



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: 1995-97 Financial Plan and Budget

MEETING DATE: June 21, 1995

PREPARED BY: Dixon Flynn, Finance Director

RECOMMENDED ACTION: Adopt Resolution No. 95-85 to approve the 1995-97 Financial Plan and Budget and to appropriate the 1995-96 operating and capital budgets.

BACKGROUND: The City Manager presented the 1995-97 Financial Plan and Budget to the City Council on June 6, 1995 at a Shirtsleeve Session. Additional meetings were held on June 7, June 13, June 14 and June 20.

City staff reviewed the City's budget assumptions, objectives, Council goals, financial trends and the electric utility budget on June 6. As discussed, the Electric Utility budget is a preliminary budget which will be finalized and returned to the City Council by October 1995 for final action.

Based on Council guidance during budget hearings, adjustments have been made to annual budget and activity descriptions. Other information requested will be provided by the appropriate department under separate cover. A summary of financial adjustments made during budget hearings is provided in Schedule D of the appropriation resolution.

As discussed in the City Council's Budget Policies, the annual appropriation for capital projects is based on the projects designated by the City Council. The adoption of the projects listed in the 1995-97 Financial Plan does not automatically allocate funding for a specific project or equipment purchase. The appropriation is made to a capital control account and held there pending specific authorization to release and appropriate funds to a project account.

The final schedules to the appropriation resolution will be submitted to the City Council at the regular scheduled Council meeting on June 21, 1995

H. Dixon Flynn
Finance Director

Attachments

APPROVED: _____

THOMAS A. PETERSON
City Manager



recycled paper

City Clerk



MEMORANDUM

DATE: June 23, 1995

TO: Councilmembers
Department Heads
Budget Review Team
Departmental Budget Personnel

FROM: Dixon Flynn, Finance Director

SUBJECT: Corrected pages for 1995-97 Financial Plan and Budget

The City Council approved an adjusted 1995-97 Financial Plan and Budget on June 21, 1995.

This year no separate approved Budget document will be published. A list of the approved adjustments are attached. In addition, the corrected Budget pages are attached so you may update your copy of the 1995-97 Financial Plan and Budget.

The Finance Department has a binding machine available for use if you wish to replace pages in your bound copy of the budget document. Finance Department personnel will be available to assist you.

1995-97 FINANCIAL PLAN AND BUDGET

CITY COUNCIL ADJUSTMENTS

	1995-96 Approved	1996-97 Proposed	
Leisure, Cultural & Social Services			
Cultural Services			
Library			
Technology Specialist- contract employee 1 1/2 yr	(1)	(1) (26,800)	pg D-53
Add objective: Use of volunteers			
Total Leisure, Cultural & Social Services	<u>0</u>	<u>(26,800)</u>	
Community & Economic Development			
Economic Development			
Advertising		(25,000)	pg D-68
Total Community & Economic Development	<u>0</u>	<u>(25,000)</u>	
General Government			
Legislation and Policy			
City Council			
Return to prior compensation level	3,000	3,000	pg D-71
Mayor discretionary funding	2,500	2,500	pg D-71
Administrative Services			
Personnel			
Add objective: Develop 5 yr training plan			pg D-83
Risk and Solid Waste Management			
Cap part time hours at 960 hr for FTE code enforcement officer			pg D-85
Revenue Services			
Personal computers	(5,000)	(5,000)	pg D-91
Total General Government	<u>500</u>	<u>500</u>	
TOTAL OPERATING BUDGET	<u><u>500</u></u>	<u><u>(51,300)</u></u>	
Increase Designated Reserve for Contingency	100,000	100,000	pg D-109

EXPENDITURE SUMMARIES

OVERVIEW

The following expenditure summaries are provided to highlight the financial relationships between missions and programs as well as to summarize the overall activity budgets. This summary is presented at the mission, program and activity level.

Expenditures By Mission

- * Summarizes operating expenditures at the mission and program level

Expenditures By Activity

- * Summarizes operating expenditures at activity and groups these expenditures by program and mission

1995-97 FINANCIAL PLAN AND BUDGET

OPERATING BUDGET BY MISSION

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
Public Safety				
Police Protection	6,332,657	6,755,565	6,657,245	6,737,160
Fire Safety	3,298,426	3,370,330	3,501,560	3,465,820
Other Safety Services	15,018	15,900	14,925	14,925
Total Public Safety	<u>9,646,101</u>	<u>10,141,795</u>	<u>10,173,730</u>	<u>10,217,905</u>
Public Utilities				
Water Utility Services	2,209,995	2,005,809	2,240,190	2,111,720
Wasterwater Utility Services	2,196,243	2,460,015	2,567,025	2,523,220
Electric Utility Services	6,166,127	7,804,660	7,782,900	7,757,950
Total Public Utilities	<u>10,572,366</u>	<u>12,270,484</u>	<u>12,590,115</u>	<u>12,392,890</u>
Transportation				
Streets and Flood Control	2,170,905	2,254,090	2,355,440	2,294,115
Transit	456,027	509,645	665,195	654,445
Total Transportation	<u>2,626,932</u>	<u>2,763,735</u>	<u>3,020,635</u>	<u>2,948,560</u>
Leisure, Cultural & Social Services				
Parks and Recreation	614,436	571,705	628,690	628,090
Recreation Division	817,104	931,361	926,700	917,200
Parks Division	837,781	875,089	822,955	821,555
Cultural Services	1,372,370	1,481,268	1,698,565	1,692,340
Social Services	91,029	104,055	122,400	122,450
Total Leisure, Cultural & Social Services	<u>3,732,720</u>	<u>3,963,478</u>	<u>4,199,310</u>	<u>4,181,635</u>
Community & Economic Development				
Planning	305,679	319,330	338,540	333,550
Construction Development	1,205,696	1,201,294	1,289,400	1,282,650
Economic Development	66,020	175,890	404,790	379,790
Total Community & Economic Development	<u>1,577,395</u>	<u>1,696,514</u>	<u>2,032,730</u>	<u>1,995,990</u>
General Government				
Legislation and Policy	70,277	74,150	78,180	78,180
General Administration	498,051	496,215	522,670	519,720
Legal Services	172,083	217,640	244,705	244,705
City Clerk Services	155,330	142,525	143,030	156,330
Administrative Services	1,920,492	1,980,881	2,160,806	2,107,699
Organizational Support Services	1,754,193	1,645,705	1,726,245	1,732,895
Non-Departmental Services	2,237,680	3,681,898	3,697,430	3,696,130
Total General Government	<u>6,808,106</u>	<u>8,239,014</u>	<u>8,573,066</u>	<u>8,535,659</u>
TOTAL OPERATING BUDGET	<u>34,963,619</u>	<u>39,075,020</u>	<u>40,589,586</u>	<u>40,272,639</u>

1995-97 FINANCIAL PLAN AND BUDGET

OPERATING BUDGET BY ACTIVITY

1996-97 Proposed	1995-96 Requested	1994-95 Adopted Budget	1993-94 Actual
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Police Protection	818,400	932,610	866,481
Police Administration	4,468,695	4,173,895	3,762,229
Police Investigations	1,383,800	1,555,895	1,616,499
Animal Shelter	87,030	93,165	87,449
Fire Safety	2,959,415	3,040,560	3,101,731
Fire Administration	259,950	202,420	195,773
Fire Prevention	95,550	94,565	922
Special Services	150,905	122,335	0
Other Safety Services	14,925	15,900	15,018
Total Public Safety	10,217,905	10,173,730	9,646,101
Public Utilities	2,111,720	2,240,190	2,209,995
Water Utility Services	2,523,220	2,567,025	2,196,243
Wastewater Utility Services	7,757,950	7,782,900	6,166,127
Total Public Utilities	12,292,890	12,270,484	10,572,366
Transportation	1,795,045	1,897,800	1,666,499
Streets and Flood Control	120,000	20,000	153,576
Street Trees	159,390	151,725	190,001
Street Cleaning	7,155	5,350	8,552
Parking Lot Maintenance	212,525	179,215	152,276
Storm Drains	654,445	665,195	456,027
Transit	2,948,560	3,020,635	2,626,932
Total Transportation	2,948,560	3,020,635	2,626,932
Leisure, Cultural & Social Services	17,100	14,900	0
Parks and Recreation Commission	610,990	613,790	614,436
Parks and Recreation Administration	114,000	112,750	71,306
Playgrounds	121,360	112,695	90,353
Youth/Teen Sports	39,950	38,450	28,800
Indoor/Outdoor Activities	143,445	149,445	128,766
Aquatics	76,305	76,305	79,982
Adult Sports	26,150	26,000	23,007
Specialty Classes	20,000	20,000	20,621
Concessions	375,990	382,240	374,269
Sports Facilities	140,585	140,585	134,078
Parks Division			
Lodi Lake Park			

1995-97 FINANCIAL PLAN AND BUDGET

OPERATING BUDGET BY ACTIVITY

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
Park Maintenance	459,902	467,724	467,095	467,095
Park Rangers	91,220	101,350	104,960	104,960
Equipment Maintenance	152,581	166,190	110,315	108,915
Cultural Services				
Library Board	0	3,523	5,080	3,795
Library	877,707	979,175	1,077,805	1,081,370
Community Center Commissions	130,869	5,750	9,710	9,710
Community Center	363,793	458,375	565,620	557,115
Cultural Activities	0	34,445	40,350	40,350
Social Services				
Camp Hutchins	91,029	104,055	122,400	122,450
Total Leisure, Cultural & Social Services	3,732,720	3,963,478	4,199,310	4,181,635
Community & Economic Development				
Planning				
Community Development Commissions	0	8,250	7,745	7,745
Current and Advanced Planning	305,679	311,080	330,795	325,805
Construction Development				
Building and Safety	414,645	457,480	451,110	445,460
Engineering	791,051	743,814	838,290	837,190
Economic Development				
Economic Development	66,020	175,890	404,790	379,790
Total Community & Economic Development	1,577,395	1,696,514	2,032,730	1,995,990
General Government				
Legislation and Policy				
City Council	70,277	74,150	78,180	78,180
General Administration				
City Manager	258,792	259,720	265,800	267,550
Public Works Administration	239,259	236,495	256,870	252,170
Legal Services				
City Attorney	172,083	217,640	244,705	244,705
City Clerk Services				
Records Administration	146,423	120,000	140,410	140,410
Election Administration	8,907	22,525	2,620	15,920
Administrative Services				
Personnel Services	213,114	196,955	269,436	243,629
Risk and Solid Waste Management	170,945	111,655	112,440	91,845
Information Systems	0	61,451	65,255	65,255
Finance Administration	212,217	224,260	287,030	287,030
Accounting Services	310,367	321,820	339,950	339,950
Revenue Services	470,126	512,730	544,515	544,515
Data Processing	305,715	301,395	296,955	290,250
Purchasing	238,008	250,615	245,225	245,225
Organizational Support Services				
Field Services	363,291	343,785	312,975	312,375
Building Maintenance	628,042	508,680	526,890	518,840
Equipment Maintenance & Motor Pool	762,859	793,240	886,380	901,680
Non-Departmental Services				
General Support	467,155	277,673	286,695	285,395

1995-97 FINANCIAL PLAN AND BUDGET

OPERATING BUDGET BY ACTIVITY

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
General Liability	176,156	585,690	410,225	410,225
Other Insurances	0	18,940	20,475	20,475
Benefits Administration	66,363	2,071,220	2,130,010	2,130,010
Workers Compensation	1,528,007	728,375	850,025	850,025
Total General Government	5,280,099	7,510,639	7,723,041	7,685,634
TOTAL OPERATING BUDGET	34,963,619	39,075,020	40,589,586	40,272,639

PUBLIC UTILITIES

ACTIVITY: Wastewater Maintenance
DEPARTMENT: Public Works

PROGRAM: Wastewater Services
FUND: Sewer Fund

ACTIVITY DESCRIPTION

The wastewater maintenance activity includes the administration and management of the Wastewater Utility; operation of water pollution control programs and facilities; and conveying wastewater to treatment facilities. Activity goals are: 1) efficient wastewater operations; 2) uninterrupted flow from source to treatment facilities without health hazard; 3) safe and efficient treatment of wastewater that meets all Federal and State standards; 4) 100% land disposal for treatment effluent; and, 5) compliance with State and Federal discharge requirements. This activity has six major elements:

- * **Wastewater administration.** Directs, supervises, and plans operation of the wastewater utility; prepares studies and reports; reviews and researches State and Federal regulations and legislation on wastewater operations; represents the City with other agencies and committees on matters regarding wastewater operations; coordinates liaison with other agencies, utilities, and private firms; establishes sewer connection fees (35 percent of the activity).
- * **Domestic collection system.** Operates, repairs and maintains 165 miles of domestic collection systems (wastewater mains, 3,650 manholes, 7 domestic pumping stations, and 23,000 service laterals); responds to customer complaints; performs systematic rodding, hydrocleaning, and TVing wastewater mains and storm drain lines (10 percent of the activity).
- * **Industrial collection system.** Operates, repairs and maintains 10 miles of 30 inch outfall line, 2 miles of collection facilities, one industrial wastewater lift station and five service connections (5 percent of the activity).
- * **Work for others/Capital Improvements.** Construct, replace or restore deteriorated wastewater mains and manholes; construct new manholes to ease maintenance requirements; and, perform minor capital improvement projects at White Slough; and TVing of newly installed wastewater and storm facilities (0 percent of the activity).
- * **Plant.** Operation and maintenance of a facility which operates 7 days per week 16 hours per day and treats an average domestic flow of 2.1 billion gallons and industrial flow of 260 million gallons per year; disposal of recycled biosolids in accordance with discharge permit; training of personnel; and providing efficient wastewater service (48 percent of the activity).
- * **Laboratory.** Analyzing untreated and treated wastewater; determining chemical, physical and bacteriological characteristics of untreated and treated wastewater; evaluating treatment effectiveness; analyzing City drinking water to determine physical, chemical and bacteriological characteristics; administering and enforcing pretreatment and the cross connection control programs (2 percent of the activity).

