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CITY COUNCIL MEETING
JUNE 20, 1984

188

FEE INCREASES
FOR POLICE
DEPARTMENT

POLICE REPORTS

Chief Williams reported that it has been called to the attention of the Police Department by insurance claims adjusters who purchase a significant number of reports that Lodi's fees are lower than those of other agencies in the area. Chief Williams states that "we have checked with other agencies and find this to be a true statement. Our present fee schedule for reports is \$1.00 first page, 25¢ each additional page. If the report is mailed, we charge \$2.00 first page and 25¢ each additional page.

All renewal licenses would still be purchased at the Police Department for the \$1.00 fee. Those new licenses sold at the Police Department would sell for \$3.00 also.

The change in the bicycle license procedure would require a change in the City Code. The Council's consideration of this matter would be appreciated.

Following discussion with questions being directed to Chief Williams, Council, on motion of Council Member Olson, Reid second, approved the following fee schedule for the Police Department:

RES. NO. 84-082

POLICE REPORTS

\$2.00 for the first page, 25¢ for each additional page and if the report is mailed \$3.00 for the first page and 25¢ for each additional page.

BICYCLE LICENSING

New License fee - \$3.00

Renewal License - \$1.00

Council also authorized the Police Department to allow bicycle shops to license new bicycles which they sell.



Other agencies' fees vary from \$2.00 per page to \$6.00 to a flat rate of \$5.00 per report".

Chief Williams suggested the City increase its fee to \$2.00 first page, 25¢ each additional page. If the report is mailed, it would be \$3.00 first page, 25¢ each additional page.

Quite often the report requested is one page (or they only want the first page). The majority of the time spent providing the report is in researching the number, then locating the report and writing out a receipt. By charging \$2.00 first page, it would bring the fee more in line with the time spent.

Bicycle Licensing

Chief Williams proposal on bicycle is two fold:

- 1) Raise the license fee.
- 2) Allow bicycle shops to license new bicycles which they sell. This is, in part, a reason for the fee increase.

At the present time the City charges \$2.00 for a new bicycle registration - which is good for three years (4-5 L.C.C.). A renewal is \$1.00 and is also good for three years.

The bicycle license is issued by clerical personnel at the Police Department Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. This makes it difficult for working parents to bring young children and their bicycles to the department for a license. We have been approached by bicycle dealers who desire to sell the license at the time they sell a bicycle, thereby providing a service to their customers. Other dealers have agreed that they would license bicycles but feel they should be remunerated for this services. This, in part, is the reason for my request for a fee change.

Section 39003 CVC authorizes the City to designate licensing agencies other than itself. Section 39004CVC authorizes a charge of up to \$6.00 for a new license, good for 3 years, and \$1.00 for each renewal which is also good for three years. At the present time the Police Department purchases the license indicia at a cost of approximately 20¢ per bicycle. Of the \$2.00 fee charges, \$1.00 goes to the State, 20¢ to the purchase of indicia - leaving a net balance of 80¢ to the City for filling out the forms, filing the forms, etc. This is obviously not a money-making proposition nor is it intended to be. If however we were to allow the dealer to keep a portion of the fee for his trouble, it is obvious that it would not be a profitable situation for either party.

Chief Williams recommended that the City increase the fee for a new license to \$3.00. We would then make the indicia available to the dealers in lots of 10 at \$2.00 each - paid for when picked up. They would, in turn, sell the licenses for \$3.00 - thus making a profit of \$1.00.

The benefit of this is three-fold:

- 1) The citizen can purchase the license at the time of the bicycle purchase and save a trip to the Police Department.
- 2) It saves us time at the counter, freeing the clerical personnel to do other tasks.
- 3) It allows the merchant to offer a service to his customers and, at the same time, reimburses him for his investment.

CITY OF LODI

POLICE DEPARTMENT
230 WEST ELM STREET
LODI, CALIFORNIA 95240
(209) 333-6727



FLOYD A WILLIAMS
Chief of Police

HENRY A GLAVES
City Manager

June 12, 1984

To: Jerry L. Glenn, Assistant City Manager
From: Floyd A. Williams, Chief of Police
Subject: Recommendation for Fee Changes,
Charge for Police Reports,
Charge for Bicycle License/Procedure Change

Police Reports

It has been called to our attention by insurance claims adjusters who purchase a significant number of our reports that Lodi's fees are lower than those of other agencies in the area. We have checked with other agencies and find this to be a true statement. Our present fee schedule for reports is \$1.00 first page, 25¢ each additional page. If the report is mailed, we charge \$2.00 first page and 25¢ each additional page.

