



# CITY OF LODI

# COUNCIL COMMUNICATION

AGENDA TITLE: Approval of Specifications and Authorization to Advertise for Bids for Polemount and Padmount Transformers for Fiscal Years 1997-99

MEETING DATE: November 19, 1997

PREPARED BY: Electric Utility Director

RECOMMENDED ACTION: That the City Council approve the attached specifications, and authorize the Electric Utility Department and Finance Department's Purchasing Division to advertise for bids as necessary to meet the Electric Utility Department's requirements for polemount and padmount transformers through the Fiscal Year ending June 30, 1999.

BACKGROUND INFORMATION: As the City adopts a more accelerated approach to installing new electric service and upgrading existing services, the Electric Utility Department and the Purchasing Division have been seeking ways to more efficiently acquire transformers.

While larger, once-a-year transformer purchases would ensure that transformers would be in our inventory at any particular time, lack of clear forward visibility for up to a year and a half (bid time + delivery lead time + coverage time) limits any assurance that the transformers in stock would indeed be the *right* ones. However, smaller, more frequent orders can provide the flexibility to react to actual needs, and to react to changes in inventory. While such an approach would increase the number of bids to be processed, overall inventory levels could be reduced (freeing funds to earn interest), and the Department would have greater assurance that the transformers in inventory or on order will be the ones needed for any specific job.

This proposal would allow the City to advertise for bids as requirements become known, and to open and evaluate bids (as is currently done), without frequently seeking City Council approval to do so. The Department would then return to the City Council with recommendations to award based on evaluated life-cycle costs as determined from each bid. Under "fast-track" conditions, the Department would be allowed to award only those transformers needed for the "fast-track" project, and, at the next regularly scheduled City Council meeting, report to the Council the award and the basis for award.

Specifications for polemount and padmount transformers that apply to this proposal are attached.

The list of transformers to be included in the first bid solicitation is shown on Exhibit A. These transformers will be used to serve new commercial and industrial loads at Kettleman Lane and Lower Sacramento Road, at Kettleman Lane and Cherokee Lane, and on Industrial Way.

A portion of this initial bid will also be used in residential developments at Sylvan Way and Kettleman Lane, as well as within the Lodi West subdivision, and will enable the Department to begin to replenish inventory for the 1998 peak load season.

FUNDING: Electric Utility Department's Operating Plan, Page E-22

*Wesley Mathie*

*Alan N. Vallow*  
 Alan N. Vallow, Electric Utility Director

Prepared by Joel Harris, Purchasing Officer

APPROVED: *H. Dixon Flynn*  
 H. Dixon Flynn -- City Manager

**EXHIBIT A**

**POLEMOUNT TRANSFORMERS**

Single-phase Circuit-Protected, 12,000 volt primary, 120/240 volt secondary

3 ea 25 KVA  
5 ea 37.5KVA  
8

Single-phase Conventional, 12,000 volt primary, 277 volt secondary

3 ea 100KVA

**Total Polemounts: 11**

**PADMOUNT TRANSFORMERS**

Single-phase, 12,000grdY/6,930 volt primary, 240/120 volt secondary

10 ea 50KVA  
10 ea 75KVA  
20

Three-phase, 12,000 volt  $\Delta$ , 208Y/120 volt secondary

2 ea 150KVA

Three-phase, 12,000 volt  $\Delta$ , 480Y/277 volt secondary

1 ea 500KVA  
1 ea 1,500KVA  
2

**Total Padmounts: 24**

**Estimated Cost (this purchase): \$80,000**

## SPECIFICATIONS

### POLEMOUNTED TRANSFORMERS - OIL FILLED

#### DIVISION 1 - GENERAL REQUIREMENTS

##### 1-1 GENERAL

Electrical design and materials shall conform to the latest IEEE-NEMA and ANSI Standards. It is the intent of these specifications to describe equipment of the best design and construction, for the service for which it is intended. Consequently, it shall be the City's desire to award contracts to the bidder who has demonstrated high quality by having a considerable number of transformers of bidder's manufacture in service on the lines of electrical utilities over a period of years.

##### 1-2 TESTS

Transformers shall receive at least the following tests in accordance with the applicable ANSI and NEMA Standards:

- |                           |  |
|---------------------------|--|
| (1) Load and no-load loss | (5) Applied and induced potential test |
| (2) Exciting current      | (6) Impulse voltage test               |
| (3) Polarity check        | (7) Tank pressure test                 |
| (4) Ratio check           |  |

##### 1-3 SERVICE

The manufacturer shall own and operate a service shop in this vicinity, or the bidder may submit evidence of a repair contract with an approved service shop in this vicinity, which has been in effect for a period of at least one year. (For the purpose of this specification, "vicinity" shall mean within a 200-mile radius of the City of Lodi).

