



# CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Accept Quarterly Report of Purchases Between \$5,000 and \$20,000

**MEETING DATE:** November 16, 2011

**PREPARED BY:** Purchasing Technician

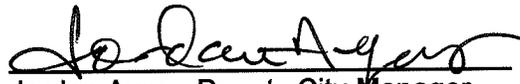
**RECOMMENDED ACTION:** Accept Quarterly Report of Purchases between \$5,000 and \$20,000.

**BACKGROUND INFORMATION:** During the third calendar quarter of 2011, the following purchases were awarded. Background information for each purchase is attached as Exhibits A through S.

| Exh. | Date    | Contractor                       | Project                                    | Award Amt.  |
|------|---------|----------------------------------|--|-------------|
| A    | 6/21/11 | Casey Printing                   | Community Arts Directory, Fall/Winter 2011 | \$9,135.80  |
| B    | 6/30/11 | TestAmerica                      | White Slough WPCF Groundwater Testing      | \$9,380.00  |
| C    | 7/6/11  | CDW Government                   | Electric Inventory                         | \$11,780.26 |
| D    | 7/6/11  | Logical Design Inc.              | IBM Support & Maintenance                  | \$13,674.11 |
| E    | 7/6/11  | Dell Marketing                   | Electric Inventory                         | \$13,384.10 |
| F    | 6/30/11 | Moore Twining Associates Inc.    | White Slough WPCF Groundwater Testing      | \$5,275.20  |
| G    | 7/11/11 | MuniQuip Inc.                    | White Slough Wemco Pump Replacement        | \$15,090.37 |
| H    | 6/30/11 | Basic Laboratory Inc             | White Slough WPCF Groundwater Testing      | \$12,432.00 |
| I    | 7/20/11 | General Pacific                  | Electric Inventory                         | \$5,033.22  |
| J    | 7/20/11 | Rexel                            | Electric Inventory                         | \$10,085.40 |
| K    | 7/18/11 | Adamson Police Products          | Duty Ammunition                            | \$14,223.00 |
| L    | 7/28/11 | Pace Supply Corp.                | Reynolds Ranch Phase 2                     | \$8,543.49  |
| M    | 8/1/11  | HD Supply - Benicia              | Electric Inventory                         | \$6,077.83  |
| N    | 8/3/11  | Jensen Precast                   | Electric Inventory                         | \$6,358.33  |
| O    | 8/16/11 | Sierra Chemical                  | Sodium Hydroxide                           | \$19,788.87 |
| P    | 8/23/11 | Envelope Products                | #9 & #10 Utility Bill Envelopes            | \$5,078.91  |
| Q    | 8/24/11 | Pacific Products & Services Inc. | Sign Posting                               | \$8,118.11  |
| R    | 9/16/11 | Tri-American Inc.                | Street Maint./PW Crack Sealing Operations  | \$10,667.25 |
| S    | 9/19/11 | HD Supply - Portland             | Electric Inventory                         | \$9,693.20  |

**FISCAL IMPACT:** Varies by project. All purchases were budgeted in the 2011-2012 Financial Plan.

**FUNDING:** Funding as indicated on Exhibits.

  
Jordan Ayers, Deputy City Manager

JA/sm  
Attachments

**APPROVED:**   
Konradt Bartlam, City Manager

**RECOMMENDATION FOR CONTRACT AWARD**


---

**PROJECT NAME:** The City of Lodi-Community Arts Directory/Fall/Winter 2011  
**DEPARTMENT:** Division of Arts & Culture/Community Center  
**CONTRACTOR** Casey Printing  
**AWARD AMOUNT:** \$9,135.80 (Includes estimated postage & estimated taxes)  
**DATE OF RECOMMENDATION:** June 21, 2011

---

**BIDS OR PROPOSALS RECEIVED:**

|                   |                    |  |
|-------------------|--------------------|--|
| Wesco Printing    | <b>\$9,611.00</b>  | Complete job, including estimated postage and tax. |
| Commerce Printing | <b>\$10,554.00</b> | Complete job including estimated postage and tax.  |
| Casey Printing    | <b>\$9,135.80</b>  | Complete job including estimated postage and tax   |

**“NO BID” or NO RESPONSE RECEIVED:****BACKGROUND INFORMATION & BASIS FOR AWARD:**

Casey Printing offers printing, binding, duplication, lay-out, delivery to 4 drop centers, estimated postage and estimated taxes at the lowest competitive price and the highest quality.

