
5081 In-lieu Franchise-Electric	6,976,670	6,976,670	6,976,670	6,976,670	6,976,670	
100: Tax Revenues Total	**27,657,776**	**28,318,146**	**27,648,470**	**28,288,540**	**28,911,600**	
200: Licenses & Permits						
5113 Animal Licenses	35,415	38,375	35,500	40,000	39,500	
5114 Bicycle Licenses	1,467	1,472	1,680	2,050	1,800	
5141 Street & Lot Permits	7,533	6,845	7,500	7,500	7,500	
5142 Industrial Refuse Collection	2,000	2,000	2,000	2,000	2,000	
5143 Alarm Permits	31,050	28,595	43,000	28,000	43,000	
5144 Transportation Permit	3,530	658	3,200	2,500	2,850	
5145 Vendor Permit to Operate	2,400	1,800	2,000	2,100	5,000	
200: Licenses & Permits Total	**83,395**	**79,745**	**94,880**	**84,150**	**101,650**	
300: Fines & Forfeitures						
5201 Veh Code-Moving Violation	302,864	187,945	220,000	155,000	184,000	
5202 Court Fines	5,371	4,752	4,600	3,500	2,800	
5203 Overparking	46,979	21,414	40,000	40,000	48,000	
5204 Parking Fees-DMV Hold	22,950	18,158	20,000	10,200	8,500	
5205 False Alarm Penalty	15,878	14,675	23,500	23,500	32,000	
5211 Code Enforcement Fine	12,951	12,519	13,000	13,000	13,000	
300: Fines & Forfeitures Total	**406,993**	**259,463**	**321,100**	**245,200**	**288,300**	
400: Investment/Property Revenues						
5332 Investment Earnings	17,646	21,701	0	0	0	
5361 Rent	437,375	784,017	451,350	424,450	1,412,330	NCPA power plant

General Fund Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
5391 Sale of City Property	3,556	5,043	3,500	2,300	3,500	
400: Investment/Property Revenues Tota	**458,577**	**810,761**	**454,850**	**426,750**	**1,415,830**	
500: Revenue from Others						
5494 State Motor Veh In-Lieu	290,683	31,439	0	0	0	
5499 In-lieu - VLF	4,316,785	4,150,852	4,067,830	4,143,070	4,226,000	2% growth projection
5535 State Recycling (CRV)	0	33,907	16,900	16,595	16,500	
5565 Police Hiring Grant	409,795	450,877	475,800	411,300	320,000	End of grant period
5567 Police Other Grants	0	28,225	15,000	18,325	13,000	
5602 Sch Drug Suppression Reimb	214,860	254,000	301,410	301,410	301,410	
5604 State Special Grants	0	0	161,334	104,000	125,000	AB 109 program
5605 Police State Safety Grant	0	0	0	0	80,000	Delta RATT reimbursement moved here
5691 Police Training-POST	19,427	27,746	35,000	35,000	50,000	
5696 State Mandates SB90	114,286	32,022	50,000	50,000	50,000	
5940 Lodi Grape Festival Reimb	20,000	20,000	20,000	25,000	25,000	
5941 Code Enf-Reinspection Fees	7,497	11,258	3,600	6,250	9,000	
5942 Unaltered Fee	1,870	3,124	2,000	1,875	2,000	
500: Revenue from Others Total	**5,395,203**	**5,043,450**	**5,148,874**	**5,112,825**	**5,217,910**	
600: Charges for Services						
5084 Admin fees-CVW	251,600	255,756	261,600	261,600	267,910	
5943 Police Clearance fee	0	0	0	900	900	
600: Charges for Services Total	**251,600**	**255,756**	**261,600**	**262,500**	**268,810**	
610: Public Safety Fees						
5206 Nuisance Fines	2,100	3,731	2,100	2,100	2,300	
5399 Repairs & Demolition Reimb.	6,851	7,395	5,800	5,800	2,100	
5706 Vehicle Abate Serv Authori	27,827	34,283	36,000	30,650	26,500	
5932 Fingerprinting	24,072	19,646	24,000	25,400	28,800	
5933 Vehicle Towing	77,831	67,700	104,500	88,265	88,000	
5934 Haz-Mat Drug clean-up	149	0	0	0	0	
5935 Animal Shelter Fees	23,356	21,812	23,500	22,500	19,400	
5936 Police Record Fees	10	0	100	100	50	
5937 Other Police Fees	2,324	2,475	0	100	300	
5939 Fix Ticket/Vin Verification	2,245	905	1,100	1,420	1,200	
5971 Fire Dept.Services-Other	3,735	4,340	1,000	1,000	1,000	
5973 Site Planning	5,125	3,000	450	2,000	3,000	
5974 Fire Permit Review/Insp.	5,056	0	940	0	0	
5975 Fire Protect'n Eqpt Revw & Ins	43,211	50,568	0	0	0	Moved to 5977
5976 Fire Misc.Development	394	0	0	0	0	
5977 State Mandated Inspections	0	5,694	50,000	24,360	50,000	
5979 Misc. Charges & Fees	5,947	1,851	0	3,540	5,000	
5980 Operating Permits	2,185	11,994	7,000	9,850	15,500	
5981 Strike Team Reimbursements	307	0	105,000	45,000	105,000	Offset by any expenditures that occur
6123 Code Permit Inspections	2,160	0	0	0	0	
610: Public Safety Fees Total	**234,885**	**235,394**	**361,490**	**262,085**	**348,150**	

General Fund Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
760: Park Fees						
5413.7 Wrk for City-Pks & Rec	63,361	0	0	0	0	
760: Park Fees Total	**63,361**	**0**	**0**	**0**	**0**	
800: Public Works Fees						
6104 Engineering Inspect. Fees	155,876	40,964	105,700	0	221,250	
6121 Engineering Fees	175,191	63,198	36,410	105,640	281,820	
6125 Encroachment Fees	14,956	15,675	12,850	13,600	11,200	
800: Public Works Fees Total	**346,023**	**119,837**	**154,960**	**119,240**	**514,270**	
820: Administrative Fees						
5207 Late Pmt-Utilities	880,869	933,069	870,000	900,000	900,000	
5208 Utility Connections	45,264	92,627	60,000	90,000	0	
5209 Returned Check Charge	21,873	23,491	23,000	20,000	20,000	
820: Administrative Fees Total	**948,006**	**1,049,187**	**953,000**	**1,010,000**	**920,000**	
900: Other Revenue						
5394 Revenue-Other	207,625	25,470	15,000	25,000	28,000	
5395 Revenue Over/Short	556	(187)	0	0	0	
5398 Reimbursable Charges	112,914	47,971	80,000	80,000	0	Delta RATT reimbursement moved to 5605
5400 Admin Fee-LTBID	12,291	14,335	12,000	12,000	12,000	
5401 Treated Wastewater Rev	0	0	960,000	720,000	0	Moved to 5361
5411.3 Wrk for Others-Comm Dev	0	255	0	0	0	
5411.4 Wrk for Others-PW	68,754	7,912	10,000	21,000	0	
5413.4 Wrk for City-PW	42,798	27,254	0	0	0	
6129 Admin Fee-RTIF	6,096	4,094	5,550	4,850	4,850	
6151 Other Service Charges	2,145	6,668	250	250	250	
6152 Damage to Property	1,018	0	500	610	500	
6156 Photocopy	713	741	1,000	500	500	
6157 Outside City Services	55,380	65,222	54,760	57,700	60,000	
6159 DIVCA-PEG Fees	101,044	103,382	100,000	104,400	106,200	
6341 Revenues by Transfer	0	2,214	0	0	0	
900: Other Revenue Total	**611,334**	**305,331**	**1,239,060**	**1,026,310**	**212,300**	
1001: General Fund Rev Total	**36,457,153**	**36,477,070**	**36,638,284**	**36,837,600**	**38,198,820**	
General Fund Revenue Total	**41,901,342**	**41,912,300**	**42,071,274**	**42,270,590**	**42,198,820**	

General Fund Expenditures

General Fund	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	5,421,020	9,279,138	7,416,240	7,416,240	7,423,500
100: Personnel Services	28,690,445	26,490,746	28,902,364	28,399,480	28,946,030
200: Utility Comm. & Transportation	1,316,396	1,272,533	1,265,150	1,258,685	1,268,350
300: Supplies, Materials & Services	3,538,582	3,578,487	3,537,985	3,558,175	3,810,500
500: Equipment, Land & Structures	364,391	477,808	209,581	196,900	206,670
550: Fleet	0	0	25,804	0	0
600: Special Payments	722,946	684,158	714,150	561,380	543,770
General Fund Total	**40,053,780**	**41,782,870**	**42,071,274**	**41,390,860**	**42,198,820**



Department	Budget 2013-14
Police Department	16,789,830
Fire Department	9,637,030
Non-Departmental	8,769,950
Internal Services Department	3,237,480
Public Works	1,894,290
City Clerk	513,060
Economic Development	481,880
City Attorney	472,200
City Manager	403,100
Grand Total	42,198,820

Department	2012/13 Ratio*	2013/14 Budget	2013/14 Ratio*	Change 2012/13 vs 2013/14	Ratio Change
City Clerk	1.41%	$513,060	1.26%	($72,280)	-0.16%
City Manager	1.01%	$403,100	0.99%	($14,940)	-0.02%
City Attorney	1.13%	$472,200	1.16%	$5,470	0.03%
Internal Services	8.15%	$3,237,480	7.92%	($136,940)	-0.23%
Non-Departmental	4.82%	$1,858,890	4.55%	($135,720)	-0.27%
Economic Development	1.49%	$481,880	1.18%	($136,810)	-0.32%
Police	40.79%	$16,789,830	41.08%	($102,100)	0.29%
Fire	23.14%	$9,637,030	23.58%	$55,400	0.44%
Public Works	3.79%	$1,894,290	4.63%	$323,890	0.84%
Library	3.26%	$1,349,180	3.30%	$0	0.04%
Community Development	0.27%	$100,000	0.24%	($10,000)	-0.02%
Parks, Recreation, Cultural Services	9.37%	$3,554,300	8.70%	($326,840)	-0.68%
Streets	1.37%	$581,380	1.42%	$13,550	0.05%
Capital Projects		$1,326,200		$826,200	
Total	100.00%	$42,198,820	100.00%	$288,880	

*excluding Capital Projects

General Fund	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	5,421,020	9,279,138	7,416,240	7,416,240	7,423,500	See supplemental section for details
090: Operating Transfers Out	**5,421,020**	**9,279,138**	**7,416,240**	**7,416,240**	**7,423,500**	
7100 Personnel Services	0	0	(63,788)	69,000	0	
7101 Regular emp salary	17,474,772	15,695,208	16,370,770	16,320,480	16,885,720	Furloughs ending
7102 Overtime	523,056	752,508	956,470	980,030	961,320	
7103 Part time salary	393,024	258,938	360,292	329,065	462,050	
7106 Uniform allowance	142,810	136,951	138,950	143,510	141,130	
7109 Incentive pay	665,869	648,221	621,070	570,195	591,630	
7110 Admin leave pay	80,513	54,870	96,780	95,940	97,980	
7111 Workers comp	796,950	927,310	1,369,830	1,369,830	842,910	Reserve goal met
7112 Medical insurance	3,061,120	2,911,847	3,144,000	3,060,560	3,102,090	
7113 Dental insurance	236,544	201,668	219,700	218,875	220,000	
7114 Vision care	61,226	52,997	53,890	53,670	55,000	
7115 Medicare insurance	251,757	246,926	234,420	243,575	245,310	
7121 Service contribution-PERS	5,081,795	4,900,883	5,200,440	4,924,925	5,278,830	
7123 Deferred comp	70,434	40,200	480,610	339,100	373,250	
7124 LI & AD & D	37,510	31,976	34,240	34,460	35,990	
7125 Unemployment insurance	48,053	66,402	120,730	119,970	90,910	
7128 LTD	90,028	0	0	0	0	
7129 Chiropractic	12,952	11,197	12,140	12,130	13,200	
7130 Insurance refund	101,041	76,747	77,450	66,210	69,700	
7131 Other benefits	475,640	609,754	613,250	613,250	794,490	Increased retiree medical costs
7132 Cell Stipend	3,230	14,462	15,600	16,200	16,500	
7188 Transfer In	(1,192,091)	(1,386,378)	(1,402,310)	(1,422,695)	(1,541,680)	
7189 Transfer Out	274,212	238,059	247,830	241,200	209,700	
100: Personnel Services	**28,690,445**	**26,490,746**	**28,902,364**	**28,399,480**	**28,946,030**	
7201 Postage	214,699	208,670	218,810	219,200	214,210	
7202 Telephone	150,314	112,216	130,350	123,350	127,350	
7203 Cellular phone charges	46,594	19,284	15,630	12,835	13,490	
7204 Pagers	1,770	435	350	300	300	
7211 Electricity	503,816	507,360	470,000	470,000	470,000	
7212 Gas	116,631	123,957	130,000	125,000	120,000	
7213 Water	200,737	217,269	208,230	220,000	230,000	
7214 Sewer	59,851	60,954	66,150	63,000	65,000	
7215 Refuse	21,984	22,388	25,630	25,000	28,000	
200: Utility Comm. & Transportation	**1,316,396**	**1,272,533**	**1,265,150**	**1,258,685**	**1,268,350**	
7300 Supplies,Materials & Serv	0	0	10,515	35,000	2,020	
7301 Printing,binding,duplication	62,215	44,454	55,050	53,170	53,680	
7302 Photocopying	16,040	19,335	21,270	21,000	21,000	
7303 Advertising	6,615	6,224	8,900	8,200	9,300	
7304 Laundry & dry cleaning	12,039	9,227	9,200	9,200	9,000	
7305 Uniforms	12,706	5,758	6,200	8,665	7,300	

General Fund	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7306 Safety equipment	99,140	84,290	120,470	120,470	133,230	
7307 Office supplies	55,936	66,952	60,050	60,200	59,290	
7308 Books & periodicals	22,049	18,695	14,000	14,365	14,555	
7309 Membership & dues	44,158	51,722	57,420	56,040	58,380	
7310 Uncollectible acct expense	27,668	26,590	50,000	50,000	50,000	
7311 Collection agency fees	40	0	0	0	0	
7312 Bank service charges	15,801	17,011	15,500	14,750	14,560	
7313 Information systems software	56,570	43,781	73,900	68,250	65,450	
7314 Business expense	7,952	8,735	17,740	18,495	12,270	
7315 Conference expense	7,897	8,422	31,000	29,005	27,000	
7321 Rent of Land, facilities	8,929	9,762	9,580	9,645	7,840	
7322 Rental of equipment	188,599	168,251	1,100	1,100	1,200	
7323 Professional services	556,968	460,394	538,730	574,200	533,830	
7330 Repairs to comm equip	15,712	70,446	120,200	82,200	122,200	
7331 Repairs to Mach & equip	86,529	79,752	78,500	78,300	128,500	
7332 Repairs to office equip	32,808	16,966	32,500	32,735	32,500	
7333 Repairs to vehicles	470,784	436,005	347,250	345,440	408,420	
7334 Repairs to buildings	38,518	59,674	126,300	121,300	163,800	
7335 Sublet service contracts	462,726	482,129	605,930	624,450	606,050	
7336 Car wash	5,830	5,567	5,240	5,260	5,720	
7337 Employee moving expenses	0	2,926	0	0	0	
7340 Representation expense	0	0	0	50	0	
7343 PL & PD/other insurance	451,680	722,300	324,120	324,120	432,280	
7346 K-9 supplies	11,623	9,702	7,000	7,000	6,000	
7350 Tires and tubes	2,756	0	0	0	0	
7351 Motor veh fuel, lube	295,905	285,604	346,100	346,100	336,380	
7352 Special dept materials	133,563	25,997	26,700	23,920	48,500	
7353 Janitorial supplies	32,483	25,911	27,800	27,800	29,600	
7354 Photo supplies	0	0	100	100	100	
7355 General supplies	14,871	11,119	13,750	14,400	16,650	
7356 Medical supplies	48,437	51,269	55,850	55,650	50,500	
7357 Care of prisoners	45,337	46,279	48,800	48,800	45,000	
7358 Training & education	11,134	30,230	55,650	60,350	79,770	
7359 Small tools and equip	44,378	50,196	59,950	59,450	47,175	
7360 Overtime meals	51	0	0	55	100	
7362 Laboratory supplies	3,793	5,869	5,500	5,500	5,000	
7363 Employees physical exams	29,806	33,790	35,000	35,000	36,000	
7365 POST training	44,308	18,406	30,000	34,000	60,000	
7366 Tuition Reimbursement	41,416	40,444	40,000	38,000	35,000	
7367 Transport of materials	4,617	6,604	6,000	6,000	6,500	
7369 Software Licensing Cost	7,916	11,270	38,620	29,620	28,000	

General Fund	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7398 Reimbursable Expense	0	30	0	35	100	
7399 Supplies, mat & services	279	399	500	785	750	
300: Supplies, Materials & Services	**3,538,582**	**3,578,487**	**3,537,985**	**3,558,175**	**3,810,500**	
7701 Office equip	103	3,117	0	0	0	
7706 Traffic Signal equip	4,394	0	15,000	15,000	15,000	
7715 Data Processing hrdware	22,816	0	20,000	20,000	27,000	
7718 Grant equip	0	0	2,681	0	0	
7719 Other equip	26,137	0	0	0	0	
7720 Other contracts	7,891	12,791	20,000	10,000	10,000	
7789 Transfer Out	303,050	461,900	151,900	151,900	154,670	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**364,391**	**477,808**	**209,581**	**196,900**	**206,670**	
7851 Vehicles & Equipment	0	0	25,804	0	0	
550: Fleet	**0**	**0**	**25,804**	**0**	**0**	
8021 Donations	42,500	30,650	0	0	0	
8021.1 Donations-LCVB	74,403	91,655	88,300	98,000	103,000	19% of Transient Occupancy Tax; true-up
8021.2 Donations-DLBP	28,500	24,230	24,230	24,230	0	Organization disbanded
8021.3 Donations-SJ Partnership	29,750	25,290	25,290	25,290	25,290	
8021.4 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050	
8021.5 Donations-Fireworks	16,000	15,860	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	21,766	21,464	22,000	21,500	21,500	
8021.7 Donations-Arts Grants	0	0	36,500	36,500	36,500	
8022 Taxes	0	8	0	0	0	
8026 Property tax admin fee	325,012	334,116	347,480	181,830	190,000	Change in fee calculation methodology
8099 Special payments	107,185	73,431	77,000	77,030	70,830	
8099.1 Fourth of July	24,204	11,435	21,250	18,720	19,000	
8099.2 Concerts	388	43	500	2,500	1,000	
8099.3 Grape Festival	43,818	41,345	41,000	44,150	45,000	
8099.4 Parade of Lights	2,300	1,947	2,000	2,000	2,000	
8099.6 Miscellaneous Events	3,701	0	1,050	1,000	1,000	
8099.7 Sandhill Crane Festival	1,369	1,145	0	0	0	
8099.8 Fireworks Task Force	0	9,489	9,500	10,580	10,600	Offset by revenue
600: Special Payments	**722,946**	**684,158**	**714,150**	**561,380**	**543,770**	
General Fund Total	**40,053,780**	**41,782,870**	**42,071,274**	**41,390,860**	**42,198,820**	

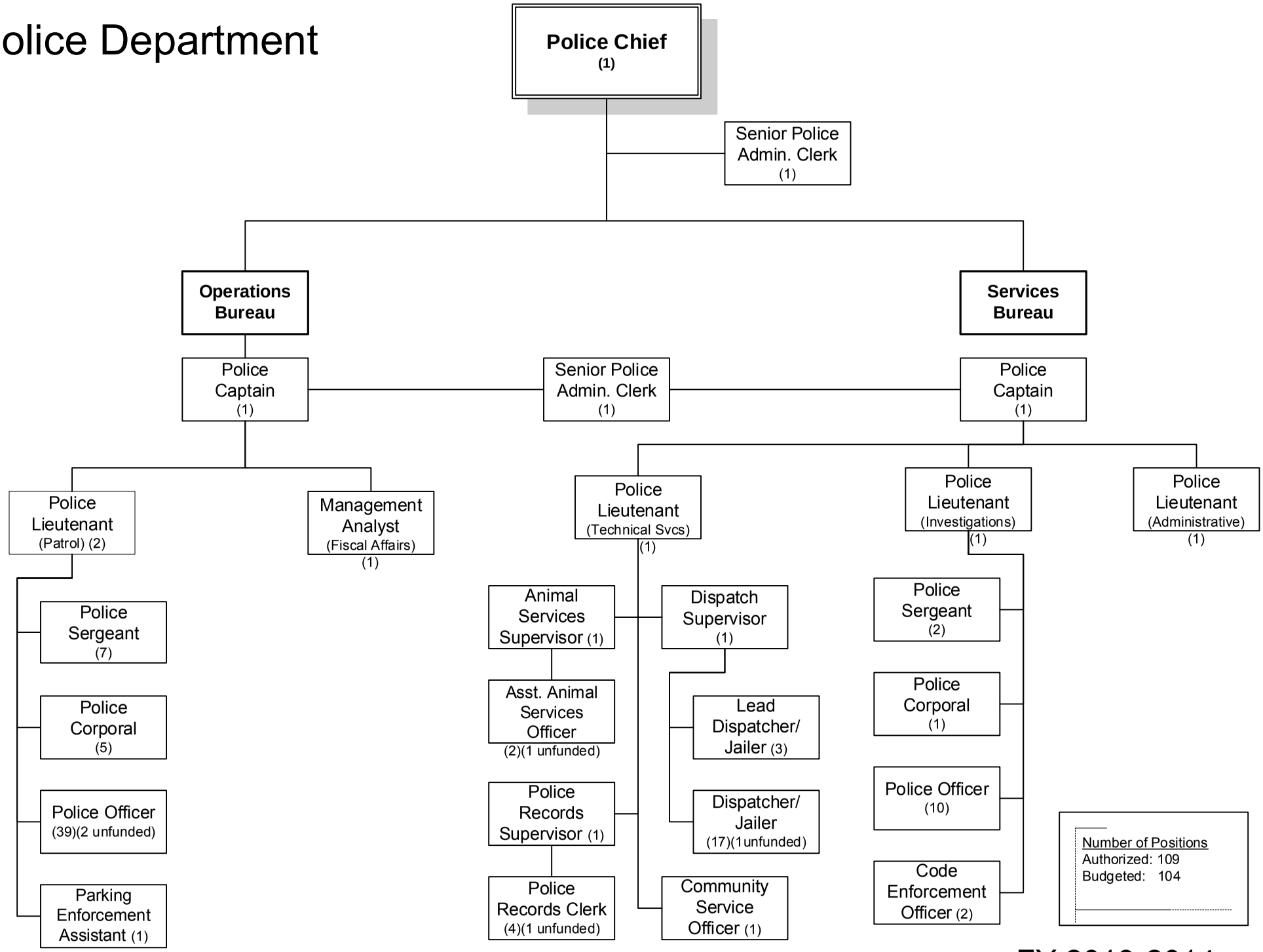
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2013/14 budget of $16,789,830 compared to $16,891,930 as originally adopted for 2012/13. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

Budgeted positions are being increased to 104, up from 103 in FY 2012/13.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2013-2014

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	13,443,200	13,508,136	14,727,034	14,713,550	14,772,530
200: Utility Comm. & Transportation	35,116	18,769	20,580	13,810	12,990
300: Supplies, Materials & Services	1,275,799	1,452,677	1,407,865	1,471,650	1,569,980
500: Equipment, Land & Structures	107,230	327,230	49,911	47,230	50,000
550: Fleet	0	0	25,804	0	0
600: Special Payments	758,660	765,322	220,430	220,430	384,330
Police Department Total	**15,620,005**	**16,072,134**	**16,451,624**	**16,466,670**	**16,789,830**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	0	0
Administrative Secretary	1	1	1	0	0
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	1
Community Improvement Officer I/II	2	1	1	2	2
Community Service Officer	1	1	1	1	1
Dispatcher Supervisor	2	2	2	1	1
Dispatcher/Jailer	21	21	17	17	16
Lead Dispatcher/Jailer	3	3	3	3	3
Management Analyst	2	2	1	1	1
Parking Enforcement Assistant	2	2	1	1	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	6	6	6
Police Lieutenant	6	6	5	5	5
Police Officer	52	52	50	50	48
Police Records Clerk	5	5	4	4	3
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	9
Senior Police Administrative Clerk	2	2	3	2	2
Supervising Code/Community Imp. Off.	1	1	1	0	0
Police Department Total	**125**	**124**	**113**	**109**	**104**

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7100 Personnel Services	0	0	(63,788)	69,000	0	
7101 Regular emp salary	7,899,609	7,551,786	7,956,310	7,975,925	8,122,260	Furloughs ending
7102 Overtime	218,456	493,567	311,980	391,100	339,910	
7103 Part time salary	83,150	59,974	159,872	159,945	255,190	Standards officer; Partner's coordinator
7106 Uniform allowance	98,706	93,319	90,850	95,060	92,680	
7109 Incentive pay	366,756	380,417	361,450	419,790	428,370	
7110 Admin leave pay	27,077	13,712	37,320	35,785	35,900	
7111 Workers comp	355,950	313,040	674,300	674,300	359,340	Reserve goal met
7112 Medical insurance	1,313,604	1,357,110	1,473,270	1,459,705	1,484,590	
7113 Dental insurance	95,341	87,100	103,000	104,455	104,000	
7114 Vision care	26,820	25,063	25,240	25,625	26,000	
7115 Medicare insurance	115,915	122,495	113,990	120,955	117,780	
7121 Service contribution-PERS	2,485,410	2,585,612	2,814,930	2,598,920	2,789,160	Rate increase offset by EE share pickup
7123 Deferred comp	35,326	31,544	233,040	151,850	172,550	Based on employee participation
7124 LI & AD & D	8,780	8,718	9,660	9,645	9,600	
7125 Unemployment insurance	21,531	31,952	58,330	58,335	43,530	Reduced experience
7128 LTD	25,702	0	0	0	0	
7129 Chiropractic	5,720	5,345	5,670	5,750	6,240	
7130 Insurance refund	44,379	47,437	48,010	45,105	44,130	
7131 Other benefits	212,440	292,926	302,500	302,500	384,300	Increases in retiree's medical costs
7132 Cell Stipend	2,528	10,486	11,100	11,700	12,000	
7188 Transfer In	0	(3,467)	0	(1,900)	(55,000)	
100: Personnel Services	**13,443,200**	**13,508,136**	**14,727,034**	**14,713,550**	**14,772,530**	
7201 Postage	1,848	1,505	1,400	1,550	1,600	
7202 Telephone	10,196	7,189	10,000	6,000	6,000	
7203 Cellular phone charges	22,063	9,640	8,830	5,960	5,090	
7204 Pagers	1,009	435	350	300	300	
200: Utility Comm. & Transportation	**35,116**	**18,769**	**20,580**	**13,810**	**12,990**	
7300 Supplies,Materials & Serv	0	0	4,515	35,000	2,020	
7301 Printing,binding,duplication	19,326	3,623	8,150	7,950	7,800	
7302 Photocopying	12,165	17,015	17,970	17,950	18,100	
7303 Advertising	0	0	0	150	0	
7304 Laundry & dry cleaning	0	0	1,200	1,200	0	
7305 Uniforms	3,812	2,921	4,400	6,700	5,300	
7306 Safety equipment	53,414	58,290	67,370	67,470	81,430	
7307 Office supplies	23,063	31,226	26,850	25,200	23,150	
7308 Books & periodicals	2,006	656	650	650	700	
7309 Membership & dues	2,902	4,430	3,880	4,610	5,550	
7312 Bank service charges	1,183	1,720	3,200	2,450	2,460	
7313 Information systems software	15,854	3,756	9,700	9,700	11,400	
7314 Business expense	1,462	819	2,000	2,000	2,500	
7315 Conference expense	(30)	72	0	600	0	
7321 Rent of Land, facilities	4,729	5,562	5,380	5,380	5,740	

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7323 Professional services	89,803	118,000	113,130	127,730	113,600	
7330 Repairs to comm equip	8,629	10,196	6,500	9,500	9,500	
7331 Repairs to Mach & equip	1,562	504	1,000	800	500	
7332 Repairs to office equip	0	115	0	200	0	
7333 Repairs to vehicles	243,967	259,955	192,160	192,160	253,570	Increased costs for older fleet
7334 Repairs to buildings	6,136	11,702	10,300	10,300	10,300	
7335 Sublet service contracts	188,524	154,154	248,600	248,000	248,000	
7336 Car wash	5,143	5,415	4,880	4,870	5,540	
7340 Representation expense	0	0	0	50	0	
7343 PL & PD/other insurance	201,720	350,300	159,140	159,140	210,080	
7346 K-9 supplies	11,623	9,702	7,000	7,000	6,000	
7351 Motor veh fuel, lube	196,068	226,885	291,490	291,490	284,840	
7352 Special dept materials	20,689	21,027	14,650	14,650	17,000	
7353 Janitorial supplies	1,453	3,025	2,200	2,200	2,500	
7355 General supplies	906	2,100	1,500	1,500	1,500	
7356 Medical supplies	32,896	32,554	33,750	33,750	30,400	
7357 Care of prisoners	45,337	46,279	48,800	48,800	45,000	
7358 Training & education	23	8,810	15,500	18,500	41,000	
7359 Small tools and equip	7,305	6,131	16,000	16,000	16,000	
7362 Laboratory supplies	3,793	5,869	5,500	5,500	5,000	
7365 POST training	44,308	18,406	30,000	34,000	60,000	
7366 Tuition Reimbursement	21,411	24,854	20,000	28,000	25,000	
7367 Transport of materials	4,617	6,604	6,000	6,000	6,500	
7369 Software Licensing Cost	0	0	24,500	24,500	12,000	
300: Supplies, Materials & Services	**1,275,799**	**1,452,677**	**1,407,865**	**1,471,650**	**1,569,980**	
7718 Grant equip	0	0	2,681	0	0	
7789 Transfer Out	107,230	327,230	47,230	47,230	50,000	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**107,230**	**327,230**	**49,911**	**47,230**	**50,000**	
7851 Vehicles & Equipment	0	0	25,804	0	0	
550: Fleet	**0**	**0**	**25,804**	**0**	**0**	
8099 Special payments	758,660	765,322	220,430	220,430	384,330	Debt Service
600: Special Payments	**758,660**	**765,322**	**220,430**	**220,430**	**384,330**	
Police Department Total	**15,620,005**	**16,072,134**	**16,451,624**	**16,466,670**	**16,789,830**	

ACTIVITY: Administration
DEPARTMENT: Police
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance in the following areas:

- Direction and vision regarding law enforcement issues.
- Analysis of crimes, staffing, productivity and administrative matters.
- Handling employee personnel matters.
- Internal Affairs and Professional Standards.

MAJOR 2012-13 ACCOMPLISHMENTS

- Implemented ongoing department restructure to increase productivity and enhance departments focus on crime reduction and prevention efforts.
- Continued progress on the completion of the Department Policy and Procedure manual through Lexipol.
- Enhanced department efforts in gang suppression and intervention through the implementation of the 2012 CalGRIP grant.
- Awarded a second CalGRIP grant for $304,000 to continue gang suppression and intervention programs through calendar year 2014.

MAJOR 2013-14 OBJECTIVES

- Conduct a department review and assessment of services provided and make appropriate adjustments.
- Complete department Policy and Procedure Manual.
- Conduct Community Oriented Policing training and refresher training for all staff and volunteers.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Allocated Department Staffing	106	103	104
Crime Levels (Part 1 crimes)	2,156	2,969	3,096
Calls for service	50,532	45,976	37,388
Cases investigated	9,983	8,408	8,932

RELATED COST CENTER(S)

- 101031

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
101031: Police Administration					
100: Personnel Services					
7101 Regular emp salary	59,038	190,117	205,160	325,695	330,070
7102 Overtime	235	0	2,500	2,000	1,040
7103 Part time salary	51,930	11,058	0	0	49,060
7106 Uniform allowance	0	950	950	950	950
7109 Incentive pay	0	107	0	12,805	13,150
7110 Admin leave pay	0	1,587	3,180	5,470	5,470
7111 Workers comp	6,300	2,920	12,260	12,260	10,370
7112 Medical insurance	18,244	26,049	27,930	43,875	46,980
7113 Dental insurance	995	1,916	2,000	3,000	3,000
7114 Vision care	243	467	490	735	750
7115 Medicare insurance	820	3,066	2,980	5,000	4,790
7121 Service contribution-PERS	9,023	53,604	59,780	101,540	115,220
7123 Deferred comp	0	0	6,160	3,430	8,630
7124 LI & AD & D	97	788	1,190	1,375	1,370
7125 Unemployment insurance	290	861	1,540	2,445	1,820
7128 LTD	602	0	0	0	0
7129 Chiropractic	52	100	110	165	180
7131 Other benefits	3,760	5,139	5,500	5,500	11,090
7132 Cell Stipend	0	288	600	1,200	1,200
7188 Transfer In	0	(114)	0	(230)	0
100: Personnel Services Total	**151,629**	**298,903**	**332,330**	**527,215**	**605,140**
200: Utility Comm. & Transportation					
7201 Postage	317	352	250	450	500
7202 Telephone	10,196	7,189	10,000	6,000	6,000
7203 Cellular phone charges	19,916	8,164	8,000	5,000	4,100
7204 Pagers	1,009	435	350	300	300
200: Utility Comm. & Transportation Total	**31,438**	**16,140**	**18,600**	**11,750**	**10,900**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	18,880	3,493	7,650	7,650	7,500
7302 Photocopying	12,165	16,951	17,850	17,850	18,000
7303 Advertising	0	0	0	150	0
7305 Uniforms	3,041	1,917	2,500	4,800	3,000
7306 Safety equipment	53,414	58,194	65,870	65,870	79,280
7307 Office supplies	22,048	29,524	25,450	24,000	22,000
7308 Books & periodicals	1,649	511	500	500	600
7309 Membership & dues	1,798	4,178	3,200	4,000	4,800
7312 Bank service charges	0	289	2,000	1,250	1,460
7313 Information systems software	251	1,679	2,500	2,500	4,000
7314 Business expense	1,462	819	2,000	2,000	2,500
7315 Conference expense	(30)	72	0	600	0
7323 Professional services	19,897	29,349	30,180	30,180	33,000
7330 Repairs to comm equip	8,629	10,196	6,500	6,500	6,500
7331 Repairs to Mach & equip	1,562	504	1,000	800	500
7332 Repairs to office equip	0	115	0	200	0
7333 Repairs to vehicles	240,609	255,836	189,460	189,460	249,380
7334 Repairs to buildings	6,136	11,702	10,000	10,000	10,000
7335 Sublet service contracts	188,524	154,154	248,600	248,000	248,000
7336 Car wash	5,137	5,395	4,870	4,870	5,520
7340 Representation expense	0	0	0	50	0
7343 PL & PD/other insurance	3,570	6,200	2,920	2,920	6,060
7346 K-9 supplies	11,623	9,702	7,000	7,000	6,000
7351 Motor veh fuel, lube	191,280	221,518	284,940	284,940	279,500
7352 Special dept materials	4,403	9,946	8,200	8,200	8,000
7353 Janitorial supplies	0	695	0	0	0
7355 General supplies	837	2,100	1,500	1,500	1,500
7356 Medical supplies	25,188	30,333	26,750	26,750	25,800
7357 Care of prisoners	45,337	46,279	48,800	48,800	45,000
7358 Training & education	23	7,628	15,000	18,000	40,000

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7359 Small tools and equip	6,902	5,787	15,000	15,000	15,000
7362 Laboratory supplies	3,793	5,869	5,500	5,500	5,000
7365 POST training	44,308	18,406	30,000	34,000	60,000
7366 Tuition Reimbursement	21,411	24,854	20,000	28,000	25,000
7367 Transport of materials	4,617	6,604	6,000	6,000	6,500
7369 Software Licensing Cost	0	0	24,500	24,500	12,000
300: Supplies, Materials & Services Total	**948,464**	**980,799**	**1,116,240**	**1,132,340**	**1,231,400**
500: Equipment, Land & Structures					
7789 Transfer Out	107,230	327,230	47,230	47,230	50,000
500: Equipment, Land & Structures Total	**107,230**	**327,230**	**47,230**	**47,230**	**50,000**
600: Special Payments					
8099 Special payments	758,660	756,480	220,430	220,430	384,330
600: Special Payments Total	**758,660**	**756,480**	**220,430**	**220,430**	**384,330**
101031: Police Administration Total	**1,997,421**	**2,379,552**	**1,734,830**	**1,938,965**	**2,281,770**
Administration Total	**1,997,421**	**2,379,552**	**1,734,830**	**1,938,965**	**2,281,770**

ACTIVITY: Operations
DEPARTMENT: Police
DIVISION: Operations
FUND: General Fund

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Operations staff maintain open communication, focus on problem areas and initiate strategies for resolution. Officers strive to create a safe and secure environment, maintain public trust, and provide excellent customer service. This activity consists of the following elements:

- General Patrol - Provide patrols for suppression and detection of criminal activity; assist citizens; respond to calls for service; investigate crimes, apprehend violators; and implement community-oriented policing strategies to resolve problems.
- Provide education and direction to empower citizens to assist in resolving their problems and issues.
- Enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- School Resource Officers - In partnership with the Lodi Unified School District, provide four officers to assist in the safety and security of schools. Officers also provide gang resistance and education training to students.
- Special events - Provide security, traffic control and staffing at community events.
- Extraordinary police response - Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team, and the Critical Incident Negotiations Team response to major disturbances and high risk situations.
- Oversee budget preparation, fiscal management of department budget, and grant management.
- Responsible for PARTNERS volunteer program providing over 27,000 hours per year in service.

MAJOR 2012-13 ACCOMPLISHMENTS

- Awarded $197,000 of grant funding for special DUI enforcement, purchase of equipment, and special distracted driving enforcement.
- Conducted special enforcement days addressing cellular phone use, warrant service, traffic violations and pedestrian safety. Special operations were also conducted to address problematic locations and repeat offenders.
- Three Lodi Police Officers were honored by Mothers Against Drunk Driving for their individual DUI enforcement.
- After 18 months of not operating, both radar trailers have new equipment and are back in service.
- Assisted the Parks Department in implementing a Park Officer program.

MAJOR 2013-14 OBJECTIVES

- Submit for grant funding totaling $125,000 for DUI enforcement, equipment upgrades and selective enforcement programs.
- Continue with special operations utilizing patrol officers to target crime trends, gang activity, problematic areas and repeat offenders.
- Increase police officer training with emphasis on officer safety due to the increase in parolees in the community and more frequent high-risk contacts being experienced by officers.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Arrests	3,780	4,218	3,864
Traffic Citations	6,909	7,685	4,512
Drunk Driving Arrests	389	398	324

RELATED COST CENTER(S)

- 101032

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
101032: Police Operations					
100: Personnel Services					
7100 Personnel Services	0	0	(192,122)	0	0
7101 Regular emp salary	4,443,150	3,993,793	4,148,630	4,021,770	4,107,480
7102 Overtime	116,932	217,706	129,400	177,400	151,040
7106 Uniform allowance	55,286	49,608	46,050	46,910	44,300
7109 Incentive pay	191,355	180,759	172,620	204,335	203,700
7110 Admin leave pay	20,604	8,218	25,300	20,940	20,940
7111 Workers comp	173,250	154,760	312,630	312,630	162,390
7112 Medical insurance	633,666	626,537	679,830	665,280	690,650
7113 Dental insurance	46,384	40,864	48,000	47,200	47,000
7114 Vision care	13,315	11,803	11,760	11,590	11,750
7115 Medicare insurance	62,192	63,969	59,720	59,570	59,560
7121 Service contribution-PERS	1,559,098	1,560,591	1,622,010	1,444,045	1,592,420
7123 Deferred comp	32,061	563	121,530	72,360	77,180
7124 LI & AD & D	3,743	3,370	3,640	3,365	3,360
7125 Unemployment insurance	11,925	16,718	30,380	28,865	21,590
7128 LTD	1,045	0	0	0	0
7129 Chiropractic	2,840	2,517	2,640	2,600	2,820
7130 Insurance refund	24,652	27,081	23,020	21,105	21,100
7131 Other benefits	103,400	146,224	140,250	140,250	173,670
7132 Cell Stipend	1,298	5,833	6,300	5,400	5,400
7188 Transfer In	0	(3,254)	0	(1,670)	0
100: Personnel Services Total	**7,496,196**	**7,107,660**	**7,391,588**	**7,283,945**	**7,396,350**
300: Supplies, Materials & Services					
7323 Professional services	5,574	4,512	4,000	4,600	4,600
7330 Repairs to comm equip	0	0	0	3,000	3,000
7336 Car wash	0	6	0	0	0
7343 PL & PD/other insurance	98,180	173,600	74,460	74,460	96,960
300: Supplies, Materials & Services Total	**103,754**	**178,118**	**78,460**	**82,060**	**104,560**
101032: Police Operations Total	**7,599,950**	**7,285,778**	**7,470,048**	**7,366,005**	**7,500,910**
Operations Total	**7,599,950**	**7,285,778**	**7,470,048**	**7,366,005**	**7,500,910**

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

ACTIVITY DESCRIPTION

Support Services Bureau contains: Investigations, Office of Professional Standards, Records, Crime Analysis, Communications Center, Jail, Code Enforcement, Property, Evidence and Crime Prevention. This activity consists of the following elements:

- Investigations Bureau includes General Investigations and Special Investigations. Primary assignments include investigation of felony crimes; operations focusing on narcotics, gangs and repeat offenders.
- Office of Professional Standards coordinates State-mandated training for employees. Recruits, facilitates the hiring process, conducts backgrounds and investigates internal affairs claims.
- Records Unit performs data entry, maintains reports, arrest and criminal records; and provides information to the public and other agencies.
- Crime Analysis provides information on crimes, offenders, grant related objectives, staffing productivity and administrative matters.
- Communications Center, Jail and Property/Evidence - Communications receives emergency police and fire calls and dispatches appropriate units for response. The jail provides for processing and housing of individuals arrested in Lodi until transferred to the County. Property and evidence maintains the chain of custody and storage of evidence and property.
- Code Enforcement handles code complaints and issues related to substandard housing, dangerous buildings, nuisances, vehicle abatement and zoning.
- Crime Prevention coordinates Neighborhood Watch, provides presentations to citizens on safety, participates in special events and coordinates National Night Out and Every 15 minutes.

MAJOR 2012-13 ACCOMPLISHMENTS

- Decreased gang activity by over 50% through the implementation of suppression and intervention efforts utilizing grant funding.
- Established program with surrounding agencies on monitoring the location of sex offenders in relationship to known areas with children.
- Successfully completed San Joaquin County Jail Public Health and County Civil Grand Jury jail inspections.
- Implemented program that provides transportation to the County Jail through use of part-time officers following the closure of the Lodi Court on March 1, 2013.
- Increased training for investigators and staff to become more proficient in their assignments and experts in their field.

MAJOR 2013-14 OBJECTIVES

- Continue focus on gang suppression and intervention, repeat offenders, truancy, massage parlors.
- Organize special enforcement including surrounding agencies to target repeat offenders.
- Continue development of partnerships with community based organizations to meet the needs of at-risk youth in our community as outlined in the CalGRIP Grants.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Community Improvement Cases Cleared	1,012	982	796
Special and General Investigations Arrests	43	315	283
Investigations Bureau Cases Closed/Cleared	542	696	471

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

RELATED COST CENTER(S)

- 101033
- 101040
- 101041
- 101043
- 101045
- 101056
- 101058

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
101033: Support Services					
100: Personnel Services					
7101 Regular emp salary	2,806,629	2,876,370	3,109,420	3,162,120	3,137,840
7102 Overtime	98,843	248,614	172,910	198,200	184,520
7103 Part time salary	0	13,830	100,542	100,545	156,200
7106 Uniform allowance	36,048	36,107	37,650	41,000	40,280
7109 Incentive pay	171,877	196,175	186,370	199,410	203,840
7110 Admin leave pay	6,473	3,907	8,840	9,375	9,490
7111 Workers comp	141,750	129,080	294,240	294,240	155,480
7112 Medical insurance	545,570	613,883	685,960	648,400	626,820
7113 Dental insurance	37,660	36,600	45,000	46,255	45,000
7114 Vision care	10,583	10,651	11,030	11,340	11,250
7115 Medicare insurance	43,568	47,215	44,150	49,480	45,500
7121 Service contribution-PERS	763,206	824,977	975,090	912,180	912,000
7123 Deferred comp	3,265	30,965	90,580	70,365	81,760
7124 LI & AD & D	4,133	3,993	4,320	4,390	4,320
7125 Unemployment insurance	7,587	12,129	22,650	23,520	17,100
7128 LTD	19,917	0	0	0	0
7129 Chiropractic	2,257	2,271	2,480	2,545	2,700
7130 Insurance refund	11,356	8,587	8,350	24,000	23,030
7131 Other benefits	84,600	115,630	132,000	132,000	166,280
7132 Cell Stipend	1,059	3,913	3,600	5,100	5,400
7188 Transfer In	0	(99)	0	0	(55,000)
100: Personnel Services Total	**4,796,381**	**5,214,798**	**5,935,182**	**5,934,465**	**5,773,810**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	100	100
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**100**	**100**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	80,330	136,400	68,620	68,620	90,900
7359 Small tools and equip	0	54	0	0	0
300: Supplies, Materials & Services Total	**80,330**	**136,454**	**68,620**	**68,620**	**90,900**
101033: Support Services Total	**4,876,711**	**5,351,252**	**6,003,802**	**6,003,185**	**5,864,810**
101040: Crime Prevention					
300: Supplies, Materials & Services					
7352 Special dept materials	2,298	0	0	0	2,500
300: Supplies, Materials & Services Total	**2,298**	**0**	**0**	**0**	**2,500**
101040: Crime Prevention Total	**2,298**	**0**	**0**	**0**	**2,500**
101041: Auxiliary Police					
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	1,200	1,200	0
7305 Uniforms	400	0	1,000	1,000	1,000
7306 Safety equipment	0	0	1,500	1,500	2,000
7309 Membership & dues	879	57	360	360	500
7323 Professional services	0	0	3,200	3,200	1,000
300: Supplies, Materials & Services Total	**1,279**	**57**	**7,260**	**7,260**	**4,500**
101041: Auxiliary Police Total	**1,279**	**57**	**7,260**	**7,260**	**4,500**
101043: Cops Grant-Universal Hiring					
100: Personnel Services					
7101 Regular emp salary	261,479	276,708	284,430	291,725	266,860
7102 Overtime	184	24,591	4,050	10,800	0
7106 Uniform allowance	3,264	3,817	3,800	3,800	3,800
7109 Incentive pay	2,096	3,376	2,460	3,240	0
7111 Workers comp	12,600	11,680	24,520	24,520	13,820
7112 Medical insurance	51,238	55,888	64,890	56,810	64,460
7113 Dental insurance	3,339	2,994	4,000	4,000	4,000
7114 Vision care	981	990	980	980	1,000
7115 Medicare insurance	3,876	4,505	4,130	4,335	3,870

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7121 Service contribution-PERS	90,768	103,504	117,290	107,060	100,570
7123 Deferred comp	0	0	8,540	4,315	0
7124 LI & AD & D	143	139	140	135	140
7125 Unemployment insurance	732	1,178	2,140	2,190	1,470
7129 Chiropractic	209	211	220	220	240
7131 Other benefits	7,520	7,940	11,000	11,000	14,780
100: Personnel Services Total	**438,429**	**497,521**	**532,590**	**525,130**	**475,010**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	7,140	12,400	5,840	5,840	8,080
300: Supplies, Materials & Services Total	**7,140**	**12,400**	**5,840**	**5,840**	**8,080**
101043: Cops Grant-Universal Hiring Total	**445,569**	**509,921**	**538,430**	**530,970**	**483,090**
101045: AB109 Comm.Corrections Prtnshp					
100: Personnel Services					
7100 Personnel Services	0	0	128,334	69,000	0
7101 Regular emp salary	0	0	0	0	77,240
7106 Uniform allowance	0	0	0	0	950
7109 Incentive pay	0	0	0	0	7,680
7111 Workers comp	0	0	0	0	3,460
7112 Medical insurance	0	0	0	0	7,330
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	250
7115 Medicare insurance	0	0	0	0	1,120
7121 Service contribution-PERS	0	0	0	0	31,910
7123 Deferred comp	0	0	0	0	2,320
7124 LI & AD & D	0	0	0	0	30
7125 Unemployment insurance	0	0	0	0	430
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	3,700
100: Personnel Services Total	**0**	**0**	**128,334**	**69,000**	**137,480**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	4,515	35,000	2,020
300: Supplies, Materials & Services Total	**0**	**0**	**4,515**	**35,000**	**2,020**
500: Equipment, Land & Structures					
7718 Grant equip	0	0	2,681	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**2,681**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	0	0	25,804	0	0
550: Fleet Total	**0**	**0**	**25,804**	**0**	**0**
101045: AB109 Comm.Corrections Prtnshp To	**0**	**0**	**161,334**	**104,000**	**139,500**
101056: Code Enforcement					
100: Personnel Services					
7101 Regular emp salary	204,920	99,075	121,770	91,555	114,020
7102 Overtime	8	269	1,160	600	1,060
7103 Part time salary	0	3,919	11,160	10,700	0
7106 Uniform allowance	2,308	1,187	1,200	1,200	1,200
7109 Incentive pay	1,428	0	0	0	0
7111 Workers comp	12,600	5,840	12,260	12,260	6,910
7112 Medical insurance	43,335	12,404	7,330	12,210	14,650
7113 Dental insurance	3,979	1,907	2,000	2,000	2,000
7114 Vision care	970	465	490	490	500
7115 Medicare insurance	3,149	1,548	1,770	1,345	1,650
7121 Service contribution-PERS	39,292	19,724	23,750	17,865	20,800
7123 Deferred comp	0	0	3,660	0	0
7124 LI & AD & D	378	161	180	190	190
7125 Unemployment insurance	562	438	970	690	630
7128 LTD	2,557	0	0	0	0
7129 Chiropractic	207	99	110	110	120
7130 Insurance refund	0	3,517	8,320	0	0

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7131 Other benefits	7,520	10,278	5,500	5,500	7,390
7132 Cell Stipend	88	201	300	0	0
100: Personnel Services Total	**323,301**	**161,032**	**201,930**	**156,715**	**171,120**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	1,026	456	380	380	260
200: Utility Comm. & Transportation Total	**1,026**	**456**	**380**	**380**	**260**
300: Supplies, Materials & Services					
7305 Uniforms	0	804	400	400	300
7306 Safety equipment	0	96	0	100	150
7309 Membership & dues	225	75	170	100	150
7313 Information systems software	3,450	0	0	0	0
7323 Professional services	7,353	9,254	6,000	20,000	15,000
7343 PL & PD/other insurance	7,140	12,400	2,920	2,920	4,040
7352 Special dept materials	407	46	250	250	500
300: Supplies, Materials & Services Total	**18,575**	**22,675**	**9,740**	**23,770**	**20,140**
101056: Code Enforcement Total	**342,902**	**184,163**	**212,050**	**180,865**	**191,520**
101058: Vehicle Abatement					
300: Supplies, Materials & Services					
7313 Information systems software	12,153	2,077	7,000	7,000	7,000
7323 Professional services	0	3,974	0	0	0
300: Supplies, Materials & Services Total	**12,153**	**6,051**	**7,000**	**7,000**	**7,000**
101058: Vehicle Abatement Total	**12,153**	**6,051**	**7,000**	**7,000**	**7,000**
Support Services Total	**5,680,912**	**6,051,444**	**6,929,876**	**6,833,280**	**6,692,920**

ACTIVITY: Animal Services
DEPARTMENT: Police
DIVISION: Animal Services
FUND: General Fund

ACTIVITY DESCRIPTION

Lodi Animal Services is responsible for the care and control of all companion animals; impounding loose animals, providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neuter of animals; and euthanizing animals. This activity has six major elements:

- Enforcement of City animal ordinances and State criminal codes related to the care and treatment of animals.
- Promotes responsible pet ownership with emphasis on spay/neutering of all animals to reduce overpopulation.
- Works with community based organizations and rescue organizations to promote animal adoptions from the shelter.
- Staff focuses on the proper care and licensing of companion animals in partnership with People Assisting the Lodi Shelter (PALS).
- Impounds loose animals, locates animal owners, and provides care for animals while housed at the shelter.
- Animal Service Officers euthanize animals that can not be adopted for health or behaviorial issues, or are not adopted or rescued from the shelter.

MAJOR 2012-13 ACCOMPLISHMENTS

- Acquired $25,000 in CDBG funding for low-cost spay and neuter program which is managed by Lodi Shelter PALS.
- Provided educational presentations at school on the importance of spay/neuter and responsible pet ownership.

MAJOR 2013-14 OBJECTIVES

- Continue community outreach to promote animal adoptions and enhance animal rescue efforts.
- Request additional funding from CDBG to continue offering spay-neuter to low income citizens and seniors.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Number of adoptions and animals rescued	869	886	1,004
Animals housed at the Animal Shelter	2,201	1,873	1,864
Calls for Service	2,295	2,411	2,818
Animals Euthanized	1,223	805	954

RELATED COST CENTER(S)

- 101011

Police Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
101011: Animal Services					
100: Personnel Services					
7101 Regular emp salary	124,393	115,723	86,900	83,060	88,750
7102 Overtime	2,254	2,387	1,960	2,100	2,250
7103 Part time salary	31,220	31,167	48,170	48,700	49,930
7106 Uniform allowance	1,800	1,650	1,200	1,200	1,200
7111 Workers comp	9,450	8,760	18,390	18,390	6,910
7112 Medical insurance	21,551	22,349	7,330	33,130	33,700
7113 Dental insurance	2,984	2,819	2,000	2,000	2,000
7114 Vision care	728	687	490	490	500
7115 Medicare insurance	2,310	2,192	1,240	1,225	1,290
7121 Service contribution-PERS	24,023	23,212	17,010	16,230	16,240
7123 Deferred comp	0	16	2,570	1,380	2,660
7124 LI & AD & D	286	267	190	190	190
7125 Unemployment insurance	435	628	650	625	490
7128 LTD	1,581	0	0	0	0
7129 Chiropractic	155	147	110	110	120
7130 Insurance refund	8,371	8,252	8,320	0	0
7131 Other benefits	5,640	7,715	8,250	8,250	7,390
7132 Cell Stipend	83	251	300	0	0
100: Personnel Services Total	**237,264**	**228,222**	**205,080**	**217,080**	**213,620**
200: Utility Comm. & Transportation					
7201 Postage	1,531	1,153	1,150	1,000	1,000
7203 Cellular phone charges	1,121	1,020	450	580	730
200: Utility Comm. & Transportation Total	**2,652**	**2,173**	**1,600**	**1,580**	**1,730**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	446	130	500	300	300
7302 Photocopying	0	64	120	100	100
7305 Uniforms	371	200	500	500	1,000
7307 Office supplies	1,015	1,702	1,400	1,200	1,150
7308 Books & periodicals	357	145	150	150	100
7309 Membership & dues	0	120	150	150	100
7312 Bank service charges	1,183	1,431	1,200	1,200	1,000
7313 Information systems software	0	0	200	200	400
7321 Rent of Land, facilities	4,729	5,562	5,380	5,380	5,740
7323 Professional services	56,979	70,911	69,750	69,750	60,000
7333 Repairs to vehicles	3,358	4,119	2,700	2,700	4,190
7334 Repairs to buildings	0	0	300	300	300
7336 Car wash	6	14	10	0	20
7343 PL & PD/other insurance	5,360	9,300	4,380	4,380	4,040
7351 Motor veh fuel, lube	4,788	5,367	6,550	6,550	5,340
7352 Special dept materials	13,581	11,035	6,200	6,200	6,000
7353 Janitorial supplies	1,453	2,330	2,200	2,200	2,500
7355 General supplies	69	0	0	0	0
7356 Medical supplies	7,708	2,221	7,000	7,000	4,600
7358 Training & education	0	1,182	500	500	1,000
7359 Small tools and equip	403	290	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**101,806**	**116,123**	**110,190**	**109,760**	**98,880**
600: Special Payments					
8099 Special payments	0	8,842	0	0	0
600: Special Payments Total	**0**	**8,842**	**0**	**0**	**0**
101011: Animal Services Total	**341,722**	**355,360**	**316,870**	**328,420**	**314,230**
Animal Shelter Total	**341,722**	**355,360**	**316,870**	**328,420**	**314,230**

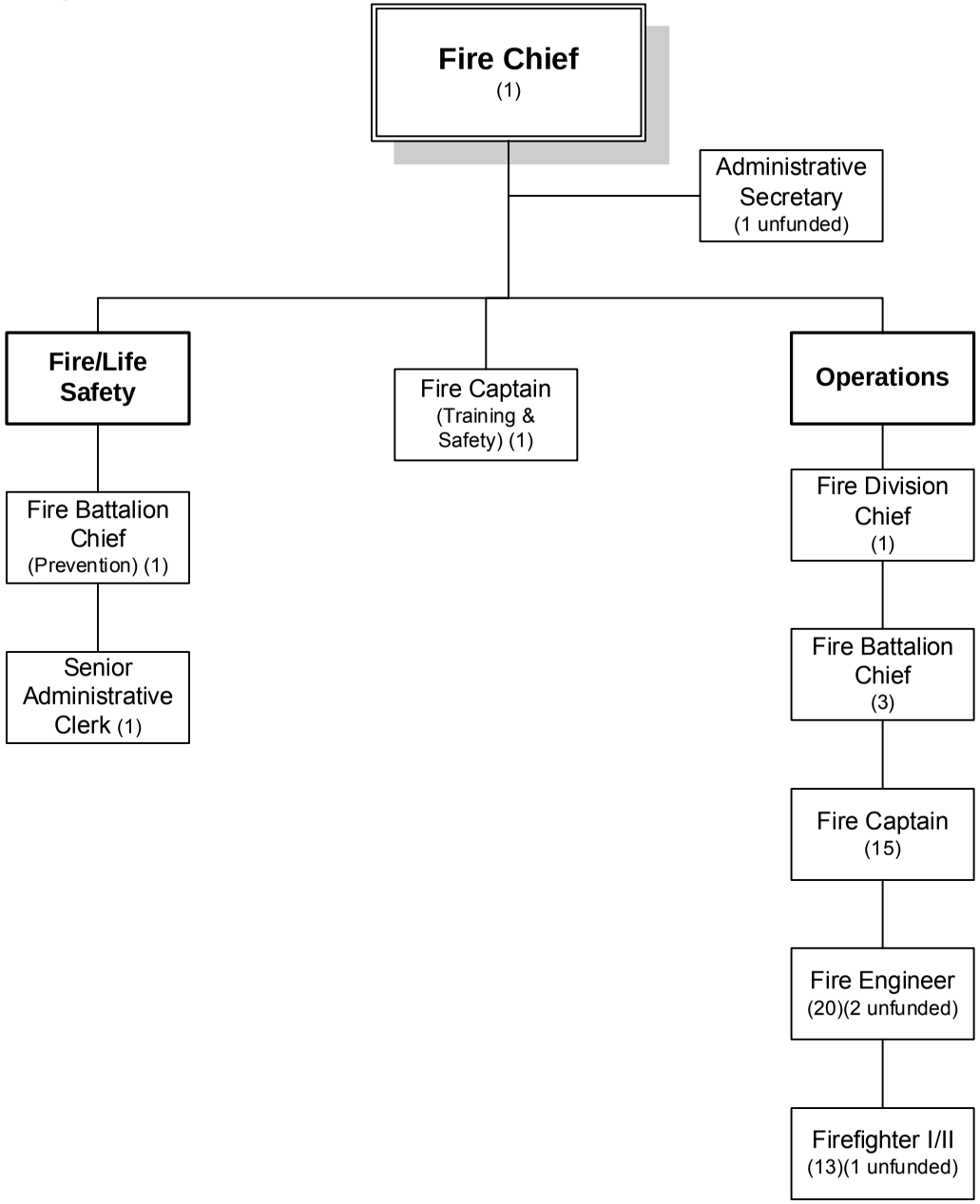
FIRE DEPARTMENT

The Fire Department has a budget of $9,637,030 for FY 2013/14 compared to $9,581,630 in 2012/13. The Fire Department budget is spent on six activities, the largest of which is emergency operations.

FY 2013/14 budgeted staffing is being reduced to 53, down from 54 in FY 2012/13.

An organizational chart, staffing summary, detailed descriptions and financial tables of the Administration, Emergency Operations, Fire and Life Safety, Training, Emergency Medical Services and Emergency Preparedness activities are included in the following pages.

Fire Department



Number of Positions
Authorized: 57
Budgeted: 53

FY 2013-2014

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	8,099,818	8,425,351	8,995,860	8,759,290	9,023,660
200: Utility Comm. & Transportation	21,641	10,769	10,250	10,250	11,750
300: Supplies, Materials & Services	602,235	742,130	474,830	455,780	500,930
500: Equipment, Land & Structures	130,690	130,690	100,690	100,690	100,690
600: Special Payments	3,007	0	0	0	0
Fire Department Total	**8,857,391**	**9,308,940**	**9,581,630**	**9,326,010**	**9,637,030**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	0
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	16	16
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	1	1	1
Fire Engineer	21	21	21	20	18
Fire Inspector	1	1	0	0	0
Firefighter I/II	18	18	14	13	12
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**58**	**57**	**53**

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	4,639,350	4,507,993	4,516,400	4,525,580	4,668,150	Furloughs ending
7102 Overtime	274,841	249,439	630,000	575,000	609,480	
7103 Part time salary	23,985	78,390	0	0	0	
7106 Uniform allowance	44,104	43,632	47,700	48,450	48,450	
7109 Incentive pay	280,985	257,632	248,760	140,745	153,600	Some incentives moved to salary
7110 Admin leave pay	10,941	12,425	13,440	13,565	13,780	
7111 Workers comp	189,000	552,240	636,000	636,000	475,410	Reserve goal met
7112 Medical insurance	695,846	755,967	770,870	771,325	748,860	
7113 Dental insurance	57,864	54,632	54,000	52,850	53,000	
7114 Vision care	14,087	13,299	13,250	12,950	13,250	
7115 Medicare insurance	68,963	70,390	63,130	65,990	67,690	
7121 Service contribution-PERS	1,653,267	1,648,686	1,681,640	1,635,335	1,790,150	Rate increase
7123 Deferred comp	13,968	7,181	130,590	96,115	100,220	Based on employee participation
7124 LI & AD & D	2,017	1,647	2,240	2,225	2,140	
7125 Unemployment insurance	12,165	18,447	32,700	32,615	24,550	Reduced experience
7128 LTD	2,580	0	0	0	0	
7129 Chiropractic	3,004	2,836	2,990	2,940	3,180	
7131 Other benefits	112,800	154,318	151,250	151,250	195,850	Increase in retiree medical costs
7132 Cell Stipend	51	771	900	900	900	
7188 Transfer In	0	(4,574)	0	(4,545)	0	
7189 Transfer Out	0	0	0	0	55,000	
100: Personnel Services	**8,099,818**	**8,425,351**	**8,995,860**	**8,759,290**	**9,023,660**	
7201 Postage	710	547	750	750	750	
7202 Telephone	12,500	4,130	6,000	6,000	6,000	
7203 Cellular phone charges	7,670	6,092	3,500	3,500	5,000	
7204 Pagers	761	0	0	0	0	
200: Utility Comm. & Transportation	**21,641**	**10,769**	**10,250**	**10,250**	**11,750**	
7301 Printing,binding,duplication	360	532	500	400	400	
7302 Photocopying	304	0	200	200	300	
7303 Advertising	5	0	0	0	0	
7304 Laundry & dry cleaning	8,987	9,227	8,000	8,000	9,000	
7305 Uniforms	0	937	0	165	200	
7306 Safety equipment	38,808	25,093	50,000	50,000	50,000	
7307 Office supplies	1,914	2,712	3,250	3,250	3,250	
7308 Books & periodicals	2,833	1,777	2,200	2,300	2,400	
7309 Membership & dues	1,389	1,044	3,800	3,800	3,800	
7314 Business expense	123	330	270	270	270	
7315 Conference expense	130	0	4,000	4,000	4,000	
7321 Rent of Land, facilities	0	0	0	65	0	
7322 Rental of equipment	148,003	160,757	0	0	0	
7323 Professional services	2,265	3,028	7,500	8,200	10,000	
7330 Repairs to comm equip	6,653	6,195	12,000	12,000	12,000	
7331 Repairs to Mach & equip	3,884	3,926	7,500	7,500	8,000	

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7333 Repairs to vehicles	134,650	148,713	115,310	115,310	115,850	
7334 Repairs to buildings	0	11,887	1,000	1,000	2,000	
7335 Sublet service contracts	13,888	33,368	13,500	13,500	13,500	
7336 Car wash	87	83	150	150	100	
7337 Employee moving expenses	0	2,926	0	0	0	
7343 PL & PD/other insurance	107,120	186,000	80,300	80,300	107,060	
7351 Motor veh fuel, lube	43,491	51,251	45,000	45,000	45,000	
7352 Special dept materials	1,212	2,431	2,750	2,770	3,000	
7353 Janitorial supplies	5,468	5,489	5,500	5,500	7,000	
7355 General supplies	1,200	1,853	1,850	1,850	1,850	
7356 Medical supplies	15,541	18,715	20,000	20,000	20,000	
7358 Training & education	7,598	10,113	20,500	19,500	21,000	
7359 Small tools and equip	11,791	11,530	17,750	17,750	17,950	
7363 Employees physical exams	16,955	18,473	21,000	21,000	21,000	
7366 Tuition Reimbursement	20,005	15,590	20,000	10,000	10,000	
7369 Software Licensing Cost	7,571	8,150	11,000	2,000	12,000	
300: Supplies, Materials & Services	**602,235**	**742,130**	**474,830**	**455,780**	**500,930**	
7789 Transfer Out	130,690	130,690	100,690	100,690	100,690	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**130,690**	**130,690**	**100,690**	**100,690**	**100,690**	
8099 Special payments	3,007	0	0	0	0	
600: Special Payments	**3,007**	**0**	**0**	**0**	**0**	
Fire Department Total	**8,857,391**	**9,308,940**	**9,581,630**	**9,326,010**	**9,637,030**	

ACTIVITY: Administration
DEPARTMENT: Fire
DIVISION: Fire Safety
FUND: General Fund

ACTIVITY DESCRIPTION

The Fire Department Administration activity plans, directs, and evaluates all fire department programs and activities. Fire Department Administration goals are to: 1) create responsive, efficient, and effective fire department programs, 2) maintain fire department facilities, develop long-term plans for future fire department programs, and 3) interact with City departments, associated agencies, and the community.

- Fire Department leadership – Develop, implement, and maintain fire department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – Prepare ordinances, resolutions, and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment, and staffing; identify special hazards within or near the City.
- Personnel administration – Coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions, review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – Ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and Emergency Operations Center (EOC) management - Develop and manage the City's Emergency Plan and EOC.
- Community relations - Participate in the community by involvement in a variety of civic groups, news media, and other community and interest groups.

MAJOR 2012-13 ACCOMPLISHMENTS

- Conducted the City of Lodi's Public Protection Classification with the Insurance Services Office (ISO) and improved the City's overall classification by reducing the rating of an overall (3) three to securing a new rating of a (2) two with (1) one being the highest a community can receive.
- Restructured department to address fire prevention, training and safety needs.
- Addressed communication needs with surrounding agencies.
- Secured a site for the relocation of Fire Station 2.
- Acquired a modular building for temporary housing to staff Fire Station 2.
- Updated fire prevention fee schedule.
- Addressed vehicle replacement needs within the department.
- Provided Fire Mid-Management development training.
- Established a labor/management process with the Lodi Professional Firefighters.
- Completed design of the new Fire Administration office in the City Hall annex.

MAJOR 2013-14 OBJECTIVES

- Complete design process for Fire Station 2.
- Select a company for construction of Fire Station 2.
- Move into new Fire Administration offices.
- Enhance fire prevention and public education programs.
- Enhance emergency preparedness and management within the city.

ACTIVITY: Administration
DEPARTMENT: Fire
DIVISION: Fire Safety
FUND: General Fund

RELATED COST CENTER(S)

- 102011

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
102011: Fire Administration					
100: Personnel Services					
7101 Regular emp salary	295,249	238,557	315,270	310,520	285,840
7103 Part time salary	23,985	78,390	0	0	0
7106 Uniform allowance	800	875	800	950	950
7109 Incentive pay	5,173	4,885	3,760	3,750	3,970
7110 Admin leave pay	4,278	2,369	5,220	5,355	5,480
7111 Workers comp	9,450	28,080	35,400	35,400	17,940
7112 Medical insurance	29,665	38,401	52,750	47,485	38,090
7113 Dental insurance	2,984	2,487	3,000	2,850	2,000
7114 Vision care	707	606	740	695	500
7115 Medicare insurance	4,821	4,538	4,580	4,650	4,150
7121 Service contribution-PERS	90,042	79,507	102,290	100,635	105,750
7123 Deferred comp	3,379	80	9,460	4,785	8,580
7124 LI & AD & D	1,256	869	1,380	1,375	1,280
7125 Unemployment insurance	830	1,327	2,390	2,330	1,570
7128 LTD	2,078	0	0	0	0
7129 Chiropractic	151	129	170	165	120
7131 Other benefits	5,640	7,720	8,250	8,250	7,390
7132 Cell Stipend	0	264	600	600	600
7188 Transfer In	0	(550)	0	230	0
100: Personnel Services Total	**480,488**	**488,534**	**546,060**	**530,025**	**484,210**
200: Utility Comm. & Transportation					
7201 Postage	710	547	750	750	750
7203 Cellular phone charges	7,670	6,092	3,500	3,500	5,000
7204 Pagers	761	0	0	0	0
200: Utility Comm. & Transportation Total	**9,141**	**6,639**	**4,250**	**4,250**	**5,750**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	240	75	250	250	250
7302 Photocopying	188	0	100	100	200
7303 Advertising	5	0	0	0	0
7305 Uniforms	0	937	0	165	200
7307 Office supplies	961	1,892	1,500	1,500	1,500
7308 Books & periodicals	0	0	200	300	400
7309 Membership & dues	804	804	2,000	2,000	2,000
7314 Business expense	123	300	150	150	150
7315 Conference expense	130	0	3,000	3,000	3,000
7323 Professional services	765	2,916	2,000	2,000	3,000
7335 Sublet service contracts	4,353	5,800	6,000	6,000	6,000
7337 Employee moving expenses	0	2,926	0	0	0
7343 PL & PD/other insurance	5,360	9,300	4,380	4,380	4,040
7352 Special dept materials	441	788	1,000	1,000	1,000
7355 General supplies	0	0	100	100	100
7369 Software Licensing Cost	7,571	8,150	9,000	0	9,000
300: Supplies, Materials & Services Total	**20,941**	**33,888**	**29,680**	**20,945**	**30,840**
600: Special Payments					
8099 Special payments	3,007	0	0	0	0
600: Special Payments Total	**3,007**	**0**	**0**	**0**	**0**
102011: Fire Administration Total	**513,577**	**529,061**	**579,990**	**555,220**	**520,800**
Administration Total	**513,577**	**529,061**	**579,990**	**555,220**	**520,800**

ACTIVITY: Emergency Operations **DIVISION:** Fire Safety
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Emergency Operations plans, directs, and evaluates all fire department programs for emergency response and their related activities which includes; protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents, and other emergencies. Activity goals are: 1) safe, effective and efficient emergency response programs; 2) timely response to calls for service; 3) no loss of life from reported emergencies; and 4) minimize property damage from reported emergencies. This activity has eight elements:

- Emergency Medical Response – Provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire Emergency Response – Respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous Material Response – Contain and mitigate hazardous material incidents.
- Rescue – Free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-Emergency Activity – Conduct fire inspections, input information for required reports, maintenance of fire apparatus and facilities.
- Training – Conduct fire company training for preparation and readiness for various emergency conditions.
- Public Education – Conduct station tours, fire safety presentations to schools, business and community groups.
- Support activites – Management and compilation of information systems. Management of radio communications, dispatch, water supply/hydrants, safety equipment and firefighter safety.

MAJOR 2012-13 ACCOMPLISHMENTS

- Responding Office of Emergency Services 338 to wildland fires during 2012 fire season.
- Developed and administered Fire Captain/Fire Engineer examination and established current promotional list.
- Completed and implemented master radio plan and upgraded to dual-band capability.
- Developed and implemented new Incident Command Policy.

MAJOR 2013-14 OBJECTIVES

- Update policy and procedures manual.
- Recruit and train additional Hazmat technicians and specialists.
- Improve dispatcher training program and upgrade software.
- Develop and implement radio replacement schedule.
- Research grant opportunities for apparatus replacement and personnel.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Emergency responses	5,611	5,559	*3,859
Percentage of responses under six minutes * 2012-13 current through 2-25-13	91.1%	88.3%	*88.3%

RELATED COST CENTER(S)

- 102012
- 102019

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
102012: Fire Emergency Operations					
100: Personnel Services					
7101 Regular emp salary	4,230,453	4,132,162	4,071,410	4,085,215	4,240,610
7102 Overtime	252,337	229,572	519,000	519,000	498,480
7106 Uniform allowance	42,704	41,882	46,100	46,550	46,550
7109 Incentive pay	270,584	245,537	239,200	131,295	143,570
7110 Admin leave pay	6,663	8,180	6,380	6,375	6,370
7111 Workers comp	173,250	505,440	577,000	577,000	439,530
7112 Medical insurance	653,655	697,914	692,670	698,400	685,320
7113 Dental insurance	53,222	50,155	49,000	48,000	49,000
7114 Vision care	12,975	12,207	12,010	11,765	12,250
7115 Medicare insurance	62,135	63,269	56,660	59,335	61,490
7121 Service contribution-PERS	1,528,877	1,520,859	1,535,430	1,492,235	1,636,840
7123 Deferred comp	8,454	4,149	117,230	87,430	87,390
7124 LI & AD & D	542	494	570	565	570
7125 Unemployment insurance	11,037	16,562	29,310	29,310	22,200
7129 Chiropractic	2,767	2,603	2,700	2,665	2,940
7131 Other benefits	103,400	141,914	137,500	137,500	181,060
7132 Cell Stipend	(1)	351	300	300	300
7188 Transfer In	0	(4,024)	0	(5,000)	0
7189 Transfer Out	0	0	0	0	55,000
100: Personnel Services Total	**7,413,054**	**7,669,226**	**8,092,470**	**7,927,940**	**8,169,470**
200: Utility Comm. & Transportation					
7202 Telephone	12,500	4,130	6,000	6,000	6,000
200: Utility Comm. & Transportation Total	**12,500**	**4,130**	**6,000**	**6,000**	**6,000**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	8,987	9,227	8,000	8,000	9,000
7306 Safety equipment	38,808	25,093	50,000	50,000	50,000
7307 Office supplies	953	820	1,750	1,750	1,750
7321 Rent of Land, facilities	0	0	0	65	0
7322 Rental of equipment	148,003	160,757	0	0	0
7330 Repairs to comm equip	6,653	6,195	12,000	12,000	12,000
7331 Repairs to Mach & equip	3,884	3,926	7,500	7,500	8,000
7333 Repairs to vehicles	134,650	148,713	115,310	115,310	115,850
7334 Repairs to buildings	0	11,887	1,000	1,000	2,000
7335 Sublet service contracts	9,535	27,568	7,500	7,500	7,500
7336 Car wash	87	83	150	150	100
7343 PL & PD/other insurance	98,180	170,500	73,000	73,000	98,980
7351 Motor veh fuel, lube	43,491	51,251	45,000	45,000	45,000
7352 Special dept materials	615	1,429	1,500	1,500	1,700
7353 Janitorial supplies	5,468	5,489	5,500	5,500	7,000
7355 General supplies	1,170	1,507	1,250	1,250	1,250
7359 Small tools and equip	11,791	10,321	17,500	17,500	17,500
7363 Employees physical exams	16,955	18,473	21,000	21,000	21,000
300: Supplies, Materials & Services Total	**529,230**	**653,239**	**367,960**	**368,025**	**398,630**
500: Equipment, Land & Structures					
7789 Transfer Out	130,690	130,690	100,690	100,690	100,690
500: Equipment, Land & Structures Total	**130,690**	**130,690**	**100,690**	**100,690**	**100,690**
102012: Fire Emergency Operations Total	**8,085,474**	**8,457,285**	**8,567,120**	**8,402,655**	**8,674,790**
102019: Strike Team Operations					
100: Personnel Services					
7102 Overtime	0	0	100,000	45,000	100,000
100: Personnel Services Total	**0**	**0**	**100,000**	**45,000**	**100,000**
102019: Strike Team Operations Total	**0**	**0**	**100,000**	**45,000**	**100,000**
Emergency Operations Total	**8,085,474**	**8,457,285**	**8,667,120**	**8,447,655**	**8,774,790**

ACTIVITY: Fire and Life Safety
DIVISION: Fire Prevention Bureau
DEPARTMENT: Fire
FUND: General Fund

ACTIVITY DESCRIPTION

The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics, and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education, and fire investigation. Activity goals include: 1) elimination of hazards from buildings, equipment and properties; 2) safe handling and containment of hazardous materials; 3) broaden public awareness about the dangers of fire and hazardous material; 4) thorough investigation into the cause and origin of fires; and 5) documentation of area characteristics and review of response strategies. This activity has five major elements:

- Fire hazard inspection and abatement – Periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.
- Fire and arson investigation – Investigate all reported fires to determine causes and possible preventative measures.
- Public education – Present fire safety education classes in schools, hospitals, convalescent homes, commercial facilities and community events.
- Risk hazard and value evaluation – Determine the risk, hazard and value evaluation of buildings to assure Council-approved Standards of Coverage are adequate and appropriate for the identified risk.
- Plan review.

MAJOR 2012-2013 ACCOMPLISHMENTS

- Established collections program for delinquent accounts through CB merchants.
- Initiated food truck inspection program.
- Updated inspection fee schedule and approval for fire hydrant inspection fee.
- Public Education team re-introduced annual elementary school education.
- Initiated special event inspection program.

MAJOR 2013-2014 OBJECTIVES

- Purchase, train, and begin initiating new prevention software.
- Train with the Building Division on new purchased software for new business inspections.
- Initiate new fire hydrant inspection program.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Fires investigated	9	18	19
Investigations closed	7	9	7
Inspections	800	875	920

RELATED COST CENTER(S)

- 102013

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
102013: Fire & Life Safety					
100: Personnel Services					
7101 Regular emp salary	39,410	38,331	38,810	38,925	40,240
7102 Overtime	0	163	1,000	1,000	1,000
7109 Incentive pay	0	11	0	0	0
7111 Workers comp	3,150	9,360	11,800	11,800	8,970
7112 Medical insurance	6,395	6,395	6,400	6,395	6,400
7113 Dental insurance	995	995	1,000	1,000	1,000
7114 Vision care	243	243	250	245	250
7115 Medicare insurance	657	651	570	565	580
7121 Service contribution-PERS	7,520	7,566	7,500	7,500	7,260
7123 Deferred comp	0	10	1,170	1,170	1,210
7124 LI & AD & D	95	95	100	95	100
7125 Unemployment insurance	110	164	310	290	220
7128 LTD	502	0	0	0	0
7129 Chiropractic	52	52	60	55	60
7131 Other benefits	1,880	2,342	2,750	2,750	3,700
7188 Transfer In	0	0	0	225	0
100: Personnel Services Total	**61,009**	**66,378**	**71,720**	**72,015**	**70,990**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	120	457	250	150	150
7302 Photocopying	116	0	100	100	100
7308 Books & periodicals	2,224	1,268	1,500	1,500	1,500
7309 Membership & dues	585	240	1,600	1,600	1,600
7314 Business expense	0	30	120	120	120
7315 Conference expense	0	0	1,000	1,000	1,000
7323 Professional services	1,500	112	500	500	1,000
7343 PL & PD/other insurance	1,790	3,100	1,460	1,460	2,020
7352 Special dept materials	156	214	250	270	300
7358 Training & education	0	0	500	500	1,000
7359 Small tools and equip	0	43	250	250	250
7369 Software Licensing Cost	0	0	2,000	2,000	3,000
300: Supplies, Materials & Services Total	**6,491**	**5,464**	**9,530**	**9,450**	**12,040**
102013: Fire & Life Safety Total	**67,500**	**71,842**	**81,250**	**81,465**	**83,030**
Fire And Life Activity Total	**67,500**	**71,842**	**81,250**	**81,465**	**83,030**

ACTIVITY: Training
DEPARTMENT: Fire
DIVISION: Training
FUND: General Fund

ACTIVITY DESCRIPTION

The Training activity develops, manages, schedules and coordinates Fire Department training. It is important in the delivery of emergency services to have well-trained and knowledgeable fire employees. This activity has five major elements:

- In-service training – Conduct and/or coordinate drills, tests, joint training exercises and classroom training; to introduce new methods and sharpen skills; to maintain skills and technical knowledge; to maintain appropriate driver's licenses.
- Off-site training – Schedule and coordinate conferences, workshops and certification classes.
- Promotional testing – Design and administer tests for evaluating probationary firefighters and assist in the preparation and administration of entry-level probationary examinations.
- Joint Apprenticeship program development.
- Safety – Coordinate Department safety program, establish policies, training and enforcement of safety; Fire Department representative to the City safety committee.

MAJOR 2012/2013 ACCOMPLISHMENTS

- Began quarterly regional training with Division “C” within San Joaquin County.
- Implemented annual mandated training program.
- Initiated and implemented updated ICS command training program.

MAJOR 2013/2014 OBJECTIVES

- Continue development of California Firefighter Joint Apprenticeship Committee (CFFJAC) apprenticeship program.
- Increase participation with regional training.
- Develop new training manual.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Training hours completed	7,074	6,200	4,470*
Training sessions	1,204	720	640*

(*July 1, 2012 to February 25, 2013)

RELATED COST CENTER(S)

- 102015

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
102015: Fire Training					
100: Personnel Services					
7101 Regular emp salary	74,238	98,943	90,910	90,920	101,460
7102 Overtime	22,504	19,704	10,000	10,000	10,000
7106 Uniform allowance	600	875	800	950	950
7109 Incentive pay	5,228	7,199	5,800	5,700	6,060
7110 Admin leave pay	0	1,876	1,840	1,835	1,930
7111 Workers comp	3,150	9,360	11,800	11,800	8,970
7112 Medical insurance	6,131	13,257	19,050	19,045	19,050
7113 Dental insurance	663	995	1,000	1,000	1,000
7114 Vision care	162	243	250	245	250
7115 Medicare insurance	1,350	1,932	1,320	1,440	1,470
7121 Service contribution-PERS	26,828	40,754	36,420	34,965	40,300
7123 Deferred comp	2,135	2,942	2,730	2,730	3,040
7124 LI & AD & D	124	189	190	190	190
7125 Unemployment insurance	188	394	690	685	560
7129 Chiropractic	34	52	60	55	60
7131 Other benefits	1,880	2,342	2,750	2,750	3,700
7132 Cell Stipend	52	156	0	0	0
100: Personnel Services Total	**145,267**	**201,213**	**185,610**	**184,310**	**198,990**
300: Supplies, Materials & Services					
7308 Books & periodicals	609	509	500	500	500
7309 Membership & dues	0	0	200	200	200
7323 Professional services	0	0	5,000	5,700	6,000
7343 PL & PD/other insurance	1,790	3,100	1,460	1,460	2,020
7355 General supplies	30	346	500	500	500
7358 Training & education	112	881	5,000	4,000	5,000
7359 Small tools and equip	0	1,166	0	0	200
7366 Tuition Reimbursement	20,005	15,590	20,000	10,000	10,000
300: Supplies, Materials & Services Total	**22,546**	**21,592**	**32,660**	**22,360**	**24,420**
102015: Fire Training Total	**167,813**	**222,805**	**218,270**	**206,670**	**223,410**
Training Total	**167,813**	**222,805**	**218,270**	**206,670**	**223,410**

ACTIVITY: Emergency Medical Services **DIVISION:** Fire EMS
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Mandatory duties are currently being shared by existing staff. The program includes but is not limited to policy and procedure development and implementation, evaluation of paramedic and emergency medical technicians, facilitating Quality Assurance and Quality Improvement (QA/QI) programs. This program has six elements:

- Emergency Information Systems – Compilation of emergency medical run reports, state and local statistic reports, review medical reports for accuracy, facilitate quality assurance/quality improvement for EMS activities.
- Training – Design, develop and implement EMS training program for emergency medical technicians, including CPR recertification, infection control, airborne and blood-borne pathogens, and EMT and Paramedic certification and recertification.
- EMS liaison – Acts as liaison to County, State and local EMS agencies.
- Vehicles and Equipment – Maintain, inspect, test and certify fire emergency medical apparatus and equipment.
- EMS policy and procedure development – Analysis of emergency medical response and operational problems, develop alternatives and resolutions.
- Safety equipment – Manage the purchase, and develop specifications, for department emergency medical equipment.

MAJOR 2012-13 ACCOMPLISHMENTS

- Response time objective of six minutes or less met 91.1% of the time.
- Purchased Automatic Electronic Defibrillator.
- All personnel certified as a minimum Emergency Medical Technicians.
- New Emergency Medical Supply Storage Area.

MAJOR 2013-14 OBJECTIVES

- Maintain EMS certifications and County requirements.
- Reduce continuing education costs by $1,000 annually by eliminating CE instructor certification.
- Arrive at calls for service under six minutes 90% of the time.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Emergency Medical Calls	3,641	3,713	*2,535
Percentage of EMS call response time <6 min.	94.1%	94.67%	*91.1%
*2012-13 is current through 2-25-13			

RELATED COST CENTER(S)

- 102016

Fire Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
102016: Emergency Medical Services					
300: Supplies, Materials & Services					
7356 Medical supplies	15,541	18,715	20,000	20,000	20,000
7358 Training & education	7,486	9,232	15,000	15,000	15,000
300: Supplies, Materials & Services Total	**23,027**	**27,947**	**35,000**	**35,000**	**35,000**
102016: Emergency Medical Services Total	**23,027**	**27,947**	**35,000**	**35,000**	**35,000**
Emergency Medical Services Total	**23,027**	**27,947**	**35,000**	**35,000**	**35,000**

PUBLIC WORKS – General Fund

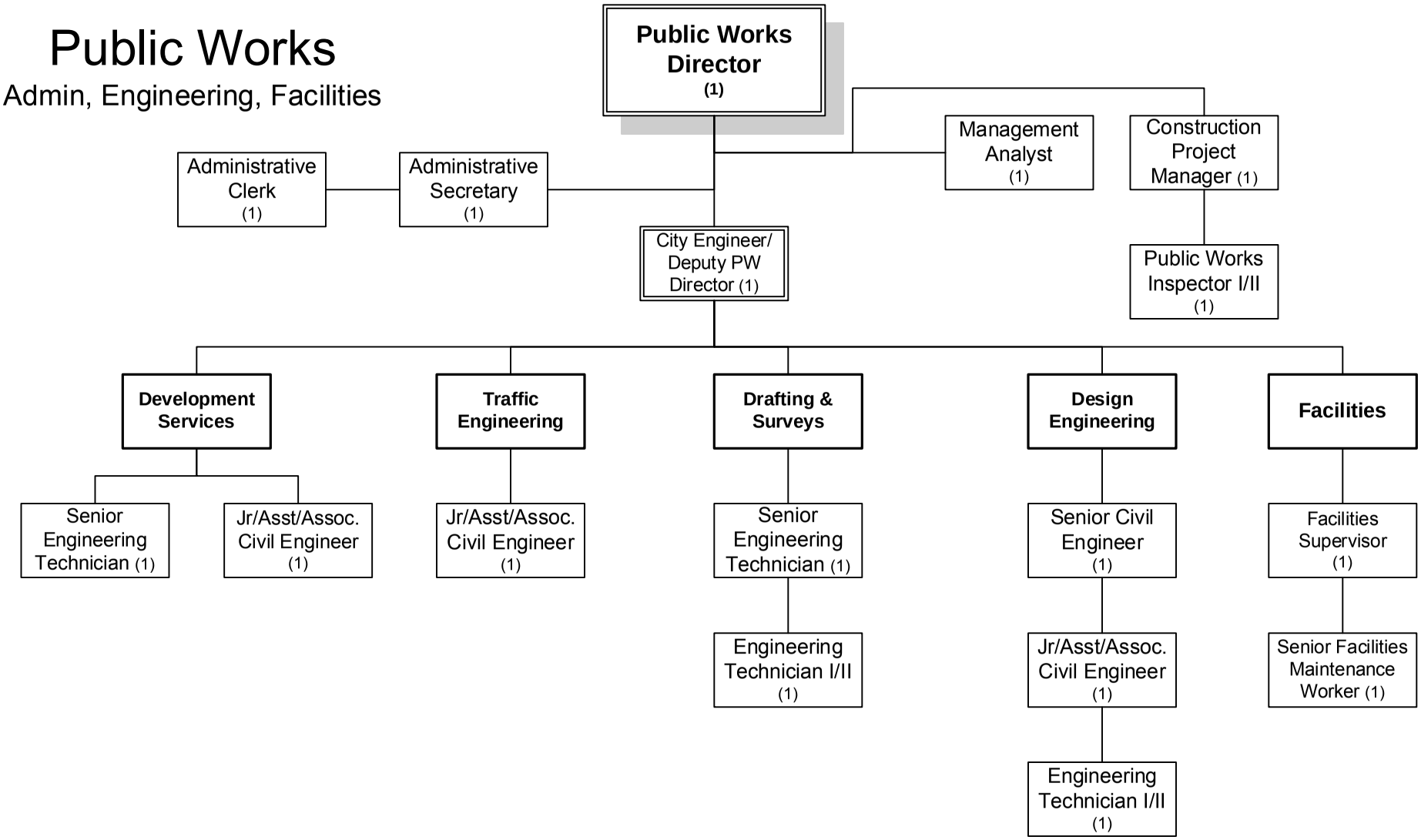
The Public Works Department comprises several functions supported by many funding sources. The General Fund allocation to Public Works supports engineering, public facilities maintenance, and some administrative functions. Public Works - General Fund has a budget of $1,894,290 in FY 2013/14 compared to $1,570,400 in FY 2012/13.

FY 2013/14 budgeted staffing is being maintained at 17.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Engineering, Facilities



Public Works Administration is responsible for oversight of Water, Wastewater, Transit, Streets and Fleet Services.

Number of Positions
Authorized: 17
Budgeted: 17

FY 2013-2014

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	1,018,969	670,412	998,070	951,910	1,098,050
200: Utility Comm. & Transportation	9,909	8,503	8,710	8,975	9,000
300: Supplies, Materials & Services	370,464	419,503	524,640	545,400	758,260
500: Equipment, Land & Structures	28,685	16,771	38,980	28,980	28,980
600: Special Payments	50	142	0	0	0
Public Works Department Total	**1,428,077**	**1,115,331**	**1,570,400**	**1,535,265**	**1,894,290**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	1	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	1
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	2	2	3	3
Public Works Inspector I/II	2	2	1	1	1
Senior Civil Engineer	3	2	2	1	1
Senior Engineering Technician	4	4	3	2	2
	16	15	13	12	12
FACILITIES					
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	0	0
Senior Facilities Maintenance Worker	2	2	2	1	1
	4	4	4	2	2
Total Public Works - General Fund	**23**	**22**	**20**	**17**	**17**

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	1,244,853	1,040,430	1,214,440	1,180,340	1,271,750	Elimination of furloughs
7102 Overtime	1,689	3,956	3,490	4,930	4,930	
7103 Part time salary	10,417	7,435	18,610	18,610	48,040	
7106 Uniform allowance	0	0	400	0	0	
7109 Incentive pay	3,077	2,920	3,660	2,460	2,460	
7110 Admin leave pay	7,414	1,486	12,850	12,920	14,390	
7111 Workers comp	56,700	54,480	47,240	47,240	1,270	Reduction in department experience
7112 Medical insurance	227,000	201,605	249,520	241,390	257,820	
7113 Dental insurance	17,906	15,254	17,000	16,300	17,000	
7114 Vision care	4,366	3,719	4,170	4,000	4,250	
7115 Medicare insurance	15,040	14,405	17,630	17,040	18,440	
7121 Service contribution-PERS	230,283	190,597	222,160	215,310	216,150	
7123 Deferred comp	4,778	542	36,450	31,495	36,690	
7124 LI & AD & D	6,049	4,795	6,650	6,345	7,250	
7125 Unemployment insurance	3,417	4,493	9,140	8,845	7,000	
7128 LTD	15,411	0	0	0	0	
7129 Chiropractic	931	793	940	920	1,020	
7130 Insurance refund	16,731	16,590	16,640	8,315	8,320	
7131 Other benefits	33,840	45,797	46,750	46,750	62,820	Increase in retiree medical costs
7132 Cell Stipend	146	740	1,200	1,200	1,200	
7188 Transfer In	(929,111)	(981,964)	(990,000)	(965,000)	(940,000)	Transfer of Engineering staff to projects
7189 Transfer Out	48,032	42,339	59,130	52,500	57,250	
100: Personnel Services	**1,018,969**	**670,412**	**998,070**	**951,910**	**1,098,050**	
7201 Postage	1,138	906	1,060	1,250	1,250	
7202 Telephone	4,470	4,381	4,350	4,350	4,350	
7203 Cellular phone charges	4,301	3,216	3,300	3,375	3,400	
200: Utility Comm. & Transportation	**9,909**	**8,503**	**8,710**	**8,975**	**9,000**	
7301 Printing,binding,duplication	793	502	1,150	1,050	900	
7302 Photocopying	0	0	400	150	250	
7303 Advertising	1,136	1,161	1,650	800	1,550	
7305 Uniforms	1,928	1,900	1,800	1,800	1,800	
7306 Safety equipment	1,446	907	1,600	1,800	1,800	
7307 Office supplies	2,465	3,307	1,950	2,950	3,450	
7308 Books & periodicals	192	803	200	200	300	
7309 Membership & dues	1,335	1,490	1,900	2,000	1,500	
7313 Information systems software	2,448	1,000	5,000	5,000	5,000	
7314 Business expense	0	288	400	400	300	
7315 Conference expense	0	0	0	0	1,000	
7321 Rent of Land, facilities	4,200	4,200	4,200	4,200	2,100	
7323 Professional services	22,853	26,435	21,500	32,950	136,000	Pavement management software
7330 Repairs to comm equip	55	60	200	200	200	
7331 Repairs to Mach & equip	47,513	75,322	70,000	70,000	120,000	Deferred maintenance projects
7332 Repairs to office equip	0	0	0	35	0	

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7333 Repairs to vehicles	45,673	27,337	39,780	35,470	37,000	
7334 Repairs to buildings	21,892	36,085	115,000	110,000	151,500	Facility improvements
7335 Sublet service contracts	144,058	144,964	183,800	204,220	189,800	
7336 Car wash	223	69	210	240	80	
7343 PL & PD/other insurance	32,140	55,800	24,820	24,820	34,340	
7351 Motor veh fuel, lube	7,747	7,468	9,610	9,610	6,540	
7352 Special dept materials	7,758	2,037	8,500	5,000	27,000	
7353 Janitorial supplies	16,310	17,377	20,000	20,000	20,000	
7354 Photo supplies	0	0	100	100	100	
7355 General supplies	2,227	2,381	2,500	2,500	2,500	
7358 Training & education	984	70	250	2,000	4,000	
7359 Small tools and equip	4,846	5,021	4,500	4,000	4,500	
7369 Software Licensing Cost	0	3,120	3,120	3,120	4,000	
7399 Supplies, mat & services	242	399	500	785	750	
300: Supplies, Materials & Services	**370,464**	**419,503**	**524,640**	**545,400**	**758,260**	
7706 Traffic Signal equip	4,394	0	15,000	15,000	15,000	
7719 Other equip	9,290	0	0	0	0	
7720 Other contracts	7,891	12,791	20,000	10,000	10,000	
7789 Transfer Out	7,110	3,980	3,980	3,980	3,980	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**28,685**	**16,771**	**38,980**	**28,980**	**28,980**	
8022 Taxes	0	8	0	0	0	
8099 Special payments	50	134	0	0	0	
600: Special Payments	**50**	**142**	**0**	**0**	**0**	
Public Works Department Total	**1,428,077**	**1,115,331**	**1,570,400**	**1,535,265**	**1,894,290**	

ACTIVITY: Administration
DEPARTMENT: Public Works
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet and Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the solid waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses and budget administration. The activity has five main elements:

- Clerical support - Prepare correspondence, Council Communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation - Establish department rules, policies and procedures; monitor and evaluate department activities; represent the City with other government agencies, private firms and organizations.
- Budget administration - Coordinate and compile the total Public Works Department operation, maintenance and capital improvement budgets; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management - Oversee the water and wastewater utility services, White Slough Water Pollution Control Facility upgrades and the solid waste contract and ensure conformance with Federal, State and local health requirements.
- Personnel administration - Develop departmental policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2012-13 ACCOMPLISHMENTS

- Management of Water and Wastewater Financial models to minimize rate increases.

MAJOR 2013-14 OBJECTIVES

- Continue to maximize staff time cost recovery on capital and development projects.

RELATED COST CENTER(S)

- 103011
- 103025

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
103011: P. W. Administration					
100: Personnel Services					
7101 Regular emp salary	227,520	252,960	258,750	259,310	263,690
7103 Part time salary	3,042	0	0	0	0
7110 Admin leave pay	0	0	4,140	4,135	4,140
7111 Workers comp	9,450	0	0	0	0
7112 Medical insurance	48,358	52,466	57,140	56,570	57,140
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000
7114 Vision care	728	728	740	735	750
7115 Medicare insurance	3,368	3,685	3,760	3,820	3,820
7121 Service contribution-PERS	43,413	39,521	42,050	42,115	43,630
7123 Deferred comp	0	112	7,770	6,370	6,450
7124 LI & AD & D	1,843	1,802	1,820	1,815	1,810
7125 Unemployment insurance	646	1,085	1,960	1,945	1,450
7128 LTD	2,899	0	0	0	0
7129 Chiropractic	155	155	170	165	180
7131 Other benefits	5,640	7,846	8,250	8,250	11,090
7132 Cell Stipend	0	541	600	600	600
7188 Transfer In	(273,130)	(363,198)	(320,000)	(320,000)	(320,000)
100: Personnel Services Total	**76,916**	**687**	**70,150**	**68,830**	**77,750**
200: Utility Comm. & Transportation					
7201 Postage	0	14	60	250	250
200: Utility Comm. & Transportation Total	**0**	**14**	**60**	**250**	**250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	500	500	250
7302 Photocopying	0	0	150	0	100
7303 Advertising	1,015	565	1,100	250	1,000
7307 Office supplies	198	99	200	200	200
7308 Books & periodicals	0	559	0	0	0
7309 Membership & dues	1,335	1,365	1,400	500	500
7314 Business expense	0	18	100	100	0
7332 Repairs to office equip	0	0	0	35	0
7335 Sublet service contracts	2,072	3,282	2,000	3,300	3,000
7343 PL & PD/other insurance	5,360	9,300	4,380	4,380	6,060
7353 Janitorial supplies	8	0	0	0	0
7399 Supplies, mat & services	125	0	0	35	0
300: Supplies, Materials & Services Total	**10,113**	**15,188**	**9,830**	**9,300**	**11,110**
103011: P. W. Administration Total	**87,029**	**15,889**	**80,040**	**78,380**	**89,110**
103025: State Recycling (CRV Act)					
100: Personnel Services					
7189 Transfer Out	0	0	0	2,500	2,000
100: Personnel Services Total	**0**	**0**	**0**	**2,500**	**2,000**
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	0	22,170	5,000
7352 Special dept materials	0	0	0	0	22,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**22,170**	**27,000**
103025: State Recycling (CRV Act) Total	**0**	**0**	**0**	**24,670**	**29,000**
Administration Total	**87,029**	**15,889**	**80,040**	**103,050**	**118,110**

ACTIVITY: Engineering
DEPARTMENT: Public Works
DIVISION: Engineering
FUND: General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, capital improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance, and water maintenance.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review and related services.
- Provides construction and inspection services through the encroachment permit program, development improvement agreements, and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public inquiries.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completed Hutchins Street reconstruction project.
- Completed Water Meter Program Phase 2.
- Initiated remodel of the City Hall Annex.

