

C O U N C I L C O M M U N I C A T I O N

TO : THE CITY COUNCIL
FROM: THE CITY MANAGER'S OFFICE

COUNCIL MEETING DATE
AUGUST 16, 1989

SUBJECT: 1989-90 OPERATING BUDGET

PREPARED BY: City Manager

RECOMMENDED ACTION: That the City Council continue its review of the 1989-90 Operating Budget and take action as deemed appropriate.

BACKGROUND INFORMATION: During the month of June, 1989 the City Council conducted a series of sessions for the purpose of reviewing the recommended 1989-90 Operating Budget. At the conclusion of these sessions, the Council directed staff to return with an amended budget that achieved a four percent overall reduction. This was done, and a budget reduction plan was reviewed with the City Council at its "Shirtsleeve" session of Tuesday, August 1, 1989. At that time, the Council requested additional time to review both submittals before giving staff direction regarding revisions to the budget as originally submitted. Staff is prepared to answer any questions Councilmembers may have and to receive direction in accordance with the Council's wishes.

The "Shirtsleeve" session of Tuesday, August 15, 1989 is for the purpose of budget review. The Council may then either give direction in this regard at Wednesday night's meeting, or adjourn this meeting to Tuesday, August 22, 1989 at 8:00 a.m. This would follow another "Shirtsleeve" session for budget review to be held at 7:00 a.m. that date. Naturally, additional budget review sessions can be scheduled if the Council so desires.

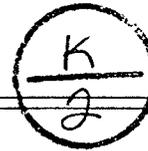
Respectfully submitted,



Thomas A. Peterson
City Manager

TAP :br

COUNC614



EQUIPMENT PURCHASES
1989-90

Department	New	Replacement	Total	Account Number
<u>City Manager</u> Sedan		\$15,000		012.0-012.02
Total		\$15,000	\$15,000	
<u>Community Center</u> Podium & Microphone	\$ 1,000			012.0-012.03
Total	\$ 1,000		\$1,000	
<u>Community Development</u> DP Hardware	\$ 9,000			012.0-012.04
Sedan		\$12,000		012.0-012.05
Total	\$ 9,000	\$12,000	\$21,000	
<u>Electric Utility</u> Anchoring System	\$ 3,000			016.1-680.02
Backhoe/Loader	45,000			016.1-680.03
Moisture Analyzer	3,500			016.1-680.04
Pole-Pulling Jack	1,150			016.1-680.05
Power Scope	17,500			016.1-680.06
Wacker-Tamper	2,600			016.1-680.07
Sedan	15,000			016.1-680.08
Temperature Calibrator	3,500			016.1-680.09
Bucket Truck		\$130,000		016.1-680.10
Conductor Covers		1,200		016.1-680.11
Pole Trailer		11,500		016.1-680.12
Radio Units (17)		20,000		016.1-680.13
Rotohammer		3,000		016.1-680.14
Total	\$ 91,250	\$165,700	\$256,950	

Equipment Purchases
1989-1990

Department	New	Replacement	Total	Account Number
<u>Finance</u>				Note 2
FAX Machine	\$ 2,200			016.1-680.15
Forklift	35,000			016.1-680.19
Storage Racks	15,000			012.0-012.08
TAB Shelves	1,800			012.0-012.09
Terminal	1,265			012.0-012.10
Terminal	1,265			012.0-012.11
Terminal	1,265			012.0-012.12
Terminal	1,265			
Printer		\$ 5,940		012.0-012.13
Sedan		11,000		012.0-012.14
Sedan		11,000		012.0-012.15
Terminal		1,265		012.0-012.16
Total	\$59,060	\$29,205	\$88,265	
<u>Fire</u>				
Computer	\$ 3,500			012.0-012.17
Computers (3)	10,000			012.0-012.18
Rescue Bags	2,500			012.0-012.19
SCBA (2)	2,600			012.0-012.20
Water Pump	1,055			012.0-012.21
Air Mask Upgrade		\$ 6,630		012.0-012.22
Copy Machine		7,500		012.0-012.23
Sedan		12,000		012.0-012.24
Total	\$19,655	\$26,130	\$45,785	