##### 1-4 GUARANTEE

The Manufacturer shall guarantee all equipment delivered under these specifications against any and all defects in material and/or workmanship for a period of at least one year from date of acceptance. Manufacturer shall rectify all such defects by repair or replacement at manufacturer's sole expense and shall assume responsibility for associated shipping costs.

##### 1-5 TECHNICAL INFORMATION

The following specifications shall be met:

1. Insulation level: 95 kv BIL (min).
2. Insulation rating: 65 °C rise.
3. Paint: All exterior surfaces shall be painted ANSI 70 gray, using a system of coordinated and thoroughly tested materials and application techniques that will assure long life. Special attention shall be given to welds, seams, edges and rough spots.
4. Lifting Lugs: Lifting lugs shall be provided on the tank and shall be located

in such a way to avoid interference between lifting slings and any attachments on the transformer and to avoid scratching the transformer coating.

5. **Tank:** Tanks shall be tested at a pressure equal to or greater than the maximum operating pressure and for a sufficient period of time to insure that all welds are free from leaks. Tank construction shall be consistent with good manufacturing and design practices prevalent in the transformer industry, and together they should contribute to a high quality product.
6. **Nameplate:** Stainless steel or anodized aluminum nameplate shall be securely attached to the transformer by means of metal screws, rivets, or similar mechanical device(s). The letters and numbers shall be stamped or engraved on the nameplate. The nameplate shall include the words, "Fluid is less than one p.p.m. PCB," (refer to Section 1-7). The instruction nameplate shall contain the information specified in Section 5.12 of ANSI C57.12.00-1980.
7. **Sound Level:** The sound level shall be equal to or better than EEI-NEMA Standards.
8. **Size:** Size of the transformer, including radiators (fins), shall not interfere with installation or G.O. 95 requirements when banked together on cluster bracket (Dixie Electric P-538 or approved equal).
9. **Height and Weight:** Height and weight of the transformer shall be as listed below:
10. **Pressure Relief Valve:** The pressure relief valve shall be located a minimum horizontal distance of five (5) inches from the vertical centerline of the transformer hanger brackets.

<b>Size (KVA)</b>	<b>Maximum Weight (lbs)</b>	<b>Maximum Height (inches) including bushings</b>
15	400	45
25	500	45
37.5	625	48
50	800	51
75	1,100	51
100	1,200	51
167	1,600	51

### 1-6 LOSSES

Losses will be considered in the evaluation of this bid as follows:

No-load (core) loss @ \$6.00/watt  
Load (winding) loss @ \$2.00/watt

The cost of losses will be added to the equipment price (bid price) F.O.B. Lodi, including maximum escalation and tax, to determine the evaluated low bid of vendor otherwise meeting these specifications. All bidders shall supply the following guaranteed loss data for use in the evaluation, in addition to other data listed in the specifications:

1. No-load losses in watts at rated secondary voltage.
2. Load losses in watts at rated secondary voltage and rated load. The standard reference temperature for load losses shall be 85 °C.
3. Upon request, furnish certification/statement of the guaranteed loss measurement error of the test equipment and measurement method to be used, including the basis for determination of the accuracy of the test equipment and measurement method.

The successful bidder shall supply a certified test report of actual losses of the unit(s) to be supplied. The no-load and load losses for each group (type and size) of transformer(s) will be averaged separately within their respective categories (no-load and load losses). If the averaged tested no-load (core) and/or load(winding) losses of the transformer group exceed the watt losses quoted in the proposal, the contract price shall be reduced by the above amounts per watt of actual group averaged no-load and/or actual load loss in excess of that quoted in the proposal. No-load loss penalties will be evaluated separately from load loss penalties. No additional payment will be made to the manufacturer or bidder for actual losses lower than the losses quoted in the proposal.

Certified test report of losses shall be submitted by the manufacturer prior to or at the time of shipment of the transformer.

### 1-7 PCB CONTENT

Transformer fluid shall be guaranteed to contain less than one p.p.m. by weight (mg/kg) polychlorinated biphenyls (PCB). Certified test report of PCB content shall be produced upon request. The transformer nameplate shall include the words " Fluid is less than one p.p.m. PCB."