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing	1,074,949	1,092,900	1,086,720	1,083,020
Utilities and Communications	332,540	304,605	314,350	314,390
Supplies, Materials and Services	361,189	357,185	318,805	282,230
Work for Others		52,575	105,800	105,800
Minor Capital	13,289		11,070	7,500
Other Payments	414,276	652,750	730,280	730,280
Total	2,196,243	2,460,015	2,567,025	2,523,220

PUBLIC UTILITIES

ACTIVITY: Wastewater Maintenance
 DEPARTMENT: Public Works

PROGRAM: Wastewater Service
 FUND: Sewer Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
Water/Wastewater Superintendent	.5	.5	.5	.5
Assist Water/Wastewater Superintendent	.2	.2	.4	.5
Administrative Clerk	.5	.5		
Water/Wastewater Supervisor	1.4	1.4	1.35	1.35
Plant & Equipment Mechanic	2.525	2.525	2.45	2.45
Maintenance Worker III & II	7.3	7.3	6.4	6.4
Assist Wastewater Treatment Superintendent	1	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Laboratory Services Supervisor	.65	.65	.65	.65
Laboratory Technician II	1.8	1.8	1.8	1.8
Water/Wastewater Inspector	1.2	1.2	1.2	1.2
Wastewater Plant Operator	6	6	6	6
Total	24.075	24.075	22.75	22.85
Temporary Positions:				
Full-time equivalents	.50	.75	1.13	.88

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

None

1995-97 ACTIVITY OBJECTIVES

- * 1995-96: Reevaluate collection system preventive maintenance program
- * 1995-96: Reevaluate H2SO4 problem in trunk and outfall sewer lines
- * 1995-96: Evaluate sewer plant staffing schedule
- * 1995-96: Evaluate utilization of #1 sludge lagoon
- * 1995-96: Evaluate upgrading septic tank disposal site

RELATED COST CENTERS

Damage to Property (17-015.02)	Bond Debt Interest (17-030.01)
Sewer Administration (17-401.01)	Industrial System Maintenance (17-404.02)
Sanitary System Maintenance (17-404.01)	Plant Maintenance (17-403.01)
In-lieu tax transfers (add to 600 series)	

TRANSPORTATION

ACTIVITY: Street Cleaning
DEPARTMENT: Public Works

PROGRAM: Streets and Flood Control
FUND: General Fund

ACTIVITY DESCRIPTION

The Street Cleaning activity provides for sweeping of City streets, alleys, and parking lots, removal of leaves during leaf season, weed abatement, and landscape maintenance of Public Works facilities. The activity goals are: 1) to ensure streets are clean and free of debris; and, 2) landscaped areas are well maintained. This activity has four major elements:

Street Sweeping. Sweeping approximately 322 miles of street curbs, 16 miles of alleys, and 19 public parking lots on the following schedule: downtown area 3 times a week, arterials once every two weeks, all other streets once a month, alleys and parking lots bimonthly or as needed, and State Highway on-ramps at Kettleman Lane and Turner Road biannually per agreement with Caltrans (40 percent of the activity).

Leaf Removal. Removing approximately 7,000 cubic yards of leaves placed in the street right of way during leaf season, November through January, on a 10-day frequency (30 percent of the activity).

Landscape Maintenance. Providing landscape maintenance of Public Works facilities and providing repair and maintenance of sprinkler systems (20 percent of the activity).

Weed Abatement. Spraying weeds with herbicide and removing weeds and other debris along street shoulders, alleys and within 2.6 miles of street medians (10 percent of the activity)

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing	163,573	126,950	132,280	132,280
Utilities and Communications				
Supplies, Materials and Services	26,119	24,275	26,110	26,110
Work for Others				
Minor Capital	309	500	1,350	1,000
Other Payments				
Total	190,001	151,725	159,740	159,390

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
Street Supervisor	1	1	1	1
Street Sweeper Operator	1	1	1	1
Maintenance Worker II	1	1	1	1
Total	3	3	3	3
Temporary Positions:				
Full-time equivalents	0	0	0	0

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

None

MAJOR 1995-97 OBJECTIVES

* 1995-96: Evaluate savings in reduced sweeping schedule

RELATED COST CENTERS

Street Cleaning (10-503.07)

LEISURE, CULTURAL AND SOCIAL SERVICES

ACTIVITY: Parks and Recreation Administration
DEPARTMENT: Parks and Recreation

PROGRAM: Parks and Recreation
FUND: General Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
Parks and Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Recreation Supervisor	3	3	3	3
Department Secretary	1	1	1	1
Engineering Tech	0	0	1	1
Administrative Clerk	2	2	2	2
Total	8	8	9	9
Temporary Positions:				
Full-time equivalents	2.1	2.1	2.6	2.6

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- * 1995-96: Purchase tables and chairs for community buildings (\$3,000)
- * 1995-96 Auto CAD software, plotter and computer (\$9,800)
- * 1995-97: Reorganize Parks & Recreation Administration (\$18,605)
- * 1995-97: Consultant for Park Maintenance, specifications and park standards development (\$3,500)

MAJOR 1995-97 OBJECTIVES

- * 1995-97: Update secretarial pool
- * 1995-97: Install and implement credit card payment program
- * 1995-97 **Reorganize Parks and Recreation administrative staff** - Phase I (1995-96) and Phase II (1996-97)
- * 1995-97 Hire consultant to review park maintenance operation
- * 1995-97 Work toward completing CIP and CDBG projects

RELATED COST CENTERS

Recreation Administration (10-701.01)
Parks Administration (10-751.01)

LEISURE, CULTURAL AND SOCIAL SERVICES

ACTIVITY: Playgrounds
DEPARTMENT: Parks and Recreation

PROGRAM: Recreation
FUND: General Fund

ACTIVITY DESCRIPTION

The Playground activity provides for after school child care for children in school. Activity goals are: 1) safe, attentive and reliable child care; 2) a balanced educational and recreational program; and 3) 30% to 40% cost recovery. This activity has three major elements:

- **Child care and safety.** Organized, available and safe after school care for children ages 5 to 12 years of age (50 percent of the activity).
- **Concession.** Provide and sell food and snacks (5 percent of the activity).
- **Recreational and educational programs.** Organized recreational and educational after school programs (45 percent of the activity).

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing	63,776	63,620	102,950	102,950
Utilities and Communications				
Supplies, Materials and Services	7,530	10,900	9,800	11,050
Minor Capital				
Other Payments				
Total	71,306	74,520	112,750	114,000

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:	0	0	0	0
Temporary Positions:				
Full-time equivalents	5	5	7	7

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- * 1995-97 To increased hours of program (\$16,200)
- * 1995-97 Hale Park Program - Hire part-time employees (\$16,200) CDBG

MAJOR 1995-97 OBJECTIVES

- * 1995-97: Reach a 40% return on the Afterschool program
- * 1995-97: Increase participation enrollment and offer quality child care

RELATED COST CENTERS

Recreation Playgrounds (10-702.01)

LEISURE, CULTURAL AND SOCIAL SERVICES

ACTIVITY: Library
DEPARTMENT: Library

PROGRAM: Cultural Services
FUND: General Fund

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- * 1995-96 Hire Contract Technology Expert (\$53,600)
- * 1995-96 Hire half-time Library Assistant (\$13,562)
- * 1996-97 Hire two half-time Librarians I's (\$35,585)

MAJOR 1994-96 OBJECTIVES

- * 1995-97: Maintain current level of service
- * 1995-97 Use of volunteers

RELATED COST CENTERS

Library Administration (21-801.01)

LEISURE, CULTURAL AND SOCIAL SERVICES

ACTIVITY: Community Center
DEPARTMENT: Administration

PROGRAM: Cultural Services
FUND: General Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Community Center Director	1	1	1	1
Senior Services Coordinator	1	1	1	1
Administrative Clerk	1	1	1	1
Building Maintenance Worker	0	1	1	1
Maintenance Worker	0	0	1	1
Total	3	4	5	5
Temporary Positions:				
Full-time equivalents	0	0	5.5	5.5

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- * 1995-96 Purchase table & Chair replacements (\$8,500)
- * 1995-96 Arts Commission Supervisor (\$10,000)
- * 1995-96 Purchase power man lift (\$5,900)
- * 1995-97 Maintenance Worker II (\$32,290)
- 1995-97 Admin Clerk part-time (\$8,700)

MAJOR 1995-97 OBJECTIVES

- * 1995-97: Continue to work toward achieving activity goals

RELATED COST CENTERS

- Community Center Administration (120-040.03)
- Senior Information (120-704.02)
- Hutchins Street Square Pool (120-704.03)
- Hutchins Square Maintenance (120-752.05)

LEISURE, CULTURAL AND SOCIAL SERVICES

ACTIVITY: Cultural Activities
DEPARTMENT: Administration

PROGRAM: Cultural Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Cultural Activities program is responsible for encouraging, promoting and providing for cultural development in the fine arts and performing arts (crafts, art, music, dance, drama). Activity goals are: 1) improve the quality of life to residents and visitors to Lodi; 2) promote Lodi as a regional center for cultural activities; and, 3) develop long-term programs to encourage cultural growth. This activity has one major element:

- Cultural activity grants. Evaluate requests and recommend funding for local non-profit organizations that promote cultural activities (100 percent of the activity).

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing				
Utilities and Communications				
Supplies, Materials and Services				
Minor Capital				
Other Payments		34,445	40,350	40,350
Total		34,445	40,350	40,350

STAFFING SUMMARY

None - Staff assistance is provided through the Community Center.

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

None

MAJOR 1995-97 OBJECTIVES

None

RELATED COST CENTERS

Lodi Arts Commission (120-702.12)

COMMUNITY AND ECONOMIC DEVELOPMENT

ACTIVITY: Current/Advance Planning PROGRAM: Planning
 DEPARTMENT: Community Development FUND: General Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
Community Development Director	1	1	1	1
Senior Planner	1	1	1	1
Assistant Planner	2	2	2	2
Department Secretary	1	1	1	1
Total	5	5	5	5
Temporary Positions:				
Full-time equivalents	0	0	0	0

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

None

MAJOR 1995-97 OBJECTIVES

- * 1995-96: Revise and adopt new sign ordinance to incorporate new ideas that result from the Downtown Study.
- * 1995-96: Conduct a comprehensive review of the City's growth Management Plan to evaluate the effectiveness of the plan and possible improvements.
- * 1995-96: Conduct 5 year update of the General Plan
- * 1995-97: Provide technical support on Downtown and Cherokee Lane Revitalization effort and work with consultant on implementation measures.
- * 1995-97: Revise City's General Plan and Zoning Ordinance to incorporate results of the Downtown and Cherokee Lane Revitalization Study.
- * 1995-97: Support efforts of the City's Economic Development Coordinator to promote and implement business retention and expansion.

