



CITY OF LODI
COUNCIL COMMUNICATION

AGENDA TITLE: Accept Quarterly Report of Purchases between \$10,000 and \$20,000

MEETING DATE: November 6, 2013

PREPARED BY: Deputy City Manager

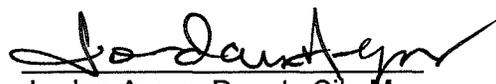
RECOMMENDED ACTION: Accept quarterly report of purchases between \$10,000 and \$20,000.

BACKGROUND INFORMATION: During the third calendar quarter of 2013, the following purchases were awarded. Background information for each purchase is attached as Exhibits A through Q.

Exh.	Date	Contractor	Project	Award Amt.
A	7/1/13	Dell	Server Support Renewal	\$13,992.00
B	7/1/13	Classroom Essentials Online	Kirst Hall Chair Replacement	\$10,778.23
C	7/3/13	Downtown Ford	EUD Field Services	\$19,642.71
D	7/3/13	Downtown Ford	EUD Field Services	\$19,062.75
E	7/6/13	Logical Design Inc.	IBM Support and Maintenance	\$15,714.00
F	7/16/13	Milsoft Utility Solutions	Milsoft Software Maintenance	\$14,370.00
G	7/18/13	Adamson Police Products	Duty and Training Ammunition	\$19,440.00
H	7/18/13	San Diego Police Equipment Co., Inc.	Duty and Training Ammunition	\$10,970.47
I	7/24/13	Municipal Emergency Services, Inc.	Morning Pride Turnout 2013	\$18,650.52
J	8/13/13	HD Supply	#477 MCM Bare AA Conductor	\$10,206.00
K	8/20/13	Ricoh USA, Inc.	Police Department Copiers	\$10,511.50
L	8/21/13	Municipal Maintenance Equipment	Vacuum Truck Blower Repair	\$19,800.15
M	8/26/13	Golden State Flow Measurement Inc.	Grape Festival Meter Replacement	\$13,560.21
N	9/2/13	CDWG	MS Office Upgrades	\$12,508.32
O	9/4/13	Dell	PC Replacement	\$16,714.19
P	9/12/13	Lodi Sporting Goods	Soccer Goals for DeBenedetti Park	\$14,990.40
Q	9/19/13	All-phase Electric Supply Co.	Holophane Light Fixtures and Globes	\$13,176.00

FISCAL IMPACT: Varies by project. All purchases were budgeted in the 2013-2014 Financial Plan.

FUNDING AVAILABLE: Funding as indicated on Exhibits.


Jordan Ayers, Deputy City Manager

Attachments

APPROVED: 
Konradt Bartlam, City Manager

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Server Support Renewal
DEPARTMENT: ISD
CONTRACTOR Dell
AWARD AMOUNT: \$13,992.00
DATE OF RECOMMENDATION: 7/1/2013

BIDS OR PROPOSALS RECEIVED:
Dell Marketing LP \$13,992.00

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Factory warranties for several of the City's critical Dell servers expired and needed to be renewed.

FUNDING: 100411.7335

Prepared by: Steve Mann

Title: IS Manager

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Kirst Hall Chair Replacement
DEPARTMENT: Parks, Recreation and Cultural Services
CONTRACTOR Classroom Essentials Online
AWARD AMOUNT: \$10,778.23
DATE OF RECOMMENDATION: 7/1/13

BIDS OR PROPOSALS RECEIVED:

Classroom Essentials	\$9,979.84
	plus tax \$798.39
Belnick Incorporated	\$15,407.22
Mity-Lite	\$12,964.55

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:
Low Bid

FUNDING: 347112.7719 (\$10,000) and 347115.7331 (\$778.23)

Prepared by: Mandi Dumlao

Title: Senior Admin Clerk

Reviewed by: *Rennie Bridwell*

Purchase Order No 21952

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: EUD Field Services
DEPARTMENT: Electric Utility
CONTRACTOR Downtown Ford
AWARD AMOUNT: \$19,642.71
DATE OF RECOMMENDATION: July 3, 2013

BIDS OR PROPOSALS RECEIVED:
Downtown Ford \$19,642.71

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This vehicle is being purchased to replace a Dodge Stratus used by field services. This Ford Pick-up truck is being purchased under the CMAS list, State of California Contract #1-13-23-20A.

FUNDING: 1611201.7851

Prepared by: Thomas Dean

Title: Electric Materials Technician

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: EUD Field Services
DEPARTMENT: Electric Utility
CONTRACTOR Downtown Ford
AWARD AMOUNT: \$19,062.75
DATE OF RECOMMENDATION: July 3, 2013

BIDS OR PROPOSALS RECEIVED:
Downtown Ford \$19,062.75

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This vehicle is being purchased to replace a Windstar Van used by field services. This Ford Pick-up truck is being purchased under the CMAS list, State of California Contract #1-13-23-20A.

