

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL	DATE: July 1, 1987	NO.
FROM: THE CITY MANAGER'S OFFICE		
SUBJECT: APPROVE RENEWAL OF AGREEMENT WITH LEONARD J. RUSSO INSURANCE SERVICES, INC. FOR LIABILITY CLAIMS ADMINISTRATION FOR 1987-88 AND AUTHORIZE THE CITY MANAGER AND CITY CLERK TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY		

Recommended Action: That Council approve the renewal of the Liability Claims Administration Contract with Leonard J. Russo Insurance Services, Inc., covering the period of July 1, 1987 through June 30, 1988 and authorize the City Manager and City Clerk to execute the letter agreement on behalf of the City.

Submitted for City Council approval is the renewal of the agreement with Leonard J. Russo Insurance Services, Inc., for liability claims administration for 1987-88.

L. J. Russo is requesting a 10% increase to their current fees. There has not been an adjustment to their fees during the last 21 months. The proposed fees, under this contract, would be:

\$11,744.00 for the first 45 claims

\$260.00 per claim for those filed in excess of 45

From July 1, 1986 through this date, 56 liability claims have been filed against the City of Lodi.

L. J. Russo Insurance Services, Inc., has provided liability claims administration to the City of Lodi since October 1983. We have been most pleased with their quality of service and the effective and efficient manner in which they have administered liability claims on behalf of the City.

Alice M. Reimche
Alice M. Reimche
City Clerk

AMR:jj

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TXTA.02D

CITY COUNCIL

EVELYN M. OLSON, Mayor
JOHN R. (Randy) SNIDER
Mayor Pro Tempore
DAVID M. HINCHMAN
JAMES W. PINKERTON, Jr.
FRED M. REID

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
CALL BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
TELECOPIER (209) 333-6795

THOMAS A. PETERSON
City Manager

ALICE M. REIMCHE
City Clerk

RONALD M. STEIN
City Attorney

JULY 2, 1987

Ms. Mara Rigel
Client Service Representative
2200 Powell Street,
Suite 400
P. O. Box 8819
Emeryville, CA 94662

Dear Mara:

Enclosed herewith please find a fully executed copy of the renewal of agreement with Leonard J. Russo Insurance Services, Inc for liability claims administration for 1987-88.

This agreement was approved by the Lodi City Council at its regular meeting of July 1, 1987.

We look forward to working with you during this contract year.

Very truly yours,

ALICE M. REIMCHE
City Clerk
City of Lodi, California

Encl.



Leonard J Russo

INSURANCE SERVICES, INC.

RECEIVED

1987 JUN 17 AM 11:23

ALICE M. REIMCHE
CITY CLERK
CITY OF LODI

June 10, 1987

The City of Lodi
221 W. Pine Street
Lodi, CA 95430
Attn: Ms Alice Reimche
City Clerk

RE: 1987/88 Liability Claims Administration Contract Renewal

Dear Alice:

As you know, the contract for liability claims administration expires on June 30, 1987.

Approximately one year ago Jerry Glen requested an extension of the current contract which began on October 1 1985 and was scheduled to expire on September 30, 1986. The contract was extended for an additional nine months, thus making the contract period even with the fiscal year.

The fees for the past contract period, 10/1/85 - 6/30/87 were \$10,676.32 for the first 45 claimants, claimants in excess were billed at a rate of \$212 each.

Since there has not been an adjustment in 21 months, we are requesting a 10% increase to our current fees. The proposed increase will be:

\$11,744 for the first 45 claimant
in excess will be \$260 per claimant.

If you are in agreement to the proposed fee, please sign in the spaces provided.

2200 POWELL STREET, SUITE 400

P.O. BOX 8819

EMERYVILLE, CA 94662

415-547-3110

City of Lodi
June 10, 1987
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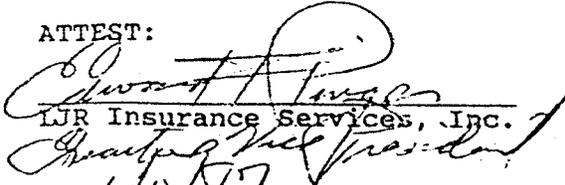
Alice, as I've said many times before, we enjoy very much working with the nice people at the City of Lodi. We look forward to working with all of you in this new contract year.

Very truly yours,



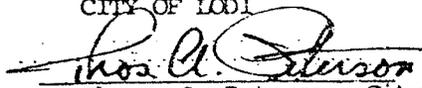
Mara Rigel
Client Service Representative

ATTEST:



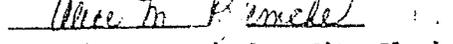
Edward A. Lopez
LJR Insurance Services, Inc.
President
6/10/87
Date

CITY OF LODI



Thomas A. Peterson, City Manager

ATTEST:



Alice M. Peimche, City Clerk
City of Lodi

July 1, 1987

Date