AGENDA ITEM 1-6

CITY OF LODI
COUNCIL COMMUNICATION

AGENDA TITLE: Public hearing to adopt by resolution the 200506 Financial Plan and Budget and the 2005-06 Appropriations Spending Limit

MEETING DATE: June 1,2005

PREPARED BY: Finance Director

RECOMMENDED ACTION: That Council receive testimony from the public and consider adoption by resolution of the Fiscal Year 2005-06 Financial Plan and Budget and the 2005-06 Appropriations Spending Limit.

BACKGROUND INFORMATION: Council has received the budget document and has heard presentations by City staff on May 4, 2005, May 11, 2005, May 18, 2005 and May 24, 2005 in regards to the Fiscal Year 2005-06 Financial Plan and Budget. The City Clerk has called for a public hearing in order to hear testimony in regards to the Budget and Financial Plan. Staff will be available to answer questions and respond to comments from the public or additional questions by Council.

The proposed budget as submitted by the City Manager totaled $158,365,276. Adjustments totaling 5768,184 are hereby submitted for your consideration and will result in a total budget of $159,133,460.

Responses to the questions from Council from the meetings on the dates enumerated above and any corrected pages to be included in the budget document will be provided to Council at the meeting on June 1, 2005. Since the budget does not need to be adopted until July 1, 2005, Council may want to consider continuing the budget meetings to June 15, 2005 (or later date if needed) in order to provide adequate time for your review and evaluation of the budget pages received at this or at any previous budget meetings.

Attachments related to the Appropriations Limitation calculation are attached herewith. Staff requests that the Appropriations Spending Limit be increased by $3,899,179 to an amount of $66,082,118.

FISCAL IMPACT: Not applicable

FUNDING AVAILABLE: Not applicable

James R. Krueger, Finance Director

APPROVED: _____
Blair King, City Manager

APPROPRIATIONS SPENDING LIMIT

2005-06 APPROPRIATIONS SPENDING LIMIT

			AMOUNT
Last Year's Limit			62,182,939
Adjustment Factors			
1	Population %	1.0096	
2	Inflation %	1.0526	
Total Adjustment %			1.0627
Annual Adjustment			3,899,179
Adjustments			None
Total Adjustments			3,899,179
2005-06 APPROPRIATIONS SPENDING LIMIT			66,082,118

ZOOS-06 APPROPRIATIONS SUBJECT TO LIMITATION

	AMOUNT
PROCEEDS OF TAXES	31,625,055
EXCLUSIONS	
APPROPRIATIONS SUBJECT TO LIMITATION	31,625,055
CURRENT YEAR LIMIT	66,082,118
OVER(UNDER) LIMIT	(34,457,062

EXHIBIT A

City of Lodi
Appropriations Spending Limit
Fiscal Year 05-06

			Amount	Source
A. Last Year's Limit			62,182,939	
B. Adjustments Factors				
	1	Population %	1.0096	(Exhibit B)
	2	Inflation %	1.0526	(State Finance)
Total Adjustment %			1.0627	(B1*B2)
C. Annual Adjustment			3,899,179	(B*A)
D. Other Adjustments				
E. Total Adjustments			3,899,179	(C+D)
F. This Year's Limit			66,082,118	(A+E)

City of Lodi
Appropriations Spending Limit
Growth Factors/Calculations

EXHIBIT B

GROWTH FACTORS:

Fiscal Year	Per Capita Income	%Increase City Population	%Increase County Population
87-88	3.47	5.72	3.33
88-89	4.66	4.96	3.32
89-90	5.19	2.52	2.20
90-91	4.21	**2.26**	2.23
91-92	4.14	1.19	2.64
92-93	-0.64	0.97	**2.41**
93-94	2.72	0.73	**2.13**
94-9s	(1.71	**0.51**	1.57
95-96	4.72	1.31	1.59
96-97	4.67	1.68	1.85
97-98	4.67	0.70	**1.21**
98-99	**4.15**	**1.16**	1.47
99-00	**4.53**	1.94	1.44
00-01	4.91	1.29	**1.78**
01-02	7.82	1.90	2.71
02-03	-1.27	2.14	3.07
03-04	2.31	1.69	2.86
04-05	**3.28**	0.75	2.54
05-06	5.26	0.96	2.65

CALCULATIONS:

Fiscal Year	Calculation		Appropriation Spending Limit
87-88	1.0347 x **1.0572** = 1.0939 1.0939 x $22,654,787	=	$24,782,072
88-89	1.0466x1.0496=1.0985 1.0985 x $24,782,072	=	$27,223,106
89-90	1.0519 x **1.0252** = 1.0784 1.0784 x $27,223,106	=	$29,357,398
90-91	1.0421 x 1.0226 =1.0657 1.0657 x $29,357,398	=	$31,286,179
91-92	1.0414x 1.0264 =1.0689 1.0689 x $31,286,179	=	$33,441,797
92-93	.9936 x 1.0241 =1.0175		

	1.0175 x 33,441,797	=	$34,027,028
93-94	1.0272 x 1.0213 = 1.0491 1.0491x 34,027,028	=	$35,697,755
94-95	1.0071 x 1.0157 = 1.0229 1.0229 x 35,697,755	=	$36,515,234
95-96	1.0472 x **1.0131**=1.0609 1.0609 x 36,515,234	=	$38,739,012
96-97	1.0467x1.0168=1.0643 1.0643 x 38739012	=	$41,229,332
97-98	1.0467x1.0070=1.0540 1.0540x 41,229,332	=	$43,456,825
98-99	1.0415x1.01160=1.0536 1.0536x 43,456,825		$45,785,303
99-00	1.0453x1.0194=1.0656 1.0656x45,785,303		$48,787,849
00-01	1.0491x1.0129=1.0626 1.0626x48,787,849		$51,843,597
01-02	1.0782x1.0190=1.0987 1.0986858		$56,959,824
02-03	.9873x1.0214=1.00843 1.00842822		$57,139,894
03-04	1.0231x1.0169=1.0404 1.04039039		**$59,759,913**
04-05	1.0328x1.0075=1.040546 1.040546		$62,182,939
05-06	**1.0526x1.0096=1.06270496** 1.06270496		**$66,082,118**

05-06 Appropriations **Subject** to Limit:

$31,625,055 / $66,082,118 = 47.86%

RESOLUTION **NO.**2005-____

DRAFT

A RESOLUTION OF THE LODI CITY COUNCIL ADOPTING THE *2005-06* OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, *2005* AND ENDING JUNE *30, 2006,* AND FURTHER APPROVING THE *2005-06* APPROPRIATION SPENDING LIMIT

==========

WHEREAS, the City Manager submitted the *2005-06* balanced Operating and Capital Improvement Budget to the City Council on May 11,*2005;* and

WHEREAS, the *2005-06* Operating and Capital Improvement Budget was prepared in accordance with the City Council's goals, budget assumptions, and policies; and

WHEREAS, the City Council conducted public budget meetings on May **4,** *2005,* May 11,*2005,* May 18,2005 and May **24,** *2055* at the Carnegie Forum; and

WHEREAS, the City Council is required to adopt the Appropriations Spending Limit for *2005-06;* and

WHEREAS, the Appropriations Spending Limit and the annual adjustment factors selected *to* calculate the Limit are part of the Financial Plan and Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lodi as follows:

1. That the *2005-06* Operating and Capital Improvement Budget as proposed by the City Manager and amended by the City Council be approved as follows:

	City Manager		**City Council**
	Prouosed	**Adjustments**	**Approved**
General Fund			
Police	$13,006,961		$13,006,961
Fire	8,098,576		8,098,576
Public Works	6,745,037		6,745,037
Parks and Recreation	3,678,018		3,678,018
Community Center	1,282,700		1,282,700
City Clerk	511,585		511,585
City Manager	2,421,686		2,421,686
Community Events	100,000		100,000
City Attorney	395,820	5,000	400,820
Finance	2,245,987		2,245,987
Non-Departmental	5,356,630	(23.628)	5,333,002
General Fund Total	43,843,000	(18,628)	43,824,372
Electric Utility Fund	65,050,494	(10,000)	65,040,494
Water Utility Fund	8,053,069	15,000	8,068,069
Wastewater Utility Fund	16,644,171	413,600	17,057,771
Library Fund	1,594,596		1,594,596
Community Development Fund	1,964,680		1,964,680
Community Development Block Grant/Home Fund	150,000		150,000

Streets Fund	5,525,036	20,000	5,545,036
Transit Fund	3,873,892		3,873,892
Benefits Fund	5,993,099		5,993,099
Self Insurance Fund	2,921,137		2,921,137
Capital Outlay Fund	930,730	252,106	1,182,836
Debt Service Fund	1,676,372	96,106	1,772,478
Equipment and Vehicle Replacement Fund	145,000		145,000
Total All Funds	158,365,276	768,184	159,133,460

2. That the funds for the 2005-06 Operating Budget are appropriated as summarized in the document on file in the City Clerks Office; and

3. That the Appropriations Spending Limit be increased by $3,899,179 from the 2004-05 level of $62,182,939 to the 2005-06 level of $66,082,118.

Dated: June 1, 2005

==========

I hereby certify that Resolution No. 2005-____ was passed and adopted by the City Council of the City of Lodi in a regular meeting held June 1, 2005, by the following vote:

AYES: COUNCIL MEMBERS –

NOES: COUNCIL MEMBERS –

ABSENT: COUNCIL MEMBERS –

ABSTAIN: COUNCIL MEMBERS –

SUSAN J. BLACKSTON
City Clerk

PROOF OF PUBLICATION

(2015.5 C.C.C.P.)

STATE OF CALIFORNIA

'ounty of San Joaquin

am a citizen of the United States and a resident f the County aforesaid: I am over the age of ighteen years and not **a** party to or interested 1 the above entitled matter. I am the principal lerk of the printer of the Lodi News-Sentinel, a ewspaper of general circulation, printed and ublished daily except Sundays and holidays, in ne City of Lodi, California, County of **San** Joaquin nd which newspaper bad been adjudicated a ewspaper of general circulation by the Superior 'ourt, Department 3, of the County of San Joaquin, tate of California, under the date of May 26th, 953. Case Number 65990; that the notice of which he annexed is a printed copy (set in type not maller than non-pareil) has been published in acb regular and entire issue of said newspaper nd not in any supplement thereto on the following ates to-wit:

Iay 14th

11 in the year ***2005.***

certify (or declare) under the penalty of perjury hat the foregoing is true and correct.

)ated at Lodi, California, this 14th day of Iay, 2005

Dani Rosales

Signature

RECEIVED

This space is for the **County** Cler 's Filing Stamp

2005 JUN 13 AM 8:36

CITY CLER ·
CITY **OF** LO31

Proof of Publication of
Iotice of Public Hearing

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GNEN that on Wednesday, June **1, 2005** at me hour of 7 00 P m , or as **soon** thereafter as the matter may be heard, the City **Council will** conduct **a Public Heating** at the Carnegie Forum, **305** West Pine street Lodi, to consider the following matter

a) adopt by resolution **the** 2005 06 Financial Plan and **Budget** and the 200506 Appropriations Spending **Limit**

information regarding this item may be Obtained in **me office** of the Finance Department, 300 West Pine street, Lodi, California. All interested persons are invited to present their views and **comments** on mis matter. Written statements may be filed wim the **City** Clerk at **any** time prior to Me hearing scheduled herein, and **oral statements may be made at** said hearing.

If You challenge the subject matter in **court**, you may be limited to raising **only** those issues you or **someone** else raised at the **Public** Hearing described in **this notice** or in **written** correspondence delivered to the City Clerk, 221 West Pine Street, at or prior to the **Public Hearing.**

By Order of the Lodi City Council:

Susan J Blackston
City Clerk

Dated May 4, 2005

Approved as to form:
D. Stephen Schwabauer
City Attorney
May 14, 2005 — 08501780

8501780

CITY OF LODI

Carnegie Forum
305 West Pine Street, Lodi

NOTICE OF PUBLIC HEARING

Date: June 1,2005

Time: 7:00 p.m.

For information regarding this notice please contact:
Susan J. Blackston
City Clerk
Telephone: (209) 333-6702

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on Wednesday, **June 1, 2005** at the hour of 7:00 p.m., or as soon thereafter as the matter may be heard, the City Council will conduct a Public Hearing at the Camegie Forum, **305** West Pine Street, Lodi, to consider the following matter:

a) adopt by resolution the **2005-06** Financial Plan and Budget and the **2005-06** Appropriations Spending Limit.

Information regarding this item may **be** obtained in the office of the Finance Department, 300 West Pine Street, Lodi, California. All interested persons are invited to present their views and comments on this matter. Written statements may be filed with the City Clerk at any time prior to the hearing scheduled herein, and oral statements may be made at said hearing.

If you challenge the subject matter in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing described in this notice or in written correspondence delivered to the City Clerk, **221** West Pine Street, at or prior to the Public Hearing.

By Order of the Lodi *C i* Council:

Susan J. Blackston
City Clerk

Dated: May **4,2005**

Approved as ***to*** form:

D. Stephen Schwabauer
C i Attorney

Please immediately confirm receipt of this fax by calling 333-6702

CITY OF LODI
P. O. BOX 3006
LODI. CALIFORNIA 95241-1910

ADVERTISING INSTRUCTIONS

SUBJECT **SET PUBLIC HEARING FOR JUNE 1,2005, TO CONSIDER ADOPTING BY RESOLUTION THE 2005-06 FINANCIAL PLAN AND BUDGET AND THE 2005-06 APPROPRIATIONS SPENDING LIMIT**

LEGAL AD

PUBLISH DATE: **SATURDAY, MAY 14,2005**

TEAR SHEETS WANTED: **Three (3) please**

SEND AFFIDAVIT AND BILL TO:
SUSAN BLACKSTON, CITY CLERK
City of Lodi
P.O. Box 3006
Lodi. CA 95241-1910

DATED: THURSDAY, MAY 5,2005

ORDERED BY:

Kari J. Chadwick
KARI J. CHADWICK
ADMINISTRATIVE CLERK

JACQUELINE L. TAYLOR, CMC
DEPUTY CITY CLERK

JENNIFER **M.** PERRIN, CMC
DEPUTY CITY CLERK

Verify Appearance of this Legal in the Newspaper – Copy to File

SEND PROOF OF ADVERTISEMENT. THANK YOU!!

Faxed **to the Sentinel at** 369-1084 at **(time)** on (date) _____(pages)
LNS _____ **Phoned** to **confirm receipt of all pages at** _____(time) ____Jac ___ **KJC** ___Jen **(initials)**

N:\Administration\CLERK\KJC\Advins2.doc

DECLARATION OF POSTING

SET PUBLIC HEARING FOR JUNE 1,2005, TO CONSIDER ADOPTING BY RESOLUTION THE 2005-06 FINANCIAL PLAN AND BUDGET AND THE 2005-06 APPROPRIATIONS SPENDING LIMIT

On Friday, May ***6,*** 2005, in the City of Lodi, San Joaquin County, California, a copy of a Notice of Public Hearing to consider adopting by resolution the 2005-06 Financial Plan and Budget and the 2005-06 Appropriations Spending Limit, (attached hereto, marked Exhibit "A), was posted at the following four locations:

Lodi Public Library
Lodi City Clerks Office
Lodi City Hall Lobby
Lodi Carnegie Forum

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May ***6,*** 2005, at Lodi, California

ORDERED BY:

SUSAN J. BLACKSTON
CITY CLERK

_____
Jacqueline L. Taylor, CMC
Deputy City Clerk

_____
Kari J. Chadwick
Administrative Clerk

_____
Jennifer M. Perrin, CMC
Deputy City Clerk

N:\Administration\CLERK\KJC\DECPOST6.DOC

NOTICE OF CONTINUED PUBLIC HEARING

CITY COUNCIL

CITY OF LODI

NOTICE IS HEREBY GIVEN that the June 1, 2005 public hearing of the City Council of the City of Lodi to consider adoption of the 2005-06 Financial Plan, Budget, and Appropriations Spending Limit has been continued to **June 15, 2005** at the hour of **7:00 p.m.** in the Council Chamber, Carnegie Forum, 305 W. Pine Street, Lodi, California.

Posted June 2, 2005

SUSAN J. BLACKSTON
CITY CLERK
Of the City of Lodi

filed 6-1-05
I-on I-6

John Beckman
MAYOR
Susan Hitchcock
MAYOR PRO TEMPORE
Larry D. Hansen
COUNCIL MEMBER
Bob Johnson
COUNCIL MEMBER
JoAnne L. Mounce
COUNCIL MEMBER

City of Lodi
CITY HALL, 221 WEST PINE STREET
LODI, CA 95240
(209) 333-6700
FAX (209) 333-6807

Blair King
CITY MANAGER
Susan J. Blackston
CITY CLERK
D. Stephen Schwabauer
CITY ATTORNEY

May 4,2005

Honorable Mayor and Members of the City Council:

This is to transmit the City Manager's Recommended Draft Fiscal Year 2005-2006 Budget and Financial Plan. This transmittal will provide an overview of the financial and service objectives of the City of Lodi and a budgetary estimate of the City's financial position. The Budget is a policy and planning document and is as accurate as possible at this point in time based upon the best available information. As in all planning documents, the Budget is a dynamic event, subject to change. During the course of the fiscal year, as conditions change or as more information is revealed, the Budget will be amended via City Council action to reflect the conditions and realities present at that point in time.

Budget Theme and Principal Objectives

The theme of the FY 2005-2006 budget is stability and reckoning; reckoning meaning to balance or settle accounts. Specifically with the General Fund, the City can no longer afford to rollover previous years' disparities between expenditures and revenues. The City's Comprehensive Annual Financial Report (CAFR) for FY year end 2004 stated on page 8 that the City's General Fund had no more than $156,650 in undesignated and unreserved reserves. This amount is set in the context of a City Council policy that requires a General Fund reserve of 15 percent of operating expenditures, or approximately an undesignated unreserved amount of $6 million. While the CAFR may have understated the actual amount the City has in undesignated unreserved reserves due to differences in definitions, the City's General Fund reserves are shallow under any condition.

Like the General Fund, the City Council has articulated a policy that the Electric, Wastewater, and Water Funds, maintain a reserve equal to 15 percent of operating expenditures. None of the above Enterprise Funds have adequate undesignated unreserved reserves lo meet this goal.

The FY 2005-2006 General Fund budget proposes to stop the rollover of imbalances to future years and recommends that issues associated with revenues, rates, and costs within the Electric, Wastewater, and Water Funds be dealt with this year.

Exhibit A-1

In brief, the following are the specific financial objectives for the fiscal year:

- Stabilize the General Fund – no further depletion of General Fund reserves
- Maintain the current range of services to the public
- Establish a framework to meet the goal of a 15 percent reserve for the General, Electric, Wastewater and Water Funds
- Maintain personnel assets
- Lay the ground work for future financial stability

The approach to the budget is moderately conservative. Revenue estimates are slightly conservative while expenditure estimates are slightly liberal. The objective of this approach is to ensure that expenditures do not exceed revenues at the end of the fiscal year.

All Funds

The All Funds Budget, (all expenditures the City will make), for FY 2005-2006 is $158,365,000. Note, in some cases the All Funds Budget represents funds transferred from one department to another and then subsequently spent, which accounts for the same funds being spent "twice". The largest category of expenditures within the All Funds Budget is Electric Utility which represents 41 percent of all funds the City spends. This is followed by the General Fund which represents 28 percent of City expenditures.

General Fund

The FY 2005-2006 General Fund is $43,843,000. This budget as proposed is $4.7 million higher than the FY 2004-2005 expenditure budget; however, if one accounts for the transfers to other funds, which are $3,680,000, the budget would increase by approximately only $1 million, a 2.6% increase.

The keys to balancing the FY 2004-2005 budget are:

- Revenues
- Management of the work force
- Community Development Department as a cost center
- Maintaining Library expenditures at FY 2004-2005 rates
- Proposition 1A
- Expenditure reductions by departments across the board

Actual revenues in FY 2004-2005 will exceed revenue projections at the beginning of the year by approximately $1.9 million. This is a better position for the City as it enters the fiscal year and helps to reduce the previously identified "budget gap". For the FY 2005-2006, General Fund revenues are projected to increase by approximately $5.5 million over FY 2004-05 Budget estimates, or approximately 14 percent. Property taxes reflect an increase of $2,800,370 or 51 percent. The sales tax reflects a decrease of $528,930 or 5 percent from FY 2004-05 Budget estimates.

The General Fund work force will maintain a vacancy factor of approximately 8 percent, 29 positions. This number may increase slightly during the course of the year, but the City has probably reached the maximum benefit it can expect from lay-offs through attrition without the need to cut or eliminate services to the public.

Management has been sensitive to employees and large scale lay-offs have been avoided. Unfortunately, three higher-paid employees (HR Director, EMT Coordinator, and Data Processing Programmer Analyst) have been released and a variety of part-time employee positions will be eliminated from the budget.

Vacant positions have been spread through all departments with the vacancy factor ranging from 4 percent in the Police Department to 16 percent in Finance. Vacancies are reflected from top to bottom. The vacancy factor at the Executive Management level is 13 percent, 11 percent in Mid-Management, and 9 percent in rank and file.

In order to help reach the goal of a 15 percent undesignated and unrestricted General Fund reserve, it is anticipated that the vacancy factor of 8 percent will be maintained for a two-year period, after which further evaluation will need to occur.

By establishing the Community Development Department as a cost center to be supported primarily by fees for service users, the General Fund has reduced $283,000 in cost. The General Fund will contribute $350,000 to continue to support those services which cannot or should not bear a charge.

In light of the significant sum of unrestricted and undesignated reserves in the Library Fund, $757,000 (47 percent reserve of operating expenses), and in the absence of a statute that requires earmarked funds for the Library, it is proposed that the City's General Fund contribution for FY 2005-06 be the same as budgeted in the previous fiscal year. The public will not be affected by this budget decision and will continue to receive the high quality service from the Library that it has come to expect. The Library will continue to hold vacant two Library Assistant positions.

Proposition 1A

It should be pointed out that Proposition 1A, adopted by voters on November 2, 2004 has provided a degree of stability in budget preparation heretofore unknown in recent years. Proposition 1A, while it allows the State to hold a certain amount of local agencies Vehicle License Fee Revenues and accommodates the "Triple-Flip", ended the practice of State raids on local property tax and other revenues. In previous years, the lack of certainty during the time of budget preparation prevented sound assumptions and good decisions from being made. Proposition 1A does not solve all local government problems, but provides for a sense that local governments can know what to expect when budgets are prepared.

Personnel Costs

As the Council is aware, the City provides services to the public via personnel. Personnel costs represent 30 percent of the entire City budget and 77 percent of the General Fund Budget.

In recent years, attention has focused on the cost of personnel benefits. During the course of the year, attention will be given to seek ways to reduce the negative impacts associated with benefit costs; however, this statement needs to be balanced against an understanding that *some* benefits *are* considered **usual** and customary and are **a** cost of doing business. The cost of benefits is **38** percent of personnel costs.

Of note **for** the Council is the cost of the City's retirement program and health benefits. **PERS** costs **are** 15 percent of personnel costs or 26 cents for every dollar paid in salary and health insurance is 12 percent of personnel costs or 19 cents for every dollar paid in salary.

