



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt resolution authorizing the sole source purchase of 45 new tables from Mity-Lite, Inc. of Orem, Utah, for use in Kirst Hall at Hutchins Street Square (\$10,000.00)

MEETING DATE: Wednesday, August 21, 2002

PREPARED BY: Charlene J. Lange, Community Center Director

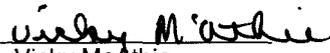
RECOMMENDED ACTION: Adopt resolution authorizing the sole source purchase of 45 new tables from Mity-Lite, Inc. of Orem, Utah, for use in Kirst Hall at Hutchins Street Square (\$10,000.00). Funds approved in 2001-2003 Financial Plan and Budget.

BACKGROUND INFORMATION: This action will allow for replacement of existing equipment that has been used on a near daily basis for events, conferences, and classes for the past twelve years. The inventory of tables in Kirst Hall has steadily decreased due to wear and tear. This has impacted staff's ability to accommodate large groups. Increased usage of Kirst Hall is forecasted, which will result in requisite wear and damage to this equipment.

A sole source purchase is warranted as style and construction of existing equipment needs to be matched as close as possible.

The alternative of replacing as needed does not allow for consistent pattern and style matching. Additionally, there is the possibility of old equipment suddenly failing while in use.

FUNDING: \$10,000.00 as approved in the 2001-2003 Financial Plan and Budget.


Vicky McAthie
Finance Director

Respectfully submitted,


Charlene J. Lange
Community Center Director

CJL/gcr

cc: City Manager
City Attorney

APPROVED: _____


H. Dixon Flynn - City Manager

RESOLUTION NO. 2002-175

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING THE SOLE-SOURCE PURCHASE OF 45
NEW TABLES FOR USE IN KIRST HALL AT HUTCHINS
STREET SQUARE

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WHEREAS, Lodi Municipal Code §3.20.070 authorizes dispensing with bids for purchases of supplies, services, or equipment when it is in the best interest of the City to do so; and

WHEREAS, the inventory of tables at Kirst Hall has steadily decreased due to wear and tear, and has impacted staff's ability to accommodate large groups; and

WHEREAS, increased usage of Kirst Hall is forecasted, which will result in requisite wear and damage to the equipment presently used; and

WHEREAS, staff recommends a sole-source purchase from Mity-Lite, Inc., of Orem, Utah, because of style, construction, and dependability.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby authorize the sole-source purchase of 45 new tables from Mity-Lite, Inc., of Orem, Utah, in the amount of \$10,000.00.

Dated: August 21, 2002
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I hereby certify that Resolution No. 2002-175 was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 21, 2002 by the following vote:

AYES: COUNCIL MEMBERS – Hitchcock, Howard, Land, Nakanishi, and Mayor Pennino

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None



SUSAN J. BLACKSTON
City Clerk