MAJOR 2013-14 OBJECTIVES

- Construction of Sacramento Street - Lodi Avenue to Oak Street.
- Water Meter Program Phase 3.
- Ham Lane overlay.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Capital improvements awarded (in-house design)	$4.8M	$8.1M	$2.33M
Building permits issued	165	151	160
Encroachment permits issued	180	142	140
Capital improvements awarded (outside design)	$36.2M	$30.6M	$4.8M

RELATED COST CENTER(S)

- 103021

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
103021: P. W. General Engineering					
100: Personnel Services					
7101 Regular emp salary	758,405	679,942	847,090	811,930	895,470
7102 Overtime	46	0	930	930	910
7103 Part time salary	7,375	7,435	18,610	18,610	33,730
7109 Incentive pay	3,077	2,920	3,660	2,460	2,460
7110 Admin leave pay	4,798	1,486	8,710	8,785	10,250
7111 Workers comp	34,650	0	0	0	0
7112 Medical insurance	140,862	139,719	185,050	169,180	185,040
7113 Dental insurance	10,943	10,197	12,000	11,300	12,000
7114 Vision care	2,668	2,486	2,940	2,775	3,000
7115 Medicare insurance	8,639	9,102	12,290	11,640	12,990
7121 Service contribution-PERS	140,951	129,782	159,060	152,180	152,190
7123 Deferred comp	0	379	25,420	21,850	26,860
7124 LI & AD & D	3,142	2,783	4,640	4,340	5,250
7125 Unemployment insurance	2,093	2,949	6,360	6,080	4,930
7128 LTD	9,427	0	0	0	0
7129 Chiropractic	569	530	660	645	720
7130 Insurance refund	8,355	8,290	8,320	8,315	8,320
7131 Other benefits	20,680	28,125	33,000	33,000	44,340
7132 Cell Stipend	0	195	600	600	600
7188 Transfer In	(592,714)	(618,766)	(670,000)	(645,000)	(620,000)
100: Personnel Services Total	**563,966**	**407,554**	**659,340**	**619,620**	**779,060**
200: Utility Comm. & Transportation					
7201 Postage	1,138	892	1,000	1,000	1,000
7202 Telephone	120	0	0	0	0
7203 Cellular phone charges	1,946	1,716	1,800	1,800	1,800
200: Utility Comm. & Transportation Total	**3,204**	**2,608**	**2,800**	**2,800**	**2,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	793	264	400	300	400
7302 Photocopying	0	0	250	150	150
7303 Advertising	0	353	250	250	250
7305 Uniforms	411	425	500	500	500
7306 Safety equipment	601	488	400	600	600
7307 Office supplies	2,007	2,961	1,500	2,500	3,000
7308 Books & periodicals	192	244	200	200	300
7309 Membership & dues	0	125	500	1,500	1,000
7313 Information systems software	2,448	1,000	5,000	5,000	5,000
7314 Business expense	0	270	300	300	300
7315 Conference expense	0	0	0	0	1,000
7323 Professional services	18,959	21,466	20,000	26,950	130,000
7330 Repairs to comm equip	55	60	200	200	200
7333 Repairs to vehicles	6,979	6,957	6,720	7,410	7,020
7335 Sublet service contracts	110	120	250	250	250
7336 Car wash	46	69	40	70	80
7343 PL & PD/other insurance	19,640	34,100	17,520	17,520	24,240
7351 Motor veh fuel, lube	3,772	3,595	4,850	4,850	3,060
7352 Special dept materials	167	0	0	0	500
7354 Photo supplies	0	0	100	100	100
7355 General supplies	0	15	500	500	500
7358 Training & education	984	70	250	2,000	4,000
7359 Small tools and equip	4,010	4,791	2,500	2,500	3,000
7369 Software Licensing Cost	0	3,120	3,120	3,120	4,000
7399 Supplies, mat & services	60	399	500	500	500
300: Supplies, Materials & Services Total	**61,234**	**80,892**	**65,850**	**77,270**	**189,950**
500: Equipment, Land & Structures					
7789 Transfer Out	5,360	2,230	2,230	2,230	2,230
500: Equipment, Land & Structures Total	**5,360**	**2,230**	**2,230**	**2,230**	**2,230**
600: Special Payments					
8022 Taxes	0	8	0	0	0

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
8099 Special payments	50	0	0	0	0
600: Special Payments Total	**50**	**8**	**0**	**0**	**0**
103021: P. W. General Engineering Total	**633,814**	**493,292**	**730,220**	**701,920**	**974,040**
Engineering Total	**633,814**	**493,292**	**730,220**	**701,920**	**974,040**

ACTIVITY: Facility Services
DEPARTMENT: Public Works
DIVISION: Facility Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks, Recreation and Cultural Services facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life, 2) productive work environment, 3) safe and energy-efficient buildings, and 4) a positive image for the City. This activity has four major elements:

- Administration – Provide overall direction, supervision and planning.
- Maintenance and Remodeling – Perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract Administration – Coordinate and manage contracts for janitorial and other maintenance services, remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.
- Damage to City property – Repairs to General Fund-maintained facilities damaged by unforeseen circumstances such as weather or accidents.

MAJOR 2012-13 ACCOMPLISHMENTS

- Replaced carpet in City Hall.
- Replaced HVAC controls in Carnegie Forum.
- Replaced City Hall Annex jail and carport roofs.

MAJOR 2013-14 OBJECTIVES

- Fire Station 1 kitchen remodel.
- Fire Station 3 interior / exterior repairs.
- Hutchins Street Square carpet replacement.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Square footage of buildings maintained	401,530	401,530	401,530
Program cost/square foot of buildings maintained	$1.55	$1.34	$1.56

RELATED COST CENTER(S)

- 100200
- 103511

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100200: Damage To Property					
300: Supplies, Materials & Services					
7333 Repairs to vehicles	15,215	5,593	15,000	10,000	15,000
7334 Repairs to buildings	1,285	1,207	15,000	10,000	1,500
7352 Special dept materials	5,724	0	5,000	2,500	2,500
300: Supplies, Materials & Services Total	**22,224**	**6,800**	**35,000**	**22,500**	**19,000**
500: Equipment, Land & Structures					
7706 Traffic Signal equip	4,394	0	15,000	15,000	15,000
7720 Other contracts	7,891	12,791	20,000	10,000	10,000
500: Equipment, Land & Structures Total	**12,285**	**12,791**	**35,000**	**25,000**	**25,000**
100200: Damage To Property Total	**34,509**	**19,591**	**70,000**	**47,500**	**44,000**
103511: P. W. Facility services					
100: Personnel Services					
7101 Regular emp salary	258,928	107,528	108,600	109,100	112,590
7102 Overtime	1,643	3,956	2,560	4,000	4,020
7103 Part time salary	0	0	0	0	14,310
7106 Uniform allowance	0	0	400	0	0
7110 Admin leave pay	2,616	0	0	0	0
7111 Workers comp	12,600	54,480	47,240	47,240	1,270
7112 Medical insurance	37,780	9,420	7,330	15,640	15,640
7113 Dental insurance	3,979	2,073	2,000	2,000	2,000
7114 Vision care	970	505	490	490	500
7115 Medicare insurance	3,033	1,618	1,580	1,580	1,630
7121 Service contribution-PERS	45,919	21,294	21,050	21,015	20,330
7123 Deferred comp	4,778	51	3,260	3,275	3,380
7124 LI & AD & D	1,064	210	190	190	190
7125 Unemployment insurance	678	459	820	820	620
7128 LTD	3,085	0	0	0	0
7129 Chiropractic	207	108	110	110	120
7130 Insurance refund	8,376	8,300	8,320	0	0
7131 Other benefits	7,520	9,826	5,500	5,500	7,390
7132 Cell Stipend	146	4	0	0	0
7188 Transfer In	(63,267)	0	0	0	0
7189 Transfer Out	5,849	1,249	5,000	5,000	5,000
100: Personnel Services Total	**335,904**	**221,081**	**214,450**	**215,960**	**188,990**
200: Utility Comm. & Transportation					
7202 Telephone	4,350	4,381	4,350	4,350	4,350
7203 Cellular phone charges	1,962	927	1,000	1,000	1,000
200: Utility Comm. & Transportation Total	**6,312**	**5,308**	**5,350**	**5,350**	**5,350**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	238	250	250	250
7303 Advertising	121	243	300	300	300
7305 Uniforms	1,517	1,475	1,300	1,300	1,300
7306 Safety equipment	845	419	1,200	1,200	1,200
7307 Office supplies	260	247	250	250	250
7321 Rent of Land, facilities	4,200	4,200	4,200	4,200	2,100
7323 Professional services	3,894	4,969	1,500	6,000	6,000
7331 Repairs to Mach & equip	47,513	75,322	70,000	70,000	120,000
7333 Repairs to vehicles	20,485	10,668	15,780	15,780	10,820
7334 Repairs to buildings	20,607	34,878	100,000	100,000	150,000
7335 Sublet service contracts	138,601	141,562	175,000	175,000	175,000
7336 Car wash	177	0	170	170	0
7343 PL & PD/other insurance	7,140	12,400	2,920	2,920	4,040
7351 Motor veh fuel, lube	3,063	3,010	4,230	4,230	3,020
7353 Janitorial supplies	16,302	17,377	20,000	20,000	20,000
7355 General supplies	2,227	2,366	2,000	2,000	2,000
7359 Small tools and equip	219	176	1,000	1,000	1,000
7399 Supplies, mat & services	57	0	0	250	250
300: Supplies, Materials & Services Total	**267,228**	**309,550**	**400,100**	**404,850**	**497,530**

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
500: Equipment, Land & Structures					
7719 Other equip	9,290	0	0	0	0
7789 Transfer Out	1,750	1,750	1,750	1,750	1,750
500: Equipment, Land & Structures Total	**11,040**	**1,750**	**1,750**	**1,750**	**1,750**
600: Special Payments					
8099 Special payments	0	134	0	0	0
600: Special Payments Total	**0**	**134**	**0**	**0**	**0**
103511: P. W. Facility services Total	**620,484**	**537,823**	**621,650**	**627,910**	**693,620**
Facilities Total	**654,993**	**557,414**	**691,650**	**675,410**	**737,620**

ACTIVITY: Graffiti Abatement/Parking Lot Maint. **DIVISION:** Streets
DEPARTMENT: Public Works **FUND:** General Fund

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Activity goals are: 1) to maintain property values, 2) to suppress gang activities, and 3) to ensure an attractive and safe community. This activity has five major elements:

- Education and promotion – Educate the public regarding the service provided by the City to remove gang-related graffiti from buildings, fences, and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – Identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – Inspect highly vandalized areas routinely; remove graffiti within one business day of notification or discovery; and communicate suspicious graffiti to gang task force.
- Record-keeping - Keep accurate records of all abatement actions to monitor frequencies, reoccurrences.
- Parking Lots – Maintain the City's five Downtown public parking lots to provide adequate and safe parking for visitors, customers and employees.

MAJOR 2012-13 ACCOMPLISHMENTS

- Number of graffiti abatements are continuing to increase.

MAJOR 2013-14 OBJECTIVES

- Improve the overall condition of pavement public parking lots.
- Increase public awareness of the program and use of the Graffiti Hotline.
- Abate graffiti within one business day of being notified.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Sites abated per year	1,939	1,960	1,399*
*As of March 15, 2013			

RELATED COST CENTER(S)

- 105042
- 105043

Public Works Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
105042: P. W. Parking Lot Maintenance					
300: Supplies, Materials & Services					
7335 Sublet service contracts	3,275	0	6,550	3,500	6,550
300: Supplies, Materials & Services Total	**3,275**	**0**	**6,550**	**3,500**	**6,550**
105042: P. W. Parking Lot Maintenance Total	**3,275**	**0**	**6,550**	**3,500**	**6,550**
105043: P.W. Graffiti Abatement					
100: Personnel Services					
7189 Transfer Out	42,183	41,090	54,130	45,000	50,250
100: Personnel Services Total	**42,183**	**41,090**	**54,130**	**45,000**	**50,250**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	393	573	500	575	600
200: Utility Comm. & Transportation Total	**393**	**573**	**500**	**575**	**600**
300: Supplies, Materials & Services					
7333 Repairs to vehicles	2,994	4,119	2,280	2,280	4,160
7351 Motor veh fuel, lube	912	863	530	530	460
7352 Special dept materials	1,867	2,037	3,500	2,500	2,000
7359 Small tools and equip	617	54	1,000	500	500
300: Supplies, Materials & Services Total	**6,390**	**7,073**	**7,310**	**5,810**	**7,120**
105043: P.W. Graffiti Abatement Total	**48,966**	**48,736**	**61,940**	**51,385**	**57,970**
Graffiti Abatement Total	**52,241**	**48,736**	**68,490**	**54,885**	**64,520**

ADMINISTRATION

The City of Lodi's Administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council. The City Attorney provides legal services for the municipal organization.

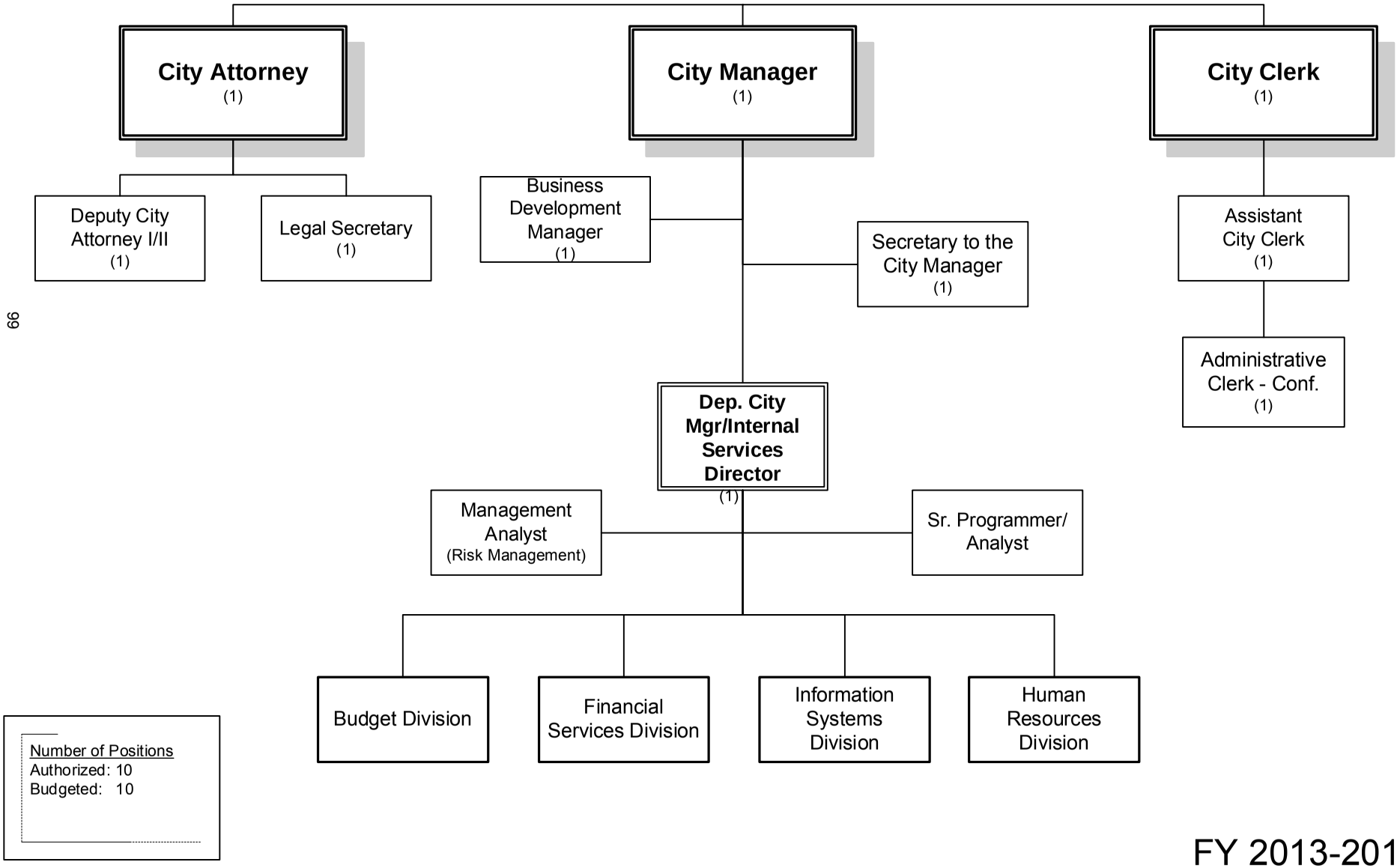
The three departments have a combined budget of $1,388,360 in FY 2013/14, compared to $1,470,110 in FY 2012/13. The decrease is primarily due to a non-election year.

FY 2013/14 budgeted staffing is being reduced to 10, down from 12 in FY 2012/13, with moving two staff to the Internal Services Department.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $481,880 in FY 2013/14.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



FY 2013-2014

City Clerk	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	464,694	426,514	462,310	435,790	444,400
300: Supplies, Materials & Services	95,303	48,873	123,030	123,030	68,660
City Clerk Total	**559,997**	**475,387**	**585,340**	**558,820**	**513,060**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
CITY CLERK					
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - (C)	1	1	0	0	0
Assistant City Clerk	1	1	1	1	1
City Clerk	1	1	1	1	1
City Clerk Total	**4**	**4**	**3**	**3**	**3**

City Clerk	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	210,285	194,705	197,230	197,200	200,960	Reduction in furlough hours
7103 Part time salary	57,071	61,882	64,310	64,310	62,670	
7109 Incentive pay	1,822	1,801	1,800	1,800	1,800	
7110 Admin leave pay	3,126	975	3,130	3,125	3,130	
7111 Workers comp	12,600	180	0	0	0	
7112 Medical insurance	105,105	103,508	127,470	105,225	104,600	
7113 Dental insurance	8,561	7,958	8,000	8,000	8,000	
7114 Vision care	2,087	1,941	1,970	1,960	2,000	
7115 Medicare insurance	3,952	3,764	3,610	3,695	3,670	
7121 Service contribution-PERS	47,213	39,010	36,750	38,360	38,620	
7123 Deferred comp	0	0	5,920	0	0	
7124 LI & AD & D	1,587	1,543	1,550	1,545	1,540	
7125 Unemployment insurance	748	1,091	1,870	1,880	1,390	
7128 LTD	2,676	0	0	0	0	
7129 Chiropractic	341	310	450	440	480	
7130 Insurance refund	0	0	0	0	4,450	
7131 Other benefits	7,520	7,846	8,250	8,250	11,090	Increase in retiree medical costs
100: Personnel Services	**464,694**	**426,514**	**462,310**	**435,790**	**444,400**	
7301 Printing,binding,duplication	3,885	3,982	5,000	4,720	5,500	
7303 Advertising	5,434	4,127	5,200	5,200	5,700	
7307 Office supplies	928	1,273	1,250	1,250	4,250	
7308 Books & periodicals	387	71	150	430	500	
7309 Membership & dues	470	470	500	500	500	
7313 Information systems software	20,617	17,445	19,050	19,050	19,050	
7314 Business expense	2,133	3,073	500	1,325	1,100	
7315 Conference expense	7,083	5,708	15,000	14,275	16,500	
7323 Professional services	43,521	0	65,000	65,000	0	No election
7343 PL & PD/other insurance	7,140	9,300	4,380	4,380	6,060	
7355 General supplies	3,705	3,424	7,000	6,900	9,500	
300: Supplies, Materials & Services	**95,303**	**48,873**	**123,030**	**123,030**	**68,660**	
City Clerk Total	**559,997**	**475,387**	**585,340**	**558,820**	**513,060**	

ACTIVITY: Administration
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The Operations and Records Management activity includes both legislative administration and records management. The City Clerk's office is responsible for preparing and maintaining legislative documents, and ensuring compliance with a variety of laws including the Ralph M. Brown Act, Public Records Act, Tort Claims Act and other Government Code requirements. In addition, the office oversees the preservation, production, and protection of public records through a coordinated records management program. Key elements of the activity include the following:

- Legislative Documentation for Shirtsleeve Sessions, Regular Meetings, and Special Meetings – Prepare and maintain agendas, agenda packets, minutes, resolutions, ordinances, council communications, and miscellaneous legal notices pursuant to law.
- Records Management – 1) Administer contracts/general liability claims programs, 2) oversee Citywide Records Management Program ensuring proper creation, maintenance, and destruction of City records, 3) research and respond to informational requests from Council, staff, and public, 4) maintain and update various publications including Municipal Code, and 5) administer E-records program.
- City Council Support Services – 1) Make Council travel arrangements, prepare financial documentation regarding same, and track expenditures pursuant to law, 2) schedule and confirm appointments, 3) prepare, maintain, and track event calendar, 4) prepare Council correspondence, and 5) track and respond to Council Member requests.
- Boards and Commissions – 1) Prepare, post, and process notices for board and commission vacancies, 2) coordinate appointments, 3) maintain and track roster of appointees and terms, and 4) prepare and post Annual Local Appointments List.
- Ministerial Duties – Statements of Economic Interest, Conflict of Interest Code, oaths of office, AB 1234 ethics training, certificates and proclamations, budget, taxicab and pedicab programs, bid openings, special City events, department and Council correspondence, and switchboard and reception.

MAJOR 2012-13 ACCOMPLISHMENTS

- Complete upload of all Citywide contracts from incorporation in 1906 to the present to the electronic Contracts Log.
- Implemented paperless agenda packet acquisition for City Council through iPad technology.
- Reviewed and revised City Council Protocol Manual.

MAJOR 2013-14 OBJECTIVES

- Continue current E-records uploading of all agendas, minutes, resolutions, ordinances and work on backlog of Council Communications.
- Continue to review and revise G.C. Sec. 81010 – Master Candidate Filing List from incorporation to present.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Regular Meetings, Special Meetings, Shirtsleeve Sessions	82	79	Approx. 65
Contracts, General Liability Claims, Public Records Requests	100%	100%	100%
Boards, Committees, and Commissions Appointments	18	17	Approx. 26
Campaign Disclosure Filings-Statements of Economic Interest	100%	100%	100%

RELATED COST CENTER(S)

- 100101

City Clerk	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100101: City Clerk Administration					
100: Personnel Services					
7101 Regular emp salary	210,285	194,705	197,230	197,200	200,960
7103 Part time salary	5,471	10,282	12,700	12,700	11,060
7109 Incentive pay	1,822	1,801	1,800	1,800	1,800
7110 Admin leave pay	3,126	975	3,130	3,125	3,130
7111 Workers comp	12,600	180	0	0	0
7112 Medical insurance	54,403	50,383	52,750	52,745	53,320
7113 Dental insurance	3,504	2,984	3,000	3,000	3,000
7114 Vision care	854	728	740	735	750
7115 Medicare insurance	3,204	3,016	2,860	2,930	2,920
7121 Service contribution-PERS	40,472	32,608	32,290	32,730	33,600
7123 Deferred comp	0	0	5,920	0	0
7124 LI & AD & D	1,587	1,543	1,550	1,545	1,540
7125 Unemployment insurance	604	874	1,480	1,480	1,110
7128 LTD	2,676	0	0	0	0
7129 Chiropractic	182	155	170	165	180
7131 Other benefits	7,520	7,846	8,250	8,250	11,090
100: Personnel Services Total	**348,310**	**308,080**	**323,870**	**318,405**	**324,460**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,885	3,982	5,000	4,720	5,500
7303 Advertising	5,340	4,127	5,000	5,000	5,500
7307 Office supplies	928	1,251	1,000	1,000	4,000
7308 Books & periodicals	334	18	50	330	400
7309 Membership & dues	470	470	500	500	500
7313 Information systems software	20,617	17,445	19,050	19,050	19,050
7314 Business expense	297	686	500	500	1,000
7315 Conference expense	375	225	0	0	1,500
7343 PL & PD/other insurance	7,140	9,300	4,380	4,380	6,060
300: Supplies, Materials & Services Total	**39,386**	**37,504**	**35,480**	**35,480**	**43,510**
100101: City Clerk Administration Total	**387,696**	**345,584**	**359,350**	**353,885**	**367,970**
City Clerk Operations/Records Total	**387,696**	**345,584**	**359,350**	**353,885**	**367,970**

ACTIVITY: Elections
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

This activity includes conducting local elections for City Council officers, initiatives, referendums, and recalls pursuant to the procedures set forth in the Elections Code. In addition, the office assists candidates with meeting their legal responsibilities before, during and after an election, as required by federal, state and local laws. The activity has three major elements:

- Election Administration – Conduct regular and special elections; process and certify nomination papers, candidate statements, and citizen-generated petitions; prepare and advertise legal notifications in compliance with election rules and regulations; review and update the City's election manual; and assist with voter registration.
- Fair Political Practices Commission Reporting – Administer, process and file campaign disclosure statements, and oversee the preparation of candidate conflict of interest statements.
- Register voters and conduct voter outreach - this is done pursuant to the Voting Rights Act of 1965 in conjunction with the County Registrar of Voters.

MAJOR 2012-13 ACCOMPLISHMENTS

- Conducted November 6, 2012 General Municipal Election.

MAJOR 2013-14 OBJECTIVES

- Administer Fair Political Practices Commission semi-annual, pre-election, and related campaign disclosure statement filings for local Candidate-Controlled Committees and Political Action Committees.
- Assist citizens with voter registration throughout the year and prepare for November 2014 General Municipal Election.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Candidate-Controlled and Open Committee Campaign Filings	100%	100%	100%
Voter Information Requests and Responses	100%	100%	100%
Fair Political Practices Commission Requests and Inquiries	100%	100%	100%

RELATED COST CENTER(S)

- 100102

City Clerk	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100102: Election					
300: Supplies, Materials & Services					
7303 Advertising	94	0	200	200	200
7308 Books & periodicals	53	53	100	100	100
7323 Professional services	43,521	0	65,000	65,000	0
300: Supplies, Materials & Services Total	**43,668**	**53**	**65,300**	**65,300**	**300**
100102: Election Total	**43,668**	**53**	**65,300**	**65,300**	**300**
City Clerk Elections Total	**43,668**	**53**	**65,300**	**65,300**	**300**

ACTIVITY: Legislation and Policy
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The City Council governs the City of Lodi by enacting and enforcing laws, policies, and regulations concerning municipal affairs, subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Various advisory commissions and committees assist the City Council with this work by providing recommendations. Activity goals are: 1) an open, informed, and democratic public decision-making process, 2) responsive and appropriate legislation; 3) efficient and effective execution of adopted laws, policies, and regulations, and 4) provide citizens with the best services and facilities within available resources. This activity has three major elements:

- Legislation – Enact ordinances, appropriations, and resolutions while reviewing compliance with adopted laws, policies, and regulations.
- Policy – Review and adopt plans, which guide decisions and actions of the City's activities and capital investment projects.
- Supervision – Direct and evaluate the City Manager, City Attorney, and City Clerk.

RELATED COST CENTER(S)

- 100103
- 100107
- 100110
- 100115
- 100117
- 100118
- 100120

City Clerk	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100103: Council					
100: Personnel Services					
7103 Part time salary	51,600	51,600	51,610	51,610	51,610
7112 Medical insurance	50,702	53,125	74,720	52,480	51,280
7113 Dental insurance	5,057	4,974	5,000	5,000	5,000
7114 Vision care	1,233	1,213	1,230	1,225	1,250
7115 Medicare insurance	748	748	750	765	750
7121 Service contribution-PERS	6,741	6,402	4,460	5,630	5,020
7125 Unemployment insurance	144	217	390	400	280
7129 Chiropractic	159	155	280	275	300
7130 Insurance refund	0	0	0	0	4,450
100: Personnel Services Total	**116,384**	**118,434**	**138,440**	**117,385**	**119,940**
300: Supplies, Materials & Services					
7307 Office supplies	0	0	250	250	250
7314 Business expense	0	0	0	100	100
7355 General supplies	1,352	1,677	2,000	1,900	3,000
300: Supplies, Materials & Services Total	**1,352**	**1,677**	**2,250**	**2,250**	**3,350**
100103: Council Total	**117,736**	**120,111**	**140,690**	**119,635**	**123,290**
100107: Council/Mounce					
300: Supplies, Materials & Services					
7314 Business expense	100	965	0	25	0
7315 Conference expense	454	2,245	3,400	3,375	2,900
300: Supplies, Materials & Services Total	**554**	**3,210**	**3,400**	**3,400**	**2,900**
100107: Council/Mounce Total	**554**	**3,210**	**3,400**	**3,400**	**2,900**
100110: Council/Katzakian					
300: Supplies, Materials & Services					
7314 Business expense	0	25	0	0	0
7315 Conference expense	1,294	3,051	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**1,294**	**3,076**	**2,900**	**2,900**	**2,900**
100110: Council/Katzakian Total	**1,294**	**3,076**	**2,900**	**2,900**	**2,900**
100115: Council/Johnson					
300: Supplies, Materials & Services					
7314 Business expense	1,036	930	0	500	0
7315 Conference expense	2,354	1,320	2,900	2,400	2,900
300: Supplies, Materials & Services Total	**3,390**	**2,250**	**2,900**	**2,900**	**2,900**
100115: Council/Johnson Total	**3,390**	**2,250**	**2,900**	**2,900**	**2,900**
100117: Council/Nakanishi					
300: Supplies, Materials & Services					
7315 Conference expense	0	0	2,900	2,900	3,400
300: Supplies, Materials & Services Total	**0**	**0**	**2,900**	**2,900**	**3,400**
100117: Council/Nakanishi Total	**0**	**0**	**2,900**	**2,900**	**3,400**
100118: Council/Hansen					
300: Supplies, Materials & Services					
7314 Business expense	700	467	0	200	0
7315 Conference expense	2,606	(1,133)	2,900	2,700	2,900
300: Supplies, Materials & Services Total	**3,306**	**(666)**	**2,900**	**2,900**	**2,900**
100118: Council/Hansen Total	**3,306**	**(666)**	**2,900**	**2,900**	**2,900**
100120: City Protocol					
300: Supplies, Materials & Services					
7307 Office supplies	0	22	0	0	0
7355 General supplies	2,353	1,747	5,000	5,000	6,500
300: Supplies, Materials & Services Total	**2,353**	**1,769**	**5,000**	**5,000**	**6,500**
100120: City Protocol Total	**2,353**	**1,769**	**5,000**	**5,000**	**6,500**
City Clerk Legislation/Policy Total	**128,633**	**129,750**	**160,690**	**139,635**	**144,790**

City Attorney	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	431,001	417,479	437,600	438,160	449,940
200: Utility Comm. & Transportation	814	256	200	200	200
300: Supplies, Materials & Services	48,653	21,290	28,930	28,110	22,060
City Attorney Total	**480,468**	**439,025**	**466,730**	**466,470**	**472,200**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**

ACTIVITY: Legal Services
DEPARTMENT: City Attorney
DIVISION: City Attorney
FUND: General Fund

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in state and federal civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure, and 2) provide timely and complete legal advice and services to the Council, City departments and divisions. This activity has five major elements:

- Legal review and advice - review ordinances, resolutions, and contracts and provide advice on employment issues.
- Advise and assist the City Council - orient new Council Members on the services and functions of the City Attorney's office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal Representation - represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and, represent the City before other governmental agencies.
- Document Preparation - prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement - enforce and prosecute violations of the Municipal Code.

MAJOR 2012-13 ACCOMPLISHMENTS

- Resolved civil rights case.
- Drafted new federal projects contract.
- Assisted in negotiations with bargaining groups regarding concession agreements and new contracts.
- Assisted in drafting major revisions to NCPA agreements.
- Complete rewrite of water and sewer codes.

MAJOR 2013-14 OBJECTIVES

- Prepare for Affordable Health Care Act compliance.
- Continue working with Human Resources in negotiating with bargaining groups, and resolution of employment related grievances and disciplinary issues.
- Enforce Municipal Code compliance through court action.
- Pursue gang injunctions.

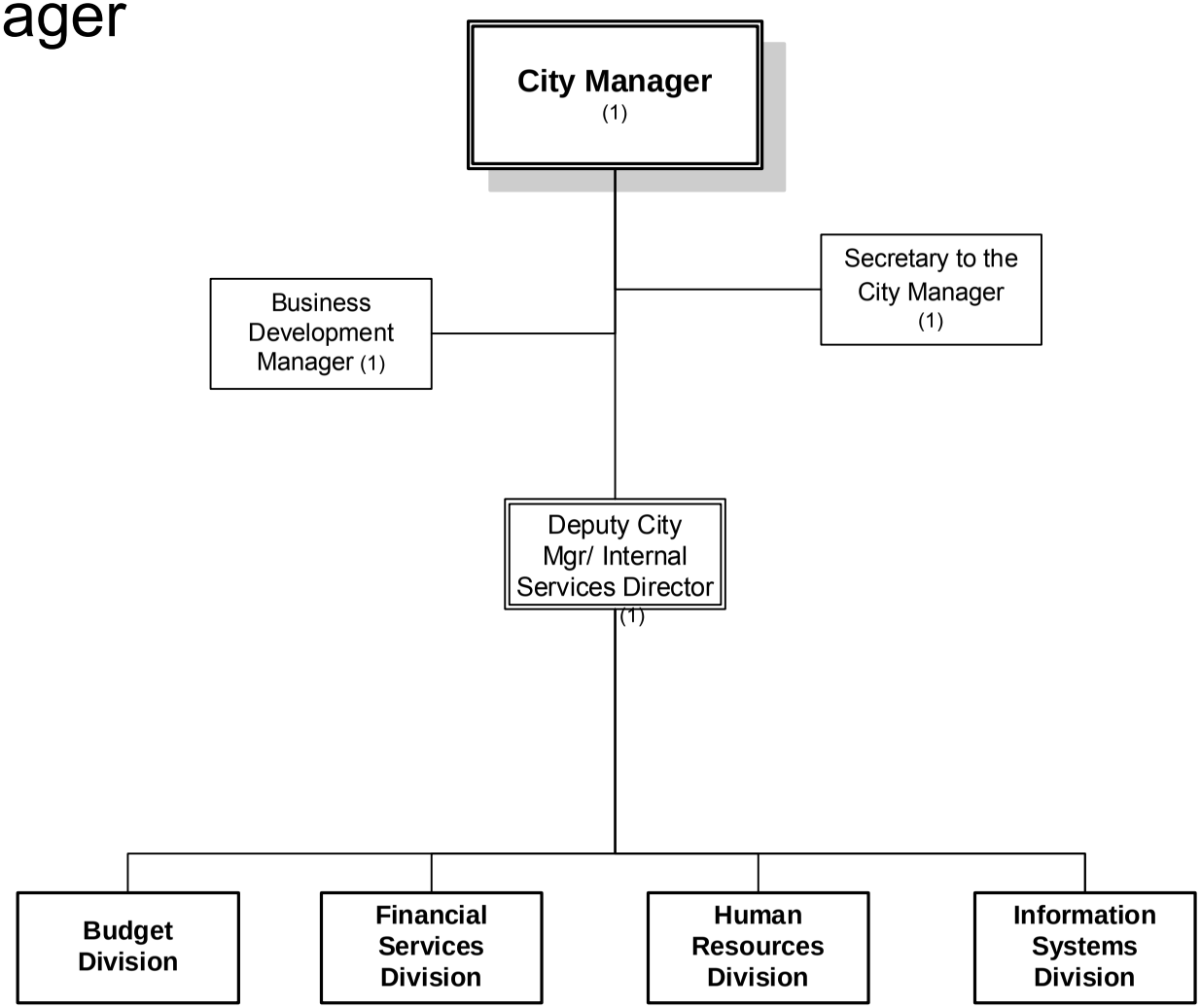
PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Litigation cases filed/managed (excluding pitches motions)	15	14	8
Appellate cases	2	2	0
Cases resolved	6	7	4
Ordinances drafted	18	12	13

RELATED COST CENTER(S)

- 100351

City Attorney	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	294,638	294,993	298,330	298,230	304,630	Reduction in furlough hours
7110 Admin leave pay	4,749	2,692	4,750	4,750	4,750	
7111 Workers comp	9,450	0	0	0	0	
7112 Medical insurance	45,573	49,644	55,260	55,260	57,140	
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000	
7114 Vision care	728	728	740	735	750	
7115 Medicare insurance	4,339	4,341	4,330	4,395	4,420	
7121 Service contribution-PERS	55,998	50,024	48,850	49,465	50,430	
7123 Deferred comp	0	156	8,950	8,950	9,140	
7124 LI & AD & D	2,168	2,112	2,130	2,125	2,130	
7125 Unemployment insurance	825	1,263	2,240	2,235	1,680	
7128 LTD	3,754	0	0	0	0	
7129 Chiropractic	155	155	170	165	180	
7131 Other benefits	5,640	7,846	8,250	8,250	11,090	Increase in retiree medical costs
7132 Cell Stipend	0	541	600	600	600	
100: Personnel Services	**431,001**	**417,479**	**437,600**	**438,160**	**449,940**	
7201 Postage	172	236	200	200	200	
7203 Cellular phone charges	642	20	0	0	0	
200: Utility Comm. & Transportation	**814**	**256**	**200**	**200**	**200**	
7302 Photocopying	0	16	0	0	0	
7307 Office supplies	534	643	750	0	750	
7308 Books & periodicals	12,437	12,007	6,500	6,500	6,825	
7309 Membership & dues	1,144	1,057	1,100	1,030	1,100	
7314 Business expense	338	1,489	1,200	1,200	1,200	
7315 Conference expense	100	0	5,000	5,000	0	
7323 Professional services	28,740	(3,222)	10,000	10,000	5,000	
7343 PL & PD/other insurance	5,360	9,300	4,380	4,380	6,060	
7359 Small tools and equip	0	0	0	0	1,125	
300: Supplies, Materials & Services	**48,653**	**21,290**	**28,930**	**28,110**	**22,060**	
City Attorney Total	**480,468**	**439,025**	**466,730**	**466,470**	**472,200**	

City Manager



Number of Positions
Authorized: 4
Budgeted: 4

FY 2013-2014

City Manager	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	477,852	385,201	403,780	354,530	389,420
200: Utility Comm. & Transportation	328	9	0	20	0
300: Supplies, Materials & Services	88,697	22,025	14,260	14,360	13,680
City Manager Total	**566,877**	**407,235**	**418,040**	**368,910**	**403,100**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
CITY MANAGER					
Business Development Manager	0	0	1	1	1
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	2	2	1	0	0
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	1	1	1	0	0
City Manager Total	**6**	**6**	**6**	**4**	**4**

ACTIVITY: Administration
DEPARTMENT: City Manager
DIVISION: City Manager
FUND: General Fund

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives, and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and Economic Development. The City Manager's office emphasizes the following four areas:

- Efficiency – Seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – Business attraction and retention, job creation.
- Land Use – General Plan update.
- Internal Services - Manages the City's Internal Services functions of Budgeting, Financial Services, Human Resources and Information Systems.

SERVICE LEVEL ADJUSTMENTS

- Transferred Management Analyst and Sr. Programmer Analyst positions to Internal Services.

MAJOR 2012-13 ACCOMPLISHMENTS

- Purchased land for, and began design of, replacement for Fire Station 2.
- Began operating Surface Water Treatment Plant.
- Began receiving power from Lodi Energy Center.

MAJOR 2013-14 OBJECTIVES

- Continue to explore revenue generation opportunities.
- Select and begin implementation of replacement financial and billing system.
- Implement policies associated with the General Plan, especially those that encourage economic development.
- Continue to closely monitor City finances to retain strong credit ratings of various City funds.

RELATED COST CENTER(S)

- 100401

City Manager	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	511,634	560,081	570,650	541,145	482,990	Transfer of staff to Internal Services
7110 Admin leave pay	4,817	11,438	10,420	9,075	8,120	
7111 Workers comp	18,900	0	0	0	0	
7112 Medical insurance	62,894	70,359	78,780	68,685	61,060	
7113 Dental insurance	5,554	5,637	5,700	5,250	4,000	
7114 Vision care	1,354	1,374	1,400	1,290	1,000	
7115 Medicare insurance	7,652	8,436	8,270	7,980	7,000	
7121 Service contribution-PERS	97,866	89,879	92,220	86,670	79,380	
7123 Deferred comp	0	241	17,120	15,735	14,490	
7124 LI & AD & D	4,156	4,252	4,040	3,765	3,140	
7125 Unemployment insurance	1,442	2,398	4,280	4,060	2,660	
7128 LTD	6,562	0	0	0	0	
7129 Chiropractic	289	293	310	290	240	
7130 Insurance refund	6,432	6,395	6,400	6,395	0	
7131 Other benefits	11,280	15,681	16,500	16,500	14,780	
7188 Transfer In	(262,980)	(391,263)	(412,310)	(412,310)	(289,440)	
100: Personnel Services	**477,852**	**385,201**	**403,780**	**354,530**	**389,420**	
7201 Postage	0	24	0	20	0	
7203 Cellular phone charges	328	(15)	0	0	0	
200: Utility Comm. & Transportation	**328**	**9**	**0**	**20**	**0**	
7303 Advertising	40	0	0	0	0	
7307 Office supplies	365	301	1,000	1,000	1,000	
7308 Books & periodicals	568	367	300	400	400	
7309 Membership & dues	933	533	1,000	1,000	1,000	
7314 Business expense	794	595	1,000	1,000	1,000	
7315 Conference expense	0	1,322	2,000	2,000	2,000	
7323 Professional services	75,216	0	0	0	0	
7332 Repairs to office equip	0	145	0	0	0	
7343 PL & PD/other insurance	10,710	18,600	8,760	8,760	8,080	
7355 General supplies	71	162	200	200	200	
300: Supplies, Materials & Services	**88,697**	**22,025**	**14,260**	**14,360**	**13,680**	
City Manager Total	**566,877**	**407,235**	**418,040**	**368,910**	**403,100**	

ACTIVITY: Economic Development/Community Promotions **DIVISION:** Economic Development
DEPARTMENT: Administration **FUND:** General Fund

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to: 1) retain and expand existing businesses; 2) market Lodi as a tourist and day visitor destination; 3) increase the number of visitor-serving facilities; 4) develop downtown as a "lifestyle" and visitor serving center; and 5) seek and attract new businesses.

For the past several years, Lodi has used "contract" outside economic development organizations to fulfill its economic development objectives. The following is the proposed funding for FY 2013/14:

ORGANIZATION	2012/13	2013/14
Lodi Conference and Visitor's Bureau	$88,300	$103,000
Lodi Downtown Business Partnership	$24,230	$0
San Joaquin Partnership	$25,290	$25,290
Lodi District Chamber of Commerce	$2,050	$2,050
Fireworks	$16,000	$16,000
SJC Enterprise Zone Administration	$22,000	$21,500
Arts Grants (moved from Non-Departmental)	$36,500	$36,500
TOTAL	**$214,370**	**$204,340**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2012/13	2013/14
Fourth of July	$21,250	$19,000
Concerts	$500	$1,000
Grape Festival	$41,000	$45,000
Parade of Lights	$2,000	$2,000
Miscellaneous special events	$1,050	$1,000
Fireworks Task Force	$9,500	$10,600
TOTAL	**$75,300**	**$78,600**

MAJOR 2012-13 ACCOMPLISHMENTS

- Litigation settled in the City's favor regarding Lodi Shopping Center.

MAJOR 2013-14 OBJECTIVES

- Continue funding local economic development organizations.
- Continue to recruit additional businesses.

RELATED COST CENTER(S)

- 100245
- 100431
- 100432

Economic Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7102 Overtime	5,795	0	0	0	0	
7103 Part time salary	52	731	0	0	0	
7109 Incentive pay	331	0	0	0	0	
7115 Medicare insurance	83	11	0	0	0	
7123 Deferred comp	10	0	0	0	0	
7125 Unemployment insurance	0	4	0	0	0	
100: Personnel Services	**6,271**	**746**	**0**	**0**	**0**	
7307 Office supplies	33	0	0	0	0	
300: Supplies, Materials & Services	**33**	**0**	**0**	**0**	**0**	
8021.1 Donations-LCVB	74,403	91,655	88,300	98,000	103,000	
8021.2 Donations-DLBP	28,500	24,230	24,230	24,230	0	Organization disbanded
8021.3 Donations-SJ Partnership	29,750	25,290	25,290	25,290	25,290	
8021.4 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050	
8021.5 Donations-Fireworks	16,000	15,860	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	21,766	21,464	22,000	21,500	21,500	
8021.7 Donations-Arts Grants	0	0	36,500	36,500	36,500	
8099 Special payments	329,197	315,953	150,475	150,475	198,940	
8099.1 Fourth of July	24,204	11,435	21,250	18,720	19,000	
8099.2 Concerts	388	43	500	2,500	1,000	
8099.3 Grape Festival	43,818	41,345	41,000	44,150	45,000	
8099.4 Parade of Lights	2,300	1,947	2,000	2,000	2,000	
8099.6 Miscellaneous Events	3,701	0	1,050	1,000	1,000	
8099.7 Sandhill Crane Festival	1,369	1,145	0	0	0	
8099.8 Fireworks Task Force	0	9,489	9,500	10,580	10,600	
600: Special Payments	**577,446**	**561,906**	**440,145**	**452,995**	**481,880**	
Economic Development Total	**583,750**	**562,652**	**440,145**	**452,995**	**481,880**	

Economic Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100245: Community Events					
100: Personnel Services					
7102 Overtime	5,795	0	0	0	0
7103 Part time salary	52	731	0	0	0
7109 Incentive pay	331	0	0	0	0
7115 Medicare insurance	83	11	0	0	0
7123 Deferred comp	10	0	0	0	0
7125 Unemployment insurance	0	4	0	0	0
100: Personnel Services Total	**6,271**	**746**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	267	0	0	0	0
8099.1 Fourth of July	24,204	11,435	21,250	18,720	19,000
8099.2 Concerts	388	43	500	2,500	1,000
8099.3 Grape Festival	43,818	41,345	41,000	44,150	45,000
8099.4 Parade of Lights	2,300	1,947	2,000	2,000	2,000
8099.6 Miscellaneous Events	3,701	0	1,050	1,000	1,000
8099.7 Sandhill Crane Festival	1,369	1,145	0	0	0
8099.8 Fireworks Task Force	0	9,489	9,500	10,580	10,600
600: Special Payments Total	**76,047**	**65,404**	**75,300**	**78,950**	**78,600**
100245: Community Events Total	**82,318**	**66,150**	**75,300**	**78,950**	**78,600**
100431: Economic Development					
300: Supplies, Materials & Services					
7307 Office supplies	33	0	0	0	0
300: Supplies, Materials & Services Total	**33**	**0**	**0**	**0**	**0**
600: Special Payments					
8021.1 Donations-LCVB	74,403	91,655	88,300	98,000	103,000
8021.2 Donations-DLBP	28,500	24,230	24,230	24,230	0
8021.3 Donations-SJ Partnership	29,750	25,290	25,290	25,290	25,290
8021.4 Donations-Lodi Dist C	2,050	2,050	2,050	2,050	2,050
8021.5 Donations-Fireworks	16,000	15,860	16,000	16,000	16,000
8021.6 Donations-SJC Ent Zone	21,766	21,464	22,000	21,500	21,500
8021.7 Donations-Arts Grants	0	0	36,500	36,500	36,500
8099 Special payments	253,060	252,340	73,475	73,475	128,110
600: Special Payments Total	**425,529**	**432,889**	**287,845**	**297,045**	**332,450**
100431: Economic Development Total	**425,562**	**432,889**	**287,845**	**297,045**	**332,450**
100432: Enterprise Zone Support					
600: Special Payments					
8099 Special payments	75,870	63,613	77,000	77,000	70,830
600: Special Payments Total	**75,870**	**63,613**	**77,000**	**77,000**	**70,830**
100432: Enterprise Zone Support Total	**75,870**	**63,613**	**77,000**	**77,000**	**70,830**
Economic Development Total	**583,750**	**562,652**	**440,145**	**452,995**	**481,880**

INTERNAL SERVICES

The Internal Services Department comprises the Budget, Financial Services, Human Resources and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

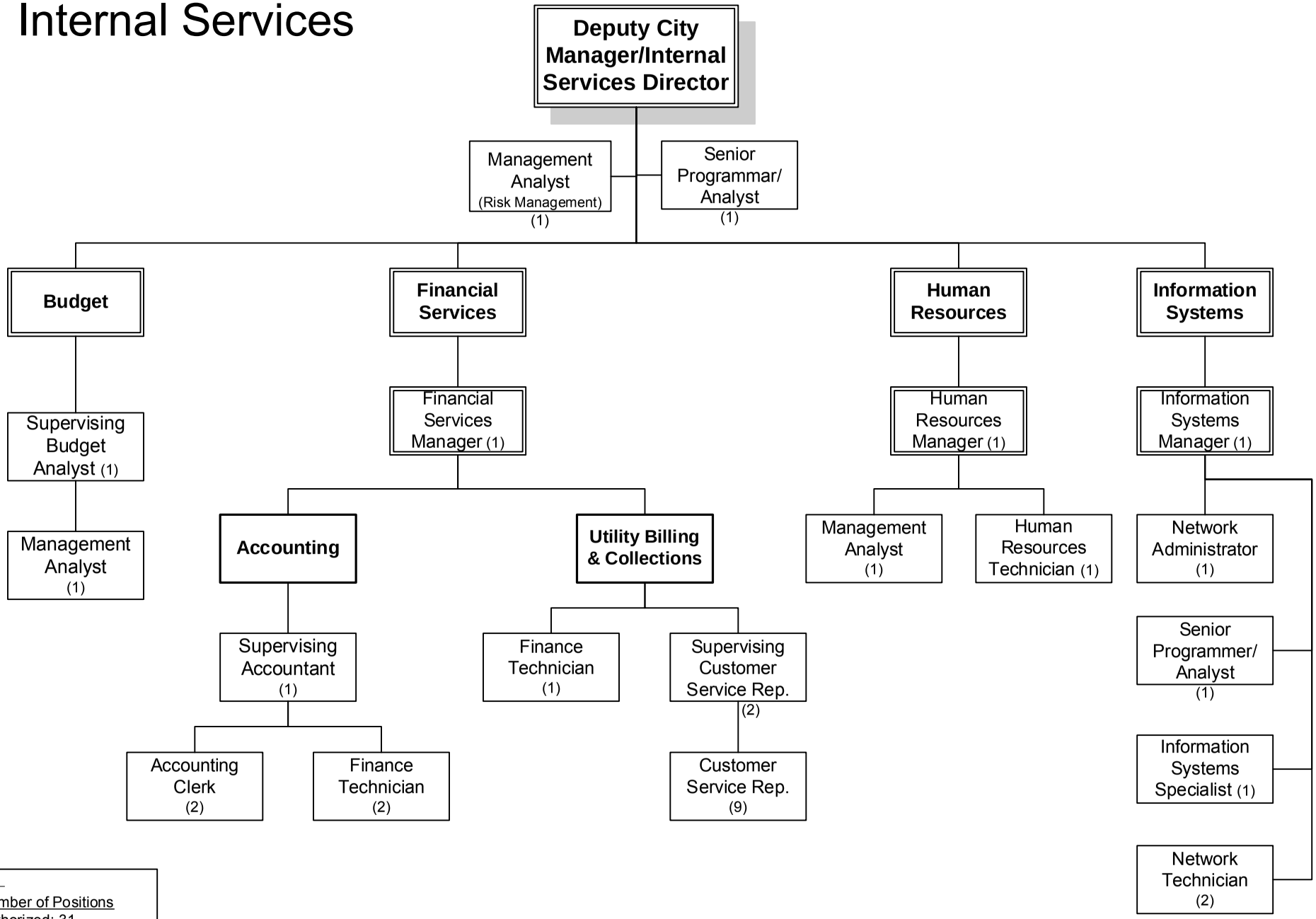
The Internal Services Department makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,237,480 in FY 2013/14, compared to $3,374,420 in FY 2012/13. The decrease is due primarily to moving the Risk Management costs to the Self Insurance Funds.

FY 2013/14 budgeted staffing is being increased to 31, up from 29 in FY 2012/13, which reflects transferring two staff from the City Manager function.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



Number of Positions
Authorized: 31
Budgeted: 31

FY 2013-2014

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	2,984,199	2,641,563	2,809,040	2,699,490	2,707,540
200: Utility Comm. & Transportation	18,230	10,961	15,400	12,430	10,410
300: Supplies, Materials & Services	408,421	569,940	529,980	528,235	492,530
500: Equipment, Land & Structures	22,816	3,117	20,000	20,000	27,000
600: Special Payments	50	30	0	30	0
Internal Services Department Total	**3,433,716**	**3,225,611**	**3,374,420**	**3,260,185**	**3,237,480**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
INTERNAL SERVICES DEPARTMENT					
Management Analyst	0	0	0	1	1
Senior Programmer/Analyst	0	0	0	1	1
BUDGET DIVISION					
Budget Manager	1	1	0	0	0
Management Analyst	2	1	1	1	1
Purchasing Technician	1	1	1	0	0
Supervising Budget Analyst	0	1	1	1	1
	4	4	3	2	2
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	0	0
Accounting Clerk	3	3	2	2	2
Administrative Clerk	1	1	0	0	0
Customer Service Representative	8	8	8	9	9
Finance Supervisor	1	0	0	0	0
Finance Technician	2	3	3	3	3
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	0	0	0	0
Supervising Accountant	1	1	1	1	1
Supervising Customer Service Representative	0	2	2	2	2
Utility Billing & Collections Supervisor	0	0	0	0	0
	20	20	18	18	18
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	2	2	1	1	1
	4	4	3	3	3
INFORMATION SYSTEMS DIVISION					
Information Systems Coordinator	1	1	0	0	0
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	2	2	2
Senior Programmer/Analyst	2	2	1	1	1
	7	7	6	6	6
Internal Services Total	**35**	**35**	**30**	**31**	**31**

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	1,759,022	1,545,220	1,617,410	1,602,060	1,834,980	Transfer of staff from City Manager
7102 Overtime	4,219	5,546	11,000	9,000	7,000	
7103 Part time salary	40,993	42,700	48,830	39,440	35,660	
7109 Incentive pay	5,477	5,451	5,400	5,400	5,400	
7110 Admin leave pay	20,754	12,142	14,870	16,720	17,910	
7111 Workers comp	94,500	7,370	12,290	12,290	6,890	
7112 Medical insurance	365,733	373,654	388,830	358,970	388,020	
7113 Dental insurance	29,761	28,103	29,000	29,020	31,000	
7114 Vision care	7,256	6,873	7,120	7,110	7,750	
7115 Medicare insurance	25,726	22,971	23,460	23,520	26,310	
7121 Service contribution-PERS	331,446	295,991	303,890	300,865	314,940	Rate increase
7123 Deferred comp	0	536	48,540	34,955	40,160	
7124 LI & AD & D	10,306	8,909	7,970	8,810	10,190	
7125 Unemployment insurance	4,913	6,720	12,170	12,000	10,100	
7128 LTD	21,806	0	0	0	0	
7129 Chiropractic	1,547	1,465	1,610	1,625	1,860	
7130 Insurance refund	16,725	6,325	6,400	6,395	12,800	
7131 Other benefits	56,400	77,798	79,750	79,750	114,560	Increase in retiree medical costs
7132 Cell Stipend	505	1,924	1,800	1,800	1,800	
7188 Transfer In	0	(3,855)	0	(38,940)	(257,240)	
7189 Transfer Out	187,110	195,720	188,700	188,700	97,450	
100: Personnel Services	**2,984,199**	**2,641,563**	**2,809,040**	**2,699,490**	**2,707,540**	
7201 Postage	348	383	400	430	410	
7202 Telephone	15,821	10,578	15,000	12,000	10,000	
7203 Cellular phone charges	2,061	0	0	0	0	
200: Utility Comm. & Transportation	**18,230**	**10,961**	**15,400**	**12,430**	**10,410**	
7301 Printing,binding,duplication	37,602	34,885	39,500	38,300	38,200	
7302 Photocopying	2,078	2,178	2,400	2,400	2,050	
7303 Advertising	0	936	2,050	2,050	2,050	
7306 Safety equipment	0	0	1,500	1,200	0	
7307 Office supplies	21,139	24,675	23,400	24,950	21,840	
7308 Books & periodicals	3,519	3,014	4,000	3,885	3,430	
7309 Membership & dues	2,335	1,702	2,840	3,440	2,710	
7312 Bank service charges	14,618	15,291	12,300	12,300	12,100	
7313 Information systems software	17,010	20,580	30,150	29,500	20,000	
7314 Business expense	3,084	2,141	12,370	12,300	5,900	
7315 Conference expense	614	1,320	5,000	3,130	3,500	
7322 Rental of equipment	38,607	6,434	0	0	0	
7323 Professional services	74,243	146,298	123,800	121,820	110,230	
7330 Repairs to comm equip	0	0	500	500	500	
7332 Repairs to office equip	32,808	16,706	32,500	32,500	32,500	
7335 Sublet service contracts	92,155	145,095	136,530	136,530	137,550	

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7343 PL & PD/other insurance	53,570	93,000	42,340	42,340	60,600	
7352 Special dept materials	322	502	800	1,500	1,500	
7353 Janitorial supplies	36	20	100	100	100	
7355 General supplies	21	1,199	700	1,450	1,100	
7356 Medical supplies	0	0	2,100	1,900	100	
7358 Training & education	632	11,237	19,400	20,350	13,770	
7359 Small tools and equip	1,140	27,380	21,700	21,700	7,600	
7360 Overtime meals	0	0	0	55	100	
7363 Employees physical exams	12,851	15,317	14,000	14,000	15,000	
7398 Reimbursable Expense	0	30	0	35	100	
7399 Supplies, mat & services	37	0	0	0	0	
300: Supplies, Materials & Services	**408,421**	**569,940**	**529,980**	**528,235**	**492,530**	
7701 Office equip	0	3,117	0	0	0	
7715 Data Processing hrdware	22,816	0	20,000	20,000	27,000	
500: Equipment, Land & Structures	**22,816**	**3,117**	**20,000**	**20,000**	**27,000**	
8099 Special payments	50	30	0	30	0	
600: Special Payments	**50**	**30**	**0**	**30**	**0**	
Internal Services Department Total	**3,433,716**	**3,225,611**	**3,374,420**	**3,260,185**	**3,237,480**	

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Budget and Treasury
FUND: General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending, and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following three elements:

- Budget Preparation and Management - Prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; provide budget projections.
- Daily banking - Handle wire transfers as needed; monitor and report on investment earnings; ensure cash availability for paying claims and payroll.
- Purchasing - Administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code. Review requisitions, issue purchase orders; review professional services agreements to ensure they conform to the City's Purchasing Policies and Procedures.

SERVICE LEVEL ADJUSTMENTS

- Eliminate Purchasing Technician Position.

MAJOR 2012-13 ACCOMPLISHMENTS

- Published 2012-13 Budget documents.
- Diversified the City's investment portfolio by opening investment accounts with Cal-Trust.
- Completed A-87 Cost Allocation Plan.

MAJOR 2013-14 OBJECTIVES

- Produce a balanced budget.
- Monitor city's cash balances to optimize investment return.
- Complete final year of A-87 Cost Allocation Plan under five-year contract.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	2	2	2
Banking transactions	1,000	1,000	1,000

RELATED COST CENTER(S)

- 100421

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100421: Budget and Treasury					
100: Personnel Services					
7101 Regular emp salary	149,357	192,626	197,100	197,535	159,340
7102 Overtime	0	300	0	0	0
7103 Part time salary	0	0	0	0	20,000
7110 Admin leave pay	2,989	3,064	3,070	4,650	3,060
7111 Workers comp	6,300	0	4,830	4,830	2,520
7112 Medical insurance	28,103	50,009	52,750	52,740	33,700
7113 Dental insurance	1,990	2,984	3,000	3,000	2,000
7114 Vision care	485	728	740	735	500
7115 Medicare insurance	2,216	2,849	2,860	2,910	2,310
7121 Service contribution-PERS	28,499	38,034	36,240	36,295	25,820
7123 Deferred comp	0	23	5,920	5,925	4,780
7124 LI & AD & D	1,396	1,509	1,500	1,500	1,420
7125 Unemployment insurance	415	827	1,480	1,480	880
7128 LTD	1,886	0	0	0	0
7129 Chiropractic	103	155	170	165	120
7131 Other benefits	3,760	7,846	8,250	8,250	7,390
7188 Transfer In	0	(2,600)	0	0	0
7189 Transfer Out	21,500	19,320	21,200	21,200	21,650
100: Personnel Services Total	**248,999**	**317,674**	**339,110**	**341,215**	**285,490**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	30	0
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**30**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,029	1,973	3,200	2,000	2,200
7302 Photocopying	0	169	400	400	250
7307 Office supplies	377	1,819	1,000	850	850
7308 Books & periodicals	0	0	0	110	0
7309 Membership & dues	198	198	500	500	300
7312 Bank service charges	219	214	300	300	100
7313 Information systems software	131	0	150	1,500	0
7323 Professional services	9,766	9,162	6,600	6,520	7,000
7335 Sublet service contracts	(811)	712	730	730	750
7343 PL & PD/other insurance	3,570	9,300	4,380	4,380	4,040
7355 General supplies	0	0	100	0	0
7358 Training & education	0	0	2,800	750	0
7359 Small tools and equip	89	1,945	200	200	0
300: Supplies, Materials & Services Total	**16,568**	**25,492**	**20,360**	**18,240**	**15,490**
100421: Budget and Treasury Total	**265,567**	**343,166**	**359,470**	**359,485**	**300,980**
Budget/Treasury Administration Total	**265,567**	**343,166**	**359,470**	**359,485**	**300,980**

ACTIVITY: Accounting Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records, 2) provide timely and accurate financial reports, 3) provide quality service to employees and City customers, and 4) protect the financial integrity of the City. This activity has four major elements:

- Administration – Plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace.
- Accounting and reporting – Collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; and conduct financial analysis studies.
- Annual audits – Assist independent auditors, County, State and Federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and management letter; and, prepare the City's response to recommendations made by the auditors.
- Accounting services – Provide payroll and accounts payable services; prepare and distribute reports; and respond to employee and customer inquiries

MAJOR 2012-13 ACCOMPLISHMENTS

- Received clean audit from independent auditors and received Government Finance Officers Association Awards for Excellence in Financial Reporting for the 19th year.
- Successfully maintained operations with reduced staffing.
- Successfully implemented the Public Employees' Pension Reform Act of 2013 (PEPRA).
- Secured new auditing services contract at annual savings exceeding $20,000.

MAJOR 2013-14 OBJECTIVES

- Smooth transition to a new ERP system.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Payroll checks/direct deposits	12,765	14,730	15,050
Accounts payable checks	11,040	10,979	10,491
Journal vouchers posted	3,400	3,000	3,200

RELATED COST CENTER(S)

- 100503

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100503: Finance Accounting					
100: Personnel Services					
7101 Regular emp salary	460,136	331,616	344,580	332,350	359,560
7102 Overtime	176	223	1,000	2,000	1,500
7103 Part time salary	6,301	0	10,000	5,000	0
7110 Admin leave pay	6,021	2,093	3,460	3,530	3,600
7111 Workers comp	22,050	1,860	1,890	1,890	1,050
7112 Medical insurance	84,448	83,089	88,270	80,740	84,780
7113 Dental insurance	7,129	5,969	6,000	6,135	6,000
7114 Vision care	1,738	1,455	1,470	1,500	1,500
7115 Medicare insurance	6,962	5,019	5,000	4,805	5,210
7121 Service contribution-PERS	81,086	64,007	64,470	61,975	61,430
7123 Deferred comp	0	157	10,340	7,960	8,330
7124 LI & AD & D	2,838	1,966	1,760	2,000	2,040
7125 Unemployment insurance	1,207	1,421	2,590	2,490	1,980
7128 LTD	5,414	0	0	0	0
7129 Chiropractic	371	310	330	340	360
7130 Insurance refund	2,913	0	0	0	0
7131 Other benefits	13,160	17,319	16,500	16,500	22,170
7189 Transfer Out	37,640	37,500	37,100	37,100	37,900
100: Personnel Services Total	**739,590**	**554,004**	**594,760**	**566,315**	**597,410**
200: Utility Comm. & Transportation					
7201 Postage	102	125	100	100	110
200: Utility Comm. & Transportation Total	**102**	**125**	**100**	**100**	**110**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	4,745	5,422	6,000	6,000	6,000
7302 Photocopying	389	397	300	300	300
7303 Advertising	0	190	600	600	600
7307 Office supplies	1,954	2,631	3,000	3,000	3,000
7308 Books & periodicals	1,902	1,600	1,700	1,700	1,700
7309 Membership & dues	432	432	600	1,200	1,200
7314 Business expense	143	0	5,300	5,300	2,000
7323 Professional services	6,322	6,752	8,700	8,700	8,700
7332 Repairs to office equip	1,635	1,815	2,000	2,000	2,000
7335 Sublet service contracts	544	2,137	1,800	1,800	1,800
7343 PL & PD/other insurance	12,500	21,700	8,760	8,760	12,120
7358 Training & education	0	0	0	6,000	1,170
7359 Small tools and equip	264	3,080	10,000	10,000	1,600
300: Supplies, Materials & Services Total	**30,830**	**46,156**	**48,760**	**55,360**	**42,190**
500: Equipment, Land & Structures					
7701 Office equip	0	3,117	0	0	0
500: Equipment, Land & Structures Total	**0**	**3,117**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	50	30	0	30	0
600: Special Payments Total	**50**	**30**	**0**	**30**	**0**
100503: Finance Accounting Total	**770,572**	**603,432**	**643,620**	**621,805**	**639,710**
Accounting Services Total	**770,572**	**603,432**	**643,620**	**621,805**	**639,710**

ACTIVITY: Revenue Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks), advises staff on tax policies, collects taxes and issues bills, issues utility and other miscellaneous bills of the City, administers and manages the parking collection contract and assists in preparing the annual budget and financial reports. Activity goals are: 1) provide timely, efficient and accurate service to staff and customers, 2) protect City funds from unauthorized use, diversion or theft, and 3) promote positive customer relations. This activity has three major elements:

- Administration – Plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and polices to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place.
- Collection services – Prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – Develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; and, reconcile and analyze tax revenues to annual estimates.

SERVICE LEVEL ADJUSTMENTS

- Addition of one Customer Service Representative.

MAJOR 2012-13 ACCOMPLISHMENTS

- Sent staff for Assertiveness and Customer Service training classes in an effort to provide better service to our customers.
- Cross training of staff.
- Review of business licenses cross-referencing to data from Franchise Tax Board and the County's listing of fictitious names in an effort to enhance revenues.
- Transition to new Enterprise Resource Planning (ERP) and Utility Billing System.

MAJOR 2013-14 OBJECTIVES

- Continue to send staff to training
- Evaluate current processes for efficiencies

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Utility customers starts/stops	33,300	27,300	26,065
Phone calls answered	82,600	70,900	68,800
Utility payment arrangements made	9,100	7,500	4,100
Business licenses issued	4,200	4,200	4,192

RELATED COST CENTER(S)

- 100505

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100505: Finance Revenue Division					
100: Personnel Services					
7101 Regular emp salary	435,720	409,067	429,540	419,025	490,250
7102 Overtime	4,043	3,082	7,000	4,000	4,000
7103 Part time salary	19,851	21,253	25,790	20,000	0
7109 Incentive pay	3,632	3,614	3,600	3,600	3,600
7111 Workers comp	34,650	3,410	3,470	3,470	3,190
7112 Medical insurance	120,066	122,672	119,360	106,220	127,450
7113 Dental insurance	10,694	10,860	11,000	10,885	12,000
7114 Vision care	2,607	2,648	2,700	2,670	3,000
7115 Medicare insurance	6,847	6,788	6,230	6,180	7,110
7121 Service contribution-PERS	82,010	80,483	83,640	81,310	89,150
7123 Deferred comp	0	125	12,890	7,910	9,100
7124 LI & AD & D	1,025	1,022	1,030	1,030	1,140
7125 Unemployment insurance	1,250	1,821	3,250	3,135	2,700
7128 LTD	5,412	0	0	0	0
7129 Chiropractic	556	565	610	625	720
7130 Insurance refund	13,812	6,325	6,400	6,395	6,400
7131 Other benefits	20,680	29,106	30,250	30,250	44,340
7189 Transfer Out	32,270	32,500	31,800	31,800	37,900
100: Personnel Services Total	**795,125**	**735,341**	**778,560**	**738,505**	**842,050**
200: Utility Comm. & Transportation					
7201 Postage	0	8	0	0	0
200: Utility Comm. & Transportation Total	**0**	**8**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	29,331	27,160	30,000	30,000	29,700
7302 Photocopying	1,592	1,612	1,700	1,700	1,500
7307 Office supplies	7,556	8,126	8,600	8,600	7,290
7308 Books & periodicals	326	375	400	425	430
7309 Membership & dues	0	0	110	110	110
7312 Bank service charges	14,399	15,077	12,000	12,000	12,000
7314 Business expense	0	109	4,370	4,370	2,000
7323 Professional services	306	263	0	0	0
7332 Repairs to office equip	0	0	500	500	500
7335 Sublet service contracts	8,313	21,254	10,000	10,000	10,000
7343 PL & PD/other insurance	19,640	34,100	16,060	16,060	24,240
7352 Special dept materials	0	0	0	1,500	1,500
7353 Janitorial supplies	36	20	100	100	100
7355 General supplies	0	1,139	100	1,000	1,000
7356 Medical supplies	0	0	100	100	100
7358 Training & education	59	0	600	600	600
7359 Small tools and equip	76	13,516	10,500	10,500	5,000
7360 Overtime meals	0	0	0	55	100
7398 Reimbursable Expense	0	30	0	35	100
7399 Supplies, mat & services	37	0	0	0	0
300: Supplies, Materials & Services Total	**81,671**	**122,781**	**95,140**	**97,655**	**96,270**
100505: Finance Revenue Division Total	**876,796**	**858,130**	**873,700**	**836,160**	**938,320**
Revenue Services Total	**876,796**	**858,130**	**873,700**	**836,160**	**938,320**

ACTIVITY: Administration and Training
DIVISION: Human Resources
DEPARTMENT: Internal Services
FUND: General Fund

ACTIVITY DESCRIPTION

Human Resources is committed to optimizing the potential of all City employees. To meet this commitment, our resources are devoted to: 1) using the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development, and employer and employee relations to create a model employer in the community, 2) advising and consulting employees, city management staff and Council on personnel matters and employer/employee relations, 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic Services - Coordinate personnel support services to include: processing employment inquires/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; and develop and maintain official personnel policies and procedures.
- Employer/employee relations - Advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (Memoranda of Understanding, policies, rules, etc.); counsel and assist in preparing disciplinary actions, conduct and analyze negotiation surveys.
- Employee recruitment and selection - Develop creative and innovative recruitment strategies and conduct examinations for hiring employees. Ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan and respond to complaints of alleged violations.
- Classification and Compensation - Manage the City's benefits programs: health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits. Develop the City's position classification system and pay plan.
- Employee training and development - Promote a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff. Provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completed 33 full-time and 31 part-time recruitments.
- Completed harassment prevention training for all supervisors per State mandate.
- Completed NIMS/SEMS training per Federal mandate.

MAJOR 2013-14 OBJECTIVES

- Establish and implement parameters needed for compliance with Affordable Care Act.
- Review various benefits programs.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Recruitments conducted	36	40	64
Job descriptions updated	40	45	10
Policies and procedures updated	13	4	5
Supervisory training workshops	15	8	10

ACTIVITY: Administration and Training
DEPARTMENT: Internal Services
DIVISION: Human Resources
FUND: General Fund

RELATED COST CENTER(S)

- 100402
- 100404
- 100405

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100402: Human Resources					
100: Personnel Services					
7101 Regular emp salary	216,707	213,279	220,150	226,150	229,600
7103 Part time salary	5,725	1,166	5,060	5,060	4,660
7109 Incentive pay	1,845	1,837	1,800	1,800	1,800
7110 Admin leave pay	3,369	5,525	3,440	3,640	3,430
7111 Workers comp	9,450	0	0	0	0
7112 Medical insurance	29,919	34,384	30,290	29,945	30,200
7113 Dental insurance	2,984	2,984	3,000	3,000	3,000
7114 Vision care	728	728	740	735	750
7115 Medicare insurance	3,308	3,251	3,190	3,360	3,330
7121 Service contribution-PERS	41,695	42,468	40,200	41,850	38,440
7123 Deferred comp	0	123	6,610	6,785	6,890
7124 LI & AD & D	1,655	1,662	1,650	1,700	1,680
7125 Unemployment insurance	623	919	1,650	1,695	1,260
7128 LTD	2,761	0	0	0	0
7129 Chiropractic	155	155	170	165	180
7131 Other benefits	5,640	7,846	8,250	8,250	11,090
7132 Cell Stipend	126	600	600	600	600
7188 Transfer In	0	0	0	(38,940)	(40,320)
100: Personnel Services Total	**326,690**	**316,927**	**326,800**	**295,795**	**296,590**
200: Utility Comm. & Transportation					
7201 Postage	246	250	300	300	300
200: Utility Comm. & Transportation Total	**246**	**250**	**300**	**300**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	38	330	300	300	300
7303 Advertising	0	496	1,200	1,200	1,200
7307 Office supplies	1,697	1,664	1,700	1,700	1,700
7308 Books & periodicals	736	646	800	800	800
7309 Membership & dues	520	618	530	530	600
7314 Business expense	2,364	1,965	1,800	1,800	1,800
7315 Conference expense	614	525	1,500	2,130	1,500
7323 Professional services	46,036	19,390	30,000	30,000	20,000
7335 Sublet service contracts	3,544	4,817	5,000	5,000	5,000
7343 PL & PD/other insurance	5,360	9,300	4,380	4,380	6,060
7355 General supplies	21	0	0	0	0
7358 Training & education	48	1,296	1,000	1,000	1,000
7363 Employees physical exams	12,851	15,317	14,000	14,000	15,000
300: Supplies, Materials & Services Total	**73,829**	**56,364**	**62,210**	**62,840**	**54,960**
100402: Human Resources Total	**400,765**	**373,541**	**389,310**	**358,935**	**351,850**
100404: Training-City Wide					
300: Supplies, Materials & Services					
7323 Professional services	2,988	5,054	4,100	4,100	4,100
300: Supplies, Materials & Services Total	**2,988**	**5,054**	**4,100**	**4,100**	**4,100**
100404: Training-City Wide Total	**2,988**	**5,054**	**4,100**	**4,100**	**4,100**
100405: Labor Relations					
300: Supplies, Materials & Services					
7323 Professional services	6,236	21,319	15,400	13,500	15,430
300: Supplies, Materials & Services Total	**6,236**	**21,319**	**15,400**	**13,500**	**15,430**
100405: Labor Relations Total	**6,236**	**21,319**	**15,400**	**13,500**	**15,430**
Human Resources Adminsitration Total	**409,989**	**399,914**	**408,810**	**376,535**	**371,380**

ACTIVITY: Risk Management
DEPARTMENT: Internal Services
DIVISION: Risk Management
FUND: General Fund

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques to prevent or control expenditures that could result from those exposures, and monitors the effectiveness of selected loss control techniques. Activity goals are: 1) identify exposures to loss, 2) develop and manage programs to reduce the frequency and severity of loss, 3) ensure appropriate and adequate risk financing, and 4) obtain recovery or indemnification for losses that do occur. The Risk Management activity is composed of the following:

- General liability – Review all claims against the City; coordinate claim investigations with the City Attorney's office; determine liability and pursue appropriate action; and identify causes of claims to develop appropriate loss prevention techniques.
- Property loss – Evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; and obtain indemnification and reimbursements when applicable.
- Workers' compensation – Receive and review all claims against the City; coordinate claim investigations with the City's third-party administrator and appropriate City staff; determine liability and pursue appropriate action; and identify causes of claims to develop appropriate loss prevention techniques.
- Injury and illness prevention – Chair Safety Committee and manage its activities, including identification and mitigation of workplace risks, and review injury incidents to assess causes and recommend preventative measures. This component also ensures compliance with OSHA regulations; coordinates training in safe work practices; and conducts health and wellness education.
- Risk financing – Identify and evaluate alternatives for financing loss; select, implement and monitor appropriate retentions, and contractual risk transfer techniques; participate as a member of the boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage is provided.
- Wellness Program - Coordinate Wellness Program for City of Lodi employees.

MAJOR 2012-13 ACCOMPLISHMENTS

- Further reduced lost days from work related injuries.
- Established Wellness Team to develop program.
- Enhanced Contractual Risk Transfer process.

MAJOR 2013-14 OBJECTIVES

- Select Workers' Compensation Third Party Administrator.
- Transition to Risk Console for Certificates of Insurance and General Liability Claims.
- Develop a comprehensive Injury and Illness Prevention Program for each City department.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Number of General Liability claims processed	55	53	68
Number of Workers' Compensation claims processed	74	41	56
Number of employees receiving safety training	200	200	200

RELATED COST CENTER(S)

- 100403

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100403: Risk Management					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	69,670
7103 Part time salary	9,116	8,190	7,980	8,000	9,000
7110 Admin leave pay	0	0	0	0	1,340
7112 Medical insurance	0	0	0	0	19,050
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	250
7115 Medicare insurance	132	119	0	0	1,010
7121 Service contribution-PERS	1,101	1,115	0	0	11,290
7123 Deferred comp	0	0	0	0	2,090
7124 LI & AD & D	0	0	0	0	630
7125 Unemployment insurance	26	35	0	0	380
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	3,700
7188 Transfer In	0	(1,255)	0	0	(119,470)
7189 Transfer Out	84,950	96,400	88,000	88,000	0
100: Personnel Services Total	**95,325**	**104,604**	**95,980**	**96,000**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	0	0	1,500	1,200	0
7307 Office supplies	325	38	100	800	0
7308 Books & periodicals	149	0	100	100	0
7309 Membership & dues	515	315	600	500	0
7314 Business expense	451	25	600	530	0
7323 Professional services	2,589	2,162	4,000	4,000	0
7352 Special dept materials	72	0	0	0	0
7355 General supplies	0	60	400	350	0
7356 Medical supplies	0	0	2,000	1,800	0
300: Supplies, Materials & Services Total	**4,101**	**2,600**	**9,300**	**9,280**	**0**
100403: Risk Management Total	**99,426**	**107,204**	**105,280**	**105,280**	**0**
Risk Management Total	**99,426**	**107,204**	**105,280**	**105,280**	**0**

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Information Systems
FUND: General Fund

ACTIVITY DESCRIPTION

Information Systems Division (ISD) activity centers on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consist of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure, and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; provides advice and assistance to staff on the use, application and operation of central computer systems

- Policies and standards – Develop, implement and manage Information System policies, standards, and specifications for computer hardware and software acquisition, maintenance, and replacement.
- System development and support – Provide for system development, ongoing maintenance of equipment, and training of personnel to ensure full utilization of equipment and software. Maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments.
- Systems and equipment – Manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems, LAN/WAN systems.
- Data and system security – Develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access, or accidental or intentional data loss. Coordinate information security measures to be taken by City employees in an effort to maximize the safeguarding of data and City systems. Develop, plan and provide training to City employees.

MAJOR 2012-13 ACCOMPLISHMENTS

- Replaced Voicemail system.
- Upgraded core network.
- Assisted with Fixed Network implementation.

MAJOR 2013-14 OBJECTIVES

- Assist with implementation of new ERP.
- Replace aging PCs and upgrade software.
- Extend new wireless connection to White Slough.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Helpdesk calls received	3,020	3,660	3,725
Number of PCs and physical servers supported	641	713	685
Number of phones and radios supported	1,145	1,102	1,100

RELATED COST CENTER(S)

- 100411

Internal Services Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100411: Information Systems					
100: Personnel Services					
7101 Regular emp salary	451,030	398,632	426,040	427,000	526,560
7102 Overtime	0	1,941	3,000	3,000	1,500
7103 Part time salary	0	12,091	0	1,380	2,000
7110 Admin leave pay	8,375	1,460	4,900	4,900	6,480
7111 Workers comp	18,900	2,100	2,100	2,100	130
7112 Medical insurance	85,989	83,500	98,160	89,325	92,840
7113 Dental insurance	5,969	5,306	6,000	6,000	7,000
7114 Vision care	1,455	1,314	1,470	1,470	1,750
7115 Medicare insurance	5,577	4,945	6,180	6,265	7,340
7121 Service contribution-PERS	86,061	69,884	79,340	79,435	88,810
7123 Deferred comp	0	108	12,780	6,375	8,970
7124 LI & AD & D	3,296	2,750	2,030	2,580	3,280
7125 Unemployment insurance	1,263	1,697	3,200	3,200	2,900
7128 LTD	5,746	0	0	0	0
7129 Chiropractic	310	280	330	330	420
7130 Insurance refund	0	0	0	0	6,400
7131 Other benefits	11,280	15,681	16,500	16,500	25,870
7132 Cell Stipend	379	1,324	1,200	1,200	1,200
7188 Transfer In	0	0	0	0	(97,450)
7189 Transfer Out	10,750	10,000	10,600	10,600	0
100: Personnel Services Total	**696,380**	**613,013**	**673,830**	**661,660**	**686,000**
200: Utility Comm. & Transportation					
7202 Telephone	15,821	10,578	15,000	12,000	10,000
7203 Cellular phone charges	2,061	0	0	0	0
200: Utility Comm. & Transportation Total	**17,882**	**10,578**	**15,000**	**12,000**	**10,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	430	0	0	0	0
7303 Advertising	0	250	250	250	250
7307 Office supplies	8,720	10,397	9,000	10,000	9,000
7308 Books & periodicals	406	393	1,000	750	500
7309 Membership & dues	670	139	500	600	500
7313 Information systems software	16,879	20,580	30,000	28,000	20,000
7314 Business expense	126	42	300	300	100
7315 Conference expense	0	795	3,500	1,000	2,000
7322 Rental of equipment	38,607	6,434	0	0	0
7323 Professional services	0	82,196	55,000	55,000	55,000
7330 Repairs to comm equip	0	0	500	500	500
7332 Repairs to office equip	31,173	14,891	30,000	30,000	30,000
7335 Sublet service contracts	80,565	116,175	119,000	119,000	120,000
7343 PL & PD/other insurance	10,710	18,600	8,760	8,760	14,140
7352 Special dept materials	250	502	800	0	0
7355 General supplies	0	0	100	100	100
7358 Training & education	525	9,941	15,000	12,000	11,000
7359 Small tools and equip	711	8,839	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**189,772**	**290,174**	**274,710**	**267,260**	**264,090**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	22,816	0	20,000	20,000	27,000
500: Equipment, Land & Structures Total	**22,816**	**0**	**20,000**	**20,000**	**27,000**
100411: Information Systems Total	**926,850**	**913,765**	**983,540**	**960,920**	**987,090**
Information Systems Total	**926,850**	**913,765**	**983,540**	**960,920**	**987,090**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $8,769,950 in FY 2013/14, compared to $8,420,760 as originally adopted in FY 2012/13. This reflects an increase in the transfer to the Capital Outlay Fund. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year.

Financial tables are included in the following pages.

Non-Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	5,421,020	9,279,138	7,416,240	7,416,240	7,423,500
100: Personnel Services	1,764,441	15,344	68,670	46,760	60,490
200: Utility Comm. & Transportation	1,230,358	1,223,266	1,210,010	1,213,000	1,224,000
300: Supplies, Materials & Services	648,977	302,049	434,450	391,610	384,400
500: Equipment, Land & Structures	74,970	0	0	0	0
600: Special Payments	(616,267)	(643,242)	53,575	(112,075)	(322,440)
Non-Department Total	**8,523,499**	**10,176,555**	**9,182,945**	**8,955,535**	**8,769,950**

Non-Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	5,421,020	9,279,138	7,416,240	7,416,240	7,423,500	See supplemental section for details
090: Operating Transfers Out	**5,421,020**	**9,279,138**	**7,416,240**	**7,416,240**	**7,423,500**	
7101 Regular emp salary	915,381	0	0	0	0	
7102 Overtime	18,056	0	0	0	0	
7103 Part time salary	177,356	7,826	68,670	46,760	60,490	Cal-Grip program
7109 Incentive pay	7,421	0	0	0	0	
7110 Admin leave pay	1,635	0	0	0	0	
7111 Workers comp	59,850	0	0	0	0	
7112 Medical insurance	245,365	0	0	0	0	
7113 Dental insurance	18,573	0	0	0	0	
7114 Vision care	4,528	0	0	0	0	
7115 Medicare insurance	10,087	113	0	0	0	
7121 Service contribution-PERS	180,312	1,084	0	0	0	
7123 Deferred comp	16,352	0	0	0	0	
7124 LI & AD & D	2,447	0	0	0	0	
7125 Unemployment insurance	3,012	34	0	0	0	
7128 LTD	11,537	0	0	0	0	
7129 Chiropractic	965	0	0	0	0	
7130 Insurance refund	16,774	0	0	0	0	
7131 Other benefits	35,720	7,542	0	0	0	
7188 Transfer In	0	(1,255)	0	0	0	
7189 Transfer Out	39,070	0	0	0	0	
100: Personnel Services	**1,764,441**	**15,344**	**68,670**	**46,760**	**60,490**	
7201 Postage	210,483	205,069	215,000	215,000	210,000	
7202 Telephone	107,327	85,938	95,000	95,000	101,000	
7203 Cellular phone charges	9,529	331	0	0	0	
7211 Electricity	503,816	507,360	470,000	470,000	470,000	
7212 Gas	116,631	123,957	130,000	125,000	120,000	
7213 Water	200,737	217,269	208,230	220,000	230,000	
7214 Sewer	59,851	60,954	66,150	63,000	65,000	
7215 Refuse	21,984	22,388	25,630	25,000	28,000	
200: Utility Comm. & Transportation	**1,230,358**	**1,223,266**	**1,210,010**	**1,213,000**	**1,224,000**	
7300 Supplies,Materials & Serv	0	0	6,000	0	0	
7301 Printing,binding,duplication	249	930	750	750	880	
7302 Photocopying	1,493	126	300	300	300	
7304 Laundry & dry cleaning	3,052	0	0	0	0	
7305 Uniforms	6,966	0	0	0	0	
7306 Safety equipment	5,472	0	0	0	0	
7307 Office supplies	5,495	2,815	1,600	1,600	1,600	
7308 Books & periodicals	107	0	0	0	0	
7309 Membership & dues	33,650	40,996	42,400	39,660	42,220	
7310 Uncollectible acct expense	27,668	26,590	50,000	50,000	50,000	

Non-Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7311 Collection agency fees	40	0	0	0	0	
7313 Information systems software	641	1,000	10,000	5,000	10,000	
7314 Business expense	18	0	0	0	0	
7322 Rental of equipment	1,989	1,060	1,100	1,100	1,200	
7323 Professional services	220,327	169,855	197,800	208,500	159,000	Reduction in auditing services costs
7330 Repairs to comm equip	375	53,995	101,000	60,000	100,000	Use of DIVCA funding
7331 Repairs to Mach & equip	33,570	0	0	0	0	
7333 Repairs to vehicles	46,494	0	0	2,500	2,000	
7334 Repairs to buildings	10,490	0	0	0	0	
7335 Sublet service contracts	24,101	4,548	23,500	22,200	17,200	
7336 Car wash	377	0	0	0	0	
7343 PL & PD/other insurance	33,920	0	0	0	0	
7350 Tires and tubes	2,756	0	0	0	0	
7351 Motor veh fuel, lube	48,599	0	0	0	0	
7352 Special dept materials	103,582	0	0	0	0	
7353 Janitorial supplies	9,216	0	0	0	0	
7355 General supplies	6,741	0	0	0	0	
7358 Training & education	1,897	0	0	0	0	
7359 Small tools and equip	19,296	134	0	0	0	
7360 Overtime meals	51	0	0	0	0	
7369 Software Licensing Cost	345	0	0	0	0	
300: Supplies, Materials & Services	**648,977**	**302,049**	**434,450**	**391,610**	**384,400**	
7701 Office equip	103	0	0	0	0	
7719 Other equip	16,847	0	0	0	0	
7789 Transfer Out	58,020	0	0	0	0	
500: Equipment, Land & Structures	**74,970**	**0**	**0**	**0**	**0**	
8021 Donations	42,500	30,650	0	0	0	
8026 Property tax admin fee	325,012	334,116	347,480	181,830	190,000	Change in fee calculation methodology
8099 Special payments	(983,779)	(1,008,008)	(293,905)	(293,905)	(512,440)	Debt service offset
600: Special Payments	**(616,267)**	**(643,242)**	**53,575**	**(112,075)**	**(322,440)**	
Non-Department Total	**8,523,499**	**10,176,555**	**9,182,945**	**8,955,535**	**8,769,950**	

Non-Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: General Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	5,421,020	9,279,138	7,416,240	7,416,240	7,423,500
090: Operating Transfers Out Total	**5,421,020**	**9,279,138**	**7,416,240**	**7,416,240**	**7,423,500**
100: General Fund B/S Total	**5,421,020**	**9,279,138**	**7,416,240**	**7,416,240**	**7,423,500**
100205: Special Payments-Administratio					
300: Supplies, Materials & Services					
7309 Membership & dues	32,985	40,876	42,400	39,660	42,100
7310 Uncollectible acct expense	27,668	26,590	50,000	50,000	50,000
7311 Collection agency fees	40	0	0	0	0
7323 Professional services	138,997	160,075	170,300	175,500	125,000
300: Supplies, Materials & Services Total	**199,690**	**227,541**	**262,700**	**265,160**	**217,100**
600: Special Payments					
8021 Donations	42,500	30,650	0	0	0
8026 Property tax admin fee	325,012	334,116	347,480	181,830	190,000
8099 Special payments	(983,802)	(1,008,008)	(293,905)	(293,905)	(512,440)
600: Special Payments Total	**(616,290)**	**(643,242)**	**53,575**	**(112,075)**	**(322,440)**
100205: Special Payments-Administratio Total	**(416,600)**	**(415,701)**	**316,275**	**153,085**	**(105,340)**
100241: Non-Departmental Services					
100: Personnel Services					
7103 Part time salary	9,116	7,826	8,670	8,760	8,760
7115 Medicare insurance	132	113	0	0	0
7121 Service contribution-PERS	1,101	1,084	0	0	0
7125 Unemployment insurance	25	34	0	0	0
7131 Other benefits	0	7,542	0	0	0
7188 Transfer In	0	(1,255)	0	0	0
100: Personnel Services Total	**10,374**	**15,344**	**8,670**	**8,760**	**8,760**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	223	0	0	0
7302 Photocopying	390	126	300	300	300
7307 Office supplies	3,189	2,797	1,600	1,600	1,600
7313 Information systems software	0	1,000	10,000	5,000	10,000
7323 Professional services	23,170	8,850	25,000	30,000	31,000
7335 Sublet service contracts	209	2,037	3,500	2,200	2,200
7355 General supplies	81	0	0	0	0
7359 Small tools and equip	205	0	0	0	0
300: Supplies, Materials & Services Total	**27,244**	**15,033**	**40,400**	**39,100**	**45,100**
100241: Non-Departmental Services Total	**37,618**	**30,377**	**49,070**	**47,860**	**53,860**
100242: Telephone Charges					
200: Utility Comm. & Transportation					
7202 Telephone	106,350	85,938	95,000	95,000	101,000
7203 Cellular phone charges	0	331	0	0	0
200: Utility Comm. & Transportation Total	**106,350**	**86,269**	**95,000**	**95,000**	**101,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	707	750	750	880
7309 Membership & dues	0	120	0	0	120
7323 Professional services	760	930	2,500	3,000	3,000
7330 Repairs to comm equip	0	586	1,000	0	0
7335 Sublet service contracts	9,671	2,511	20,000	20,000	15,000
300: Supplies, Materials & Services Total	**10,431**	**4,854**	**24,250**	**23,750**	**19,000**
100242: Telephone Charges Total	**116,781**	**91,123**	**119,250**	**118,750**	**120,000**
100243: City Wide Utilities-GF					
200: Utility Comm. & Transportation					
7211 Electricity	503,816	507,360	470,000	470,000	470,000
7212 Gas	116,631	123,957	130,000	125,000	120,000
7213 Water	200,737	217,269	208,230	220,000	230,000

Non-Department	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7214 Sewer	59,851	60,954	66,150	63,000	65,000
7215 Refuse	21,984	22,388	25,630	25,000	28,000
200: Utility Comm. & Transportation Total	**903,019**	**931,928**	**900,010**	**903,000**	**913,000**
100243: City Wide Utilities-GF Total	**903,019**	**931,928**	**900,010**	**903,000**	**913,000**
100244: City Wide Postage					
200: Utility Comm. & Transportation					
7201 Postage	210,407	205,069	215,000	215,000	210,000
200: Utility Comm. & Transportation Total	**210,407**	**205,069**	**215,000**	**215,000**	**210,000**
300: Supplies, Materials & Services					
7322 Rental of equipment	1,000	1,060	1,100	1,100	1,200
300: Supplies, Materials & Services Total	**1,000**	**1,060**	**1,100**	**1,100**	**1,200**
100244: City Wide Postage Total	**211,407**	**206,129**	**216,100**	**216,100**	**211,200**
100246: Digital Infra & Video-DIVCA					
300: Supplies, Materials & Services					
7307 Office supplies	0	18	0	0	0
7330 Repairs to comm equip	375	53,409	100,000	60,000	100,000
7359 Small tools and equip	754	134	0	0	0
300: Supplies, Materials & Services Total	**1,129**	**53,561**	**100,000**	**60,000**	**100,000**
100246: Digital Infra & Video-DIVCA Total	**1,129**	**53,561**	**100,000**	**60,000**	**100,000**
100247: CalGRIP City Match					
100: Personnel Services					
7103 Part time salary	0	0	60,000	38,000	51,730
100: Personnel Services Total	**0**	**0**	**60,000**	**38,000**	**51,730**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	6,000	0	0
7333 Repairs to vehicles	0	0	0	2,500	2,000
300: Supplies, Materials & Services Total	**0**	**0**	**6,000**	**2,500**	**2,000**
100247: CalGRIP City Match Total	**0**	**0**	**66,000**	**40,500**	**53,730**
Non-Departmental Total	**6,274,374**	**10,176,555**	**9,182,945**	**8,955,535**	**8,769,950**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, Federal assistance, San Joaquin County's transportation sales tax (Measure K) and State funds.

The following pages provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. Lodi Electric has a $70,941,010 budget in FY 2013/14, compared to $68,827,180 as originally adopted in FY 2012/13. The increase is primarily due to capital projects. The 2012/13 budget on the following pages reflects changes made throughout the year. The utility is funded solely through service charges.

FY 2013/14 budgeted staffing is being maintained at 40.

