



CITY OF LODI
COUNCIL COMMUNICATION

AGENDA TITLE: Accept Quarterly Report of Purchases Between \$5,000 and \$20,000

MEETING DATE: August 3, 2011

PREPARED BY: Purchasing Technician

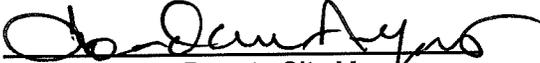
RECOMMENDED ACTION: Accept Quarterly Report of Purchases between \$5,000 and \$20,000.

BACKGROUND INFORMATION: During the second calendar quarter of 2011, the following purchases were awarded. Background information for each purchase is attached as Exhibits A through L.

Exh.	Date	Contractor	Project	Award Amt.
A	4/11/11	Turf Star	Pro Force Debris Blower	\$6,815.30
B	4/14/11	Pape Kenworth	Emergency repair of Truck 2051	\$6,391.95
C	5/3/11	GreenField	Repair work for the CNG fueling station at MSC	\$5,437.44
D	5/4/11	IKON Office Solutions	New B&W Printer/Copier/Scanner for CDD	\$5,742.00
E	5/4/11	Industrial Electrical Co.	White Slough Aeration Blower Motor	\$11,451.01
F	5/12/11	One Source Distributors	Electric Inventory	\$8,727.68
G	5/25/11	HD Supply Portland	Electric Inventory	\$9,891.91
H	6/2/11	One Source Distributors	Electric Inventory	\$16,171.90
I	6/2/11	L&H Airco	Fire Sta. #4 HVAC Global Controller replacement	\$5,917.00
J	6/7/11	View Point Photography	Aerial Photo of Surface Water Treatment Facility & WSWPCF Bio-solids Dewatering projects	\$7,884.38
K	6/13/11	All Phase Electric Supply	Electric Inventory	\$5,328.75
L	6/13/11	Stella Jones	Electric Inventory	\$15,703.50

FISCAL IMPACT: Varies by project. All purchases were budgeted in the 2010-2011 Financial Plan.

FUNDING: Funding as indicated on Exhibits.


 Jordan Ayers, Deputy City Manager

JA/sm
 Attachments

APPROVED:


 Konradt Bartlam, City Manager

EXHIBIT A

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Pro Force Debris Blower
DEPARTMENT: Parks, Recreation and Cultural Services
CONTRACTOR Turf Star
AWARD AMOUNT: \$6,815.30
DATE OF RECOMMENDATION: April 11, 2011

BIDS OR PROPOSALS RECEIVED:

Turf Star	\$6,815.30
Agri Metal	\$7,139.09
Buffalo	\$7,572.09

"NO BID" or NO RESPONSE RECEIVED:

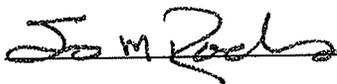
BACKGROUND INFORMATION & BASIS FOR AWARD:

The Parks Division continues to find tools and procedures to be more effective and efficient. This debris blower will assist staff in many ways. Examples include leaf season and cleanup following special events

FUNDING: 107525.7719, 107531.7719

Prepared by: Steve Dutra

Title: Park Superintendent

Reviewed by: 

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Emergency repair of Truck 2051
DEPARTMENT: Fire
CONTRACTOR: Pape' Kenworth
AWARD AMOUNT: \$6,391.95
DATE OF RECOMMENDATION: 04/14/11

BIDS OR PROPOSALS RECEIVED:
Emergency repair \$6,391.95

"NO BID" or NO RESPONSE RECEIVED:
Emergency repair

BACKGROUND INFORMATION & BASIS FOR AWARD:
Emergency repair

FUNDING: \$6,391.95 Acct.#102012.7333

Prepared by: Aimee R. Murry

Title: Division Chief

Reviewed by: _____

Purchase Order No.

