



**CITY OF LODI  
COUNCIL COMMUNICATION**

**AGENDA TITLE:** Public Hearing to Consider Adopting a Resolution Approving an Amendment of the 2013/14 Action Plan to Accommodate the Reallocation of CDBG Funds and Appropriating Funds (\$62,885)

**MEETING DATE:** January 15, 2014

**PREPARED BY:** Community Development Department Director

**RECOMMENDED ACTION:** Public hearing to consider adopting a Resolution approving an amendment of the 2013/14 Action Plan to accommodate the reallocation of unused CDBG funds and appropriating funds (\$62,885).

**BACKGROUND INFORMATION:** A public hearing is required as part of the federal requirements of the Community Development Block Grant (CDBG) program.

On October 2, 2013, the Lodi City Council reallocated CDBG funds to the Grape Bowl Project to accommodate the installation of an additional ramp for ADA accessibility. With that project delayed indefinitely, the City intends on using those funds for a portion of the ADA Accessibility Improvements for the City Hall Annex Project. In addition to the funds from the Grape Bowl Project, there are additional CDBG funds available for reallocation from a 2011-12 allocation to the Disability Resource Agency for Independent Living (DRAIL) that they have not been able to use.

The reallocation of funding from those two projects to create a new CDBG project for 2013/14 requires the amendment of the Annual Action Plan. The public review and comment period for the draft of the Action Plan Amendment (Exhibit A) began December 16, 2013 and will end January 15, 2014.

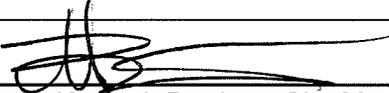
**Sources:** A total of \$62,885 is being considered for reallocation.

Project Number	Project Name	Reallocation Amount
11-09	Residential Accessibility Program - DRAIL	\$5,685
12-11	Grape Bowl Accessibility Project	\$57,200

**Uses:** The reallocated funds will be distributed as follows:

Project Number	Project Name	Reallocation Amount
13-14 (New Project)	City Hall Annex - ADA Accessibility	\$62,885

APPROVED: \_\_\_\_\_

  
Konradt Bartlam, City Manager

**Descriptions:**

The reallocation of the CDBG funding is recommended as follows:

City Hall Annex – ADA Accessibility

Improvements necessary to remove barriers to accessibility by permanently disabled persons by providing an accessible path of travel into and within an existing facility in those areas of the building accessible to the public.

**FISCAL IMPACT:**

The amendment of the 2013/14 Action Plan document is being completed as an administrative activity that is funded through the City's CDBG administrative allocation from HUD.

**FUNDING AVAILABLE:**

Funding Source:

4591211.7700 – Grape Bowl ADA Improvements II (\$57,200)  
4591109.7323 – Residential Handicap Access (\$5,685)

Requested Appropriation:

4591314.7700 – City Hall Annex - ADA Accessibility (\$62,885)



Jordan Ayers, Deputy City Manager



Konrad Bartlam  
Community Development Director

KB/jw

Attachments

# **Exhibit A**

## **2013-14 ANNUAL ACTION PLAN AMENDMENT #2**

**2013-14**

**Community Development Block Grant**

**Annual Action Plan  
Amendment #2**

***DRAFT***

**December 16, 2013**

## I. INTRODUCTION

The 2013-14 Action Plan is a one-year plan to address housing and community development needs in the City of Lodi, with a particular focus on the needs of low-income households. This is the fifth year of the implementation of the five-year Consolidated Plan. Both the Consolidated Plan and the Action Plan are implemented by the Neighborhood Services Division in the Community Development Department.

The 2013-14 Annual Action Plan was adopted on May 1, 2013, based upon an estimated annual allocation of \$597,871 from the federal Community Development Block Grant (CDBG) program. Subsequent to that adoption and submittal to the U.S. Department of Housing and Urban Development (HUD), we received formal notification that our actual annual allocation amount was \$649,980. The additional \$52,109 received for 2013-14 was allocated through the adoption of Annual Action Plan Amendment #1 on October 2, 2013. Action Plan Amendment #1 also accommodated the reallocation of \$60,286 in CDBG funds that were available from the 2012-13 Program Year.

