

CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Monthly Protocol Account Report

MEETING DATE: September 18, 2002

PREPARED BY: City Clerk

RECOMMENDED ACTION: None required, information only.

BACKGROUND INFORMATION: The City Council, at its meeting of July 19, 2000, adopted Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to the City Council.

Attached please find the cumulative report of July 1 through August 31, 2002.

FUNDING: None required.

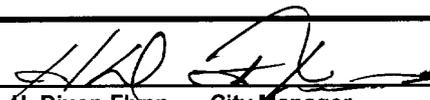


Susan J. Blackston
City Clerk

SJB/jmp

Attachment

APPROVED: _____



H. Dixon Flynn -- City Manager

PROTOCOL ACCOUNT SUMMARY
Cumulative Report
July 1, 2002 through August 31, 2002

Date	Vendor	Description	Amount	Balance
				\$5,500 encumbered funds from 2001-02
08-08-02	Baudville	Invitations, program paper, envelopes – for Volunteer Recognition event on 08-15	311.31	
08-22-02	Wine & Roses	Food, beverages, rentals – for Volunteer Recognition event on 08-15	5188.69 (balance of encumbered funds)	
				<i>Zero balance encumbered funds</i>
				Starting Bal. \$22,000.
07-09-02	Village Flowers	Wreath on behalf of Council and residents of Lodi – for Vietnam Moving Wall event at Cherokee Memorial Park	253.21	
08-15-02	Smart Foods	Two potted plants and one dozen roses in vase -- for Volunteer Recognition event on 08-15	47.38	
08-15-02	Arthur's	Six balloons – for Volunteer Recognition event on 08-15	10.83	
08-22-02	Wine & Roses	Balance due for services – Volunteer Recognition event on 08-15 (Total = \$5,455.03)	266.34	
08-28-02	City Finance Dept.	#25 City pins for Mayor to give to students	20.75	
08-29-02	Office Depot	Paper and sign holders for 9/11 proclamations to New York & the Pentagon	37.55	
			Total Expenditures: (\$636.06)	Ending Bal. \$21,363.94