**FUNDING:**  
345026.7301

345346.11.7301

Prepared by: Diane C. Amaral

Title: Program Coordinator

Reviewed by: 

Purchase Order No.

**EXHIBIT B**

**RECOMMENDATION FOR CONTRACT AWARD**

---

**PROJECT NAME:** White Slough WPCF Groundwater Testing  
**DEPARTMENT:** Public Works  
**CONTRACTOR** TestAmerica  
**AWARD AMOUNT:** \$9,380.00  
**DATE OF RECOMMENDATION:** June 30,2011

---

**BIDS OR PROPOSALS RECEIVED:**

|                               |             |
|-------------------------------|-------------|
| TestAmerica                   | \$9,380.00  |
| Basic Laboratory              | \$9,730.00  |
| CalTest Analytical Laboratory | \$11,830.00 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

Contract to perform non-volatile synthetic organic chemical testing of samples from the groundwater monitoring wells at the White Slough WPCF. The testing is required to comply with provisions of the City's Effluent and Receiving Waters Characterization Study Work Plan. The study work plan was required by the City's current NPDES for the White Slough WPCF and the results will be part of a submittal that will be used by the Regional Water Quality Control Board to set future waste discharge requirements for the City.

**FUNDING:** 170403.7323

Prepared by: Michael Schafer

Title: Lab/Environ. Comp. Superintendent

Reviewed by: 

Purchase Order No.

EXHIBIT C

**RECOMMENDATION FOR CONTRACT AWARD**

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** CDW Government  
**AWARD AMOUNT:** \$11,780.26  
**DATE OF RECOMMENDATION:** 07/06/11

---

**BIDS OR PROPOSALS RECEIVED:**  
CDW Government \$11,780.26  
Contract: **GSA** Schedule GS-35F-0195J  
Contract: MARKET

**"NOBID" or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This purchase is for the Electric Utility Department. The City of Lodi is using existing contracts for this purchase.

**FUNDING:**  
160601.7715

Prepared by: Randy Lipelt

Title: Buyer *with*

Reviewed by: *[Signature]*

Purchase Order No.: 20641

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** IBM Support and Maintenance  
**DEPARTMENT:** Internal Svcs - ISD  
**CONTRACTOR** Logical Design Inc  
**AWARD AMOUNT:** \$13,674.11  
**DATE OF RECOMMENDATION:** 7/6/11

---

**BIDS OR PROPOSALS RECEIVED:**  
Logical Design Inc. \$13,674.11

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This is an annual support contract covering hardware and software for the IBM AS400 computer. IBM requires that renewals be purchased through the original vendor, in this case Logical Design Inc.

**FUNDING:** 100411.7335

Prepared by: Steve Mann

Title: IS M'anager

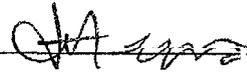
Reviewed by: 

EXHIBIT E

**RECOMMENDATION FOR CONTRACT AWARD**

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** Dell Marketing  
**AWARD AMOUNT:** \$13,384.10  
**DATE OF RECOMMENDATION:** 07/06/11

---

**BIDS OR PROPOSALS RECEIVED:**  
Dell Marketing \$13,384.10  
Contract: WSCA B27160

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This purchase is for the Electric Utility Department. The City of Lodi is using existing contracts for this purchase.

**FUNDING:**  
**160601.7715**

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: [Signature]

Purchase Order No.: 20640

EXHIBIT F

**RECOMMENDATION FOR CONTRACT AWARD**

---

**PROJECT NAME:** White Slough WPCF Groundwater Testing  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Moore Twining Associates Inc.  
**AWARD AMOUNT:** \$5,275.20  
**DATE OF RECOMMENDATION:** June 30,2011

---

**BIDS OR PROPOSALS RECEIVED:**

|                               |             |
|-------------------------------|-------------|
| Moore Twining Associates Inc. | \$5,275.20  |
| Test America                  | \$6,748.00  |
| CalTest Analytical Laboratory | \$11,970.00 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

Contract to perform volatile and semi-volatile organic chemical and pesticides and organochlorine pesticides testing of samples from the groundwater monitoring wells at the White Slough WPCF. The testing is required to comply with provisions of the City's Effluent and Receiving Waters Characterization Study Work Plan. The study work plan was required by the City's current NPDES for the White Slough WPCF and the results will be part of a submittal that will be used by the Regional Water Quality Control Board to set future waste discharge requirements for the City.

