



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt 1997-98 Operating and Capital Improvement Budgets and to Approve the Projected 1998-99 Operating and Capital Improvement Budgets

MEETING DATE: June 18, 1997

PREPARED BY: Finance Director

RECOMMENDED ACTION: Adopt Resolution No. 97-91 to adopt the 1997-98 Operating and Capital Improvement Budgets; the 1997-98 Appropriation Spending Limit, and to approve the projected 1998-99 Operating and Capital Improvement Budgets.

BACKGROUND INFORMATION: The City Manager presented the budget preparation calendar for the 1997-99 Financial Plan and Budget process to the City Council on August 27, 1996 at a Shirtsleeve Session. Additional meetings were held on December 3, January 7, January 14, February 18, March 18, April 1, May 20, May 27, June 3, and June 10.

City staff reviewed the City's budget assumptions, objectives, Council goals, financial trends and the capital improvement budget during these shirtsleeve meetings.

Based on Council guidance during budget hearings, adjustments have been made to annual budgets. A summary of financial adjustments made during budget hearings is provided in Schedule C of the appropriation resolution. Those adjustments are reflected in the Changes in Fund Balance - All Funds Combined (Schedule A).

As adopted in the City Council's Budget Policies, the annual appropriation for capital projects is based on the projects designated by the City Council. The adoption of the projects listed in the 1997-99 Capital Improvement Budget (Schedule F) does not automatically allocate funding for a specific project or equipment purchase. The appropriation is made to a capital control account and held there pending specific authorization to release and appropriate funds to a project account.

The final schedules to the appropriation resolution will be submitted to the City Council at the regular scheduled Council meeting on June 18, 1997.


Vicky McAthie
Finance Director

Attachments

APPROVED:


H. Dixon Flynn -- City Manager

RESOLUTION NO. 97-91

A RESOLUTION OF THE LODI CITY COUNCIL
ADOPTING THE 1997-99 FINANCIAL PLAN AND BUDGET
FOR THE FISCAL YEAR BEGINNING JULY 1, 1997 AND
ENDING JUNE 30, 1998

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WHEREAS, the City Manager submitted the 1997-99 Financial Plan and Budget to the City Council on June 10, 1997; and

WHEREAS, the 1997-99 Financial Plan and Budget was prepared in accordance with the City Council's goals, budget assumptions and policies; and

WHEREAS, the City Council conducted budget hearings on August 27, December 3, January 7, January 14, February 18, March 18, April 1, May 20, May 27, June 3, and June 10, 1997 at the Carnegie Forum; and

WHEREAS, the 1997-99 budget is balanced and does not require additional taxes or fees; and

WHEREAS, the City Council is required to adopt the Appropriation Spending Limit; and

WHEREAS, the Appropriation Spending Limit and the annual adjustment factors selected to calculate the Limit are part of the Financial Plan and Budget.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lodi, as follows:

1. That the 1997-99 Financial Plan and Budget (including the Appropriation Spending Limit) as proposed by the City Manager and amended by the City Council is adopted; and
2. That the funds and regular staffing for the 1997-99 operating budget are appropriated as summarized in Schedule A (Changes in Fund Balance - All Funds Combined), Schedule B (Revenue), Schedule C (Summary of Expenditure Adjustment), Schedule D (Expenditures), and Schedule E (Staffing); and
3. That the funds for the 1997-99 Capital Improvement Budget are appropriated to a Capital Control Account for further allocation by the City Council on a project by project and purchase by purchase action.

Dated: June 18, 1997

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I hereby certify that Resolution No. 97-91 was passed and adopted by the City Council of the City of Lodi in a regular meeting held June 18, 1997, by the following vote:

AYES: COUNCIL MEMBERS -

NOES: COUNCIL MEMBERS -

ABSENT: COUNCIL MEMBERS -

ABSTAIN: COUNCIL MEMBERS -

ALICE M. REIMCHE
Acting City Clerk

CHANGES IN FUND BALANCE - ALL FUND COMBINED

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Budget	City Mngr/ Approved	Proposed
Revenues				
Tax Revenues	17,725,304	18,084,824	18,203,165	18,484,065
Licenses and Permits	372,594	369,300	471,980	492,980
Fines and Forfeitures	90,064	94,900	91,500	91,500
Investment/Property Revenues	2,038,632	2,200,040	2,142,366	2,189,466
Revenue from Others	7,370,827	7,653,796	11,535,790	8,659,510
Service Charges	47,959,447	47,314,565	49,008,924	50,152,726
Other Revenue	3,490,267	154,850	932,860	933,310
Total Revenue	79,047,135	75,872,275	82,386,585	81,003,557
Expenditures				
Operating Programs				
Public Safety	10,166,733	10,457,896	11,044,730	11,289,192
Public Utilities	13,316,287	13,298,836	15,027,910	14,776,343
Transportation	2,847,248	3,163,018	3,393,285	3,485,001
Leisure, Cultural and Social Services	3,963,222	4,293,416	4,466,363	4,439,137
Community and Economic Development	1,802,292	2,198,492	2,316,314	2,295,248
General Government	8,825,113	8,757,826	9,520,610	9,742,674
Total Operating Programs	40,920,896	42,169,484	45,769,212	46,027,595
Bulk Power Purchase	25,814,822	25,574,600	24,869,900	25,873,200
Other Purchases				
Capital Projects	9,803,067	21,845,005	18,304,675	8,509,319
Debt Service	1,429,776	2,273,160	2,605,441	2,599,483
Total Expenditures	77,968,560	91,862,249	91,549,228	83,009,597
Revenues/Expenditures (Over/Under)	1,078,575	(15,989,974)	(9,162,643)	(2,006,040)
Other Sources (Uses)				
Operating Transfers In	14,322,152	7,421,867	8,793,971	8,305,201
Operating Transfers Out	(14,322,152)	(7,421,867)	(8,793,971)	(8,305,201)
Other Sources (Uses)	(2,669,400)	5,471,889	856,479	1,567,520
Proceeds from Debt Financing	4,719,177	11,938,611	5,747,990	1,499,335
Total Other Sources (Uses)	2,049,777	17,410,500	6,604,469	3,066,855
Fund Balance Beginning of the Year	29,988,707	33,117,069	34,537,595	31,979,421
Fund Balance End of the Year				
Reserved for Debt Service	271,191	273,091	276,399	279,707
Designated Reserve	21,787,328	22,310,096	19,958,270	20,008,519
Unreserved	11,058,540	11,954,408	11,744,752	12,752,010
Total Fund Balance	33,117,059	34,537,595	31,979,421	33,040,236

