

*11-6*

CITY COUNCIL MEETING  
APRIL 4, 1984

*Page 126*

DESTRUCTION OF CERTAIN PUBLIC WORKS RECORDS . . . APPROVD  
COUNCIL ADOPTED RESOLUTION NO. 84-038 APPROVING THE DESTRUCTION OF CERTAIN PUBLIC WORKS RECORDS FOLLOWING AUTHORIZATION BY THE CITY ATTORNEY PURSUANT TO STATE LAW.

RES. NO. 84-038



# CITY OF LODI

PUBLIC WORKS DEPARTMENT

## COUNCIL COMMUNICATION

TO: City Council  
 FROM: City Manager  
 DATE: March 29, 1984  
 SUBJECT: Destruction of Records - Public Works

**RECOMMENDED ACTION:** That the City Council adopt a resolution authorizing the destruction of certain files in the Public Works Department.

**BACKGROUND INFORMATION:** Attached is a list of files, all of which are in excess of five years old, that we would like to dispose of. The majority of the information contained in these files deals with specific projects listed in the files and contains routine correspondence, quantity estimates, payment records, etc. Original plans for all the work is being retained. The City Attorney has reviewed the files and has no objection to their destruction.

*Jack L. Ronsko*  
 Jack L. Ronsko  
 Public Works Director

JLR/GER/eeh

Attachments

Approved for destruction:

*Ron Stein*  
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Ron Stein  
 City Attorney

Date: 4/9/84

APPROVED:

FILE NO.

\_\_\_\_\_  
 HENRY A. GLAVES, City Manager

FILES FOR DESTRUCTION

BOX 1

Operating Budget Request - 77-78  
Finance Department Memos - 73-78  
Building & Equipment Maintenance Overtime Reports - 76  
Aladdin Gardens Unit No. 2 - 74  
Engineering Division - Payroll - 76  
Building & Equipment Maintenance Division Payroll - 76  
Operating Budget - 78-79  
Capital Improvement Program - 77-78  
Operating Budget - 78-79  
Supplemental Budget Request - 78-79  
Travel Claim Vouchers - 78  
Claims - 78  
Downtown Underground District II - 75  
Downtown Underground District II - 76  
Engineering Statements - 78  
Capital Improvement Program - 65-70  
League of Calif. Cities - 77-78  
East Bay Municipal Utility Dist. - 68  
Performance Reports - 77  
Payroll Public Works - 78  
Part Time Employment - 78  
Landscaping Check List & Landscaping Guidelines

FILES FOR DESTRUCTION

Box 2

Martha Mills Property Right-of-Way - 78

Performance Reports - 79

Engineering Division Payroll - 79

Engineering Division Payroll - 80

Church St. 1901 S. - 78

Cluff Avenue. 31 N. 77

Fairmont Ave., 1321 & 1335

Community Drive Lodi Community Hospital

Easement Vacations

Cal., State of - FAU Street System

Cal., State of Trans Functional Classification

Cal., State of FAU Street System

Equipment Bids & Notices

Pinkerton Foundry

Quarterly Report - P.W. Depts.

Engineering Fee Study

Sanborn Division

Beckman Road

Pioneer Drive

Wellswood St. Light District

Beckman Rd. 100 South

Virginia Ave. Street Light District

Park St. Light Dist.

Locust St. Light Dist.

Flora St. Light Dist.