FUNDING: 1611201.7851

Prepared by: Thomas Dean

Title: Electric Materials Technician

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: IBM Support and Maintenance
DEPARTMENT: Internal Svcs - ISD
CONTRACTOR Logical Design Inc
AWARD AMOUNT: \$15,714
DATE OF RECOMMENDATION: 7/6/13

BIDS OR PROPOSALS RECEIVED:
Logical Design Inc. \$15,714

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This is an annual support contract covering hardware and software for the IBM AS400 computer. IBM requires that renewals be purchased through the original vendor, in this case Logical Design Inc.

FUNDING: 100411.7335

Prepared by: Steve Mann

Title: IS Manager

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Milsoft Software Maintenance
DEPARTMENT: Electric Utility
CONTRACTOR Milsoft Utility Solutions
AWARD AMOUNT: \$14,370.00
DATE OF RECOMMENDATION: July 16, 2013

BIDS OR PROPOSALS RECEIVED:
Milsoft Utility Solutions \$14,370.00

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This purchase is from a sole source supplier. Milsoft is the only supplier of maintenance services for Milsoft software.

FUNDING: 160612.7369

Prepared by: Thomas Dean

Title: Electric Materials Technician

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Duty and Training Ammunition
DEPARTMENT: Police Department
CONTRACTOR: Adamson Police Products
AWARD AMOUNT: \$19,440.00
DATE OF RECOMMENDATION: July 18, 2013

BIDS OR PROPOSALS RECEIVED:
 Adamson Police Products \$19,440.00
 Dooley Enterprises \$19,980.00

"NO BID" or NO RESPONSE RECEIVED:
 NA - No other suppliers authorized to sell Ammo

BACKGROUND INFORMATION & BASIS FOR AWARD:

There are only two authorized Winchester ammunition dealers that supply specific law enforcement ammo. Both Adamson Police Products and Dooley Enterprises offer the ammunition at the same price. It is recommended that the purchase be made from Adamson as the ammo can be picked up in Hayward and we do not have to pay over \$500 in shipping.

FUNDING: 101031.7306

Prepared by: Patsy Tucker 

Title: Senior Police Administrative Clerk

Reviewed by: 

Purchase Order No. 21968

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Duty and Training Ammunition
DEPARTMENT: Police Department
CONTRACTOR San Diego Police Equipment Co., Inc.
AWARD AMOUNT: \$10,970.47
DATE OF RECOMMENDATION: July 18, 2013

BIDS OR PROPOSALS RECEIVED:
San Diego Police Equipment Co., Inc. \$10,970.47

"NO BID" or NO RESPONSE RECEIVED:
NA - No other suppliers authorized to sell Ammo

BACKGROUND INFORMATION & BASIS FOR AWARD:

Federal Ammunition designated San Diego Police Equipment Co., Inc., as the sole provider of law enforcement .223 ammunition. A copy of the Federal distributor contact information for California is attached. Federal ammunition from any other source is not available in the quantities and pricing provided by the manufacturers distributor.

FUNDING: 101031.7306

Prepared by: Patsy Tucker

Title: Senior Police Administrative Clerk

Reviewed by: 

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Morning Pride Turnout 2013
DEPARTMENT: Fire
CONTRACTOR Municipal Emergency Services, Inc
AWARD AMOUNT: \$18,650.52
DATE OF RECOMMENDATION: July 24, 2013

BIDS OR PROPOSALS RECEIVED:
MES \$18,650.52

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Western Fire Chiefs GPO "piggyback, publicly awarded contract" per 44 C.F.R. & 13.36 (b)(1)

FUNDING: 102012.7306

Prepared by: Jeff S. Larson

Title: Battalion Chief

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: #477 MCM BARE AA CONDUCTOR
DEPARTMENT: Electric Utility
CONTRACTOR HD Supply
AWARD AMOUNT: \$10,206.00
DATE OF RECOMMENDATION: August 13, 2013

BIDS OR PROPOSALS RECEIVED:

HD Supply	\$10,206.00
All Phase	\$10,659.96
General Pacific	\$19,663.22

"NO BID" or NO RESPONSE RECEIVED:

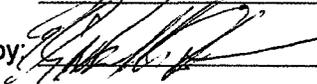
BACKGROUND INFORMATION & BASIS FOR AWARD:

This cable is being purchased for an Electric Utility project which will require replacing 10,000 feet of 477 cable.