Utility Funds

The City Council is aware that costs associated with TCE/PCE clean-up have been advanced **or** pie-paid by the City's Water and Wastewater Utility Fund. These utility funds have, or are reaching, the maximum limit of costs that they can absorb without being replenished. **As** funds are spent they are being diverted from other needed uses, such **as** infrastructure replacement. The Manager will recommend that the Council give consideration this fiscal year to the steps needed to fund TCE/PCE clean-up **and** reimburse the Water and Wastewater for its depleted reserves. The unrestricted and undesignated portion of the Water and Wastewater Utility reserves are projected to be $1,104,447 and $857,160 respectively. This does not take into account the costs of clean-up associated with the Central Plume. While on the surface the Water Fund appears to be adequately funded, one is reminded that the rate structure **was** to provide funds for infrastructure replacement. Water rates cannot support both TCE/PCE clean-up and infrastructure replacement.

What may be the biggest surprise for the Council is the financial condition of the Electric Utility Fund. The costs of bulk power purchases have increased from a budgeted amount in FY 2004-2005 of $32,650,000 to **a** budgeted amount of $41,100,000. The Electric Utility Fund does not have the available fund balance to absorb this large increase in bulk power purchases. **Also,** due to the lack of reserves, the City should lock in the cost of power sooner than later. The City needs to mitigate the risks associated with rapid increases in power costs to the maximum extent possible. Currently, the budget shows a deficit position for Electric Utilities for the year end FY 2005-2006.

City Manager's Work Plan

A "City Manager's Work Plan" will accompany the N 2005-2006 Budget. This will be an organizational tool to assist and guide the City staff and the Manager with regard to work priorities and tracking significant and/or noteworthy projects. It is not **a** complete list of **all** efforts receiving the attention of the Council or staff but **a** reasonable guide of what the City Manager's work effort will be focused upon.

The Work Plan will include the following general categories:

- Economic Development
  - Downtown, Hotel, Industrial
- Land Use
  - General Plan, Annexations, Green Belt
- Finance and Administration
  - Public Facilities Planning, Long Term Financial Planning, Purchasing System, Management/Peer Audit/Evaluation Program and Staff Development, Council Handbook, and Labor Negotiations
- Environmental
  - PCE/TCE Clean-up
- Capital Projects
  - Indoor Sports Center, Aquatics Complex, DeBenedetti Park, Library Facilities Plan, Replacement Program, Animal Shelter, Accessible City Facilities, Fiber Optic System, and Water and Sewer Upgrades
- Community
  - San Joaquin Delta College, Citizen Outreach and Involvement
- Public Safety
  - Property Maintenance and Code Enforcement, Paramedic Program

Future Issues

Nothing stays the same. Issues are already emerging that will require monitoring and attention. The following is a brief summary of some of these issues:

General Fund Reserve Goals – The budget anticipates that at the end of FY 2005-2006, the General Fund will have approximately $1.7 million in undesignated and unrestricted reserve. To meet the Council's Policy of a 15 percent undesignated and unrestricted reserve, approximately $4.8 million more is needed. Work will be required to identify the means and methods to meet this goal.

Electric, Water, and Wastewater Funds Reserve Goals – The same as the General Fund, Electric, Water, and Wastewater have goals of 15 percent of operating costs in reserve. Work is needed to also identify how this goal can be met.

Preventative Maintenance and Replacement Plan – The current fiscal year is a one-year solution to the City's fiscal issues and to a certain unquantified degree, preventative maintenance as been deferred. Deferred maintenance and replacement of City assets is an issue that will be dealt with in subsequent budgets.

Property Appeals – If the real estate market should decline, it is anticipated that property owners will file "Proposition 8" appeals to lower their tax liability. If this case should develop, the City will need to exercise caution in relying upon property tax revenues from properties that are subject to downward reassessments.

GASB Rule – Accrued Retire Health Care Costs – New accounting standards will require municipal governments with more than $100 million in annual revenues to accrue costs for retiree health care benefits while the employee is employed by the City. No longer can the City promise future benefits and not set aside the funds to pay for retiree health care costs and create an unfunded liability. How Lodi will deal with this requirement is currently an unknown both in implementation and approach.

Acknowledgements

The budget was prepared with support of the City of Lodi Executive Management staff, specifically with the principle aid of Finance Director Jim Krueger and the support of Deputy City Manager Janet Keeter. Additionally, the budget could not have been prepared without the support of the rank and file employees. Finally, the Manager would like to thank the support and understanding of the City Council. The Budget has taken time to prepare. The support and understanding of the Council during this process is truly appreciated.

Respectfully submitted,

Blair King
City Manager

BK/sl

Attachment

Council Follow-Up
Budget Meetings.

1. **GASB – research regarding raniifications for setting aside funds for post retirement benefits.**

The Governmental Accounting Standards Board (GASB) has **issued** two opinions on the subject of Post Employment Benefits. The timing for implementation of both of the pronouncements is for fiscal **years** beginning after December 1, 2006. The City of Lodi is not affected by either of the pronouncements since the post employment benefits **are** related to the conversion of accrued sick leave that is being handled in a way, which complies with a previous GASB pronouncement, so as to obviate the need for any additional accounting treatment in accordance with the more recent pronouncements. Essentially the conversion of sick leave to post employment health insurance benefits is accounted for in the accrued leave amounts (for those eligible for this benefit) at the end of each fiscal.

2. **Police Department- Overtime for PD for DUI and data to support that the OT results in successfully reducing DUI's.**

Following are responses from Police Chief Adams to the questions

DUI enforcement is the number one discretionary use of overtime hours. Most of the overtime hours of our budget involve many areas that are our of our control, such as: court overtime that **is** generated by arrestees going to court for a variety of reasons and crimes and incidents that occur at or near the end of a shift that require the officerto remain on overtime to complete their work. **Also** when we have a homicide or complex case that can require many additional hours of overtime. Also minimum staffing requirements also account for some uncontrollable overtime usage. These are the bulk of our overtime expenditures that are non-discretionary. Discretionary overtime would be things like DUI enforcement, gang operations, sting operations, and some staff assignments which are all planned events. **As** for the previous DUI cost sheet **I** provided they are all overtime hours.

- For a first offense DUI the court docket fine **is** $2,600. The City of Lodi receives $460. of that fine.

In 2001 we arrested 673 DUI's which would have possibly generated - $309,580
In 2002 we arrested 618 DUI's which would have possibly generated - $284,280
In 2003 we arrested 343 DUI's which would have possibly generated - $157,780
In 2004 we arrested 321 DUI's which would have possibly generated - $147,660

4. **Public Works– Transit budget – Ridership details.**

Item-6 Exhibit B

PERFORMANCE FACTORS	2002-03	2003-04	2004-05	2005-06
	ACTUAL	ACTUAL	PROJECTED	PROJECTED
Output Measures:				
Total # of Passengers (Grapeline & DAR)	520,883	493,552	440,000	470,000
Grapeline Passengers- Total (1)	433,307	414,621	370,000	390,000
Grapeline Senior/ Disabled Passengers	31,853	28,654	27,000	29,000
Grapeline Non-Revenue Passengers (Transfers, Children)	No data	153,886	142,000	149,400
Fare Revenue for Grapeline (2)	$129,414.22	$145,572.08	5165,199.94	$205,000.00
Revenue Service Hours for Grapeline	23,510	23,797	23,800	23,800
Revenue Vehicle Miles for Grapeline	286,760	327,296	330,000	330,000
Dial-A-Ride Passengers- Total (3)	87,576	78,931	70,000	80,000
Dial-A-Ride Senior/ Disabled Passengers	No Data	60,744	65,000	68,000
Dial-A-Ride Non-Revenue Passengers (Attendants)	No data	2,564	2,300	2,400
Fare Revenue for Dial-A-Ride (4)	$112,217.22	$98364.71	$115,380.00	$138,224.00
Revenue Service Hours for Dial-A-Ride	26,206	28,427	27,000	28,500
Revenue Vehicle Miles for Dial-A-Ride	259,080	274,083	270,000	275,000
Effectiveness Measures:				
Passengers per Revenue Hour for Grapeline	18.43	17.42	15.54	16.38
Passengers per Revenue Mile for Grapeline	1.51	1.71	1.12	1.18
Passengers per Revenue Hour for Dial-A-Ride	3.34	2.78	2.59	2.80
Passengers per Revenue Mile for Dial-A-Ride	0.34	0.29	.26	.29

Follow **Up Page 2**

Efficiency Measures:				
Operating Cost per Passenger for Grapeline	$ 3.17	$ 3.22	$ 3.29	$ 3.23 $3.23
Operating Cost per Hour for Grapeline	$58.45	$ 56.07	$ 51.23	$ 53.02
Operating Cost per Mile for Grapeline	$ 4.79	$ 4.00	$ 3.69	$ 3.82
% of Revenue to Total Vehicle Miles for Grapeline	1.2 %	1.9 %	1.5 %	1.5 %
Operating Cost per Passenger for Dial-A-Ride	$ 16.74	$ 17.14	$ 19.31	$17.24
Operating Cost per Hour for Dial-A-Ride	$ 55.89	$ 47.58	$ 50.07	$ 48.39
Operating Cost per Mile for Dial-A-Ride	$ 5.65	$ 4.83	$ 5.01	$ 5.02
% of Revenue to Total Vehicle Miles for Dial-A-Ride	3.8 %	2.2 %	2.5 %	2.5%

(I) & (2): Ridership decline in 03/04 primarily due to the reduction in Special Service/Charters and the elimination of the daily program for Lodi Boys and Girls Club. Ridership decline in 04/05 primarily due to fare increase and reduced transfers from San Joaquin Regional Transit District.
(3) & **(4):** Increased revenue in 04/05 and projected in 05/06 as a result of the fare increase. This revenue does take into account the lower passenger counts.

5. **Electric Utility Department – Street light program discontinuance or suspension in relation to budget situation and potential savings**

   City Manager King will respond in more detail to this question and you are referred to the attached detail discussion of that subject.

6. EUD – **$5.2 million Special Payments details and breakdown by bond issue date and use of proceeds.**

   See attached debt service schedule for fiscal year 05-06

7. **HR – prepare a summary sheet of all proposed reclassifications for 05/06**

   See attached

8. **CITY ATTORNEYS** OFFICE – Discussion **of** Property and Liability and **Workers'** Comp numbers in budget document

Included in the non-departmental budget is an amount of $300,000 available for allocation to departments such as the City Attorney for Property/Liability and Workers Compensation Insurance . The Finance Director recommends leaving the $300,000 in the Non-departmental budget at this time and reallocating after a full accounting and allocation can be completed in conjunction with the fiscal year end closing process for 2004-05. The amounts included in the 2004-05 budget for PLPD were based on a preliminary allocation of these costs. The Finance Director will report back to the Council regarding this allocation subsequent to the year end closing of books for fiscal year 2004-05. And, an adjustment will be proposed during 2005-06 that will reallocate these costs to all departments. It is anticipated that this will not result in any change in the fund balance estimates nor will it result in any increase to the total general fund expenditures budget.

9. Electric Utility Department- Proposed reduction in travel and conferences budget.

The EUD training and conference budget has been adjusted to address the needs for budget moderation in that department. The cost of services allocation plan provides for the reimbursement of the City Attorney's office (as well as other General Fund Departments) for their expenses related to all elements of support

10. Human Resources – "Other Benefits" – what is this line item? Approximately **$4,000**

Other Benefits is an allocation of several health insurance related expenditure line items. On page 125 of section V, lines 8 (Account 8041 Retiree's Medical Reimbursement) $448,710, line 11, $110,615, line 12, $21,700, line 13, $11,280, line 18, $25,100 and line 19, $17,755 are all allocated to departments as "other .benefits". The amounts allocated in the 2004-05 budget were recorded as transfers and then adjusted to the other benefits lines in departmental budgets based on the number of full time employees as **a** percentage of total employees. This was a preliminary effort to allocate this group of expenditures to departments in 2004-05 and is the basis for allocation in the 2005-06 proposed budget. There will be additional allocations to this line item in some of the departments, which do not show any expenditures in this line item for the proposed budget, during fiscal year 2005-06. This allocation will be done after the close of the books for fiscal year 2004-05 and in conjunction with a more thorough review of these expenditures to ensure that the most appropriate method for allocation is followed.

11. PERS – What is the total increase in PERS City-wide?

		02-03	03-04	04-05	05-06
7121	Service contribution-PEW	2,368,718	3,358,782	5,283,088	7,249,339

Increase City Wide $1,966,251 (7,249,339-5.283,088)

12. Information Systems Division – Analysis of cell phones expenses to see what options there may be including partnering with School District or another agency

Staff has and will continue to analyze cell phone options and alternatives.

13. ISD – Detail for sublet contract services

Orcom annual support contract	$57,750
JDE annual support	29,012
BDC WebSmart	3,694
SafeStone - Detectlt annual maintenance	2,974
Angus-Hamer - annual firewall support	1,591
ASC - Sequel Viewpoint support	3.386
TAA tools for **as400**	709
HP service contract - firewall, Exchange servers	432
QuestView database maintenance software	377
TOTAL	$99,923

14. Finance – Customer service options for cash payments at other locations such as at Lakewood Mall, Rancho San Miguel, Lowe's, PG&E, etc.

Staff will continue to explore all options for reducing foot traffic including payment over internet and pay stations at retail establishments

15. Parks and Recreations Fees – Playgrounds is listed in the budget document as generating $443,650.

In accordance with the estimates provided by the department these estimates will remain **as** stated.

16. Cost of Services allocation details.

See attached worksheet.

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ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

	2002-03 Actual	2003-04 Actual	2004-05 Budget	200546 Budget
DEBT SERVICE FUND				
Note Payable -COG				
Principal	78,700	86.605	88,120	89,662
Interest	24.864	9.501	7.986	6.444
Subtotal	103,564	96.106	96.106	96.106
2002 Certificates of Participation				
Principal	730.000	485.000	500,000	520,000
Interest	1.220.040	1 194.731	1.171.671	1,156,372
Subtotal	1,950.040	1.679.731	1.671.671	1.676.372
Total Debt Service	2,053,604	1,775,837	1,767,777	1,772,478
ELECTRIC FUND				
2002 Certificates of Participation Series A				
Principal			-	-
Interest	1,366.974	1,526,680	1.170.403	1,170,403
Subtotal	1,366.974	1.526.680	1.170.403	1.170.403
2002 Certificates of Participation Series B				
Principal	3,600,000		3,700,000	
Interest	265.570	152.530	109.656	
Subtotal	3,865,570	152,530	3,809.656	
2002 Certificates of Participation Series C				
Principal	975.000	2.150.000	2,195,000	2,240,000
Interest	457.933	667.400	624,400	580,500
Subtotal	1.432,933	2.817,400	2.819.400	2.820,500
2002 Certificates of Participation Series D				
Principal				110,000
Interest	745.406	1.118,110	1.118.110	1.118,110
Subtotal	745.406	1.118,110	1.118,110	1.228.110
Total Electric Fund	7.410.883	5,614,720	8,917,569	5,219,013
WASTEWATER FUND				
1991 Certificates of Participation				
Principal	160,000	175,000	185,000	195,000
Interest	642.812	580,205	616,135	603,460
Subtotal	802.812	755.205	801,135	798,460
2003 Certificates of Participation Series B				
Principal			185,000	185.000
Interest		138.887	188,887	196.298
Subtotal		135.887	373.887	381.298
2004 Certificates of Participation Series A				
Principal			170,000	895,000
Interest			1,078,212	1,262,300
Subtotal			1,248,212	2.157,300
Total Sewer Fund	802,812	894,092	2,423,234	3,337,058
WATER FUND				
1992 Construction Loan-DBCP				
Principal	138.440	143.030	148.287	153.220
Interest	87.903	83.670	78.480	74.758
Total Water Fund	226,343	226,700	226,767	227.978

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2002 Electric System Revenue Certificates of Participation Series A
Purpose: Refund 1999 Current Interest COPS Series A and Capital Appreciation Certificates Series B
Maturity Date: 2032
Interest Rate: Variable rate
Original Principal Amount Series A: 46,760,000
July 1,2005 Principal Outstanding: 46,760,000
Funding Source: Electric Utility Fund

2002 Electric System Revenue Certificates of Participation Tasable Series B
Purpose: Applied to Power Purchase costs
Maturity Date: 2005
Interest Rate: 2.14% to 4.53%
Original Principal Amount: 8,400,000
July 1,2005 Principal Outstanding: 0
Funding Source: Electric Utility Fund

2002 Electric System Revenue Certificates of Participation Series C and Taxable Series D
Purpose: Acquisition cost of the rights to the Amended Energy Purchase Agreement with Calpine
Maturity Date: 2015
Interest Rate: 2.0% to 5.25%
Original Principal Amount: 43,965,000
July 1, 2005 Principal Outstanding: 38,645,000
Funding Source: Electric Utility Fund

Dept. / Division	Current Title	Proposed Title	Comment	Bargaining Unit
Police	Parking Enforcement Assistant	Same	Currently contract employee	General Services
Police	Police Volunteer Supervisor	Special Services Manager	Reclassification	Mid-Management Mid-Management
Electric Utility	Senior Power Engineer	Same	Additional position	Mid-Management Mid-Management
Electric Utility	Utility Equipment Technician	Same	Currently contract employee	I.B.E.W. I.B.E.W.
Electric Utility	Electrical Technician	Same	Updating job specifications	I.B.E.W.
Electric Utility	Programs Coordinator	Energy Specialist	Currently contract employee	General Services
Information Systems Division	Data Processing Programmer Analyst	Information Systems Analyst	Reclassification	Mid-Management
Library	Literacy Project Coordinator	Literacy Services Coordinator	Currently a contract position	Mid-Management
Library	Administrative Clerk	Administrative Secretary	Reclassification	General Services General Services

FY 05-06
Proposed Staffing Changes

Police Department:

1. Special Services Manager – the Police Department has one full time authorized position, the Police Volunteer Supervisor, who oversees, among other activities, the Police Partners Program. The functions and duties of the position have changed over the years, and it is recommended that the position be reclassified from Police Volunteer Supervisor to Special Services Manager.

2. Parking Enforcement Assistant – The Police Department currently uses a contract employee in the capacity of a Parking Enforcement Assistant. This contract employee works 40 hours per week and receives full benefits. This employee has worked as a Parking Enforcement Assistant contract employee for the City for four years.

Electric Utilities:

The Electric Utility Department presently has 59 budgeted positions in the 04-05 Budget. Sixty-two positions are being recommended in the Department's 05-06 Budget with an increase of three positions. This increase will transfer three long-term contract positions (4-7 years) to full time positions. The following additions, reclassifications are being included for approval:

1. **Sr.** Power Engineer (1) net increase: zero. The position of Manager of Business Planning & Marketing is being reclassified to Sr. Power Engineer. The additional Sr. Power Engineer position will be utilized for substation technical support, fiber optic system design, operation and system analysis.

2. Utility Equipment Specialist (1) net increase: one. Recommend the transfer of a 7-year contract position into a full time position.

3. Electric Drafting Technician (1) net increase: one. Recommend transfer of a 4.5-year contract position into a full time position.

4. Electric Technical **(1)** net increase: zero. The position specification is being revised to include fiber optic programming, testing and installation duties. In addition, this position will be used as a bridge of technical knowledge through future division retirements as well as technical support for communications, power and electrical control systems. The position was initially budgeted in the 04-05 Budget and unfilled due to the hiring hold.

5. Energy Specialist (1) net increase: one. Recommend the transfer of a 4-year contract position titled Programs Coordinator into a full time position. This position will be in the General Services bargaining group.

Information Svstems Division:

1. Information Systems Analyst – Data Processing and Information Technology sections were combined in 2002 to form the Information Systems Division. The merger did not result in any position title changes or reclassifications. Over the course of the past year and a half, staff began the process of changing select position titles so that they would reflect current job functions. Additionally, changing titles and modifying related job descriptions will help bring the titles into some form of standardization with other local IS organizations for ease of comparison. One reclassification is "ready *to* go" and the remainder of the reclassifications will be completed over the course of the fiscal year for possible recommended changes at the mid-year. Recommend reclassification of a Data Processing Programmer Analyst to an Information Systems Analyst. This position will be in the Mid-Management bargaining group.

Library:

1. Literacy Services Coordinator – The Literacy Project Coordinator manages and coordinates a program of 50-75 volunteers, 3 part-time staff members. Develops and provides training sessions for staff and volunteer tutors, promotes the program through public speaking, assesses students' needs and reading levels, etc. Currently the position is filled by a full-time benefited contract employee who has been serving in this capacity for **4** years. This service is a mainstay of library services and it is appropriate at this time to convert the position to a full-time regular position of Literacy Services Coordinator.

2. Administrative Secretary - Administrative Clerk assigned to the Library is functioning as and doing a majority of the same duties of the position of Administrative Secretary. The incumbent has been performing the secretarial functions for the Library Board of Trustees and Foundation Board as well as Library Administration. The incumbent has been receiving out of class pay at the direction of City Council at the February 2, 2005 Council meeting. **At** that meeting, Council also recommended that the request be brought back as part of the budget cycle.

Pending Reclassifications/ Changes:

There are a number of other reclassification studies that have recently been requested by various departments. These requests will be placed in queue for possible study during the first half of the fiscal year with possible recommendations coming forward during the mid-year budget adjustments.