**FUNDING:** 170403.7323

Prepared by: Michael Schafer

Title: Lab/Environ. Comp. Superintendent

Reviewed by: \_\_\_\_\_

Purchase Order No.

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** White Slough Wemco Pump Replacement  
**DEPARTMENT:** Public Works  
**CONTRACTOR** MuniQuip Inc.  
**AWARD AMOUNT:** \$15,090.37  
**DATE OF RECOMMENDATION:** July 11, 2011

---

**BIDS OR PROPOSALS RECEIVED:**  
MuniQuip Inc. \$15,090.37

**“NO BID” or NO RESPONSE RECEIVED:**

### BACKGROUND INFORMATION & BASIS FOR AWARD:

No other quotes were pursued as MiniQuip Inc. is the sole supplier for the replacement Wemco Grit Pump. This purchase is for the replacement of a complete pump unit. The Wemco pump is a standardized centrifugal pump used to pump inorganic material known as grit in the treatment process. This unit was installed in 2003 and is one of the two units. This pump has been rebuilt several times but metal fatigue has made replacement necessary to maintain proper grit removal.

**FUNDING:** 170403.7331

Prepared by: Del Kerlin 

Title: W.T. Superintendent

Reviewed by: 

Purchase Order No.

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** White Slough WPCF Groundwater Testing  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Basic Laboratory Inc.  
**AWARD AMOUNT:** \$12,432.00  
**DATE OF RECOMMENDATION:** June 30,2011

---

**BIDS OR PROPOSALS RECEIVED:**

|                               |             |
|-------------------------------|-------------|
| Basic Laboratory Inc.         | \$12,432.00 |
| Test America                  | \$13,370.00 |
| CalTest Analytical Laboratory | \$23,618.00 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

Contract to perform metals and inorganic chemical testing of samples from the groundwater monitoring wells at the White Slough WPCF. The testing is required to comply with provisions of the City's Effluent and Receiving Waters Characterization Study Work Plan. The study work plan was required by the City's current NPDES for the White Slough WPCF and the results will be part of a submittal that will be used by the Regional Water Quality Control Board to set future waste discharge requirements for the City.

**FUNDING:** 170403.7323

Prepared by: Michael Schafer

Title: Lab/Environ. Comp. Superintendent

Reviewed by: \_\_\_\_\_

Purchase Order No.

EXHIBIT I

**RECOMMENDATION FOR CONTRACT AWARD**

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** General Pacific  
**AWARD AMOUNT:** \$5,033.22  
**DATE OF RECOMMENDATION:** 07/20/11

---

**BIDS OR PROPOSALS RECEIVED:**

|                       |            |
|-----------------------|------------|
| General Pacific       | \$5,033.22 |
| GEXPRO                | \$6,034.00 |
| Platt Electric Supply | \$5,076.96 |
| HD Supply Portland    | \$5,482.32 |
| HD Supply Benicia     | \$5,689.20 |

**“NO BID” or NO RESPONSE RECEIVED:**

All-Phase Electric Supply  
Ace Supply  
Wesco Distribution  
Intraline  
Inertia Engineering  
One Source Distributors

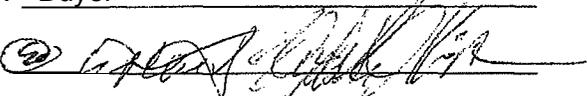
**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This wire is for the Electric Inventory. It will be used in new construction, and also replacement of failed wire in the system. General Pacific is the low responsible bidder and was awarded the Purchase Order.