RELATED COST CENTERS

Planning Administration (10-045.01)
 Grant Administration (10-045.03)

COMMUNITY AND ECONOMIC DEVELOPMENT

ACTIVITY: Engineering
DEPARTMENT: Public Works

PROGRAM: Construction Development
FUND: General Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
City Engineer	1	1	1	1
Senior Civil Engineer	1	1	1	1
Civil Engineer *	3.5	3.5	3.6	3.7
Engineering Technician Assistant	1	0	0	0
Engineering Supervisor	2	2	2	2
Senior Engineering Technician	2	2	2	2
Engineering Technician	1	1	1	1
Total	13.5	12.5	12.6	12.7
Temporary Positions:				
Full-time equivalents	.6	0	.4	.4

* One Traffic engineer position is authorized full-time but presently filled half time by contract employee with increases to 60% in FY 95/96 and 70% in FY 96/97

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

* 1995-96 Contract engineers (\$60,000) and equipment (\$7,000)

MAJOR 1995-97 OBJECTIVES

- * 1995-96: Update Development Impact Fee Program
- * 1995-96: Update construction specifications
- * 1995-96: Evaluate encroachment permit program and recommend new fee structure
- * 1996-97: Update traffic signal priority study

RELATED COST CENTERS

General Engineering (10-302.01)

COMMUNITY AND ECONOMIC DEVELOPMENT

ACTIVITY: Economic Development
 DEPARTMENT: Administration

PROGRAM: Economic Development
 FUND: General Fund

ACTIVITY DESCRIPTION

The Economic Development activity plans, organizes and coordinates the economic development and revitalization program for Lodi with other agencies and organizations; focuses City resources on specific activities intended to preserve and promote the stability of the business community; to promote job growth; and, to promote Lodi as a regional business center.

Activity goals are: 1) recruit new businesses; 2) retain and expand existing businesses; 3) create a beneficial atmosphere for conducting business; 4) promote a competitive tax and fee environment; 5) assist business ventures; 6) coordinate revitalization of downtown; 7) coordinate Cherokee Lane Improvements; and 8) market Lodi as a tourist and business center. This activity has five major elements:

- * **City relations with business community.** Establishes and maintains day to day communication with business community and business organizations to identify issues, concerns and interests of existing businesses, potential new businesses or business organizations; and, coordinates with City staff and other agencies to provide answers, regulatory reform or streamlining City services (35 percent of the activity).
- * **Revitalization and beautification.** Work with business and property owners to develop plans, projects and incentives to revitalize business in existing commercial and industrial zones; assist and coordinate with community groups to sponsor public events, trade fairs and activities in the downtown and other commercial business zones to attract shoppers to Lodi; and, act as project manager for the City for projects and programs approved by the City Council (45 percent of the activity).
- * **Funding economic development activities.** Plan and develop strategies to fund economic development projects and programs (public-private partnerships, redevelopment agency, assessment districts) (10 percent of the activity).
- * **Financial assistance.** Recommend, administer and manage financial assistance programs approved by the City Council to assist businesses and property owners, expand business and/or create new jobs (10 percent of the activity).

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing		67,550	66,520	66,520
Utilities and Communications	152	2,150	2,150	2,150
Supplies, Materials and Services	23,168	68,990	113,920	113,920
Minor Capital				
Other Payments	42,700	37,200	99,500	99,500
Total	66,020	175,890	282,090	282,090

COMMUNITY AND ECONOMIC DEVELOPMENT

ACTIVITY: Economic Development
DEPARTMENT: Administration

PROGRAM: Economic Development
FUND: General Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
Adm Assit to City Manager	1	0	0	0
Economic Development Coordinator	0	1	1	1
Total	1	1	1	1
Temporary Positions:				
Full-time equivalents	0	.5	0	0

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- * 1995-96 Consulting Services (\$16,350)

MAJOR 1995-97 OBJECTIVES

- * 1995-96: Implement Downtown Revitalization Study
- * 1996-97: Implement Cherokee Lane Study
- * 1996-97: Market and promote Lodi on a regional and National basis
- * 1996-97: Coordinate the business attraction program for the City
- * 1996-97: Increase involvement with the San Joaquin Partnership

RELATED COST CENTERS

Economic Development (10-043.01)

COMMUNITY AND ECONOMIC DEVELOPMENT

ACTIVITY: Community Promotion
DEPARTMENT: Administration

PROGRAM: Economic Development
FUND: General Fund

ACTIVITY DESCRIPTION

The Community Promotion activity promotes the City as a center for trade, recreation and tourism. The activity goal is to foster and promote a strong reliable tourist industry for the City's economic base. Major activities funded through this program include:

- * Lodi Conference and Visitors Bureau. (\$53,000)
- * Promotional Services (\$22,000)
- * San Joaquin Partnership. (\$20,000).
- * Lodi Downtown Business Association. (\$2,700)
- * Highway Advertising. (\$25,000)

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing				
Utilities and Communications				
Supplies, Materials and Services				
Minor Capital				
Other Payments			122,700	97,700
Total			122,700	97,700

STAFFING SUMMARY

None. Staffing provided through Economic Development Division of Administration

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- * 1995-97 Lodi Conference and Visitors Bureau (\$60,000)

MAJOR 1995-97 OBJECTIVES

- * 1995-96 Develop, obtain Council approval and implement promotional program

RELATED COST CENTERS

Community Promotion (10-020.06)

GENERAL GOVERNMENT

ACTIVITY: City Manager
DEPARTMENT: Administration

PROGRAM: General Administration
FUND: General Fund

ACTIVITY DESCRIPTION

The City Manager activity implements City Council legislation, policies and regulations; provides information and recommendations to the City Council; directs delivery of City services; and, manages the implementation and accomplishment of City goals. Activity goals include: 1) fostering an informed public decision making process; 2) responsive, effective and efficient City services; and 3) effective City management. This activity has four major elements:

- * **Direction and leadership.** Focus the efforts and contributions of staff on results and not work; establish performance standards; build consensus on important issues; develop budget policies and procedures; establish priorities; and, making decisions. (40 percent of the activity).
- * **Advising and assisting the City Council.** Orient new councilmembers on the operation and functions of city government; recommend legislation, policies and regulations; establish effective employee relations and conduct labor negotiations; provide for the review of services; assist citizens with Council requests; represent the City with other government agencies; anticipate problems; handle Council appointments; and, resolve conflict (40 percent of the activity).
- * **Community relations.** Understand community demands and expectations; foster effective relations with community groups, organizations and interest groups; process citizen requests; and, maintain effective communications with the news media (10 percent of the activity).
- * **Promoting the City's future.** Recommend short, medium and long range plans for land use, economic development, service levels, capital facilities and resources (personnel, material, facilities, money) (10 percent of the activity).

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing	242,948	244,545	254,800	254,800
Utilities and Communications	676	500	650	650
Supplies, Materials and Services	13,828	14,425	10,350	12,100
Minor Capital	1,341	250		
Other Payments				

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Legal Secretary	.5	.5	0	0
Secretary to the City Manager	1	1	1	1
Total	3.5	3.5	3	3
Temporary Positions:				
Full-time equivalents	0	0	0	0

GENERAL GOVERNMENT

ACTIVITY: Risk & Solid Waste Management
DEPARTMENT: Administration

PROGRAM: Administrative Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Risk & Solid Waste Management activity reduces risk of incidents and protects the City from liability due to losses; assists management and employees in reducing work related injuries and disease; promotes health and fitness; oversees refuse collection, industrial waste and recycling franchise agreements; and, enforcement of the property maintenance ordinance. Activity goals are: 1) reduce and eliminate avoidable incidents; 2) reduce City's exposure to risk; ensuring adequate and appropriate insurance coverage for liability due to losses; 3) promote a physically and mentally healthy work force; 4) efficient and reliable solid waste collection and disposal; 5) maximum diversion feasible of solid waste from the landfill; and, 6) reduce or eliminate environmental blight in community. This activity has four major elements:

* **Loss control activities (50 percent of the activity)**

Liability claims administration. Review general liability claims against the City and recommend appropriate administrative action (20 percent of the activity).

Workers' compensation claims administration. Review employee injury claims against the City and recommend appropriate administrative action (50 percent of the activity).

Insurance review. Ensure that contractors and special event sponsors carry adequate insurance to protect the City, review the City's self-insurance provisions to ensure adequate funding to cover losses (15 percent of the activity).

Safety improvement. Identify safety risks and recommend corrective actions (10 percent of the activity).

Health and fitness education. Develop and sponsor classes on health and fitness (5 percent of the activity).

* **General liability, property and workers compensation insurance (10 percent of the activity)**

Liability. Provide general liability coverage to \$10 million with a self-insured retention of \$500,000 (77 percent of the purchased insurance)

Property. Provide coverage for property and damage loss (8 percent of the purchased insurance).

Workers Compensation. Provide workers compensation coverage up to statutory limits with a self-insured retention of \$250,000 (15 percent of the purchased insurance).

• **Solid waste management (20 percent of the activity)**

Solid waste planning and coordination. Review and develop solid waste and household hazardous waste management plans; and coordinate these activities with regional agencies (70 percent of the program).

Solid waste franchise administration. Ensure compliance with franchise agreements, receive and evaluate customer complaints, and review rate adjustment requests (30 percent of the program).

• **Property maintenance activities (20 percent of the activity)**

Property maintenance standards. Develop and recommend property maintenance standards for cleanliness within the City and neighborhoods (10 percent of the program).

GENERAL GOVERNMENT

ACTIVITY: Revenue Services
DEPARTMENT: Finance

PROGRAM: Administrative Services
FUND: General Fund

	1993-94	1994-95	1995-96	1996-97
STAFFING SUMMARY	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Regular Positions:				
Revenue Manager	1	1	1	1
Senior Account Clerk	2	2	2	2
Account Clerk	6	6	6	6
Total	9	9	9	9
Temporary Positions:				
Full-time equivalents	2.5	2.5	2.5	2.5

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

None

MAJOR 1995-97 OBJECTIVES

- * 1995-97 Assist in review and selection of computer software for cashier system and utility billing system
- * 1995-97: Review and evaluate utility billing system and policies and make recommendations to improve efficiency, effectiveness and customer relations
- * 1995-97: Implement a cash and investment management system
- * 1995-97 Install a five year billing and payment history on INACTIVE utility accounts

RELATED COST CENTERS

Finance Revenue Division (10-050.05)

GENERAL GOVERNMENT

ACTIVITY: Benefits Administration
DEPARTMENT: Personnel

PROGRAM: Non-Departmental Services
FUND: Benefits Fund

ACTIVITY DESCRIPTION

The Benefits Administration activity is for administering and paying for employee benefits as provided by agreement. The activity goal is to establish effective planning, budgeting and accounting for the City's benefits program. This activity has fifteen major elements:

- * **Medical care.** To program and fund medical care benefits for employees (\$1,493,500) (Payroll charge)
- **Retiree's medical insurance.** To fund the cost of medical insurance for retirees (\$221,450). (CAP number of employees)
- **Medical co-pay reimbursement.** To fund the cost of compensating married employees for using one medical/dental insurance plan (\$3,090). (CAP number of participants by Fund)
- **Employee self-insured medical care.** To fund the cost of compensating employees for discontinuing medical coverage or carrying single coverage in lieu of family coverage (\$65,000). (Payroll charge holding account)
- * **Dental insurance.** To fund the cost of dental insurance for employees and dependents and administrative fees (\$211,770). (Payroll charge)
- * **Vision care.** To fund employee benefit for cost of vision (\$54,590). (Payroll charge)
- **Chiropractic care.** To fund cost of chiropractic care for employees enrolled under the City's medical insurance plan (\$33,990). (Payroll charge)
- * **Employee assistance program.** To fund employee benefit for cost of counseling services (\$10,800) (CAP number of employees)
- **Life insurance.** To fund the cost of life insurance for employees and spouses with the exception of police and fire in amounts from \$10,000 to \$150,000 (\$30,060). (Payroll charge)
- **Accidental death insurance.** To fund cost of accidental death insurance for management, mid-management, general service and police officers in the amount of \$25,000 (\$4,000). (Payroll charge)
- **Unemployment insurance.** To fund claims against the City under a self-insurance program for unemployment claims paid (\$43,260). (Payroll charge)
- * **Long term disability.** To fund cost of disability payments made to employees except police and fire; pays up to 2/3 rds of salary loss (\$7,000). (Payroll charge)
- **Employee recognition program.** To fund cost of service awards, gifts and annual dinner dance (\$14,000). (CAP number of employees)
- **Deferred compensation.** Employee benefit allowing employees to deposit monies into a deferred compensation plan as a tax benefit and self-funded retirement plan (paid by employee except City match). (City match is payroll charge holding account)

GENERAL GOVERNMENT

ACTIVITY: Benefit Administration
DEPARTMENT: Personnel

PROGRAM: Non-Departmental Services
FUND: Benefits Fund

- * Flexible spending accounts. To fund administrative fees for pre-tax costs of dependent care, out of pocket costs of medical/dental expenses and insurance premiums of employees (\$2,500) (CAP number of employees)

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing				
Utilities and Communications				
Supplies, Materials and Services	66,363	1,665,600	1,649,890	1,649,890
Minor Capital				
Other Payments		405,620	480,120	480,120
Total	66,363	2,071,220	2,130,010	2,130,010

STAFFING SUMMARY

None.

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

None

MAJOR 1995-97 OBJECTIVES

None

RELATED COST CENTERS

Medical Care (27.0-020.04)
Retiree's Medical Care (27-020.05)
Medical Co-Pay Reimbursement (27-020.06)
Dental Insurance (27.0-020.07)
Vision Care (27.0-020.08)
Chiropractic Expense (27.0-020.09)
Employee Assistance Program (27-020.10)
Life Insurance (27.0-020.11)
Accidental Death Insurance (27.0-020.12)
Unemployment Insurance (27.0-020.13)
Long Term Disability (27.0-020.14)
Employee Recognition Program (27-020.15)
Flexible Spending Account (27-020.16)

GENERAL GOVERNMENT

ACTIVITY: Contingencies **PROGRAM:** Non-Departmental
DEPARTMENT: Administration **FUND:** Designated Fund Balance

ACTIVITY DESCRIPTION

The Contingencies activity is for programming unplanned expenditures which could not be anticipated prior to adoption of the budget by the City Council. This activity two major elements:

- * **Unprogrammed expenditures.** To fund the cost of emergencies, natural disasters and other expenditures which could not be anticipated.
- * **Ventures.** To fund opportunity costs which result in savings from innovations such as new technology, contract services and/or other long term savings.

	1993-94	1994-95	1995-96	1996-97
ACTIVITY COSTS	ACTUAL	BUDGETED	REQUESTED	PROPOSED
Staffing				
Utilities and Communications				
Supplies, Materials and Services				
Minor Capital				
Other Payments	300,000	300,000	400,000	400,000
Total	300,000	300,000	400,000	400,000

STAFFING SUMMARY

None.

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

Increase designated reserve for contingencies \$100,000

MAJOR 1995-97 OBJECTIVES

None

CITY MANAGER BUDGET ADJUSTMENTS

None

RELATED COST CENTERS

Designated Fund Balance - General Fund

1995-97 FINANCIAL PLAN AND BUDGET

CAPITAL IMPROVEMENT BUDGET

OVERVIEW

All construction projects and capital purchases which cost more than \$10,000 are included in the Capital Improvement Budget. Purchases of vehicles and equipment on an equipment replacement schedule are purchased by the Equipment Fund. Minor capital purchases of less than \$10,000 are included with the Activity Budgets. Through the Capital Improvement Budget and Capital Improvement Plan, the City systematically plans, schedules and finances capital projects to ensure conformance with City policies and funding sources. The Capital Improvement Budget is a four year plan organized by mission.

Public Safety	Leisure, Cultural, and Social Services
Public Utilities	Community and Economic Development
Transportation	General Government

The Capital Improvement Budget emphasizes project planning, with projects progressing through at least two and up to six of the following phases:

1. **Designate.** Appropriates funds to the Control Account based on projects designated for funding by the Council through adoption of the Financial Plan and Budget.
2. **Study.** Includes concept design, site selection, feasibility analysis, schematic design, environmental determination, property appraisals, scheduling, grant application, grant approval, and preparation of specifications for equipment purchases.
3. **Acquisition.** Includes equipment purchases and property acquisition for projects, if necessary.
4. **Design.** Includes final design, plan and specification preparation, and construction cost estimation.
5. **Construction.** Includes bid administration, construction, project inspection and management and closeout.
6. **Debt Service.** Includes installment payments of principal and interest for completed projects funded through debt financing. Expenditures for this project phase are included in the Debt Service section.

Generally, it will become more difficult for a project to move from one phase to the next. As such, more projects will be studied than designed, and more projects will be designed than constructed.

CAPITAL IMPROVEMENT BUDGET

ORGANIZATION

The Capital Improvement Budget consists of the following parts:

1. Summary of Capital Improvement Budget expenditures by mission.
2. Summary of expenditures by activity and funding source.
3. Summary description of each of the major projects (does not include descriptions of minor projects) in this document.

CAPITAL APPROPRIATION POLICY

The City's annual appropriation for capital projects is based on the projects designated by the City Council through adoption of the Financial Plan. **Adoption of the projects listed in the Financial Plan does not automatically allocate funding for specific projects. The appropriation is made to a capital control account and held there pending specific authorization to release and appropriate funds to a project account.** This authorization generally occurs only after the preceding project phase has been completed and approved by the Council and the costs for the succeeding phases have been fully developed. Accordingly, project appropriations for acquisitions and construction are generally made when contracts are awarded.

Capital project appropriations to the capital control account, which represent the funds not allocated to a specific project, lapse after three years. Projects which lapse from lack of project account allocations may be resubmitted. Projects accounts which have been allocated funds will not lapse until the project is completed. All project appropriations should generally come from the capital control account; as such, no adjustments to the capital budget appropriation will be required even if the project costs are greater than original estimates.

This approach has several advantages and disadvantages:

Advantages:

- Ensures that project appropriations are based on realistic cost estimates and that funding is committed only after a significant milestone is achieved, such as contract award.
- Avoids the overstatement of project funding for projects which may be canceled or deferred.
- Ensures that projects are not initiated until adequate study or design has been completed.
- Avoids financial commitments to projects before required grants, agreements or other external funding is secured.
- Avoids overstatement of capital funding needs based on actual expenditure levels which historically have been less than budgeted amounts.

CAPITAL IMPROVEMENT BUDGET

Disadvantage:

- A few high priority projects may be deferred due to the “first come, first serve” approach to project appropriations.

Based on historical cash flow and expenditure patterns, the probability of such deferrals is considered minimal. Further the benefits associated with this approach far outweighs the possible disadvantage of deferring higher priority projects. This policy encourages ongoing project planning and management by requiring each phase to be reviewed and approved on a step-by-step basis, ensuring that projects are well conceived, designed and implemented.

The following pages provide a listing of all Capital Improvement Projects by funding source. The following is a list of primary funding sources for projects.

Capital Outlay Fund

Donations

Community Development Block Grants

Impact Fees

Debt Financing

Other sources - primarily allocations for the City's property tax revenues as provided in the City's General Budget Policies.

Street Fund

Gas Tax

Transportation Development Act (TDA)

Measure K Sales Tax

Impact Fees

Other Federal and State subventions

Enterprise Funds

Electric Fund

Water Fund

Wastewater Fund

Transit Fund

Child Care Fund

1995 - 97 FINANCIAL PLAN AND BUDGET

SUMMARY OF CAPITAL BUDGET REQUESTS

	1995-96 Recommended	1996-97 Proposed
Public Safety		
Police Protection	233,460	236,660
Fire Safety	240,000	293,000
Total Public Safety	<u>\$ 473,460</u>	<u>\$ 529,660</u>
Public Utilities		
Electric Utility Services	\$ 898,845	\$ 982,675
Water/Wastewater Utility Services	1,445,562	961,894
Total Public Utilities	<u>\$ 2,344,407</u>	<u>\$ 1,944,569</u>
Transportation		
Streets and Flood Control	\$ 2,851,234	\$ 2,054,134
Transit		
Total Transportation	<u>\$ 2,851,234</u>	<u>\$ 2,054,134</u>
Leisure, Cultural & Social Services		
Parks and Recreation	\$ 400,450	\$ 500,000
Community Center	670,000	6,200,000
Library	121,950	135,000
Boy's and Girl's Club	250,000	
Total Leisure, Cultural & Social Services	<u>\$ 1,442,400</u>	<u>\$ 6,835,000</u>
Community and Economic Development		
Planning	\$ 50,000	
Construction Development	37,800	
Economic Development	6,000,000	
Total Community Development	<u>\$ 6,087,800</u>	<u>\$ -</u>
General Government		
General Administration	1,420,000	200,000
Administrative Services	300,000	900,000
Organizational Support Services	22,060	23,000
Total General Government	<u>\$ 1,742,060</u>	<u>\$ 1,123,000</u>
TOTAL CAPITAL REQUESTS	<u>\$ 14,941,361</u>	<u>\$ 12,486,363</u>

1995 - 97 FINANCIAL PLAN AND BUDGET

SUMMARY OF CAPITAL BUDGET REQUESTS

	1995-96		1996-97		Fund
	Recommended Number	Cost	Proposed Number	Cost	
Public Safety					
Police Protection					
Police Operations					
Dispatch Recorder		30,700			12
Message Repeater		13,300			12
Motorcycle	1	8,400	1	8,400	12
Police Investigations					
Patrol Sedans	3	81,660	6	151,860	12
Undercover Vehicles	1	23,000			12
Radios		21,400		21,400	12
Street Crime Unit Equipment *		55,000		55,000	12
Fire Safety					
Fire Administration					
Fire Engine	1	225,000			12
Emergency Response Vehicle			1	40,000	12
Support Vehicle			1	150,000	12
Emergency Sedans			3	78,000	12
Special Services					
HazMat Equipment				25,000	12
Technical Rescue Equipment		15,000			12
Total Public Safety	6	\$ 473,460	12	\$ 529,660	
Public Utilities					
Electric Utility Service					
Capital Maintenance Projects		\$ 898,845		\$ 982,675	16
Water/Wastewater Utility Services					
Water/Wastewater					
Water/Wastewater Capital Maintenance		1,339,742		961,894	17&18
Sedan	1	16,200			17
Pickup	1	23,570			17
Backhoe	1	66,050			17&18
Total Public Utilities	3	\$ 2,344,407	0	\$ 1,944,569	

1995 - 97 FINANCIAL PLAN AND BUDGET

SUMMARY OF CAPITAL BUDGET REQUESTS

	1995-96		1996-97		Fund
	Recommended Number	Cost	Proposed Number	Cost	
Transportation					
Streets and Flood Control					
Street Maintenance					
Street Maintenance Projects		\$ 2,534,034		\$ 2,026,334	SF
Alley/Residential Street Improvements		50,000			45
Handicap Ramp Installations		50,000			45
Eastside Alley Lights		60,000			45
Vibratory Roller	1	35,600			12
Pickup			1	27,800	12
Street Cleaning					
Street Sweeper	1	121,600			12
Total Transportation	2	\$ 2,851,234	1	\$ 2,054,134	
Leisure, Cultural & Social Services					
Parks and Recreation					
Parks and Recreation Administration					
Van	1	21,000			12
Automated Registration System		50,150			121
Park Maintenance					
Park Projects		211,300			45
Leaf Sweeper	1	18,000			12
Park Maintenance Projects/Equipment		75,000		100,000	121
In-Door Sports Facility		25,000		400,000	121B
Cultural Services					
Community Center					
Performing Arts Center *		670,000		6,200,000	121B
Library					
Library Equipment		26,000			21
On-Line Access Catalog		95,950		135,000	21
Social Services					
Boy's and Girl's Club		250,000			45
Total Leisure, Cultural & Social Service	2	\$ 1,442,400	0	\$ 6,835,000	

SUMMARY OF CAPITAL BUDGET REQUESTS

	1995-96		1996-97		Fund
	Recommended Number	Cost	Proposed Number	Cost	
Community and Economic Development					
Planning					
Housing Rehabilitation		\$ 50,000			45
Construction Development					
Building and Safety					
Sedan	1	17,900			12
Engineering					
Pickup	1	19,900			12
Economic Development					
Economic Development					
Downtown Revitalization/Cherokee Lane *		5,900,000			121B
Redevelopment Agency		100,000			121
Total Community Development	2	\$ 6,087,800	0	\$ -	
General Government					
General Administration					
City Manager					
Information System Master Plan		150,000		150,000	121
Contract Services Study		20,000			121
Purchase of City Hall Annex		550,000			121B
Public Works Administration					
City Hall Remodel		700,000			121B
Parking Structure				50,000	121
Administrative Services					
Finance Administration					
Debt Service		300,000		900,000	121
Organizational Support Services					
Field Services					
Sedan			1	23,000	12
Equipment Replacement & Motor Pool					
Forklift	1	22,060			12
Total General Government	1	\$ 1,742,060	1	\$ 1,123,000	
TOTAL CAPITAL REQUESTS	16	\$14,941,361	14	\$ 12,486,363	
* City Council Goals					
Funding Sources					
Equipment Fund (12)	13	729,520	14	580,460	
Electric Fund (16)		898,845		982,675	
Water/Wastewater (17&18)	3	1,445,562		961,894	
Library (21)		121,950		135,000	
Community Development Block Grant (45)		671,300			
Street Funds		2,534,034		2,026,334	
General Fund Capital (121)		695,150		1,200,000	
Bond Proceeds (121B)		7,845,000		6,600,000	
Total By Fund Source	16	\$14,941,361	14	\$ 12,486,363	

1995-97 Financial Plan and Budget
CAPITAL BUDGET REQUEST

ACTIVITY: Police Investigations
REQUEST TITLE: Police Crime Unit Equipment

PROJECT DESCRIPTION

Purchase four police vehicles, other vehicle equipment and radios.