Studies to be placed in queue include:

1. Information Systems Division: Data Processing Manager, Sr. Programmer Analyst, Information Systems Specialist, Information Systems Coordinator Reclassifications
2. Library: Library Assistant Reclassifications
3. Public Works: Water/WasteWater Division Reorganization
4. City Clerk's Office: Deputy City Clerks Reclassification
5. Community Development: Associate Planner Reclassification
6. Human Resources Reorganization

2005-06 FINANCIAL PLAN AND BUDGET

Acct

COST OF SERVICES SCHEDULE (General Government)

Activity	Basis of Allocation	Budget	Electric Utility %	Electric Utility Cnst	Sewer Utility %	Sewer Utility cost	Water Utility %	Water Utility Cnst	Transit %	Transit Cnst
Accounting Services	Operating Revenues+10% PCE/TCE	700,500	40%	280.200	13%	91,065	14%	98,070	6%	42.030
Building Maintenance - PW	Space Occupied (Sq Ft)	725,165	6%	43.509	4%	29,005	4%	29,007	6%	43,510
City Attorney	Operating Expenses+50% PCE/TCE	395.820	21%	83,169	31%	123.067	30%	**118.764**	10%	39.582
City Clerk	Authorized Employees	374.410	11%	40,646	6%	21.886	3%	10,943		
City Council	Authorized Employees	109,175	11%	11,852	6%	6.382	3%	3,191		
City Manager	Operating Revenues	583.952	26%	151,828	8%	46.716	9%	52.556	3%	17,519
Finance Administration	Authorized Employees	189.600	23%	43,335	11%	20.563	8%	15,022	2%	3,792
General Support	Authorized Employees	1.310.466	11%	142.264	6%	76,603	3%	38,302		
Information Systems	Authorized Employees	999.715	75%	748.346	6%	58.438	3%	29,219	2%	19.994
Fleet Services	Vehicles and equipment inventory	1,330,785	15%	199.618	6.6%	87,832	7.1%	94.486	22%	288,780
Human Resources	Authorized Employees	557,073	20%	110.612	6%	32.564	3%	16.282		
Public Works Administration	City-Wide Employees	459,950	1%	4.600	24%	110.388	15%	68.993	10%	45,995
Purchasing Services	Purchasing hrs	437.100	75%	327,825	3%	13.113	3%	13,113	2%	8.742
Revenue Services	Operating Revenues	918,900	60%	551.340	8%	73,512	10%	91,890	3%	27.567
Engineering	Engineer Hours	1,566,762			5%	78.338	13%	203.679		
Damage to Property	Operating Expenses	26.000	21%	5.463	6%	1,469	5%	1,301		
Community Improvement	Operating Expenses	336,820	21%	70.772	6%	19,030	5%	16,857		
	Total	11,022,193		2,815,377		889,971		901,673		537,511

2005-06 FINANCIAL PLAN AND BUDGET

Acct

COST OF SERVICES SCHEDULE (General Government)

Activity	Basis of Allocation	Library %	Library cost	TDA %	TDA cost	Street Fund %	Street Fund Cost	General Fund Cost to others	General Fund GF cost
Accounting Services	Operating Revenues+10% PCE/TCE	2.00%		3%	21.016	4%	28.016	**560,397**	140,103
Building Maintenance - PW	Space Occupied (Sq Ft)							145,030	580.135
City Attorney	Operating Expenses+50% PCE/TCE	1.00%	3,958	2%	7.916	3%	11.875	**388,331**	7.489
City Clerk	Authorized Employees	1.00%	3.744					**77,219**	297,191
City Council	Authorized Employees	1.00%	1,092					**22,516**	86,659
City Manager	Operating Revenues	1.o m	5,840	2%	11.679	3%	17.519	**303,655**	280.297
Finance Administration	Authorized Employees	1.00%	1.896					**84,608**	104,992
General Support	Authorized Employees	1.00%	13.105					**270,273**	1,040,193
Information Systems	Authorized Employees	1.00%	9.997					865,995	133.720
Fleet Services	Vehicles and equipment inventory							**670,716**	660,069
Human Resources	Authorized Employees	1.00%	5,571					**165,029**	392,044
Public Works Administration	City-Wide Employees					19%	87,391	**317,366**	142.585
Purchasing Services	Purchasing hrs	1.00%	4.371	2%	8,742	3%	13.113	**389.019**	48.081
Revenue Services	Operating Revenues	1.00%	8.692	2%	18,378	3%	27,567	798,946	119,954
Engineering	Engineer Hours					20%	313,352	**595,370**	971,392
Damage to Property	Operating Expenses	1.00%	260	2%	**519**	3%	777	**9,789**	**16.211**
Community Improvement	Operating Expenses	1.00%	3.368	2%	6.735	3%	10.102	**126,863**	209.957
Total			61,893		74,986		509,711	5,654,469	5,004,904

Other Costs

Total Costs 5,654,469

City of Lodi – City Hall
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Lodi, CA 95240
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Fax: (209) 333-6807

WEWORANDUM

From Blair Kina. City Manager

TO: Honorable Mayor and Council

DATE: May 27,2005

SUBJECT: Electric Utility Department – Streetlight Project Status Report

During the course of the presentation of the proposed FY 2005-06 Budget, the City Council requested a report on the status of the Electric Utility Department's (EUD) Streetlight Project.

Attached is the requested report.

The Council will note that the remaining costs of the streetlight project, estimated to be $920,000, are proposed to be paid from annual maintenance capital funds over a two year budget cycle, and not from bond proceeds. The Council could elect to defer this capital program in order to reduce Electric Utility's FY 2005-06 expenditures; however, capital maintenance costs are less than one and a-half percent of EUD's budget.

BK/sl

Attachment

Item I-6

Exhibit C — 1

ELECTRIC UTILITY DEPARTMENT

Memorandum

TO: Blair King, City Manager

FROM: Alan N. Vallow, Electric Utility Director

DATE: May 25,2005

SUBJECT: Streetlight Completion Project

One of the City's goals has been to provide streetlighting in unlit portions of the City. This project, know as the "Streetlight Completion Project" is estimated to install/replace 1000-1200 lights over a period of 3-5 years at an original budget estimate of $3.5 - $4 million. To date four (4) phases have been completed with 326 steel standards and 354 concrete standards being installed in various unlit areas of our City. The final phase is currently under engineering review. At completion, additional 270 units are expected to be installed. An additional 200 units will be replaced as shown below.

The City's streetlight system consists of approximately 6200 luminaires mounted on various types of standards and poles. 200 of these streetlight supports are painted steel standards all of which are in excess of 30 years old. These standards are failing at the base from corrosion to varying degrees depending on their location in the field. The Department has been monitoring the rate of deterioration during the past decade and has determined that corrosion has advanced to a point where the strength of the standards is reduced sufficiently to recommend phased replacement program. Based on the data collected the location of the most severely deteriorated standards is known and, therefore, the replacement program would be phased in accordance with the level of deterioration on a four-year program.

The Electric Utility Department recently changed the specifications for streetlighting systems. The new specifications require protection, in the form of fuses and new wiring, to be installed at each streetlight. The main benefit derived from these modifications is an increase to public safety.

The Streetlight Completion Project is currently funded through the Electric Utility Department's operating budget with reimbursement from existing capital funds derived from bonds originally issued in 1999. It is the belief of the Electric Utility Department Management, that completion of the final phase of the streetlight completion project along with replacement of deteriorating standards and new required grounding methods can be accomplished through rates and not through use of existing Capital (Bond) funds. Management also believes that such funding will result in delays not to exceed 18 months.

ity Department

Streetlight Project Summary

1. Streetlight Completion Project
2. Green Standard Replacement
3. Standard Fusing & Grounding

W

Electric Utility Department

Streetlight Project Summary

* Phase 1 through 4 (completed)
    * 326 Steel Standards
    * 354 Concrete Standards
    * Cost: $3,544,210
* Phase 5
    * 230 Steel Standards
    * 40 Concrete Standards
    * Estimated Cost: $920,000

Streetlight Fund Accounts

10 **161633**

Grounding and Fusing Streetlights	Budget $	EUD Purchase	EUD Labor	Balance
2003-04	50,000	36.337 51	23,412	(9,750)
2004-05	0		67,147	(67,147)
	50,000	36,337.51	90,559	(75,897)

	Proposed Budgeter $
2005-06	350.W
2006-07	350,000
2007-08	350.000
2008-09	350,000
2009-10	350.000
2010-11	350.000
Total	$2,100,000

The Electric Utility Department recently changed the specifications for streetlighting systems. The new specifications require protection, in the form of fuses and new wiring. to be installed at each streetlight. The main benefit derived from fusing is the increase in safety to the general public.

2.0 **161672**

Streetlight Completion		Paid to Contractor	EUD Purchase	EUD Labor	Total Cost
Phase 1	1263	106,497	22,670	24.368	157,224
	1046			3.689	
Phase 2	1287	405.170		6,055	417,781
	1252			6556	
Phase 3	2010	687,203	330.758		1,053,842
	1153			4861	
	1295			6488	
	2112			24,532	
Phase 4	2160	735.980	282,504		1,127,922
	30%		36,549		
	3096			48.475	
	3177			24,414	
	sub totals	1,934,850	672.481	149,438	2,756,769
Work Orders miscellaneous, Stockton St, etc.			150,600	6050	156650
force account, EUD - Engineering				630.791	630791
				Project Cost to Date	$3,544,210

One of the City's goals is to provide streetlighting in unlit portions of the City. This project, know as the "Streetlight Completion Project" is estimated to install 1000- 1200 lights over a period of 3-5 years at a cost of $3.5 - $4 million. To date four (4) phases have been completed with 328 steel standards and 354 concrete standards being install in various unlit areas of our City. The final phase is currently under engineering review.

3.0 **Phase 5**

270 streetlights - 230 steel & 40 concrete	Contractor	EUD Purchase	EUD Labor	Total Cost
	822,000	69,430	25,353	$916,783

Cost comparison Steel Streetlight Standard versus Concrete Standard

	Material	Install	Bore	Wire	Total $
Steel	1,100	525	1,400	140	$3,165
Concrete	1,735	800	1,100	102	$3,737

Compare cost to install steel standard versus concrete standard on typical street of 800'.

	# std	cost	Total Cost
steel	7	$3,165	$22.155
concrete	8	$3.737	$29,896
Savings per 8 concrete			$7.741 or 40/8 x $7741.00 = $38,705.00 total

4.0 **161674**

Green Standard Replacement	Proposed Budget $	EUD Purchase	EUD Labor	Balance
200344	67.500	41,137.93	3.765	42,597.07
2004-05	87.500	26,625.03	2,384	58,491
200506	87,500			87.500
2006-07	87,500			87.500
Totals	$350,000.00	$67,762.96	$6,149.00	$276,088.04

The City's streetlight system consists of approximately 6200 luminaires mounted an various types of standards and poles. 200 of these streetlight supports are painted steel standards all of which are in excess of 30 years old. These standards, due to lack of protective treatment, other than paint, are failing at the base from corrosion to varying degrees depending on their location in the field. The Department has been monitoring the rate of deterioration during the past decade and has determined that corrosion has advanced to a point where the strength of the standards is reduced sufficiently 10 recommend phased replacement program. Based M the data collected the location of the most severely deteriorated standards is know and, therefore, the replacement program would be phased in accordance with the level of deterioration on a four year program.

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STREETLIGHT PROJECTS – COMPLETED, PHASES 1 THROUGH 5

SHEET 1 OF 3

6

STREETLIGHT PROJECT - PHASE 5 PROPOSED

SHEET 2 OF 3

GREEN STANDARD REF CEMENT PROJECT'

SHEET 3 OF 3

8

Electric Utility Department

Fiscal Year 2005-2006

	$	% of Total
Bulk Power	41,110,000	63.2%
Transfer to General Fund	6,550,000	10.1%
Debt Service	5,219,013	8.0%
cost of City Service	2,898,246	4.5%
O&M*	8,570,620	13.2%
State Mandated Public Benefits	702,615	1.1%
Total	65,050,494	100%

*See slide 2 for detail

Electric Utility Department

O&M

	$	% of O&M	% of Budget
Personnel Cost	7,527,518	87.8%	11.6%
Capital Maintenance	894,801	10.4%	1.4%
Travel/Training	75,750	0.9%	0.1%
Supplies	72,551	0.8%	0.1%
Total	8,570,620	100%	13.2%

Electric Utility
Historical Rate Adjustment Summary

Rate Designation	Rate Schedule	Year Adjusted (January through December)						
		1998	1999	2000	2001	2002	2003	2004
EA	Residential-EA	X			X	X		
EE	Residential All Electric-EE			X	X	X		
ED	Residential SHARE-ED	X		X		X		
EF	Residential All Electric SHARE-EF			X		X		
MR	Residential Medical Rider-MR	X						
EM	Mobile Home Park Service-EM	X		X				
EP	Energy Purchase-EP	X						
EL	Outdoor Dusk-to-Dawn-EL	X						
G1	General Service Commercial/Industrial-G1	X		X		X		
G2	General Service Commercial/Industrial-G2	X		X				
G3	General Service Commercial/Industrial-G3	X			X	X		
G4	General Service Commercial/Industrial-G4	X			X	X		
G5	General Service Commercial/Industrial-G5	X			X	X		
I1	General Service Commercial/Industrial-I-1	X			X	X		
SS	Stand by Service-SS	X						

Electric Utility Department

Rate Adjustment Summary for Calendar Year 1998

Rate Designation	Rate Schedule	Adjustment	
		Effective Date Feb-98	Effective Date Oct-98
EA	Residential-EA	2.5% Increase for Public Benefits	
EE	Residential All Electric-EE		
ED	Residential SHARE-ED	2.5% Increase for Public Benefits	
EF	Residential All Electric SHARE-EF		
MR	Residential Medical Rider-MR	2.5% Increase for Public Benefits	
EM	Mobile Home Park Service-EM	2.5% Increase for Public Benefits	
EP	Energy Purchase-EP	2.5% Increase for Public Benefits	
EL	Outdoor Dusk-to-Dawn-EL	2.5% Increase for Public Benefits	
G1	General Service Commercial/Industrial-G1	2.5% Increase for Public Benefits	5% reduction
G2	General Service Commercial/Industrial-G2	2.5% Increase for Public Benefits	
G3	General Service Commercial/Industrial-G3	2.5% Increase for Public Benefits	
G4	General Service Commercial/Industrial-G4	2.5% Increase for Public Benefits	
G5	General Service Commercial/Industrial-G5	2.5% Increase for Public Benefits	
I1	General Service Commercial/Industrial-I-1	2.5% Increase for Public Benefits	
SS	Stand by Service-SS		

Electric Utility Department

Rate Adjustment Summary for Calendar Year 2000

Rate Designation	Rate Schedule	Effective Date
EA	Residential-EA	
EE	Residential All Electric-EE	All-Electric Rates - implemented
ED	Residential SHARE-ED	Increased discount from 10% to 20%
EF	Residential All Electric SHARE-EF	All-Electric Rates SHARE - Implemented
MR	Residential Medical Rider-MR	
EM	Mobile Home Park Service-EM	Added All-Electric and SHARE to EM rate
EP	Energy Purchase-EP	
EL		
G1	General Service Commercial/Industrial-G1	Extend G1 Discount
G2	General Service Commercial/Industrial-G2	Extend G2 Discount
G3	General Service Commercial/Industrial-G3	
G5	General Service Commercial/Industrial-G5	
I1	General Service Commercial/Industrial-I-1	
SS	Stand by Service-SS	

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Electric Utility Department

Rate Adjustment Summary for Calendar Year 2001

Rate Designation	Rate Schedule	Effective Date Jun-01	Effective Date Aug-01
EA	Residential-EA	MCA - Implemented	MCA - Increased
EE	Residential All Electric-EE	MCA - Implemented	MCA - Increased
ED	Residential SHARE-ED		
EF	Residential All Electric SHARE-EF		
MR	Residential Medical Rider-MR		
EM	Mobile Home Park Service-EM		
EP	Energy Purchase-EP		
EL	Outdoor Dusk-to-Dawn-EL		
G1	General Service Commercial/Industrial-G1	MCA - Implemented	MCA - Increased
G2	General Service Commercial/Industrial-G2	MCA - Implemented	MCA - Increased
G3	General Service Commercial/Industrial-G3		MCA - Increased
G4	General Service Commercial/Industrial-G4		MCA - Increased
G5	General Service Commercial/Industrial-G5		MCA - Increased
I1	General Service Commercial/Industrial-I-1		
SS	Stand by Service-SS		

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Electric Utility Department

Rate Adjustment Summary for Calendar Year 2002

Rate Designation		Adjustment Effective Date
EA	Residential-EA	MCA Increased
EE	Residential All Electric-EE	MCA Increased
ED	Residential SHARE-ED	Household Income levels Increased
EF	Residential All Electric SHARE-EF	Household Income levels Increased
MR	Residential Medical Rider-MR	
EM	Mobile Home Park Service-EM	
EP	Energy Purchase-EP	
EL	Outdoor Dusk-to-Dawn-EL	
G I	General Service Commercial/Industrial-G1	Rate Increase
G2	General Service Commercial/Industrial-G2	
G3	General Service Commercial/Industrial-G3	Rate Increase
G4	General Service Commercial/Industrial-G4	Rate Increase
G5	General Service Commercial/Industrial-G5	Rate Increase
I1	General Service Commercial/Industrial-I-1	Rate Increase
SS	Stand by Service-SS	

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Lodi Electric Utility Department
2005-06 Capital Budget Request
Source of funding - Bond Funds

Business Unit No.	Activity Description	2005-06	2006-07	2007-08	Protect Total
161677	Killelea Substation Reconstruction including installation 60kV power circuit breakers and structures @ Industrial S/S	1,450,000	3,600,000		5,050,000
161657-a	West Side Substation-New		400,000	3,065,000	3,465,000
161646	230kV/60kV interconnect to West Side S/S and New Southside S/S **				0
161657	Henning & McLane Substations OCB, RTU & Relay Panel Replacement	535,000			535,000
	'Installation of Transformer Bank #2 & 12kV feeders at Industrial S/S			400,000	400,000
	New MSC	125,000	745,000	1,650,000	2,520,000
	totals:	**2,110,000**	**4,745,000**	**5,115,000**	**11,970,000**

** *Backup Project*

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From 1999 Board

EXHIBIT 2

DESCRIPTION OF 1999 PROJECTS

The 1999 Projects include projects include line extensions, new west side substation, substructures, various subdivision expansions, dusk to dawn street lighting, and expenditures associated with transmission and distribution system capacity enhancements such as substation improvements, and various vehicle and support equipment purchases and the construction of a new electric service center, all as listed in the following pages of this Exhibit 2.

The I999 Projects shall also include any capital additions to or replacement of the Electric System as to which the City has received an Opinion of Counsel to the effect that payment of the costs of such capital addition or replacement with moneys in the Improvement Fund will not, in and of itself, adversely affect the exchanges of the Interest Installments (or the portion of the Principal Installments of the Schedule B Payments in excess of the Initial Amount thereof) from gross income for federal income tax purposes.

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Projects:

Industrial Sub 12kV feeder to Stockton at Neuharth
McLane Sub. 12kV feeder to Evergreen at Low. Sac.
Underground Tie, Rivergate – River Pointe Subdivisions
Distribution Substation, West Side including land, design, power transformer
Industrial Sub. 12kV feeder to Guild and Kettleman
Henning Sub. 12kV feeder to Low. Sac. and Cochran
60 kV transmission line from Industrial Sub. to west side
12kV underground feeder, Hamey, Ham to Mills and Mills, Hamey to Century
McLane Sub. extend 12kV bus, add breaker and get-a-way
Industrial Sub. 12kV feeder to Turner and Guild
Industrial Sub. Power transfer #2 incl. Circuit breakers, relays, etc.
Install Capacitor Banks
New developments (line extensions, services, substructures and metering)
Distribution System Improvements (historical)
Communication/data system, fiber optics
Street lighting design
D to D lighting
Substation capacity increases

Equipment/Facilities:

Service Center including land design, construction, equipment
SF6 Gas reclamation equipment
Relay test set
Training facility incl. vaults, poles
Power transformer LTC oil filtration equipment (2)
Power Quality analyzer
High current test set
Lock boxes for locked meter locations
Remote meter reading system
Voltage recording equipment
Engineering design/analysis software
Underground pulling equipment (substation)
Infrared imaging equipment
Overhead pulling equipment
Circuit breaker performance test set
Data line test set
Laserjet printer (Engineering)

(a

Vehicles:

Bucket truck 65 A.
Walk in van
Flat bed truck (new crew)
Bucket truck (street light maintenance)
Forklift .

Projects (replacement)

Reconstruct overhead add neutral to LeBec CT
Killelea Sub 12 kV open bus, control bldg. 60 kV bus, breakers, land, study
Killelea Sub 12 kV get-a-ways
McLane Sub 12 kV get-a-ways
Industrial Sub. infrared detection upgrade
Transformer upgrade, F&M Bank, Rite Aid
Reconstruction get-a-way/distribution at MSC facility
Downtown underground reconstruct incl. land, switches, transformers, cable
Padmount switch upgrade (8)
Reconstmct #6 cu. overhead (various locations)
Reconstruct sec. underground, Royal Crest, Tejon, Vineyard, English Oaks

Equipment/Facilities (replacement):

Work stations meter shop (2)
Personal computer upgrade (Engineering, Operations, Meter Shop)
Electric meter test bench
SCADA and UPS systems upgrade/replacement
Electric meter test set, portable
Copy Machine (Engineering)
Underground pulling equipment

Vehicles (replacement):

Mid size cargo van #09049
Bucket truck #09046
Flat bed truck #09050
Flat bed truck #09093
Digger/derrick truck #09001
Flat bed truck #09021
Flat bed truck #09087
Pickup #09014
Cargo van #09086
Service truck (bucket) #09027
Service truck (bucket) #09023
Digger/derrick truck #09009
Digger/derrick truck #09010
Service truck #09045
Sedan #09080
Digger/derrick truck #09011
Sedan #09005
Sedan #09020
Sedan #09037
Bucket truck #09002
Sedan #09060
Sedan #09007
Sedan #09008

EXHIBIT 3

DESCRIPTION OF SUBSTATION FACILITIES

The Substation Facilities shall consist of an industrial substation facility located at 1215 Thurman Street, Lodi, California, which consists of two 60kV transformers, two 60kV circuit breakers, seven kV circuit breakers, and miscellaneous cabling, bus, control equipment 'and protective relaying associated with such transformers.

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Future Capital Expenditures

The City's five-year capital plan for the electric facilities contemplates capital expenditures in the following years and amounts:

CITY OF LODI
ELECTRIC UTILITY DEPARTMENT
ESTIMATED CAPITAL EXPENDITURES

	Fiscal Year Ended June 30				
Improvements	2002	2003	2004	2005	2006
Distribution Improvement	$1,800,000	$1,800,000	$1,800,000	$1,800,000	$1,800,000
Substation	750.000	400,000	4,000,000	250.000	0
Street Lighting	1,500,000	1,500,000	1.500.000	0	0
Transmission Local	0	500,000	500,000	0	0
New Service Center	500,000	2,500,000	3,000,000	0	0
Other	150.000	150,000	150,000	150,000	150,000
Total	$4,700,000	$6,850,000	$10,950,000	$2,200,000	$1,950,000

Source: City of Lodi.

The capital expenditures are for capital maintenance items, substation upgrades, a new distribution substation, transmission lines to interconnect existing 230kV transmission lines in the Lodi area, and related system reliability projects. The City anticipates funding such costs from bond financing proceeds in the early years and revenues from the amount of electric system revenue certificates of participation. The City is considering delivery of approximately $45 million principal amount of participation in early 2002 to finance the costs of a combustion turbine project. See "PLAN OF FINANCE—Additional Financing Anticipated" herein.

Rates and Charges

The City has the exclusive jurisdiction to set electric rates within its service area. These rates are not subject to review by any state or federal agency.

The City's fiscal year 2000-01 average rate per kWh for residential service was 11.0 cenw. The City's fiscal year 2000-01 average rate for commercial and industrial service was 8.6 cents per kWh.

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PUBLIC UTILITIES

ACTIVITY: Administrative
DEPARTMENT: Electric Utility
PROGRAM: Electric Services
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Administrative activity provides organizational oversight and administrative support for the two primary Electric Department Divisions: 1) Business Planning and Marketing and 2) Electric Services. The functions of public education, marketing, media services and residential public benetit programs are also within this activity. Activity goals are: 1) adopting "Best of Industry" business practices; 2) maintaining a high level of benefit to the community; and 3) integrating citywide policy objectives into departmental operations. This activity has four major elements:

- Direction and leadership. Focus the efforts and contribution of staff on exemplary levels of customer service in a growing competitive environment (25% of activity).
- Positioning the Department to remain competitive through education and marketing activities including multi-media and special events (25% ofactivity).
- Active participation in legislative and regulatory advocacy programs (25% of activity).
- **Community relations.** Develop a participatory form of community involvement and relations by engaging in a variety of new partnerships, public benefit programs and other strategic activities, which reflect customer expectations and community values (25% ofactivity).