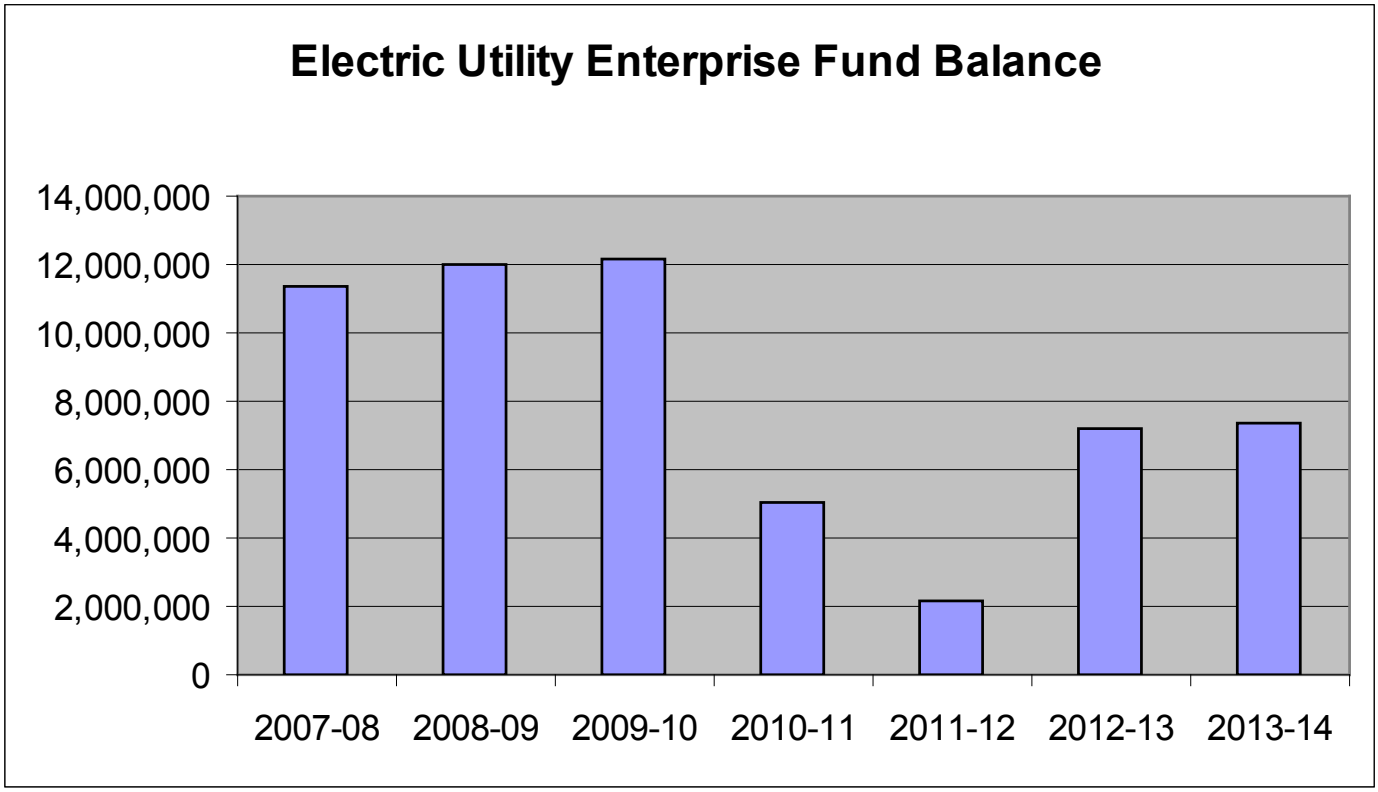
An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Electric Utility Fund
Fund Balance Analysis

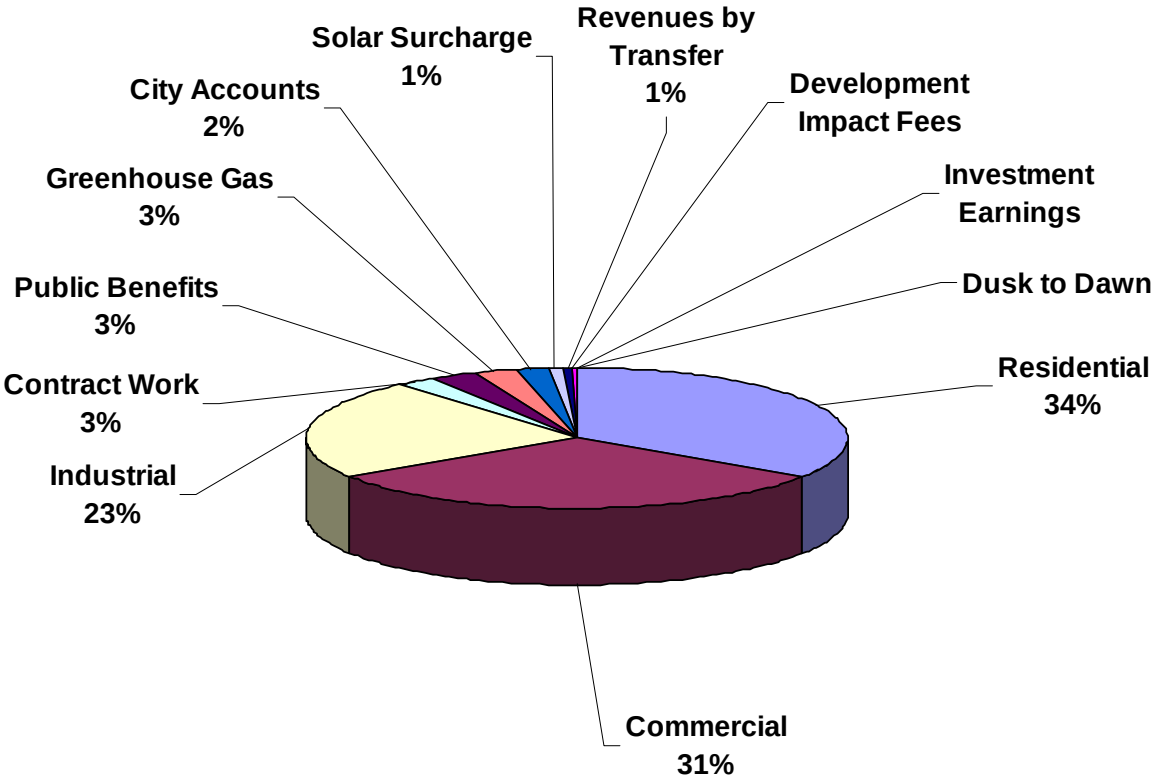
Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2014
With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Electric Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance *	12,125,835	5,032,177	2,627,569	2,143,190	7,166,405
Revenues	62,984,863	65,646,115	70,453,990	72,848,005	71,127,990
Expenditures	70,078,521	68,535,102	69,204,696	67,824,790	70,941,010
Net Difference (Revenues Less Expenditures)	(7,093,658)	(2,888,987)	1,249,294	5,023,215	186,980
Cash Balance					
Ending Cash Balance *	5,032,177	2,143,190	3,876,863	7,166,405	7,353,385

* Local cash, excluding NCPA General Operating Reserve (GOR)



Electric Fund Revenues



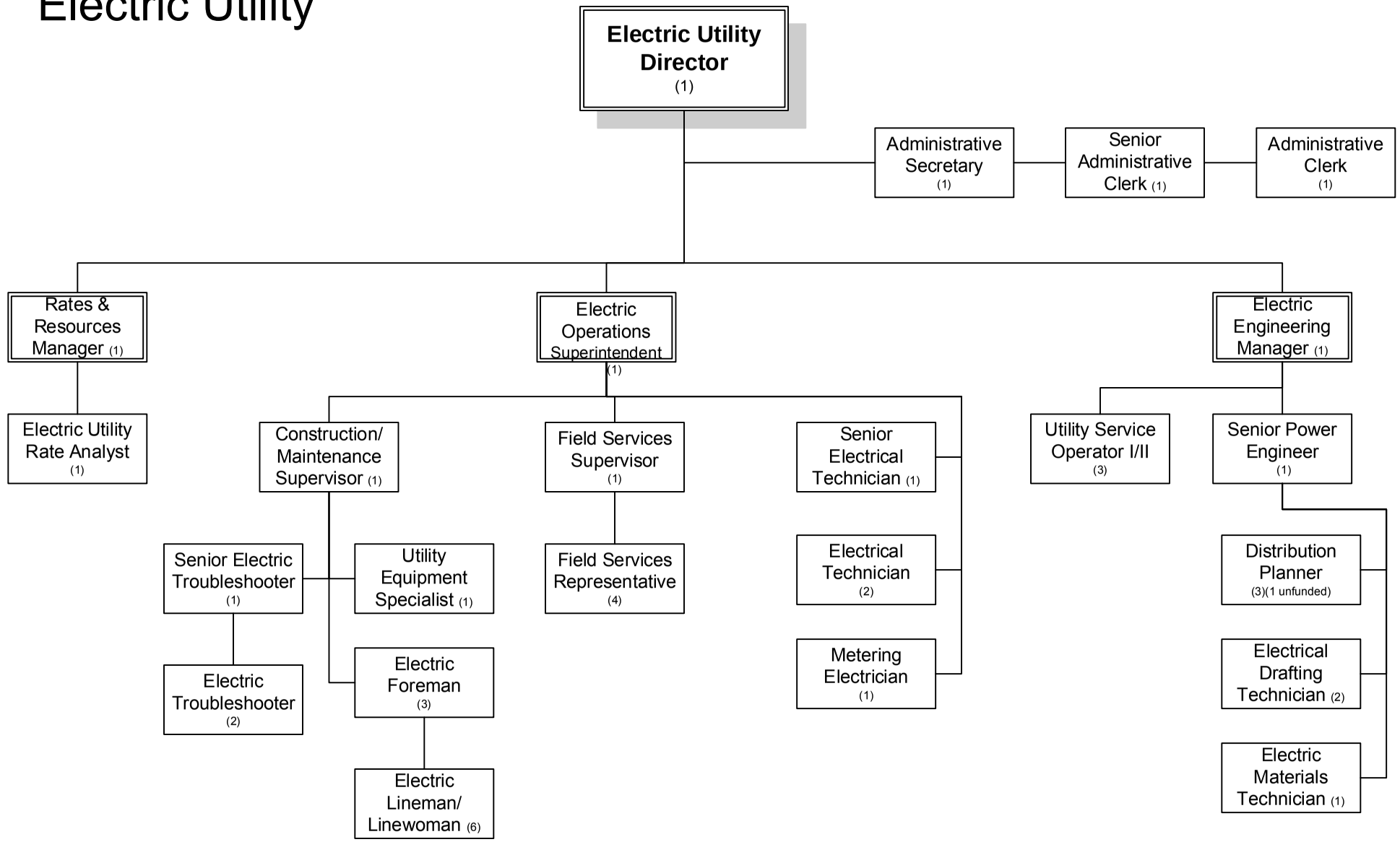
Revenue	Budget 2013-14
Residential	24,465,540
Commercial	22,336,690
Industrial	16,296,420
Contract Work	1,788,450
Public Benefits	1,890,730
Greenhouse Gas	1,815,560
City Accounts	1,323,550
Solar Surcharge	552,730
Revenues by Transfer	400,000
Development Impact Fees	200,000
Investment Earnings	29,840
Dusk to Dawn	28,480
Grand Total	71,127,990

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
160: Electric Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	746,160	746,160	0	0	0	
090: Operating Transfers In Total	**746,160**	**746,160**	**0**	**0**	**0**	
160: Electric Utility Fund B/S Total	**746,160**	**746,160**	**0**	**0**	**0**	
161: Utility Outlay Reserve Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	886,039	1,314,804	0	0	0	
090: Operating Transfers In Total	**886,039**	**1,314,804**	**0**	**0**	**0**	
161: Utility Outlay Reserve Fund B/ Total	**886,039**	**1,314,804**	**0**	**0**	**0**	
167: Energy Efficiency & CBGP ARRA						
090: Operating Transfers In						
4210 Operating Transfers In	120,000	100,514	0	0	0	
090: Operating Transfers In Total	**120,000**	**100,514**	**0**	**0**	**0**	
167: Energy Efficiency & CBGP ARRA Total	**120,000**	**100,514**	**0**	**0**	**0**	
1601: Electric Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	28,550	11,000	11,930	42,800	7,500	
5391 Sale of City Property	9,742	46,262	0	2,900	0	
5392 Sale of Syst-Joint Pole	43,448	0	0	0	0	
400: Investment/Property Revenues Tota	**81,740**	**57,262**	**11,930**	**45,700**	**7,500**	
620: Electric Operating Revenue						
6420 Domestic-Residential-EA	21,160,140	22,080,486	21,443,490	21,546,130	21,826,280	
6420.1000 EA Energy cost adjustment	812,635	812,440	1,026,260	535,050	854,130	
6421 Res. Low Income Disc ED	1,364,044	1,518,231	1,434,480	1,441,350	1,460,090	
6421.1000 ED Energy Cost adjustment	79,935	78,954	80,300	41,870	66,830	
6422 Domestic Mobile Home Pks-EM	226,762	238,778	242,310	243,470	246,640	
6422.1000 EM Energy Cost Adjustment	15,012	14,867	13,900	7,250	11,570	
6430 Small Commercial-G1	6,353,980	6,634,242	6,924,980	6,958,130	7,048,600	
6430.1000 G1 Energy Cost adjustment	244,770	258,183	342,020	178,320	284,650	
6431 Large Commercial-G2	13,935,497	13,588,911	14,142,030	14,209,720	14,394,480	
6431.1000 G2 Energy Cost adjustment	558,751	558,353	731,680	381,470	608,960	
6440 Small Industrial-G3	2,089,530	2,239,492	2,327,960	2,339,100	2,369,520	
6440.1000 G3 Energy Cost adjustment	77,226	92,268	129,230	67,380	107,550	
6441 Medium Industrial-G4	2,652,596	3,213,557	3,439,870	3,456,340	3,501,280	
6441.1000 G4 Energy Cost adjustment	113,940	159,930	194,890	101,610	162,200	
6442 Large Industrial-G5	3,919,315	2,391,669	3,739,260	3,757,160	3,806,010	
6442.1000 G5 Energy Cost adjustment	239,809	125,867	239,930	125,090	199,690	
6444 Large Industrial Option	3,974,894	5,641,858	5,742,850	5,770,340	5,845,370	
6444.1000 I1 Energy Cost adjustment	303,343	435,315	366,230	190,940	304,800	

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
6450 Dusk to Dawn-EL	32,745	32,903	28,480	28,480	28,480	
6460 Contract Sm Industrial	(109)	(733)	0	(4,920)	0	
6461 Contract Med Industrial	(2,674)	0	0	0	0	
6462 Contract Lg Industrial	0	(1,149)	170,000	0	0	
6470 City Accounts-ES	1,790,111	1,826,634	1,239,240	1,245,170	1,261,360	
6470.1000 ES energy Cost adjustment	45,194	56,685	74,720	38,960	62,190	
6490.1000 MCA-EA	(307)	(234)	0	0	0	
620: Electric Operating Revenue Total	**59,987,139**	**61,997,507**	**64,074,110**	**62,658,410**	**64,450,680**	
680: Non-Operating Utility Revenue						
5411.9 Wrk for Others-Elec Util	232,097	206,749	481,000	481,000	1,354,600	
5413.9 Wrk for City-Elec Util	381,700	300,000	433,850	433,850	433,850	
6533 Theft Inspection Fee	0	600	0	(75)	0	
6534 Service Cut-At-Pole Fee	0	1,440	0	480	0	
6535 Meter Set Fee	0	690	0	0	0	
680: Non-Operating Utility Revenue Total	**613,797**	**509,479**	**914,850**	**915,255**	**1,788,450**	
840: Benefit & Insurance Fees						
6341 Revenues by Transfer	0	0	0	0	400,000	Intrafund transfer - low income program
840: Benefit & Insurance Fees Total	**0**	**0**	**0**	**0**	**400,000**	
900: Other Revenue						
5394 Revenue-Other	660,236	7,002	0	10	0	
6152 Damage to Property	891	6,709	0	0	0	
6529 Line Extension	107,039	125,406	0	3,720	0	
6531.2 Meter Equipment Sale	86,161	93,600	0	3,730	0	
900: Other Revenue Total	**854,327**	**232,717**	**0**	**7,460**	**0**	
1601: Electric Utility Fund Rev Total	**61,537,003**	**62,796,965**	**65,000,890**	**63,626,825**	**66,646,630**	
1611: Utility Outlay Res Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	133,261	129,120	0	0	0	
5391 Sale of City Property	5,819	738	0	0	0	
400: Investment/Property Revenues Total	**139,080**	**129,858**	**0**	**0**	**0**	
1611: Utility Outlay Res Fund Rev Total	**139,080**	**129,858**	**0**	**0**	**0**	
1621: Elec Rate Stabilization Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	11,122	10,022	10,740	6,520	8,770	
400: Investment/Property Revenues Total	**11,122**	**10,022**	**10,740**	**6,520**	**8,770**	
1621: Elec Rate Stabilization Rev Total	**11,122**	**10,022**	**10,740**	**6,520**	**8,770**	
1641: Public Benefits Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	17,393	15,768	17,300	13,700	13,570	
400: Investment/Property Revenues Total	**17,393**	**15,768**	**17,300**	**13,700**	**13,570**	

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
620: Electric Operating Revenue						
6527 Public Benefits	1,654,691	1,711,671	1,807,020	1,785,910	1,890,730	
620: Electric Operating Revenue Total	**1,654,691**	**1,711,671**	**1,807,020**	**1,785,910**	**1,890,730**	
900: Other Revenue						
5394 Revenue-Other	5,000	0	0	0	0	
900: Other Revenue Total	**5,000**	**0**	**0**	**0**	**0**	
1641: Public Benefits Fund Rev Total	**1,677,084**	**1,727,439**	**1,824,320**	**1,799,610**	**1,904,300**	
1651: IMF EU Substation & Trans Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	625	(625)	0	0	0	
400: Investment/Property Revenues Tota	**625**	**(625)**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	0	176,660	200,000	200,000	200,000	
810: Development Impact Fees Total	**0**	**176,660**	**200,000**	**200,000**	**200,000**	
1651: IMF EU Substation & Trans Rev Total	**625**	**176,035**	**200,000**	**200,000**	**200,000**	
1661: Solar Surcharge Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(602)	(849)	0	0	0	
400: Investment/Property Revenues Tota	**(602)**	**(849)**	**0**	**0**	**0**	
620: Electric Operating Revenue						
6479 Solar surcharge	525,522	542,190	543,040	545,640	552,730	
620: Electric Operating Revenue Total	**525,522**	**542,190**	**543,040**	**545,640**	**552,730**	
1661: Solar Surcharge Fund Rev Total	**524,920**	**541,341**	**543,040**	**545,640**	**552,730**	
1671: Energy Efficiency & CBGP Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	121	(155)	0	0	0	
400: Investment/Property Revenues Tota	**121**	**(155)**	**0**	**0**	**0**	
900: Other Revenue						
5715 Federal stimulus-ARRA	100,892	15,600	0	0	0	
900: Other Revenue Total	**100,892**	**15,600**	**0**	**0**	**0**	
1671: Energy Efficiency & CBGP Rev Total	**101,013**	**15,445**	**0**	**0**	**0**	
1681: Environmental Compliance Rev						
680: Non-Operating Utility Revenue						
6540 Renewable Energy	0	0	875,000	0	0	
6541 Greenhouse Gas	0	0	2,000,000	1,669,410	1,815,560	
680: Non-Operating Utility Revenue Total	**0**	**0**	**2,875,000**	**1,669,410**	**1,815,560**	
1681: Environmental Compliance Rev Total	**0**	**0**	**2,875,000**	**1,669,410**	**1,815,560**	
Electric Utility Revenue Total	**65,743,046**	**67,558,583**	**70,453,990**	**67,848,005**	**71,127,990**	

Electric Utility



Number of Positions
Authorized: 41
Budgeted: 40

2013-2014

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	4,658,228	5,017,868	3,036,390	2,856,390	2,354,000
100: Personnel Services	5,885,371	5,101,194	5,468,750	5,185,540	5,862,530
200: Utility Comm. & Transportation	61,605	52,451	58,780	52,450	53,850
300: Supplies, Materials & Services	1,389,887	1,581,520	2,282,720	2,248,930	3,158,730
500: Equipment, Land & Structures	738,903	465,087	911,800	924,730	792,800
550: Fleet	167,589	(1,204)	94,408	94,410	475,000
600: Special Payments	17,402,306	14,759,387	17,314,680	16,838,980	17,038,410
800: Bulk Power Purchase	35,932,422	39,415,812	38,408,860	37,968,515	39,192,990
900: Capital Projects	1	1	1,628,108	1,654,845	2,012,700
Electric Utility Total	**66,236,312**	**66,392,116**	**69,204,496**	**67,824,790**	**70,941,010**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
ELECTRIC UTILITY					
Administrative Clerk	2	1	1	1	1
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	2	0	0	0	0
Buyer	1	0	0	0	0
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	3	3	3	3	2
Distribution Planning Supervisor	1	1	0	0	0
Electric Apparatus Mechanic	1	0	0	0	0
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	1	0	0	0
Electric Lineman/Linewoman	5	5	6	6	6
Electric Materials Technician	0	1	1	1	1
Electric Operations Superintendent	0	1	1	1	1
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Technician	2	2	2	2	2
Energy Specialist	1	0	0	0	0
Field Services Representative	3	3	4	4	4
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	0	0
Manager Engineering & Operations	0	0	1	1	1
Meter Reader	2	0	0	0	0
Metering Electrician	1	1	1	0	0
Metering Technician	0	0	0	1	1
Principle Resource Planner	1	0	0	0	0
Rates and Resource Manager	0	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electrical Technician	0	1	1	1	1
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	1	0	0	0	0
Substation and Meter Superintendent	1	0	0	0	0
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	0	0	0	0
Utility Service Operator - Relief	1	0	0	0	0
Utility Service Operator I/II	3	3	3	3	3
Electric Utility Total	**51**	**41**	**42**	**41**	**40**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	4,658,228	5,017,868	3,036,390	2,856,390	2,354,000	General Fund cost of services
090: Operating Transfers Out	**4,658,228**	**5,017,868**	**3,036,390**	**2,856,390**	**2,354,000**	
7101 Regular emp salary	3,546,782	2,921,021	3,474,410	3,266,610	3,605,110	Elimination of furloughs
7102 Overtime	247,779	191,689	235,250	249,330	255,650	
7103 Part time salary	103,528	117,904	39,530	39,590	40,000	
7104 Contract emp salary	58,053	61,970	0	0	0	
7106 Uniform allowance	9,155	6,288	7,250	6,980	7,000	
7108 Meal allowance	2,500	2,297	0	0	3,200	
7109 Incentive pay	133,751	114,190	138,070	129,150	141,070	
7110 Admin leave pay	9,933	7,680	13,240	13,025	14,900	
7111 Workers comp	157,500	264,040	252,000	252,000	157,600	
7112 Medical insurance	531,889	497,128	650,650	659,470	740,170	
7113 Dental insurance	43,806	35,076	40,000	38,735	40,000	
7114 Vision care	10,680	8,551	9,830	9,535	10,000	
7115 Medicare insurance	56,965	47,407	50,310	49,610	52,290	
7121 Service contribution-PERS	697,245	601,230	739,860	691,315	796,690	Rate increase
7123 Deferred comp	59,035	54,775	104,250	74,845	84,690	
7124 LI & AD & D	27,678	23,417	26,650	26,680	28,300	
7125 Unemployment insurance	10,193	13,092	26,070	24,440	19,850	
7128 LTD	44,499	0	0	0	0	
7129 Chiropractic	2,278	1,824	2,230	2,125	2,400	
7130 Insurance refund	37,770	16,546	7,050	0	0	
7131 Other benefits	94,000	111,211	110,000	110,000	147,840	
7132 Cell Stipend	352	1,948	2,100	2,100	4,200	
7188 Transfer In	0	(69,668)	(531,740)	(531,740)	(316,760)	Transfers to capital projects
7189 Transfer Out	0	71,578	71,740	71,740	28,330	
100: Personnel Services	**5,885,371**	**5,101,194**	**5,468,750**	**5,185,540**	**5,862,530**	
7201 Postage	2,395	2,542	2,500	2,000	2,000	
7202 Telephone	10,553	12,357	11,500	11,500	11,500	
7203 Cellular phone charges	19,520	9,231	12,250	9,750	10,950	
7204 Pagers	586	0	0	0	0	
7211 Electricity	24,231	24,152	28,130	25,000	25,000	
7212 Gas	925	759	1,000	800	1,000	
7213 Water	1,680	1,598	1,600	1,600	1,600	
7214 Sewer	1,715	1,812	1,800	1,800	1,800	
200: Utility Comm. & Transportation	**61,605**	**52,451**	**58,780**	**52,450**	**53,850**	
7301 Printing,binding,duplication	12,943	12,728	18,700	28,700	29,200	
7302 Photocopying	1,183	1,646	7,000	7,000	7,000	
7303 Advertising	7,965	17,252	29,300	29,300	26,000	
7304 Laundry & dry cleaning	0	0	100	100	100	
7305 Uniforms	2,497	2,056	1,300	1,300	1,300	
7306 Safety equipment	57,442	42,102	45,000	45,000	58,000	
7307 Office supplies	15,790	18,434	16,100	16,100	15,000	

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7308 Books & periodicals	1,000	1,087	5,450	5,450	5,700	
7309 Membership & dues	17,733	32,642	64,000	64,000	64,000	
7310 Uncollectible acct expense	8,460	148,774	175,000	150,000	175,000	
7311 Collection agency fees	17,513	10,763	8,000	8,000	8,000	
7312 Bank service charges	99,966	97,466	80,000	85,000	80,000	
7313 Information systems software	29,368	31,976	17,000	17,000	11,200	
7314 Business expense	10,839	8,434	11,650	11,650	3,220	
7315 Conference expense	26,098	22,248	38,230	38,230	57,480	
7321 Rent of Land, facilities	0	0	850	850	100	
7322 Rental of equipment	1,200	2,174	10,200	10,200	10,200	
7323 Professional services	252,285	182,962	625,500	653,000	1,056,100	Increase in Public Benefits programs
7330 Repairs to comm equip	3,256	446	5,000	5,000	7,000	
7331 Repairs to Mach & equip	11,163	6,097	10,200	10,200	10,200	
7332 Repairs to office equip	0	59	4,100	4,100	2,800	
7333 Repairs to vehicles	118,759	110,631	114,650	114,650	116,120	
7334 Repairs to buildings	807	3,575	5,000	5,000	5,000	
7335 Sublet service contracts	430,708	472,968	610,200	571,950	544,000	
7336 Car wash	544	539	520	520	560	
7337 Employee moving expenses	4,719	0	0	0	15,000	
7338 Sponsorships	0	12,500	7,500	0	10,000	
7343 PL & PD/other insurance	89,290	133,300	58,400	58,400	80,800	
7351 Motor veh fuel, lube	44,430	50,484	35,000	35,000	49,900	
7352 Special dept materials	17,006	19,392	47,500	47,570	53,500	
7353 Janitorial supplies	42	246	200	200	200	
7354 Photo supplies	0	439	0	0	0	
7355 General supplies	34,034	27,658	4,500	4,500	4,800	
7356 Medical supplies	571	0	0	0	0	
7358 Training & education	4,398	11,731	51,170	51,170	57,800	
7359 Small tools and equip	51,281	76,109	109,000	109,390	138,500	
7360 Overtime meals	53	0	150	150	150	
7363 Employees physical exams	0	0	250	250	0	
7366 Tuition Reimbursement	0	5,882	10,000	4,000	3,000	
7369 Software Licensing Cost	14,370	15,064	53,000	53,000	48,800	
7389 Transfer Out	0	0	0	0	400,000	Reimbursement of low income programs
7399 Supplies, mat & services	2,174	1,656	3,000	3,000	3,000	
300: Supplies, Materials & Services	**1,389,887**	**1,581,520**	**2,282,720**	**2,248,930**	**3,158,730**	
7701 Office equip	0	6,811	11,300	7,300	3,000	
7707 Street lighting equip	55,833	42,826	45,000	45,000	40,000	
7711 Transformers	37,349	140,693	330,000	330,000	150,000	
7712 Meters	114,254	(36,968)	5,000	5,930	25,000	
7713 Wire	113,748	10,111	175,000	175,000	75,000	
7714 Poles and pole line hrdware	128,764	102,637	85,000	85,000	85,000	
7715 Data Processing hrdware	36,724	49,869	55,000	71,000	235,300	

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7717 Communication equip	0	0	5,500	5,500	4,500	
7719 Other equip	71,562	51,460	75,000	75,000	25,000	
7720 Other contracts	53,376	26,438	0	0	0	
7730 Underground lines & hrdware	127,293	71,210	125,000	125,000	150,000	
500: Equipment, Land & Structures	**738,903**	**465,087**	**911,800**	**924,730**	**792,800**	
7851 Vehicles & Equipment	167,589	(1,204)	94,408	94,410	475,000	See capital sheets for details
550: Fleet	**167,589**	**(1,204)**	**94,408**	**94,410**	**475,000**	
7636 Amortization	4,728,694	2,422,266	4,575,000	4,575,000	4,750,000	See Debt Service schedule in supplementals
7924 Bond interest	4,390,921	4,254,621	3,725,830	3,725,830	3,485,960	
8022 Taxes	107,955	128,137	80,000	80,000	120,000	
8097 Lodi CARE Program	18,273	53,860	50,000	50,000	50,000	
8098 Public Benefits Program	1,705,775	935,257	995,000	1,176,500	1,420,000	
8099 Special payments	6,450,688	6,965,246	7,888,850	7,231,650	7,212,450	
600: Special Payments	**17,402,306**	**14,759,387**	**17,314,680**	**16,838,980**	**17,038,410**	
8201 Power purchase	37,787,026	353,847	(200)	0	0	
8201.1 Generation	0	32,424,717	30,859,960	30,816,415	32,454,730	
8201.2 Transmission	0	6,300,911	8,949,490	6,707,080	9,544,450	
8201.3 Management Services	0	1,389,273	1,290,670	1,404,600	1,333,500	
8201.4 Third Party Revenue	0	(2,193,544)	(2,691,060)	(959,580)	(4,139,690)	
8202 NCPA - GOR adjustments	(1,854,604)	1,140,608	0	0	0	
800: Bulk Power Purchase	**35,932,422**	**39,415,812**	**38,408,860**	**37,968,515**	**39,192,990**	
1820 Construction in Progress-CY	(1,748,786)	(2,025,747)	1,417,000	1,550,000	2,012,700	See capital sheets for projects
1825.1700 Contracts	754,284	238,115	174,418	69,345	0	
1825.2200 Contracts	0	43,922	35,500	35,500	0	
1825.2250 Contracts	0	44,004	0	0	0	
1825.2300 Contracts	0	41,199	1,190	0	0	
1827.1700 Force Account	202,323	655,528	0	0	0	
1827.2300 Force Account	0	17,687	0	0	0	
1829.1700 Equipment	167,966	0	0	0	0	
1829.2275 Machinery & equipment	48,993	0	0	0	0	
1831.1700 Materials	103,940	131,320	0	0	0	
1831.2250 Materials	0	5,732	0	0	0	
1833.1700 Labor	7,865	0	0	0	0	
1836.1700 Other	57,590	0	0	0	0	
1836.2300 Other	99	0	0	0	0	
1841.1700 Transformers	0	17,373	0	0	0	
1842.1700 Meters	389,352	359,690	0	0	0	
1843.1700 Wires	4,168	203,345	0	0	0	
1844.1700 Poles & Pole Line Hardware	12,207	267,833	0	0	0	
900: Capital Projects	**1**	**1**	**1,628,108**	**1,654,845**	**2,012,700**	
Electric Utility Total	**66,236,312**	**66,392,116**	**69,204,496**	**67,824,790**	**70,941,010**	

ACTIVITY: Administration
DEPARTMENT: Electric Utility
DIVISION: Administration
FUND: Electric Fund

ACTIVITY DESCRIPTION

Electric Utility Administration provides overall direction, leadership, organizational oversight and administrative support for divisions of the Electric Utility Department, establishes schedules and implements department policies, goals and objectives for the following divisions: 1) Rates and Resources, 2) Engineering and Operations, and 3) Construction and Maintenance. This activity has the following elements:

- Provide overall management and strategic direction.
- Represent department on a variety of commissions and committees related to department resources.
- Oversee preparation of City Council reports and recommendations.
- Maintain relationships on behalf of department with a number of outside organizations and individuals, including customers.
- Monitor and manage overall department fiscal position.
- Administer Risk Management and Internal Compliance Program.

MAJOR 2012-13 ACCOMPLISHMENTS

- Filled three vacant positions.
- Recognized by the American Public Power Association as a Reliable Public Power Provider (RP3.)
- 230 kV Interconnection Project approved by the California Independent System Operator's Board of Governors.
- Maintained regulatory compliance.

MAJOR 2013-14 OBJECTIVES

- Fill remaining vacant positions.
- Incorporate RP3 review panel recommendations to improve efficiency and reliability of the utility.
- Complete 230 kV Interconnection Project development work.
- Maintain regulatory compliance.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Allocated Department Staffing	51	41	40
RP3 Ranking	none	none	Gold
Local Cash and NCPA General Operating Revenue (GOR)	$23,226,064	$20,270,643	$19,233,267
Days Cash	148	131	119

RELATED COST CENTER(S)

- 160.4220
- 160311
- 160601
- 160655

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
160: Electric Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,742,429	4,171,194	2,856,390	2,856,390	2,104,000
090: Operating Transfers Out Total	**3,742,429**	**4,171,194**	**2,856,390**	**2,856,390**	**2,104,000**
160: Electric Utility Fund B/S Total	**3,742,429**	**4,171,194**	**2,856,390**	**2,856,390**	**2,104,000**
160311: Bonded debt interest/charges					
600: Special Payments					
7636 Amortization	4,728,694	2,422,266	4,575,000	4,575,000	4,750,000
7924 Bond interest	4,390,921	4,254,621	3,725,830	3,725,830	3,485,960
8099 Special payments	5,416	5,416	5,500	5,500	5,500
600: Special Payments Total	**9,125,031**	**6,682,303**	**8,306,330**	**8,306,330**	**8,241,460**
160311: Bonded debt interest/charges Total	**9,125,031**	**6,682,303**	**8,306,330**	**8,306,330**	**8,241,460**
160601: EU Administration					
100: Personnel Services					
7101 Regular emp salary	253,168	272,017	276,020	276,600	288,220
7102 Overtime	1,283	144	2,920	2,000	3,650
7103 Part time salary	0	0	0	60	0
7109 Incentive pay	1,183	0	0	0	0
7110 Admin leave pay	5,962	0	2,980	2,980	3,130
7111 Workers comp	12,600	25,760	25,200	25,200	15,760
7112 Medical insurance	58,072	53,246	50,000	49,730	50,000
7113 Dental insurance	3,648	3,939	4,000	4,000	4,000
7114 Vision care	889	960	980	980	1,000
7115 Medicare insurance	3,804	4,025	4,010	4,055	4,180
7121 Service contribution-PERS	48,527	44,598	45,710	45,745	49,020
7123 Deferred comp	0	0	8,280	0	0
7124 LI & AD & D	1,351	1,374	1,380	1,375	1,370
7125 Unemployment insurance	709	1,165	2,070	2,075	1,590
7128 LTD	3,225	0	0	0	0
7129 Chiropractic	190	205	220	220	240
7131 Other benefits	7,520	10,335	11,000	11,000	14,780
7132 Cell Stipend	172	600	600	600	600
100: Personnel Services Total	**402,303**	**418,368**	**435,370**	**426,620**	**437,540**
200: Utility Comm. & Transportation					
7201 Postage	816	1,772	2,500	2,000	2,000
7202 Telephone	2,430	4,385	3,000	3,000	3,000
7203 Cellular phone charges	1,041	8,864	10,000	7,500	7,500
7204 Pagers	372	0	0	0	0
7211 Electricity	24,231	24,152	28,130	25,000	25,000
7212 Gas	925	759	1,000	800	1,000
7213 Water	1,680	1,598	1,600	1,600	1,600
7214 Sewer	1,715	1,812	1,800	1,800	1,800
200: Utility Comm. & Transportation Total	**33,210**	**43,342**	**48,030**	**41,700**	**41,900**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	676	8,686	15,000	25,000	25,000
7302 Photocopying	133	624	6,000	6,000	6,000
7303 Advertising	4,907	184	2,800	2,800	5,000
7306 Safety equipment	200	0	0	0	0
7307 Office supplies	12,666	14,653	15,000	15,000	15,000
7308 Books & periodicals	100	613	4,500	4,500	4,500
7309 Membership & dues	15,310	30,849	44,000	44,000	44,000
7310 Uncollectible acct expense	8,460	148,774	175,000	150,000	175,000
7311 Collection agency fees	17,513	10,763	8,000	8,000	8,000
7312 Bank service charges	99,966	97,466	80,000	85,000	80,000
7313 Information systems software	0	0	2,000	2,000	2,000
7314 Business expense	5,869	5,942	9,350	9,350	1,120
7315 Conference expense	7,628	13,518	12,000	12,000	19,280
7321 Rent of Land, facilities	0	0	100	100	100

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7322 Rental of equipment	159	0	200	200	200
7323 Professional services	40,224	28,527	97,500	45,000	63,500
7331 Repairs to Mach & equip	2,844	19	200	200	200
7333 Repairs to vehicles	100,261	86,309	84,650	84,650	86,120
7334 Repairs to buildings	0	3,575	5,000	5,000	5,000
7335 Sublet service contracts	9,928	27,216	75,000	35,000	12,500
7336 Car wash	544	539	520	520	560
7337 Employee moving expenses	4,719	0	0	0	15,000
7343 PL & PD/other insurance	7,140	12,400	5,840	5,840	8,080
7351 Motor veh fuel, lube	44,430	50,484	35,000	35,000	49,900
7352 Special dept materials	1,352	4,736	5,000	5,000	5,000
7353 Janitorial supplies	42	246	200	200	200
7355 General supplies	2,369	431	1,000	1,000	1,000
7358 Training & education	199	283	3,000	3,000	3,300
7359 Small tools and equip	4,718	1,543	2,000	2,000	25,000
7363 Employees physical exams	0	0	150	150	0
7366 Tuition Reimbursement	0	5,882	10,000	4,000	3,000
7369 Software Licensing Cost	375	694	1,000	1,000	2,000
300: Supplies, Materials & Services Total	**392,732**	**554,956**	**700,010**	**591,510**	**665,560**
500: Equipment, Land & Structures					
7701 Office equip	0	2,087	4,300	4,300	0
7715 Data Processing hrdware	28,242	27,815	25,000	25,000	0
7717 Communication equip	0	0	500	500	0
500: Equipment, Land & Structures Total	**28,242**	**29,902**	**29,800**	**29,800**	**0**
600: Special Payments					
8022 Taxes	107,955	128,137	80,000	80,000	120,000
8099 Special payments	300	(2,453)	657,500	300	0
600: Special Payments Total	**108,255**	**125,684**	**737,500**	**80,300**	**120,000**
160601: EU Administration Total	**964,742**	**1,172,252**	**1,950,710**	**1,169,930**	**1,265,000**
160655: In Lieu Taxes					
600: Special Payments					
8099 Special payments	6,976,670	6,976,670	6,976,670	6,976,670	6,976,670
600: Special Payments Total	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**
160655: In Lieu Taxes Total	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**
Electric Utility Admin. Total	**20,808,872**	**19,002,419**	**20,090,100**	**19,309,320**	**18,587,130**

ACTIVITY: Engineering and Operations
DIVISION: Engineering and Operations
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Electrical Engineering activity includes management, supervision, training and support services for the Engineering Division. Activity goals include: 1) planning for growth, 2) designing an electric system that is cost-effective, reliable, efficient and safe, 3) being responsive to customer constraints and project schedules, 4) responding to calls and inquiries from customers and the public in a courteous, expedient and professional manner.

The Operation activity includes management, supervision, training and support services as well as personnel and equipment for around-the-clock response capability for system reliability and customer electric problems.

- Engineer, design and prepare plans, specifications, construction drawings and cost estimates.
- Perform short and long-range electric distribution system planning, studies, simulation and contingency analysis to accommodate growth, identify system modifications and improvements.
- Provide and coordinate engineering services for developers, architects, project engineers, other utilities and other City departments.
- Develop and maintain maps, schematics, diagrams, plans and specifications.
- Establish standards and policies including engineering, construction and material standards, rules and regulations, and electric service and metering manuals.
- Construct and maintain fiber optic infrastructure system and extend reliable communication interface.
- Plan, procure, receive and distribute materials, equipment and tools to enable construction/ maintenance activities.
- Disposition/disposal of apparatus equipment such as transformers, capacitor banks, switches, etc.
- Monitor, control and operate the electric distribution and dispatch personnel for all City operations, except for Public Safety personnel on a 24-hour basis. Prepare written switching procedures as well as various electric and water system operating reports. Operate and program the System Control and Data Acquisition System (SCADA). Control and direct restoration during power outages.
- Coordinate efforts of Troublemen, Linemen and Distribution Planners to ensure all patrols and inspections are completed in accordance with CPUC GO's 165 and 174. Every deployment of a crew needs to also accomplish a necessary patrol or inspection.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completed 12 kV Underground Maintenance Program for Grids 56 and 57.
- Completed True-Up analysis of the Reynolds Ranch Development.
- Fiber optic loop installed including redundant feed to Hutchins Street Square.
- Fixed network installed and documented.
- GIS phase I completed.
- Lean principles implemented for key commodities in the warehouse.
- Continued expansion at Reynolds Ranch to include Starbucks, Arco, one bank and misc. shops.
- Continued Osmose pole inspections and associated disposition.
- Continued street light fusing and grounding program. Phase B complete and commenced phase C.

ACTIVITY: Engineering and Operations
DEPARTMENT: Electric Utility
DIVISION: Engineering and Operations
FUND: Electric Fund

MAJOR 2013-14 OBJECTIVES

- 12 kV Underground Maintenance Program for Grids 47, 50 and 58.
- 12 kV Overhead Maintenance Program as driven by Osmose pole inspections and inspections.
- Complete final 15% of Osmose pole inspections.
- Support continued permitting and development activity for city departments and developers.
- Support Public Work projects such as fixed network.
- Distribution Capacity Program load balancing of the existing electrical distribution system.
- Continue Lean implementation in the warehouse.
- Support implementation of the selected ERP software.
- Complete GIS phases I, II and IIA and commence phase III.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Projects designed, Permits issued, Work Orders prepared	680	404	425

RELATED COST CENTER(S)

- 160612
- 160653

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
160612: Engineering					
100: Personnel Services					
7101 Regular emp salary	599,433	544,287	653,745	560,170	683,920
7102 Overtime	848	1,276	1,000	16,000	10,000
7103 Part time salary	39,842	0	0	0	0
7106 Uniform allowance	63	0	250	0	0
7108 Meal allowance	0	37	0	0	200
7109 Incentive pay	942	842	920	900	900
7110 Admin leave pay	2,063	2,063	4,370	4,155	4,780
7111 Workers comp	22,050	45,080	37,800	37,800	27,580
7112 Medical insurance	106,009	95,710	137,250	119,385	140,360
7113 Dental insurance	6,849	6,482	7,000	6,175	7,000
7114 Vision care	1,670	1,580	1,715	1,550	1,750
7115 Medicare insurance	9,396	7,985	9,485	8,195	9,920
7121 Service contribution-PERS	114,567	107,807	133,015	114,625	141,170
7123 Deferred comp	11,460	8,641	19,610	12,595	14,330
7124 LI & AD & D	5,628	4,504	5,570	5,590	5,750
7125 Unemployment insurance	1,784	2,278	4,905	4,200	3,760
7128 LTD	7,611	(2)	0	0	0
7129 Chiropractic	356	337	385	335	420
7130 Insurance refund	4	7,777	0	0	0
7131 Other benefits	13,160	20,683	16,500	16,500	25,870
7132 Cell Stipend	0	179	600	0	1,800
7188 Transfer In	0	0	(9,000)	(9,000)	(29,060)
7189 Transfer Out	0	1,910	0	0	0
100: Personnel Services Total	**943,735**	**859,456**	**1,025,120**	**899,175**	**1,050,450**
200: Utility Comm. & Transportation					
7201 Postage	489	0	0	0	0
7203 Cellular phone charges	3,886	0	0	0	0
200: Utility Comm. & Transportation Total	**4,375**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	1,200	1,200	1,200
7302 Photocopying	1,050	1,022	1,000	1,000	1,000
7303 Advertising	165	430	1,500	1,500	1,000
7305 Uniforms	0	0	100	100	100
7307 Office supplies	0	3,781	0	0	0
7308 Books & periodicals	63	0	0	0	0
7309 Membership & dues	0	397	0	0	0
7313 Information systems software	29,368	31,976	0	0	1,200
7314 Business expense	770	75	500	500	700
7315 Conference expense	400	858	16,500	16,500	28,000
7323 Professional services	12,698	9,694	118,000	198,000	130,000
7332 Repairs to office equip	0	0	4,100	4,100	2,800
7335 Sublet service contracts	2,564	22,694	20,000	20,000	15,000
7343 PL & PD/other insurance	12,500	24,800	8,760	8,760	14,140
7355 General supplies	348	553	500	500	500
7358 Training & education	178	2,224	12,600	12,600	11,000
7359 Small tools and equip	0	17,907	1,500	1,500	5,500
7363 Employees physical exams	0	0	100	100	0
7369 Software Licensing Cost	13,995	14,370	52,000	52,000	46,800
300: Supplies, Materials & Services Total	**74,099**	**130,781**	**238,360**	**318,360**	**258,940**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	5,638	0	0	0	162,000
500: Equipment, Land & Structures Total	**5,638**	**0**	**0**	**0**	**162,000**
160612: Engineering Total	**1,027,847**	**990,237**	**1,263,480**	**1,217,535**	**1,471,390**
160653: Utility System Control & Dispa					
100: Personnel Services					
7101 Regular emp salary	486,240	297,782	303,130	307,430	307,310
7102 Overtime	80,948	72,184	80,000	80,000	90,000

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7103 Part time salary	8,750	7,977	10,000	10,000	10,000
7108 Meal allowance	140	20	0	0	0
7109 Incentive pay	26	1,082	0	0	0
7110 Admin leave pay	(17)	0	0	0	0
7111 Workers comp	18,900	19,320	18,900	18,900	11,820
7112 Medical insurance	75,857	48,285	49,070	49,955	56,160
7113 Dental insurance	5,459	3,037	3,000	3,000	3,000
7114 Vision care	1,331	740	740	735	750
7115 Medicare insurance	8,373	5,504	4,400	4,460	4,460
7121 Service contribution-PERS	91,708	63,461	64,900	65,825	71,310
7123 Deferred comp	10,488	8,784	9,090	9,225	9,220
7124 LI & AD & D	3,877	2,589	2,560	2,660	2,700
7125 Unemployment insurance	1,337	1,300	2,270	2,310	1,690
7128 LTD	5,972	0	0	0	0
7129 Chiropractic	284	158	170	165	180
7131 Other benefits	11,280	10,335	8,250	8,250	11,090
100: Personnel Services Total	**810,953**	**542,558**	**556,480**	**562,915**	**579,690**
200: Utility Comm. & Transportation					
7202 Telephone	7,188	7,129	7,500	7,500	7,500
7203 Cellular phone charges	2,582	367	550	550	550
200: Utility Comm. & Transportation Total	**9,770**	**7,496**	**8,050**	**8,050**	**8,050**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	869	45	0	0	0
7309 Membership & dues	971	0	0	0	0
7313 Information systems software	0	0	5,000	5,000	0
7314 Business expense	77	0	0	0	0
7315 Conference expense	200	0	0	0	0
7323 Professional services	197	11,729	10,000	10,000	24,000
7330 Repairs to comm equip	98	446	0	0	2,000
7335 Sublet service contracts	13,905	14,960	0	0	0
7343 PL & PD/other insurance	10,710	18,600	4,380	4,380	6,060
7355 General supplies	251	0	0	0	300
7358 Training & education	1,708	3,568	0	0	8,000
7359 Small tools and equip	1,539	1,295	0	0	1,000
300: Supplies, Materials & Services Total	**30,525**	**50,643**	**19,380**	**19,380**	**41,360**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	2,844	526	5,000	5,000	9,300
500: Equipment, Land & Structures Total	**2,844**	**526**	**5,000**	**5,000**	**9,300**
160653: Utility System Control & Dispa Total	**854,092**	**601,223**	**588,910**	**595,345**	**638,400**
Electric Utility Engineering Total	**1,881,939**	**1,591,460**	**1,852,390**	**1,812,880**	**2,109,790**

ACTIVITY: Construction and Maintenance
DIVISION: Construction and Maintenance
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Maintenance and Construction activity includes the management, supervision, training and support services for the Operations Maintenance & Construction Division as well as personnel and equipment for around-the-clock response capability for system reliability and customer electric problems.

- Maintain 132 miles of overhead and 156 miles of underground 12 kV distribution lines as well as 13 miles of 60 kV lines.
- Maintain 7,169 units of street and alley lighting system. This includes electrical energy utilized by the lighting system.
- Construct overhead and underground line extensions to serve new and additional loads to all customer classes. Construct system upgrades and expansions for capacity, reliability and operating flexibility increases; examples are main feeder lines, substation construction and expansion, get-a-ways and distribution system equipment to improve efficiency and system operations.
- Maintain and ensure proper operation of all power equipment in four 60/12kV substation facilities including power transformers, circuit breakers, instrument transformers, station service transformers, battery systems and chargers. Test, calibrate and repair protective relays, intelligent equipment devices, remote control units, and controllers.
- Provide line clearance for overhead power lines from trees. This element is performed via a private contractor supervised by department staff.
- Provide response to electric system and customer trouble around the clock.
- Locate underground facilities in response to requests from contractors, citizens, and others through Underground System Alert.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completed grounding and fusing of streetlights in Grid B.
- Installed equipment throughout the City for the fixed network system.
- Installed fiber optic cable to Fire Stations #3 and #4.

MAJOR 2013-14 OBJECTIVES

- Continue 12 kV Underground Maintenance Program.
- Continue 12 kV Overhead and Underground improvements for Distribution Capacity Program.
- Continue safety and regulatory projects - Grids C and E streetlight grounding and fusing; Substation to distribution equipment ARC Flash Study update and extension; complete pole inspection / testing.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Customer Service Calls	2,081	2,153	2,162
Streetlight Calls	1,019	1,400	1,320
Tree Line Clearance	3,641	3,452	3,563
Number of Meters Installed, Verified, Maintained	23,546	25,160	3,500

ACTIVITY:	Construction and Maintenance	**DIVISION:**	Construction and Maintenance
DEPARTMENT:	Electric Utility	**FUND:**	Electric Fund

RELATED COST CENTER(S)

- 160602
- 160613
- 160621
- 160622
- 160649
- 160650
- 160651
- 160652
- 160654

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
160602: Operations,Maintenance & Const					
100: Personnel Services					
7101 Regular emp salary	440,419	451,184	216,450	184,360	357,430
7102 Overtime	13,161	8,037	11,330	11,330	12,000
7104 Contract emp salary	74	395	0	0	0
7106 Uniform allowance	4,354	2,425	500	500	500
7109 Incentive pay	43,176	43,541	21,650	21,325	21,940
7110 Admin leave pay	0	0	0	0	2,650
7111 Workers comp	28,350	19,320	12,600	12,600	11,820
7112 Medical insurance	50,869	74,699	32,050	32,105	54,610
7113 Dental insurance	4,664	5,271	2,000	2,000	3,000
7114 Vision care	1,137	1,285	490	490	750
7115 Medicare insurance	6,787	6,770	3,140	2,990	5,180
7121 Service contribution-PERS	93,176	103,851	51,350	44,145	78,480
7123 Deferred comp	12,357	13,133	6,500	3,415	7,590
7124 LI & AD & D	3,785	4,360	1,840	1,895	2,970
7125 Unemployment insurance	1,209	1,905	1,630	1,385	1,970
7128 LTD	5,497	0	0	0	0
7129 Chiropractic	242	274	110	110	180
7130 Insurance refund	2,023	1,190	0	0	0
7131 Other benefits	16,920	7,810	5,500	5,500	11,090
7132 Cell Stipend	2	17	0	0	0
7188 Transfer In	0	0	(90,000)	(90,000)	(93,700)
100: Personnel Services Total	**728,202**	**745,467**	**277,140**	**234,150**	**478,460**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	5,034	0	0	0	1,200
7204 Pagers	214	0	0	0	0
200: Utility Comm. & Transportation Total	**5,248**	**0**	**0**	**0**	**1,200**
300: Supplies, Materials & Services					
7306 Safety equipment	44,831	39,616	45,000	45,000	58,000
7308 Books & periodicals	261	0	450	450	1,200
7309 Membership & dues	0	431	0	0	0
7313 Information systems software	0	0	10,000	10,000	8,000
7314 Business expense	428	172	300	300	600
7315 Conference expense	11,029	2,103	6,530	6,530	7,200
7322 Rental of equipment	763	2,174	10,000	10,000	10,000
7323 Professional services	15,738	8,215	80,000	80,000	93,100
7330 Repairs to comm equip	0	0	5,000	5,000	5,000
7331 Repairs to Mach & equip	0	0	10,000	10,000	10,000
7332 Repairs to office equip	0	59	0	0	0
7333 Repairs to vehicles	18,498	24,322	30,000	30,000	30,000
7335 Sublet service contracts	0	5,952	22,000	22,000	6,500
7343 PL & PD/other insurance	16,070	27,900	2,920	2,920	6,060
7352 Special dept materials	974	0	30,000	30,000	30,000
7355 General supplies	417	2	3,000	3,000	3,000
7358 Training & education	1,933	5,088	33,320	33,320	23,700
7359 Small tools and equip	201	1,526	100,000	100,000	100,000
300: Supplies, Materials & Services Total	**111,143**	**117,560**	**388,520**	**388,520**	**392,360**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	21,528	25,000	25,000	40,000
7717 Communication equip	0	0	5,000	5,000	4,500
500: Equipment, Land & Structures Total	**0**	**21,528**	**30,000**	**30,000**	**44,500**
600: Special Payments					
8099 Special payments	0	285	0	0	0
600: Special Payments Total	**0**	**285**	**0**	**0**	**0**
160602: Operations,Maintenance & Const Tota	**844,593**	**884,840**	**695,660**	**652,670**	**916,520**
160613: Meter Maintenance					
100: Personnel Services					
7101 Regular emp salary	97,804	106,256	100,910	96,135	97,640

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7102 Overtime	1,035	417	1,000	1,000	1,000
7106 Uniform allowance	75	150	150	150	150
7109 Incentive pay	1,313	1,435	910	900	900
7111 Workers comp	3,150	6,440	6,300	6,300	3,940
7112 Medical insurance	18,609	21,948	22,050	22,085	24,460
7113 Dental insurance	1,022	1,131	1,000	1,000	1,000
7114 Vision care	249	276	240	245	250
7115 Medicare insurance	1,423	1,559	1,460	1,410	1,420
7121 Service contribution-PERS	18,922	22,322	21,830	20,810	22,900
7123 Deferred comp	2,968	3,141	3,030	2,885	2,930
7124 LI & AD & D	881	940	850	845	860
7125 Unemployment insurance	274	457	760	720	540
7128 LTD	1,246	0	0	0	0
7129 Chiropractic	53	59	50	55	60
7130 Insurance refund	0	352	0	0	0
7131 Other benefits	1,880	2,590	2,750	2,750	3,700
100: Personnel Services Total	**150,904**	**169,473**	**163,290**	**157,290**	**161,750**
200: Utility Comm. & Transportation					
7201 Postage	99	0	0	0	0
7202 Telephone	935	843	1,000	1,000	1,000
7203 Cellular phone charges	1,634	0	1,700	1,700	1,700
200: Utility Comm. & Transportation Total	**2,668**	**843**	**2,700**	**2,700**	**2,700**
300: Supplies, Materials & Services					
7306 Safety equipment	65	0	0	0	0
7307 Office supplies	191	0	0	0	0
7314 Business expense	73	0	0	0	0
7315 Conference expense	616	0	0	0	0
7335 Sublet service contracts	0	8,996	0	0	0
7343 PL & PD/other insurance	1,790	3,100	1,460	1,460	2,020
7352 Special dept materials	5,292	4,995	0	70	0
7355 General supplies	161	9	0	0	0
7358 Training & education	301	0	0	0	0
7359 Small tools and equip	223	1,012	0	0	0
300: Supplies, Materials & Services Total	**8,712**	**18,112**	**1,460**	**1,530**	**2,020**
500: Equipment, Land & Structures					
7712 Meters	98,881	(37,265)	5,000	5,930	25,000
7714 Poles and pole line hrdware	517	0	0	0	0
7719 Other equip	6,804	0	15,000	15,000	15,000
500: Equipment, Land & Structures Total	**106,202**	**(37,265)**	**20,000**	**20,930**	**40,000**
160613: Meter Maintenance Total	**268,486**	**151,163**	**187,450**	**182,450**	**206,470**
160621: Field Services					
100: Personnel Services					
7101 Regular emp salary	280,832	199,748	241,540	233,545	250,090
7102 Overtime	5,139	4,024	4,000	4,000	4,000
7103 Part time salary	35,235	55,179	29,530	29,530	30,000
7106 Uniform allowance	4,300	2,400	3,000	3,040	3,000
7109 Incentive pay	1,823	1,894	1,800	0	1,800
7111 Workers comp	18,900	25,760	31,500	31,500	19,700
7112 Medical insurance	33,799	30,063	48,350	65,185	67,390
7113 Dental insurance	5,637	4,062	5,000	5,000	5,000
7114 Vision care	1,374	990	1,230	1,225	1,250
7115 Medicare insurance	3,884	2,989	3,510	3,430	3,630
7121 Service contribution-PERS	53,724	39,868	47,570	45,570	46,020
7123 Deferred comp	0	94	7,250	4,570	4,720
7124 LI & AD & D	543	381	480	475	470
7125 Unemployment insurance	869	1,078	1,820	1,750	1,380
7128 LTD	3,508	0	0	0	0
7129 Chiropractic	293	211	280	275	300
7130 Insurance refund	17,116	6,512	6,400	0	0

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7131 Other benefits	11,280	10,335	13,750	13,750	18,480
7189 Transfer Out	0	69,668	71,740	71,740	0
100: Personnel Services Total	**478,256**	**455,256**	**518,750**	**514,585**	**457,230**
200: Utility Comm. & Transportation					
7201 Postage	172	586	0	0	0
7203 Cellular phone charges	2,794	0	0	0	0
200: Utility Comm. & Transportation Total	**2,966**	**586**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,314	1,125	0	0	0
7304 Laundry & dry cleaning	0	0	100	100	100
7305 Uniforms	2,401	2,056	1,200	1,200	1,200
7306 Safety equipment	433	279	0	0	0
7307 Office supplies	685	0	0	0	0
7314 Business expense	19	0	0	0	300
7315 Conference expense	450	1,968	2,000	2,000	3,000
7323 Professional services	1,333	1,490	0	0	0
7335 Sublet service contracts	5,721	3,751	18,200	18,200	20,000
7343 PL & PD/other insurance	10,710	12,400	7,300	7,300	10,100
7352 Special dept materials	435	0	2,500	2,500	2,500
7354 Photo supplies	0	439	0	0	0
7355 General supplies	0	2	0	0	0
7358 Training & education	0	0	1,000	1,000	11,800
7359 Small tools and equip	374	1,677	2,500	2,500	2,000
7360 Overtime meals	53	0	150	150	150
300: Supplies, Materials & Services Total	**23,928**	**25,187**	**34,950**	**34,950**	**51,150**
500: Equipment, Land & Structures					
7701 Office equip	0	3,050	4,000	0	0
7715 Data Processing hrdware	0	0	0	16,000	24,000
500: Equipment, Land & Structures Total	**0**	**3,050**	**4,000**	**16,000**	**24,000**
160621: Field Services Total	**505,150**	**484,079**	**557,700**	**565,535**	**532,380**
160622: Customer Service Maintenance					
100: Personnel Services					
7101 Regular emp salary	86,008	93,683	284,350	296,450	288,270
7102 Overtime	49,700	34,984	50,000	50,000	50,000
7104 Contract emp salary	4,576	0	0	0	0
7106 Uniform allowance	0	375	750	815	750
7108 Meal allowance	40	20	0	0	100
7109 Incentive pay	13,924	12,794	28,440	31,465	28,830
7111 Workers comp	9,450	19,320	18,900	18,900	11,820
7112 Medical insurance	14,172	13,658	51,790	54,470	57,340
7113 Dental insurance	990	945	3,000	3,225	3,000
7114 Vision care	241	230	740	790	750
7115 Medicare insurance	1,508	1,350	4,120	4,840	4,180
7121 Service contribution-PERS	18,195	21,717	67,130	68,385	73,750
7123 Deferred comp	2,701	2,885	8,530	8,700	8,650
7124 LI & AD & D	809	778	2,420	2,675	2,540
7125 Unemployment insurance	249	399	2,130	2,160	1,590
7128 LTD	1,088	2	0	0	0
7129 Chiropractic	52	49	170	180	180
7130 Insurance refund	(13)	0	0	0	0
7131 Other benefits	5,640	7,758	8,250	8,250	11,090
7132 Cell Stipend	4	101	300	300	600
100: Personnel Services Total	**209,334**	**211,048**	**531,020**	**551,605**	**543,440**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	5,360	9,300	4,380	4,380	6,060
7355 General supplies	0	890	0	0	0
7358 Training & education	0	78	0	0	0
7359 Small tools and equip	4,697	0	0	0	0
300: Supplies, Materials & Services Total	**10,057**	**10,268**	**4,380**	**4,380**	**6,060**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	0	22	0	0	0
500: Equipment, Land & Structures Total	**0**	**22**	**0**	**0**	**0**
160622: Customer Service Maintenance Total	**219,391**	**221,338**	**535,400**	**555,985**	**549,500**
160649: Hazardous Material Handling (P					
600: Special Payments					
8099 Special payments	2,500	1,303	15,000	15,000	15,000
600: Special Payments Total	**2,500**	**1,303**	**15,000**	**15,000**	**15,000**
160649: Hazardous Material Handling (P Total	**2,500**	**1,303**	**15,000**	**15,000**	**15,000**
160650: System Maintenance-Overhead					
100: Personnel Services					
7101 Regular emp salary	420,690	286,666	371,985	351,500	377,110
7102 Overtime	58,871	40,202	40,000	40,000	40,000
7103 Part time salary	7,056	0	0	0	0
7104 Contract emp salary	1,448	9,911	0	0	0
7106 Uniform allowance	63	438	1,000	1,000	1,000
7108 Meal allowance	960	1,080	0	0	1,300
7109 Incentive pay	44,995	28,564	37,200	36,650	37,710
7111 Workers comp	9,450	32,200	31,500	31,500	15,760
7112 Medical insurance	75,169	37,123	83,100	83,245	92,180
7113 Dental insurance	5,430	2,687	4,000	4,000	4,000
7114 Vision care	1,324	655	985	980	1,000
7115 Medicare insurance	7,480	5,118	5,295	5,645	5,470
7121 Service contribution-PERS	88,986	64,705	87,825	83,320	96,480
7123 Deferred comp	9,937	8,097	11,160	8,065	8,590
7124 LI & AD & D	3,988	2,244	3,080	3,275	3,330
7125 Unemployment insurance	1,201	1,245	2,785	2,635	2,070
7128 LTD	5,363	0	0	0	0
7129 Chiropractic	283	140	225	220	240
7130 Insurance refund	266	531	0	0	0
7131 Other benefits	5,640	12,925	13,750	13,750	14,780
7132 Cell Stipend	2	8	0	0	0
7188 Transfer In	0	0	(180,500)	(180,500)	(77,000)
100: Personnel Services Total	**748,602**	**534,539**	**513,390**	**485,285**	**624,020**
200: Utility Comm. & Transportation					
7201 Postage	108	30	0	0	0
200: Utility Comm. & Transportation Total	**108**	**30**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	10,697	1,309	0	0	0
7330 Repairs to comm equip	3,158	0	0	0	0
7331 Repairs to Mach & equip	4,076	3,403	0	0	0
7335 Sublet service contracts	46	0	0	0	0
7343 PL & PD/other insurance	5,360	6,200	7,300	7,300	8,080
7352 Special dept materials	290	0	0	0	0
7355 General supplies	590	150	0	0	0
7358 Training & education	0	312	0	0	0
7359 Small tools and equip	20,399	24,967	0	0	0
300: Supplies, Materials & Services Total	**44,616**	**36,341**	**7,300**	**7,300**	**8,080**
500: Equipment, Land & Structures					
7707 Street lighting equip	42,454	25,433	45,000	45,000	40,000
7711 Transformers	15,229	51,771	80,000	80,000	50,000
7712 Meters	2,982	0	0	0	0
7713 Wire	9,062	12,982	75,000	75,000	25,000
7714 Poles and pole line hrdware	114,556	77,776	85,000	85,000	85,000
7719 Other equip	17,394	13,614	10,000	10,000	10,000
7730 Underground lines & hrdware	13,852	842	0	0	0
500: Equipment, Land & Structures Total	**215,529**	**182,418**	**295,000**	**295,000**	**210,000**
160650: System Maintenance-Overhead Total	**1,008,855**	**753,328**	**815,690**	**787,585**	**842,100**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
160651: System Maintenance-Underground					
100: Personnel Services					
7101 Regular emp salary	215,046	248,915	449,930	387,060	444,540
7102 Overtime	27,187	28,420	40,000	40,000	40,000
7104 Contract emp salary	51,955	51,664	0	0	0
7106 Uniform allowance	0	350	1,150	1,025	1,150
7108 Meal allowance	920	1,120	0	0	1,300
7109 Incentive pay	20,653	23,801	37,200	27,820	38,610
7111 Workers comp	3,150	32,200	31,500	31,500	19,700
7112 Medical insurance	31,670	50,267	61,400	80,700	98,580
7113 Dental insurance	2,072	3,133	5,000	4,500	5,000
7114 Vision care	506	764	1,230	1,105	1,250
7115 Medicare insurance	4,534	5,050	6,530	6,030	6,450
7121 Service contribution-PERS	44,400	55,923	104,540	89,050	112,370
7123 Deferred comp	5,039	6,609	13,500	11,615	13,340
7124 LI & AD & D	1,733	2,372	3,730	3,115	3,930
7125 Unemployment insurance	712	1,238	3,380	2,905	2,450
7128 LTD	2,721	0	0	0	0
7129 Chiropractic	108	163	280	245	300
7130 Insurance refund	150	163	650	0	0
7131 Other benefits	1,880	12,925	13,750	13,750	18,480
7132 Cell Stipend	0	3	0	600	600
7188 Transfer In	0	0	(180,500)	(180,500)	(117,000)
100: Personnel Services Total	**414,436**	**525,080**	**593,270**	**520,520**	**691,050**
200: Utility Comm. & Transportation					
7201 Postage	201	154	0	0	0
200: Utility Comm. & Transportation Total	**201**	**154**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	834	898	0	0	0
7322 Rental of equipment	177	0	0	0	0
7323 Professional services	8,428	8,532	0	0	0
7331 Repairs to Mach & equip	3,019	0	0	0	0
7343 PL & PD/other insurance	1,790	3,100	7,300	7,300	10,100
7352 Special dept materials	2,122	272	0	0	0
7355 General supplies	1,313	25,234	0	0	0
7359 Small tools and equip	17,743	24,705	0	390	0
7399 Supplies, mat & services	1,950	0	0	0	0
300: Supplies, Materials & Services Total	**37,376**	**62,741**	**7,300**	**7,690**	**10,100**
500: Equipment, Land & Structures					
7707 Street lighting equip	0	17,393	0	0	0
7711 Transformers	22,120	88,922	250,000	250,000	100,000
7712 Meters	12,391	297	0	0	0
7713 Wire	104,686	(2,871)	100,000	100,000	50,000
7714 Poles and pole line hrdware	568	24,839	0	0	0
7719 Other equip	35,006	33,398	50,000	50,000	0
7730 Underground lines & hrdware	113,441	70,368	125,000	125,000	150,000
500: Equipment, Land & Structures Total	**288,212**	**232,346**	**525,000**	**525,000**	**300,000**
160651: System Maintenance-Underground To	**740,225**	**820,321**	**1,125,570**	**1,053,210**	**1,001,150**
160652: Substation Maintenance					
100: Personnel Services					
7101 Regular emp salary	104,799	225,217	398,850	348,780	284,880
7102 Overtime	2,846	2,001	5,000	5,000	5,000
7103 Part time salary	11,748	0	0	0	0
7106 Uniform allowance	300	150	450	450	450
7108 Meal allowance	60	20	0	0	300
7109 Incentive pay	2,948	234	9,950	10,090	10,380
7110 Admin leave pay	0	2,308	2,310	2,310	0
7111 Workers comp	6,300	19,320	25,200	25,200	11,820
7112 Medical insurance	16,609	36,265	81,890	62,565	61,000

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7113 Dental insurance	1,084	2,221	4,000	3,500	3,000
7114 Vision care	264	542	980	860	750
7115 Medicare insurance	1,345	3,357	5,780	5,245	4,130
7121 Service contribution-PERS	20,720	43,302	83,840	73,165	68,620
7123 Deferred comp	3,165	3,257	11,970	7,035	8,550
7124 LI & AD & D	902	2,098	3,120	2,760	2,510
7125 Unemployment insurance	324	972	2,990	2,615	1,570
7128 LTD	1,333	0	0	0	0
7129 Chiropractic	56	115	220	190	180
7130 Insurance refund	(25)	21	0	0	0
7131 Other benefits	3,760	7,758	11,000	11,000	11,090
7132 Cell Stipend	0	497	600	600	0
100: Personnel Services Total	**178,538**	**349,655**	**648,150**	**561,365**	**474,230**
200: Utility Comm. & Transportation					
7201 Postage	467	0	0	0	0
200: Utility Comm. & Transportation Total	**467**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	3	0	0	0	0
7306 Safety equipment	382	0	0	0	0
7314 Business expense	111	275	0	0	0
7315 Conference expense	995	1,750	0	0	0
7322 Rental of equipment	101	0	0	0	0
7323 Professional services	47,575	13,696	0	0	0
7331 Repairs to Mach & equip	300	2,675	0	0	0
7335 Sublet service contracts	2,010	1,800	0	1,750	0
7343 PL & PD/other insurance	3,570	6,200	5,840	5,840	6,060
7352 Special dept materials	5,390	9,373	10,000	10,000	10,000
7355 General supplies	3,523	387	0	0	0
7356 Medical supplies	571	0	0	0	0
7359 Small tools and equip	1,302	1,477	0	0	0
7399 Supplies, mat & services	224	229	0	0	0
300: Supplies, Materials & Services Total	**66,057**	**37,862**	**15,840**	**17,590**	**16,060**
500: Equipment, Land & Structures					
7719 Other equip	11,158	4,448	0	0	0
7720 Other contracts	49,176	26,438	0	0	0
500: Equipment, Land & Structures Total	**60,334**	**30,886**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	86	0	0	0	0
600: Special Payments Total	**86**	**0**	**0**	**0**	**0**
160652: Substation Maintenance Total	**305,482**	**418,403**	**663,990**	**578,955**	**490,290**
160654: Tree Trimming					
300: Supplies, Materials & Services					
7335 Sublet service contracts	377,374	387,599	475,000	475,000	490,000
300: Supplies, Materials & Services Total	**377,374**	**387,599**	**475,000**	**475,000**	**490,000**
160654: Tree Trimming Total	**377,374**	**387,599**	**475,000**	**475,000**	**490,000**
Electric Utility Construction Total	**4,272,056**	**4,122,374**	**5,071,460**	**4,866,390**	**5,043,410**

ACTIVITY: Customer Programs
DEPARTMENT: Electric Utility
DIVISION: Customer Programs
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Customer Programs activity includes management, supervision, marketing, and support of the Lodi Public Benefits Program and the Lodi Solar Rebate Program. Two key goals of the program are: 1) administer and implement all energy efficiency and conservation programs to remain in compliance with AB1890, and 2) administer other state-mandated programs, such as the Lodi Solar Rebate Program to remain in compliance with SB1, and energy efficiency reporting and target-setting as identified under SB1037, AB2021 and AB2227.

- Customer Energy Efficiency Programs.
- Customer Solar Rebate Program.
- Annual evaluation, measurement and verification of claimed energy savings.
- Annual reporting of energy savings that result from energy efficiency programs offered.
- Development and implementation of new and emerging technologies (RD&D).
- Participation in appropriate NCPA and CMUA meetings, as well as those coordinated by the State of California, via the California Energy Commission and/or the California State Legislature.

MAJOR 2012-13 ACCOMPLISHMENTS

- Provided energy efficiency rebates and audits to over 3,000 customers.
- Achieved a 2.09 TRC (Total Resource Cost) score for claimed energy savings in the annual SB1037 state report on energy efficiency (any score above 1.50 is considered very good).
- Recognized by the California Energy Commission as having one of the state's premier energy efficiency programs.
- Via the annual evaluation, measurement and verification process, 92% of claimed energy savings were verified and confirmed.

MAJOR 2013-14 OBJECTIVES

- Continue to meet or exceed City Council approved energy efficiency annual target.
- Ensure rebate programs are cost-effective and achieve the maximum in customer satisfaction.
- Research, then install, all cost-effective energy efficiency projects on City-owned facilities.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Energy Efficiency Rebates	3,178	3,150	3,025
Installed Solar Projects	31	16	22

RELATED COST CENTER(S)

- 164604
- 164605
- 164606
- 164607
- 164608
- 164609
- 166601

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
164604: Public Benefits					
100: Personnel Services					
7101 Regular emp salary	121,436	94,216	93,840	94,605	0
7102 Overtime	21	0	0	0	0
7110 Admin leave pay	1,892	0	1,890	1,890	0
7111 Workers comp	6,300	6,440	6,300	6,300	0
7112 Medical insurance	18,849	14,791	14,650	14,650	0
7113 Dental insurance	1,658	995	1,000	1,000	0
7114 Vision care	404	243	250	245	0
7115 Medicare insurance	1,792	1,371	1,360	1,400	0
7121 Service contribution-PERS	22,987	16,488	17,000	17,135	0
7123 Deferred comp	0	57	2,820	2,840	0
7124 LI & AD & D	935	874	870	875	0
7125 Unemployment insurance	337	405	700	710	0
7128 LTD	1,534	0	0	0	0
7129 Chiropractic	86	52	60	55	0
7131 Other benefits	3,760	2,590	2,750	2,750	0
7188 Transfer In	0	(69,668)	(71,740)	(71,740)	0
7189 Transfer Out	0	0	0	0	28,330
100: Personnel Services Total	**181,991**	**68,854**	**71,750**	**72,715**	**28,330**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	1,495	0	0	0	0
200: Utility Comm. & Transportation Total	**1,495**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,009	2,872	2,500	2,500	3,000
7303 Advertising	802	16,638	25,000	25,000	20,000
7307 Office supplies	1,917	0	1,100	1,100	0
7308 Books & periodicals	576	375	500	500	0
7309 Membership & dues	1,327	0	0	0	0
7314 Business expense	874	1,970	1,000	1,000	0
7315 Conference expense	1,039	623	1,200	1,200	0
7321 Rent of Land, facilities	0	0	750	750	0
7323 Professional services	8,714	0	3,500	3,500	3,000
7338 Sponsorships	0	12,500	7,500	0	10,000
7343 PL & PD/other insurance	3,570	3,100	1,460	1,460	0
7352 Special dept materials	24	0	0	0	6,000
7358 Training & education	0	89	500	500	0
7359 Small tools and equip	0	0	3,000	3,000	5,000
7399 Supplies, mat & services	0	1,427	3,000	3,000	3,000
300: Supplies, Materials & Services Total	**19,852**	**39,594**	**51,010**	**43,510**	**50,000**
500: Equipment, Land & Structures					
7701 Office equip	0	1,674	2,500	2,500	2,500
500: Equipment, Land & Structures Total	**0**	**1,674**	**2,500**	**2,500**	**2,500**
550: Fleet					
7851 Vehicles & Equipment	23,623	0	0	0	0
550: Fleet Total	**23,623**	**0**	**0**	**0**	**0**
600: Special Payments					
8098 Public Benefits Program	0	240	0	1,500	0
8099 Special payments	0	0	234,180	234,180	215,280
600: Special Payments Total	**0**	**240**	**234,180**	**235,680**	**215,280**
164604: Public Benefits Total	**226,961**	**110,362**	**359,440**	**354,405**	**296,110**
164605: Demand-Side Management Service					
300: Supplies, Materials & Services					
7323 Professional services	40,598	78,607	160,000	160,000	445,000
7331 Repairs to Mach & equip	924	0	0	0	0
300: Supplies, Materials & Services Total	**41,522**	**78,607**	**160,000**	**160,000**	**445,000**
500: Equipment, Land & Structures					
7719 Other equip	1,200	0	0	0	0
500: Equipment, Land & Structures Total	**1,200**	**0**	**0**	**0**	**0**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
600: Special Payments					
8098 Public Benefits Program	333,701	376,063	345,000	525,000	750,000
600: Special Payments Total	**333,701**	**376,063**	**345,000**	**525,000**	**750,000**
164605: Demand-Side Management Service To	**376,423**	**454,670**	**505,000**	**685,000**	**1,195,000**
164606: Low-Income Services					
300: Supplies, Materials & Services					
7323 Professional services	8,100	0	19,000	19,000	200,000
7389 Transfer Out	0	0	0	0	400,000
300: Supplies, Materials & Services Total	**8,100**	**0**	**19,000**	**19,000**	**600,000**
164606: Low-Income Services Total	**8,100**	**0**	**19,000**	**19,000**	**600,000**
164607: Research, Dev & Demonstration					
600: Special Payments					
8098 Public Benefits Program	0	25,000	50,000	50,000	70,000
600: Special Payments Total	**0**	**25,000**	**50,000**	**50,000**	**70,000**
164607: Research, Dev & Demonstration Total	**0**	**25,000**	**50,000**	**50,000**	**70,000**
164608: Renewable Energy Resource/Tech					
300: Supplies, Materials & Services					
7323 Professional services	3,400	3,498	2,500	2,500	2,500
300: Supplies, Materials & Services Total	**3,400**	**3,498**	**2,500**	**2,500**	**2,500**
600: Special Payments					
8098 Public Benefits Program	611	0	0	0	0
600: Special Payments Total	**611**	**0**	**0**	**0**	**0**
164608: Renewable Energy Resource/Tech To	**4,011**	**3,498**	**2,500**	**2,500**	**2,500**
164609: Lodi CARE Program					
300: Supplies, Materials & Services					
7323 Professional services	3,740	7,440	10,000	10,000	10,000
300: Supplies, Materials & Services Total	**3,740**	**7,440**	**10,000**	**10,000**	**10,000**
600: Special Payments					
8097 Lodi CARE Program	18,273	53,860	50,000	50,000	50,000
600: Special Payments Total	**18,273**	**53,860**	**50,000**	**50,000**	**50,000**
164609: Lodi CARE Program Total	**22,013**	**61,300**	**60,000**	**60,000**	**60,000**
166601: Solar rebates					
600: Special Payments					
8098 Public Benefits Program	1,310,958	447,874	600,000	600,000	600,000
600: Special Payments Total	**1,310,958**	**447,874**	**600,000**	**600,000**	**600,000**
166601: Solar rebates Total	**1,310,958**	**447,874**	**600,000**	**600,000**	**600,000**
Electric Utility Marketing Total	**1,948,466**	**1,102,704**	**1,595,940**	**1,770,905**	**2,823,610**

ACTIVITY: Rates and Resources
DEPARTMENT: Electric Utility
DIVISION: Rates and Resources
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Rates and Resources activity includes management, supervision, training and support services for resource planning and development and related legislative and regulatory activities. Activity goals include: 1) providing reliable power at the lowest practical cost in accordance with sound business and engineering principles; and 2) rate design and implementation.

- Develop, acquire and monitor power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis. Purchase energy, capacity and other attributes to close open positions consistent with the department's Risk Management and Internal Compliance Program and external mandates.
- Maintain the Energy Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with the Northern California Power Agency (NCPA) and other Joint Powers Agencies (JPA).
- Provide forecasted revenue and customer usage analysis for incorporation in the department's budget process.
- Develop and maintain competitive electric rate and service schedules to achieve revenue requirements.
- Collect and translate load research data for system analysis, cost-of-service and time-of-use billing determinants.
- Monitor local electric and JPA capital projects and make recommendations for the project financing/refinancing in accordance with applicable Federal, State and City guidelines.

MAJOR 2012-13 ACCOMPLISHMENTS

- Closed open power positions through June 2015 in accordance with Energy Risk Management Policies. Also began gas purchases for Lodi Energy Center under NCPA Gas Procurement Program.
- Construction of Lodi Energy Center completed.
- Sold Lodi's carbon offsets through the State Cap and Trade Program.

MAJOR 2013-14 OBJECTIVES

- Complete cost of service analysis and prepare new rate case.
- Evaluate potential value of carbon offsets and renewable energy.
- Develop and finalize renewable energy resource and carbon offset revenue plan.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Power Supply Open Position	4.0%	5.2%	3.6%
Number of Customers (meters)	25,384	25,370	25,447
kWh Sales	421,130,329	435,655,731	435,202,396
Sales Revenue	$59,987,139	$64,228,726	$64,449,221

RELATED COST CENTER(S)

- 160603
- 160642

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
160603: Rates & Resources					
100: Personnel Services					
7101 Regular emp salary	192,763	101,050	83,660	129,975	225,700
7102 Overtime	2,074	0	0	0	0
7103 Part time salary	897	54,748	0	0	0
7109 Incentive pay	0	3	0	0	0
7110 Admin leave pay	1,606	3,309	1,690	1,690	4,340
7111 Workers comp	9,450	12,880	6,300	6,300	7,880
7112 Medical insurance	19,437	21,073	19,050	25,395	38,090
7113 Dental insurance	1,999	1,173	1,000	1,335	2,000
7114 Vision care	487	286	250	330	500
7115 Medicare insurance	2,936	2,329	1,220	1,910	3,270
7121 Service contribution-PERS	36,535	17,188	15,150	23,540	36,570
7123 Deferred comp	85	77	2,510	3,900	6,770
7124 LI & AD & D	1,776	903	750	1,140	1,870
7125 Unemployment insurance	538	650	630	975	1,240
7128 LTD	2,439	0	0	0	0
7129 Chiropractic	104	61	60	75	120
7130 Insurance refund	4,384	0	0	0	0
7131 Other benefits	5,640	5,167	2,750	2,750	7,390
7132 Cell Stipend	172	543	0	0	600
100: Personnel Services Total	**283,322**	**221,440**	**135,020**	**199,315**	**336,340**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	800	0	0	0	0
200: Utility Comm. & Transportation Total	**800**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	9,075	0	0	0	0
7303 Advertising	2,088	0	0	0	0
7307 Office supplies	229	0	0	0	0
7308 Books & periodicals	0	99	0	0	0
7309 Membership & dues	0	965	20,000	20,000	20,000
7314 Business expense	2,543	0	500	500	500
7315 Conference expense	2,228	1,428	0	0	0
7323 Professional services	33,013	11,534	125,000	125,000	85,000
7343 PL & PD/other insurance	5,360	6,200	1,460	1,460	4,040
7352 Special dept materials	1,127	16	0	0	0
7358 Training & education	79	89	750	750	0
7359 Small tools and equip	22	0	0	0	0
300: Supplies, Materials & Services Total	**55,764**	**20,331**	**147,710**	**147,710**	**109,540**
500: Equipment, Land & Structures					
7701 Office equip	0	0	500	500	500
500: Equipment, Land & Structures Total	**0**	**0**	**500**	**500**	**500**
600: Special Payments					
8099 Special payments	3,220	0	0	0	0
600: Special Payments Total	**3,220**	**0**	**0**	**0**	**0**
160603: Rates & Resources Total	**343,106**	**241,771**	**283,230**	**347,525**	**446,380**
160642: Bulk Power Purchase					
800: Bulk Power Purchase					
8201 Power purchase	37,787,026	353,847	(200)	0	0
8201.1 Generation	0	32,424,717	30,859,960	30,816,415	32,454,730
8201.2 Transmission	0	6,300,911	8,949,490	6,707,080	9,544,450
8201.3 Management Services	0	1,389,273	1,290,670	1,404,600	1,333,500
8201.4 Third Party Revenue	0	(2,193,544)	(2,691,060)	(959,580)	(4,139,690)
8202 NCPA - GOR adjustments	(1,854,604)	1,140,608	0	0	0
800: Bulk Power Purchase Total	**35,932,422**	**39,415,812**	**38,408,860**	**37,968,515**	**39,192,990**
160642: Bulk Power Purchase Total	**35,932,422**	**39,415,812**	**38,408,860**	**37,968,515**	**39,192,990**
Electric Utility Rates & Res Total	**36,275,528**	**39,657,583**	**38,692,090**	**38,316,040**	**39,639,370**

ACTIVITY: Capital Improvement Project(s) **FUND:** Electric Utility Capital Outlay
DEPARTMENT: Electric Utility

Capital Improvement Project Descriptions:

12 kV Underground Maintenance Replacement of underground cables and equipment based on age and reliability.	**703,000**
Streetlight Grounding and Fusing Grid C and D: Grounding and fusing of old streetlight circuits to match safety standards.	**411,100**
Distribution Capacity Program Extend conductor on select feeders to enable switching to pick up load from heavily loaded feeders.	**275,000**
230 kV Interconnection Upgrade the interconnection between the City's electric distributions system and the adjacent transmission grid.	**250,000**
12 kV Overhead Maintenance Replace 12 kV overhead poles, conductor line and transformers.	**163,000**
Electric Utility MSC Facility Upgrades Construct storage facility to house wire, wire spools and large inventory items to keep them from being exposed to elements.	**107,000**
Pole Inspection and Testing Continued inspection and testing of 12kV poles.	**53,600**
Kofu Park/MSC Parking Lot ADA improvements and construction of the Kofu Park/MSC parking lot. This is a joint project funded by the Capital Outlay Fund ($50,000), Water Fund ($75,000) and Wastewater Fund ($75,000). Project total is $250,000.	**50,000**

ACTIVITY: **Equipment Purchase** **FUND:** Electric Capital Outlay
DEPARTMENT: **Electric Utility**

Equipment - New or Replacement Description:

Replacement of Vehicle 09-12 Replacement of vehicle 09-12, a 2000 Freightliner bucket truck which has reached its useful life.	**365,000**
Replacement of Vehicle 09-21 Replacement of vehicle 09-21, a 2000 Chevrolet truck which has reached its useful life.	**45,000**
Replacement of Vehicle 75 Replacement of vehicle 75, a 1997 foreman truck which has reached it't useful life.	**45,000**
Miscellaneous Equipment Fiber Optic trailer which carries equipment, wire and parts for the fiber optic network.	**20,000**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
161: Utility Outlay Reserve Fund B/					
900: Capital Projects					
1820 Construction in Progress-CY	(1,748,786)	(1,966,861)	0	0	0
900: Capital Projects Total	**(1,748,786)**	**(1,966,861)**	**0**	**0**	**0**
161: Utility Outlay Reserve Fund B/ Total	**(1,748,786)**	**(1,966,861)**	**0**	**0**	**0**
165: IMF EU Substation & Trans Syst					
900: Capital Projects					
1820 Construction in Progress-CY	0	(58,886)	0	0	0
900: Capital Projects Total	**0**	**(58,886)**	**0**	**0**	**0**
165: IMF EU Substation & Trans Syst Total	**0**	**(58,886)**	**0**	**0**	**0**
161000: Install Electric Meters					
900: Capital Projects					
1825.1700 Contracts	386,277	204,105	111,846	69,345	0
1827.1700 Force Account	12,379	32,930	0	0	0
1831.1700 Materials	21,680	39,132	0	0	0
1836.1700 Other	45,787	0	0	0	0
1842.1700 Meters	389,352	359,690	0	0	0
900: Capital Projects Total	**855,475**	**635,857**	**111,846**	**69,345**	**0**
161000: Install Electric Meters Total	**855,475**	**635,857**	**111,846**	**69,345**	**0**
161001: Electric Contingency					
900: Capital Projects					
1836.1700 Other	(363)	0	0	0	0
900: Capital Projects Total	**(363)**	**0**	**0**	**0**	**0**
161001: Electric Contingency Total	**(363)**	**0**	**0**	**0**	**0**
161013: MSC Security Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	15,000	0
1831.2250 Materials	0	5,732	0	0	0
900: Capital Projects Total	**0**	**5,732**	**0**	**15,000**	**0**
161013: MSC Security Improvements Total	**0**	**5,732**	**0**	**15,000**	**0**
161015: MSC PBX Replacement					
900: Capital Projects					
1829.2275 Machinery & equipment	48,993	0	0	0	0
900: Capital Projects Total	**48,993**	**0**	**0**	**0**	**0**
161015: MSC PBX Replacement Total	**48,993**	**0**	**0**	**0**	**0**
161038: EUIP-Roof Repair-MSC					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	15,000	0	0
900: Capital Projects Total	**0**	**0**	**15,000**	**0**	**0**
161038: EUIP-Roof Repair-MSC Total	**0**	**0**	**15,000**	**0**	**0**
161051: Kofu Park/MSC Parking Lot					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	50,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**50,000**
161051: Kofu Park/MSC Parking Lot Total	**0**	**0**	**0**	**0**	**50,000**
161070: Distribution Capacity					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	275,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**275,000**
161070: Distribution Capacity Total	**0**	**0**	**0**	**0**	**275,000**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
161071: EU/MSC Facility Upgrades					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	107,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**107,000**
161071: EU/MSC Facility Upgrades Total	**0**	**0**	**0**	**0**	**107,000**
161072: Pole Inspection & Training					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	53,600
900: Capital Projects Total	**0**	**0**	**0**	**0**	**53,600**
161072: Pole Inspection & Training Total	**0**	**0**	**0**	**0**	**53,600**
161073: Streetlight Ground.& Fusing					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	411,100
900: Capital Projects Total	**0**	**0**	**0**	**0**	**411,100**
161073: Streetlight Ground.& Fusing Total	**0**	**0**	**0**	**0**	**411,100**
161074: 12KV OH Maintenance					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	163,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**163,000**
161074: 12KV OH Maintenance Total	**0**	**0**	**0**	**0**	**163,000**
161075: 12KV UG Maintenance					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	703,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**703,000**
161075: 12KV UG Maintenance Total	**0**	**0**	**0**	**0**	**703,000**
161076: 230KV Interconnection					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	250,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**250,000**
161076: 230KV Interconnection Total	**0**	**0**	**0**	**0**	**250,000**
161357: MSC-Reconstruct Pavement					
900: Capital Projects					
1825.2250 Contracts	0	44,004	0	0	0
900: Capital Projects Total	**0**	**44,004**	**0**	**0**	**0**
161357: MSC-Reconstruct Pavement Total	**0**	**44,004**	**0**	**0**	**0**
161633: Street Light Improvement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	382,000	500,000	0
1827.1700 Force Account	9,377	265,349	0	0	0
1831.1700 Materials	28,701	29,099	0	0	0
1836.1700 Other	284	0	0	0	0
1843.1700 Wires	0	46,016	0	0	0
900: Capital Projects Total	**38,362**	**340,464**	**382,000**	**500,000**	**0**
161633: Street Light Improvement Total	**38,362**	**340,464**	**382,000**	**500,000**	**0**
161650: Electric Service Center					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	525,000	525,000	0
1827.1700 Force Account	0	93,254	0	0	0
1843.1700 Wires	0	2,368	0	0	0
1844.1700 Poles & Pole Line Hardware	0	262,551	0	0	0
900: Capital Projects Total	**0**	**358,173**	**525,000**	**525,000**	**0**
161650: Electric Service Center Total	**0**	**358,173**	**525,000**	**525,000**	**0**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
161651: EUIP-Line Extensions					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	495,000	510,000	0
1825.1700 Contracts	224,967	0	31,115	0	0
1827.1700 Force Account	7,761	38,203	0	0	0
1829.1700 Equipment	97,552	0	0	0	0
1831.1700 Materials	33	3,033	0	0	0
1841.1700 Transformers	0	441	0	0	0
1843.1700 Wires	0	2,839	0	0	0
1844.1700 Poles & Pole Line Hardware	0	1,014	0	0	0
900: Capital Projects Total	**330,313**	**45,530**	**526,115**	**510,000**	**0**
161651: EUIP-Line Extensions Total	**330,313**	**45,530**	**526,115**	**510,000**	**0**
161652: EUIP-Distribution Systm Imprv					
900: Capital Projects					
1827.1700 Force Account	171,397	214,879	0	0	0
1829.1700 Equipment	70,414	0	0	0	0
1831.1700 Materials	53,346	60,011	0	0	0
1836.1700 Other	32	0	0	0	0
1841.1700 Transformers	0	16,932	0	0	0
1843.1700 Wires	4,168	152,122	0	0	0
1844.1700 Poles & Pole Line Hardware	12,207	4,268	0	0	0
900: Capital Projects Total	**311,564**	**448,212**	**0**	**0**	**0**
161652: EUIP-Distribution Systm Imprv Total	**311,564**	**448,212**	**0**	**0**	**0**
161653: EUIP-Service Connections					
900: Capital Projects					
1827.1700 Force Account	1,409	10,913	0	0	0
1831.1700 Materials	180	45	0	0	0
900: Capital Projects Total	**1,589**	**10,958**	**0**	**0**	**0**
161653: EUIP-Service Connections Total	**1,589**	**10,958**	**0**	**0**	**0**
161677: Killelea Substation Construct					
900: Capital Projects					
1825.1700 Contracts	143,040	24,010	31,457	0	0
1833.1700 Labor	7,865	0	0	0	0
1836.1700 Other	50	0	0	0	0
1836.2300 Other	99	0	0	0	0
900: Capital Projects Total	**151,054**	**24,010**	**31,457**	**0**	**0**
161677: Killelea Substation Construct Total	**151,054**	**24,010**	**31,457**	**0**	**0**
161685: Fiber Optic System					
900: Capital Projects					
1836.1700 Other	11,800	0	0	0	0
900: Capital Projects Total	**11,800**	**0**	**0**	**0**	**0**
161685: Fiber Optic System Total	**11,800**	**0**	**0**	**0**	**0**
161687: Transmission Line-WS Project					
900: Capital Projects					
1825.1700 Contracts	0	10,000	0	0	0
1825.2200 Contracts	0	43,922	35,500	35,500	0
900: Capital Projects Total	**0**	**53,922**	**35,500**	**35,500**	**0**
161687: Transmission Line-WS Project Total	**0**	**53,922**	**35,500**	**35,500**	**0**

Electric Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
165034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	41,199	1,190	0	0
1827.2300 Force Account	0	17,687	0	0	0
900: Capital Projects Total	**0**	**58,886**	**1,190**	**0**	**0**
165034: DIM Fee Update Total	**0**	**58,886**	**1,190**	**0**	**0**
Electric Utility Capital Total	**1**	**1**	**1,628,108**	**1,654,845**	**2,012,700**
1611201: EUIP-Capital Equipment					
550: Fleet					
7851 Vehicles & Equipment	143,966	(1,204)	94,408	94,410	475,000
550: Fleet Total	**143,966**	**(1,204)**	**94,408**	**94,410**	**475,000**
1611201: EUIP-Capital Equipment Total	**143,966**	**(1,204)**	**94,408**	**94,410**	**475,000**
Electric Utility Capital Equipment Total	**143,966**	**(1,204)**	**94,408**	**94,410**	**475,000**

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to over 23,000 customers.

The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $11,051,080 in FY 2013/14, compared to $18,853,250 as originally adopted in FY 2012/13. The decrease is due primarily to the completion of the Water Treatment Facility. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year.

FY 2013/14 budgeted staffing is being maintained at 51. The utility shares 51 staff with the Wastewater Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

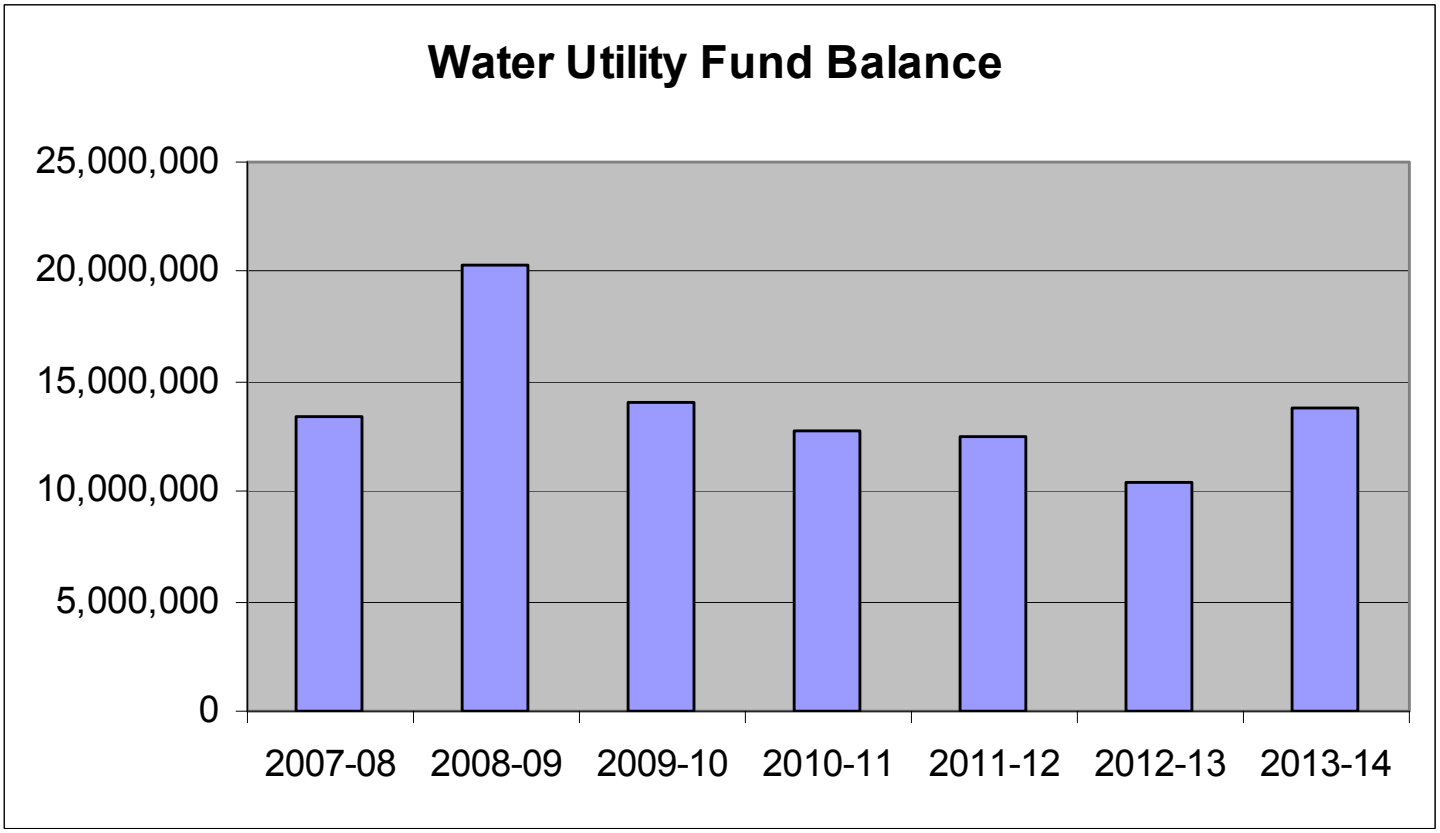
Water Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

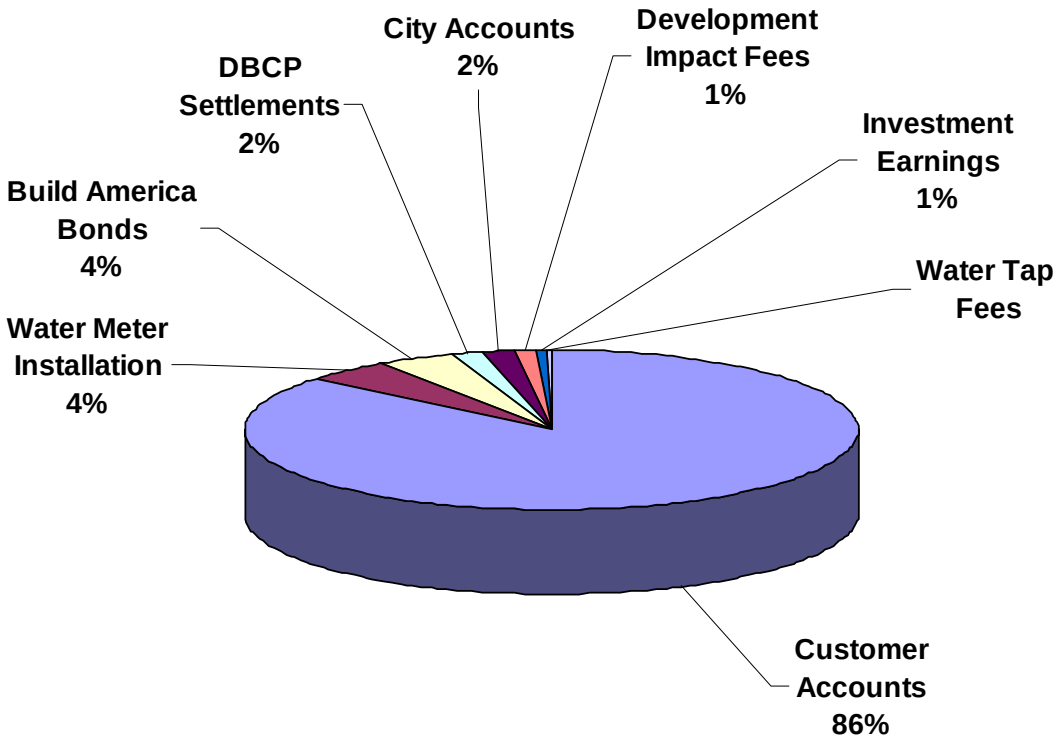
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Water Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	14,120,605	12,807,412	14,656,699	12,465,350	10,376,435
Revenues	14,554,388	13,678,648	20,822,160	19,165,055	14,484,970
Expenditures	15,867,581	14,020,710	28,201,081	21,253,970	11,051,080
Net Difference (Revenues Less Expenditures)	(1,313,193)	(342,062)	(7,378,921)	(2,088,915)	3,433,890
Cash Balance					
Ending Cash Balance	12,807,412	12,465,350	7,277,778	10,376,435	13,810,325



Water Fund Revenues



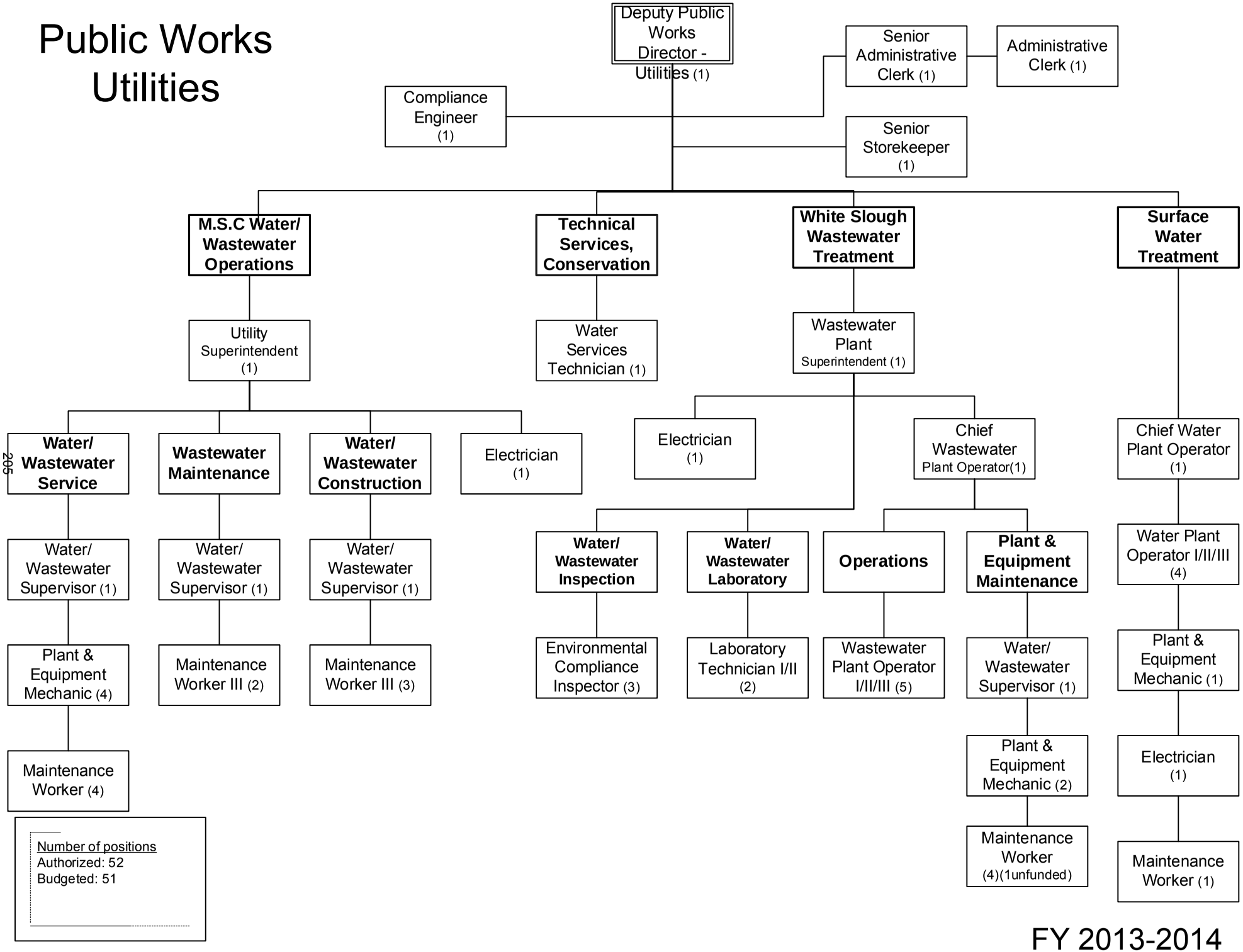
Revenue	Budget 2013-14
Customer Accounts	12,453,490
Water Meter Installation	650,000
Build America Bonds	613,720
DBCP Settlements	250,000
City Accounts	241,440
Development Impact Fees	149,860
Investment Earnings	91,460
Water Tap Fees	35,000
Grand Total	14,484,970

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
181: Water Utility - Capital Outlay						
090: Operating Transfers In						
4210 Operating Transfers In	1,424,695	2,808,489	0	0	0	
090: Operating Transfers In Total	**1,424,695**	**2,808,489**	**0**	**0**	**0**	
900: Other Revenue						
1082.2010A COP Construction & Acq	(4,851,074)	4,851,074	0	0	0	
1082.2010B COP Construction & Acq	(27,543,430)	16,532,689	6,005,600	4,482,575	0	Completion of Water Treatment Facility
900: Other Revenue Total	**(32,394,504)**	**21,383,763**	**6,005,600**	**4,482,575**	**0**	
181: Water Utility - Capital Outlay Total	**(30,969,809)**	**24,192,252**	**6,005,600**	**4,482,575**	**0**	
182: Imf Water Facilities B/S						
090: Operating Transfers In						
4210 Operating Transfers In	500,027	0	0	0	0	
090: Operating Transfers In Total	**500,027**	**0**	**0**	**0**	**0**	
182: Imf Water Facilities B/S Total	**500,027**	**0**	**0**	**0**	**0**	
183: Water Pce-Tce B/S						
900: Other Revenue						
1082.2000 COP Construction & Acq	817	0	0	0	0	
900: Other Revenue Total	**817**	**0**	**0**	**0**	**0**	
183: Water Pce-Tce B/S Total	**817**	**0**	**0**	**0**	**0**	
184: Water PCE-TCE Settlements BS						
090: Operating Transfers In						
4210 Operating Transfers In	398,138	0	0	0	0	
090: Operating Transfers In Total	**398,138**	**0**	**0**	**0**	**0**	
184: Water PCE-TCE Settlements BS Total	**398,138**	**0**	**0**	**0**	**0**	
1801: Water Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	30,731	77,999	56,400	56,400	42,700	
5361 Rent	(11,534)	(15,981)	0	0	0	
5391 Sale of City Property	935	1,669	0	1,240	0	
400: Investment/Property Revenues Tota	**20,132**	**63,687**	**56,400**	**57,640**	**42,700**	
660: Water Operating Revenue						
6471 City Accounts	164,996	229,808	169,300	235,550	241,440	
6480 Customer Accounts	8,938,784	11,853,418	12,250,650	12,149,750	12,453,490	Estimated increase of 2.5%
6481 Infrastructure Replacement	1,259,057	0	0	0	0	
660: Water Operating Revenue Total	**10,362,837**	**12,083,226**	**12,419,950**	**12,385,300**	**12,694,930**	
680: Non-Operating Utility Revenue						
6522 Water Tap Fees	74,332	41,384	50,000	35,000	35,000	
6532 Water Meter Installation	1,653,399	675,815	756,300	665,000	650,000	
680: Non-Operating Utility Revenue Total	**1,727,731**	**717,199**	**806,300**	**700,000**	**685,000**	

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
900: Other Revenue						
5394 Revenue-Other	6,469	8,355	0	0	0	
5398 Reimbursable Charges	312	0	0	0	0	
5570 Build America-BABs subsidy	446,880	662,045	662,050	662,050	613,720	Reduced due to sequestration
6152 Damage to Property	1,130	0	0	0	0	
900: Other Revenue Total	**454,791**	**670,400**	**662,050**	**662,050**	**613,720**	
1801: Water Utility Fund Rev Total	**12,565,491**	**13,534,512**	**13,944,700**	**13,804,990**	**14,036,350**	
1811: Water Utility - Capital Outlay						
400: Investment/Property Revenues						
5332 Investment Earnings	51,819	42,016	2,300	0	8,100	
5391 Sale of City Property	2,232	0	0	0	0	
400: Investment/Property Revenues Tota	**54,051**	**42,016**	**2,300**	**0**	**8,100**	
900: Other Revenue						
5396 DBCP settlements	300,000	249,666	805,000	790,000	250,000	
900: Other Revenue Total	**300,000**	**249,666**	**805,000**	**790,000**	**250,000**	
1811: Water Utility - Capital Outlay Total	**354,051**	**291,682**	**807,300**	**790,000**	**258,100**	
1821: Imf Water Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	743	(563)	0	0	0	
400: Investment/Property Revenues Tota	**743**	**(563)**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	14,803	111,429	19,670	48,370	149,860	
810: Development Impact Fees Total	**14,803**	**111,429**	**19,670**	**48,370**	**149,860**	
1821: Imf Water Facilities Rev Total	**15,546**	**110,866**	**19,670**	**48,370**	**149,860**	
1831: Water Pce-Tce Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	81	74	80	80	60	
400: Investment/Property Revenues Tota	**81**	**74**	**80**	**80**	**60**	
1831: Water Pce-Tce Rev Total	**81**	**74**	**80**	**80**	**60**	
1851: PCE-TCE Rate Abatement						
660: Water Operating Revenue						
6495 PCE-TCE Rate Revenue	1,577,185	0	0	0	0	
660: Water Operating Revenue Total	**1,577,185**	**0**	**0**	**0**	**0**	
1851: PCE-TCE Rate Abatement Total	**1,577,185**	**0**	**0**	**0**	**0**	
1901: Central Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	36,414	21,442	11,000	16,000	13,120	
400: Investment/Property Revenues Tota	**36,414**	**21,442**	**11,000**	**16,000**	**13,120**	
1901: Central Plume-Revenue Total	**36,414**	**21,442**	**11,000**	**16,000**	**13,120**	

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
1911: Southern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	3,719	3,312	3,550	3,550	2,900	
400: Investment/Property Revenues Tota	**3,719**	**3,312**	**3,550**	**3,550**	**2,900**	
1911: Southern Plume-Revenue Total	**3,719**	**3,312**	**3,550**	**3,550**	**2,900**	
1921: Busy Bee Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	480	401	460	460	270	
400: Investment/Property Revenues Tota	**480**	**401**	**460**	**460**	**270**	
1921: Busy Bee Plume-Revenue Total	**480**	**401**	**460**	**460**	**270**	
1931: Northern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	28,361	25,554	27,400	16,630	22,350	
400: Investment/Property Revenues Tota	**28,361**	**25,554**	**27,400**	**16,630**	**22,350**	
1931: Northern Plume-Revenue Total	**28,361**	**25,554**	**27,400**	**16,630**	**22,350**	
1941: South Central Western Plume-Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	2,488	2,242	2,400	2,400	1,960	
400: Investment/Property Revenues Tota	**2,488**	**2,242**	**2,400**	**2,400**	**1,960**	
1941: South Central Western Plume-Rv Tota	**2,488**	**2,242**	**2,400**	**2,400**	**1,960**	
Water Utility Revenue Total	**(15,487,011)**	**38,182,337**	**20,822,160**	**19,165,055**	**14,484,970**	

Public Works Utilities



FY 2013-2014

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	4,554,087	3,868,609	1,060,120	1,060,120	1,030,000
100: Personnel Services	1,359,645	1,848,749	2,236,450	2,077,570	2,093,490
200: Utility Comm. & Transportation	652,296	693,659	731,280	745,880	754,750
300: Supplies, Materials & Services	1,273,103	714,754	2,758,790	1,735,100	1,388,810
400: Work for Others	345,281	290,000	306,000	132,505	110,000
500: Equipment, Land & Structures	1,695,200	215,910	887,881	189,000	82,000
550: Fleet	0	85,858	36,088	36,090	35,000
600: Special Payments	3,404,776	2,317,187	3,033,710	3,048,460	3,040,130
800: Bulk Power Purchase	1,236,240	1,260,965	1,286,180	1,273,450	1,311,900
900: Capital Projects	(1,102,646)	1,102,641	15,864,582	10,955,795	1,205,000
Water Utility Total	**13,417,982**	**12,398,332**	**28,201,081**	**21,253,970**	**11,051,080**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
WATER SERVICES					
Administrative Clerk	0	0	1	1	1
Chief Wastewater Plant Operator	1	1	1	1	1
Chief Water Treatment Plant Operator	0	0	1	1	1
Compliance Engineer	1	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1	1
Electrician	2	2	3	3	3
Environmental Compliance Inspector	3	3	3	3	3
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superintenc	1	1	0	0	0
Maintenance Worker I/II	8	8	9	9	8
Plant & Equipment Mechanic	5	5	7	7	7
Senior Administrative Clerk	0	0	1	1	1
Senior Plant & Equipment Mechanic	1	1	0	0	0
Senior Storekeeper	0	1	1	1	1
Utility Superintendent	0	0	0	1	1
Wastewater Plant Operator I/II/III	6	6	6	5	5
Wastewater Plant Superintendent	0	0	1	1	1
Wastewater Treatment Superintendent	1	1	0	0	0
Water Services Technician	1	1	1	1	1
Water Treatment Plant Operator I/II/III	0	0	3	4	4
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	0	0
Water/Wastewater Supervisor	4	4	4	4	4
Water Services Total	**43**	**44**	**52**	**52**	**51**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	4,554,087	3,868,609	1,060,120	1,060,120	1,030,000	General Fund cost of services
090: Operating Transfers Out	**4,554,087**	**3,868,609**	**1,060,120**	**1,060,120**	**1,030,000**	
7101 Regular emp salary	106	14,481	410,540	211,530	314,310	
7102 Overtime	29,127	44,244	39,500	62,120	56,620	
7103 Part time salary	25,126	16,046	75,000	29,500	48,400	
7106 Uniform allowance	0	0	1,200	0	150	
7109 Incentive pay	1,216	1,895	2,130	0	0	
7110 Admin leave pay	0	0	0	1,405	1,410	
7111 Workers comp	0	0	44,100	44,100	19,700	
7112 Medical insurance	0	3,153	117,280	62,655	85,070	
7113 Dental insurance	0	166	7,000	4,000	5,000	
7114 Vision care	0	61	1,720	980	1,250	
7115 Medicare insurance	794	1,052	5,960	3,090	4,560	
7121 Service contribution-PERS	690	3,265	81,780	39,940	59,330	
7123 Deferred comp	64	3	12,320	3,050	4,960	
7124 LI & AD & D	0	189	1,220	835	1,620	
7125 Unemployment insurance	70	135	3,080	1,585	1,730	
7128 LTD	1	0	0	0	0	
7129 Chiropractic	0	13	390	220	300	
7130 Insurance refund	135	59	0	0	0	
7131 Other benefits	0	0	19,250	19,250	18,480	
7132 Cell Stipend	0	63	0	300	0	
7188 Transfer In	0	0	(112,000)	0	0	
7189 Transfer Out	1,302,316	1,763,924	1,525,980	1,593,010	1,470,600	Staff allocations from other funds
100: Personnel Services	**1,359,645**	**1,848,749**	**2,236,450**	**2,077,570**	**2,093,490**	
7201 Postage	208	261	450	700	700	
7202 Telephone	25,113	25,089	24,950	25,400	25,400	
7203 Cellular phone charges	4,047	2,603	3,500	3,800	5,150	
7211 Electricity	617,812	660,480	696,880	706,880	710,000	
7212 Gas	0	0	0	3,600	8,000	
7213 Water	5,116	5,226	5,500	5,500	5,500	
200: Utility Comm. & Transportation	**652,296**	**693,659**	**731,280**	**745,880**	**754,750**	
7300 Supplies,Materials & Serv	0	0	350,000	0	0	
7301 Printing,binding,duplication	4,022	3,507	4,500	4,650	5,250	
7302 Photocopying	113	2,015	1,000	1,150	2,000	
7303 Advertising	862	832	1,000	700	1,000	
7305 Uniforms	6,444	10,053	8,000	12,400	13,500	
7306 Safety equipment	10,801	9,570	10,000	11,500	12,000	
7307 Office supplies	2,481	2,315	6,250	13,050	23,500	
7308 Books & periodicals	550	65	1,000	1,275	1,000	
7309 Membership & dues	6,696	5,617	8,000	7,500	9,000	
7310 Uncollectible acct expense	156,271	(14,992)	80,000	80,000	60,000	
7311 Collection agency fees	6,711	1,656	5,000	5,000	2,500	

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7312 Bank service charges	32,281	31,858	30,000	30,000	30,000	
7313 Information systems software	18,671	16,087	10,000	19,460	25,000	
7314 Business expense	1,066	2,047	1,000	2,000	3,000	
7315 Conference expense	511	0	2,500	3,000	3,500	
7321 Rent of Land, facilities	3,879	1,758	0	0	0	
7322 Rental of equipment	0	3,830	5,000	7,500	5,000	
7323 Professional services	607,206	341,711	1,140,760	567,740	276,500	PCE/TCE remediation contracts in place
7330 Repairs to comm equip	788	859	1,500	1,000	1,000	
7331 Repairs to Mach & equip	15,881	12,105	50,000	30,000	40,000	
7332 Repairs to office equip	341	0	250	250	0	
7333 Repairs to vehicles	49,844	40,499	39,830	39,830	40,450	
7334 Repairs to buildings	0	6,555	0	0	25,000	
7335 Sublet service contracts	15,888	16,125	47,910	47,910	47,410	
7336 Car wash	115	122	110	110	130	
7343 PL & PD/other insurance	0	0	10,220	10,220	10,100	
7351 Motor veh fuel, lube	24,128	23,402	28,280	28,280	22,740	
7352 Special dept materials	275,179	135,843	879,730	743,540	616,000	Water Treatment Plant startup costs
7353 Janitorial supplies	48	0	0	0	0	
7354 Photo supplies	0	76	0	0	0	
7355 General supplies	1,947	1,504	4,000	2,500	2,750	
7356 Medical supplies	0	0	150	0	0	
7358 Training & education	9,980	11,743	8,500	9,240	15,850	
7359 Small tools and equip	13,747	17,763	18,300	26,000	30,200	
7360 Overtime meals	677	492	1,000	1,000	1,200	
7362 Laboratory supplies	0	0	0	10,000	7,500	
7369 Software Licensing Cost	5,918	3,726	5,000	5,000	55,000	
7399 Supplies, mat & services	57	339	0	700	730	
8099 Special payments	0	25,672	0	12,595	0	
300: Supplies, Materials & Services	**1,273,103**	**714,754**	**2,758,790**	**1,735,100**	**1,388,810**	
7601 Work for others	345,281	290,000	306,000	132,505	110,000	
400: Work for Others	**345,281**	**290,000**	**306,000**	**132,505**	**110,000**	
7701 Office equip	0	1,482	3,000	16,500	18,000	
7715 Data Processing hrdware	0	2,677	5,000	17,500	19,000	
7719 Other equip	61,184	(3,189)	40,000	45,000	45,000	
7720 Other contracts	1,634,016	214,940	839,881	110,000	0	
500: Equipment, Land & Structures	**1,695,200**	**215,910**	**887,881**	**189,000**	**82,000**	
7851 Vehicles & Equipment	0	85,858	36,088	36,090	35,000	
550: Fleet	**0**	**85,858**	**36,088**	**36,090**	**35,000**	
7636 Amortization	16,078	16,078	0	0	0	
7924 Bond interest	1,479,503	2,189,919	2,168,610	2,168,610	2,144,610	See Debt Service schedule in supplementals
7925 Bond principal	0	0	800,000	800,000	825,000	
7927 Loan interest	12,047	0	0	0	0	
8022 Taxes	17	17	100	20	20	

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
8023 Refunds/Rebates	0	2,500	5,000	5,000	2,500	
8097 Lodi CARE Program	18	13	0	0	0	
8099 Special payments	1,897,113	108,660	60,000	74,830	68,000	
600: Special Payments	**3,404,776**	**2,317,187**	**3,033,710**	**3,048,460**	**3,040,130**	
8301 WID Water Purchase	1,236,240	1,260,965	1,286,180	1,273,450	1,311,900	
800: Bulk Power Purchase	**1,236,240**	**1,260,965**	**1,286,180**	**1,273,450**	**1,311,900**	
1820 Construction in Progress-CY	(12,472,040)	(26,838,184)	5,098,200	580,000	1,205,000	See capital sheets for projects
1825.1800 Contracts	739,671	15,105	0	0	0	
1825.2000 Contracts	153,997	16,769	100,000	596,810	0	
1825.2150 Contracts	887,381	4,614,804	3,396,777	3,715,005	0	
1825.2200 Contracts	2,453,612	913,848	1,382,027	1,382,030	0	
1825.2250 Contracts	0	580,264	0	575,680	0	
1825.2300 Contracts	4,650,823	20,949,346	5,867,446	3,906,570	0	
1827.1800 Force Account	4,225	0	0	0	0	
1827.2000 Force Account	31,025	13,500	0	0	0	
1827.2100 Force Account	76,690	1,617	0	0	0	
1827.2150 Force Account	86,815	73,421	0	65,000	0	
1827.2200 Force Account	96,992	11,636	0	0	0	
1827.2250 Force Account	3,553	0	0	0	0	
1827.2275 Force Account	226	0	0	0	0	
1827.2300 Force Account	38,776	0	0	0	0	
1829.2275 Machinery & equipment	47,594	0	0	0	0	
1831.2000 Materials	13,914	63	0	0	0	
1831.2100 Materials	45,951	38,530	0	20,000	0	
1831.2150 Materials	56,673	29,490	0	30,000	0	
1831.2300 Materials	2,317	2,302	0	0	0	
1835.2225 Acquisition	97,359	0	0	0	0	
1836.1800 Other	239	2,134	0	0	0	
1836.2000 Other	510	2,071	0	0	0	
1836.2100 Other	1,179	0	0	0	0	
1836.2150 Other	19,591	16,586	0	31,050	0	
1836.2200 Other	26,111	15,406	1,155	0	0	
1836.2300 Other	1,834,170	135,711	0	34,675	0	
1842.2150 Meters	0	508,222	18,977	18,975	0	
900: Capital Projects	**(1,102,646)**	**1,102,641**	**15,864,582**	**10,955,795**	**1,205,000**	
Water Utility Total	**13,417,982**	**12,398,332**	**28,201,081**	**21,253,970**	**11,051,080**	

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,500 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well maintained system of pumping, distribution and treatment facilities and equipment, and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration: Provides direction/supervision/planning for water utility activity; prepares studies/ reports on service operations and facilities; ensures compliance with existing and reviews/researches pending Federal and State water and groundwater regulations/legislation/ grants; represents City on water/groundwater related issues, including TCE/PCE; participates in design of capital projects.
- Water Conservation: Promotes public education and enforces City's Water Conservation Program; responds to complaints; distributes water conservation material and offers rebates for water saving plumbing fixtures.
- Water Production: Operates/maintains/repairs/monitors City's potable water system of 27 wells, surface water treatment facility with a 3 million gallon storage tank, 6 Granular Activated Carbon treatment systems, emergency generators, 1 elevated water tank, 1 1-million gallon tank and pump station, and annual production of over 5 billion gallons of drinking water. Tests for compliance with State/Federal safe drinking water standards.
- Water Distribution: Operates/repairs/maintains approx. 240 miles of water mains (ranging in diameter from 2"-14"), service lines, just under 5,000 water valves, and approx. 1,860 fire hydrants; responds to customer complaints and monitors for compliance with State/Federal bacteriological standards.
- Work for Others/Capital Improvement: Constructs water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems and installs underground and above ground piping for new well sites and new water treatment systems.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completed Phase 2 of Water Meter Program.
- Completed construction and commissioned the Surface Water Treatment Plant.
- Reduced pumping of groundwater wells.