REVENUES BY MAJOR CATEGORY AND SOURCE

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Estimated	Revised Estimated	Proposed
TAX REVENUES				
Property Tax	4,223,521	4,490,000	4,330,000	4,416,000
Property Tax Bond Redemption	313,496			
Special Assessment	50,066	52,300		
Sales & Use Tax	5,762,784	5,981,524	6,110,000	6,300,000
Public Safety Sales Tax (Prop 172)	153,698	156,700	163,050	167,950
Street Maintenance Sales Tax (K)	484,010	517,200	522,000	522,000
Transit Lodging Tax	277,793	262,000	280,000	280,000
Waste Removal Franchise Tax	239,985	245,000	262,080	262,080
Industrial Franchise	23,028	22,000	23,000	23,000
Gas Franchise	108,087	108,500	108,500	108,500
Cable TV Franchise	120,542	118,000	128,325	128,325
Electric Franchise	10,984	10,900	10,900	10,900
In-Lieu Franchise - Electric	4,174,800	4,174,800	4,266,010	4,266,010
In-Lieu Franchise - Sewer	690,800	690,800	667,900	667,900
In-Lieu Franchise - Water	547,100	547,100	656,400	656,400
Business Tax	469,704	630,000	600,000	600,000
Real Property Transfer Tax	74,906	78,000	75,000	75,000
Total Tax Revenues	17,725,304	18,084,824	18,203,165	18,484,065
LICENSES AND PERMITS				
Animal License	24,310	23,000	23,380	23,380
Bicycle License	2,058	2,500	2,000	2,000
Alarm Permits	1,150	1,200	1,200	1,200
Building Permits	231,432	230,000	325,000	341,000
Transportation Permit	1,615	1,600	2,400	2,400
Electric Permits	37,983	38,400	38,000	40,000
Mechanical Permits (Gas)	24,912	22,900	27,000	28,500
Plumbing Permits	24,606	24,200	27,000	28,500
Industrial Refuse Collection Permit	500	500	1,000	1,000
Parking Permits	24,028	25,000	25,000	25,000
Total Licenses and Permits	372,594	369,300	471,980	492,980
FINES AND FORFEITURES				
Vehicle Code Fines	41,431	45,000	42,000	42,000
Court Fines	4,535	3,400	4,500	4,500
Parking Fines	32,618	33,000	33,000	33,000
Parking Fines - DMV Hold	11,480	12,000	12,000	12,000
False Alarm Penalty		1,500		
Total Fines and Forfeitures	90,064	94,900	91,500	91,500
INVESTMENT/PROPERTY REVENUES				
Investment Earnings	1,784,463	1,895,540	1,929,666	1,935,766
Sale of City Property	75,995	9,500	12,700	12,700
Sale of System (Joint Pole-Elec)	17,381	50,000	20,000	20,000
Rent of City Property	160,788	245,000	180,000	221,000
Total Investment/Property Revenues	2,038,627	2,200,040	2,142,366	2,189,466

REVENUES BY MAJOR CATEGORY AND SOURCE

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Estimated	Revised Estimated	Proposed
REVENUE FROM OTHERS				
Motor Vehicle In-Lieu Tax	2,023,190	2,132,442	2,219,000	2,308,700
Other Grants & Subventions		69,000		
Police Training (POST)	46,881	68,000	45,000	45,000
Cracnet & Drug Suppression Grants	127,459	126,000	127,600	127,600
Police Grants		1,080,814	240,000	210,000
Asset Seizure	2,644	10,000	5,000	5,000
Street Maintenance Sales Tax (K)	33,332		882,000	1,030,000
Auto Theft Revenue	7,859	12,000	15,280	15,300
State Hiway Maintenance	3,799	6,700	5,065	5,065
Gas Tax Subvention (2105)	317,463	308,700	322,484	322,484
Gas Tax Subvention (2106)	195,950	207,200	200,723	200,723
Gas Tax Subvention (2107)	452,172	443,100	459,356	459,356
Transportation Dev Act (Gen./Allot)	1,221,169	1,014,115	1,493,398	1,313,398
Transportation Dev Act (Ped/Bike)	20,923	21,125	24,708	24,708
State Transit Assistance	5,000	1,400	1,420,000	
Federal Assistance Section IX	476,249	526,000	1,223,170	311,170
Surface Transportation (ISTEA)/Fed TEA Transit	258,436		528,000	
Streets Federal grants		221,800	1,156,000	1,112,000
Street Maintenance SB 300	35,109	199,400		
Dial-A-Ride Woodbridge	16,357	36,000	20,000	20,000
Parks & Recreation Grants/Allotment	17,639			
State Mandates SB 90	25,770	20,000	44,200	44,200
CJPRMA Rebate	95,325	50,000	95,000	95,000
Community Development Block Grant	1,684,625	780,000	943,306	943,306
Library Grants	63,117	45,000	66,500	66,500
PERS Holding Account	240,358	275,000		
Total Revenue from Others	7,370,827	7,653,796	11,535,790	8,659,510
SERVICE FEES AND CHARGES				
Public Safety Fees				
Fingerprinting	5,687	6,200	6,360	6,360
Police Record Fees	18,650	14,000	16,000	16,000
Vehicle Towing	73,512	86,000	70,000	70,000
Hazardous Material Drug Clean-up	7,396	6,500		
Other Police Fees	14,168	15,500	5,550	5,550
Fire Department Services - Other	56	3,000	100	100
Weed and Lot Clearing				
Animal Shelter Fees	13,815	11,600	12,000	12,000
Total	133,284	142,800	110,010	110,010
Electric Operating Revenue				
Domestic Residential	13,457,783	13,134,000	13,346,200	13,463,500
Small Commercial	4,963,384	4,783,000	4,782,800	4,795,600
Dusk to Dawn	40,258	40,000	40,800	40,800
Domestic Mobile Home	241,919	235,000	233,200	233,200
Large Commercial	8,423,644	8,301,000	8,827,800	8,899,900
Small Industrial	594,910	595,000	705,300	705,300
City Accounts	741,249	746,000	751,300	751,300
Medium Industrial	2,741,695	2,700,000	2,386,400	2,386,400

