

TO: THE CITY COUNCIL
FROM: THE CITY MANAGER'S OFFICE

DATE
September 28, 1988

NO.

SUBJECT: APPROVE ADDENDUM TO CONTRACT WITH KOREAN PROFESSIONAL BUILDING MAINTENANCE
FOR JANITORIAL SERVICES

ACTION REQUESTED.

Council approval of an addendum to the Janitorial Service Contract between the City of Lodi and Korean Professional Building Maintenance.

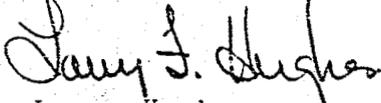
BACKGROUND

The addendum will provide for the maintenance of the floors and windows in the office areas of Fire Station #1. This service was budgeted for in the 1988-89 budget. This work is presently performed by Fire Personnel and the time currently spent on such work will be spent on training, fire prevention, fire education and other related tasks/services.

FUNDING

Funds are budgeted in 10.0-201.01-3 in the amount of \$2,000.00.

Council Communication prepared by:



Larry Hughes
Fire Chief

LH/lm

ADDENDUM TO CONTRACT FOR JANITORIAL SERVICES

RECITALS

1. The parties hereto, City of Lodi ("City") and Korean Professional Building Maintenance ("Contractor") have previously entered into a contract for janitorial services dated June 8, 1988.
2. City and Contractor now desire to modify such contract to include the provision of janitorial services for Fire Station No. 1.
3. Contractor declares and acknowledges that he has visited the site where such additional work is to be performed, and agrees to perform the work listed as an addition to his present contract for janitorial services with the City of Lodi.

NOW, THEREFORE, it is agreed between City and Contractor as follows:

1. LOCATION

The location of the work to be performed is known as City of Lodi, Fire Station No. 1, downstairs offices, located at 210 W. Elm Street, Lodi, California.

2. SERVICES BY CONTRACTOR

A. Floors shall be stripped and waxed three (3) times per year. This shall be completed during the months of August, December, and April. This work does not include moving of cabinets and desks.

B. Windows shall be washed and cleaned at the same time that the floors are stripped and waxed (three times per year).

C. Office floors shall be spray buffed on a weekly basis. This will be completed usually on Thursday evening between the hours 6:00 p.m. and midnight, or Saturday during the day hours. File cabinets and desks need not be moved during this process.

3. BILLINGS

Billing for the above work shall be on a monthly basis at a rate of \$166.67 per month, to a maximum of \$2,000.00 for the remainder of fiscal year 1988-89. Bills shall be sent to the Fire Chief, 210 West Elm Street, Lodi, California 95240.

4. DURATION

This Addendum shall be concurrent with and shall expire at the same time as the original contract executed between the parties hereto.

5. OTHER TERMS

original contract between the parties hereto shall remain in full force and effect. This Addendum is intended to modify the original contract only to the extent that it includes responsibility for the additional location to be serviced, and to provide compensation for such

a municipal corporation

KOREAN PROFESSIONAL
BUILDING MAINTENANCE

THOMAS A. PETERSON
City Manager

CHON SON LEE, OWNER

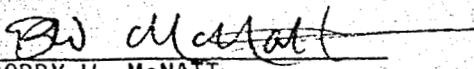
Dated: _____, 1988

Dated: _____, 1988

ATTEST:

Approved As To Form:

ALICE M. REIMCHE
City Clerk



BOBBY W. McNATT
City Attorney

AGRJANIT.0R/TXTA.01V

CITY COUNCIL

JAMES W. PINKERTO, Jr., Mayor
JOHN R. (Randy) SNIDER
Mayor Pro Tempore
DAVID M. HINCHMAN
EVELYN M. OLSON
FRED M. REID

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
CALL BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
TELECOPIER (209) 333-6795

THOMAS A. PETERSON
City Manager
ALICE M. REIMCHE
City Clerk
BOB McNATT
City Attorney

October 3, 1988

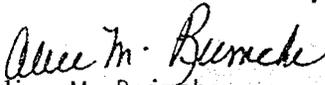
Mr. Chon Son Lee
Owner
Korean Professional Building Maintenance
8333 Encino Avenue
Stockton, CA 95209

Dear Mr. Lee:

Enclosed herewith please find a fully executed copy of the Addendum to the Contract for Janitorial Services to include the provision of janitorial services for Fire Station No. 1.

Should you have any questions regarding this matter, please do not hesitate to call this office.

Very truly yours,


Alice M. Reimche
City Clerk

AMR: jj

cc: Robert Holm
Finance Director

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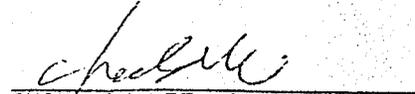
5. OTHER TERMS

All other terms stated in the original contract between the parties hereto shall remain in full force and effect. This Addendum is intended to modify the original contract only to the extent that it includes responsibility for the additional location to be serviced, and to provide compensation for such additional services.

CITY OF LODI,
a municipal corporation

KOREAN PROFESSIONAL
BUILDING MAINTENANCE


THOMAS A. PETERSON
City Manager

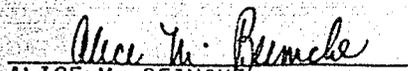

CHON SON LEE, OWNER

Dated: SEPT. 9, 1988

Dated: 9/8/88, 1988

ATTEST:

Approved As To Form:


ALICE M. REIMCHE
City Clerk


BOBBY W. McNATT
City Attorney

AGRJANIT.OR/TXTA.01V