MAJOR 2013-14 OBJECTIVES

- Implement paperless asset management/work order system for water field crews.
- Complete Phase 3 of the Water Meter Program.
- Optimize Surface Water Treatment Plant operation.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Potable Water Production (Million Gallons/Year)	4,889	4,827	4,942
Number of Water Wells	27	27	27
Water Use (Gallons per Capita per Day)	216	213	215

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

RELATED COST CENTER(S)

- 180.4220
- 180152
- 180301
- 180413
- 180451
- 180453
- 180454
- 180456
- 180459
- 180461

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
180: Water Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	2,484,506	3,868,609	1,060,120	1,060,120	780,000
090: Operating Transfers Out Total	**2,484,506**	**3,868,609**	**1,060,120**	**1,060,120**	**780,000**
180: Water Utility Fund B/S Total	**2,484,506**	**3,868,609**	**1,060,120**	**1,060,120**	**780,000**
180152: Damage To City Property-Water					
100: Personnel Services					
7102 Overtime	616	3,821	3,100	3,100	3,060
7109 Incentive pay	28	142	0	0	0
7115 Medicare insurance	9	46	0	0	0
7189 Transfer Out	3,904	5,481	0	1,000	2,500
100: Personnel Services Total	**4,557**	**9,490**	**3,100**	**4,100**	**5,560**
300: Supplies, Materials & Services					
7352 Special dept materials	92	0	5,000	5,000	5,000
7360 Overtime meals	0	63	0	0	0
300: Supplies, Materials & Services Total	**92**	**63**	**5,000**	**5,000**	**5,000**
600: Special Payments					
8099 Special payments	12	13,347	0	0	0
600: Special Payments Total	**12**	**13,347**	**0**	**0**	**0**
180152: Damage To City Property-Water Total	**4,661**	**22,900**	**8,100**	**9,100**	**10,560**
180301: Bonded Debt-Interest & Fees					
600: Special Payments					
7636 Amortization	16,078	16,078	0	0	0
7924 Bond interest	1,479,503	2,189,919	2,168,610	2,168,610	2,144,610
7925 Bond principal	0	0	800,000	800,000	825,000
8099 Special payments	0	5,880	0	0	0
600: Special Payments Total	**1,495,581**	**2,211,877**	**2,968,610**	**2,968,610**	**2,969,610**
180301: Bonded Debt-Interest & Fees Total	**1,495,581**	**2,211,877**	**2,968,610**	**2,968,610**	**2,969,610**
180413: Water Conservation Program					
100: Personnel Services					
7103 Part time salary	25,126	16,046	25,000	25,000	28,100
7115 Medicare insurance	364	233	0	0	0
7121 Service contribution-PERS	441	483	0	0	0
7125 Unemployment insurance	70	70	0	0	0
100: Personnel Services Total	**26,001**	**16,832**	**25,000**	**25,000**	**28,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	500	500	750
7303 Advertising	0	296	0	0	500
7307 Office supplies	54	0	250	550	1,000
7323 Professional services	0	1,600	1,500	1,500	1,500
7352 Special dept materials	1,223	159	500	500	500
7358 Training & education	0	1,157	500	500	2,500
7359 Small tools and equip	0	0	100	0	200
300: Supplies, Materials & Services Total	**1,277**	**3,212**	**3,350**	**3,550**	**6,950**
180413: Water Conservation Program Total	**27,278**	**20,044**	**28,350**	**28,550**	**35,050**
180451: Water Administration					
100: Personnel Services					
7102 Overtime	417	3,997	840	840	850
7109 Incentive pay	3	0	0	0	0
7115 Medicare insurance	5	9	0	0	0
7189 Transfer Out	517,589	728,443	649,520	649,520	678,050
100: Personnel Services Total	**518,014**	**732,449**	**650,360**	**650,360**	**678,900**
200: Utility Comm. & Transportation					
7201 Postage	158	113	200	200	200
7202 Telephone	300	302	250	300	300
7203 Cellular phone charges	4,047	2,603	3,500	3,000	3,000
200: Utility Comm. & Transportation Total	**4,505**	**3,018**	**3,950**	**3,500**	**3,500**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	4,022	3,426	4,000	4,000	4,000
7302 Photocopying	113	2,015	1,000	1,000	1,500
7303 Advertising	850	284	1,000	500	500
7305 Uniforms	6,337	9,386	8,000	8,000	8,000
7306 Safety equipment	8,343	6,902	7,500	7,500	7,500
7307 Office supplies	2,427	2,315	5,000	2,500	2,500
7308 Books & periodicals	550	65	1,000	500	500
7309 Membership & dues	6,696	5,617	8,000	6,000	7,000
7310 Uncollectible acct expense	156,271	(14,992)	80,000	80,000	60,000
7311 Collection agency fees	6,711	1,656	5,000	5,000	2,500
7312 Bank service charges	32,281	31,858	30,000	30,000	30,000
7313 Information systems software	18,671	16,087	10,000	16,000	20,000
7314 Business expense	1,051	1,472	1,000	1,000	1,000
7315 Conference expense	511	0	2,500	1,000	1,000
7321 Rent of Land, facilities	3,879	1,758	0	0	0
7323 Professional services	44,557	23,841	25,000	25,000	25,000
7330 Repairs to comm equip	788	859	1,500	1,000	1,000
7331 Repairs to Mach & equip	975	200	0	0	0
7332 Repairs to office equip	341	0	250	250	0
7333 Repairs to vehicles	49,553	40,499	39,830	39,830	40,450
7334 Repairs to buildings	0	6,555	0	0	25,000
7335 Sublet service contracts	4,174	4,824	5,000	5,000	5,000
7336 Car wash	115	122	110	110	130
7351 Motor veh fuel, lube	24,128	23,237	28,280	28,280	22,740
7352 Special dept materials	5,265	5,647	5,000	5,000	5,500
7354 Photo supplies	0	76	0	0	0
7355 General supplies	35	687	500	500	500
7356 Medical supplies	0	0	150	0	0
7358 Training & education	8,998	10,067	8,000	8,000	12,000
7359 Small tools and equip	8,095	1,608	6,000	8,000	8,000
7360 Overtime meals	434	0	500	500	500
7369 Software Licensing Cost	5,918	3,726	5,000	5,000	55,000
7399 Supplies, mat & services	57	212	0	200	230
300: Supplies, Materials & Services Total	**402,146**	**190,009**	**289,120**	**289,670**	**347,050**
500: Equipment, Land & Structures					
7701 Office equip	0	1,482	3,000	1,500	3,000
7715 Data Processing hrdware	0	2,677	5,000	10,000	11,500
500: Equipment, Land & Structures Total	**0**	**4,159**	**8,000**	**11,500**	**14,500**
600: Special Payments					
8023 Refunds/Rebates	0	2,500	5,000	5,000	2,500
8099 Special payments	49,320	60,237	60,000	60,000	60,000
600: Special Payments Total	**49,320**	**62,737**	**65,000**	**65,000**	**62,500**
180451: Water Administration Total	**973,985**	**992,372**	**1,016,430**	**1,020,030**	**1,106,450**
180453: Production-Water					
100: Personnel Services					
7102 Overtime	2,378	1,603	3,910	6,000	5,990
7109 Incentive pay	125	106	0	0	0
7115 Medicare insurance	36	25	0	0	0
7121 Service contribution-PERS	45	25	0	0	0
7123 Deferred comp	6	0	0	0	0
7189 Transfer Out	185,287	149,330	170,300	170,300	160,080
100: Personnel Services Total	**187,877**	**151,089**	**174,210**	**176,300**	**166,070**
200: Utility Comm. & Transportation					
7201 Postage	26	148	200	200	150
7202 Telephone	24,626	24,599	24,500	24,500	24,600
7211 Electricity	609,026	631,961	590,000	590,000	600,000
7213 Water	5,116	5,226	5,500	5,500	5,500
200: Utility Comm. & Transportation Total	**638,794**	**661,934**	**620,200**	**620,200**	**630,250**
300: Supplies, Materials & Services					
7303 Advertising	12	126	0	0	0
7306 Safety equipment	103	214	0	0	0
7323 Professional services	46,500	13,779	30,000	30,000	30,000

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7331 Repairs to Mach & equip	221	11,632	40,000	20,000	30,000
7335 Sublet service contracts	7,630	6,850	10,000	10,000	7,500
7352 Special dept materials	15,541	30,602	201,040	201,040	200,000
7353 Janitorial supplies	48	0	0	0	0
7355 General supplies	0	476	500	500	500
7358 Training & education	0	240	0	240	350
7359 Small tools and equip	1,400	5,082	4,000	4,000	8,000
300: Supplies, Materials & Services Total	**71,455**	**69,001**	**285,540**	**265,780**	**276,350**
400: Work for Others					
7601 Work for others	345,281	290,000	306,000	132,505	110,000
400: Work for Others Total	**345,281**	**290,000**	**306,000**	**132,505**	**110,000**
500: Equipment, Land & Structures					
7719 Other equip	40,846	(3,189)	40,000	40,000	40,000
500: Equipment, Land & Structures Total	**40,846**	**(3,189)**	**40,000**	**40,000**	**40,000**
600: Special Payments					
8022 Taxes	17	17	100	20	20
8099 Special payments	958	1,494	0	0	1,000
600: Special Payments Total	**975**	**1,511**	**100**	**20**	**1,020**
180453: Production-Water Total	**1,285,228**	**1,170,346**	**1,426,050**	**1,234,805**	**1,223,690**
180454: DBCP Monitoring Program					
100: Personnel Services					
7102 Overtime	1,236	247	1,290	1,290	1,260
7109 Incentive pay	69	18	0	0	0
7115 Medicare insurance	19	4	0	0	0
7121 Service contribution-PERS	0	25	0	0	0
7123 Deferred comp	4	0	0	0	0
7189 Transfer Out	50,884	37,223	23,630	23,630	22,840
100: Personnel Services Total	**52,212**	**37,517**	**24,920**	**24,920**	**24,100**
200: Utility Comm. & Transportation					
7201 Postage	0	0	50	0	0
7202 Telephone	187	188	200	200	200
200: Utility Comm. & Transportation Total	**187**	**188**	**250**	**200**	**200**
300: Supplies, Materials & Services					
7306 Safety equipment	0	235	0	0	0
7323 Professional services	12,080	30,191	15,000	15,000	15,000
7331 Repairs to Mach & equip	14,643	0	10,000	10,000	10,000
7333 Repairs to vehicles	291	0	0	0	0
7352 Special dept materials	203,065	1,314	5,000	5,000	5,000
7359 Small tools and equip	0	0	200	0	0
300: Supplies, Materials & Services Total	**230,079**	**31,740**	**30,200**	**30,000**	**30,000**
180454: DBCP Monitoring Program Total	**282,478**	**69,445**	**55,370**	**55,120**	**54,300**
180456: Distribution-Water					
100: Personnel Services					
7101 Regular emp salary	106	0	0	0	0
7102 Overtime	24,075	34,576	25,890	25,890	27,270
7109 Incentive pay	983	1,629	0	0	0
7112 Medical insurance	0	(23)	0	0	0
7115 Medicare insurance	355	524	0	0	0
7121 Service contribution-PERS	204	205	0	0	0
7123 Deferred comp	54	3	0	0	0
7128 LTD	1	0	0	0	0
7130 Insurance refund	135	59	0	0	0
7189 Transfer Out	493,303	494,891	682,530	643,405	563,630
100: Personnel Services Total	**519,216**	**531,864**	**708,420**	**669,295**	**590,900**
300: Supplies, Materials & Services					
7305 Uniforms	107	667	0	600	500
7306 Safety equipment	2,355	2,099	2,500	2,500	2,500
7307 Office supplies	0	0	1,000	0	0
7314 Business expense	15	0	0	0	0
7322 Rental of equipment	0	3,830	5,000	5,000	5,000
7323 Professional services	20,270	1,825	5,000	5,000	5,000
7331 Repairs to Mach & equip	42	273	0	0	0

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7335 Sublet service contracts	4,084	4,451	2,500	2,500	4,500
7351 Motor veh fuel, lube	0	165	0	0	0
7352 Special dept materials	49,993	96,688	60,000	60,000	100,000
7355 General supplies	1,912	311	3,000	1,500	1,000
7358 Training & education	982	0	0	0	0
7359 Small tools and equip	4,252	8,803	8,000	9,000	9,000
7360 Overtime meals	206	429	500	500	500
300: Supplies, Materials & Services Total	**84,218**	**119,541**	**87,500**	**86,600**	**128,000**
500: Equipment, Land & Structures					
7719 Other equip	3,103	0	0	0	0
500: Equipment, Land & Structures Total	**3,103**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	44,859	(4,953)	0	6,000	6,000
600: Special Payments Total	**44,859**	**(4,953)**	**0**	**6,000**	**6,000**
180456: Distribution-Water Total	**651,396**	**646,452**	**795,920**	**761,895**	**724,900**
180459: WID Water Purchase					
800: Bulk Power Purchase					
8301 WID Water Purchase	1,236,240	1,260,965	1,286,180	1,273,450	1,311,900
800: Bulk Power Purchase Total	**1,236,240**	**1,260,965**	**1,286,180**	**1,273,450**	**1,311,900**
180459: WID Water Purchase Total	**1,236,240**	**1,260,965**	**1,286,180**	**1,273,450**	**1,311,900**
180461: Surface Water Treatment Plant					
100: Personnel Services					
7101 Regular emp salary	0	14,473	410,540	211,530	314,310
7102 Overtime	0	0	4,470	25,000	18,190
7103 Part time salary	0	0	50,000	4,500	20,300
7106 Uniform allowance	0	0	1,200	0	150
7109 Incentive pay	0	0	2,130	0	0
7110 Admin leave pay	0	0	0	1,405	1,410
7111 Workers comp	0	0	44,100	44,100	19,700
7112 Medical insurance	0	3,174	117,280	62,655	85,070
7113 Dental insurance	0	166	7,000	4,000	5,000
7114 Vision care	0	61	1,720	980	1,250
7115 Medicare insurance	0	211	5,960	3,090	4,560
7121 Service contribution-PERS	0	2,525	81,780	39,940	59,330
7123 Deferred comp	0	0	12,320	3,050	4,960
7124 LI & AD & D	0	189	1,220	835	1,620
7125 Unemployment insurance	0	65	3,080	1,585	1,730
7129 Chiropractic	0	13	390	220	300
7131 Other benefits	0	0	19,250	19,250	18,480
7132 Cell Stipend	0	63	0	300	0
7188 Transfer In	0	0	(112,000)	0	0
7189 Transfer Out	0	0	0	0	43,500
100: Personnel Services Total	**0**	**20,940**	**650,440**	**422,440**	**599,860**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	300	350
7202 Telephone	0	0	0	400	300
7203 Cellular phone charges	0	0	0	800	2,150
7211 Electricity	497	3,439	106,880	106,880	110,000
7212 Gas	0	0	0	3,600	8,000
200: Utility Comm. & Transportation Total	**497**	**3,439**	**106,880**	**111,980**	**120,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	150	500
7302 Photocopying	0	0	0	150	500
7303 Advertising	0	126	0	200	0
7305 Uniforms	0	0	0	3,800	5,000
7306 Safety equipment	0	120	0	1,500	2,000
7307 Office supplies	0	0	0	10,000	20,000
7308 Books & periodicals	0	0	0	775	500
7309 Membership & dues	0	0	0	1,500	2,000
7313 Information systems software	0	0	0	3,460	5,000
7314 Business expense	0	575	0	1,000	2,000
7315 Conference expense	0	0	0	2,000	2,500

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7322 Rental of equipment	0	0	0	2,500	0
7323 Professional services	0	0	73,970	200,000	200,000
7335 Sublet service contracts	0	0	30,410	30,410	30,410
7343 PL & PD/other insurance	0	0	10,220	10,220	10,100
7352 Special dept materials	0	0	603,190	467,000	300,000
7355 General supplies	0	30	0	0	750
7358 Training & education	0	279	0	500	1,000
7359 Small tools and equip	0	2,270	0	5,000	5,000
7360 Overtime meals	0	0	0	0	200
7362 Laboratory supplies	0	0	0	10,000	7,500
7399 Supplies, mat & services	0	127	0	500	500
300: Supplies, Materials & Services Total	**0**	**3,527**	**717,790**	**750,665**	**595,460**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	15,000	15,000
7715 Data Processing hrdware	0	0	0	7,500	7,500
7719 Other equip	0	0	0	5,000	5,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**27,500**	**27,500**
600: Special Payments					
8099 Special payments	0	0	0	700	1,000
600: Special Payments Total	**0**	**0**	**0**	**700**	**1,000**
180461: Surface Water Treatment Plant Total	**497**	**27,906**	**1,475,110**	**1,313,285**	**1,344,620**
Water Utility Total	**8,441,850**	**10,290,916**	**10,120,240**	**9,724,965**	**9,561,080**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Water Meter Program Water Meter Program Phase III and planning.	**700,000**
Water Well Rehabilitation Rehabilitation of Water Wells 5, 8 and 13; motors on Wells 2, 22 and 23; an emergency generator for Well 13; and electrical panel replacements.	**305,000**
Miscellaneous Water Project Miscellaneous maintenance projects to include water taps ($75,000) and water mains ($50,000).	**125,000**
Kofu Park/MSC Parking Lot ADA improvements and construction of the Kofu Park/MSC parking lot. This is a joint project funded by the Electric Utility Fund ($50,000), Capital Outlay Fund ($50,000) and Wastewater Fund ($75,000). Project total is $250,000.	**75,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-073 Replacement of vehicle 04-073, a 1995 Ford F350 truck which has reached its useful life. One-half of the total replacement cost to be funded by the Wastewater Fund (vehicle total $40,000)	**20,000**
Replacement of Vehicle 04-127 Replacement of vehicle 04-127, a 2000 Chevrolet Astro van which has reached its useful life. One-half of the total replacement cost to be funded by the Wastewater Fund (vehicle total $30,000)	**15,000**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
181: Water Utility - Capital Outlay					
900: Capital Projects					
1820 Construction in Progress-CY	(12,100,806)	(26,817,306)	0	0	0
900: Capital Projects Total	**(12,100,806)**	**(26,817,306)**	**0**	**0**	**0**
181: Water Utility - Capital Outlay Total	**(12,100,806)**	**(26,817,306)**	**0**	**0**	**0**
182: Imf Water Facilities B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(371,234)	(20,878)	0	0	0
900: Capital Projects Total	**(371,234)**	**(20,878)**	**0**	**0**	**0**
182: Imf Water Facilities B/S Total	**(371,234)**	**(20,878)**	**0**	**0**	**0**
181000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	20,000	0	0
900: Capital Projects Total	**0**	**0**	**20,000**	**0**	**0**
181000: Capital Projects - New Total	**0**	**0**	**20,000**	**0**	**0**
181009: Treatment Plant Design					
900: Capital Projects					
1825.2200 Contracts	101,897	0	0	0	0
1827.2200 Force Account	4,087	0	0	0	0
900: Capital Projects Total	**105,984**	**0**	**0**	**0**	**0**
181009: Treatment Plant Design Total	**105,984**	**0**	**0**	**0**	**0**
181010: Water Plant Final Design					
900: Capital Projects					
1825.2200 Contracts	411,537	0	0	0	0
1827.2200 Force Account	64,846	0	0	0	0
1836.2200 Other	22,308	12,655	1,155	0	0
900: Capital Projects Total	**498,691**	**12,655**	**1,155**	**0**	**0**
181010: Water Plant Final Design Total	**498,691**	**12,655**	**1,155**	**0**	**0**
181011: Surface Water Plant Const.					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	250,000	0	0
1825.2250 Contracts	0	507,204	0	575,680	0
1825.2300 Contracts	4,559,054	20,551,558	5,755,600	3,864,895	0
1827.2150 Force Account	6,867	32,555	0	0	0
1827.2200 Force Account	28,059	0	0	0	0
1835.2225 Acquisition	97,359	0	0	0	0
1836.2200 Other	3,803	2,703	0	0	0
1836.2300 Other	1,782,153	125,611	0	2,000	0
900: Capital Projects Total	**6,477,295**	**21,219,631**	**6,005,600**	**4,442,575**	**0**
181011: Surface Water Plant Const. Total	**6,477,295**	**21,219,631**	**6,005,600**	**4,442,575**	**0**
181013: Fixed Network System					
900: Capital Projects					
1825.2300 Contracts	14,319	214,638	111,846	41,675	0
1836.2300 Other	0	1,038	0	27,675	0
900: Capital Projects Total	**14,319**	**215,676**	**111,846**	**69,350**	**0**
181013: Fixed Network System Total	**14,319**	**215,676**	**111,846**	**69,350**	**0**
181014: Hutchins Str Reconstruction					
900: Capital Projects					
1825.2150 Contracts	0	0	133,776	129,735	0
1827.2150 Force Account	0	0	0	4,000	0
1836.2150 Other	0	0	0	50	0
900: Capital Projects Total	**0**	**0**	**133,776**	**133,785**	**0**
181014: Hutchins Str Reconstruction Total	**0**	**0**	**133,776**	**133,785**	**0**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
181015: MSC PBX Replacement					
900: Capital Projects					
1827.2275 Force Account	226	0	0	0	0
1829.2275 Machinery & equipment	47,594	0	0	0	0
900: Capital Projects Total	**47,820**	**0**	**0**	**0**	**0**
181015: MSC PBX Replacement Total	**47,820**	**0**	**0**	**0**	**0**
181043: DeBenedetti Park Enclosure					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	84,000	0	0
900: Capital Projects Total	**0**	**0**	**84,000**	**0**	**0**
181043: DeBenedetti Park Enclosure Total	**0**	**0**	**84,000**	**0**	**0**
181048: Well 6R GAC					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	200,000	0	0
1825.2000 Contracts	0	0	0	596,810	0
1827.2000 Force Account	0	10,450	0	0	0
1836.2000 Other	0	1,483	0	0	0
900: Capital Projects Total	**0**	**11,933**	**200,000**	**596,810**	**0**
181048: Well 6R GAC Total	**0**	**11,933**	**200,000**	**596,810**	**0**
181049: 2012 Utility Frame & Cover					
900: Capital Projects					
1825.2150 Contracts	0	0	110,000	10,000	0
1827.2150 Force Account	0	1,252	0	0	0
1836.2150 Other	0	183	0	0	0
900: Capital Projects Total	**0**	**1,435**	**110,000**	**10,000**	**0**
181049: 2012 Utility Frame & Cover Total	**0**	**1,435**	**110,000**	**10,000**	**0**
181050: Well 19					
900: Capital Projects					
1825.2000 Contracts	0	0	100,000	0	0
900: Capital Projects Total	**0**	**0**	**100,000**	**0**	**0**
181050: Well 19 Total	**0**	**0**	**100,000**	**0**	**0**
181051: Kofu Park/MSC Parking Lot					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	75,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**75,000**
181051: Kofu Park/MSC Parking Lot Total	**0**	**0**	**0**	**0**	**75,000**
181054: Well Pump Rehab/Replacement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	280,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**280,000**
181054: Well Pump Rehab/Replacement Total	**0**	**0**	**0**	**0**	**280,000**
181055: Well Site Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	25,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**25,000**
181055: Well Site Improvements Total	**0**	**0**	**0**	**0**	**25,000**
181095: MSC Shop Decommission					
900: Capital Projects					
1825.2300 Contracts	16,050	569	0	0	0
900: Capital Projects Total	**16,050**	**569**	**0**	**0**	**0**
181095: MSC Shop Decommission Total	**16,050**	**569**	**0**	**0**	**0**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
181357: MSC Reconstruct Pavement					
900: Capital Projects					
1825.2250 Contracts	0	73,060	0	0	0
1827.2250 Force Account	3,553	0	0	0	0
1836.2300 Other	140	0	0	0	0
900: Capital Projects Total	**3,693**	**73,060**	**0**	**0**	**0**
181357: MSC Reconstruct Pavement Total	**3,693**	**73,060**	**0**	**0**	**0**
181402: Water Taps - Pw(Cm)					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	78,000	0	75,000
1825.2150 Contracts	6,250	0	0	0	0
1827.2100 Force Account	76,690	1,617	0	0	0
1827.2150 Force Account	1,906	14,477	0	15,000	0
1831.2100 Materials	25,174	38,530	0	20,000	0
1831.2150 Materials	56,673	29,490	0	30,000	0
1836.2100 Other	1,179	0	0	0	0
1836.2150 Other	19,591	6,575	0	13,000	0
900: Capital Projects Total	**187,463**	**90,689**	**78,000**	**78,000**	**75,000**
181402: Water Taps - Pw(Cm) Total	**187,463**	**90,689**	**78,000**	**78,000**	**75,000**
181456: Water Meters					
900: Capital Projects					
1827.2300 Force Account	8,734	0	0	0	0
1831.2100 Materials	20,777	0	0	0	0
900: Capital Projects Total	**29,511**	**0**	**0**	**0**	**0**
181456: Water Meters Total	**29,511**	**0**	**0**	**0**	**0**
181457: Misc. Syst Relocations-CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	52,000	0	50,000
1825.2150 Contracts	11,289	0	0	52,000	0
1836.2150 Other	0	6,385	0	0	0
900: Capital Projects Total	**11,289**	**6,385**	**52,000**	**52,000**	**50,000**
181457: Misc. Syst Relocations-CM Total	**11,289**	**6,385**	**52,000**	**52,000**	**50,000**
181461: Water Meter Install-Phase 2					
900: Capital Projects					
1827.2150 Force Account	0	73	0	0	0
900: Capital Projects Total	**0**	**73**	**0**	**0**	**0**
181461: Water Meter Install-Phase 2 Total	**0**	**73**	**0**	**0**	**0**
181462: Water Meter Install-Phase 3					
900: Capital Projects					
1827.2150 Force Account	544	3,366	0	0	0
1831.2300 Materials	657	0	0	0	0
900: Capital Projects Total	**1,201**	**3,366**	**0**	**0**	**0**
181462: Water Meter Install-Phase 3 Total	**1,201**	**3,366**	**0**	**0**	**0**
181463: Water Meter Planning/Design					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	250,000	0	200,000
1825.2200 Contracts	1,940,178	913,848	1,382,027	1,382,030	0
1827.2150 Force Account	56,878	8,625	0	0	0
1827.2200 Force Account	0	11,636	0	0	0
1836.2200 Other	0	48	0	0	0
1836.2300 Other	9,004	3,372	0	5,000	0
900: Capital Projects Total	**2,006,060**	**937,529**	**1,632,027**	**1,387,030**	**200,000**
181463: Water Meter Planning/Design Total	**2,006,060**	**937,529**	**1,632,027**	**1,387,030**	**200,000**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
181464: Water Meter Program-Phase I					
900: Capital Projects					
1825.2150 Contracts	886,617	2,013,822	0	0	0
1825.2300 Contracts	0	182,581	0	0	0
1827.2150 Force Account	20,620	862	0	0	0
1831.2300 Materials	0	1,656	0	0	0
1836.2300 Other	13,429	5,339	0	0	0
900: Capital Projects Total	**920,666**	**2,204,260**	**0**	**0**	**0**
181464: Water Meter Program-Phase I Total	**920,666**	**2,204,260**	**0**	**0**	**0**
181465: Water Meter Program-Phase 2					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	400,000	0	0
1825.2150 Contracts	0	2,600,982	3,153,001	3,523,270	0
1827.2150 Force Account	0	12,211	0	26,000	0
1836.2150 Other	0	3,443	0	18,000	0
1842.2150 Meters	0	508,222	18,977	18,975	0
900: Capital Projects Total	**0**	**3,124,858**	**3,571,978**	**3,586,245**	**0**
181465: Water Meter Program-Phase 2 Total	**0**	**3,124,858**	**3,571,978**	**3,586,245**	**0**
181466: Water Meter Program-Phase 3					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	3,764,200	580,000	500,000
1827.2150 Force Account	0	0	0	20,000	0
900: Capital Projects Total	**0**	**0**	**3,764,200**	**600,000**	**500,000**
181466: Water Meter Program-Phase 3 Total	**0**	**0**	**3,764,200**	**600,000**	**500,000**
181611: Well 11					
900: Capital Projects					
1836.2000 Other	0	588	0	0	0
900: Capital Projects Total	**0**	**588**	**0**	**0**	**0**
181611: Well 11 Total	**0**	**588**	**0**	**0**	**0**
181661: Well 18, 20 Gac Filter System					
900: Capital Projects					
1825.2000 Contracts	(63,735)	0	0	0	0
900: Capital Projects Total	**(63,735)**	**0**	**0**	**0**	**0**
181661: Well 18, 20 Gac Filter System Total	**(63,735)**	**0**	**0**	**0**	**0**
181677: Water Main Repl-Project#2					
900: Capital Projects					
1825.2150 Contracts	(16,775)	0	0	0	0
900: Capital Projects Total	**(16,775)**	**0**	**0**	**0**	**0**
181677: Water Main Repl-Project#2 Total	**(16,775)**	**0**	**0**	**0**	**0**
181678: Water Main Repl-Project#3					
900: Capital Projects					
1825.1800 Contracts	739,671	15,105	0	0	0
1827.1800 Force Account	4,225	0	0	0	0
1836.1800 Other	239	2,134	0	0	0
900: Capital Projects Total	**744,135**	**17,239**	**0**	**0**	**0**
181678: Water Main Repl-Project#3 Total	**744,135**	**17,239**	**0**	**0**	**0**
181679: Water Main Repl-Project#4					
900: Capital Projects					
1827.2300 Force Account	14,103	0	0	0	0
1836.2300 Other	389	0	0	0	0
900: Capital Projects Total	**14,492**	**0**	**0**	**0**	**0**
181679: Water Main Repl-Project#4 Total	**14,492**	**0**	**0**	**0**	**0**

Water Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
182005: Surface Water-Design					
900: Capital Projects					
1827.2300 Force Account	1,021	0	0	0	0
900: Capital Projects Total	**1,021**	**0**	**0**	**0**	**0**
182005: Surface Water-Design Total	**1,021**	**0**	**0**	**0**	**0**
182034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	61,400	0	0	0	0
1827.2300 Force Account	14,918	0	0	0	0
900: Capital Projects Total	**76,318**	**0**	**0**	**0**	**0**
182034: DIM Fee Update Total	**76,318**	**0**	**0**	**0**	**0**
182463: Well #27					
900: Capital Projects					
1825.2000 Contracts	217,732	16,769	0	0	0
1827.2000 Force Account	30,323	3,050	0	0	0
1831.2000 Materials	13,914	63	0	0	0
1831.2300 Materials	1,660	646	0	0	0
1836.2300 Other	29,055	351	0	0	0
900: Capital Projects Total	**292,684**	**20,879**	**0**	**0**	**0**
182463: Well #27 Total	**292,684**	**20,879**	**0**	**0**	**0**
182465: MWWI003-Well 28					
900: Capital Projects					
1827.2000 Force Account	702	0	0	0	0
1836.2000 Other	510	0	0	0	0
900: Capital Projects Total	**1,212**	**0**	**0**	**0**	**0**
182465: MWWI003-Well 28 Total	**1,212**	**0**	**0**	**0**	**0**
Water Utility Capital Total	**(1,102,646)**	**1,102,641**	**15,864,582**	**10,955,795**	**1,205,000**
1811201: Capital Equipment					
550: Fleet					
7851 Vehicles & Equipment	0	85,858	36,088	36,090	35,000
550: Fleet Total	**0**	**85,858**	**36,088**	**36,090**	**35,000**
Water Utility Capital Equipment Total	**0**	**85,858**	**36,088**	**36,090**	**35,000**

WASTEWATER UTILITY

The Wastewater Utility, managed by the Public Works Department, is responsible for collecting, conveying and treating 1.9 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system.

The utility has a budget of $15,525,370 in FY 2013/14, compared to $13,701,870 as originally adopted in FY 2012/13. The increase is due to capital projects. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year.

FY 2013/14 budgeted staffing is being maintained at 51. The utility shares staff with the Water Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

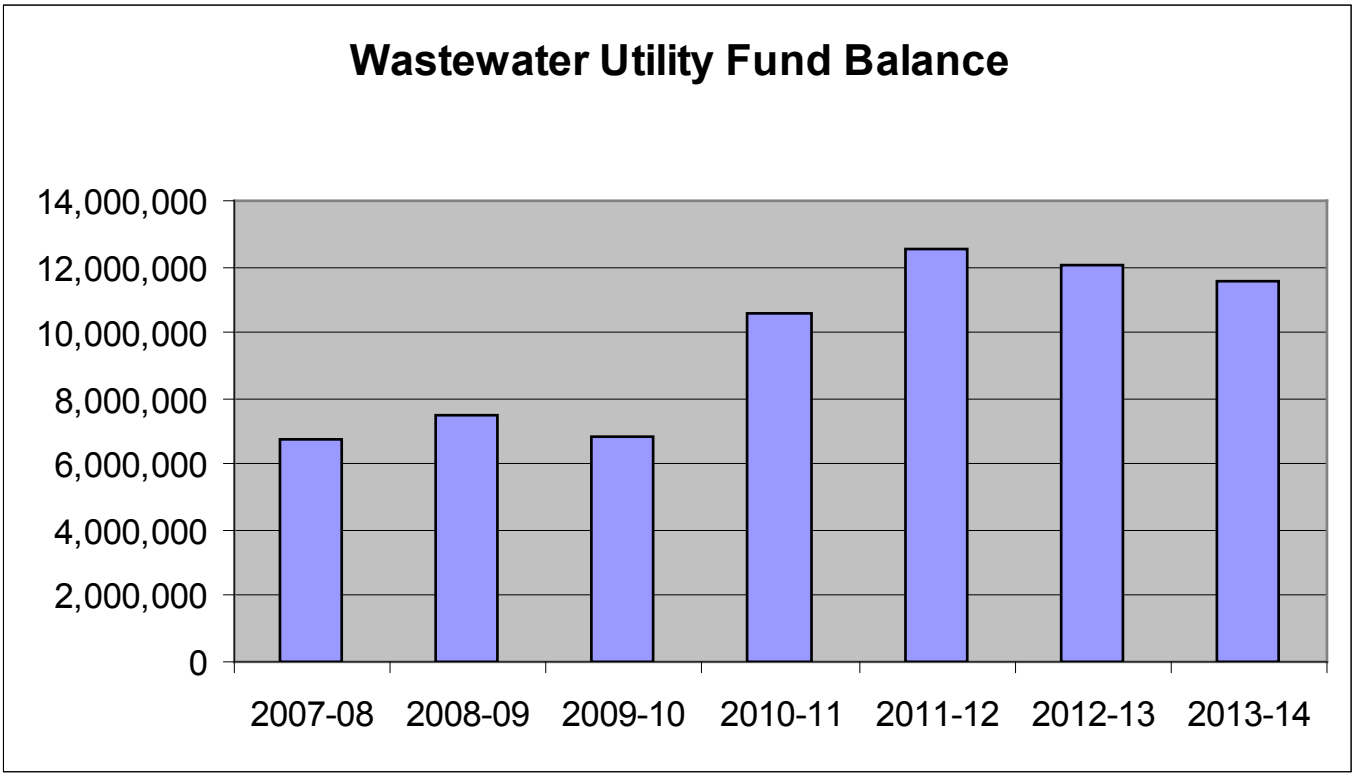
Wastewater Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

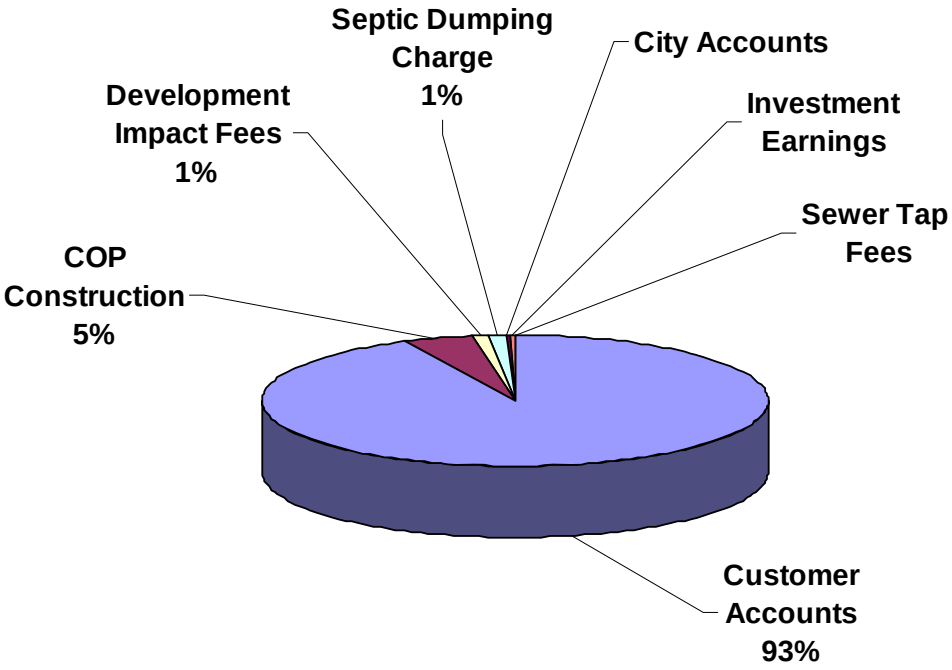
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Wastewater Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	6,831,614	10,606,065	8,380,707	12,513,936	12,078,736
Revenues	17,159,228	15,947,883	14,235,330	14,122,000	15,035,170
Expenditures	13,384,777	14,040,012	15,414,026	14,557,200	15,525,370
Net Difference (Revenues Less Expenditures)	3,774,451	1,907,871	(1,178,696)	(435,200)	(490,200)
Cash Balance					
Ending Cash Balance	10,606,065	12,513,936	7,202,011	12,078,736	11,588,536



Wastewater Fund Revenues



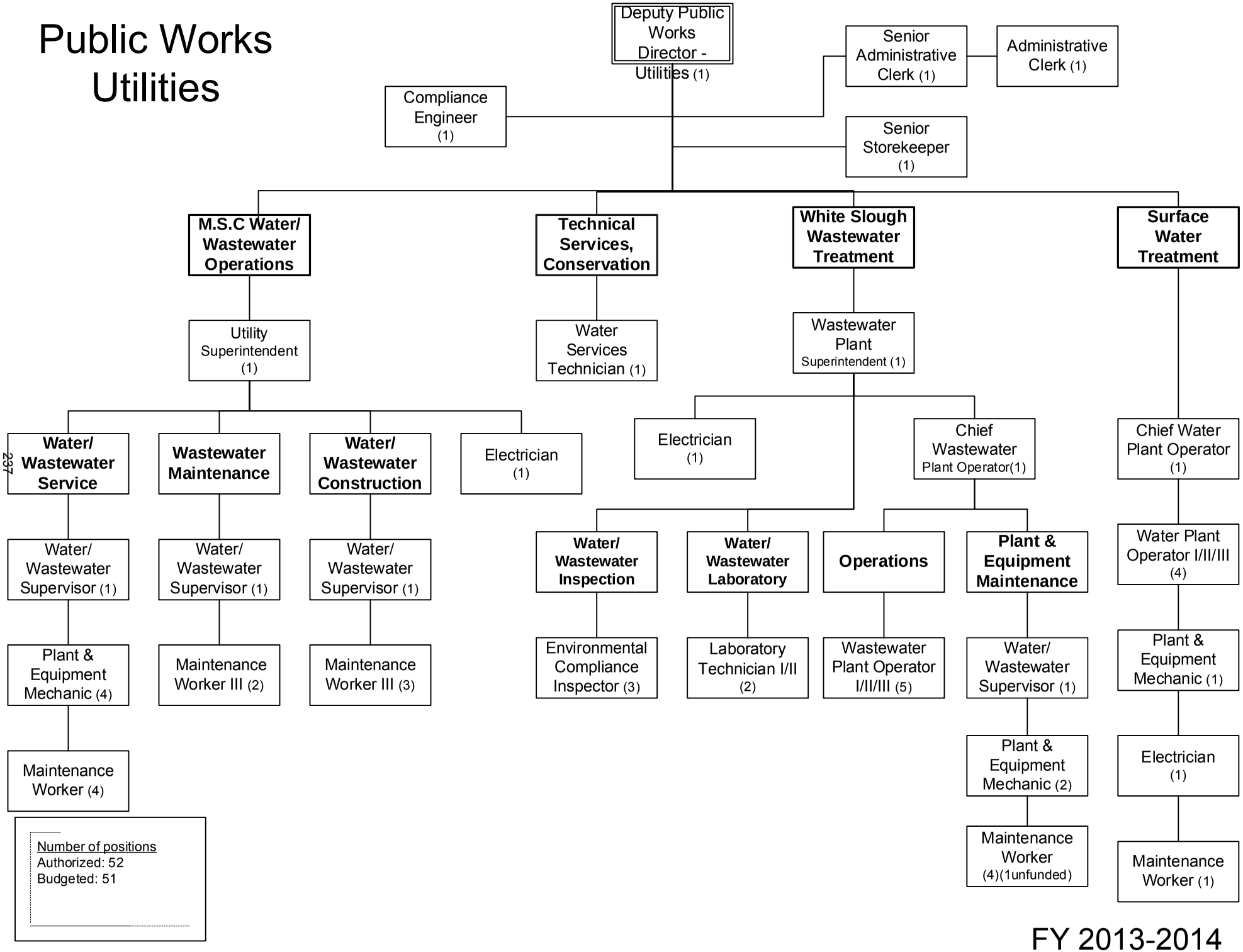
Revenue	Budget 2013-14
Customer Accounts	13,950,400
COP Construction	677,770
Development Impact Fees	161,870
Septic Dumping Charge	150,000
City Accounts	70,180
Investment Earnings	14,950
Sewer Tap Fees	10,000
Grand Total	15,035,170

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
170: Wastewater Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	199,364	141,980	0	0	0	
090: Operating Transfers In Total	**199,364**	**141,980**	**0**	**0**	**0**	
170: Wastewater Utility Fund B/S Total	**199,364**	**141,980**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,176,169	3,281,466	0	0	0	
090: Operating Transfers In Total	**1,176,169**	**3,281,466**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S Total	**1,176,169**	**3,281,466**	**0**	**0**	**0**	
172: Waste Water Capital Res B/S						
090: Operating Transfers In						
4210 Operating Transfers In	2,120,000	2,086,992	0	0	0	
090: Operating Transfers In Total	**2,120,000**	**2,086,992**	**0**	**0**	**0**	
900: Other Revenue						
1082.2007 COP Construction & Acq	512,554	4,080,448	0	110,000	677,770	Proceeds of 2007 COP
900: Other Revenue Total	**512,554**	**4,080,448**	**0**	**110,000**	**677,770**	
172: Waste Water Capital Res B/S Total	**2,632,554**	**6,167,440**	**0**	**110,000**	**677,770**	
174: Wastewater Rate Stabil Reserve						
090: Operating Transfers In						
4210 Operating Transfers In	500,000	0	0	0	0	
090: Operating Transfers In Total	**500,000**	**0**	**0**	**0**	**0**	
174: Wastewater Rate Stabil Reserve Total	**500,000**	**0**	**0**	**0**	**0**	
1701: Wastewater Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	30,022	38,133	27,970	27,970	11,250	
5361 Rent	(175,087)	(183,514)	0	0	0	
400: Investment/Property Revenues Tota	**(145,065)**	**(145,381)**	**27,970**	**27,970**	**11,250**	
500: Revenue from Others						
5604 State Special Grants	59,075	0	0	0	0	
500: Revenue from Others Total	**59,075**	**0**	**0**	**0**	**0**	
640: Sewer Operating Revenue						
6471 City Accounts	65,144	66,478	72,240	68,470	70,180	
6480 Customer Accounts	12,761,225	13,213,738	13,801,260	13,610,150	13,950,400	2.5% rate increase effective July 1
640: Sewer Operating Revenue Total	**12,826,369**	**13,280,216**	**13,873,500**	**13,678,620**	**14,020,580**	
680: Non-Operating Utility Revenue						
6521 Sewer Connection Fees	(36,690)	0	0	0	0	
6525 Sewer Tap Fees	17,534	11,628	10,000	10,000	10,000	
6530.1 Kettleman Liftstation	3,104	5,459	0	0	0	
680: Non-Operating Utility Revenue Total	**(16,052)**	**17,087**	**10,000**	**10,000**	**10,000**	

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
900: Other Revenue						
5386 Septic Dumping charge	164,216	180,381	150,000	150,000	150,000	
5394 Revenue-Other	6,203	55,887	0	5,000	0	
5398 Reimbursable Charges	98,275	0	0	0	0	
900: Other Revenue Total	**268,694**	**236,268**	**150,000**	**155,000**	**150,000**	
1701: Wastewater Utility Fund Rev Total	**12,993,021**	**13,388,190**	**14,061,470**	**13,871,590**	**14,191,830**	
1711: Wastewtr-Capital Outlay Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	5,200	0	0	0	0	
400: Investment/Property Revenues Tota	**5,200**	**0**	**0**	**0**	**0**	
680: Non-Operating Utility Revenue						
5394 Revenue-Other	300,000	0	0	0	0	
680: Non-Operating Utility Revenue Total	**300,000**	**0**	**0**	**0**	**0**	
1711: Wastewtr-Capital Outlay Rev Total	**305,200**	**0**	**0**	**0**	**0**	
1721: Waste Water Capital Res Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	180,395	167,387	80,000	0	0	
400: Investment/Property Revenues Tota	**180,395**	**167,387**	**80,000**	**0**	**0**	
1721: Waste Water Capital Res Rev Total	**180,395**	**167,387**	**80,000**	**0**	**0**	
1731: Imf Wastewater Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	10,183	10,121	11,070	0	2,700	
400: Investment/Property Revenues Tota	**10,183**	**10,121**	**11,070**	**0**	**2,700**	
810: Development Impact Fees						
6122 Development Impact Fees	3,025,135	146,418	24,740	61,930	161,870	
810: Development Impact Fees Total	**3,025,135**	**146,418**	**24,740**	**61,930**	**161,870**	
1731: Imf Wastewater Facilities Rev Total	**3,035,318**	**156,539**	**35,810**	**61,930**	**164,570**	
1751: Storm Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	466	0	0	1,000	
400: Investment/Property Revenues Tota	**0**	**466**	**0**	**0**	**1,000**	
810: Development Impact Fees						
6122 Development Impact Fees	0	74,560	58,000	78,430	0	
810: Development Impact Fees Total	**0**	**74,560**	**58,000**	**78,430**	**0**	
1751: Storm Facilities Rev Total	**0**	**75,026**	**58,000**	**78,430**	**1,000**	
3261: IMF Storm Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	17,381	0	50	50	0	
400: Investment/Property Revenues Tota	**17,381**	**0**	**50**	**50**	**0**	

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
810: Development Impact Fees						
6122 Development Impact Fees	180,163	0	0	0	0	
810: Development Impact Fees Total	**180,163**	**0**	**0**	**0**	**0**	
3261: IMF Storm Facilities Rev Total	**197,544**	**0**	**50**	**50**	**0**	
Wastewater Utility Revenue Total	**21,219,565**	**23,378,028**	**14,235,330**	**14,122,000**	**15,035,170**	

Public Works Utilities



FY 2013-2014

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	5,583,883	6,961,919	2,126,480	2,126,480	1,318,000
100: Personnel Services	3,286,314	3,177,889	3,239,330	3,216,070	3,203,460
200: Utility Comm. & Transportation	759,021	710,621	707,400	646,280	692,260
300: Supplies, Materials & Services	1,713,576	1,581,952	2,049,890	1,980,715	1,936,530
400: Work for Others	36,700	10,000	92,500	14,725	10,000
500: Equipment, Land & Structures	1,313,181	48,622	101,000	86,000	79,000
550: Fleet	361,798	158,329	273,911	185,090	190,000
600: Special Payments	2,893,803	3,276,581	4,333,770	4,333,940	7,107,120
900: Capital Projects	0	(1)	2,489,745	1,967,900	989,000
Wastewater Utility Total	**15,948,276**	**15,925,912**	**15,414,026**	**14,557,200**	**15,525,370**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
WATER SERVICES					
Administrative Clerk	0	0	1	1	1
Chief Wastewater Plant Operator	1	1	1	1	1
Chief Water Treatment Plant Operator	0	0	1	1	1
Compliance Engineer	1	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1	1
Electrician	2	2	3	3	3
Environmental Compliance Inspector	3	3	3	3	3
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superinten	1	1	0	0	0
Maintenance Worker I/II	8	8	9	9	8
Plant & Equipment Mechanic	5	5	7	7	7
Senior Administrative Clerk	0	0	1	1	1
Senior Plant & Equipment Mechanic	1	1	0	0	0
Senior Storekeeper	0	1	1	1	1
Utility Superintendent	0	0	0	1	1
Wastewater Plant Operator I/II/III	6	6	6	5	5
Wastewater Plant Superintendent	0	0	1	1	1
Wastewater Treatment Superintendent	1	1	0	0	0
Water Services Technician	1	1	1	1	1
Water Treatment Plant Operator I/II/III	0	0	3	4	4
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	0	0
Water/Wastewater Supervisor	4	4	4	4	4
Water Services Total	**43**	**44**	**52**	**52**	**51**

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	5,583,883	6,961,919	2,126,480	2,126,480	1,318,000	General Services cost of services
090: Operating Transfers Out	**5,583,883**	**6,961,919**	**2,126,480**	**2,126,480**	**1,318,000**	
7101 Regular emp salary	2,516,452	2,396,793	2,485,400	2,515,525	2,634,190	Reduction in furlough hours
7102 Overtime	75,035	98,195	95,030	95,030	88,280	
7103 Part time salary	14,300	50,993	26,000	24,845	16,850	
7106 Uniform allowance	225	75	6,700	450	300	
7109 Incentive pay	69,267	72,006	72,290	62,725	63,160	
7110 Admin leave pay	10,954	4,384	7,400	7,315	7,320	
7111 Workers comp	135,450	283,360	277,200	277,200	181,240	
7112 Medical insurance	583,696	610,896	673,000	662,345	683,640	
7113 Dental insurance	41,706	43,385	44,000	46,420	46,000	
7114 Vision care	10,226	10,448	10,790	11,375	11,500	
7115 Medicare insurance	35,247	35,382	46,050	37,500	38,200	
7121 Service contribution-PERS	497,314	477,203	494,470	496,925	489,090	
7123 Deferred comp	48,371	4,230	74,570	56,740	61,160	
7124 LI & AD & D	8,920	8,289	8,390	8,500	8,740	
7125 Unemployment insurance	7,073	10,237	18,640	18,865	14,490	
7128 LTD	31,995	0	0	0	0	
7129 Chiropractic	2,181	2,229	2,430	2,545	2,760	
7130 Insurance refund	10,455	18,609	23,030	18,870	14,710	
7131 Other benefits	80,840	114,996	121,000	121,000	169,980	
7132 Cell Stipend	172	600	0	1,200	1,200	
7188 Transfer In	(3,118,499)	(3,174,759)	(3,524,280)	(3,318,345)	(3,431,080)	Staff allocations to other funds
7189 Transfer Out	2,224,934	2,110,338	2,277,220	2,069,040	2,101,730	Staff allocations from other funds
100: Personnel Services	**3,286,314**	**3,177,889**	**3,239,330**	**3,216,070**	**3,203,460**	
7201 Postage	2,283	872	1,300	1,050	1,030	
7202 Telephone	12,458	12,389	13,150	12,630	12,430	
7203 Cellular phone charges	5,626	4,359	5,700	4,750	4,550	
7211 Electricity	688,337	641,411	632,000	573,600	640,000	
7212 Gas	36,685	39,414	42,000	41,000	21,000	
7213 Water	3,135	3,242	3,250	3,250	3,250	
7215 Refuse	10,497	8,934	10,000	10,000	10,000	
200: Utility Comm. & Transportation	**759,021**	**710,621**	**707,400**	**646,280**	**692,260**	
7301 Printing,binding,duplication	4,321	716	2,700	1,600	1,600	
7302 Photocopying	113	2,015	1,200	2,100	2,100	
7303 Advertising	673	1,313	2,250	1,350	1,600	
7304 Laundry & dry cleaning	0	0	0	145	0	
7305 Uniforms	11,795	17,410	14,500	16,200	14,500	
7306 Safety equipment	15,589	15,169	18,000	16,800	21,000	
7306 Safety Equipment	0	1,200	0	0	0	
7307 Office supplies	6,272	8,248	5,650	5,275	6,350	
7308 Books & periodicals	0	332	750	250	500	
7309 Membership & dues	12,890	15,375	17,710	16,000	15,700	

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7310 Uncollectible acct expense	58,900	66,013	60,000	60,000	60,000	
7311 Collection agency fees	2,359	406	1,500	500	500	
7312 Bank service charges	20,759	20,007	20,000	20,000	20,000	
7313 Information systems software	27,070	23,792	23,400	23,400	23,900	
7314 Business expense	2,397	1,361	2,650	2,840	2,650	
7315 Conference expense	5,489	3,553	8,500	5,620	5,650	
7320 Legal counsel	0	8,000	0	0	0	
7321 Rent of Land, facilities	3,879	1,758	0	0	0	
7322 Rental of equipment	2,825	7,261	8,000	6,000	7,500	
7323 Professional services	560,406	255,756	582,000	568,320	530,300	
7330 Repairs to comm equip	1,338	2,197	1,660	1,660	1,660	
7331 Repairs to Mach & equip	340,216	451,272	618,000	609,000	513,000	
7332 Repairs to office equip	446	0	300	300	500	
7333 Repairs to vehicles	173,326	152,314	137,500	137,500	150,510	
7334 Repairs to buildings	1,936	6,555	10,000	5,000	28,000	
7335 Sublet service contracts	14,147	20,826	37,500	21,000	21,000	
7336 Car wash	351	411	330	330	430	
7343 PL & PD/other insurance	76,760	136,400	64,240	64,240	92,920	
7351 Motor veh fuel, lube	73,899	60,696	101,950	86,950	83,310	
7352 Special dept materials	109,242	59,082	76,250	68,750	80,250	
7353 Janitorial supplies	0	0	1,200	10,000	0	
7354 Photo supplies	0	76	0	0	0	
7355 General supplies	126,815	165,282	151,500	153,000	153,650	
7356 Medical supplies	0	0	0	85	200	
7358 Training & education	7,722	6,843	11,500	9,000	16,500	
7359 Small tools and equip	25,725	24,247	35,500	33,000	46,000	
7360 Overtime meals	1,070	1,469	2,150	1,900	2,050	
7362 Laboratory supplies	20,761	25,690	26,000	26,000	25,000	
7366 Tuition Reimbursement	0	270	0	0	500	
7369 Software Licensing Cost	1,351	5,665	4,500	5,500	6,000	
7398 Reimbursable Expense	2,607	827	1,000	1,000	1,000	
7399 Supplies, mat & services	127	12,145	0	100	200	
300: Supplies, Materials & Services	**1,713,576**	**1,581,952**	**2,049,890**	**1,980,715**	**1,936,530**	
7601 Work for others	36,700	10,000	92,500	14,725	10,000	
400: Work for Others	**36,700**	**10,000**	**92,500**	**14,725**	**10,000**	
7701 Office equip	0	2,054	3,000	3,000	2,000	
7709 Shop equipment	0	0	0	5,000	5,000	
7715 Data Processing hrdware	0	4,594	8,000	13,000	12,000	
7719 Other equip	112,643	41,974	80,000	60,000	55,000	
7720 Other contracts	1,195,439	0	0	0	0	
7726 Streets	599	0	0	0	0	
7731 Storm drains	4,500	0	10,000	5,000	5,000	
500: Equipment, Land & Structures	**1,313,181**	**48,622**	**101,000**	**86,000**	**79,000**	

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7851 Vehicles & Equipment	45,206	158,329	273,911	185,090	190,000	See capital sheets for details
7852 Heavy equipment	316,592	0	0	0	0	
550: Fleet	**361,798**	**158,329**	**273,911**	**185,090**	**190,000**	
7636 Amortization	51,525	51,525	1,500,000	1,500,000	4,610,000	See Debt Service schedule in supplementals
7924 Bond interest	2,778,805	2,715,421	2,618,550	2,618,550	2,279,390	Includes defeasance of 2003B COP
8022 Taxes	84	125	120	125	130	
8023 Refunds/Rebates	0	2,500	5,000	5,000	2,500	
8097 Lodi CARE Program	17	12	0	0	0	
8099 Special payments	63,372	506,998	210,100	210,265	215,100	
600: Special Payments	**2,893,803**	**3,276,581**	**4,333,770**	**4,333,940**	**7,107,120**	
1820 Construction in Progress-CY	(1,694,506)	(6,253,968)	1,644,000	0	989,000	See capital sheets for projects
1825.1800 Contracts	41,979	88,141	79,119	79,120	0	
1825.1850 Contracts	33,408	736,268	599,701	811,205	0	
1825.1900 Contracts	274,273	1,336,619	1,593	397,000	0	
1825.2100 Contracts	37,508	0	0	0	0	
1825.2200 Contracts	4,642	10,500	0	0	0	
1825.2250 Contracts	0	73,060	31,245	400,000	0	
1825.2300 Contracts	943,512	3,854,947	130,962	64,080	0	
1827.1800 Force Account	17,371	0	0	0	0	
1827.1850 Force Account	86,273	33,054	0	0	0	
1827.1900 Force Account	14,070	49,190	0	3,000	0	
1827.2250 Force Account	4,260	0	0	0	0	
1827.2275 Force Account	226	0	0	0	0	
1827.2300 Force Account	27,939	432	0	0	0	
1829.1800 Equipment	86,176	0	0	0	0	
1829.2275 Machinery & equipment	47,594	0	0	0	0	
1831.1800 Materials	221	0	0	0	0	
1831.1850 Materials	8,276	207	0	0	0	
1831.2150 Materials	0	63	0	0	0	
1831.2300 Materials	499	0	0	0	0	
1836.1800 Other	9,127	0	0	0	0	
1836.1850 Other	0	1,594	0	170,000	0	
1836.1900 Other	12	205	0	0	0	
1836.2150 Other	11,142	30,191	0	40,000	0	
1836.2300 Other	45,998	39,496	3,125	3,495	0	
900: Capital Projects	**0**	**(1)**	**2,489,745**	**1,967,900**	**989,000**	
Wastewater Utility Total	**15,948,276**	**15,925,912**	**15,414,026**	**14,557,200**	**15,525,370**	

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Funds

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control facility (Treatment Plant) which treats the City's wastewater to tertiary levels (located approximately six miles west of town), and the maintenance of wastewater pipelines and lift stations that convey wastewater to the Treatment Plant; and the maintenance of storm drain pipelines and lift stations that convey storm water to various points of discharge. Activity goals are to provide uninterrupted service from source to treatment facilities and/or points of discharge without blockages or overflows, minimize the City's impact on the environment by consistently treating wastewater that meets all Federal and State standards; continue recycling and land disposal of treatment effluent and industrial wastewater (cannery). This activity has six major elements:

- Wastewater Administration - Directs, supervises and plans operation of wastewater utility, prepares studies/reports, responsible for compliance with State and Federal regulations/legislation on operations and discharge requirements, budget preparation/control, represents City with other agencies and committees on matters regarding wastewater operations and treatment.
- Domestic Collection System - Operates, maintains and repairs domestic wastewater collection system, including 190 miles of domestic wastewater collection mains, service laterals for over 23,000 customers, approx. 3,200 manholes, and 8 domestic pumping stations. Maintains compliance with Sewer System Management Plan by performing hydro cleaning and closed circuit TV operations.
- Industrial Collection System - Operates, maintains and repairs industrial wastewater collection system, including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter "IW outfall" line, 1 pumping station, and 7 service laterals.
- Treatment Facility - Operates and maintains a tertiary treatment facility which operates 7 days per week, 24 hours per day, and manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year. Utilizes recycled biosolids in accordance with discharge permit requirements.
- Laboratory Services - State-certified lab analyzes untreated and treated wastewater to determine chemical/physical/bacteriological characteristics to evaluate treatment plant effectiveness; samples and analyzes City drinking water to monitor water quality and compliance with State regulations; and administers enforcement of City's pretreatment and cross connection programs.
- Storm Drain Collection System - Operates, maintains and repairs storm drain collection system, including approx. 162 miles of storm drain pipeline, 13 pump stations and over 3,300 catch basins. Includes compliance with City's discharge permit requirements, including public education, illicit discharge detection and elimination, construction site storm water management and pollution prevention.

MAJOR 2012-13 ACCOMPLISHMENTS

- Constructed a UV disinfection bypass system at the White Slough WPCF.
- Completed citywide sewer cleaning district map/schedule.
- Began delivery of reclaimed wastewater to the Lodi Energy Center.

MAJOR 2013-14 OBJECTIVES

- Comply with monitoring and reporting requirements of new National Pollutant Discharge Elimination Permit.
- Implement paperless asset management/work order system for sewer field crews.
- Provide uninterrupted delivery of reclaimed water to the Lodi Energy Center.

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Funds

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Wastewater Treated (Million Gallons/Year)	2,312	2,185	1,935
Miles of Wastewater Main Cleaned	65.8	63.1	65.9
Public Sewer Overflows per 100 Miles of Main	3.55	2.0	0.5
Reclaimed Wastewater to LEC (Million Gallons/Year)	-	-	123.9

RELATED COST CENTER(S)

- 170.4220
- 170152
- 170301
- 170401
- 170403
- 170404
- 170405
- 170414
- 170442
- 170501

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
170: Wastewater Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,877,649	5,389,939	1,451,480	1,451,480	1,068,000
090: Operating Transfers Out Total	**3,877,649**	**5,389,939**	**1,451,480**	**1,451,480**	**1,068,000**
170: Wastewater Utility Fund B/S Total	**3,877,649**	**5,389,939**	**1,451,480**	**1,451,480**	**1,068,000**
170152: Damage To Property-Wastewtr					
100: Personnel Services					
7102 Overtime	37	0	520	520	320
7109 Incentive pay	1	0	0	0	0
7115 Medicare insurance	1	0	0	0	0
100: Personnel Services Total	**39**	**0**	**520**	**520**	**320**
300: Supplies, Materials & Services					
7333 Repairs to vehicles	0	2,720	0	0	2,800
7352 Special dept materials	0	0	5,000	5,000	0
300: Supplies, Materials & Services Total	**0**	**2,720**	**5,000**	**5,000**	**2,800**
600: Special Payments					
8099 Special payments	1,558	315	0	0	0
600: Special Payments Total	**1,558**	**315**	**0**	**0**	**0**
170152: Damage To Property-Wastewtr Total	**1,597**	**3,035**	**5,520**	**5,520**	**3,120**
170301: Bonded Debt-Interest-Wastewtr					
600: Special Payments					
7636 Amortization	51,525	51,525	1,500,000	1,500,000	4,610,000
7924 Bond interest	2,778,805	2,715,421	2,618,550	2,618,550	2,279,390
8099 Special payments	5,136	2,715	10,100	10,100	15,100
600: Special Payments Total	**2,835,466**	**2,769,661**	**4,128,650**	**4,128,650**	**6,904,490**
170301: Bonded Debt-Interest-Wastewtr Total	**2,835,466**	**2,769,661**	**4,128,650**	**4,128,650**	**6,904,490**
170401: Wastewater Administration					
100: Personnel Services					
7102 Overtime	313	3,885	1,060	1,060	1,130
7109 Incentive pay	3	0	0	0	0
7115 Medicare insurance	3	7	0	0	0
7189 Transfer Out	507,121	731,166	703,220	703,220	721,920
100: Personnel Services Total	**507,440**	**735,058**	**704,280**	**704,280**	**723,050**
200: Utility Comm. & Transportation					
7201 Postage	64	50	100	100	100
7202 Telephone	202	204	250	250	200
7203 Cellular phone charges	4,047	2,603	4,000	3,000	2,800
200: Utility Comm. & Transportation Total	**4,313**	**2,857**	**4,350**	**3,350**	**3,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,375	716	1,000	1,000	1,000
7302 Photocopying	113	2,015	1,000	2,000	2,000
7303 Advertising	414	113	400	150	200
7305 Uniforms	5,985	8,210	7,000	7,000	6,000
7306 Safety equipment	7,999	6,195	6,000	6,000	6,000
7307 Office supplies	3,570	2,202	3,000	3,000	3,000
7308 Books & periodicals	0	65	250	0	0
7309 Membership & dues	4,283	5,199	5,500	5,500	5,200
7310 Uncollectible acct expense	58,900	66,013	60,000	60,000	60,000
7311 Collection agency fees	2,359	406	1,500	500	500
7312 Bank service charges	20,759	20,007	20,000	20,000	20,000
7313 Information systems software	16,709	16,087	15,000	15,000	16,500
7314 Business expense	1,040	533	1,000	1,000	1,000
7315 Conference expense	1,388	1,623	3,000	1,500	1,500
7320 Legal counsel	0	8,000	0	0	0
7321 Rent of Land, facilities	3,879	1,758	0	0	0
7323 Professional services	13,393	10,120	20,000	15,000	15,000
7330 Repairs to comm equip	733	799	1,000	1,000	1,000

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7331 Repairs to Mach & equip	981	2,488	0	0	0
7332 Repairs to office equip	341	0	0	0	0
7333 Repairs to vehicles	119,500	107,912	93,820	93,820	106,850
7334 Repairs to buildings	0	6,555	5,000	0	25,000
7335 Sublet service contracts	4,159	4,802	5,000	5,000	5,000
7336 Car wash	351	379	330	330	390
7351 Motor veh fuel, lube	43,370	49,900	60,780	60,780	49,170
7352 Special dept materials	4,277	6,102	5,000	5,000	5,000
7354 Photo supplies	0	76	0	0	0
7355 General supplies	35	687	500	500	650
7358 Training & education	2,650	3,977	3,000	3,000	6,000
7359 Small tools and equip	8,193	1,448	7,000	7,000	7,000
7360 Overtime meals	35	0	250	100	100
7369 Software Licensing Cost	1,351	5,665	3,500	5,000	5,000
7399 Supplies, mat & services	70	12,145	0	100	200
300: Supplies, Materials & Services Total	**328,212**	**352,197**	**329,830**	**319,280**	**349,260**
500: Equipment, Land & Structures					
7701 Office equip	0	2,054	3,000	3,000	2,000
7715 Data Processing hrdware	0	4,136	3,000	8,000	9,500
500: Equipment, Land & Structures Total	**0**	**6,190**	**6,000**	**11,000**	**11,500**
600: Special Payments					
8023 Refunds/Rebates	0	2,500	5,000	5,000	2,500
8099 Special payments	52	314,866	0	165	0
600: Special Payments Total	**52**	**317,366**	**5,000**	**5,165**	**2,500**
170401: Wastewater Administration Total	**840,017**	**1,413,668**	**1,049,460**	**1,043,075**	**1,089,410**
170403: Plant Maintenance					
100: Personnel Services					
7101 Regular emp salary	601,903	548,726	517,390	658,820	657,250
7102 Overtime	48,600	70,252	63,760	63,760	60,090
7103 Part time salary	0	41,032	10,000	8,845	0
7106 Uniform allowance	0	0	1,800	0	0
7109 Incentive pay	7,977	9,084	9,070	9,755	9,750
7110 Admin leave pay	1,856	232	0	1,560	1,560
7111 Workers comp	31,500	64,400	56,700	56,700	43,340
7112 Medical insurance	123,331	129,517	124,530	137,105	134,790
7113 Dental insurance	9,782	9,202	9,000	11,920	11,000
7114 Vision care	2,385	2,263	2,210	2,915	2,750
7115 Medicare insurance	8,494	8,686	7,510	9,720	9,530
7121 Service contribution-PERS	118,355	107,696	102,010	127,925	118,840
7123 Deferred comp	12,652	210	15,530	14,505	16,550
7124 LI & AD & D	1,705	1,109	860	1,670	1,700
7125 Unemployment insurance	1,686	2,432	3,880	4,940	3,620
7128 LTD	7,670	0	0	0	0
7129 Chiropractic	509	483	500	655	660
7130 Insurance refund	0	3,215	6,400	14,710	14,710
7131 Other benefits	18,800	26,110	24,750	24,750	40,650
7132 Cell Stipend	0	0	0	600	600
7189 Transfer Out	793,751	616,096	818,180	600,000	745,180
100: Personnel Services Total	**1,790,956**	**1,640,745**	**1,774,080**	**1,750,855**	**1,872,570**
200: Utility Comm. & Transportation					
7201 Postage	2,051	779	1,000	750	800
7202 Telephone	179	179	200	180	180
7203 Cellular phone charges	1,579	1,756	1,700	1,750	1,750
7211 Electricity	651,881	611,603	590,000	545,000	600,000
7212 Gas	35,937	38,631	40,000	40,000	20,000
7215 Refuse	10,497	8,934	10,000	10,000	10,000
200: Utility Comm. & Transportation Total	**702,124**	**661,882**	**642,900**	**597,680**	**632,730**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	200	100	100

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7302 Photocopying	0	0	200	100	100
7303 Advertising	259	592	600	600	300
7304 Laundry & dry cleaning	0	0	0	145	0
7305 Uniforms	5,703	8,533	7,500	8,600	8,000
7306 Safety equipment	5,001	5,143	7,500	6,300	8,000
7307 Office supplies	2,611	5,914	2,000	2,000	3,000
7308 Books & periodicals	0	267	250	250	500
7309 Membership & dues	6,734	7,078	9,210	7,500	7,500
7313 Information systems software	6,763	5,305	5,000	5,000	5,000
7314 Business expense	1,212	822	1,000	1,000	1,000
7315 Conference expense	3,470	1,885	5,000	3,500	3,500
7322 Rental of equipment	1,958	6,186	5,000	5,000	6,000
7323 Professional services	494,528	234,557	540,000	540,000	500,000
7330 Repairs to comm equip	275	1,038	300	300	300
7331 Repairs to Mach & equip	335,513	440,427	600,000	600,000	500,000
7332 Repairs to office equip	105	0	300	300	500
7334 Repairs to buildings	1,936	0	5,000	5,000	3,000
7335 Sublet service contracts	9,198	15,188	31,000	15,000	15,000
7343 PL & PD/other insurance	17,850	31,000	13,140	13,140	22,220
7351 Motor veh fuel, lube	3,007	0	30,000	15,000	25,000
7352 Special dept materials	46,624	2,905	25,000	25,000	30,000
7353 Janitorial supplies	0	0	1,200	10,000	0
7355 General supplies	126,257	163,180	150,000	150,000	150,000
7356 Medical supplies	0	0	0	85	200
7358 Training & education	4,912	2,816	5,000	5,000	5,000
7359 Small tools and equip	10,143	11,624	15,000	15,000	20,000
7360 Overtime meals	898	1,239	1,500	1,500	1,500
7362 Laboratory supplies	20,761	25,690	26,000	26,000	25,000
7366 Tuition Reimbursement	0	270	0	0	500
7369 Software Licensing Cost	0	0	1,000	500	1,000
7398 Reimbursable Expense	453	827	1,000	1,000	1,000
7399 Supplies, mat & services	57	0	0	0	0
300: Supplies, Materials & Services Total	**1,106,228**	**972,486**	**1,488,900**	**1,462,920**	**1,343,220**
500: Equipment, Land & Structures					
7709 Shop equipment	0	0	0	5,000	5,000
7719 Other equip	16,512	17,393	35,000	20,000	20,000
500: Equipment, Land & Structures Total	**16,512**	**17,393**	**35,000**	**25,000**	**25,000**
600: Special Payments					
8022 Taxes	84	125	120	125	130
8099 Special payments	34,405	70,090	75,000	75,000	75,000
600: Special Payments Total	**34,489**	**70,215**	**75,120**	**75,125**	**75,130**
170403: Plant Maintenance Total	**3,650,309**	**3,362,721**	**4,016,000**	**3,911,580**	**3,948,650**
170404: Sanitary System Maintenance					
100: Personnel Services					
7102 Overtime	18,215	19,293	22,840	22,840	20,000
7109 Incentive pay	809	1,088	0	0	0
7115 Medicare insurance	276	297	0	0	0
7121 Service contribution-PERS	127	222	0	0	0
7123 Deferred comp	23	0	0	0	0
7130 Insurance refund	35	42	0	0	0
7189 Transfer Out	570,452	495,830	498,500	498,500	484,880
100: Personnel Services Total	**589,937**	**516,772**	**521,340**	**521,340**	**504,880**
200: Utility Comm. & Transportation					
7201 Postage	63	43	200	200	80
7202 Telephone	6,538	6,468	6,500	6,500	6,500
7211 Electricity	9,757	9,868	10,000	6,600	10,000
7212 Gas	748	783	2,000	1,000	1,000
7213 Water	1,955	1,996	2,000	2,000	2,000
200: Utility Comm. & Transportation Total	**19,061**	**19,158**	**20,700**	**16,300**	**19,580**

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
300: Supplies, Materials & Services					
7305 Uniforms	107	530	0	300	500
7306 Safety equipment	2,589	3,498	3,500	3,500	6,500
7307 Office supplies	91	82	500	100	100
7308 Books & periodicals	0	0	250	0	0
7313 Information systems software	0	0	1,000	1,000	0
7322 Rental of equipment	427	976	2,000	1,000	1,000
7323 Professional services	363	69	0	300	300
7331 Repairs to Mach & equip	547	7,125	10,000	5,000	6,500
7335 Sublet service contracts	130	116	500	200	200
7351 Motor veh fuel, lube	0	29	0	0	0
7352 Special dept materials	29,155	28,475	20,000	20,000	25,000
7355 General supplies	523	282	1,000	500	500
7358 Training & education	5	50	0	0	2,500
7359 Small tools and equip	5,235	11,099	8,500	8,500	13,500
7360 Overtime meals	137	215	300	200	200
300: Supplies, Materials & Services Total	**39,309**	**52,546**	**47,550**	**40,600**	**56,800**
400: Work for Others					
7601 Work for others	20,000	2,500	77,500	10,000	5,000
400: Work for Others Total	**20,000**	**2,500**	**77,500**	**10,000**	**5,000**
500: Equipment, Land & Structures					
7719 Other equip	22,034	23,279	35,000	35,000	25,000
500: Equipment, Land & Structures Total	**22,034**	**23,279**	**35,000**	**35,000**	**25,000**
600: Special Payments					
8099 Special payments	6,811	246	0	0	0
600: Special Payments Total	**6,811**	**246**	**0**	**0**	**0**
170404: Sanitary System Maintenance Total	**697,152**	**614,501**	**702,090**	**623,240**	**611,260**
170405: Storm Drain Maintenance					
100: Personnel Services					
7102 Overtime	7,644	2,139	6,000	6,000	6,520
7103 Part time salary	94	91	0	0	0
7109 Incentive pay	138	33	0	0	0
7115 Medicare insurance	26	22	0	0	0
7123 Deferred comp	8	0	0	0	0
7189 Transfer Out	300,520	163,085	230,600	230,600	130,890
100: Personnel Services Total	**308,430**	**165,370**	**236,600**	**236,600**	**137,410**
200: Utility Comm. & Transportation					
7201 Postage	18	0	0	0	0
7202 Telephone	5,198	5,198	5,200	5,200	5,200
7211 Electricity	25,603	18,880	30,000	20,000	28,000
7213 Water	447	498	500	500	500
200: Utility Comm. & Transportation Total	**31,266**	**24,576**	**35,700**	**25,700**	**33,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	1,500	500	0
7303 Advertising	0	608	1,250	600	600
7305 Uniforms	0	137	0	300	0
7306 Safety equipment	0	333	1,000	1,000	500
7307 Office supplies	0	25	150	150	0
7309 Membership & dues	1,873	3,098	3,000	3,000	3,000
7313 Information systems software	2,400	2,400	2,400	2,400	2,400
7314 Business expense	132	6	150	150	150
7315 Conference expense	631	45	500	500	500
7322 Rental of equipment	440	99	1,000	0	500
7323 Professional services	11,369	8,660	20,000	10,000	10,000
7330 Repairs to comm equip	330	360	360	360	360
7331 Repairs to Mach & equip	3,175	1,232	5,000	2,500	5,000
7333 Repairs to vehicles	53,826	41,682	43,680	43,680	40,860
7335 Sublet service contracts	660	720	1,000	800	800
7336 Car wash	0	32	0	0	40

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7351 Motor veh fuel, lube	27,522	10,767	11,170	11,170	9,140
7352 Special dept materials	9,491	19,677	18,500	10,000	15,000
7358 Training & education	155	0	3,500	1,000	3,000
7359 Small tools and equip	0	76	5,000	2,500	5,000
7360 Overtime meals	0	0	100	100	250
300: Supplies, Materials & Services Total	**112,004**	**89,957**	**119,260**	**90,710**	**97,100**
400: Work for Others					
7601 Work for others	16,700	7,500	15,000	4,725	5,000
400: Work for Others Total	**16,700**	**7,500**	**15,000**	**4,725**	**5,000**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	458	5,000	5,000	2,500
7719 Other equip	0	1,302	10,000	5,000	10,000
7720 Other contracts	1,680	0	0	0	0
7731 Storm drains	0	0	10,000	5,000	5,000
500: Equipment, Land & Structures Total	**1,680**	**1,760**	**25,000**	**15,000**	**17,500**
600: Special Payments					
8099 Special payments	13,699	118,766	125,000	125,000	125,000
600: Special Payments Total	**13,699**	**118,766**	**125,000**	**125,000**	**125,000**
170405: Storm Drain Maintenance Total	**483,779**	**407,929**	**556,560**	**497,735**	**415,710**
170414: Watershed Education Grant					
100: Personnel Services					
7103 Part time salary	7,668	9,507	10,000	10,000	16,850
7115 Medicare insurance	111	138	0	0	0
7121 Service contribution-PERS	908	1,298	0	0	0
7125 Unemployment insurance	22	41	0	0	0
100: Personnel Services Total	**8,709**	**10,984**	**10,000**	**10,000**	**16,850**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	50
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**50**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	464	0	0	0	500
7303 Advertising	0	0	0	0	500
7307 Office supplies	0	25	0	25	250
7313 Information systems software	1,198	0	0	0	0
7314 Business expense	0	0	500	690	500
7315 Conference expense	0	0	0	120	150
7323 Professional services	33,195	2,350	2,000	3,020	5,000
7352 Special dept materials	19,644	1,923	2,500	3,500	5,000
7355 General supplies	0	1,133	0	2,000	2,500
7359 Small tools and equip	1,046	0	0	0	500
7398 Reimbursable Expense	2,154	0	0	0	0
300: Supplies, Materials & Services Total	**57,701**	**5,431**	**5,000**	**9,355**	**14,900**
170414: Watershed Education Grant Total	**66,410**	**16,415**	**15,000**	**19,355**	**31,800**
170442: Industrial System Maintenance					
100: Personnel Services					
7102 Overtime	194	0	850	850	220
7109 Incentive pay	14	0	0	0	0
7115 Medicare insurance	3	0	0	0	0
7189 Transfer Out	3,949	6,560	26,720	26,720	18,860
100: Personnel Services Total	**4,160**	**6,560**	**27,570**	**27,570**	**19,080**
200: Utility Comm. & Transportation					
7202 Telephone	341	340	1,000	500	350
7211 Electricity	1,096	1,060	2,000	2,000	2,000
7213 Water	733	748	750	750	750
200: Utility Comm. & Transportation Total	**2,170**	**2,148**	**3,750**	**3,250**	**3,100**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	0	3,000	1,500	1,500

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7352 Special dept materials	0	0	250	250	250
300: Supplies, Materials & Services Total	**0**	**0**	**3,250**	**1,750**	**1,750**
170442: Industrial System Maintenance Total	**6,330**	**8,708**	**34,570**	**32,570**	**23,930**
170501: Wastewtr/Wtr Service Personnel					
100: Personnel Services					
7101 Regular emp salary	1,914,549	1,848,067	1,968,010	1,856,705	1,976,940
7102 Overtime	32	875	0	0	0
7106 Uniform allowance	225	75	4,900	450	300
7109 Incentive pay	60,325	61,758	63,220	52,970	53,410
7110 Admin leave pay	9,098	4,152	7,400	5,755	5,760
7111 Workers comp	103,950	218,960	220,500	220,500	137,900
7112 Medical insurance	460,365	481,379	548,470	525,240	548,850
7113 Dental insurance	31,924	34,183	35,000	34,500	35,000
7114 Vision care	7,841	8,185	8,580	8,460	8,750
7115 Medicare insurance	26,238	26,201	38,540	27,780	28,670
7121 Service contribution-PERS	377,164	367,943	392,460	369,000	370,250
7123 Deferred comp	35,688	4,020	59,040	42,235	44,610
7124 LI & AD & D	7,215	7,180	7,530	6,830	7,040
7125 Unemployment insurance	5,347	7,763	14,760	13,925	10,870
7128 LTD	24,325	0	0	0	0
7129 Chiropractic	1,672	1,746	1,930	1,890	2,100
7130 Insurance refund	10,420	15,352	16,630	4,160	0
7131 Other benefits	62,040	88,886	96,250	96,250	129,330
7132 Cell Stipend	172	600	0	600	600
7188 Transfer In	(3,118,499)	(3,174,759)	(3,524,280)	(3,318,345)	(3,431,080)
100: Personnel Services Total	**20,091**	**2,566**	**(41,060)**	**(51,095)**	**(70,700)**
300: Supplies, Materials & Services					
7306 Safety Equipment	0	1,200	0	0	0
7314 Business expense	13	0	0	0	0
7343 PL & PD/other insurance	58,910	105,400	51,100	51,100	70,700
300: Supplies, Materials & Services Total	**58,923**	**106,600**	**51,100**	**51,100**	**70,700**
170501: Wastewtr/Wtr Service Personnel Total	**79,014**	**109,166**	**10,040**	**5**	**0**
Wastewater Utility Total	**12,537,723**	**14,095,743**	**11,969,370**	**11,713,210**	**14,096,370**

ACTIVITY: Capital Improvement Project(s) **FUND:** Wastewater Capital Outlay
DEPARTMENT: Public Works

Capital Improvement Project Descriptions:

Storm Drain Install storm drain trash handling system.	**400,000**
White Slough Water Pollution Control Facility Plant maintenance improvements include filter cloth media, sludge pipeline, security upgrades, pond gates, shop rollup door, emergency generator, road repairs/paving and scum troughs.	**284,000**
Miscellaneous Capital Maintenance Projects Maintenance projects including: taps and miscellaneous system relocations ($75,000); Elm to Pine alley sewer ($33,000) and Laurel storm project ($22,000).	**130,000**
Wastewater Main Replacement Wastewater main replacement construction - project #6.	**100,000**
Kofu Park/MSC Parking Lot ADA improvements and construction of the Kofu Park/MSC parking lot. This is a joint project funded by the Electric Utility Fund ($50,000), Capital Outlay Fund ($50,000) and Water Fund ($75,000). Project total is $250,000.	**75,000**

ACTIVITY: Equipment Purchase **FUND:** Wastewater Capital Outlay
DEPARTMENT: Public Works

Equipment - New or Replacement Description:

Miscellaneous Equipment Purchase rotary press air compressor and maintenance crane ($30,000); air compressor ($15,000); and replace primary chain and flights ($80,000).	**125,000**
Replacement of Vehicle 04-004 Replacement of vehicle 04-004, a 1994 Dodge Intrepid vehicle used by White Slough staff, which has reached its useful life.	**30,000**
Replacement of Vehicle 04-073 Replacement of vehicle 04-073, a 1995 Ford F350 truck which has reached its useful life. One-half of the total replacement cost to be funded by the Water Fund (vehicle total $40,000)	**20,000**
Replacement of Vehicle 04-127 Replacement of vehicle 04-127, a 2000 Chevrolet Astro van which has reached its useful life. One-half of the total replacement cost to be funded by the Water Fund (vehicle total $30,000)	**15,000**

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 CM Approved
171: Wastewtr-Capital Outlay B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(523,692)	(994,580)	0	0	0
900: Capital Projects Total	**(523,692)**	**(994,580)**	**0**	**0**	**0**
171: Wastewtr-Capital Outlay B/S Total	**(523,692)**	**(994,580)**	**0**	**0**	**0**
172: Waste Water Capital Res B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(1,078,848)	(3,698,796)	0	0	0
900: Capital Projects Total	**(1,078,848)**	**(3,698,796)**	**0**	**0**	**0**
172: Waste Water Capital Res B/S Total	**(1,078,848)**	**(3,698,796)**	**0**	**0**	**0**
173: Imf Wastewater Facilities B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(91,966)	4,744	0	0	0
900: Capital Projects Total	**(91,966)**	**4,744**	**0**	**0**	**0**
173: Imf Wastewater Facilities B/S Total	**(91,966)**	**4,744**	**0**	**0**	**0**
175: Imf Storm Facilities B/S					
900: Capital Projects					
1820 Construction in Progress-CY	0	(1,565,336)	0	0	0
900: Capital Projects Total	**0**	**(1,565,336)**	**0**	**0**	**0**
175: Imf Storm Facilities B/S Total	**0**	**(1,565,336)**	**0**	**0**	**0**
171014: Hutchins Str Reconstruction					
900: Capital Projects					
1825.1850 Contracts	0	0	80,840	80,840	0
900: Capital Projects Total	**0**	**0**	**80,840**	**80,840**	**0**
171014: Hutchins Str Reconstruction Total	**0**	**0**	**80,840**	**80,840**	**0**
171015: MSC PBX Replacement					
900: Capital Projects					
1827.2275 Force Account	226	0	0	0	0
1829.2275 Machinery & equipment	47,594	0	0	0	0
900: Capital Projects Total	**47,820**	**0**	**0**	**0**	**0**
171015: MSC PBX Replacement Total	**47,820**	**0**	**0**	**0**	**0**
171027: Financial Planning					
900: Capital Projects					
1825.2300 Contracts	9,721	6,859	22,670	0	0
1827.2300 Force Account	2,097	0	0	0	0
900: Capital Projects Total	**11,818**	**6,859**	**22,670**	**0**	**0**
171027: Financial Planning Total	**11,818**	**6,859**	**22,670**	**0**	**0**
171028: Stantec-Task Order #1					
900: Capital Projects					
1825.2300 Contracts	0	0	314	0	0
900: Capital Projects Total	**0**	**0**	**314**	**0**	**0**
171028: Stantec-Task Order #1 Total	**0**	**0**	**314**	**0**	**0**
171041: 2010 Storm Improvements					
900: Capital Projects					
1825.1900 Contracts	274,273	(360)	0	0	0
1827.1900 Force Account	9,326	0	0	0	0
1836.1900 Other	12	0	0	0	0
900: Capital Projects Total	**283,611**	**(360)**	**0**	**0**	**0**
171041: 2010 Storm Improvements Total	**283,611**	**(360)**	**0**	**0**	**0**
171049: 2012 Utility Frame & Cover					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	110,000	0	0

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 CM Approved
1825.1850 Contracts	0	0	10,000	0	0
1827.1850 Force Account	0	1,252	0	0	0
1836.1850 Other	0	191	0	120,000	0
900: Capital Projects Total	**0**	**1,443**	**120,000**	**120,000**	**0**
171049: 2012 Utility Frame & Cover Total	**0**	**1,443**	**120,000**	**120,000**	**0**
171051: Kofu Park/MSC Parking Lot					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	75,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**75,000**
171051: Kofu Park/MSC Parking Lot Total	**0**	**0**	**0**	**0**	**75,000**
171095: MSC Shop Decommission					
900: Capital Projects					
1825.2300 Contracts	16,050	569	0	0	0
1827.2250 Force Account	707	0	0	0	0
900: Capital Projects Total	**16,757**	**569**	**0**	**0**	**0**
171095: MSC Shop Decommission Total	**16,757**	**569**	**0**	**0**	**0**
171100: Elm to Pine Alley Sewer					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	33,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**33,000**
171100: Elm to Pine Alley Sewer Total	**0**	**0**	**0**	**0**	**33,000**
171200: Laurel Storm					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	22,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**22,000**
171200: Laurel Storm Total	**0**	**0**	**0**	**0**	**22,000**
171357: MSC Reconstruct Pavement					
900: Capital Projects					
1825.2250 Contracts	0	73,060	0	0	0
1827.2250 Force Account	3,553	0	0	0	0
1836.2300 Other	340	0	0	0	0
900: Capital Projects Total	**3,893**	**73,060**	**0**	**0**	**0**
171357: MSC Reconstruct Pavement Total	**3,893**	**73,060**	**0**	**0**	**0**
171402: Misc.Sewer Manholes(Force Ac					
900: Capital Projects					
1831.2300 Materials	499	0	0	0	0
900: Capital Projects Total	**499**	**0**	**0**	**0**	**0**
171402: Misc.Sewer Manholes(Force Ac Total	**499**	**0**	**0**	**0**	**0**
171405: Misc System Relocation(Cm)					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	35,000	0	35,000
1825.1850 Contracts	33,408	0	0	35,000	0
1827.1800 Force Account	42	0	0	0	0
900: Capital Projects Total	**33,450**	**0**	**35,000**	**35,000**	**35,000**
171405: Misc System Relocation(Cm) Total	**33,450**	**0**	**35,000**	**35,000**	**35,000**
171414: SJ River Feasibility Study					
900: Capital Projects					
1836.2300 Other	2,976	0	0	0	0
900: Capital Projects Total	**2,976**	**0**	**0**	**0**	**0**
171414: SJ River Feasibility Study Total	**2,976**	**0**	**0**	**0**	**0**

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 CM Approved
171416: Shady Acres Storm Pump					
900: Capital Projects					
1827.1900 Force Account	0	1,156	0	0	0
900: Capital Projects Total	**0**	**1,156**	**0**	**0**	**0**
171416: Shady Acres Storm Pump Total	**0**	**1,156**	**0**	**0**	**0**
171428: WSWPCF-Work Plans/Permit Asst					
900: Capital Projects					
1825.1800 Contracts	0	88,141	79,119	79,120	0
900: Capital Projects Total	**0**	**88,141**	**79,119**	**79,120**	**0**
171428: WSWPCF-Work Plans/Permit Asst Tot	**0**	**88,141**	**79,119**	**79,120**	**0**
171471: Wastewtr Taps-PW/CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	40,000	0	40,000
1827.1800 Force Account	16,567	0	0	0	0
1827.1850 Force Account	0	1,949	0	0	0
1831.1800 Materials	221	0	0	0	0
1831.1850 Materials	8,276	207	0	0	0
1831.2150 Materials	0	63	0	0	0
1836.1850 Other	0	1,152	0	0	0
1836.2150 Other	11,142	30,191	0	40,000	0
1836.2300 Other	0	73	0	0	0
900: Capital Projects Total	**36,206**	**33,635**	**40,000**	**40,000**	**40,000**
171471: Wastewtr Taps-PW/CM Total	**36,206**	**33,635**	**40,000**	**40,000**	**40,000**
171485: Standby Generator Replacement					
900: Capital Projects					
1825.1850 Contracts	0	66,891	0	0	0
900: Capital Projects Total	**0**	**66,891**	**0**	**0**	**0**
171485: Standby Generator Replacement Total	**0**	**66,891**	**0**	**0**	**0**
171486: Raywood Ash Replacement					
900: Capital Projects					
1836.1850 Other	0	251	0	0	0
900: Capital Projects Total	**0**	**251**	**0**	**0**	**0**
171486: Raywood Ash Replacement Total	**0**	**251**	**0**	**0**	**0**
171493: Plant Maint.Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	655,000	0	284,000
1825.2250 Contracts	0	0	31,245	400,000	0
1836.2300 Other	0	19,387	3,125	0	0
900: Capital Projects Total	**0**	**19,387**	**689,370**	**400,000**	**284,000**
171493: Plant Maint.Improvements Total	**0**	**19,387**	**689,370**	**400,000**	**284,000**
171500: Strm Drn Trash Handling System					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	400,000	0	400,000
1825.1900 Contracts	0	0	0	397,000	0
1827.1900 Force Account	0	0	0	3,000	0
900: Capital Projects Total	**0**	**0**	**400,000**	**400,000**	**400,000**
171500: Strm Drn Trash Handling System Tota	**0**	**0**	**400,000**	**400,000**	**400,000**
171679: Main Repl-Project #4					
900: Capital Projects					
1827.1850 Force Account	717	0	0	0	0
900: Capital Projects Total	**717**	**0**	**0**	**0**	**0**
171679: Main Repl-Project #4 Total	**717**	**0**	**0**	**0**	**0**

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 CM Approved
171680: Main Repl-Project #5					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	200,000	0	0
1825.1850 Contracts	0	669,377	508,861	695,365	0
1827.1850 Force Account	85,556	14,203	0	0	0
1836.2300 Other	389	4,318	0	3,495	0
900: Capital Projects Total	**85,945**	**687,898**	**708,861**	**698,860**	**0**
171680: Main Repl-Project #5 Total	**85,945**	**687,898**	**708,861**	**698,860**	**0**
171681: Main Repl-Project #6					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	100,000	0	100,000
1827.1850 Force Account	0	15,650	0	0	0
1836.1850 Other	0	0	0	50,000	0
900: Capital Projects Total	**0**	**15,650**	**100,000**	**50,000**	**100,000**
171681: Main Repl-Project #6 Total	**0**	**15,650**	**100,000**	**50,000**	**100,000**
171690: Lift Station RTU Replacement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	20,000	0	0
900: Capital Projects Total	**0**	**0**	**20,000**	**0**	**0**
171690: Lift Station RTU Replacement Total	**0**	**0**	**20,000**	**0**	**0**
172016: Biosolids Facility					
900: Capital Projects					
1825.2300 Contracts	854,111	3,672,146	93,787	64,080	0
1827.2300 Force Account	0	432	0	0	0
1836.2300 Other	41,147	15,493	0	0	0
900: Capital Projects Total	**895,258**	**3,688,071**	**93,787**	**64,080**	**0**
172016: Biosolids Facility Total	**895,258**	**3,688,071**	**93,787**	**64,080**	**0**
172023: WSWPCF-Recycled WtrStudy					
900: Capital Projects					
1825.2100 Contracts	37,508	0	0	0	0
900: Capital Projects Total	**37,508**	**0**	**0**	**0**	**0**
172023: WSWPCF-Recycled WtrStudy Total	**37,508**	**0**	**0**	**0**	**0**
172026: WSWPCF-Construction/Phase 3					
900: Capital Projects					
1825.2200 Contracts	4,642	10,500	0	0	0
1825.2300 Contracts	2,250	0	0	0	0
1827.1800 Force Account	762	0	0	0	0
1836.2300 Other	1,146	225	0	0	0
900: Capital Projects Total	**8,800**	**10,725**	**0**	**0**	**0**
172026: WSWPCF-Construction/Phase 3 Total	**8,800**	**10,725**	**0**	**0**	**0**
172028: WSWPCF-Work Plans/Permit Asst					
900: Capital Projects					
1825.1800 Contracts	41,979	0	0	0	0
900: Capital Projects Total	**41,979**	**0**	**0**	**0**	**0**
172028: WSWPCF-Work Plans/Permit Asst Tot	**41,979**	**0**	**0**	**0**	**0**
172029: Plant Security Improvements					
900: Capital Projects					
1836.1800 Other	9,127	0	0	0	0
900: Capital Projects Total	**9,127**	**0**	**0**	**0**	**0**
172029: Plant Security Improvements Total	**9,127**	**0**	**0**	**0**	**0**
172030: Plant Maintenance & Imprv					
900: Capital Projects					
1829.1800 Equipment	86,176	0	0	0	0
900: Capital Projects Total	**86,176**	**0**	**0**	**0**	**0**
172030: Plant Maintenance & Imprv Total	**86,176**	**0**	**0**	**0**	**0**

Wastewater Utility	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 CM Approved
173005: G-Basin Pump Station & Piping					
900: Capital Projects					
1827.1900 Force Account	4,744	(4,744)	0	0	0
900: Capital Projects Total	**4,744**	**(4,744)**	**0**	**0**	**0**
173005: G-Basin Pump Station & Piping Total	**4,744**	**(4,744)**	**0**	**0**	**0**
173034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	61,380	0	0	0	0
1827.2300 Force Account	25,842	0	0	0	0
900: Capital Projects Total	**87,222**	**0**	**0**	**0**	**0**
173034: DIM Fee Update Total	**87,222**	**0**	**0**	**0**	**0**
175017: MSDI017-G Basin					
900: Capital Projects					
1825.1900 Contracts	0	0	1,593	0	0
900: Capital Projects Total	**0**	**0**	**1,593**	**0**	**0**
175017: MSDI017-G Basin Total	**0**	**0**	**1,593**	**0**	**0**
175034: DIM Fee Update					
900: Capital Projects					
1825.1900 Contracts	0	40,032	0	0	0
1827.1900 Force Account	0	29,188	0	0	0
1836.1900 Other	0	205	0	0	0
900: Capital Projects Total	**0**	**69,425**	**0**	**0**	**0**
175034: DIM Fee Update Total	**0**	**69,425**	**0**	**0**	**0**
175040: Debenedetti Park Phase 1					
900: Capital Projects					
1825.1900 Contracts	0	27,696	0	0	0
1827.1900 Force Account	0	887	0	0	0
900: Capital Projects Total	**0**	**28,583**	**0**	**0**	**0**
175040: Debenedetti Park Phase 1 Total	**0**	**28,583**	**0**	**0**	**0**
175043: DeBenedetti Park Enclosure					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	84,000	0	0
900: Capital Projects Total	**0**	**0**	**84,000**	**0**	**0**
175043: DeBenedetti Park Enclosure Total	**0**	**0**	**84,000**	**0**	**0**
175061: G Basin Storm Drain Pump Stn					
900: Capital Projects					
1825.1900 Contracts	0	1,269,251	0	0	0
1825.2300 Contracts	0	175,373	14,191	0	0
1827.1900 Force Account	0	22,703	0	0	0
900: Capital Projects Total	**0**	**1,467,327**	**14,191**	**0**	**0**
175061: G Basin Storm Drain Pump Stn Total	**0**	**1,467,327**	**14,191**	**0**	**0**
Wastewater Utility Capital Total	**0**	**(1)**	**2,489,745**	**1,967,900**	**989,000**
1711201: Capital Equipment					
550: Fleet					
7851 Vehicles & Equipment	45,206	158,329	273,911	185,090	190,000
7852 Heavy equipment	316,592	0	0	0	0
550: Fleet Total	**361,798**	**158,329**	**273,911**	**185,090**	**190,000**
Wastewater Utility Capital Total	**361,798**	**158,329**	**273,911**	**185,090**	**190,000**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

The Transit Division, part of the Public Works Department, has a budget of $5,651,650 in FY 2013/14, compared to $4,690,760 as originally adopted in FY 2012/13. The increase is due primarily to bus purchases. The City contracts with MV Transit to provide drivers and support staff for transit services. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year.