REVENUES BY MAJOR CATEGORY AND SOURCE

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Estimated	Revised Estimated	Proposed
Large Industrial	3,323,621	3,289,000	3,694,000	3,917,500
Residential Low Income	397,429	401,000	323,600	314,000
Total	34,925,892	34,224,000	35,091,400	35,507,500
Sewer Operating Revenues				
City Accounts	13,223	13,700	13,700	13,700
Other Accounts	2,821,426	2,750,000	2,872,305	2,906,910
Sewer Connection Fees	504,456	628,900	547,105	553,695
Inspection/Reinspection Fees				
Total	3,339,105	3,392,600	3,433,110	3,474,305
Water Operating Revenues				
City Accounts	27,189	20,000	28,000	28,000
Other Accounts	3,254,748	3,335,000	3,668,430	3,712,790
Total	3,281,937	3,355,000	3,696,430	3,740,790
Non-Operating Utility Revenues				
Revenue - Contract Work for City	760,077	685,465	743,700	767,200
Revenue - Contract Work for Others	195,738	20,000	15,000	15,000
Electric Capacity Revenues		20,000		
Standby Service Revenues				
Water Reimbursements	1,273			
Water Tap Fees	32,514	72,600	40,000	40,000
Sewer Reimbursements	6,223	1,000		
Sewer Tap Fees	29,164	11,000	11,000	11,000
Total	1,024,989	810,065	809,700	833,200
Public Works Street Fees				
Revenue - Contract Work for Others	122,054		8,000	8,000
Total	122,054		8,000	8,000
Transit Fees				
Dial-A-Ride Passenger Fares	116,124	153,000	120,000	121,000
Total	116,124	153,000	120,000	121,000
Park and Recreation Fees				
Revenue from Playgrounds	88,157	100,000	177,603	178,400
Revenue from Youth/Teen Sports	26,128	35,000	30,000	30,000
Revenue - Indoor/Outdoor Activities	31,997	64,800	50,000	50,000
Revenue from Aquatics	54,835	38,100	50,000	50,000
Revenue from Adult Sports	83,658	104,200	90,000	90,000
Revenue from Specialty Classes	33,389	22,000	22,000	22,000
BOBS Reimbursements	21,347	21,000	21,000	21,000
Revenue from Lodi Lake Park	64,959	55,000	60,000	60,000
Other Park Fees	3,566	2,000	2,500	2,500
Rent - Park & Recreation Facilities	83,891	45,000	70,000	70,000
Camp Hutchins Fees	137,528	123,700	191,108	186,973
Park Maintenance - LUSD				
Revenue - Contract Work for Others	2,347	1,000	1,000	1,000
Total	631,803	611,800	765,211	761,873

REVENUES BY MAJOR CATEGORY AND SOURCE

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Estimated	Revised Estimated	Proposed
Community Center Fees				
Swimming	45,727	45,000	49,705	52,910
Rents	62,824	95,000	20,000	50,000
Other Fees	888		13,855	15,200
Revenues NOC		20,000		
Total	109,439	160,000	83,560	118,110
Community Development Fees				
Plan Check Fees	128,903	142,300	162,000	170,000
Inspection/Reinspection Fees			1,400	1,400
Planning Fees	30,642	30,500	30,500	30,500
Total	159,545	172,800	193,900	201,900
Public Works Engineering Fees				
Engineering Fees	32,111	30,000	110,000	107,000
Development Impact Fees	1,733,037	1,847,000	1,990,000	2,573,000
Special Inspections	2,771	3,000	4,000	4,200
Plans & Specs	7,544	4,500	14,000	14,000
Engineering Inspections	38,189	35,000	64,000	62,000
Total	1,813,652	1,919,500	2,182,000	2,760,200
Administrative Fees				
Late Payment - Utility Billing	265,821	233,400	280,458	280,458
Utility Connections	9,024	25,000	9,000	9,000
Photocopy Charges	8,162	18,000	10,000	10,000
Returned Check Charge	6,830	6,500	7,000	7,000
Total	289,837	282,900	306,458	306,458
Benefit and Insurance Fees				
COBRA Admin Fee	208	200	200	200
Medical Care	1,438,550	1,493,500	1,511,235	1,511,235
Retiree's Medical Care	114,240	140,000	120,000	120,000
Medical Co Pay	13,838	3,090	10,000	10,000
Dental Insurance	192,488	211,700	273,305	273,305
Vision Care	56,970	54,590	64,335	64,335
Chiropractic	31,322	33,990	26,170	26,170
Life Insurance	27,859	30,060	37,530	37,530
Accidental Death Insurance	8,109	4,000	8,000	8,000
Unemployment Insurance	43,253	43,260	45,000	45,000
Long Term Disability	7,386	7,210	23,750	23,985
COBRA Admin Fee	65			
Medical Insurance (COBRA Premium)	8,650	7,750	8,000	8,000
Dental Insurance (COBRA Premium)	2,264	500	2,000	2,000
Vision Insurance (COBRA Premium)	816	50	1,000	1,000
Chiropractic Ins (COBRA Premium)	168	50	100	100
Employee Assistance Program (COBRA)	35		20	20
Flexible Spending Accounts	65,567	60,150	78,500	78,500
Total	2,011,787	2,090,100	2,209,145	2,209,380

