



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of Personal Computers and PC Memory Upgrades for the Finance Department (\$19,940)

MEETING DATE: October 7, 1998

PREPARED BY: Finance Director

RECOMMENDED ACTION: That the City Council adopt the attached resolution authorizing the purchase of 13 personal computers, and the purchase of memory upgrades for an additional 11 PCs in the Finance Department, at a cost not to exceed \$19,940.

BACKGROUND INFORMATION: In October, 1997, and April, 1998, the City Council adopted Resolutions 97-157 and 98-61 (respectively) authorizing the purchase of JD Edwards financial software and Orcom Systems customer information systems software.

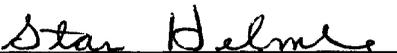
Under the City's long-range plan, these software programs will migrate to the graphical user interface (GUI) versions to allow connectivity by other City departments. The GUI versions are designed to run on personal computers in a windows-like environment, enabling other departments' PC users access (with restrictions) to data in the JDE and Orcom programs.

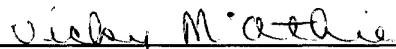
However, many of the Finance Department staff have been using AS/400 monitors, also known as "dumb terminals" (since they only provide access to the mainframe and contain no memory or hard drive), or older Windows 3.1-based PCs to connect to the department's AS/400. These terminals and older PCs must be replaced with newer Windows 95 or Windows NT-based computers to fully utilize the GUI versions of the software.

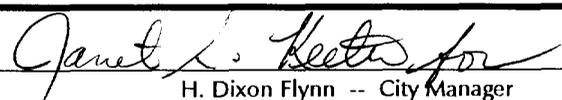
An intensive study of existing equipment and the realized need for new equipment in Finance resulted in a Phased Implementation Plan, attached as Exhibit A. This study was designed to identify the areas of most critical need, to make the most of existing equipment, and to determine the extent to which new and replacement PCs could be purchased within the limit of funding already reserved in the Finance Department's operating budget.

The City Council has approved the use of CMAS contracts with Micron Electronics and Dell Computers for PC purchases up to \$15,000 (Res. 97-108). It is staff's recommendation that use of CMAS contract with Micron be authorized for the purchase of 13 desktop computers, and for memory upgrades for 11 other PCs in the Finance Department, at a cost not to exceed \$19,940.

FUNDING: Finance Department's 1998/99 Operating Fund


System Review - Stan Helmle, I.S. Manager


Vicky McAthie, Finance Director

APPROVED: 
H. Dixon Flynn -- City Manager

RESOLUTION NO. 98-145

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING THE PURCHASE OF THIRTEEN
PERSONAL COMPUTERS AND MEMORY UPGRADES

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WHEREAS, Lodi Municipal Code, §3.20.070, authorizes dispensing with bids for purchases of supplies, services or equipment when it is in the best interests of the City to do so; and

WHEREAS, in October 1997 and April 1998, the Council authorized the Finance Department to purchase JD Edwards Financial Software and Orcom Systems Customer Information Systems Software; and

WHEREAS, under the City's long-range plan, these software programs will migrate to the graphical user interface (GUI) versions to allow connectivity by other City Department Departments, and the GUI versions are designed to run on personal computers; and

WHEREAS, many of the Finance Department staff have been using AS/400 monitors or "dumb terminals" that allow them to access the mainframe and contain no memory or hard drive, and older Windows 3.1 based PCs to connect to the Department's AS/400; and

WHEREAS, a study of existing equipment and the need for new equipment in the Finance Department has resulted in a Phased Implementation Plan attached hereto marked Exhibit A; and

WHEREAS, the Plan identifies the areas with the most critical need, to make the most of existing equipment and to determine the extent to which new and replacement PC's could be purchased within the limit of funding already reserved in the Finance Department's operating budget; and

WHEREAS, the City Council has approved the use of CMAS contracts with Micron Electronics and Dell Computers for PC purchases up to \$15,000; and

WHEREAS, staff recommends use of the CMAS contract with Micron be authorized for the purchase of thirteen desktop computers and memory upgrades for 11 other PC's in the Finance Department, at a cost not to exceed \$19,940.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby approve the purchase of thirteen desktop computers and memory upgrades for 11 other PC's in the Finance Department, at a cost not to exceed \$19,940.00.