DIVISION 2 - SINGLE PHASE

2-1 GENERAL

In addition to that specified in Division 1 - General Requirements, transformers shall be provided with the following:

1. High Voltage Bushings (Porcelain):
  - a. Quantity: Two
  - b. Bushing terminals to be clamp-type suitable for use with copper and aluminum conductor.
2. Low Voltage Bushings:
  - a. Quantity: 277-volt: Two  
All others: Three
  - b. Shall be tank wall-mounted.
  - c. Bushing terminals: 100KVA and lower: Shall be clamp-type suitable for use with copper and aluminum conductor.  
Over 100KVA: Shall be NEMA-4 pads (4-hole)
3. Pressure relief valve: Qualitrol 202-030-01, or an approved equal.
4. Lifting lugs shall be welded to the tank.
5. Provide tank grounding pad and a visible tank-to-cover ground strap.
6. Hanger brackets, welded to the tank.
7. Hanger brackets shall permit bolting of transformer directly to pole.
8. Single phase, 60Hz, OISC.

2-2 RATINGS AND DESIGN

Transformers shall have the following ratings and design:

1. Distribution type, pole-bolted transformer.
2. 12,000-Volt Delta primary.
3. Single phase
4. Without arresters and taps.
5. Conventional or CP type as specified on proposal form. CP transformers to have one weak link (fuse) per primary bushing and a breaker on the secondary side.
6. Secondary voltage to be as specified on the proposal form.
7. KVA rating to be as specified on the proposal form.

## SPECIFICATIONS

### PADMOUNTED TRANSFORMERS

#### DIVISION 1 - GENERAL REQUIREMENTS

##### 1-1 GENERAL

Electrical design and materials shall conform to the latest EEI-NEMA and ANSI Standards for Oil-Filled Equipment. It is the intent of these specifications to describe equipment of the best design and construction, for the service for which it is intended. Consequently, it shall be the City's desire to award contracts to the bidder who has demonstrated high quality by having a considerable number of transformers of his manufacture in service on the lines of electrical utilities over a period of years.

##### 1-2 TESTS

Transformers shall receive at least the following tests in accordance with the applicable ANSI and NEMA Standards:

- |                           |  |
|---------------------------|--|
| (1) Load and no-load loss | (5) Applied and induced potential test |
| (2) Exciting current      | (6) Impulse voltage test               |
| (3) Polarity Check        | (7) Tank pressure test                 |
| (4) Ratio check           |  |

##### 1-3 SERVICE

The manufacturer shall own and operate a service shop in this vicinity, or the bidder may submit evidence of a repair contract with an approved service shop in this vicinity, which has been in effect for a period of at least one year. (For the purpose of this specification, "vicinity" shall mean within a 200-mile radius of the City of Lodi).

##### 1-4 GUARANTEE

The Manufacturer shall guarantee all equipment delivered under these specifications against any and all defects in material and/or workmanship for a period of at least one year from date of acceptance. Manufacturer shall rectify all such defects by repair or replacement at manufacturer's sole expense and shall assume responsibility for associated shipping costs.

## PADMOUNTED TRANSFORMERS

### DIVISION 1 - GENERAL REQUIREMENTS (continued)

#### 1-5 TECHNICAL INFORMATION

The following specifications shall be met:

1. Insulation level: 95 kv BIL (min).
2. Insulation rating: 65 C rise.
3. Ground Lugs: Two (2) ground lugs which accept a range of #4 to 1/0 AWG copper shall be provided.
4. Paint: All exterior surfaces shall be painted Munsell 7GY3.29/1.5 (olive) green (or approved equal), using a system of coordinated and thoroughly tested materials and application techniques that will assure long life. Special attention shall be given to welds, seams, edges and rough spots.
5. Lifting Lugs: Lifting lugs shall be provided on the tank and shall be located in such a way to avoid interference between lifting slings and any attachments on the transformer and to avoid scratching the transformer coating.
6. Tanks: Tanks shall be tested at a pressure equal to or greater than the maximum operating pressure and for a sufficient period of time to insure that all welds are free from leaks. Tank and radiator construction shall be consistent with good manufacturing and design practices prevalent in the transformer industry, and together they should contribute to a high quality product.
7. Nameplates: Stainless steel or anodized aluminum nameplate shall be securely attached to the transformer by means of metal screws, rivets or similar mechanical device(s). The letters and numbers shall be stamped or engraved on the nameplate. The nameplate shall include the words, "Fluid is less than one p.p.m. PCB, " refer to Section 1-7. The instruction nameplate shall contain the information specified in Section 5.12 of ANSI Standard C57.12.00-1980.
8. Sound level: The sound level shall be equal to or better than EEI-NEMA Standards.