REVENUES BY MAJOR CATEGORY AND SOURCE

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Estimated	Revised Estimated	Proposed
Total Service Fees and Charges	47,959,447	47,314,565	49,008,924	50,152,726
OTHER REVENUE				
Damage to Property Reimbursements	12,293	10,000	10,000	10,000
Donations	32,127	4,000	18,000	18,000
Library Fines, Fees & Gifts	48,301	48,000	58,010	58,460
Donations	4,250		5,000	5,000
Revenues NOC	3,186,570	91,500	839,500	839,500
Reimbursable Charges (Work-Others)	1,482	1,000	2,000	2,000
Debt Service - Revenue by Transfer	203,425			
Extra Refuse	1,818	350	350	350
Total Other Revenue	3,490,267	154,850	932,860	933,310
REVENUE TOTAL	79,047,135	75,872,275	82,386,585	81,003,557

Schedule C

**COUNCIL ADJUSTMENTS
TO CITY MANAGER RECOMMENDED BUDGET**

	<u>97-98</u>	<u>98-99</u>
Sports Facility Scoreboard		
move to 97-98 from 98-99	3,500	
	<u>3,500</u>	<u></u>

These adjustments are reflected in the final budget figures

OPERATING BUDGET BY ACTIVITY

	1995-96	1996-97	1997-98	1998-99
	Actual	Revised Budget	City Mngr/ Approved	Proposed
Public Safety				
Police Protection				
Police Administration	830,963	894,924	820,665	827,970
Police Operations	4,216,885	4,612,017	4,717,460	4,848,200
Police Investigations	1,508,884	1,377,600	1,936,015	1,975,165
Animal Shelter	88,430	86,880	95,490	93,615
Fire Safety				
Fire Administration	3,187,254	2,999,600	3,031,444	3,095,366
Fire Life and Safety	200,999	225,495	192,199	196,356
Training	73,257	95,550	140,730	139,474
Special Services	45,097	150,905	78,572	80,891
Other Safety Services				
Graffiti Abatement	14,965	14,925	32,155	32,155
Total Public Safety	<u>10,166,733</u>	<u>10,457,896</u>	<u>11,044,730</u>	<u>11,289,192</u>
Public Utilities				
Water Utility Services				
Water	2,402,983	2,183,485	3,344,253	3,102,908
Wastewater Utility Services				
Wastewater	2,803,386	2,666,139	2,783,455	2,742,975
Electric Utility Services				
Electrical	8,109,918	8,449,212	8,900,202	8,930,460
Total Public Utilities	<u>13,316,287</u>	<u>13,298,836</u>	<u>15,027,910</u>	<u>14,776,343</u>
Transportation				
Streets and Flood Control				
Street Maintenance	1,701,893	1,847,245	1,836,985	1,843,550
Street Trees	35,440	188,383	135,400	136,000
Street Cleaning	157,313	169,718	165,795	195,650
Parking Lot Maintenance	5,310	7,155	6,500	6,500
Storm Drains	199,348	224,876	226,345	228,470
Transit				
Transit	747,945	725,641	1,022,260	1,074,831
Total Transportation	<u>2,847,248</u>	<u>3,163,018</u>	<u>3,393,285</u>	<u>3,485,001</u>
Leisure, Cultural & Social Services				
Parks and Recreation				
Parks and Recreation Commission	15,495	30,513	28,885	28,885
Parks and Recreation Administration	613,292	620,696	682,340	693,720
Recreation Division				
Playgrounds	124,084	155,497	177,603	178,400
Youth/Teen Sports	107,156	121,360	112,565	112,845
Indoor/Outdoor Activities	45,996	69,390	40,865	37,215
Aquatics	134,897	144,637	147,445	144,095
Adult Sports	76,846	76,305	77,875	77,875
Specialty Classes	20,524	26,150	19,750	19,750
Concessions	23,090	20,000	22,000	22,000
Parks Division				
Lodi Lake Park	152,649	164,240	159,830	158,280
Park Maintenance	478,340	477,575	488,205	488,280
Park Naturalist	95,039	50,495	71,396	71,400

OPERATING BUDGET BY ACTIVITY

	1995-96 Actual	1996-97 Revised Budget	1997-98 City Mngr/ Approved	1998-99 Proposed
Equipment Maintenance	116,640	110,933	123,235	115,235
Parks - Sports Facility Maintenance	328,430	377,472	420,745	393,455
Cultural Services				
Library Board	678	3,795	5,000	5,050
Library	953,209	1,006,860	990,533	999,500
Cultural Activities -Community Center	544,532	689,048	706,462	705,658
Social Services				
Camp Hutchins	132,323	148,450	191,629	187,494
Total Leisure, Cultural & Social Services	<u>3,963,222</u>	<u>4,293,416</u>	<u>4,466,363</u>	<u>4,439,137</u>
Community & Economic Development				
Planning				
Community Development Commissions	5,618	7,745	9,825	9,915
Current and Advanced Planning	307,282	326,332	399,296	487,858
Construction Development				
Building and Safety	482,460	565,212	585,444	592,199
Engineering	798,631	894,413	899,700	977,200
Economic Development				
Economic Development	208,301	404,790	422,049	228,076
Total Community & Economic Development	<u>1,802,292</u>	<u>2,198,492</u>	<u>2,316,314</u>	<u>2,295,248</u>
General Government				
Legislation and Policy				
City Council	81,810	79,751	90,280	90,280
General Administration				
City Manager	292,067	331,627	416,713	437,196
Public Works Administration	269,854	262,045	279,975	284,705
Legal Services				
City Attorney	241,210	246,738	270,145	277,081
City Clerk Services				
Records Administration	148,990	141,030	172,396	174,781
Election Administration	1,185	15,920	1,395	17,650
Administrative Services				
Personnel Services	303,104	276,052	313,085	313,085
Risk Management	48,349	75,195	93,261	93,261
Finance Administration	360,243	340,672	337,744	335,631
Accounting Services	305,392	360,246	366,726	418,406
Revenue Services	546,504	548,773	579,119	580,197
Data Processing	315,560	330,725	349,355	349,355
Purchasing	252,638	268,656	256,972	258,760
Organizational Support Services				
Field Services	288,530	323,524	316,810	316,745
Building Maintenance	520,611	555,936	613,649	613,649
Equipment Maintenance & Motor Pool	669,369	902,249	867,615	867,615
Non-Departmental Services				
General Support	347,201	287,336	323,828	332,196
General Liability	565,462	410,225	715,000	715,000
Other Insurances	19,404	20,475	43,300	43,300
Benefits Administration	3,247,631	2,980,651	3,113,242	3,223,782
Total General Government	<u>8,825,113</u>	<u>8,757,826</u>	<u>9,520,610</u>	<u>9,742,674</u>
TOTAL OPERATING BUDGET	<u><u>40,920,896</u></u>	<u><u>42,169,484</u></u>	<u><u>45,769,212</u></u>	<u><u>46,027,595</u></u>

