



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: The City Council Ratify the 1995/96 and 1996/97 San Joaquin County Council of Government's (COG) Annual Financial Plan

MEETING DATE: June 21, 1995

PREPARED BY: Assistant City Manager

RECOMMENDED ACTION: The City Council ratify the 1995/96 and 1996/97 San Joaquin County Council of Government's (COG) Annual Financial Plan (Exhibit A).

BACKGROUND INFORMATION: Annually the COG adopts an operating budget for the upcoming fiscal year. Pursuant to the Joint Powers Agreement, this budget must be ratified by a majority of the member agencies.

The COG staff prepares a rolling two-year document so that the COG Board and member agencies will be provided with a look into the near future.

Members of the COG staff will be in attendance to answer any questions the Council may have relative to this budget.

FUNDING: None required

Respectfully submitted,


Jerry L. Glenn
Assistant City Manager

JLG:br

APPROVED: _____



THOMAS A. PETERSON
City Manager



MEMORANDUM

TO: The City Councils of Escalon, Lodi, Manteca, Ripon, Stockton & Tracy
The Board of Supervisors, County of San Joaquin

FROM: San Joaquin Council of Governments

DATE: June 6, 1995

SUBJECT: Annual Budget Ratification

Annually the Council of Governments (COG) adopts a budget for the upcoming fiscal year and, pursuant to its joint powers agreement, is required to submit this budget to member agencies for ratification. The attached budget is respectfully submitted.

Last year, COG began preparing its Unified Work Program and implementing budget as a rolling two-year document in order to provide the COG Board with a view of the near future. Last year, the 1994/95-95/96 budget was adopted and ratified by all member agencies. There have been four amendments throughout the year that were directly related to FY 94/95 but had an impact on 95/96. Therefore, you will note that the adopted budget for FY 95/96 is already on its fourth amendment.

Attached are work sheets that detail expenditures expected and anticipated for the three year period including 1994/95 through 1996/97.

In summary,

- ☛ Revenue estimate for 95/96 is just under \$30,000 from FY 1994/95. However, both the Federal and State funding situations are quite uncertain. It is anticipated that COG will be returning to the Board later in the fiscal year with revised revenue estimates. As such, \$81,600 is being set aside in an unallocated reserve.

In FY 1996/97, operating revenues are reduced over \$400,000. This is as a result of a slower draw down on Federal reserves and the completion in 95/96 of several major projects including the Habitat Plan, Central California Aviation Systems Plan, Altamont Partnership and projects funded by the San Joaquin Valley Unified Air Pollution Control District.

With respect to expenditures:

- ☛ Salaries and Benefits in FY 95/96 have increased approximately \$13,000 reflecting the full year of funding of four positions and associated benefits.

In FY 96/97 there is a \$1,500 increase reflecting step increases.

- ☛ Services and Supplies category reflects a \$21,000 increase in FY 1995/96 when compared to FY 94/95. This increase is to accommodate the increased cost of doing business. In FY 96/97, Services and Supplies decreases by \$49,000.

- ☛ Professional Services category has decreased by \$48,000 reflecting lower UWP expectations in FY 95/96.

In FY 1996/97, this category dramatically drops an additional \$265,000, again reflecting lower expectations in UWP.

- ☛ Fixed Assets are unchanged in FY 95/96 and decreases \$13,000 in FY 96/97.

- ☛ Unallocated/Reserve is increased in FY 95/96 to \$81,600 and is \$500 in FY 96/97. To the extent these funds are not absorbed during the fiscal year, they will be transferred to the COG reserve fund.

- ☛ Staff Allocation is unchanged with 21 authorized positions.

FISCAL IMPACT

The total COG operating budget for FY 1995/96 is 1.3% higher than the adopted 1994/95 budget. However, in light of the changing Federal and State funding climate, it is likely that this will be revised early in the fiscal year.

The proposed budget for FY 96/97 operating budget to \$1,872,435, an 8% decrease from FY 1995/96. This budget anticipates the changes expected in 1995/96.

RESOLUTION
SAN JOAQUIN COUNTY COUNCIL OF GOVERNMENTS



R-95-42

RESOLUTION APPROVING THE
SAN JOAQUIN COUNTY COUNCIL OF GOVERNMENT'S
FISCAL YEARS 1995/96 & 1996/97 BUDGET

WHEREAS, the San Joaquin County Council of Governments serves as the Regional Transportation Planning Agency, the Metropolitan Planning Organization, the County Airport Land Use Commission, the Congestion Management Agency, the Regional Ridesharing Program and the Local Transportation Authority as well as other designations; and

WHEREAS, the COG annually prepares a work program depicting the tasks that will be performed by the organization; and

WHEREAS, it is also essential that the COG prepare a budget, constrained by the resources available, to carry out and fund the work scheduled in the fiscal year.

