



# CITY OF LODI

# COUNCIL COMMUNICATION

**AGENDA TITLE:** Adopt resolution awarding the bid for the replacement purchase of an Engineering Copier to the low bidder, Stockton Blue, of Stockton, and appropriate funding (\$8,514.94) (EUD)

**MEETING DATE:** February 6, 2002

**SUBMITTED BY:** Electric Utility Director

**RECOMMENDED ACTION:** That the City Council adopt the attached resolution awarding the bid for the replacement purchase of an engineering copier to the low bidder, Stockton Blue, Stockton CA in the amount of \$8,514.94 for the Xerox 3030 engineering copier and appropriate funds for this purchase.

**BACKGROUND INFORMATION:** On December 5, 2001, the City Council approved specifications and authorized advertisement for bids for the purchase of a replacement engineering copier.

Three bids were received, and opened on January 16, 2002, as follows:

Stockton Blue, Stockton CA	Xerox 3030	\$8,514.94
Stockton Blue, Stockton CA	Océ 7055	\$8,514.94
Reprographics Machine Sales, Fresno CA	Océ 7056	\$10,769.61

The existing wide-format copier purchased in 1988 has experienced numerous breakdowns the last four months. The servicing company has determined that this machine is at the end of its useful life and is no longer repairable. The engineering copier is an integral part of the engineering function. It is used daily to reproduce computer generated system maps, diagrams, schematics and various construction drawings. Since the Department's annual volume exceeds 6,500 linear feet it is not cost effective to have this function performed through an outside vendor. Therefore, it is recommended that the replacement engineering copier be purchased at this time.

Staff has evaluated the two low bids and determined that the Xerox 3030 is the best suited machine for the needs of the Department.

**FUNDING:** Electric Utility Capital Outlay, 1611201.7701 435E (\$8,515.00)

**Funding Approval:** Vicky McAthie  
Vicky McAthie, Finance Director

Alan N. Vallow  
Alan N. Vallow  
Electric Utility Director

**PREPARED BY:** Hans Hansen, Manager, Engineering and Operations

ANV/HH/st  
c: City Attorney  
Finance Director  
Purchasing Officer

**APPROVED:** \_\_\_\_\_

H. Dixon Flynn  
H. Dixon Flynn - City Manager

RESOLUTION NO. 2002-22

A RESOLUTION OF THE LODI CITY COUNCIL AWARDING  
THE BID FOR THE REPLACEMENT OF AN ENGINEERING  
COPIER FOR THE ELECTRIC UTILITY DEPARTMENT, AND  
FURTHER APPROPRIATING FUNDS FOR THE PROJECT

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WHEREAS, in answer to notice duly published in accordance with law and the order of this City Council sealed bids were received and publicly opened on January 16, 2002 at 11:00 a.m. for the replacement of an engineering copier for the Electric Utility Department, described in the specifications therefore approved by the City Council on December 5, 2001; and

WHEREAS, said bids have been compared, checked, and tabulated and a report thereof filed with the City Manager as follows:

Bidder/Location	Model	Bid
Stockton Blue, Stockton, CA	Xerox 3030	\$ 8,514.94
Stockton Blue, Stockton, CA	Océ 7055	\$ 8,514.94
Reprographics Machine Sales, Fresno, CA	Océ 7056	\$10,769.61

Note: Staff has evaluated the two low bids and determined that the Xerox 3030 is the best suited machine for the needs of the Department.

WHEREAS, the City Manager recommends award of the bid for the engineering copier for the Electric Utility Department be made to the low bidder of the Xerox Model 3030, Stockton Blue, of Stockton, CA.

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that the award of the bid for the engineering copier for the Electric Utility Department be and the same is hereby awarded to Stockton Blue, of Stockton, CA, the low bidder of the Xerox Model 3030, in the amount of \$8,514.94; and

BE IT FURTHER RESOLVED, that funds in the amount of \$8,515.00 be appropriated from the Electric Utility Capital Outlay fund for this project.

Dated: February 6, 2002

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I hereby certify that Resolution No. 2002-22 was passed and adopted by the City Council of the City of Lodi in a regular meeting held February 6, 2002 by the following vote:

- AYES: COUNCIL MEMBERS – Hitchcock, Howard, Land, Nakanishi, and Mayor Pennino
- NOES: COUNCIL MEMBERS – None
- ABSENT: COUNCIL MEMBERS – None
- ABSTAIN: COUNCIL MEMBERS – None

  
SUSAN J. BLACKSTON  
City Clerk