REGULAR POSITIONS BY DEPARTMENT

	1995-96	1996-97	1997-98	1998-99
	Actual	Actual	Approved	Proposed
CITY MANAGER				
Administrative Assistant to City Manager	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0
Information Systems Manager	0.0	1.0	1.0	1.0
Secretary to the City Manager	1.0	1.0	1.0	1.0
	<u>4.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
CITY ATTORNEY				
Deputy City Attorney I/II	1.0	1.0	1.0	1.0
City Attorney	1.0	1.0	1.0	1.0
Legal Secretary	1.0	1.0	1.0	1.0
	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
CITY CLERK				
City Clerk	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0
Administrative Clerk I/II	1.0	1.0	1.0	1.0
	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
COMMUNITY CENTER				
Administrative Clerk I/II	1.0	0.0	0.0	0.0
After School Recreation Aide	0.0	0.0	1.0	1.0
Arts Coordinator	0.0	1.0	1.0	1.0
Building Maintenance Worker	1.0	0.0	0.0	0.0
Camp Hutchins Day Care Teacher	0.0	0.0	1.0	1.0
Community Center Director	1.0	1.0	1.0	1.0
Department Secretary	0.0	1.0	1.0	1.0
Laborer/Maint Wkr I/II	1.0	1.0	1.0	1.0
Recreation Supervisor	0.0	1.0	1.0	1.0
Sr Building Maintenance Worker	0.0	1.0	1.0	1.0
Senior Service Coordinator	1.0	1.0	1.0	1.0
	<u>5.0</u>	<u>7.0</u>	<u>9.0</u>	<u>9.0</u>
COMMUNITY DEVELOPMENT				
Administrative Clerk III	2.0	2.0	2.0	2.0
Building Inspector I/II	3.0	3.0	3.0	3.0
Chief Building Inspector	1.0	1.0	1.0	1.0
City Planner	0.0	0.0	0.0	1.0
Community Development Director	1.0	1.0	1.0	1.0
Community Improvement Officer	0.0	1.0	1.0	1.0
Community Improvement Manager	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Junior/Assistant/Associate Planner	2.0	2.0	2.0	2.0
Senior Building Inspector	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
	<u>13.0</u>	<u>14.0</u>	<u>14.0</u>	<u>15.0</u>

REGULAR POSITIONS BY DEPARTMENT

	1995-96	1996-97	1997-98	1998-99
	Actual	Actual	Approved	Proposed
ECONOMIC DEVELOPMENT				
Economic Development Coordinator	1.0	1.0	1.0	1.0
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
ELECTRIC UTILITY DEVELOPMENT				
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Assistant Electric Utility Director	1.0	0.0	0.0	0.0
Construction/Maint Supervisor	0.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Manager Business Plan & Marketing	0.0	1.0	1.0	1.0
Manager Electric Services	0.0	1.0	1.0	1.0
Electric Apparatus Mechanic	1.0	1.0	1.0	1.0
Electric Foreman/Forewoman	3.0	3.0	3.0	3.0
Electric Lineman/Linewoman	7.0	8.0	8.0	8.0
Electric Utility Mgmt Administrator	0.0	1.0	1.0	1.0
Electric Meter Technician	1.0	1.0	1.0	1.0
Electric System Supervisor	1.0	1.0	1.0	1.0
Electric Troubleshooter	3.0	3.0	3.0	3.0
Electric Utility Director	1.0	1.0	1.0	1.0
Electric Utility Rate Analyst	1.0	1.0	1.0	1.0
Electric Utility Superintendent	1.0	1.0	1.0	1.0
Electrical Drafting Technician	1.0	1.0	1.0	1.0
Electrical Engineer	1.0	0.0	1.0	1.0
Electrical Estimator	3.0	2.0	2.0	2.0
Electrical Technician	2.0	2.0	2.0	2.0
Electrician	2.0	2.0	2.0	2.0
Manager, Rates & Resources	1.0	1.0	1.0	1.0
Manager Engineering & Operations	0.0	1.0	1.0	1.0
Metering Electrician	1.0	1.0	1.0	1.0
Senior Electric Utility Rate Analyst	1.0	1.0	1.0	1.0
Senior Electrical Estimator	0.0	1.0	1.0	1.0
Utility Operations Supervisor	1.0	1.0	1.0	1.0
Utility Service Operator I/II	3.0	3.0	3.0	3.0
Utility Service Operator I/II - Relief	1.0	1.0	1.0	1.0
	<u>39.0</u>	<u>43.0</u>	<u>44.0</u>	<u>44.0</u>