PROJECTIVE OBJECTIVES

To field a special five member police task force (Street Crimes Unit) to combat criminal activity in specific locations and to free the time of patrol officers for more routine duties.

EXISTING SITUATION

The City Council adopted a goal to field a special police task force (Street Crimes Unit) to focus police resources on specific criminal conduct. Lodi, like many cities in the central San Joaquin Valley, has seen an increase in gang activity, panhandling, street drugs and prostitution. This has been particularly evident in an area of Lodi known as the Eastside Neighborhoods and is an area with a high concentration of rental units and apartments. A large number of residents in this area are transient laborers and have no stake in the long term well being of the community. The criminal conduct which has been evident for several months is unacceptable to the residents of the City who have high standards of acceptable conduct of themselves and their neighbors. To discourage and eliminate these conditions, the City Council will field this Unit over two years.

PROJECT WORK COMPLETED

None

SCHEDULE AND PROJECT COSTS

	Prior Budgets	1995-96	1996-97	1997-98	1998-99	Project Total
Phasing						
Study						
Design						
Acquisition		\$55,000	\$55,000			\$110,000
Construction						
Total		\$55,000	\$55,000			\$110,000
Recommended Funding Source						
Equipment Fund		\$55,000	\$55,000			\$110,000

ALTERNATIVES

- Do not field a Street Crimes Unit at this time. Defer implementation to a later time.
- Scale back on equipment and vehicles.

PROJECT EFFECT ON OPERATING BUDGET

The purchase of these vehicles and equipment has been accounted for in the operating budget. The operating cost of the Police Crimes Unit is estimated to be \$148,500 in 1995-96 and \$92,900 in 1996-97.

1995-97 Financial Plan and Budget
CAPITAL BUDGET REQUEST

ACTIVITY: Fire Administration
REQUEST TITLE: Emergency Response Vehicles

PROJECT DESCRIPTION

Purchase replacement for one replacement fire engine, a large fire support van, three large storage trailers with equipment, a command vehicle and three replacement emergency response sedans.

PRIMARY OBJECTIVES

The objectives of these acquisitions is to ensure that fire safety personnel are equipped to conduct fire and life rescue services with safe and reliable equipment and that these personnel have the necessary vehicles and equipment to conduct fire and life rescue missions.

EXISTING SITUATION

The majority of the Fire Department's front line apparatus is in marginal condition. The four pumpers exceed 14 years service and 60,000 miles of operation. These vehicles are often taken out of service for mechanical breakdowns. In addition to fire apparatus, the Fire Department should have a command vehicle to coordinate special operations (hazardous material handling, natural disasters, heavy equipment rescue, vehicle accident extraction's, etc.) which require City response and in certain instances response from multiple agencies. In addition, the Department needs support vehicles to carry special equipment and material for these emergencies. This includes air bottles, medical supplies, heavy rescue equipment, decontamination equipment, blankets, etc. There is not adequate space on existing vehicles and vans to store and transport this equipment to emergency sites.

PROJECT WORK COMPLETED

None.

SCHEDULE AND PROJECT COSTS

	Prior Budgets	1995-96	1996-97	1997-98	1998-99	Project Total
Phasing						
Study						
Design						
Acquisition		\$225,000	\$268,000			\$493,000
Construction						
Total		\$225,000	\$268,000			\$493,000
Recommended Funding Source						
Equipment Fund			\$118,000			\$118,000
General Fund		\$225,000	\$150,000			\$375,000

ALTERNATIVES

The following alternatives have been identified:

- Defer purchase of vehicles and equipment in part or whole until a later budget.

PROJECT EFFECT ON OPERATING BUDGET

None. These vehicles and equipment are either replacement vehicles or equipment needed on a standby basis for specific emergencies.

1995-97 Financial Plan and Budget
CAPITAL BUDGET REQUEST

ACTIVITY: Water/Wastewater Utility Services
REQUEST TITLE: Water/Wastewater Capital Maintenance

PROJECT DESCRIPTION

To plan, design, replace and maintain water/wastewater infrastructure.

PROJECT OBJECTIVES

The objectives of this project are: 1) to ensure that the City's water and sewer utility infrastructure remains at a level of reliability and safety at standards established by City policy; 2) to replace and maintain infrastructure on an on-going basis with available revenues to preclude major rate hikes to finance breakdowns, system failures and deterioration; and, 3) to ensure the level of maintenance that protects the City's investment in City owned assets.

EXISTING SITUATION

The City of Lodi has an investment in water and sewer assets of approximately \$38 million dollars. These assets includes wells, water and sewer mains, laterals, plant facilities and major equipment end items, such as generators. The average maintenance level of \$1.2 million per year (3% of asset value) over the next two years provides for the replacement and/or maintenance of water/wastewater infrastructure once every 33 years. The City does not have a replacement and maintenance policy in place which sets maintenance and replacement standards other than a Capital Improvement Plan at this time.

The Public Works Department did not submit capital budget requests for the 1995-97 Financial Plan and Budget due to extenuating circumstances. A specific list of projects will have to be brought back to the City Council at a later date. The level of investment in maintenance is based on the projected availability of funds for capital projects as estimated by the Finance Director.

PROJECT WORK COMPLETED

None

SCHEDULE AND PROJECT COSTS

	Prior Budgets	1995-96	1996-97	1997-98	1998-99	Project Total
Phasing						
Study						
Design						
Acquisition						
Construction						
Total		\$1,339,742	\$982,675	\$1,200,000	\$1,200,000	\$4,722,417
Recommended Funding Source						
Water/Wastewater Funds		\$1,339,742	\$982,675	\$1,200,000	\$1,200,000	\$4,722,417

ALTERNATIVES

The following alternatives have been identified:

- Decrease level of maintenance and lower rate charges for City customers.
- Increase level of maintenance and increase rate charges for City customers.

PROJECT EFFECT ON OPERATING BUDGET

None. These are on-going maintenance programs and do not represent an increase in the level of service.

1995-97 Financial Plan and Budget
CAPITAL BUDGET REQUEST

ACTIVITY: Public Works Administration
REQUEST TITLE: City Hall Remodel

PROJECT DESCRIPTION

This project provides for the renovation of City Hall and space expansion for Finance Department staff

PROJECT OBJECTIVES

The following objectives were identified prior to the approval of this project:

- To provide handicap access to government facilities
- To allow for staff growth over the next fifteen years.
- To replace the mechanical and electrical systems with more cost efficient systems.
- To provide "state of the art" communications infrastructure to support expansion of the City's computer systems and new information technology.

EXISTING SITUATION

Information not provided by Public Works

PROJECT WORK COMPLETED

The scope of the project is not clear with the information available to the Finance Director.

SCHEDULE AND PROJECT COSTS

	Prior Budgets	1995-96	1996-97	1997-98	1998-99	Project Total
Phasing						
Study						
Design						
Acquisition						
Construction		\$700,000				\$700,000
Total		\$700,000				\$700,000
Recommended Funding Source						
Capital Outlay Fund		\$700,000				\$700,000

ALTERNATIVES

Unknown

PROJECT EFFECT ON OPERATING BUDGET

Unknown

1995-97 Financial Plan and Budget
CAPITAL BUDGET REQUEST

ACTIVITY: Economic Development
REQUEST TITLE: Downtown Parking Facility

PROJECT DESCRIPTION

Plan, design and construct a parking facility

PROJECT OBJECTIVES

The objectives of this project have been identified as:

- Promotion of adequate and convenient all weather parking to attract customer to the downtown area.
- To discourage downtown business employees from using street parking.
- To free the current parking lots for commercial development.

EXISTING SITUATION

The City of Lodi has an inventory of 1088 parking spaces (740 street spaces and 348 lot spaces) in the downtown. Of these, 300 spaces are permit spaces for employee parking. Street parking and parking lots are free but limited to two hours. The City does not have parking meters or charge for parking other than permit parking in parking lots.

The City issues approximately 2,500 parking citations per year in the downtown area. The City estimates that 95% of these tickets are to employees and business owners who work downtown.

To foster a successful downtown, the City needs to provide adequate parking to attract customers and to ensure that employees do not use the more valuable street parking. This problem has been solved in many cities by constructing an adequate, well located parking structure in the downtown that provides protection from the weather. This should open parking for customers and provide an incentive for employees to park in a facility where their cars are protected from the weather.

In addition, a parking structure should act to promote the relocation of commercial businesses to the downtown. Without adequate parking, customers will continue to gravitate to shopping centers and office complexes with adequate parking and a wider range of vendors and products.

PROJECT WORK COMPLETED

None

SCHEDULE AND PROJECT COSTS

	Prior Budgets	1995-96	1996-97	1997-98	1998-99	Project Total
Phasing						
Study			\$50,000			\$50,000
Design				\$250,000		\$250,000
Acquisition						
Construction					\$2,500,000	\$2,500,000
Total			\$50,000	\$250,000	\$2,500,000	\$2,800,000
Recommended Funding Source						
Capital Outlay Fund			\$50,000	\$250,000	\$2,500,000	\$2,800,000

ALTERNATIVES

- The alternative is to continue with the current parking strategy and resources.

PROJECT EFFECT ON OPERATING BUDGET

The effect of this project on the operating budget along with the estimated cost, site location, and financing strategy will be determined during the study phase of the project.

1995-97 FINANCIAL PLAN AND BUDGET

CHANGES IN FUND BALANCE - ALL FUND COMBINED

	1993-94 Actual	1994-95 Adopted Budget	1995-96 Requested	1996-97 Proposed
Revenues				
Tax Revenues	16,245,478	16,508,985	17,663,100	17,829,500
Licenses and Permits	410,954	355,600	381,300	381,300
Fines and Forfeitures	100,550	86,400	93,400	93,400
Investment/Property Revenues	1,516,148	1,485,200	1,991,200	1,991,200
Revenue from Others	4,276,104	5,568,477	6,757,440	6,218,740
Service Charges	44,663,124	46,175,906	47,617,455	47,596,455
Other Revenue	676,785	557,010	332,479	154,850
Total Revenue	67,889,143	70,737,578	74,836,374	74,265,445
Expenditures				
Operating Programs				
Public Safety	9,646,101	10,141,795	10,173,730	10,217,905
Public Utilities	10,572,366	12,270,484	12,590,115	12,392,890
Transportation	2,626,932	2,763,735	3,020,635	2,948,560
Leisure, Cultural and Social Services	3,732,720	3,963,478	4,199,310	4,181,635
Community and Economic Development	1,582,958	1,547,539	1,815,085	1,757,750
General Government	6,980,717	8,510,429	8,790,711	8,773,899
Total Operating Programs	35,141,793	39,197,460	40,589,586	40,272,639
Bulk Power Purchase	26,559,666	26,709,000	28,393,500	28,744,500
Other Purchases	0	0	0	0
Capital Projects	4,205,645	4,308,055	14,184,425	12,297,847
Debt Service	1,176,035	1,145,676	1,378,397	2,158,160
Total Expenditures	67,083,139	71,360,191	84,545,908	83,473,146
Revenues/Expenditures (Over/Under)	806,004	(622,613)	(9,709,534)	(9,207,701)
Other Sources (Uses)				
Operating Transfers In	18,605,369	5,476,233	6,821,867	7,186,902
Operating Transfers Out	(18,605,369)	(5,476,233)	(6,821,867)	(7,186,902)
Other Sources (Uses)	2,649,494	(120,401)	3,267,561	3,764,321
Proceeds from Debt Financing	0	0	8,600,000	4,300,000
Total Other Sources (Uses)	2,649,494	(120,401)	11,867,561	8,064,321
Fund Balance Beginning of the Year	22,612,102	26,067,600	25,324,586	27,482,613
Fund Balance End of the Year				
Reserved for Debt Service	254,528	256,478	258,427	260,327
Designated Reserve	17,003,780	16,530,560	18,881,610	17,315,130
Unreserved	8,809,291	8,537,548	8,342,576	8,763,776
Total Fund Balance	26,067,599	25,324,586	27,482,613	26,339,233

