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City Council Meeting

November 17, 1982

RES. NO. 82-131

Following introduction of the matter by Staff, Council, on motion of Council Member Snider, Olson second, adopted Resolution No. 82-131 - Resolution Amending "Rules for Personnel Administration, City of Lodi", Rule 9, Section 6, re Holidays Observed by the City of Lodi employees, and thereby rescinding Resolution No. 78-132 pertaining thereto.

COUNCIL COMMUNICATION

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NO

TO THE CITY COUNCIL
FROM THE CITY MANAGER'S OFFICE

DATE
November 12, 1982

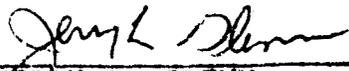
SUBJECT
REVISION OF HOLIDAY SCHEDULE

In the Memorandum of Understanding signed this year with the General Services Unit and the Maintenance and Operators Unit, it was mutually agreed that members of those Units would observe the day after Thanksgiving as a fixed holiday and that the City offices would be closed on that day.

If a holiday falls on a Saturday, the City has agreed to observe the preceding Friday as a holiday. For practical purposes, this only will occur when New Year, July Fourth, and Christmas fall on a Saturday. All other holidays are observed on a fixed day of the week.

The MOU also provides the number of floating holidays will be reduced from 4 to 3.

Council is respectfully requested to modify the present Holiday policy to incorporate these changes.



JERRY L. GLENN
Assistant City Manager

JLG:vc

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RESOLUTION NO. 82-131

RESOLUTION AMENDING "RULES FOR PERSONNEL ADMINISTRATION, CITY OF LODI", RULE 9, SECTION 6, RE HOLIDAYS OBSERVED BY CITY OF LODI EMPLOYEES, AND THEREBY RESCINDING RESOLUTION NO. 78-132 PERTAINING THERETO.

BE IT RESOLVED that Rule 9, Section 6 of the "Rules for Personnel Administration, City of Lodi" is hereby amended to read in full as follows:

"Section 6. HOLIDAYS:

"A. Sworn Police and Fire Personnel shall observe the following as holidays:

"January first, the third Monday in February, the last Monday in May, July fourth, the first Monday in September, September ninth, November eleventh, the Thursday in November appointed as Thanksgiving Day, December twenty-fifth, and the employee's birthday.

"If January first, July fourth, September ninth, November eleventh, or December twenty-fifth falls upon a Sunday, the Monday following is a holiday. When a holiday falls on a Saturday, all employees will be granted that holiday time off to be taken at a later date and at such time within one year as is mutually agreed to by the individual employee and his department head. If the employee's birthday falls on a Saturday, the preceding Friday shall be granted, and if the employee's birthday falls on a Sunday, the following Monday shall be granted unless otherwise mutually arranged between the employee and his department head. If a holiday falls during a normally scheduled vacation or if the employee's birthday falls on a regularly scheduled holiday, the employee shall be entitled to receive an additional day of vacation to be arranged with his department head. If an employee must work on a holiday he will be credited with 12 hours or compensatory time off except that as to Fire Department Personnel on shift schedule they shall be credited with 18 hours of compensatory time off. If the holiday falls on a normally scheduled day off, the employee shall be granted another day off in lieu of the holiday at a time to be mutually arranged with his department head.

"B. All other employees for management, mid-management and those employees who are represented by the General Services and Maintenance and Operators bargaining unit

shall observe the following holidays during which City Offices, excepting those providing emergency and essential services, shall be closed. Every January first, the third Monday in February (Washington's Birthday), the last Monday in May (Memorial Day), July fourth, the first Monday in September (Labor Day), the fourth Tuesday in November (Thanksgiving Day), the Friday following Thanksgiving Day, and December twenty-fifth (Christmas Day).

"When the Holiday falls on a Saturday, the preceding Friday is a Holiday.

"When the Holiday falls on a Sunday, the following Monday is a Holiday.

"In addition, each non-management and non-mid-management employee will be given 3 additional days off per calendar year to be taken off at a time mutually agreeable to the employee and his department head. Management and mid-management employees will be given 2 additional days off per calendar year."

"C. All employees represented in the Electrical Bargaining Unit shall observe the following as Holidays:

"Every January first, the third Monday in February (Washington's Birthday), the last Monday in May (Memorial Day), July fourth, the first Monday in September (Labor Day), the fourth Thursday in November (Thanksgiving Day), and December twenty-fifth (Christmas Day).

"When the Holiday falls on a Sunday, the following Monday is a Holiday. When a Holiday falls on a Saturday, the employees will be granted 8 hours time off to be taken within one year, at a time mutually agreed to by the employee and his department head.

"In addition, each non-management and non-mid-management employee will be given four additional days off per calendar year to be taken off at a time mutually agreeable to the employee and his department head. Management and mid-management employees will be given three additional days off per calendar year."

Resolution No. 78-132 is rescinded upon the adoption of this Resolution.

This Resolution is to be effective upon the date of its adoption by the City Council.

Dated: November 17, 1982

I hereby certify that Resolution 82-131 was passed and adopted by the City Council of the City of Lodi in a regular meeting held November 17, 1982 by the following vote:

Ayes: Council Members - Murphy, Olson,
Snider, Pinkerton,
and Reid (Mayor)

Noes: Council Members - None

Absent: Council Members - None

ALICE M. REINCHE
City Clerk