



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of Office Systems Furniture (\$162,003)

MEETING DATE: November 16, 1994

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council adopt the attached resolution to purchase office systems furniture for the Civic Center Improvements Project from Warden's Office Products of Stockton in the amount of \$162,003.28.

BACKGROUND INFORMATION: As part of the Civic Center Improvements Project, the Council concurred that office systems furniture should be utilized for the City Hall Annex, Carnegie Forum basement, portable trailers and remodeled City Hall. The City Council, at its meeting of

April 20, 1994, authorized the purchase of office systems furniture from either Herman Miller or Haworth, Inc. under the League of California Cities contract (see minutes attached as Exhibit A).

In meeting with office systems furniture suppliers, it was determined that an additional four percent (\$17,090.22) could be saved off the list price by the City of Lodi's Purchasing Division buying under the County of San Joaquin's contract with Haworth, Inc. This would provide the City with a sixty-nine percent discount on the furniture's list price. It is recommended, under another agenda item, that the City Council authorize this method of purchasing office systems furniture. By purchasing under the County's contract, the sixty-nine percent discount will be extended to smaller, planned and unplanned, future purchases; i.e., office systems furniture for the Dial-A-Ride Office and the Police Department's Records Division.

The most recent estimate shared with Council anticipated a total cost for office systems furniture of \$170,000.00. It is necessary to purchase the office systems furniture at this time to meet the current construction schedule which anticipates a mid-February 1995 move-in date.

FUNDING:	Originally budgeted:	\$170,000.00
	Budgeted Fund:	121.0-350.61
	Current Appropriation:	\$170,000.00
	Total Project Estimate:	\$165,000.00


 Jack L. Ronsko
 Public Works Director

Prepared by Dennis J. Callahan, Building and Equipment Maintenance Superintendent

JLR/DJC/lm

Attachments

- cc: Purchasing Officer
- City Attorney
- Building and Equipment Maintenance Superintendent

APPROVED: _____



THOMAS A. PETERSON
City Manager



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14. REGULAR CALENDAR (Continued)

- a) The City Council, on motion of Council Member Mann, Pennino second, unanimously approved the appropriation of \$5,000 to enable the City of Lodi to be entitled to a seat on the Board of Directors of the San Joaquin Partnership.

Speaking on the matter were the following persons:

- 1. Ron Addington, Executive Director of the San Joaquin County Business Council; and
- 2. Brian Ochoa, Lodi resident, spoke in support of this appropriation.
FILE NO. CC-6, CC-7(u) AND CC-400

- b) The City Council, on motion of Council Member Mann, Pennino second, approved the plans and specifications for remodel of Carnegie Forum Basement, remodel of City Hall Annex/Beckman Building, and installation of temporary trailers by the following vote:

Ayes: Council Members - Mann, Pennino and Sieglock (Mayor)
 Noes: Council Members - Davenport
 Absent: Council Members - Snider

Council Member Davenport stated for the record that the City should have done an Environmental Impact Report (EIR) on the buildings to determine if there are any pollutants/hazardous materials.

Speaking on the matter were the following persons:

- 1. Larry Wenell, Wenell Mattheis Bowe Architects, answered questions on the design of this project; and
- 2. Brian Ochoa, Lodi resident, expressed his opposition to this project, except for the required elements such as the Americans with Disabilities Act (ADA) and the HVAC system improvements.

Further, a letter of support from the Lodi Downtown Business Association (LDBA) was received.
 FILE NO. CC-6, CC-12.1(a) AND CC-14(a)

15. ACTION ON ITEMS REMOVED FROM THE CONSENT CALENDAR

- a) The City Council, on motion of Council Member Mann, Sieglock second, approved the plans and specifications for Well Drilling, Well #25, 1014 Holly Drive and authorized advertising for bids by the following vote:

Ayes: Council Members - Mann, Pennino and Sieglock (Mayor)
 Noes: Council Members - Davenport
 Absent: Council Members - Snider

FILE NO. CC-12.1(c)

- b) The City Council, on motion of Council Member Mann, Sieglock second, unanimously standardized on office systems furniture manufactured by Haworth, Inc. and/or Herman Miller, Inc. for installation and use in offices in the governmental center (City Hall, Public Safety Building and City Hall Annex).
FILE NO. CC6, CC-20 AND CC-47

A RESOLUTION OF THE LODI CITY COUNCIL
APPROVING THE PURCHASE OF OFFICE SYSTEMS FURNITURE
THROUGH THE SAN JOAQUIN COUNTY AGREEMENT

WHEREAS, Lodi Municipal Code, Section 3.20.070, authorizes dispensing with bids for purchases of supplies, services or equipment when it is in the best interests of the City to do so; and

WHEREAS, on April 20, 1994 the City Council approved the standardization of office systems furniture manufactured by Haworth, Inc., and Herman Miller, Inc., under the League of California Cities agreement; and

WHEREAS, in August 1992, the County of San Joaquin executed an agreement with Haworth, Inc. to purchase office systems furniture at prices up to 69% off list; and

WHEREAS, it has been determined that it is in the best interests of the City to purchase the office systems furniture for the Civic Center Improvement Project under the San Joaquin County Agreement; and

WHEREAS, the most recent estimate anticipated a total cost for office systems furniture to be approximately \$170,000.00; and

WHEREAS, it is necessary to purchase the office systems furniture at this time to meet the current construction schedule which is anticipated to be a mid-February 1995 move-in date.

NOW, THEREFORE, BE IT RESOLVED, that the Lodi City Council hereby approves the purchase of office systems furniture through the San Joaquin County agreement in the approximate amount of \$162,003.28, from the Warden's Office Products in Stockton, California.

Dated: November 16, 1994

I hereby certify that Resolution No. 94-134 was passed and adopted by the Lodi City Council in a regular meeting held November 16, 1994 by the following vote:

Ayes: Council Members - Davenport, Mann, Pennino, Snider and Sieglock (Mayor)

Noes: Council Members - None

Absent: Council Members - None

Jennifer M. Perrin
Jennifer M. Perrin
City Clerk