

CITY COUNCIL MEETING
SEPTEMBER 16, 1987

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17

AGREEMENT WITH
KOREAN PROFESSIONAL
BUILDING MAINTENANCE
AMENDED TO INCLUDE
CUSTODIAL SERVICES
AT THE FINE ARTS
BUILDING

CC-6
CC-90

The addition of the recently-completed Fine Arts Building to the Hutchins Street Square complex has presented the need for regular janitorial services at the facility. Such services are presently being performed in all buildings other than the Fine Arts Building by a Parks and Recreation Department employee who is assigned to Hutchins Street Square on a part-time basis. This employee will continue to perform certain landscape and other maintenance functions, but will be relieved of the custodial assignments he is now performing. This will free up some time which will be reallocated to park maintenance functions as assigned.

City Manager Peterson advised Council that the City had solicited and received from the City's contract janitorial service a bid for performing all custodial services at Hutchins Street Square. The bid is for the maximum of daily service. In reality, the services in some areas will not be needed daily and appropriate adjustments in the billing will be made. Additionally, renters of the various buildings will have included in the rental figure, an amount to recover the custodial service for that event. It is the City's goal to recover a substantial amount of the cost of performing this service.

Council approved an amendment to the City's janitorial services contract with Korean Professional Building Maintenance to provide for janitorial service in the Fine Arts Building.

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL

COUNCIL MEETING DATE

NO.

FROM: THE CITY MANAGER'S OFFICE

September 16, 1987

SUBJECT:

AMEND AGREEMENT WITH KOREAN PROFESSIONAL BUILDING MAINTENANCE TO INCLUDE
CUSTODIAL SERVICES AT THE FINE ARTS BUILDING

PREPARED BY: City Manager

RECOMMENDED ACTION: That the City Council approve an amendment to the City's janitorial services contract with Korean Professional Building Maintenance to provide for janitorial service in the Fine Arts Building.

BACKGROUND INFORMATION: The addition of the recently-completed Fine Arts Building to the Hutchins Street Square complex has presented the need for regular janitorial services at the facility. Such services are presently being performed in all buildings other than the Fine Arts Building by a Parks and Recreation Department employee who is assigned to Hutchins Street Square on a part-time basis. This employee will continue to perform certain landscape and other maintenance functions, but will be relieved of the custodial assignments he is now performing. This will free up some time which will be reallocated to park maintenance functions as assigned.

We have solicited and received from the City's contract janitorial service a bid for performing all custodial services at Hutchins Street Square. A copy is attached (Exhibit A). The bid is for the maximum of daily service. In reality, the service in some areas will not be needed daily and appropriate adjustments in the billing will be made. Additionally, renters of the various buildings will have included in the rental figure, an amount to recover the custodial service for that event. It is our goal to recover a substantial amount of the cost of performing this service.

Respectfully submitted,



Thomas A. Peterson
City Manager

TAP:br

Attachment

KOREAN PROFESSIONAL BUILDING MAINTENANCE
 8338 ENCINO AVENUE
 STOCKTON, CA 95209

952-4900

EXHIBIT A

CITY OF LODI
 CITY HALL
 PO Box 320
 LODI, CA 95241

GENTLEMEN:

WE ARE PLEASED TO QUOTE THE FOLLOWING PRICES:

DAILY SERVICE (5 TIMES PER WEEK)

MUSIC BUILDING

1ST FLOOR	4,085.186	Sq FT	\$285.00 PER MO.
2ND FLOOR	3,244.44	Sq FT	227.11 PER MO.

TWICE WEEKLY

GYMNASIUM SOUTH END GIRLS	6,388.63	Sq FT	\$178.88 PER MO.
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THREE TIMES PER WEEK

CAFETERIA BUILDING

TEAM ROOM	2,201.55	Sq FT	\$132.09
KITCHEN	1,353/37	Sq FT	81.20
CAFETERIA	4,353.51	Sq FT	208.97
OFFICE	766.66	Sq FT	36.20
TOTAL Sp.FT. 22,395		TOTAL	\$1150.41

5.1¢ Sq. FT.
 CITY HALL
 COMPLEX
 7.4¢ Sq. FT.

\$13,504.92 a yr.

TOTAL AREA OF BUILDING NOT SHOWN. ONLY FOOTAGE OF AREAS TO BE CLEANED ARE SHOWN.

WE DO NOT SUPPLY BATHROOM SUPPLIES.

Chong S. Lee
 CHONG S. LEE
 OWNER

8/19/59