In Action Plan Amendment #1, the Lodi City Council reallocated CDBG funds to the Grape Bowl Project to accommodate the installation of an additional ramp for ADA accessibility. With that project delayed indefinitely, the City intends on using those funds for a portion of the ADA Accessibility Improvements for the City Hall Annex Interior Remodel Project. In addition to the funds from the Grape Bowl Project, there are additional CDBG funds available for reallocation from a project or service that has not been able to use them.

The total available for reallocation is \$62,885.

Questions regarding this Action Plan amendment should be directed to:

Joseph Wood  
CDBG Program Administrator  
City of Lodi  
221 W. Pine Street, PO Box 3006  
Lodi, CA 95241-1910  
209-333-6800 x2467

The Action Plan amendment is available for public review during a 30-day public comment period from December 16, 2013 to January 15, 2014. A public notice announcing its availability was published in the *Lodi News-Sentinel* on December 14, 2013. A public hearing on the Amendment will be held on January 15, 2014, at the Lodi City Council meeting.

## II. REALLOCATED FUNDS

The following projects and services are being considered for reallocation to new or existing projects:

Project Number	Project/Public Service Name	Balance for Transfer
11-09	Home Accessibility Program - DRAIL	\$5,685
12-11	Grape Bowl Accessibility Project	\$57,200
<b>TOTAL</b>		<b>\$62,885</b>

## III. ACTIVITY CHANGES

The City has identified new activities to which it will commit the reallocated CDBG funding. In order to commit a substantial amount of funding to existing activities, or to create new activities, the City must amend the 2013-14 Annual Action Plan.

A description of the activities and proposed funding follows:

### ***PUBLIC FACILITIES***

**City Hall Annex Interior Remodel Project - ADA Accessibility**, Public Works Dept.

The Public Works Department is proposing an interior renovation project for an existing, vacant floor of the old Public Safety Building, now referenced as the City Hall Annex. The renovation will allow the reoccupancy of the first floor of the building to accommodate the Administrative Office for both the Parks & Recreation Department and the Fire Department. The CDBG funding proposed for this project is covering a limited amount of the total project to address the removal of barriers to accessibility only, in those areas of the building accessible to the public.

Output: Public facility improvement.

Outcome Category: Accessibility for the purpose of providing a suitable living environment.

Goals Addressed: CD-6

Funding:     \$62,885 – Reallocated CDBG  
              \$62,885 – NEW PROJECT

## IV. REVISED OBJECTIVES/OUTCOMES

### OBJECTIVES

With the adoption of the Annual Action Plan, the City identified the following key objectives for the 2013-14 funding period:

- Improve the ability of elderly and disabled residents to access their homes, the City's public facilities, and City streets and sidewalks.
- Increase the supply of affordable housing.
- Improve the condition of the City's housing stock.
- Improve public facilities benefiting low-income areas and targeted low-income populations.
- Remove blighting influences in low-income areas.
- Support community organizations to make improvements to their facilities.
- Assist community-based organizations to provide fair housing and basic needs programs to target-income residents.
- Support economic development and employment opportunities with the goal of developing small businesses and improving living conditions for low-income households.

### OUTCOMES

With the adoption of the Annual Action Plan, the City identified the following outcomes for the 2013-14 funding period:

#### **Housing**

The City will fund the weatherization of the Housing Authority's six-unit apartment complex in Lodi.

#### **Public Facilities**

Barriers to the disabled and elderly will be removed as part of public facility, parks and right-of-way improvement projects. Public facility and parks improvements will also benefit low-income areas and target populations (elderly, homeless and disabled), and remove blighting influences.

The proposed reallocation will support this outcome through the removal of barriers to accessibility for the disabled and the elderly.

**Public Services**

Public service programs will reduce blight, reduce hazards to health and safety, and meet basic human needs.

**Economic Development – Micro-Enterprise Assistance**

Economic development activities will foster the development of small businesses owned by low-income persons.

