

CITY COUNCIL MEETING
OCTOBER 16, 1985

MINUTES

The Minutes of August 21, 1985 and September 4, 1985 were approved as written.

RENEWAL OF CONTRACT
FOR LIABILITY CLAIMS
ADMINISTRATION

cc b
cc k.
Page 67

Council was apprised that the City has contracted with Leonard J. Russo Insurance Service, Inc. for administration of the City's liability claims. The proposed renewal contract reflects an increased cost of 6%. Russo has handled their services for the City in a professional manner and it is Staff's recommendation that the contract be renewed.

COUNCIL AUTHORIZED THE RENEWAL OF A CONTRACT FOR CLAIMS LIABILITY ADMINISTRATION WITH LEONARD J. RUSSO INSURANCE SERVICES, INC., AND AUTHORIZED THE CITY MANAGER AND CITY CLERK TO EXECUTE THE SUBJECT DOCUMENT ON BEHALF OF THE CITY.

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL
FROM: THE CITY MANAGER'S OFFICE

DATE

October 11, 1985

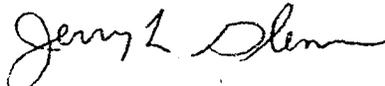
NO.

SUBJECT: RENEWAL OF CONTRACT FOR LIABILITY CLAIMS ADMINISTRATOR

Recommendation: The City Council authorize renewal of contract for claims liability administration with Leonard J. Russo Insurance Services, Inc.

Background: The City has contracted with Leonard J. Russo Insurance Services, Inc. for administration of our liability claims. They have handled these services in a professional manner and provided the City with excellent services. They have offered to provide the same services for 1985-86 as in 1984-85, at an increased cost of 6%. Sufficient funds are available to pay this additional annual cost.

Respectfully submitted,



Jerry L. Glenn
Assistant City Manager

JLG/lh

LR

Leonard J Russo

INSURANCE SERVICES, INC.

RECEIVED

1985 OCT -7 PM 2:52

ALICE M. REIMCHE
CITY CLERK
CITY OF LODI

October 2, 1985

The City of Lodi
Ms Alice Reimche
City Clerk
211 W. Pine Street
Lodi, CA 94530

RE: Liability Claims Administration Contract Renewal
for 10-1-85 through 9-30-86

Dear Alice:

As you are aware, our contract has technically expired. I apologize for the delay in sending the renewal to you. It seems as though it was just yesterday that I prepared the renewal for the 1984/1985 year.

It has certainly been a pleasure working with you and the capable staff of the City of Lodi for the past two years.

For the 1985 - 1986 contract year, we are proposing a modest 6% increase in fees. Last year, we charged the City \$10,072 for 45 new claimants, claimants in excess of 45 were administered for a fee of \$200 each.

This year our proposed increase will bring the City up to \$10,676.32 for 45 new claimants. Claimants in excess of 45 will be administered at a fee of \$212 each.

2200 POWELL STREET, SUITE 400

P.O. BOX 8819

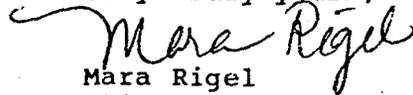
EMERYVILLE, CA 94662

415-547-3110

Ms Reimche
Oct. 2, 1985
Page 2

If you are in agreement with this proposed increase, please sign in the space provided below. If you wish to discuss the fees, please contact me.

Very truly yours,



Mara Rigel
Client Service
Representative

LJR Insurance Services, Inc.

Witness: Mara Rigel
Date: 10/2/85

By: [Signature] Title
Executive Vice President

City of Lodi

Attest:
Witness: Alice M. Reimche
Alice M. Reimche
City Clerk
Date: October 16, 1985

By: [Signature] CITY MANAGER
Thomas A. Peterson Title
City Manager