ACTIVITY COSTS	2002-03	2003-04	2004-05	2005-06
	ACTUAL	ACTUAL	BUDGETED	BUDGETED
Staffing	279.284	271,923	380,435	407,676
Utilities and Communicntions	43,183	39.848	61,950	50,000
Supplies, Materials and Scrviccs	401.233	300,770	682,424	487.750
Work for Others	141			
Minor Capital	4,012		8.700	7.200
Other Payments	58.603	-123, 168	0	80,000
Special Payments				5,200,000
Transfer to Other Funds				2,898,246
In-lieu Taxes (1)	5,671,989	5,864,699	6,059,180	6,550,000
Total	6,458,445	6,354,072	7,192,689	15,650,872

STAFFING SUMMARY	2002-03	2003-04	2004-05	2005-06
Regular Positions:				
Electric Utility Director	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	0 *	0 *
Administrative Secretary	1	1	1	1
Administrative Clerk	3	2	2	2
Total	6	5	4	4
Temporary Positions:				
Full-time equivalents	0	0	0	0

* Moved position to 160603

(1) In-lieu Taxes 160655 is budgeted at a level consistent with recent Bond OS where the MCA is on base rates only.

Item I-6

Exhibit D-1

GENERAL GOVERNMENT

ACTIVITY: City Attorney
DEPARTMENT: City Attorney

PROGRAM: Legal Services
FUND: General Fund

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce rhe City's liability exposure; and, 2) provide timely and complete legal advice and services. This activity has five major elements:

- Legal review and advice. Review Ordinances, Resolutions, and contracts and advise on employment issues (25 percent of the activity).
- Advise and assist the City Council. Orient new Council Members on the services and functions of the City Attorney's Office: advise and assist the City Council and staff with suggested and existing legislation. policies and regulations: process citizen requests; 'anticipate problems: and, assist in resolving conflict (45 percent of the activity).
- Legal representation. Represent the City at Council meetings; defend the City against litigation and claims: and, represent the City with other government agencies (30 percent of the activity).
- Document preparation. Prepare Ordinances, Resolutions, contracts, legal pleadings, reports, correspondence and other legal documents (10 percent of the activity)
- Enforcement. Enforce and prosecute violations of the Municipal Code (10 percent of the activity)

ACTIVITY COSTS	2002-03 ACTUAL	2003-04 ACTUAL	2004-05 BUDGETED	2005-06 BUDGETED
Personnel Services	**279,168**	31 **1,499**	389, I5 I	378.800
Utilities and Communications	1,043	1.811	1,550	2,200
Supplies. Materials and Services	**28,484**	57.721	41,837	**19.820**
Total	308,695	**371,031**	**432.538**	**400,820**

STAFFING SUMMARY	2002-03 ACTUAL	2003-04 BUDGETED	2004-05 BUDGETED	2005-06 BUDGETED
Regular Positions:				
City Attorney	1	1	1	1
Deputy City Attorney I/II	1	1	1	1
Legal Secretary	1	1	1	1
Total	3	3	3	3

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES: None

MAJOR ACCOMPLISHMENTS

FY 2004-05 Accomplishments

- Settled Busy Bee and Central Plume PCE/TCE litigation
- Reached Interim Settlements in Northern and South Central Western Plumes
- Settled Lehman Brm. claim against the City
- Settled Stockton SO1 litigation
- Hired excellent Deputy City Attorney
- Resolved multiple Big Box related disputes
- Drafted Skate Park Ordinance
- Established new Utility Rate Increase Protocol

MAJOR OBJECTIVES

Fiscal Year 2005-06 Emphasis

ACTIVITY: Accounting Services
DEPARTMENT: Finance
PROGRAM Administrative Services
FUND: General Fund

STAFFING SUMMARY	2002-03 ACTUAL	2003-04 ACTUAL	2004-05 BUDGETED	2005-06 BUDGETED
Regular Positions:				
Accounting Manager	1	1	1	1
Senior Accountant	1	1	1	1
Accountant I/II	1	1	1	1
Finance Technician	2	2	2	2
Accounting Clerk	3	3	3	3
Total	8	8	8	8
Temporary Positions:				
Full-time equivalents	.5	.5	.5	0

MAJOR ACCOMPLISHMENTS

- Implementation of JD Edwards Inventory and Purchasing modules
- Implemented ACH process for payroll
- Received clean audit irorn the independent auditors
- Received the *Government* Finance *Officers Association* awards for excellence in financial reporting for the ninth year

MAJOR OBJECTIVES

- 2005-06: Work with all departments to improve access to financial information
- 2005-06: Implement Phase IV of the JD Edwards Fixed Asset and Job Cost modules
- 2005-06: Maintain and enhance the availability of financial information to all Departments
- 2005-06: Redefine financial reports to meet cash flaw modeling needs

WORK LOAD INDICATORS	2002-03	2003-04	2004-05	2005-06
# of Accounting staff	8	8	8	8
# of Payroll Checks Issued/Direct Deposit	16,925	16,900	16,900	16,900
# of Accounts Payable Checks Issued	13,304	13,500	15,120	15,120
# of Journal Vouchers Posted	1,877	*2,500*	4,000	4,500
# of Reports Produced	1,620	1,500	1,500	1,500

RELATED COST CENTERS
Finance Accounting (100503)

ACTIVITY: Revenue Services PROGRAM: Administrative Services
DEPARTMENT: Finance **FUND:** General Fund

STAFFING SUMMARY	2002-03 ACTUAL	2003-04 ACTUAL	2004-05 BUDGETED	2005-06 BUDGETED
Regular Positions:				
Customer Serv/Revenue Manager	1	1	1	1
Customer Service Supervisor	1	1	1	1
Finance Technician	1	1	1	1
Senior Customer Service Rep	3	3	2	1
Accounting Clerk I/II	0	0	0	0
Customer Service Rep I/II	7	8	8	8
Total	13	14	13	12
Temporary Positions:				
Full-time equivalents	2	2	2	

SIGNIFICANT EXPENDITURE AND STAFFING CHANGES

- Three full time positions frozen reducing staffing levels by 20%
- Reviewed, updated and distributed job tasks.
- Eliminated training and conference expenditures and reduced others.

MAJOR ACCOMPLISHMENTS

Technoloev:

- Cut department labor costs by implementing remittance processing system software.
- Complied with national "Check 21" image processing of checks.
- Completed analysis of individual customer payment trends to improve collections.
- Provided increased customer and staff access to electronic media.
- Computerized policy and procedures manual to supplement staff desk manuals.
- Tested, installed and trained staff on major ORCOM upgrade.

Customer Service

- Improved inter-department efficiencies with centralized vault deposit and mail collection.
- Decreased customer traffic by installing courtesy lobby counter.
- Installed internal & external express payment drop boxes.

MAJOR OBJECTIVES

- 2005-06 Continue in-house staff training on all system upgrades.
- 2005-06 Explore alternative methods of tax collection and identification.
- 2005-06 Continue to evaluate customer service needs and payment alternatives

WORK LOAD INDICATORS	2002-03	2003-04	2004-05	2005-06
Utility Customers Service Starts/Stops	11,950	12,000	12,100	12,200
Phone Calls answered	59,480	59,600	60,000	61,000
Utility Payment Arrangements Made	12,750	12,700	12,700	12,800
Parking Citations Processed	5,400	5,400	5,400	5,450
Business Licenses issued	2,500	2,500	2,500	2,600

RELATED COST CENTERS

Finance Revenue Division (100505)

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ACTIVITY: General Support
DEPARTMENT: Administration
PROGRAM: Non-Departmental Services
FUND: General Fund

ACTIVITY DESCRIPTION

The General Support activity programs and administers indirect costs not easily charged to Operating activities or projects. The activity goal is to establish cost effective budgeting and accounting for indirect costs. This activity has six major elements:

- City memberships. Fund for the cost of memberships in organizations which represent, assist, provide training and promote the interests of the City as a whole
- Audit services. Fund for the cost of the City's annual and interim audits by outside auditors
- Sales Tax Consultant. Fund for the cost of the City's quarterly information on sales tax
- Property tax administration. Fund County's charges for tax administration (assessment, collection and payment)
- Telephone services. Fund and plan for local and long distance telephone services
- City Wide Utilities. Fund lor the cost of electric. gas. wastewater, water and refuse for governmental activities

ACTIVITY COSTS	2002-03 ACTUAL	2003-04 ACTUAL	2004-05 BUDGETED	2005-06 BUDGETED
Staffing	11,655	10,060	22,115	14,000
Utilities and Communications	1,267,094	1,356,800	1,238,280	1,276,000
Supplies, Materials and Services	472,011	383,000	432,878	386,965
Transfers to other Funds	5,842,729	4,933,510		3,656,037
Total	**7,593,489**	**6,683,370**	**1,693,273**	**5,333,002**

STAFFING SUMMARY

None. Staffing provided through Administration and Finance

RELATED COST CENTERS

Special Payments Administration (100205)
Non-Departmental Services (100241)
Telephone Charges (100242)
Postage Charges (100244)
City Wide Utilities (100243)

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2005-06 FINANCIAL PLAN & BUDGET

CAPITAL BUDGET DETAIL BY ACTIVITY

	2005-06 Requested cost	200566 City Manager Recomniended	Funding Source
Public Utilities			
Water Utility Services			
Water			
Water System Capital Maintenance	587.000		Water capital
Water System Capital Expansion	525.000		Water capital/IMF
PCE/TCE Clean-up activities	815,000		Water capital
Purchase of 3/4 Ton Utility Body Truck (04-045)	35.000		Water/Wastewater Eqpl
Wastewater Utility Services			
PCE/TCE Clean-up activities	815.000		WW capital
Vehicle Purchases -White Slough	55,000		WW capital
Replace WS primary sedimentation tank	15.000		WW capital
Upgrade WS telephone system	46.200		WW capital
CCV Hi-Cube T.V System Retrofit	49,500		Cap outlay/WW Equip repl
WS facility improvements	5,425,000		WWCOP
Storm drainage system expansion	150.000		WW IMF
Storm drainage system capital maint	50,000		WW capital
Collection system capital maintenance	901.000		WW/EPA grant
Total Public Utilities	9.468.700		
Transportation			
Streets and Flood Control			
Various Street Maintenance Projects	2.960.000		various funding source
Downtown Street Improvements	163.000		unfunded
Traffic Signal/Street Lighting & Safety Improvements	607.106		FTA/TDA/MK/SRS
Grapestake Fence replacement	219.706		undetermined
Expansion of Fleet Services Shop at MSC	275.000		IMF/EU/W/WW/Transit
Replacement of Transit Fleet	400.000		Transit/CMAQ
Infrastructure Improvements(signs,shelters/benches)	162.500		Transit
Reconstruction of Pavement-MSC	264.000		Street/EU/W/WW
Purchase of 3/4 Ton utility Body Truck(04-058)	35.000		GF Eqpt Fd/WW Eqpt Repl
Supervisor Pick up Trucks-1/2 Ton Full size	90.000		GF Eqpt Fd
Total Transportation	5,176,31?		
Community & Economic Development			
Planning			
Current and Advanced Planning			
General Plan	725.000		IMF- various
Engineering			
Total Station Survey Instrument- GPS Capable	60.000		W.WW.IMFSts. Elec
Total Community & Economic Dcvclopmcnt	785.000		
General Govcrnmcnt			
Information Systems			
Computer replacement fund	37.500		transfer fr Capital outlay
Total General Government	37.500		
TOTAL CAPITAL BUDGET	**15,467,512**		

CAPITAL BUDGET DETAIL BY ACTIVITY

		2005-06 Requested cost	2005-06 City Manager Recommended	Funding Source
FUNDING SOURCES:				
GENERAL FUND - CAPITAL	1211			
IMF-PARKS & REC	1217		50,000	
IMF-GENERAL FACILITIES	1218		575,000	
GENERAL FUND -EQUIP REPL	I20		145,000	
WW COP	172		5.425,000	
WW-EPA Grant	172		386,000	
CDBG GRANT FUND	459		150,000	
MEASURE K - GRANT	325		745,000	
MEASURE K -MAINT	325		862,106	
STREET TDA	329		167,300	
STREET FUND'	320		122,680	
IMPACT FEE FUND -STORM DRAINAGE	326		30,000	
IMPACT FEE FUNDS - LOCAL STREETS	327		148,000	
SAFE ROUTES TO SCHOOL GRANT	338		236,700	
FTA/TDA	1250		237,000	
TRAFFIC CONGESTION RELIEF	337		63,000	
TRANSIT	1250		328,500	
ELECTRIC FUND	161		138,640	
WATER PCE/TCE Mitigation Fund	I84		815,000	
WATER FUND	181		1056,090	
WATER IMF	182		242,500	
WASTEWATER FUND	171		886,790	
WASTEWATER FUND-PCE/TCE	171		815,000	
WASTEWATER IMF	I73		202,500	
UNDETERMINED-Streets	320		1.319,706	
Transit-CMAQ Grant	I250		300,000	
TOTAL CAPITAL BUDGET			15,467,512	

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2005-06 Financial Plan and Budget
CAPITAL IMPROVEMENT BUDGET REQUEST

ACTIVITY: Transportation
REQUEST TITLE Traffic Signal/ Street Lighting and Safely Improvements

PROJECT DESCRIPTION

These projects include construction of new traffic signals, street lighting fixtures, modifications to existing traffic signals, replacement of existing signal cabinet/controller equipment, and other miscellaneous improvements and maintenance as described below:

- New Traffic Signal and Street Lighting Installation: Lockeford Street/ Sacraniento Street and Ham Lane/ Harney Jane.
- Signal Modifications to Existing Traffic Signals: The modifications to the existing traffic signals are determined by the annual review and evaluation of the intersection collision diagrams in the Intersection Study List (ISL). Specific improvements and locations are as follows: Church Street/ Lockeford Street [convert fixed-time (no vehicle and pedestrian detection) operation to a fully-actuated operation], Lodi Avenue/ Crescent Avenue (modifying the eastbound/westbound approaches by separating phases/approaches), and Lodi Avenue/ Stockton Street (installing separate turn lanes for eastbound and westbound approaches, new detectors in left turn lanes, and no parking zones to accommodate the turn lanes).
- Existing Cabinet/ Controller Equipment: Cabinet and controller equipment replacement is requested at two signalized intersections with equipment over twenty years old. The locations are Church Street/ Lockeford Street, and Elm Street/ Ham Lane.
- Miscellaneous Improvements: The following are pedestrian and other safety upgrades to the existing traffic control systems: 1) At Elm Street at Loma Drive (install a lighted crosswalk with warning devices): 2.) Elm Street at Mills Avenue (install signal standards with street lighting to accommodate a span wire all-way red flashing beacon; and 3.) On Mills Avenue and Elm Street at various locations, install flashing yellow beacons in advance of the Reese Elementary School zone.
- Preventive Signal Maintenance: To contract the preventive maintenance and repair services for the forty-five signal and lighting systems.

PRIMARY OBJECTIVE

1. To improve traffic flow, delay and safety conditions on the street system.
2. To install new traffic signals per the City's Signal Priority System and as directed by City Council
3. To reduce or eliminate collisions by implementing improvements at the existing traffic signals.
4. To install pedestrians improvements near Reese Elementary School.
5. To reduce or eliminate collisions at an existing multi-way stop intersection.
6. To reduce the City's liability exposure and equipment failures.

EXISTING SITUATION

- Staff maintains a list of proposed signal locations. The intersections meet Caltrans minimum traffic signal guidlelines and are ranked based on a priority system previously approved by City Council. The Lockeford Street and Sacramento Street is on this list as well as a mitigation measure for the Lodi Parking Structure. Plans have been designed for the Lockeford Street/ Sacramento Street intersection and are awaiting Transit funds. Ham Lane and Harney Lane intersection is on the Council approved Signal Priority List (number I of 10).
- Saff annually updates the Intersection Study List, a ranking of existing traffic signals by accident rate. All three intersections ranked high on the Intersection Study List (ISL): Crescent Avenue/Lodi Avenue (1.87 acc/mv), Lodi Avenue/Stockton Street (1.54 acc/mv), and Church Street/Lockeford Street (1.46 acc/mv).
- At eleven intersections, the signal system equipment is over twenty years old and, pans and support services are no longer available. Timely equipment replacement avoids long term disruption in the case of equipment failure.
- City staff is in the process of receiving grant funds for pedestrian improvements for Elm Street and Mills Avenue as described above.
- The City's electrician's provide the annual traffic monitor testing, however, are unable to provide scheduled maintenance inspections.

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Schedule and Project *Costs*

	2005-06	2006-07	2007-08	2008-09	Project Total
New Traffic Signal and Street Lighting Improvements					
Lockeford Street and Sacramento Street	$ 237,000				$237,000
Ham Lane and Harney Lane			$200,000		$200,000
Signal Modifications	$ 70,000				$ 70,000
Church Street/ Lockeford Street					
Lodi Avenue/ Crescent Avenue					
Lodi Avenue/ Stockton Street					
Signal Cabinet/ Controller Equipment Replacement	$ 50,000		$ 25.M		$ 75,000
Elm Smell Ham Lane					
Church Street/ Lockeford Street					
Miscellaneous					
Pedestrian Improvements	$ 220,106				$220,106
Elm Street at Lama Drive Lighted Xwalk					
Mills Avenue S/ Jerry Lane and Yosemite Drive Flashing beacons					
Elm Street W/ Mills Avenue, E/ Lama Drive Flashing beacons					
Mills Avenue and Elm Street Flashing beacon					
Preventive Signal Maintenance	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$100,000
Misc. Traffic Equipment/Improvements	$ 5m				$ 5,000
Total	$607,106	$ 50,000	$225,000	$ 25,000	$907,106
Recommended Funding Sources					
MK Maintenance	$ 99.106	$ 25,000	$ 25,000	$ 25,000	$ 174,106
TDA	$ 142.300	$ 25,000	$ 100,000		$ 267,300
Safe Routes to School Grant	$ 128.700				$ 128,700
Impact Fees			$ 100,000		$ 100,000
FTA	$ 237,000				$ 237,000
TOTAL	$ 607,106	$ 50,000	$ 225.1000	$ 25,000	$ 907,106

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ACTIVITY: Public Works Dept. - Engineering Survey
REQUEST TITLE: Total Station - GPS Capable

REQUEST SUMMARY

This request is to fund the replacement of the City's 20-year old survey instrument (total station) with Leica 1200 Series Total Station with Global Positioning Satellite capabilities. The new equipment is needed due to the suddenly diminished accessibility to replacement parts and maintenance for existing equipment. The equipment cost includes training. A subscription rental charge for a base station can be absorbed by the current operating budget.

PRIMARY OBJECTIVE

Primary object is to upgrade obsolete equipment. Secondary objectives include the establishment of a Geographic Information System (GIS) control network and increased productivity resulting from time saving in collecting and disbursing survey data.

PRIOR WORK

City staff has set up the MapGuide system that contains substantial information that is not spatially fixed to known control coordinates. Project surveys require control to be brought to a project site from blocks away at considerable time expense. Existing equipment has been continually used for 20 years.

SUMMARY OF FACTORS DRIVING THE REQUEST FOR CHANGE

- Existing equipment has become obsolete
- GIS Control Network will substantially enhance the future GIS capabilities of the City
- GPS Total Stations are cost competitive with conventional equipment

ALTERNATIVES

Continue using the existing equipment until it can no longer be repaired at the risk of that occurring at a critical point in a project.

COST SUMMARY	2005-2006	2006-2007
Additional Costs		
Staffing		
Supplies, Materials, Services		
Equipment	$60,000	
Total Cost	$60,000	

Funding Source:
25% Impact Fees
25% Water
25% Wastewater
25% Electric Utility

Budget and Financial Plan 2005-06

Changes In Fund Balance

Fund	Account	2002-03 Actual	2003-04 Actual	2004-05 Budget	2005-06 Budget
General	Beginning Fund Balance Unreserved	2,133,755	639,652	1,771,903	1,565,087
	Beginning Fund Balance (Reserved/Designated)		292,350		353,578
	Revenues	35,636,082	38,490,771	40,227,873	43,824,372
	Expenditures	37,540,758	38,599,291	39,809,756	43,824,372
	Net Difference	(1,904,676)	(108,520)	418,117	0
Fund Balances (Net Assets) for **6/30/03 & *6130104*** Stated on GAAP BASIS	Ending Fund Balance (Reserved/Designated)	292,350	666,832		353,578
	Ending Fund Balance Unreserved	639,652	156,650	2,190,020	1,565,087
Electric	Beginning Fund Balance (Cash) Unreserved	2,423,175	771,588	2,721,119	3,698,483
	Beginning Fund Balance (Reserved/Designated)				2,400,000
Cash basis revenues and expenditures were not available at time of publication of proposed budget for **2002/03& *2003104***	Revenues			62,592,215	56,754,253
	Expenditures			62,955,285	65,050,494
	Net Difference			0 (363,070) 0	(8,296,241)
Fund Balance Is not stated In accordance with GAAP, which would be on a net **asset** basis rather than on a cash basis	Ending Fund Balance (Reserved/Designated)		2,600,000		
	Ending Fund Balance (Cash) Unreserved	771,588	6,347,087	2,358,049	(2,197,758)
Wastewater	Beginning Fund Balance (Cash) Unreserved		769,770	4,428,215	2,105,679
	Beginning Fund Balance (Reserved/Designated)				758,660
Cash basis revenues and expenditures were not available at time of publication of proposed **budget** for **2002/03& *2003104***	Revenues			9,425,360	15,242,150
	Expenditures			11,081,000	17,057,771
	Net Difference			(1,655,640)	(1,815,621)
Fund Balance is not stated in accordance with GAAP, which would be on a net asset basis rather than on a cash basis	Ending Fund Balance (Reserved/Designated)			2,169,850	605,160
	Ending Fund Balance (Cash) Unreserved	769,770	4,568,925	602,725	443,558

	Fund	Account	2002-03 Actual	2003-04 Actual	2004-05 Budget	2005-06 Budget
44						
45	**Water**	**Beginning** Fund Balance(Cash) Unreserved	133,848	292,301	755,240	269,497
46		Beginning Fund Balance(Reserved/Designated)				1,196,307
47	Cash basis revenues and					
48	**expenditures** were not available	Revenues			8,446,385	8,888,019
49	at time of publication of proposed	Expenditures			9,192,228	8,068,069
50	budget for 2002/03& 2003104	Net Difference			(745,843)	819,950
51	Fund Balance is not stated in accordance					
52	with **GAAP,** which would be on a net asset	Ending fund Balance(Reserved/Designated)				1,165,807
53	basis rather than on a cash **basis**	Ending Fund Balance(Cash) Unreserved	292,301	1,442,231	9,397	1,089,447
54						
55						
56						
57	**Library**	Beginning Fund Balance Unreserved	527,244	634,706	667,281	757,574
58		Beginning Fund Balance(Reserved/Designated)				
59						
60		Revenues	1,487,447	1,567,113	1,483,695	1,455,565
61		Expenditures	1,379,985	1,572,313	1,441,489	1,594,596
62		Net Difference	107,462	(5,200)	42,206	(139,031)
63	Fund Balances (Net Assets) for 6130103 **& 6/30/04**					
64	Stated on **GAAP** BASIS	Ending Fund Balance (Reserved/Designated)				
65		Ending **Fund** Balance Unreserved	634,706	629,506	709,487	618,543
66						
67						
68						
69	**Capital Outlay**	Beginning Fund Balance Unreserved	19,281,498	6,928,836	12,120,221	3,059,161
70		Beginning Fund Balance(Reserved/Designated)		5,244,919		1,679,480
71						
72		Revenues	6,491,142	4,052,224	3,523,880	1,443,568
73		Expenditures	13,598,885	10,110,837	4,079,476	1,182,836
74		Net Difference	(7,107,743)	(6,058,613)	(555,596)	260,732
75	Fund Balances (Net Assets) for 6130103 **& 6/30/04**					
76	Stated on **GAAP** BASIS	Ending Fund Balance(Reserved/Designated)	5,244,919	1,187,448	1,679,480	1,679,480
77		Ending Fund Balance Unreserved	6,926,836	4,927,894	9,885,145	3,319,893