CITY OF LODI

Equipment Purchases
1989-1990

Department	New	Replacement	Total	Account Number
<u>Parks and Recreation</u>				
<u>Parks Division</u>				
Chlorine Control Units	\$ 1,355			012.0-012.25
Graffiti Remover	2,400			012.0-012.26
Gang Mower		\$42,000		012.0-012.27
Patrol Boat		8,000		012.0-012.28
Pick-up Truck		15,000		012.0-012.29
Van		15,000		012.0-012.30
Total	\$ 3,755	\$80,000	\$83,755	
<u>Recreation Division</u>				
Terminals (2)	\$ 1,700			012.0-012.31
Van	15,000			012.0-012.32
Copier		\$ 7,500		012.0-012.33
Van		15,000		012.0-012.34
Total	\$16,700	\$22,500	\$39,200	
<u>Police</u>				
Lockers (15)	\$ 2,750			012.0-012.35
Narcotic Unit Computer	2,060			012.0-012.36
Radar Units (10)	10,795			012.0-012.37
Radio	4,000			012.0-012.38
Terminal	1,385			012.0-012.39
Black @ Whites (3)		\$45,000		012.0-012.40
Dictaphones (3)		1,725		012.0-012.41
Sedan		13,500		012.0-012.42
Total	\$20,990	\$60,225	\$81,215	

Equipment Purchases
1989-1990

Department	New	Replacement	Total	Account Number
Public Works				012.0-012.43
Equipment Analyzer	\$15,970			
Microcomputers:				Note 6
. Administration	7,200			012.0-012.44
. Building	12,015			Note 1
. Engineering (2)	15,600			012.0-012.45
. Equipment	14,210			Note 4
Microcomputer - Portable	5,880			012.0-012.46
Mobile Radio	2,265			012.0-012.47
Paving Box	16,535			Note 5
Street Sweeper	20,000			012.0-012.48
Storage Shelving	1,275			
Cab and Chassis		\$ 12,500		Note 3
Cab and Chassis		12,500		Note 7
Emulsion Tank		23,745		012.0-012.49
Lawn Mower		1,380		012.0-012.50
Pick-up Truck		14,300		012.0-012.51
Pick-up with Utility Body		18,000		017.1-012.02
Radio		2,300		017.1-012.08
Reels and Hoses		5,000		012.0-012.52
Rodding Machine		25,760		017.1-012.06
Tools		5,000		017.1-012.09
Tractor Loader		38,520		Note 8
Trash Pumps		2,610		Note 9
Wacker Tamper		1,910		Note 10
Total	\$110,950	\$163,525	\$274,475	

=====
 Total Equipment \$332,360 \$574,285 \$906,€45
 =====

Equipment Purchases
1989-1990

S U M M A R Y

Fund	Amount
. Equipment Fund (12.0)	\$432,065
. Sewer Capital (17.1)	94,590
. Water Capital (18.1)	43,530
. Utility Outlay Reserve (16.1)	306,950
. Transportation Development Act (124.0)	9,510
. Expense to 10-503.07	20,000
TOTAL	<u>\$906,645</u>

Note 1	33.33% 017.1-012.03	Note 7	50% 017.1-012.11
	33.33% 018.1-012.03		50% 018.1-012.07
	33.33% 124.0-012.02	Note 8	50% 017.1-012.12
Note 2	25% 017.1-012.04		50% 018.1-012.08
	25% 018.1-012.04	Note 9	50% 017.1-012.13
	25% 124.0-012.03		50% 018.1-012.09
	25% 012.0-012.07	Note 10	50% 017.1-012.14
Note 3	50% 017.1-012.05		50% 018.1-012.10
	50% 018.1-012.05		
Note 4	33.33% 017.1-012.07		
	33.33% 018.1-012.06		
	33.33% 124.0-012.04		
Note 5	Cost of the street sweeper is \$92,335. Lease purchase cost is \$20,000 per year for five years. This \$20,000 is shown in account number 10-503.07.		
Note 6	25% 017.1-012.10		
	25% 018.1-012.02		
	25% 124.0-012.05		
	25% 012.0-012.53		

