



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Monthly Protocol Account Report
MEETING DATE: August 18, 2004
PREPARED BY: City Clerk

RECOMMENDED ACTION: None required, information only.

BACKGROUND INFORMATION: The City Council, at its meeting of July 19, 2000, adopted Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to the City Council.

Attached please find the cumulative report through July 31, 2004.

FUNDING: None required.


Susan J. Blackston
City Clerk

SJB/jmp

Attachment

APPROVED: _____
Janet S. Keeter, Interim City Manager

PROTOCOL ACCOUNT SUMMARY
Cumulative Report
July 1, 2004 through July 31, 2004

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$15,000.
07-07-04	Paper Direct	Invitation, envelopes, and program paper for the 08/26/04 Boards & Commissions Reception	278.40	
07-07-04	US Flag.com	California flags #50 (handouts for student tours)	91.95	
07-07-04	Oriental Trading	Decorations for the 08/26/04 Boards & Commissions Reception	91.15	
07-07-04	#1 Party Supplies	Decorations for the 08/26/04 Boards & Commissions Reception	77.52	
07-19-04	Lakewood Drugs	Clock, grape theme Farewell gift to former City Manager (09-02-04)	65.67	
07-21-04	Lasting Impressions	Brass plates and engraving Farewell gift to former City Manager (09-02-04)	26.94	
07-27-04	Albertsons	Decorations for the 08/26/04 Boards & Commissions Reception	2.88	
			<i>Total Expenditures:</i> (\$634.51)	Ending Bal. \$14,365.49