	A	B	C	D	E	F	G	H	I
6			2002-03 Actual		2003-04 Actual		2004-05 Budget		2005-06 Budget
7	Fund	Account							
140									
141	Police Special Revenue	Beginning Fund Balance Unreserved	366,890		386,567		368,586		276,878
142		Beginning Fund Balance (Reserved/Designated)							
143									
144		Revenues	380,035		188,537				
145		Expenditures	360,358		227,304				
146		Net Difference	19,677		(38,767)				
147	Fund Balances (Net Assets) for 8130103 & 6130104								
148	Stated on GAAP BASIS	Ending Fund Balance (Reserved/Designated)							
149		Ending Fund Balance Unreserved	386,567		349,800				
150									
151									
152									
153	Streets	Beginning Fund Balance Unreserved	2,430,962		1,927,136		2,576,187		3,712,746
154		Beginning Fund Balance (Reserved/Designated)			1,084,660				
155									
156		Revenues	4,898,688		5,059,212		10,723,155		8,087,000
157		Expenditures	3,784,830		5,351,035		11,208,157		5,545,036
158		Net Difference	1,113,858		(291,823)		(485,002)		2,541,964
159	Fund Balances (Net Assets) for 6/30/03 & 6/30/04								
160	Stated on GAAP BASIS	Ending Fund Balance (Reserved/Designated)	1,084,660		2,558,847				
161		Ending Fund Balance Unreserved	1,927,136		181,126		2,091,185		6,254,710
162									
163									
164									
165	Transit	Beginning Fund Balance (Cash) Unreserved	0		0		(109,625)		0
166		Beginning Fund Balance (Reserved/Designated)							
167	Cash basis revenues and								
168	expenditures were not available	Revenues					3,543,618		3,880,360
169	at time of publication of proposed	Expenditures					3,433,994		3,873,892
170	budget for 2002/03& 2003/04	Net Difference					109,624		6,468
171	Fund Balance is not stated in accordance								
172	with GAAP, which would be on a net asset	Ending Fund Balance (Reserved/Designated)							
173	basis rather than on a cash basis	Ending Fund Balance (Cash) Unreserved	0		0		0		6,468
174									
175									

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	A	B	C	D	E	F	G	H	I
6			2002-03 Actual		2003-04 Actual		2004-05 Budget		2005-06 Budget
7	Fund	Account							
200									
201	Debt Service	**Beginning Fund Balance Unreserved**							
202		Beginning **Fund** Balance (Reserved/Designated)							
203									
204		Revenues	1,950,040		**1,775,837**		**1,671,671**		1,772,478
205		Expenditures	1,950,040		1,775,837		1,671,671		1,772,478
206		**Net Difference**							0
207									
208		Ending Fund Balance (Reserved/Designated)							
209		**Ending** Fund **Balance Unreserved**							0
210									
211									
212									
213		**Total all Revenues**							153,243,630
214		**Total all Expenditures**							159,143,460
215		Net Difference							(5,899,830)

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2005-06 Budget and Financial Plan
Revenue Summary

	A	B	C	D	E	F	G
1							
2				Year			
3				02-03 Actual	03-04 Actual	04-05 Estimated	2005-06
4	Fund	Rev Grp	Description				
5	General	100 Tax Revenues	5011 Property Taxes-CY Secured	3,095,720	3,473,886	5,318,655	8,063,374
6			5031 Sales & Use Tax	8,639,582	8,532,897	9,605,000	9,038,120
7			5032 Public Safety -Prop 172	247,317	264,373	307,815	364,000
8			5034 Transient Occupancy Tax	399,759	316,797	288,695	348,480
9			5035 Real Prop. Transfer Tax	206,725	239,763	184,350	240,000
10			5036 Business License Tax	821,859	873,657	834,765	975,156
11			5051 Waste Removal Franchise	333,916	337,037	317,875	340,580
12			5052 Industrial Waste Franchise	44,517	41,723	42,805	45,000
13			5053 Gas Franchise	127,356	186,286	268,725	190,000
14			5054 Cable TV Franchise	205,980	218,138	205,000	233,195
15			5055 Electric Franchise	17,715	17,539	16,390	18,000
16			5081 In-lieu Franchise-Electric	5,671,989	5,864,699	6,347,868	6,550,000
17			5082 In-lieu Franchise-Sewer	496,647	811,245	787,202	875,000
18			5083 In-lieu Franchise-Water	485,485	663,789	780,856	752,000
19			5084 In-lieu Franchise-Refuse	240,945	240,945	240,945	240,945
20		100 Tax Revenues Total		21,035,512	22,082,774	25,546,946	28,273,850
21		200 Licenses & Permits	5113 Animal Licenses	19,268	26,402	21,980	27,310
22			5114 Bicycle Licenses	1,244	1,394	1,230	1,400
23			5141 Street & Lot Permits	11,237	11,311	10,000	11,300
24			5142 Industrial Refuse Collection Permit	2,000	1,500	1,000	1,500
25			5143 Alarm Permits	26,675	20,730	17,000	21,000
26			5144 Transportation Permit	4,077	5,809	6,140	6,000
27		200 Licenses & Permits Total		64,501	67,146	57,350	68,510
28		300 Fines & Forfeitures	5201 Veh Code-Moving Violation	163,401	194,552	166,000	195,237
29			5202 Court Fines	9,833	11,544	12,000	12,000
30			5203 Overparking	78,238	78,025	80,000	78,000
31			5204 Parking Fees-DMV Hold	24,222	24,690	20,745	25,000
32			5205 False Alarm Penalty		22,275		30,000
33			5206 Nuisance Fines	2,800	3,000	2,440	3,000
34		300 Fines & Forfeitures Total		278,494	334,086	281,185	343,237
35		400 Investment/Property Revenues	5332 Investment earnings	-19,010	-33,623		
36			5361 Rent	56,268	84,162	110,380	160,000
37			5391 Sale of City Property	2,148	3,539	15,000	8,000
38		400 Investment/Property Revenues Total		39,406	54,078	125,380	168,000

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	A	B	C	D	E	F	G
3				Year			
4	Fund	Rev Grp	Description	02-03 Actual	03-04 Actual	04-05 Estimated	2005-06
39		500 Revenue from Others	5494 State Motor Veh In-Lieu	3,429,824	2,766,640	3,532,591	3,706,100
40			5562 County Cracnet	88,649	72,109	81,305	0
41			5567 Police Other Grants		6,193		6,200
42			5602 Sch Drug Suppression Reimb	159,673	159,673	159,720	227,673
43			5604 State Special Grants	4,846	3,963		4,000
44			5691 Police Training-POST	39,423	58,730	30,000	30,000
45			5692 State Hi-Way Maintenance	3,799	6,332	5,065	5,065
46			5696 State Mandates SB90	5,778	2,688	8,000	2,700
47			5703 County Grants	97,003	158,495		0
48			5706 Vehicle Abatement	39,260	16,086		16,000
49			5708 Camp Lodi Lake	15,692		3,150	3,200
50			5711 Lockeford After School Grant	18,285			
51			5712 Lockeford Summer Camp	4,470		153,130	153,000
52			5713 Washington After School	37,415	49,980		50,000
53			5714 Thornton After School	99,945			
54			5940 Lodi Grape Festival Reimb	15,000	15,000	15,000	15,000
55		500 Revenue from Others Total		4,059,062	3,315,889	3,987,961	4,218,938
56		610 Public Safety Fees	5932 Fingerprinting	21,117	25,987	20,000	26,720
57			5933 Vehicle Towing	68,748	82,620	83,535	99,000
58			5935 Animal Shelter Fees	18,685	28,266	22,105	31,745
59			5936 Police Record Fees	185	302	200	300
60			5937 Other Police Fees	208	550	750	550
61			5939 Fix Ticket/Vin Verification	1,960	2,370	3,150	2,010
62			5971 Fire Dept.Services-Other	171	35,096	245	36,000
63			5972 First Responder Fee			239,040	
64		610 Public Safety Fees Total		111,074	175,191	369,025	196,325
65		740 Park & Recreation Fees	5362 Rent Parks & Rec	22,145	39,985	30,000	88,764
66			5364 Rent-Skate Park		2,926		
67			5413.7 Wrk for City-Pks & Rec	1,000			
68			6031 Youth/Teen Sports	62,752	88,621	53,000	176,300
69			6033 Adult Sports	65,154	68,166	59,000	73,990
70			6034 Playgrounds	194,382	223,962	210,000	443,650
71			6036 Aquatics	74,971	87,321	77,500	142,880
72			6037 BOBS Reimbursement	30,663	25,274	25,000	25,000
73			6038 Indoor/Outdoor Activities	32,183	42,265	30,000	51,765
74			6041 Lodi Lake Park	92,028	114,307	96,000	151,445
75			6042 Other Parks	9,855	220		
76			6043 Admin.Services-Parks/Rec.	2,955	618		
77		740 Park & Recreation Fees Total		588,088	693,665	580,500	1,153,794

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	A	B	C	D	E	F	G
3				Year			
4	Fund	Rev Grp	Description	02-03 Actual	03-04 Actual	04-05 Estimated	2005-06
78		760 Community Center Fees	5363 Rent Hutchins Street	157,768	158,690	191,500	160,500
79			6039 Lodi Youth Commission	46,943	28,677	45,340	25,000
80			6071 Comm Ctr-Specialty Class	70,662	113,479	67,735	114,000
81			6072 Comm Ctr-Swimming	80,020	81,308	105,080	97,000
82			6076 PAC-Box office	54,832	138,483	29,825	139,000
83			6077 Gift Boxes	3,855	2,313		2,300
84		760 Community Center Fees Total		414,080	522,950	439,480	537,800
85		800 Public Works Fees	6104 Engineering Inspect. Fees	144,643	242,351	102,000	242,000
86			6121 Engineering Fees	133,303	253,147	81,000	253,000
87			6123 Special Inspections	3,878	2,840	3,550	3,280
88			6124 Plans and Specs	3,768	5,595	3,500	5,600
89		800 Public Works Fees Total		285,592	503,933	190,050	503,880
90		820 Administrative Fees	5207 Late Pmt-Utilities	436,720	659,156	448,545	688,450
91			5208 Utility Connections	19,938	21,492	20,625	26,190
92			5209 Returned Check Charge	11,705	19,538	13,590	20,000
93			5400 Admin Fee - TOT				8,700
94		820 Administrative Fees Total		468,363	700,186	482,760	743,340
95		900 Other Revenue	5394 Revenue NOC	37,519	28,357	51,220	28,350
96			5395 Revenue Over/Short	-473	-403		
97			5398 Reimbursable Charges	9,004	41,800	20,400	20,000
98			5411 Contract Work For Others			22,075	
99			5411.3 Wrk for Others-Comm Dev	11,150	12,412		12,000
100			5411.4 Wrk for Others-PW	24,497	23,988		24,000
101			5413.4 Wrk for City-PW	151,152	124,071	136,365	137,000
102			6151 Other Service Charges			795	150,800
103			6152 Damage to Property	16,420	52,130	3,040	52,000
104			6153 Donations	65,000	34,202	50,730	50,000
105			6156 Photocopy	1,400	685	1,245	700
106			6341 Revenues by Transfer	6,963,138	7,255,024	5,966,227	7,141,848
107		900 Other Revenue Total		7,278,807	7,572,266	6,252,097	7,616,698
108	General Total			34,622,979	36,022,164	38,312,734	43,824,372

2005-06 Budget and Financial Plan
Revenue Summary

	A	B	C	D	E	F	G
3				Year			
4	Fund	Rev Grp	Description	02-03 Actual	03-04 Actual	04-05 Estimated	2005-06
346							
347	Transit	400 Investment/Property Revenues	5332 Investment earnings	-43,085	-36,068		
348			5361 Rent	-3,689	10,056		9,288
349			5391 Sale of City Property	2,000			
350		400 Investment/Property Revenues Total		-44,774	-26,012		9,288
351		500 Revenue from Others	5037 Measure K Reimbursement				75,000
352			5493 Trans Dev Art-Gen Allotment	1,727,102	1,820,895	1,915,392	1,900,000
353			5496 Federal Transit(UMTA)	270,831	1,354,962	1,000,000	1,355,000
354			5497 State Transit Assistance				5,000
355			5569 Other Federal Grants		448,966		
356			5604 State Special Grants			93,405	
357		500 Revenue from Others Total		1,997,933	3,624,823	3,008,797	3,335,000
358		720 Transit Fees	6001 Dial-A-Ride Woodbridge	28,530	3,852	33,600	5,700
359			6002 Dial-A-Ride Fares	83,687	94,513	86,400	141,000
360			6003 Fixed Route Fares	180,829	145,572	141,000	218,000
361			6004 CNG Fuel		29,950		31,000
362		720 Transit Fees Total		293,046	273,887	261,000	395,700
363		800 Public Works Fees	6124 Plans and Specs	1,015	773		1,000
364		800 Public Works Fees Total		1,015	773		1,000
365		900 Other Revenue	5394 Revenue NOC	1,076	242,117		50,000
366			5395 Revenue Over/Short	-47	-226		
367			5398 Reimbursable Charges	1,614,576	55,098		85,000
368			6152 Damage to Property	3,824	5,957		5,000
369		900 Other Revenue Total		1,619,429	302,946		140,000
370	Transit Total			3,866,006	4,176,016	3,270,169	3,880,360
371							
372	Transportation Development Act	400 Investment/Property Revenues	5332 Investment earnings	2,266	498		500
373		400 Investment/Property Revenues Total		2,266	498		
374		500 Revenue from Others	5492 Trans Dev Act-Ped/Bike	36,645	39,367	39,367	39,400
375		500 Revenue from Others Total		36,645	39,367	39,367	39,400
376	Transportation Development Act Total			38,911	39,865	39,367	39,900
377							
378	Trust and Agency Funds	100 Tax Revenues	5021 Special Assessments	208,318	201,077	167,000	202,832
379		100 Tax Revenues Total		208,318	201,077	167,000	202,832
380		400 Investment/Property Revenues	5332 Investment earnings	2,261	2,692		
381		400 Investment/Property Revenues Total		2,261	2,692		
382		800 Public Works Fees	6128 Lighting & Landscape		15,500	64,784	128,254
383		800 Public Works Fees Total			15,500	64,784	128,254
384		810 Development Impact Fees	6122 Development Impact Fees		20,395		
385		810 Development Impact Fees Total			20,395		
386	Trust and Agency Funds Total			210,579	239,664	231,784	331,086
387							
388	Debt Service	500 Revenue from Others	Transfer From Other Funds	1,950,040	1,775,837	1,671,671	1,796,106
389		500 Revenue from Others Total		1,950,040	1,775,837	1,671,671	1,796,106
390	Debt Service Total			1,950,040	1,775,837	1,671,671	1,796,106
391							
392							
393							
394				133,135,216	134,056,2241	141,612,758	153,527,558
395	Grand Total						

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	A	C	D	E	F	G	H	I	J
3	Amount					Year			
4	F	Department	Business Unit	Account Num	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
1571	C	Community Cer	108525 Hutchins Street Square Mainten	108525.7353	Janitorial supplies	7,870	8,255	22,040	5,000
1572				108525.7355	General supplies	23,157	12,808	20,000	10,000
1573				108525.7358	Training & education	365	425	365	
1574				108525.7359	Small tools and equip	4,322	682	1,500	500
1575				108525.7360	Overtime meals	89	171		
1576				108525.7362	Laboratory supplies	175			
1577				108525.7399	Supplies, mat & services NOC		187		
1578				108525.7601	Work for others		53		
1579				108525.7701	Office equip	451			
1580			108525 Hutchins Street Square Mainten Sum			389,190	322,916	424,668	311,900
1581		Community Center Sum				1,361,695	1,285,135	1,501,708	1,282,700
1582		City Clerk	100101 City Clerk Administration	100101.7100	Personnel Services Adjustments			9,541	
1583				100101.7101	Regular emp salary	187,422	198,807	192,340	215,400
1584				100101.7102	Overtime	2,363	1,451	3,650	650
1585				100101.7110	Admin leave pay	1,375	1,402	2,980	
1586				100101.7111	Workers comp			11,172	11,200
1587				100101.7112	Medical insurance			29,928	59,200
1588				100101.7113	Dental insurance			3,600	4,000
1589				100101.7114	Vision care			768	1,000
1590				100101.7115	Medicare insurance	2,124	2,226	2,155	3,100
1591				100101.7121	Service contribution-PERS	13,237	13,640	25,970	40,000
1592				100101.7123	Deferred comp	4,956	5,155	5,055	5,500
1593				100101.7124	LI & AD & D	593	578	570	600
1594				100101.7125	Unemployment Insurance	243	70	100	100
1595				100101.7128	LTD	943	1,078	2,310	2,300
1596				100101.7131	Other benefits			3,736	
1597				100101.7135	VTO Program		-4,755		
1598				100101.7202	Telephone	621			
1599				100101.7300	Supplies,Materials & Serv			-7,007	
1600				100101.7301	Printing,binding,duplication	2,145	3,376	2,000	2,000
1601				100101.7302	Photocopying	599		1,000	1,000
1602				100101.7303	Advertising	11,831	9,829	11,375	11,375
1603				100101.7304	Laundry & dry cleaning	39			
1604				100101.7307	Office supplies	1,679	3,234	4,450	4,000
1605				100101.7308	Books & periodicals	1,999	345	1,450	725
1606				100101.7309	Membership & dues	1,094	960	2,000	1,500

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	A	C	D	E	F	G	H	I	J
3	Amount					Year			
4	F	Department	Business Unit	Account Num	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
1823	C	City Manager	100403 Risk Management Sum			164,774	142,639	209,364	212,235
1824			100404 Training-City Wide	100404.7300	Supplies,Materials & Serv			-8,178	
1825				100404.7323	Professional services	4,667	21,548	21,250	18,500
1826				100404.7358	Training & education	4,880	2,299	7,240	
1827			100404 Training-City Wide Sum			9,547	23,847	20,312	18,500
1828			100405 Labor Relations	100405.7323	Professional services	29,241	230		30,000
1829			100405 Labor Relations Sum			29,241	230		30,000
1830			100411 Information Systems	100411.7100	Personnel Services			-13,627	
1831				100411.7101	Regular emp salary	594,986	596,256	700,062	557,600
1832				100411.7102	Overtime	4,152	2,219	2,500	2,500
1833				100411.7103	Part time salary	2,945	2,205		
1834				100411.7110	Admin leave pay	7,475	4,224	16,100	5,000
1835				100411.7111	Workers comp			40,662	15,000
1836				100411.7112	Medical insurance			67,339	45,100
1837				100411.7113	Dental insurance			8,100	6,500
1838				100411.7114	Vision care			1,728	1,300
1839				100411.7115	Medicare insurance	6,945	6,719	6,185	9,500
1840				100411.7121	Service contribution-PERS	42,067	40,893	76,715	90,100
1841				100411.7122	Social security payments	183	137	200	200
1842				100411.7123	Deferred comp	10,628	12,797	17,050	15,800
1843				100411.7124	LI & AD & D	2,252	3,609	1,035	1,000
1844				100411.7125	Unemployment Insurance	823	202	295	300
1845				100411.7128	LTD	3,032	3,225	6,820	6,800
1846				100411.7130	Insurance refund	4,264	3,753	3,700	3,700
1847				100411.7131	Other benefits			13,598	
1848				100411.7135	VTO Program		-7,234		
1849				100411.7200	Utilities			-1,375	
1850				100411.7201	Postage	94		180	180
1851				100411.7202	Telephone	24,619	23,534	23,800	23,800
1852				100411.7203	Cellular phone charges	2,614	2,244	3,000	1,500
1853				100411.7204	Pagers	476	239	450	450
1854				100411.7300	Supplies,Materials & Serv			-38,589	
1855				100411.7301	Printing,binding,duplication	70		70	70
1856				100411.7302	Photocopying	691	747	700	700
1857				100411.7307	Office supplies	16,099	8,488	12,000	12,000
1858				100411.7308	Books & periodicals	660	895	770	770

	A	B	C	D	E	F	G	H	I	J
3	Amount						Year			
4	F		Department	Business Unit	Account Numl	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
1859			City Manager	100411 Information Systems	100411.7309	Membership & dues	600	1,475	600	600
1860					100411.7313	Information systems software	18,918	39,729	23,000	30,000
1861					100411.7314	Business expense	1,383	1,717	600	600
1862					100411.7315	Conference expense	5,429	3,302	3,650	4,000
1863					100411.7322	Rental of equipment	23,578	52,884	53,000	
1864					100411.7323	Professional services	42,319	17,305	24,900	17,000
1865					100411.7330	Repairs to comm equip	180	159	1,895	1,895
1866					100411.7332	Repairs to office equip	23,899	31,471	24,500	29,500
1867					100411.7335	Sublet service contracts	123,879	89,884	86,900	99,900
1868					100411.7343	PL & PD insurance			32,974	
1869					100411.7355	General supplies	330	134	350	350
1870					100411.7358	Training & education	33,579	6,028	53,000	10,000
1871					100411.7359	Small tools and equip	106	328	1,000	1,000
1872					100411.7366	Tuition Reimbursement	1,955	2,263	4,500	3,000
1873				100411 Information Systems Sum			1,001,227	951,831	1,260,337	997,715
1874				100431 Economic Development	100431.7100	Personnel Services			-111,079	
1875					100431.7101	Regular emp salary	88,382		94,275	
1876					100431.7110	Admin leave pay	1,709		3,930	
1877					100431.7115	Medicare insurance	1,314		1,370	
1878					100431.7121	Service contribution-PERS	6,187		12,730	
1879					100431.7123	Deferred comp	1,768		1,885	
1880					100431.7124	LI & AD & D	384		380	
1881					100431.7125	Unemployment Insurance	115		50	
1882					100431.7128	LTD	424		1,135	
1883					100431.7201	Postage	73		150	100
1884					100431.7203	Cellular phone charges	366	74	450	
1885					100431.7300	Supplies,Materials & Serv			-11,200	
1886					100431.7301	Printing,binding,duplication			200	1,000
1887					100431.7302	Photocopying			150	500
1888					100431.7303	Advertising	14,075	200	12,000	6,000
1889					100431.7307	Office supplies	431		300	1,000
1890					100431.7308	Books & periodicals	282	88	300	500
1891					100431.7309	Membership & dues	870	990	1,200	2,200
1892					100431.7313	Information systems software				500
1893					100431.7314	Business expense	1,151	320	2,500	2,500
1894					100431.7315	Conference expense	2,857		5,250	3,500