FY 2013/14 budgeted staffing is being maintained at 3.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

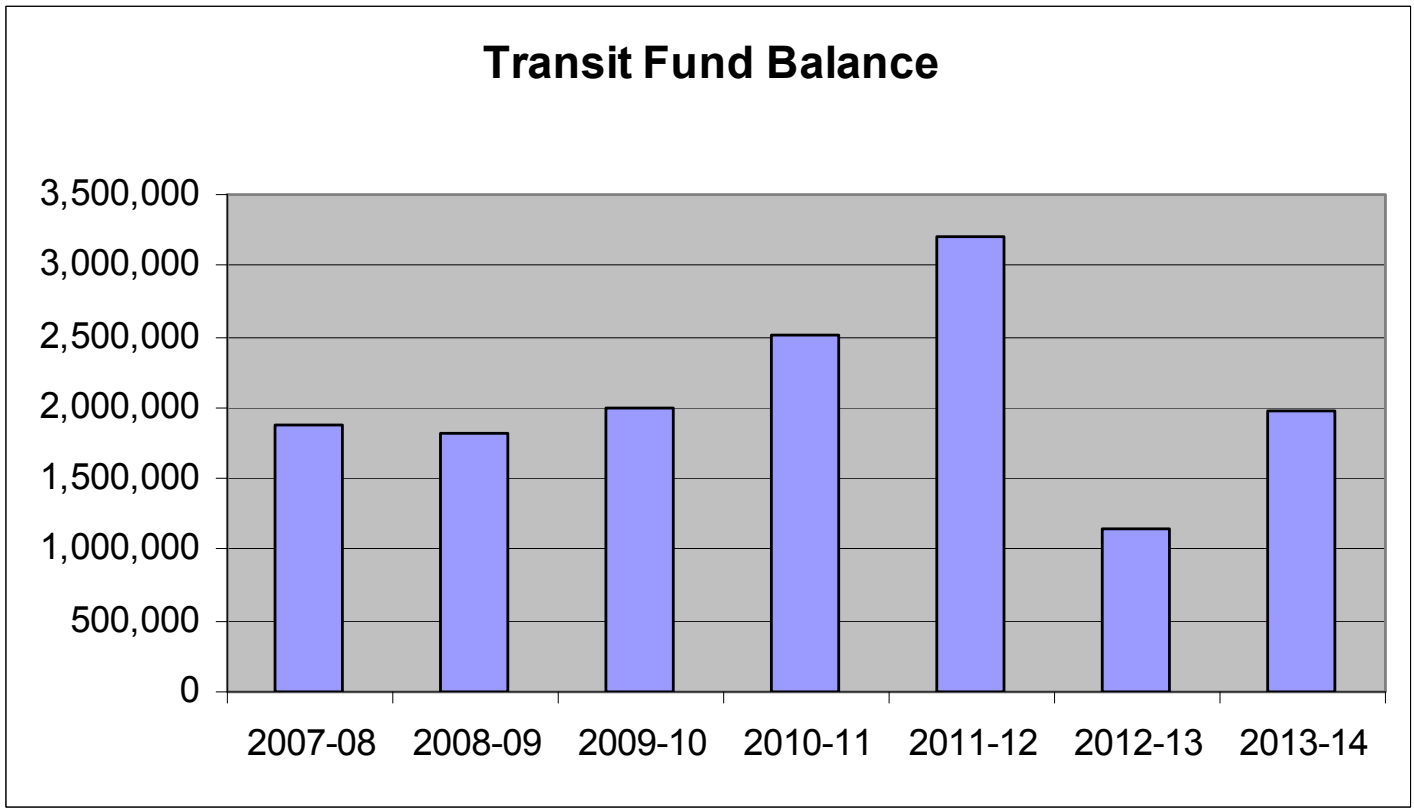
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

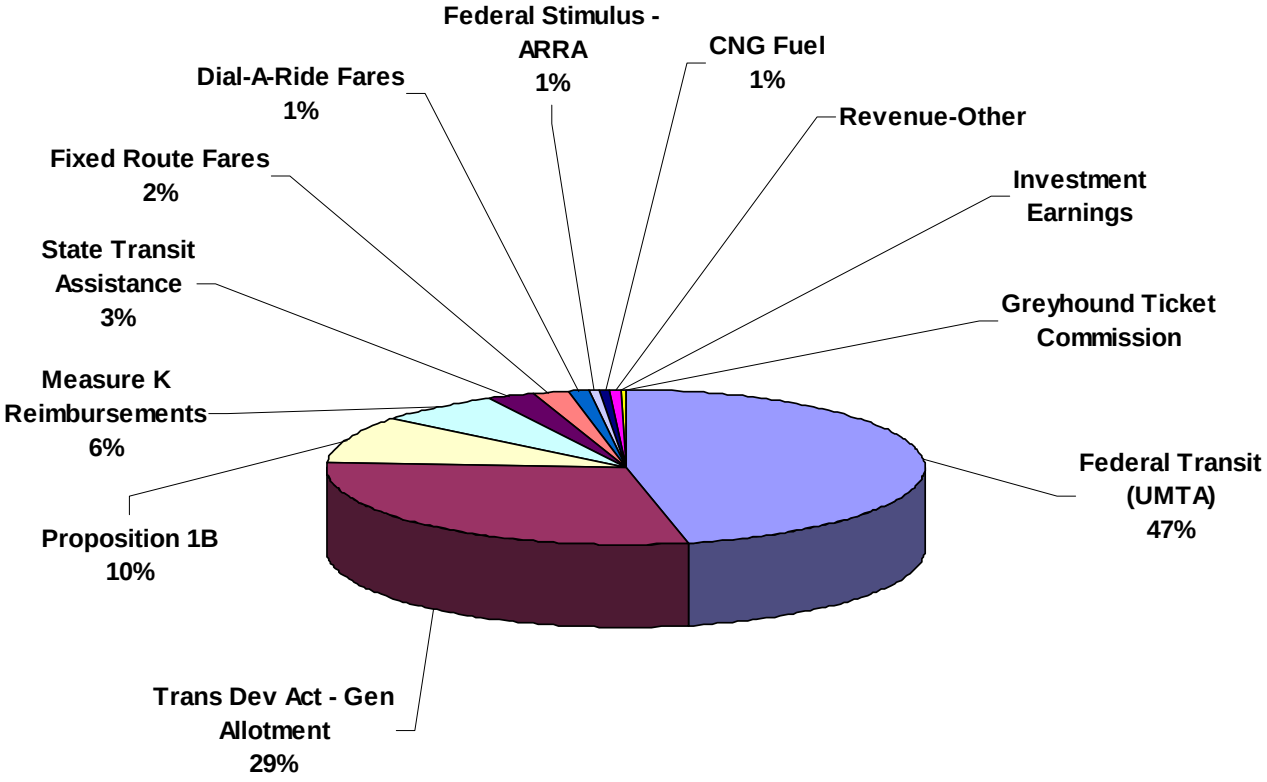
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Transit Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	2,002,105	2,509,652	3,301,731	3,203,015	1,148,625
Revenues	4,068,380	4,646,423	5,141,550	5,297,855	6,488,670
Expenditures	3,560,833	3,953,060	7,600,272	7,352,245	5,651,650
Net Difference (Revenues Less Expenditures)	507,547	693,363	(2,458,722)	(2,054,390)	837,020
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	2,509,652	3,203,015	843,009	1,148,625	1,985,645



Transit Fund Revenues

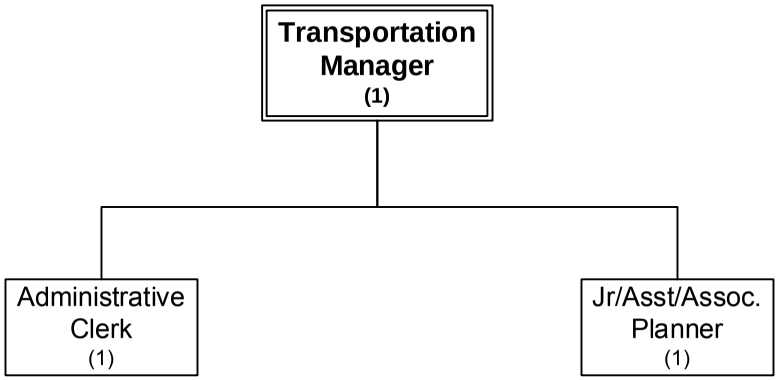


Revenue	Budget 2013-14
Federal Transit (UMTA)	3,034,960
Trans Dev Act - Gen Allotment	1,876,300
Proposition 1B	665,000
Measure K Reimbursements	418,970
State Transit Assistance	167,200
Fixed Route Fares	130,000
Dial-A-Ride Fares	60,000
Federal Stimulus - ARRA	50,000
CNG Fuel	36,000
Revenue-Other	26,200
Investment Earnings	15,040
Greyhound Ticket Commission	7,000
Reimbursable Charges	2,000
Grand Total	6,488,670

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
1251: Transit - Capital B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	218,596	0	0	0	
090: Operating Transfers In Total	**0**	**218,596**	**0**	**0**	**0**	
1251: Transit - Capital B/S Total	**0**	**218,596**	**0**	**0**	**0**	
12501: Dial-A-ride/Transp Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	4,760	7,755	6,040	6,040	8,580	
5361 Rent	4,200	4,200	4,200	4,200	4,200	
5391 Sale of City Property	0	0	2,500	11,100	0	
400: Investment/Property Revenues Tota	**8,960**	**11,955**	**12,740**	**21,340**	**12,780**	
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	1,820,300	1,495,400	1,515,200	1,515,200	1,876,300	SJCOG's apportionments have increased
5496 Federal Transit(UMTA)	1,335,232	1,221,765	1,354,400	1,354,400	1,220,000	
5496.1 Federal Transit-Galt	362,790	333,840	335,000	0	0	
5497 State Transit Assistance	0	200,511	130,000	130,000	0	
5715 Federal stimulus-ARRA	45,683	0	906,000	823,000	0	ARRA funds spent - nothing further
5715.1 Federal stimulus-ARRA-Galt	102,032	29,560	0	83,000	0	
6005.1 Measure K Reimb-Operating	120,000	485,282	462,980	462,980	418,970	
500: Revenue from Others Total	**3,786,037**	**3,766,358**	**4,703,580**	**4,368,580**	**3,515,270**	
720: Transit Fees						
6002 Dial-A-Ride Fares	57,895	54,548	60,000	60,000	60,000	
6003 Fixed Route Fares	130,441	131,145	130,000	130,000	130,000	
6004 CNG Fuel	6,658	5,587	5,700	5,700	36,000	
6007 Solar revenue	0	0	0	3,000	6,000	
720: Transit Fees Total	**194,994**	**191,280**	**195,700**	**198,700**	**232,000**	
900: Other Revenue						
5394 Revenue-Other	21,192	19,443	10,000	10,000	10,000	
5395 Revenue Over/Short	31	(21)	0	0	0	
5398 Reimbursable Charges	(7,087)	63,733	2,000	2,000	2,000	
6006 Greyhound Ticket Commission	6,446	7,072	8,000	8,000	7,000	
6152 Damage to Property	7,150	0	6,000	10,500	6,000	
900: Other Revenue Total	**27,732**	**90,227**	**26,000**	**30,500**	**25,000**	
12501: Dial-A-ride/Transp Rev Total	**4,017,723**	**4,059,820**	**4,938,020**	**4,619,120**	**3,785,050**	
12511: Transit - Capital Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	(700)	0	0	460	
400: Investment/Property Revenues Tota	**0**	**(700)**	**0**	**0**	**460**	
500: Revenue from Others						
5496 Federal Transit(UMTA)	0	42,584	61,000	0	1,814,960	CMAQ/federal grant funds for buses

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
5497 State Transit Assistance	0	0	0	0	167,200	
5715 Federal stimulus-ARRA	0	469,177	0	0	50,000	
500: Revenue from Others Total	**0**	**511,761**	**61,000**	**0**	**2,032,160**	
12511: Transit - Capital Rev Total	**0**	**511,061**	**61,000**	**0**	**2,032,620**	
12521: Transit-Prop.1B Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	4,887	5,998	5,330	12,950	6,000	
400: Investment/Property Revenues Tota	**4,887**	**5,998**	**5,330**	**12,950**	**6,000**	
500: Revenue from Others						
5501 Prop.1B	0	69,692	6,000	428,890	479,000	
5502 Prop.1B Transit-Safety	0	0	131,200	236,895	186,000	
500: Revenue from Others Total	**0**	**69,692**	**137,200**	**665,785**	**665,000**	
12521: Transit-Prop.1B Rev Total	**4,887**	**75,690**	**142,530**	**678,735**	**671,000**	
Transit Revenue Total	**4,022,610**	**4,865,167**	**5,141,550**	**5,297,855**	**6,488,670**	

Public Works
Transportation



Number of Positions
Authorized: 3
Budgeted: 3

FY 2013-2014

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	0	218,596	0	0	0
100: Personnel Services	275,219	291,414	305,510	311,330	312,170
200: Utility Comm. & Transportation	59,640	61,896	72,400	72,415	69,230
300: Supplies, Materials & Services	2,486,347	2,615,874	2,518,300	2,523,200	2,642,750
500: Equipment, Land & Structures	206,551	540,031	1,476,274	1,109,610	2,196,000
550: Fleet	43,624	80,519	2,892,788	3,252,690	431,500
600: Special Payments	464,822	363,400	335,000	83,000	0
Transit Total	**3,536,203**	**4,171,730**	**7,600,272**	**7,352,245**	**5,651,650**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
TRANSPORTATION					
Administrative Clerk	1	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Total	**3**	**3**	**3**	**3**	**3**

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	0	218,596	0	0	0	
090: Operating Transfers Out	**0**	**218,596**	**0**	**0**	**0**	
7101 Regular emp salary	175,075	177,831	179,660	185,105	195,160	Reduction in furlough hours
7109 Incentive pay	1,825	1,782	1,800	1,800	1,800	
7110 Admin leave pay	499	2,247	2,890	2,995	3,050	
7111 Workers comp	9,450	19,320	18,900	18,900	11,820	
7112 Medical insurance	40,103	42,094	45,990	44,915	41,460	
7113 Dental insurance	2,984	3,018	3,000	3,000	3,000	
7114 Vision care	728	736	740	735	750	
7115 Medicare insurance	1,243	1,289	2,610	2,755	2,830	
7121 Service contribution-PERS	33,751	33,062	33,280	34,260	32,590	
7123 Deferred comp	0	98	5,390	5,555	5,860	
7124 LI & AD & D	1,045	1,169	1,450	1,505	1,510	
7125 Unemployment insurance	490	765	1,380	1,390	1,070	
7128 LTD	2,231	0	0	0	0	
7129 Chiropractic	155	157	170	165	180	
7131 Other benefits	5,640	7,846	8,250	8,250	11,090	
100: Personnel Services	**275,219**	**291,414**	**305,510**	**311,330**	**312,170**	
7201 Postage	40	0	0	15	30	
7202 Telephone	8,109	8,029	8,600	8,600	8,400	
7203 Cellular phone charges	6,245	6,315	6,500	6,500	6,000	
7211 Electricity	38,188	40,866	50,100	50,100	47,600	
7212 Gas	1,331	1,086	1,400	1,400	1,400	
7213 Water	5,357	5,208	5,400	5,400	5,400	
7214 Sewer	370	392	400	400	400	
200: Utility Comm. & Transportation	**59,640**	**61,896**	**72,400**	**72,415**	**69,230**	
7300 Supplies,Materials & Serv	0	0	30,000	30,000	0	
7301 Printing,binding,duplication	654	2,689	500	505	1,600	
7302 Photocopying	0	0	100	100	0	
7303 Advertising	6,020	5,638	5,000	6,945	5,000	
7307 Office supplies	356	581	900	900	900	
7309 Membership & dues	2,300	1,209	3,500	3,500	3,500	
7312 Bank service charges	8,887	9,885	2,000	2,000	10,000	
7314 Business expense	223	400	600	600	600	
7315 Conference expense	995	1,883	1,500	1,500	1,900	
7323 Professional services	12,184	63,976	22,450	22,450	8,000	
7324 Purchased transp	1,693,667	1,869,984	1,700,000	1,700,000	1,900,000	Contractual increase for services
7331 Repairs to Mach & equip	23,467	15,965	22,100	22,100	29,380	
7332 Repairs to office equip	0	194	0	0	0	
7333 Repairs to vehicles	432,325	377,018	418,850	421,800	397,040	
7334 Repairs to buildings	23,670	275	1,000	1,000	1,000	
7335 Sublet service contracts	132,543	127,635	142,000	142,000	130,000	
7343 PL & PD/other insurance	85,052	78,910	90,000	90,000	80,000	

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7351 Motor veh fuel, lube	57,549	53,413	65,100	65,100	59,030	
7352 Special dept materials	1,400	1,257	1,600	1,600	1,600	
7353 Janitorial supplies	0	0	200	200	200	
7355 General supplies	11	422	1,200	1,200	1,800	
7358 Training & education	285	1,597	1,000	1,000	1,000	
7359 Small tools and equip	2,079	11	400	400	400	
7369 Software Licensing Cost	0	369	0	0	0	
7398 Reimbursable Expense	0	0	3,000	3,000	3,000	
7399 Supplies, mat & services	2,680	2,563	5,300	5,300	6,800	
300: Supplies, Materials & Services	**2,486,347**	**2,615,874**	**2,518,300**	**2,523,200**	**2,642,750**	
7700 Equipment, Land & Structures	0	0	1,258,000	60,000	1,956,000	See capital sheets for details
7709 Shop equipment	12,577	0	0	0	0	
7718 Grant equip	4,064	9,519	148	119,890	0	
7719 Other equip	48,992	1,668	0	0	0	
7720 Other contracts	124,098	528,402	218,126	929,720	240,000	
7797 Bus shelters	16,134	442	0	0	0	
7799 Bus signs	686	0	0	0	0	
500: Equipment, Land & Structures	**206,551**	**540,031**	**1,476,274**	**1,109,610**	**2,196,000**	
7850 Fleet	0	0	0	0	431,500	See capital sheets for details
7851 Vehicles & Equipment	43,624	80,519	2,892,788	3,252,690	0	
550: Fleet	**43,624**	**80,519**	**2,892,788**	**3,252,690**	**431,500**	
8099 Special payments	464,822	363,400	335,000	83,000	0	
600: Special Payments	**464,822**	**363,400**	**335,000**	**83,000**	**0**	
Transit Total	**3,536,203**	**4,171,730**	**7,600,272**	**7,352,245**	**5,651,650**	

ACTIVITY: Transit
DEPARTMENT: Public Works
DIVISION: Transit
FUND: Transit Fund

ACTIVITY DESCRIPTION

Transit provides a daily fixed route bus system (GrapeLine) within City limits, ADA paratransit service (VineLine) and a door-to-door Dial-A-Ride (DAR) service for the general public (including discounted fares for seniors/disabled/Medicare) within City limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. Transportation funding and related activities are also handled by this Division. The Division Manager, with assistance from Transportation Planner and clerical staff, manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends meetings with partner agencies on transportation issues, manages transit claim files, assists in preparation of applications for transportation grant funding, and provides assistance with administration of successful grants. This includes the following elements:

- Dial-A-Ride/VineLine service.
- Fixed-route service.
- Transit administration.
- Property maintenance.

MAJOR 2012-13 ACCOMPLISHMENTS

- Administered new Transit Operations Contract.
- Constructed new security system for Lodi Transit Station and Parking Structure.
- Implemented discounted fare ID card program and expanded marketing program.
- Received six 32-foot Compressed Natural Gas Replacement buses.

MAJOR 2013-14 OBJECTIVES

- Purchase 13 replacement cutaway buses.
- Construct bus stop improvements, bus wash and fuel management upgrades.
- Update Short Range Transit Plan and extend revenue hours/operating hours.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Operating cost per passenger for Fixed Route	$7.55	$8.59	$8.99
Operating cost per passenger of Dial-A-Ride/VineLine	$38.88	$34.15	$36.79
Total Number of passengers (Fixed Route/DAR/VL)	208,800	213,600	216,700

RELATED COST CENTER(S)

- 125051
- 125052
- 125053
- 125055
- 125057
- 125058
- 125152

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
125051: Dial-A-Ride Transit					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	3,238	3,835	3,500	3,500	3,500
7211 Electricity	4,702	5,554	6,200	6,200	6,200
7212 Gas	466	333	500	500	500
7213 Water	2,678	2,604	2,700	2,700	2,700
7214 Sewer	185	196	200	200	200
200: Utility Comm. & Transportation Total	**11,269**	**12,522**	**13,100**	**13,100**	**13,100**
300: Supplies, Materials & Services					
7303 Advertising	0	779	2,000	2,000	2,000
7307 Office supplies	169	0	200	200	200
7324 Purchased transp	782,715	852,415	800,000	800,000	800,000
7331 Repairs to Mach & equip	3,835	3,514	3,000	3,000	3,000
7333 Repairs to vehicles	242,493	122,256	145,000	145,000	125,600
7343 PL & PD/other insurance	42,526	39,439	45,000	45,000	40,000
7351 Motor veh fuel, lube	39,727	16,484	15,000	15,000	18,170
7358 Training & education	0	215	0	0	0
7359 Small tools and equip	0	0	200	200	200
7398 Reimbursable Expense	0	0	2,000	2,000	2,000
7399 Supplies, mat & services	1,510	608	800	800	800
300: Supplies, Materials & Services Total	**1,112,975**	**1,035,710**	**1,013,200**	**1,013,200**	**991,970**
125051: Dial-A-Ride Transit Total	**1,124,244**	**1,048,232**	**1,026,300**	**1,026,300**	**1,005,070**
125052: Grapeline Fixed Route					
200: Utility Comm. & Transportation					
7202 Telephone	4,239	4,264	4,500	4,500	4,300
7203 Cellular phone charges	3,007	2,480	3,000	3,000	2,500
7211 Electricity	4,702	5,554	6,200	6,200	6,200
7212 Gas	466	333	400	400	400
7213 Water	2,679	2,604	2,700	2,700	2,700
7214 Sewer	185	196	200	200	200
200: Utility Comm. & Transportation Total	**15,278**	**15,431**	**17,000**	**17,000**	**16,300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	500	500	500
7303 Advertising	1,087	821	2,000	2,000	2,000
7307 Office supplies	0	49	200	200	200
7314 Business expense	59	0	100	100	100
7324 Purchased transp	910,952	1,017,569	900,000	900,000	1,100,000
7331 Repairs to Mach & equip	2,101	7,178	9,100	9,100	8,000
7333 Repairs to vehicles	143,879	208,307	215,000	215,000	216,440
7335 Sublet service contracts	46,990	46,101	43,000	43,000	47,000
7343 PL & PD/other insurance	42,526	39,471	45,000	45,000	40,000
7351 Motor veh fuel, lube	17,657	36,876	50,000	50,000	40,800
7352 Special dept materials	1,190	1,257	1,600	1,600	1,600
7353 Janitorial supplies	0	0	200	200	200
7355 General supplies	11	63	200	200	200
7358 Training & education	0	215	0	0	0
7359 Small tools and equip	13	11	200	200	200
7398 Reimbursable Expense	0	0	1,000	1,000	1,000
7399 Supplies, mat & services	1,079	0	4,000	4,000	4,000
300: Supplies, Materials & Services Total	**1,167,544**	**1,357,918**	**1,272,100**	**1,272,100**	**1,462,240**
125052: Grapeline Fixed Route Total	**1,182,822**	**1,373,349**	**1,289,100**	**1,289,100**	**1,478,540**
125053: Transit Administration					
100: Personnel Services					
7101 Regular emp salary	175,075	177,831	179,660	185,105	195,160
7109 Incentive pay	1,825	1,782	1,800	1,800	1,800
7110 Admin leave pay	499	2,247	2,890	2,995	3,050
7111 Workers comp	9,450	19,320	18,900	18,900	11,820
7112 Medical insurance	40,103	42,094	45,990	44,915	41,460

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7113 Dental insurance	2,984	3,018	3,000	3,000	3,000
7114 Vision care	728	736	740	735	750
7115 Medicare insurance	1,243	1,289	2,610	2,755	2,830
7121 Service contribution-PERS	33,751	33,062	33,280	34,260	32,590
7123 Deferred comp	0	98	5,390	5,555	5,860
7124 LI & AD & D	1,045	1,169	1,450	1,505	1,510
7125 Unemployment insurance	490	765	1,380	1,390	1,070
7128 LTD	2,231	0	0	0	0
7129 Chiropractic	155	157	170	165	180
7131 Other benefits	5,640	7,846	8,250	8,250	11,090
100: Personnel Services Total	**275,219**	**291,414**	**305,510**	**311,330**	**312,170**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	15	30
7202 Telephone	1,607	1,617	1,700	1,700	1,700
7211 Electricity	2,184	2,271	2,700	2,700	2,200
7212 Gas	399	420	500	500	500
200: Utility Comm. & Transportation Total	**4,190**	**4,308**	**4,900**	**4,915**	**4,430**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	38	0	0	1,100
7302 Photocopying	0	0	100	100	0
7303 Advertising	577	236	1,000	1,000	1,000
7307 Office supplies	187	532	500	500	500
7309 Membership & dues	2,300	1,209	3,500	3,500	3,500
7312 Bank service charges	8,887	9,885	2,000	2,000	10,000
7314 Business expense	164	113	500	500	500
7315 Conference expense	995	1,883	1,500	1,500	1,900
7323 Professional services	0	0	1,000	1,000	1,000
7332 Repairs to office equip	0	194	0	0	0
7335 Sublet service contracts	0	1,000	2,000	2,000	1,000
7355 General supplies	0	359	1,000	1,000	1,600
7358 Training & education	285	760	1,000	1,000	1,000
7369 Software Licensing Cost	0	369	0	0	0
7399 Supplies, mat & services	91	1,955	500	500	2,000
300: Supplies, Materials & Services Total	**13,486**	**18,533**	**14,600**	**14,600**	**25,100**
125053: Transit Administration Total	**292,895**	**314,255**	**325,010**	**330,845**	**341,700**
125055: Lodi Station Parking Structure					
200: Utility Comm. & Transportation					
7202 Telephone	1,909	1,792	2,000	2,000	2,000
7211 Electricity	15,988	16,331	20,000	20,000	18,000
200: Utility Comm. & Transportation Total	**17,897**	**18,123**	**22,000**	**22,000**	**20,000**
300: Supplies, Materials & Services					
7334 Repairs to buildings	2,584	275	1,000	1,000	1,000
7335 Sublet service contracts	85,553	80,534	97,000	97,000	82,000
300: Supplies, Materials & Services Total	**88,137**	**80,809**	**98,000**	**98,000**	**83,000**
125055: Lodi Station Parking Structure Total	**106,034**	**98,932**	**120,000**	**120,000**	**103,000**
125057: Outside CNG Fueling					
200: Utility Comm. & Transportation					
7202 Telephone	354	356	400	400	400
7211 Electricity	10,612	11,156	15,000	15,000	15,000
200: Utility Comm. & Transportation Total	**10,966**	**11,512**	**15,400**	**15,400**	**15,400**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	5,273	10,000	10,000	18,380
7333 Repairs to vehicles	33,061	17,865	28,850	31,800	25,000
7351 Motor veh fuel, lube	165	53	100	100	60
300: Supplies, Materials & Services Total	**33,226**	**23,191**	**38,950**	**41,900**	**43,440**
125057: Outside CNG Fueling Total	**44,192**	**34,703**	**54,350**	**57,300**	**58,840**

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
125058: Greyhound Pass-thru					
300: Supplies, Materials & Services					
7323 Professional services	6,202	6,250	7,000	7,000	7,000
300: Supplies, Materials & Services Total	**6,202**	**6,250**	**7,000**	**7,000**	**7,000**
125058: Greyhound Pass-thru Total	**6,202**	**6,250**	**7,000**	**7,000**	**7,000**
125152: Damage to City Property					
300: Supplies, Materials & Services					
7333 Repairs to vehicles	6,839	28,590	30,000	30,000	30,000
300: Supplies, Materials & Services Total	**6,839**	**28,590**	**30,000**	**30,000**	**30,000**
125152: Damage to City Property Total	**6,839**	**28,590**	**30,000**	**30,000**	**30,000**
Transit Utility Total	**2,763,228**	**2,904,311**	**2,851,760**	**2,860,545**	**3,024,150**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Transit Facility Improvements **100,000**
Construct bus stop concrete pads, purchase/install bus chelters, benches and other amenities.

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Bus Replacements Replacement of (13) 2007 Ford Starcraft buses: 10-010, 10-011, 10-012, 10-013, 10-014, 10-015, 10-016, 10-017, 10-018, 10-019, 10-020, 10-021 and 10-022, which have reached their useful lives.	**1,847,300**
Bus Equipment Purchase and install cameras, automatic vehicle locator, bus inspection equipment and stop announcement system.	**257,200**
Transit Facility Upgrade Purchase and install bus wash equipment and fuel upgrade system.	**240,000**
Farebox and Vault Equipment Purchase and install farebox equipment, fare revenue vault and revenue collection equipment.	**148,000**
New Vehicle Purchase of a new Ford Escape for Transit administrative staff use.	**35,000**

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
125179: Facility Upgrades					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	1,316	0	0	0
7303 Advertising	0	2,427	0	0	0
300: Supplies, Materials & Services Total	**0**	**3,743**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	120,000	0	0
7719 Other equip	0	1,668	0	0	0
7720 Other contracts	62,045	14,082	0	159,720	240,000
500: Equipment, Land & Structures Total	**62,045**	**15,750**	**120,000**	**159,720**	**240,000**
550: Fleet					
7851 Vehicles & Equipment	0	0	0	280	0
550: Fleet Total	**0**	**0**	**0**	**280**	**0**
125179: Facility Upgrades Total	**62,045**	**19,493**	**120,000**	**160,000**	**240,000**
125180: Bus Stop Shelters					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	856	0	0	0
300: Supplies, Materials & Services Total	**0**	**856**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	200,000	0	100,000
7720 Other contracts	0	51,933	1,126	200,000	0
7797 Bus shelters	0	442	0	0	0
500: Equipment, Land & Structures Total	**0**	**52,375**	**201,126**	**200,000**	**100,000**
125180: Bus Stop Shelters Total	**0**	**53,231**	**201,126**	**200,000**	**100,000**
125184: Non-Revenue Vehicle					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	35,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**35,000**
125184: Non-Revenue Vehicle Total	**0**	**0**	**0**	**0**	**35,000**
125193: CNG Buses					
300: Supplies, Materials & Services					
7314 Business expense	0	139	0	0	0
300: Supplies, Materials & Services Total	**0**	**139**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	1,590,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,590,000**
550: Fleet					
7851 Vehicles & Equipment	0	0	1,888,525	1,890,845	0
550: Fleet Total	**0**	**0**	**1,888,525**	**1,890,845**	**0**
125193: CNG Buses Total	**0**	**139**	**1,888,525**	**1,890,845**	**1,590,000**
125283: CNG Buses					
300: Supplies, Materials & Services					
7314 Business expense	0	148	0	0	0
300: Supplies, Materials & Services Total	**0**	**148**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	0	0	431,500
7851 Vehicles & Equipment	0	0	944,263	945,255	0
550: Fleet Total	**0**	**0**	**944,263**	**945,255**	**431,500**
125283: CNG Buses Total	**0**	**148**	**944,263**	**945,255**	**431,500**
125284: AVL Equipment					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	83,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**83,000**
125284: AVL Equipment Total	**0**	**0**	**0**	**0**	**83,000**

Transit	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
125285: Farebox/Vault Equipment					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	148,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**148,000**
125285: Farebox/Vault Equipment Total	**0**	**0**	**0**	**0**	**148,000**
Transit Capital Total	**62,045**	**73,011**	**3,153,914**	**3,196,100**	**2,627,500**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Parks, Recreation and Cultural Services and Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, street lights and signs. In addition, it maintains the City's storm drain system.

Most of the division's revenue comes from State and local taxes. It has a budget of $6,357,920 in FY 2013/14, compared to $3,857,690 as originally adopted in FY 2012/13. The increase is due primarily to capital projects. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year.

FY 2013/14 budgeted staffing is being maintained at 13.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

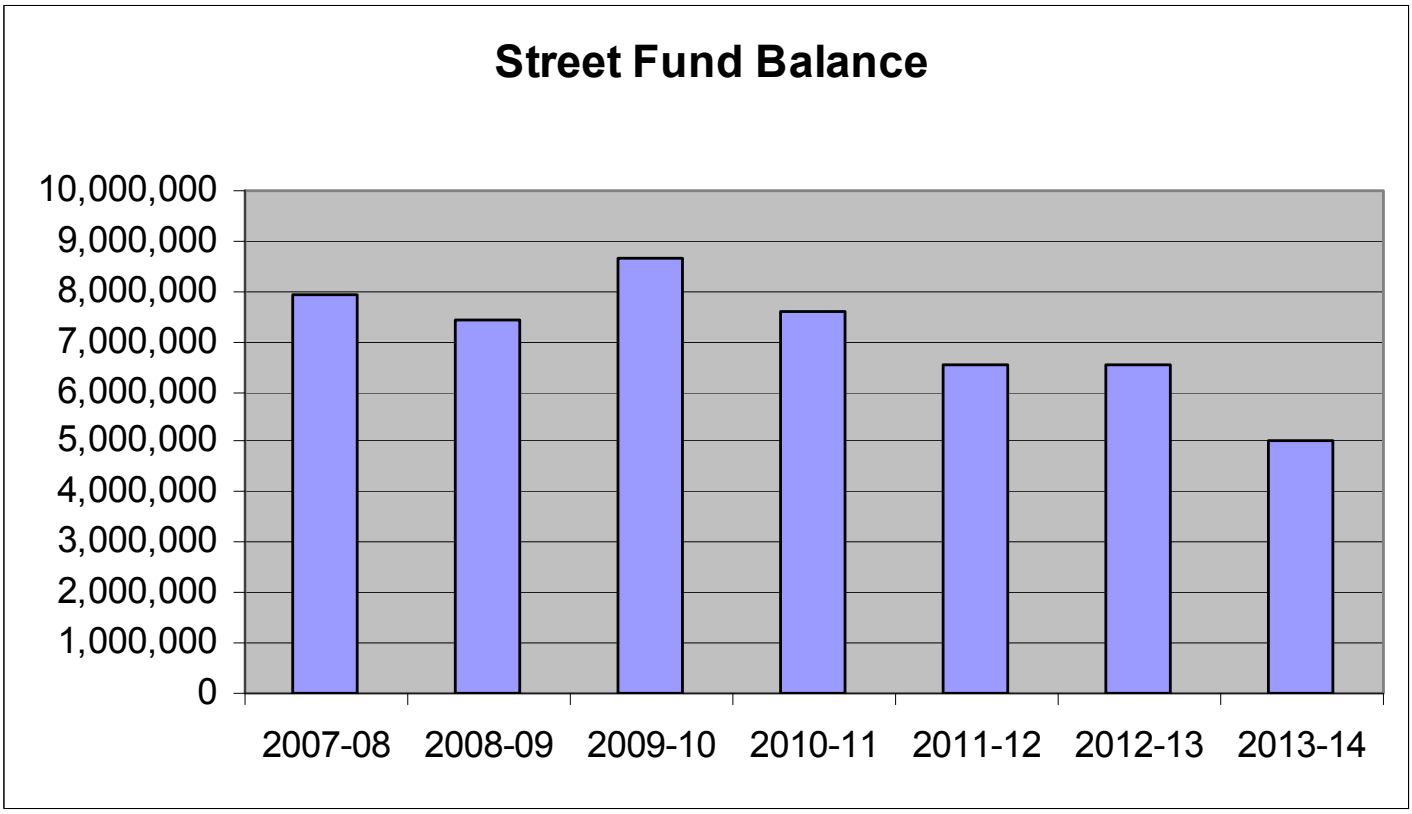
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

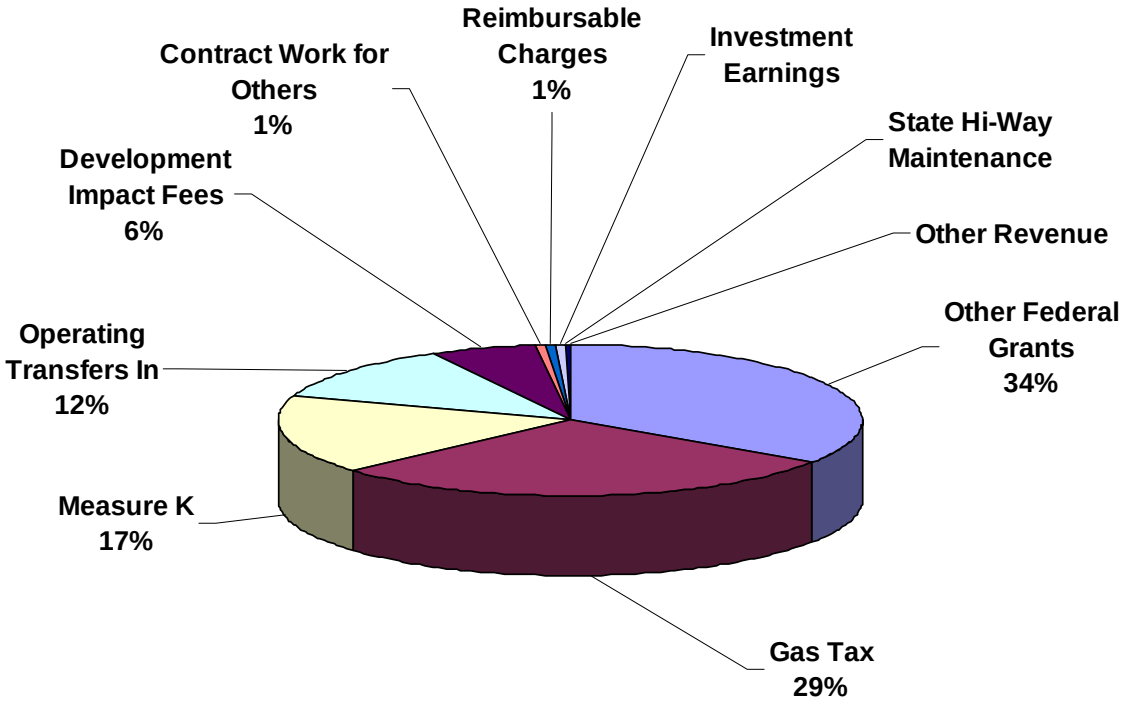
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Street Fund					
Fund Balance					
Beginning Fund Balance	8,663,509	7,589,026	9,312,492	6,513,011	6,525,206
Revenues	7,581,239	4,932,577	4,295,920	4,202,005	4,872,750
Expenditures	8,655,722	6,008,592	5,431,736	4,189,810	6,357,920
Net Difference (Revenues Less Expenditures)	(1,074,483)	(1,076,015)	(1,135,816)	12,195	(1,485,170)
Fund Balance					
Ending Fund Balance	7,589,026	6,513,011	8,176,676	6,525,206	5,040,036



Street Fund Revenues



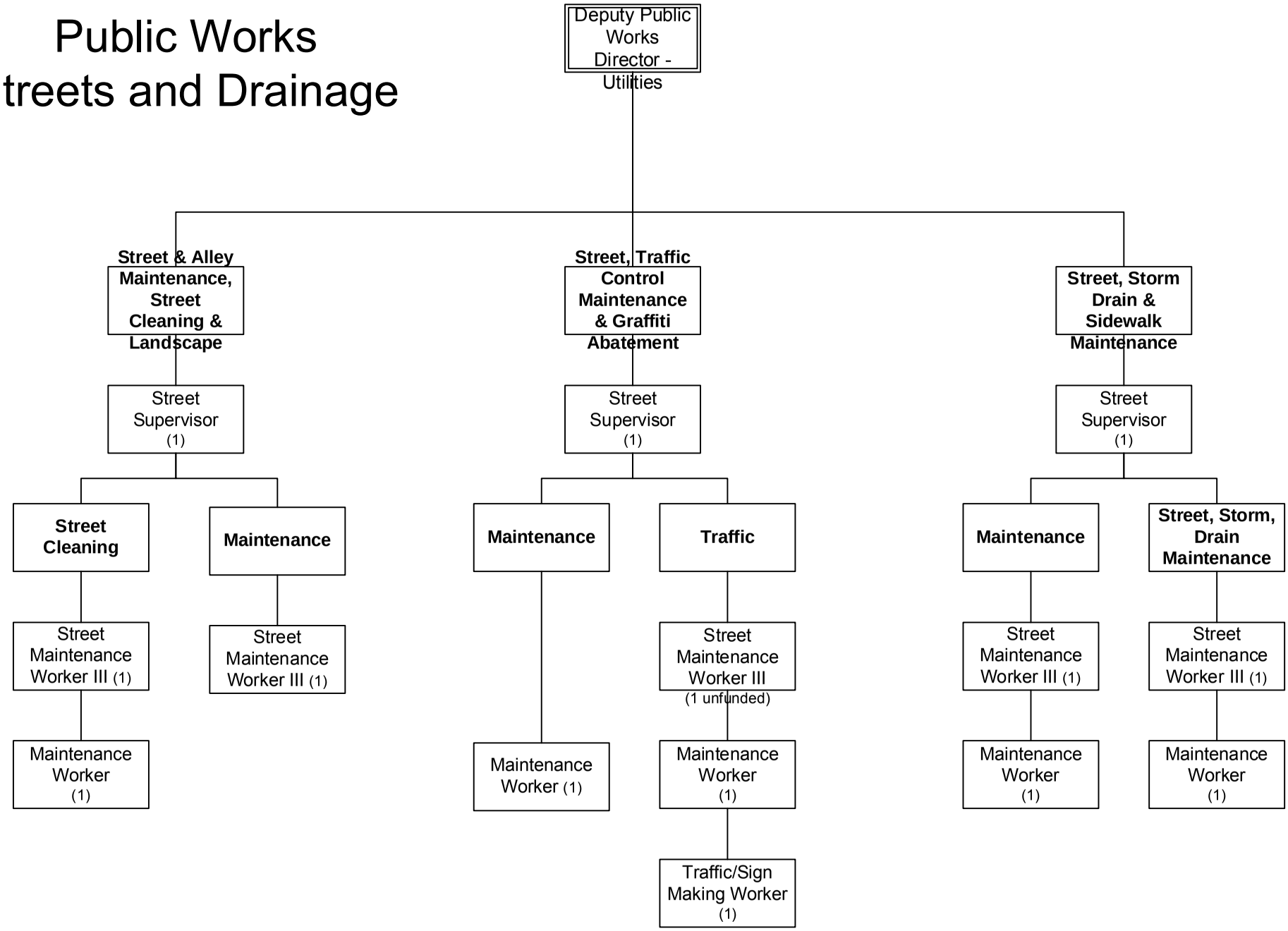
Revenue	Budget 2013-14
Other Federal Grants	1,676,000
Gas Tax	1,407,500
Measure K	825,000
Operating Transfers In	581,380
Development Impact Fees	286,070
Contract Work for Others	30,000
Reimbursable Charges	30,000
Investment Earnings	20,400
State Hi-Way Maintenance	11,400
Other Revenue	5,000
Grand Total	4,872,750

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
320: Street Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	8,280	26,378	0	0	0	
090: Operating Transfers In Total	**8,280**	**26,378**	**0**	**0**	**0**	
320: Street Fund B/S Total	**8,280**	**26,378**	**0**	**0**	**0**	
321: Gas Tax						
090: Operating Transfers In						
4210 Operating Transfers In	693,768	738,344	567,830	567,830	581,380	General Fund support
090: Operating Transfers In Total	**693,768**	**738,344**	**567,830**	**567,830**	**581,380**	
321: Gas Tax Total	**693,768**	**738,344**	**567,830**	**567,830**	**581,380**	
3201: Street Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	4,493	2,765	3,140	3,140	2,540	
400: Investment/Property Revenues Tota	**4,493**	**2,765**	**3,140**	**3,140**	**2,540**	
900: Other Revenue						
5394 Revenue-Other	689,876	161,693	0	110,000	0	One time developer fee
5398 Reimbursable Charges	1,839	(1,839)	0	0	0	
900: Other Revenue Total	**691,715**	**159,854**	**0**	**110,000**	**0**	
3201: Street Fund Rev Total	**696,208**	**162,619**	**3,140**	**113,140**	**2,540**	
3211: Gas Tax - 2107 Rev						
500: Revenue from Others						
5531 Gas Tax 2105 Subventions	326,873	292,160	360,900	285,730	285,000	
5532 Gas Tax 2106 Subventions	202,196	199,358	205,400	192,470	192,500	
5533 Gas Tax 2107 Subventions	443,815	438,930	451,400	429,450	430,000	
5692 State Hi-Way Maintenance	11,407	11,407	11,400	11,400	11,400	
500: Revenue from Others Total	**984,291**	**941,855**	**1,029,100**	**919,050**	**918,900**	
900: Other Revenue						
5394 Revenue-Other	23,041	7,107	5,000	5,000	5,000	
5398 Reimbursable Charges	62,498	40,169	15,000	15,000	30,000	
5411 Contract Work For Others	0	0	0	115	0	
5411.4 Wrk for Others-PW	48,099	47,842	30,000	30,000	30,000	
900: Other Revenue Total	**133,638**	**95,118**	**50,000**	**50,115**	**65,000**	
3211: Gas Tax - 2107 Rev Total	**1,117,929**	**1,036,973**	**1,079,100**	**969,165**	**983,900**	
3221: Gas Tax						
400: Investment/Property Revenues						
5332 Investment Earnings	545	(545)	0	0	0	
400: Investment/Property Revenues Tota	**545**	**(545)**	**0**	**0**	**0**	
500: Revenue from Others						

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
5534 Gas Tax 2103 Subventions	508,144	846,653	550,000	691,060	500,000	
500: Revenue from Others Total	**508,144**	**846,653**	**550,000**	**691,060**	**500,000**	
3221: Gas Tax Total	**508,689**	**846,108**	**550,000**	**691,060**	**500,000**	
3251: Measure K Funds Rev						
100: Tax Revenues						
5033 Street Maint.-Measure K	763,532	804,628	800,000	800,000	825,000	
5037 Reimb-Measure K	694,023	172,255	0	5,350	0	
100: Tax Revenues Total	**1,457,555**	**976,883**	**800,000**	**805,350**	**825,000**	
400: Investment/Property Revenues						
5332 Investment Earnings	13,074	14,400	15,320	9,000	11,900	
400: Investment/Property Revenues Tota	**13,074**	**14,400**	**15,320**	**9,000**	**11,900**	
3251: Measure K Funds Rev Total	**1,470,629**	**991,283**	**815,320**	**814,350**	**836,900**	
3291: TDA - Streets Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	309	0	0	540	
400: Investment/Property Revenues Tota	**0**	**309**	**0**	**0**	**540**	
3291: TDA - Streets Rev Total	**0**	**309**	**0**	**0**	**540**	
3301: Transportation Investment Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	200	104	10	10	0	
400: Investment/Property Revenues Tota	**200**	**104**	**10**	**10**	**0**	
3301: Transportation Investment Rev Total	**200**	**104**	**10**	**10**	**0**	
3311: Federal - Streets Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(1,336)	0	0	0	0	
400: Investment/Property Revenues Tota	**(1,336)**	**0**	**0**	**0**	**0**	
500: Revenue from Others						
5569 Other Federal Grants	1,490,018	908	850,000	540,000	1,676,000	Fed Grant - Harney Lane Grade separation
500: Revenue from Others Total	**1,490,018**	**908**	**850,000**	**540,000**	**1,676,000**	
3311: Federal - Streets Rev Total	**1,488,682**	**908**	**850,000**	**540,000**	**1,676,000**	
3321: IMF (Regional)Streets Rev						
810: Development Impact Fees						
5332 Investment Earnings	2,131	638	1,650	0	1,240	
6122 Development Impact Fees	113,927	377,912	219,000	109,580	119,430	
810: Development Impact Fees Total	**116,058**	**378,550**	**220,650**	**109,580**	**120,670**	
3321: IMF (Regional)Streets Rev Total	**116,058**	**378,550**	**220,650**	**109,580**	**120,670**	

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
3331: State Bike Lane Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(205)	4	0	0	0	
400: Investment/Property Revenues Tota	**(205)**	**4**	**0**	**0**	**0**	
3331: State Bike Lane Fund Rev Total	**(205)**	**4**	**0**	**0**	**0**	
3361: Fence & Lanscape Maint.Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	2,230	1,665	1,790	1,790	1,450	
400: Investment/Property Revenues Tota	**2,230**	**1,665**	**1,790**	**1,790**	**1,450**	
3361: Fence & Lanscape Maint.Rev Total	**2,230**	**1,665**	**1,790**	**1,790**	**1,450**	
3371: Traffic Congestion Relf-AB2928						
400: Investment/Property Revenues						
5332 Investment Earnings	3,280	1,754	1,910	0	630	
400: Investment/Property Revenues Tota	**3,280**	**1,754**	**1,910**	**0**	**630**	
3371: Traffic Congestion Relf-AB2928 Total	**3,280**	**1,754**	**1,910**	**0**	**630**	
3381: IMF Regional Transporation						
810: Development Impact Fees						
5332 Investment Earnings	4,065	1,484	1,670	1,670	1,600	
6122 Development Impact Fees	213,250	147,976	203,860	392,770	166,640	
810: Development Impact Fees Total	**217,315**	**149,460**	**205,530**	**394,440**	**168,240**	
3381: IMF Regional Transporation Total	**217,315**	**149,460**	**205,530**	**394,440**	**168,240**	
3391: Prop.1B Spec Rev Fund Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	7,570	791	640	640	500	
400: Investment/Property Revenues Tota	**7,570**	**791**	**640**	**640**	**500**	
500: Revenue from Others						
5501 Prop.1B	1,093,838	807,447	0	0	0	
500: Revenue from Others Total	**1,093,838**	**807,447**	**0**	**0**	**0**	
3391: Prop.1B Spec Rev Fund Revenue Tot	**1,101,408**	**808,238**	**640**	**640**	**500**	
Streets Revenue Total	**7,424,471**	**5,142,697**	**4,295,920**	**4,202,005**	**4,872,750**	

Public Works
Streets and Drainage



Number of positions
Authorized: 14
Budgeted: 13

2013-2014

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	65,652	211,539	0	0	0
100: Personnel Services	1,454,685	1,326,391	1,016,250	997,095	1,117,760
200: Utility Comm. & Transportation	4,443	2,884	4,420	2,280	2,770
300: Supplies, Materials & Services	1,063,991	646,062	732,329	683,880	576,540
500: Equipment, Land & Structures	4,710,286	1,775,917	3,630,319	2,458,005	4,560,800
550: Fleet	70,672	10,086	48,368	48,500	100,000
600: Special Payments	106	24,133	50	50	50
Streets Total	**7,369,835**	**3,997,012**	**5,431,736**	**4,189,810**	**6,357,920**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
STREETS & DRAINAGE					
Administrative Clerk	1	1	0	0	0
Administrative Secretary	1	1	1	0	0
Maintenance Worker I/II	10	7	5	5	5
Senior Administrative Clerk	1	1	0	0	0
Street Maintenance Worker III	5	5	5	5	4
Street Supervisor	3	3	3	3	3
Streets & Drainage Manager	0	0	0	0	0
Streets & Drainage Superintendent	1	1	1	0	0
Traffic/Sign Making Worker	0	1	1	1	1
Streets & Drainage Total	**22**	**20**	**16**	**14**	**13**

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	65,652	211,539	0	0	0	
090: Operating Transfers Out	**65,652**	**211,539**	**0**	**0**	**0**	
7101 Regular emp salary	906,240	687,865	635,730	647,770	659,130	Reduction in furlough hours
7102 Overtime	15,580	12,306	14,110	17,130	17,170	
7103 Part time salary	27,856	23,597	58,870	61,370	73,590	
7106 Uniform allowance	0	0	2,600	0	0	
7109 Incentive pay	16,351	14,461	20,280	13,080	13,080	
7110 Admin leave pay	1,374	0	0	0	0	
7111 Workers comp	63,000	103,040	88,200	88,200	51,220	
7112 Medical insurance	217,839	183,746	160,060	157,750	157,750	
7113 Dental insurance	17,296	13,844	13,000	13,000	13,000	
7114 Vision care	4,216	3,375	3,190	3,185	4,550	
7115 Medicare insurance	7,565	6,188	9,220	9,585	9,560	
7121 Service contribution-PERS	173,685	139,229	127,180	127,285	121,350	
7123 Deferred comp	19,620	238	19,070	15,165	13,920	
7124 LI & AD & D	2,298	1,309	1,230	1,235	1,230	
7125 Unemployment insurance	2,436	2,794	4,770	4,860	3,630	
7128 LTD	11,327	0	0	0	0	
7129 Chiropractic	899	720	720	715	780	
7130 Insurance refund	8,370	8,269	8,310	8,315	8,310	
7131 Other benefits	37,600	45,787	38,500	38,500	48,040	
7188 Transfer In	(1,068,846)	(753,195)	(881,520)	(881,520)	(835,070)	
7189 Transfer Out	989,979	832,818	692,730	671,470	756,520	
100: Personnel Services	**1,454,685**	**1,326,391**	**1,016,250**	**997,095**	**1,117,760**	
7201 Postage	348	120	200	60	50	
7202 Telephone	211	416	220	220	220	
7203 Cellular phone charges	3,847	2,348	4,000	2,000	2,500	
7215 Refuse	37	0	0	0	0	
200: Utility Comm. & Transportation	**4,443**	**2,884**	**4,420**	**2,280**	**2,770**	
7301 Printing,binding,duplication	3,871	1,220	1,000	1,210	500	
7302 Photocopying	117	2,076	500	2,000	2,000	
7303 Advertising	4,545	2,493	750	1,270	700	
7305 Uniforms	5,585	9,429	8,000	8,000	8,000	
7306 Safety equipment	9,956	6,816	6,000	6,000	6,000	
7307 Office supplies	1,842	2,092	2,500	2,500	2,000	
7308 Books & periodicals	0	67	150	0	0	
7309 Membership & dues	299	614	600	600	600	
7313 Information systems software	2,400	2,400	2,400	3,075	20,000	
7314 Business expense	373	354	500	500	350	
7315 Conference expense	265	0	250	0	0	
7321 Rent of Land, facilities	21,512	11,436	20,000	20,000	20,000	
7322 Rental of equipment	2,400	405	3,000	1,500	1,500	

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7323 Professional services	423,839	80,586	226,612	148,250	80,000	
7330 Repairs to comm equip	1,410	1,402	1,400	1,400	1,400	
7331 Repairs to Mach & equip	3,418	27,543	0	0	0	
7332 Repairs to office equip	351	0	0	0	0	
7333 Repairs to vehicles	139,101	106,943	110,260	110,260	103,030	
7334 Repairs to buildings	0	4,767	0	0	0	
7335 Sublet service contracts	160,820	159,379	207,000	197,800	194,300	
7336 Car wash	25	15	20	20	20	
7343 PL & PD/other insurance	35,700	55,800	20,440	20,440	26,260	
7351 Motor veh fuel, lube	43,098	44,767	57,000	57,000	42,680	
7352 Special dept materials	153,755	117,386	52,247	91,160	55,000	
7355 General supplies	201	188	250	1,025	700	
7358 Training & education	2,251	1,581	3,000	1,500	5,000	
7359 Small tools and equip	2,613	5,973	8,000	7,500	6,500	
7360 Overtime meals	188	281	450	0	0	
7369 Software Licensing Cost	0	0	0	820	0	
7399 Supplies, mat & services	44,056	49	0	50	0	
300: Supplies, Materials & Services	**1,063,991**	**646,062**	**732,329**	**683,880**	**576,540**	
7700 Equipment, Land & Structures	0	0	1,494,000	226,000	0	
7701 Office equip	0	321	1,000	500	500	
7706 Traffic signal equip	84,994	0	0	40,000	0	
7717 Communication equip	0	0	500	0	1,300	
7719 Other equip	0	9,420	10,000	8,000	8,000	
7720 Other contracts	4,181,928	1,740,531	2,124,819	2,076,445	4,551,000	See capital sheets for projects
7721 Acquisition of Land	7,000	0	0	0	0	
7723 Easements	0	6,000	0	0	0	
7726 Streets	436,364	19,645	0	99,115	0	
7727 Curb, gutter & sidewalks	0	0	0	7,945	0	
500: Equipment, Land & Structures	**4,710,286**	**1,775,917**	**3,630,319**	**2,458,005**	**4,560,800**	
7851 Vehicles & Equipment	70,672	10,086	48,368	48,500	100,000	
550: Fleet	**70,672**	**10,086**	**48,368**	**48,500**	**100,000**	
8022 Taxes	11	48	50	50	50	
8098 Public Benefits Program	50	0	0	0	0	
8099 Special payments	45	24,085	0	0	0	
600: Special Payments	**106**	**24,133**	**50**	**50**	**50**	
Streets Total	**7,369,835**	**3,997,012**	**5,431,736**	**4,189,810**	**6,357,920**	

ACTIVITY: Street Maintenance **DIVISION:** Streets
DEPARTMENT: Public Works **FUND:** Street Fund

ACTIVITY DESCRIPTION

The Street Maintenance activity includes administration, management, and maintenance for the following: streets, alleys, curb and gutters; sidewalks; traffic signals and traffic control signs; street markings; street sweeping; street trees; all landscape maintenance in the public right-of-way and for most public buildings; storm water system maintenance and discharge permit compliance and enforcement. This activity includes parts of four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks, 2) safe and efficient traffic circulation, 3) efficient and effective street services, 4) safe and properly maintained street trees, and 5) proper storm water management. This activity has the following major elements:

- Street Administration – Provide overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinate with utilities, public agencies and private firms; provide equipment maintenance and safety equipment; oversee contracts; and promote public relations.
- Street/Curb, Gutter & Sidewalk Maintenance – Maintain over 200 miles of streets and 16 miles (4,196,802 square yards of pavement) of alleys, including patching and sealing, and repaving utility trenches and pavement cuts; and removing, replacing, repairing and patching curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches.
- Traffic Control Maintenance – Maintain 5,516 street signs; warning, regulatory and guide signs; paint curbs, pavement legends, crosswalks; apply thermoplastic lane lines, railroad crossings, and parking stalls; install new signs and pavement markings; maintain 48 City-signalized intersections; and provide 50-percent funding for Caltrans-maintained intersections.
- Tree/Landscape Maintenance – Contract pruning, trimming, re-staking, and root surgery on the City's street trees, including removing dead/diseased trees and emergency response to downed trees in the public right-of-way. Contract mowing, pruning, spraying, and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians and public facilities.
- Street Sweeping/Leaf Removal/Weed Abatement – Sweep approximately 14,212 miles of curb, 16 miles of alleys, and 19 public parking lots; remove approximately 4,500 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency; and spray and remove weeds and other debris along street shoulders, alleys, and street medians.
- Storm Drain Maintenance – Maintain the City's 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 storm water outlets into the Mokelumne River and the Woodbridge Irrigation District canal.

MAJOR 2012-13 ACCOMPLISHMENTS

- Tree trimming (428 trees).
- Mistletoe eradication - Church Street Project and Modesto Ash tree removals.
- Tree planting (121 planted).

MAJOR 2013-14 OBJECTIVES

- Implement a supplemental sidewalk grinding program by contract to reduce trip and fall claims against the City.
- Improve overall condition of pavement.
- Increase legend traffic marker maintenance.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Tons of asphalt placed by City	261	5,572	511
Square feet of sidewalk removed and replaced	10,550	7,370	10,184
Traffic signals maintained	48	48	48

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

RELATED COST CENTER(S)

- 3215011
- 3215012
- 3215031
- 3215036
- 3215037

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
3215011: PW Street Administration					
100: Personnel Services					
7101 Regular emp salary	906,154	687,865	635,730	647,770	659,130
7102 Overtime	323	2,030	0	150	0
7103 Part time salary	24,318	2,314	0	2,500	0
7106 Uniform allowance	0	0	2,600	0	0
7109 Incentive pay	16,130	14,301	20,280	13,080	13,080
7110 Admin leave pay	1,374	0	0	0	0
7111 Workers comp	63,000	103,040	88,200	88,200	51,220
7112 Medical insurance	217,839	183,746	160,060	157,750	157,750
7113 Dental insurance	17,296	13,844	13,000	13,000	13,000
7114 Vision care	4,216	3,375	3,190	3,185	4,550
7115 Medicare insurance	7,424	5,813	9,220	9,585	9,560
7121 Service contribution-PERS	173,567	139,180	127,180	127,285	121,350
7123 Deferred comp	19,592	238	19,070	15,165	13,920
7124 LI & AD & D	2,298	1,309	1,230	1,235	1,230
7125 Unemployment insurance	2,427	2,701	4,770	4,860	3,630
7128 LTD	11,326	0	0	0	0
7129 Chiropractic	899	720	720	715	780
7130 Insurance refund	8,337	8,184	8,310	8,315	8,310
7131 Other benefits	37,600	45,787	38,500	38,500	48,040
7188 Transfer In	(1,068,846)	(753,195)	(881,520)	(881,520)	(835,070)
7189 Transfer Out	28,328	55,055	61,090	60,000	60,000
100: Personnel Services Total	**473,602**	**516,307**	**311,630**	**309,775**	**330,480**
200: Utility Comm. & Transportation					
7201 Postage	72	5	100	50	50
7203 Cellular phone charges	3,847	2,348	4,000	2,000	2,500
200: Utility Comm. & Transportation Total	**3,919**	**2,353**	**4,100**	**2,050**	**2,550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	962	444	1,000	500	500
7302 Photocopying	117	2,076	500	2,000	2,000
7303 Advertising	0	246	0	0	0
7305 Uniforms	5,585	9,429	8,000	8,000	8,000
7306 Safety equipment	9,775	6,565	6,000	6,000	6,000
7307 Office supplies	1,842	2,092	2,500	2,500	2,000
7308 Books & periodicals	0	67	150	0	0
7309 Membership & dues	299	614	600	600	600
7313 Information systems software	2,400	2,400	2,400	3,075	20,000
7314 Business expense	373	354	500	500	350
7315 Conference expense	265	0	250	0	0
7321 Rent of Land, facilities	3,879	1,758	0	0	0
7323 Professional services	8,554	1,036	1,000	1,000	70,000
7330 Repairs to comm equip	1,410	1,402	1,400	1,400	1,400
7331 Repairs to Mach & equip	53	0	0	0	0
7332 Repairs to office equip	351	0	0	0	0
7333 Repairs to vehicles	139,101	106,943	110,260	110,260	103,030
7334 Repairs to buildings	0	4,767	0	0	0
7335 Sublet service contracts	2,589	2,803	3,500	2,800	2,800
7336 Car wash	25	15	20	20	20
7343 PL & PD/other insurance	35,700	55,800	20,440	20,440	26,260
7351 Motor veh fuel, lube	43,098	44,767	57,000	57,000	42,680
7352 Special dept materials	2,259	1,505	2,000	1,500	1,500
7355 General supplies	22	92	150	100	100
7358 Training & education	2,251	1,581	3,000	1,500	5,000
7359 Small tools and equip	1,196	1,752	1,000	1,000	1,000
7360 Overtime meals	188	0	350	0	0
7399 Supplies, mat & services	69	49	0	50	0
300: Supplies, Materials & Services Total	**262,363**	**248,557**	**222,020**	**220,245**	**293,240**
500: Equipment, Land & Structures					
7701 Office equip	0	321	1,000	500	500

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7717 Communication equip	0	0	500	0	1,300
500: Equipment, Land & Structures Total	**0**	**321**	**1,500**	**500**	**1,800**
3215011: PW Street Administration Total	**739,884**	**767,538**	**539,250**	**532,570**	**628,070**
3215012: Street Work for Others					
100: Personnel Services					
7101 Regular emp salary	86	0	0	0	0
7102 Overtime	7,868	3,012	6,000	6,000	5,040
7109 Incentive pay	132	55	0	0	0
7115 Medicare insurance	40	14	0	0	0
7121 Service contribution-PERS	81	49	0	0	0
7123 Deferred comp	20	0	0	0	0
7128 LTD	1	0	0	0	0
7130 Insurance refund	33	41	0	0	0
7189 Transfer Out	18,336	11,651	114,600	10,000	17,160
100: Personnel Services Total	**26,597**	**14,822**	**120,600**	**16,000**	**22,200**
300: Supplies, Materials & Services					
7335 Sublet service contracts	3,546	0	3,500	0	1,500
7352 Special dept materials	0	2,364	2,000	500	1,000
300: Supplies, Materials & Services Total	**3,546**	**2,364**	**5,500**	**500**	**2,500**
3215012: Street Work for Others Total	**30,143**	**17,186**	**126,100**	**16,500**	**24,700**
3215031: Street Maintenance					
100: Personnel Services					
7102 Overtime	4,756	3,851	5,000	7,870	8,900
7103 Part time salary	2,296	20,839	58,870	58,870	73,590
7109 Incentive pay	50	27	0	0	0
7115 Medicare insurance	78	343	0	0	0
7123 Deferred comp	3	0	0	0	0
7125 Unemployment insurance	6	92	0	0	0
7130 Insurance refund	0	24	0	0	0
7189 Transfer Out	483,105	346,528	328,360	328,360	361,120
100: Personnel Services Total	**490,294**	**371,704**	**392,230**	**395,100**	**443,610**
200: Utility Comm. & Transportation					
7201 Postage	78	57	100	0	0
7202 Telephone	211	416	220	220	220
200: Utility Comm. & Transportation Total	**289**	**473**	**320**	**220**	**220**
300: Supplies, Materials & Services					
7303 Advertising	795	0	500	0	0
7321 Rent of Land, facilities	17,633	9,678	20,000	20,000	20,000
7322 Rental of equipment	2,400	405	3,000	1,500	1,500
7331 Repairs to Mach & equip	242	0	0	0	0
7352 Special dept materials	22,570	45,469	20,000	40,000	45,000
7355 General supplies	154	48	100	800	500
7359 Small tools and equip	29	3,827	5,000	5,000	4,000
7360 Overtime meals	0	82	100	0	0
300: Supplies, Materials & Services Total	**43,823**	**59,509**	**48,700**	**67,300**	**71,000**
500: Equipment, Land & Structures					
7719 Other equip	0	8,118	10,000	8,000	8,000
7720 Other contracts	884	0	0	0	0
500: Equipment, Land & Structures Total	**884**	**8,118**	**10,000**	**8,000**	**8,000**
600: Special Payments					
8022 Taxes	11	48	50	50	50
600: Special Payments Total	**11**	**48**	**50**	**50**	**50**
3215031: Street Maintenance Total	**535,301**	**439,852**	**451,300**	**470,670**	**522,880**
3215036: PW Tree Maintenance					
100: Personnel Services					
7102 Overtime	2,063	1,559	2,220	2,220	2,210
7103 Part time salary	468	0	0	0	0

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7109 Incentive pay	27	34	0	0	0
7115 Medicare insurance	7	3	0	0	0
7121 Service contribution-PERS	37	0	0	0	0
7123 Deferred comp	5	0	0	0	0
7125 Unemployment insurance	1	0	0	0	0
7189 Transfer Out	6,917	64,824	10,840	40,000	94,220
100: Personnel Services Total	**9,525**	**66,420**	**13,060**	**42,220**	**96,430**
200: Utility Comm. & Transportation					
7201 Postage	0	4	0	0	0
200: Utility Comm. & Transportation Total	**0**	**4**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	706	711	250	700	700
7306 Safety equipment	0	251	0	0	0
7323 Professional services	762	0	15,000	15,000	10,000
7335 Sublet service contracts	111,021	109,704	150,000	150,000	140,000
7352 Special dept materials	214	4,283	2,000	4,000	4,000
7359 Small tools and equip	0	68	500	0	0
300: Supplies, Materials & Services Total	**112,703**	**115,017**	**167,750**	**169,700**	**154,700**
500: Equipment, Land & Structures					
7720 Other contracts	57,714	56,063	157,000	157,000	220,000
500: Equipment, Land & Structures Total	**57,714**	**56,063**	**157,000**	**157,000**	**220,000**
3215036: PW Tree Maintenance Total	**179,942**	**237,504**	**337,810**	**368,920**	**471,130**
3215037: PW Street Cleaning					
100: Personnel Services					
7102 Overtime	388	1,854	890	890	1,020
7103 Part time salary	774	444	0	0	0
7109 Incentive pay	8	44	0	0	0
7115 Medicare insurance	13	15	0	0	0
7125 Unemployment insurance	2	1	0	0	0
7130 Insurance refund	0	20	0	0	0
7189 Transfer Out	275,273	233,877	177,840	162,195	224,020
100: Personnel Services Total	**276,458**	**236,255**	**178,730**	**163,085**	**225,040**
200: Utility Comm. & Transportation					
7215 Refuse	37	0	0	0	0
200: Utility Comm. & Transportation Total	**37**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	181	0	0	0	0
7335 Sublet service contracts	42,780	46,872	50,000	45,000	50,000
7352 Special dept materials	11,786	3,225	5,000	5,000	3,500
7355 General supplies	25	48	0	125	100
7359 Small tools and equip	1,388	326	1,500	1,500	1,500
7360 Overtime meals	0	125	0	0	0
300: Supplies, Materials & Services Total	**56,160**	**50,596**	**56,500**	**51,625**	**55,100**
500: Equipment, Land & Structures					
7719 Other equip	0	1,302	0	0	0
500: Equipment, Land & Structures Total	**0**	**1,302**	**0**	**0**	**0**
3215037: PW Street Cleaning Total	**332,655**	**288,153**	**235,230**	**214,710**	**280,140**
Streets Maintenance Total	**1,817,925**	**1,750,233**	**1,689,690**	**1,603,370**	**1,926,920**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Street Maintenance Cape seals ($1,250,000), crack seals ($100,000), street striping ($80,000) Ham Lane (Lodi Ave. to Turner Rd.) overlay ($1,200,000), Turner Road overlay design ($100,000), Harney Lane grade separation ($50,000), Sacramento Street beautification project ($1,000,000), Stockton Street frontage improvements ($10,000) and pavement maintenance ($100,000).	**3,890,000**
Sidewalk Replacement Removing, replacing, grinding and repairing city sidewalks. This is a joint project with additional funding coming from the Transportation Development Act Fund ($300,000 project total).	**261,000**
Traffic Signal Maintenance Signal maintenance and cabinet replacement ($80,000) and Lockeford/Stockton Street traffic signal ($100,000).	**180,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-367 **100,000**
Replacement of vehicle 04-367, a 1990 Layton paver and slip box which has reached its useful life.

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
320124: Stockton/Kettleman Improve.					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	18,500	10,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**18,500**	**10,000**
320124: Stockton/Kettleman Improve. Total	**0**	**0**	**0**	**18,500**	**10,000**
320126: Sac.Str.Ped Beautification					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	200,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**200,000**
320126: Sac.Str.Ped Beautification Total	**0**	**0**	**0**	**0**	**200,000**
322024: Ham Lane Overlay					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	732,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**732,000**
322024: Ham Lane Overlay Total	**0**	**0**	**0**	**0**	**732,000**
322026: Lockeford/Stockton Signal					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
322026: Lockeford/Stockton Signal Total	**0**	**0**	**0**	**0**	**100,000**
322069: 13-14 Cape Seals					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	650,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**650,000**
322069: 13-14 Cape Seals Total	**0**	**0**	**0**	**0**	**650,000**
325028: Crack Seal					
300: Supplies, Materials & Services					
7303 Advertising	258	0	0	0	0
7352 Special dept materials	15,100	42,779	0	0	0
300: Supplies, Materials & Services Total	**15,358**	**42,779**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	97,000	0	0
7720 Other contracts	0	0	0	79,220	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**97,000**	**79,220**	**100,000**
325028: Crack Seal Total	**15,358**	**42,779**	**97,000**	**79,220**	**100,000**
325035: Street Striping					
200: Utility Comm. & Transportation					
7201 Postage	7	0	0	0	0
200: Utility Comm. & Transportation Total	**7**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	866	305	0	0	0
300: Supplies, Materials & Services Total	**866**	**305**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	80,000	0	0
7720 Other contracts	0	28,666	0	80,000	80,000
500: Equipment, Land & Structures Total	**0**	**28,666**	**80,000**	**80,000**	**80,000**
325035: Street Striping Total	**873**	**28,971**	**80,000**	**80,000**	**80,000**
325039: Pavement Maintenance					
300: Supplies, Materials & Services					
7303 Advertising	0	603	0	0	0
7331 Repairs to Mach & equip	493	0	0	0	0
7352 Special dept materials	72,785	16,103	21,247	40,000	0
300: Supplies, Materials & Services Total	**73,278**	**16,706**	**21,247**	**40,000**	**0**

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	100,000	0	0
7720 Other contracts	9,693	0	0	81,250	100,000
500: Equipment, Land & Structures Total	**9,693**	**0**	**100,000**	**81,250**	**100,000**
325039: Pavement Maintenance Total	**82,971**	**16,706**	**121,247**	**121,250**	**100,000**
325051: Preventive Signal Maint-CM					
200: Utility Comm. & Transportation					
7201 Postage	9	0	0	0	0
200: Utility Comm. & Transportation Total	**9**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	4,272	0	0	0	0
7331 Repairs to Mach & equip	176	0	0	0	0
7352 Special dept materials	2,822	1,658	0	0	0
300: Supplies, Materials & Services Total	**7,270**	**1,658**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	80,000	0	0
7706 Traffic signal equip	40,858	0	0	40,000	0
7720 Other contracts	16,024	12,816	18,592	30,000	80,000
500: Equipment, Land & Structures Total	**56,882**	**12,816**	**98,592**	**70,000**	**80,000**
325051: Preventive Signal Maint-CM Total	**64,161**	**14,474**	**98,592**	**70,000**	**80,000**
325054: Misc St/Sidewalk Imprv-CM					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	95,000	0	0
7720 Other contracts	0	67,528	21,002	107,280	261,000
500: Equipment, Land & Structures Total	**0**	**67,528**	**116,002**	**107,280**	**261,000**
325054: Misc St/Sidewalk Imprv-CM Total	**0**	**67,528**	**116,002**	**107,280**	**261,000**
325056: Turner Rd (Loma-Pleasant)					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
325056: Turner Rd (Loma-Pleasant) Total	**0**	**0**	**0**	**0**	**100,000**
325067: Sacramento Str.Beautification					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	300,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**300,000**
325067: Sacramento Str.Beautification Total	**0**	**0**	**0**	**0**	**300,000**
325073: Ham Lane Overlay					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	468,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**468,000**
325073: Ham Lane Overlay Total	**0**	**0**	**0**	**0**	**468,000**
325079: 13-14 Cape Seals					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	600,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**600,000**
325079: 13-14 Cape Seals Total	**0**	**0**	**0**	**0**	**600,000**
331022: Harney Ln Grade Separation					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	50,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**50,000**
331022: Harney Ln Grade Separation Total	**0**	**0**	**0**	**0**	**50,000**

Streets	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
331126: Sac.Str.Ped Beautification					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	500,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**500,000**
331126: Sac.Str.Ped Beautification Total	**0**	**0**	**0**	**0**	**500,000**
3251201: Vehicle Replacement					
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	27,543	0	0	0
300: Supplies, Materials & Services Total	**0**	**27,543**	**0**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	70,672	10,086	48,368	48,500	100,000
550: Fleet Total	**70,672**	**10,086**	**48,368**	**48,500**	**100,000**
3251201: Vehicle Replacement Total	**70,672**	**37,629**	**48,368**	**48,500**	**100,000**
Streets Captial Total	**234,035**	**208,087**	**561,209**	**524,750**	**4,431,000**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely, and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $1,173,170 in FY 2013/14, compared to $1,166,550 in FY 2012/13.

FY 2013/14 budgeted staffing is being maintained at 9.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

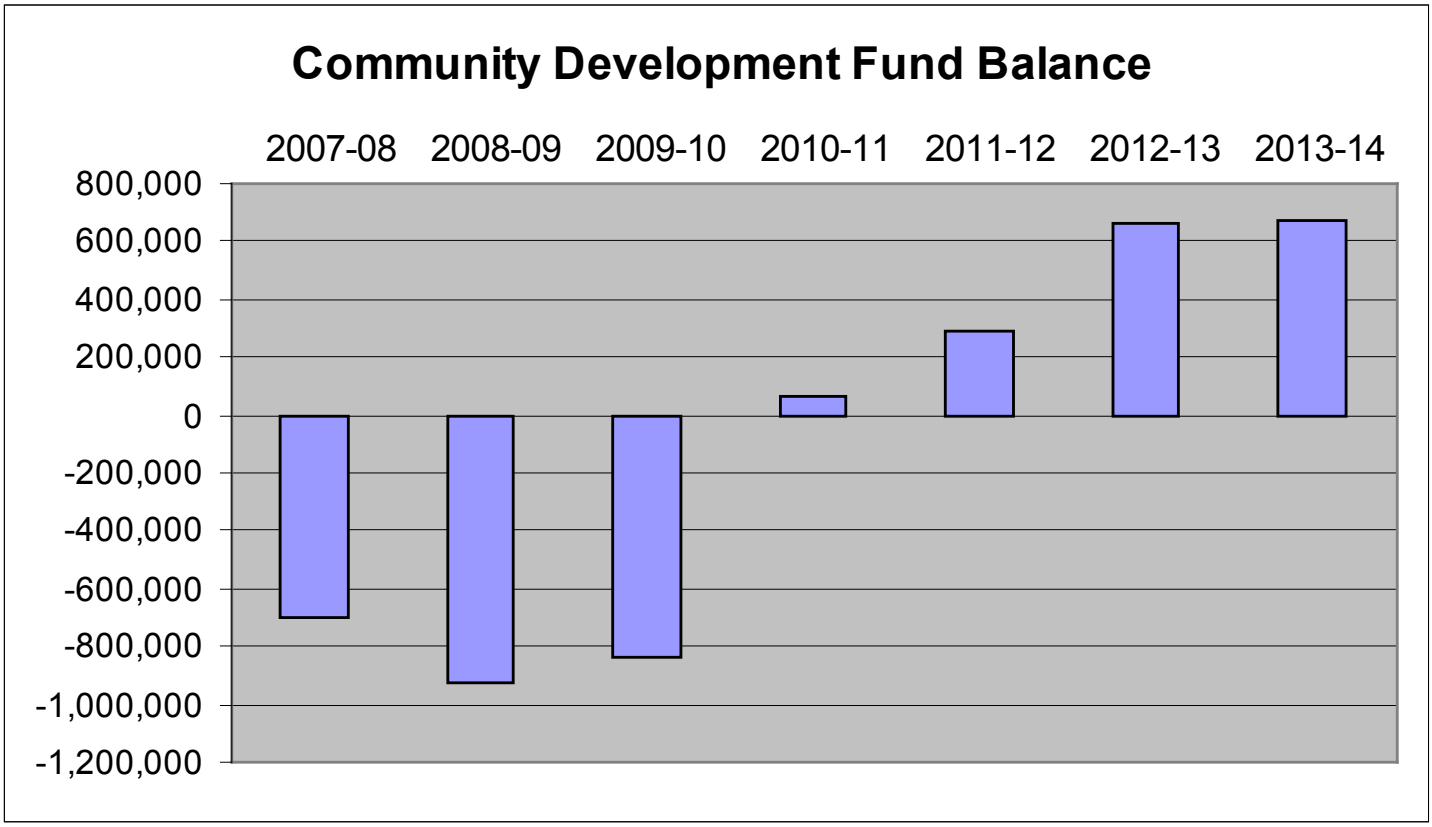
Community Development Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

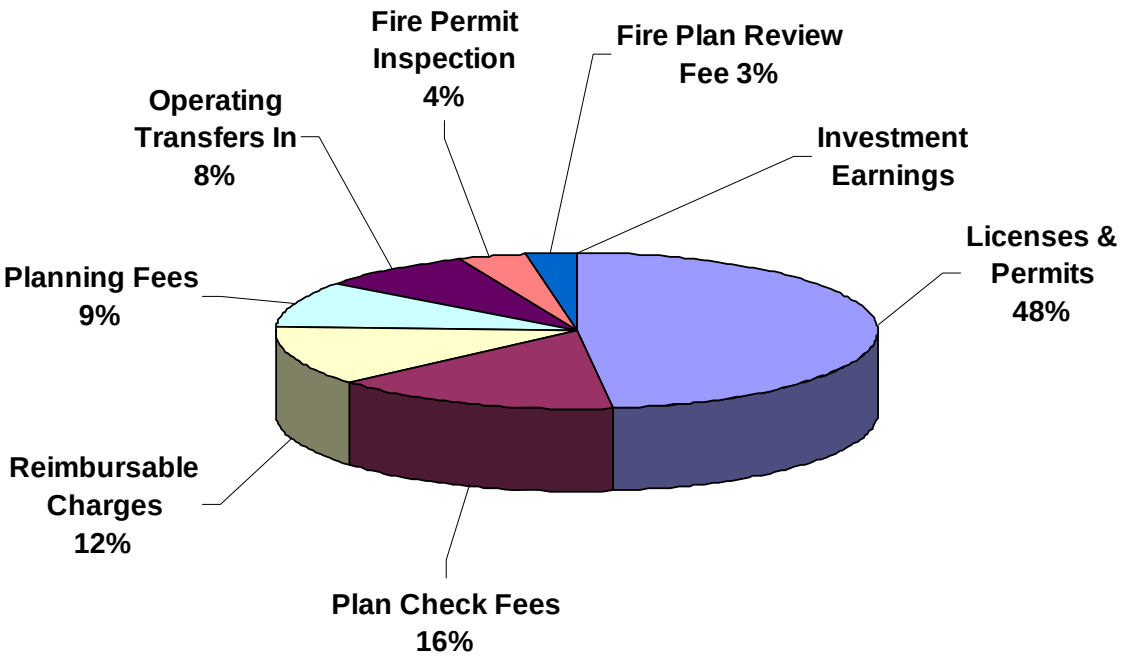
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Community Development Fund					
Fund Balance					
Beginning Fund Balance Unreserved	(838,657)	66,810	303,367	293,173	664,338
Revenues	1,877,386	1,265,483	1,176,670	1,508,260	1,184,850
Expenditures	971,919	1,039,120	1,166,550	1,137,095	1,173,170
Net Difference (Revenues Less Expenditures)	905,467	226,363	10,120	371,165	11,680
Fund Balance					
Ending Fund Balance Unreserved	66,810	293,173	313,487	664,338	676,018



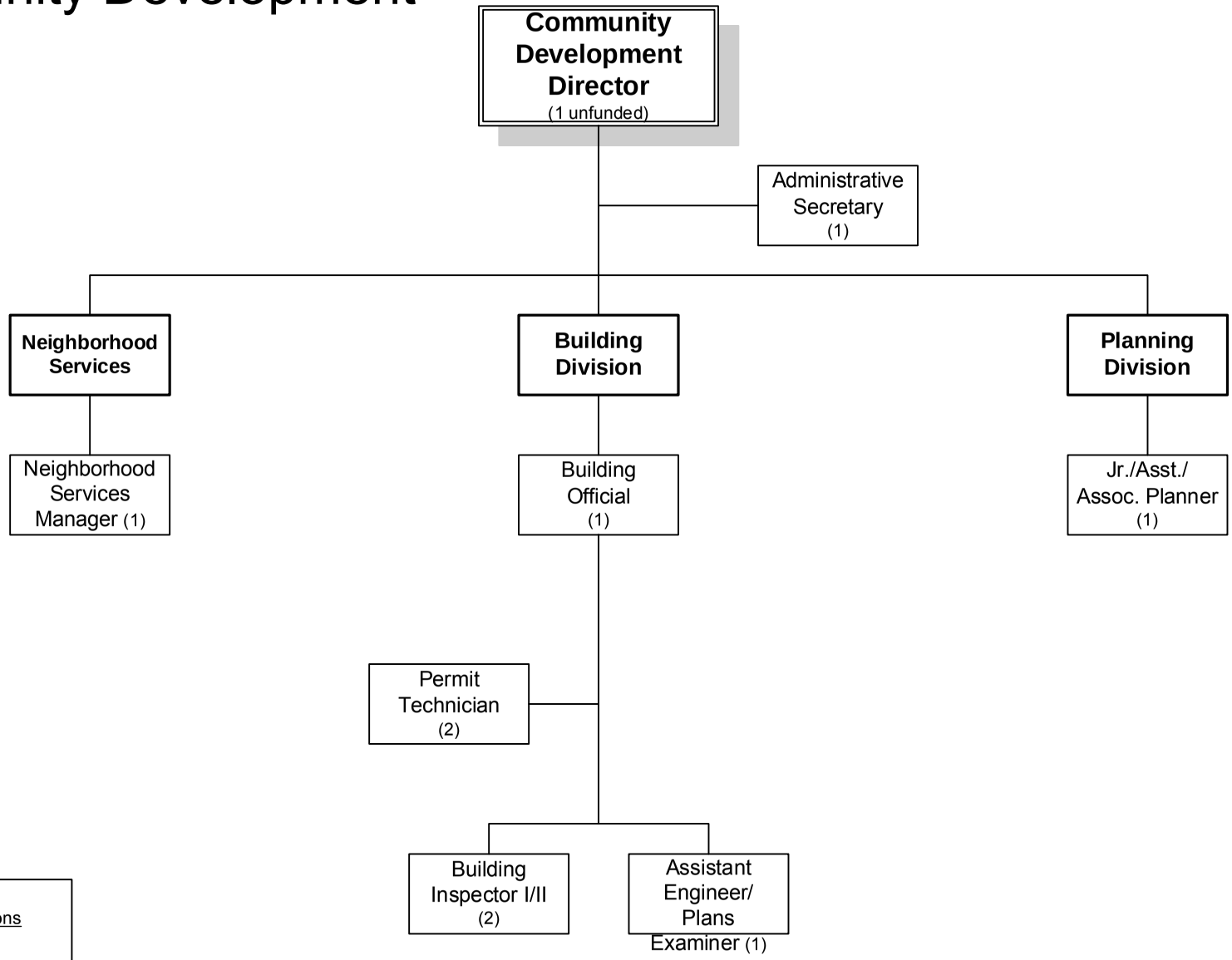
Community Development Fund Revenues



Revenues	Budget 2013-14
Licenses & Permits	569,450
Plan Check Fees	185,470
Reimbursable Charges	144,000
Planning Fees	110,000
Operating Transfers In	100,000
Fire Permit Inspection	43,040
Fire Plan Review Fee	31,710
Investment Earnings	1,180
Grand Total	1,184,850

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
340: Comm Dev Special Rev Fund						
090: Operating Transfers In						
4210 Operating Transfers In	150,200	150,200	110,000	110,000	100,000	General Fund support
090: Operating Transfers In Total	**150,200**	**150,200**	**110,000**	**110,000**	**100,000**	
340: Comm Dev Special Rev Fund Total	**150,200**	**150,200**	**110,000**	**110,000**	**100,000**	
3401: Comm Dev Spec Rev Fund Revenue						
200: Licenses & Permits						
5171 Building Permit	772,216	531,771	469,320	636,475	510,000	
5172 Electrical Permit	18,308	9,321	6,100	11,620	12,820	
5173 Mechanical-Gas Permit	36,617	37,288	28,020	29,150	26,640	
5174 Plumbing-Planning & Mech	9,549	8,157	5,430	7,710	7,630	
5175 Building Plans Maintenance	34,000	19,625	22,860	29,040	12,360	
200: Licenses & Permits Total	**870,690**	**606,162**	**531,730**	**713,995**	**569,450**	
400: Investment/Property Revenues						
5332 Investment Earnings	(4,486)	1,048	970	970	1,180	
400: Investment/Property Revenues Tota	**(4,486)**	**1,048**	**970**	**970**	**1,180**	
780: Community Development Fees						
5974 Fire Plan Review Fee	69,590	48,777	25,060	66,545	31,710	Larger 12-13 projects not expected in 13-14
6101 Plan Check Fees	304,978	168,221	156,140	283,530	185,470	Larger 12-13 projects not expected in 13-14
6102 Planning Fees	231,587	93,938	150,000	90,000	110,000	Larger 12-13 projects not expected in 13-14
6106 Fire Permit Inspection	123,721	75,711	62,770	93,220	43,040	Larger 12-13 projects not expected in 13-14
780: Community Development Fees Tota	**729,876**	**386,647**	**393,970**	**533,295**	**370,220**	
900: Other Revenue						
5394 Revenue-Other	0	49	0	0	0	
5398 Reimbursable Charges	126,621	121,377	140,000	150,000	144,000	
900: Other Revenue Total	**126,621**	**121,426**	**140,000**	**150,000**	**144,000**	
3401: Comm Dev Spec Rev Fund Revenue T	**1,722,701**	**1,115,283**	**1,066,670**	**1,398,260**	**1,084,850**	
Community Development Revenue Total	**1,872,901**	**1,265,483**	**1,176,670**	**1,508,260**	**1,184,850**	

Community Development



Number of Positions
Authorized: 10
Budgeted: 9

FY 2013-2014

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	866,362	982,972	1,086,076	1,037,085	1,065,670
200: Utility Comm. & Transportation	1,553	695	1,150	1,140	1,150
300: Supplies, Materials & Services	89,716	52,942	76,814	96,360	103,840
500: Equipment, Land & Structures	8,252	2,510	2,510	2,510	2,510
600: Special Payments	1,550	0	0	0	0
Community Development Total	**967,433**	**1,039,119**	**1,166,550**	**1,137,095**	**1,173,170**

STAFFING SUMMARY	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	0	0	0
Administrative Secretary	1	1	1	1	1
Assistant Engineer/Plans Examiner	0	0	0	1	1
Building Inspector I/II	3	3	2	2	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	0
Junior Plans Examiner/Engineer	1	1	1	0	0
Junior/Assistant/Associate Planner	1	1	1	1	1
Neighborhood Services Manager	1	1	1	1	1
Permit Technician	2	2	2	2	2
Planning Manager	1	1	0	0	0
Community Development Total	**13**	**13**	**10**	**10**	**9**

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	567,656	559,711	569,470	571,680	607,890	Reduction in furlough hours
7102 Overtime	0	377	200	1,000	1,000	
7103 Part time salary	1,160	906	2,546	2,000	2,100	
7109 Incentive pay	1,823	1,801	1,800	1,800	1,800	
7110 Admin leave pay	1,931	1,931	5,130	6,475	6,540	
7111 Workers comp	29,850	57,960	56,700	56,700	35,460	
7112 Medical insurance	106,074	114,683	125,540	122,160	126,520	
7113 Dental insurance	8,954	8,871	9,000	8,850	9,000	
7114 Vision care	2,184	2,164	2,220	2,185	2,250	
7115 Medicare insurance	8,430	8,327	8,300	8,410	8,820	
7121 Service contribution-PERS	108,661	105,321	108,260	106,830	103,710	
7123 Deferred comp	0	106	17,260	8,950	11,530	
7124 LI & AD & D	2,458	2,566	2,940	3,505	3,520	
7125 Unemployment insurance	1,591	2,371	4,440	4,290	3,340	
7128 LTD	7,219	0	0	0	0	
7129 Chiropractic	466	462	510	490	540	
7131 Other benefits	17,710	23,536	24,750	24,750	33,270	
7132 Cell Stipend	195	600	600	600	600	
7188 Transfer In	0	(40,651)	0	(40,000)	(40,000)	Transfer to Public Works
7189 Transfer Out	0	131,930	146,410	146,410	147,780	Transfer from General Fund
100: Personnel Services	**866,362**	**982,972**	**1,086,076**	**1,037,085**	**1,065,670**	
7201 Postage	125	0	500	500	500	
7202 Telephone	235	240	200	190	200	
7203 Cellular phone charges	1,193	455	450	450	450	
200: Utility Comm. & Transportation	**1,553**	**695**	**1,150**	**1,140**	**1,150**	
7301 Printing,binding,duplication	53	831	900	940	900	
7302 Photocopying	189	68	990	990	990	
7303 Advertising	731	443	500	1,200	500	
7305 Uniforms	150	285	0	0	0	
7306 Safety equipment	0	100	350	350	350	
7307 Office supplies	5,636	3,386	4,050	4,255	3,900	
7308 Books & periodicals	7,573	630	3,484	3,235	10,000	
7309 Membership & dues	1,065	1,425	910	3,820	3,850	
7312 Bank service charges	1,238	825	380	7,915	8,500	
7313 Information systems software	432	0	5,000	9,000	9,750	
7314 Business expense	522	17	1,000	1,000	1,000	
7315 Conference expense	0	791	0	0	0	
7323 Professional services	37,876	817	10,000	10,400	10,000	
7331 Repairs to Mach & equip	1,070	967	470	220	220	
7332 Repairs to office equip	2,716	1,521	3,200	3,200	3,000	
7333 Repairs to vehicles	5,066	4,642	6,450	6,450	6,450	
7335 Sublet service contracts	2,072	3,282	0	4,745	1,750	

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7336 Car wash	41	42	90	100	100	
7343 PL & PD/other insurance	16,830	27,900	13,140	13,140	18,180	
7351 Motor veh fuel, lube	2,853	3,066	4,000	4,000	4,000	
7353 Janitorial supplies	0	0	50	50	50	
7355 General supplies	0	0	350	350	350	
7358 Training & education	1,378	0	3,500	3,500	3,000	
7359 Small tools and equip	2,225	1,904	18,000	17,500	17,000	
300: Supplies, Materials & Services	**89,716**	**52,942**	**76,814**	**96,360**	**103,840**	
7701 Office equip	5,742	0	0	0	0	
7789 Transfer Out	2,510	2,510	2,510	2,510	2,510	
500: Equipment, Land & Structures	**8,252**	**2,510**	**2,510**	**2,510**	**2,510**	
8099 Special payments	1,550	0	0	0	0	
600: Special Payments	**1,550**	**0**	**0**	**0**	**0**	
Community Development Total	**967,433**	**1,039,119**	**1,166,550**	**1,137,095**	**1,173,170**	

ACTIVITY: Administration
DEPARTMENT: Community Development
DIVISION: Administration
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support and management for the Building and Safety, Neighborhood Services and Planning Divisions.

