



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Authorize the City Manager to Execute a Professional Services Agreement with Padilla & Associates for Disadvantaged Business Enterprise (DBE) Program Consulting Services (\$6,500)

MEETING DATE: May 2, 2001

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council authorize staff to hire the consulting services of Padilla & Associates, Inc. to update the City of Lodi's comprehensive Federal Disadvantaged Business Enterprise (DBE) Program and Overall Annual Goal for Federal Fiscal Year 2001/02.

BACKGROUND INFORMATION: The U.S. Department of Transportation (DOT) published a significant New Rule (49CFR, Part 26) revising the Federal DBE Program to ensure fair competition for all DOT contracts. The new regulations are intended to ensure a level playing field on which minority, women and other disadvantaged small businesses can compete for federally-assisted highway, transit and airport contracts. These regulations require the City of Lodi to submit a DBE program and Overall Annual Goal that meets the new regulations as a condition of using FHWA and FTA. The new year's program must be submitted in June, 2001, for the year October 1, 2001 through September 30, 2002.

Padilla & Associates were hired to develop the DBE Program and goals for last Federal fiscal year. The new Program requires that an overall goal be re-established and each project which uses federal funds must have its own specific goal. The consultant will prepare the overall annual DBE Goal for FFY 2001/02 utilizing 49CFR Part 26 goal setting methodology, including calculation of the base figure and required analysis; determine the City's race-neutral and race-conscious participation projections and corresponding rationale towards meeting the overall annual goal; and prepare required submissions to Caltrans. They will also develop the required public notice compile public facilitation summary for submission to Caltrans.

FUNDING: Budgeted Fund: Public Works Administration Operating Budget (Professional Services)
Contract Amount: \$6,300

Funding Available: Ruby R. Parite for
Vicky McAthie, Finance Director

Richard C. Prima, Jr.
Public Works Director

Prepared by Sharon Blaufus, Management Analyst
RCP/SB/pkh

cc: Padilla & Associates

APPROVED:
H. Dixon Flynn -- City Manager

CITY COUNCIL

ALAN S. NAKANISHI, Mayor
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CITY OF LODI

PUBLIC WORKS DEPARTMENT

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SUSAN J. BLACKSTON
City Clerk
RANDALL A. HAYS
City Attorney
RICHARD C. PRIMA, JR.
Public Works Director

April 27, 2001

Ms. Patricia K. Padilla
President
Padilla & Associates
2650 E Imperial Highway, Suite 204
Brea, CA 92821

SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH PADILLA &
ASSOCIATES FOR DISADVANTAGED BUSINESS ENTERPRISE (DBE)
PROGRAM CONSULTING SERVICES

Enclosed is a copy of background information on an item on the City Council agenda of Wednesday, May 2, 2001. The meeting will be held at 7 p.m. in the City Council Chamber, Carnegie Forum, 305 West Pine Street.

This item is on the consent calendar and is usually not discussed unless a Council Member requests discussion. The public is given an opportunity to address items on the consent calendar at the appropriate time.

If you wish to write to the City Council, please address your letter to City Council, City of Lodi, P. O. Box 3006, Lodi, California, 95241-1910. Be sure to allow time for the mail. Or, you may hand-deliver the letter to City Hall, 221 West Pine Street.

If you wish to address the Council at the Council Meeting, be sure to fill out a speaker's card (available at the Carnegie Forum immediately prior to the start of the meeting) and give it to the City Clerk. If you have any questions about communicating with the Council, please contact Susan Blackston, City Clerk, at (209) 333-6702.

If you have any questions about the item itself, please call Sharon Blaufus at (209) 333-6800, extension 2658.

for 
Richard C. Prima, Jr.
Public Works Director

RCP/pkh

Enclosure

cc: City Clerk ✓

NCCMTGDBE