1995-97 FINANCIAL PLAN AND BUDGET

CHANGES IN FUND BALANCE - GENERAL FUND

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
Revenues				
Tax Revenues	14,531,704	14,237,800	14,650,000	15,052,500
Licenses and Permits	410,954	355,600	381,300	381,300
Fines and Forfeitures	100,550	86,400	93,400	93,400
Investment/Property Revenues	347,241	469,500	398,905	398,905
Revenue from Others	2,243,584	2,012,000	2,460,900	2,342,900
Service Charges	1,075,706	1,140,331	1,219,800	1,219,800
Other Revenue	64,721	250,000	30,350	30,350
Total Revenue	18,774,459	18,551,631	19,234,655	19,519,155
Expenditures				
Operating Programs				
Public Safety	9,636,678	10,141,795	10,173,730	10,217,905
Public Utilities				
Transportation	2,170,905	2,254,090	2,355,440	2,294,115
Leisure, Cultural and Social Services	2,763,984	2,876,725	2,994,025	2,974,020
Community and Economic Development	1,582,958	1,547,539	1,815,085	1,757,750
General Government	5,210,192	5,106,204	5,379,976	5,363,164
Total Operating Programs	21,364,716	21,926,353	22,718,256	22,606,954
Bulk Power Purchase	0	0	0	0
Other Purchases	0	0	0	0
Capital Projects	0	0	0	0
Debt Service				
Total Expenditures	21,364,716	21,926,353	22,718,256	22,606,954
Revenues/Expenditures (Over/Under)	(2,590,256)	(3,374,722)	(3,483,601)	(3,087,799)
Other Sources (Uses)				
Operating Transfers In	4,891,388	3,280,726	3,466,308	3,466,308
Operating Transfers Out	(1,506,306)	(647,441)	(945,892)	(945,892)
Other Sources (Uses)	592,622	778,265	965,000	965,000
Proceeds from Debt Financing				
Total Other Sources (Uses)	3,977,704	3,411,550	3,485,416	3,485,416
Fund Balance Beginning of the Year	1,272,911	2,660,359	2,697,187	2,699,002
Fund Balance End of the Year				
Reserved for Debt Service				
Designated Reserve		300,000	400,000	400,000
Unreserved	2,660,359	2,397,187	2,299,002	2,696,619
Total Fund Balance	2,660,359	2,697,187	2,699,002	3,096,619

1995-97 FINANCIAL PLAN AND BUDGET

CHANGES IN FUND BALANCE - LIBRARY FUND

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
Revenues				
Tax Revenues	813,255	809,100	858,000	883,000
Licenses and Permits				
Fines and Forfeitures				
Investment/Property Revenues	14,912	34,000	10,000	10,000
Revenue from Others	55,513	45,000	45,000	45,000
Service Charges				
Other Revenue	54,181	49,000	48,000	48,000
Total Revenue	937,861	937,100	961,000	986,000
Expenditures				
Operating Programs				
Public Safety				
Public Utilities				
Transportation				
Leisure, Cultural and Social Services	877,707	982,698	1,082,885	1,085,165
Community and Economic Development				
General Government				
Total Operating Programs	877,707	982,698	1,082,885	1,085,165
Bulk Power Purchase	0	0	0	0
Other Purchases	0	0	0	0
Capital Projects	0	0	121,950	135,000
Debt Service				
Total Expenditures	877,707	982,698	1,204,835	1,220,165
Revenues/Expenditures (Over/Under)	60,154	(45,598)	(243,835)	(234,165)
Other Sources (Uses)				
Operating Transfers In	259	0	0	0
Operating Transfers Out	(38,754)	(147,396)	(129,380)	(129,380)
Other Sources (Uses)	(3,567)			
Proceeds from Debt Financing				
Total Other Sources (Uses)	(42,062)	(147,396)	(129,380)	(129,380)
Fund Balance Beginning of the Year	750,872	768,964	575,970	202,755
Fund Balance End of the Year				
Reserved for Debt Service				
Designated Reserve		364,652	364,652	364,652
Unreserved	768,964	211,318	(161,897)	(525,442)
Total Fund Balance	768,964	575,970	202,755	(160,790)

1995-97 FINANCIAL PLAN AND BUDGET

CHANGES IN FUND BALANCE - STREET FUND

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
Revenues				
Tax Revenues	448,343	507,200	517,200	517,200
Licenses and Permits				
Fines and Forfeitures				
Investment/Property Revenues	147,353	107,550	193,595	193,595
Revenue from Others	1,150,237	1,750,800	1,887,900	1,380,200
Service Charges	739,106	518,000	518,000	518,000
Other Revenue	3,449	0	0	0
Total Revenue	2,488,488	2,883,550	3,116,695	2,608,995
Expenditures				
Operating Programs				
Public Safety				
Public Utilities				
Transportation				
Leisure, Cultural and Social Services				
Community and Economic Development				
General Government				
Total Operating Programs	0	0	0	0
Bulk Power Purchase				
Other Purchases				
Capital Projects	0	1,763,000	2,534,034	2,026,334
Debt Service				
Total Expenditures	0	1,763,000	2,534,034	2,026,334
Revenues/Expenditures (Over/Under)	2,488,488	1,120,550	582,661	582,661
Other Sources (Uses)				
Operating Transfers In	1,859,277	176,749	586,098	586,098
Operating Transfers Out	(2,066,004)	(1,000,505)	(1,181,489)	(1,181,489)
Other Sources (Uses)	76,742	0	0	0
Proceeds from Debt Financing				
Total Other Sources (Uses)	(129,986)	(823,756)	(595,391)	(595,391)
Fund Balance Beginning of the Year	1,836,791	4,195,293	4,492,087	4,479,357
Fund Balance End of the Year				
Reserved for Debt Service				
Designated Reserve				
Unreserved	4,195,293	4,492,087	4,479,357	4,466,627
Total Fund Balance	4,195,293	4,492,087	4,479,357	4,466,627

Personnel Summary

Library - Technology Specialist

The current library staff does not have the expertise or experience to design, plan, install and maintain an automated library system. Automated library systems are being installed in libraries in most cities and counties. Automated library systems provide a level of information demanded by an increasing number of residents and businesses as the "information super highway" increases in popularity. In addition, automated services will increase the efficiency of the library staff by automating the card catalog and routine administration. The City will add a contract technology specialist in 1995-96 for one year.

Community Center - Maintenance Worker

The City cut one maintenance worker position from the Community Center as a budget cutting measure in 1994-95 on a trial basis to determine if these duties could be performed by part-time employees at less cost. After one year, the City has concluded that the duties are best accomplished by a full time employee.

City Clerk - Administrative Clerk

The duties of the City Clerk have been expanding over several years as the City has grown. The number of requests for information and the number of reports prepared for the City Council have increased. To provide responsive service, the City Clerk's Office has used part-time employees; however, part-time employees are not as well trained, need a greater level of supervision and can not handle confidential information. The City will add one regular full-time position in 1995-96 and reduce the number of part-time hours.

Personnel Department - Administrative Clerk

The City eliminated this position as a cost cutting measure in 1994-95 to determine if the duties in this department could be accomplished with a part-time employee. After one year, the City has concluded that this position should be reinstated due in part to an increase in backlogs and the need for timely processing of personnel actions.

Administration - Code Enforcement Officer

The City Council adopted a goal to develop and implement a residential neighborhood improvement program to eliminate blight and to ensure that all neighborhoods are maintained at standards consistent with community values. The City's concern with the cleanliness and safety of residential neighborhoods is a high priority goal. The City will add one regular full-time code enforcement officer in budget year 1995-96.

Equipment Maintenance/Motor Pool - Administrative Clerk

The City is expanding equipment maintenance services to accommodate the new transit fleet and to increase control over central fuel supply and vehicle maintenance (scheduling, costs, repair parts, etc.) The City has the computers and programs in place to better manage these services but does not have the trained and qualified administrative staff to use them. The City will add one administrative clerk in the motor pool in 1995-96 to improve management of motor pool operations.

1995-97 FINANCIAL PLAN AND BUDGET

REGULAR POSITIONS BY MISSION

	1993-94	1994-95	1995-96	1996-97
	Actual	Budget	Requested	Proposed
Public Safety				
Police Protection	104.0	104.0	106.0	108.0
Fire Safety	47.0	47.0	48.0	49.0
Other Safety Services	0.0	0.0	0.0	0.0
Total Public Safety	<u>151.0</u>	<u>151.0</u>	<u>154.0</u>	<u>157.0</u>
Public Utilities				
Water Utility Services	10.9	10.9	11.3	11.2
Wastewater Utility Services	24.1	24.1	22.7	22.8
Electric Utility Services	40.0	38.0	38.0	38.0
Total Public Utilities	<u>75.0</u>	<u>73.0</u>	<u>72.0</u>	<u>72.0</u>
Transportation				
Streets and Flood Control	27.0	23.0	24.0	24.0
Transit	0.0	1.0	1.0	1.0
Total Transportation	<u>27.0</u>	<u>24.0</u>	<u>25.0</u>	<u>25.0</u>
Leisure, Cultural & Social Services				
Parks and Recreation	30.0	25.0	26.0	26.0
Cultural Services	18.0	19.0	20.0	20.0
Social Services	1.0	1.0	1.0	1.0
Total Leisure, Cultural & Social Services	<u>49.0</u>	<u>45.0</u>	<u>47.0</u>	<u>47.0</u>
Community & Economic Development				
Planning	5.0	5.0	5.0	5.0
Construction Development	19.5	19.0	19.0	19.0
Economic Development	1.0	1.0	1.0	1.0
Total Community & Economic Development	<u>25.5</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>
General Government				
Legislation and Policy	0.0	0.0	0.0	0.0
General Administration	7.5	7.5	8.0	8.0
Legal Services	2.5	2.5	3.0	3.0
City Clerk Services	2.0	2.0	3.0	3.0
Administrative Services	34.0	32.0	33.0	33.0
Organizational Support Services	18.0	17.0	18.0	18.0
Non-Departmental Services	0.0	0.0	0.0	0.0
Total General Government	<u>64.0</u>	<u>61.0</u>	<u>65.0</u>	<u>65.0</u>
TOTAL OPERATING BUDGET	<u>391.5</u>	<u>379.0</u>	<u>388.0</u>	<u>391.0</u>

1993-94	1994-95	1995-96	1996-97
Actual	Estimate	Estimate	Estimate

Public Safety	0.37	0.00	0.00
Police Protection	0.00	0.00	0.00
Fire Safety	0.00	0.50	0.00
Graffiti Abatement	0.70	0.70	0.70
Total Public Safety	1.07	1.20	0.70
Public Utilities	3.05	2.05	3.05
Water Utility Services	3.05	2.05	3.05
Wastewater Utility Services	0.50	0.75	1.13
Electric Utility Services	1.44	0.00	0.00
Total Public Utilities	4.99	2.80	4.18
Transportation	0.95	0.95	0.95
Streets and Flood Control	0.95	0.95	0.95
Transit	15.10	15.00	15.00
Total Transportation	16.05	15.95	15.95
Leisure, Cultural & Social Services	37.90	37.90	37.20
Parks and Recreation	37.90	37.90	37.20
Library	5.00	5.00	6.00
Community Center	1.00	1.00	6.50
Camp Hutchins	7.00	6.00	4.00
Total Leisure, Cultural & Social Services	49.90	49.90	53.70
Community & Economic Development	0.60	0.90	1.40
Planning	0.60	0.90	1.40
Building Inspections	0.60	0.90	1.40
Engineering	0.60	0.50	0.40
Economic Development	0.60	0.50	0.40
Total Community & Economic Development	0.60	1.40	1.80
General Government	0.20	1.00	0.00
City Manager	0.20	1.00	0.00
Public Works Administration	0.00	0.00	0.00
Legal Services	0.00	0.00	0.00
City Clerk Services	0.00	0.00	0.00
Personnel Administration	0.45	0.30	0.00
Risk and Solid Waste Management	0.45	0.30	0.00
Information Systems Management	5.10	6.70	5.80
Financial Administration	5.10	6.70	5.80
Building Maintenance	0.98	0.98	0.25
Equipment Maintenance	0.98	0.98	0.25
Total General Government	7.73	9.88	6.05
80.34	81.13	82.38	82.13