CITY OF LODI PERSONNEL
1989-90

	Authorized 1988-89	Recommended 1989-90	Net Change
<u>ADMINISTRATION</u>			
Administrative Assistant - City Manager	1	1	
Administrative Clerk II	3	2	- 1
Administrative Clerk III	1	2	+ 1
Assistant City Manager	1	1	
City Attorney	1	1	
City Clerk	1	1	
City Manager	1	1	
Community Center Director	1	1	
Legal Secretary	1	1	
Personnel Analyst	1	1	
Personnel Director	1	1	
Secretary to the City Manager	1	1	
Senior Coordinator	0	1	+ 1
Total	14	15	+ 1
<u>COMMUNITY DEVELOPMENT</u>			
Administrative Clerk III	1	1	
Assistant Planner	1	1	
Associate Planner	2	2	
Building Inspector I	1	1	
Building Inspector II	3	2	- 1
Building Inspector III	0	1	+ 1
Chief Building Inspector	1	1	
Community Development Director	1	1	
Department Secretary	1	1	
Total	11	11	-0-

CITY OF LODI

City of Lodi Personnel
1989-90

	Authorized 1988-89	Recommended 1989-90	Net Change
<u>ELECTRIC UTILITY DEPARTMENT</u>			
Assistant Electric Utility Director	1	1	
Assistant Electrical Estimator	1	1	
Department Secretary	1	1	
Electric Apparatus Repairperson	0	1	+ 1
Electric Meter Technician	1	1	
Electric Metering Electrician	1	1	
Electric Troubleshooter	1	1	
Electric Utility Director	1	1	
Electric Utility Rate Analyst	1	1	
Electric Utility Superintendent	1	1	
Electrical Engineer	1	1	
Electrical Engineer-Standards	1	1	
Electrical Estimator	3	3	
Electrical Technician	1	2	+ 1
Electrician	2	2	
Line Foreman	4	4	
Lineman	9	9	
Load Dispatcher	1	1	
Manager - Rates and Resources	1	1	
Sr. Electrical Technician	1	1	
Sr. Utility Rate Analyst	1	1	
Utility Service Operator	3	3	
Total	37	39	+ 2

FINANCE DEPARTMENT

Account Clerk	10	12	+ 2
Accountant	1	1	
Accounts Collector	2	2	
Administrative Clerk II	1	1	
Assistant Finance Director	1	1	
Assistant Buyer	1	1	
Buyer	1	1	
Buyer/Sr. Storekeeper	1	1	
Data Processing Operations Specialist	1	1	
Data Processing Programmer I	1	1	
Data Processing Programmer II	1	2	+ 1
Data Processing Supervisor	1	1	
Department Secretary	1	1	
Field Services Supervisor	1	1	
Finance Director	1	1	
Meter Reader	4	4	
Parking Enforcement Assistant	2	2	
Purchasing Officer	1	1	
Revenue & Collection Technician	1	1	
Sr. Account Clerk	2	2	
Storekeeper	1	1	
Total	35	38	+ 3

CITY OF LODI

City of Lodi Personnel
1989-90

	Authorized 1988-89	Recommended 1989-90	Net Change
<u>FIRE DEPARTMENT</u>			
Administrative Clerk II	1	1	
Administrative Clerk III	1	1	
Fire Administrative Officer	3	3	
Fire Captain	9	9	
Fire Chief	1	1	
Fire Engineer	30	30	
Fire Inspector	1	1	
Fire Shift Supervisor	3	3	
<u>Total</u>	<u>49</u>	<u>49</u>	<u>-0-</u>
<u>LIBRARY</u>			
Building Service Worker	1	1	
Childrens' Librarian	1	1	
Librarian	1	1	
Librarian II	2	2	
Library Assistant	7	7	
Manager of Adult Services	1	1	
Sr. Library Assistant	1	1	
<u>Total</u>	<u>14</u>	<u>14</u>	<u>-0-</u>
<u>PARKS AND RECREATION DEPARTMENT</u>			
Administrative Clerk II	2	2	
Department Secretary	1	1	
Gardener	1	0	- 1
Park Maintenance Worker II	13	12	- 1
Park Maintenance Worker III	4	5	+ 1
Park Ranger	1	1	
Park Supervisor	1	2	+ 1
Park Superintendent	1	1	
Parks & Recreation Director	1	1	
Recreation Supervisor	3	3	
Recreation Superintendent	1	1	
Sr. Building Maintenance Worker	1	1	
Sr. Park Ranger	0	1	+ 1
Welder-Mechanic	1	1	
<u>Total</u>	<u>31</u>	<u>32</u>	<u>+ 1</u>

