



CITY OF LODI
COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Disbanding the Animal Shelter Task Force, Adopt Resolution Creating and Establishing Guidelines for the Lodi Advisory Animal Commission, and Directing the City Clerk to Post for the Seven Terms on the Newly Created Commission

MEETING DATE: August 1,2007

PREPARED BY: Randi Johl, City Clerk

RECOMMENDED ACTION: Adopt the attached resolution disbanding the Animal Shelter Task Force, adopt the attached resolution creating and establishing guidelines for the Lodi Advisory Animal Commission, and directing the City Clerk to post for the seven terms on the newly created Commission.

BACKGROUND INFORMATION: The Animal Shelter Task Force was created on September 20, 2000, to review the needs of the Animal Shelter in the City of Lodi and provide both short-term and long-term recommendations regarding the same.

On June 6, 2007, the City Council provided staff with direction to obtain the specific information necessary in order to establish a permanent Animal Commission to serve in an advisory capacity, similar to other boards and commissions.

Attached for City Council consideration and approval is the proposed resolution creating and otherwise establishing the Lodi Advisory Animal Commission. Specific information includes, but is not limited to, membership, organization, meetings, purpose, and other information as requested. Given the above, staff recommends the City Council adopt a resolution dissolving the Animal Shelter Task Force, adopt a resolution creating and establishing the guidelines for the Lodi Advisory Animal Commission, and direct the City Clerk to post for the following seven terms:

- Lodi Advisory Animal Commission**
- Term to expire December 31,2008
- Term to expire December 31,2008
- Term to expire December 31,2009
- Term to expire December 31,2009
- Term to expire December 31,2010
- Term to expire December 31,2010
- Term to expire December 31,2010

Government Code Section 54970 et seq. requires that the City Clerk post for vacancies to allow citizens interested in serving to submit an application.

FISCAL IMPACT: Not applicable.

FUNDING AVAILABLE: Not applicable.

Randi Johl, City Clerk

RJ/jmp

APPROVED: Blair King, City Manager

RESOLUTION NO. 2007-160

A RESOLUTION OF THE LODI CITY COUNCIL
DISBANDING THE LODI ANIMAL SHELTER
TASK FORCE

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NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council hereby authorizes the disbanding of the Lodi Animal Shelter Task Force effective immediately.

Dated: August 1, 2007

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I hereby certify that Resolution No. 2007-160 was passed and adopted by the Lodi City Council in a regular meeting held August 1, 2007, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Hitchcock, Katzakian, Mounce,
and Mayor Johnson

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None



RANDI JOHL
City Clerk

RESOLUTION NO. 2007-161

A RESOLUTION OF THE LODI CITY COUNCIL CREATING
AND ESTABLISHING THE GUIDELINES FOR THE
LODI ANIMAL ADVISORY COMMISSION

=====

WHEREAS, the City of Lodi has a long-standing history of recognizing the need associated with the pet population in the community; and

WHEREAS, the City Council established the Animal Shelter Task Force on September 20, 2000, to review the needs of the Animal Shelter and provide short and long-term recommendations regarding the same; and

WHEREAS, the City Council recently acknowledged the need to create a permanent Commission to review, among other things, responsible pet ownership including benefits of spaying and neutering, proper care and shelter, and general awareness of issues concerning the humane treatment of animals; and

WHEREAS, the following design for the establishment of the Lodi Animal Advisory Commission is hereby submitted.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council hereby creates the Lodi Animal Advisory Commission and hereby establishes the guidelines as follows:

Recitals

ORGANIZATION:

The Lodi Animal Advisory Commission (hereinafter "Commission") shall organize and adopt administrative rules and procedures consistent with the powers and duties **provided to accomplish its purposes. The Chairperson shall appoint such officers or** committees as shall be deemed necessary by the Commission.

POWERS AND DUTIES:

1. Act in advisory capacity to the City Council in all matters pertaining to animals and to cooperate and coordinate with other governmental agencies and civic groups in the advancement of sound animal planning and programming;
2. Explore both the short-term and long-term needs of the Lodi Animal Shelter and investigate and make recommendations on possible funding sources to meet identified needs;
3. Make periodic inventories of animal services that exist and/or may be needed and present the same to the City Council;
4. Aid in coordinating and promoting pet population control measures through education and development of **spay/neuter** programs and explore funding opportunities for programs and education regarding the same;
5. Serve as an information and referral source on animals in the community.

MEMBERSHIP:

The Commission shall consist of seven (7) members appointed by the Mayor from a list of nominees with the approval of the City Council.