REGULAR POSITIONS BY DEPARTMENT

1993-94	1994-95	1995-96	1996-97
Actual	Budget	Requested	Proposed

CITY MANAGER	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0
Legal Secretary	0.5	0.5	0.0	0.0
Secretary to the City Manager	1.0	1.0	1.0	1.0
CITY ATTORNEY	3.5	3.5	3.0	3.0
Deputy City Attorney III	1.0	1.0	1.0	1.0
City Attorney	1.0	1.0	1.0	1.0
Legal Secretary	0.5	0.5	1.0	1.0
CITY CLERK	2.5	2.5	3.0	3.0
City Clerk	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0
Administrative Clerk III	0.5	0.0	1.0	1.0
COMMUNITY CENTER	2.0	2.0	3.0	3.0
Community Center Director	1.0	1.0	1.0	1.0
Senior Service Coordinator	1.0	1.0	1.0	1.0
Administrative Clerk III	1.0	1.0	1.0	1.0
Maintenance Worker	0.0	1.0	2.0	2.0
COMMUNITY DEVELOPMENT	3.0	4.0	5.0	5.0
Administrative Clerk III	1.0	1.0	1.0	1.0
Building Inspector III	3.0	3.0	3.0	3.0
Chief Building Inspector	1.0	1.0	1.0	1.0
Community Development Director	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Junior/Assistant/Associate Planner	2.0	2.0	2.0	2.0
Senior Building Inspector	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
ECONOMIC DEVELOPMENT	11.0	11.0	11.0	11.0
Admin Assistant to City Manager	1.0	0.0	0.0	0.0
Economic Development Coordinator	0.0	1.0	1.0	1.0
ELECTRIC UTILITY DEPARTMENT	1.0	0.0	0.0	0.0
Administrative Clerk III	1.0	0.0	0.0	0.0
Assistant Electric Utility Director	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Electric Apparatus Mechanic	1.0	1.0	1.0	1.0
H-22	1.0	1.0	1.0	1.0

1995-97 FINANCIAL PLAN AND BUDGET

REGULAR POSITIONS BY DEPARTMENT

	1993-94	1994-95	1995-96	1996-97
	Actual	Budget	Requested	Proposed
Electric Foreman/Forewoman	3.0	3.0	3.0	3.0
Electric Lineman/Linewoman	7.0	7.0	7.0	7.0
Electric Meter Technician	1.0	1.0	1.0	1.0
Electric System Supervisor	1.0	1.0	1.0	1.0
Electric Troubleshooter	3.0	3.0	3.0	3.0
Electric Utility Director	1.0	1.0	1.0	1.0
Electric Utility Rate Analyst	1.0	1.0	1.0	1.0
Electric Utility Superintendent	1.0	1.0	1.0	1.0
Electrical Drafting Technician	1.0	1.0	1.0	1.0
Electrical Engineer	1.0	1.0	1.0	1.0
Electrical Engineer - Standards	1.0	0.0	0.0	0.0
Electrical Estimator	3.0	3.0	3.0	3.0
Electrical Technician	2.0	2.0	2.0	2.0
Electrician	2.0	2.0	2.0	2.0
Manager, Rates & Resources	1.0	1.0	1.0	1.0
Metering Electrician	1.0	1.0	1.0	1.0
Senior Electric Utility Rate Analyst	1.0	1.0	1.0	1.0
Utility Operations Supervisor	1.0	1.0	1.0	1.0
Utility Service Operator I/II	3.0	3.0	3.0	3.0
Utility Service Operator I/II	1.0	1.0	1.0	1.0
	40.0	38.0	38.0	38.0
FINANCE DEPARTMENT				
Account Clerk	11.0	10.0	10.0	10.0
Accountant I/II	1.0	1.0	1.0	1.0
Accounting Manager	1.0	1.0	1.0	1.0
Account Collector	2.0	2.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0
Buyer	1.0	1.0	1.0	1.0
Customer Services Supervisor	0.0	0.0	1.0	1.0
Data Processing Manager	1.0	1.0	1.0	1.0
Data Processing Operations Specialist	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	0.0	0.0
Field Services Supervisor	1.0	0.0	0.0	0.0
Finance Director	1.0	1.0	1.0	1.0
Meter Reader	4.0	4.0	4.0	4.0
Parking Enforcement Assistant	1.0	1.0	1.0	1.0
Purchasing Assistant	1.0	1.0	1.0	1.0
Purchasing Officer	1.0	1.0	1.0	1.0
Revenue Manager	1.0	1.0	1.0	1.0
Senior Account Clerk	2.0	2.0	2.0	2.0
Senior Programmer Analyst	2.0	2.0	2.0	2.0
Senior Storekeeper/Buyer	1.0	1.0	1.0	1.0
Storekeeper	1.0	1.0	1.0	1.0
Support Services Supervisor	0.0	0.0	1.0	1.0
	36.0	34.0	34.0	34.0

1995-97 FINANCIAL PLAN AND BUDGET

REGULAR POSITIONS BY DEPARTMENT

	1993-94	1994-95	1995-96	1996-97
	Actual	Budget	Requested	Proposed
FIRE DEPARTMENT				
Administrative Clerk III	1.0	1.0	1.0	1.0
Department Secretary	0.0	0.0	1.0	1.0
Fire Administrative Officer	3.0	3.0	0.0	0.0
Fire Battalion Chief	2.0	2.0	2.0	2.0
Fire Captain	9.0	9.0	9.0	9.0
Fire Chief	1.0	1.0	1.0	1.0
Fire Division Chief	0.0	0.0	3.0	3.0
Fire Inspector	1.0	1.0	1.0	2.0
Firefighter I/II/Engineer	30.0	30.0	30.0	30.0
	<u>47.0</u>	<u>47.0</u>	<u>48.0</u>	<u>49.0</u>
INFORMATION SYSTEMS OPERATIONS				
Information Systems Coordinator	0.0	1.0	1.0	1.0
	<u>0.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
LIBRARY				
Assistant Adult Services Librarian	0.0	0.0	2.0	2.0
Building Service Worker	1.0	1.0	1.0	1.0
Children's Librarian	1.0	1.0	1.0	1.0
Librarian	1.0	1.0	1.0	1.0
Librarian I/II	2.0	2.0	0.0	0.0
Library Assistant	8.0	8.0	8.0	8.0
Manager of Adult Services	1.0	1.0	1.0	1.0
Senior Library Assistant	1.0	1.0	1.0	1.0
	<u>15.0</u>	<u>15.0</u>	<u>15.0</u>	<u>15.0</u>
PARKS & RECREATION DEPARTMENT				
Administrative Clerk I/II	1.0	1.0	1.0	1.0
Administrative Clerk III	1.0	1.0	1.0	1.0
Department Secretary	1.0	1.0	1.0	1.0
Engineering Technician I/II	0.0	0.0	1.0	1.0
Laborer/Park Maintenance Worker I/II	11.0	7.0	7.0	7.0
Park Maintenance Worker III	6.0	5.0	5.0	5.0
Parks & Recreation Director	1.0	1.0	1.0	1.0
Parks Superintendent	1.0	1.0	1.0	1.0
Parks Supervisor	2.0	2.0	2.0	2.0
Recreation Supervisor	4.0	4.0	4.0	4.0
Senior Building Maintenance Worker	1.0	1.0	1.0	1.0
Senior Parks Ranger	1.0	1.0	1.0	1.0
Welder-Mechanic	1.0	1.0	1.0	1.0
	<u>31.0</u>	<u>26.0</u>	<u>27.0</u>	<u>27.0</u>

Summary of Significant Expenditure and Staffing Changes

The following table summarizes the costs which have a direct bearing on the decision made to increase expenditure levels. These are costs which change as the result of the decisions made by the City Council to increase the level or quality of City services. Accordingly, they will remain unchanged unless a policy decision is made by Council to increase or decrease the level or quality of activity. Those costs which are fixed and which do not change the level of activity are not considered a significant expenditure or staffing change and are not included.

1995 - 97 FINANCIAL PLAN AND BUDGET

SUMMARY OF SIGNIFICANT EXPENDITURES AND STAFFING CHANGES

	1995-96		1996-97		Fund
	Recommended Position	Cost	Proposed Position	Cost	
Public Safety					
Police Protection					
Police Administration					
Lazer Jet Printer		\$ 4,000			10
Police Operations					
Street Crimes Unit *	3	148,500	2	\$ 92,900	10
Dispatcher/Jailer (Resolution No 94-149)	-1	(41,140)			
Police Operations Software		7,300		(2,300)	10
Contribution to County Wide Bomb Squad		3,500			10
Police Investigations					
Evidence Freezer		4,000		(4,000)	10
Fax Machine				3,700	10
Copy Machine				6,200	10
Fire Safety					
Fire Administration					
Department Secretary (Net)	1	21,195			10
Decontamination Centers		7,500		(7,500)	10
Day Room Furniture		6,000			10
Professional Assistance		15,000			10
Fire Prevention					
Fire Inspector			1	49,905	10
Total Public Safety	3	\$171,855	3	\$ 138,905	
Transportation					
Streets and Flood Control					
Street Maintenance					
Street Grinding Program		15,000		(7,000)	10
Street Trees					
Tree Planting & Maintenance Program		100,000			10
Total Transportation	0	\$115,000	0	\$ (7,000)	
Leisure, Cultural & Social Services					
Parks and Recreation					
Commissions and Committees					
Youth Commission		10,000			
Parks and Recreation Administration					
Chairs and Tables		3,000			10
Engineering Technician (Net)	1	18,605			10
Auto Cad Software		9,800			10

SUMMARY OF SIGNIFICANT EXPENDITURES AND STAFFING CHANGES

	1995-96		1996-97		Fund
	Position	Cost	Position	Cost	
Recreation					
Playgrounds					
After School Program (Part-Time)		14,200			10
Hale Park Program (Part-Time)		16,200			45
Youth/Teen Sports					
Junior Hockey League (Part-Time)		8,300			10
Parks					
Sports Facilities					
Fencing Armory Park		5,800		(5,800)	10
Park Maintenance					
Maintenance Staffing (Part-Time)		4,500			10
Cultural Services					
Library					
Technology Specialist		53,600		(26,800)	21
Librarian (Part-Time)				35,600	21
Community Center Commissions					
Arts Commission Coordinator (Part-Time)		10,000			120
Community Center					
Tables and Chairs		8,500		(8,500)	120
Maintenance Worker	1	32,290			120
Power Lift		5,900			120
Administrative Clerk		8,700			120
Social Services					
Camp Hutchins					
Administrative Clerk (Part-Time)		8,700			15
Total Leisure, Cultural & Social Services	2	\$218,095	0	\$ (5,500)	
Community and Economic Development					
Construction Development					
Engineering					
Contract Engineering/Inspection Services		67,000		67,000	10
Economic Development					
Economic Development					
Consulting Services		16,350			10
Advertising				(25,000)	10
Lodi Conference & Visitors Bureau		60,000			10
Total Community Development	0	\$143,350	0	\$ 42,000	