- Department management and representation – Establish department policies and procedures, monitor division activities, represent the City with outside agencies and organizations.
- Budget Administration – Coordinate the Community Development Department budget and special revenue fund activities.
- Personnel Administration – Develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support – Prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.

MAJOR 2012-13 ACCOMPLISHMENTS

- Balanced Department budget while maintaining services.
- Completed the Development Code Update.
- Completed the Amendments to various Development Agreements.
- Initiated new permit system.

MAJOR 2013-14 OBJECTIVES

- Review and Modify the Growth Management Program.
- Complete the Climate Action Plan.

RELATED COST CENTER(S)

- 340450
- 340455

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
340450: Community Dev-Admin					
100: Personnel Services					
7101 Regular emp salary	47,657	46,352	46,930	47,065	48,660
7102 Overtime	0	377	200	1,000	1,000
7111 Workers comp	4,650	6,440	6,300	6,300	3,940
7112 Medical insurance	18,244	19,021	19,050	19,045	19,050
7113 Dental insurance	995	995	1,000	1,000	1,000
7114 Vision care	243	243	250	245	250
7115 Medicare insurance	691	678	680	680	710
7121 Service contribution-PERS	9,094	9,150	9,070	9,065	8,780
7123 Deferred comp	0	10	1,490	1,415	1,460
7124 LI & AD & D	95	95	100	95	100
7125 Unemployment insurance	134	198	370	355	270
7128 LTD	607	0	0	0	0
7129 Chiropractic	52	52	60	55	60
7131 Other benefits	2,670	5,905	2,750	2,750	3,700
7188 Transfer In	0	(40,651)	0	(40,000)	(40,000)
7189 Transfer Out	0	131,930	146,410	146,410	147,780
100: Personnel Services Total	**85,132**	**180,795**	**234,660**	**195,480**	**196,760**
300: Supplies, Materials & Services					
7307 Office supplies	133	106	100	100	100
7323 Professional services	0	603	0	400	0
7335 Sublet service contracts	2,072	3,282	0	1,745	0
7343 PL & PD/other insurance	2,540	3,100	1,460	1,460	2,020
300: Supplies, Materials & Services Total	**4,745**	**7,091**	**1,560**	**3,705**	**2,120**
340450: Community Dev-Admin Total	**89,877**	**187,886**	**236,220**	**199,185**	**198,880**
340455: Planning Commission/Committee					
100: Personnel Services					
7103 Part time salary	1,160	360	2,000	2,000	2,100
7115 Medicare insurance	17	5	0	0	0
7125 Unemployment insurance	3	2	0	0	0
100: Personnel Services Total	**1,180**	**367**	**2,000**	**2,000**	**2,100**
300: Supplies, Materials & Services					
7307 Office supplies	0	0	0	75	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**75**	**0**
340455: Planning Commission/Committee Tot	**1,180**	**367**	**2,000**	**2,075**	**2,100**
Community Development Admin. Total	**91,057**	**188,253**	**238,220**	**201,260**	**200,980**

ACTIVITY: Planning
DEPARTMENT: Community Development
DIVISION: Planning
FUND: Community Development

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community, 2) managed community growth, 3) balanced economic development, 4) protection of environmental resources, and 5) a high level of public service.

- Development review and environmental assessment - Prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long-range planning - Prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support - Provide necessary support for these bodies concerning planning-related matters.
- Economic development - Assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

MAJOR 2012-13 ACCOMPLISHMENTS

- Continued implementation of Reynolds Ranch Project.
- Completed the Development Code Update process.
- Completed the Citywide GIS System.

MAJOR 2013-14 OBJECTIVES

- Implementation of the new Development Code.
- Completion of Climate Action Plan.
- Continued implementation of Reynolds Ranch Project.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Use Permits	15	13	15
Site Plan and Architectural Committee Applications	8	5	2
Tentative Maps and Zoning Applications	1	2	2
Planning Commission Items	21	19	21

RELATED COST CENTER(S)

- 340451

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
340451: Planning					
100: Personnel Services					
7101 Regular emp salary	60,230	62,109	63,390	63,415	69,200
7110 Admin leave pay	0	0	1,270	1,270	1,330
7111 Workers comp	3,150	6,440	6,300	6,300	3,940
7112 Medical insurance	6,433	6,825	7,330	6,370	7,330
7113 Dental insurance	995	995	1,000	1,000	1,000
7114 Vision care	243	243	250	245	250
7115 Medicare insurance	873	901	960	940	1,000
7121 Service contribution-PERS	11,492	11,910	11,480	11,485	11,210
7123 Deferred comp	0	34	1,990	1,905	2,080
7124 LI & AD & D	96	240	600	605	620
7125 Unemployment insurance	169	260	500	475	380
7128 LTD	767	0	0	0	0
7129 Chiropractic	52	52	60	55	60
7131 Other benefits	1,880	2,208	2,750	2,750	3,700
100: Personnel Services Total	**86,380**	**92,217**	**97,880**	**96,815**	**102,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	38	100	100	100
7303 Advertising	691	443	500	1,200	500
7307 Office supplies	674	594	250	300	100
7308 Books & periodicals	338	119	250	0	0
7309 Membership & dues	115	310	310	320	350
7312 Bank service charges	1,238	825	380	1,915	2,500
7313 Information systems software	432	0	500	0	750
7314 Business expense	261	0	0	0	0
7331 Repairs to Mach & equip	0	228	0	0	0
7332 Repairs to office equip	80	0	200	200	0
7335 Sublet service contracts	0	0	0	3,000	1,750
7343 PL & PD/other insurance	1,790	3,100	1,460	1,460	2,020
7358 Training & education	0	0	500	500	0
7359 Small tools and equip	2,005	1,904	1,000	500	0
300: Supplies, Materials & Services Total	**7,624**	**7,561**	**5,450**	**9,495**	**8,070**
500: Equipment, Land & Structures					
7701 Office equip	1,914	0	0	0	0
500: Equipment, Land & Structures Total	**1,914**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	1,550	0	0	0	0
600: Special Payments Total	**1,550**	**0**	**0**	**0**	**0**
340451: Planning Total	**97,468**	**99,778**	**103,330**	**106,310**	**110,170**
Community Development Planning Total	**97,468**	**99,778**	**103,330**	**106,310**	**110,170**

ACTIVITY: Building and Safety
DEPARTMENT: Community Development
DIVISION: Building Division
FUND: Community Development

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are, 1) continue to maintain turn-around times for plan check (10-day review for residential, 15-day review for commercial), 2) verify compliance with all codes and ordinances, 3) perform all structural plan-check in-house, 4) provide code training for staff , including specialized training for fire inspection and structural review. The activity has the following five major elements:

- Public Information – Answer questions and offer interpretations about construction codes and regulations.
- Construction and Fire Permit application review – Review construction permit applications and plans for compliance with applicable codes and ordinances, issue permits and collect fees.
- Code training in-house and off-site.
- Development Review Coordination – Coordinate permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction and Fire inspection – Inspect construction projects to ensure compliance with codes, ordinances, permits and approved plans.

MAJOR 2012-13 ACCOMPLISHMENTS

- Maintained all service levels with current staffing.
- Refined informational handouts for the public.
- Provided training for staff and education of the public and construction industry as issues arose and staffing levels allowed.

MAJOR 2013-14 OBJECTIVES

- Implement new changes with the pending transition to the 2013 Building Codes.
- Provide training for staff on new codes and education for the public and construction industry.
- Refine informational handouts for the public that reflect the 2013 Building Codes changes.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Permit issue	1,589	1,328	1,503
New residential	6	2	3
Remodeled residential	328	288	378
New/Add/Alt repair commercial/industrial	175	147	159

RELATED COST CENTER(S)

- 340452

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
340452: Building Inspection					
100: Personnel Services					
7101 Regular emp salary	363,369	355,429	363,330	365,185	389,570
7103 Part time salary	0	546	546	0	0
7109 Incentive pay	1,823	1,801	1,800	1,800	1,800
7110 Admin leave pay	1,931	1,931	1,930	3,275	3,280
7111 Workers comp	18,900	38,640	37,800	37,800	23,640
7112 Medical insurance	67,272	73,358	80,110	78,265	81,090
7113 Dental insurance	5,969	5,886	6,000	5,850	6,000
7114 Vision care	1,455	1,435	1,470	1,450	1,500
7115 Medicare insurance	5,447	5,349	5,270	5,370	5,650
7121 Service contribution-PERS	69,681	67,497	70,360	68,890	67,440
7123 Deferred comp	0	10	10,900	2,750	4,980
7124 LI & AD & D	1,372	1,347	1,360	1,910	1,920
7125 Unemployment insurance	1,015	1,500	2,850	2,740	2,140
7128 LTD	4,617	0	0	0	0
7129 Chiropractic	310	306	330	325	360
7131 Other benefits	11,280	12,128	16,500	16,500	22,170
7132 Cell Stipend	195	600	600	600	600
100: Personnel Services Total	**554,636**	**567,763**	**601,156**	**592,710**	**612,140**
200: Utility Comm. & Transportation					
7201 Postage	95	0	500	500	500
7203 Cellular phone charges	1,035	455	450	450	450
200: Utility Comm. & Transportation Total	**1,130**	**455**	**950**	**950**	**950**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	793	800	800	800
7302 Photocopying	132	68	990	990	990
7303 Advertising	40	0	0	0	0
7305 Uniforms	150	285	0	0	0
7306 Safety equipment	0	100	350	350	350
7307 Office supplies	4,251	2,480	3,700	3,700	3,700
7308 Books & periodicals	7,235	511	3,234	3,235	10,000
7309 Membership & dues	685	1,115	600	3,500	3,500
7312 Bank service charges	0	0	0	6,000	6,000
7313 Information systems software	0	0	4,500	9,000	9,000
7314 Business expense	0	0	1,000	1,000	1,000
7323 Professional services	37,876	214	10,000	10,000	10,000
7331 Repairs to Mach & equip	1,070	491	220	220	220
7332 Repairs to office equip	2,636	1,521	3,000	3,000	3,000
7333 Repairs to vehicles	5,066	4,642	6,450	6,450	6,450
7336 Car wash	41	42	90	100	100
7343 PL & PD/other insurance	10,710	18,600	8,760	8,760	12,120
7351 Motor veh fuel, lube	2,853	3,066	4,000	4,000	4,000
7353 Janitorial supplies	0	0	50	50	50
7355 General supplies	0	0	350	350	350
7358 Training & education	1,378	0	3,000	3,000	3,000
7359 Small tools and equip	220	0	17,000	17,000	17,000
300: Supplies, Materials & Services Total	**74,343**	**33,928**	**68,094**	**81,505**	**91,630**
500: Equipment, Land & Structures					
7701 Office equip	3,828	0	0	0	0
7789 Transfer Out	2,510	2,510	2,510	2,510	2,510
500: Equipment, Land & Structures Total	**6,338**	**2,510**	**2,510**	**2,510**	**2,510**
340452: Building Inspection Total	**636,447**	**604,656**	**672,710**	**677,675**	**707,230**
Community Development Building Total	**636,447**	**604,656**	**672,710**	**677,675**	**707,230**

ACTIVITY: Neighborhood Services
DEPARTMENT: Community Development
DIVISION: Neighborhood Services
FUND: Community Development

ACTIVITY DESCRIPTION

Responsible for the overall coordination of services and programs for improvement of conditions within the community and the development, improvement and maintenance of housing, especially affordable housing, throughout Lodi. This activity has five major elements:

- Neighborhood Services - Administration and support, including support and participation with community groups and functions. Development and implementation of housing programs and policies for maintenance, improvement and rehabilitation of existing housing and residential neighborhoods, and first-time homebuyers assistance for qualified, low-income persons.
- Community Development Block Grant (CDBG) administration - Administration of the City's block grant program as an Entitlement Community with the U.S. Department of Housing and Urban Development (HUD). Monitor funded programs for compliance with governing policies and regulation; and assist community-based organizations with their submission of applications for funding.
- Gang Intervention/Prevention - Management of the Youth Outreach element in support of the Lodi Gang Reduction Intervention Prevention (LodiGRIP) Program, coordinating with partnering community-based organizations that provide support services to at-risk youth and their families.
- Council/Commission Supoort - Provide necessary support for City Council, Planning Commission and Lodi Improvement Committee.
- Sustainable Communities Planning - Oversight and implementation of projects and activities related to the Sustainable Communities Planning grant, which include the Development Code Update and the Climate Action Plan.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completion and close-out of the Sustainable Communities Planning grant which funded the Development Code Update, the Climate Action Plan, and the Lower Mokelumne River Watershed User Guide projects.
- Development and implementation of the Youth Outreach Program to work with at-risk youth and their families, to reduce serious youth violence by working directly with gang-involved or potentially gang-involved youth at high risk of violence, either as victims or perpetrators.

MAJOR 2013-14 OBJECTIVES

- Develop the 2014-2019 Consolidated Plan.
- Apply for and obtain funding through the State Department of Housing and Community Development to continue the First Time Home Buyer Loan Program.
- Implement the Climate Action Plan.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
CDBG Funds Allocated During Year	$810,608	$675,772	$741,541
CDBG Funds Expended During Year	$688,055	$780,483	$970,358

RELATED COST CENTER(S)

- 340456

Community Development	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
340456: Neighborhood Services					
100: Personnel Services					
7101 Regular emp salary	96,400	95,821	95,820	96,015	100,460
7110 Admin leave pay	0	0	1,930	1,930	1,930
7111 Workers comp	3,150	6,440	6,300	6,300	3,940
7112 Medical insurance	14,125	15,479	19,050	18,480	19,050
7113 Dental insurance	995	995	1,000	1,000	1,000
7114 Vision care	243	243	250	245	250
7115 Medicare insurance	1,402	1,394	1,390	1,420	1,460
7121 Service contribution-PERS	18,394	16,764	17,350	17,390	16,280
7123 Deferred comp	0	52	2,880	2,880	3,010
7124 LI & AD & D	895	884	880	895	880
7125 Unemployment insurance	270	411	720	720	550
7128 LTD	1,228	0	0	0	0
7129 Chiropractic	52	52	60	55	60
7131 Other benefits	1,880	3,295	2,750	2,750	3,700
100: Personnel Services Total	**139,034**	**141,830**	**150,380**	**150,080**	**152,570**
200: Utility Comm. & Transportation					
7201 Postage	30	0	0	0	0
7202 Telephone	235	240	200	190	200
7203 Cellular phone charges	158	0	0	0	0
200: Utility Comm. & Transportation Total	**423**	**240**	**200**	**190**	**200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	53	0	0	40	0
7302 Photocopying	57	0	0	0	0
7307 Office supplies	578	206	0	80	0
7309 Membership & dues	265	0	0	0	0
7314 Business expense	261	17	0	0	0
7315 Conference expense	0	791	0	0	0
7331 Repairs to Mach & equip	0	248	250	0	0
7343 PL & PD/other insurance	1,790	3,100	1,460	1,460	2,020
300: Supplies, Materials & Services Total	**3,004**	**4,362**	**1,710**	**1,580**	**2,020**
340456: Neighborhood Services Total	**142,461**	**146,432**	**152,290**	**151,850**	**154,790**
Comm. Develop. Neighborhood Total	**142,461**	**146,432**	**152,290**	**151,850**	**154,790**
Community Development Total	**967,433**	**1,039,119**	**1,166,550**	**1,137,095**	**1,173,170**

PARK, RECREATION AND CULTURAL SERVICES

The Parks, Recreation and Cultural Services Department provides park maintenance, coordination of park activities, recreational programs, adult and youth sports, after school programs, boat rentals at Lodi Lake and aquatics, a venue for performing arts, meeting and party rentals and the Senior Center.

The Department is funded through user fees and the General Fund. The Department's budget is $5,654,090 in FY 2013/14 compared to $5,823,440 in FY 2012/13. The 2012/13 budget shown in the following pages reflects adjustments made throughout the year.

FY 2013/14 budgeted staffing is being reduced to 27, down from 29 in FY 2012/13.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

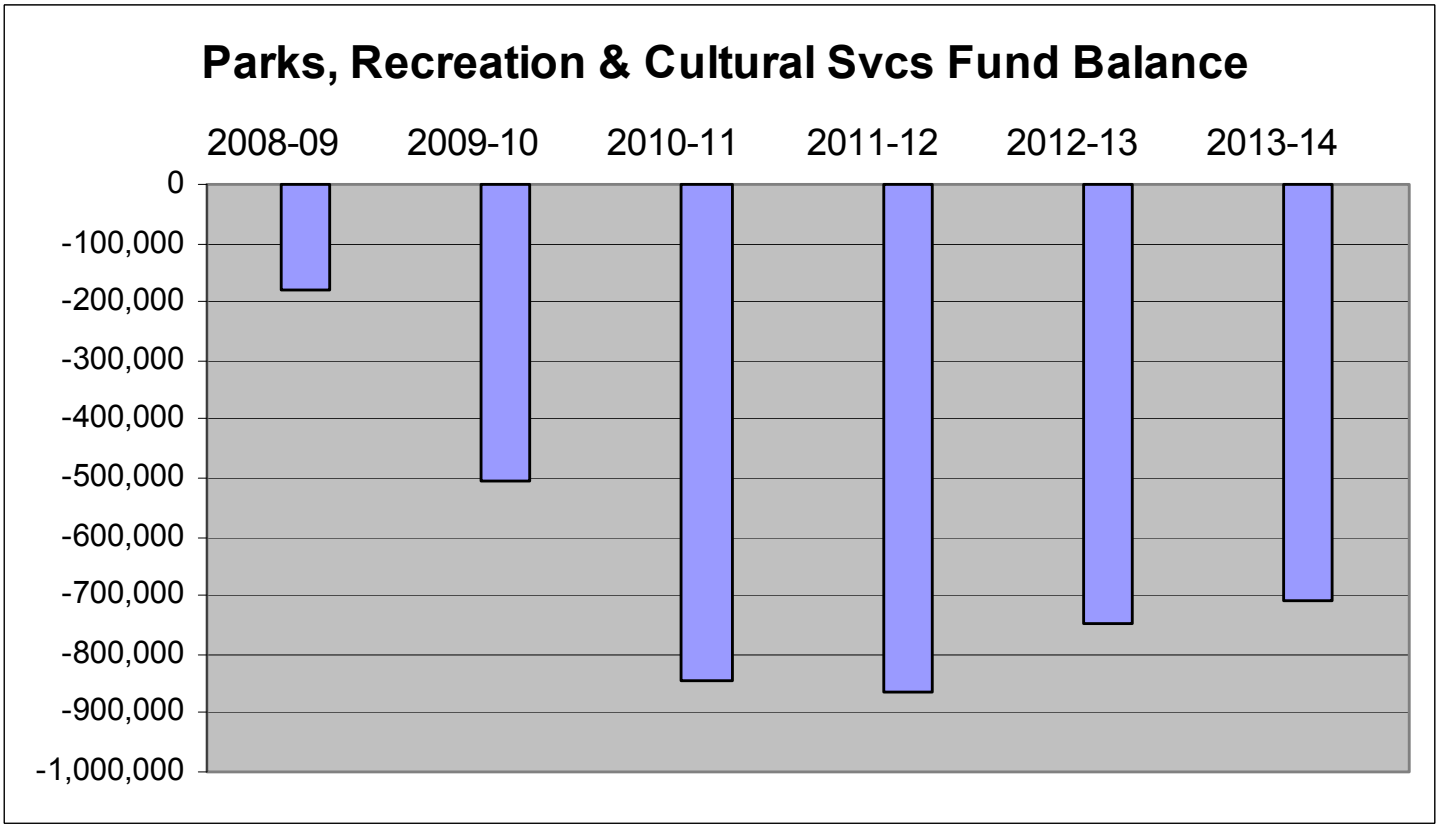
Parks, Recreation and Cultural Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

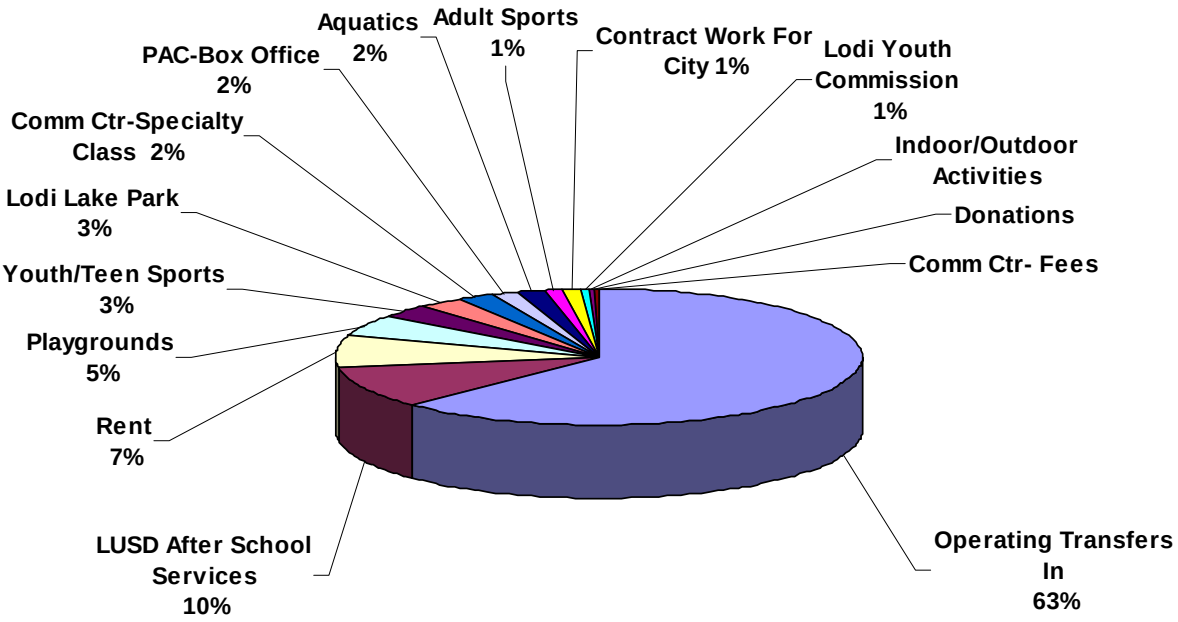
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Parks, Recreation & Cultural Svcs Fund					
Fund Balance					
Beginning Fund Balance Unreserved	(506,981)	(846,381)	(815,032)	(861,843)	(746,353)
Revenues	3,454,406	5,773,466	5,599,572	5,545,455	5,691,520
Expenditures	3,793,806	5,788,928	5,570,004	5,429,965	5,654,090
Net Difference (Revenues Less Expenditures)	(339,400)	(15,462)	29,568	115,490	37,430
Fund Balance					
Ending Fund Balance Unreserved	(846,381)	(861,843)	(785,464)	(746,353)	(708,923)



Parks, Recreation and Cultural Services Fund Revenues



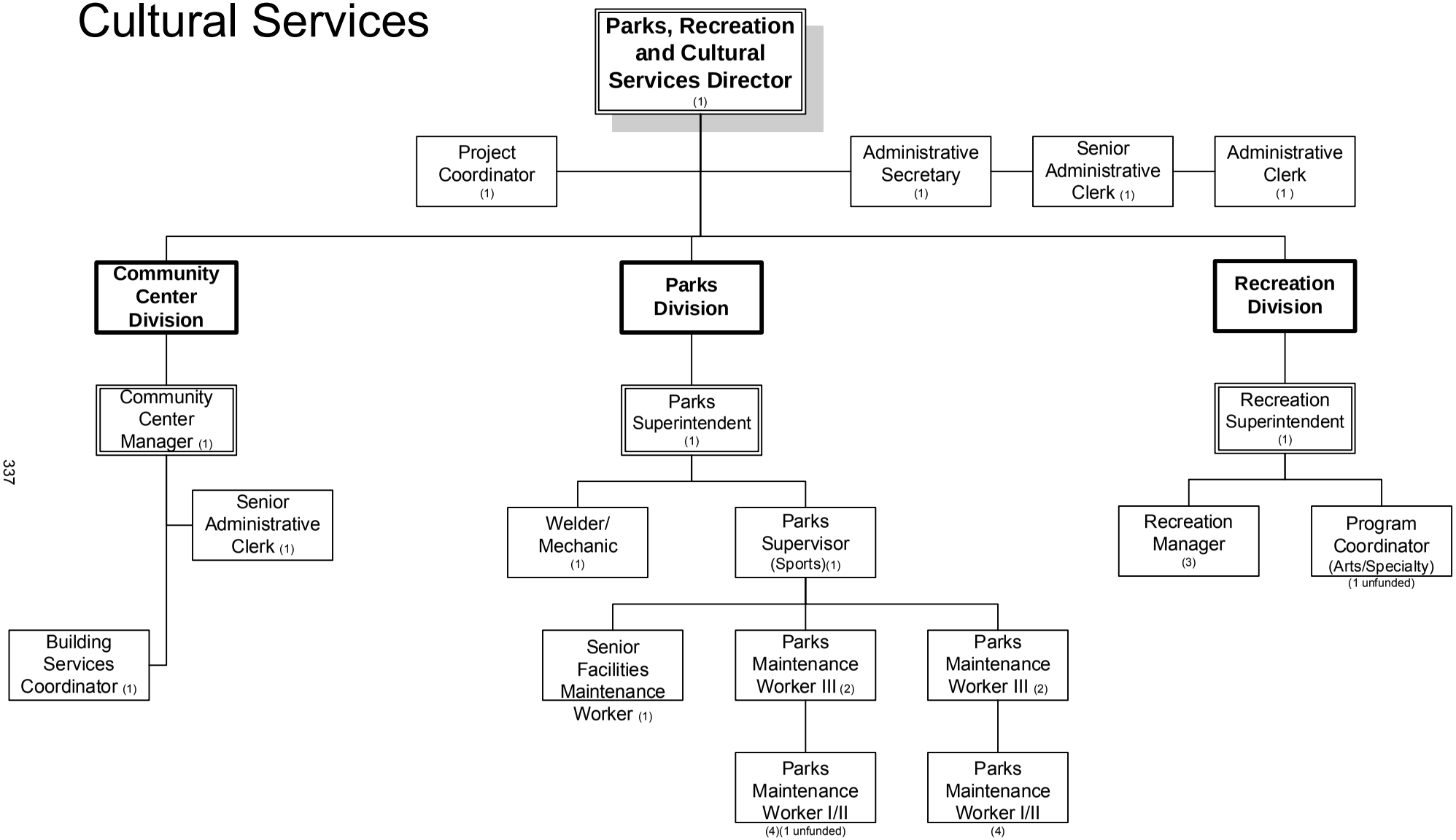
Revenue	Budget 2013-14
Operating Transfers In	3,554,300
LUSD After School Services	573,980
Rent	425,000
Playgrounds	304,000
Youth/Teen Sports	177,060
Lodi Lake Park	145,000
Comm Ctr-Specialty Class	125,000
PAC-Box Office	105,000
Aquatics	97,220
Adult Sports	63,160
Contract Work For City	54,050
Lodi Youth Commission	30,000
Indoor/Outdoor Activities	22,000
Donations	9,750
Comm Ctr- Fees	6,000
Grand Total	5,691,520

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
345: Community Center Fund						
090: Operating Transfers In						
4210 Operating Transfers In	1,162,570	0	0	0	0	
090: Operating Transfers In Total	**1,162,570**	**0**	**0**	**0**	**0**	
345: Community Center Fund Total	**1,162,570**	**0**	**0**	**0**	**0**	
346: Recreation Fund						
090: Operating Transfers In						
4210 Operating Transfers In	493,180	0	0	0	0	
090: Operating Transfers In Total	**493,180**	**0**	**0**	**0**	**0**	
346: Recreation Fund Total	**493,180**	**0**	**0**	**0**	**0**	
347: Parks, Rec & Cultural Services						
090: Operating Transfers In						
4210 Operating Transfers In	0	3,881,520	3,413,695	3,413,695	3,554,300	General Fund support
090: Operating Transfers In Total	**0**	**3,881,520**	**3,413,695**	**3,413,695**	**3,554,300**	
347: Parks, Rec & Cultural Services Total	**0**	**3,881,520**	**3,413,695**	**3,413,695**	**3,554,300**	
3451: Community Center Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	(1,742)	0	0	0	0	
400: Investment/Property Revenues Tota	**(1,742)**	**0**	**0**	**0**	**0**	
740: Community Center Fees						
5363 Rent Hutchins Street	217,772	0	0	0	0	
6039 Lodi Youth Commission	22,443	0	0	0	0	
6071 Comm Ctr-Specialty Class	173,820	0	0	0	0	
6075 Comm Ctr-Sr. Program fees	6,318	0	0	0	0	
6076 PAC-Box office	148,932	0	0	0	0	
740: Community Center Fees Total	**569,285**	**0**	**0**	**0**	**0**	
900: Other Revenue						
6153 Donations	3,133	0	0	0	0	
900: Other Revenue Total	**3,133**	**0**	**0**	**0**	**0**	
3451: Community Center Revenue Total	**570,676**	**0**	**0**	**0**	**0**	
3461: Recreation Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	(1,938)	0	0	0	0	
400: Investment/Property Revenues Tota	**(1,938)**	**0**	**0**	**0**	**0**	
750: Recreation Fees						
5362 Rent Parks & Rec	70,657	0	0	0	0	
6031 Youth/Teen Sports	148,184	0	0	0	0	
6033 Adult Sports	70,822	0	0	0	0	

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
6034 Playgrounds	248,883	0	0	0	0	
6035 LUSD After School Services	356,333	0	0	0	0	
6036 Aquatics	163,956	0	0	0	0	
6038 Indoor/Outdoor Activities	45,822	0	0	0	0	
6041 Lodi Lake Park	125,236	0	0	0	0	
6044 Special Events	2	0	0	0	0	
750: Recreation Fees Total	**1,229,895**	**0**	**0**	**0**	**0**	
760: Park Fees						
6043 Admin.Services-Parks/Rec.	118	0	0	0	0	
760: Park Fees Total	**118**	**0**	**0**	**0**	**0**	
900: Other Revenue						
5395 Revenue Over/Short	(95)	0	0	0	0	
900: Other Revenue Total	**(95)**	**0**	**0**	**0**	**0**	
3461: Recreation Revenue Total	**1,227,980**	**0**	**0**	**0**	**0**	
3471: Parks, Rec & Cultural Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	0	(3,082)	0	(2,000)	0	
5362 Rent Parks & Rec	0	154,054	120,000	150,000	150,000	
400: Investment/Property Revenues Tota	**0**	**150,972**	**120,000**	**148,000**	**150,000**	
740: Community Center Fees						
5363 Rent Hutchins Street	0	238,311	260,000	230,000	275,000	Renegotiated lease with Lodi Health
6039 Lodi Youth Commission	0	18,599	35,000	30,000	30,000	
6071 Comm Ctr-Specialty Class	0	157,016	165,000	120,000	125,000	
6074 Comm Ctr-Advertising Fee	0	2,780	2,000	2,780	1,000	
6075 Comm Ctr-Sr. Program fees	0	6,500	6,500	6,500	5,000	
6076 PAC-Box office	0	94,148	130,000	100,000	105,000	
740: Community Center Fees Total	**0**	**517,354**	**598,500**	**489,280**	**541,000**	
750: Recreation Fees						
6031 Youth/Teen Sports	0	133,313	128,000	139,700	177,060	Raised BOB's administrative fee
6033 Adult Sports	0	63,462	70,000	62,600	63,160	
6034 Childcare	0	263,578	254,000	300,000	304,000	Increased fees to offset cost
6035 LUSD After School Services	0	378,000	573,980	573,980	573,980	
6036 Aquatics	0	167,853	155,000	149,000	97,220	
6038 Indoor/Outdoor Activities	0	28,113	22,000	22,000	22,000	
6041 Lodi Lake Park	0	133,267	140,000	135,000	145,000	
6044 Special Events	0	283	0	0	0	
750: Recreation Fees Total	**0**	**1,167,869**	**1,342,980**	**1,382,280**	**1,382,420**	
760: Park Fees						
6043 Admin.Services-Parks/Rec.	0	344	0	0	0	
760: Park Fees Total	**0**	**344**	**0**	**0**	**0**	

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
900: Other Revenue						
5394 Revenue-Other	0	50	0	0	0	
5395 Revenue Over/Short	0	161	0	25	0	
5411.7 Wrk for Others-Pks & Rec	0	216	0	0	0	
5413.7 Wrk for City-Pks & Rec	0	54,055	67,000	54,055	54,050	
6153 Donations	0	745	57,397	58,120	9,750	
900: Other Revenue Total	**0**	**55,227**	**124,397**	**112,200**	**63,800**	
3471: Parks, Rec & Cultural Revenue Total	**0**	**1,891,766**	**2,185,877**	**2,131,760**	**2,137,220**	
Parks, Rec & Cultural Revenue Total	**3,454,406**	**5,773,286**	**5,599,572**	**5,545,455**	**5,691,520**	

Parks, Recreation and Cultural Services



Number of Positions
Authorized: 29
Budgeted: 27

2013-2014

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	662,100	660,200	192,375	192,375	446,130
100: Personnel Services	2,503,854	3,970,202	4,146,477	3,951,445	4,065,320
200: Utility Comm. & Transportation	23,967	28,347	36,125	33,540	30,120
300: Supplies, Materials & Services	595,092	1,046,584	1,098,217	1,163,105	1,013,830
500: Equipment, Land & Structures	6,590	77,710	94,810	87,110	98,690
600: Special Payments	2,208	5,710	2,000	2,390	0
Parks, Rec & Cultural Services Total	**3,793,811**	**5,788,753**	**5,570,004**	**5,429,965**	**5,654,090**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
PARKS, RECREATION AND CULTURAL SERVICES					
Administrative Clerk	2	1	1	1	1
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	1	0	0	0	0
Art & Events Manager	1	0	0	0	0
Building Services Coordinator	1	1	1	1	1
Community Center Director	0.5	0.0	0	0	0
Community Center Manager	0	1	1	1	1
Park Maintenance Worker I/II	11	11	9	8	7
Park Maintenance Worker III	5	5	4	4	4
Parks & Recreation Director	0.5	0.0	0	0	0
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	1	1
Parks, Recreation and Cultural Services Director	0	1	1	1	1
Program Coordinator	1	2	1	1	0
Recreation Manager	3	3	3	3	3
Recreation Superintendent	1	1	1	1	1
Senior Administrative Clerk	2	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1	1
Senior Services Manager	1	0	0	0	0
Stage Technician	1	1	1	0	0
Welder-Mechanic	1	1	1	1	1
Parks, Recreation and Cultural Services Total	**38**	**36**	**32**	**29**	**27**

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	662,100	660,200	192,375	192,375	446,130	Debt Service and Capital Improvement
090: Operating Transfers Out	**662,100**	**660,200**	**192,375**	**192,375**	**446,130**	
7101 Regular emp salary	817,833	1,505,677	1,495,500	1,409,610	1,427,320	Eliminated Stage Technician
7102 Overtime	18,342	33,391	39,540	31,790	27,850	
7103 Part time salary	1,178,811	1,305,480	1,482,087	1,444,420	1,629,110	Increase in part-time maintenance staff
7106 Uniform allowance	0	0	3,400	0	0	
7109 Incentive pay	2,996	7,084	6,120	4,725	3,240	
7110 Admin leave pay	8,012	11,186	10,140	12,060	10,250	
7111 Workers comp	50,400	199,640	189,000	189,000	106,380	
7112 Medical insurance	194,216	400,578	399,850	381,355	374,610	
7113 Dental insurance	15,251	30,466	29,000	27,615	27,000	
7114 Vision care	3,719	7,408	7,120	6,810	6,600	
7115 Medicare insurance	28,451	36,436	27,630	20,440	22,090	
7121 Service contribution-PERS	162,841	297,991	280,100	263,745	253,280	
7123 Deferred comp	1,606	517	44,900	32,590	33,280	
7124 LI & AD & D	4,914	6,758	6,420	6,610	6,660	
7125 Unemployment insurance	5,489	11,966	13,040	10,565	8,370	
7128 LTD	10,093	0	0	0	0	
7129 Chiropractic	794	1,579	1,600	1,520	1,560	
7130 Insurance refund	8,364	28,024	24,930	24,945	24,930	
7131 Other benefits	30,080	87,023	82,500	82,500	99,790	
7132 Cell Stipend	712	3,366	3,600	3,000	3,000	
7188 Transfer In	(78,140)	(4,368)	(60,000)	(61,855)	(46,050)	
7189 Transfer Out	39,070	0	60,000	60,000	46,050	
100: Personnel Services	**2,503,854**	**3,970,202**	**4,146,477**	**3,951,445**	**4,065,320**	
7201 Postage	5,907	5,342	10,250	10,735	9,000	
7202 Telephone	8,561	9,560	9,075	9,255	9,470	
7203 Cellular phone charges	9,371	13,321	13,800	12,550	10,650	
7212 Gas	128	124	3,000	1,000	1,000	
200: Utility Comm. & Transportation	**23,967**	**28,347**	**36,125**	**33,540**	**30,120**	
7301 Printing,binding,duplication	30,248	27,901	28,770	27,470	28,270	
7302 Photocopying	725	1,879	2,100	2,100	2,100	
7303 Advertising	18,868	20,025	10,450	14,680	19,850	
7304 Laundry & dry cleaning	3,030	3,117	5,150	4,550	4,500	
7305 Uniforms	7,447	26,300	35,650	34,700	35,350	
7306 Safety equipment	165	7,022	6,700	6,750	6,850	
7307 Office supplies	4,145	5,891	13,070	13,050	11,500	
7308 Books & periodicals	1,334	2,404	1,470	1,370	1,250	
7309 Membership & dues	3,897	5,200	4,980	4,680	5,280	
7312 Bank service charges	8,675	10,461	7,100	6,350	6,500	
7313 Information systems software	411	8,258	2,000	1,800	2,350	
7314 Business expense	1,259	717	2,120	1,070	1,070	

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7315 Conference expense	2,115	219	0	50	300	
7321 Rent of Land, facilities	40,522	43,427	52,000	52,500	55,000	
7322 Rental of equipment	1,184	4,225	4,100	4,450	4,950	
7323 Professional services	195,430	226,033	254,500	255,215	228,700	
7331 Repairs to Mach & equip	14,313	45,161	73,840	181,100	61,850	
7332 Repairs to office equip	60	0	500	500	500	
7333 Repairs to vehicles	17,715	54,772	42,780	42,340	54,950	
7334 Repairs to buildings	9,962	25,688	36,200	34,200	24,300	
7335 Sublet service contracts	93,627	119,371	134,900	132,140	109,800	
7336 Car wash	152	505	500	140	530	
7343 PL & PD/other insurance	28,590	105,400	43,800	43,800	54,540	
7345 City rental insurance	0	300	300	300	300	
7350 Tires and tubes	0	4,896	6,000	6,000	6,000	
7351 Motor veh fuel, lube	4,599	63,818	76,000	75,000	68,230	
7352 Special dept materials	5,289	97,264	107,847	83,570	83,000	
7353 Janitorial supplies	7,433	12,201	17,200	15,200	15,500	
7354 Photo supplies	6,757	4,424	4,000	3,750	4,000	
7355 General supplies	77,573	84,112	88,700	83,150	83,550	
7356 Medical supplies	0	0	100	100	100	
7358 Training & education	64	855	790	490	2,500	
7359 Small tools and equip	5,135	20,063	26,100	22,040	20,460	
7361 Employee relations	0	481	0	0	400	
7366 Tuition Reimbursement	1,262	14,096	8,000	8,000	9,000	
7369 Software Licensing Cost	1,045	0	0	0	0	
7399 Supplies, mat & services	2,061	98	500	500	500	
300: Supplies, Materials & Services	**595,092**	**1,046,584**	**1,098,217**	**1,163,105**	**1,013,830**	
7700 Equipment, Land & Structures	0	0	7,700	0	0	
7701 Office equip	0	0	2,500	2,500	3,000	
7719 Other equip	0	0	0	0	10,000	
7789 Transfer Out	6,590	77,710	84,610	84,610	85,690	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**6,590**	**77,710**	**94,810**	**87,110**	**98,690**	
8099 Special payments	2,208	5,710	2,000	2,390	0	
600: Special Payments	**2,208**	**5,710**	**2,000**	**2,390**	**0**	
Parks, Rec & Cultural Services Total	**3,793,811**	**5,788,753**	**5,570,004**	**5,429,965**	**5,654,090**	

ACTIVITY: Administration
DIVISION: Administration
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Parks, Recreation and Cultural Services Department comprises three divisions: Parks, Recreation and Hutchins Street Square. These divisions provide facilities and services for sports, recreational activities, child-care programs, after-school programs, meetings, conferences and events. The divisions function as liaisons for the Boosters of Boys/Girls Sports, Lodi Arts Foundation, Lodi Arts Commission, Recreation Commission, Senior Citizens Commission, Art Advisory Board and Lodi Youth Commission. In addition, staff works with the Hutchins Street Square Foundation, the Lodi Arts Foundation, the Senior Foundation and other local nonprofit groups. The following is a list of administrative functions performed by each division:

- Full-time and part-time staff recruitments, hiring and training.
- Budget development and management.
- Staff and facility management and evaluation.
- Contract development and management.
- Park development and planning.
- Liaison and support to various boards and commissions.
- Public relations.

MAJOR 2012-13 ACCOMPLISHMENTS

- Stayed within budget for the first time in several years.
- Reduced taxpayer subsidy of child-care programs through fee and rent increases.
- Successfully obtained public support to help fund aquatics, park repairs.

MAJOR 2013-14 OBJECTIVES

- Expand number of community events in parks and at Hutchins Street Square.
- Reduce Department deficit.
- Start developing Department strategic plan.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Net revenue (deficit)	($339,400)	($15,462)	$115,490(est)
Donation revenue	$3,133	$745	$48,000(est)

RELATED COST CENTER(S)

- 347.4220
- 347001
- 347002
- 347005
- 347006
- 347007
- 347111
- 347211
- 347311

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347: Parks, Rec & Cultural Services					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	660,200	192,375	192,375	446,130
090: Operating Transfers Out Total	**0**	**660,200**	**192,375**	**192,375**	**446,130**
347: Parks, Rec & Cultural Services Total	**0**	**660,200**	**192,375**	**192,375**	**446,130**
347001: Parks, Rec & Cultural Admin.					
100: Personnel Services					
7101 Regular emp salary	0	158,248	165,160	153,700	171,310
7102 Overtime	0	485	200	0	200
7110 Admin leave pay	0	4,547	2,270	4,075	2,270
7111 Workers comp	0	12,880	12,600	12,600	7,880
7112 Medical insurance	0	24,980	38,100	37,345	38,090
7113 Dental insurance	0	1,912	2,000	2,000	2,000
7114 Vision care	0	466	490	495	500
7115 Medicare insurance	0	2,437	2,400	2,290	2,480
7121 Service contribution-PERS	0	25,988	26,100	25,770	28,660
7123 Deferred comp	0	49	4,960	3,200	3,680
7124 LI & AD & D	0	1,053	1,120	930	1,190
7125 Unemployment insurance	0	655	1,240	1,155	950
7129 Chiropractic	0	99	110	100	120
7131 Other benefits	0	5,115	5,500	5,500	7,390
7132 Cell Stipend	0	382	600	0	0
100: Personnel Services Total	**0**	**239,296**	**262,850**	**249,160**	**266,720**
300: Supplies, Materials & Services					
7307 Office supplies	0	322	400	100	200
7323 Professional services	0	603	0	545	600
7343 PL & PD/other insurance	0	6,200	2,920	2,920	4,040
7358 Training & education	0	0	0	0	250
300: Supplies, Materials & Services Total	**0**	**7,125**	**3,320**	**3,565**	**5,090**
500: Equipment, Land & Structures					
7789 Transfer Out	0	16,500	20,000	20,000	0
500: Equipment, Land & Structures Total	**0**	**16,500**	**20,000**	**20,000**	**0**
347001: Parks, Rec & Cultural Admin. Total	**0**	**262,921**	**286,170**	**272,725**	**271,810**
347002: Parks, Rec & Cultural Planning					
100: Personnel Services					
7101 Regular emp salary	0	65,037	66,040	66,230	68,460
7102 Overtime	0	126	510	400	400
7103 Part time salary	0	3,893	7,500	6,000	7,700
7111 Workers comp	0	6,440	6,300	6,300	3,940
7112 Medical insurance	0	12,686	14,650	14,215	14,650
7113 Dental insurance	0	982	1,000	1,000	1,000
7114 Vision care	0	240	250	245	250
7115 Medicare insurance	0	1,001	960	960	990
7121 Service contribution-PERS	0	13,373	12,750	12,755	12,360
7123 Deferred comp	0	31	1,980	1,990	2,050
7124 LI & AD & D	0	94	100	95	100
7125 Unemployment insurance	0	295	500	500	380
7129 Chiropractic	0	51	50	55	60
7131 Other benefits	0	2,564	2,750	2,750	3,700
100: Personnel Services Total	**0**	**106,813**	**115,340**	**113,495**	**116,040**
300: Supplies, Materials & Services					
7307 Office supplies	0	57	3,000	3,000	3,000
7343 PL & PD/other insurance	0	3,100	1,460	1,460	2,020
300: Supplies, Materials & Services Total	**0**	**3,157**	**4,460**	**4,460**	**5,020**
347002: Parks, Rec & Cultural Planning Total	**0**	**109,970**	**119,800**	**117,955**	**121,060**

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347005: Parks & Recreation Commission					
100: Personnel Services					
7102 Overtime	0	0	1,080	400	800
100: Personnel Services Total	**0**	**0**	**1,080**	**400**	**800**
300: Supplies, Materials & Services					
7307 Office supplies	0	33	0	0	50
7309 Membership & dues	0	175	180	180	180
7355 General supplies	0	0	200	100	0
300: Supplies, Materials & Services Total	**0**	**208**	**380**	**280**	**230**
347005: Parks & Recreation Commission Tota	**0**	**208**	**1,460**	**680**	**1,030**
347006: Lodi Youth Commission					
100: Personnel Services					
7102 Overtime	0	200	0	0	0
7103 Part time salary	0	1,177	0	0	0
7115 Medicare insurance	0	20	0	0	0
7125 Unemployment insurance	0	5	0	0	0
100: Personnel Services Total	**0**	**1,402**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	1,031	700	500	700
7302 Photocopying	0	0	50	50	50
7303 Advertising	0	400	600	600	500
7307 Office supplies	0	32	70	300	300
7314 Business expense	0	20	50	50	50
7321 Rent of Land, facilities	0	4,906	5,000	5,000	6,000
7322 Rental of equipment	0	2,312	750	750	750
7323 Professional services	0	3,583	6,700	3,000	3,000
7355 General supplies	0	352	450	450	300
7399 Supplies, mat & services	0	68	500	500	500
300: Supplies, Materials & Services Total	**0**	**12,704**	**14,870**	**11,200**	**12,150**
600: Special Payments					
8099 Special payments	0	1,500	2,000	2,000	0
600: Special Payments Total	**0**	**1,500**	**2,000**	**2,000**	**0**
347006: Lodi Youth Commission Total	**0**	**15,606**	**16,870**	**13,200**	**12,150**
347007: Other Commission					
100: Personnel Services					
7103 Part time salary	0	111	0	0	0
7115 Medicare insurance	0	2	0	0	0
100: Personnel Services Total	**0**	**113**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	250	250	250
7303 Advertising	0	1,071	0	0	300
7314 Business expense	0	0	200	200	200
7322 Rental of equipment	0	0	200	200	200
7352 Special dept materials	0	0	100	100	0
7355 General supplies	0	0	100	100	100
300: Supplies, Materials & Services Total	**0**	**1,071**	**850**	**850**	**1,050**
347007: Other Commission Total	**0**	**1,184**	**850**	**850**	**1,050**
347111: HSS Administration					
100: Personnel Services					
7101 Regular emp salary	0	82,064	107,110	107,200	111,670
7102 Overtime	0	1,188	4,450	1,000	500
7110 Admin leave pay	0	0	1,310	1,375	1,370
7111 Workers comp	0	12,880	12,600	12,600	7,880
7112 Medical insurance	0	24,534	26,950	26,435	26,940
7113 Dental insurance	0	1,788	2,000	2,000	2,000
7114 Vision care	0	436	490	490	500
7115 Medicare insurance	0	1,215	1,590	1,575	1,620

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7121 Service contribution-PERS	0	15,229	19,870	19,860	18,840
7123 Deferred comp	0	18	3,220	3,215	3,350
7124 LI & AD & D	0	533	700	745	740
7125 Unemployment insurance	0	350	820	805	610
7129 Chiropractic	0	93	110	110	120
7131 Other benefits	0	5,115	5,500	5,500	7,390
7132 Cell Stipend	0	208	600	600	600
100: Personnel Services Total	**0**	**145,651**	**187,320**	**183,510**	**184,130**
200: Utility Comm. & Transportation					
7201 Postage	0	3,320	3,500	3,000	2,000
7202 Telephone	0	721	900	900	900
7203 Cellular phone charges	0	102	250	0	0
200: Utility Comm. & Transportation Total	**0**	**4,143**	**4,650**	**3,900**	**2,900**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	7,994	1,000	1,000	1,000
7302 Photocopying	0	544	600	600	600
7303 Advertising	0	192	1,000	880	1,000
7304 Laundry & dry cleaning	0	95	500	100	200
7305 Uniforms	0	0	200	200	200
7307 Office supplies	0	0	500	250	250
7308 Books & periodicals	0	2,107	1,000	1,000	1,000
7309 Membership & dues	0	844	0	0	0
7312 Bank service charges	0	4,957	0	1,100	1,250
7313 Information systems software	0	0	500	300	500
7314 Business expense	0	198	500	250	250
7315 Conference expense	0	201	0	50	250
7323 Professional services	0	2,556	1,000	500	1,000
7335 Sublet service contracts	0	9,721	7,000	8,000	9,500
7343 PL & PD/other insurance	0	6,200	2,920	2,920	4,040
7355 General supplies	0	5,190	5,000	2,500	2,000
7359 Small tools and equip	0	5,836	5,000	2,500	1,500
7366 Tuition Reimbursement	0	12,300	6,000	6,000	6,000
300: Supplies, Materials & Services Total	**0**	**58,935**	**32,720**	**28,150**	**30,540**
347111: HSS Administration Total	**0**	**208,729**	**224,690**	**215,560**	**217,570**
347211: Recreation Administration					
100: Personnel Services					
7101 Regular emp salary	0	309,978	318,840	319,720	336,330
7102 Overtime	0	65	180	180	200
7103 Part time salary	0	445	750	750	500
7110 Admin leave pay	0	5,004	4,900	4,950	4,950
7111 Workers comp	0	38,640	37,800	37,800	23,640
7112 Medical insurance	0	81,459	91,850	90,270	91,850
7113 Dental insurance	0	5,907	6,000	6,000	6,000
7114 Vision care	0	1,440	1,470	1,470	1,500
7115 Medicare insurance	0	3,591	4,630	4,710	4,880
7121 Service contribution-PERS	0	55,150	58,630	58,760	55,920
7123 Deferred comp	0	115	9,570	6,560	6,940
7124 LI & AD & D	0	2,411	2,110	2,535	2,530
7125 Unemployment insurance	0	1,314	2,390	2,400	1,850
7129 Chiropractic	0	307	330	330	360
7130 Insurance refund	0	8,287	8,310	8,315	8,310
7131 Other benefits	0	17,910	16,500	16,500	22,170
7132 Cell Stipend	0	1,683	1,800	1,800	1,800
100: Personnel Services Total	**0**	**533,706**	**566,060**	**563,050**	**569,730**
200: Utility Comm. & Transportation					
7201 Postage	0	781	750	1,705	6,000
7202 Telephone	0	926	700	700	950
7203 Cellular phone charges	0	288	300	300	400
200: Utility Comm. & Transportation Total	**0**	**1,995**	**1,750**	**2,705**	**7,350**

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	8,838	11,710	11,710	23,000
7302 Photocopying	0	0	200	200	200
7303 Advertising	0	881	800	800	1,000
7304 Laundry & dry cleaning	0	403	400	400	400
7306 Safety equipment	0	0	100	100	100
7307 Office supplies	0	2,093	1,500	2,100	2,100
7308 Books & periodicals	0	198	200	100	100
7309 Membership & dues	0	855	1,100	860	1,200
7313 Information systems software	0	500	500	500	350
7314 Business expense	0	0	150	150	150
7321 Rent of Land, facilities	0	36,559	47,000	47,000	47,000
7322 Rental of equipment	0	0	150	0	0
7323 Professional services	0	2,933	10,000	5,000	5,000
7332 Repairs to office equip	0	0	200	200	200
7333 Repairs to vehicles	0	4,207	7,010	7,010	4,000
7334 Repairs to buildings	0	85	200	200	200
7335 Sublet service contracts	0	12,858	10,500	15,500	12,500
7336 Car wash	0	162	140	140	170
7343 PL & PD/other insurance	0	21,700	8,760	8,760	12,120
7351 Motor veh fuel, lube	0	2,964	5,000	4,000	2,940
7352 Special dept materials	0	2,197	1,000	1,000	1,000
7355 General supplies	0	375	400	400	800
7356 Medical supplies	0	0	100	100	100
7358 Training & education	0	0	0	0	500
7359 Small tools and equip	0	433	400	400	400
7366 Tuition Reimbursement	0	1,796	2,000	2,000	3,000
300: Supplies, Materials & Services Total	**0**	**100,037**	**109,520**	**108,630**	**118,530**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,500	2,500	0
7789 Transfer Out	0	0	3,400	3,400	16,500
500: Equipment, Land & Structures Total	**0**	**0**	**5,900**	**5,900**	**16,500**
347211: Recreation Administration Total	**0**	**635,738**	**683,230**	**680,285**	**712,110**
347311: Parks Administration					
100: Personnel Services					
7101 Regular emp salary	0	81,521	82,250	82,415	86,230
7103 Part time salary	0	15,669	30,250	40,000	50,570
7109 Incentive pay	0	786	0	0	0
7110 Admin leave pay	0	1,635	1,660	1,660	1,660
7111 Workers comp	0	6,440	6,300	6,300	3,940
7112 Medical insurance	0	15,063	14,650	14,215	14,650
7113 Dental insurance	0	1,272	1,000	1,000	1,000
7114 Vision care	0	300	240	245	250
7115 Medicare insurance	0	1,475	1,190	1,220	1,250
7121 Service contribution-PERS	0	14,958	14,890	14,925	13,970
7123 Deferred comp	0	45	2,470	2,475	2,590
7124 LI & AD & D	0	761	760	775	760
7125 Unemployment insurance	0	417	620	620	470
7129 Chiropractic	0	64	50	55	60
7131 Other benefits	0	2,564	2,750	2,750	3,700
100: Personnel Services Total	**0**	**142,970**	**159,080**	**168,655**	**181,100**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	30	0
7202 Telephone	0	510	750	510	500
200: Utility Comm. & Transportation Total	**0**	**510**	**750**	**540**	**500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	100	100	100
7302 Photocopying	0	1,243	1,000	1,000	1,000
7304 Laundry & dry cleaning	0	8	0	0	0

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7306 Safety equipment	0	71	50	50	50
7307 Office supplies	0	1,952	2,000	2,000	2,000
7309 Membership & dues	0	730	750	750	750
7313 Information systems software	0	614	1,000	1,000	750
7314 Business expense	0	107	100	100	100
7335 Sublet service contracts	0	4,131	3,600	3,600	3,600
7343 PL & PD/other insurance	0	3,100	1,460	1,460	2,020
7352 Special dept materials	0	268	500	500	2,500
7355 General supplies	0	419	100	100	100
7358 Training & education	0	70	200	200	1,000
7359 Small tools and equip	0	51	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**12,764**	**11,860**	**11,860**	**14,970**
500: Equipment, Land & Structures					
7789 Transfer Out	0	58,020	58,020	58,020	66,000
500: Equipment, Land & Structures Total	**0**	**58,020**	**58,020**	**58,020**	**66,000**
600: Special Payments					
8099 Special payments	0	240	0	0	0
600: Special Payments Total	**0**	**240**	**0**	**0**	**0**
347311: Parks Administration Total	**0**	**214,504**	**229,710**	**239,075**	**262,570**
Parks, Rec & Cultural Admin Total	**0**	**2,109,060**	**1,755,155**	**1,732,705**	**2,045,480**

ACTIVITY: Rentals and Events
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

Rentals and Events Services manages all aspects of events that occur within the facility and grounds of Hutchins Street Square. This division also serves as the liaison for the Arts Commission.

- Events – Present and manage art events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Facility Scheduling and Administration – Process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Public Relations and Information – Develop and distribute brochures, press releases and advertisements promoting the rental of Hutchins Street Square.

MAJOR 2012-13 ACCOMPLISHMENTS

- Worked with returning major business clients, i.e. Clark Pest Control, Lodi Chamber of Commerce, surrounding school districts and Law Enforcement Volunteers of California.
- Increased bookings relative to previous fiscal year.
- Continued to create a procedures manual for the department.

MAJOR 2013-14 OBJECTIVES

- Increase bookings for off peak times, i.e. Sunday-Friday.
- Advertise to recruit business related rentals, i.e. meetings/conferences/seminars.
- Revise and update facility brochure to better market Hutchins Street Square.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Facility Rental Income	$245,000	$220,000	$230,000

RELATED COST CENTER(S)

- 347112
- 347116

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347112: Rentals & Events					
100: Personnel Services					
7101 Regular emp salary	0	22,233	0	0	0
7103 Part time salary	0	24,611	22,700	22,700	29,500
7112 Medical insurance	0	1,722	0	0	0
7113 Dental insurance	0	249	0	0	0
7114 Vision care	0	61	0	0	0
7115 Medicare insurance	0	684	0	0	0
7121 Service contribution-PERS	0	3,873	0	0	0
7123 Deferred comp	0	37	0	0	0
7124 LI & AD & D	0	184	0	0	0
7125 Unemployment insurance	0	202	0	0	0
7129 Chiropractic	0	13	0	0	0
7132 Cell Stipend	0	195	0	0	0
100: Personnel Services Total	**0**	**54,064**	**22,700**	**22,700**	**29,500**
200: Utility Comm. & Transportation					
7202 Telephone	0	582	500	500	550
200: Utility Comm. & Transportation Total	**0**	**582**	**500**	**500**	**550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	341	500	0	920
7302 Photocopying	0	0	250	250	250
7303 Advertising	0	16,236	5,000	2,500	5,000
7304 Laundry & dry cleaning	0	926	500	250	100
7307 Office supplies	0	121	300	100	100
7312 Bank service charges	0	0	3,500	1,500	1,500
7315 Conference expense	0	18	0	0	50
7321 Rent of Land, facilities	0	1,962	0	0	0
7323 Professional services	0	33,863	31,300	30,000	35,000
7334 Repairs to buildings	0	71	0	0	0
7355 General supplies	0	3,723	200	200	200
7399 Supplies, mat & services	0	30	0	0	0
300: Supplies, Materials & Services Total	**0**	**57,291**	**41,550**	**34,800**	**43,120**
500: Equipment, Land & Structures					
7719 Other equip	0	0	0	0	10,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**10,000**
347112: Rentals & Events Total	**0**	**111,937**	**64,750**	**58,000**	**83,170**
347116: General Operations					
100: Personnel Services					
7101 Regular emp salary	0	186	0	0	0
7102 Overtime	0	20	0	0	0
7103 Part time salary	0	13,418	20,970	20,970	23,800
7115 Medicare insurance	0	198	0	0	0
7125 Unemployment insurance	0	56	0	0	0
100: Personnel Services Total	**0**	**13,878**	**20,970**	**20,970**	**23,800**
200: Utility Comm. & Transportation					
7202 Telephone	0	346	320	320	400
200: Utility Comm. & Transportation Total	**0**	**346**	**320**	**320**	**400**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	6	0	0	0
300: Supplies, Materials & Services Total	**0**	**6**	**0**	**0**	**0**
347116: General Operations Total	**0**	**14,230**	**21,290**	**21,290**	**24,200**
Parks, Rec & Cultural HSS Total	**0**	**126,167**	**86,040**	**79,290**	**107,370**

ACTIVITY: Performing Arts Theatre
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Performing Arts Theatre provides the premier Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Charlene Powers Lange Performing Arts Theatre at Hutchins Street Square is the hub of cultural activities in Lodi. This area has four major components:

- Technical – Responsible for purchasing, maintaining and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition and stage draperies. The technical staff also assists in the production of theatrical presentations, both amateur and professional.
- Box Office – Responsible for all ticket sales at the Community Center. The office is the first contact with the public.
- House Manager – Responsible for front-of-house duties during productions. These duties include working closely with the stage manager, ushers, box office, patrons and promoters.
- City Council Video – Technical staff operates cameras for cable television broadcasts of City Council meetings.

MAJOR 2012-13 ACCOMPLISHMENTS

- Continued to upgrade the technical systems, including installation of new speakers in the Theatre.
- Exceeded FY 11/12 revenue.

MAJOR 2013-14 OBJECTIVES

- Continue to upgrade technical systems.
- Recruit additional volunteer ushers.
- Continue to increase the amount of diverse programming in the Theatre.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Number of Events	60	62	57
Revenue	106,800	79,035	115,000

RELATED COST CENTER(S)

- 347113

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347113: Performing Arts Center					
100: Personnel Services					
7101 Regular emp salary	0	39,625	45,600	26,035	0
7103 Part time salary	0	63,786	60,000	55,000	77,100
7106 Uniform allowance	0	0	200	0	0
7111 Workers comp	0	6,440	6,300	6,300	0
7112 Medical insurance	0	5,411	6,400	5,640	0
7113 Dental insurance	0	912	1,000	600	0
7114 Vision care	0	222	250	150	0
7115 Medicare insurance	0	1,580	660	380	0
7121 Service contribution-PERS	0	7,744	8,850	5,015	0
7123 Deferred comp	0	0	1,370	0	0
7124 LI & AD & D	0	90	100	65	0
7125 Unemployment insurance	0	437	340	195	0
7129 Chiropractic	0	47	60	40	0
7131 Other benefits	0	2,564	2,750	2,750	0
100: Personnel Services Total	**0**	**128,858**	**133,880**	**102,170**	**77,100**
200: Utility Comm. & Transportation					
7201 Postage	0	190	0	0	0
7202 Telephone	0	1,502	1,000	1,000	1,100
200: Utility Comm. & Transportation Total	**0**	**1,692**	**1,000**	**1,000**	**1,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	295	500	100	100
7303 Advertising	0	400	0	7,500	9,000
7304 Laundry & dry cleaning	0	0	200	550	550
7305 Uniforms	0	0	750	750	550
7306 Safety equipment	0	50	0	50	100
7307 Office supplies	0	119	200	100	100
7309 Membership & dues	0	776	700	640	700
7312 Bank service charges	0	4,740	3,500	3,000	3,000
7313 Information systems software	0	539	0	0	0
7314 Business expense	0	207	800	0	0
7321 Rent of Land, facilities	0	0	0	500	2,000
7322 Rental of equipment	0	1,415	1,000	1,500	1,000
7323 Professional services	0	9,784	12,000	10,000	16,000
7331 Repairs to Mach & equip	0	270	0	0	250
7335 Sublet service contracts	0	77	100	0	0
7343 PL & PD/other insurance	0	3,100	1,460	1,460	0
7352 Special dept materials	0	3,538	3,000	5,500	3,000
7355 General supplies	0	2,628	1,500	1,500	2,250
7358 Training & education	0	488	300	0	450
7361 Employee relations	0	481	0	0	400
300: Supplies, Materials & Services Total	**0**	**28,907**	**26,010**	**33,150**	**39,450**
347113: Performing Arts Center Total	**0**	**159,457**	**160,890**	**136,320**	**117,650**
Parks, Rec & Cultural HSS PAC Total	**0**	**159,457**	**160,890**	**136,320**	**117,650**

ACTIVITY: Senior Programs and Services
DIVISION: Community Center
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Senior Information Center at Hutchins Street Square offers local seniors and their families access to programs and services related to the needs of Lodi's aging population.

- The Health Insurance Counseling and Advocacy Program (HICAP) operates out of the Senior Center. Its volunteers assist seniors with Medicare and related health insurance issues.
- The Center provides Income Tax Assistance through AARP tax counseling for the elderly. All preparers are volunteers.
- Free legal assistance is provided by a grant through the San Joaquin County Department of Aging.
- In cooperation with University of the Pacific (UOP) - and through a Grant from the Osher Institute - mature adult learning experiences are offered at Hutchins Street Square.
- In cooperation with Lodi Health, we offer "Brain Builders," an early memory loss program.

MAJOR 2012-13 ACCOMPLISHMENTS

- Now offering Bridge lessons for a fee.

MAJOR 2013-14 OBJECTIVES

- Continue to promote and host senior classes.
- Continue to investigate new revenue generating opportunities.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Number of Seniors Served	12,261	10,900	11,831
Volunteer Hours	1,011	1,160	1,004

RELATED COST CENTER(S)

- 347114

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347114: Senior Programs & Services					
100: Personnel Services					
7101 Regular emp salary	0	12,098	0	0	0
7102 Overtime	0	663	0	0	0
7103 Part time salary	0	23,004	25,230	25,000	25,000
7111 Workers comp	0	6,440	0	0	0
7112 Medical insurance	0	3,272	0	0	0
7113 Dental insurance	0	486	0	0	0
7114 Vision care	0	108	0	0	0
7115 Medicare insurance	0	519	0	0	0
7121 Service contribution-PERS	0	5,068	0	0	0
7124 LI & AD & D	0	30	0	0	0
7125 Unemployment insurance	0	151	0	0	0
7129 Chiropractic	0	23	0	0	0
7131 Other benefits	0	2,564	0	0	0
100: Personnel Services Total	**0**	**54,426**	**25,230**	**25,000**	**25,000**
200: Utility Comm. & Transportation					
7202 Telephone	0	1,994	1,800	1,800	1,800
200: Utility Comm. & Transportation Total	**0**	**1,994**	**1,800**	**1,800**	**1,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	300	100	200
7307 Office supplies	0	249	300	300	300
7308 Books & periodicals	0	99	120	120	0
7323 Professional services	0	0	0	0	300
7332 Repairs to office equip	0	0	300	300	300
7343 PL & PD/other insurance	0	3,100	0	0	0
7355 General supplies	0	603	200	500	500
300: Supplies, Materials & Services Total	**0**	**4,051**	**1,220**	**1,320**	**1,600**
347114: Senior Programs & Services Total	**0**	**60,471**	**28,250**	**28,120**	**28,400**
Parks, Rec & Cultural Seniors Total	**0**	**60,471**	**28,250**	**28,120**	**28,400**

ACTIVITY: Child Care Programs
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

This activity provides afternoon child care programs when schools are in session and day camps when schools are closed. This activity operates both fee-based and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive and reliable child care programs and 2) recover 100 percent of costs. This activity has the following elements:

- After School Programs – Provide child care services at 4 fee-based and 13 contracted school sites after school until 6 p.m. each day school is in session.
- Safari Camps – Provide all-day child care services when school is closed during summer, fall and spring breaks.

MAJOR 2012-13 ACCOMPLISHMENTS

- Provided contracted services for 13 LUSD grant-based after-school programs.
- Provided child care camps during school breaks.
- Added three elementary Schools to LUSD Bridge after-school program.

MAJOR 2013-14 OBJECTIVES

- Maintain and/or increase fee-based after-school and camp program attendance.
- Recover 100 percent of program costs and full reimbursement from LUSD for Bridge program.
- Continue providing well-trained and qualified staff and maintain high customer satisfaction.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Fee-based Programs	7	7	17
Attendance (registered participants not units)	9,500	9,886	11,154
Revenue	$611,000	$607,600	$690,295

RELATED COST CENTER(S)

- 347212
- 347213
- 347220

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347212: Child Care Programs					
100: Personnel Services					
7103 Part time salary	0	114,500	115,490	115,000	120,930
7115 Medicare insurance	0	1,660	0	0	0
7125 Unemployment insurance	0	503	0	0	0
100: Personnel Services Total	**0**	**116,663**	**115,490**	**115,000**	**120,930**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	2,828	2,750	2,750	2,750
200: Utility Comm. & Transportation Total	**0**	**2,828**	**2,750**	**2,750**	**2,750**
300: Supplies, Materials & Services					
7305 Uniforms	0	2,766	5,000	5,000	5,000
7307 Office supplies	0	87	2,500	2,500	500
7323 Professional services	0	1,628	10,000	8,000	5,000
7355 General supplies	0	31,610	35,000	35,000	32,000
7359 Small tools and equip	0	832	100	100	100
300: Supplies, Materials & Services Total	**0**	**36,923**	**52,600**	**50,600**	**42,600**
347212: Child Care Programs Total	**0**	**156,414**	**170,840**	**168,350**	**166,280**
347213: LUSD-ASES					
100: Personnel Services					
7103 Part time salary	0	307,745	459,187	450,000	473,430
7115 Medicare insurance	0	4,467	5,000	0	0
7125 Unemployment insurance	0	1,322	1,500	0	0
7132 Cell Stipend	0	300	0	0	0
100: Personnel Services Total	**0**	**313,834**	**465,687**	**450,000**	**473,430**
200: Utility Comm. & Transportation					
7202 Telephone	0	370	525	525	600
200: Utility Comm. & Transportation Total	**0**	**370**	**525**	**525**	**600**
300: Supplies, Materials & Services					
7305 Uniforms	0	1,453	2,250	2,250	5,550
7307 Office supplies	0	87	500	500	1,000
7313 Information systems software	0	0	0	0	750
7323 Professional services	0	1,578	2,250	2,670	4,000
7352 Special dept materials	0	133	0	0	0
7355 General supplies	0	1,210	2,250	3,000	2,600
300: Supplies, Materials & Services Total	**0**	**4,461**	**7,250**	**8,420**	**13,900**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	0	3,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**3,000**
347213: LUSD-ASES Total	**0**	**318,665**	**473,462**	**458,945**	**490,930**
347220: Camps					
100: Personnel Services					
7103 Part time salary	0	23,643	54,050	50,000	52,910
7115 Medicare insurance	0	343	0	0	0
7125 Unemployment insurance	0	94	0	0	0
100: Personnel Services Total	**0**	**24,080**	**54,050**	**50,000**	**52,910**
300: Supplies, Materials & Services					
7305 Uniforms	0	1,496	700	2,000	1,500
7323 Professional services	0	6,193	6,750	6,000	6,000
7351 Motor veh fuel, lube	0	9	0	0	0
7355 General supplies	0	9,842	5,000	5,000	4,500
300: Supplies, Materials & Services Total	**0**	**17,540**	**12,450**	**13,000**	**12,000**
347220: Camps Total	**0**	**41,620**	**66,500**	**63,000**	**64,910**
Parks, Rec & Cultural Child Total	**0**	**516,699**	**710,802**	**690,295**	**722,120**

ACTIVITY: Youth, Teen and Adult Sports **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

The Youth, Teen and Adult Sports activity offers a wide range of youth and adult sports opportunities. The activity area is broken into two basic categories: recreational or competitive, and instructional or introductory. More than 6,000 youth, teens and adults participate annually in these programs. Activity goals are: 1) provide quality sports experiences in a wide variety of programs, 2) organize and coordinate leagues, tournaments, camps and clinics that instruct and meet social, emotional and physical needs of participants, 3) achieve cost recovery per budgetary guidelines, 4) provide work experience for youth, teens and adults, 5) coordinate and facilitate volunteers in our program offerings, and 6) recruit and screen for qualified coaches. This activity has three major elements:

- Youth Instructional and Recreational Sports – Instructional programs include junior basketball, volleyball, tot programs, sports camps and other club sports and clinics. More than 1,200 youth and teens participate in these programs. The recreational and competitive sports programs include baseball, softball, soccer, basketball, football, with more than 3,300 participants.
- Adult Sports – Softball, basketball and volleyball programs are offered to teens and adults, with the City providing officials, scorekeepers, equipment, promotion, administration and facilities for league play.
- Summer Swim League – This introduction to competitive swimming has been moved from aquatics to this activity in keeping with the consolidation of competitive team sports.

MAJOR 2012-13 ACCOMPLISHMENTS

- Older teen programs (ages 15-19) showed increase in participation.
- Two youth softball teams advanced to national championships.

MAJOR 2013-14 OBJECTIVES

- Offer and encourage participation by low-income youth through collaborative scholarship efforts with non-profit organizations.
- Increase competitive opportunities in the Summer Swim league.
- Encourage facility development to support programs.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Registered participants	6,975	6,493	9,701
Park/Facility impacts by user (practices and games)	108,905	101,323	137,764
Programs offered	43	45	64

RELATED COST CENTER(S)

- 347214
- 347217

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347214: Youth & Teen Sports					
100: Personnel Services					
7103 Part time salary	0	94,566	109,530	107,000	113,870
7112 Medical insurance	0	569	0	0	0
7115 Medicare insurance	0	1,366	0	0	0
7121 Service contribution-PERS	0	2,443	0	0	0
7125 Unemployment insurance	0	413	0	0	0
100: Personnel Services Total	**0**	**99,357**	**109,530**	**107,000**	**113,870**
200: Utility Comm. & Transportation					
7201 Postage	0	0	1,500	1,500	0
200: Utility Comm. & Transportation Total	**0**	**0**	**1,500**	**1,500**	**0**
300: Supplies, Materials & Services					
7305 Uniforms	0	6,644	7,750	7,000	7,250
7334 Repairs to buildings	0	327	0	0	0
7354 Photo supplies	0	4,424	4,000	3,750	4,000
7355 General supplies	0	289	500	500	2,000
300: Supplies, Materials & Services Total	**0**	**11,684**	**12,250**	**11,250**	**13,250**
347214: Youth & Teen Sports Total	**0**	**111,041**	**123,280**	**119,750**	**127,120**
347217: Adult Sports					
100: Personnel Services					
7103 Part time salary	0	33,455	53,030	35,000	50,230
7115 Medicare insurance	0	485	0	0	0
7121 Service contribution-PERS	0	213	0	0	0
7125 Unemployment insurance	0	144	0	0	0
7130 Insurance refund	0	23	0	0	0
100: Personnel Services Total	**0**	**34,320**	**53,030**	**35,000**	**50,230**
200: Utility Comm. & Transportation					
7201 Postage	0	0	1,500	1,500	750
7202 Telephone	0	188	1,200	1,200	600
200: Utility Comm. & Transportation Total	**0**	**188**	**2,700**	**2,700**	**1,350**
300: Supplies, Materials & Services					
7309 Membership & dues	0	1,320	1,500	1,500	1,500
7345 City rental insurance	0	300	300	300	300
7355 General supplies	0	3,577	4,000	4,000	4,000
300: Supplies, Materials & Services Total	**0**	**5,197**	**5,800**	**5,800**	**5,800**
347217: Adult Sports Total	**0**	**39,705**	**61,530**	**43,500**	**57,380**
Parks, Rec & Cultural Sports Total	**0**	**150,746**	**184,810**	**163,250**	**184,500**

ACTIVITY: Activities and Events
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

Arts and cultural programs, youth, teen, and adult activities, physical activity, instructional and special events are planned and organized by the Recreation Division. Activity goals are: 1) responsive, cost-effective and well-organized arts, cultural and recreational programs, 2) a balance of programs and activities based on age, interest, opportunity and location, 3) improve quality of life for the citizens of Lodi. This activity has four major components:

- Instructional Classes – Provide a wide variety of exercise, sports, arts, literacy and culinary classes for children and adults.
- Events – Present and manage events that further the development and public awareness of recreational actitivies, fine and performing arts, and organize traditional and special events within the City of Lodi.
- Supervision and Facility Management – Rentals of sports fields and facilities by outside groups requiring event supervision.
- Public Relations and Information - Develop and distribute brochures, posters and other forms of promotion of arts and cultural programs, events and activities; prepare press releases; maintain and promote website; and represent City at citywide functions and with other agencies and civic groups.

MAJOR 2012-13 ACCOMPLISHMENTS

- Gymnastics program returned.
- Added new classes and instructors at Hutchins Street Square.
- Partnership with Public Works in the Sacramento Street Improvement Project to include Mosaics from Lodi Project Art.

MAJOR 2013-14 OBJECTIVES

- Increase class attendance.
- Continue to develop new classes and programs of interest to the community.
- Use community outreach and marketing techniques to promote classes.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Number of Community Center Students	3,300	3,732	2,271
Number of Recreation Division Participants	742	835	850

RELATED COST CENTER(S)

- 347215
- 347219

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347215: General Activities & Events					
100: Personnel Services					
7103 Part time salary	0	13,435	38,000	17,500	20,690
7115 Medicare insurance	0	195	0	0	0
7121 Service contribution-PERS	0	396	0	0	0
7125 Unemployment insurance	0	53	0	0	0
100: Personnel Services Total	**0**	**14,079**	**38,000**	**17,500**	**20,690**
200: Utility Comm. & Transportation					
7202 Telephone	0	1,346	500	1,000	1,000
7212 Gas	0	124	3,000	1,000	1,000
200: Utility Comm. & Transportation Total	**0**	**1,470**	**3,500**	**2,000**	**2,000**
300: Supplies, Materials & Services					
7303 Advertising	0	0	1,000	1,000	1,000
7305 Uniforms	0	1,185	3,000	3,000	3,000
7307 Office supplies	0	89	500	500	500
7323 Professional services	0	11,894	6,000	6,000	6,000
7335 Sublet service contracts	0	0	20,000	10,000	3,000
7355 General supplies	0	2,054	10,000	5,000	5,000
300: Supplies, Materials & Services Total	**0**	**15,222**	**40,500**	**25,500**	**18,500**
347215: General Activities & Events Total	**0**	**30,771**	**82,000**	**45,000**	**41,190**
347219: Arts & Specialty Classes					
100: Personnel Services					
7101 Regular emp salary	0	46,936	0	0	0
7102 Overtime	0	3,435	0	0	0
7103 Part time salary	0	19,692	39,240	39,000	39,590
7111 Workers comp	0	6,440	6,300	6,300	0
7112 Medical insurance	0	7,327	0	0	0
7113 Dental insurance	0	985	0	0	0
7114 Vision care	0	240	0	0	0
7115 Medicare insurance	0	1,016	570	0	0
7121 Service contribution-PERS	0	7,736	0	0	0
7124 LI & AD & D	0	92	0	0	0
7125 Unemployment insurance	0	252	0	0	0
7129 Chiropractic	0	51	0	0	0
7130 Insurance refund	0	3,197	0	0	0
7131 Other benefits	0	2,564	2,750	2,750	0
100: Personnel Services Total	**0**	**99,963**	**48,860**	**48,050**	**39,590**
200: Utility Comm. & Transportation					
7201 Postage	0	1,051	3,000	3,000	250
200: Utility Comm. & Transportation Total	**0**	**1,051**	**3,000**	**3,000**	**250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	8,771	11,710	11,710	0
7303 Advertising	0	845	1,500	850	1,500
7307 Office supplies	0	95	500	500	300
7312 Bank service charges	0	764	100	750	750
7323 Professional services	0	95,992	85,000	75,000	75,000
7343 PL & PD/other insurance	0	3,100	1,460	1,460	0
7355 General supplies	0	120	300	300	200
7359 Small tools and equip	0	0	300	300	710
300: Supplies, Materials & Services Total	**0**	**109,687**	**100,870**	**90,870**	**78,460**
347219: Arts & Specialty Classes Total	**0**	**210,701**	**152,730**	**141,920**	**118,300**
Parks, Rec & Cultural Classes Total	**0**	**241,472**	**234,730**	**186,920**	**159,490**

ACTIVITY: Lodi Lake Programs
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

This activity provides interpretive programs, coordinates special events and schedules park and gate attendants for Lodi Lake Park. Activity goals are: 1) educational programs that promote respect for nature and parks in general, 2) interpretive programs and tours of Lodi Lake and river environments, and, 3) promotion of Lodi Lake as a major citywide and regional tourism element. This activity has six major elements:

- Project Programs – Plan, develop and coordinate docent programs for the Nature Area.
- Facility Operations – Provide support for facility, picnic and campground rentals.
- Park, Gate and Boat Attendants – Coordinate and schedule part-time attendants.
- Rental/Tour Boat Concessions – Coordinate and schedule part-time attendants, provide oversight to rental operations and tour scheduling.
- Discovery Center Exhibits – Maintain inventory, coordinate upgrades and change out.
- Special Events - Provide support and coordination for all major events.

MAJOR 2012-13 ACCOMPLISHMENTS

- Increased revenue while lowering expenditures.
- Increased participation in community service groups, scout groups and senior projects.

MAJOR 2013-14 OBJECTIVES

- Increase revenue by program expansions and offerings.
- Expand marketing information and educational brochures related to docent programs.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Program Attendance	35,000	45,000	45,000
Programs Offered	9	10	8
Revenue Produced	$135,000	$140,000	$145,000

RELATED COST CENTER(S)

- 347216
- 347218

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347216: Aquatics					
100: Personnel Services					
7103 Part time salary	0	214,519	131,870	112,000	140,070
7115 Medicare insurance	0	3,110	0	0	0
7125 Unemployment insurance	0	950	0	0	0
100: Personnel Services Total	**0**	**218,579**	**131,870**	**112,000**	**140,070**
200: Utility Comm. & Transportation					
7202 Telephone	0	446	430	400	400
7203 Cellular phone charges	0	343	250	250	250
200: Utility Comm. & Transportation Total	**0**	**789**	**680**	**650**	**650**
300: Supplies, Materials & Services					
7303 Advertising	0	0	250	250	250
7305 Uniforms	0	0	250	250	250
7306 Safety equipment	0	0	1,000	1,000	1,000
7307 Office supplies	0	0	250	250	250
7308 Books & periodicals	0	0	150	150	150
7309 Membership & dues	0	0	100	100	100
7323 Professional services	0	2,191	2,200	2,200	2,200
7352 Special dept materials	0	143	1,250	0	0
7355 General supplies	0	3,759	4,000	5,000	3,500
300: Supplies, Materials & Services Total	**0**	**6,093**	**9,450**	**9,200**	**7,700**
347216: Aquatics Total	**0**	**225,461**	**142,000**	**121,850**	**148,420**
347218: Lodi Lake Programs					
100: Personnel Services					
7103 Part time salary	0	99,243	71,930	71,930	73,510
7112 Medical insurance	0	7,150	0	0	7,000
7115 Medicare insurance	0	1,439	0	0	1,400
7121 Service contribution-PERS	0	5,918	0	0	5,000
7125 Unemployment insurance	0	435	0	0	500
100: Personnel Services Total	**0**	**114,185**	**71,930**	**71,930**	**87,410**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	631	2,000	2,000	2,000
7303 Advertising	0	0	300	300	300
7305 Uniforms	0	0	300	300	300
7306 Safety equipment	0	0	150	150	150
7307 Office supplies	0	114	200	200	200
7314 Business expense	0	185	200	200	200
7323 Professional services	0	1,771	1,800	1,800	1,800
7334 Repairs to buildings	0	0	500	500	500
7335 Sublet service contracts	0	1,843	1,500	1,500	1,000
7352 Special dept materials	0	3,502	5,000	3,500	2,500
7355 General supplies	0	775	500	500	2,500
7359 Small tools and equip	0	34	0	240	0
300: Supplies, Materials & Services Total	**0**	**8,855**	**12,450**	**11,190**	**11,450**
347218: Lodi Lake Programs Total	**0**	**123,040**	**84,380**	**83,120**	**98,860**
Parks, Rec & Cultural Aquatics Total	**0**	**348,501**	**226,380**	**204,970**	**247,280**

ACTIVITY: Maintenance
DEPARTMENT: Parks, Recreation & Cultural Services
DIVISION: Parks, Hutchins Street Square
FUND: Parks, Recreation & Cultural Svcs.

ACTIVITY DESCRIPTION

Maintenance is performed by the Parks Division and Hutchins Street Square. The Parks Division plans, manages, maintains, and evaluates 28 city parks, encompassing more than 380 park acres that includes open space, active and passive use areas, multi-use fields, a multi-use stadium, indoor and outdoor pools, a one-of-a-kind regional park and a 53-acre native riparian area. The Division also provides landscape and building maintenance services at numerous non-city facilities for the benefit of recreational programming. Hutchins Street Square covers 10 acres of grounds, including a 70,000-square foot facility, and 789-seat theater. This activity has the following elements:

- Administration, Facility and Event Planning/Assistance, Public Relations – Plan, organize and evaluate park system maintenance management program, develop current and long-range plans and manage capital improvement projects and department general projects.
- Field, Court, and Playground Equipment Maintenance – Renovate, groom, and mark both natural and all-weather playing surfaces, maintain tennis courts, basketball courts, and lighting systems. Monitor, inspect, repair, and replace playground equipment and playground areas within American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission Standards.
- Landscape Maintenance – Mowing, edging, pruning, fertilizing, weeding and watering in the city parks and open spaces.
- General Maintenance – Clean public restrooms/buildings, trash/debris removal, wall and floor repair, painting, mechanical, electrical, and plumbing.
- Repair, Service and Remodel – Perform carpentry, paint, plumbing, heating ventilation A/C, electrical and mechanical repairs, perform minor repairs with in-house or contract resources.
- Inter-departmental Activities and Special Events - Provide assistance in delivering services before, during and following recreation programs, activities, special events and rentals.

MAJOR 2012-13 ACCOMPLISHMENTS

- Completed Blakely Park west ball field improvements Phase 1 & Phase 2.
- Completed construction of Roget Park.
- Major swimming pool repairs.
- Repair of eroding Lodi Lake bank.

MAJOR 2013-14 OBJECTIVES

- Complete ADA parking improvements at Salas and Softball Complex parking lots.
- Assist in additional Grape Bowl and DeBenedetti Park improvements.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Projects completed	7	9	6
Level of park standards as percentage of goal	60%	60%	65%

RELATED COST CENTER(S)

- 347115
- 347312
- 347313
- 347314
- 347315
- 347316

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347115: HSS Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	49,744	50,510	50,655	52,370
7102 Overtime	0	7,499	9,660	7,500	5,500
7103 Part time salary	0	81,398	60,970	60,970	62,410
7106 Uniform allowance	0	0	200	0	0
7109 Incentive pay	0	2,052	1,800	1,800	1,800
7111 Workers comp	0	6,440	6,300	6,300	3,940
7112 Medical insurance	0	19,021	19,050	19,045	19,050
7113 Dental insurance	0	995	1,000	1,000	1,000
7114 Vision care	0	243	250	245	350
7115 Medicare insurance	0	2,049	740	760	760
7121 Service contribution-PERS	0	10,206	10,140	10,105	9,780
7123 Deferred comp	0	24	1,520	1,520	1,570
7124 LI & AD & D	0	94	100	95	100
7125 Unemployment insurance	0	552	380	380	290
7129 Chiropractic	0	52	60	55	60
7131 Other benefits	0	2,564	2,750	2,750	3,700
7132 Cell Stipend	0	598	600	600	600
100: Personnel Services Total	**0**	**183,531**	**166,030**	**163,780**	**163,280**
200: Utility Comm. & Transportation					
7202 Telephone	0	141	200	150	150
7203 Cellular phone charges	0	1,858	1,250	1,250	1,250
200: Utility Comm. & Transportation Total	**0**	**1,999**	**1,450**	**1,400**	**1,400**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	141	500	150	150
7305 Uniforms	0	2,015	1,250	1,250	1,250
7306 Safety equipment	0	1,090	1,000	1,000	750
7307 Office supplies	0	17	100	100	100
7314 Business expense	0	0	120	120	120
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	0	5,879	10,000	25,000	20,000
7331 Repairs to Mach & equip	0	9,664	12,500	100,000	6,000
7333 Repairs to vehicles	0	318	940	500	500
7334 Repairs to buildings	0	11,845	16,000	16,000	10,000
7335 Sublet service contracts	0	66,379	68,000	68,000	52,500
7343 PL & PD/other insurance	0	3,100	1,460	1,460	2,020
7351 Motor veh fuel, lube	0	637	1,000	1,000	290
7352 Special dept materials	0	2,990	0	1,260	2,500
7353 Janitorial supplies	0	3,451	6,000	4,000	4,000
7355 General supplies	0	9,782	3,000	3,000	5,000
7359 Small tools and equip	0	2,495	2,300	1,500	750
300: Supplies, Materials & Services Total	**0**	**119,803**	**124,670**	**224,840**	**106,430**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	7,700	0	0
7789 Transfer Out	0	3,190	3,190	3,190	3,190
500: Equipment, Land & Structures Total	**0**	**3,190**	**10,890**	**3,190**	**3,190**
347115: HSS Maintenance Total	**0**	**308,523**	**303,040**	**393,210**	**274,300**
347312: Parks Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	250,618	259,670	235,425	225,000
7102 Overtime	0	1,820	3,970	3,000	3,850
7103 Part time salary	0	16,707	71,910	85,600	104,150
7106 Uniform allowance	0	0	1,200	0	0
7109 Incentive pay	0	967	970	960	480
7111 Workers comp	0	38,640	37,800	37,800	23,640
7112 Medical insurance	0	72,556	72,010	62,475	52,960
7113 Dental insurance	0	6,057	6,000	5,550	6,000
7114 Vision care	0	1,477	1,470	1,395	1,250

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7115 Medicare insurance	0	2,544	3,770	3,430	3,260
7121 Service contribution-PERS	0	51,133	50,560	45,530	40,710
7123 Deferred comp	0	91	7,790	6,000	5,590
7124 LI & AD & D	0	565	570	570	480
7125 Unemployment insurance	0	1,142	2,060	1,765	1,240
7129 Chiropractic	0	315	330	310	300
7130 Insurance refund	0	8,217	8,310	8,315	8,310
7131 Other benefits	0	17,910	16,500	16,500	22,170
7188 Transfer In	0	(824)	(60,000)	(60,000)	(46,050)
100: Personnel Services Total	**0**	**469,935**	**484,890**	**454,625**	**453,340**
200: Utility Comm. & Transportation					
7202 Telephone	0	222	150	150	220
7203 Cellular phone charges	0	7,238	8,000	7,000	5,000
200: Utility Comm. & Transportation Total	**0**	**7,460**	**8,150**	**7,150**	**5,220**
300: Supplies, Materials & Services					
7302 Photocopying	0	92	0	0	0
7304 Laundry & dry cleaning	0	409	1,600	1,600	1,500
7305 Uniforms	0	5,455	7,200	7,200	5,000
7306 Safety equipment	0	2,737	1,800	1,800	2,000
7307 Office supplies	0	56	0	0	0
7309 Membership & dues	0	340	300	300	500
7313 Information systems software	0	671	0	0	0
7322 Rental of equipment	0	107	500	500	1,000
7323 Professional services	0	12,242	8,000	38,000	12,000
7331 Repairs to Mach & equip	0	189	7,500	34,000	7,500
7334 Repairs to buildings	0	7,064	11,500	11,500	7,500
7335 Sublet service contracts	0	720	3,000	3,000	3,000
7343 PL & PD/other insurance	0	21,700	8,760	8,760	12,120
7352 Special dept materials	0	15,445	15,600	15,600	16,000
7353 Janitorial supplies	0	5,394	6,500	6,500	6,500
7355 General supplies	0	2,919	8,000	8,000	8,000
7358 Training & education	0	157	150	150	150
7359 Small tools and equip	0	1,153	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**0**	**76,850**	**82,410**	**138,910**	**84,770**
600: Special Payments					
8099 Special payments	0	1,970	0	390	0
600: Special Payments Total	**0**	**1,970**	**0**	**390**	**0**
347312: Parks Maintenance Total	**0**	**556,215**	**575,450**	**601,075**	**543,330**
347313: Sports Facility Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	261,966	268,490	229,385	239,120
7102 Overtime	0	15,586	15,920	15,920	12,000
7103 Part time salary	0	95,949	93,540	105,000	136,710
7106 Uniform allowance	0	0	1,200	0	0
7109 Incentive pay	0	2,964	3,350	960	960
7111 Workers comp	0	38,640	37,800	37,800	19,700
7112 Medical insurance	0	62,804	63,440	55,890	56,110
7113 Dental insurance	0	5,936	6,000	5,000	5,000
7114 Vision care	0	1,447	1,470	1,225	1,250
7115 Medicare insurance	0	2,629	4,130	3,340	3,470
7121 Service contribution-PERS	0	52,301	52,730	44,365	43,340
7123 Deferred comp	0	97	8,060	5,760	5,950
7124 LI & AD & D	0	568	570	475	470
7125 Unemployment insurance	0	1,513	2,140	1,720	1,320
7129 Chiropractic	0	309	330	275	300
7130 Insurance refund	0	8,300	8,310	8,315	8,310
7131 Other benefits	0	17,910	16,500	16,500	18,480
7188 Transfer In	0	(2,661)	0	(1,855)	0
100: Personnel Services Total	**0**	**566,258**	**583,980**	**530,075**	**552,490**

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
200: Utility Comm. & Transportation					
7202 Telephone	0	266	100	100	300
200: Utility Comm. & Transportation Total	**0**	**266**	**100**	**100**	**300**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	409	1,200	1,200	1,000
7305 Uniforms	0	5,286	7,000	5,500	5,500
7306 Safety equipment	0	2,466	2,000	2,000	2,000
7307 Office supplies	0	236	100	100	100
7309 Membership & dues	0	160	200	200	200
7313 Information systems software	0	671	0	0	0
7322 Rental of equipment	0	391	500	500	1,000
7323 Professional services	0	18,003	51,000	31,000	25,000
7331 Repairs to Mach & equip	0	656	8,500	2,000	2,000
7334 Repairs to buildings	0	2,294	2,500	2,500	2,500
7335 Sublet service contracts	0	22,198	19,300	19,300	22,000
7343 PL & PD/other insurance	0	21,700	8,760	8,760	10,100
7352 Special dept materials	0	33,486	31,000	31,000	31,000
7353 Janitorial supplies	0	3,251	3,200	3,200	3,500
7355 General supplies	0	876	2,000	2,000	2,000
7358 Training & education	0	140	140	140	150
7359 Small tools and equip	0	1,337	3,000	2,000	2,000
300: Supplies, Materials & Services Total	**0**	**113,560**	**140,400**	**111,400**	**110,050**
347313: Sports Facility Maintenance Total	**0**	**680,084**	**724,480**	**641,575**	**662,840**
347314: Lodi Lake Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	79,491	83,320	91,610	84,850
7102 Overtime	0	1,858	3,180	3,000	4,000
7103 Part time salary	0	19,953	15,940	25,000	26,440
7106 Uniform allowance	0	0	400	0	0
7109 Incentive pay	0	315	0	1,005	0
7111 Workers comp	0	12,880	12,600	12,600	7,880
7112 Medical insurance	0	37,390	33,700	41,175	38,660
7113 Dental insurance	0	1,990	2,000	2,465	2,000
7114 Vision care	0	485	490	605	500
7115 Medicare insurance	0	1,382	1,280	1,090	1,230
7121 Service contribution-PERS	0	15,755	16,170	17,560	15,320
7123 Deferred comp	0	0	2,500	455	0
7124 LI & AD & D	0	189	190	230	190
7125 Unemployment insurance	0	414	660	670	470
7129 Chiropractic	0	103	110	135	120
7131 Other benefits	0	5,115	5,500	5,500	7,390
7188 Transfer In	0	(463)	0	0	0
100: Personnel Services Total	**0**	**176,857**	**178,040**	**203,100**	**189,050**
300: Supplies, Materials & Services					
7306 Safety equipment	0	356	300	300	400
7307 Office supplies	0	55	50	50	50
7309 Membership & dues	0	0	150	150	150
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	0	14,932	10,000	10,000	10,000
7331 Repairs to Mach & equip	0	0	100	100	100
7334 Repairs to buildings	0	1,866	500	500	1,600
7335 Sublet service contracts	0	778	900	1,500	1,500
7343 PL & PD/other insurance	0	6,200	2,920	2,920	4,040
7352 Special dept materials	0	6,131	32,397	6,500	6,500
7353 Janitorial supplies	0	105	1,500	1,500	1,500
7355 General supplies	0	1,044	1,000	1,000	1,000
7359 Small tools and equip	0	917	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**32,384**	**51,317**	**26,020**	**28,340**
347314: Lodi Lake Maintenance Total	**0**	**209,241**	**229,357**	**229,120**	**217,390**

Parks, Rec & Cultural Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
347315: Landscape & Lighting Districts					
100: Personnel Services					
7103 Part time salary	0	24,561	0	0	0
7112 Medical insurance	0	5,613	0	0	0
7115 Medicare insurance	0	356	0	0	0
7121 Service contribution-PERS	0	1,440	0	0	0
7125 Unemployment insurance	0	106	0	0	0
7189 Transfer Out	0	0	60,000	60,000	46,050
100: Personnel Services Total	**0**	**32,076**	**60,000**	**60,000**	**46,050**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	664	1,000	1,000	1,000
200: Utility Comm. & Transportation Total	**0**	**664**	**1,000**	**1,000**	**1,000**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	294	2,000	2,000	3,000
7352 Special dept materials	0	13,223	3,000	3,610	3,000
7359 Small tools and equip	0	1,819	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**0**	**15,336**	**6,000**	**6,610**	**7,000**
347315: Landscape & Lighting Districts Total	**0**	**48,076**	**67,000**	**67,610**	**54,050**
347316: Equipment Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	45,932	48,510	47,235	51,980
7102 Overtime	0	446	390	390	400
7106 Uniform allowance	0	0	200	0	0
7111 Workers comp	0	6,440	6,300	6,300	3,940
7112 Medical insurance	0	19,021	19,050	14,650	14,650
7113 Dental insurance	0	995	1,000	1,000	1,000
7114 Vision care	0	243	250	245	250
7115 Medicare insurance	0	673	710	685	750
7121 Service contribution-PERS	0	9,067	9,410	9,100	9,380
7123 Deferred comp	0	10	1,460	1,415	1,560
7124 LI & AD & D	0	94	100	95	100
7125 Unemployment insurance	0	191	390	355	290
7129 Chiropractic	0	52	60	55	60
7131 Other benefits	0	2,564	2,750	2,750	3,700
7188 Transfer In	0	(420)	0	0	0
100: Personnel Services Total	**0**	**85,308**	**90,580**	**84,275**	**88,060**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	720	250	300	600
7306 Safety equipment	0	252	300	300	300
7307 Office supplies	0	77	100	100	100
7313 Information systems software	0	5,263	0	0	0
7323 Professional services	0	408	500	500	800
7331 Repairs to Mach & equip	0	34,088	43,240	43,000	43,000
7333 Repairs to vehicles	0	50,247	34,830	34,830	50,450
7334 Repairs to buildings	0	2,136	5,000	3,000	2,000
7335 Sublet service contracts	0	666	1,000	1,740	1,200
7336 Car wash	0	343	360	0	360
7343 PL & PD/other insurance	0	3,100	1,460	1,460	2,020
7350 Tires and tubes	0	4,896	6,000	6,000	6,000
7351 Motor veh fuel, lube	0	60,208	70,000	70,000	65,000
7352 Special dept materials	0	16,208	15,000	15,000	15,000
7355 General supplies	0	2,965	5,000	5,000	5,000
7359 Small tools and equip	0	5,156	10,000	10,000	10,000
300: Supplies, Materials & Services Total	**0**	**186,733**	**193,040**	**191,230**	**201,830**
600: Special Payments					
8099 Special payments	0	2,000	0	0	0
600: Special Payments Total	**0**	**2,000**	**0**	**0**	**0**
347316: Equipment Maintenance Total	**0**	**274,041**	**283,620**	**275,505**	**289,890**
Parks, Rec & Cultural Parks Total	**0**	**2,076,180**	**2,182,947**	**2,208,095**	**2,041,800**

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees, and donations.

The Department's budget is $1,383,090 in FY 20113/14 compared to $1,420,530 in FY 2012/13.