1. AA# \_\_\_\_\_  
 2. JV# \_\_\_\_\_

**CITY OF LODI  
 APPROPRIATION ADJUSTMENT REQUEST**

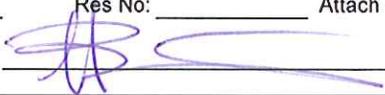
TO: Internal Services Dept. - Budget Division  
 3. FROM: Joseph Wood, Neighborhood Services 5. DATE: 1/15/14  
 4. DEPARTMENT/DIVISION: Community Development

6. REQUEST ADJUSTMENT OF APPROPRIATION AS LISTED BELOW					
	FUND #	BUS. UNIT #	ACCOUNT #	ACCOUNT TITLE	AMOUNT
A. SOURCE OF FINANCING	459	4591109	7323	Residential Handicap Access	\$ 5,685.00
	459	4591211	7700	Grape Bowl ADA Improvements	\$ 57,200.00
B. USE OF FINANCING	459	4591314	7700	City Hall Annex - ADA Accessibility	\$ 62,885.00

**7. REQUEST IS MADE TO FUND THE FOLLOWING PROJECT NOT INCLUDED IN THE CURRENT BUDGET**

Please provide a description of the project, the total cost of the project, as well as justification for the requested adjustment. If you need more space, use an additional sheet and attach to this form.

Reallocation of available CDBG funds to new project.

If Council has authorized the appropriation adjustment, complete the following:  
 Meeting Date: \_\_\_\_\_ Res No: \_\_\_\_\_ Attach copy of resolution to this form.  
 Department Head Signature:  \_\_\_\_\_

**8. APPROVAL SIGNATURES**

Deputy City Manager/Internal Services Manager \_\_\_\_\_ Date \_\_\_\_\_

Submit completed form to the Budget Division with any required documentation.  
 Final approval will be provided in electronic copy format.

RESOLUTION NO. 2014-08

A RESOLUTION OF THE LODI CITY COUNCIL APPROVING AN AMENDMENT OF THE 2013/14 ACTION PLAN TO ACCOMMODATE THE REALLOCATION OF UNUSED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM PREVIOUS YEARS, AND FURTHER APPROPRIATING FUNDS

WHEREAS, the Department of Housing and Urban Development (HUD) has determined that the City of Lodi, California, is entitled to Community Development Block Grant (CDBG) as an entitlement community; and

WHEREAS, the City has identified the following two sources that have a total of \$62,885 in CDBG funding available for reallocation:

11-09	Residential Accessibility Program - DRAIL	\$ 5,685
12-11	Grape Bowl Accessibility Project	\$57,200

WHEREAS, the City has identified one new project in which to commit the reallocated funds:

<u>Project Number</u>	<u>Project Name</u>	<u>Reallocation Amount</u>
13-14 (New Project)	City Hall Annex - ADA Accessibility	\$62,885

WHEREAS, the reallocation of funds requires an amendment of the 2013/14 Action Plan; and

WHEREAS, the City of Lodi has held, with proper notification and at the completion of the mandatory 30-day public comment period, a public hearing at the City Council meeting of January 15, 2014, to receive comments on the proposed Action Plan amendment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby approve the amendment of the 2013/14 Annual Action Plan to accommodate the aforementioned reallocations and the appropriation of funds accordingly.

Dated: January 15, 2014

I hereby certify that Resolution No. 2014-08 was passed and adopted by the City Council of the City of Lodi in a regular meeting held January 15, 2014, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Johnson, Mounce, Nakanishi, and Mayor Katakian

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None



RANDI JOHL-OLSON  
City Clerk

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# CDBG Public Hearing

2013/14 Annual Action Plan Amendment #2

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Presented by

Community Development Department

January 2014

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# 2013/14 Annual Action Plan Amendment

## ■ Sources for Reallocation

□ 11-09 Residential Accessibility Program - DRAIL	\$ 5,685
□ 12-11 Grape Bowl Accessibility Project	<u>\$ 57,200</u>
■ <b>Total Source Funds</b>	<b>\$ 62,885</b>

## ■ Uses of Reallocation

□ 13-14 (New) City Hall Annex – ADA Accessibility	<u>\$ 62,885</u>
■ <b>Total Reallocated Funds</b>	<b>\$ 62,885</b>