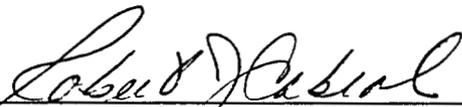
NOW, THEREFORE, BE IT RESOLVED that the San Joaquin County Council of Governments does hereby approve the fiscal year 1995/96 and 1996/97 budgets and forward such to its member governments for their review and ratification.

PASSED AND ADOPTED this 23rd day of May, 1995 by the following vote of the San Joaquin County Council of Governments, to wit:

AYES: Panizza, Stockton; Cabral, San Joaquin County; Van Gorkum, Escalon; Sousa, San Joaquin County; Freeman, Lathrop; Weaver, Stockton; Bilbrey, Tracy; Pennino, Lodi; Flores, Manteca.

NOES: None

ABSENT: Dale, Ripon.



ROBERT CABRAL
Chairman

San Joaquin Council of Governments
ANNUAL FINANCIAL PLAN
Fiscal Years 1995/96-96/97

CHAIR

Robert Cabral, Supervisor, County of San Joaquin

VICE-CHAIR

Phillip Pennino, Councilmember, City of Lodi

BOARD OF DIRECTORS

Councilmember Mel Panizza	City of Stockton
Councilmember Floyd Weaver	City of Stockton
Councilmember Mac Freeman	City of Lathrop
Mayor Dan Bilbrey	City of Tracy
Councilmember Wayne Flores	City of Manteca
Councilmember David Ennis	City of Escalon
Supervisor William Sousa	County of San Joaquin
Councilmember Jim Dale	City of Ripon

EX OFFICIO DIRECTORS

Gordon Marts	Caltrans District 10
Martha Jean Shaver	SMART
Ron Coale	Port of Stockton

SUBMITTED BY:

Barton R. Meays
Executive Director

San Joaquin County Council of Governments
ADOPTED BUDGET
 Fiscal Year 1995-96/96-97

REVENUES	FY 94-95 Amend. #3 (3/28/95)	FY 95-96 Amend. #4 (5/23/95)	FY 96-97 Adopted (5/23/95)
Federal Grants	\$1,354,149	\$1,156,285	\$953,085
State Grants	\$97,400	\$199,000	\$85,000
Local	\$704,297	\$749,000	\$744,350
Interest	\$0	\$0	\$0
Other	\$94,000	\$175,000	\$90,000
COG OPERATING REVENUES	\$2,249,846	\$2,279,285	\$1,872,435
Federal Pass-Through	\$6,539,000	\$6,539,000	\$6,539,000
State Pass-Through	\$538,172	\$756,300	\$756,300
Local Pass-Through	\$29,998,000	\$31,824,000	\$33,379,000
Sales Tax Revenue Bonds	\$0	\$0	\$0
TOTAL COG REVENUE	\$39,325,018	\$41,398,585	\$42,546,735
EXPENDITURES			
Salaries & Benefits	\$1,177,005	\$1,193,962	\$1,195,409
Services & Supplies	\$343,360	\$364,060	\$315,160
Office Expense	\$99,000	\$111,000	\$85,000
Communications	\$20,000	\$23,500	\$20,000
Memberships	\$17,900	\$20,300	\$20,300
Maintenance - Equipment	\$21,400	\$25,000	\$22,500
Rents & Leases - Equipment	\$35,100	\$36,700	\$30,700
Transportation & Travel	\$36,100	\$36,100	\$36,100
Motor Pool-R/S Incentive-Bus Passes	\$4,600	\$4,600	\$3,200
Special District - Accounting Report	\$60	\$60	\$60
Allocated Service Cost	\$20,000	\$10,000	\$5,000
Publications & Legal Notices	\$9,000	\$9,500	\$7,000
Insurance	\$3,000	\$3,000	\$1,500
Building Maintenance	\$1,000	\$1,000	\$500
Rents - Structures & Grounds	\$76,200	\$78,300	\$78,300
Education Reimbursement		\$5,000	\$5,000
Professional Services	\$649,237	\$601,600	\$336,300
Fixed Assets	\$38,000	\$38,000	\$25,000
Unallocated/Reserve	\$42,244	\$81,600	\$500
COG OPERATING EXPENDITURES	\$2,249,846	\$2,279,222	\$1,872,369
Pass-Through	\$39,119,300	\$39,119,300	\$39,119,300
TOTAL COG EXPENDITURES	\$41,369,146	\$41,403,522	\$40,996,669
Excess (Deficit) Revenues	\$0	\$63	\$66
Over Expenditures (Operating)			