**FUNDING: 160.1496**

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

Purchase Order No.: 20666

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** Rexel  
**AWARD AMOUNT:** \$10,085.40  
**DATE OF RECOMMENDATION:** 07/20/11

---

**BIDS OR PROPOSALS RECEIVED:**

|                       |             |
|-----------------------|-------------|
| Rexel                 | \$10,085.40 |
| GEXPRO                | \$11,579.89 |
| General Pacific       | \$11,075.08 |
| Platt Electric Supply | \$10,213.68 |
| HD Supply Portland    | \$12,777.00 |
| HD Supply Benicia     | \$13,528.01 |

**“NO BID” or NO RESPONSE RECEIVED:**

Ace Supply  
Wesco Distribution  
Intraline  
Inertia Engineering  
One Source Distributors

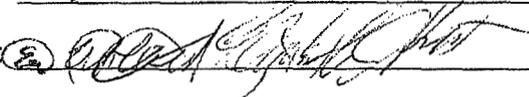
**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This wire is for the Electric Inventory. It will be used in new construction, and also replacement of failed wire in the system. Rexel is the low responsible bidder and was awarded the Purchase Order.

**FUNDING: 160.1496**

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by:  \_\_\_\_\_

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Purchase Duty Ammunition  
**DEPARTMENT:** Police  
**CONTRACTOR** Adamson Police Products  
**AWARD AMOUNT:** \$14,223.00  
**DATE OF RECOMMENDATION:** July 18, 2011

---

**BIDS OR PROPOSALS RECEIVED:**

Adamson Police Products \$14,223.00  
Hayward

**“NO BID” or NO RESPONSE RECEIVED:**

Dooley Enterprizes, Aneheim  
\$14,223.00 plus shipping estimated at \$650.00  
Does not have supply of ammo needed on hand 6 to 8  
week delay

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

the Manufacturer, Winchester, has two authorized dealers in California listed above. The ammunition is the same cost at each dealer. Adamson has the ammunition on hand and can be picked up by staff with no shipping cost.

Dooley has a delay on the ammo and we would have to pay the shipping and delivery costs,

**FUNDING:** 101031.7

Prepared by: Jeanie Biskup 

Title: Management Analyst

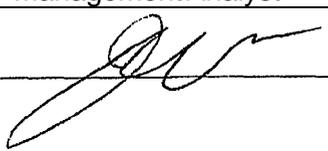
Reviewed by: 

EXHIBIT L

**RECOMMENDATION FOR CONTRACT AWARD**

---

**PROJECT NAME:** Reynolds Ranch Phase 2  
**DEPARTMENT:** Water Waste Water Deptment  
**CONTRACTOR** Water Deptment  
**AWARD AMOUNT:** \$8,543.49  
**DATE OF RECOMMENDATION:** 7/28/11

---

**BIDS OR PROPOSALS RECEIVED:**

|                      |            |
|----------------------|------------|
| Pace Suppy           | \$8,543.49 |
| Corix Water Products | \$8,662.78 |
| Ferguson             | \$9,002.27 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This purchas of materials is for Reynolds Ranch phase 2 water taps.

**FUNDING:** 181402.1831.2150

Prepared by: Shawn Tallerico

Title: SR Storekeeper

Reviewed by: 

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** HD Supply Benicia  
**AWARD AMOUNT:** \$6,077.83  
**DATE OF RECOMMENDATION:** 08/01/11

---

**BIDS OR PROPOSALS RECEIVED:**

|                         |                   |
|-------------------------|-------------------|
| HD Supply Benicia       | \$6,077.83        |
| One Source Distributors | \$6,178.39        |
| HD Supply Portland      | <b>\$6,610.46</b> |

**“NO BID” or NO RESPONSE RECEIVED:**

All-Phase Electric Supply  
**AZCO**  
Wesco Distribution  
Platt Electric Supply  
GEXPRO  
Rexel  
General Pacific

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

These parts are for the Electric Inventory. It will be used in new construction, and also replacement of failed parts in the system. HD Supply Benicia is the low responsible bidder and was awarded the Purchase Order.

**FUNDING: 160.1496**

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** Jensen Precast  
**AWARD AMOUNT:** \$6,358.33  
**DATE OF RECOMMENDATION:** 08/03/11

---

**BIDS OR PROPOSALS RECEIVED:**  
Jensen Precast \$6,358.33

**"NO BID" or NO RESPONSE RECEIVED:**  
Utility Vault Owned by Oldcastle Precast

**BACKGROUND INFORMATION & BASIS FOR AWARD:**  
These vaults are for the Electric Inventory. They will be used in new construction at the Surface Water Treatment Plant. Jensen Precast is the low responsible bidder and was awarded the Purchase Order.

