



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Accept Memorial Bench and Plaque Project in Memory of Jennifer Katzakian
MEETING DATE: May 21, 2014
PREPARED BY: Parks, Recreation and Cultural Services Director

RECOMMENDED ACTION: Accept memorial bench and plaque project in memory of Jennifer Katzakian.

BACKGROUND INFORMATION: On April 24, 2014, staff received a written request for a memorial park bench project at Katzakian Park in memory of Jennifer Katzakian. Kathy Polenske, project requester was provided a copy of the current Memorial Park Bench and Tree Policy and additional information related to her request. Staff has discussed the project location, project costs and policy protocol.

At the May 6, 2014, Parks and Recreation Commission meeting, the Commission voted unanimously to approve this request and recommend that City Council support the project.

FISCAL IMPACT: The project is estimated to cost \$1,500. Kathy Polenske has agreed to provide all necessary funding.

FUNDING AVAILABLE: Donated funds from Kathy Polenske and friends.

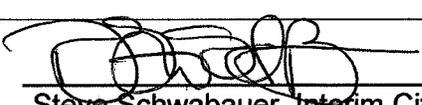


Jeff Hood
Parks, Recreation and Cultural Services Director

Prepared by Steve Dutra, Park Superintendent

JMR\SD:tl

cc: City Attorney

APPROVED: 

Steve Schwabauer, Interim City Manager

AGENDA ITEM



**PARKS, RECREATION, AND CULTURAL SERVICES
MEMORANDUM**

5/6/14

Kathy Polenske

RE: Engineer's Estimate

Project materials – lumber, concrete and fasters	\$ 180.00
Project staff labor – 12 hours @ \$34.50 per hour	\$ 414.00
Project park bench w/tax and shipping	\$ 592.25
Project plaque estimated (Final plaque cost based on finished design)	\$ 250.00
Project Estimate	\$1436.25

Payment will not be necessary until we have an exact final project cost, which typically come under our estimate.