Other agencies' fees vary from \$2.00 per page to \$6.00 to a flat rate of \$5.00 per report.

I would suggest we increase our fee to \$2.00 first page, 25¢ each additional page. If the report is mailed, it would be \$3.00 first page, 25¢ each additional page.

Quite often the report requested is one page (or they only want the first page). The majority of the time spent providing the report is in re-searching the number, then locating the report and writing out a receipt. By charging \$2.00 first page, it would bring the fee more in line with the time spent.

Bicycle Licensing

My proposal on bicycle is two fold:

- 1) Raise the license fee.
- 2) Allow bicycle shops to license new bicycles which they sell. This is, in part, a reason for the fee increase.

At the present time the City charges \$2.00 for a new bicycle registration - which is good for three years (4-5 L.C.C.). A renewal is \$1.00 and is also good for three years.

..continued..

Bicycle Licensing (continued)

The bicycle license is issued by clerical personnel at the Police Department Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. This makes it difficult for working parents to bring young children and their bicycles to the department for a license. We have been approached by bicycle dealers who desire to sell the license at the time they sell a bicycle, thereby providing a service to their customers. Other dealers have agreed that they would license bicycles but feel they should be remunerated for this service. This, in part, is the reason for my request for a fee change.

Section 39003 CVC authorizes the City to designate licensing agencies other than itself. Section 39004 CVC authorizes a charge of up to \$6.00 for a new license, good for 3 years, and \$1.00 for each renewal which is also good for three years. At the present time the Police Department purchases the license indicia at a cost of approximately 20¢ per bicycle. Of the \$2.00 fee charged, \$1.00 goes to the State, 20¢ to the purchase of indicia - leaving a net balance of 80¢ to the City for filling out the forms, filing the forms, etc. This is obviously not a money-making proposition nor is it intended to be. If however we were to allow the dealer to keep a portion of the fee for his trouble, it is obvious that it would not be a profitable situation for either party.

My recommendation is that we increase the fee for a new license to \$3.00. We would then make the indicia available to the dealers in lots of 10 at \$2.00 each - paid for when picked up. They would, in turn, sell the licenses for \$3.00 - thus making a profit of \$1.00.

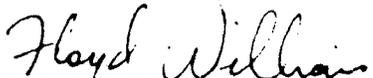
The benefit of this is three-fold:

- 1) The citizen can purchase the license at the time of the bicycle purchase and save a trip to the Police Department.
- 2) It saves us time at the counter, freeing the clerical personnel to do other tasks.
- 3) It allows the merchant to offer a service to his customers and, at the same time, reimburses him for his investment.

All renewal licenses would still be purchased at the Police Department for the \$1.00 fee. Those new licenses sold at the Police Department would sell for \$3.00 also.

The change in the bicycle license procedure would require a change in the City Code. The Council's consideration of this matter would be appreciated.

Respectfully submitted,



Floyd A. Williams
Chief of Police

RESOLUTION NO. 84-082

RESOLUTION AMENDING CERTAIN FEES CHARGED BY THE LODI
POLICE DEPARTMENT FOR POLICE REPORTS AND BICYCLE
LICENSES

RESOLVED, that the City Council of the City of Lodi does hereby
set forth the following fees to be charged by the Lodi Police Department:

FOR POLICE REPORTS

- a) \$2.00 first page, 25¢ each additional page
- b) If the report is mailed \$3.00 first page, 25¢ each additional page.

FOR BICYCLE LICENSES

- a) New licenses - \$3.00
- b) Renewal licenses - \$1.00

BE IT FURTHER RESOLVED that the City Council of the City of Lodi
does hereby allow bicycle shops within the City of Lodi to license new
bicycles which they sell.

All Resolutions or parts of Resolutions in conflict herewith are
hereby rescinded.

Dated: June 20, 1984

I hereby certify that Resolution No.84-082
was passed and adopted by the City Council
of the City of Lodi in a meeting held June 20,
1984 by the following vote:

Ayes: Council Members - Pinkerton, Olson, Reid,
Hinchman & Snider (Mayor)

Noes: Council Members - None

Absent: Council Members - None

Alice M. Reimche
Alice M. Reimche
City Clerk