Each member of the Commission shall hold office for a term of three (3) years, except that:

1. The terms of the members first taking office shall expire as follows, as designated by the Mayor at the time of appointment: two (2) at the end of the first year, two (2) at the end of the second year, and three (3) at the end of the third year; and
2. As terms expire after the first and second year, succeeding appointees shall serve for three (3) years; and
3. Any member appointed to fill the vacancy occurring prior to the expiration of the term for which his predecessor was appointed shall be appointed for the remainder of such term; and
4. No member shall serve more than two (2) consecutive years per term. This provision shall only apply to persons appointed to fill vacancies within the membership.

Members of the Commission may consist of individuals representing other non-profit organizations, the veterinarian profession, the business community, and the general citizenry, among others.

No two voting members of the Commission shall be representatives, employees, and/or officers of the same group, association, corporation, and/or organization.

In addition to the Mayor, the City Manager, and the City Attorney, such other persons may be designated by the Mayor as ex officio members without vote from any department, office, commission, board, employee, or instrumentality of the City of Lodi to aid, assist, and advise the Commission.

VACANCIES:

If a member of the Commission is absent from three (3) consecutive regular meetings of the Commission without leave of absence from the Commission expressed in its official minutes, such office shall become vacant and shall be **so** declared by the Mayor. The Commission shall notify the City Clerk's office of such vacancy as soon thereafter its occurrence as practicable.

ANNUAL REPORT:

The Commission shall prepare and submit an annual report to the City Council no later than sixty (60) days after the end of each calendar year.

COMPENSATION:

Members of the Commission, the Chairman, and persons appointed to assist the Commission in making its studies shall serve at no salary, but shall be reimbursed for travel and subsistence expenses incurred in the performance of their official duties while away from the City of Lodi in accordance with the travel allowance policies adopted by the City of Lodi but only to **the** extent that appropriations for such travel allowance have been approved by the City Council.

STAFF ASSISTANCE:

The Commission is authorized to secure through the City Manager from any department, officer, consultant, commission, board, employee, or other instrumentality of the City of Lodi suggestions, estimates, and statistics for the purposes of carrying out the provisions of this part and each such department, officer, consultant, commission, board, employee, or other instrumentality of the City of Lodi through the City Manager is authorized and directed to furnish such information, suggestions, estimates, and statistics to the Commission upon request made by the Chairman of the Commission or upon the request of any member or subcommittee of the Commission whatsoever.

MEETINGS: LOCATIONS:

The Commission shall hold a monthly meeting on the 2nd Monday of each month at 6:00 p.m., in the Community Room of the Police Department, located at 215 West Elm Street, Lodi, California 95240. Such meeting shall be open to the public and comply with all applicable provisions of the Ralph M. Brown Act.

AUTHORITY NON-EXCLUSIVE:

Nothing herein in this Part shall be deemed to deprive the City Council or any board, commission, or officer of the City of any power, duty, or function, which such Council, board, commission, or officer may now have or be hereafter granted, it being the intention that the powers and functions hereinabove provided to be exercised by the Commission be non-exclusive. Also, nothing herein contained shall be deemed to require the City Council, or any board, commission, or officer, to refer or submit to the Commission, or to receive from such any report or recommendation respecting any matter hereinabove mentioned in the Part before taking any action or making any decision with respect to such matter, it being the intention of this Part to authorize the performance of certain functions by said Commission and not to deprive the Council or any board, commission, or officer of any power, duty, or privilege, which it now may have or may hereafter be granted.

Dated: August 1, 2007

I hereby certify that Resolution No. 2007-161 was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 1, 2007, by the following vote:

- AYES: COUNCIL MEMBERS – Hansen, Hitchcock, Katzakian, Mounce, and Mayor Johnson
- NOES: COUNCIL MEMBERS – None
- ABSENT: COUNCIL MEMBERS – None
- ABSTAIN: COUNCIL MEMBERS – None



City Clerk OHL

E-18

Randi Johl

From: Randi Johl
Sent: Tuesday, July 31, 2007 12:53 PM
To: 'Sue Pixler'
CC: Blair King; Steve Schwabauer; Jeanie Biskup; David Main; Jennifer Perrin
Subject: RE: Agenda Item E-18, Animal Shelter Commission

Thank you for your email. It was received by the City Council and forwarded to the appropriate department(s) for information, response and/or handling.