San Joaquin County Council of Governments
ADOPTED BUDGET
Fiscal Years 1995-96/96-97
REVENUE

Revenue Source	FY 94-95 Amend. #3 (3/28/95)	FY 95-96 Amend. #4 (5/23/95)	FY 96-97 Adopted (5/23/95)
FEDERAL GRANTS			
<i>U.S. Department of Transportation:</i>			
Federal Transit Administration (Sec. 8 MPO)	\$100,049	\$100,085	\$100,085
Federal Transit Administration (Sec. 26(A)(2))	\$20,000	\$0	\$0
Federal Highway Administration (PL)	\$533,800	\$460,000	\$460,000
Federal Highway Administration (PL Carryover)	\$320,300	\$278,200	\$75,000
Federal Highway Administration (Ridesharing)	\$380,000	\$318,000	\$318,000
Federal Pass-Through Administered By COG	\$6,539,000	\$6,539,000	\$6,539,000
SUBTOTAL	\$7,893,149	\$7,695,285	\$7,492,085
STATE GRANTS			
<i>California Department of Transportation:</i>			
State Subventions	\$85,400	\$65,000	\$65,000
State Subvention Carryover	\$0	\$20,000	\$5,000
FAA, Caltrans Aeronautics	\$0	\$0	\$0
Proposition 116/State Partnership Grant-Altamont	\$0	\$100,000	\$0
State Transit Assistance	\$12,000	\$14,000	\$15,000
State Transit Assistance Pass Through Administered By COG	\$538,172	\$756,300	\$756,300
SUBTOTAL	\$635,572	\$955,300	\$841,300
LOCAL			
Transportation Development Act	\$281,000	\$255,800	\$260,000
San Joaquin County	\$0	\$0	\$0
Local Transportation Authority	\$276,000	\$379,250	\$379,250
COG Fees	\$22,000	\$85,100	\$85,100
Member Jurisdictions	\$0	\$0	\$0
Air Pollution Control District	\$40,000	\$20,000	\$20,000
Air Pollution Control District Carryover	\$75,000	\$0	\$0
Air System Planning Funds	\$10,297	\$8,850	\$0
Other (94-95/95-96 Habitat Funds)	\$94,000	\$175,000	\$90,000
Measure K Pass-Through Administered By COG	\$20,398,000	\$21,744,000	\$23,179,000
Local Transportation Fund Pass-Through Administered By COG	\$9,600,000	\$10,080,000	\$10,200,000
SUBTOTAL	\$30,796,297	\$32,748,000	\$34,213,350
OTHER			
Sales Tax Revenue Bonds	\$0	\$0	\$0
Interest	\$0	\$0	\$0
Other	\$0	\$0	\$0
SUBTOTAL	\$0	\$0	\$0
TOTAL	\$39,325,018	\$41,398,585	\$42,546,735

San Joaquin County Council of Governments
ADOPTED BUDGET
 Fiscal Years 1995-96/96-97
PERSONNEL

POSITION	FY 94-95	FY 95-96	FY 96-97
	Amend. #3(3/28/95)	Amend. #4(5/23/95)	Adopted (5/23/95)
Regular Positions			
Executive Director	\$84,739	\$84,739	\$84,739
Deputy Director	\$63,720	\$63,720	\$63,720
Manager, Finance/Admin./Public Information	\$53,328	\$55,042	\$55,042
Executive Secretary	\$27,982	\$28,886	\$28,886
Office Assistant III	\$26,832	\$26,832	\$26,832
Office Assistant II (2)	\$51,064	\$51,064	\$51,064
Staff Accountant	\$41,106	\$41,106	\$41,106
Fiscal Assistant	\$33,792	\$24,953	\$26,200
Senior Planners (3)	\$157,262	\$157,262	\$157,262
Assistant/Associate Planners (5)	\$215,137	\$226,460	\$226,460
Planning Technician	\$26,637	\$35,516	\$35,516
Commute Management/Public Information Coordinator	\$45,292	\$45,292	\$45,292
Ridesharing Outreach Coordinator (2)	\$71,032	\$71,032	\$71,032
Regular Subtotal	\$826,891	\$840,872	\$842,119
Temporary/Extra Help	\$6,368	\$7,000	\$7,000
Overtime	\$5,000	\$5,000	\$5,000
Temporary/Extra Help/OT Subtotal	\$11,368	\$12,000	\$12,000
TOTAL	\$838,259	\$852,872	\$854,119

