

CC 1a
CITY COUNCIL MEETING

AUGUST 4, 1982

REPORT RECEIVED
FROM S.J. COUNTY
CRIME COMMISSIONER

A letter was presented which had been received from Darrel E. Johnson, Crime Commissioner, San Joaquin County indicating that Mr. Johnson would be most happy to meet with the Council or its representative to answer any questions or to receive any direction regarding this Commission.

August 3, 1982

Lodi City Council
Lodi City Hall
221 West Pine Street
Lodi, CA 95240

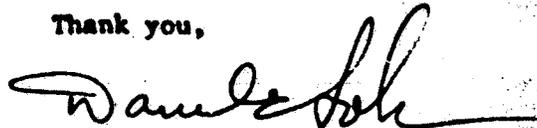
Dear Council Members:

I wish to express my thanks to you for your confidence in me by appointing me to the San Joaquin County Crime Commission.

Enclosed are copies of the minutes of the first three meetings. I would be happy to meet with this Council or your representative to answer any questions or to receive any direction from you as you deem necessary.

Please be advised my membership in this Commission requires me to answer to the appointing body (Lodi City Council). Therefore, please feel free to call on me at your convenience for information or direction.

Thank you,



Darrel E. Johnson
Crime Commissioner
San Joaquin County

DEJ:jj
Encl.

CAP Commission Meeting

June 16, 1982

A G E N D A

1. Introduction of Commissioners and guests
2. Presentation of CAP Report
 - a. summary of process and findings of original CAP Commission
(Participation of original commissioners and steering committee invited.)
 - b. presentation of "minority opinion" report
3. Structural Considerations
 - a. election of chairperson
 - b. secretary for minutes
 - c. selection of regular meeting time and place
4. Community Crime Resistance Program
 - a. grant
 - b. training program, June 23-25, Los Angeles
5. Gang Violence Suppression Program
(information only)
6. Other business
(open)

CAP Commission Meeting

June 16, 1982

Commissioners Present:

Gloria Allen, Lee Andre, Tom Cantrell, Bruce Davies, Marshall Espinoza, Dick Hastie, Darrell Johnson, Jeff Johnson, Shirley Kelley, Jeanette Nalls, John Parker, Gladys Roberts, Chuck Shaefer, Bruce Willmette

Commissioners Absent:

Excused: Bob Blaney, Edna Talbott

Unexcused: Michael Paige, Margarita Wulftange

Guest Present: Supervisor Doug Wilhoit, Mary Bava (Administrative Assistant, County), Joni Marquez (Administrative Assistant, City of Stockton), Linda M. Tregle.

1. The meeting was opened at 7:30 by Supervisor Wilhoit. After the members introduced themselves, he summarized the history of the original CAP Commission. Copies of the report were issued to the new members. A supplemental report presented by Margarita Wulftange, Joel Miller and Warren Parker was distributed to all the commissioners.

Supervisor Wilhoit explained that while the Commission's main charge is implementation of the CAP Report, the manner in which they proceed and the structure and methods used to achieve their goals have not been predetermined. The Commission has considerable flexibility as it enters this second phase.

2. Joni Marquez, Administrative Assistant with the Stockton Police Department, explained the \$30,000 Community Crime Resistance Program Grant which the commission has received. She informed the commissioners of a training program scheduled for June 23 to 25 in Ontario.
3. Mary Bava informed the Commissioners of the existence of the Gang Violence Suppression Program and Task Force under the jurisdiction of the District Attorney's Office. Commissioners Jeff Johnson and John Parker are also members of this task force. Supervisor Wilhoit pointed out that the Board had stipulated that a CAP Commissioner could be added to this Task Force.
4. Following the informational phase of the meeting, the Commissioners convened themselves and elected Bruce Willmette chair, John Parker vice-chair, and Jeanette Nalls, Secretary.
5. The chair appointed a by-laws committee of Gladys Roberts, Jeff Johnson, and Shirley Kelley. They will meet and present draft by-laws to the Commission at the next meeting.