**FUNDING: 160.1496**

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: 

# RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Sodium Hydroxide Purchase  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Sierra Chemical  
**AWARD AMOUNT:** \$19,788.87  
**DATE OF RECOMMENDATION:** August 16,2011

---

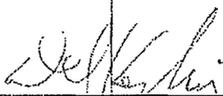
**BIDS OR PROPOSALS RECEIVED:**

|                 |             |
|-----------------|-------------|
| Sierra Chemical | \$19,788.87 |
| Brenntag        | \$21,381.91 |
| Univar USA Inc  | \$22,000.40 |

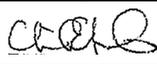
**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

**FUNDING:** 170403.7355

Prepared by: Del Kerlin 

Title: W,T, Superintendent

Reviewed by: 

**Purchase Order No.**

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** #9 & #10 Utility Bill Envelopes  
**DEPARTMENT:** Financial Services  
**CONTRACTOR** Envelope Products  
**AWARD AMOUNT:** \$5,078.91  
**DATE OF RECOMMENDATION:** August 23,2011

---

**BIDS OR PROPOSALS RECEIVED:**

|                             |            |
|-----------------------------|------------|
| Envelope Products           | \$5,078.91 |
| Pre-Sort Center of Stockton | \$5,492.45 |
| Cenveo                      | \$5,748.68 |
| Western Printing & Graphics | \$5,920.65 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

Routine purchase of utility bill envelopes.

**FUNDING:** 100505.7301

Prepared by: Sherry Moroz

Title: Purchasing Technician

Reviewed by: \_\_\_\_\_

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Sign Posting  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Pacific Products & Services Inc.  
**AWARD AMOUNT:** \$8,118.11  
**DATE OF RECOMMENDATION:** 8/24/11

---

**BIDS OR PROPOSALS RECEIVED:**

|                                  |             |
|----------------------------------|-------------|
| Pacific Products & Services Inc. | \$8,118.11  |
| Flint Trading Company            | \$8,400.00  |
| Capital Barricade                | \$10,362.86 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

The Streets and Drainage Division replaces / installs signs and / or sign posts every year. This purchase is needed to provide the materials necessary to maintain this function over the course of the fiscal year. The basis of the award is low bid.

**FUNDING:** 3215031.7719

Prepared by: Lance Roberts

Title: Water/Wastewater Superintendent

Reviewed by: 

## RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Street maint/ Public Works Crack Sealing Operations  
**DEPARTMENT:** City Of Lodi Streets Dept.  
**CONTRACTOR** Tri-American, Inc.  
**AWARD AMOUNT:** \$10,667.25  
**DATE OF RECOMMENDATION:** Sept. 16,2011

---

**BIDS OR PROPOSALS RECEIVED:**

|                        |             |
|------------------------|-------------|
| Tri-American, Inc.     | \$10,667.25 |
| Environmental Concepts | \$11,378.40 |
| Crafco inc.            | \$14,180.00 |

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

This purchase will replenish the inventory of Roadsaver tack sealant #3 543 used to perform crack sealing maintenance within the streets in the City Of Lodi.

Award based on low bid.

**FUNDING:** acct.# 325039.7352

Prepared by: Shawn Tallerico

Title: Sr. Storekeeper

Reviewed by: 

# RECOMMENDATION FOR CONTRACT AWARD

---

**PROJECT NAME:** Electric Inventory  
**DEPARTMENT:** Electric Utility  
**CONTRACTOR** HD Supply-Portland  
**AWARD AMOUNT:** \$9,693.20  
**DATE OF RECOMMENDATION:** 09/19/11

---

**BIDS OR PROPOSALS RECEIVED:**  
HD Supply Portland \$9,693.20  
See additional sheet

**“NO BID” or NO RESPONSE RECEIVED:**  
WESCO  
Intraline  
GEXPRO  
Platt Electric Supply

**BACKGROUND INFORMATION & BASIS FOR AWARD:**  
These parts are for the Electric Inventory. They will be used in new construction, and also replacement of failed parts in the system. HD Supply Portland is the low responsible bidder and was awarded the Purchase Order.

**FUNDING: 160.1496**

Prepared by: Randy Lipelt  
Title: Buyer  
Reviewed by: *[Signature]*