Randi Johl, City Clerk

-----Original Message-----

From: Sue Pixler [mailto:pixlers@comcast.net]
Sent: Tuesday, July 31, 2007 1:35 PM
To: Larry Hansen; Phil Katzakian; JoAnne Mounce; Bob Johnson; Susan Hitchcock; Randi Johl
Cc: Daunis Bradshaw; Jayne Nielsen; Linda C.
Subject: Agenda Item E-18, Animal Shelter Commission

Respected Mayor and Councilmembers,

I make the following comments about the proposed resolution creating a Lodi Advisory Animal Commission:

Under "POWERS AND DUTIES"

Item 1. I recommend that the a phrase be added to the end of Item 1 stating, "and to formulate policies, principles, standards and regulations for the control and humane treatment of all animals in the city." [This language is used by the City of Columbus, Ohio for its Animal Control Commission. This language gives the Commission specific goals to produce, as opposed to the more ambiguous "cooperate, coordinate, advance and explore.'" It has been shown by the confusion, inconsistencies, and omissions that in the two years since the shelter has been under new leadership, very few if any written policies have been adopted.]

Item 3. I recommend that a phrase be added to the end of Item 3, "and to review the decisions and actions of the lead animal control officer in any matter related to the enforcement of the City of Lodi's municipal code and/or State law." {Bloomington Illinois and Kern County, CA, use similar language for their Animal Control Commissions. A Commission with advisory authority to the City Council must be able to communicate with staff and be made aware of the actions and operations provided at the shelter.]

Item 5. I do not know what this item means. ("Information and referral source?") Are Commission members to respond to citizen calls about animals? I would delete this item and add instead, "Oversee and report to the City Council on compliance with state law, regulation, local ordinance, humane protocols as established by the California Veterinary Association, and fiscal management." [Some Wisconsin townships use this language, sometimes as the only enumerated power and duty of their Commissions. Again, history at the shelter has shown that staff and management not only do not comply with several State laws governing shelter operations and protocol, they don't even know what the laws are. To be at all effective, an advisory commission must know how a shelter is required to operate. This would save the City time and money spent on lawsuits and provide better services to the community]

Under "MEMBERSHIP"

I recommend that the initial Commission members be appointed in a manner similar to the way the Budget Committee was established, which I believe was that each Councilmember appoints one member with the remaining appointment to be made by the Mayor.

I recommend that the term of office be four years, with staggered terms. As Councilmember Katzakian recently noted in an interview, there is a learning curve to City operations. The same holds true for an advisory commission. Based on my six years on the Animal Shelter Task Force, new members generally come on with a limited understanding of what municipal animal control services are required by law to do, and often have never visited the Lodi Animal Shelter or had any interaction with staff.

Finally, I recommend that the paragraph stating, "Membership of the Commission may consist of individuals representing other non-profit organizations, the veterinary profession, the business community, and the general citizenry, among others" is so vague as to be unnecessary, and be replaced by, "The members appointed by the Council shall be six members representing the general public having interest and experience in animal matters and one licensed veterinarian practicing in the City of Lodi. Each member of the Commission shall be a resident of the City of Lodi, except for the licensed veterinarian who must practice in Lodi but need not be a resident of the City."

Thank you for your consideration of these recommendations.

Sue Pixler,
Former President and member of
the Lodi Animal Shelter Task Force.

E-18

From: Sue Pixler [mailto:pixlers@comcast.net]

Sent: Wednesday, August 01, 2007 3:27 PM

To: Larry Hansen; Phil Katzakian; JoAnne Mounce; Bob Johnson; Susan Hitchcock; Randi Johl

Cc: Rose; Neorizon

Subject: FW: July 2007 Shelter Statistics

These figures indicate that Lodi will take in and kill hundreds more cats than any year since 1999 when records started. Additionally, there has never been such a high number of animals dying in the shelter.