FY 2013/14 budgeted staffing is being reduced to 11, down from 12 in FY 2012/13.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Library Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

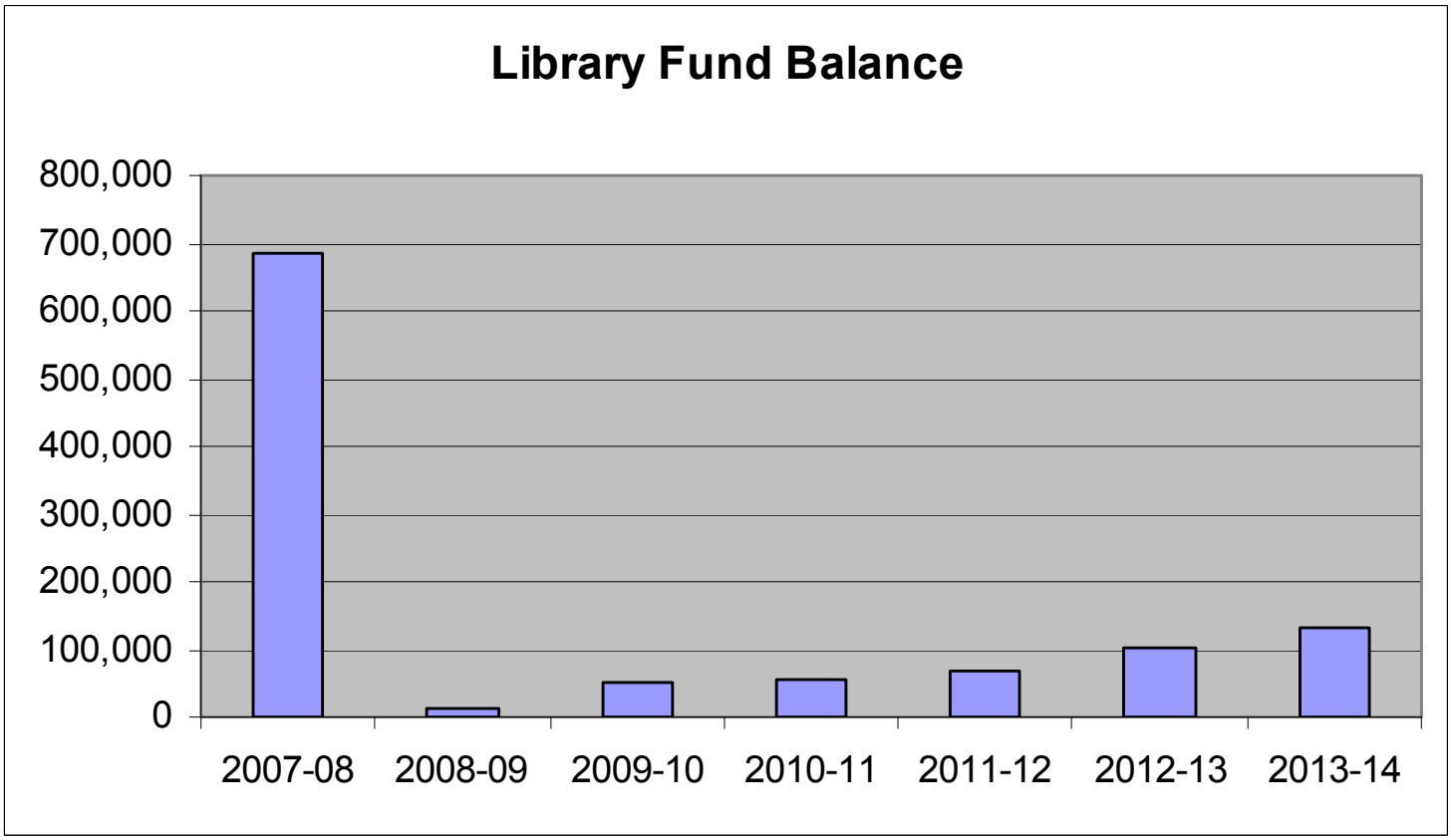
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

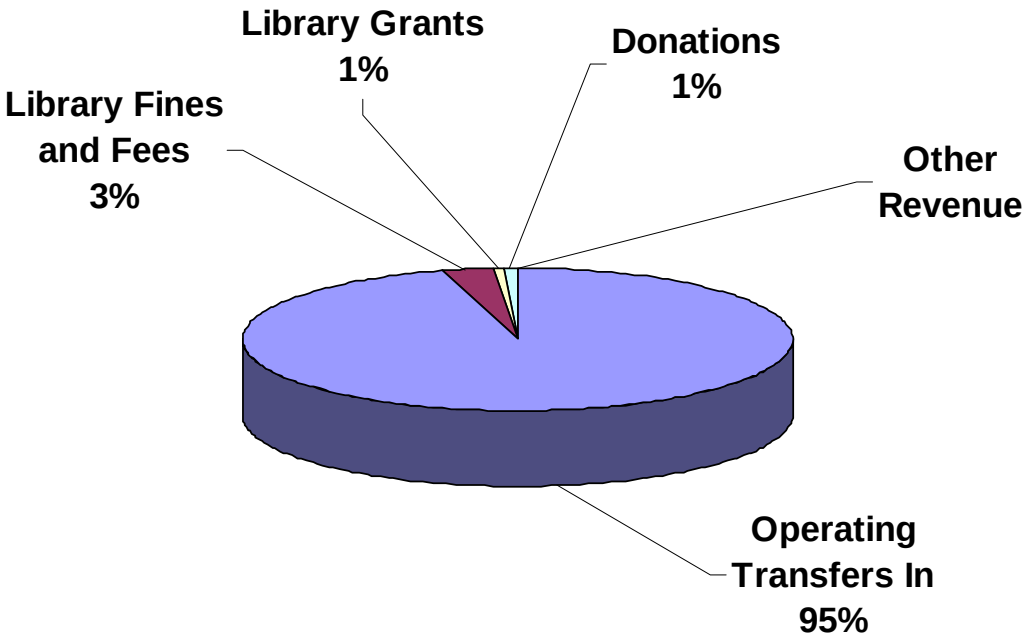
	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Library Fund					
Fund Balance					
Beginning Fund Balance Unreserved	49,996	56,458	41,078	67,774	103,994
Revenues	1,456,696	1,438,172	1,427,430	1,433,950	1,410,500
Expenditures	1,450,234	1,426,856	1,420,530	1,397,730	1,383,090
Net Difference (Revenues Less Expenditures)	6,462	11,316	6,900	36,220	27,410
Fund Balance					
Ending Fund Balance Unreserved	56,458	67,774	47,978	103,994	131,404

Note: 2011-12 Expenditures includes $65K TF-Out

Note: The Private Sector Trust had a $257,221 Unreserved Fund Balance as of 3/31/13



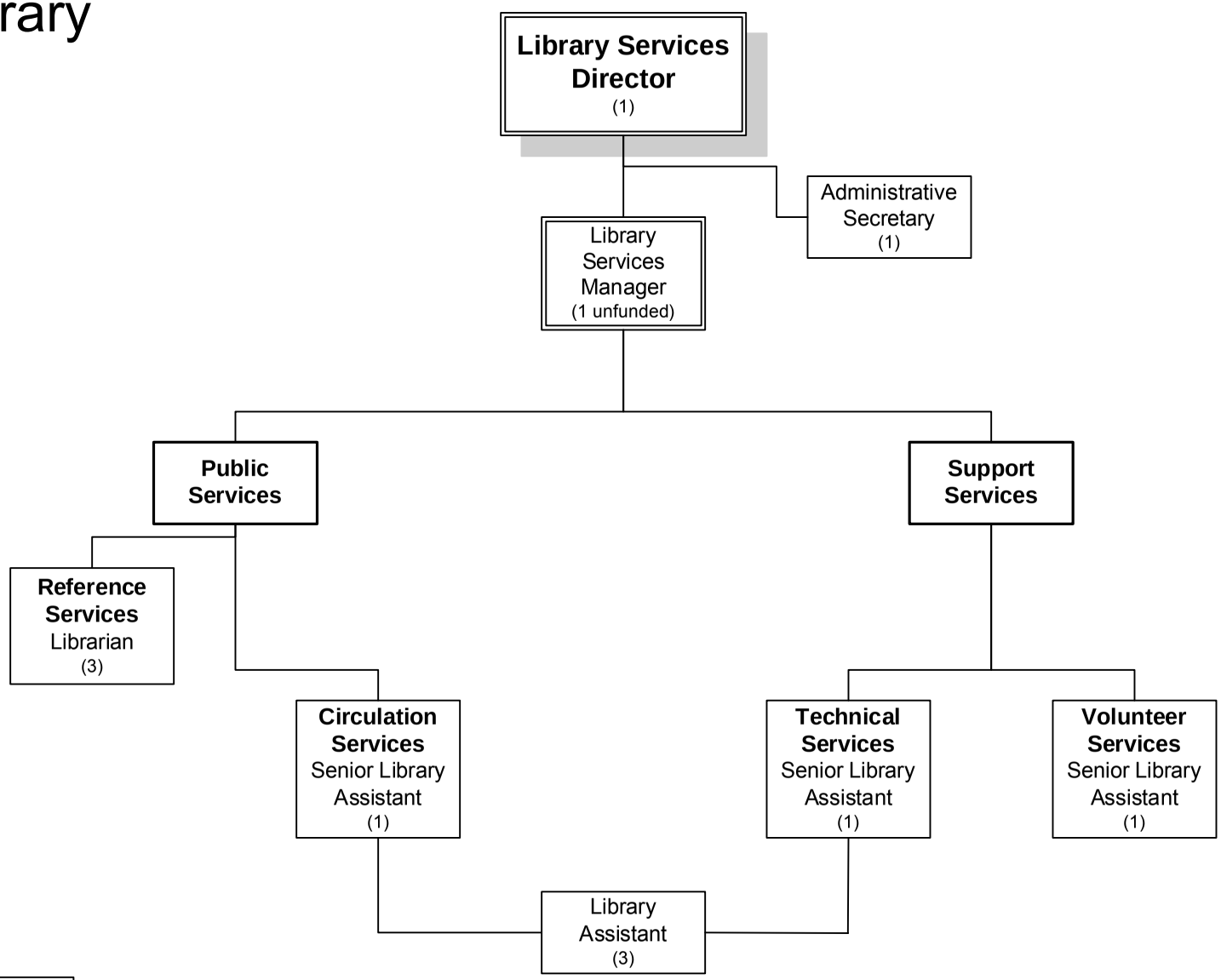
Library Fund Revenues



Revenues	Budget 2013-14
Operating Transfers In	1,349,180
Library Fines and Fees	40,000
Library Grants	10,000
Donations	10,000
Other Revenue	1,320
Grand Total	1,410,500

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
210: Library Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,349,180	1,349,180	1,349,180	1,349,180	1,349,180	General Fund support
090: Operating Transfers In Total	**1,349,180**	**1,349,180**	**1,349,180**	**1,349,180**	**1,349,180**	
210: Library Fund B/S Total	**1,349,180**	**1,349,180**	**1,349,180**	**1,349,180**	**1,349,180**	
211: Library Capital Account B/S						
090: Operating Transfers In						
4210 Operating Transfers In	8,223	0	0	0	0	
090: Operating Transfers In Total	**8,223**	**0**	**0**	**0**	**0**	
211: Library Capital Account B/S Total	**8,223**	**0**	**0**	**0**	**0**	
2101: Library Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	578	477	250	250	320	
5361 Rent	325	1,075	1,000	1,000	1,000	
400: Investment/Property Revenues Tota	**903**	**1,552**	**1,250**	**1,250**	**1,320**	
500: Revenue from Others						
5651 Library Grants	32,730	18,588	10,000	0	0	
5653 Library Literacy Grant	17,346	0	0	14,520	10,000	
5655 Corporate & Community Grants	0	12,000	0	12,000	0	
500: Revenue from Others Total	**50,076**	**30,588**	**10,000**	**26,520**	**10,000**	
900: Other Revenue						
5210 Library Fines and Fees	47,208	42,720	42,000	42,000	40,000	
5394 Revenue-Other	0	85	0	0	0	
6153 Donations	9,329	13,047	25,000	15,000	10,000	
6341 Revenues by Transfer	0	1,000	0	0	0	
900: Other Revenue Total	**56,537**	**56,852**	**67,000**	**57,000**	**50,000**	
2101: Library Fund Rev Total	**107,516**	**88,992**	**78,250**	**84,770**	**61,320**	
Library Revenue Total	**1,464,919**	**1,438,172**	**1,427,430**	**1,433,950**	**1,410,500**	

Library



Number of Positions
Authorized: 12
Budgeted: 11

FY 2013-2014

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
090: Operating Transfers Out	73,223	65,000	65,000	65,000	48,000
100: Personnel Services	1,132,266	1,118,412	1,163,510	1,129,260	1,049,540
200: Utility Comm. & Transportation	10,809	10,120	7,000	7,700	9,100
300: Supplies, Materials & Services	214,397	251,441	185,020	195,770	276,450
500: Equipment, Land & Structures	4,920	0	0	0	0
600: Special Payments	0	1,000	0	0	0
900: Capital Projects	0	0	0	0	0
Library Total	**1,435,615**	**1,445,973**	**1,420,530**	**1,397,730**	**1,383,090**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	3	3	3
Library Services Director	1	1	1	1	1
Library Services Manager	0	0	1	1	0
Literacy Services Coordinator	1	1	0	0	0
Senior Library Assistant	3	3	3	3	3
Supervising Librarian	1	1	0	0	0
Library Total	**14**	**14**	**12**	**12**	**11**

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	73,223	65,000	65,000	65,000	48,000	General Fund cost of services
090: Operating Transfers Out	**73,223**	**65,000**	**65,000**	**65,000**	**48,000**	
7101 Regular emp salary	629,417	605,863	628,110	581,060	540,900	Library Services Manager unfunded
7102 Overtime	494	117	480	1,000	3,090	
7103 Part time salary	145,700	128,453	114,750	120,000	120,910	
7109 Incentive pay	0	931	1,800	1,800	1,800	
7110 Admin leave pay	3,682	866	7,050	5,320	5,920	
7111 Workers comp	37,800	77,280	75,600	75,600	43,340	
7112 Medical insurance	126,222	125,560	123,110	112,385	105,190	
7113 Dental insurance	12,774	12,448	12,000	11,250	10,500	
7114 Vision care	3,066	3,009	2,940	2,785	2,630	
7115 Medicare insurance	9,259	8,711	9,480	8,250	7,840	
7121 Service contribution-PERS	121,595	113,528	114,060	103,585	93,300	
7123 Deferred comp	0	213	18,850	11,140	11,880	
7124 LI & AD & D	2,450	2,874	3,920	3,595	2,950	
7125 Unemployment insurance	2,170	3,142	4,910	4,215	2,980	
7128 LTD	7,999	0	0	0	0	
7129 Chiropractic	655	643	660	625	630	
7130 Insurance refund	6,423	10,677	12,790	14,710	14,710	
7131 Other benefits	22,560	23,820	33,000	33,000	40,650	
7132 Cell Stipend	0	277	0	0	0	
7189 Transfer Out	0	0	0	38,940	40,320	Interim Library Director transfer
100: Personnel Services	**1,132,266**	**1,118,412**	**1,163,510**	**1,129,260**	**1,049,540**	
7201 Postage	3,173	2,685	1,800	2,500	2,700	
7202 Telephone	6,107	6,116	5,200	5,200	6,400	
7203 Cellular phone charges	1,529	1,319	0	0	0	
200: Utility Comm. & Transportation	**10,809**	**10,120**	**7,000**	**7,700**	**9,100**	
7301 Printing,binding,duplication	366	247	1,000	1,000	2,000	
7302 Photocopying	737	1,121	1,000	1,500	8,000	
7303 Advertising	4,025	6,395	5,000	6,000	6,000	
7304 Laundry & dry cleaning	10	26	0	50	240	
7306 Safety equipment	118	11	100	100	100	
7307 Office supplies	8,966	8,260	7,000	7,000	4,000	
7308 Books & periodicals	69,835	86,946	44,600	50,000	119,290	Increase to book budget
7309 Membership & dues	6,418	6,714	6,300	6,200	6,200	
7312 Bank service charges	1,022	1,549	100	500	1,200	
7313 Information systems software	2,513	473	1,000	1,000	1,000	
7314 Business expense	2,801	895	1,700	1,400	1,000	
7315 Conference expense	364	0	0	0	0	
7318 Microfilming	0	1,878	1,900	1,700	1,800	
7321 Rent of Land, facilities	0	435	0	0	0	
7322 Rental of equipment	0	873	0	1,200	0	

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7323 Professional services	35,969	33,337	40,000	40,000	30,000	
7331 Repairs to Mach & equip	2,718	86	100	1,000	1,800	
7332 Repairs to office equip	0	375	200	200	1,000	
7334 Repairs to buildings	1,612	0	1,000	100	100	
7335 Sublet service contracts	34,249	43,903	43,000	43,000	42,000	
7343 PL & PD/other insurance	21,700	37,200	17,520	17,520	22,220	
7352 Special dept materials	6,129	6,461	5,500	5,500	7,000	
7353 Janitorial supplies	147	497	400	400	400	
7354 Photo supplies	24	0	100	100	100	
7355 General supplies	3,026	3,247	1,000	1,000	1,700	
7356 Medical supplies	103	138	0	300	300	
7359 Small tools and equip	6,190	7,768	6,000	7,000	15,000	
7369 Software Licensing Cost	5,355	1,444	500	1,000	3,000	
7399 Supplies, mat & services	0	1,162	0	1,000	1,000	
300: Supplies, Materials & Services	**214,397**	**251,441**	**185,020**	**195,770**	**276,450**	
7715 Data Processing hrdware	4,920	0	0	0	0	
500: Equipment, Land & Structures	**4,920**	**0**	**0**	**0**	**0**	
8099 Special payments	0	1,000	0	0	0	
600: Special Payments	**0**	**1,000**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(19,919)	0	0	0	0	
1825.2250 Contracts	19,919	0	0	0	0	
900: Capital Projects	**0**	**0**	**0**	**0**	**0**	
Library Total	**1,435,615**	**1,445,973**	**1,420,530**	**1,397,730**	**1,383,090**	

ACTIVITY: Administration
DEPARTMENT: Library
DIVISION: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

Library Administration and Technical Services provides general administrative direction to the department to ensure that library collections and programs meet the needs of users by the following:

- Provides direction and guidance to library staff so established goals and objectives can be achieved.
- Provides a variety of library materials, both online and physical, that are current and relevant in meeting the needs and demands of library customers.
- Develops and implements policies and procedures to improve effectiveness and efficiency.
- Provides library facilities that are comfortable, attractive, inviting, and well-equipped for reading, information access, and holding meetings.
- Increases visibility of the library within the community through marketing and public relations partnerships.
- Seeks, applies for, and receives grant funding to enhance library services and partnerships with other community agencies and foundations.

MAJOR 2012-13 ACCOMPLISHMENTS

- Improved library environment with new displays and cleaner appearance.
- Increased library budget for new materials.
- Expanded library open hours, providing more service to the community.

MAJOR 2013-14 OBJECTIVES

- Implement further renovation efforts in conjunction with the Lodi Public Library Foundation.
- Expand marketing and advertising strategies to increase and broaden attendance.
- Raise the appeal and aesthetics of the Library, including focusing on the depth and presentation of the collection.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
New titles added to the collection	4,042	3,605	4,000
Community meetings held	249	145	250
Grants received	2	6	2
Volunteer hours	17,202	11,590	15,080

RELATED COST CENTER(S)

- 210.4220
- 210801

ACTIVITY: Library Public Services
DIVISION: Library
DEPARTMENT: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Public Services activity helps the Lodi community meet its needs for educational and recreational materials of all kinds by providing comprehensive and efficient library service. This activity has the following elements:

- Provide access to information through library personnel, state-of-the-art technologies, computers, and library collections; assist library customers in using all library resources.
- Provide programs and special events that promote reading, literacy, and the library as a community place.
- Assist school-age children and youth by offering resources and services related to their homework needs.
- Provide staff and appropriate systems to allow library customers to take materials out of the library, return them, place holds on them, and protect their privacy.

MAJOR 2012-13 ACCOMPLISHMENTS

- Improved customer service, providing a more welcoming environment for library users.
- Provided coordinated, stabilized, and expanded volunteer opportunities.
- Increased programming.

MAJOR 2013-14 OBJECTIVES

- Dramatically increase and broaden library programming and attendance.
- Increase and diversify library displays to attract and interest library users.
- Promote a welcoming customer service atmosphere throughout the Library.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Programs offered/attendance	388/13,133	425/12,993	485/16,670
Materials checked out	248,250	217,742	245,000
Public computer usage	58,083	47,428	50,500
Library visits, virtual and onsite	286,541	282,849	285,000

RELATED COST CENTER(S)

- 210801

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
210: Library Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	73,223	65,000	65,000	65,000	48,000
090: Operating Transfers Out Total	**73,223**	**65,000**	**65,000**	**65,000**	**48,000**
210: Library Fund B/S Total	**73,223**	**65,000**	**65,000**	**65,000**	**48,000**
210801: Library Administration					
100: Personnel Services					
7101 Regular emp salary	629,417	605,863	628,110	581,060	540,900
7102 Overtime	494	117	480	1,000	3,090
7103 Part time salary	145,700	128,453	114,750	120,000	120,910
7109 Incentive pay	0	931	1,800	1,800	1,800
7110 Admin leave pay	3,682	866	7,050	5,320	5,920
7111 Workers comp	37,800	77,280	75,600	75,600	43,340
7112 Medical insurance	126,222	125,560	123,110	112,385	105,190
7113 Dental insurance	12,774	12,448	12,000	11,250	10,500
7114 Vision care	3,066	3,009	2,940	2,785	2,630
7115 Medicare insurance	9,259	8,711	9,480	8,250	7,840
7121 Service contribution-PERS	121,595	113,528	114,060	103,585	93,300
7123 Deferred comp	0	213	18,850	11,140	11,880
7124 LI & AD & D	2,450	2,874	3,920	3,595	2,950
7125 Unemployment insurance	2,170	3,142	4,910	4,215	2,980
7128 LTD	7,999	0	0	0	0
7129 Chiropractic	655	643	660	625	630
7130 Insurance refund	6,423	10,677	12,790	14,710	14,710
7131 Other benefits	22,560	23,820	33,000	33,000	40,650
7132 Cell Stipend	0	277	0	0	0
7189 Transfer Out	0	0	0	38,940	40,320
100: Personnel Services Total	**1,132,266**	**1,118,412**	**1,163,510**	**1,129,260**	**1,049,540**
200: Utility Comm. & Transportation					
7201 Postage	3,173	2,685	1,800	2,500	2,700
7202 Telephone	6,107	6,116	5,200	5,200	6,400
7203 Cellular phone charges	1,529	1,319	0	0	0
200: Utility Comm. & Transportation Total	**10,809**	**10,120**	**7,000**	**7,700**	**9,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	366	247	1,000	1,000	2,000
7302 Photocopying	737	1,121	1,000	1,500	8,000
7303 Advertising	4,025	6,395	5,000	6,000	6,000
7304 Laundry & dry cleaning	10	26	0	50	240
7306 Safety equipment	118	11	100	100	100
7307 Office supplies	8,966	8,212	7,000	7,000	4,000
7308 Books & periodicals	69,835	86,946	44,600	50,000	119,290
7309 Membership & dues	5,663	6,074	5,600	6,000	6,000
7312 Bank service charges	1,022	1,549	100	500	1,200
7313 Information systems software	2,513	473	1,000	1,000	1,000
7314 Business expense	2,477	895	1,200	1,200	1,000
7315 Conference expense	364	0	0	0	0
7318 Microfilming	0	1,878	1,900	1,700	1,800
7321 Rent of Land, facilities	0	435	0	0	0
7322 Rental of equipment	0	873	0	1,200	0
7323 Professional services	35,969	33,337	40,000	40,000	30,000
7331 Repairs to Mach & equip	2,718	86	100	1,000	1,800
7332 Repairs to office equip	0	375	200	200	1,000
7334 Repairs to buildings	1,612	0	1,000	100	100
7335 Sublet service contracts	34,249	43,903	43,000	43,000	42,000
7343 PL & PD/other insurance	21,700	37,200	17,520	17,520	22,220
7352 Special dept materials	6,129	6,369	5,500	5,500	7,000
7353 Janitorial supplies	147	497	400	400	400
7354 Photo supplies	24	0	100	100	100
7355 General supplies	2,809	2,384	1,000	1,000	1,500

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7356 Medical supplies	103	138	0	300	300
7359 Small tools and equip	6,190	7,768	6,000	7,000	15,000
7369 Software Licensing Cost	5,355	1,444	500	1,000	3,000
7399 Supplies, mat & services	0	1,162	0	1,000	1,000
300: Supplies, Materials & Services Total	**213,101**	**249,798**	**183,820**	**195,370**	**276,050**
600: Special Payments					
8099 Special payments	0	1,000	0	0	0
600: Special Payments Total	**0**	**1,000**	**0**	**0**	**0**
210801: Library Administration Total	**1,356,176**	**1,379,330**	**1,354,330**	**1,332,330**	**1,334,690**
Library Administration Total	**1,429,399**	**1,444,330**	**1,419,330**	**1,397,330**	**1,382,690**

ACTIVITY: Library Board of Trustees
DEPARTMENT: Library
DIVISION: Library Board of Trustees
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the Library. It is responsible for working with the City Council and the California legislature to ensure full funding for operations now and into the future. The Trustees speak for the citizens of the community regarding their needs for library services. This activity has five major elements:

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for the Library services.
- Provide community input for Library planning.
- Advocate for Library funding at all jurisdictional levels.

MAJOR 2012-13 ACCOMPLISHMENTS

- Sought and implemented more communication with the library staff, Friends, and Foundation.
- Implemented restructuring of the Library operations to redirect funding for the collection.

RELATED COST CENTER(S)

- 210802

Library	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
210802: Library Board					
300: Supplies, Materials & Services					
7307 Office supplies	0	48	0	0	0
7309 Membership & dues	755	640	700	200	200
7314 Business expense	324	0	500	200	0
7352 Special dept materials	0	92	0	0	0
7355 General supplies	217	863	0	0	200
300: Supplies, Materials & Services Total	**1,296**	**1,643**	**1,200**	**400**	**400**
210802: Library Board Total	**1,296**	**1,643**	**1,200**	**400**	**400**
Library Board Total	**1,296**	**1,643**	**1,200**	**400**	**400**

Transportation Development Act Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Transportation Development Act Fund					
Fund Balance					
Beginning Fund Balance Unreserved	46,624	31,138	16,278	16,400	16,400
Revenues	34,064	34,342	39,200	39,200	39,470
Expenditures	49,550	49,080	55,614	39,200	39,000
Net Difference (Revenues Less Expenditures)	(15,486)	(14,738)	(16,414)	-	470
Fund Balance					
Ending Fund Balance Unreserved	31,138	16,400	(136)	16,400	16,870

Transportation Dev. Act	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
12411: LTF-Pedestrian/Bike Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	455	(20)	0	0	70	
400: Investment/Property Revenues Tota	**455**	**(20)**	**0**	**0**	**70**	
500: Revenue from Others						
5492 Trans Dev Act-Ped/Bike	33,609	34,337	39,200	39,200	39,400	
500: Revenue from Others Total	**33,609**	**34,337**	**39,200**	**39,200**	**39,400**	
12411: LTF-Pedestrian/Bike Rev Total	**34,064**	**34,317**	**39,200**	**39,200**	**39,470**	
Trans. Dev. Act Revenue Total	**34,064**	**34,317**	**39,200**	**39,200**	**39,470**	

Transportation Dev. Act	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
1820 Construction in Progress-CY	(49,550)	(49,055)	55,000	0	39,000	Sidewalk repairs
1825.1300 Contracts	49,550	49,055	614	39,200	0	
900: Capital Projects	**0**	**0**	**55,614**	**39,200**	**39,000**	
Transportation Dev. Act Total	**0**	**0**	**55,614**	**39,200**	**39,000**	

Transportation Dev. Act	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
1241: LTF-Pedestrian/Bike B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(49,550)	(49,055)	0	0	0
900: Capital Projects Total	**(49,550)**	**(49,055)**	**0**	**0**	**0**
1241: LTF-Pedestrian/Bike B/S Total	**(49,550)**	**(49,055)**	**0**	**0**	**0**
1241014: Sidewalk Installation					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	55,000	0	39,000
1825.1300 Contracts	49,550	49,055	614	39,200	0
900: Capital Projects Total	**49,550**	**49,055**	**55,614**	**39,200**	**39,000**
1241014: Sidewalk Installation Total	**49,550**	**49,055**	**55,614**	**39,200**	**39,000**
Transportation Development Act Total	**0**	**0**	**55,614**	**39,200**	**39,000**
Transportation Dev. Act Total	**0**	**0**	**55,614**	**39,200**	**39,000**

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Community Dev. Block Grant Fund					
Fund Balance					
Beginning Fund Balance	-	-	111,540	-	-
Revenues	475,441	885,487	1,373,502	1,473,030	723,850
Expenditures	475,441	885,487	1,604,734	1,473,030	723,850
Net Difference (Revenues Less Expenditures)	-	-	(231,232)	-	-
Fund Balance					
Ending Fund Balance	-	-	(119,692)	-	-

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4441: HUD-Federal Sustainable Comm						
500: Revenue from Others						
5569 Other Federal Grants	0	25,735	200,000	200,000	0	
500: Revenue from Others Total	**0**	**25,735**	**200,000**	**200,000**	**0**	
4441: HUD-Federal Sustainable Comm Tota	**0**	**25,735**	**200,000**	**200,000**	**0**	
4471: FirstTime HomeBuyers Prog Rev						
500: Revenue from Others						
5563 Home Funds	29,699	53,863	0	20,700	0	
5563.1 Home Funds-Admin Prog Inc	0	191	0	0	0	
500: Revenue from Others Total	**29,699**	**54,054**	**0**	**20,700**	**0**	
4471: FirstTime HomeBuyers Prog Rev Tota	**29,699**	**54,054**	**0**	**20,700**	**0**	
4591: HUD 2003-05 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	445,743	666,273	1,173,502	1,252,330	723,850	Program reduced due to sequestration
5571 HUD Program Income	0	139,425	0	0	0	
500: Revenue from Others Total	**445,743**	**805,698**	**1,173,502**	**1,252,330**	**723,850**	
4591: HUD 2003-05 Rev Total	**445,743**	**805,698**	**1,173,502**	**1,252,330**	**723,850**	
CDBG Revenue Total	**475,442**	**885,487**	**1,373,502**	**1,473,030**	**723,850**	

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7201 Postage	20	78	0	0	0	
200: Utility Comm. & Transportation	**20**	**78**	**0**	**0**	**0**	
7300 Supplies,Materials & Serv	0	0	93,000	0	0	
7301 Printing,binding,duplication	295	1,115	0	0	0	
7303 Advertising	2,684	4,482	0	630	0	
7307 Office supplies	365	38	0	0	0	
7315 Conference expense	3,064	0	0	0	0	
7321 Rent of Land, facilities	0	280	0	0	0	
7323 Professional services	105,286	328,841	348,500	380,600	5,690	
7352 Special dept materials	157	1,307	0	28,000	0	
7359 Small tools and equip	313	0	0	0	0	
7399 Supplies, mat & services	52	385	0	0	0	
300: Supplies, Materials & Services	**112,216**	**336,448**	**441,500**	**409,230**	**5,690**	
7700 Equipment, Land & Structures	0	0	795,286	418,610	120,290	
7720 Other contracts	167,954	332,499	367,948	582,280	597,870	See following sheets for projects
500: Equipment, Land & Structures	**167,954**	**332,499**	**1,163,234**	**1,000,890**	**718,160**	
8099 Special payments	195,251	216,463	0	62,910	0	
600: Special Payments	**195,251**	**216,463**	**0**	**62,910**	**0**	
CDBG Total	**475,441**	**885,488**	**1,604,734**	**1,473,030**	**723,850**	

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
444001: Development Code Update					
300: Supplies, Materials & Services					
7323 Professional services	0	16,591	52,000	52,000	0
300: Supplies, Materials & Services Total	**0**	**16,591**	**52,000**	**52,000**	**0**
444001: Development Code Update Total	**0**	**16,591**	**52,000**	**52,000**	**0**
444002: Climate Action Plan					
300: Supplies, Materials & Services					
7323 Professional services	0	8,210	0	120,000	0
300: Supplies, Materials & Services Total	**0**	**8,210**	**0**	**120,000**	**0**
444002: Climate Action Plan Total	**0**	**8,210**	**0**	**120,000**	**0**
444003: LMR Watershed Stewardship Plan					
300: Supplies, Materials & Services					
7352 Special dept materials	0	934	0	28,000	0
300: Supplies, Materials & Services Total	**0**	**934**	**0**	**28,000**	**0**
444003: LMR Watershed Stewardship Plan Tot	**0**	**934**	**0**	**28,000**	**0**
444999: New Projects					
300: Supplies, Materials & Services					
7323 Professional services	0	0	148,000	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**148,000**	**0**	**0**
444999: New Projects Total	**0**	**0**	**148,000**	**0**	**0**
4472009: First Time Home Buyers 2009					
300: Supplies, Materials & Services					
7307 Office supplies	268	0	0	0	0
7352 Special dept materials	157	373	0	0	0
7359 Small tools and equip	313	0	0	0	0
7399 Supplies, mat & services	52	385	0	0	0
300: Supplies, Materials & Services Total	**790**	**758**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	28,910	53,295	0	0	0
600: Special Payments Total	**28,910**	**53,295**	**0**	**0**	**0**
4472009: First Time Home Buyers 2009 Total	**29,700**	**54,053**	**0**	**0**	**0**
4590902: Alley Drainage Improvements					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	261	152	0	0	0
7303 Advertising	581	357	0	0	0
7323 Professional services	228	3,235	0	0	0
300: Supplies, Materials & Services Total	**1,070**	**3,744**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	39,959	198,749	0	0	0
500: Equipment, Land & Structures Total	**39,959**	**198,749**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	789	0	0	0	0
600: Special Payments Total	**789**	**0**	**0**	**0**	**0**
4590902: Alley Drainage Improvements Total	**41,818**	**202,493**	**0**	**0**	**0**
4590903: Blakely Park-Swing Area Resurf					
500: Equipment, Land & Structures					
7720 Other contracts	413	0	0	0	0
500: Equipment, Land & Structures Total	**413**	**0**	**0**	**0**	**0**
4590903: Blakely Park-Swing Area Resurf Tota	**413**	**0**	**0**	**0**	**0**
4590907: Loel Foundation-Kitchen Renov					
300: Supplies, Materials & Services					
7323 Professional services	360	0	0	0	0
300: Supplies, Materials & Services Total	**360**	**0**	**0**	**0**	**0**

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
500: Equipment, Land & Structures					
7720 Other contracts	70,196	0	0	0	0
500: Equipment, Land & Structures Total	**70,196**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	2,414	0	0	0	0
600: Special Payments Total	**2,414**	**0**	**0**	**0**	**0**
4590907: Loel Foundation-Kitchen Renov Tota	**72,970**	**0**	**0**	**0**	**0**
4591001: Program Administration					
300: Supplies, Materials & Services					
7303 Advertising	771	0	0	0	0
7307 Office supplies	97	0	0	0	0
7315 Conference expense	3,064	0	0	0	0
7323 Professional services	43,166	0	0	0	0
300: Supplies, Materials & Services Total	**47,098**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	115,024	0	0	0	0
600: Special Payments Total	**115,024**	**0**	**0**	**0**	**0**
4591001: Program Administration Total	**162,122**	**0**	**0**	**0**	**0**
4591003: Housing Authority-HVAC					
300: Supplies, Materials & Services					
7323 Professional services	305	0	0	0	0
300: Supplies, Materials & Services Total	**305**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	22,886	0	0	0	0
500: Equipment, Land & Structures Total	**22,886**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	1,439	0	0	0	0
600: Special Payments Total	**1,439**	**0**	**0**	**0**	**0**
4591003: Housing Authority-HVAC Total	**24,630**	**0**	**0**	**0**	**0**
4591004: Van Buskirk Playground					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	34	215	0	0	0
7303 Advertising	989	0	0	0	0
7323 Professional services	305	1,194	0	0	0
300: Supplies, Materials & Services Total	**1,328**	**1,409**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	0	55,498	0	0	0
500: Equipment, Land & Structures Total	**0**	**55,498**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	3,957	2,979	0	0	0
600: Special Payments Total	**3,957**	**2,979**	**0**	**0**	**0**
4591004: Van Buskirk Playground Total	**5,285**	**59,886**	**0**	**0**	**0**
4591005: 180 Teen Center					
200: Utility Comm. & Transportation					
7201 Postage	20	0	0	0	0
200: Utility Comm. & Transportation Total	**20**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	140	0	0	0	0
7323 Professional services	3,044	0	0	0	0
300: Supplies, Materials & Services Total	**3,184**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	34,500	0	0	0	0
500: Equipment, Land & Structures Total	**34,500**	**0**	**0**	**0**	**0**
4591005: 180 Teen Center Total	**37,704**	**0**	**0**	**0**	**0**

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
4591006: Graffiti Abatement					
600: Special Payments					
8099 Special payments	40,721	0	0	0	0
600: Special Payments Total	**40,721**	**0**	**0**	**0**	**0**
4591006: Graffiti Abatement Total	**40,721**	**0**	**0**	**0**	**0**
4591007: Second Harvest Food Bank					
300: Supplies, Materials & Services					
7323 Professional services	10,000	0	0	0	0
300: Supplies, Materials & Services Total	**10,000**	**0**	**0**	**0**	**0**
4591007: Second Harvest Food Bank Total	**10,000**	**0**	**0**	**0**	**0**
4591008: Fair Housing					
300: Supplies, Materials & Services					
7323 Professional services	17,854	1,625	0	0	0
300: Supplies, Materials & Services Total	**17,854**	**1,625**	**0**	**0**	**0**
4591008: Fair Housing Total	**17,854**	**1,625**	**0**	**0**	**0**
4591009: Spay/Neuter Program					
300: Supplies, Materials & Services					
7303 Advertising	203	68	0	0	0
7323 Professional services	30,024	0	0	0	0
300: Supplies, Materials & Services Total	**30,227**	**68**	**0**	**0**	**0**
4591009: Spay/Neuter Program Total	**30,227**	**68**	**0**	**0**	**0**
4591010: Economic Development RLF					
600: Special Payments					
8099 Special payments	1,997	0	0	0	0
600: Special Payments Total	**1,997**	**0**	**0**	**0**	**0**
4591010: Economic Development RLF Total	**1,997**	**0**	**0**	**0**	**0**
4591011: Alley Drainage Impr II					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	67	0	0	0
7303 Advertising	0	973	0	0	0
7323 Professional services	0	3,324	0	1,085	0
300: Supplies, Materials & Services Total	**0**	**4,364**	**0**	**1,085**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	0	78,252	137,607	137,610	0
500: Equipment, Land & Structures Total	**0**	**78,252**	**137,607**	**137,610**	**0**
600: Special Payments					
8099 Special payments	0	1,772	0	0	0
600: Special Payments Total	**0**	**1,772**	**0**	**0**	**0**
4591011: Alley Drainage Impr II Total	**0**	**84,388**	**137,607**	**138,695**	**0**
4591101: Program Administration					
200: Utility Comm. & Transportation					
7201 Postage	0	44	0	0	0
200: Utility Comm. & Transportation Total	**0**	**44**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	525	0	0	0
7303 Advertising	0	2,136	0	0	0
7307 Office supplies	0	38	0	0	0
7321 Rent of Land, facilities	0	280	0	0	0
7323 Professional services	0	44,025	0	0	0
300: Supplies, Materials & Services Total	**0**	**47,004**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	115,439	0	0	0
600: Special Payments Total	**0**	**115,439**	**0**	**0**	**0**
4591101: Program Administration Total	**0**	**162,487**	**0**	**0**	**0**

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
4591102: ADA Curb Ramps					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	156	0	0	0
7303 Advertising	0	948	0	0	0
7323 Professional services	0	1,936	0	1,740	0
300: Supplies, Materials & Services Total	**0**	**3,040**	**0**	**1,740**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	34,278	0	0
7720 Other contracts	0	0	93,625	141,625	0
500: Equipment, Land & Structures Total	**0**	**0**	**127,903**	**141,625**	**0**
600: Special Payments					
8099 Special payments	0	814	0	195	0
600: Special Payments Total	**0**	**814**	**0**	**195**	**0**
4591102: ADA Curb Ramps Total	**0**	**3,854**	**127,903**	**143,560**	**0**
4591103: Grape Bowl ADA Improv					
200: Utility Comm. & Transportation					
7201 Postage	0	34	0	0	0
200: Utility Comm. & Transportation Total	**0**	**34**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	0	0	130	0
7323 Professional services	0	10,344	0	7,800	0
300: Supplies, Materials & Services Total	**0**	**10,344**	**0**	**7,930**	**0**
500: Equipment, Land & Structures					
7720 Other contracts	0	0	136,716	303,045	0
500: Equipment, Land & Structures Total	**0**	**0**	**136,716**	**303,045**	**0**
600: Special Payments					
8099 Special payments	0	2,777	0	12,715	0
600: Special Payments Total	**0**	**2,777**	**0**	**12,715**	**0**
4591103: Grape Bowl ADA Improv Total	**0**	**13,155**	**136,716**	**323,690**	**0**
4591104: Salvation Army-Family Shelter					
300: Supplies, Materials & Services					
7323 Professional services	0	190,952	0	0	0
300: Supplies, Materials & Services Total	**0**	**190,952**	**0**	**0**	**0**
4591104: Salvation Army-Family Shelter Total	**0**	**190,952**	**0**	**0**	**0**
4591105: Graffiti Abatement					
600: Special Payments					
8099 Special payments	0	39,387	0	0	0
600: Special Payments Total	**0**	**39,387**	**0**	**0**	**0**
4591105: Graffiti Abatement Total	**0**	**39,387**	**0**	**0**	**0**
4591106: Second Harvest Food Bank					
300: Supplies, Materials & Services					
7323 Professional services	0	5,000	0	0	0
300: Supplies, Materials & Services Total	**0**	**5,000**	**0**	**0**	**0**
4591106: Second Harvest Food Bank Total	**0**	**5,000**	**0**	**0**	**0**
4591107: Fair Housing					
300: Supplies, Materials & Services					
7323 Professional services	0	16,424	0	0	0
300: Supplies, Materials & Services Total	**0**	**16,424**	**0**	**0**	**0**
4591107: Fair Housing Total	**0**	**16,424**	**0**	**0**	**0**
4591108: Spay/Neuter Program					
300: Supplies, Materials & Services					
7323 Professional services	0	25,038	0	0	0
300: Supplies, Materials & Services Total	**0**	**25,038**	**0**	**0**	**0**
4591108: Spay/Neuter Program Total	**0**	**25,038**	**0**	**0**	**0**

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
4591109: Residential Handicap Access					
300: Supplies, Materials & Services					
7323 Professional services	0	270	0	45	5,690
300: Supplies, Materials & Services Total	**0**	**270**	**0**	**45**	**5,690**
4591109: Residential Handicap Access Total	**0**	**270**	**0**	**45**	**5,690**
4591201: Program Administration					
300: Supplies, Materials & Services					
7303 Advertising	0	0	0	500	0
7323 Professional services	0	0	126,000	126,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**126,000**	**126,500**	**0**
4591201: Program Administration Total	**0**	**0**	**126,000**	**126,500**	**0**
4591202: ADA Retrofit Improvements					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	190,040	190,040	0
500: Equipment, Land & Structures Total	**0**	**0**	**190,040**	**190,040**	**0**
4591202: ADA Retrofit Improvements Total	**0**	**0**	**190,040**	**190,040**	**0**
4591203: Hale Park Sport Court Resurf.					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	75,000	75,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**75,000**	**75,000**	**0**
4591203: Hale Park Sport Court Resurf. Total	**0**	**0**	**75,000**	**75,000**	**0**
4591204: Food Programs Salv.Army					
300: Supplies, Materials & Services					
7323 Professional services	0	673	15,000	15,000	0
300: Supplies, Materials & Services Total	**0**	**673**	**15,000**	**15,000**	**0**
4591204: Food Programs Salv.Army Total	**0**	**673**	**15,000**	**15,000**	**0**
4591205: Graffiti Abatement					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	50,000	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**50,000**	**0**	**0**
600: Special Payments					
8099 Special payments	0	0	0	50,000	0
600: Special Payments Total	**0**	**0**	**0**	**50,000**	**0**
4591205: Graffiti Abatement Total	**0**	**0**	**50,000**	**50,000**	**0**
4591206: Food Assistance Programs					
300: Supplies, Materials & Services					
7323 Professional services	0	0	7,500	7,500	0
300: Supplies, Materials & Services Total	**0**	**0**	**7,500**	**7,500**	**0**
4591206: Food Assistance Programs Total	**0**	**0**	**7,500**	**7,500**	**0**
4591207: Fair Housing					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	18,000	0	0
7323 Professional services	0	0	0	18,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**18,000**	**18,000**	**0**
4591207: Fair Housing Total	**0**	**0**	**18,000**	**18,000**	**0**
4591208: Spay/Neuter Program					
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	25,000	0	0
7323 Professional services	0	0	0	25,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**25,000**	**25,000**	**0**
4591208: Spay/Neuter Program Total	**0**	**0**	**25,000**	**25,000**	**0**

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
4591209: Demolition of 125 S.Wash.					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	3,850	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**3,850**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	145,000	141,150	120,290
500: Equipment, Land & Structures Total	**0**	**0**	**145,000**	**141,150**	**120,290**
4591209: Demolition of 125 S.Wash. Total	**0**	**0**	**145,000**	**145,000**	**120,290**
4591210: Window Replacement Project					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	2,580	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**2,580**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	15,000	12,420	0
500: Equipment, Land & Structures Total	**0**	**0**	**15,000**	**12,420**	**0**
4591210: Window Replacement Project Total	**0**	**0**	**15,000**	**15,000**	**0**
4591211: Grape Bowl ADA Improv II					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	335,968	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**335,968**	**0**	**0**
4591211: Grape Bowl ADA Improv II Total	**0**	**0**	**335,968**	**0**	**0**
4591301: Program Administration					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	119,570
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**119,570**
4591301: Program Administration Total	**0**	**0**	**0**	**0**	**119,570**
4591302: ADA Retrofit Improvements					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
4591302: ADA Retrofit Improvements Total	**0**	**0**	**0**	**0**	**100,000**
4591303: HSS South Entrance ADA					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	75,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**75,000**
4591303: HSS South Entrance ADA Total	**0**	**0**	**0**	**0**	**75,000**
4591304: Emer.Food Bank/Mobile Farmer's					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	1,500
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,500**
4591304: Emer.Food Bank/Mobile Farmer's To	**0**	**0**	**0**	**0**	**1,500**
4591305: Graffiti Abatement					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	42,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**42,000**
4591305: Graffiti Abatement Total	**0**	**0**	**0**	**0**	**42,000**
4591306: Second Harvest Food Bank					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	8,180
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**8,180**
4591306: Second Harvest Food Bank Total	**0**	**0**	**0**	**0**	**8,180**

CDBG	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
4591307: SJ Fair Housing					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	18,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**18,000**
4591307: SJ Fair Housing Total	**0**	**0**	**0**	**0**	**18,000**
4591308: Spay/Neuter Program					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	20,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**20,000**
4591308: Spay/Neuter Program Total	**0**	**0**	**0**	**0**	**20,000**
4591309: LOEL Center, 125 S.Wash.Phase2					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	155,620
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**155,620**
4591309: LOEL Center, 125 S.Wash.Phase2 To	**0**	**0**	**0**	**0**	**155,620**
4591310: Housing Auth.Window Improv.					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	18,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**18,000**
4591310: Housing Auth.Window Improv. Total	**0**	**0**	**0**	**0**	**18,000**
4591311: Kofu Park ADA Improvements					
500: Equipment, Land & Structures					
7720 Other contracts	0	0	0	0	40,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**40,000**
4591311: Kofu Park ADA Improvements Total	**0**	**0**	**0**	**0**	**40,000**
Community Dev. Block Grant Total	**475,441**	**885,488**	**1,604,734**	**1,473,030**	**723,850**
CDBG Total	**475,441**	**885,488**	**1,604,734**	**1,473,030**	**723,850**

Public Safety Special Revenue Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Public Safety Special Revenue Funds					
Fund Balance					
Beginning Fund Balance Unreserved	223,572	203,034	127,348	217,573	228,298
Revenues	388,541	341,694	645,547	649,395	627,090
Expenditures	409,079	327,155	677,636	638,670	565,600
Net Difference (Revenues Less Expenditures)	(20,538)	14,539	(32,089)	10,725	61,490
Fund Balance					
Ending Fund Balance Unreserved	203,034	217,573	95,259	228,298	289,788

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
2301: Asset Seizure Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	402	335	350	350	300	
400: Investment/Property Revenues Tota	**402**	**335**	**350**	**350**	**300**	
500: Revenue from Others						
5698 Asset Forfeiture-County	6,844	9,176	27,000	27,000	25,000	
500: Revenue from Others Total	**6,844**	**9,176**	**27,000**	**27,000**	**25,000**	
2301: Asset Seizure Fund Rev Total	**7,246**	**9,511**	**27,350**	**27,350**	**25,300**	
2321: Federal Asset Seizure Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	6	6	10	10	0	
400: Investment/Property Revenues Tota	**6**	**6**	**10**	**10**	**0**	
2321: Federal Asset Seizure Rev Total	**6**	**6**	**10**	**10**	**0**	
2341: Local Law Enforcement Blk Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	606	168	210	210	90	
400: Investment/Property Revenues Tota	**606**	**168**	**210**	**210**	**90**	
500: Revenue from Others						
5566 Local Law Enforce-Block	73,149	69,212	37,655	37,655	28,600	
500: Revenue from Others Total	**73,149**	**69,212**	**37,655**	**37,655**	**28,600**	
2341: Local Law Enforcement Blk Rev Total	**73,755**	**69,380**	**37,865**	**37,865**	**28,690**	
2351: LPD-Public Safety Prgm AB 1913						
400: Investment/Property Revenues						
5332 Investment Earnings	533	556	550	550	330	
400: Investment/Property Revenues Tota	**533**	**556**	**550**	**550**	**330**	
500: Revenue from Others						
5605 Police State Safety Grant	100,000	107,487	100,000	100,000	100,000	
500: Revenue from Others Total	**100,000**	**107,487**	**100,000**	**100,000**	**100,000**	
900: Other Revenue						
5394 Revenue-Other	0	263	1,000	200	600	
900: Other Revenue Total	**0**	**263**	**1,000**	**200**	**600**	
2351: LPD-Public Safety Prgm AB 1913 Tota	**100,533**	**108,306**	**101,550**	**100,750**	**100,930**	
2361: LPD-OTS Grants						
500: Revenue from Others						
5604 State Special Grants	139,759	143,295	213,306	213,750	125,000	Not counting on a second grant for 13-14
500: Revenue from Others Total	**139,759**	**143,295**	**213,306**	**213,750**	**125,000**	
2361: LPD-OTS Grants Total	**139,759**	**143,295**	**213,306**	**213,750**	**125,000**	

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
2371: LPD-Disabled Parking Viol Fd						
300: Fines & Forfeitures						
5203 Overparking	2,600	1,900	0	4,200	5,070	
300: Fines & Forfeitures Total	**2,600**	**1,900**	**0**	**4,200**	**5,070**	
400: Investment/Property Revenues						
5332 Investment Earnings	116	141	120	120	100	
400: Investment/Property Revenues Tota	**116**	**141**	**120**	**120**	**100**	
2371: LPD-Disabled Parking Viol Fd Total	**2,716**	**2,041**	**120**	**4,320**	**5,170**	
2391: CalGRIP						
400: Investment/Property Revenues						
5332 Investment Earnings	0	(3)	0	0	0	
400: Investment/Property Revenues Tota	**0**	**(3)**	**0**	**0**	**0**	
500: Revenue from Others						
5607 CalGRIP	0	9,159	265,346	265,350	342,000	
500: Revenue from Others Total	**0**	**9,159**	**265,346**	**265,350**	**342,000**	
2391: CalGRIP Total	**0**	**9,156**	**265,346**	**265,350**	**342,000**	
2501: LFD-Federal Grants						
500: Revenue from Others						
5569 Other Federal Grants	443,334	0	0	0	0	
500: Revenue from Others Total	**443,334**	**0**	**0**	**0**	**0**	
2501: LFD-Federal Grants Total	**443,334**	**0**	**0**	**0**	**0**	
Public Safety SR Revenue Total	**767,349**	**341,695**	**645,547**	**649,395**	**627,090**	

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	11,196	822	0	0	0	
090: Operating Transfers Out	**11,196**	**822**	**0**	**0**	**0**	
7100 Personnel Services	0	0	180,000	180,000	0	
7102 Overtime	100,753	124,192	151,434	141,290	279,000	
7103 Part time salary	49,419	37,838	36,936	36,935	70,400	
7109 Incentive pay	5,208	7,858	0	0	0	
7115 Medicare insurance	1,922	2,043	0	0	0	
7125 Unemployment insurance	139	159	0	0	0	
7132 Cell Stipend	98	0	0	0	0	
100: Personnel Services	**157,539**	**172,090**	**368,370**	**358,225**	**349,400**	
7202 Telephone	2,909	2,908	0	15,000	0	
7203 Cellular phone charges	12,725	15,573	0	0	0	
200: Utility Comm. & Transportation	**15,634**	**18,481**	**0**	**15,000**	**0**	
7300 Supplies,Materials & Serv	0	0	70,160	70,160	0	
7301 Printing,binding,duplication	0	170	0	170	0	
7306 Safety Equipment	0	0	0	1,475	0	
7306 Safety equipment	8,868	1,461	0	50,000	0	
7313 Information systems software	1,849	0	0	0	0	
7314 Business expense	769	0	0	0	0	
7315 Conference expense	4,064	7,475	0	0	0	
7323 Professional services	0	2,999	999	1,000	45,000	
7330 Repairs to comm equip	0	2,352	0	0	0	
7335 Sublet service contracts	5,091	54,608	0	0	0	
7346 K-9 supplies	1,992	0	0	0	0	
7352 Special dept materials	7,539	0	4,500	4,500	63,200	
7358 Training & education	1,571	610	3,192	2,395	8,000	
7359 Small tools and equip	4,235	6,469	51,330	78,250	100,000	
7365 POST training	0	979	0	0	0	
7399 Supplies, mat & services	0	3,000	0	0	0	
300: Supplies, Materials & Services	**35,978**	**80,123**	**130,181**	**207,950**	**216,200**	
7700 Equipment, Land & Structures	0	0	50,000	0	0	
7717 Communication equip	64,345	0	0	0	0	
7718 Grant equip	119,972	55,637	129,085	57,495	0	
7719 Other equip	4,415	0	0	0	0	
500: Equipment, Land & Structures	**188,732**	**55,637**	**179,085**	**57,495**	**0**	
Public Safety Special Revenue Total	**409,079**	**327,153**	**677,636**	**638,670**	**565,600**	

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
238: LPD-Federal Grants					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	822	0	0	0
090: Operating Transfers Out Total	**0**	**822**	**0**	**0**	**0**
238: LPD-Federal Grants Total	**0**	**822**	**0**	**0**	**0**
250: LFD-Federal Grants					
090: Operating Transfers Out					
4220 Operating Transfers Out	11,196	0	0	0	0
090: Operating Transfers Out Total	**11,196**	**0**	**0**	**0**	**0**
250: LFD-Federal Grants Total	**11,196**	**0**	**0**	**0**	**0**
236006: Avoid The 10 Grant					
100: Personnel Services					
7102 Overtime	20,215	27,801	0	5,140	5,000
7103 Part time salary	0	181	0	0	0
7109 Incentive pay	994	1,645	0	0	0
7132 Cell Stipend	9	0	0	0	0
100: Personnel Services Total	**21,218**	**29,627**	**0**	**5,140**	**5,000**
236006: Avoid The 10 Grant Total	**21,218**	**29,627**	**0**	**5,140**	**5,000**
236011: Click It or Ticket 2009-10					
100: Personnel Services					
7102 Overtime	1,695	0	0	0	0
7115 Medicare insurance	26	0	0	0	0
100: Personnel Services Total	**1,721**	**0**	**0**	**0**	**0**
236011: Click It or Ticket 2009-10 Total	**1,721**	**0**	**0**	**0**	**0**
236012: Sobriety Checkpoint 2009-10					
100: Personnel Services					
7102 Overtime	12,236	0	0	0	0
7115 Medicare insurance	174	0	0	0	0
100: Personnel Services Total	**12,410**	**0**	**0**	**0**	**0**
236012: Sobriety Checkpoint 2009-10 Total	**12,410**	**0**	**0**	**0**	**0**
236013: Sobriety Checkpoint 2010-11					
100: Personnel Services					
7102 Overtime	10,252	9,553	0	0	0
7103 Part time salary	0	85	0	0	0
7109 Incentive pay	627	652	0	0	0
7115 Medicare insurance	159	141	0	0	0
100: Personnel Services Total	**11,038**	**10,431**	**0**	**0**	**0**
236013: Sobriety Checkpoint 2010-11 Total	**11,038**	**10,431**	**0**	**0**	**0**
236014: Click It or Ticket 2010-11					
100: Personnel Services					
7102 Overtime	2,356	0	0	0	0
7109 Incentive pay	142	0	0	0	0
7115 Medicare insurance	37	0	0	0	0
100: Personnel Services Total	**2,535**	**0**	**0**	**0**	**0**
236014: Click It or Ticket 2010-11 Total	**2,535**	**0**	**0**	**0**	**0**
236015: OTS DUI Grant 2010-11					
100: Personnel Services					
7102 Overtime	53,999	16,814	0	0	0
7103 Part time salary	341	170	0	0	0
7109 Incentive pay	3,445	938	0	0	0
7115 Medicare insurance	813	271	0	0	0
7125 Unemployment insurance	1	1	0	0	0
7132 Cell Stipend	8	0	0	0	0
100: Personnel Services Total	**58,607**	**18,194**	**0**	**0**	**0**

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
300: Supplies, Materials & Services					
7315 Conference expense	2,904	0	0	0	0
7352 Special dept materials	7,020	0	0	0	0
300: Supplies, Materials & Services Total	**9,924**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	22,307	0	0	0	0
500: Equipment, Land & Structures Total	**22,307**	**0**	**0**	**0**	**0**
236015: OTS DUI Grant 2010-11 Total	**90,838**	**18,194**	**0**	**0**	**0**
236016: OTS DUI Grant 2011-12					
100: Personnel Services					
7102 Overtime	0	61,427	0	24,095	0
7109 Incentive pay	0	4,194	0	0	0
7115 Medicare insurance	0	956	0	0	0
100: Personnel Services Total	**0**	**66,577**	**0**	**24,095**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	170	0	170	0
7306 Safety Equipment	0	0	0	1,475	0
7330 Repairs to comm equip	0	2,352	0	0	0
7359 Small tools and equip	0	2,378	0	0	0
300: Supplies, Materials & Services Total	**0**	**4,900**	**0**	**1,645**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	0	13,565	0	0	0
500: Equipment, Land & Structures Total	**0**	**13,565**	**0**	**0**	**0**
236016: OTS DUI Grant 2011-12 Total	**0**	**85,042**	**0**	**25,740**	**0**
236017: OTS DUI Grant 2012-13					
100: Personnel Services					
7102 Overtime	0	0	47,908	35,935	20,000
100: Personnel Services Total	**0**	**0**	**47,908**	**35,935**	**20,000**
300: Supplies, Materials & Services					
7358 Training & education	0	0	3,192	2,395	0
300: Supplies, Materials & Services Total	**0**	**0**	**3,192**	**2,395**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	0	0	38,900	29,175	0
500: Equipment, Land & Structures Total	**0**	**0**	**38,900**	**29,175**	**0**
236017: OTS DUI Grant 2012-13 Total	**0**	**0**	**90,000**	**67,505**	**20,000**
236018: Sobriety Checkpoint 2012-13					
100: Personnel Services					
7102 Overtime	0	0	85,200	63,900	100,000
100: Personnel Services Total	**0**	**0**	**85,200**	**63,900**	**100,000**
500: Equipment, Land & Structures					
7718 Grant equip	0	0	7,550	5,665	0
500: Equipment, Land & Structures Total	**0**	**0**	**7,550**	**5,665**	**0**
236018: Sobriety Checkpoint 2012-13 Total	**0**	**0**	**92,750**	**69,565**	**100,000**
236019: Distracted Driving High					
100: Personnel Services					
7102 Overtime	0	0	18,326	12,220	0
100: Personnel Services Total	**0**	**0**	**18,326**	**12,220**	**0**
236019: Distracted Driving High Total	**0**	**0**	**18,326**	**12,220**	**0**
239001: 12-13 CalGRIP					
100: Personnel Services					
7100 Personnel Services	0	0	180,000	180,000	0
7102 Overtime	0	8,597	0	0	92,000
7103 Part time salary	0	0	0	0	18,700
7109 Incentive pay	0	429	0	0	0
7115 Medicare insurance	0	133	0	0	0
100: Personnel Services Total	**0**	**9,159**	**180,000**	**180,000**	**110,700**
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	0	45,000

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
7352 Special dept materials	0	0	0	0	2,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**47,000**
239001: 12-13 CalGRIP Total	**0**	**9,159**	**180,000**	**180,000**	**157,700**
239002: 13-14 CalGRIP					
100: Personnel Services					
7102 Overtime	0	0	0	0	62,000
7103 Part time salary	0	0	15,186	15,185	51,700
100: Personnel Services Total	**0**	**0**	**15,186**	**15,185**	**113,700**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	70,160	70,160	0
7352 Special dept materials	0	0	0	0	61,200
7358 Training & education	0	0	0	0	8,000
300: Supplies, Materials & Services Total	**0**	**0**	**70,160**	**70,160**	**69,200**
239002: 13-14 CalGRIP Total	**0**	**0**	**85,346**	**85,345**	**182,900**
250003: Public Safety Radio Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	182	0	0	0	0
300: Supplies, Materials & Services Total	**182**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7717 Communication equip	64,345	0	0	0	0
500: Equipment, Land & Structures Total	**64,345**	**0**	**0**	**0**	**0**
250003: Public Safety Radio Equipment Total	**64,527**	**0**	**0**	**0**	**0**
2301051: Special Investigations					
300: Supplies, Materials & Services					
7399 Supplies, mat & services	0	3,000	0	0	0
300: Supplies, Materials & Services Total	**0**	**3,000**	**0**	**0**	**0**
2301051: Special Investigations Total	**0**	**3,000**	**0**	**0**	**0**
2301201: Asset Seizure					
300: Supplies, Materials & Services					
7306 Safety equipment	8,868	1,461	0	50,000	0
7315 Conference expense	1,160	0	0	0	0
7323 Professional services	0	2,999	999	1,000	0
7335 Sublet service contracts	0	50	0	0	0
7346 K-9 supplies	1,992	0	0	0	0
7352 Special dept materials	519	0	4,500	4,500	0
7358 Training & education	90	610	0	0	0
7359 Small tools and equip	1,878	417	0	0	0
7365 POST training	0	979	0	0	0
300: Supplies, Materials & Services Total	**14,507**	**6,516**	**5,499**	**55,500**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	0	0
7719 Other equip	4,415	0	0	0	0
500: Equipment, Land & Structures Total	**4,415**	**0**	**50,000**	**0**	**0**
2301201: Asset Seizure Total	**18,922**	**6,516**	**55,499**	**55,500**	**0**
2321201: Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	0	0	1,330	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**1,330**	**0**	**0**
2321201: Capital Equipment Total	**0**	**0**	**1,330**	**0**	**0**
2341201: 2010 Capital Equipment JAG					
200: Utility Comm. & Transportation					
7202 Telephone	2,178	2,176	0	15,000	0
200: Utility Comm. & Transportation Total	**2,178**	**2,176**	**0**	**15,000**	**0**
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	7,950	0	0	0
300: Supplies, Materials & Services Total	**0**	**7,950**	**0**	**0**	**0**
2341201: 2010 Capital Equipment JAG Total	**2,178**	**10,126**	**0**	**15,000**	**0**

Public Safety Special Revenue	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
2341203: 2009 JAG Grant-San Joaquin Co.					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	12,725	15,573	0	0	0
200: Utility Comm. & Transportation Total	**12,725**	**15,573**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7313 Information systems software	1,849	0	0	0	0
7335 Sublet service contracts	5,091	1,440	0	0	0
7359 Small tools and equip	2,175	0	0	0	0
300: Supplies, Materials & Services Total	**9,115**	**1,440**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	44,568	5,329	1,240	0	0
500: Equipment, Land & Structures Total	**44,568**	**5,329**	**1,240**	**0**	**0**
2341203: 2009 JAG Grant-San Joaquin Co. To	**66,408**	**22,342**	**1,240**	**0**	**0**
2341204: 2009 JAG Grant-Stockton					
300: Supplies, Materials & Services					
7358 Training & education	1,481	0	0	0	0
300: Supplies, Materials & Services Total	**1,481**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	3,082	36,743	1,395	0	0
500: Equipment, Land & Structures Total	**3,082**	**36,743**	**1,395**	**0**	**0**
2341204: 2009 JAG Grant-Stockton Total	**4,563**	**36,743**	**1,395**	**0**	**0**
2341205: 2011 JAG Technology/Equipment					
500: Equipment, Land & Structures					
7718 Grant equip	0	0	50,000	22,655	0
500: Equipment, Land & Structures Total	**0**	**0**	**50,000**	**22,655**	**0**
2341205: 2011 JAG Technology/Equipment To	**0**	**0**	**50,000**	**22,655**	**0**
2351001: State COPS Grant AB1913					
100: Personnel Services					
7103 Part time salary	49,078	37,402	21,750	21,750	0
7115 Medicare insurance	713	542	0	0	0
7125 Unemployment insurance	138	158	0	0	0
7132 Cell Stipend	81	0	0	0	0
100: Personnel Services Total	**50,010**	**38,102**	**21,750**	**21,750**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	731	732	0	0	0
200: Utility Comm. & Transportation Total	**731**	**732**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7314 Business expense	769	0	0	0	0
7315 Conference expense	0	7,475	0	0	0
7335 Sublet service contracts	0	45,168	0	0	0
7359 Small tools and equip	0	3,674	50,000	78,250	100,000
300: Supplies, Materials & Services Total	**769**	**56,317**	**50,000**	**78,250**	**100,000**
500: Equipment, Land & Structures					
7718 Grant equip	50,015	0	30,000	0	0
500: Equipment, Land & Structures Total	**50,015**	**0**	**30,000**	**0**	**0**
2351001: State COPS Grant AB1913 Total	**101,525**	**95,151**	**101,750**	**100,000**	**100,000**
Public Safety Special Revenue Total	**409,079**	**327,153**	**677,636**	**638,670**	**565,600**
Public Safety Special Revenue Total	**409,079**	**327,153**	**677,636**	**638,670**	**565,600**

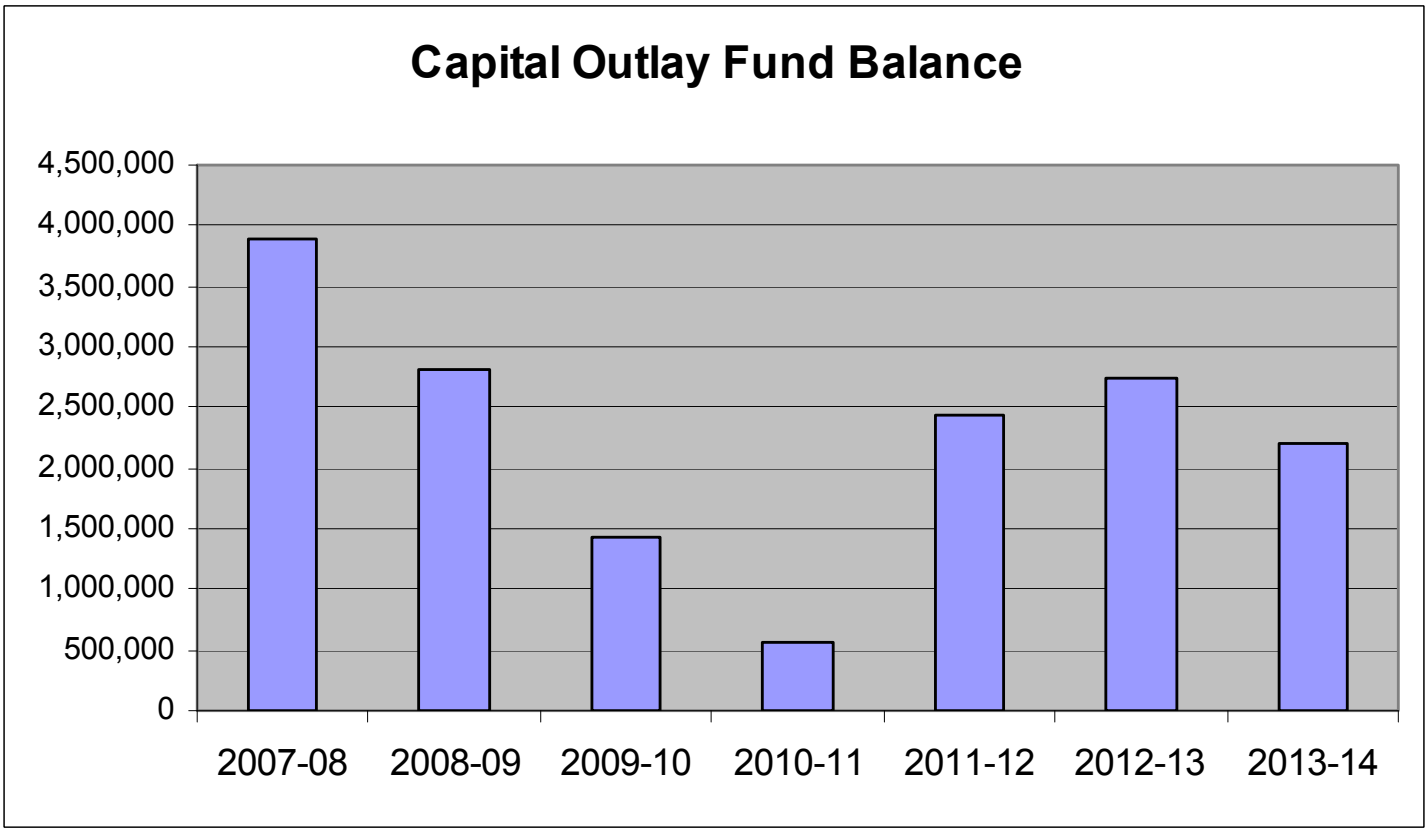
Capital Outlay Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Capital Outlay Fund					
Fund Balance					
Beginning Fund Balance Unreserved	1,434,350	559,849	2,228,317	2,434,530	2,735,230
Revenues	1,654,868	2,583,586	2,979,210	2,876,360	2,504,380
Expenditures	2,529,369	708,905	3,285,294	2,575,660	3,032,700
Net Difference (Revenues Less Expenditures)	(874,501)	1,874,681	(306,084)	300,700	(528,320)
Fund Balance					
Ending Fund Balance Unreserved	559,849	2,434,530	1,922,233	2,735,230	2,206,910



Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
1211: Capital Outlay/Gen Fnd B/S						
090: Operating Transfers In						
4210 Operating Transfers In	595,900	2,104,759	1,796,630	1,616,630	2,011,200	See supplemental section for details
090: Operating Transfers In Total	**595,900**	**2,104,759**	**1,796,630**	**1,616,630**	**2,011,200**	
1211: Capital Outlay/Gen Fnd B/S Total	**595,900**	**2,104,759**	**1,796,630**	**1,616,630**	**2,011,200**	
1212: Capital Outlay/General Fnd BS						
090: Operating Transfers In						
4210 Operating Transfers In	1,102,641	0	675,000	675,000	110,720	
090: Operating Transfers In Total	**1,102,641**	**0**	**675,000**	**675,000**	**110,720**	
1212: Capital Outlay/General Fnd BS Total	**1,102,641**	**0**	**675,000**	**675,000**	**110,720**	
1218: IMF Gen Facil-Adm B/S						
090: Operating Transfers In						
4210 Operating Transfers In	370,128	0	0	0	0	
090: Operating Transfers In Total	**370,128**	**0**	**0**	**0**	**0**	
1218: IMF Gen Facil-Adm B/S Total	**370,128**	**0**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	13,317	30,028	11,900	6,200	12,730	
5391 Sale of City Property	630,000	0	0	0	0	
400: Investment/Property Revenues Total	**643,317**	**30,028**	**11,900**	**6,200**	**12,730**	
500: Revenue from Others						
5715 Federal stimulus-ARRA	26,534	8,196	0	0	0	
500: Revenue from Others Total	**26,534**	**8,196**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev Total	**669,851**	**38,224**	**11,900**	**6,200**	**12,730**	
12121: Parks & Rec Capital Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	3,387	6,551	7,180	4,720	5,540	
5391 Sale of City Property	97,359	0	0	0	0	
400: Investment/Property Revenues Total	**100,746**	**6,551**	**7,180**	**4,720**	**5,540**	
900: Other Revenue						
6153 Donations	64,286	128,571	341,570	341,570	128,000	
6158 Facility Renov/Maint Fee	6,456	11,800	0	12,000	12,000	
6341 Revenues by Transfer	0	16,500	20,000	20,000	25,000	
900: Other Revenue Total	**70,742**	**156,871**	**361,570**	**373,570**	**165,000**	
12121: Parks & Rec Capital Rev Total	**171,488**	**163,422**	**368,750**	**378,290**	**170,540**	
12141: Art in Public Places Rev						
400: Investment/Property Revenues						

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
5332 Investment Earnings	1,177	825	910	910	740	
400: Investment/Property Revenues Total	**1,177**	**825**	**910**	**910**	**740**	
800: Public Works Fees						
6127 Public art revenue	5,131	15,678	4,380	5,060	4,980	
800: Public Works Fees Total	**5,131**	**15,678**	**4,380**	**5,060**	**4,980**	
12141: Art in Public Places Rev Total	**6,308**	**16,503**	**5,290**	**5,970**	**5,720**	
12151: IMF Police Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	2,470	1,378	2,400	0	0	
400: Investment/Property Revenues Total	**2,470**	**1,378**	**2,400**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	18,508	101,973	24,960	47,270	46,980	
810: Development Impact Fees Total	**18,508**	**101,973**	**24,960**	**47,270**	**46,980**	
12151: IMF Police Facilities Rev Total	**20,978**	**103,351**	**27,360**	**47,270**	**46,980**	
12161: IMF Fire Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(549)	(58)	80	80	0	
400: Investment/Property Revenues Total	**(549)**	**(58)**	**80**	**80**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	19,889	67,438	25,560	48,350	48,080	
810: Development Impact Fees Total	**19,889**	**67,438**	**25,560**	**48,350**	**48,080**	
12161: IMF Fire Facilities Rev Total	**19,340**	**67,380**	**25,640**	**48,430**	**48,080**	
12171: IMF Parks & Rec Facil Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	6,090	2,517	2,840	1,480	2,100	
400: Investment/Property Revenues Total	**6,090**	**2,517**	**2,840**	**1,480**	**2,100**	
810: Development Impact Fees						
6122 Development Impact Fees	35,764	28,899	45,220	58,230	57,820	
810: Development Impact Fees Total	**35,764**	**28,899**	**45,220**	**58,230**	**57,820**	
12171: IMF Parks & Rec Facil Rev Total	**41,854**	**31,416**	**48,060**	**59,710**	**59,920**	
12181: IMF Gen Facil-Adm Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(5,325)	391	160	160	0	
400: Investment/Property Revenues Total	**(5,325)**	**391**	**160**	**160**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	29,114	56,500	20,420	38,700	38,490	
810: Development Impact Fees Total	**29,114**	**56,500**	**20,420**	**38,700**	**38,490**	
12181: IMF Gen Facil-Adm Rev Total	**23,789**	**56,891**	**20,580**	**38,860**	**38,490**	
Capital Outlay Revenue Total	**3,022,277**	**2,581,946**	**2,979,210**	**2,876,360**	**2,504,380**	

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	158,278	478,010	0	0	0	
090: Operating Transfers Out	**158,278**	**478,010**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(2,326,449)	(835,686)	1,487,489	223,000	3,018,000	See summary sheet for details
1825.2250 Contracts	41,348	99,226	847,059	56,575	0	
1825.2300 Contracts	69,721	175,270	314	160,000	0	
1825.2400 Contracts	1,444,092	216,803	495,232	1,677,620	0	
1827.2300 Force Account	4,184	6,614	0	0	0	
1827.2400 Force Account	15,447	24,354	0	0	0	
1829.2250 Equipment	18,000	0	0	0	0	
1829.2275 Machinery & equipment	1,954	257	0	0	0	
1829.2300 Equipment	0	98,332	0	0	0	
1829.2400 Equipment	0	67,797	0	0	0	
1831.2250 Materials	146	1,086	0	0	0	
1831.2300 Materials	655	0	0	0	0	
1831.2400 Materials	688,198	0	0	0	0	
1833.2300 Labor	200	0	0	0	0	
1835.2225 Acquisition	14,700	14,720	454,700	454,700	14,700	
1836.2200 Other	20	0	0	0	0	
1836.2250 Other	1,329	26,509	0	0	0	
1836.2300 Other	3,997	76,487	500	500	0	
1836.2400 Other	22,461	28,234	0	3,265	0	
900: Capital Projects	**3**	**3**	**3,285,294**	**2,575,660**	**3,032,700**	
Capital Outlay Total	**158,281**	**478,013**	**3,285,294**	**2,575,660**	**3,032,700**	

ACTIVITY: **Capital Improvement Projects(s)** **FUND:** **Capital Outlay Fund**
DEPARTMENT: **Various**

Capital Improvement Project Descriptions:

Miscellaneous Facilities Maintenance **1,798,000**
Miscellaneous maintenance on City owned facilities; downtown parking lots ($150,000), City Hall Annex improvements ($400,000), Fire Station 2 design and construction ($1,073,000), Fire Station 3 generator, parking lot and exterior repairs ($130,000) and HSS carpet ($45,000).

ERP/CIS Replacement **1,000,000**
New Enterprise Resource Planning and Customer Information systems, with transfers from Electric Utility ($250,000), Water Utility ($250,000) and Wastewater Utility ($250,000).

PRCS Strategic Plan **100,000**
Develop strategic plan for Parks, Recreation and Cultural Services.

Miscellaneous Parks Projects **70,000**
Camera system for Grape Bowl, English Oaks playground renovation, ADA access ramps, Grape Bowl equipment, park interior sidewalk improvements, portable soccer goals at DeBenedetti Park and demolition of playground at Beckman Park.

Kofu Park/MSC Parking Lot **50,000**
ADA improvements and construction of the Kofu Park/MSC parking lot. This is a joint project funded by the Electric Utility Fund ($50,000), Water Fund ($75,000) and Wastewater Fund ($75,000). Project total is $250,000.

Property Purchase **14,700**
Annual note payment on acquisition of 307 West Elm Street.

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
1211: Capital Outlay/Gen Fnd B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	65,000	0	0	0	0
090: Operating Transfers Out Total	**65,000**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(91,716)	(456,558)	0	0	0
900: Capital Projects Total	**(91,716)**	**(456,558)**	**0**	**0**	**0**
1211: Capital Outlay/Gen Fnd B/S Total	**(26,716)**	**(456,558)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS					
900: Capital Projects					
1820 Construction in Progress-CY	(31,839)	(125,839)	0	0	0
900: Capital Projects Total	**(31,839)**	**(125,839)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS Total	**(31,839)**	**(125,839)**	**0**	**0**	**0**
1213: Cap. Outlay Res. PSB B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	10	0	0	0
090: Operating Transfers Out Total	**0**	**10**	**0**	**0**	**0**
1213: Cap. Outlay Res. PSB B/S Total	**0**	**10**	**0**	**0**	**0**
1214: Arts in Public Places					
900: Capital Projects					
1820 Construction in Progress-CY	(26,973)	(1,365)	0	0	0
900: Capital Projects Total	**(26,973)**	**(1,365)**	**0**	**0**	**0**
1214: Arts in Public Places Total	**(26,973)**	**(1,365)**	**0**	**0**	**0**
1215: IMF Police Facilities B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	24,874	478,000	0	0	0
090: Operating Transfers Out Total	**24,874**	**478,000**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	(23,782)	0	0	0
900: Capital Projects Total	**0**	**(23,782)**	**0**	**0**	**0**
1215: IMF Police Facilities B/S Total	**24,874**	**454,218**	**0**	**0**	**0**
1216: IMF Fire Facilities B/S					
900: Capital Projects					
1820 Construction in Progress-CY	0	(20,475)	0	0	0
900: Capital Projects Total	**0**	**(20,475)**	**0**	**0**	**0**
1216: IMF Fire Facilities B/S Total	**0**	**(20,475)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	68,404	0	0	0	0
090: Operating Transfers Out Total	**68,404**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(2,124,439)	(134,561)	0	0	0
900: Capital Projects Total	**(2,124,439)**	**(134,561)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S Total	**(2,056,035)**	**(134,561)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(51,482)	(73,106)	0	0	0
900: Capital Projects Total	**(51,482)**	**(73,106)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S Total	**(51,482)**	**(73,106)**	**0**	**0**	**0**
1211000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	133,423	140,000	0

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
900: Capital Projects Total	**0**	**0**	**133,423**	**140,000**	**0**
1211000: Capital Projects - New Total	**0**	**0**	**133,423**	**140,000**	**0**
1211001: Public Safety Bldg Phase 1					
900: Capital Projects					
1825.2300 Contracts	0	0	0	160,000	0
900: Capital Projects Total	**0**	**0**	**0**	**160,000**	**0**
1211001: Public Safety Bldg Phase 1 Total	**0**	**0**	**0**	**160,000**	**0**
1211002: Prop Purch 307 W Elm					
900: Capital Projects					
1835.2225 Acquisition	14,700	14,720	14,700	14,700	14,700
900: Capital Projects Total	**14,700**	**14,720**	**14,700**	**14,700**	**14,700**
1211002: Prop Purch 307 W Elm Total	**14,700**	**14,720**	**14,700**	**14,700**	**14,700**
1211016: Animal Shelter Improvements					
900: Capital Projects					
1825.2250 Contracts	458	0	0	0	0
1831.2250 Materials	146	1,086	0	0	0
1836.2250 Other	1,329	3,957	0	0	0
900: Capital Projects Total	**1,933**	**5,043**	**0**	**0**	**0**
1211016: Animal Shelter Improvements Total	**1,933**	**5,043**	**0**	**0**	**0**
1211019: Fire Station#2-Hose Tower Demo					
900: Capital Projects					
1825.2250 Contracts	13,907	0	0	0	0
1836.2300 Other	2,609	0	0	0	0
900: Capital Projects Total	**16,516**	**0**	**0**	**0**	**0**
1211019: Fire Station#2-Hose Tower Demo Tot	**16,516**	**0**	**0**	**0**	**0**
1211025: Carnegie Forum Re-Roof					
900: Capital Projects					
1825.2250 Contracts	26,983	0	0	0	0
1836.2200 Other	20	0	0	0	0
900: Capital Projects Total	**27,003**	**0**	**0**	**0**	**0**
1211025: Carnegie Forum Re-Roof Total	**27,003**	**0**	**0**	**0**	**0**
1211026: Narrow Band Radios					
900: Capital Projects					
1829.2300 Equipment	0	98,332	0	0	0
900: Capital Projects Total	**0**	**98,332**	**0**	**0**	**0**
1211026: Narrow Band Radios Total	**0**	**98,332**	**0**	**0**	**0**
1211027: City Hall HVAC					
900: Capital Projects					
1825.2250 Contracts	0	74,873	0	0	0
900: Capital Projects Total	**0**	**74,873**	**0**	**0**	**0**
1211027: City Hall HVAC Total	**0**	**74,873**	**0**	**0**	**0**
1211032: Community Ctr. Energy Mgt-ARRA					
900: Capital Projects					
1829.2250 Equipment	18,000	0	0	0	0
900: Capital Projects Total	**18,000**	**0**	**0**	**0**	**0**
1211032: Community Ctr. Energy Mgt-ARRA T	**18,000**	**0**	**0**	**0**	**0**
1211033: Computer Server Project-ARRA					
900: Capital Projects					
1829.2275 Machinery & equipment	1,954	257	0	0	0
900: Capital Projects Total	**1,954**	**257**	**0**	**0**	**0**
1211033: Computer Server Project-ARRA Tota	**1,954**	**257**	**0**	**0**	**0**

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
1211034: Voicemail Replacement-2012					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	36,450	36,450	0
900: Capital Projects Total	**0**	**0**	**36,450**	**36,450**	**0**
1211034: Voicemail Replacement-2012 Total	**0**	**0**	**36,450**	**36,450**	**0**
1211037: Fire Station #3 Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	130,000
1836.2250 Other	0	8,000	0	0	0
900: Capital Projects Total	**0**	**8,000**	**0**	**0**	**130,000**
1211037: Fire Station #3 Improvements Total	**0**	**8,000**	**0**	**0**	**130,000**
1211038: Library Alarm System					
900: Capital Projects					
1825.2250 Contracts	0	19,293	482	0	0
1836.2250 Other	0	931	0	0	0
900: Capital Projects Total	**0**	**20,224**	**482**	**0**	**0**
1211038: Library Alarm System Total	**0**	**20,224**	**482**	**0**	**0**
1211039: City Hall Carpeting					
900: Capital Projects					
1825.2250 Contracts	0	0	86,577	6,575	0
900: Capital Projects Total	**0**	**0**	**86,577**	**6,575**	**0**
1211039: City Hall Carpeting Total	**0**	**0**	**86,577**	**6,575**	**0**
1211041: County Reimbursement					
900: Capital Projects					
1836.2300 Other	0	75,000	0	0	0
900: Capital Projects Total	**0**	**75,000**	**0**	**0**	**0**
1211041: County Reimbursement Total	**0**	**75,000**	**0**	**0**	**0**
1211042: Roget Park Improvements					
900: Capital Projects					
1825.2400 Contracts	0	119,634	429,217	441,015	0
1836.2400 Other	0	13,599	0	0	0
900: Capital Projects Total	**0**	**133,233**	**429,217**	**441,015**	**0**
1211042: Roget Park Improvements Total	**0**	**133,233**	**429,217**	**441,015**	**0**
1211043: City Hall Annex					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	400,000
1825.2250 Contracts	0	0	500,000	0	0
900: Capital Projects Total	**0**	**0**	**500,000**	**0**	**400,000**
1211043: City Hall Annex Total	**0**	**0**	**500,000**	**0**	**400,000**
1211044: Carnegie HVAC					
900: Capital Projects					
1825.2250 Contracts	0	0	130,000	0	0
900: Capital Projects Total	**0**	**0**	**130,000**	**0**	**0**
1211044: Carnegie HVAC Total	**0**	**0**	**130,000**	**0**	**0**
1211045: Fire Station Two					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	1,073,000
1835.2225 Acquisition	0	0	440,000	440,000	0
900: Capital Projects Total	**0**	**0**	**440,000**	**440,000**	**1,073,000**
1211045: Fire Station Two Total	**0**	**0**	**440,000**	**440,000**	**1,073,000**

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
1211046: ERP/CIS Replacement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	1,000,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**1,000,000**
1211046: ERP/CIS Replacement Total	**0**	**0**	**0**	**0**	**1,000,000**
1211047: Downtown Parking Lots					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	150,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**150,000**
1211047: Downtown Parking Lots Total	**0**	**0**	**0**	**0**	**150,000**
1211048: HSS Carpet Repairs					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	45,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**45,000**
1211048: HSS Carpet Repairs Total	**0**	**0**	**0**	**0**	**45,000**
1211051: Kofu Park/MSC Parking Lot					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	50,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**50,000**
1211051: Kofu Park/MSC Parking Lot Total	**0**	**0**	**0**	**0**	**50,000**
1211074: Solar-Power Trash Compact-ARRA					
900: Capital Projects					
1831.2400 Materials	(111)	0	0	0	0
900: Capital Projects Total	**(111)**	**0**	**0**	**0**	**0**
1211074: Solar-Power Trash Compact-ARRA T	**(111)**	**0**	**0**	**0**	**0**
1211381: Sungard System					
900: Capital Projects					
1836.2300 Other	188	0	0	0	0
900: Capital Projects Total	**188**	**0**	**0**	**0**	**0**
1211381: Sungard System Total	**188**	**0**	**0**	**0**	**0**
1211722: Kofu Park Comm.Bldg-ARRA					
900: Capital Projects					
1825.2400 Contracts	11,534	8,196	0	0	0
900: Capital Projects Total	**11,534**	**8,196**	**0**	**0**	**0**
1211722: Kofu Park Comm.Bldg-ARRA Total	**11,534**	**8,196**	**0**	**0**	**0**
1211783: Carnegie Chairs					
900: Capital Projects					
1836.2250 Other	0	13,621	0	0	0
900: Capital Projects Total	**0**	**13,621**	**0**	**0**	**0**
1211783: Carnegie Chairs Total	**0**	**13,621**	**0**	**0**	**0**
1211784: Facility Painting					
900: Capital Projects					
1825.2250 Contracts	0	5,060	0	0	0
900: Capital Projects Total	**0**	**5,060**	**0**	**0**	**0**
1211784: Facility Painting Total	**0**	**5,060**	**0**	**0**	**0**
1211785: City Hall Parking Lot					
900: Capital Projects					
1825.2250 Contracts	0	0	50,000	50,000	0
900: Capital Projects Total	**0**	**0**	**50,000**	**50,000**	**0**
1211785: City Hall Parking Lot Total	**0**	**0**	**50,000**	**50,000**	**0**

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
1211786: Kirst Hall HVAC					
900: Capital Projects					
1825.2250 Contracts	0	0	80,000	0	0
900: Capital Projects Total	**0**	**0**	**80,000**	**0**	**0**
1211786: Kirst Hall HVAC Total	**0**	**0**	**80,000**	**0**	**0**
1212029: Small Capital Projects					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	50,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**50,000**
1212029: Small Capital Projects Total	**0**	**0**	**0**	**0**	**50,000**
1212043: DeBenedetti Park Enclosure					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	42,000	0	0
900: Capital Projects Total	**0**	**0**	**42,000**	**0**	**0**
1212043: DeBenedetti Park Enclosure Total	**0**	**0**	**42,000**	**0**	**0**
1212809: Grape Bowl Improvements					
900: Capital Projects					
1825.2400 Contracts	25,388	0	0	0	0
1836.2400 Other	6,451	0	0	0	0
900: Capital Projects Total	**31,839**	**0**	**0**	**0**	**0**
1212809: Grape Bowl Improvements Total	**31,839**	**0**	**0**	**0**	**0**
1212810: Lodi Lake Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	35,000	35,000	0
1836.2400 Other	0	10,683	0	0	0
900: Capital Projects Total	**0**	**10,683**	**35,000**	**35,000**	**0**
1212810: Lodi Lake Improvements Total	**0**	**10,683**	**35,000**	**35,000**	**0**
1212811: Grape Bowl					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	1,227,316	0	0
1825.2400 Contracts	0	41,283	66,015	1,236,605	0
1827.2400 Force Account	0	3,619	0	0	0
1829.2400 Equipment	0	67,797	0	0	0
1836.2400 Other	0	2,458	0	1,730	0
900: Capital Projects Total	**0**	**115,157**	**1,293,331**	**1,238,335**	**0**
1212811: Grape Bowl Total	**0**	**115,157**	**1,293,331**	**1,238,335**	**0**
1214001: Art in Public Places					
900: Capital Projects					
1831.2300 Materials	594	0	0	0	0
1833.2300 Labor	200	0	0	0	0
900: Capital Projects Total	**794**	**0**	**0**	**0**	**0**
1214001: Art in Public Places Total	**794**	**0**	**0**	**0**	**0**
1214011: Johnson Sculpture Exhibit					
900: Capital Projects					
1825.2300 Contracts	22,500	0	0	0	0
1836.2300 Other	1,123	0	0	0	0
900: Capital Projects Total	**23,623**	**0**	**0**	**0**	**0**
1214011: Johnson Sculpture Exhibit Total	**23,623**	**0**	**0**	**0**	**0**
1214012: Project Lodi Art-Van Buskirk					
900: Capital Projects					
1831.2300 Materials	61	0	0	0	0
1831.2400 Materials	2,496	0	0	0	0

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
900: Capital Projects Total	**2,557**	**0**	**0**	**0**	**0**
1214012: Project Lodi Art-Van Buskirk Total	**2,557**	**0**	**0**	**0**	**0**
1214014: Project Plaques					
900: Capital Projects					
1836.2300 Other	0	1,365	0	0	0
900: Capital Projects Total	**0**	**1,365**	**0**	**0**	**0**
1214014: Project Plaques Total	**0**	**1,365**	**0**	**0**	**0**
1214015: Bicycle Rack Project					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	11,550	11,550	0
900: Capital Projects Total	**0**	**0**	**11,550**	**11,550**	**0**
1214015: Bicycle Rack Project Total	**0**	**0**	**11,550**	**11,550**	**0**
1214016: Traffic Control Box Art Proj					
900: Capital Projects					
1836.2300 Other	0	0	500	500	0
900: Capital Projects Total	**0**	**0**	**500**	**500**	**0**
1214016: Traffic Control Box Art Proj Total	**0**	**0**	**500**	**500**	**0**
1214017: Heritage Sch.Wtrshd Mosaic					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	1,750	0	0
900: Capital Projects Total	**0**	**0**	**1,750**	**0**	**0**
1214017: Heritage Sch.Wtrshd Mosaic Total	**0**	**0**	**1,750**	**0**	**0**
1215034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	20,475	0	0	0
1827.2300 Force Account	0	3,307	0	0	0
900: Capital Projects Total	**0**	**23,782**	**0**	**0**	**0**
1215034: DIM Fee Update Total	**0**	**23,782**	**0**	**0**	**0**
1216034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	20,475	0	0	0
900: Capital Projects Total	**0**	**20,475**	**0**	**0**	**0**
1216034: DIM Fee Update Total	**0**	**20,475**	**0**	**0**	**0**
1217005: Grape Bowl Surface					
900: Capital Projects					
1825.2400 Contracts	867,746	0	0	0	0
1831.2400 Materials	685,813	0	0	0	0
1836.2400 Other	5,352	0	0	0	0
900: Capital Projects Total	**1,558,911**	**0**	**0**	**0**	**0**
1217005: Grape Bowl Surface Total	**1,558,911**	**0**	**0**	**0**	**0**
1217010: Pixley Park					
900: Capital Projects					
1836.2400 Other	6,553	0	0	0	0
900: Capital Projects Total	**6,553**	**0**	**0**	**0**	**0**
1217010: Pixley Park Total	**6,553**	**0**	**0**	**0**	**0**
1217034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	61,335	0	0	0
1827.2300 Force Account	0	3,307	0	0	0
900: Capital Projects Total	**0**	**64,642**	**0**	**0**	**0**
1217034: DIM Fee Update Total	**0**	**64,642**	**0**	**0**	**0**

Capital Outlay	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
1217040: Debenedetti Park Phase I					
900: Capital Projects					
1825.2400 Contracts	539,424	47,690	0	0	0
1827.2400 Force Account	15,447	832	0	0	0
1836.2400 Other	4,105	1,494	0	0	0
900: Capital Projects Total	**558,976**	**50,016**	**0**	**0**	**0**
1217040: Debenedetti Park Phase I Total	**558,976**	**50,016**	**0**	**0**	**0**
1217044: Strategic Plan					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	100,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**100,000**
1217044: Strategic Plan Total	**0**	**0**	**0**	**0**	**100,000**
1217045: DeBenedetti Soccer Goals					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	20,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**20,000**
1217045: DeBenedetti Soccer Goals Total	**0**	**0**	**0**	**0**	**20,000**
1217743: Roget Park Improvements					
900: Capital Projects					
1827.2400 Force Account	0	19,903	0	0	0
1836.2400 Other	0	0	0	1,535	0
900: Capital Projects Total	**0**	**19,903**	**0**	**1,535**	**0**
1217743: Roget Park Improvements Total	**0**	**19,903**	**0**	**1,535**	**0**
1218033: IMF Update					
900: Capital Projects					
1825.2300 Contracts	46,186	0	314	0	0
1836.2300 Other	66	122	0	0	0
900: Capital Projects Total	**46,252**	**122**	**314**	**0**	**0**
1218033: IMF Update Total	**46,252**	**122**	**314**	**0**	**0**
1218034: DIM Fee Update					
900: Capital Projects					
1825.2300 Contracts	0	61,335	0	0	0
1827.2300 Force Account	4,184	0	0	0	0
1836.2300 Other	11	0	0	0	0
900: Capital Projects Total	**4,195**	**61,335**	**0**	**0**	**0**
1218034: DIM Fee Update Total	**4,195**	**61,335**	**0**	**0**	**0**
1218050: General Plan					
900: Capital Projects					
1825.2300 Contracts	1,035	11,650	0	0	0
900: Capital Projects Total	**1,035**	**11,650**	**0**	**0**	**0**
1218050: General Plan Total	**1,035**	**11,650**	**0**	**0**	**0**
Capital Outlay Total	**158,281**	**478,013**	**3,285,294**	**2,575,660**	**3,032,700**
Capital Outlay Total	**158,281**	**478,013**	**3,285,294**	**2,575,660**	**3,032,700**

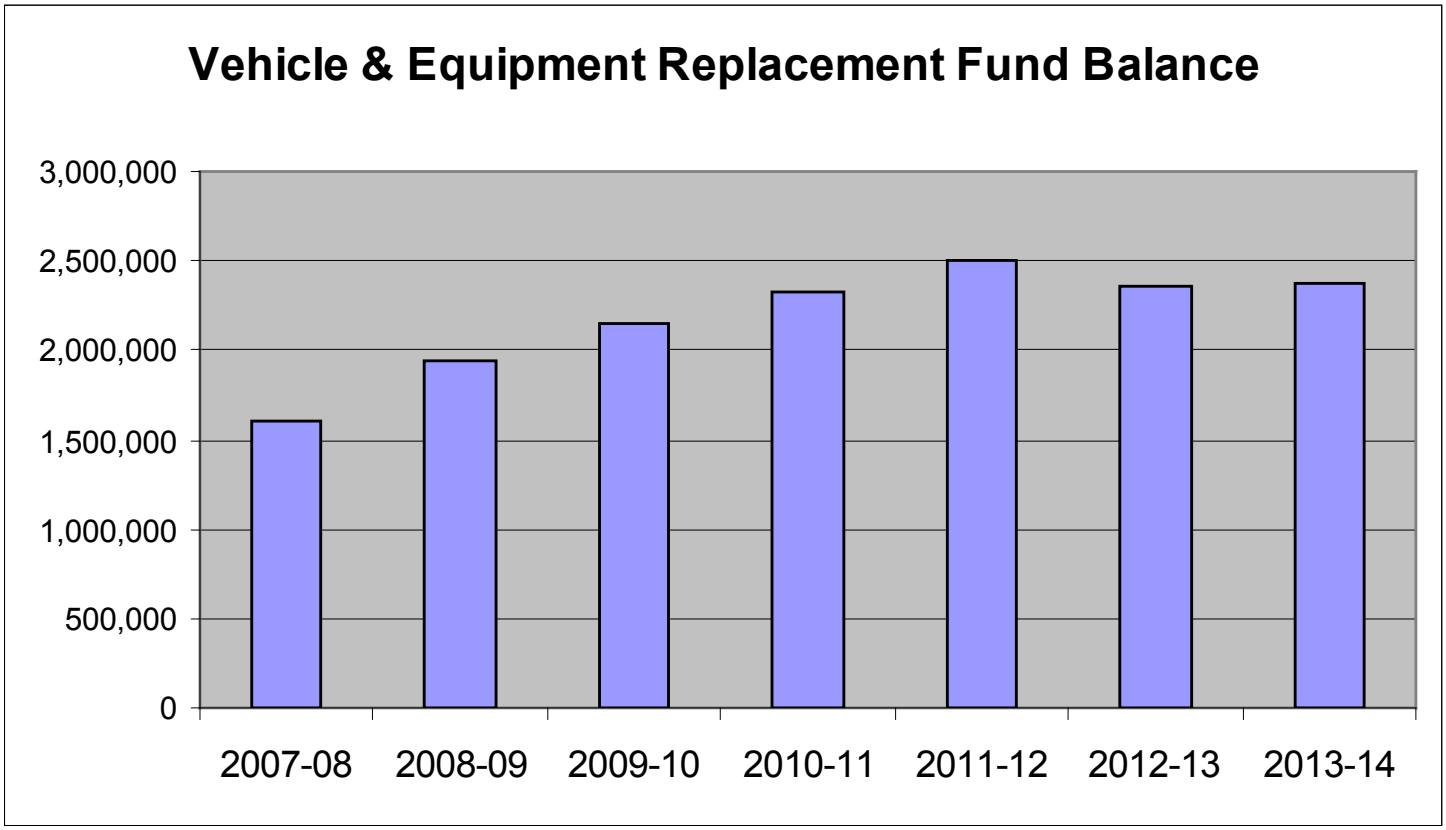
Vehicle and Equipment Replacement Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Vehicle and Equipment Replacement Funds					
Fund Balance					
Beginning Fund Balance Unreserved	2,143,899	2,326,360	2,382,077	2,494,893	2,364,138
Revenues	413,614	642,740	284,020	300,440	337,870
Expenditures	231,153	474,207	431,195	431,195	333,500
Net Difference (Revenues Less Expenditures)	182,461	168,533	(147,175)	(130,755)	4,370
Fund Balance					
Ending Fund Balance Unreserved	2,326,360	2,494,893	2,234,902	2,364,138	2,368,508



Vehicle and Equipment	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
123: Info Systems Repl Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	65,000	65,000	65,000	65,000	65,000	General Fund support
090: Operating Transfers In Total	**65,000**	**65,000**	**65,000**	**65,000**	**65,000**	
123: Info Systems Repl Fund B/S Total	**65,000**	**65,000**	**65,000**	**65,000**	**65,000**	
1201: Vehicle Replacement Fund Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	15,804	6,200	0	16,420	0	
400: Investment/Property Revenues Tota	**15,804**	**6,200**	**0**	**16,420**	**0**	
900: Other Revenue						
6152 Damage to Property	0	25,270	0	0	0	
6341 Revenues by Transfer	332,810	546,270	219,020	219,020	272,870	Department transfers
900: Other Revenue Total	**332,810**	**571,540**	**219,020**	**219,020**	**272,870**	
1201: Vehicle Replacement Fund Rev Total	**348,614**	**577,740**	**219,020**	**235,440**	**272,870**	
Vehicle and Equipment Revenue Total	**413,614**	**642,740**	**284,020**	**300,440**	**337,870**	

Vehicle and Equipment	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7359 Small tools and equip	14,892	17,717	0	6,065	0	
300: Supplies, Materials & Services	**14,892**	**17,717**	**0**	**6,065**	**0**	
7700 Equipment, Land & Structures	0	0	65,000	0	65,000	See summary sheet for replacements
7715 Data Processing hrdware	52,543	47,561	0	58,935	0	
500: Equipment, Land & Structures	**52,543**	**47,561**	**65,000**	**58,935**	**65,000**	
7851 Vehicles & Equipment	163,718	408,928	366,195	366,195	268,500	See summary sheets for replacements
550: Fleet	**163,718**	**408,928**	**366,195**	**366,195**	**268,500**	
Vehicle and Equipment Total	**231,153**	**474,206**	**431,195**	**431,195**	**333,500**	

ACTIVITY:	**Equipment Purchase**	**FUND:**	**Vehicle Replacement Fund**
DEPARTMENT:	**Various**		**IS Replacement Fund**

Equipment - New or Replacement Description:

