



# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Purchase of Office Systems Furniture for Fire Department Offices (\$14,275.07)

**MEETING DATE:** March 15, 1995

**PREPARED BY:** Fire Chief

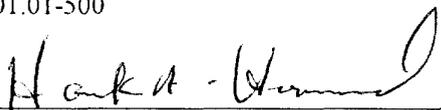
**RECOMMENDED ACTION:** That the City Council authorize the purchase of office systems furniture, utilizing both the San Joaquin County and League of California Cities contracts with Haworth, Inc. through the Warden's Office of Stockton, for installation in the Fire Department's front office area. Total cost of purchase and installation will be \$14,275.07.

**BACKGROUND INFORMATION:** The front office space at 210 West Elm Street is intended for use as work stations for various functions. Several employees have program management responsibilities without an adequate workspace, while others are involved in special projects that require a workstation and computer access to computer-aided drafting. These programs also involve record-keeping and word processing. The Captain's office has served as the general office for all fire apparatus engineers. This practice has hampered the Captain in performing assigned duties, and reduces the effectiveness of fire engineers. The purchase of office systems furniture will provide five workstations within the front office area. These stations will be used by engineers, program managers, and others who need a workstation and access to the computers.

The City Council, on April 20, 1994, authorized the standardization on office systems furniture manufactured by Haworth, Inc. and/or Herman Miller, Inc., for installation in offices in the governmental center. On November 16, 1994, the City Council adopted Resolution 94-133, authorizing use of the San Joaquin County contract with Haworth for office systems furniture, while on November 20, 1991, the City Council adopted Resolution 91-217 authorizing participation in the statewide purchasing program jointly sponsored by the League of California Cities and the County Supervisors Association of California, which included a contract with Haworth. It is staff's recommendation to use both contracts on this purchase to take advantage of the best discounts each has to offer.

The proposed list of furniture and installation layout is attached for Council's review.

**FUNDING:** Funds are available in the Fire Department's operating budget, 10.0-201.01-500

  
Hank Howard, Fire Chief

APPROVED:   
THOMAS A. PETERSON  
City Manager



# WARDEN'S

OFFICE PRODUCTS

Stockton  
 Showroom  
 4933 West Lane  
 Stockton, CA 95210  
 (209) 472-2939  
 Fax (209) 472-9774

February 28, 1995

RECEIVED

FEB 28 1995

LODI FIRE DEPARTMENT

Contract: County of San Joaquin



Salesperson: Sue Noble

QTY.	DESCRIPTION	LIST	SELL	EXT.
5	EFP-3062-B Powered panel, 30"x64", Grade B fabric	\$669.00	\$207.39	\$1,036.95
4	EFP-4262-B Powered panel, 42"x64", Grade B fabric	\$773.00	\$239.63	\$958.52
1	EFP-262-B Powered panel, 24"x64", Grade B fabric	\$607.00	\$188.17	\$188.17
4	EFP-235-B Powered panel, 24"x37", Grade B fabric	\$555.00	\$172.05	\$688.20
4	EFP-4235-B Powered panel, 42"x37", Grade B fabric	\$696.00	\$215.76	\$863.04
1	EFP-3080-B Powered panel, 30"x80", Grade B fabric	\$860.00	\$266.60	\$266.60
2	EFP-380-B Powered panel, 36"x80", Grade B fabric	\$942.00	\$292.02	\$584.04
1	EFP-4280-B Powered panel, 42"x80", Grade B fabric	\$1,006.00	\$311.86	\$311.86
1	EFN-342-B Non-powered panel, 36"x42", Grade B fabric	\$541.00	\$167.71	\$167.71
4	FPFC-35-B Corner finish post, 37"H, Grade B fabric	\$52.00	\$16.12	\$64.48
1	FPFC-42-B Corner finish post, 42"H, Grade B fabric	\$54.00	\$16.74	\$16.74
1	TMKT-62-B T-Mount kit, 62"H	\$70.00	\$21.70	\$21.70
4	TFM-6-B Top feed module, 68"	\$256.00	\$79.36	\$317.44
1	TFM-8-B Top feed module, 50"	\$251.00	\$77.81	\$77.81
3	PRD-3-B Duplex receptacle (Box of six)	\$93.00	\$28.83	\$86.49
4	WS-624 Worksurface 72"x24"	\$425.00	\$131.75	\$527.00
1	WS-6624 Worksurface 66"x24"	\$379.00	\$117.49	\$117.49
5	WS-4230 Worksurface 42"x30"	\$291.00	\$90.21	\$451.05
1	CTSE-315 Countertop, 36"x15"	\$206.00	\$63.86	\$63.86

Modesto  
 Main Office / Showroom  
 14th & "J" Street  
 Modesto, CA 95354  
 (209) 529-6321  
 Fax (209) 529-2733

Warehouse/  
 Distribution Center  
 1217 10th Street  
 Modesto, CA 95354  
 (209) 529-6321  
 Fax (209) 544-2037

Used Furniture  
 Showroom  
 610 N. 9th Street  
 Modesto, CA 95350  
 (209) 549-1036



5	AKPT-3 Adjustable keyboard pad w/tilt	\$324.00	\$100.44	\$502.20
1	SR-3 Regular shelf 36"	\$129.00	\$39.99	\$39.99
4	SRS-42 Regular shelf 42"	\$133.00	\$41.23	\$164.92
1	FDRV-3 Flipper door, lam., 36"	\$251.00	\$77.81	\$77.81
4	FDRV-42 Flipper door, lam., 42"	\$260.00	\$80.60	\$80.60
5	PDX-24-HLN Pedestal, 24", w/lock	\$660.00	\$204.60	\$1,023.00
1	HTL-0036 Tasklight 36"	\$165.00	\$51.15	\$51.15
4	HTL-0042 Tasklight 42"	\$168.00	\$52.08	\$208.32
	Subtotal			\$9,198.94
	Delivery			\$1,200.00
	Sales Tax 7.75%			\$805.91
	Total			\$11,204.85

*Make Purchase order out to Haworth c/o Warden's*

Estimated delivery is 6-8 weeks.

