



# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Approve specifications and authorize advertisement for bids for one engineering copier (replacement) for the Electric Utility Department (EUD)

**MEETING DATE:** December 5, 2001

**PREPARED BY:** Electric Utility Director

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**RECOMMENDED ACTION:** That the City Council approve the specifications and authorize advertisement for bids for a replacement wide-format engineering copier for the Electric Utility Department's Engineering Division.

**BACKGROUND INFORMATION:** The Electric Utility Department's existing wide-format copier, purchased in December, 1991, has been determined by the servicing company to be at the end of its life and no longer repairable.

The wide-format copier is used to reproduce computer-generated system maps, diagrams, and schematics for use by all Electric Utility divisions in both field and office applications. With the department's annual volume running in excess of 6,500 linear feet per year, staff recommends purchase of a mid-range copier similar to the Xerox 3030 engineering copier or the Océ Model 7055 system.

**FUNDING:** Electric Utility Department Engineering & Operations 160611  
Special Allocation Request #60 has been submitted.  
Estimated Cost: \$ 10,000

**BID OPENING:** December 19, 2001

Alan N. Vallow, Electric Utility Director

Prepared by Joel Harris, Purchasing Officer

cc: Manager, EUD Engineering and Operations

**APPROVED:** \_\_\_\_\_

H. Dixon Flynn - City Manager