

CITY COUNCIL MEETING

APRIL 1, 1981

391

LETTER AGREEMENT  
WITH LODI DESIGN  
GROUP RE  
DESIGN SERVICES  
FOR LODI  
COMMUNITY CENTER  
IN LODI  
APPROVED

The subject of a proposed letter Agreement with the Lodi Design Group for design services for the Lodi Community Center in Lodi was introduced by Staff. A flow chart depicting the design payment schedule was presented for Council's perusal. Following discussion, with questions being directed to Staff, Council, on motion of Councilman Pinkerton, Murphy second, approved Letter Agreement with the Lodi Design Group re design services, including the schedule of payments as presented and authorized the Mayor and City Clerk to execute the Agreement on behalf of the City.

# COUNCIL COMMUNICATION

TO: THE CITY COUNCIL

DATE

NO.

FROM: THE CITY MANAGER'S OFFICE

April 1, 1981

SUBJECT: Proposal for design services for the Lodi Community Center in Lodi received from the Lodi Design Group

Council recently received a proposal for design services for the Lodi Community Center in Lodi from the Lodi Design Group.

At the March 18, 1981 Council Meeting, Council approved the proposal in concept and directed the City Attorney to prepare a contract covering the proposal.

The City Attorney is in the process of preparing a letter agreement covering the provisions included in the proposal.

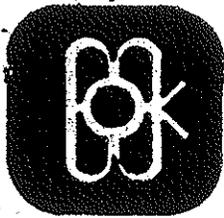
The design payment schedule is being discussed and should be worked out in the next few days.

## Recommended Action

Council authorize the Mayor and City Clerk to execute, on behalf of the City, letter agreement with the Lodi Design Group for design service for the Lodi Community Center in Lodi.

  
Alice M. Reimche  
City Clerk

AR:dg



301 w. locust st. lodi, ca. 95240

February 17, 1981

Dr. Frank Johnson, Chairman  
Lodi Community Center Development Committee  
City Hall, 221 West Pine Street  
Lodi, California 95240

Dear Dr. Johnson:

It is the intention of the Lodi Community Center Development Committee to produce a definitive design document, including written and graphic material defining the scope of a conceptual facilities and general land use plan.

In order for this to take place, the Lodi Design Group will provide the following professional services:

A. General Plan Document

1. Introduction
  - a. Purpose and Goals of the General Plan
2. Resource Element
  - a. Inventory of Existing Site Features
3. Land Use and Facilities Element
  - a. Transportation
  - b. Land Use Evaluation
  - c. Facilities Evaluation and Proposal
  - d. Recreation Evaluation
4. Operations Element
  - a. Administration
  - b. Funding
  - c. Operations and Maintenance
5. Rendered Conceptual Master Plan
6. Economic Analysis

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design  
group**

7. Architectural Analysis

- 8. Support Graphics
  - a. Existing Conditions
  - b. Schematic Layouts
  - c. Perspectives
  - d. Graphs

9. Preliminary Cost Estimates

B. Audio/Visual Presentation

- 1. Slide Show

C. Public Workshops

- 1. Three workshops to inform and involve the public

D. Spatial Study Model

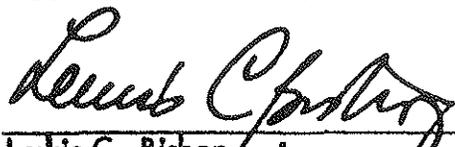
The General Plan Document will be in the form of a booklet for the ease of distribution. We will provide thirty (30) copies of this document as part of the contract. In addition, we will provide our support graphics. There will be scale drawings for your use as graphic displays.

The total fee for the above mentioned services shall be \$58,550.00 (Fifty-eight thousand five hundred fifty dollars).

We appreciate the opportunity to submit this proposal to the Lodi Community Center Development Committee. If there are any questions, please do not hesitate to contact us.

Respectfully submitted,

LODI DESIGN GROUP



Lewis C. Bishop



Larry Wene



Dwight W. Dauber

## DESIGN PAYMENT SCHEDULE

The billing of our professional services will be monthly. We will bill on the 20th day of each month. The billing will be based on the amount of work or tasks performed the preceding month. Payment shall be received by the 10th day of the following month. This shall occur each month until completion of all services. We have enclosed our group charge-out rates for your convenience.

### GROUP CHARGE-OUT RATES

|                         |                       |
|-------------------------|-----------------------|
| Principal               | \$45.00 per hour      |
| Employee (draftsperson) | 27.50 per hour        |
| Clerical                | 15.00 per hour        |
| Travel Time             | .22 per mile          |
| Consultants             | 1.15 x direct expense |
| Reproduction            | 1.1 x direct expense  |

All payments and transactions shall be mailed to the following address:

Lodi Design Group  
301 West Locust Street  
Lodi, California 95240

Attention: Lewis Bishop, Dwight Dauber or Robert Morris

DISTRIBUTION OF RESPONSIBILITIES for the Lodi Design Group

Although everyone will be involved with all phases of the project, it was mutually agreed upon that each firm, combination of firms or individuals would take a definite role of responsibility. The following is a list of who will be responsible for what.

|   |   |
|---|---|
| Graphics  | Dauber/Kikuchi Inc.   |
| Audio/Visual  | Dauber/Kikuchi Inc., Preszler-Bishop and Morris/Wenell Inc. |
| Narrative   | Preszler-Bishop and Morris/Wenell Inc.                      |
| Administration  | Dauber/Kikuchi Inc. and Preszler-Bishop                     |
| Evaluation & Coordination                                     | Morris/Wenell Inc.  |
| Spokesperson  | Bishop and Dauber   |
| Architectural Drawings  | Preszler-Bishop and Morris/Wenell Inc.                      |
| Landscape Architectural Drawings                              | Dauber/Kikuchi Inc.   |
| Economical Analysis   | Wes Dunn C.P.A.   |
| Architectural & Landscape<br>Architectural Design Coordinator | Wenell and Kikuchi  |