	A	C	D	E	F	G	H	I	J
3	Amount					Year			
4	F	Department	Business Unit	Account Num	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
1931	C	City Manager	100206 Community Promotion	100206.7340	Representation expense	46			
1932				100206.7355	General supplies	316	136		
1933				100206.7358	Training & education	20			
1934				100206.8000	Special payments			-16,300	
1935				100206.8099	Special payments-NOC	319,790	272,666	278,220	
1936			100206 Community Promotion Sum			403,613	276,928	266,920	
1937		City Manager Sum				403,613	276,928	266,920	
1938		City Manager	100245 Community Events	100244.8001	Available for Community Events				100,000
1939			100245 Community Events Sum						100,000
1940		City Manager Sum							100,000
1941		City Attorney	100351 Counsel & Legal Advice	100351.7100	Personnel Services			13,401	
1942				100351.7101	Regular emp salary	248,838	286,227	270,155	280,800
1943				100351.7102	Overtime			2,590	
1944				100351.7110	Admin leave pay	3,577	6,486	9,300	
1945				100351.7111	Workers comp			15,692	7,500
1946				100351.7112	Medical insurance			18,705	20,200
1947				100351.7113	Dental insurance			2,250	3,000
1948				100351.7114	Vision care			480	700
1949				100351.7115	Medicare insurance	3,673	4,199	3,920	4,100
1950				100351.7121	Service contribution-PERS	17,578	14,639	36,475	52,700
1951				100351.7123	Deferred comp	3,046	3,763	6,875	5,600
1952				100351.7124	LI & AD & D	862	1,154	675	700
1953				100351.7125	Unemployment Insurance	324	61	140	200
1954				100351.7128	LTD	1,270	1,189	3,245	3,300
1955				100351.7131	Other benefits			5,248	
1956				100351.7135	VTO Program		-6,219		
1957				100351.7201	Postage	267	66	650	
1958				100351.7202	Telephone		299		
1959				100351.7203	Cellular phone charges	776	1,254	900	2,200
1960				100351.7212	Gas		193		
1961				100351.7300	Supplies,Materials & Serv			-1,532	
1962				100351.7301	Printing,binding,duplication	28	35	75	
1963				100351.7302	Photocopying		23	500	
1964				100351.7307	Office supplies	1,113	795	1,400	1,000
1965				100351.7308	Books & periodicals	11,093	10,095	13,000	10,000
1966				100351.7309	Membership & dues	1,161	1,253	1,320	1,320

General Fund Expenditures Detail

	A	C	D	E	F	G	H	I	J
3	Amount					Year			
4	F	Department	Business Unit	Account Num	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
1967	C	City Attorney	100351 Counsel & Legal Advice	100351.7312	Bank service charges	30	20	50	
1968				100351.7314	Business expense	1,178	1,768	2,500	2,500
1969				100351.7315	Conference expense	12,712	3,212	8,050	5,000
1970				100351.7323	Professional services	1,066	40,516	2,500	
1971				100351.7331	Repairs to Mach & equip			50	
1972				100351.7332	Repairs to office equip			500	
1973				100351.7335	Sublet service contracts			250	
1974				100351.7343	PL & PD insurance			12,724	
1975				100351.7353	Janitorial supplies			50	
1976				100351.7355	General supplies	5	5	100	
1977				100351.7359	Small tools and equip			200	
1978				100351.7399	Supplies, mat & services NOC	99		100	
1979			100351 Counsel & Legal Advice Sum			**308,695**	**371,032**	**432,538**	**400,820**
1980		City Attorney Sum				308,695	371,032	432,538	400,820
1981		Finance	100501 Finance Administration	100501.7100	Personnel Services			-3,947	
1982				100501.7101	Regular emp salary	148,190	123,841	111,950	111,200
1983				100501.7102	Overtime	233			
1984				100501.7103	Part time salary	17,090	17,116	20,075	21,600
1985				100501.7106	Uniform allowance	309			
1986				100501.7110	Admin leave pay		656	4,665	
1987				100501.7111	Workers comp			6,502	6,500
1988				100501.7112	Medical insurance			7,482	9,800
1989				100501.7113	Dental insurance			900	1,000
1990				100501.7114	Vision care			192	200
1991				100501.7115	Medicare insurance	2,124	1,698	1,625	1,600
1992				100501.7121	Service contribution-PERS	10,228	7,976	15,110	20,600
1993				100501.7123	Deferred comp	2,807	2,668	2,240	3,300
1994				100501.7124	LI & AD & D	516	1,076	415	1,300
1995				100501.7125	Unemployment Insurance	447	66	365	300
1996				100501.7128	LTD	636	684	1,345	1,300
1997				100501.7129	Chiropractic			90	100
1998				100501.7130	Insurance refund	431			
1999				100501.7131	Other benefits			2,175	2,200
2000				100501.7135	VTO Program		-5,016		
2001				100501.7201	Postage	174	238	50	100
2002				100501.7202	Telephone	105			

	A	C	D	E	F	G	H	I	J
3	Amount					Year			
4	F	Department	Business Unit	Account Num	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
2183	C	Non Department	100241 Non-Departmental Services	100241.7131	Other benefits			1,809	
2184				100241.7201	Postage				500
2185				100241.7300	Supplies,Materials & Serv			-480	
2186				100241.7301	Printing,binding,duplication	163	228		
2187				100241.7302	Photocopying	2,795	2,206	2,500	1,200
2188				100241.7303	Advertising	2,789			
2189				100241.7307	Office supplies	983	647		500
2190				100241.7322	Rental of equipment	297			
2191				100241.7323	Professional services	59			
2192				100241.7335	Sublet service contracts	7,704	7,494	7,100	5,665
2193				100241.7343	PL & PD insurance			4,385	
2194				100241.7353	Janitorial supplies	31			
2195				100241.7359	Small tools and equip	96			
2196				100241.9001	Transfer to Special Revenue Fund				350,000
2197				100241.9002	Transfer to Employee Benefits Funds				300,000
2198				100241.9003	Transfer to Library Fund				1,329,665
2199				100241.9004	Transfer to Debt Service Fund				1,676,372
2200			100241 Non-Departmental Services Sum			26,572	20,635	35,620	3,677,902
2201			100242 Telephone Charges	100242.7201	Postage	5			
2202				100242.7202	Telephone	124,052	113,331	115,000	115,000
2203				100242.7203	Cellular phone charges		192		
2204				100242.7300	Supplies,Materials & Serv			-2,155	
2205				100242.7301	Printing,binding,duplication	512	527	500	500
2206				100242.7307	Office supplies	35	73	100	100
2207				100242.7323	Professional services	4,964	5,309	8,000	2,800
2208				100242.7330	Repairs to comm equip	3,524	2,232	1,500	1,300
2209				100242.7335	Sublet service contracts	29,773	26,660	32,000	32,000
2210				100242.7355	General supplies	11	6		
2211				100242.7359	Small tools and equip		53	1,000	1,000
2212			100242 Telephone Charges Sum			162,876	148,385	155,945	152,700
2213			100243 City Wide Utilities-GF	100243.7211	Electricity	499,780	557,076	480,000	513,200
2214				100243.7212	Gas	96,521	121,505	94,040	105,000
2215				100243.7213	Water	102,789	126,190	134,440	140,000
2216				100243.7214	Sewer	25,555	27,078	22,070	27,000
2217				100243.7215	Refuse	177,506	164,247	147,440	130,000
2218			100243 City Wide Utilities-GF Sum			902,150	996,095	877,990	915,200

	A	C	D	E	F	G	H	I	J
3	Amount					Year			
4	F	Department	Business Unit	Account Numl	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
2219	C	Non Department	100244 City Wide Postage	100244.7200	Utilities			-40,000	
2220				100244.7201	Postage	240,887	246,752	285,290	245,300
2221				100244.7322	Rental of equipment	824	824	990	1,000
2222			100244 City Wide Postage Sum			241,711	247,576	246,280	246,300
2223		Non Departmental Sum				1,750,759	1,749,860	1,693,273	5,333,002
2224		Operating Transf	9000 Operating Transfers	100.4220	Operating Transfers out	5,842,729	4,933,510		
2225			9000 Operating Transfers Sum			5,842,729	4,933,510		
2226		Operating Transfers Sum				5,842,729	4,933,510		
2227		General Total				35,687,260	35,932,123	39,163,929	43,824,372

	A	B	C	D	E	F	G	H	I
3	Amount					Year			
4	Fund		Business Unit	Account Number	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
239	Water		180457 Fire Hydrants - Water	180457.7121	Service contribution-PERS	339	216	545	1,678
240				180457.7122	Social security payments	374	5		
241				180457.7123	Deferred comp	138	87	115	271
242				180457.7124	LI & AD & D	8	7	10	21
243				180457.7125	Unemployment insurance	97	1	5	25
244				180457.7128	LTD	24	22	45	109
245				180457.7129	Chiropractic			90	13
246				180457.7130	Insurance refund	3			5
247				180457.7131	Other benefits			84	100
248				180457.7343	PL & PD insurance			204	250
249				180457.7352	Special dept materials	2,816	30	4,000	2,000
250				180457.7359	Small tools and equip	70			
251			180457 Fire Hydrants - Water Total			15,285	3,702	48,007	20,204
252			180458 In Lieu Taxes	180458.8099	Special payments-NOC	485,485	663,789	681,940	759,773
253			180458 In Lieu Taxes Total			485,485	663,789	681,940	759,773
254			180459 WID Water Purchase	180459.8000	Special payments			1,200,000	
255				180459.8301	WID Water Purchase		900,000		1,200,000
256			180459 WID Water Purchase Total				900,000	1,200,000	1,200,000
257			9000 Operating Transfers	180.4220	Operating Transfers out	913,767	929,266	685,480	909,259
258			9000 Operating Transfers Total			913,767	929,266	685,480	909,259
259			Capital Improvement Program	181.8500	Capital Improvement Program	952,999	467,189	2,308,675	1,056,090
260				182.8500	Capital Improvement Program	117,583	130,813	811,108	242,500
261				183.8500	Capital Improvement Program	5,995,466	2,439,778	818,899	
262				184.8500	Capital Improvement Program				815,000
263			Capital Improvement Program Total			7,066,048	3,037,780	3,938,682	2,113,590
264			Debt Service	180611.7900	Debt Service	226,343	226,700	226,767	227,978
265			Debt Service Total			226,343	226,700	226,767	227,978
266	**Water Total**					**10,742,877**	**7,801,601**	**9,407,683**	**8,068,069**

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	A	D	E	F	G	H	I	J
84	Wastewater	170404 Sanitary System Maintenance	170404.7122	Social security payments	42	60		
85			170404.7123	Deferred comp	8,467	8,041	8,560	9,847
86			170404.7124	LI & AD & D	515	535	530	564
87			170404.7125	Unemployment insurance	389	92	205	919
88			170404.7128	LTD	1,508	1,606	3,425	3,939
89			170404.7129	Chiropractic			1,440	343
90			170404.7130	Insurance refund	259	459		
91			170404.7131	Other benefits			6,644	7,000
92			170404.7135	VTO Program		-1,628		
93			170404.7201	Postage	183	7		
94			170404.7202	Telephone	5,549	6,204	6,000	6,000
95			170404.7211	Electricity	7,388	10,026	8,500	12,000
96			170404.7212	Gas	763	700	1,000	1,200
97			170404.7213	Water	933	968	900	1,200
98			170404.7301	Printing,binding,duplication	28	14		
99			170404.7306	Safety Equipment	1,830	869		
100			170404.7307	Office supplies	596	90		
101			170404.7313	Information systems software				500
102			170404.7322	Rental of equipment	201	228	400	500
103			170404.7330	Repairs to comm equip	89	63		
104			170404.7331	Repairs to Mach & equip	17,834	12,329	8,847	6,000
105			170404.7335	Sublet service contracts	2,912	2,580	5,562	1,250
106			170404.7343	PL & PD insurance			16,109	17,000
107			170404.7352	Special dept materials	15,421	19,138	18,000	18,000
108			170404.7353	Janitorial supplies	22			
109			170404.7355	General supplies	678	970		
110			170404.7359	Small tools and equip	4,045	4,221	3,245	2,000
111			170404.7601	Work for others	3,890	3,550	4,000	18,506
112			170404.7717	Communication equip		608		
113			170404.7719	Other equip	-50			
114			170404.8099	Special payments-NOC	4,077	1,107		
115		**170404 Sanitary System Maintenance Sum**			**422,012**	**402,822**	**578,624**	**628,680**
116		**170405 Storm Drain Maintenance**	170405.7101	Regular emp salary	103,035	87,457	115,535	122,605
117			170405.7102	Overtime	7,738	5,127	5,730	6,220
118			170405.7103	Part time salary		1,233		
119			170405.7109	Incentive pay	226	419		
120			170405.7111	Workers comp			8,047	8,100
121			170405.7112	Medical insurance			13,947	22,265
122			170405.7113	Dental insurance			1,800	2,984
123			170405.7114	Vision Care			384	728

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	A	D	E	F	G	H	I	J
124	Wastewater	170405 Storm Drain Maintenance	170405.7115	Medicare insurance	1,519	1,278	1,760	1,778
125			170405.7121	Service contribution-PERS	7,288	5,937	16,000	22,743
126			170405.7123	Deferred comp	2,755	2,583	3,470	3,678
127			170405.7124	LI & AD & D	244	216	255	254
128			170405.7125	Unemployment insurance	134	28	70	343
129			170405.7128	LTD	529	478	1,370	1,471
130			170405.7129	Chiropractic			180	155
131			170405.7130	Insurance refund	822	639	650	650
132			170405.7131	Other benefits			2,691	3,000
133			170405.7202	Telephone	5,464	7,176	5,000	7,300
134			170405.7211	Electricity			21,600	21,600
135			170405.7300	Supplies,Materials & Serv			52,500	
136			170405.7301	Printing,binding,duplication	269	5,254		5,000
137			170405.7303	Advertising	242			1,500
138			170405.7305	Uniforms		40		
139			170405.7307	Office supplies		13		
140			170405.7308	Books & periodicals	1,027			
141			170405.7309	Membership & dues	4,000	4,179	4,000	4,200
142			170405.7314	Business expense	2,690	169	300	300
143			170405.7315	Conference expense	125			
144			170405.7321	Rent of Land, facilities		195		
145			170405.7322	Rental of equipment		35		
146			170405.7323	Professional services	167	187	1,000	1,000
147			170405.7330	Repairs to comm equip	92			
148			170405.7331	Repairs to Mach & equip	46,638	20,485	11,700	11,700
149			170405.7333	Repairs to vehicles		540		
150			170405.7335	Sublet service contracts	2,756	2,547	3,500	3,500
151			170405.7343	PL & PD insurance			6,525	
152			170405.7352	Special dept materials	16,539	15,361	8,000	8,000
153			170405.7355	General supplies		27		
154			170405.7358	Training & education	698	465	4,000	4,000
155			170405.7359	Small tools and equip	1,096	479	1,745	1,745
156			170405.7360	Overtime meals	31			
157			170405.7601	Work for others	6,275	63		15,800
158			170405.7717	Communication equip	493			
159			170405.7719	Other equip	5,250		10,000	10,000
160			170405.7731	Storm drains	7,057	34,937	18,777	18,800
161			170405.8099	Special payments-NOC	115,014	70,989	88,213	87,150
162		170405 Storm Drain Maintenance Sum			**340,212**	**268,536**	**408,750**	**398,569**

	A	D	E	F	G	H	I	J
163	Wastewater	170413 Supplement Environ Program	170413.7101	Regular emp salary	551			
164			170413.7102	Overtime		443		
165			170413.7103	Part time salary	9,313	12,296	7,260	17,238
166			170413.7109	Incentive pay	6	11		
167			170413.7111	Workers comp			105	
168			170413.7115	Medicare insurance	140	178	95	250
169			170413.7121	Service contribution-PERS	39			395
170			170413.7122	Social security payments	577	762	450	1,072
171			170413.7123	Deferred comp	17			
172			170413.7124	LI & AD & D	1			
173			170413.7125	Unemployment insurance	141	13	15	45
174			170413.7128	LTD	6			
175			170413.7130	Insurance refund		4		
176			170413.7201	Postage			20	
177			170413.7202	Telephone			800	
178			170413.7301	Printing,binding,duplication	19		300	
179			170413.7314	Business expense	100		400	
180			170413.7323	Professional services			2,000	
181			170413.7352	Special dept materials	817		3,000	
182			170413.7601	Work for others	202			
183		170413 Supplement Environ Program Sum			11,929	13,708	14,445	19,000

Wastewater Fund Expenditures Detail

	A	D	E	F	G	H	I	J
3	Amount				Year			
4	Fund	Business Unit	Account Numbe	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
284	Wastewater	9000 Operating Transfers	170.4220	Operating Transfers out	1,000,290	1,149,497	665,859	1,031,793
285		9000 Operating Transfers Sum			1,000,290	1,149,497	665,859	1,031,793
286		Capital Improvement Program	171.8500	Capital Improvement Program	675,712	563,699	2,242,206	1,701,790
287			172.8500	Capital Improvement Program	664,002	7,303,150	12,054,902	5,811,000
288			173.8500	Capital Improvement Program	808		171,166	202,500
289		Capital Improvement Program Sum			1,340,522	7,866,849	14,468,274	7,715,290
290		Debt Service	170301.7900	Debt Service	802,812	894,092	2,423,234	3,337,058
291		Debt Service Sum			802,812	894,092	2,423,234	3,337,058
292	Wastewater Total				6,671,562	13,693,782	22,463,186	17,057,740
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Capital Outlay Fund Expenditures Detail

Amount / Fund	Business Unit	Account Numbe Description	Year 02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
Capital Outlay	ARTS IN PUBLIC PLACES	1214.8500 Capital Imp [illegible] gram	7,255			
	ARTS IN PUBLIC PLACES Total		7,255			
	GENERAL FUND - CAPITAL	1211 4220 Operating Transfers out	4,168,097	3,568,731	2,159,954	305,730
		1211.8500 Capital Improvement Program	9,173,539	5,468,763	759,469	
	GENERAL FUND - CAPITAL Total		13,341,636	9,037,494	2,919,423	305,730
	IMF FIRE FACILITIES	1216.8500 Capital Improvement Program	2,994	325		
	IMF FIRE FACILITIES Total		2,994	325		
	IMF GENERAL FACILITIES	1218.4220 Operating Transfers				252,106
		1218.8500 Capital Improvement Program				575,000
	IMF GENERAL FACILITIES Total					827,106
	IMF PARKS & REC FACILITIES	1217.8500 Capital Improvement Program	38,552	1,769	82,000	50,000
	IMF PARKS & REC FACILITIES Total		38,552	1,769	82,000	50,000
	PARKS CAPITAL	1212.8500 Capital Improvement Program	118,575	246,289	406,678	
	PARKS CAPITAL Total		118,575	246,289	406,678	
Capital Outlay Total			13,509,012	9,285,877	3,408,101	1,182,836

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Electric Utility Fund Expenditures Detail

	A	C	D	E	F	G	H	I
1								
2					Year			
3	Amount							
4	Fund	Business Unit	Account Number	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
5	Electric	160601 Policy,Legislative & Regulator	160601.7101	Regular emp salary	240,852	237,706	242,540	260,648
6			160601.7102	Overtime	9,840	10,627	15,630	15,630
7			160601.7103	Part time salary	87			
8			160601.7110	Admin leave pay	2,903		5,500	2,704
9			160601.7111	Workers comp			16,074	8,699
10			160601.7112	Medical insurance			47,179	44,128
11			160601.7113	Dental insurance			3,150	3,979
12			160601.7114	Vision Care			672	970
13			160601.7115	Medicare insurance	3,650	3,573	2,820	3,779
14			160601.7121	Service contribution-PERS	16,854	16,332	31,790	48,350
15			160601.7122	Social security payments	5			
16			160601.7123	Deferred comp	2,228	1,990	5,785	7,819
17			160601.7124	LI & AD & D	682	1,243		1,256
18			160601.7125	Unemployment insurance	313	73	125	730
19			160601.7128	LTD	1,190	1,283	2,830	3,128
20			160601.7129	Chiropractic			315	206
21			160601.7130	Insurance refund	679	649	650	650
22			160601.7131	Other benefits			5,375	5,000
23			160601.7135	VTO Program		-1,553		
24			160601.7201	Postage	7,401	2,301	18,500	10,000
25			160601.7202	Telephone	2,480	2,818	2,500	2,500
26			160601.7203	Cellular phone charges	4,509	4,243	6,600	3,000
27			160601.7204	Pagers	395	218	450	200
28			160601.7211	Electricity	26,363	28,276	32,000	32,000
29			160601.7212	Gas	695	634	400	800
30			160601.7213	Water	619	608	750	750
31			160601.7214	Sewer	719	750	750	750
32			160601.7301	Printing,binding,duplication	27,328	14,191	30,275	30,000
33			160601.7302	Photocopying	1,323	719	2,200	1,000
34			160601.7303	Advertising	42,105	8,917	300	2,000
35			160601.7307	Office supplies	11,735	6,254	10,000	8,000
36			160601.7308	Books & periodicals	499	229	1,000	1,000

Electric Utility Fund Expenditures Detail

	A	C	D	E	F	G	H	I
3	Amount				Year			
4	Fund	Business Unit	Account Number	Description	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
842	Electric	164607 Research, Dev & Demonstration	164607.7352	Special dept materials		3,706		
843			164607.7355	General supplies			15,000	
844			164607.7358	Training & education	67			
845			164607.7359	Small tools and equip		10,009		
846			164607.7399	Supplies, mat & services NOC	13,391			
847			164607.7719	Other equip	-550			
848			164607.7727	Curb, gutter & sidewalks	3,218			
849			164607.8098	Public Benefits Program	2,400	3,800		
850			164607.8099	Special payments-NOC		90,000		
851		164607 Research, Dev & Demonstration Sum			27,699	131,247	70,000	10,000
852		164608 Renewable Energy Resource/Tech	164608.7301	Printing,binding,duplication	333			
853			164608.7307	Office supplies		68		
854			164608.7308	Books & periodicals	15			
855			164608.7314	Business expense	437	318		
856			164608.7323	Professional services	33,595	42,669	75,000	50,000
857			164608.7355	General supplies	31	39	25,000	
858			164608.7359	Small tools and equip				5,000
859			164608.8098	Public Benefits Program		25,000		50,000
860		164608 Renewable Energy Resource/Tech Sum			34,411	68,094	100,000	105,000
861		164609 Lodi CARE Program	164609.7319	Legal notices				20,000
862			164609.8000	Special payments				35,000
863			164609.8001	Special payments			60,000	
864		164609 Lodi CARE Program Sum					60,000	55,000
865		9000 Operating Transfers	160.4220	Operating Transfers out	2,901,081	4,401,300	2,504,548	2,898,246
866		9000 Operating Transfers Sum			2,901,081	4,401,300	2,504,548	2,898,246
867		Capital Improvement Program	161.8500	Capital Improvement Program	3,086,017	2,606,045	5,839,590	138,640
868		Capital Improvement Program Sum			3,086,017	2,606,045	5,839,590	138,640
869		Debt Service	160311.7900	Debt Service	7,410,883	5,614,720	6,317,569	5,219,013
870		Debt Service Sum			7,410,883	5,614,720	6,317,569	5,219,013
871	Electric Total				55,849,881	57,954,917	62,947,211	65,040,494