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Repair Work for the Compressed Natural Gas (CNG)
Fueling Station at Municipal Service Center

DEPARTMENT: Public Works Department

CONTRACTOR GreenField

AWARD AMOUNT: \$5,437.44

DATE OF RECOMMENDATION: May 3, 2011

BIDS OR PROPOSALS RECEIVED:

GreenField \$ 5,437.44
***GreenField is Sole-Supplier and is the contracted service provider for CNG
Station Maintenance.*

"NO BID" or NO RESPONSE RECEIVED:**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This purchase order is being issued for repair work for the Compressed Natural Gas (CNG) Fueling Station at the Municipal Service Center (MSC), 1331 South Ham Lane, Lodi. Replacement of Safety Relief Valves. Services to include removal of old parts, installation of new parts, labor and estimated shipping.

FUNDING: 125057.7331

Prepared by: Dennis Callahan

Title: Fleet & Facilities Manager

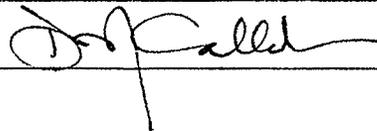
Reviewed by: 

EXHIBIT D

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: New Black & White Printer/Copier/Scanner for CDD
DEPARTMENT: Community Development
CONTRACTOR IKON Office Solutions
AWARD AMOUNT: 5742.00
DATE OF RECOMMENDATION: 05/04/2011

BIDS OR PROPOSALS RECEIVED:

IKON	5742.00
Xerox	8405.00
HP	8705.25

"NO BID" or NO RESPONSE RECEIVED:
NA

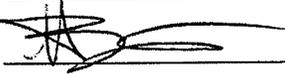
BACKGROUND INFORMATION & BASIS FOR AWARD:

Old printer was not cost effective in maintaining any longer.

FUNDING: 340451.7701 & 340452.7701

Prepared by: Kari Chadwick

Title: Admin. Secretary

Reviewed by: 

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: White Slough Aeration Blower Motor
DEPARTMENT: Public Works
CONTRACTOR Industrial Electrical Co.
AWARD AMOUNT: \$11,451.01
DATE OF RECOMMENDATION: May 4, 2011

BIDS OR PROPOSALS RECEIVED: Industrial Electrical Co. \$11,451.01

“NO BID” or NO RESPONSE RECEIVED:
Insufficient time available to acquire bids

BACKGROUND INFORMATION & BASIS FOR AWARD:

This project involves the repair of a motor for an aeration blower at White Slough. This motor is used to drive a blower, which supplies air to the aeration system. The aeration system is critical in maintaining aerobic bacteria, which are integral to the activated sludge process. If proper air is not maintained the bacteria would die, the process would fail, and the Facility would be in violation of its permit. This motor is one of four units installed in 2003. The immediate repair is necessary due to the condition of the other units. This blower motor failure leaves only one fully operational unit which does not provide the needed redundancy to assure process compliance. Staff dispensed with a formal bid process and sent the motor to Industrial Electrical Company of Stockton, CA.

FUNDING: 170403.7331

Prepared by: Del Kerlin 
Title: W.T. Superintendent
Reviewed by: 

EXHIBIT F

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Inventory
DEPARTMENT: Electric Utility
CONTRACTOR One Source Distributors
AWARD AMOUNT: \$8,727.68
DATE OF RECOMMENDATION: 5/12/11

BIDS OR PROPOSALS RECEIVED:
One Source Distributors \$8,727.68
See attached sheet

"NO BID" or NO RESPONSE RECEIVED:
See attached sheet

BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used in new construction, and also replacement of failed items in the system. One Source Distributors is the low responsible bidder and was awarded the Purchase Order

FUNDING:

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Inventory
DEPARTMENT: Electric Utility
CONTRACTOR HD Supply Portland
AWARD AMOUNT: \$9,891.91
DATE OF RECOMMENDATION: 05/25/11

BIDS OR PROPOSALS RECEIVED: \$9,891.91
HD Supply Portland
Sole Supplier See Attached Letter

"NO BID" or NO RESPONSE RECEIVED:

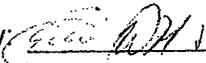
BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used in new construction, and also replacement of failed items in the system. HD Supply Portland is the only authorized Cooper Products Vendor and was awarded the Purchase Order.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Inventory
DEPARTMENT: Electric Utility
CONTRACTOR One Source Distribution
AWARD AMOUNT: \$16,171.90
DATE OF RECOMMENDATION: 06/02/11

BIDS OR PROPOSALS RECEIVED:

One Source Distribution	\$16,171.90
HD Supply Benicia	\$16,626.24
HD Supply Portland	\$17,943.75
Wesco	\$18,015.42

"NO BID" or NO RESPONSE RECEIVED:

GEXPRO
General Pacific No Bid 2 Items on Quote
Gen Pac was high on the 2 Items quoted.

BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used in new construction, and also replacement of failed items in the system. One Source Distribution is the low responsible bidder and was awarded the Purchase Order.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

EXHIBIT I

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Fire Station # 4 HVAC Global Controller replacement
DEPARTMENT: Public works
CONTRACTOR L&H Airco
AWARD AMOUNT: \$5,917.00
DATE OF RECOMMENDATION: June 6, 2011

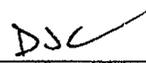
BIDS OR PROPOSALS RECEIVED:
L&H Airco \$5,917.00
(Sole supplier)

"NO BID" or NO RESPONSE RECEIVED:
N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

The existing Alerton IBEX Controller is no longer working and just to replace the controller is \$4001.16. To update to a new Alerton BACtalk Global Controller instead to match the Police Dept., Library and new City Hall HVAC systems will cost \$5,917.00. Therefore it is cost effective to update to a new system now because of the price difference and to have all the City buildings on the same HVAC control systems. The reason we recommend L&H Airco is because they are the sole supplier for Northern California.

FUNDING: 103511. 7331

Prepared by: John Munoz 

Title: Facility Supervisor

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Aerial Photo documentation of construction progress for the Surface Water Treatment Facility and WSWPCF Bio-solids Dewatering projects

DEPARTMENT: Public Works Department

CONTRACTOR View Point Photography

AWARD AMOUNT: \$7,884.38

DATE OF RECOMMENDATION: June 7, 2011

BIDS OR PROPOSALS RECEIVED:

View Point Photography \$ 7,884.38
***View Point Photography is Sole-Supplier in the Lodi and Stockton area for aerial photography*

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This purchase order is being issued for professional service to provide aerial photo documentation of construction progress for the Surface Water Treatment Facility and the WSWPCF Bio-solids Dewatering projects.

FUNDING: 172016.1825.2300 & 181011.1825.2300

Prepared by: Gary Wiman

Title: Construction Project Manager

Reviewed by:  _____

EXHIBIT K

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Inventory
DEPARTMENT: Electric Utility
CONTRACTOR All-Phase Electric Supply
AWARD AMOUNT: \$5,328.75
DATE OF RECOMMENDATION: 06/13/11

BIDS OR PROPOSALS RECEIVED:

All Phase Electric Supply	\$5,328.75
General Pacific	\$5,411.43

"NO BID" or NO RESPONSE RECEIVED:

GEXPRO
HD Supply Portland
HD Supply Benicia
WESCO
Platt Electric Supply
One Source Distribution

BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used in new construction, and also replacement of failed items in the system. All Phase Electric Supply is the low responsible bidder and was awarded the Purchase Order.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

EXHIBIT L

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Inventory
DEPARTMENT: Electric Utility
CONTRACTOR Stella Jones
AWARD AMOUNT: \$15,703.50
DATE OF RECOMMENDATION: 06/13/11

BIDS OR PROPOSALS RECEIVED:

Stella Jones	\$15,703.50
The Oeser Company	\$16,704.00
Bell Lumber & Pole Company	\$22,233.94
Bridgewell Resources	\$16,334.25

"NO BID" or NO RESPONSE RECEIVED:

McFarland Cascade
Nevada Wood Preserving

BACKGROUND INFORMATION & BASIS FOR AWARD:

These poles are for the Electric Inventory. They will be used in new construction, and also replacement of failed poles in the system. Stella Jones is the low responsible bidder and was awarded the Purchase Order.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

Purchase Order No.: 20574