6. Marshall Espinoza was elected as CAP's representative to the Gang Violence Suppression Task Force because of his work on the Gangs Subcommittee of the original CAP Commission. The Chair will send a letter to the Board of Supervisors requesting his formal appointment to the Task Force as liaison with the commission.
7. Discussion was held regarding the Community Crime Resistance Program training. Bruce Willmette, Bruce Davies and Jeannette Nalls offered to attend. A vote selected Willmette and Nalls.
8. The Chair suggested that the Commission think of establishing standing committees and that each commissioner plan to commit 4 to 6 hours a month. There was open discussion regarding the need of a mission statement and the establishing of goals. Emphasis was placed on the coordination of the grant, the existing report and the "open" future direction.
9. The next meeting was set for Wednesday, June 30, at 7:30 p.m. in Room 203 of the Stockton City Hall. The first Wednesday of each month was tentatively set for subsequent meetings.
10. Discussion on the utilization of Robert's Rules of Order resulted in Gloria Allen's election as Parliamentarian. However, the need and desire for an open atmosphere where all commissioners feel free to express their views was stressed.

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,



Mary Bava
Recorder Pro Tem

CAP COMMISSION MEETING

June 30, 1982

Commissioners Present

Bruce Willmette, Marshall Espinoza, Jeff Johnson, Lee Andre, John Parker, Gladys Roberts, Bruce Davis, Margarita Wulfange, Gloria Allen, Thomas Cantrell, Chuck Shaefer, Richard Hastie.

Commissioners absent:

Michael Paige, Robert Blaney, Shirley Kelly, Jeanette Nalls, Darrell Johnson, Edna Talbot.

Guests present: Teresa Jones.

1. The meeting was opened at 7:30 P.M. by Chairman Bruce Willmette. The minutes of previous meeting were approved. The Chair introduced Margarita Wulfange from City Council #3 to new Commissioners. Gladys Roberts agreed to assist with the minutes in the absence of the secretary, Jeanette Nalls.
2. The Chairman announced that a letter was sent to Supervisor Yoshikawa on crime violence. Attendance problems were discussed. The concensus of the Commissioners was that the problem of attendance be dealt with in the By-Laws. Recommended that a Commissioner should have someone present to represent him/her in their absence. Bruce Davis moved that attendance be dealt with in the By-Laws, seconded by Gloria Allen. Motion passed.
3. By-Laws Committee members Jeff Johnson and Gladys Roberts met but did not formulate the By-Laws. Shirley Kelly was not present at the meeting and had necessary information. The Committee will meet and make a presentation at the next meeting. Gloria Allen will assist the Committee.
4. Bruce Willmette stated that resource materials are available for Commissioners to use at the UOP Sociology Department library located in Wendell Phillips Hall. He announced that an effort is being made to have November named "Preventing Youth Problems" month.

5. Neighborhood Watches were explained for Commissioners not familiar with the program and the method of organization. Watches also keep track of what city police are doing in crime prevention. Stockton has 450 Neighborhood Watch organizations - 300 active.

6. Bruce Davis reported on the training meeting held in Ontario, California, on June 23 through 25. Stockton was one of four California cities to receive an award of merit for efforts in crime prevention programs. He stated some city halls send out monthly reports to organizations involved in crime prevention. He stated that Stockton Unified Schools requested more programs by police officers on crime prevention. Other cities are using senior citizens and Boy Scouts to alleviate problems of overburdened police and officials. Some cities put up signs designating "Neighborhood Watch Protected" in organized areas. Some senior citizens set up "court watches", keeping tab on judges. Some cities are using businesses for advertising on ways to prevent crimes such as drugs, rap, etc. Coors Beer was used as an example. In this way dollars are not used for advertisements. Teresa Jones stated that we are not using or training our volunteers in the right way. Also stated some police departments are giving children badges designating them as "Police Helpers".

7. Commissioners discussed the CAP report. How to do our job? How to implement some of the ideas? Decided we should prioritize the fifty-five recommendations in order of importance to us by the next meeting. Jot down anything new being done in our own communities in the way of crime prevention.