BENEFITS	FY 94-95	FY 95-96	FY 96-97
	Amend. #3(3/28/95)	Amend. #4(5/23/95)	Proposed
ICMA (15%)	\$124,000	\$126,100	\$126,300
Cafeteria	\$48,700	\$48,700	\$48,700
Car Allowance	\$3,600	\$3,600	\$3,600
Social Security	\$446	\$490	\$490
Social Security (Medicare)	\$9,700	\$9,900	\$9,900
Group Dental	\$7,500	\$7,500	\$7,500
Group Medical	\$128,100	\$128,100	\$128,100
Vision	\$1,400	\$1,400	\$1,400
Workers Compensation	\$1,800	\$1,800	\$1,800
Life Insurance	\$1,000	\$1,000	\$1,000
Long Term Disability	\$10,800	\$10,800	\$10,800
Unemployment Insurance (0.2%)	\$1,700	\$1,700	\$1,700
TOTAL	\$338,746	\$341,090	\$341,290

	FY 94-95	FY 95-96	FY 96-97
	Amend. #3(3/28/95)	Amend. #4(5/23/95)	Proposed
Regular Salaries	\$826,891	\$840,872	\$842,119
Temporary/Extra Help Salaries	\$11,368	\$12,000	\$12,000
Fringe Benefits	\$338,746	\$341,090	\$341,290
TOTAL SALARIES AND BENEFITS	\$1,177,005	\$1,193,962	\$1,195,409

San Joaquin County Council of Governments
ADOPTED BUDGET
Fiscal Years 1995-96/96-97

SERVICE AND SUPPLIES

Title	FY 94-95 Amend.#3(3/28/95)	FY 95-96 Amend.#4(5/23/95)	FY 96-97 Adopted (5/23/95)
Office Expense	\$99,000	\$111,000	\$85,000
Communications	\$20,000	\$23,500	\$20,000
Memberships	\$17,900	\$20,300	\$20,300
Maintenance - Equipment	\$21,400	\$25,000	\$22,500
Rents & Leases - Equipment	\$35,100	\$36,700	\$30,700
Transportation & Travel	\$40,700	\$40,700	\$39,300
Special District - Accounting Report	\$60	\$60	\$60
Allocated Service Cost	\$20,000	\$10,000	\$5,000
Publications & Legal Notices	\$9,000	\$9,500	\$7,000
Casualty Insurance	\$3,000	\$3,000	\$1,500
Insurance Subtotal	\$3,000	\$3,000	\$1,500
Building Maintenance	\$1,000	\$1,000	\$500
Rents - Structures & Grounds	\$76,200	\$78,300	\$78,300
Education Reimbursement	\$0	\$5,000	\$5,000
TOTAL SERVICES & SUPPLIES	\$343,360	\$364,060	\$315,160

San Joaquin County Council of Governments
ADOPTED BUDGET
Fiscal Years 1995-96/96-97
PROFESSIONAL SERVICES

<i>Work Element No./Project Description</i>	<i>FY 94-95</i>	<i>FY 95-96</i>	<i>FY 96-97</i>
	<i>Amend. #3(3/28/95)</i>	<i>Amend. #4(5/23/95)</i>	<i>Adopted (5/23/95)</i>
601.01--Regional Transportation Plan	\$0	\$0	\$0
601.02--Regional Planning Studies	\$113,637	\$110,000	\$0
601.03--I-5 (93/94); Foothill Study (94/95)	\$4,000	\$0	\$0
602.01--Regional Transportation Improvement Program	\$0	\$0	\$0
603.01--Road & Street Monitoring	\$30,000	\$0	\$46,300
603.02--Transit Coordination	\$0	\$0	\$0
603.03--Transportation Air Quality	\$0	\$0	\$0
603.04--Transportation Air Quality Monitoring	\$0	\$0	\$0
603.05--Manteca Transit Assessment	\$0	\$0	\$0
701.01--Technical Assistance	\$0	\$0	\$0
801.01--Intergovernmental Coordination	\$0	\$0	\$0
801.02--Projections & Forecasts	\$0	\$0	\$0
801.03--Airport Land Use Commission	\$0	\$0	\$0
801.04--Congestion Management	\$0	\$0	\$0
801.05--Regional Planning	\$95,000	\$60,000	\$60,000
801.06--Valley MPO Coordination	\$18,300	\$0	\$0
901.01--Measure K	\$80,000	\$60,000	\$60,000
901.02--Altamont Study	\$0	\$0	\$0
1001.01--COG OWP	\$0	\$0	\$0
1001.02--TDA Administration	\$0	\$0	\$0
1001.03--Community Involvement	\$0	\$0	\$15,000
1001.04--ISTEA Management	\$0	\$0	\$0
1101.01--Ridesharing	\$175,000	\$175,000	\$50,000
Indirect	\$133,300	\$196,600	\$105,000
TOTAL	\$649,237	\$601,600	\$336,300