## PADMOUNTED TRANSFORMERS

### Division 1 - General Requirements (continued)

#### 1-6 LOSSES

Losses will be considered in the evaluation of this bid as follows:

No-load (core) loss @ \$6.00/watt  
Load (winding) loss @ \$2.00/watt

The cost of losses will be added to the equipment price (bid price) F.O.B. Lodi, including maximum escalation and tax, to determine the evaluated low bid of vendor otherwise meeting these specifications. All bidders shall supply the following guaranteed loss data for use in the evaluation, in addition to other data listed in the specifications:

1. No-load losses in watts at rated secondary voltage.
2. Load losses in watts at rated secondary voltage and rated load. The standard reference temperature for load loss shall be 85 C.
3. Upon request, furnish certification/statement of the guaranteed loss measurement error of the test equipment and measurement method to be used, including the basis for determination of the accuracy of the test equipment and measurement method.

The successful bidder shall supply a certified test report of actual losses of the unit(s) to be supplied. The no-load and load losses for each group (type and size) of transformer(s) will be averaged separately within their respective categories (no-load and load losses). If the averaged tested no-load (core) and/or load(winding) losses of the transformer group exceed the watt losses quoted in the proposal, the contract price shall be reduced by the above amounts per watt of actual group averaged no-load and/or actual load loss in excess of that quoted in the proposal. No-load loss penalties will be evaluated separately from load loss penalties. No additional payment will be made to the manufacturer or bidder for actual losses lower than the losses quoted in the proposal.

Certified test report of losses shall be submitted by the manufacturer prior to or at the time of shipment of the transformer.

#### 1-7 PCB CONTENT

Transformer fluid shall be guaranteed to contain less than one p.p.m. by weight (mg/kg) polychlorinated biphenyls (PCB). Certified test report of PCB content shall be produced upon request. The transformer nameplate shall include the words, "Fluid is less than one p.p.m. PCB."

#### 1-8 DIMENSIONS

The overall dimensions of the units (height, width, depth - height only for single-phase units) will be considered in the evaluation of this bid.

#### 1-9 LABELING

The units are to be shipped without the Safety Labels per NEMA No. 260-1982. The City will affix its personalized "Mr. Ouch" labels.

## PADMOUNTED TRANSFORMERS

### Division 1 - General Requirements(continued)

#### 1-10 PADMOUNTED EQUIPMENT ENCLOSURES

##### A. General:

1. A typical padmounted equipment enclosure consists of a surrounding case or housing for equipment to prevent unauthorized access to protect people against accidental contact of energized parts and protect equipment against weather hazards. The enclosure is mounted on a pad, above ground level, and may be ventilated to permit circulation of air.
2. Entry into the enclosure shall be through either access door(s) or hood(s) as specified.

##### B. Structural Strength and Integrity Test:

The structural strength and integrity test shall comply with the latest NEMA and ANSI Standards for testing, design and enclosure security.

##### C. Construction:

1. The construction shall be such that:
  - a. It prevents the entry of foreign objects, such as sticks, rods or wires.
  - b. It inhibits dismantling of the equipment.
  - c. It is free of areas which could provide access by forcing techniques.
  - d. Panels shall be fastened or hinged to resist disassembly, breakings or prying open from the outside. Normal entry shall be possible only with the use of proper access tools. Latches and other provisions for locking hinged panels shall be furnished.
  - e. There shall be no exposed screws, bolts or other fastening or hinging devices which are externally removable (with the exception of pentahead bolts provided for extra security) that would provide access to energized parts of the enclosure.
2. The transformer tank and enclosure shall be constructed of minimum 14 gauge steel. The radiator to be constructed of minimum 18 gauge steel.
3. In addition to the regular locking provisions, all access doors shall be secured by a recessed, captive, pentahead bolt which threads into a nut with a blind hole. A pentahead bolt will be considered "captive" when the retention scheme will prevent it from being readily removed during normal operation of the door(s) or the hood(s). The recess is to be nonrotating. The dimensions of the pentahead bolt and nonrotating recess shall comply with Figure 1 of ANSI C57.12.28-1988. If all doors can be secured with a single bolt, one bolt will be sufficient.

