

# CITY OF LODI

# COUNCIL COMMUNICATION

**AGENDA TITLE:** Post For Vacancies On Various Boards And Commissions

**MEETING DATE:** April 4, 2001

**PREPARED BY:** City Clerk

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**RECOMMENDED ACTION:** That Council, by motion action, direct the City Clerk to post for the following vacancies on various boards and commission.

**BACKGROUND INFORMATION:** The City Clerk's office received notification of two vacancies on various boards and commissions (attached). Therefore, it is recommended that the City Council direct the City Clerk to post for the following vacancies:

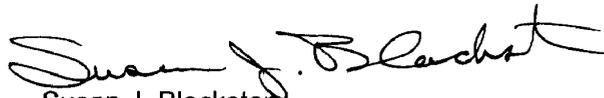
**East Side Improvement Committee**

Harry Marzolf                      Term to expire March 1, 2003

**Lodi Swimming Pool Task Force**

Gerald Houtsma                      Unspecified term

State statute requires that the City Clerk post for vacancies to allow citizens interested in serving to submit an application. The City Council is requested to direct the City Clerk to make the necessary postings.

  
Susan J. Blackston  
City Clerk

SJB/jmp

APPROVED: \_\_\_\_\_  
H. Dixon Flynn -- City Manager

EASTSIDE IMPROVEMENT COMMITTEE  
P.O. Box 2518, Lodi, CA 95241

March 21, 2001

Susan J. Blackston  
City Clerk  
City of Lodi  
P.O. Box 3006  
Lodi, CA 95241

Dear Ms. Blackston,

Effective March 10, 2001, Harry Marzolf has been removed from the board of the Eastside Improvement Committee. It is in our bylaws that board members cannot have more than three board meeting absences per year. Harry had six in the past year.

We would like to have this vacancy posted so it may be filled. Thank you.

EASTSIDE IMPROVEMENT COMMITTEE



Ann Larson, Chair

cc: Joseph Wood

RECEIVED  
21 MAR 22 PM 4:47  
SUSAN J. BLACKSTON  
CITY CLERK  
CITY OF LODI



**MEMORANDUM**  
*Office of the Lodi City Clerk*

**TO:** Mayor Nakanishi  
City Clerk

**FROM:** Jennifer M. Perrin *JMP*  
Deputy City Clerk

**DATE:** March 20, 2001

**SUBJECT:** RESIGNATION OF GERALD HOUTSMA FROM THE AQUATICS TASK FORCE

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On Monday, March 12, 2001, I received a phone call from Gerald Houtsma who indicated that he would be resigning from the Lodi Swimming Pool Task Force. He is unable to participate due to personal time constraints.

I asked if he would mail a letter of resignation to the Mayor so that we would have official notification on file to begin the posting process. On Thursday, March 15 I received an empty envelope from Mr. Houtsma addressed to Mayor Nakanishi. It appears that the Finance Department opened the letter with its "slicer" that is used to open utility bills, and the letter fell out. The Finance Department searched for the letter over a few days, but could not find it.

On Tuesday, March 20, I spoke with Mr. Houtsma, who was upset that the letter was misplaced and indicated that he did not wish to rewrite the letter of resignation. I offered to prepare this memo recalling the events and using it as his letter of resignation, to which he agreed.

Therefore, please accept this memorandum as Gerald Houtsma's resignation from the Lodi Swimming Pool Task Force. The City Clerk's office will take the necessary steps in posting for this vacancy.

JMP

cc: Jennifer Pinell, Parks and Recreation Department

CITY COUNCIL

ALAN S. NAKANISHI, Mayor  
PHILLIP A. PENNINO,  
Mayor Pro Tempore  
SUSAN HITCHCOCK  
EMILY HOWARD  
KEITH LAND

# CITY OF LODI

CITY HALL, 221 WEST PINE STREET  
P.O. BOX 3006  
LODI, CALIFORNIA 95241-1910  
(209) 333-6702  
FAX (209) 333-6807

H. DIXON FLYNN  
City Manager  
SUSAN J. BLACKSTON  
City Clerk  
RANDALL A. HAYS  
City Attorney

April 5, 2001

Harry Marzolf  
445 Madrone Court  
Lodi, CA 95242

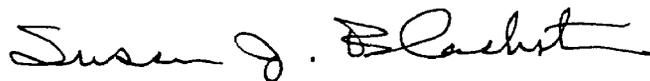
Dear Harry:

On behalf of the Lodi City Council and the citizens of this community, may I express our sincere appreciation to you for your dedicated service as a long-time member of the East Side Improvement Committee.

As an active member of this Committee, you must be very gratified to see the accomplishments that have been met and the continuing efforts being made by the giving of volunteers who truly desire to make a difference in improving and enriching this community. Thank you so much for sharing your talents with us.

We certainly wish you the best of luck in all of your future endeavors, and again extend to you our thanks for your many years of voluntary service and care to this community.

Sincerely,



Susan J. Blackston  
City Clerk

SJB/JLT

CITY COUNCIL

ALAN S. NAKANISHI, Mayor  
PHILLIP A. PENNINO,  
Mayor Pro Tempore  
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SUSAN J. BLACKSTON  
City Clerk  
RANDALL A. HAYS  
City Attorney

April 5, 2001

Gerald Houtsma  
1208 Brandywine Drive  
Lodi, CA 95240

Dear Gerald:

On behalf of the Lodi City Council and the citizens of this community, may I express our sincere appreciation to you for your service as a member of the Swimming Pool Task Force.

Thank you for your efforts toward the accomplishments that have been made to date, and for your willingness to help make a difference in improving and enriching our community.

We certainly wish you the best of luck in all of your future endeavors.

Sincerely,



Susan J. Blackston  
City Clerk

SJB/JLT



**POSTING OF VACANCIES/EXPIRING TERMS  
ON THE FOLLOWING CITY OF LODI  
BOARDS AND COMMISSIONS**

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**East Side Improvement Committee**

One vacancy                      Term to expire March 1, 2003

**Greater Lodi Area Youth Commission**

Adult Advisor  
One vacancy                      Term to expire August 30, 2001

**Lodi Arts Commission**

One vacancy                      Terms to expire July 1, 2001

**Lodi Senior Citizens Commission**

One vacancy                      Term to expire December 31, 2000

**Lodi Swimming Pool Task Force**

One vacancy                      Unspecified term

Dated: April 5, 2001

  
Susan J. Blackston  
City Clerk

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If you are interested in a vacancy/expiring term, please contact the City Clerk's office at  
(209) 333-6702 to request an application

**OR**

complete the application found on our Home Page and return it to the City Clerk's office  
at 221 West Pine Street  
or mail it to P.O. Box 3006, Lodi, CA 95241-1910  
(209) 333-6807 fax  
e-mail: [cityclrk@lodi.gov](mailto:cityclrk@lodi.gov)

Applications will remain valid for two years after date received.

Some board and commission members may be required to file a Conflict of Interest filing as required by the  
Fair Political Practices Commission (FPPC).