City of Lodi Personnel
1989-90

	Authorized 1988-89	Recommended 1989-90	Net Change
<u>POLICE DEPARTMENT</u>			
Administrative Clerk II	4	5	+ 1
Administrative Clerk III	3	3	
Administrative Assistant	1	1	
Animal Control Officer	1	1	
Assistant Animal Control Officer	1	1	
Community Services Officer	7	7	
Crime Analyst	1	1	
Department Secretary	1	1	
Jailer-Dispatcher-Clerk	6	6	
Matron-Dispatcher-Clerk	7	7	
Police Chief	1	1	
Police Captain	3	3	
Police Lieutenant	4	4	
Police Officer	47	48	+ 1
Police Sergeant	8	8	
Services Division Supervisor	1	1	
Total	96	98	+ 2
<u>PUBLIC WORKS DEPARTMENT</u>			
<u>Administration</u>			
Administrative Assistant	1	1	
Administrative Clerk III	1	1	
Department Secretary	1	1	
Public Works Director	1	1	
	4	4	-0-
<u>Engineering Division</u>			
Assistant City Engineer	1	1	
Associate Civil Engineer	2	2	
Engineering Assistant	1	1	
Engineering Technician II	4	3	- 1
Engineering Technician Supervisor	2	2	
Jr. Civil Engineer	2	2	
Sr. Civil Engineer	1	1	
Public Works Inspector II	2	2	
Traffic Technician	0	1	+ 1
	15	15	-0-

City of Lodi Personnel
1989-90

	Authorized 1988-89	Recommended 1989-90	Net Change
<u>Building and Equipment Maintenance</u>			
<u>Building & Equipment Maintenance</u>			
Superintendent	1	1	
Building Maintenance Worker	1	1	
Equipment Mechanic Supervisor	1	1	
Equipment Service Worker	2	1	- 1
Heavy Equipment Mechanic	2	2	
Parts Coordinator	0	1	+ 1
Sr. Building Maintenance Worker	1	1	
Sr. Heavy Equipment Mechanic	0	1	+ 1
Welder-Mechanic	2	2	
	<hr/> 10	<hr/> 11	<hr/> + 1
 <u>Street Division</u>			
<u>Administrative Clerk II</u>	0	1	+ 1
Administrative Clerk III	1	1	
Assistant Street Superintendent	1	1	
Laborer	3	3	
Sr. Tree Trimmer	1	1	
Street Maintenance Worker II	9	9	
Street Maintenance Worker III	5	5	
Street Supervisor	2	2	
Street Superintendent	1	1	
Street Sweeper Operator	1	1	
Tree Trimmer	2	2	
	<hr/> 26	<hr/> 27	<hr/> + 1

CITY OF LODI

City of Lodi Personnel
1989-90

	Authorized 1988-89	Recommended 1989-90	Net Change
<u>Water and Sewer Division</u>			
Assistant Water/Wastewater Superintendent	0	1	+ 1
Laboratory Technician II	2	2	
Plant & Equipment Mechanic	4	4	
Laboratory Services Supervisor	1	1	
Wastewater Plant Operator II	4	5 (A)*	+ 1
Chief Wastewater Plant Operator	1	1	
Wastewater Treatment Supervisor	1	1	
Water/Wastewater Inspector	1	2 (B)**	+ 1
Water/Wastewater Worker II	8	8	
Water/Wastewater Worker III	4	4	
Water/Wastewater Supervisor	3	3	
Water/Wastewater Superintendent	1	1	
	<hr/> 30	<hr/> 33	<hr/> + 3
Total Public Works	85	90	+ 5
	<hr/>	<hr/>	<hr/>
TOTAL PERSONNEL	372	386	+ 14
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

* (A) April 1990

** (B) July 1990