



# CITY OF LODI

## COUNCIL COMMUNICATION

AGENDA TITLE: Approve Reclassification of one Administrative Clerk II position to an Administrative Clerk III position in the Parks & Recreation department.

MEETING DATE: March 3, 1993

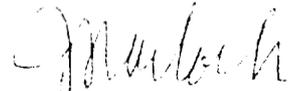
PREPARED BY: Joanne Narloch, Personnel Director

RECOMMENDED ACTION: That the City Council approve the Reclassification of one Administrative Clerk II position to an Administrative Clerk III position in the Parks & Recreation Department.

BACKGROUND INFORMATION: A classification study was conducted on the Administrative Clerk II position in the Recreation Division of the Parks and Recreation Department.

Based on this analysis, it was determined that the incumbent is performing the duties of the higher level classification and is recommended for reclassification to Administrative Clerk III.

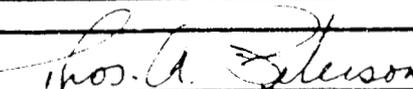
FUNDING: Operating Budget.

  
Joanne M. Narloch  
Personnel Director

JMN:lra

CC9303/TXTA.04P

APPROVED



THOMAS A. PETERSON  
City Manager

RESOLUTION NO. 93-31

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A RESOLUTION OF THE LODI CITY COUNCIL  
APPROVING RECLASSIFICATION OF ONE ADMINISTRATIVE CLERK II  
POSITION TO AN ADMINISTRATIVE CLERK III POSITION IN THE  
PARKS AND RECREATION DEPARTMENT

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BE IT RESOLVED, that the Lodi City Council does hereby approve the reclassification of one Administrative Clerk II position to an Administrative Clerk III position in the Parks and Recreation Department.

Dated: March 3, 1993

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I hereby certify that Resolution No. 93-31 was passed and adopted by the Lodi City Council in a regular meeting held March 3, 1993 by the following vote:

Ayes: Council Members - Davenport, Mann, Sieglock, Snider and Pennino (Mayor)

Noes: Council Members - None

Absent: Council Members - None

*Jennifer M. Perrin*  
Jennifer Perrin  
City Clerk