



CITY OF LODI  
COUNCIL COMMUNICATION

**AGENDA TITLE:** Adopt Resolution Authorizing Transit Services Outside of Regular Service Operations for the Listed Annual Events and Authorize the Transportation Manager to Advertise to Determine if a Willing and/or Able Provider Exists for these Events

**MEETING DATE:** September 1, 2004

**PREPARED BY:** Public Works Director

**RECOMMENDED ACTION:** That Council adopt a resolution authorizing transit services outside of regular service operations for the annual events listed below and authorize the Transportation Manager to advertise to determine if a willing and/or able provider exists for these events in accordance with the Policy for Use of Transit Service Outside of Regular Operations.

**BACKGROUND INFORMATION:** At the June 16, 2004 meeting, the City Council adopted policies and procedures for the use of transit services outside regular operations. Included in the adopted policy was specific language identifying the procedure for utilizing the City's transit services for public service events. The policy revisions call for the City's Transportation Manager to advertise not only in the local newspapers but additionally with the trade organizations to determine if any other operator is willing and/or able to perform the service. To expedite this process, it has been recommended (and included in the policy) to do one general advertisement each year, and should no provider be interested, the City's transit service may provide those services at the fully-allocated rate. An administrative fee of \$50 per event would be charged to cover the annual advertisement. The current fully-allocated rate (contract cost plus maintenance, depreciation, etc.) is \$50 per hour per bus.

The following is a list of annual events which have previously requested transit service:

- |                                     |   |
|-------------------------------------|---|
| Sandhill Crane Festival             | Parade of Lights                            |
| Oooooh Ahhhh Festival               | Grape Festival                              |
| Leadership Lodi Ag Day              | Leadership Lodi Government Day              |
| Hutchins Street Square Performances | Storm Drain Detectives                      |
| Adult Day Care to Micke Grove Park  | Assorted City Department and Council Events |

**FUNDING:** None required. All services shall be billed in accordance with the adopted City policy.

Richard C. Prima, Jr.  
Public Works Director

Prepared by Tiffani M. Fink, Transportation Manager  
RCP/TMF/pmf  
cc: Liz Diaz, General Manager, MV Public Transportation, Inc.

**APPROVED:**   
Janet S. Keeter, Interim City Manager

RESOLUTION NO. 2004-178

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING  
TRANSIT SERVICES OUTSIDE OF REGULAR SERVICE OPERATIONS  
AND FURTHER AUTHORIZES THE TRANSPORTATION MANAGER  
TO ADVERTISE TO DETERMINE IF ANOTHER TRANSIT PROVIDER  
EXISTS FOR THESE EVENTS

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NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby authorize transit services outside of regular service for the following annual events:

Sandhill Crane Festival	Parade of Lights
Oooooo Ahhhh Festival	Grape Festival
Leadership Lodi Ag Day	Leadership Lodi Government Day
Hutchins Street Square Foundation	Storm Drain Detectives
Adult Day Care to Micke Grove Park	Assorted City Department and Council Events

BE IT FURTHER RESOLVED that the Transportation Manager is hereby authorized to advertise to determine if another transit provider exists for these events.

Dated: September 1, 2004

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I hereby certify that Resolution No. 2004-178 was passed and adopted by the City Council of the City of Lodi in a regular meeting held September 1, 2004, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hitchcock, Howard, and Mayor Hansen

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Land

ABSTAIN: COUNCIL MEMBERS – None



SUSAN J. BLACKSTON  
City Clerk

CITY COUNCIL

LARRY D. HANSEN, Mayor  
JOHN BECKMAN  
Mayor Pro Tempore  
SUSAN HITCHCOCK  
EMILY HOWARD  
KEITH LAND

# CITY OF LODI

## PUBLIC WORKS DEPARTMENT

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JANET S. KEETER  
Interim City Manager  
SUSAN J. BLACKSTON  
City Clerk  
D. STEVEN SCHWABAUER  
City Attorney  
RICHARD C. PRIMA, JR.  
Public Works Director

August 26, 2004

Ms. Liz Diaz, General Manager  
MV Transportation  
24 S. Sacramento Street  
Lodi, CA 95240

**SUBJECT:** Adopt Resolution Authorizing Transit Services Outside of Regular Service Operations for the Listed Annual Events and Authorize the Transportation Manager to Advertise to Determine if a Willing and/or Able Provider Exists for these Events

Enclosed is a copy of background information on an item on the City Council agenda of Wednesday, September 1, 2004. The meeting will be held at 7 p.m. in the City Council Chamber, Carnegie Forum, 305 West Pine Street.

This item is on the consent calendar and is usually not discussed unless a Council Member requests discussion. The public is given an opportunity to address items on the consent calendar at the appropriate time.

If you wish to write to the City Council, please address your letter to City Council, City of Lodi, P. O. Box 3006, Lodi, California, 95241-1910. Be sure to allow time for the mail. Or, you may hand-deliver the letter to City Hall, 221 West Pine Street.

If you wish to address the Council at the Council Meeting, be sure to fill out a speaker's card (available at the Carnegie Forum immediately prior to the start of the meeting) and give it to the City Clerk. If you have any questions about communicating with the Council, please contact Susan Blackston, City Clerk, at 333-6702.

If you have any questions about the item itself, please call Tiffani Fink, Transportation Manager, at 333-6800, extension 2678.



for: Richard C. Prima, Jr.  
Public Works Director

RCP/pmf

Enclosure

cc: City Clerk