

CITY COUNCIL MEETING

February 18, 1981

COUNTY-WIDE
AUTOMATED
WARRANT SYSTEM
PARTICIPATION
APPROVED

Council was apprised that a county-wide warrant system to provide an automated repository for arrest warrants has been developed by the County Clerk's Office and the County Data Processing staff. This project primarily funded through an LEAA Grant is available to all courts and law enforcement agencies in San Joaquin County. The County-wide Warrant System would provide for a logical and systematic flow of events from the input of the warrant, through storage and random accessing, and finally to the clearance of the warrant. The basic components of the system include the following:

- a) On-line input of local and foreign warrants
- b) On-line inquiry capability
- c) On-line control and issuance of abstracts
- d) Maintenance of records for attempted service
- e) Off-line reports of warrants
- f) Statistical reporting
- g) Clearance of Warrant

The projected date of implementation would not be until after F.Y. 82.

Following discussion, on motion of Councilman Hughes, McCarty second, Council approved the City's participation in the County-Wide Automated Warrant System.

CITY COUNCIL

WALTER KATNICH, Mayor
JAMES A. McCARTY, Mayor Pro Tem
RICHARD L. HUGHES
ROBERT G. MURPHY
JAMES W. PINKERTON, Jr.

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
LODI, CALIFORNIA 95240
(209) 334-5634

HENRY A. GLAVES, Jr.
City Manager

ALICE M. REIMCHE
City Clerk

RONALD M. STEIN
City Attorney

February 20, 1981

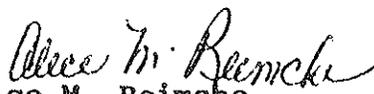
Mr. Al Flor
Assistant County Clerk
222 E. Weber, Room 303
Stockton, CA 95202

Dear Mr. Flor:

Confirming our telephone conversation of this date, the Lodi City Council by motion action taken at a regular meeting held February 18, 1981, approved the City's participation in the county-wide automated warrant system.

Should you have any questions concerning this action, please do not hesitate to call this office.

Very truly yours,


Alice M. Reimche
City Clerk

AR:dg

cc: Joy Holm

CITY OF LODI

POLICE DEPARTMENT
230 WEST ELM STREET
LODI, CALIFORNIA 95240
(209) 368-0616



MARC YATES
Chief of Police

HENRY A. GLAVES
City Manager

January 19, 1981

To: Henry A. Glaves, City Manager
From: Marc Yates, Chief of Police
Subject: Implementation of County-Wide
Automated Warrant System

For the past several years the County has been working on implementing a county wide warrant system. All police agencies in the County with the exception of Lodi have formally acknowledged, by written communication, their intent to be a part of this system. Prior to this, I am seeking your support and direction as there will be an initial cost of about one hundred dollars and a monthly cost of approximately seventy six dollars.

The projected date of implementation however is not until at least May of this year. As indicated in the attached report from Mrs. Holm, it will allow us to utilize much of one clerk's effort toward other demands within the department.

Respectfully submitted,



MARC YATES
Chief of Police

MY:jkm
encl.

LODI POLICE DEPARTMENT

Memorandum

To: Marc Yates, Chief of Police
From: Joy A. Holm, Administrative Assistant
Date: January 16, 1981
Subject: Implementation of County Wide Automated Warrant System

A county-wide warrant system to provide an automated repository for arrest warrants has been developed by the County Clerk's Office and the County Data Processing staff. This project primarily funded through an LEAA Grant is available to all courts and law enforcement agencies in San Joaquin County.

The County-Wide Warrant System is to provide for a logical and systematic flow of events from the input of the warrant, through storage and random accessing, and finally to the clearance of the warrant. The basic components of the system include the following:

- On-line input of local and foreign warrants.
- On-line inquiry capability.
- On-line control and issuance of abstracts.
- Maintenance of records for attempted service.
- Off-line reports of warrants.
- Statistical reporting.
- Clearance of warrant.

Most counties that have implemented automated warrant systems have increased arrests and as a result increased revenues from fines. In some instances the increase in revenues has more than paid for the cost of the system.

The current manual system is operated by the San Joaquin County courts sending warrants to our records section for processing and control. Additional warrants are received by our department from agencies out of San Joaquin County. Card indexes, a control log, and tub files are created by our records section for access and control.

..continued..

Entering San Joaquin County warrants in the automated system would be the responsibility of the courts. The processing of out of county or foreign warrants would still be the police department's responsibility. We would have the option of entering these warrants in the automated system or continuing with the manual system. Approximately ten percent of the 1,035 warrants in our current file are in this category.

Each screen or transaction will cost three cents, with the initial entering of a warrant requiring two screens or six cents. Since the issuing courts will be entering the warrants, they will pay this cost. Our costs will be determined by the foreign warrants we enter plus other transactions. Following is a breakdown of estimated cost per month:

<u>Transactions</u>	<u>Quantity</u>	<u>Cost</u>
Enter Foreign Warrants	15	\$.90
Inquiries	2,000	60.00
Attempted Service Update	400	12.00
Abstracts	100	3.00
Other Misc. Entries	100	<u>3.00</u>
		\$ 76.90

An additional cost for entering the backlog of warrants in our file would be approximately \$100.00. This cost could be more than justified by the elimination of maintaining both the manual and automated systems for an extended period. We have one clerk in the records section whose primary responsibility is warrants. With the implementation of the automated system, she will only be required to control foreign warrants and enter miscellaneous entries into the system. This would provide more of her time for entering case reports and activity cards into the daily system as well as assisting with other clerical duties in the records section.

As of this date all other agencies with the exception of Lodi have indicated in writing that they will participate in this system. The County Administrator's Office has requested we respond in writing at the earliest possible date so that final schedules and implementation dates can be set. Mr. Robert Wright, Senior Deputy County Administrator, has stated it would probably be April or May, 1981 before final implementation.

Respectfully submitted,



Joy A. Holm
Administrative Assistant

JAH:jkm