San Joaquin County Council of Governments
PASS THROUGH WORKSHEET
ADOPTED BUDGET
Fiscal Years 1995-96/96-97

Fund Type	FY 94-95 Adopted	FY 95-96 Adopted	FY 96-97 Adopted (5/23/95)
Federal ISTEA	\$6,539,000	\$6,539,000	\$6,539,000
Local Transportation Fund	\$9,600,000	\$10,080,000	\$10,200,000
State Transit Assistance Fund	\$538,172	\$756,300	\$756,300
Local Transportation Authority	\$20,398,000	\$21,744,000	\$23,179,000
Sales Tax Revenue Bonds	\$0	\$0	\$0
<i>TOTAL</i>	\$37,075,172	\$39,119,300	\$40,674,300

POSITION CLASSIFICATIONS & SALARY SCHEDULE

BIWEEKLY
(Effective May 23, 1995)

Position	A	B	Step C	D	E
Executive Director					\$3,259
Deputy Executive Director	\$2,016	\$2,117	\$2,223	\$2,334	\$2,451
Manager, Finance/Administration And Public Information	\$1,742	\$1,829	\$1,920	\$2,016	\$2,117
Senior Regional Planner	\$1,659	\$1,742	\$1,829	\$1,920	\$2,016
Associate Regional Planner	\$1,434	\$1,506	\$1,581	\$1,659	\$1,742
Commuter Management Coordinator	\$1,434	\$1,506	\$1,581	\$1,659	\$1,742
Assistant Regional Planner	\$1,304	\$1,366	\$1,434	\$1,506	\$1,581
Planning Technician	\$1,127	\$1,183	\$1,242	\$1,304	\$1,366
Staff Accountant	\$1,304	\$1,366	\$1,434	\$1,506	\$1,581
Ridesharing Outreach Coordinator	\$1,127	\$1,183	\$1,242	\$1,304	\$1,366
Fiscal Assistant	\$914	960	1,008	\$1,058	\$1,111
Executive Secretary	\$914	960	1,008	\$1,058	\$1,111
Office Assistant III	\$848	\$890	\$935	\$982	\$1,032
Office Assistant II	\$807	\$848	\$890	\$935	\$982
Office Assistant I	\$732	\$769	\$807	\$848	\$890

San Joaquin County Council of Governments
STAFF ALLOCATION
(Effective August 23, 1994)

<u>Position</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
Executive Director	1	1	1
Deputy Executive Director	1	1	1
Manager, Finance/Administration And Public Information	1	1	1
Senior Regional Planner	3	3	3
Staff Accountant	1	1	1
Associate/Assistant Regional Planner	5	5	5
Associate/Assistant Regional Planner - Temporary	0	0	0
Planning Technician	1	1	1
Commute Management Coordinator	1	1	1
Executive Secretary	1	1	1
Office Assistant I/II/III	3	3	3
Fiscal Assistant	1	1	1
Ridesharing Outreach Coordinator	2	2	2
TOTAL	18	20	21
Full-Time Positions:	21	21	21
Temporary/Part-Time Positions:	0	0	0

San Joaquin County Council of Governments
ADOPTED BUDGET
Fiscal Years 1995-96/96-97
FIXED ASSET WORKSHEET

Title	Description	FY 94-95 Amend. #3 (3/28/95)	FY 95-96 Amend. #4(5/23/95)	FY 96-97 Adopted (5/23/95)
Fixed Assets	New/Replacement Computers (3)	\$18,300	\$20,000	\$15,000
	Replacement Electronic Typewriter	\$700		
	Replacement Printers (2)	\$6,500	\$10,000	\$10,000
	New Printers (2)	\$4,500		
	Computer Display Panel	\$8,000	\$8,000	\$0
TOTAL		\$38,000	\$38,000	\$25,000