8. Discussion: Commissioners should have access to police, judges, attorneys for advice on any legal matters. Bruce Davis made a motion that a letter be written to the Steering Committee advising them we are meeting and requesting their assistance or attendance when decided necessary by Commissioners. Seconded by Gloria Allen. Passed by Commissioners present.

9. New business: Lee Andre presented a Mission Statement for the CAP Commission, indicating the purpose and goals of the Commission.

Bruce Davis noted the number of Commissioners is fixed but made a motion to have Teresa Jones appointed as an "at-large member" of the Commission. Seconded by Gloria Allen. Motion passed. The Chairman will discuss this action with Supervisor Wilhoit.

Next meeting to be held on July 7 at 7:30 P.M. in City Hall.

Respectfully submitted,

Gladys Roberts, Acting Secretary



**CRIME AWARENESS
AND PREVENTION COMMISSION**

**SAN JOAQUIN COUNTY COURTHOUSE
222 EAST WEBER AVENUE, ROOM 701
STOCKTON, CALIFORNIA 95202**

**TELEPHONE
(209) 944-3113**

July 28, 1982

Commissioners:

1. Thirteen members of the Commission indicated their highest priority recommendations the other night. I tabulated the first five from each Commissioner--65. The 65 "votes" were spread among 24 of the recommendations.

Recommendation No. 1 had 12 votes.

Recommendation No. 5 had 10 votes.

Recommendations Nos. 29, 45 and 47 had 4 votes each.

Recommendations Nos. 6, 36 and 41 had 3 votes each.

Recommendations Nos. 2, 4, 16, 26, 30 and 43 had 2 votes each.

Recommendations Nos. 9, 31, 33, 34, 35, 40, 42, 46, 50 and 52 had 1 vote each.

Please refer to your lists of recommendations and draw your own conclusions as to the meaning of this exercise.

It appears that we are on target as far as furthering community awareness and strengthening neighborhood organizations. But beyond recommendations 1 and 5 the divergency of our Commission becomes apparent as we each place different importance on the other recommendations. This is a reflection of our total community input and this is our strength.

Perhaps we should try to get this input from the remaining seven Commissioners. It may give greater depth to the middle recommendations that received 4 and 3 votes each?

2. Minutes of Meeting of July 7 are enclosed.
3. List of Commissioners, telephones and addresses are enclosed.
4. Oath of Office enclosed. Some of you have already done this and others will want to. You may swear before a Notary Public or a City Clerk, as you or your City prefers.
5. Proposed By-laws from Committee are enclosed. Please read prior to August 4 meeting for comment and possible vote.

Commissioner

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July 28, 1982

6. If you are in Tracy, Manteca, Ripon, Lodi, or Escalon, please be aware of prevention programs of your City, Police Department, schools, churches, etc. We must have this resource material.

Sincerely,

Bruce

Bruce R. Willmette, Chairman

BRW:vm

CAP COMMISSION

BY-LAWS

Article I. Name

Section 1

The name of this organization shall be Crime Awareness and Prevention Commission; better known as CAP Commission.

Article II.

Statement, Policy, and Objectives

Crime is a total community problem and the way to solve it is for each member of the community to be involved in crime awareness and prevention. No single entity, law enforcement, the court, or penal institution can do the job alone. They need the assistance and active support of the citizenry. It is the purpose of the Crime Awareness and Prevention Commission (CAP) to advise, promote, inform, and actively support government and citizens at large in the prevention of crime within San Joaquin County.

Goals:

- (1) Coordinate efforts of the community to make San Joaquin County a better place to live.
- (2) Serve as an advisory body to the county and local government.
- (3) Provide educational services to the community.
- (4) Encourage development of crime awareness and prevention programs.

Article III. Membership

Section 1

The Commission shall consist of nineteen (19) members appointed by the Board of Supervisors, City Councils, and City Governments.

Section 2

Terms are to be served continuously or until Commissioner can no longer serve.