SACRAMENTO COUNTY ANIMAL SERVICES STATISTICS FOR 2007

DATE	IMPOUNDED		SURRENDERED		ADOPTED		REDEEMED		EUTHANIZED		RETURNED TO COUNTY		DIED SHELTER/FOSTER		** PULLED		CARRIED OVER		% NOT EUTHANIZED		
	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	CATS	DOGS	
JAN	4	23	31	46	33	30	4	21	12	12	0	0	0	0	0	12	133	33	66%	83%	
FEB	3	30	54	34	27	37	5	20	15	8	0	0	3	0	5	4			74%	88%	
MAR	20	43	81	30	16	30	6	29	47	9	0	0	4	0	0	13			53%	88%	
APR	19	30	127	47	29	39	4	22	33	11	0	0	15	0	0	6			77%	86%	
MAY	16	41	153	48	24	34	3	30	55	18	0	0	10	0	11	14			67%	80%	
JUNE	31	19	197	46	8	28	0	16	161	15	0	0	51	1	10	12			29%	77%	
JULY	14	34	190	48	19	28	6	29	175	14	0	2	2	2	0	0	6			14%	83%
AUG																					
SEPT																					
OCT																					
NOV																					
DEC																					
TOTAL																					
NUMBER OF SPAY AND NEUTER'S FOR YEAR 2007-			CATS-				DOGS-														
TRANSACTION AMOUNTS FOR YEAR 2007-			\$																		
IMPLOADED + TOOK IN = # OF ANIMALS FOR THE YR 2007(TOTAL)			CATS-				DOGS-														
*PULLED ANIMALS WENT TO AFC,SAC SPCA, PLACER SPCA OR BREED RESCUE																					



**Please call to confirm receipt of this item 333-6102
and fax a proof before publication to 333-6807**

AD INSTRUCTIONS

SUBJECT: Accepting Applications - Vacancies On Boards/Commissions/Committees

One (1) - LODI ANIMAL ADVISORY COMMISSION

REQUEST: BORDERED AD(S)

PUBLISH DATE(S): SATURDAY, AUGUST 4, 2007

TEAR SHEETS WANTED:

SEND AFFIDAVIT AND BILL TO: LODI CITY CLERK
City of Lodi
P.O. Box 3006
Lodi, CA 95241-1910

DATED: THURSDAY, AUGUST 2, 2007

ORDERED BY: RANDI JOHL
CITY CLERK

JENNIFER M. PERRIN, CMC
DEPUTY CITY CLERK

DANA R. CHAPMAN
ADMINISTRATIVE CLERK

Please verify receipt of fax and provide a proof BEFORE publication

Faxed to the Sentinel at **369-1084** at 3:00 pm (time) on 8/2/07 (date) 2 (pages)
CONFIRMATION BY _____ Phoned to confirm receipt of all pages at _____ (time) _____ Dana _____ Jen _____ Jac



City of Lodi

ANNOUNCEMENT

Seven (7) Vacancies on Lodi Animal Advisory Commission

The City of Lodi is currently accepting applications for the newly created Lodi Animal Advisory Commission, charged with acting in an advisory capacity to the City Council in all matters pertaining to animals: exploring short- and long-term needs of the Lodi Animal Shelter; making periodic inventories of animal services that exist and/or may be needed; and aiding in coordinating and promoting pet population control measures and exploring funding opportunities for such programs.

The Lodi Animal Advisory Commission meets at 6:00 p.m. on the 2nd Monday of each month in the Community Room at the Lodi Police Department and consists of 7 members, each serving 3-year terms.

Applications are now being accepted to fill 7 vacancies for 2 terms, which are due to expire on December 31, 2008; 2 terms, which are due to expire on December 31, 2009; and 3 terms, which are due to expire on December 31, 2010.

Applications may be obtained from the City Clerk's office at **221 W. Pine St., 2nd floor.** For more information call **333-6702**, or access the City's Web site at www.lodi.gov.

Appointments to the commission will be made by the Mayor with Council approval.

Note: You must be registered to vote in San Joaquin County at the time of application. This is a volunteer, unpaid position.

Filing Deadline: Tuesday, September 4, 2007, at **5:00 p.m.**



**POSTING OF VACANCIES/EXPIRING TERMS
ON THE FOLLOWING CITY OF LODI
BOARDS AND COMMISSIONS**

Term Expires

LODI ANIMAL ADVISORY COMMISSION ← NEW COMMISSION

Two Vacancies
Two Vacancies
Three Vacancies

December 31, 2008
December 31, 2009
December 31, 2010

posting ordered 8/1/07 published in LNS 8/4/07
application deadline: 9/4/07

LODI ARTS COMMISSION

Two Vacancies
(Buchler res.)
(Callahan res.)

July 1, 2008

posting ordered 2/21/07, published in LNS 2/24/07
re-posted on 6/6/07 published in LNS 6/23/07
posting ordered 6/20/07, published in LNS 6/23/07
application deadline: 7/23/07

LODI IMPROVEMENT COMMITTEE

One Vacancy
(Heath)

March 1, 2008

posting ordered 7/18/07 published in LNS 7/28/07
application deadline: 8/27/07

Effective: August 1, 2007

Randi Johl, City Clerk

JMP

cc Posting(4)

B&C file(s)/followup/cabinet/clerk/JMP

If you are interested in applying for a position, please contact the City Clerk's office at (209) 333-6702 or cityclerk@lodi.gov to request an application, or complete the application on our Web site at www.lodi.gov.