* only three positions will be filled at any one time

FINANCE DEPARTMENT

Account Clerk	9.0	9.0	9.0	9.0
Accountant I/II	1.0	1.0	1.0	2.0
Accounting Manager	1.0	1.0	1.0	1.0
Account Collector	1.0	1.0	1.0	1.0
Accounting Technician	2.0	2.0	2.0	2.0
Buyer	1.0	1.0	1.0	1.0
Customer Services Supervisor	1.0	1.0	1.0	1.0
Data Processing Manager	1.0	1.0	1.0	1.0
Data Processing Operations Specialist	1.0	1.0	1.0	1.0
Finance Director	1.0	1.0	1.0	1.0

REGULAR POSITIONS BY DEPARTMENT

	1995-96	1996-97	1997-98	1998-99
	Actual	Actual	Approved	Proposed
Information Systems Coordinator	1.0	1.0	1.0	1.0
Meter Reader	4.0	4.0	4.0	4.0
Parking Enforcement Assistant	1.0	1.0	1.0	1.0
Programmer Analyst	0.0	1.0	1.0	1.0
Purchasing Assistant	1.0	1.0	1.0	1.0
Purchasing Officer	1.0	1.0	1.0	1.0
Revenue Manager	1.0	1.0	1.0	1.0
Senior Account Clerk	2.0	2.0	2.0	2.0
Senior Programmer Analyst	2.0	2.0	2.0	2.0
Senior Storekeeper/Buyer	1.0	1.0	1.0	1.0
Storekeeper	1.0	1.0	1.0	1.0
Support Services Supervisor	1.0	1.0	1.0	1.0
	<u>35.0</u>	<u>36.0</u>	<u>36.0</u>	<u>37.0</u>
FIRE DEPARTMENT				
Administrative Clerk III	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Fire Administrative Officer	0.0	0.0	0.0	0.0
Fire Battalion Chief	2.0	2.0	2.0	2.0
Fire Captain	9.0	9.0	9.0	9.0
Fire Chief	1.0	1.0	1.0	1.0
Fire Division Chief	3.0	3.0	3.0	3.0
Fire Inspector	1.0	1.0	1.0	1.0
Firefighter I/II/Engineer	30.0	30.0	30.0	31.0
	<u>48.0</u>	<u>48.0</u>	<u>48.0</u>	<u>49.0</u>
HUMAN RESOURCES				
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0
Human Resources Director	1.0	1.0	1.0	1.0
Human Resources Technician	1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0
	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
LIBRARY				
Building Service Worker	1.0	0.0	0.0	0.0
Children's Librarian	1.0	1.0	1.0	1.0
Librarian	1.0	0.0	0.0	0.0
Librarian I/II	2.0	2.0	2.0	2.0
Library Assistant	8.0	8.0	8.0	8.0
Library Services Director	0.0	1.0	1.0	1.0
Manager of Adult Services	1.0	1.0	1.0	1.0
Senior Library Assistant	1.0	1.0	1.0	1.0
	<u>15.0</u>	<u>14.0</u>	<u>14.0</u>	<u>14.0</u>

REGULAR POSITIONS BY DEPARTMENT

	1995-96	1996-97	1997-98	1998-99
	Actual	Actual	Approved	Proposed
PARKS & RECREATION DEPARTMENT				
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Administrative Clerk III	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Laborer/Park Maintenance Worker I/II	7.0	7.0	7.0	7.0
Park Maintenance Worker III	5.0	5.0	5.0	5.0
Park Project Coordinator	1.0	1.0	1.0	1.0
Parks & Recreation Director	1.0	1.0	1.0	1.0
Parks Naturalist	0.0	1.0	1.0	1.0
Parks Superintendent	1.0	1.0	1.0	1.0
Parks Supervisor	2.0	2.0	2.0	2.0
Recreation Supervisor	4.0	3.0	3.0	3.0
Senior Building Maintenance Worker	1.0	1.0	1.0	1.0
Senior Parks Ranger	1.0	0.0	0.0	0.0
Welder-Mechanic	1.0	1.0	1.0	1.0
	<u>27.0</u>	<u>26.0</u>	<u>26.0</u>	<u>26.0</u>
POLICE DEPARTMENT				
Administrative Assistant	1.0	1.0	1.0	1.0
Animal Control Officer	1.0	1.0	1.0	1.0
Assistant Animal Control Officer	1.0	1.0	1.0	1.0
Community Service Officer	6.0	6.0	6.0	6.0
Department Secretary	1.0	1.0	1.0	1.0
Dispatcher/Jailer	12.0	14.0	14.0	15.0
Dispatcher/Jailer Manager	0.0	0.0	1.0	1.0
Lead Dispatcher/Jailer	2.0	2.0	2.0	2.0
Police Captain	2.0	2.0	2.0	2.0
Police Chief	1.0	1.0	1.0	1.0
Police Corporal	6.0	6.0	6.0	6.0
Police Lieutenant	6.0	6.0	5.0	5.0
Police Officer	50.0	54.0	54.0	54.0
Police Records Clerk I/II/III	8.0	8.0	8.0	8.0
Police Sergeant	8.0	8.0	8.0	8.0
Police Volunteer Supervisor	1.0	1.0	1.0	1.0
	<u>106.0</u>	<u>112.0</u>	<u>112.0</u>	<u>113.0</u>
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Public Works Director	1.0	1.0	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
ENGINEERING DIVISION				
City Engineer	1.0	1.0	1.0	1.0
Engineering Technician I/II	1.0	1.0	1.0	1.0
Engineering Technician Supervisor	2.0	2.0	2.0	2.0
Jr/Assistant Engineer/Associate Civil Engineer	4.0	4.0	4.0	4.0
Public Works Inspector I/II	2.0	2.0	2.0	2.0
Senior Civil Engineer	1.0	1.0	1.0	2.0
Senior Engineering Technician	2.0	2.0	2.0	2.0
	<u>13.0</u>	<u>13.0</u>	<u>13.0</u>	<u>14.0</u>

