



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of Automated Software and Hardware for Recreation Department (\$45,150)

MEETING DATE: April 2, 1997

PREPARED BY: Parks and Recreation Director

RECOMMENDED ACTION: That City Council authorize the purchase of automated recreation software through a sole source vendor and hardware through the California Multiple Award Schedule (CMAS).

BACKGROUND INFORMATION: City Council approved in the 1995-97 fiscal budget the concept of automating the Recreation Department registration and facility reservation processes. This request consists of two issues: 1) automation of the department's registration, facility usage and league scheduling; and 2) networking the Recreation Division to run the software.

The automated registration system will benefit the customer by allowing for registration 24 hours a day and faster transactions at the counter. It will benefit staff by automating revenue tracking and printing reports and camera ready quarterly tabloids. The centralized data will prevent double booking of facilities, hereby improving the efficiency of staff. Estimated time of implementation is approximately 12-18 months.

To run the software, a local area network is needed for the Recreation Division to allow for simultaneous use and would move the department a step closer to the city goal of inter-connectivity between departments and public access of department databases. In addition, a network would ensure efficient management of department software and hardware; security; minimized loss of data; saving on the cost of software and hardware; and enable the use of electronic mail.

Layne Van Noy, Recreation Supervisor, and Susan Bjork, Department Secretary, have extensively reviewed available software products over the past five years to include: RecWare; Class; RecTrac; AEK; and Programmed for Success. To date staff has found that Sierra Digital of Sacramento is the only known vendor providing software (RecWare) in the Windows environment to meet the needs of the department, i.e., registration software (to

APPROVED: _____


H. DIXON FLYNN
City Manager



Purchase of Automated Software and Hardware for Recreation Department

April 2, 1997

Page Two

include 24 hour touch tone registration); facility management; and league scheduling. The department requires a fully integrated software product that is a true Windows version, fully integrated and available software modules that share data, and proven versions available now, not "beta" or "coming soon". This line of software is expandable to include additional touch-tone capacity, credit card authorization, membership management, market almanac software and can accommodate multi-site locations.

FUNDING: Funding for this project is requested from the Capital Outlay Fund as indicated on page E-4 of the 1996-97 Financial Plan and Budget.

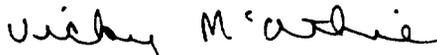
\$15,350	<u>Network hardware</u> (server, server software, cable, phone lines, administration training)
\$12,100	<u>Four workstation computers</u> (2 for staff, 1 replacement; 1 for touch tone registration)
\$17,700	<u>RecWare software by Sierra Digital</u> (registration, facility management, league scheduling, touch-tone registration software, support and training)

\$45,150

\$50,150 Budgeted



Ron Williamson
Parks and Recreation Director



Vicky McAthie
Finance Director

RW/sb

Prepared by Susan Bjork, Department Secretary
Coordinated with Mark White, Information Systems Coordinator

cc: Finance Director
Purchasing Agent

Lodi Parks and Recreation Department

Local Area Network Hardware

Server (with monitor/backup/misc)	\$5,900.00
Server software (BackOffice)	\$2,195.00
(8) Network interface cards	\$1,040.00
Printer NIC	\$250.00
HUB with 24 ports	\$900.00
Misc. cables	\$100.00
(2) phone lines	\$400.00
Uninterruptable power supply	\$900.00
Modem	\$180.00
Network administration training	\$2,500.00
Tax/Shipping	\$985.00
Total	\$15,350.00

Workstations

(4) personal computers	\$11,200.00
Tax/Shipping	\$900.00
Total	\$12,100.00

RecWare Software

Registration/Activity/League/Touch-Tone	\$12,000.00
Software subscription service (1 yr.)	\$1,900.00
Training/installation	\$2,500.00
Tax	\$1,300.00
Total	\$17,700.00

Project totals:

Network	\$15,350.00
Workstations	\$12,100.00
Software	\$17,700.00
GRAND TOTAL	\$45,150.00

RESOLUTION NO. 97-37

A RESOLUTION OF THE LODI CITY COUNCIL
APPROVING THE PURCHASE OF AUTOMATED SOFTWARE
AND HARDWARE FOR THE RECREATION DEPARTMENT

=====

WHEREAS, Lodi Municipal Code, §3.20.070, authorizes dispensing with bids for purchases of supplies, services or equipment when it is in the best interests of the City to do so; and

WHEREAS, the Lodi City Council approved in the 1995/97 fiscal budget the concept of automating the Recreation Department registration and facility reservation processes, including registration, facility usage and league scheduling, while networking the Recreation Division to run the required recreation software; and

WHEREAS, the outdated computers cannot run any of the required software, and purchase of new equipment would move the department closer to the city goal of inter-connectivity between departments and public access of department databases; and

WHEREAS, staff has extensively reviewed available software products over the past five years and, to date, have found that Sierra Digital of Sacramento is the only known vendor providing software (RecWare) in the Windows environment to meet the needs of the department.

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby authorizes the purchase of automated recreation software for the Recreation Department through a sole source vendor, Sierra Digital of Sacramento, in the amount of \$17,700.00, and hardware through the California Multiple Award Scheduled (CMAS), in the amount \$27,450.00.

Dated: April 2, 1997

=====

I hereby certify that Resolution No. 97-37 was passed and adopted by the City Council of the City of Lodi in a regular meeting held April 2, 1997, by the following vote:

AYES: COUNCIL MEMBERS -

NOES: COUNCIL MEMBERS -

ABSENT: COUNCIL MEMBERS -

ABSTAIN: COUNCIL MEMBERS -

JENNIFER M. PERRIN
City Clerk