Return your application to the City Clerk's office by delivery to 221 West Pine Street, mail to P.O. Box 3006, Lodi, CA 95241-1910, or fax it to (209) 333-6807.
Applications will remain valid for one year after date received.

Some board, commission, and committee members may be required to complete a Statement of Economic Interest filing as required by the Fair Political Practices Commission (FPPC).

CITY COUNCIL

BOB JOHNSON, Mayor
JOANNE MOUNCE,
Mayor Pro Tempore
LARRY D. HANSEN
SUSAN HITCHCOCK
PHIL KATZAKIAN

CITY OF LODI

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www.lodi.gov cityclerk@lodi.gov

BLAIR KING, City Manager
RANDI JOHL, City Clerk
D. STEPHEN SCHWABAUER
City Attorney

August 2, 2007

Dauris Bradshaw

On behalf of the Lodi City Council and the citizens of this community, thank you for donating your time and energy toward volunteering to serve as a member of the Lodi Animal Shelter Task Force.

As you reflect on your participation as an active member of the Task Force, you should feel gratified with the work that has been accomplished. To continue and expand on the efforts of the Task Force, the City Council has created the Lodi Animal Advisory Commission (refer to the enclosed resolution establishing the Commission guidelines, organization, and purpose).

I have enclosed an application form should you be interested in seeking appointment to this Commission. The deadline to file an application for the current recruitment process is Tuesday, September 4, 2007, at **5:00 p.m.** in the City Clerk's Office.

I wish you the best of luck in your future endeavors and hope that you will continue to give generously of your talent and support through volunteerism.

Sincerely,



Randi Johl
City Clerk

RJ/jmp

cc: B&C Liaison
B&C folder
Follow-up

CITY COUNCIL
BOB JOHNSON, Mayor
JOANNE MOUNCE,
Mayor Pro Tempore
LARRY D. HANSEN
SUSAN HITCHCOCK
PHIL KATZAKIAN

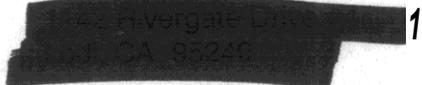
CITY OF LODI

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www.lodi.gov cityclerk@lodi.gov

BLAIR KING, City Manager
RANDI JOHL, City Clerk
D. STEPHEN SCHWABAUER
City Attorney

August 2, 2007

Linda Castelanelli



On behalf of the Lodi City Council and the citizens of this community, thank **you** for donating your time and energy toward volunteering to serve as a member of the Lodi Animal Shelter Task Force.

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I wish you the best of luck in your future endeavors and hope that you will continue to give generously of your talent and **support** through volunteerism.

Sincerely,

A handwritten signature in black ink, appearing to read 'Randi Johl', is written over a circular scribble.

Randi Johl
City Clerk

RJ/jmp

cc: B&C Liaison
B&C folder
Follow-up

CITY COUNCIL

BOB JOHNSON, Mayor
JOANNE MOUNCE.
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BLAIR KING, City Manager
RANDI JOHL, City Clerk
D. STEPHEN SCHWABAUER
City Attorney

August 2, 2007

Christy Morgan

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Sincerely,



Randi Johl
City Clerk

RJ/jmp

cc: B&C Liaison
B&C folder
Follow-up

CITY COUNCIL

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JOANNE MOUNCE,
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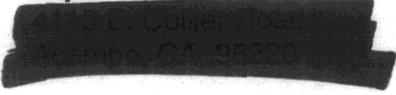
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BLAIR KING, City Manager
RANJINI JOHL, City Clerk
D. STEPHEN SCHWABAUER
City Attorney

August 2, 2007

Jayne Nielsen



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Sincerely,



Randi Johl
City Clerk

RJ/jmp

cc: B&C Liaison
B&C folder
Follow-up

CITY COUNCIL

BOB JOHNSON, Mayor
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BLAIR KING, City Manager
RANDI JOHL, City Clerk
D. STEPHEN SCHWABAUER
City Attorney

August 2, 2007

Susan Pixler


On behalf of the Lodi City Council and the citizens of this community, thank you for donating your time and energy toward volunteering to serve as a member of the Lodi Animal Shelter Task Force.

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Sincerely,



Randi Johl
City Clerk

RJ/jmp

cc: B&C Liaison
B&C folder
Follow-up