FUNDING: 160.1496

Prepared by: Thomas Dean

Title: Electric Materials Technician

Reviewed by:  _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Police Department Copiers
DEPARTMENT: Police
CONTRACTOR Ricoh USA, Inc.
AWARD AMOUNT: \$10,551.50
DATE OF RECOMMENDATION: 8/20/2013

BIDS OR PROPOSALS RECEIVED:

Ricoh USA, Inc. \$10,511.50

"NO BID" or NO RESPONSE RECEIVED:

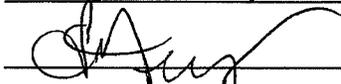
BACKGROUND INFORMATION & BASIS FOR AWARD:

The City of Lodi Police Department has leased five photocopier machines from Ricoh USA (formerly IKON) since July 2008. Ricoh has agreed to extend the lease for an additional three (3) years at the same rates exactly as charged before.

FUNDING: 101031.7302

Prepared by: Kirk J. Evans

Title: Management Analyst

Reviewed by: 

Purchase Order No. 22060

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Vacuum Truck Blower Repair
DEPARTMENT: Public Works
CONTRACTOR: Municipal Maintenance Equipment (MME)
AWARD AMOUNT: \$19,800.15
DATE OF RECOMMENDATION: 08/21/2013

BIDS OR PROPOSALS RECEIVED:
MME \$19,800.15

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Public Works Municipal Utility Services operates a 1998 Vac-Con Vacuum truck (04-038) for the maintenance and cleaning of the utility sewer pipes. One of the main components of the truck (suction fan assembly) is rusted out completely. Fleet Services recommends the complete new suction fan assembly replacement. MME is the exclusive authorized Vac-Con dealer for replacement parts in California.

FUNDING: 170405.7333 170401.7333 180451.7333

Prepared by: Randy Laney

Title: Fleet Services Supervisor

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Grape Festival Meter Replacement
DEPARTMENT: Public Works Dept
CONTRACTOR Golden State Flow Measurement Inc.
AWARD AMOUNT: \$13,560.21
DATE OF RECOMMENDATION: 8/26/13

BIDS OR PROPOSALS RECEIVED:
Golen State Flow Measurement Inc. \$13,560.21

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This is a sole source provider, Golen State Flow Measurement is the only Distributor in Northern CA for Senses meters.

FUNDING: 1801496.

Prepared by: _____

Title: _____

Reviewed by: _____

Purchase Order No. 22067

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: MS Office Upgrades

DEPARTMENT: ISD

CONTRACTOR CDWG

AWARD AMOUNT: \$12,508.32

DATE OF RECOMMENDATION: 9/2/13

BIDS OR PROPOSALS RECEIVED:
CDWG

\$12,508.32

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

City Council approved the purchase of an upgraded email system. It was determined that 33 City PCs are running old software that will not work once the email system is upgraded. These PCs will be upgraded to MS Office 2010, a compatible version with the new system.

FUNDING: 123001.7715

Prepared by: Steve Mann

Title: IS Manager

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: PC Replacement

DEPARTMENT: ISD

CONTRACTOR Dell

AWARD AMOUNT: \$16,714.19

DATE OF RECOMMENDATION: 9/4/13

BIDS OR PROPOSALS RECEIVED:

Dell

\$16,714.19

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Thirteen computers in Fire, Community Center, Human Resources, MSC, Police Partners, Parks and Recreation, and Library have been identified by the Deputy City Manager as being too old and needing replacement.

FUNDING: 123001.7715

Prepared by: Steve Mann

Title: IS Manager

Reviewed by: _____

Purchase Order No. 22085

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Soccer goals for DeBenedetti Park
DEPARTMENT: Parks, Recreation, & Cultural Svcs
CONTRACTOR Lodi Sporting Goods
AWARD AMOUNT: \$14,990.40
DATE OF RECOMMENDATION: 9/12/13

BIDS OR PROPOSALS RECEIVED:

Lodi Sporting Goods	\$14,990.40
Sports Facilities Group	\$15,364.20
BSN Sports	\$20,338.00

"NO BID" or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

DeBeneditti park will be City of Lodi's newest Sport facility with the addition of soccer goals. Three vendors were asked to quote Bison All Aluminum "No Tip" Portable Soccer Goals. Lodi Sporting Goods was the low bidder for exact product specified.

FUNDING: 1217045.1820

Prepared by: Steve Dutra

Title: Parks Superintendent

Reviewed by: 

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Holophane light fixtures and globes
DEPARTMENT: Electric Utility
CONTRACTOR All-phase Electric Supply Co.
AWARD AMOUNT: \$13,176.00
DATE OF RECOMMENDATION: 09/19/13

BIDS OR PROPOSALS RECEIVED:

All-phase Electric Supply	\$13,176.00
CED	\$14,860.31
Platt	\$13,892.53

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This is inventoried by the EUD for replacement of units that are damaged or have reached the end of their useful life.

FUNDING: 160.1496

Prepared by: Thomas Dean

Title: Electric Materials Technician

Reviewed by: 

Purchase Order No. 22108

9.20
9/19/13