



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Destruction of Certain Records Retained by the City Attorney's Department

MEETING DATE: April 5, 1995

PREPARED BY: City Attorney

RECOMMENDATION: That the City Council grant permission to destroy certain records listed below in excess of three (3) years of age.

BACKGROUND: In interest of conserving storage space and eliminating obsolete files prior to the move to the Carnegie Forum Basement, the City Attorney's Department requests to destroy certain records in excess of three (3) years of age as follows:

1. One carton - City Attorney Memos, Correspondence and Claims 1979-1991.

FUNDING: None required.

Respectfully submitted,

Bob W. McNatt
City Attorney

BWM:pn

APPROVED: _____

THOMAS A. PETERSON
City Manager

RESOLUTION NO. 95-43

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE CITY ATTORNEY'S OFFICE

WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the City Attorney's Department, an inventory of which is attached hereto, marked Exhibit A, and hereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Dated: April 5, 1995

I hereby certify that Resolution No. 95-43 was passed and adopted by the City Council of the City of Lodi in a regular meeting held April 5, 1995, by the following vote:

AYES: COUNCIL MEMBERS - Davenport, Pennino, Sieglock,
Warner and Mann (Mayor)

NOES: COUNCIL MEMBERS - None

ABSENT: COUNCIL MEMBERS - None

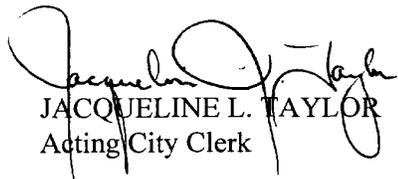

JACQUELINE L. TAYLOR
Acting City Clerk

EXHIBIT A

INVENTORY OF CERTAIN RECORDS RETAINED BY THE CITY ATTORNEY'S
DEPARTMENT REQUESTED TO BE DESTROYED PURSUANT TO
GOVERNMENT CODE SECTION 34090

- 1.) 1 Carton - City Attorney Memos, Correspondence and Claims 1979 - 1991.

Dated: 3-27-95

Bob McNatt
BOB W. McNATT
City Attorney

APPROVED FOR DESTRUCTION:

Bob McNatt
BOB W. McNATT
City Attorney
City of Lodi

Dated: 3-27-95