Dated: October 7, 1998

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I hereby certify that the foregoing is a true and correct copy of Resolution No. 98-145, which was duly and regularly passed and adopted by the City Council of the City of Lodi in a regular meeting held October 7, 1998 by the following vote:

AYES: Council Members – Johnson, Land, Mann, Pennino and Sieglock
(Mayor)

NOES: Council Members – None

ABSENT: Council Members – None

ABSTAIN: Council Members – None

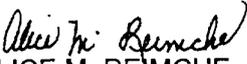

ALICE M. REIMCHE
City Clerk

EXHIBIT A

August 4, 1998

Implementation Plan

- | | | |
|---|--------------------|---------------|
| 1. Buy new PCs for <u>Bob & Cory</u> | Cost: \$1500 x 2 = | \$3000 |
| • Move <u>Bob's</u> PC to <u>Train02</u> | | |
| • Move <u>Cory's</u> PC to <u>Train01</u> | | |
| • Add 16Mb memory to <u>Train01</u> | Cost: | \$ 140 |
| • Add 16Mb memory to <u>Train03</u> | Cost: | \$ 140 |
| • Add 16Mb memory to <u>Train04</u> | Cost: | \$ 140 |
| • Add 16Mb memory to <u>DP Training</u> | Cost: | \$ 140 |
| 2. Buy new PCs for <u>Gail, Myrna, Kevin, and Tammie</u> (3 w/Monitors) | Cost: \$1400 x 4 = | \$5600 |
| • Add 16Mb memory to Gail's, Myrna's, & Kevin's PCs | Cost: | \$ 420 |
| • Move Gail's PC to <u>Christine</u> (use Memorex monitor) | | |
| • Move Kevin's PC to <u>Melinda</u> (use Memorex monitor) | | |
| • Move Myrna's PC to <u>Merry</u> (use Memorex monitor) | | |
| 3. Buy a new PC for <u>Sandy</u> (w/Monitor) | Cost: | \$1400 |
| • Dispose of Sandy's PC | | |
| 4. Buy new PCs for <u>Pam, Jamie, Ronnie, and Chris</u> (2 w/Monitors) | Cost: \$1400 x 4 = | \$5600 |
| • Add 16 Mb memory to Pam's and Jamie's PCs | Cost: \$140 x 2 = | \$ 280 |
| • Add 16Mb memory to Maxine's old PC | Cost: | \$ 140 |
| • Add 16Mb memory to Janette's PC | Cost: | \$ 140 |
| • Move Pam's PC to <u>Cash PT</u> (W126 - use Chris' Memorex) | | |
| • Move Jamie's PC to <u>Cash PT</u> (C2 - use Irma's Memorex) | | |
| • Use 2 new Monitors for Chris and Irma | | |
| • Move Maxine's old PC to <u>Customer desk #3</u> (W206 - Maxine's old monitor) | | |
| • Move Train01 PC to <u>Irma</u> | | |
| 5. Buy 2 new PCs for the Customer desks (new monitors) | Cost: \$1400 x 2 = | \$2800 |
| 6. Not included: Itron PC and Software - considered part of the Orcom System Implementation | | <u>19,940</u> |
| 7. Not provided: could be "phase two": | | |
| • No change at counter Windows - remains with (2) dumb terminals | | |
| • PC for Glenn (may be Laptop from Elec Util) | | |
| • No change at Kathy's workstation - workflow analysis could determine need | | |
| • Nothing for PT cube (beside Kathy) - remains with a dumb terminal | | |
| • Nothing for PT cube behind Irma (Shirley's desk) - remains with a dumb terminal | | |
| • Neither Meter Reader stations changed - remains with (2) dumb terminals | | |
- PC's 18,400
updates 1,541