



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Adopt resolution affirming the contract extension agreement with DB Claims Services Group, Inc. for claims administration services.

MEETING DATE: May 18, 2005

PREPARED BY: Kirk Evans, Risk Manager

RECOMMENDED ACTION: That the City Council Adopt the attached resolution affirming the contract extension agreement with DB Claims Services Group, Inc for claims administration services.

BACKGROUND INFORMATION: The City of Lodi uses DB Claims Services Group, Inc in the administration of general liability claims. The DB Claims insurance adjuster provides initial contact with the claimant, conducts a thorough investigation that may include; site measurements, photos, damage inspection, interviews, and review of medical records and repair costs. DB Claims then makes a recommendation to the City with regard to rejection or acceptance of the claim. If the claim is accepted, DB Claims recommends an appropriate settlement amount. If the claim is rejected, DB checks the courts for any filings in order to determine whether the claim file can be closed, or whether further action is required.

It has come to staff's attention that the most recent contract extension agreement was signed administratively and did not come before Council for approval. As such, staff wishes to correct this oversight to ensure the contract extension agreement is appropriately authorized for execution and to continue services with DB Claims Services Group, Inc. The term of the attached administratively signed Agreement commenced February 23, 2004 and expires 2 years hence.

Staff is therefore requesting action of the Council to approve the attached administratively signed Contract Extension Agreement.

FISCAL IMPACT: Amounts required to pay DB Claims fees have already been budgeted.

FUNDING AVAILABLE: Currently budgeted.


James R. Krueger, Finance Director


Janet Keeter
Deputy City Manager

KE/ps

APPROVED: 
Blair King, City Manager

CONTRACT EXTENSION AGREEMENT

It is hereby agreed between the CITY OF LODI (hereinafter referred to as the CITY) and DB CLAIMS SERVICES GROUP, INC. (hereinafter referred to as the CLAIMS ADMINISTRATOR) that the " SELF-INSURED CLAIMS MANAGEMENT AND GENERAL RISK MANAGEMENT CONSULTING CONTRACT" between the CITY and the CLAIMS ADMINISTRATOR is hereby renewed and extended with no changes in terms, except as follows:

IV. TERM

The term of this agreement shall be three (3) years beginning February 23, 2004 and terminating at midnight, February 22, 2007. This contract may be terminated by either party for any reason upon sixty (60) days' written notice. The contract may be renewed subject to renegotiation of terms and conditions.

Date: 3/22/04

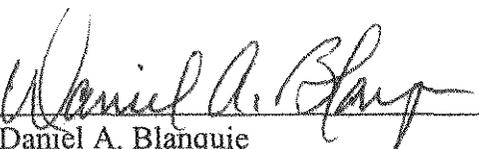
By:



Joanne Narloch
Human Resources Director
City of Lodi

Date: 2/23/04

By:



Daniel A. Blanquie
President
DB Claims Services Group, Inc.

RESOLUTION NO. 2005-100

A RESOLUTION OF THE LODI CITY COUNCIL APPROVING
AND AFFIRMING THE CONTRACT EXTENSION AGREEMENT
BETWEEN THE CITY OF LODI AND DB CLAIMS SERVICES
GROUP, INC., FOR CLAIMS ADMINISTRATION SERVICES

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NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby approve and affirm the contract extension agreement between the City of Lodi and DB Claims Services Group, Inc., for Claims Administration Services; and

BE IT FURTHER RESOLVED that the term of the Agreement shall be for three (3) years, commencing February 23, 2004 and terminating February 22, 2007.

Dated: May 18, 2005

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I hereby certify that Resolution No. 2005-100 was passed and adopted by the Lodi City Council in a regular meeting held May 18, 2005, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Hitchcock, Johnson, Mounce,
and Mayor Beckman

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None



SUSAN J. BLACKSTON
City Clerk