Replacement Vehicles - Police Department Replacement of patrol vehicles 05-003, 05-009, 05-019 and 05-033 ($45,000 each), which have reached their useful lives.	**180,000**
Information Systems Equipment Replacement Information system replacements including network equipment ($17,000); computers ($35,000) and servers ($13,000).	**65,000**
Replacement Vehicles - Parks, Recreation and Cultural Services Replacement of turf truckster M1 ($29,000) and vehicle 07-079, a 1994 Plymouth Voyager ($19,500), which have reached their useful lives.	**48,500**
Replacement Vehicles - Fire Department Replacement of administration vehicle 06-002, a 1995 Ford Crown Victoria, which has reached its useful life.	**40,000**

Vehicle and Equipment	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
123001: Information System Replacement					
300: Supplies, Materials & Services					
7359 Small tools and equip	14,892	17,717	0	6,065	0
300: Supplies, Materials & Services Total	**14,892**	**17,717**	**0**	**6,065**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	65,000	0	65,000
7715 Data Processing hrdware	52,543	47,561	0	58,935	0
500: Equipment, Land & Structures Total	**52,543**	**47,561**	**65,000**	**58,935**	**65,000**
123001: Information System Replacement Tota	**67,435**	**65,278**	**65,000**	**65,000**	**65,000**
1201031: Police					
550: Fleet					
7851 Vehicles & Equipment	98,015	281,393	202,195	202,195	180,000
550: Fleet Total	**98,015**	**281,393**	**202,195**	**202,195**	**180,000**
1201031: Police Total	**98,015**	**281,393**	**202,195**	**202,195**	**180,000**
1202011: Fire					
550: Fleet					
7851 Vehicles & Equipment	0	0	120,000	120,000	40,000
550: Fleet Total	**0**	**0**	**120,000**	**120,000**	**40,000**
1202011: Fire Total	**0**	**0**	**120,000**	**120,000**	**40,000**
1203011: Public Works					
550: Fleet					
7851 Vehicles & Equipment	18,216	40,776	0	0	0
550: Fleet Total	**18,216**	**40,776**	**0**	**0**	**0**
1203011: Public Works Total	**18,216**	**40,776**	**0**	**0**	**0**
1207011: Recreatn/HSS					
550: Fleet					
7851 Vehicles & Equipment	0	0	0	0	19,500
550: Fleet Total	**0**	**0**	**0**	**0**	**19,500**
1207011: Recreatn/HSS Total	**0**	**0**	**0**	**0**	**19,500**
1207511: Parks					
550: Fleet					
7851 Vehicles & Equipment	47,487	86,759	44,000	44,000	29,000
550: Fleet Total	**47,487**	**86,759**	**44,000**	**44,000**	**29,000**
1207511: Parks Total	**47,487**	**86,759**	**44,000**	**44,000**	**29,000**
Vehicle and Equipment Total	**231,153**	**474,206**	**431,195**	**431,195**	**333,500**
Vehicle and Equipment Total	**231,153**	**474,206**	**431,195**	**431,195**	**333,500**

Debt Service Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Debt Service Funds					
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	-	-
Revenues	1,673,817	1,669,016	486,280	486,280	847,680
Expenditures	1,673,817	1,669,016	486,280	486,280	847,680
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
410: Bond Interest & Redemption BS						
090: Operating Transfers In						
4210 Operating Transfers In	1,673,820	1,669,016	486,280	486,280	847,680	General Fund and PRCS transfers
090: Operating Transfers In Total	**1,673,820**	**1,669,016**	**486,280**	**486,280**	**847,680**	
410: Bond Interest & Redemption BS Total	**1,673,820**	**1,669,016**	**486,280**	**486,280**	**847,680**	
Debt Service Revenue Total	**1,673,820**	**1,669,016**	**486,280**	**486,280**	**847,680**	

Debt Service	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	4	0	0	0	0	
090: Operating Transfers Out	**4**	**0**	**0**	**0**	**0**	
7924 Bond interest	1,060,956	1,036,156	483,420	483,420	844,820	See Debt Service schedule in supplementals
7925 Bond principal	610,000	630,000	0	0	0	
8099 Special payments	2,860	2,860	2,860	2,860	2,860	
600: Special Payments	**1,673,816**	**1,669,016**	**486,280**	**486,280**	**847,680**	
Debt Service Total	**1,673,820**	**1,669,016**	**486,280**	**486,280**	**847,680**	

Debt Service	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
410: Bond Interest & Redemption BS					
090: Operating Transfers Out					
4220 Operating Transfers Out	4	0	0	0	0
090: Operating Transfers Out Total	**4**	**0**	**0**	**0**	**0**
410: Bond Interest & Redemption BS Total	**4**	**0**	**0**	**0**	**0**
410032: COP Debt Service					
600: Special Payments					
7924 Bond interest	1,060,956	1,036,156	483,420	483,420	844,820
7925 Bond principal	610,000	630,000	0	0	0
8099 Special payments	2,860	2,860	2,860	2,860	2,860
600: Special Payments Total	**1,673,816**	**1,669,016**	**486,280**	**486,280**	**847,680**
410032: COP Debt Service Total	**1,673,816**	**1,669,016**	**486,280**	**486,280**	**847,680**
Debt Service Total	**1,673,820**	**1,669,016**	**486,280**	**486,280**	**847,680**
Debt Service Total	**1,673,820**	**1,669,016**	**486,280**	**486,280**	**847,680**

Employee Benefits Internal Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Employee Benefits Internal Services Fund					
Cash Balance					
Beginning Cash Balance	159,274	151,351	(50,535)	40,789	40,789
Revenues	6,831,534	6,778,494	7,565,160	7,550,000	8,017,450
Expenditures	6,839,457	6,889,056	7,565,160	7,550,000	8,017,450
Net Difference (Revenues Less Expenditures)	(7,923)	(110,562)	-	-	-
Cash Balance					
Ending Cash Balance	151,351	40,789	(50,535)	40,789	40,789

Benefits	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
2701: Employee Benefits Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	940	(623)	0	800	160	
400: Investment/Property Revenues Tota	**940**	**(623)**	**0**	**800**	**160**	
840: Benefit & Insurance Fees						
6271 R/T Medical Care	5,074,611	4,982,569	5,700,000	5,660,000	5,876,340	
6274 R/T Dental Insurance	423,280	394,678	385,700	381,560	382,000	
6275 R/T Vision Care	101,999	95,445	94,640	93,610	95,500	
6276 R/T Chiropractic	21,123	19,586	21,900	21,070	22,920	
6277 R/T Life Insurance	77,344	70,796	76,810	76,800	80,520	
6278 R/T Accidental Death Insuran	11,776	10,953	10,500	11,270	11,200	
6279 R/T Unemployment Insurance	82,317	112,347	200,360	212,230	148,700	
6282 R/T Long-term disability	220,615	3,623	0	0	0	
6285 Cobra-Dental Ins Premium	2,768	6,158	0	5,000	0	
6286 Cobra-Employee Assistance	0	33	0	50	0	
6287 Cobra-Vision Ins Premium	0	1,630	0	1,800	2,200	
6288 Cobra-Chiropractic Premium	0	116	0	150	200	
6289 R/T Other Benefits	784,748	1,048,850	1,075,250	1,075,250	1,396,710	Reflects increased retirees
840: Benefit & Insurance Fees Total	**6,800,581**	**6,746,784**	**7,565,160**	**7,538,790**	**8,016,290**	
900: Other Revenue						
5394 Revenue-Other	15,475	16,229	0	10,410	0	
5398 Reimbursable Charges	149	15,322	0	0	1,000	
900: Other Revenue Total	**15,624**	**31,551**	**0**	**10,410**	**1,000**	
2701: Employee Benefits Rev Total	**6,817,145**	**6,777,712**	**7,565,160**	**7,550,000**	**8,017,450**	
Benefits Revenue Total	**6,817,145**	**6,777,712**	**7,565,160**	**7,550,000**	**8,017,450**	

Benefits	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7303 Advertising	193	0	1,000	1,000	1,000	
7323 Professional services	5,804,529	5,683,284	6,423,240	6,358,500	6,627,580	
7363 Employees physical exams	60	0	500	500	500	
300: Supplies, Materials & Services	**5,804,782**	**5,683,284**	**6,424,740**	**6,360,000**	**6,629,080**	
8041 Retiree's Medical Reimb.	659,801	867,904	830,750	920,000	1,090,000	Increase in number of retirees
8050 Employee Assistance program	1,936	7,084	7,000	7,000	7,100	
8051 Life Insurance	62,868	59,284	76,810	70,000	80,520	
8052 Accidental Death Ins	14,166	9,206	10,500	11,000	11,200	
8053 Unemployment Ins	141,217	216,884	200,360	135,000	148,700	
8054 Long-term Disability	176,071	95	0	32,000	36,000	
8055 Employee Recognition	11,046	10,499	10,000	10,000	11,000	
8056 Flexible Spending	4,457	3,668	5,000	5,000	3,850	
600: Special Payments	**1,071,562**	**1,174,624**	**1,140,420**	**1,190,000**	**1,388,370**	
Benefits Total	**6,876,344**	**6,857,908**	**7,565,160**	**7,550,000**	**8,017,450**	

Benefits	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
270201: Benefits Administration Fees					
300: Supplies, Materials & Services					
7323 Professional services	10,909	10,880	11,000	13,000	13,600
300: Supplies, Materials & Services Total	**10,909**	**10,880**	**11,000**	**13,000**	**13,600**
270201: Benefits Administration Fees Total	**10,909**	**10,880**	**11,000**	**13,000**	**13,600**
270204: Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	5,107,734	4,979,195	5,700,000	5,660,000	5,824,560
300: Supplies, Materials & Services Total	**5,107,734**	**4,979,195**	**5,700,000**	**5,660,000**	**5,824,560**
270204: Medical Care Total	**5,107,734**	**4,979,195**	**5,700,000**	**5,660,000**	**5,824,560**
270205: Retiree's Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	190,819	216,583	210,000	221,000	244,000
300: Supplies, Materials & Services Total	**190,819**	**216,583**	**210,000**	**221,000**	**244,000**
600: Special Payments					
8041 Retiree's Medical Reimb.	659,801	867,904	830,750	920,000	1,090,000
600: Special Payments Total	**659,801**	**867,904**	**830,750**	**920,000**	**1,090,000**
270205: Retiree's Medical Care Total	**850,620**	**1,084,487**	**1,040,750**	**1,141,000**	**1,334,000**
270206: Medical Co-Pay Reimbursement					
300: Supplies, Materials & Services					
7363 Employees physical exams	60	0	500	500	500
300: Supplies, Materials & Services Total	**60**	**0**	**500**	**500**	**500**
270206: Medical Co-Pay Reimbursement Total	**60**	**0**	**500**	**500**	**500**
270207: Dental Insurance					
300: Supplies, Materials & Services					
7323 Professional services	402,151	385,608	385,700	370,000	382,000
300: Supplies, Materials & Services Total	**402,151**	**385,608**	**385,700**	**370,000**	**382,000**
270207: Dental Insurance Total	**402,151**	**385,608**	**385,700**	**370,000**	**382,000**
270208: Vision Care					
300: Supplies, Materials & Services					
7323 Professional services	73,400	72,415	94,640	74,000	95,500
300: Supplies, Materials & Services Total	**73,400**	**72,415**	**94,640**	**74,000**	**95,500**
270208: Vision Care Total	**73,400**	**72,415**	**94,640**	**74,000**	**95,500**
270209: Chiropractic Expense					
300: Supplies, Materials & Services					
7323 Professional services	19,516	18,603	21,900	20,500	22,920
300: Supplies, Materials & Services Total	**19,516**	**18,603**	**21,900**	**20,500**	**22,920**
270209: Chiropractic Expense Total	**19,516**	**18,603**	**21,900**	**20,500**	**22,920**
270210: Employee Assistance Program					
600: Special Payments					
8050 Employee Assistance program	1,936	7,084	7,000	7,000	7,100
600: Special Payments Total	**1,936**	**7,084**	**7,000**	**7,000**	**7,100**
270210: Employee Assistance Program Total	**1,936**	**7,084**	**7,000**	**7,000**	**7,100**
270211: Life Insurance					
600: Special Payments					
8051 Life Insurance	62,868	59,284	76,810	70,000	80,520
600: Special Payments Total	**62,868**	**59,284**	**76,810**	**70,000**	**80,520**
270211: Life Insurance Total	**62,868**	**59,284**	**76,810**	**70,000**	**80,520**

Benefits	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
270212: Accidental Death Insurance					
600: Special Payments					
8052 Accidental Death Ins	14,166	9,206	10,500	11,000	11,200
600: Special Payments Total	**14,166**	**9,206**	**10,500**	**11,000**	**11,200**
270212: Accidental Death Insurance Total	**14,166**	**9,206**	**10,500**	**11,000**	**11,200**
270213: Unemployment Insurance					
600: Special Payments					
8053 Unemployment Ins	141,217	216,884	200,360	135,000	148,700
600: Special Payments Total	**141,217**	**216,884**	**200,360**	**135,000**	**148,700**
270213: Unemployment Insurance Total	**141,217**	**216,884**	**200,360**	**135,000**	**148,700**
270214: Long Term Disability					
600: Special Payments					
8054 Long-term Disability	176,071	95	0	32,000	36,000
600: Special Payments Total	**176,071**	**95**	**0**	**32,000**	**36,000**
270214: Long Term Disability Total	**176,071**	**95**	**0**	**32,000**	**36,000**
270215: Employee Recognition					
300: Supplies, Materials & Services					
7303 Advertising	193	0	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**193**	**0**	**1,000**	**1,000**	**1,000**
600: Special Payments					
8055 Employee Recognition	11,046	10,499	10,000	10,000	11,000
600: Special Payments Total	**11,046**	**10,499**	**10,000**	**10,000**	**11,000**
270215: Employee Recognition Total	**11,239**	**10,499**	**11,000**	**11,000**	**12,000**
270216: Flexible Spending Account					
600: Special Payments					
8056 Flexible Spending	4,457	3,668	5,000	5,000	3,850
600: Special Payments Total	**4,457**	**3,668**	**5,000**	**5,000**	**3,850**
270216: Flexible Spending Account Total	**4,457**	**3,668**	**5,000**	**5,000**	**3,850**
270217: Wellness Program					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	0	45,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**45,000**
270217: Wellness Program Total	**0**	**0**	**0**	**0**	**45,000**
Benefits Total	**6,876,344**	**6,857,908**	**7,565,160**	**7,550,000**	**8,017,450**
Benefits Total	**6,876,344**	**6,857,908**	**7,565,160**	**7,550,000**	**8,017,450**

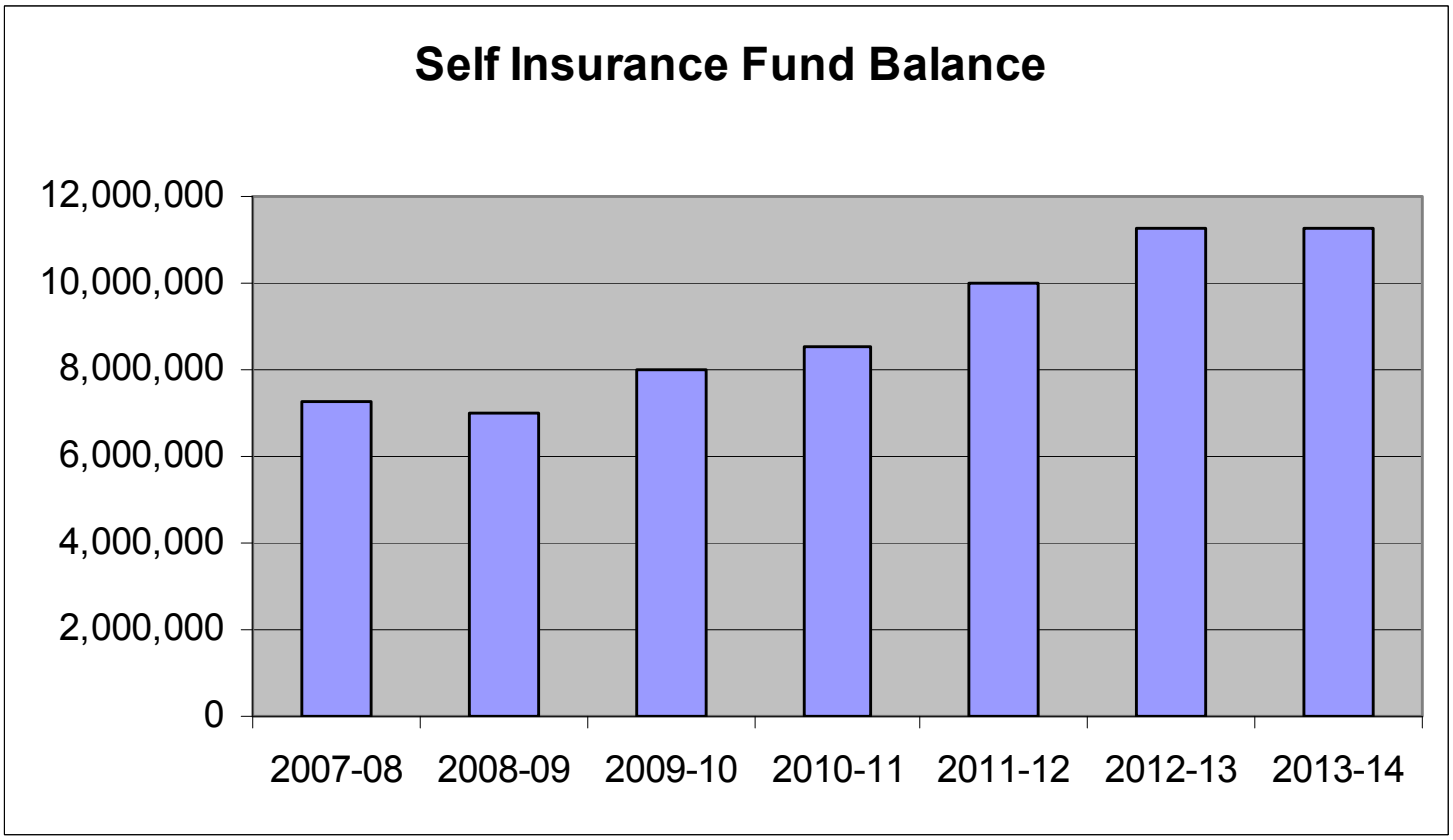
Self Insurance Internal Services Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Self Insurance Internal Services Funds					
Cash Balance					
Beginning Cash Balance	7,976,207	8,530,181	9,050,835	9,984,980	11,298,770
Revenues	2,270,311	3,647,642	3,039,780	3,026,510	2,310,470
Expenditures	1,716,337	2,192,843	2,251,000	1,712,720	2,310,470
Net Difference (Revenues Less Expenditures)	553,974	1,454,799	788,780	1,313,790	-
Cash Balance					
Ending Cash Balance	8,530,181	9,984,980	9,839,615	11,298,770	11,298,770



Self-Insurance	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
301: Other Insurance B/S						
090: Operating Transfers In						
4210 Operating Transfers In	136,625	154,050	0	0	0	
090: Operating Transfers In Total	**136,625**	**154,050**	**0**	**0**	**0**	
301: Other Insurance B/S Total	**136,625**	**154,050**	**0**	**0**	**0**	
3001: PL and PD Insurance Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	9,216	10,470	10,900	7,540	9,900	
400: Investment/Property Revenues Tota	**9,216**	**10,470**	**10,900**	**7,540**	**9,900**	
840: Benefit & Insurance Fees						
6290 R/T PL & PD insurance	739,907	1,249,299	565,020	565,020	770,000	
840: Benefit & Insurance Fees Total	**739,907**	**1,249,299**	**565,020**	**565,020**	**770,000**	
900: Other Revenue						
5398 Reimbursable Charges	18,523	1,758	0	0	0	
900: Other Revenue Total	**18,523**	**1,758**	**0**	**0**	**0**	
3001: PL and PD Insurance Fund Rev Total	**767,646**	**1,261,527**	**575,920**	**572,560**	**779,900**	
3101: Workers' Compensation Ins Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	32,596	33,550	35,630	25,240	30,570	
400: Investment/Property Revenues Tota	**32,596**	**33,550**	**35,630**	**25,240**	**30,570**	
840: Benefit & Insurance Fees						
6281 Workers Compensation	1,483,404	2,270,717	2,428,230	2,428,230	1,500,000	Reserve goal met
840: Benefit & Insurance Fees Total	**1,483,404**	**2,270,717**	**2,428,230**	**2,428,230**	**1,500,000**	
900: Other Revenue						
5394 Revenue-Other	0	0	0	480	0	
5398 Reimbursable Charges	2,197	75,103	0	0	0	
900: Other Revenue Total	**2,197**	**75,103**	**0**	**480**	**0**	
3101: Workers' Compensation Ins Rev Tota	**1,518,197**	**2,379,370**	**2,463,860**	**2,453,950**	**1,530,570**	
Self-Insurance Revenue Total	**2,422,468**	**3,794,947**	**3,039,780**	**3,026,510**	**2,310,470**	

Self-Insurance	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
4220 Operating Transfers Out	136,625	154,050	0	0	0	
090: Operating Transfers Out	**136,625**	**154,050**	**0**	**0**	**0**	
7189 Transfer Out	0	0	0	0	119,470	
100: Personnel Services	**0**	**0**	**0**	**0**	**119,470**	
7306 Safety equipment	0	0	0	0	1,000	
7307 Office supplies	0	0	0	0	700	
7308 Books & periodicals	0	0	0	0	400	
7309 Membership & dues	0	0	0	0	600	
7314 Business expense	0	0	0	0	600	
7323 Professional services	174,528	137,835	162,000	145,000	165,000	
7333 Repairs to vehicles	0	1,880	0	1,120	0	
7343 PL & PD/other insurance	46,671	31,840	0	0	0	
7355 General supplies	0	0	0	0	700	
7356 Medical supplies	0	0	0	0	1,000	
7399 Supplies, mat & services	239,394	615,191	500,000	300,000	500,000	
7719 Other equip	19,128	0	0	0	0	
300: Supplies, Materials & Services	**479,721**	**786,746**	**662,000**	**446,120**	**670,000**	
8031 ISF Workers comp	308,423	286,874	316,000	293,655	300,000	
8032 ISF Temp disability-WC	234,566	329,171	250,000	150,000	203,000	
8033 ISF Perm disability WC	138,631	84,945	200,000	170,000	160,000	
8057 Boiler Insurance	14,342	11,966	15,000	12,875	16,280	
8058 Property Insurance	122,283	119,265	159,000	133,045	171,720	
8059 Surety Bonds	0	22,819	0	0	0	
8065 WC-Medical Services	451,390	476,151	500,000	400,000	500,000	
8066 WC-Vocational Rehab	0	0	4,000	12,000	15,000	
8067 WC-Legal Counsel	30,691	62,090	65,000	50,000	65,000	
8099 Special payments	3,462	17,139	80,000	45,025	90,000	
600: Special Payments	**1,303,788**	**1,410,420**	**1,589,000**	**1,266,600**	**1,521,000**	
Self-Insurance Total	**1,920,134**	**2,351,216**	**2,251,000**	**1,712,720**	**2,310,470**	

Self-Insurance	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
300: PL and PD Insurance Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	136,625	154,050	0	0	0
090: Operating Transfers Out Total	**136,625**	**154,050**	**0**	**0**	**0**
300: PL and PD Insurance Fund B/S Total	**136,625**	**154,050**	**0**	**0**	**0**
300202: General Liabilities					
100: Personnel Services					
7189 Transfer Out	0	0	0	0	47,790
100: Personnel Services Total	**0**	**0**	**0**	**0**	**47,790**
300: Supplies, Materials & Services					
7308 Books & periodicals	0	0	0	0	400
7314 Business expense	0	0	0	0	600
7323 Professional services	16,666	15,806	22,000	22,000	22,000
7333 Repairs to vehicles	0	1,880	0	1,120	0
7343 PL & PD/other insurance	46,671	31,840	0	0	0
7399 Supplies, mat & services	239,394	615,191	500,000	300,000	500,000
7719 Other equip	19,128	0	0	0	0
300: Supplies, Materials & Services Total	**321,859**	**664,717**	**522,000**	**323,120**	**523,000**
600: Special Payments					
8099 Special payments	0	1,322	50,000	1,625	60,000
600: Special Payments Total	**0**	**1,322**	**50,000**	**1,625**	**60,000**
300202: General Liabilities Total	**321,859**	**666,039**	**572,000**	**324,745**	**630,790**
301201: Other Insurance					
600: Special Payments					
8057 Boiler Insurance	14,342	11,966	15,000	12,875	16,280
8058 Property Insurance	122,283	119,265	159,000	133,045	171,720
8059 Surety Bonds	0	22,819	0	0	0
600: Special Payments Total	**136,625**	**154,050**	**174,000**	**145,920**	**188,000**
301201: Other Insurance Total	**136,625**	**154,050**	**174,000**	**145,920**	**188,000**
310202: Workers Compensation Charges					
100: Personnel Services					
7189 Transfer Out	0	0	0	0	71,680
100: Personnel Services Total	**0**	**0**	**0**	**0**	**71,680**
300: Supplies, Materials & Services					
7306 Safety equipment	0	0	0	0	1,000
7307 Office supplies	0	0	0	0	700
7309 Membership & dues	0	0	0	0	600
7323 Professional services	157,862	122,029	140,000	123,000	143,000
7355 General supplies	0	0	0	0	700
7356 Medical supplies	0	0	0	0	1,000
300: Supplies, Materials & Services Total	**157,862**	**122,029**	**140,000**	**123,000**	**147,000**
600: Special Payments					
8031 ISF Workers comp	308,423	286,874	316,000	293,655	300,000
8032 ISF Temp disability-WC	234,566	329,171	250,000	150,000	203,000
8033 ISF Perm disability WC	138,631	84,945	200,000	170,000	160,000
8065 WC-Medical Services	451,390	476,151	500,000	400,000	500,000
8066 WC-Vocational Rehab	0	0	4,000	12,000	15,000
8067 WC-Legal Counsel	30,691	62,090	65,000	50,000	65,000
8099 Special payments	3,462	15,817	30,000	43,400	30,000
600: Special Payments Total	**1,167,163**	**1,255,048**	**1,365,000**	**1,119,055**	**1,273,000**
310202: Workers Compensation Charges Tota	**1,325,025**	**1,377,077**	**1,505,000**	**1,242,055**	**1,491,680**
Self-Insurance Total	**1,920,134**	**2,351,216**	**2,251,000**	**1,712,720**	**2,310,470**
Self-Insurance Total	**1,920,134**	**2,351,216**	**2,251,000**	**1,712,720**	**2,310,470**

Trust and Agency Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Trust and Agency Funds					
Cash Balance					
Beginning Cash Balance	823,906	767,889	648,041	625,389	642,734
Revenues	565,227	407,665	303,280	302,425	266,910
Expenditures	621,244	550,165	285,078	285,080	236,520
Net Difference (Revenues Less Expenditures)	(56,017)	(142,500)	18,202	17,345	30,390
Cash Balance					
Ending Cash Balance	767,889	625,389	666,243	642,734	673,124

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
2121: Private Sector Trust Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	39,526	5,808	0	2,000	0	
400: Investment/Property Revenues Tota	**39,526**	**5,808**	**0**	**2,000**	**0**	
2121: Private Sector Trust Fund Rev Total	**39,526**	**5,808**	**0**	**2,000**	**0**	
4601: Industrial Way & B'Man Dev Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	264	92	100	100	80	
400: Investment/Property Revenues Tota	**264**	**92**	**100**	**100**	**80**	
4601: Industrial Way & B'Man Dev Rv Total	**264**	**92**	**100**	**100**	**80**	
4701: Industrial Way & B'Man #2 Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	194	160	170	170	140	
400: Investment/Property Revenues Tota	**194**	**160**	**170**	**170**	**140**	
4701: Industrial Way & B'Man #2 Rev Total	**194**	**160**	**170**	**170**	**140**	
4821: Turner/Cluff Bnd Redempt'n Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	1	(1)	0	0	0	
400: Investment/Property Revenues Tota	**1**	**(1)**	**0**	**0**	**0**	
4821: Turner/Cluff Bnd Redempt'n Rv Total	**1**	**(1)**	**0**	**0**	**0**	
5011: Lcr Assessment 95-1 Rev						
100: Tax Revenues						
5021 Special Assessments	22,500	0	0	0	0	
100: Tax Revenues Total	**22,500**	**0**	**0**	**0**	**0**	
400: Investment/Property Revenues						
5332 Investment Earnings	1,052	(170)	10	10	0	
400: Investment/Property Revenues Tota	**1,052**	**(170)**	**10**	**10**	**0**	
5011: Lcr Assessment 95-1 Rev Total	**23,552**	**(170)**	**10**	**10**	**0**	
5021: L&L Dist Z1-Almond Estates						
400: Investment/Property Revenues						
5332 Investment Earnings	(244)	128	140	140	100	
400: Investment/Property Revenues Tota	**(244)**	**128**	**140**	**140**	**100**	
800: Public Works Fees						
6128 L & L-Almond Estates	18,385	19,300	19,500	17,590	17,760	
800: Public Works Fees Total	**18,385**	**19,300**	**19,500**	**17,590**	**17,760**	
5021: L&L Dist Z1-Almond Estates Total	**18,141**	**19,428**	**19,640**	**17,730**	**17,860**	

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
5031: L&L Dist Z2-Century Meadows I						
400: Investment/Property Revenues						
5332 Investment Earnings	305	304	330	330	250	
400: Investment/Property Revenues Tota	**305**	**304**	**330**	**330**	**250**	
800: Public Works Fees						
6128 L & L-Century Meadows	30,253	28,960	29,240	27,060	27,330	
800: Public Works Fees Total	**30,253**	**28,960**	**29,240**	**27,060**	**27,330**	
5031: L&L Dist Z2-Century Meadows I Total	**30,558**	**29,264**	**29,570**	**27,390**	**27,580**	
5041: L&L Dist Z3-Millsbridge II						
400: Investment/Property Revenues						
5332 Investment Earnings	(52)	58	40	40	40	
400: Investment/Property Revenues Tota	**(52)**	**58**	**40**	**40**	**40**	
800: Public Works Fees						
6128 L & L-Millsbridge II	7,829	6,143	6,190	6,970	7,040	
800: Public Works Fees Total	**7,829**	**6,143**	**6,190**	**6,970**	**7,040**	
5041: L&L Dist Z3-Millsbridge II Total	**7,777**	**6,201**	**6,230**	**7,010**	**7,080**	
5051: L&L Dist Z4-Almond North						
400: Investment/Property Revenues						
5332 Investment Earnings	4	55	40	40	40	
400: Investment/Property Revenues Tota	**4**	**55**	**40**	**40**	**40**	
800: Public Works Fees						
6128 L & L-Almond North	7,131	6,369	6,430	6,745	6,810	
800: Public Works Fees Total	**7,131**	**6,369**	**6,430**	**6,745**	**6,810**	
5051: L&L Dist Z4-Almond North Total	**7,135**	**6,424**	**6,470**	**6,785**	**6,850**	
5061: L&L Dist Z5-Legacy I,II,Kirst						
400: Investment/Property Revenues						
5332 Investment Earnings	51	232	170	170	100	
400: Investment/Property Revenues Tota	**51**	**232**	**170**	**170**	**100**	
800: Public Works Fees						
6128 L & L-Legacy I,II Kirst	45,280	42,657	43,060	46,340	46,800	
800: Public Works Fees Total	**45,280**	**42,657**	**43,060**	**46,340**	**46,800**	
5061: L&L Dist Z5-Legacy I,II,Kirst Total	**45,331**	**42,889**	**43,230**	**46,510**	**46,900**	
5071: L&L Dist Z6-The Villas						
400: Investment/Property Revenues						
5332 Investment Earnings	583	497	530	530	420	
400: Investment/Property Revenues Tota	**583**	**497**	**530**	**530**	**420**	

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
800: Public Works Fees						
6128 L & L-The Villas	30,306	22,382	22,590	19,565	19,760	
800: Public Works Fees Total	**30,306**	**22,382**	**22,590**	**19,565**	**19,760**	
5071: L&L Dist Z6-The Villas Total	**30,889**	**22,879**	**23,120**	**20,095**	**20,180**	
5081: L&L Dist Z7-Woodlake Meadow						
400: Investment/Property Revenues						
5332 Investment Earnings	(111)	5	0	0	0	
400: Investment/Property Revenues Tota	**(111)**	**5**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Woodlake Meadows	675	592	600	670	680	
800: Public Works Fees Total	**675**	**592**	**600**	**670**	**680**	
5081: L&L Dist Z7-Woodlake Meadow Total	**564**	**597**	**600**	**670**	**680**	
5091: L&L Dist Z8-Vintage Oaks						
400: Investment/Property Revenues						
5332 Investment Earnings	59	64	70	70	60	
400: Investment/Property Revenues Tota	**59**	**64**	**70**	**70**	**60**	
800: Public Works Fees						
6128 L & L-Vintage Oaks	8,560	6,823	6,890	6,340	6,400	
800: Public Works Fees Total	**8,560**	**6,823**	**6,890**	**6,340**	**6,400**	
5091: L&L Dist Z8-Vintage Oaks Total	**8,619**	**6,887**	**6,960**	**6,410**	**6,460**	
5101: SJMSCP Development Fees Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	314	238	260	260	200	
400: Investment/Property Revenues Tota	**314**	**238**	**260**	**260**	**200**	
810: Development Impact Fees						
6122 Development Impact Fees	131,380	71,681	139,400	139,400	125,000	
810: Development Impact Fees Total	**131,380**	**71,681**	**139,400**	**139,400**	**125,000**	
5101: SJMSCP Development Fees Rev Tota	**131,694**	**71,919**	**139,660**	**139,660**	**125,200**	
5111: L&L Dist Z9-Interlake Square						
400: Investment/Property Revenues						
5332 Investment Earnings	(58)	9	10	10	0	
400: Investment/Property Revenues Tota	**(58)**	**9**	**10**	**10**	**0**	
800: Public Works Fees						
6128 L & L-Interlake Square	1,376	1,466	1,480	2,010	2,030	
800: Public Works Fees Total	**1,376**	**1,466**	**1,480**	**2,010**	**2,030**	
5111: L&L Dist Z9-Interlake Square Total	**1,318**	**1,475**	**1,490**	**2,020**	**2,030**	

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
5121: L&L Dist Z10-Lakeshore Prop.						
400: Investment/Property Revenues						
5332 Investment Earnings	(1)	4	0	0	0	
400: Investment/Property Revenues Tota	**(1)**	**4**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Lakeshore Prop.	776	827	840	905	910	
800: Public Works Fees Total	**776**	**827**	**840**	**905**	**910**	
5121: L&L Dist Z10-Lakeshore Prop. Total	**775**	**831**	**840**	**905**	**910**	
5131: L&L Dist Z11-Tate Property						
400: Investment/Property Revenues						
5332 Investment Earnings	16	15	20	20	0	
400: Investment/Property Revenues Tota	**16**	**15**	**20**	**20**	**0**	
800: Public Works Fees						
6128 L & L-Tate Prop.	1,344	1,414	1,430	1,445	1,460	
800: Public Works Fees Total	**1,344**	**1,414**	**1,430**	**1,445**	**1,460**	
5131: L&L Dist Z11-Tate Property Total	**1,360**	**1,429**	**1,450**	**1,465**	**1,460**	
5141: L&L Dist Z12-Winchester Woods						
400: Investment/Property Revenues						
5332 Investment Earnings	(3)	6	0	0	0	
400: Investment/Property Revenues Tota	**(3)**	**6**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Winchester Woods	887	1,149	1,160	1,570	1,590	
800: Public Works Fees Total	**887**	**1,149**	**1,160**	**1,570**	**1,590**	
5141: L&L Dist Z12-Winchester Woods Tota	**884**	**1,155**	**1,160**	**1,570**	**1,590**	
5151: L&L Dist Z13-Guild Industrial						
400: Investment/Property Revenues						
5332 Investment Earnings	90	69	70	70	60	
400: Investment/Property Revenues Tota	**90**	**69**	**70**	**70**	**60**	
800: Public Works Fees						
6128 L & L-Guild Industrial	698	767	780	720	730	
800: Public Works Fees Total	**698**	**767**	**780**	**720**	**730**	
5151: L&L Dist Z13-Guild Industrial Total	**788**	**836**	**850**	**790**	**790**	
5161: L&L Dist Z16-Luca Place						
400: Investment/Property Revenues						
5332 Investment Earnings	4	21	20	20	0	
400: Investment/Property Revenues Tota	**4**	**21**	**20**	**20**	**0**	

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
800: Public Works Fees						
6128 L & L-Luca Place	967	979	990	420	420	
800: Public Works Fees Total	**967**	**979**	**990**	**420**	**420**	
5161: L&L Dist Z16-Luca Place Total	**971**	**1,000**	**1,010**	**440**	**420**	
5171: L&L Dist Z15-Guild Ave Indust						
400: Investment/Property Revenues						
5332 Investment Earnings	(3)	7	0	0	0	
400: Investment/Property Revenues Tota	**(3)**	**7**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Guild Ave. Industrial	579	593	600	580	590	
800: Public Works Fees Total	**579**	**593**	**600**	**580**	**590**	
5171: L&L Dist Z15-Guild Ave Indust Total	**576**	**600**	**600**	**580**	**590**	
5181: L&L Dist Z16-W.Kettleman Ln						
400: Investment/Property Revenues						
5332 Investment Earnings	3	3	0	0	0	
400: Investment/Property Revenues Tota	**3**	**3**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-W. Kettleman Lane	109	112	110	105	110	
800: Public Works Fees Total	**109**	**112**	**110**	**105**	**110**	
5181: L&L Dist Z16-W.Kettleman Ln Total	**112**	**115**	**110**	**105**	**110**	
5501: SJC Facilities Fees-Future Dev						
810: Development Impact Fees						
6122 Development Impact Fees	88,995	69,662	20,000	20,000	0	
810: Development Impact Fees Total	**88,995**	**69,662**	**20,000**	**20,000**	**0**	
5501: SJC Facilities Fees-Future Dev Total	**88,995**	**69,662**	**20,000**	**20,000**	**0**	
12021: Hutchins StSq/holz Bequest Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	10	6	10	10	0	
400: Investment/Property Revenues Tota	**10**	**6**	**10**	**10**	**0**	
12021: Hutchins StSq/holz Bequest Rv Tota	**10**	**6**	**10**	**10**	**0**	
Trust and Agency Revenue Total	**440,034**	**289,486**	**303,280**	**302,425**	**266,910**	

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7323 Professional services	2,000	9,534	0	0	0	
7335 Sublet service contracts	29,658	22,871	31,178	31,180	24,110	
8099 Special payments	324	327	500	500	315	
300: Supplies, Materials & Services	**31,982**	**32,732**	**31,678**	**31,680**	**24,425**	
7924 Bond interest	15,763	5,363	0	0	0	
7925 Bond principal	155,000	165,000	0	0	0	
8099 Special payments	319,493	226,098	253,400	253,400	212,095	
600: Special Payments	**490,256**	**396,461**	**253,400**	**253,400**	**212,095**	
Trust and Agency Total	**522,238**	**429,193**	**285,078**	**285,080**	**236,520**	

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
212801: Private Sector Trust Fund Exp					
300: Supplies, Materials & Services					
7323 Professional services	2,000	9,534	0	0	0
300: Supplies, Materials & Services Total	**2,000**	**9,534**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	(25)	0	0	0	0
600: Special Payments Total	**(25)**	**0**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp Total	**1,975**	**9,534**	**0**	**0**	**0**
501031: Lcr Assessment 95-1					
600: Special Payments					
7924 Bond interest	15,763	5,363	0	0	0
7925 Bond principal	155,000	165,000	0	0	0
8099 Special payments	9,144	3,773	0	0	0
600: Special Payments Total	**179,907**	**174,136**	**0**	**0**	**0**
501031: Lcr Assessment 95-1 Total	**179,907**	**174,136**	**0**	**0**	**0**
502501: Landscape & Lighting Dist Z-1					
300: Supplies, Materials & Services					
7335 Sublet service contracts	5,394	4,345	5,795	5,795	4,500
300: Supplies, Materials & Services Total	**5,394**	**4,345**	**5,795**	**5,795**	**4,500**
600: Special Payments					
8099 Special payments	10,455	9,837	11,600	11,600	10,000
600: Special Payments Total	**10,455**	**9,837**	**11,600**	**11,600**	**10,000**
502501: Landscape & Lighting Dist Z-1 Total	**15,849**	**14,182**	**17,395**	**17,395**	**14,500**
503501: Landscape & Lighting Dist Z-2					
300: Supplies, Materials & Services					
7335 Sublet service contracts	4,370	2,745	4,649	4,650	4,000
300: Supplies, Materials & Services Total	**4,370**	**2,745**	**4,649**	**4,650**	**4,000**
600: Special Payments					
8099 Special payments	18,434	16,745	20,500	20,500	17,200
600: Special Payments Total	**18,434**	**16,745**	**20,500**	**20,500**	**17,200**
503501: Landscape & Lighting Dist Z-2 Total	**22,804**	**19,490**	**25,149**	**25,150**	**21,200**
504501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	1,000	1,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**1,000**	**1,000**	**0**
600: Special Payments					
8099 Special payments	6,189	4,483	5,000	5,000	5,200
600: Special Payments Total	**6,189**	**4,483**	**5,000**	**5,000**	**5,200**
504501: Landscape & Lighting Dist Z-3 Total	**6,189**	**4,483**	**6,000**	**6,000**	**5,200**
505501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	0	0	820
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**820**
600: Special Payments					
8099 Special payments	4,576	4,100	4,500	4,500	4,400
600: Special Payments Total	**4,576**	**4,100**	**4,500**	**4,500**	**4,400**
505501: Landscape & Lighting Dist Z-3 Total	**4,576**	**4,100**	**4,500**	**4,500**	**5,220**
506501: Landscape & Lighting Dist Z-5					
300: Supplies, Materials & Services					
7335 Sublet service contracts	9,085	7,319	8,665	8,665	6,080
300: Supplies, Materials & Services Total	**9,085**	**7,319**	**8,665**	**8,665**	**6,080**

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
600: Special Payments					
8099 Special payments	30,560	27,532	32,000	32,000	30,620
600: Special Payments Total	**30,560**	**27,532**	**32,000**	**32,000**	**30,620**
506501: Landscape & Lighting Dist Z-5 Total	**39,645**	**34,851**	**40,665**	**40,665**	**36,700**
507501: Landscape & Lighting Dist Z-6					
300: Supplies, Materials & Services					
7335 Sublet service contracts	7,970	6,175	7,561	7,560	5,250
300: Supplies, Materials & Services Total	**7,970**	**6,175**	**7,561**	**7,560**	**5,250**
600: Special Payments					
8099 Special payments	12,620	10,766	12,000	12,000	11,000
600: Special Payments Total	**12,620**	**10,766**	**12,000**	**12,000**	**11,000**
507501: Landscape & Lighting Dist Z-6 Total	**20,590**	**16,941**	**19,561**	**19,560**	**16,250**
508501: Landscape & Lighting Dist Z-7					
600: Special Payments					
8099 Special payments	636	549	750	750	625
600: Special Payments Total	**636**	**549**	**750**	**750**	**625**
508501: Landscape & Lighting Dist Z-7 Total	**636**	**549**	**750**	**750**	**625**
509501: L&L Dist Z8-Vintage Oaks					
300: Supplies, Materials & Services					
7335 Sublet service contracts	2,839	2,287	3,008	3,010	2,420
300: Supplies, Materials & Services Total	**2,839**	**2,287**	**3,008**	**3,010**	**2,420**
600: Special Payments					
8099 Special payments	2,404	2,721	3,200	3,200	2,780
600: Special Payments Total	**2,404**	**2,721**	**3,200**	**3,200**	**2,780**
509501: L&L Dist Z8-Vintage Oaks Total	**5,243**	**5,008**	**6,208**	**6,210**	**5,200**
510501: SJMSCP-remittance to County					
600: Special Payments					
8099 Special payments	131,380	71,681	139,400	139,400	125,000
600: Special Payments Total	**131,380**	**71,681**	**139,400**	**139,400**	**125,000**
510501: SJMSCP-remittance to County Total	**131,380**	**71,681**	**139,400**	**139,400**	**125,000**
511501: L&L Dist Z9-Interlake Square					
600: Special Payments					
8099 Special payments	1,180	1,240	1,300	1,300	1,760
600: Special Payments Total	**1,180**	**1,240**	**1,300**	**1,300**	**1,760**
511501: L&L Dist Z9-Interlake Square Total	**1,180**	**1,240**	**1,300**	**1,300**	**1,760**
512501: L&L Dist Z10-Lakeshore Prop.					
600: Special Payments					
8099 Special payments	732	768	800	800	840
600: Special Payments Total	**732**	**768**	**800**	**800**	**840**
512501: L&L Dist Z10-Lakeshore Prop. Total	**732**	**768**	**800**	**800**	**840**
513501: L&L Dist Z11-Tate Property .					
600: Special Payments					
8099 Special payments	842	886	1,000	1,000	910
600: Special Payments Total	**842**	**886**	**1,000**	**1,000**	**910**
513501: L&L Dist Z11-Tate Property . Total	**842**	**886**	**1,000**	**1,000**	**910**
514501: L&L Dist Z12-Winchester Woods					
600: Special Payments					
8099 Special payments	836	1,069	1,100	1,100	1,470
600: Special Payments Total	**836**	**1,069**	**1,100**	**1,100**	**1,470**
514501: L&L Dist Z12-Winchester Woods Tota	**836**	**1,069**	**1,100**	**1,100**	**1,470**

Trust and Agency	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
515501: L&L Dist Z13-Guild Industrial					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	500	500	370
300: Supplies, Materials & Services Total	**0**	**0**	**500**	**500**	**370**
600: Special Payments					
8099 Special payments	237	286	250	250	290
600: Special Payments Total	**237**	**286**	**250**	**250**	**290**
515501: L&L Dist Z13-Guild Industrial Total	**237**	**286**	**750**	**750**	**660**
516501: L&L Dist Z14-Luca Place					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	0	0	250
8099 Special payments	117	122	200	200	110
300: Supplies, Materials & Services Total	**117**	**122**	**200**	**200**	**360**
516501: L&L Dist Z14-Luca Place Total	**117**	**122**	**200**	**200**	**360**
517501: L&L Dist Z15-Guild Ave Indust					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	0	0	360
8099 Special payments	174	171	200	200	170
300: Supplies, Materials & Services Total	**174**	**171**	**200**	**200**	**530**
517501: L&L Dist Z15-Guild Ave Indust Total	**174**	**171**	**200**	**200**	**530**
518501: L&L Dist Z16-Kettleman Ln					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	0	0	0	60
8099 Special payments	33	34	100	100	35
300: Supplies, Materials & Services Total	**33**	**34**	**100**	**100**	**95**
518501: L&L Dist Z16-Kettleman Ln Total	**33**	**34**	**100**	**100**	**95**
550501: SJCFF remittance to County					
600: Special Payments					
8099 Special payments	89,293	69,662	20,000	20,000	0
600: Special Payments Total	**89,293**	**69,662**	**20,000**	**20,000**	**0**
550501: SJCFF remittance to County Total	**89,293**	**69,662**	**20,000**	**20,000**	**0**
Trust and Agency Total	**522,238**	**429,193**	**285,078**	**285,080**	**236,520**
Trust and Agency Total	**522,238**	**429,193**	**285,078**	**285,080**	**236,520**

Fleet Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

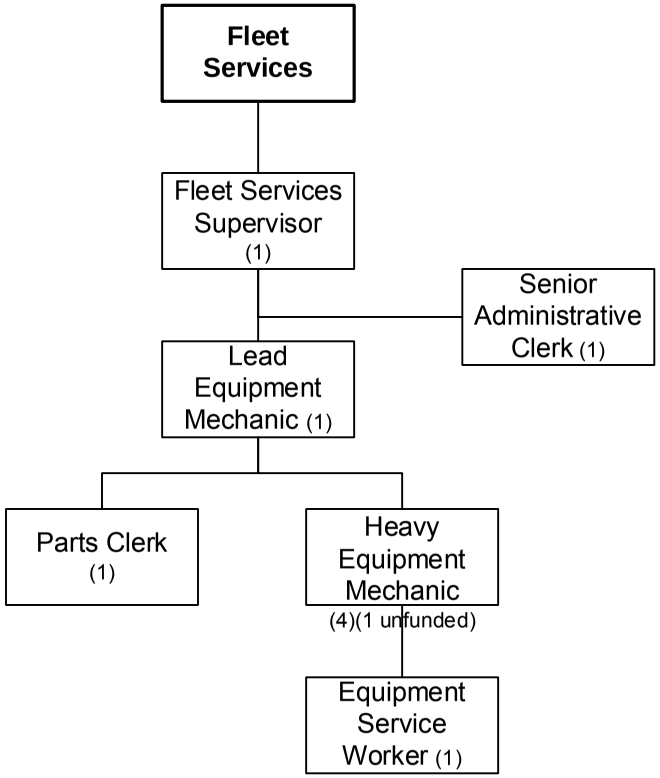
For the Fiscal Year Ended June 30, 2014

With Audited Actuals for FY 2010-11 and FY 2011-12 and Comparative Budget FY 2012-13

	Audited 2010-11 Actuals	Audited 2011-12 Actuals	2012-13 Budget	Estimated 2012-13 Actuals	2013-14 Budget
Fleet Services Internal Services Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	54,651	62,415	62,652	45,566	45,566
Revenues	1,802,711	1,688,659	1,756,570	1,776,860	1,738,750
Expenditures	1,794,947	1,705,508	1,819,220	1,776,860	1,738,750
Net Difference (Revenues Less Expenditures)	7,764	(16,849)	(62,650)	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	62,415	45,566	2	45,566	45,566

Fleet Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
2601: Internal Srvc-Equip Maint Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(134)	(446)	0	0	0	
400: Investment/Property Revenues Tota	**(134)**	**(446)**	**0**	**0**	**0**	
900: Other Revenue						
5394 Revenue-Other	0	6,649	0	0	0	
6341 Revenues by Transfer	1,802,711	1,682,010	1,756,570	1,776,860	1,738,750	Transfers from departments for repairs
900: Other Revenue Total	**1,802,711**	**1,688,659**	**1,756,570**	**1,776,860**	**1,738,750**	
2601: Internal Srvc-Equip Maint Rev Total	**1,802,577**	**1,688,213**	**1,756,570**	**1,776,860**	**1,738,750**	
Fleet Services Revenue Total	**1,802,577**	**1,688,213**	**1,756,570**	**1,776,860**	**1,738,750**	

Public Works
Fleet Services



Number of Positions
Authorized: 9
Budgeted: 8

FY 2013-2014

Fleet Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final
100: Personnel Services	928,910	723,289	779,530	710,835	701,930
200: Utility Comm. & Transportation	2,215	1,575	1,640	23,255	26,040
300: Supplies, Materials & Services	857,041	953,486	1,038,050	1,037,770	1,005,780
500: Equipment, Land & Structures	20,660	20,650	0	0	0
600: Special Payments	4,230	7,247	0	5,000	5,000
Fleet Services Total	**1,813,056**	**1,706,247**	**1,819,220**	**1,776,860**	**1,738,750**

STAFFING SUMMARY

	2010-11 Positions	2011-12 Positions	2012-13 Positions	2013-14 Authorized Positions	2013-14 Budgeted Positions
FLEET					
Equipment Service Worker	1	1	1	1	1
Fleet Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	3
Lead Equipment Mechanic	2	2	1	1	1
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Welder-Mechanic	1	1	1	0	0
Fleet Total	**11**	**11**	**10**	**9**	**8**

ACTIVITY: Fleet Services and Motor Pool
DEPARTMENT: Public Works
DIVISION: Fleet Services
FUND: Internal Services Fund

ACTIVITY DESCRIPTION

The Fleet Services Section maintains a fleet of approximately 420 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing equipment and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic, and mechanical systems; welding/fabricating projects; providing preventive maintenance for all vehicles and equipment; overseeing the fleet management system and software; preparing vehicle purchase specifications; working with City fleet coordinators from all departments and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

Activity goals:

- Administration – Direct, supervise, and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs – Repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance – Schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations – Purchase and provide parts, tires, gas and oil. Coordinate administration of purchasing and disposition of vehicles and equipment, and oversee Fleet Policies and Procedures.
- Fabrication and Repair - Fabricate parts and equipment and perform welding and machine work.
- Motor Pool Operations - Provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

MAJOR 2012-13 ACCOMPLISHMENTS

- Added Shop Security System and Security Wall.
- Initiated second phase of the Transit Shop Solar Project.
- Placed 6 new transit buses into service.

MAJOR 2013-14 OBJECTIVES

- Upgrade fuel dispensing system.
- Upgrade CNG Station.
- Purchase 13 Paratransit buses.

PERFORMANCE MEASURES	2010-11	2011-12	2012-13
Vehicle and Heavy Equipment Fleet Size	420	421	423
Work Order Tasks Completed	6,479	5,362	4,886
Smog Certifications	54	69	63
Services/ Safety Checks/ Tune Ups	1,018	946	779

RELATED COST CENTER(S)

- 260561

Fleet Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7101 Regular emp salary	536,446	416,845	439,490	399,885	403,690	Reduction in furlough hours
7102 Overtime	5,255	1,992	6,310	6,310	25,240	
7106 Uniform allowance	0	0	1,600	0	0	
7109 Incentive pay	3,993	3,833	7,950	4,050	4,050	
7111 Workers comp	34,650	57,960	56,700	56,700	31,520	Reserve goal met
7112 Medical insurance	115,341	107,440	112,810	104,455	98,380	
7113 Dental insurance	10,280	8,787	9,000	8,215	8,000	
7114 Vision care	2,506	2,142	2,200	2,015	2,000	
7115 Medicare insurance	7,908	6,129	6,760	5,860	5,850	
7121 Service contribution-PERS	101,288	83,664	87,710	77,850	73,610	Increase in employees sharing costs
7123 Deferred comp	11,215	167	13,200	9,520	9,570	
7124 LI & AD & D	964	823	850	780	760	
7125 Unemployment insurance	1,468	1,786	3,300	3,000	2,220	
7128 LTD	6,677	0	0	0	0	
7129 Chiropractic	534	457	500	450	480	
7130 Insurance refund	6,438	6,377	6,400	6,395	6,400	
7131 Other benefits	20,680	24,878	24,750	24,750	29,560	
7132 Cell Stipend	0	9	0	600	600	
7189 Transfer Out	63,267	0	0	0	0	
100: Personnel Services	**928,910**	**723,289**	**779,530**	**710,835**	**701,930**	
7201 Postage	965	476	400	500	500	
7202 Telephone	535	536	540	540	540	
7203 Cellular phone charges	715	563	700	(10)	0	
7211 Electricity	0	0	0	22,225	25,000	
200: Utility Comm. & Transportation	**2,215**	**1,575**	**1,640**	**23,255**	**26,040**	
7301 Printing,binding,duplication	245	0	200	200	200	
7302 Photocopying	0	190	100	100	100	
7304 Laundry & dry cleaning	3,828	71	100	100	100	
7305 Uniforms	4,520	9,014	9,000	9,000	9,000	
7306 Safety equipment	4,037	2,765	5,800	5,800	5,000	
7307 Office supplies	1,105	500	1,000	1,000	1,000	
7308 Books & periodicals	0	0	100	100	100	
7309 Membership & dues	100	100	200	100	100	
7313 Information systems software	1,200	1,500	2,700	2,700	2,500	
7314 Business expense	88	33	100	100	100	
7323 Professional services	5,433	4,958	3,000	3,000	3,000	
7330 Repairs to comm equip	110	120	130	130	120	
7331 Repairs to Mach & equip	2,940	2,395	4,000	4,000	3,500	
7333 Repairs to vehicles	380,513	455,803	349,000	349,000	375,000	
7335 Sublet service contracts	6,545	17,263	26,000	26,000	30,000	
7336 Car wash	7,722	7,473	7,000	7,000	7,500	
7343 PL & PD/other insurance	19,640	31,000	13,140	13,140	16,160	

Fleet Services	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Budget	2012-2013 Estimated Actuals	2013-2014 Final	Comments
7351 Motor veh fuel, lube	402,578	400,936	595,000	595,000	532,000	
7352 Special dept materials	9,399	9,593	9,000	9,000	9,000	
7353 Janitorial supplies	0	654	350	600	1,300	
7355 General supplies	2,638	1,810	4,200	4,200	3,000	
7358 Training & education	905	1,206	1,000	1,000	1,000	
7359 Small tools and equip	3,460	6,102	6,500	6,500	6,000	
7360 Overtime meals	0	0	100	0	0	
7363 Employees physical exams	0	0	330	0	0	
7399 Supplies, mat & services	35	0	0	0	0	
300: Supplies, Materials & Services	**857,041**	**953,486**	**1,038,050**	**1,037,770**	**1,005,780**	
7789 Transfer Out	20,660	20,650	0	0	0	
500: Equipment, Land & Structures	**20,660**	**20,650**	**0**	**0**	**0**	
8099 Special payments	4,230	7,247	0	5,000	5,000	
600: Special Payments	**4,230**	**7,247**	**0**	**5,000**	**5,000**	
Fleet Services Total	**1,813,056**	**1,706,247**	**1,819,220**	**1,776,860**	**1,738,750**	

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Administrative Clerk - Conf.	373	2695.22	2829.99	2971.49	3120.06	3276.06
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Engineer/Plans Examiner	52	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Building Services Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Business Development Manager	172	6744.66	7081.88	7435.99	7807.79	8198.18
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Chief Water Plant Operator	363	5009.46	5259.93	5522.93	5799.07	6089.03
City Attorney	96					11666.67
City Clerk	97					8448.67
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
City Manager	103					14918.75
Code Enforcement Officer	107	4120.43	4326.45	4542.77	4769.91	5008.41
Community Center Manager	11	4897.43	5142.30	5399.42	5669.39	5952.85
Community Development Director	111					10595.00
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Construction/Maintenance Supervisor	119	7881.81	8274.24	8688.33	9123.75	9578.57
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Deputy City Attorney II	100	7331.18	7697.74	8082.63	8486.76	8911.10
Deputy City Manager	49					12083.33
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Dispatch Supervisor	129	4926.65	5172.99	5431.64	5703.22	5988.38
Dispatcher/Jailer	126	4080.08	4284.08	4498.29	4723.20	4959.36
Distribution Planner	152	7163.35	7522.15	7898.28	8293.83	8707.57
Distribution Planning Supervisor	151	7881.81	8274.24	8688.33	9123.75	9578.57
Electric Foreman/Forewoman	240	7163.35	7522.15	7898.28	8293.83	8707.57
Electric Line Apprentice I	236	5126.34	5382.66	5651.79	5934.38	6231.10
Electric Line Apprentice II	238	5652.05	5932.33	6231.16	6543.33	6872.49
Electric Lineman/Linewoman	237	6227.87	6539.52	6868.16	7210.67	7572.76
Electric Materials Technician	168	5576.01	5854.81	6147.56	6454.93	6777.68
Electric Meter Technician	145	7013.59	7364.07	7730.67	8118.59	8523.15

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electric Superintendent	173	9461.08	9934.13	10430.84	10952.38	11500.00
Electric Troubleshooter	146	6374.51	6693.96	7027.80	7380.53	7749.73
Electric Utility Director	417					13562.33
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Electrical Drafting Technician	143	5248.19	5510.96	5785.69	6075.33	6379.19
Electrical Technician	138	6924.84	7270.99	7634.47	8016.15	8417.24
Electrician	153	6163.92	6470.84	6793.88	7133.46	7491.67
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Environmental Compliance Inspector	425A	4181.11	4390.16	4609.67	4840.15	5082.16
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Equipment Service Worker	166A	3080.58	3234.61	3396.34	3566.16	3744.47
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7574.28	7952.99	8350.64	8768.17	9206.58
Fire Battalion Chief - 112 Hrs	190	7574.28	7952.99	8350.64	8768.17	9206.58
Fire Captain	177	6285.74	6600.02	6930.02	7276.51	7640.35
Fire Captain - 80 Hours	178	6285.74	6600.02	6930.02	7276.51	7640.35
Fire Captain - Acting	179	6102.66	6407.79	6728.17	7064.58	7417.81
Fire Chief	180					12687.50
Fire Division Chief	90	9089.13	9543.58	10020.76	10521.80	11047.89
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Fire Engineer	183	5429.86	5701.35	5986.42	6285.74	6600.02
Fire Engineer - 80 Hours	182	5429.86	5701.35	5986.42	6285.74	6600.02
Fire Fighter I	185					4254.43
Fire Fighter I - 112 Hours	184					4254.43
Fire Fighter II	186	4690.48	4925.00	5171.24	5429.81	5701.29
Fire Fighter II-80	186A	4690.48	4925.00	5171.24	5429.81	5701.30
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Heavy Equipment Mechanic	264A	3812.26	4002.88	4203.02	4413.17	4633.83
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Lead Dispatcher/Jailer	128	4284.05	4498.25	4723.16	4959.32	5207.28
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Lead Equipment Mechanic	266A	4177.03	4385.88	4605.18	4835.44	5077.21
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Library Services Director	219					9166.67
Library Services Manager	227	5409.25	5679.66	5963.69	6261.89	6574.95
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Management Analyst II	438	4776.43	5015.25	5265.96	5529.36	5805.78
Manager, Engineering & Operations	63	9461.08	9934.13	10430.84	10952.38	11500.00
Meter Reader	267	3188.71	3348.14	3515.55	3691.33	3875.89
Metering Electrician	144	6374.51	6693.96	7027.80	7380.53	7749.73
Metering Technician	170	6693.79	7029.19	7380.53	7749.73	8136.79
Neighborhood Services Manager	158	6887.27	7231.54	7593.17	7972.82	8371.47
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Park Superintendent	285	5911.63	6207.21	6517.57	6843.45	7185.62
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Parks,Rec & Cultural Serv Director	331					9852.00
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Plant & Equipment Mechanic	430A	4094.41	4299.13	4514.09	4739.79	4976.78
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Police Chief	300					14437.50
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Public Works Director	317					12113.57
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Rates and Resource Manager	167	9461.08	9934.13	10430.84	10952.38	11500.00
Recreation Manager	334	4452.16	4674.80	4908.59	5154.01	5411.68

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Recreation Superintendent	338	4897.42	5142.30	5399.41	5669.38	5952.85
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Senior Electric Troubleshooter	147	7013.59	7364.07	7730.67	8118.59	8523.15
Senior Electrical Technician	160	7118.80	7475.17	7848.19	8241.31	8652.80
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Power Engineer	149	8458.96	8881.91	9326.00	9792.30	10281.92
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Street Maintenance Worker I	256A	2967.29	3115.65	3271.44	3435.01	3606.76
Street Maintenance Worker II	257A	3255.94	3418.73	3589.67	3769.15	3957.61
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Street Maintenance Worker III	258A	3607.42	3787.79	3977.18	4176.04	4384.84
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Street Supervisor	381A	4576.80	4805.64	5045.92	5298.22	5563.13
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Budget Analyst	341	5647.31	5929.68	6226.16	6537.47	6864.34
Supervising Customer Service Rep.	346	3429.72	3601.21	3781.27	3970.34	4168.85
Traffic/Sign Making Worker	277	3030.79	3182.32	3341.44	3508.51	3683.94
Transportation Mgr/Sr Traff Engineer	43	6559.00	6887.15	7231.44	7593.20	7972.46
Utility Equipment Specialist	457	5416.15	5687.76	5972.89	6270.68	6584.93
Utility Service Operator - Relief	137	7725.29	8111.31	8516.91	8942.44	9389.64
Utility Service Operator I	421	5851.56	6144.15	6451.81	6773.52	7113.08
Utility Service Operator II	420	7021.91	7371.00	7742.45	8128.29	8536.49
Utility Superintendent	384	6186.64	6495.97	6820.77	7161.81	7519.90
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Wastewater Plant Superintendent	385	6120.87	6426.83	6748.22	7085.64	7439.90
Water Plant Operator II	364	3958.50	4156.43	4364.25	4582.46	4811.58
Water Plant Operator III	365	4354.36	4572.07	4800.67	5040.71	5292.74
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Water/Wastewater Maint Wkr I	443A	2992.25	3141.86	3298.96	3463.90	3637.10
Water/Wastewater Maint Wkr II	444A	3319.57	3485.55	3659.83	3842.82	4034.96
Water/Wastewater Maint Wkr III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Water/Wastewater Maint Wkr III	431A	3747.43	3934.81	4131.55	4338.12	4555.03
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Water/Wastewater Supervisor	429A	5167.48	5425.85	5697.14	5982.00	6281.10
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
City Manager	103					14918.75
Police Chief	300					14437.50
Electric Utility Director	417					13562.33
Fire Chief	180					12687.50
Public Works Director	317					12113.57
Deputy City Manager	49					12083.33
City Attorney	96					11666.67
Electric Superintendent	173	9461.08	9934.13	10430.84	10952.38	11500.00
Manager, Engineering & Operations	63	9461.08	9934.13	10430.84	10952.38	11500.00
Rates and Resource Manager	167	9461.08	9934.13	10430.84	10952.38	11500.00
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Fire Division Chief	90	9089.13	9543.58	10020.76	10521.80	11047.89
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Community Development Director	111					10595.00
Senior Power Engineer	149	8458.96	8881.91	9326.00	9792.30	10281.92
Parks,Rec & Cultural Serv Director	331					9852.00
Construction/Maintenance Supervisor	119	7881.81	8274.24	8688.33	9123.75	9578.57
Distribution Planning Supervisor	151	7881.81	8274.24	8688.33	9123.75	9578.57
Utility Service Operator - Relief	137	7725.29	8111.31	8516.91	8942.44	9389.64
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Fire Battalion Chief	189	7574.28	7952.99	8350.64	8768.17	9206.58
Fire Battalion Chief - 112 Hrs	190	7574.28	7952.99	8350.64	8768.17	9206.58
Library Services Director	219					9166.67
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Deputy City Attorney II	100	7331.18	7697.74	8082.63	8486.76	8911.10
Distribution Planner	152	7163.35	7522.15	7898.28	8293.83	8707.57
Electric Foreman/Forewoman	240	7163.35	7522.15	7898.28	8293.83	8707.57
Senior Electrical Technician	160	7118.80	7475.17	7848.19	8241.31	8652.80
Utility Service Operator II	420	7021.91	7371.00	7742.45	8128.29	8536.49
Electric Meter Technician	145	7013.59	7364.07	7730.67	8118.59	8523.15
Senior Electric Troubleshooter	147	7013.59	7364.07	7730.67	8118.59	8523.15
City Clerk	97					8448.67
Electrical Technician	138	6924.84	7270.99	7634.47	8016.15	8417.24
Neighborhood Services Manager	158	6887.27	7231.54	7593.17	7972.82	8371.47
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Business Development Manager	172	6744.66	7081.88	7435.99	7807.79	8198.18
Metering Technician	170	6693.79	7029.19	7380.53	7749.73	8136.79
Transportation Mgr/Sr Traff Engineer	43	6559.00	6887.15	7231.44	7593.20	7972.46
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Electric Troubleshooter	146	6374.51	6693.96	7027.80	7380.53	7749.73
Metering Electrician	144	6374.51	6693.96	7027.80	7380.53	7749.73
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Fire Captain	177	6285.74	6600.02	6930.02	7276.51	7640.35

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Fire Captain - 80 Hours	178	6285.74	6600.02	6930.02	7276.51	7640.35
Electric Lineman/Linewoman	237	6227.87	6539.52	6868.16	7210.67	7572.76
Utility Superintendent	384	6186.64	6495.97	6820.77	7161.81	7519.90
Electrician	153	6163.92	6470.84	6793.88	7133.46	7491.67
Wastewater Plant Superintendent	385	6120.87	6426.83	6748.22	7085.64	7439.90
Fire Captain - Acting	179	6102.66	6407.79	6728.17	7064.58	7417.81
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Park Superintendent	285	5911.63	6207.21	6517.57	6843.45	7185.62
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Utility Service Operator I	421	5851.56	6144.15	6451.81	6773.52	7113.08
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Electric Line Apprentice II	238	5652.05	5932.33	6231.16	6543.33	6872.49
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Budget Analyst	341	5647.31	5929.68	6226.16	6537.47	6864.34
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Electric Materials Technician	168	5576.01	5854.81	6147.56	6454.93	6777.68
Fire Engineer	183	5429.86	5701.35	5986.42	6285.74	6600.02
Fire Engineer - 80 Hours	182	5429.86	5701.35	5986.42	6285.74	6600.02
Utility Equipment Specialist	457	5416.15	5687.76	5972.89	6270.68	6584.93
Library Services Manager	227	5409.25	5679.66	5963.69	6261.89	6574.95
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Engineer/Plans Examiner	52	5284.75	5548.99	5826.44	6117.76	6423.64
Electrical Drafting Technician	143	5248.19	5510.96	5785.69	6075.33	6379.19
Water/Wastewater Supervisor	429A	5167.48	5425.85	5697.14	5982.00	6281.10
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Electric Line Apprentice I	236	5126.34	5382.66	5651.79	5934.38	6231.10
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Chief Water Plant Operator	363	5009.46	5259.93	5522.93	5799.07	6089.03
Dispatch Supervisor	129	4926.65	5172.99	5431.64	5703.22	5988.38
Community Center Manager	11	4897.43	5142.30	5399.42	5669.39	5952.85
Recreation Superintendent	338	4897.42	5142.30	5399.41	5669.38	5952.85
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Management Analyst II	438	4776.43	5015.25	5265.96	5529.36	5805.78
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Fire Fighter II-80	186A	4690.48	4925.00	5171.24	5429.81	5701.30
Fire Fighter II	186	4690.48	4925.00	5171.24	5429.81	5701.29
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Street Supervisor	381A	4576.80	4805.64	5045.92	5298.22	5563.13
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Recreation Manager	334	4452.16	4674.80	4908.59	5154.01	5411.68
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Water Plant Operator III	365	4354.36	4572.07	4800.67	5040.71	5292.74
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Lead Dispatcher/Jailer	128	4284.05	4498.25	4723.16	4959.32	5207.28
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Environmental Compliance Inspector	425A	4181.11	4390.16	4609.67	4840.15	5082.16
Lead Equipment Mechanic	266A	4177.03	4385.88	4605.18	4835.44	5077.21
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Code Enforcement Officer	107	4120.43	4326.45	4542.77	4769.91	5008.41
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Plant & Equipment Mechanic	430A	4094.41	4299.13	4514.09	4739.79	4976.78
Dispatcher/Jailer	126	4080.08	4284.08	4498.29	4723.20	4959.36
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Water Plant Operator II	364	3958.50	4156.43	4364.25	4582.46	4811.58
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Heavy Equipment Mechanic	264A	3812.26	4002.88	4203.02	4413.17	4633.83
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Water/Wastewater Maint Wkr III	431A	3747.43	3934.81	4131.55	4338.12	4555.03
Building Services Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Street Maintenance Worker III	258A	3607.42	3787.79	3977.18	4176.04	4384.84
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Water/Wastewater Maint Wkr III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Fire Fighter I	185					4254.43
Fire Fighter I - 112 Hours	184					4254.43
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Supervising Customer Service Rep.	346	3429.72	3601.21	3781.27	3970.34	4168.85
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Water/Wastewater Maint Wkr II	444A	3319.57	3485.55	3659.83	3842.82	4034.96
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Street Maintenance Worker II	257A	3255.94	3418.73	3589.67	3769.15	3957.61
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Meter Reader	267	3188.71	3348.14	3515.55	3691.33	3875.89
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Equipment Service Worker	166A	3080.58	3234.61	3396.34	3566.16	3744.47
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Traffic/Sign Making Worker	277	3030.79	3182.32	3341.44	3508.51	3683.94
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Water/Wastewater Maint Wkr I	443A	2992.25	3141.86	3298.96	3463.90	3637.10
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Street Maintenance Worker I	256A	2967.29	3115.65	3271.44	3435.01	3606.76
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Administrative Clerk - Conf.	373	2695.22	2829.99	2971.49	3120.06	3276.06
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	1/1/2012 – 12/31/2013
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	1/1/2012 – 12/31/2013
International Brotherhood of Electrical Workers	1/1/2008 – 12/31/2013
Lodi City Mid-Management Association	1/1/2012 – 12/31/2013
Lodi Police Dispatchers Association	5/1/2012 – 12/31/2013
Lodi Police Mid-Management Association	7/1/2012 – 12/31/2013
Lodi Professional Firefighters	1/1/2012 – 11/30/2013
Police Officers Association of Lodi	1/1/2012 – 12/31/2013
Confidential	There is no MOU
Fire Mid-Management	1/1/2012 – 12/31/2013
Executive Management	There is no MOU

ANNUAL BONDED DEBT SERVICE PAYMENTS BY SOURCE

	Source of Funding		2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 Budget
DEBT SERVICE FUND						
2002 Certificates of Participation	General Fund Transfer					
Principal			610,000	630,000	-	-
Interest			1,060,960	1,036,160	-	-
Fiscal Charges			2,860	2,860	-	-
		Subtotal	1,673,820	1,669,020	-	-
2012 Lease Revenue Bonds	General Fund Transfer					
Principal			-	-	-	-
Interest			-	-	483,420	844,810
Fiscal Charges			-	-	2,860	2,860
		Subtotal	-	-	486,280	847,670
Total General Fund			**1,673,820**	**1,669,020**	**486,280**	**847,670**
ELECTRIC FUND						
2002 Certificates of Participation Series C						
Principal			2,545,000	2,645,000	1,350,000	-
Interest			173,300	67,500	-	-
		Subtotal	2,718,300	2,712,500	1,350,000	-
2002 Certificates of Participation Series D						
Principal			535,000	625,000	3,225,000	4,750,000
Interest			958,190	927,690	768,050	528,180
		Subtotal	1,493,190	1,552,690	3,993,050	5,278,180
2008 Certificates of Participation Series A						
Principal			-	-	-	-
Interest			2,957,780	2,957,780	2,957,780	2,957,780
Fiscal Charges			5,500	5,500	5,500	5,500
		Subtotal	2,963,280	2,963,280	2,963,280	2,963,280
Total Electric Fund			**7,174,770**	**7,228,470**	**8,306,330**	**8,241,460**
WASTEWATER FUND						
2003 Certificates of Participation Series B						
Principal	26% IMF		210,000	215,000	225,000	3,190,000
Interest	74% User fees		171,390	164,170	156,120	147,310
Fiscal Charges			2,250	2,250	2,250	2,250
		Subtotal	383,640	381,420	383,370	3,339,560
2004 Certificates of Participation Series A						
Principal	24.2% IMF		1,050,000	1,090,000	1,145,000	-
Interest	75.8% User fees		1,097,600	1,049,350	993,480	98,330
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	2,152,600	2,144,350	2,143,480	103,330
2007 Certificates of Participation						
Principal	58.42% IMF		110,000	125,000	130,000	140,000
Interest	41.58% User Fees		1,478,750	1,474,050	1,468,950	1,463,550
Fiscal Charges			2,850	2,850	2,850	2,850
		Subtotal	1,591,600	1,601,900	1,601,800	1,606,400
2012 Refunding Revenue Bonds						
Principal			-	-	-	1,280,000
Interest			-	-	-	641,700
Fiscal Charges			-	-	-	5,000
		Subtotal	-	-	-	1,926,700
Total Wastewater Fund			**4,127,840**	**4,127,670**	**4,128,650**	**6,975,990**

ANNUAL BONDED DEBT SERVICE PAYMENTS BY SOURCE

Source of Funding	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 Budget
WATER FUND				
1992 Construction Loan-DBCP				
Principal	181,500	-	-	-
Interest	46,530	-	-	-
	228,030	**-**	**-**	**-**
2010 Water Revenue Bonds Series A				
Principal	-	775,000	800,000	825,000
Interest	-	300,300	227,050	253,050
	-	1,075,300	1,027,050	1,078,050
2010 Water Revenue Bonds Series B				
Principal	-	-	-	-
Interest	-	1,891,560	1,891,560	1,891,560
	-	1,891,560	1,891,560	1,891,560
Total Water Fund	**228,030**	**2,966,860**	**2,918,610**	**2,969,610**

GRANT/CONTRACT FUNDED POSITIONS

Department	Classification	Revenue Offset
Police Department	Police Officer (7.5)	$826,410
Community Development	Neighborhood Services Manager	$144,000

2013-14 Transfers In and Out		
From Fund	**To Fund**	**Amount**
100 General Fund	123 IS Replacement Fund	65,000
	210 Library Fund	1,349,180
	321 Streets Fund	581,380
	340 Community Development Fund	100,000
	347 Parks, Recreation and Cultural Services Fund	3,554,300
	410 Debt Service Fund	512,440
	1211 Capital Outlay Fund	1,261,200
Total from General Fund		**7,423,500**
160 Electric Utility Fund	100 General Fund	2,104,000
170 Wastewater Fund	100 General Fund	1,068,000
180 Water Fund	100 General Fund	780,000
210 Library Fund	100 General Fund	48,000
	Total to General Fund	**4,000,000**
347 Parks, Recreation and Cultural Services Fund	1212 Parks & Rec Capital	**110,720**
347 Parks, Recreation and Cultural Services Fund	410 Debt Service Fund	**335,410**
	Total to Debt Service Fund including $512,440 from General Fund	847,850
161 Electric Utility Outlay Reserve Fund	1211 Capital Outlay Fund	250,000
171 Wastewater Utility Capital Outlay Fund	1211 Capital Outlay Fund	250,000
181 Water Utility Capital Outlay Fund	1211 Capital Outlay Fund	250,000
	Total to Capital Outlay included $1,261,200 from General Fund	**2,011,200**
GRAND TOTAL		**12,619,630**

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
03-079	COMM DEV	2002	DODGE	DAKOTA
03-086	COMM DEV	2002	DODGE	DAKOTA
03-089	COMM DEV	2002	DODGE	DAKOTA
COMM DEV Count	**3**			
04-013	ENG	2000	DODGE	RAM 250
04-043	ENG	2000	FORD	F150
04-060	ENG	2002	CHEVROLET	C1500
04-090	ENG	2000	HONDA	CIVIC GX
ENG Count	**4**			
05-D057	EUD	1974	CHEVROLET	C30
09-001	EUD	2000	FREIGHTLINER	FL80
09-002	EUD	2009	FREIGHTLINER	M2-106
09-004	EUD	2002	DODGE	DAKOTA SPORT
09-008	EUD	1997	DODGE	INTREPID
09-010	EUD	2005	INTERNATIONAL	7400
09-011	EUD	2005	INTERNATIONAL	7400
09-012	EUD	2000	FREIGHTLINER	FL80
09-013	EUD	1998	FORD	WINDSTAR
09-014	EUD	1999	FORD	F-150
09-016	EUD	1999	CHEVROLET	BLAZER
09-017	EUD	2008	FORD	ESCAPE
09-018	EUD	2010	TOYOTA	PRIUS
09-021	EUD	2000	CHEVROLET	C-35
09-023	EUD	2011	FORD	F550 XL SUPER D
09-024	EUD	1999	CHEVROLET	ASTRO
09-027	EUD	1989	FORD	E-350
09-037	EUD	2008	CHEVROLET	COLORADO
09-040	EUD	2009	TOYOTA	PRIUS
09-041	EUD	2009	TOYOTA	PRIUS
09-042	EUD	1979	FORD	F800
09-045	EUD	2008	CHEVROLET	COLORADO
09-046	EUD	2010	FORD	F550
09-049	EUD	2000	CHEVROLET	ASTRO
09-050	EUD	2011	FORD	F350
09-056	EUD	1999	FORD	F150
09-072	EUD	1997	DODGE	RAM 3500
09-075	EUD	1997	DODGE	RAM 3500
09-077	EUD	2012	FORD	F550 XL SUPER D
09-083	EUD	1961	X	TRAILER
09-086	EUD	2000	CHEVROLET	2500 EXPRESS
09-087	EUD	2000	CHEVROLET	C-35
09-088	EUD	2002	DODGE	STRATUS
09-092	EUD	2010	AIRMAN	185CFM
09-093	EUD	2011	FORD	F350
09-098	EUD	1965	X	TCP4
09-100	EUD	1991	SAUBER	1539-5
09-101	EUD	1993	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	SAUBER	1570B
09-103	EUD	2003	WALTON	15 KFP
09-104	EUD	2008	DITCH WITCH	FX60
09-106	EUD	2008	EZ HAULER	2500 MINI
09-107	EUD	2008	FABRIQUE PAR	S.D.P.
09-108	EUD	2003	MITSUBISHI	FGC15K
09-109	EUD	1990	BUTLER	8031
09-110	EUD	1990	HYSTER	H100XL

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
09-111	EUD	2009	TSE	UP7O-BD
09-119	EUD	1970	AB CHANCE	Y0010
09-122	EUD	1998	PLYMOUTH	VOYAGER
09-123	EUD	1969	X	TCP10
09-126	EUD	1982	TMS	X
09-128	EUD	1985	TUFF BOY	X
09-136	EUD	1990	CASE	580K
09-267	EUD	2009	CATERPILLAR	D80-6
09-320	EUD	2002	EDCO	SS20
09-321	EUD	1993	CLIPPER	X
09-334	EUD	1996	YAMAHA	EF1000
09-335	EUD	1996	YAMAHA	EF2600
09-336	EUD	1996	YAMAHA	EF2600
09-338	EUD	2003	YAMAHA	EF2800I
09-339	EUD	1996	YAMAHA	EF2600
09-347	EUD	1974	ENER PACK	P-84006
09-357	EUD	2009	HONDA	E-3000
09-363	EUD	1988	HONDA	EM650
09-372	EUD	1992	MILLER	BIG 40G
09-E003	EUD	2001	TOYOTA	RAV4
09-E005	EUD	2001	TOYOTA	RAV4
EUD Count	**67**			
04-048	FACILITIES	1986	DODGE	B250
04-049	FACILITIES	2012	FORD	F450 SUPER DUTY
04-052	FACILITIES	2010	GENIE	Z-34/22
04-080	FACILITIES	2001	GMC	SONOMA
04-101	FACILITIES	2010	MARKSMAN	REBET80X15-14SD
04-203	FACILITIES	1988	CAT	580E
04-261	FACILITIES	1981	ONAN	6 KW
04-262	FACILITIES	1975	KOHLER	7.5 KW
04-270	FACILITIES	1986	HONDA	ES6500 - 6 KW
04-273	FACILITIES	2003	CUMMINS	COSM11
04-358	FACILITIES	1986	HONDA	EX1000
FACILITIES Count	**11**			
06-001	FIRE	2012	DODGE	CHARGER SE
06-002	FIRE	1995	FORD	CROWN VICTORIA
06-003	FIRE	2003	FORD	EXPEDITION
06-005	FIRE	2013	CHEVROLET	SUBURBAN
06-007	FIRE	2002	FORD	EXPEDITION XLT
06-008	FIRE	2000	FORD	F450
06-008A	FIRE	2013	KUBOTA	E501C
06-009	FIRE	1995	GMC	VANDURA 3500
06-011	FIRE	1994	HIGH TECH	FIRE ENGINE
06-012	FIRE	1989	EMERG-1	FIRE TRUCK
06-013	FIRE	2005	SURREY	LTB
06-014	FIRE	2005	WELL CARGO	X
06-015	FIRE	2006	METRO UTILITY	LIBERTY II
06-021	FIRE	2002	LA FRANCE	QS-100
06-022	FIRE	1967	GMC	FIRE TRUCK
06-023	FIRE	1997	HITECH	FT
06-024	FIRE	2004	PIERCE	QUANTAM
06-030	FIRE	2004	PIERCE	QUANTAM
06-031	FIRE	1997	HITECH	FT
06-032	FIRE	1972	VANPELT	FIRE ENGINE
06-033	FIRE	1998	FREIGHTLINER	FL70

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
06-338	FIRE	2006	HME/WEST STATES	TYPE 1 FIRE
FIRE Count	**22**			
04-022	FLEET	1989	DODGE	RAM 350
04-062	FLEET	1996	DAEWOO	G30S-2
04-122	FLEET	2011	FORD	F-150 XL
04-300	FLEET	2009	QUINCY	QT15
04-328	FLEET	1991	AALADIN	5523
04-333	FLEET	1985	KOHLER	K241S
04-335	FLEET	2009	NOBLES	ECH20
FLEET Count	**7**			
04-068	GANG PREV	1997	CHRYSLER	CONCORDE
09-060	GANG PREV	1995	DODGE	INTREPID
GANG PREV Count	**2**			
07-101	HSS	1987	DODGE	RAM 150
HSS Count	**1**			
04-263	LIBRARY	1997	CAT OLYMPIAN	CD020
LIBRARY Count	**1**			
04-047	MOTOR POOL	2000	HONDA	CIVIC GX
04-104	MOTOR POOL	1997	PLYMOUTH	BREEZE
04-106	MOTOR POOL	2001	DODGE	INTREPID
04-145	MOTOR POOL	1992	CHEVROLET	S10
04-147	MOTOR POOL	2000	DODGE	STRATUS
04-181	MOTOR POOL	1999	DODGE	INTREPID
04-184	MOTOR POOL	1996	FORD	CRWN VIC-ADMIN
04-E079	MOTOR POOL	2001	TOYOTA	RAV4
44-049	MOTOR POOL	1981	CHEVROLET	C30
MOTOR POOL Count	**9**			
07-002	PARKS/REC	1999	CHEVROLET	SILVERADO 1500
07-004	PARKS/REC	2002	SATURN	L200
07-005	PARKS/REC	2000	DODGE	CARAVAN
07-006	PARKS/REC	2001	DODGE	RAM 2500HD SLT
07-008	PARKS/REC	2008	CHEVROLET	SILVERADO
07-009	PARKS/REC	1999	FORD	F-150
07-014	PARKS/REC	2001	DODGE	DAKOTA
07-018	PARKS/REC	2003	FREIGHTLINER	FL60
07-022	PARKS/REC	2001	CHEVROLET	G30 EXPRESS
07-029	PARKS/REC	1997	CHEVROLET	MONTE CARLO
07-030	PARKS/REC	2011	FORD	F-150
07-035	PARKS/REC	2010	CHEVROLET	EXPRESS
07-037	PARKS/REC	2008	GMC	SIERRA
07-038	PARKS/REC	1996	DODGE	RAM 1500
07-048	PARKS/REC	2003	JOHN DEERE	110
07-069	PARKS/REC	2001	GMC	SIERRA
07-072	PARKS/REC	2013	CHEVROLET	SILVERADO
07-073	PARKS/REC	2003	FORD	F150
07-079	PARKS/REC	1994	PLYMOUTH	VOYAGER
07-086	PARKS/REC	2012	CHEVROLET	C3500
07-126	PARKS/REC	1998	DODGE	RAM 3500
PARKS/REC Count	**21**			
05-001	POLICE	2002	EAGLE	CCH
05-001A	POLICE	2002	ONAN	12.5KW
05-003	POLICE	2007	FORD	CRWN VIC-PATROL
05-005	POLICE	2010	FORD	CRWN VIC-PATROL
05-008	POLICE	2008	FORD	CRWN VIC-PATROL
05-009	POLICE	2007	FORD	CRWN VIC-PATROL

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
05-012	POLICE	2008	FORD	CRWN VIC-PATROL
05-014	POLICE	2007	FORD	CRWN VIC-PATROL
05-015	POLICE	2011	FORD	CRWN VIC-PATROL
05-016	POLICE	2011	FORD	CRWN VIC-PATROL
05-017	POLICE	2011	FORD	CRWN VIC-PATROL
05-018	POLICE	2011	FORD	CRWN VIC-PATROL
05-019	POLICE	2008	FORD	CRWN VIC-PATROL
05-020	POLICE	2011	FORD	CRWN VIC-PATROL
05-021	POLICE	2009	FORD	CRWN VIC-PATROL
05-022	POLICE	2007	FORD	CRWN VIC-PATROL
05-024	POLICE	2008	FORD	CRWN VIC-PATROL
05-028	POLICE	2010	FORD	CRWN VIC-PATROL
05-029	POLICE	2009	FORD	CRWN VIC-PATROL
05-030	POLICE	2011	FORD	CRWN VIC-PATROL
05-032	POLICE	2009	FORD	CRWN VIC-PATROL
05-033	POLICE	2008	FORD	CRWN VIC-PATROL
05-034	POLICE	2005	FORD	CRWN VIC-PATROL
05-038	POLICE	2011	FORD	CRWN VIC-PATROL
05-039	POLICE	2011	FORD	CRWN VIC-PATROL
05-043	POLICE	2011	HARLEY DAVIDSON	ROADKING
05-044	POLICE	2006	HARLEY DAVIDS	FHLP- I
05-047	POLICE	2011	HARLEY DAVIDSON	ROADKING
05-048	POLICE	2010	HARLEY DAVIDSON	RS
05-050	POLICE	2002	DODGE	RAM 2500
05-052	POLICE	2012	FORD	F250
05-055	POLICE	1998	KUSTOM SIGNAL	X
05-057	POLICE	2013	STALKER	360
05-058	POLICE	2001	KUSTOM	I
05-059	POLICE	2005	FORD	E-450
05-063	POLICE	2000	DODGE	RAM 250
05-066	POLICE	2002	MIGHTY MOVER	31095-22
05-071	POLICE	1996	FORD	CRWN VIC-ADMIN
05-072	POLICE	2004	CHEVROLET	IMPALA
05-073	POLICE	2012	FORD	F150
05-074	POLICE	2012	FORD	FUSION SE
05-075	POLICE	1999	PONTIAC	GRAND PRIX GT
05-076	POLICE	1999	CHEVROLET	ASTRO
05-077	POLICE	2004	JEEP	GRAND CHEROKEE
05-078	POLICE	2008	FORD	CRWN VIC-ADMIN
05-079	POLICE	2005	FORD	CRWN VIC-PATROL
05-083	POLICE	1997	CHEVROLET	S-10
05-085	POLICE	2004	FORD	EXPLORER
05-086	POLICE	1998	CHEVROLET	LUMINA
05-087	POLICE	1998	CHEVROLET	LUMINA
05-090	POLICE	2013	FORD	TAURUS SEL
05-091	POLICE	2000	FORD	CRWN VIC-ADMIN
05-092	POLICE	2002	FORD	CRWN VIC-ADMIN
05-093	POLICE	2002	FORD	CRWN VIC-ADMIN
05-094	POLICE	2005	CADILLAC	ESCALADE AWD
05-095	POLICE	2008	FORD	CROWN VIC-ADMIN
05-096	POLICE	2008	FORD	CROWN VIC
05-101	POLICE	2000	FORD	CRWN VIC-CADET
05-104	POLICE	1998	CHEVROLET	LUMINA
05-109	POLICE	2007	FORD	FREESTAR
05-120	POLICE	2004	DODGE	CARAVAN

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
05-121	POLICE	2001	FORD	WINDSTAR
05-122	POLICE	2002	DODGE	CARAVAN
05-124	POLICE	2002	INTERCEPTOR II	GO-4
05-D052	POLICE	1984	CHEVROLET	D3500
05-D056	POLICE	2001	FORD	E150
05-D065	POLICE	1990	FORD	F700
05-D067	POLICE	2002	CHEVROLET	ASTRO
05-D100	POLICE	2005	CHEVROLET	COLORADO
05-D102	POLICE	2005	FORD	CRWN VIC
05-D110	POLICE	2003	CHEVROLET	MALIBU
POLICE Count	**71**			
04-002	STREET	2009	FORD	F350XL
04-005	STREET	1995	GMC	3500 SL
04-006	STREET	1998	GMC	3500HD
04-006A	STREET	2010	HONDA	EB3000
04-010	STREET	1997	DODGE	DAKOTA
04-015	STREET	1990	INTERNATIONAL	4900
04-016	STREET	1991	INTERNATIONAL	4900
04-019	STREET	1992	INTERNATIONAL	4900
04-023	STREET	2002	CASE	570MXT
04-026	STREET	1974	HYSTER	C340 AD
04-034	STREET	1991	TANDEN	
04-039	STREET	1990	INTERNATIONAL	2654
04-039A	STREET	2010	JOHN DEERE	4045HF285
04-040	STREET	2009	JOHN DEERE	244J
04-050	STREET	1997	ZIEMAN	1150E
04-051	STREET	1968	FORD	C600
04-059	STREET	1991	INTERNATIONAL	4900
04-061	STREET	1999	FORD	F-450
04-064	STREET	2013	CHEVROLET	SILVERADO 1500
04-065	STREET	2011	CYCOR	
04-066	STREET	1978	HOMEMADE	X
04-067	STREET	2001	FORD	F350 SUPER DUTY
04-071	STREET	1974	TUFFBOY	FB TILT
04-077	STREET	2002	JACOBSON	H683
04-078	STREET	1997	FORD	F350
04-081	STREET	2013	CHEVROLET	SILVERADO 1500
04-084	STREET	2003	FREIGHTLINER	FL80
04-091	STREET	1978	FORD	C7000
04-093	STREET	2003	INGERSOLL RAND	P185WJD
04-102	STREET	1978	CHEVROLET	C20
04-105	STREET	2005	ELGIN	CROSSWIND J+
04-105A	STREET	2005	ESG 642	POWER TECH
04-107	STREET	2001	HYSTER	HYPAC 530AH
04-108	STREET	2000	GREEN MACHINE	414RS
04-110	STREET	2007	INGERSOLL RAND	DD-31HF
04-111	STREET	1992	ZIEMAN	1140E
04-114	STREET	2009	CRAFCO	3CD1-DZP01
04-117	STREET	2009	CATERPILLAR	257B2
04-118	STREET	1986	ROADLINE	X
04-119	STREET	1994	SWEEPSTER	CP86
04-121	STREET	1998	FORD	RANGER
04-123	STREET	2001	TYMCO	FL70
04-128	STREET	2009	JOHN DEERE	310SJ
04-130	STREET	1986	HOMEMADE	DEMPSEY

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-131	STREET	2007	TYMCO	600/BAH
04-134	STREET	2006	MIRAGE	MKL610SA
04-135	STREET	1997	INGERSOLL RAND	DD-22
04-148	STREET	2000	DODGE	RAM 250
04-179	STREET	2001	FORD	F350
04-185	STREET	1996	DODGE	DAKOTA SPORT
04-301	STREET	1972	GROUND HOG	C17
04-302	STREET	1990	TAMPER	VPG160K
04-305	STREET	2011	WACKER	2470#-CF
04-307	STREET	1982	CHAMPION	1WCV20C
04-308	STREET	2010	LITTLE WONDER	
04-311	STREET	1999	EDCO	TLR7-11H
04-315	STREET	1971	FONTANA	EF45
04-316	STREET	1989	HONDA	EB3500-X
04-317	STREET	1988	WACKER	UPG160K
04-318	STREET	1999	WACKER	BS600
04-319	STREET	2001	WACKER	BS600
04-321	STREET	2006	ATLAS COPCO	COBRA COMBI
04-322	STREET	1972	BURCH	CO-65
04-324	STREET	1976	SARLO	8261/C
04-325	STREET	1964	TOWNER	DISC
04-326	STREET	1987	WACKER	BS60Y
04-327	STREET	1976	SARACCO	44000
04-330	STREET	1981	BILLY GOAT	BG60A
04-336	STREET	1998	HONDA	GNEM-3500
04-343	STREET	1981	THOR	51T
04-344	STREET	1982	PB	X
04-345	STREET	1978	PB	X
04-346	STREET	1995	PB LOADER	PB
04-353	STREET	2007	WACKER	VP1135AW
04-355	STREET	1986	HOMELITE	121TP21A
04-356	STREET	1992	GRACO LINELAZER	3500
04-360	STREET	2006	MK	1613H
04-362	STREET	1983	HONDA	3000
04-364	STREET	1988	HOME MADE	X
04-365	STREET	1988	REARS	AR703
04-366	STREET	1989	KEW	4503KB
04-367	STREET	1990	LAYTON	HSF 525
04-368	STREET	1991	X	1991
04-369	STREET	1978	PB LOADER	1978
04-370	STREET	2006	SMITH	SPS8
STREET Count	**85**			
10-016	TRAN-DAR	2007	FORD	E450
10-017	TRAN-DAR	2007	FORD	E450
10-018	TRAN-DAR	2007	FORD	E450
10-019	TRAN-DAR	2007	FORD	E450
10-020	TRAN-DAR	2007	FORD	E450
10-021	TRAN-DAR	2007	FORD	E450
10-022	TRAN-DAR	2007	FORD	E450
10-026	TRAN-DAR	2002	ELDORADO	AEROTECH
10-028	TRAN-DAR	2002	ELDORADO	AEROTECH
TRAN-DAR Count	**9**			
10-006	TRAN-GRAPELINE	2009	FORD	E450
10-007	TRAN-GRAPELINE	2009	FORD	E450
10-008	TRAN-GRAPELINE	2009	FORD	E450

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
10-009	TRAN-GRAPELINE	2009	FORD	E450
10-010	TRAN-GRAPELINE	2007	FORD	E450
10-011	TRAN-GRAPELINE	2007	FORD	E450
10-012	TRAN-GRAPELINE	2007	FORD	E450
10-013	TRAN-GRAPELINE	2007	FORD	E450
10-014	TRAN-GRAPELINE	2007	FORD	E450
10-015	TRAN-GRAPELINE	2007	FORD	E450
10-030	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
10-031	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
10-032	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
10-033	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
10-034	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
10-035	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
10-050	TRAN-GRAPELINE	2001	CHAMPLAIN	1608, CT277
TRAN-GRAPELINE Count	**17**			
04-085	TURNER RD WTR PLANT	1999	FORD	F-150
04-143	TURNER RD WTR PLANT	2013	KUBOTA	RTV114OCPX-H
04-144	TURNER RD WTR PLANT	2013	MITSUBISHI	FGC25N3
TURNER RD WTR PLANT Count	**3**			
04-003	WASTE	2010	FORD	F150
04-004	WASTE	1994	DODGE	INTREPID
04-024	WASTE	1990	CASE	580 K
04-032	WASTE	1992	FORD	E350
04-037	WASTE	2011	INTERNATIONAL	7500
04-037A	WASTE	2011	INTERNATIONAL	TCD2012L042V
04-038	WASTE	1998	INTERNATIONAL	1300
04-038A	WASTE	1998	JOHN DEERE	4045TF150
04-100	WASTE	1980	NORWEST	TE 1212
04-112	WASTE	2002	BUSH HOG	GT48
04-113	WASTE	2002	MITSUBISHI	FG25K
04-127	WASTE	2000	CHEVROLET	ASTRO
04-129	WASTE	2012	JOHN DEERE	210K
04-137	WASTE	2010	DODGE	GRAND CARAVAN
04-138	WASTE	1990	JOHN DEERE	4039T
04-139	WASTE	2003	GMC	2500 SIERRA
04-140	WASTE	2007	KUBOTA	RTV900G6-K
04-141	WASTE	2010	KUBOTA	RTV900G9-H
04-142	WASTE	2008	VOLVO	TAD721VE
04-146	WASTE	2010	DODGE	GRAND CARAVAN
04-182	WASTE	1983	FORD	E350
04-264	WASTE	1983	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	OLYMPIAN	G20F3
04-268	WASTE	1986	KOHLER	20RZ - 20 KW
04-269	WASTE	1986	ONAN	20OES15R/24164B
04-271	WASTE	1998	OLYMPIAN	98A00423S
04-272	WASTE	2003	OLYMPIAN	G80431
04-306	WASTE	1999	HONDA	2500
04-309	WASTE	1989	WACKER	PT2A
04-314	WASTE	1989	WACKER	PT3A
04-323	WASTE	1958	GORMAN-RUPP	14C2VH4D
04-337	WASTE	2012	HONDA	EU2000i
04-338	WASTE	2012	HONDA	WT30X
04-348	WASTE	1989	HONDA	2200
04-351	WASTE	1997	WACKER	BS62Y
04-354	WASTE	1984	GORMAN-RUPP	16D2VH4D

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-371	WASTE	1992	LINCOLN	G8000
04-373	WASTE	1992	WACKER	PT2A
44-040	WASTE	1994	JOHN DEERE	244E
WASTE Count	**39**			
04-069	WATER	2003	CHEVROLET	S-10
04-200	WATER	1995	CAT	SR4B
04-222	WATER	2005	OLYMPIAN	D150P6
04-255	WATER	1995	CAT	S4RB
04-256	WATER	1969	GM	100 KW
04-257	WATER	1996	CAT	SR4B
04-258	WATER	2001	CAT	SR4B
04-259	WATER	1995	CAT	SR4B
04-260	WATER	1996	CAT	SN4
04-274	WATER	2005	CAT	SR414V
04-275	WATER	2005	CAT	3516B TA
04-304	WATER	1996	HONDA	SS18
04-312	WATER	2001	TARGET	ES-14
04-320	WATER	1970	HOMELITE	X
WATER Count	**14**			
04-001	WWW	1991	DODGE	RAM 350
04-017	WWW	2013	CHEVROLET	SILVERADO
04-025	WWW	1997	DODGE	INTREPID
04-027	WWW	1996	JOHN DEERE	310D
04-028	WWW	2010	AIRMAN	185CFM
04-030	WWW	1997	DODGE	INTREPID
04-033	WWW	2007	JOHN DEERE	310J
04-041	WWW	2012	FORD	F550
04-045	WWW	2006	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	DODGE	RAM 2500HD
04-063	WWW	2000	GMC	C2500
04-070	WWW	2009	FORD	F550
04-073	WWW	1995	FORD	F350
04-074	WWW	1997	FORD	F-350
04-076	WWW	2001	DODGE	BR2500
04-082	WWW	2000	GMC	SIERRA 2500
04-083	WWW	2012	FORD	F250
04-103	WWW	1991	X	TRAILER
04-116	WWW	2010	FORD	F750
04-124	WWW	2004	UNGRD	VARIED
04-125	WWW	2003	FREIGHTLINER	FL60
04-132	WWW	2010	AIRMAN	185CFM
04-136	WWW	1991	INTERNATIONAL	4900
04-265	WWW	2003	S & L	XXX
04-303	WWW	2007	EDCO	SK14-13H
04-310	WWW	2010	WACKER	BS6021
04-313	WWW	1970	MCCOLLUTH	X
04-329	WWW	1962	X	RODDER
04-331	WWW	2009	HONDA	2000
04-332	WWW	2009	HONDA	2000
04-334	WWW	2012	MULTIEQUP	MTX60
04-341	WWW	1984	KUBOTA	A2200
04-352	WWW	2010	WACKER	BS6021
04-359	WWW	1983	HONDA	E1500
WWW Count	**34**			
Grand Count	**420**			