Debt Service Fund Expenditures Detail

Amount Fund	Business Unit	Account Number Description	Year 02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed
General D	Debt Service	410032.7900 Debt Service	1,950,040	1,679,731	1,671,671	1,676,372
		411031.7900 Debt Service	103,564	96,106	96,106	96,106
	Debt Service Total		2,053,604	1,775,837	1,767,777	1,772,478
General Debt Service Total			**2,053,604**	**1,775,837**	**1,767,777**	**1,772,478**

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INTERFUND TRANSACTIONS - OPERATING TRANSFERS

	2002-2003 Actual	2003-2004 Actual	2004-2005 Budget	2005-2006 Proposed Budget
GENERAL FUND				
Operating Transfers In				
Cost of Services Transactions	3,393,225	4,408,498	4,318,167	5,166,180
Arts in Public Places (1214)		3,100	3,100	3,100
Capital Outlay	1,460,147	1,116,000		
Impact fees (1216) - Fire Truck Lease	123,312	105,448	110,183	115,130
Impact fees (1218)		50,000		
Electric- IS Personnel cost	146,072	143,100	131,500	
Street Fund - gas tar to offset street maint	1,047,540	985,000	985,000	1,150,195
Engineering costs	375,728	426,277	426,277	584,243
Sewer- additional street sweeping (storm drains)	82,000			123,000
Other Operating Transfers	335,114	17,601		
Total Transfers In	6,963,138	7,255,024	5,966,227	7,141,848
Operating Transfers Out				
Benefits Fund	(282,729)	(3,153,349)		
Insurance Funds	(1,026,984)	(1,780,161)		(300,000)
Cost of Medical, Denial, Vision and Chiro	(2,821,948)			
General Fund Capital	(1,500,000)			
Debt Service				(1,676,372)
Library				(1,329,665)
Community Development				(350,000)
Other Operating Transfers	(211,068)			
Total Transfers Out	(5,842,729)	(4,933,510)		(3,656,037)
TOTAL GENERAL FUND	1,120,409	2,321,514	5,966,227	3,485,811
LIBRARY FUND				
Operating Transfers In				
General Fund				1,329,665
Total Transfers In				1,329,665
Operating Transfers Out				
Cost of Medical, Dental, Vision and Chiro	(80,226)	(100,339)		
Cost of Services Transactions	(49,408)	(48,915)	(48,915)	(64,996)
Total Transfers Out	(129,634)	(149,254)	(48,915)	(64,976)
TOTAL LIBRARY FUND	(129,634)	(149,254)	(48,915)	1,264,669
COMMUNITY DEVELOPMENT				
Operating Transfers In				
General Fund				350,000
General Fund Capital				156,000
Total Transfers In				506,000
STREET FUND				
Operating Transfers In				
Electric Fond		25,154		
Total Transfers In		25,154		
Operating Transfers Out				
Cost of Services Transactions	(375,728)	(426,277)	(426,277)	(584,243)
General Fund Street Maintenance (gas tax)	(1,047,540)	(985,000)	(985,000)	(1,150,195)

INTERFUND TRANSACTIONS - OPERATING TRANSFERS

	2002-2003 Actual	2003-2004 Actual	2004-2005 Budget	2005-2006 Proposed Budget
General Fund Capital		(265,177)		
Debt Service-COIG loan		(96,106)		(96,106)
Transit		(445,826)		
Other Transfers	(178,730)	(13,010)		
Total Transfers Out	(1,601,998)	(2,231,396)	(1,411,277)	(1,830,544)
TOTAL STREET FUND	(1,601,998)	(2,206,242)	(1,411,277)	(1,830,544)
TRANSPORTATION DEVELOPMENT ACT FUND				
Total Transfers In				
Operating Transfers Out				
Cost of Services Transactions	(73,437)		(66,156)	
Street Fund				
Transit Fund	(256,365)			
Total Transfers Out	(329,802)		(66,156)	
TOTAL TRANSPORTATION DEVELOPMENT A	(329,802)	-	(66,156)	
POLICE SPECIAL REVENUE FUND				
Operating Transfers In	9,891			
Total Transfers In	9,891			
Operating Transfers Out				
Other Transfers	(77,671)			
Total Transfers Out	(77,671)			
TOTAL POLICE SPECIAL REVENUE FUND	(67,780)			
CAPITAL OUTLAY FUND				
Operating Transfers In				
IMF Storm Facilities		265,177		
Other Transfers	30,300			
General Fund	1,500,000			
General Fund-reroofing- East Pine/asbestos	101,880			
Electric Fund	350,000	350,000		
Total Transfers In	1,982,180	615,177		
Operating Transfers Out				
Cost of Services Gen Fund/Community Development		0		(252,106)
General Fund-Arts in Public Places Board		(3,100)	(3,100)	(3,100)
General Fund - Fire Truck Lease Purchase-IMF (1216)	(123.312)	(105,448)	(110,183)	(115,130)
General Fund -IMF (1218/1213)		(61,600)		
Computer Replacement Fund	(75,000)	(75,000)	(75,000)	(37,500)
Vehicle Maintenance Fund	(425,000)	(255,000)	(300,000)	(150.000)
General Fund -Administration costs	(1,460,147)	(1,116,000)		
Debt Service -COPs	(1,950,040)	(1,679,731)	(1,671,671)	
Transit		(272,852)		
Other Transfers	(134,598)			
Total Transfers Out	(4,168,097)	(3,568,731)	(2,159,954)	(557,836)
TOTAL CAPITAL OUTLAY FUND	(2,185,917)	(2,953,554)	(2,159,954)	(557.836)

INTERFUND TRANSACTIONS - OPERATING TRANSFERS

	2002-2003 Actual	2003-2004 Actual	2004-2005 Budget	2005-2006 Proposed Budget
VEHICLE /Equipment MAINTENANCE FUND				
Operating Transfers In	50,079			
Capital Outlay Fund	500,000	330,000	375,000	187,500
Total Transfers In	550,079	330,000	375,000	187,500
Operating Transfer Out				
Equipment Replacement fund	(20.000)			
Total Transfers Out	(20,000)			
TOTAL VEHICLE MAINTENANCE FUND	530,079	**330,000**	**375,000**	**187,500**
DEBT SERVICE FUND				
Operating Transfers In				
General Fund				1,676,372
IMF Regional-Streets		96,106		96, 106
Capital Outlay Fund	1,950,040	1,679,731	1,671,671	
Total Transfers In	1,950,040	1,775,837	1,671,671	1,772,478
TOTAL DEBT SERVICE FUND	1950,040	1,775,837	1,671,671	1,772,4788
WATER FUND				
Operating Transfers In	40,646			
Total Transfers				
Total Transfers In	40,646			
Operating Transfers Out				
Cost of Services Transactions	(680,288)	(685,477)	(685,480)	(909,259)
Electric Fund - Field services				
Benefits Fund	(17,896)	(139,015)		
Insurance Funds	(72,065)	(104,774)		
General Fund				
Additional transfer to General Liability				
Total Transfers	(19,500)			
Total Transfers Out	(913,767)	(929,266)	(685,480)	(909,259)
TOTAL WATER FUND	(1,786,888)	(929,266)	**(685,480)**	(909259)
WASTEWATER FUND				
Operating Transfers In	47,529			
Total Transfers In	47,529			
Operating Transfers Out				
Cost of Services Transactions	(537,354)	(665,859)	(665,859)	(908,793)
Electric Fund - Field Services				
General Fund-additional street sweeping (storm drains)	(82,000)			(123,000)
Benefits Fund	(17,894)	(269,693)		
Insurance Funds	(102,097)	(209,354)		
Additional transfer for General Liability	(229,705)			
Other Transfers	(31,240)	(4,591)		
Total Transfers Out	(1,000,290)	(1,149,497)	(665,859)	(1,031,793)
TOTAL WASTEWATER FUND	(952,761)	**(1,149,497)**	**(665,859)**	**(1,031,793)**

INTERFUND TRANSACTIONS - OPERATING TRANSFERS

	2002-2003 Actual	2003-2004 Actual	2004-2005 Budget	2005-2006 Proposed Budget
ELECTRIC FUND				
Operating Transfers In	47,273			
Cost of Services -Field Services				
Total Transfers In	47,273			
Operating Transfers Out				
Cost of Services Transactions	(1,697,136)	(2,787,048)	(2,373,048)	(2,898,246)
Benefits Fund	(39,368)	(489,907)		
Insurance Funds	(206,649)	(617,691)		
General Fund CIP	(350,000)	(350,000)		
General Fund -IS Personnel cost	(77,000)	(131,500)	(131,500)	
Additional transfer for General Liability	(369,572)			
Other Transfers	(161,356)	(25154)		
Total Transfers Out	(2,901,081)	(4,401,300)	(2,504,548)	(2,898,246)
TOTAL ELECTRIC FUND	(2,853,808)	(4,401,300)	(2,504,548)	(2,898,246)
TRANSIT FUND				
Operating Transfers In				
Transportation Development Act	497,920			
Streets -IMF		445,826		
Parks & Rec IMF		272,852		
Total Transfers In	497,920	718,678		
Operating Transfers Out				
Cost of Services Transactions	(355,811)	(221,199)	(470,709)	(288,780)
Benefits Fund	(7,741)	(9,261)		
Total Transfers Out	(363,552)	(230,460)	(470,709)	(288,780)
TOTAL TRANSIT FUND	134,368	488,218	(470,709)	(288,780)
BENEFITS FUND				
Operating Transfers In				
General Fund	282,729	3,153,349		
Electric Fund	39,368	489,907		
Wastewater Fund	17,894	269,693		
Water Fund	17.896	139,015		
General Fund -Cost of Medical	2,821,948			
Electric Fund-Medical	369,572			
Sewer-Medical	229,705			
Water Fund-medical	124,018			
Library-medical	80,226	100,339		
Transit Fund	7,741	9,261		
Total Transfers In	3,991,097	4,161,564		
Operating Transfers Out				
Total Transfers	(128.649)			
'Total Transfers Out	(128,649)			
TOTAL BENEFITS FUND	3,862,448	4,161,564	-	-

INTERFUND TRANSACTIONS -OPERATING TRANSFERS

	2002-2003 Actual	2003-2004 Actual	2004-2005 Budget	2005-2006 Proposed Budget
SELF INSURANCE FUND				
Operating Transfers In				
General Fund	1,026,984	1,780,161		300,000
Electric Fund	206,649	617,691		
Wastewater Fund	102,097	209,354		
Water Fund	72,065	104,774		
Total Transfers In	1,407,795	2,711,980		300,000
TOTAL SELF INSURANCE FUND	1,407,795	2,711,980	-	300,000
TRUST AND AGENCY FUND				
Operating Transfers Out	(10,318)			
Total Transfers Out	(10,318)			
TOTAL TRUST AND AGENCY FUND	(10,318)	-	-	

	A	B	C	D	E	F	G	H	I
1									
2									
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Ap[illegible]	2[illegible]d	Adjustments	Approved Budget
5	City Attorney	General	100351 Counsel & Legal Advice	308,69[illegible]	371,03[illegible]	4[illegible]538	395,820		
6		General Total		308,69[illegible]	371,032	[illegible]2,538	395,820		
7	City Attorney Total			308,695	371,032	432,538	395,820	5,000	400,820
8									
9	City Clerk	General	100101 City Clerk Administration	251,583	240,701	338,958	374,410		
10			100102 Election	53,747	809	109,750	1,000		
11			100103 Council	39,742	47,616	88,224	109,175		
12			100111 Council/Johnson	5,414	1,743	3,000	2,900		
13			100114 Council/Mounce	2,974	1,554	3,000	2,900		
14			100116 Council/Hitchcock	6,119	375	3,000	2,900		
15			100118 Council/Hansen	1,536	1,550	3,000	2,900		
16			100119 Council/Beckman	188	1,911	3,000	2,900		
17			100120 City Protocol	16,411	9,798	15,000	12,000		
18			100204 Sister City	640	665	1,500	500		
19		General Total		378,354	306,722	568,432	511,585		
20	City Clerk Total			378,354	306,722	568,432	511,585		511,585
21									
22	City Manager	General	100206 Community Promotion	403,613	276,928	266,920			
23			100245 Community Events				100,000		
24			100401 City Manag[illegible]r - Administration	425,653	424,651	536,881	585,217		
25			100402 Human Resources	347,401	399,988	460,765	344,819		
26			100403 Risk Management	164,774	142,639	209,364	212,235		
27			100404 Training-City Wide	9,547	23,847	20,312	18,500		
28			100405 Labor Relations	29,241	230		30,000		
29			100411 Information Systems	1,001,227	951,831	1,260,337	997,715		
30			100431 Economic Development	150,859	1,672	45,026	233,200		
31		General Total		2,532,315	2,221,786	2,799,605	2,521,686		
32	City Manager Total			2,532,315	2,221,786	2,799,605	2,521,686		2,521,686
33									

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	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
34	Community Center	General	107013 Youth Commission	68,197	48,286	51,720	41,740		
35			108026 Arts Specialty Classes	73,592	109,549	61,095	105,238		
36			108027 Lodi Arts Commission	127,464	2,777	1,800	1,100		
37			108028 Arts and Culture	77,033	214,500	245,109	137,062		
38			108029 Arts in Public Places Board			3,100	2,600		
39			108041 Senior Citizen's Commission	675	413	1,400	950		
40			108042 Senior Information & Referral	79,932	86,168	109,463	94,400		
41			108043 Hutchins Street Square Pool	415,123	337,661	431,168	425,260		
42			108404 Performing Arts Center	127,334	162,775	168,184	161,150		
43			108405 Lodi Gift Boxes Program	3,156	90	4,000	1,300		
44			108525 Hutchins Street Square Mainten	389,190	322,916	424,668	311,900		
45		General Total		1,361,695	1,285,135	1,501,708	1,282,700		
46	Community Center Total			1,361,695	1,285,135	1,501,708	1,282,700		1,282,700
47									
48	Community Development	CDBG/HOME	Capital Improvement Program	849,671	1,077,190	3,054,984	150,000		
49		CDBG/HOME Total		849,671	1,077,190	3,054,984	150,000		
50		CDD	340451 Planning Administration	549,033	466,961	565,999	651,500		
51			340452 Building Inspection	593,410	676,421	802,915	861,190		
52			340455 Planning-Commissions/Committee	5,884	8,655	5,493	7,140		
53			340456 Community Improvement	285,709	279,678	429,219	444,850		
54		CDD Total		1,434,037	1,431,715	1,803,625	1,964,680		
55	Community Development Total			2,283,708	2,508,905	4,858,609	2,114,680		2,114,680
56									

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	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
57	Electric	Electric	160601 Policy,Legislative & Regulator	786,455	489,372	1,133,508	1,057,626		
58			160602 Electric Const & Maint-Supervi	640,405	687,045	884,126	383,721		
59			160603 Business Planning 8 Marketing	312,509	322,024	474,743	503,194		
60			160606 Electrical Services	148,820	215,492	911,409	265,005		
61			160611 Electric Engineering 8 Oper Su	126,398	196,634	264,652	546,840		
62			160612 Engineering	506,572	505,719	710,634	699,009		
63			160613 Meter Maintenance	168,563	163,891	212,444	230,026		
64			160621 Business 8 Customer Retention				543,655		
65			160622 Customer Service Maintenance	101,724	111,774	169,171	234,558		
66			160623 Power Quality	1,341	2,240	10,020	3,634		
67			160624 Electrical Miscellaneous	63,072	179,630	104,979	63,341		
68			160625 Electric Systems-Other Depart	142,476	146,408	196,346	231,038		
69			160626 Util Syst Contr Dispatch-Other	146,582	262,162	304,586	362,468		
70			160632 Dusk-To-Dawn Lighting	37	339	1,165	451		
71			160633 Street Light Maintenance	519,987	540,948	598,794	150,947		
72			160642 Bulk Power Purchase	30,772,425	33,286,101	32,650,000	41,110,000		
73			160649 Hazardous Material Handling (P	5,731	10,036	11,157	7,132		
74			160650 System Maintenance-Overhead	380,822	362,168	868,051	1,142,741		
75			160651 System Maintenance-Underground	184,891	164,168	473,543	760,438		
76			160652 Substation Maintenance	216,197	211,027	316,626	401,421		
77			160653 Utility System Control & Dispa	353,834	334,311	418,083	311,535		
78			160654 Tree Trimming	463,714	526,186	567,993	548,201		
79			160655 In Lieu Taxes	5,671,989	5,864,699	6,059,180	6,550,000		
80			164604 Public Benefits	127,447	158,663	127,793	237,615		
81			164605 Demand-Side Management Servc	547,801	383,181	586,500	260,000		
82			164606 Low-Income Services		9,295		35,000		
83			164607 Research, Dev & Demonstration	27,699	131,247	70,000	10,000		
84			164608 Renewable Energy Resource/Tech	34,411	68,094	100,000	105,000		
85			164609 Lodi CARE Program			60,000	55,000		
86			9000 Operating Transfers	2,901,081	4,401,300	2,504,548	2,898,246		
87			Capital Improvement Program	3,086,017	2,606,045	5,839,590	123,640		
88			Debt Service	7,410,883	5,614,720	6,317,569	5,219,013		
89		Electric Total		55,849,881	57,954,917	62,947,211	65,050,494		
90	Electric Total			55,849,881	57,954,917	62,947,211	65,050,494	-10,000	65,040,494

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	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
91									
92	[redacted]nce	General	100501 Finance Administration	211,640	175,170	200,103	200,400		
93			100502 Finance Purchasing	289,02[illegible]	296,076	405,308	426,300		
94			100503 Finance Accounting	545,543	526,970	738,099	700,500		
95			100505 Finance Revenue Division	648,807	656,015	959,149	918,787		
96		General Total		1,695,013	1,654,231	2,302,659	2,245,987		
97	Finance Total			1,695,013	1,654,231	2,302,659	2,245,987		2,245,987
98									
99	Fire	General	102011 Fire Administration	288,799	377,519	453,085	524,450		
100			102012 Fire Emergency Operations	4,107,494	4,950,297	6,115,898	6,822,293		
101			112013 Fire & Life Safety	223,259	280,497	343,206	444,842		
102			102015 Fire Training	212,459	187,726	301,554	281,791		
103			112016 Emergency Medical Services	20,903	122,038	110,340	25,200		
104		General Total		4,852,915	5,918,077	7,324,083	8,098,576		
105	Fire Total			4,852,915	5,918,077	7,324,083	8,098,576		8,098,576
106									
107	Library	Library	210801 Library Administration	1,098,464	1,173,233	1,352,332	1,527,100		
108			210802 Library Administration		3,272	4,275	2,500		
109			210809 Library Administration			7,975			
110			9000 Operating Transfers	129,634	149,254	48,915	64,996		
111			Capital Improvement Program	83,666	142,321	14,875			
112		Library Total		1,311,764	1,468,080	1,428,372	1,594,596		
113	Library Total			1,311,764	1,468,080	1,428,372	1,594,596		1,594,596
114									

	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
115	Non Departmental	Benefits	270201 Benefits Administration	26,570	29,210	33,895	30,200		
116			270204 Medical Care	2,724,725	3,178,191	3,790,655	4,452,125		
117			270205 Retirees Medical Care	335,943	400,324	423,365	528,988		
118			270206 Medical Co-pay reimbursement	3,769	4,380	2,875	5,519		
119			270207 Dental Insurance	381,079	397,881	427,710	427,710		
120			270208 Vision Care	84,221	113,254	89,505	110,615		
121			270209 Chiropractic	39,876	29,588	41,730	21,700		
122			270210 Employee Assistance	11,041	10,720	11,040	11,280		
123			270211 Life Insurance	49,051	68,678	106,475	79,800		
124			270212 Accidental Death	14,952	14,443	11,020	14,559		
125			270213 Unemployment	57,328	60,709	28,810	75,000		
126			270214 Long Term Disability	146,354	163,000	158,720	192,747		
127			270215 Employee Recognition	29,316	16,784	25,100	25,100		
128			270216 Flexible Spending Account	2,967	3,924	8,250	17,755		
129			9000 Operating Transfers	128,649					
130		Benefits Total		4,035,841	4,491,086	5,159,150	5,993,099		
131		Capital Outlay	9000 Operating Transfers	4,168,097	3,568,731	2,159,954	305,730		
132			Capital Improvement Program	9,340,915	5,717,146	1,248,147	625,000		
133		Capital Outlay Total		13,509,012	9,285,877	3,408,101	930,730	252,106	1,182,836
134		Debt Service	Debt Service	1,950,040	1,679,731	1,671,671	1,676,372		
135		Debt Service Total		1,950,040	1,679,731	1,671,671	1,676,372	96,106	1,772,478
136		EQPT and VE	9000 Operating Transfers	20,000					
137			Capital Improvement Program	585,551	172,156	378,614	145,000		
138		EQPT and VEH REPL Total		605,551	172,156	378,614	145,000		
139		General	100205 Special Payments-Administratio	417,450	337,170	377,438	340,900		
140			100241 Non-Departmental Services	26,572	20,635	35,620	3,701,530		
141			100242 Telephone Charges	162,876	148,385	155,945	152,700		
142			100243 City Wide Utilities-GF	902,150	996,095	877,990	915,200		
143			100244 City Wide Postage	241,711	247,576	246,280	246,300		
144			9000 Operating Transfers	5,842,729	4,933,510				
145		General Total		7,593,488	6,683,370	1,693,273	5,356,630	-23,628	5,333,002
146		Police Specia	9000 Operating Transfers	77,671					
147			Capital Improvement Program	101,531	109,459	91,829			
148		Police Special Revenue Total		179,202	109,459	91,829			
149		Self Insuranc	300203 Other	431					
150			300204 Liability Insurance	907,434	1,155,661	987,929	1,151,440		
151			310202 Workers Compensation	1,206,245	1,260,697	1,739,135	1,769,697		
152		Self Insurance Total		2,114,109	2,416,358	2,727,064	2,921,137		
153		Trust and Age	9000 Operating Transfers	10,318					
154		Trust and Agency Total		10,318					
155	Non Departmental Total			29,997,561	24,838,037	15,129,702	17,022,969	324,584	17,347,553

