



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Reorganization and Reallocation of one (1) Personnel Technician position to Administrative Clerk II

MEETING DATE: November 17, 1993

PREPARED BY: Personnel Director

RECOMMEND ACTION: That City Council approve the reorganization of Personnel and the reallocation of one (1) Personnel Technician position to Administrative Clerk II.

BACKGROUND INFORMATION: As a result of a voluntary resignation, a vacancy occurred in the classification of Personnel Technician in September of this year. The separation of this employee provided the opportunity to evaluate and subsequently reorganize this department.

Based upon this evaluation, it has been determined it is no longer necessary to retain two Personnel Technicians. Therefore it is recommended to reallocate one (1) Personnel Technician position to Administrative Clerk II - Confidential.

COST SAVINGS: Approximately \$6,000 this fiscal year.

Joanne M. Narloch
Personnel Director

JMN/kt

cc: City Manager

APPROVED

THOMAS A. PETERSON
City Manager

recycled paper

RESOLUTION NO. 93-142

=====

A RESOLUTION OF THE LODI CITY COUNCIL
APPROVING THE REORGANIZATION OF THE PERSONNEL DEPARTMENT AND
REALLOCATION OF ONE PERSONNEL TECHNICIAN POSITION TO THE
CLASSIFICATION OF ADMINISTRATIVE CLERK II

=====

WHEREAS, the budget for the Personnel Department of the City of Lodi authorizes two positions of Personnel Technician; and

WHEREAS, the Personnel Department was provided an opportunity to evaluate said allocation, resulting in the subsequent reorganization of said department; and

WHEREAS, based upon said evaluation and reorganization, it has been determined that two positions of Personnel Technician are no longer justified; now therefore, be it

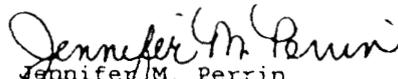
RESOLVED, that the City Council of the City of Lodi hereby approves the reallocation of one Personnel Technician position to the classification of Administrative Clerk II--Confidential.

Dated: November 17, 1993

=====

I hereby certify that Resolution No. 93-142 was passed and adopted by the Lodi City Council in a regular meeting held November 17, 1993 by the following vote:

Ayes: Council Members - Davenport, Mann, Sieglock, Snider
and Pennino (Mayor)
Noes: Council Members - None
Absent: Council Members - None


Jennifer M. Perrin
City Clerk

93-142

RES93142/TXTA.02J