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# CDBG Public Hearing

- Public Review & Comment
    - Mandatory 30 Day Review Period
    - No Public Comments
  
  - Public Hearing
  
  - Requested Action
    - To adopt the Resolution...
      - Approving an amendment to the 2013/14 CDBG Action Plan to accommodate the reallocation and appropriation of available CDBG funds.
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# CITY OF LODI

## LEGAL ADVERTISEMENT

### ADVERTISING INSTRUCTIONS

SUBJECT: NOTICE OF PUBLIC HEARING FOR DISCUSSION OF AN  
AMENDMENT OF 2013-14 ANNUAL ACTION PLAN (AAP)

PUBLISH (DATES): December 20, 2013;

ACCT#: 20104930

TEAR SHEETS WANTED: 2 EXTRA

DELIVER TO: Community  
Development Dept.

AFFIDAVIT & BILL TO: Community Development - CDBG  
City of Lodi  
221 W. Pine Street  
Lodi, CA 95241

DATE: December 17, 2013

ORDERED BY: Joseph Wood

TITLE: Neighborhood Services Division Manager

## LEGAL NOTICE

### NOTICE OF PUBLIC HEARING FOR DISCUSSION OF AN AMENDMENT TO THE 2013-14 ANNUAL ACTION PLAN (AAP)

NOTICE IS HEREBY GIVEN that a public hearing will be held on Wednesday, January 15, 2014 at 7:00 p.m. or as soon thereafter as the matter may be heard, in the Lodi City Council Chambers, 305 West Pine Street, Lodi, CA 95241 in order to consider an amendment to the Community Development Block Grant (CDBG) Program 2013-14 Annual Action Plan (AAP). The AAP generally describes how the City will utilize CDBG program funds for eligible activities during the fiscal year. The AAP can be amended as needed to reallocate funds to housing and community development activities.

The City proposes to reallocate CDBG funds that have not been expended. Funds may be allocated to new projects and programs, or existing projects and programs may receive additional funding.

The release of this notice is one of the City's activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to the documents.

The AAP amendment is available for public review at the Lodi City Hall, 221 West Pine Street, and on the City's website at [www.lodi.gov/community\\_development/neighborhoods/cdbg.html](http://www.lodi.gov/community_development/neighborhoods/cdbg.html). Copies of the AAP amendment will be made available upon request and are free of charge.

The public review and comment period for the amendment of the 2013-14 AAP begins December 16, 2013 and will end January 15, 2014. The City Council will consider adoption of the amendment of the 2013-14 AAP and provide an opportunity for public comment at their January 15, 2014 meeting.

The purpose of this public hearing will be to give citizens an opportunity to make their comments known regarding community needs and accomplishments under the CDBG Program. If you are unable to attend the public hearing, you may direct written comments to the City Clerk, City of Lodi, PO Box 3006, Lodi, CA 95241, or you may telephone (209) 333-6711. In addition, information is available for review at Lodi City Hall (221 West Pine Street) between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

If you challenge the subject matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Clerk, 221 West Pine Street, at or prior to the close of the public hearing.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (209) 333-6702. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City promotes fair housing and makes all its programs available to low- and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

Notice of Non-Discrimination on the Basis of Disability and Reasonable Accommodation

The City of Lodi does not discriminate in admission or access to, or treatment or employment in, its federally assisted programs and activities on the basis of disability. Reasonable accommodations will be made available to the disabled, upon request. Translators/Translation services are also available upon request. Any questions, concerns or requests related to these Notices should be directed to the following person:

Joseph Wood, (209) 333-6800 x2467.

Neighborhood Services Manager  
Joseph Wood

Dated: December 17, 2013



## DECLARATION OF POSTING

### **PUBLIC HEARING TO CONSIDER AND APPROVE AN AMENDMENT OF THE 2013/14 ACTION PLAN TO ACCOMMODATE THE REALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

On Thursday, December 19, 2013, in the City of Lodi, San Joaquin County, California, a Notice of Public Hearing to consider and approve an amendment of the 2013/14 Action Plan to accommodate the reallocation of Community Development Block Grant funds (attached and marked as Exhibit A) was posted at the following locations:

Lodi City Clerk's Office  
Lodi City Hall Lobby  
Lodi Carnegie Forum

I declare under penalty of perjury that the foregoing is true and correct.

Executed on December 19, 2013, at Lodi, California.

ORDERED BY:

**RANDI JOHL-OLSON  
CITY CLERK**

  
JENNIFER M. ROBISON, CMC  
ASSISTANT CITY CLERK

\_\_\_\_\_  
MARIA DITMORE  
ADMINISTRATIVE CLERK



## DECLARATION OF MAILING

### **PUBLIC HEARING TO CONSIDER AND APPROVE AN AMENDMENT OF THE 2013/14 ACTION PLAN TO ACCOMMODATE THE REALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

On Thursday, December 19, 2013, in the City of Lodi, San Joaquin County, California, I deposited in the United States mail, envelopes with first-class postage prepaid thereon, containing a Notice of Public Hearing to consider and approve an amendment of the 2013/14 Action Plan to accommodate the reallocation of Community Development Block Grant funds, attached hereto marked Exhibit A. The mailing list for said matter is attached hereto marked Exhibit B.

There is a regular daily communication by mail between the City of Lodi, California, and the places to which said envelopes were addressed.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on December 19, 2013, at Lodi, California.

ORDERED BY:

**RANDI JOHL  
CITY CLERK, CITY OF LODI**

  
JENNIFER W. ROBISON, CMC  
ASSISTANT CITY CLERK

\_\_\_\_\_  
MARIA DITMORE  
ADMINISTRATIVE CLERK

## LEGAL NOTICE

EXHIBIT A

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Neighborhood Services Manager, Joseph Wood

Dated: December 17, 2013

**January 15<sup>th</sup> Public Hearing - Mailing List**

**EXHIBIT B**

Captains Tory and Martin Ross  
c/o Salvation Army, Lodi Corps  
PO Box 1388  
Lodi, CA 95241  
[martin.ross@usw.salvationarmy.org](mailto:martin.ross@usw.salvationarmy.org)  
209-369-5896 x107

Elvira Ramirez  
Catholic Charities  
1106 N. El Dorado  
Stockton, CA 95202  
[eramirez@ccstockton.org](mailto:eramirez@ccstockton.org)  
209-444-5938

Mike Mallory  
c/o Second Harvest Food Bank  
704 E. Industrial Park Drive  
Manteca, CA 95337-6116  
[ktapia@feedingamerica.org](mailto:ktapia@feedingamerica.org)  
209-239-2091

Nate McBride  
c/o Small Business Development Center  
56 S. Lincoln Street  
Stockton, CA 95203

Rebeca Knodt  
c/o Emergency Food Bank of Stockton/San Joaquin  
7 W. Scotts Avenue  
Stockton, CA 95202  
[rknodt@stocktonfoodbank.org](mailto:rknodt@stocktonfoodbank.org)  
209-464-7369

Barry Smith, Executive Director  
Disability Resource Agency for Independent Living  
501 W. Weber Ave, Ste 200-A  
Stockton, CA 95203

Peggy Wagner  
c/o San Joaquin County Fair Housing Association  
247 E. Miner Ave  
Stockton, CA 95202  
[PeggyW@sifairhousing.com](mailto:PeggyW@sifairhousing.com)  
(209) 451-3471

Kristi Rhea  
c/o Housing Authority of the County of San Joaquin  
448 S. Center Street  
Stockton, CA 95202  
[krhea@hacsj.com](mailto:krhea@hacsj.com)  
209-460-5024

Tracy Williams  
c/o LOEL Foundation, Inc.  
105 S. Washington Street  
Lodi, CA 95240  
[tracy@loelcenter.net](mailto:tracy@loelcenter.net)  
209-368-2050

Dean Fujimoto  
c/o SJC Human Services Agency  
PO Box 201056  
Stockton, CA 95201

Jake McGregor  
c/o One-Eighty Teen Center  
17 W. Lockeford Street  
Lodi, CA 95240