Section 3

Commissioner must attend nine (9) out of twelve (12) meetings per year. If Commissioner is absent for more than three (3) unexcused meetings, that member will be dropped from the rolls. A new Commissioner will be appointed from the area represented.

Section 4

An Associate member may attend meetings and have all rights and privileges of Commissioner members; except the right to vote or hold office.

Article IV. Governing Body

Section 1

The governing body shall consist of the nineteen (19) appointed Commissioners, Standing Committees, Associate members, and any appointed Committees.

Section 2

- (a) The elected officers of the Commission shall be Chairperson, Vice-chairperson, and Secretary. The Parliamentarian and Assistant Secretary shall be appointed by the Chairperson.
- (b) Elected officers of the Commission shall be elected for a two (2) year term and may be re-elected for an additional two (2) year term.
- (c) Appointed officers shall be appointed for a one (1) year term and may be appointed for an additional one year (1) term.
- (d) Appointed positions shall be by request of volunteers and if no member volunteers, the Chairperson may appoint a Commissioner to the position.

Article V. Elections

Section 1

Elections will be held at the first meeting in June. Election of officers shall be by a majority vote of those present and eligible to vote, (appointed Commissioners).

Section 2

Nominations for office shall be made at the regular meeting from the floor. Those nominated, must consent to serve.

Section 3

The Chairperson and Secretary shall be elected during an even numbered year. The Vice-chairperson shall be elected during odd numbered years. All elected officers shall be elected for a full two (2) year term.

Article VI. Duties of Officers

Section 1

Chairperson:

The chairperson shall preside at all meetings and uphold the By-laws at all meetings. He is an ex-officio member of all standing committees.

Section 2

Vice-chairperson:

The Vice-chairperson shall assume all responsibilities of the Chairperson in his/her absence. The Vice-chairperson shall oversee all standing committees.

Section 3

Secretary:

The Secretary shall serve as a recorder for the Commission; shall provide communication between the Chairperson and the Commissioners; shall maintain all correspondence; keep records; and prepare notices. The Secretary shall handle clerical business for the Commission. He/she shall see that all materials are disseminated at the request of the Chairperson and shall perform all other duties that are incidental to performance of the office of Secretary.

Section 4

Assistant Secretary:

The Assistant Secretary shall perform the duties of the Secretary during the absence of the Secretary and otherwise assist as is needed or appointed to do so.

Section 5

Parliamentarian:

The Parliamentarian shall advise the Chairperson on parliamentary procedure and points of parliament order. The Parliamentarian shall rule on Parliamentary matters as appropriate according to the Roberts Rule Of Order, newly revised edition, which shall be the authority on all questions of procedure not otherwise covered by the By-laws. The Parliamentarian may be the Chairperson of the By-laws Committee.

Article VII. Meetings

Section 1

All meetings shall be held on the first Wednesday of every month unless special meetings are requested by the Commissioners or Chairperson.

Section 2

All meetings shall begin at 7:30 pm and close at 9:30 pm unless approved by the Commissioners present.

Article VIII. Quorum

Section 1

A quorum to conduct the business of the CAP Commission shall require that a majority of its members be present.

Article IX. Amendments

Section 1

The By-laws may be amended by a two-thirds vote of all the voting Commissioners. The quorum for this meeting shall be the same as established in Article VIII, Section 1.

Section 2

Proposed amendments shall be submitted in writing thirty (30) days prior to the regular meeting.

Shirley A. Kelly
Shirley Kelly

Submitted by
Gloria Allen
Gloria Allen

Jeff Johnson
Gladys Roberts
Gladys Roberts

CAP COMMISSION MEETING

July 7, 1982

Stockton City Hall

Commissioners Present:

Allen, Cantrell, Davies, Espinoza, Hastie, D. Johnson, Kelley, Nalls, Paige, Parker, Roberts, Schaefer, Willmette and Wulfange.

Commissioners Absent:

Andre, Blaney, J. Johnson and Talbot.

Guests Present:

Theresa Jones

The meeting was opened at 7:30 by roll call. Minutes of the previous meeting were approved as corrected.

