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## CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Adopt Resolution Authorizing Sole Source Procurement of Electric Vehicle Charging Stations from ClipperCreek, Inc. of Auburn, and Appropriate Public Benefit Program Funds (not to exceed \$10,000)

**MEETING DATE:** May 15, 2013

**PREPARED BY:** Electric Utility Director

**RECOMMENDED ACTION:** Adopt a resolution authorizing the sole source procurement of electric vehicle charging stations from ClipperCreek, Inc. of Auburn, and appropriate Public Benefit Program Funds (not to exceed \$10,000).

**BACKGROUND INFORMATION:** Over the past 10 months, the City of Lodi has received, via a grant from the California Energy Commission, seven electric vehicle (EV) charging stations. These EV charging stations were provided by ClipperCreek, Inc. of Auburn. Staff is seeking to standardize the purchase and installation of future EV charging stations, and is recommending that the EV charging station units be secured from a sole source provider, ClipperCreek.

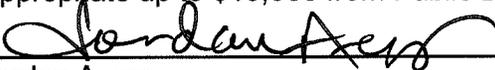
By standardizing these City-owned and maintained EV charging stations, staff can quickly and efficiently address any future equipment issues, and continue the positive working relationship with vendor ClipperCreek, developed since the spring of 2012.

Staff is poised to purchase and install four additional EV charging station units from ClipperCreek. These charging stations will be installed at the solar port located at the Municipal Service Center, and be utilized to recharge Electric Utility Department electric vehicles. Once these chargers are installed, the City of Lodi would have 11 EV charging stations throughout the community – all identical units provided by the same vendor. The purchase price (approximately \$2,175 each) is within the authority of the City Manager, but the decision to sole source the procurement must be approved by Council pursuant to LMC Section 3.2.070.

Staff recommends that Council authorize the sole source procurement of EV charging stations from ClipperCreek, Incorporated of Auburn, California, and appropriate Public Benefit Program funds (not to exceed \$10,000) for the purchase of the aforementioned four new EV charging station units.

**FISCAL IMPACT:** Not applicable.

**FUNDING:** Appropriate up to \$10,000 from Public Benefits Program Fund Balance, 164.

  
 \_\_\_\_\_  
 Jordan Ayers  
 Deputy City Manager/Internal Services Director

APPROVED: \_\_\_\_\_

  
 Konrad Bartlam, City Manager

Adopt Resolution Authorizing Sole Source Procurement of Electric Vehicle Charging Stations from  
ClipperCreek, Incorporated of Auburn, California, and Appropriate Public Benefit Program Funds (not to  
exceed \$10,000)  
May 15, 2013  
Page 2

*for*   
Elizabeth Kirkley  
Electric Utility Director

PREPARED BY: Rob Lechner, Business Development Manager

1. AA# \_\_\_\_\_  
 2. JV# \_\_\_\_\_

**CITY OF LODI  
 APPROPRIATION ADJUSTMENT REQUEST**

TO: Internal Services Dept. - Budget Division  
 3. FROM: **Electric Utility** 5. DATE: **5/1/13**  
 4. DEPARTMENT/DIVISION:

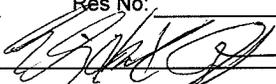
6. REQUEST ADJUSTMENT OF APPROPRIATION AS LISTED BELOW					
	FUND #	BUS. UNIT #	ACCOUNT #	ACCOUNT TITLE	AMOUNT
A. SOURCE OF FINANCING	164		3205	Fund Balance	\$ 10,000.00
B. USE OF FINANCING	164	164607	7719	Other Equipment	\$ 10,000.00

**7. REQUEST IS MADE TO FUND THE FOLLOWING PROJECT NOT INCLUDED IN THE CURRENT BUDGET**

Please provide a description of the project, the total cost of the project, as well as justification for the requested adjustment. If you need more space, use an additional sheet and attach to this form.

**Purchase Electric Vehicle charging heads for EUD Solar Port**

If Council has authorized the appropriation adjustment, complete the following:

Meeting Date: 5/15/13 Res No: \_\_\_\_\_ Attach copy of resolution to this form.  
 Department Head Signature: 

**8. APPROVAL SIGNATURES**

Deputy City Manager/Internal Services Manager \_\_\_\_\_ Date \_\_\_\_\_

Submit completed form to the Budget Division with any required documentation.  
 Final approval will be provided in electronic copy format.

RESOLUTION NO. 2013-87

A RESOLUTION OF THE LODI CITY COUNCIL  
AUTHORIZING THE SOLE SOURCE PROCUREMENT  
OF ELECTRIC VEHICLE CHARGING STATIONS FROM  
CLIPPERCREEK, INC., AND FURTHER  
APPROPRIATING PUBLIC BENEFIT FUNDS

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WHEREAS, over the past ten months, the City of Lodi has received, via a grant from the California Energy Commission, seven electric vehicle (EV) charging stations; and

WHEREAS, these EV charging stations were provided by ClipperCreek, Inc., of Auburn; and

WHEREAS, staff is seeking to standardize the purchase and installation of future EV charging stations, and is recommending that the EV charging station units be secured from a sole source provider, ClipperCreek, Inc.; and

WHEREAS, by standardizing these City-owned and maintained EV charging stations, staff can quickly and efficiently address any future equipment issues, and continue the positive working relationship with vendor ClipperCreek, Inc., developed since the spring of 2012; and

WHEREAS, staff recommends that Council authorize the sole source procurement of EV charging stations from ClipperCreek, Inc., of Auburn; and

WHEREAS, staff is poised to purchase and install four additional EV charging station units from ClipperCreek, Inc., and these charging stations will be installed at the solar port located at the Municipal Service Center and be utilized to recharge Electric Utility Department electric vehicles; and

WHEREAS, once these chargers are installed, the City of Lodi will have 11 EV charging stations throughout the community – all identical units provided by the same vendor; and

WHEREAS, the purchase price (approximately \$2,175 each) is within the authority of the City Manager, but the decision to sole source the procurement must be approved by the City Council pursuant to LMC Section 3.2.070.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby authorize the sole source procurement of four electric vehicle (EV) charging stations from ClipperCreek, Inc., of Auburn, California; and

BE IT FURTHER RESOLVED that Electric Utility Public Benefit funds in the amount of \$10,000.00 be transferred to the Electric Utility account #164607 and appropriated for this project; and

BE IT FURTHER RESOLVED that all future purchases of EV charging station units be standardized by purchasing sole-source through ClipperCreek, Inc., of Auburn, California.

Dated: May 15, 2013  
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I hereby certify that Resolution No. 2013-87 was passed and adopted by the City Council of the City of Lodi in a regular meeting held May 15, 2013, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Katzakian, Mounce, and Mayor Nakanishi

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Johnson

ABSTAIN: COUNCIL MEMBERS – None



RANDI JOHL  
City Clerk