Eden Street Light District

Quarterly Report

Street Project Costs, Day Labor

Pavement Failure

Debris & Misc. Materials in Public R/W

Pine Street

FILES FOR DESTRUCTION

Box 3

Hutchins Street, 2501 S., Westmont Commercial Center  
Kettleman Lane, 490 E., Ekstrom  
Cochran Road, 2240, 2244, 2248, 2304, - Keszler  
Cochran Road, 2424, 2440, - John A. & Helen Glaros  
Grant Ave., 603 - 621, Newton, Roland  
Garfield St., Garfield School Reconstruction  
Engineering Division, Payroll, - 1978  
Stockton St., 1615 South, - Ron Thomas (Tax Forms)  
Sturla Park Subdivision, - Ron Thomas  
Pine St., 622 East, - Bertsch & Mayers  
Lower Sacramento Rd., K.L. Labough  
Lodi Ave., 623 & 649~~8~~ Henry Hansen (Bertsch & Mayers)  
Wimbledon, 602, Lodi Oaks Apt. 1  
Scarborough Dr., 2220, Grupe Dev. Co.  
English Oaks Commons, Block Wall  
Garfield, Central, Washington & Oak Sts., Curb & Gutter  
Ham Lane Median, Harney Ln., - Port Chelsea Circle  
Downtown Underground Dist., IV, Pine, Church, Elm, Sacramento  
WSWPCP Expansion 1-1978 to Change in cost or Scope of Work  
WSWPCP Expansion Contract Payments (2)  
Lawrence Park Outfield Fence, 350 N. Washington St.  
Ham Ln., Median, Arundel Crt. - Century Blvd.  
Almond Dr., Storm Drain, Stockton ST. to Cherokee Ln.  
Community Drive Storm Drain, Vine St., Cochran Rd.  
Church St. Storm Drain, Forrest Ave. to Turner Rd.  
Catch Basin Replacement - Tamarack/Church, Locust/Central, Hilborn/Washington,  
Locust/Stockton  
Ham Lane Street Improvements, Lodi - Lockeford

FILES FOR DESTRUCTION

Box 4

De Pauli Gardens

El Portal Subdivision

Rivergate Mokelumne, Sept. 1976 thru May 1977

River Oaks Subdivision, Ted Molfino

Beckman Park Unit No. 1

Loading & Bus Zones - 1959 - 1979

Water Main Extension - Reimbursement Agreements

Sunwest Subdivision - Tract No. 1028, John Capell

Rivergate Mokelumne, Maps & Drawings & Correspondence to Oct. 1976

Rivergate Dr. Storm Drain, Turner Rd. to Mokelumne River

Scarborough Dr. Storm Drain, Century - 380' N/Chenin Blanc Dr.

Locust St., & Sacramento St. - Storm Drain

Lodi Lake Storm Drain Pumps

Lodi Lake Storm Pump Station - Demolition

Walnut St. Storm Drain

Vine St., Storm Drain 700' E/O Lower Sacramento Rd., 300' S/O' Vine

Ham Lane Median Landscaping, Arundel Crt. to Century Blvd.

Church St., - Kettlemen Lane, - Traffic Signals

Box Culvert, Vine St., & WID Canal

Ham Lane - Tokay High School

FILES FOR DESTRUCTION

Box 5

Engineering Division - Payroll - 1981

City Council Minutes - 1982

English Oaks Manor - Unit No. 2, Westmont Devel., Co.

Homestead Manor

English Oaks No. 3

English Oaks No. 4

Subdivision Paving - 1978

Modify Traffic Controllers, Ham, Turner, Tokay, Hutchins

Hutchins St. Paving - Century Blvd. to Brandywine Dr.

Lodi Cultural Center

Fire Station No. 4 - Lower Sacramento Rd.

Demolition - Old Sewer Plant

Well No. 17 Block Wall - 2017 West Vine

Century Blvd. Water Main - Church to SPRR

RESOLUTION NO. 84-038

RESOLUTION AUTHORIZING DESTRUCTION OF CERTAIN  
PUBLIC WORKS RECORDS

In accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of the Public Works Department records listed on Exhibit "A" attached hereto and thereby made a part hereof.

BE IT RESOLVED by the City Council of the City of Lodi that:

1. The records heretofore identified are no longer required.
2. The City Council of the City of Lodi finds that the City Attorney has given his written consent to the destruction of the heretofore described records and the destruction of these records is hereby authorized.

Dated: April 4, 1984

I hereby certify that Resolution No. 84-038 was passed and adopted by the City Council of the City of Lodi in a regular meeting held by the following vote:

Ayes: Councilmen - Murphy, Pinkerton, Reid, and Snider

Noes: Councilmen - None

Absent: Councilmen - Olson (Mayor)

ALICE M. REIMCHE  
City Clerk