



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Approve Documents and Authorize Advertisement for Request for Proposals for Municipal Service Center PBX Replacement Project
MEETING DATE: February 3, 2010
PREPARED BY: Public Works Director

RECOMMENDED ACTION: Approve documents and authorize advertisement for Request for Proposals for the Municipal Service Center PBX Replacement Project.

BACKGROUND INFORMATION: The Municipal Service Center (MSC) PBX phone system has been in service more than 20 years and has reached capacity and the end of its useful life. No additional phone lines are available. Replacement parts are no longer manufactured, making repairs very costly and time consuming. The failure of the MSC PBX would have a serious impact to the MSC facilities, including the Electric Utility Department operations center.

Staff is recommending replacing the PBX with a new Voice Over Internet Protocol (VOIP) system to provide expanded phone system capabilities and to provide pathways for technology-based communications throughout the MSC complex. Facilities served by the existing MSC PBX include: Public Works, Transit Vehicle Maintenance Facility, Warehouse, Animal Services and the Electric Utility Department. The Public Works Department has worked with the Information Systems Division to create a Request for Proposals (RFP) for the VOIP system.

Council is being asked to approve the RFP and authorize advertising for proposals for the project.

Under normal circumstances, a capital request of this type would be considered with the adoption of the annual budget. Information Services Division reports that the failure of the PBX phone system is imminent and the risk of failure is too great to wait six months. Lodi Electric Utility Operations Center is dependent upon the phone system, and the failure of the PBX phone service would take the Operations Center off-line.

The RFP is on file in the Public Works Department. The planned proposal due date is March 16, 2010. The work is anticipated to be completed by August 2010.

FISCAL IMPACT: The approximate cost of the project is \$150,000. Funding will be requested at the time of contract award.

FUNDING AVAILABLE: Funding will be from Electric Utility, Water Utility, Waste Water Utility and Transit funds.

FOR 
F. Wally Sandelin
Public Works Director

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APPROVED: 
Blair King, City Manager