Proposed by: Steve Noble Date: 2-28-95

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ P.O. \_\_\_\_\_

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February 28, 1995

### LODI FIRE DEPARTMENT

Contract: California Communities  
Purchasing Program

Salesperson: Sue Noble

QTY.	DESCRIPTION	LIST	SELL	EXT.
2	ULF-236-L100 Lateral file, 2 drawer, 36" wide	\$567.00	\$198.45	\$396.90
6	5231-104 Task chair, Pneum height adjustment, Grade A fabric, Singleweave nylon	\$617.00	\$246.80	\$1,480.80
1	SDF1-3060 Desk, Double pedestal, 30"x60", no grommets	\$1,826.00	\$821.70	\$821.70
	Subtotal			\$2,699.40
	Delivery			\$150.00
	Sales Tax 7.75%			\$220.82
	Total			\$3,070.22

*Make Purchase order out to Haworth c/o Warden's*

Estimated delivery is 6-8 weeks.

Proposed by: Sue Noble Date: 2-28-95

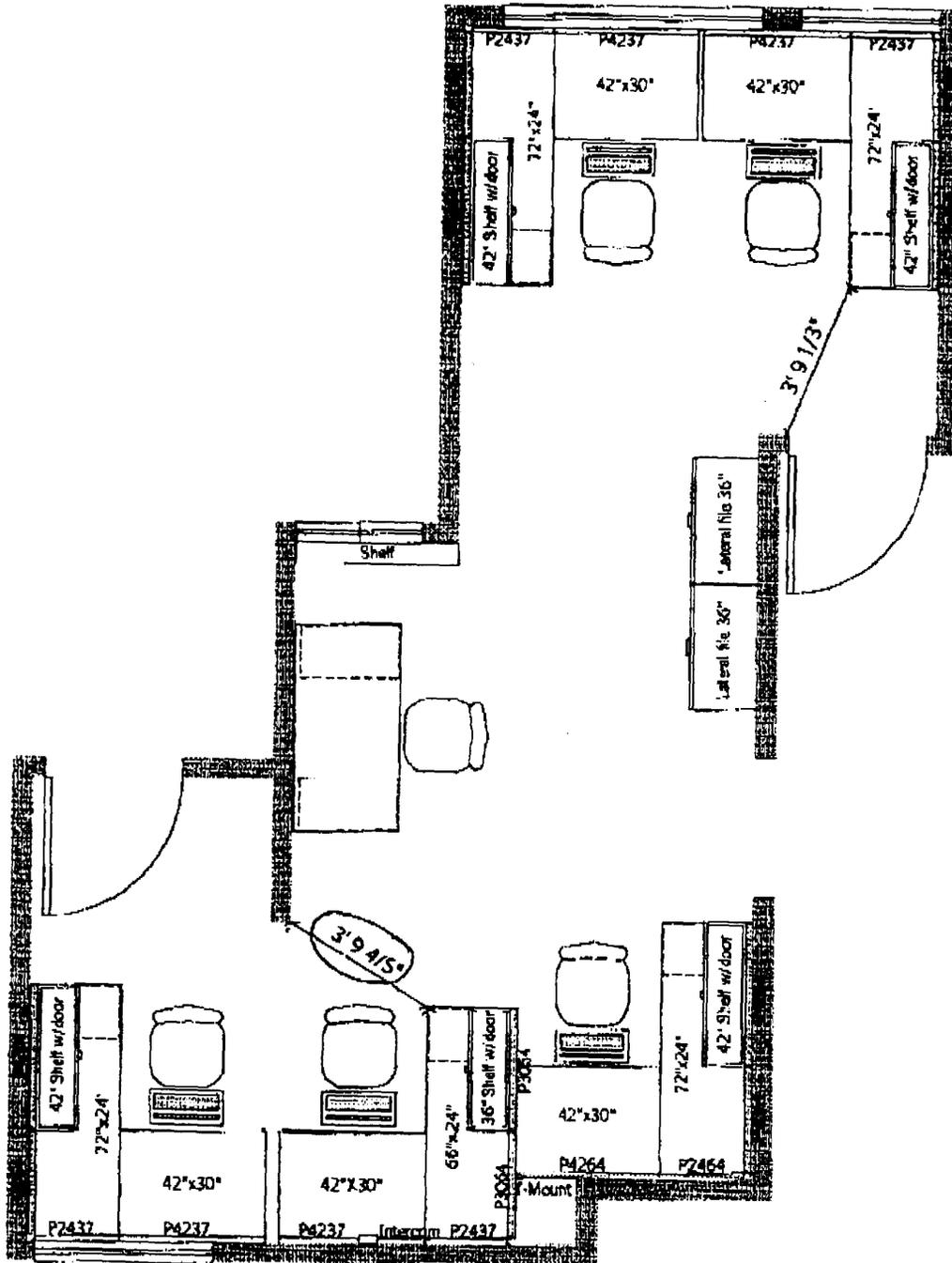
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**LODI FIRE DEPARTMENT**

Warden's - Salesperson: Sue Noble

Date: 12/20/94 Scale: 1/4"=1'-0"

Revision: 1/9/94

Drawn by: RLP