



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt resolution authorizing the City Manager to purchase services from ORCOM to enhance CIS software for electric rate changes

MEETING DATE: May 15, 2002

PREPARED BY: Electric Utility Director

RECOMMENDED ACTION: That City Council authorizes the City Manager to execute the attached special service agreement with ORCOM to enhance the CIS system to implement the Home Comfort Discount.*

BACKGROUND INFORMATION: In order to implement the proposed Electric Rate change, the Home Comfort Discount, the current ORCOM Customer Information System CIS requires modification in a timely manner. This involves software modification, testing and implementation by July 2002. Because ORCOM maintains and licenses the ORCOM CIS, ORCOM is the only source available for this modification.

FUNDING: 161646-900

Alan N. Vallow
Electric Utility Director

PREPARED BY: Boris Prokop, Power Supply and Rates Manager

ANV/BP/lst

C: Finance Director

*Agreement will be provided to Council prior to meeting.

APPROVED:

H. Dixon Flynn - City Manager



REQUEST FOR WORK (RFW)

Home Comfort Discount Program

To:	Steve Mann	Date:	05/15/02
CC:	Laurie McCall		
Client:	City of Lodi		
Prepared By:	Peter Rebhan / David Reimnitz		
Company:	Orcom Solutions, Inc.		
Hourly Rate:	\$ 175.00		
Estimated Hours /Dollars:	Billable hours <u>not to exceed:</u> 258 hours / \$45,150		
Schedule / Duration:	The duration of this project is estimated for approx. 8 weeks.		
	Orcom will start the project within 10 days of authorization from the City of Lodi.		

Statement of Work

This Request For Work presents a high-level overview of the project and the total estimated hours.

Details on requirements, solutions, tasks, assumptions and risks are described and controlled by the attached Custom Modification Document (CMD.)

A) Objective

Goal of the Home Comfort Discount Project is to implement a discount program for residential and small commercial accounts for the City of Lodi. The discount will only apply to certain residential and small commercial rate schedules.

These customers are billed their current metered usage through the existing City of Lodi rate schedules. The discount will only apply to current usage that exceeds last year's per-day usage times the number of days in the current service period for the same revenue year/month last year.

B) Summary of Tasks and Estimate

1. Analysis	14 h
2. SW Install: Create Environment	16 h
3. Programming (see CMD for details)	120 h
4. Process Testing (a)	64 h
5. Functional Testing (b)	40h
6. GUI Testing	4h

TOTAL Hours: **258 h ***

* Although this is an estimate, the total billable hours will not exceed 258 hours, providing there are no changes to specifications or scope of work.

Additional information on the Testing Effort:

(a) Process Testing

Will include tests to ensure the requirements are being met. These will include, but not limited to, the following scenarios with both Residential and Small Business Accounts.

- 1) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days.
- 2) Account/Prem. without bill history from last year, same revenue month.
- 3) Account/Prem. with estimated bill history from last year, same revenue month.

- 4) Account/Prem. with bill history from last year, same revenue month, for only 19 days.
- 5) Account/Prem. with bill history from last year, same revenue month, for only 40 days.
- 6) Account/Prem. with bill history from last year, same revenue month, different rate schedule, 20-40 days.
- 7) Account/Prem. with estimated bill history from last year, same revenue month, same rate schedule, 20-40 days.
- 8) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days. Current bill estimated.
- 9) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days, service period spanning May 1st effective date.
- 10) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days, service period spanning October 31st ending date.
- 11) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days, baseline usage = current usage.
- 12) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days, baseline usage less than current usage.
- 13) Account/Prem. with bill history from last year, same revenue month, same rate schedule, 20-40 days, baseline usage is greater than current usage.
- 14) All tests should include file/field verifications for bill select, bill history, UJRN, ULGR & UBXCIF files. Also, the sales journal and other bill post reports should be reviewed for accurate G/L distribution of discount dollars.

(b) Functional Testing

Will include some tests described above with some variations to data, days, history, etc. These will include, but not limited to, the following scenarios:

- 1) Some scenarios above with variations.
- 2) Misc. usage override bills.
- 3) Batch performance measures with mix of Home Discount accounts and non-Home Discount accounts.
- 4) Cancel bills with discounts.
- 5) Closing bills with discounts (within and outside of 20-40 day window).

- 6) Meter change-out bills on rate schedules with discounts.
- 7) Rate schedule changes with discount code attached.

Acceptance/Authorization

This document is an addendum to the contract between Orcom Solutions, Inc. and the City of Lodi when it has been authorized by the City of Lodi and accepted by Orcom Solutions, Inc.

City of Lodi, Authorization

Orcom Solutions, Inc. Acceptance

Signature

Signature

H. Dixon Flynn
Name

Name

City Manager
Title

Title

May 15, 2002
Date

Date

Approved as to form *Randall A. Hayes*
City Attorney

RESOLUTION NO. 2002-96

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO EXECUTE SPECIAL SERVICE
AGREEMENT WITH ORCOM TO ENHANCE THE CIS
SOFTWARE FOR ELECTRIC RATE CHANGES

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WHEREAS, Lodi Municipal Code §3.20.070 authorizes dispensing with bids for purchases of supplies, services, or equipment when it is in the best interest of the City to do so; and

WHEREAS, in order for the City to implement the proposed Electric Rate change "the Home Comfort Discount", the current ORCOM Customer Information System CIS requires modification in a timely manner; and

WHEREAS, this involves software modification, testing, and implementation by July 2002; and

WHEREAS, because ORCOM maintains and licenses the ORCOM CIS, ORCOM is the only source available for this modification.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby authorize the City Manager to execute a special services agreement with ORCOM to enhance the CIS system to implement the Home Comfort Discount.

Dated: May 15, 2002

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I hereby certify that the foregoing is a true and correct copy of Resolution No. 2002-96, which was duly and regularly passed and adopted by the City Council of the City of Lodi in a regular meeting held May 15, 2002 by the following vote:

- AYES: COUNCIL MEMBERS – Howard, Land, Nakanishi, and Mayor Pennino
- NOES: COUNCIL MEMBERS – None
- ABSENT: COUNCIL MEMBERS – Hitchcock
- ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk