

CITY COUNCIL MEETING
DECEMBER 2, 1987

SALE OF SURPLUS
EQUIPMENT - PRINTER/
READER, TYPEWRITER,
PICTURE FRAME
APPROVED

Council approved the sale of surplus equipment as follows:

CC-20
CC-47

Item	Justification
1 - 3M printer/reader Model 29CA-C2910D Filmac 200	Originally purchased to read and print micro film of plans in the Building Department. Proved to be ineffective, time consuming and costly. Prints now being duplicated at Delta Microfilm Service, Stockton. A 3M reader has replaced this item in the Building Department.
1 - Olympia Manual Typewriter	Not needed
1 - Wooden Picture Frame (with glass) - size 42-1/2" x 42-1/2"	Not needed

This equipment, which is located in the Community Development Department, has been removed from service and is of no future use to the City.

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL	COUNCIL MEETING DATE	NO.
FROM: THE CITY MANAGER'S OFFICE	December 2, 1987	
SUBJECT: APPROVE SALE OF SURPLUS EQUIPMENT - PRINTER/READER, TYPEWRITER AND PICTURE FRAME		

RECOMMENDED ACTION: That the City Council approve the sale of surplus equipment as listed.

The equipment shown on the attached list, which is located in the Community Development Department, has been removed from service and is of no future use to the City.

The attached list details the equipment to be sold as surplus.

Alice M. Reimche
Alice M. Reimche
City Clerk

AMR:jj

COUNC017
TXTA.02D

MEMORANDUM

TO: Joel E. Harris,
Purchasing Agent

DATE: December 7, 1987

FROM: Alice M. Reimche,
City Clerk

SUBJECT: SURPLUS EQUIPMENT

Please be advised that the Lodi City Council in action taken at its regular meeting of December 2, 1987 approved the sale of surplus equipment as listed on the attached enclosure.

OCT 21 1987

RECEIVED City Manager's Office
NOV - 8 1987

MEMORANDUM, City of Lodi, Community Development Department

ALICE M. HENCKE
CITY CLERK
CITY OF LODI

TO: CITY MANAGER
FROM: COMMUNITY DEVELOPMENT DIRECTOR
DATE: OCTOBER 13, 1987
SUBJECT: REQUEST TO DISPOSE OF SURPLUS INVENTORY

The following list of items are presently being stored in a downstairs storeroom and have been determined of no particular use or value to our department:

<u>ITEM</u>	<u>JUSTIFICATION</u>
1 - 3M printer/reader Model 29CA-C2910D Filmac 200	Originally purchased to read and print micro film of plans in the Building Department. Proved to be ineffective, time consuming and costly. Prints now being duplicated at Delta Microfilm Service, Stockton. A 3M Reader has replaced this item in the Building Dept.
1 - Olympia manual typewriter	Not needed.
1 - Wooden Picture frame (with glass) - size 42-1/2" x 42-1/2"	Not needed.