



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Bid Award for Printed Utility Bills, 1995 Requirements (\$6,691.28)

MEETING DATE: April 5, 1995

SUBMITTED BY: Finance Director

RECOMMENDED ACTION: That the City Council adopt the attached resolution award the bid for the purchase of 300,000 City Utility Bill Forms, and 25,000 Delinquent Utility Bill Forms, to the low bidder, Vanier, of Stockton, in the amount of \$6,691.28.

BACKGROUND INFORMATION: On March 15, 1995, the City Council approved specifications and authorized advertisement for bids for the purchase of the 1995 requirements of the City's Utility Bill Forms.

Bid forms were sent to seven bidders; four responded. The following four bids were received, and opened on March 28, 1995:

Vanier, Stockton	\$ 6,691.28
Walker Business Forms, Stockton	\$ 7,501.29
Data Documents, Pleasanton	\$ 8,037.34
UARCO, Stockton	\$10,562.19

Quarterly deliveries of forms will be scheduled, and payments will be made quarterly only on amounts delivered.

FUNDING: Funding for Utility Bills is included in the Finance Department's Billing Division annual budget.


H. D. Flynn, Finance Director

Prepared by Joel Harris, Purchasing Officer

APPROVED:



THOMAS A. PETERSON
City Manager



recycled paper

RESOLUTION NO. 95-38

A RESOLUTION OF THE LODI CITY COUNCIL
AWARDING THE BID FOR THE PURCHASE OF
300,000 CITY UTILITY BILL FORMS, AND 25,000
DELINQUENT UTILITY BILL FORMS

=====

WHEREAS, in answer to notice duly published in accordance with law and the order of this City Council sealed bids were received and publicly opened on March 28, 1995 at 11:00 a.m. for the purchase of 300,000 City Utility Bill Forms, and 25,000 Delinquent Utility Bill Forms, described in the specifications therefore approved by the City Council on March 15, 1995; and

WHEREAS, said bids have been compared, checked, and tabulated and a report thereof filed with the City Manager as follows:

<u>Bidder</u>	<u>Location</u>	<u>Bid</u>
Vanier	Stockton	\$ 6,691.28
Walker Business Forms	Stockton	\$ 7,501.29
Data Documents	Pleasanton	\$ 8,037.34
UARCO	Stockton	\$10,562.19

WHEREAS, the City Manager recommends that award of the bid for the purchase of 300,000 City Utility Bill Forms, and 25,000 Delinquent Utility Bill Forms be made to the lowest bidder, Vanier of Stockton, CA; and

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that award of bid for the purchase of 300,000 City Utility Bill Forms, and 25,000 Delinquent Utility Bill Forms, be and the same is hereby awarded to Vanier of Stockton, CA, the lowest bidder, in the amount of \$6,691.28.

Dated: April 5, 1995

=====

I hereby certify that Resolution No. 95-38 was passed and adopted by the City Council of the City of Lodi in a regular meeting held April 5, 1995, by the following vote:

AYES: COUNCIL MEMBERS - Davenport, Pennino, Sieglock, Warner and Mann (Mayor)

NOES: COUNCIL MEMBERS - None

ABSENT: COUNCIL MEMBERS - None


JACQUELINE L. TAYLOR
Acting City Clerk