



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of Procurement Software for Finance Department's Purchasing Division (\$18,011.50)

MEETING DATE: June 19, 1996

SUBMITTED BY: Finance Director

RECOMMENDED ACTION: That the City Council authorize the purchase of procurement software, designed specifically for public agency purchasing, from Advanced Procurement Systems of Austin, Texas, in the amount of \$18,011.50.

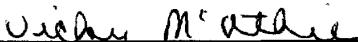
BACKGROUND INFORMATION: Major 1995-97 objectives of the Finance Department's Purchasing Division include implementation of a computerized purchasing and inventory system.

Advanced Procurement Systems (APS) of Austin designs and markets procurement software for public agency purchasing and inventory functions, using government procurement guidelines and commodity codes developed by the National Institute of Governmental Purchasing (NIGP).

Because it is designed specifically for public agencies, APS software gives users the capability to adhere to strict bidding requirements. In addition, it is designed to export financial information to the agency's accounting branch, whether on network, mainframe, or mini-computer such as the City's AS/400. Further, APS has launched an Electronic Data Interchange (EDI) project whereby users can communicate electronically with vendors, downloading RFQs and Purchase Orders, and uploading quotes and invoices.

APS software is currently being used in California by the Cities of Concord and Palm Springs, and the Counties of Ventura and Kern. Additionally, the NIGP Commodity Codes are being used (regionally) by the City of Roseville and the County of Merced.

FUNDING: Originally included in the 1995/96 budget for the Information Systems Master Plan, funds are now available in the Finance Department's Operating Budget for this purchase.
(Account 10.0-050.02-300, Special Allocation #109).



Vicky L. McAtlie, Finance Director

Prepared by Joel Harris, Purchasing Officer

APPROVED: _____



H. DIXON FLYNN
City Manager

**CITY OF LODI
SPECIAL ALLOCATION REQUEST**

Sp Alloc #	<u>109</u>
J.V. #	<u>5046</u>

TO: ACCOUNTING MANAGER
FINANCE DIRECTOR

DATE: April 17, 1996

FROM: Finance Director

PROJECT NUMBER: 10.0-050.02-300

Request is made for funds to accomplish the following project:

Description of Project	Estimated Cost
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Reprogram Finance Dept funds:

From:	To:		
10.0-050.01-100	10.0-050.02-300	\$	25,000.00

Reprogram salary savings from Finance Administration to fund purchasing procurement software.

(If you need more space, use additional sheet and attach to this form)

Date of Approval	_____	Amount Approved	<u>25,000.00</u>
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COUNCIL	_____	CITY MANAGER	x 
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FUND OR ACCOUNT TO BE CHARGED

Current Budget	_____	Reprogram Funds	<u>25,000.00</u>
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Contingent Fund	_____	Fund Balance - G F	_____
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Capital Outlay Reserve	_____	Offset by revenues	_____
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CIP control account	_____	Other: (Specify)	_____
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Utility Outlay Reserve	_____	Account Number	_____
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Ruby R. Paine 4/24/96
Accounting Manager

Wesley Mathie 4/24/96
Finance Director

Submit this form in duplicate to the Finance Director. Distribution after approval will be as follows:

- 1) Originating Department
- 2) Finance Department

RESOLUTION NO. 96-73

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING THE PURCHASE OF PROCUREMENT SOFTWARE
FOR THE FINANCE DEPARTMENT PURCHASING DIVISION

WHEREAS, Lodi Municipal Code, §3.20.070, authorizes dispensing with bids for purchases of supplies, services or equipment when it is in the best interests of the City to do so; and

WHEREAS, one of the major objectives of the Finance Department's Purchasing Division for the 1995/97 budget years is to implement a computerized purchasing and inventory system; and

WHEREAS, Advanced Procurement Systems (APS) of Austin, Texas designs and markets procurement software for public agency purchasing and warehousing departments using government procurement guidelines and commodity codes developed by the National Institute of Governmental Purchasing; and

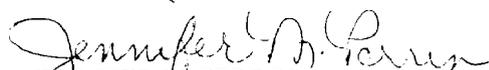
WHEREAS, it is staff recommendation that we proceed with the purchase of software from Advanced Procurement Systems; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby authorize staff to purchase Procurement Software for the Finance Department, Purchasing Division from Advanced Procurement Systems in the amount of \$18,011.50.

Dated: June 19, 1996

I hereby certify that the foregoing is a true and correct copy of Resolution No. 96-73, which was duly and regularly passed and adopted by the City Council of the City of Lodi in a regular meeting held June 19, 1996 by the following vote:

AYES:	Council Members -	Davenport, Mann, Pennino, Sieglock and Warner (Mayor)
NOES:	Council Members -	None
ABSENT:	Council Members -	None
ABSTAIN:	Council Members -	None


JENNIFER M. PERRIN
City Clerk