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CITY COUNCIL MEETING
SEPTEMBER 16, 1987

COMPUTER HARDWARE
AND SOFTWARE
PURCHASE FOR THE
PARKS AND RECREATION
DEPARTMENT AND THE
FIRE DEPARTMENT
APPROVED

CC-20
CC-47

Following introduction of the matter by City Manager Peterson and Assistant City Manager Glenn, Council, on motion of Council Member Reid, Hinchman second, approved the purchase of the following computer equipment:

FIRE DEPARTMENT

- 3 Personal Computers
- 3 Printers
- Peripheral equipment and Fire-aid software

PARKS AND RECREATION DEPARTMENT

- 1 System 36 Personal Computer
- 2 Personal Computers
- 2 Printers
- 3 Display Stations (Word Processors)
- Software

Further, Council approved the appropriation of \$42,000 to the Equipment Fund from the General Fund Operating Reserve to fund these acquisitions.

The system for the Parks and Recreation Department will provide word processing capability to the entire staff similar to that in City Hall. Of equal importance, it will enable department personnel to computerize the scheduling of all sports activities, fields and facilities. The Parks Superintendent has a work management and scheduling program which requires a personal computer.

The system for the Fire Department is a complete microcomputer system developed to satisfy all of the general computer needs of a modern fire department. It has a graphics system which overlays hydrants, water mains, target hazards and hazardous materials onto map pages. The system highlights by location high dollar loss, type of incident, hour of day or other criteria the Fire Chief may deem important. It also tracks hydrant maintenance, inspection and training, among other things. In addition, it possesses word processing capability and systems used for charting and matrixing investigations, project management and related activities.

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL	COUNCIL MEETING DATE	NO.
FROM: THE CITY MANAGER'S OFFICE	September 16, 1987	
SUBJECT: APPROVE COMPUTER HARDWARE AND SOFTWARE PURCHASE FOR THE PARKS AND RECREATION DEPARTMENT AND THE FIRE DEPARTMENT		

PREPARED BY: Assistant City Manager

RECOMMENDED ACTION: That the City Council approve the purchase of the following computer equipment:

FIRE DEPARTMENT

3 Personal Computers
3 Printers
Peripheral equipment and Fire-aid software

PARKS AND RECREATION DEPARTMENT

1 System 36 Personal Computer
2 Personal Computers
2 Printers
3 Display Stations (Word Processors)
Software

Further, it is also recommended that the City Council approve the appropriation of \$42,000 to the Equipment Fund from the General Fund Operating Reserve to fund these acquisitions.

BACKGROUND INFORMATION: The City Manager's 1987-88 Budget Message contained the following:

"There remain some unanswered questions at this time in the area of data processing. The Management Information Systems Committee, in recent meetings, has been analyzing a number of departmental requests for both hardware and software. Within the next few months these questions will be resolved and recommendations in this area will then be presented to the City Council. We anticipate these additional expenditures will be comfortably within the City's funding capabilities."

The Management Information Systems Committee (MIS) was formed approximately 3½ years ago to assist the City Manager in making decisions on recommendations to the City Council regarding the acquisition of various computer systems to best address the City's needs. All departmental requests for initial system purchase or upgrade are reviewed by this committee. The committee is comprised of the Assistant City Manager, Finance Director, City Clerk and one representative each from the Police Department, Fire Department and Public Works Department, all of whom are familiar in varying degrees with computer capabilities and applications. The City's Data Processing Supervisor services as the technical advisor to the committee. Department heads and other departmental personnel are invited to appear before this committee with specific equipment and software requests.

APPROVE COMPUTER HARDWARE AND SOFTWARE PURCHASE FOR THE PARKS AND RECREATION DEPARTMENT AND THE FIRE DEPARTMENT

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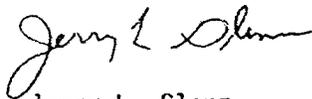
The questions mentioned above have been resolved to the satisfaction of the MIS Committee and that committee feels comfortable in supporting the recommendation presented herein.

The system for the Parks and Recreation Department will provide word processing capability to the entire staff similar to that in City Hall. Of equal importance, it will enable department personnel to computerize the scheduling of all sports activities, fields and facilities. The Parks Superintendent has a work management and scheduling program which requires a personal computer.

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There are adequate funds in the General Fund Operating Reserve to purchase this equipment and software.

Respectfully submitted,



Jerry L. Glenn
Assistant City Manager

JLG:br