## PADMOUNTED TRANSFORMERS

### Division 1 - General Requirements(continued)

4. Each latched door(s) shall be latched at a minimum of three points. In addition to the three-point latching, one pentahead bolt shall be coordinated with the latch and padlock to prevent unlatching and insertion of the padlock into the hasp when and until the bolt head is completely seated. Low profile cabinets, with access flip-up hoods, need only padlock and pentahead bolt provisions, and shall be coordinated to prevent insertion of the padlock into the hasp until the bolt head is completely seated.
5. The padlocking device shall be so designed and located as to resist prying or breaking off by screwdrivers, wrecking bars, tire irons, single-socket lug wrenches, or other readily accessible tools.
6. The edges of the access doors or hoods shall be formed to provide:
  - a. A close-fitting mating surface, with internal insertion-prevention lip that will be shaped to prohibit entry or prying by screwdrivers, wrecking bars, tire irons, single-socket lug wrenches, or other readily accessible tools.
  - b. A rigid panel which, in conjunction with a handle-linkage-latching mechanism with three (or more) point latching, will resist bending in the event that sufficient force is applied to distort the compartment or compartment door(s) and permit prying access to the door edges.
7. Hinge pins shall be passivated AISI (American Institute of Steel Industries) Type 304 stainless steel, or approved equal.
8. If a handhole cover is exposed, it shall be secured against tampering by some means accessible only from the inside of the compartment.
9. The bottom edge of the enclosure shall provide for flush mounting on a flat, rigid, mounting surface to prevent wire entry into the compartment.

Division 2  
(Pages 6, 7, and 8),  
pertaining solely to  
single-phase padmount transformers,  
has been intentionally omitted from these specifications.

PADMOUNTED TRANSFORMERS

DIVISION 3 - THREE PHASE

3-1 GENERAL

Enclosure to be in conformance with Division 1 of the specification. Maximum transformer height shall not exceed values listed in Table B below:

TABLE B

<u>TRANSFORMER KVA</u>	<u>MAXIMUM HEIGHT</u>
300 KVA and below.....	65"
500 KVA.....	75"
750 and above.....	90"

High and low voltage sections shall be separated and the low voltage door shall be equipped with a locking handle, and in addition, the doors so arranged that access to the high-voltage compartment can be gained only after opening the low-voltage door; doors shall be removable. Cables shall enter and leave the compartment sections from below, through openings in a concrete pad.

Fastening of the oil drip plate and/or the fuse insertion restrictive device with a "U" clamp around the molded outer tube assembly is not acceptable.

3-2 BUSHING HEIGHTS

Primary and secondary bushing locations and heights shall comply with the latest revisions of NEMA TR1 and ANSI C57-12.26-1975 Standards for Type A primary and staggered low-voltage terminal arrangement.

3-3 STANDARD ACCESSORIES

In addition to that specified in Division 1, transformers shall be provided with the following:

1. Pressure relief valve: Qualitrol 202-030-01, or approved equal.
2. Four (4) low voltage bushing spades (4 hole for 500 KVA and below, 6-hole for 750 KVA and above, per ANSI C57.12.26).
3. Liquid level gauge, drain valve with sample valve and oil filler plug. Drain valve to be located in the high-voltage compartment.
4. Parking stands for each high-voltage elbow terminator.
5. Universal bushing wells, for high-voltage terminations.

## PADMOUNTED TRANSFORMERS

### Division 3 - Three-Phase (continued)

6. Bay-O-Net fuse assemblies with molded outer tube, RTE Catalog #4000361C99M, isolation link, or approved equal; and oil drip plate below fuse holder entrance. Fuse elements not to be installed, but to be supplied in a bag attached to a fuse holder handle. If the manufacturer desires to install the fuses, additional fuses (3) of the size and type specified shall be supplied in a bag attached to a fuse holder handle.

### 3-4 RATINGS AND DESIGN

1. Dead front, radial feed design with three (3) universal bushing wells.
2. 12,000 volt Delta connected primary.
3. Three phase, 60 Hz, OISC.
4. 500 KVA and larger units only:  
  
On-Off loadbreak, gang-operated, oil-immersed switch.  
  
Switch handle with eye for operation with hot stick shall be located in high-voltage compartment.
5. Transformers shall be provided with RTE Bay-O-Net load sensing #4000358C or fault sensing #4000353C or approved equal fuse links in accordance with Table C.
6. Secondary voltage rating to be as specified on proposal form.
7. KVA ratings to be as specified on proposal form.

PADMOUTED TRANSFORMERS

Division 3 - Three Phase (continued)

TABLE C

FUSE LINKS

Three Phase

Transformer	Link	Rating (Amp)
KVA	Designation	
	Load Sensing 4000358 ( )	
75	C5	8
112.5	C8	15
150	C8	15
225	C10	25
300	C10	25
500	C12	50
	Fault Sensing 4000353 ( )	
750	C14	65
1000	C16	100
1500	C17	140