REGULAR POSITIONS BY DEPARTMENT

	1995-96	1996-97	1997-98	1998-99
	Actual	Actual	Approved	Proposed
BUILDING AND EQUIPMENT MAINTENANCE				
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Building/Equipment Maintenance Superintende	1.0	1.0	1.0	1.0
Building Service Worker	1.0	2.0	2.0	2.0
Equipment Maintenance Supervisor	1.0	1.0	1.0	1.0
Equipment Service Worker	0.0	1.0	1.0	1.0
Heavy Equipment Mechanic	4.0	5.0	5.0	5.0
Lead Equipment Mechanic	1.0	1.0	1.0	1.0
Senior Building Maintenance Worker	1.0	1.0	1.0	1.0
Welder-Mechanic	1.0	1.0	1.0	1.0
	<u>11.0</u>	<u>14.0</u>	<u>14.0</u>	<u>14.0</u>
STREETS DIVISION				
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Graffiti Abatement Coordinator	0.0	0.0	1.0	1.0
Laborer/Maintenance Worker I/II	11.0	11.0	11.0	11.0
Street Maintenance Worker III	6.0	6.0	6.0	6.0
Street Superintendent	1.0	1.0	1.0	1.0
Street Supervisor	3.0	3.0	3.0	3.0
Street Sweeper Operator	1.0	1.0	1.0	1.0
Supervising Administrative Clerk	1.0	1.0	1.0	1.0
Tree Operations Supervisor	1.0	1.0	1.0	1.0
	<u>25.0</u>	<u>25.0</u>	<u>26.0</u>	<u>26.0</u>
WATER/WASTEWATER DIVISION				
Assistant Wastewater Treatment Superintenden	1.0	1.0	1.0	1.0
Assistant Water/Wastewater Superintendent	1.0	1.0	1.0	1.0
Chief Wastewater Plant Operator	1.0	1.0	1.0	1.0
Laboratory Services Supervisor	1.0	1.0	1.0	1.0
Laboratory Technician I/II	2.0	2.0	2.0	2.0
Laborer/Maintenance Worker I/II	7.0	7.0	7.0	7.0
Plant & Equipment Mechanic	4.0	3.0	3.0	3.0
Senior Plant & Equipment Mechanic	0.0	2.0	2.0	2.0
Wastewater Plant Operator I/II	6.0	6.0	6.0	6.0
Wastewater Plant Inspector	2.0	2.0	2.0	2.0
Water Conservation Coordinator	0.0	0.0	1.0	1.0
Water/Wastewater Maintenance Worker III	5.0	5.0	5.0	5.0
Water/Wastewater Superintendent	1.0	1.0	1.0	1.0
Water/Wastewater Supervisor	3.0	3.0	3.0	3.0
	<u>34.0</u>	<u>35.0</u>	<u>36.0</u>	<u>36.0</u>
TRANSPORTATION & COMMUNICATIONS				
Transit Manager	0.0	1.0	1.0	1.0
Admin Assistant to City Manager	0.0	0.0	0.0	0.0
	<u>0.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Public Works	<u>87.0</u>	<u>92.0</u>	<u>94.0</u>	<u>95.0</u>
TOTAL REGULAR POSITIONS	<u>391.0</u>	<u>409.0</u>	<u>414.0</u>	<u>419.0</u>

1997-99 FINANCIAL PLAN AND SUMMARY

CAPITAL BUDGET DETAIL BY MISSION

		1997-98		1998-99	
		Requested	City Manager	Requested	City Manager
		Cost	Approved	Cost	Approved
Public Safety					
Police Protection					
Police Administration					
Network hub	1	12,500	-		
Police Operations					
CLETS Enhancement	2	32,500	32,500		
Auto dialer computer system	4	71,950		71,950	71,950
Radio channel infrastructure	5	40,000	40,000		
Vehicle -truck (Equestrian)	6 1	17,000			
Total Public Safety	1	173,950	72,500	71,950	71,950
Public Utilities					
Water Utility Services					
Misc system relocations (CM)	7	24,500	24,500	24,500	24,500
Misc landscaping/renovation well sites	7	20,000	20,000		
Standby generators (Wells 8 & 13)	7	200,000	200,000		
Well # 27/#29	7	300,000	300,000	300,000	300,000
Treatment TCE/PCE	7	330,000	330,000		
Main upgrades & Fire Hydrant	11	500,000	500,000	500,000	500,000
Well #11 landscaping	11	50,000	50,000		
Oversize water mains & crossing	12	34,000	34,000	34,000	34,000
Water service taps (CM)	11	40,000	40,000	40,000	40,000
Wastewater Utility Services					
Misc System relocations (CM)	13	15,000	15,000	15,000	15,000
Mains - New & Replacements	13	200,000	200,000	200,000	200,000
Treatment plant landscape	13	40,000	40,000		
WSWPCF land acquisition	14	2,500,000	2,500,000		
Sewer taps (CM)	13	20,000	20,000	20,000	20,000
Erosion abatement program	13	80,000	80,000	85,000	85,000
Sludge Pump replacement	13	12,000	12,000		
White Slough roadway improvements	13	13,000	13,000		
Boiler replacement	13	80,000	80,000	85,000	85,000
White Slough primary sedimentation ta	13	25,000	25,000		
Replacement of air handling units	13	12,000	12,000		
Chopper pump replacement	13	10,000	10,000		
Effluent Flow study	13	40,000	40,000		
Wastesteam Heat/Biosolids study	13	40,000	40,000		
Pond cleaning	13	25,000	25,000		
Flood Control Improvements	13	15,000	15,000		
Emergency electric supply to White Slo	13	60,000	60,000		
Electric Utility Services					
Business Planning & Marketing					
Plant Asset Management System	23			60,000	60,000
Upgrade LAN	24	40,000	40,000	15,000	15,000
Electrical Engineering & Operations					
Engineering Design software	26	24,200	24,200	4,700	4,700
Electric Construction & Maintenance					
High Voltage & Protection	28	870,275	870,275	81,850	81,850
Line Extensions	29	507,505	507,505	507,025	507,025
Tree Trimming Electric Line Clearance	31	137,242	137,242		
Distribution System Improv Dusk/Daw	32	917,710	917,710	551,760	551,760
Protective Relay Test Set	34			59,000	59,000