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	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
156									
157	Parks and Recreation	General	107011 Recreation Administration	611,775	624,294	939,434	871,738		
158			107012 Parks & Recreation Commission	165	568	515	165		
159			107021 Recreation - Playgrounds	190,693	214,978	189,345	301,000		
160			107022 Youth - Teen Sports	145,549	166,685	169,752	163,850		
161			107023 Misc Indoor/Outdoor Activities	19,730	27,346	17,302	20,030		
162			107024 Aquatics	104,253	101,594	104,355	78,110		
163			107025 Adult Sports	54,002	58,236	54,117	55,480		
164			107027 Concessions	29,008	24,775	19,000	16,150		
165			107029 Lodi LOOK	102,722	111,726	122,000	122,000		
166			107034 Washington Aft School	40,212	47,509	48,800	48,800		
167			107511 Parks Administration	176,456	181,501	253,889	232,250		
168			107521 Parks - Sports Facility Mainte	480,100	503,042	613,737	710,700		
169			107522 Parks - Lodi Lake Park	165,675	148,398	238,469	165,400		
170			107523 Parks - Other Parks	551,837	494,686	734,209	669,335		
171			107528 Park Operation Coordinator	132,466	124,870	154,378	85,000		
172			107531 Parks .Equipment Maintenance	121,466	121,331	130,169	138,010		
173		General Total		2,926,108	2,951,540	3,789,471	3,678,018		
174	Parks and Recreation Total			2,926,108	2,951,540	3,789,471	3,678,018		3,678,018
175									
176	Police	General	101011 Animal Services	195,214	210,340	278,006	254,416		
177			101031 Police Administration	879,483	932,799	1,210,676	1,088,386		
178			101032 Police Operations	4,500,999	4,813,669	6,335,854	7,223,400		
179			101033 Support Services	2,966,191	3,180,798	4,090,048	4,313,059		
180			101037 Cracnet	83,672	87,402	107,335	114,900		
181			101040 Crime Prevention	5,960	4,961	5,000	4,700		
182			101041 Auxiliary Police	1,962	1,530	7,500	7,100		
183			101051 Special Investigation			5,000	1,000		
184		General Total		8,633,480	9,231,498	12,039,419	13,006,961		
185	Police Total			8,633,480	9,231,498	12,039,419	13,006,961	0	13,006,961

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	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
186									
187	Public Works	General	100200 Damage To Property	38,372	48,129	24,500	57,500		
188			103011 P. W. Administration	388,943	349,641	536,543	459,950		
189			103021 P. W. General Engineering	1,177,424	1,100,758	1,575,473	1,566,762		
190			103511 P. W. Facility services	617,927	625,560	737,226	725,165		
191			105011 P. W. Street Administration	283,815	271,315	410,131	345,785		
192			105012 Street Work For Others	3,614	5,000	3,000	5,000		
193			105031 Street Maintenance	1,182,838	1,289,026	1,538,555	1,635,175		
194			105036 P. W. Tree Maintenance	148,981	136,202	161,473	174,800		
195			105037 P. W. Street Cleaning	352,915	337,708	408,725	379,315		
196			105042 P. W. Parking Lot Maintenance	26,219	14,404	21,640	21,660		
197			105043 P.W. Graffiti Abatement	42,463	44,928	68,356	43,140		
198			105561 Fleet Services	1,141,704	1,086,062	1,227,123	1,330,785		
199		General Total		5,405,217	5,308,732	6,712,743	6,745,037		
200		Streets	9000 Operating Transfers	1,601,998	2,231,396	1,411,277	1,830,544		
201			Capital Improvement Program	2,678,705	3,119,641	12,759,619	3,598,386		
202			Debt Service	103,564	96,106	96,106	96,106		
203		Streets Total		4,384,267	5,447,143	14,267,002	5,525,036	20,000	5,545,036
204		TDA	9000 Operating Transfers	329,802		66,156			
205			Capital Improvement Program	4,572	6,450	99,400			
206		TDA Total		334,374	6,450	165,556			
207		Transit	125051 Dial-A-Ride Transit	1,130,163	1,091,068	1,197,400	1,233,750		
208			125052 Grapeline Fixed Route	1,039,789	1,063,385	1,064,607	1,116,230		
209			125053 Transit Administration	304,813	309,153	291,155	175,432		
210			125055 Lodi Station Parking Structure				171,200		
211			125057 Outside CNG Fueling		47,251		23,000		
212			9000 Operating Transfers	363,552	230,460	470,709	288,780		
213			Capital Improvement Program	2,363,513	630,132	158,377	865,500		
214		Transit Total		5,201,829	3,371,448	3,182,248	3,873,892		3,873,892

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	A	B	C	D	E	F	G	H	I
3	Amount			Year					
4	Department	Fund	Business Unit	02-03 Actual	03-04 Actual	04-05 Approp.	2005-06 Proposed	Adjustments	Approved Budget
215	Public Works	Wastewater	170152 Damage To Property-Wastewtr	-844	965	8,000	4,000		
216			170401 Wastewater Administration	284,615	324,161	425,128	471,495		
217			170403- Plant Maintenance	1,899,824	1,940,852	2,634,779	2,596,880		
218			170404 Sanitary System Maintenance	422,012	402,822	578,624	628,680		
219			170405 Sanitary System Maintenance			33,394			
220			170413 Supplement Environ Program	11,929	13,708	14,445	19,000		
221			170414 Watershed Education Grant	44,522	16,488	29,691	60,000		
222			170442 Industrial System Maintenance	29,021	4,566	11,851	15,122		
223			170472 Industrial System Maintenance	496,647	811,245	794,550	779,853		
224			9000 Operating Transfers	1,000,290	1,149,497	665,859	1,031,793		
225			Capital Improvement Program	1,340,522	7,866,849	14,468,274	7,700,290		
226			Debt Service	802,812	894,092	2,423,234	3,337,058		
227		Wastewater Total		6,331,349	13,425,246	22,087,830	16,644,171	413,600	17,057,771
228		Water	180152 Damage To City Property - Wate	21,899	17,848	12,000	9,000		
229			180413 Water Conservation Program	73,239	36,921	49,393	107,640		
230			180451 Water Administration	331,068	338,561	541,319	554,137		
231			180453 Production - Water	1,023,694	1,135,801	1,262,517	1,200,500		
232			180454 Dbcp Monitoring Program	95,294	37,484	165,000	299,814		
233			180456 Distribution - Water	490,755	473,749	596,579	666,174		
234			180457 Fire Hydrants - Water	15,285	3,702	48,007	20,204		
235			180458 In Lieu Taxes	485,485	663,789	681,940	759,773		
236			180459 WID Water Purchase		900,000	1,200,000	1,200,000		
237			9000 Operating Transfers	913,767	929,266	685,480	909,259		
238			Capital improvement Program	7,066,048	3,037,780	3,938,682	2,098,590		
239			Debt Service	226,343	226,700	226,767	227,978		
240		Water Total		10,742,877	7,801,601	9,407,683	8,053,069	15,000	8,501,669
241	Public Works Total			32,399,914	35,360,619	55,823,063	40,841,205	448,600	41,289,804
242									
243	Grand Total			144,531,403	146,070,580	170,944,870	158,365,277	768,184	159,133,460

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City of Lodi – City Hall
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MEMORANDUM

From Blair King, City Manager

TO: Honorable Mayor and Members of the City Council

DATE: June 1,2005

SUBJECT: City Manager's Work Plan

Attached you will find the City Manger's Work Plan for Fiscal Year 2005-2006. In an effort to keep you informed on the current progress of the attached projects, updates will be provided monthly.

BK/sl

Item I-6 Exhibit E — 1

City Manager's Work Plan – A General Policy Level Work Plan of the Most Significant and/or Noteworthy Projects

The City Manager's Work Plan is an organizational tool to assist staff in time management, focusing, and tracking significant and/or noteworthy projects. It is not a complete list of all efforts receiving attention of City staff at any moment.

Economic Development

Project or Issue	Status
Downtown Business Recruitment – Identify businesses that will add to the "tenant" mix of downtown Lodi – work with current and prospective property owners to site and locate business within the downtown core.	Developing strategy to identify those businesses that are likely candidates to locate in downtown Lodi and/or businesses that will contribute to the economic vitality of downtown Lodi, and willing property owners and potential developers. Assemble an integrated staff team to address downtown business recruitment. Drafting a proposal to incent wineries to locate tasting rooms downtown.
Hotel Development – Over $100,000 is spent to attract visitors to Lodi. A portion of the return on investment in tourism promotion is the collection of Transient Occupancy Tax (TOT). (This is only a portion of the return on investment in tourism; other benefits are realized in increased commerce, jobs, and community prestige.) Lodi receives less than $350,000 in TOT. This amount could be doubled through an increase in transient beds within the community.	G-REM will be constructing a Hampton Inn Suites, 90 – 100 rooms and employing 25 -30, next to its new office building on Beckman Rd. The facility will include meeting spaces and is expected to open by the end of this year. CDD is also trying to determine what the allowed incentives are for business development (low-mod job creation) through the CDBG program.
Industrial Recruitment - Recruitment of quality jobs and businesses to Lodi.	Identify potential business and obtain contact names and addresses.

Land Use

Project or Issue	Status
General Plan Update – A comprehensive review and update of the City's General Plan.	A project timeline and approach is currently being drafted.
Annexations – Two significant annexations, 155-acre Westside Annexation and 264-287 acre Southwest Annexation with accompanying subdivision and development proposal.	Contract planning services paid by the applicant approved by Council on 5/04/05.
Green Belt – Task Force charged with responsibility to explore and investigate the variety of models available and utilized in various cities to accomplish the community separator/open space goal and make a recommendation to the City Council for the option that works best for Lodi.	This issue is pending a proposal from the landowner's group, following a tentative agreement between Stockton and Lodi regarding a mile-wide strip at Armstrong Road. Meetings between the County and City are expected to occur during the month of June. Research is currently on-going by staff on the development of an agriculture mitigation fee.

Finance and Administration

Project or Issue	Status
Public Facilities Planning – A variety of City facilities are in a state of flux with the fate or future use unknown. Some assets, such as the old Public Safety Building, need rehabilitation; other City assets, such as the City's property east of Highway 99 need development. The City is paying rent for offices while other City property is vacant. A Master Plan and holistic approach is needed to address City facilities planning.	**Old** Public Safety Building (PSB) – The Lodi Public Safety Building (PSB) is an approximately 0,000 square feet deteriorated structure that ails to meet state essential building standards. Prior to 2004, the PSB housed the Lodi Police Department, Lodi Fire Department's Station 1, and a San Joaquin County court. The building needs extensive renovations. The City is negotiating with the County and State to relocate the court into the new police station. Estimated costs to renovate the PSB range from $5.26 million to $3.15 million if Fire Station One is relocated to a new location. **Fire** Station **#1** – Concept drawings complete. The costs to relocate a new fire station at Lockeford and School Streets is approximately $3.15 million. **Fire** Station **#2** – Concept drawings complete. Currently, Fire Station #2 does not meet essential facility standards. The station is in poor condition and in need of repair. Proposal to relocate Station # 2 east of Highway **99** costs an estimated *$2.0* million. **EUD** Corp. Yard – Design Concept. **Parks** and Recreation Admin. Bldg. – **1995** study complete will need updating. Fire Stations 5 and ***6*** – Subject to discussion. **Other** Facility Needs – Other public facility needs include Finance Department, Fire Department Administration.
Long Term Financial Planning – **A** longer term view, strategy, and alternatives need to be developed to address the City's future financial needs. Longer term revenue projections are needed as well as exploration of service delivery and revenue alternatives.	Steps and timing to evolve in the next month in relation to the budget process for 2005-06: 1. Hire consultant to assist in the development of plan and essential elements. There is no funding currently in the budget; will explore Impact Mitigation Fee funding. 2. Develop budget modules in JD Edwards. 3. Develop space needs, staffing needs, debt financing and capital needs in conjunction with General Plan update. **4.** Set up initial meetings with key staff to develop key elements of work product and responsibilities for staff completion. 5. Establish timeline for completion of long-term financial plan by January 2006. Incorporate long-term plan in the 2006-07 budget process, which will begin early January 2006.
Purchasing System Update – The purchasing	On March ***8,*** *2005* during a Shirtsleeve Sessior

system, a core bureaucratic program of the City, no longer meets the basic requirement of a well-understood policy that efficiently protects the public's assets and allows business to be conducted in a fair and reasonable manner.	Council was briefed on the proposed changes to the Purchasing Ordinance. In addition to Council comments, department reps have provided comments to the Finance Department. The City Attorney reviewed the proposed document and provided feedback on the format. Next step will be *to* prepare a final draft for City Manager review and Executive Management Team discussion. Council action will then be necessary.
Management/Peer Audit/Evaluation Program – Performance evaluation is a key to determine the efficiency of a City in providing services. Work is needed to establish performance standards and to compare against these standards.	Need to assemble samples of policies and forms and develop recommendations for City Manager's consideration.
Labor Negotiations – **MOU's** There are a number of Memorandum's of Understanding that will expire in 2005, 2006, and 2007. Personnel assets are key to the delivery of City services. Care is required in developing labor contracts.	Following are the MOU's and respective expiration dates: 1. IBEW (Electric Utilities) 12/05 2. Mid-Management 12/05 3. PD Mid-Management 6/06 4. Maintenance & Operators 6/06 5. General Services 6/06 6. Fire Fighters 6/06 7. Fire Mid-Management – unrepresented 8. Confidential – unrepresented
Staff Development –.Succession planning and staff development is needed in order to provide for a well-trained and prepared work force as the "baby-boomers of the 40s and 50s reach retirement age.	Staff provided a copy of the PD's Assessment of Succession Planning for the Lodi Police Department dated June 2001. Plans will be solicited from other communities.
Council Handbook – Lodi does not have a comprehensive guidebook of standard operating procedures and written principles to guide Council action and to direct staff in relationship to supporting the City Council.	On hand: • Resolution 2004-282, Rules of conduct of meetings, proceedings, & business • Resolution 2004-115, Code of Ethics & Values • LMC, Chapter 2.04, which addresses Council meetings STATUS – Examples of general Council procedureslpolicies from other cities have been solicited and are being reviewed. NOTE: Some cities have such information adopted by Resolutions, others incorporated individual procedures within an administrative policy manual, and some have informal handbookslguidelines.

Enviro mental

Project **or Issue**	Status
PCE/TCE Clean-up Plan and Implementation- Staff is preparing a long-term plan for resolving the litigation, and financing and implementing the clean-up.	**Litigation** Status: The Central and Southern Central Western settled on an interim basis that will perform study work until approximately spring of 2006, when final settlement talks will resume. The Southern Plume is gearing up for trial and the litigation and technical teams are preparing a discovery plan for implementation by mid May of
PCE/TCE Clean-up Plan and Implementation	

(Cont'd)-	2005. Clean-up Status: Remediation work has begun in the Eastern (Busy Bee) plume. Investigative work in preparation for remediation is underway in the Central, Northern and South Central/Western plumes. Financing Status: Cost estimates and cash flow needs (given available data) are being prepared in order to evaluate financial impacts, all in preparation for discussion with the City Council in the summer of 2005. A recommendation to hire professional services to prepare alternative rate pro-formas will be considered by the Council on June 1,2005.

Capital rojects

Project or Issue	Status-
Indoor Sports and Activity Center – The work consists of developing a one-acre site to accommodate the indoor sports center. The scope of work will include demolition of existing structures, engineered imported fill material, site grading, underground utilities, and construction of a 40,000 square-foot two-story indoor sports facility. Indoor space will include two full-size hardwood basketball courts, one full-size taraflex floor basketball court, permanent and roll-away bleachers, one taraflex floor aerobics room, one taraflex floor multi-purpose room, one rock climbing wall, restrooms, locker rooms, cafe concession area, kitchen area, storage rooms, reception area, administration office space, outdoor seating area, streetscape, irrigation and planting.	ELS Consultants have completed approximately half of their contract agreement with ihe City. The contract has been suspended due to budget considerations. ELS Consultants has provided and completed the following items: a) Planning Indoor Sports Center b) Campus Master Planning c) Schematic Design d) Reimbursables City Expenditures to date: $478,000 (Land Purchase, Geotechnical Investigation and Structural Investigation of the "Old Fire House) – Not all land has been purchased for the project site. The City needs to acquire the southeast parcel of the site, which currently is a tow shop business. As funding becomes available, the Indoor Sports Center project may proceed. Completion of the construction documents and the purchase of the additional parcel is required. At this time, the sports center costs are estimated at $10 million excluding land purchase. Total build out of the facility is approximately a year and a half once construction commences.
Aquatics Complex – The work consists of developing a seven-acre aquatics complex site. The scope of work will include site grading, underground utilities, one 50-meter competition pool, one zero-entry activity pool with play equipment, and one 25-meter instructional pool with waterslide feature. Other work will include Aquatics Complex (Cont'd)–	ELS Consultants have completed and provided City staff with 100% construction drawings and project specifications. ELS and the City have suspended remaining work due to budget constraints. ELS Consultants has provided and completed the following items:

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the installation of a poolhouse building which would include pool equipment area, administration office space, restrooms, locker rooms, concession stand building, meeting room, picnic area, site furniture, security lighting, fencing, parking lot, concrete flat work, concrete pool decking, irrigation and planting.	a) Planning b) Schematic Design c) Construction Documents d) Reimbursables City Expenditures to date: $428,000.00 Currently, the proposed 7-acre site has not been purchased or annexed into the City. The City Council will be reviewing the development proposal of the Westside Annexation, the site of the proposal. Work on the Aquatics Complex site and project could begin anytime after the City acquires the land and funding. At this time, costs to build the complex are estimated at $7 million, not including the land purchase. Total build out of the facility would be approximately one year, once construction commences.
DeBenedetti Park – The work consists of developing a 49-acre park/detention basin site. The scope of work will include finish grading, construction of three 90-foot lighted baseball fields, one lighted multi-use (football/soccer) field, two 60-foot lighted baseball fields, and two lighted soccer fields. Other work will include the installation of two handicap accessible playground areas, play equipment, lighted pathways, basketball court, entry monuments, site furniture, picnic areas, restroom facilities, concession stand building, maintenance building, well site, underground utilities, parking lot, concrete flat work, fencing, roadways, irrigation and planting.	Stantec Consulting is in the process of completing the revisions of their 100% construction documents which includes construction drawings and project specifications. Stantec has indicated that all documents will be received by the end of May 2005. Stantec Consulting has provided and completed the following items: a) Conceptual Design b) Construction Documents c) Reimbursables d) Change Orders 1 & 2 City Expenditures to date: $582,000.00 Currently, AM Stephens Construction of Lodi is under contract to rough grade the entire park site. Phase I of the rough grading is scheduled to be completed by October 31, 2005; and phase II of the grading is scheduled to be completed by October 31,2007. Phase I park construction could begin anytime after October 31, 2005.
Library Facilities Plan – The Lodi Public Library Board of Trustees commissioned the development of a Library Facilities Master Plan that was completed in 2002. The Plan outlines the expansion of the existing building with a two-story addition that nearly doubles the size of the facility. The proposal includes the acquisition of additional property. Facility features traditional Library Facilities Plan **(Cont'd)** –	In January 2005, the Library Board commissioned the development of plans for upgrading the interior of current facility to maximize functionality of space and create a safe and inviting atmosphere. Library staff continues to dialog with Community Partnership for Families representatives to provide library services in the proposed Family Resource Center to be built in Blakely Park.

service areas plus a coffee shop, Friends office, teen area and small study rooms. The plan also calls for the creation of a "satellite branch to meet the library needs of the Eastside population.	
The Replacement Program – Lodi has various public facilities assets in different stages of life expectancy. Lodi does not have a comprehensive plan to guide the City in financial decisions with regard to planning for the replacement of these facilities. For example, although the Police Station is a new facility, actions need to be taken now to ensure that the building can be repaired or replaced in the future or this facility will be in the same condition as the Grape Bowl, a City and community asset that has no funds ear-marked for its rehabilitation, nor any plans to secure funds, but is approaching the end of its useful life.	A staff team will research during fiscal year 05-0 best management practices in developing strategies to replace various facilities.
Animal Shelter – The Animal Shelter is being considered in the context of a new multi-use municipal service center. The Animal Shelter is old, small and crowded. It needs to be addressed in a comprehensive fashion.	The first meeting of the Lodi Animal Shelter Task Force was held on December 7, 2000. In August 2001 Rental of office trailer to a" 1 more staff space and allow existing office space to be use for needed cat holding area. The original lease was for 24 months, anticipating the new facility would be ready near the end of the lease. The trailer continue to be leased at this time. February 6,2002 Council authorized a professional services agreement with George Miers & Associate: for the space needs, master planning and schematic design of a new animal services facility. On June 19,2002 Council approved the concept design (schematic) and authorized the complete design contract with George Miers & Associates for new animal services facility to be located on Guild Ave. On October 16,2002 Council approved plans and specifications and authorized advertising for bid for the 20,000 square foot (building) design. The plans were anticipated to be ready for bid in January 2003 with an estimated construction budget of $3,900,00(Design work was placed on "hold" in the Spring of 2003 due to budget conditions. On April 20, 2005 Council terminated design agreement between George Miers & Associates an the City. The City has plans and specifications whic are approximately 80% complete. Public Works is currently preparing site plans for the temporary modular office for the current shelter.
Accessible City Facilities: ADA Transition	A survey of accessibility deficiencies was

Plan - The Americans with Disabilities Act of 1990 requires that facilities operated by public entities be accessible to the public. A threshold requirement is the preparation and adoption of a Transition Plan. The Transition Plan will require policy level consideration of some of the City's older public facilities.	completed in February 2005 by each of the responsible City Departments. The Transition Plan shall include a schedule for achieving compliance for those projects that will take longer than one year. The City's ADA committee was reactivated and is currently working on the plan.
Utility Capital **Projects** - A variety of physical improvements have been proposed and are planned for the City's utilities. These utility projects include water system pipeline replacement project and fiber optic development.	Electric Utility Department is currently implementing the development of a fiber optic project. More information will be provided with future updates. The Public Works Department is replacing the water distribution system. More information will be provided with future updates.

Community

Project or Issue	Status
Delta College Site in Lodi – The project consists of attempting to locate a satellite campus in the Lodi Area. Delta College is currently seeking candidate sites. A satellite campus could house programs related to hospitality, agriculture, and police and fire training facilities.	Staff has attended informational meetings on Delta College's bond funding for possible satellite campus opportunities in the Lodi area. The Council will receive a presentation from Delta College officials on June 7, 2005.

Public Safety

Project or Issue	Status
Property Maintenance and Code Enforcement Program – Acomprehensive review and update of the existing Code Enforcement Program operated through the Community Improvement Division.	CDD is working with the City Attorney's Office to develop alternative remedies for code enforcement cases in order to allow more effective enforcement and place the burden of the cost for those services on those that are causing **the** demand for services. This will include an Administrative Citation/Hearing process, civil penalties and a more active role from the City Attorney's Office in pursuing legal action in cases of non-compliance. Should **be** presented to Council at a Shirtsleeve Session in June and returned to Council for action in July. CDD has been working with LPD-Partners to develop a project that enlists the Partners to verify compliance for nuisance complaints and to monitor vacant properties to make sure that they are not posing a nuisance to the community. Presented to Council in April, with implementation date of June 1.
Paramedic Program – The paramedic program is designed to enhance the delivery of emergency medical services to the community by the Fire Department. The program was approved by the Council in October, 2002.	Paramedic program developed, Department has four paramedics. Needs: funding for paramedics, Advanced Life Support application, and EMS Coordinator.