1995 - 97 FINANCIAL PLAN AND BUDGET

SUMMARY OF SIGNIFICANT EXPENDITURES AND STAFFING CHANGES

	1995-96		1996-97		Fund
	Position	Cost	Position	Cost	
General Government					
City Council					
Compensation		3,000			10
Mayor's Discretionary Fund		2,500			10
City Clerk Services					
City Clerk					
Administrative Clerk (Net)	1	20,010			10
Public Works Administration					
Copier		8,500		(8,500)	10
Administrative Services					
Personnel Services					
Photocopier		5,800		(5,800)	10
Training Program		6,300			10
Administrative Clerk (net)	1	21,820			10
Compensation Study		20,000		(20,000)	10
Risk and Solid Waste Management					
Code Enforcement Officer *	1	17,150			10
Code Enforcement (Part-Time) *		8,300			10
Zoning Regulations *		20,000		(20,000)	10
Revenue Services					
Personal Computers		(5,000)			10
Data Processing					
System Printer		8,100		(8,100)	10
Tape Drive		5,000			10
Lazer Jet Printer		8,300			10
Organization Support Services					
Equipment Maintenance & Motor Pool					
Administrative Clerk	1	15,710			10
Consulting Services		3,300		(3,300)	10
Total General Government	4	\$168,790	0	\$ (65,700)	
TOTAL OPERATING CHANGES	9	\$817,090	3	\$ 102,705	
City Council Goals					
*					
Funding Sources					
General Fund (10)	8	672,700	3	127,405	
Camp Hutchins (15)		8,700			
Community Development Block Grant (45)		16,200			
Library (21)	1	53,600		35,600	
Community Center (120)	1	65,390		(8,500)	
Total By Fund Source	10	\$816,590	3	\$ 154,505	

RESOLUTION NO. 95-85

A RESOLUTION OF THE LODI CITY COUNCIL
ADOPTING THE 1995-96 OPERATING AND CAPITAL IMPROVEMENT BUDGETS
FOR THE FISCAL YEAR BEGINNING JULY 1, 1995 AND ENDING JUNE 30, 1996

WHEREAS, the City Manager submitted the 1995-97 Financial Plan and Budget to the City Council on June 6, 1995; and

WHEREAS, the 1995-97 Financial Plan and Budget was prepared in accordance with the City Council's goals, budget assumptions and policies; and

WHEREAS, the City Council conducted budget hearings on June 6, June 7, June 13, June 14, and June 20, 1995 at the Carnegie Forum; and

WHEREAS, the 1995-97 budget is balanced and does not require additional taxes or fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LODI, AS FOLLOWS:

1. That the 1995-97 Financial Plan and Budget as proposed by the City Manager and amended by the City Council is adopted.

2. That the funds and regular staffing for the 1995-96 operating budget are appropriated as summarized in Schedule A (revenues), Schedule B (expenditures), Schedule C (regular staffing) and Schedule D (City Council Budget Adjustments).

3. That the funds for the 1995-96 Capital Improvement Budget are appropriated to a Capital Control Account for further allocation by the City Council on a project by project and purchase by purchase action.

Dated: June 21, 1995

I hereby certify that Resolution No. 95-85 was passed and adopted by the City Council of the City of Lodi in a regular meeting held June 21, 1995, by the following votes:

On motion by Council Member Pennino, Warner second, adopted Resolution No. 95-85 approving the 1995-96 Financial Plan and Budget as amended, and appropriating the 1995-96 operating and capital budgets, with the exception of electric wheeling charges, by the following vote:

AYES: COUNCIL MEMBERS - Davenport, Pennino, Sieglock, Warner and Mann (Mayor)

NOES: COUNCIL MEMBERS - None

ABSENT: COUNCIL MEMBERS - None

ABSTAIN: COUNCIL MEMBERS - None

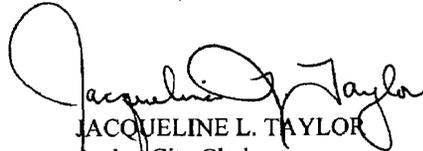
On motion by Council Member Sieglock, Warner second, approved the 1995-96 Financial Plan and Budget with regard to the electric wheeling charges by the following vote:

AYES: COUNCIL MEMBERS - Davenport, Sieglock, Warner and Mann (Mayor)

NOES: COUNCIL MEMBERS - None

ABSENT: COUNCIL MEMBERS - None

ABSTAIN: COUNCIL MEMBERS - Pennino



Jacqueline L. Taylor
JACQUELINE L. TAYLOR
Acting City Clerk

CHANGES IN FUND BALANCE - ALL FUND COMBINED

	1993-94	1994-95	1995-96	1996-97
	Actual	Adopted Budget	Requested	Proposed
Revenues				
Tax Revenues	16,245,478	16,508,985	17,663,100	17,829,500
Licenses and Permits	410,954	355,600	381,300	381,300
Fines and Forfeitures	100,550	86,400	93,400	93,400
Investment/Property Revenues	1,516,148	1,485,200	1,991,200	1,991,200
Revenue from Others	4,276,104	5,568,477	6,757,440	6,218,740
Service Charges	44,663,124	46,175,906	47,617,455	47,596,455
Other Revenue	676,785	557,010	332,479	154,850
Total Revenue	67,889,143	70,737,578	74,836,374	74,265,445
Expenditures				
Operating Programs				
Public Safety	9,646,101	10,141,795	10,173,730	10,217,905
Public Utilities	10,572,366	12,270,484	12,590,115	12,392,890
Transportation	2,626,932	2,763,735	3,020,635	2,948,560
Leisure, Cultural and Social Services	3,732,720	3,963,478	4,199,310	4,181,635
Community and Economic Development	1,582,958	1,547,539	1,815,085	1,732,750
General Government	6,980,717	8,510,429	8,790,711	8,798,899
Total Operating Programs	35,141,793	39,197,460	40,589,586	40,272,639
Bulk Power Purchase	26,559,666	26,709,000	28,393,500	28,744,500
Other Purchases	0	0	0	0
Capital Projects	4,205,645	4,308,055	14,184,425	12,297,847
Debt Service	1,176,035	1,145,676	1,378,397	2,158,160
Total Expenditures	67,083,139	71,360,191	84,545,908	83,473,146
Revenues/Expenditures (Over/Under)	806,004	(622,613)	(9,709,534)	(9,207,701)
Other Sources (Uses)				
Operating Transfers In	18,605,369	5,476,233	6,821,867	7,186,902
Operating Transfers Out	(18,605,369)	(5,476,233)	(6,821,867)	(7,186,902)
Other Sources (Uses)	2,649,494	(120,401)	3,267,561	3,764,321
Proceeds from Debt Financing	0	0	8,600,000	4,300,000
Total Other Sources (Uses)	2,649,494	(120,401)	11,867,561	8,064,321
Fund Balance Beginning of the Year	22,612,102	26,067,600	25,324,586	27,482,613
Fund Balance End of the Year				
Reserved for Debt Service	254,528	256,478	258,427	260,327
Designated Reserve	17,003,780	16,530,560	18,881,610	17,315,130
Unreserved	8,809,291	8,537,548	8,342,576	8,763,776
Total Fund Balance	26,067,599	25,324,586	27,482,613	26,339,233

REGULAR POSITIONS BY MISSION

	1993-94	1994-95	1995-96	1996-97
	Actual	Budget	Requested	Proposed
Public Safety				
Police Protection	104.0	104.0	106.0	108.0
Fire Safety	47.0	47.0	48.0	49.0
Other Safety Services	0.0	0.0	0.0	0.0
Total Public Safety	<u>151.0</u>	<u>151.0</u>	<u>154.0</u>	<u>157.0</u>
Public Utilities				
Water Utility Services	10.9	10.9	11.3	11.2
Wastewater Utility Services	24.1	24.1	22.7	22.8
Electric Utility Services	40.0	38.0	38.0	38.0
Total Public Utilities	<u>75.0</u>	<u>73.0</u>	<u>72.0</u>	<u>72.0</u>
Transportation				
Streets and Flood Control	27.0	23.0	24.0	24.0
Transit	0.0	1.0	1.0	1.0
Total Transportation	<u>27.0</u>	<u>24.0</u>	<u>25.0</u>	<u>25.0</u>
Leisure, Cultural & Social Services				
Parks and Recreation	30.0	25.0	26.0	26.0
Cultural Services	18.0	19.0	20.0	20.0
Social Services	1.0	1.0	1.0	1.0
Total Leisure, Cultural & Social Services	<u>49.0</u>	<u>45.0</u>	<u>47.0</u>	<u>47.0</u>
Community & Economic Development				
Planning	5.0	5.0	5.0	5.0
Construction Development	19.5	19.0	19.0	19.0
Economic Development	1.0	1.0	1.0	1.0
Total Community & Economic Development	<u>25.5</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>
General Government				
Legislation and Policy	0.0	0.0	0.0	0.0
General Administration	7.5	7.5	8.0	8.0
Legal Services	2.5	2.5	3.0	3.0
City Clerk Services	2.0	2.0	3.0	3.0
Administrative Services	34.0	32.0	33.0	33.0
Organizational Support Services	18.0	17.0	18.0	18.0
Non-Departmental Services	0.0	0.0	0.0	0.0
Total General Government	<u>64.0</u>	<u>61.0</u>	<u>65.0</u>	<u>65.0</u>
TOTAL OPERATING BUDGET	<u>391.5</u>	<u>379.0</u>	<u>388.0</u>	<u>391.0</u>

CITY COUNCIL ADJUSTMENTS

	1995-96 Approved	1996-97 Proposed
Leisure, Cultural & Social Services		
Cultural Services		
Library		
Technology Specialist- contract employee 1 1/2 yr	(1)	(1) (26,800)
Add objective: Use of volunteers		
Total Leisure, Cultural & Social Services	0	(26,800)
Community & Economic Development		
Economic Development		
Advertising		(25,000)
Total Community & Economic Development	0	(25,000)
General Government		
Legislation and Policy		
City Council		
Return to prior compensation level	3,000	3,000
Mayor discretionary funding	2,500	2,500
Administrative Services		
Personnel		
Add objective: Develop 5 yr training plan		
Risk and Solid Waste Management		
Cap part time hours at 960 hr for FTE code enforcement officer		
Revenue Services		
Personal computers	(5,000)	(5,000)
Total General Government	500	500
TOTAL OPERATING BUDGET	500	(51,300)

Increase Designated Reserve for Contingency

100,000

100,000

1995-97 Financial Plan and Budget

YOUTH COMMISSION BUDGET

	Cost	Description
Supplies, Materials, Services		
Postage	\$ 500	Mail, Letters, Fliers, Minutes, Postage
Printing, Duplicating	1,000	Print shop (\$500), Art Work (\$100), Posters (\$100), Flyers (\$100), Signs (\$200)
Advertising	1,000	Lodi News Ads (\$300), Stockton Record Ads (\$300), School Newspaper Ads (\$100), King Video Cable (\$300)
Uniforms	250	T-Shirts
Professiona Services	2,565	Security (\$300), Dunk Tank Rental (\$100) D.J. (\$250), Ice Truck Rental (\$150), Bungie Run Rental (\$1500), Sumo Wrestler (\$265)
General Supplies	4,685	Office Supplies (\$300), Food (\$300), Art Supplies (\$250), Decoration Supplies (\$250), Name Tags (\$100).
Total	<u>\$ 10,000</u>	

Activities

Youth Conference
Junior Leadership
Teen Page
Youth T.V.
Wet-N-Wild
Communication and Advertisement
Teen Center
Skate Park

LODI ARTS COMMISSION GRANTS

120.0-702.12

GROUP	1992-93 FUNDING	1993-94 FUNDING	1994-95 FUNDING	1995-96 RECOMMEND
Ballet Folclorico	\$ 750	\$ 0	\$ 500	\$ no request
Central Valley Theatre	0	0	0	no request
Children's Theatre	2,500	2,000	2,500	1,250
Lodi Art Center	2,000	2,000	1,500	1,500
Lodi Camera Club	700	500	No Request	site only
Lodi Children's Chorus	400	500		0
Lodi Community Band	2,000	2,250	2,600	2,600
Lodi Community Concert Assoc.	350	350	1,000	2,000
Lodi Symphony Orchestra	9,000	4,000		0
Lodi Writer's Association	550	495	445	not needed
Stockton Choral	250	0	0	no request
Symphonic Choral	1,000	0	0	no request
Tenochtitlan Theater	1,500	1,500	1,500	no request
Tokay Players	6,500	6,500	6,500	8,500
North Valley Symphony				5,000
Miscellaneous Requests	500	0	0	
Awards Recognition Event	0	1,500	1,500	1,500
Celebrate America	2,500	2,000	2,850	2,500
Drama Festival	7,500	7,500	8,350	8,500
Lunch Time Live	750	1,000	1,850	1,500
Night Time Live	0	1,000	1,850	3,500
Young Renaissance Art Show	1,000	2,000	2,000	1,000
Arts Showcase			500	1,000
TOTALS	\$ 39,750	\$ 35,095	\$ 35,445	\$ 40,350