



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Authorize the City Manager to Execute a Schematic Design Contract for the New Municipal Service Center (MSC) East Campus, Thurman Street and Guild Avenue (\$160,000)

MEETING DATE: November 17, 1999

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council authorize the City Manager to execute a contract with Wenell Mattheis Bowe, of Stockton, for the schematic design of the new MSC East Campus, and execute contract change orders, as needed, for this project.

BACKGROUND INFORMATION: At its November 18, 1998 meeting, the City Council authorized the City Manager to execute a professional services agreement with Wenell Mattheis Bowe for a master plan and space needs evaluation of the existing MSC, located on Ham Lane at Kettleman Lane. This work is nearing completion. This evaluation has resulted in a plan to house Public Works field and vehicle maintenance operations and a portion of the engineering staff, plus the Parks Maintenance Division of the Parks and Recreation Department. This phase of the project will entail some remodeling of the existing buildings to provide the increased space needs of these activities. However, design and construction will not take place until the MSC East Campus project is well underway.

The MSC East Campus will house the Electric Utility Department and the Purchasing Division of the Finance Department. Currently, both are at the MSC West Campus. In addition, space will be set aside for future expansion and possible relocation of the Animal Shelter.

The next phase in the project is the schematic design of the new MSC East Campus buildings on the City-owned site at Thurman Street and Guild Avenue. Schematic design establishes the scope of the project, including the site plan, floor plans, layout, building elevations and design sections, written description of site and building systems (electrical, mechanical, security, etc.), and an associated "framework" project cost estimate.

The estimated cost for this work is \$160,000.

FUNDING: Electric Utility Capital Fund (this phase. Future phases will be Electric Utility Department Capital and Development Impact Fee funds.)

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RCP/GW/lm

- cc: Wenell Mattheis Bowe
Electric Utility Director
Finance Director
Parks and Recreation Director
Police Chief
Project Manager

APPROVED: _____

H. Dixon Flynn -- City Manager