1997-99 FINANCIAL PLAN AND SUMMARY

CAPITAL BUDGET DETAIL BY MISSION

		1997-98		1998-99		
		Requested Cost	City Manager Approved	Requested Cost	City Manager Approved	
Training Equipment	35			15,000	15,000	
Wood Pole Testing & Treatment	36	25,000	25,000	25,000	25,000	
Vehicle (new)- Pickup truck	37	1	25,000	25,000		
Support Trailer	38	1	40,000	40,000		
Vehicle (new)- Bucket Truck 65'	39	1	180,000	180,000		
Vehicle (new)- Van	40			1	45,000	
Digger/derrick - self-propelled	41			1	85,000	
SF-6 Gas Reclamation Equipment	42				50,000	
Total Public Utilities		3	7,452,432	7,452,432	2	2,802,835
Transportation						
Streets and Flood Control						
Traffic Operations & Safety						
Misc traffic improvements (CM)	43	50,000	50,000	50,000	50,000	
Street Widening						
Hutchins St - Lodi to Pine construction	43	300,000	300,000			
Hwy 12/Kettleman Lane/99 Interchang	43	300,000	300,000	2,610,000	2,610,000	
Lower Sac Prelim eng for widening	43	50,000	50,000			
Lower Sac overlay, N/Turner	43	100,000	100,000			
Street Maintenance						
Stockton Street Lodi to Lockeford	43			262,000	262,000	
Tokay St Fairmont to Mills reconstructi	43	252,000	252,000			
Beckman Road overlay Kettleman to Pi	43	462,000	462,000			
Elm Street overlay Mills to Ham	43	354,000	354,000			
Hutchins Street Kettleman to Harney	43	232,000	232,000			
Lodi Ave overlay track removal	43			376,000	376,000	
Box Culverts @ WID Canal						
Mills Aven N/Kettleman	43	165,000	165,000			
Miscellaneous Projects						
Misc Street Improvements CM)	43	15,000	15,000	15,000	15,000	
Misc curb & Gutter replacements (CM)	43	10,000	10,000	10,000	10,000	
Sidewalk replacements	43	50,000	50,000	50,000	50,000	
Misc Bicycle transportation impr's	43	15,000	15,000	16,000	16,000	
Transit						
Multimodal Station site acquisition	43	660,000	660,000			
Multimodal Station construction	43	1,980,000	1,980,000			
Total Transportation			4,995,000	4,995,000	3,389,000	
Leisure, Cultural & Social Services						
Parks and Recreation						
Parks & Recreation Capital	49	150,000	150,000	150,000	150,000	
Deferred Maintenance (50,000)						
Lodi Lake Entry Phase II (25,000)						
Lodi Lake Irrigation (25,000)						
Computerized Irrigation (30,000)						
Floor Lift (11,000)						
Basketball Court/Legion (30,000)						
Tennis Court Resurfacing (30,000)						
Sports Fencing (15,000)						
Basketball Court Hale Park (15,000)						
Playgrounds P & R	50	50,000	50,000			
Playgrounds schools	59			50,000	50,000	

1997-99 FINANCIAL PLAN AND SUMMARY

CAPITAL BUDGET DETAIL BY MISSION

		1997-98		1998-99	
		Requested	City Manager	Requested	City Manager
		Cost	Approved	Cost	Approved
Cultural Services					
Library					
Remodel checkout counter	61	2,000	2,000	10,000	10,000
Public computer lab	62	200	200	10,200	10,200
PC LAN	63	7,500	7,500	24,250	24,250
Total Leisure, Cultural & Social Services		209,700	209,700	244,450	244,450
Community & Economic Development					
Planning					
Construction Development					
Building and Safety					
Permit tracking software	65	43,200	43,200	10,000	
CDBG grant	67	943,306	943,306	893,306	893,306
Total Community & Economic Development		986,506	986,506	903,306	893,306
General Government					
General Administration					
City Clerk					
Records Management System	69	17,500	17,500	15,000	
City Manager					
Purchase of City Hall Annex		687,057	687,057		
Debt service		2,605,441	2,605,441	2,599,483	2,599,483
Public Works Administration					
Land acquisition at MSC	70	2,100,000	2,100,000		
Accounting Services					
Financial Software	72	550,000	200,000	120,000	150,000
Total General Government		5,959,998	5,609,998	2,734,483	2,749,483
TOTAL CAPITAL BUDGET	4	19,777,586	19,326,136	2 10,146,024	10,151,024

1997-99 FINANCIAL PLAN AND SUMMARY

CAPITAL BUDGET DETAIL BY MISSION

	1997-98		1998-99	
	Requested Cost	City Manager Approved	Requested Cost	City Manager Approved
FUNDING SOURCES:				
GENERAL FUND - CAPITAL		1,819,436		1,600,453
GENERAL FUND - F/B		687,057		
LIBRARY GRANTS		4,700		44,450
LIBRARY OPERATING		5,000		
CDBG GRANT FUND		943,306		943,306
GAS TAX		250,000		150,000
GAS TAX 2105		55,000		55,000
MEASURE K		359,000		16,000
MEASURE K -GRANT		882,000		1,030,000
STREET FEDERAL GRANTS		1,156,000		1,112,000
IMPACT FEE FUNDS		249,000		1,006,000
BICYCLE/PED FUND		20,000		20,000
FEDERAL-ISTEA		528,000		
FTA FUND		520,000		
ELECTRIC FUND		471,442		17,987
ELECTRIC FUND-LONG-TERM		3,247,990		1,499,335
WATER FUND		1,981,487		1,433,474
WATER-DBCP		105,000		
WATER IMF		232,500		
WASTEWATER FUND		3,989,218		1,223,019
SEWER IMF		225,000		
STATE TRANSIT GRANT		1,420,000		-
CLEAN AIR GRANT		135,000		
TDA		40,000		
TOTAL		<u>19,326,136</u>		<u>10,151,024</u>