The Chair passed out copies of the Stockton Unified School District's response to the CAP Recommendations.

Theresa Jones was elected an Associate Member of the Commission recognizing her expertise in the area of Crime Prevention Programs at the State level.

The Chair reported there is still no Commissioner representing the City of Escalon.

The Chair reported that many of the Commissioners had not been sworn in by the County or City they represent. Evidently, some of the Cities do not require a sworn statement as does the County. The Chair was to make further inquiry.

Commissioner Kelley requested that Commissioners not discuss absences of other Commissioners, whether excused or unexcused. The Chair indicated this has not and would not be done. It is expected that the eventual By-Laws will deal with absences and they will be dealt with at the appropriate time.

Commissioners Allen and Parker were requested to review the material presented for Commissioner Andre regarding a private industry review of juvenile delinquency prevention programs in San Joaquin County that has been endorsed by Supervisors Alva and Wilhoit.

The By-Laws Committee (Allen, J. Johnson, Kelley, Roberts) had met and prepared a rough draft of a portion of the proposed By-Laws. Commissioner Allen made a presentation that discussed the makeup of the Commission and absences. A more complete report will be forthcoming.

The Mission Statement written by Commissioner Andre was unanimously accepted with two minor corrections. This Mission Statement is to become a part of the By-Laws and reads as follows:

"Crime is a total community problem and the way to solve it is for each member of the community to be involved in crime prevention. No single entity, law enforcement, the court, or penal institutions can do the job alone; they need the assistance and active support of the citizenry. It is the purpose of the Crime Awareness and Prevention Commission (CAP) to advise, promote, inform, and actively support government and citizens at large in the prevention of crime within San Joaquin County.

"Goals:

- (1) Coordinate efforts of the community to make San Joaquin County a safe place in which to live.
- (2) Serve as an advisory body to county and local government.
- (3) Provide educational services to the community.
- (4) Encourage development of crime prevention programs."

The motion for acceptance of the Mission Statement was made by Commissioner Cantrell and seconded by Commissioner Shaefer.

An attempt was made to list the top five recommendations of the former Commission in the minds of the present Commission. The top five vote getters at the meeting were Nos. 1, 2, 4, 5 and 29, which are:

1. Enhance community awareness and knowledge about crime through agencies, media, schools and volunteers.
2. Provide more employment opportunities for youth.

3/

4. Support Big Brother/Big Sister type programs.
29. Establish a Crime Prevention Task Force.

At this point the Chair requested that Commissioner Wulfstange differentiate between the CAP Commission and the proposed Crime Prevention Task Force. It appeared there may be little difference and that a Task Force may be a function of this Commission.

It was suggested that each member supply the Chair with their top five recommendations and that the Chair report on this survey at the next meeting.

Correspondence had been received from the Child Abuse Council welcoming the Commission to existence and offering cooperation. Commissioner Kelley discussed the problem of police brutality and whether there had been a committee to determine if there was a problem in former years. Commissioner Cantrell discussed both the Internal Affairs Division of the Stockton Police Department and the District Attorney's office. The Chair suggested this may be more in the realm of the Grand Jury.

The next meeting is scheduled August 4 at 7:30 P.M., Stockton City Hall.

Adjourned at 9:00 P.M.

Jeanette Nalls, Secretary

CRIME AWARENESS AND PREVENTION COMMISSION

Mission Statement

Crime is a total community problem and the way to solve it is for each member of the community to be involved in crime prevention. No single entity, law enforcement, the court, or penal institutions, can do the job alone; they need the help and active support of the citizenry. It is the purpose of the Crime Awareness and Prevention Commission (CAP) to advise, promote, inform, and actively support government and citizens at large in the prevention of crime within San Joaquin County.

Goals

- (1) Coordinate efforts of the community to make San Joaquin County a safe place in which to live.
- (2) Serve as an advisory body to county and local government.
- (3) Provide educational services to the community.
- (4) Act as a change agent in the development of crime prevention programs.