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PURCHASE OF XEROX  
1035 FOR PARKS  
AND RECREATION  
APPROVED

Council was informed that in December 1976, the City of Lodi purchased a Xerox 4500 copier which served us well until early 1984. In July 1984, the City obtained new copying equipment and moved the old Xerox 4500 to the Parks and Recreation Department which had need for a copier.

The service contract for the 4500 is \$185.00 per month, plus tax and extra copies. At the present rate of usage, our maintenance costs will be approximately \$2400 a year. The City can purchase a smaller unit which is more compatible with the needs of the Parks and Recreation Department than the 4500. The Xerox 1035 has a purchase price of \$3,795.00 plus tax and we will receive \$1,850.00 credit on the 4500, a net difference of \$2,172.00. The maintenance costs on this equipment are estimated to be \$650.00 per year. By purchasing the new equipment which has a lower maintenance cost, the City will recover the entire purchase price of the equipment in approximately 15 months.

Council is requested to authorize the City Manager to purchase a Xerox 1035, the funds to come from the 12 fund.

Following disussion, Council, on motion of Council Member Reid, Hinchman second, approved the purchase of a Xerox 1035 for the Parks and Recreation Department at a cost of approximately \$2,200.00, which amount is to be charged to the 12 Equipment Fund.

# COUNCIL COMMUNICATION

TO: THE CITY COUNCIL  
FROM: THE CITY MANAGER'S OFFICE

DATE  
JANUARY 2, 1985

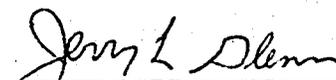
NO.

SUBJECT: EQUIPMENT PURCHASE

In December 1976, the City of Lodi purchased a Xerox 4500 copier which served us well until early in 1984. In July 1984, the City obtained new copying equipment and moved the old Xerox 4500 to the Parks and Recreation Department which had need for a copier.

We have found that the service contract for the 4500 is \$185.00 per month, plus tax and extra copies. At the present rate of usage, our maintenance costs will be approximately \$2400 a year. We can purchase a smaller unit which is more compatible with the needs of the Parks and Recreation Department than the 4500. The Xerox 1035 has a purchase price of \$3795.00, plus tax and we will receive \$1850.00 credit on the 4500, a net difference of \$2172.70. The maintenance costs on this equipment are estimated to be \$650.00 a year. By purchasing the new equipment which has a lower maintenance cost, we will recover the entire purchase price of the equipment in approximately 15 months.

Council is requested to authorize the City Manager to purchase a Xerox 1035, the funds to come from the 12 Fund.

  
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JERRY L. GLENN  
ASSISTANT CITY MANAGER

JLG:vc